

POLICE AND FIRE COMMISSION

City of Kaukauna
Fire Department Training Room
Kaukauna Fire Department
207 Reaume Avenue, Kaukauna



Thursday, October 13, 2022 at 10:30 AM

AGENDA

1. Roll Call.
2. Correspondence.
3. Approval of Minutes.
 - a. [Police & Fire Commission Meeting Minutes of June 21, 2022.](#)
4. General Matters.
5. Closed Session.
 - a. Convene to closed session pursuant to Wis. State Statue 19.85(1)(c) for the purpose of interviewing Firefighter/Paramedic Candidates for eligibility list.
 - b. Reconvene to open session for possible action.
6. General Matters.
7. Adjourn.

NOTICES

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

POLICE AND FIRE COMMISSION

Meeting of the Police and Fire Commission was called to order by Chairman Verkuilen at 1:00 p.m. on June 21, 2022 in the Fire Department Training Room, Fire Department Building.

1. **Roll Call:**

Members present: Beth Jasiak, Paul VanBerkel, John Verkuilen, Shannon Young, and Carla Zacharias.

Also present: Police Chief Graff, Assistant Police Chief Sanderfoot, Fire Chief Carrel, and HR Director Swaney.

2. **Correspondence:** None.

3. **Minutes:** Corrections will be made to April 28, 2022 Minutes and will be rewritten.

4. **General Matters:**

Fire Chief Carrel reported the new hires, Elliot Chier and Leighton Myers, are doing well. There is still one vacancy. Fire Chief will check with the Regional Hiring Process for possible candidates.

Fire Chief Carrel also discussed the option of having an on-going open enrollment. The Police & Fire Commission suggested that the Chief move forward on this option.

The Commission was informed that the Community Sharing Policies for the fire department were going well.

5. **Adjourn to closed session pursuant to Wis. State Statute 19.85(1)(c) for the purpose of interviewing Patrol Officer Candidates for eligibility list:**

Motion by Young, seconded by VanBerkel to adjourn to closed session pursuant to Wis. State Statute 19.85(1)(c) for the purpose of interviewing Patrol Officer Candidates for eligibility list. All members voted aye (5-0). Motion carried.

Adjourned to closed session at 1:19 p.m.

6. **Return to open session for possible action:**

Motion by Jasiak, seconded by Young to return to open session for possible action. All members voted aye (5-0). Motion carried.

Returned to open session at 2:39 p.m.

Motion by Jasiak, seconded by Young to move all three candidates to the eligibility list after passing background and medical checks. All members voted aye (5-0). Motion carried.

7. **General Matters:** Discussion of the length of the eligibility list was held by Commission, Police Chief Graff, and Assistant Chief Sanderfoot.

Motion to adjourn by Young, seconded by VanBerkel. All members vote aye (5-0). Meeting adjourned at 2:54 p.m.

Respectfully,
Carla Zacharias, Secretary