

* AMENDED COMMON COUNCIL MEETING

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Tuesday, March 15, 2022 at 7:00 PM

AGENDA

In-Person

1. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
2. Reading and approval of minutes.
 - [a.](#) Common Council Meeting Minutes of March 1, 2022.
3. Presentation of letters, petitions, remonstrances, memorials, and accounts.
 - [a.](#) Bills Payable.
4. Public appearances.
5. Business presented by Mayor.
 - [a.](#) Public Hearing to consider the rezoning of property from Residential Single Family (RSF) to Commercial Core District (CCD) located at 301 W. Seventh Street, Club Ritz.
 - [b.](#) Reappointment of Glenn Schilling to the Industrial & Commercial Development Committee.
 - [c.](#) Reappointment of Michael Avanzi to the Industrial & Commercial Development Committee.
 - [d.](#) Reappointment of Scott Jerome to the Industrial & Commercial Development Committee.
 - [e.](#) Temporary allowance of goats to be used at 1000 Islands Conservancy Zone to control invasive species. (June 6-17 and September 26-October 7).
 - [f.](#) * **Nuisance Property Enforcement Policy.**
6. Reports of standing and special committees.
 - [a.](#) Board of Public Works Meeting Minutes of March 14, 2022.
 - [b.](#) Public Protection & Safety Committee Meeting Minutes of March 14, 2022.
 - [c.](#) * **Finance and Personnel Committee Meeting of March 14, 2022.**
 - [d.](#) * **Health & Recreation Committee Meeting of March 14, 2022.**
 - [e.](#) Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of February 8, 2022.
 - [f.](#) Heart of the Valley Metropolitan Sewerage District Special Community Meeting Minutes of February 17, 2022.
 - [g.](#) 1000 Islands Environmental Center Committee Meeting Minutes of January 20, 2022.
 - [h.](#) Operator (Bartender) Licenses.
7. Reports of City officers.
 - [a.](#) Fire Report
 - [b.](#) Ambulance Report.
 - [c.](#) Police Report.
 - [d.](#) Court Report.
 - [e.](#) Clerk-Treasurer's Daily Deposit Report.

- [f.](#) Building Permit Summary Report.
 - [g.](#) Rezone - 301 W. Seventh Street.
- 8. Presentation of ordinances and resolutions.
 - [a.](#) Ordinance 1857-2022 An Ordinance Creating Chapter 1, Section 1.44 - 1000 Islands Environmental Center Committee.
 - [b.](#) Ordinance 1858-2022 An Ordinance Rezoning 301 W. Seventh Street (Club Ritz).
- 9. Consideration of Miscellaneous Business.
- 10. Adjourn.

NOTICES

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER
WILL BE MADE AVAILABLE AT NO CHARGE.**

WE ARE FOLLOWING CDC GUIDELINES REGARDING MASK-WEARING IN CITY FACILITIES.



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – MARCH 1, 2022

Pursuant to adjournment on February 16, 2022, the meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, March 1, 2022.

Roll call present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Attorney Davidson, DPW/Eng. Neumeier, Planner Stephenson, Fin. Dir. Van Rossum, Lib. Dir. Thiem-Menning, Fire Chief Carrel, Police Chief Graff, Assoc. Planner Paul and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Coenen to suspend the rules and waive the reading of the Common Council Meeting minutes of February 16, 2022.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt the minutes of the Common Council meeting of February 16, 2022.

All Ald. voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Eggleston to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

PUBLIC APPEARANCES

None.

BUSINESS PRESENTED BY THE MAYOR

Mayor Penterman introduced Lily Paul as the newly hired Associate Planner.

Mayor Penterman informed the Council of the retirement of Karen Koch, Administrative Coordinator. Her last day will be Wednesday, June 8, 2022.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Board of Public Works Meeting Minutes of February 28, 2022.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairman Thiele on Monday,

February 28, 2022, at 6:00 P.M.

Members present: Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Absent & Excused: Antoine

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, Fin. Dir. Van Rossum, Police Chief Graff, Street Sup. Vanden Heuvel, Naturalist Nowak, Rec. Dir. Malloy, Fire Chief Carrel and interested citizens.

Motion by Coenen, seconded by Moore to excuse the absent member.

All members present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. Authorization to seek bids for replacement of 2011 Chevy 1 Ton Dump Truck with LiftGate - Equipment #7.

Street Superintendent VandenHeuvel stated this item was included in last year's budget. This truck is a much-needed piece of equipment.

Aldersperson Antoine arrived at 6:02 p.m.

Motion by Moore, seconded by Schell to authorize to seek bids for replacement of 2011 Chevy 1 Ton Dump Truck with Lift Gate - Equipment #7.

All members voted aye.

Motion carried.

b. Authorization to seek bids for Project #7-22, Island/Elm Intersection Improvements

The Engineering Department has collaborated with the school district and is finalizing design for installation of a signalized intersection for the above listed intersection. The Island/Elm Street intersection work will include signalization, widened roadway, spot replacement of concrete street, storm sewer installation, and sidewalk replacement. Questions from the board were answered.

Motion by Kilgas, seconded by Coenen to authorize the Engineering Department to seek bids for Project #7-22, Island/Elm Intersection Improvements.

All members voted aye.

Motion carried.

c. Authorization to seek bids for Project #8-22, 2022 Sidewalk Replacement Program.

The city performs a sidewalk replacement project every other year. A sidewalk replacement project is scheduled for 2022 (Project was delayed from 2021). The purpose of the project was to identify sidewalks that are in the right-of-way and are "defective." A list of conditions that make sidewalks defective was provided. All areas of the city are covered under the program on a rotating basis. A map that identifies the proposed project area along with areas previously covered under the program was provided. Some additional sidewalks outside of the project area will also be replaced due to complaints. Homeowners are given notice of defective sidewalks abutting their property and are given an opportunity to complete the work themselves or by a

privately hired contractor. The City hired contractor will replace the sidewalk if the homeowner fails to do so and the cost is assessed back to the abutting property owner.

Motion by Antoine, seconded by Coenen to authorize the Engineering Department to seek bids for Project 8-22, 2022 Sidewalk Replacement Program.

All members voted aye.

Motion carried.

d. Authorization to seek bids for Project #9-22, 1000 Islands Steps to Upper Woods.

The 1000 Islands is seeking to contract for the installation of new steps leading into the upper woods as well as a set of steps to the north of County Highway Z, heading down toward the river. The existing steps are old railroad ties which are deteriorating and in need of significant repair. Apple Valley Landscaping LLC has been helping with the planning as they had recently completed a similar project in Kimberly's Sunset Park. 1000 Islands has received some restricted funds that will cover most of the project cost. There will be approximately 104 total steps installed and 6 crushed gravel landings. Photos of the proposed concrete step treads and a location map were provided. Questions from the Board were answered.

Motion by Eggleston, seconded by Antoine to authorize the Engineering Department to seek bids for Project 9-22, 1000 Islands Steps to Upper Woods.

All members voted aye.

Motion carried.

e. Responsible Party Letter for Contamination on Unparcelled Land behind Fox Shores Drive - Future Remediation Work.

A letter dated January 7, 2022, from the State of Wisconsin Department of Natural Resources regarding the reported contamination at Chicago & Northwestern Railyard (former), Unparcelled land, Kaukauna, WI was provided. Maps of the affected land were given. Discussion was held on required steps to take and documents to submit. This item was an informational item only.

3. Closed Session.

a. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) Conferring with legalcounsel with respect to litigation in which it is or is likely to become involved.

Motion by Kilgas, seconded by Moore to adjourn to closed session.

All members voted aye.

Motion carried.

Adjourned to closed session at 6:13 p.m.

b. Return to open session for possible action.

Motion by Moore, seconded by Coenen to return to open session.

All members voted aye.

Motion carried.

Returned to open session at 6:20 p.m.

4. General Matters - None.

5. Adjourn.

Motion made by Schell, seconded by Moore to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 6:21 p.m.

Sally Kenney, Clerk

Motion by Thiele, seconded by Kilgas to adopt the Board of Public Works Meeting Minutes of February 28, 2022, as amended with the correction of item numbering.
All Ald. voted aye.
Motion carried.

Health & Recreation Committee Meeting Minutes of February 28, 2022. **HEALTH AND RECREATION COMMITTEE**

A meeting of the Health and Recreation Committee was called to order by Chairman DeCoster on Monday, February 28, 2022, at 6:22 P.M.

Members present: Coenen, DeCoster, Eggleston, and Schell.

Also present: Mayor Penterman, Ald. Antoine, Ald. Kilgas, Ald. Moore, Ald. Thiele, Attorney Davidson, DPW/Eng. Neumeier, Police Chief Graff, Fin. Dir. Van Rossum, Street Sup. VandenHeuvel, Fire Chief Carrel, Rec. Dir. Malloy and interested citizens.

1. **Correspondence** – None.

2. **Discussion Topics.**

a. **Approval of letter to community groups using City facilities from KATODA.**

A draft of the letter from KATODA to community groups was provided. Police Chief Graff stated this letter would be provided to organizers of youth sporting events as a reminder that these are the City Ordinances.

Motion by Coenen, seconded by DeCoster to allow KATODA representative Jack Pautz to speak.
All members voted aye.
Motion carried.

Mr. Pautz stated this letter is to provide additional communication to youth sport organizations.
Discussion was held and questions answered.

Motion by Coenen, seconded by Eggleston to approve the letter and recommend that KATODA send this letter to community groups using City facilities.
All members voted aye.
Motion carried.

b. **Request from Calmes' Pub, 1441 Arbor Way, Kaukauna to temporarily extend the premise for selling alcohol on June 18, 2022, for a special event.**

Motion by Coenen, seconded DeCoster to table this item. More information on the specifics of the event is needed.

All members voted aye.
Motion carried.

c. Request for amplified music and use of Hydro Park and Central Park to Jessica Decet, FoxFirecracker 5K and Kids Run on July 2 through July 4, 2022.

Motion by Eggleston, seconded by Schell to allow amplified music and use of Hydro Park and Central Park to Jessica Decet, Fox Firecracker 5K and Kids Run on July 2 through July 4, 2022.
All members voted aye.
Motion carried.

3. General Matters – None.

4. Adjourn.

Motion made by Coenen, seconded by Eggleston to adjourn.
All members voted aye.
Motion carried.

The meeting adjourned at 6:33 pm.

Sally Kenney
Clerk

Motion by DeCoster, seconded by Schell to adopt the Health & Recreation Committee Meeting Minutes of February 28, 2022 as read.
All Ald. voted aye.
Motion carried.

Plan Commission Meeting Minutes of January 20, 2022.

Motion by Moore, seconded by Coenen to receive and place on file the Plan Commission Meeting Minutes of January 20, 2022.
All Ald. voted aye.
Motion carried.

Grignon Mansion Meeting Minutes of January 24, 2022.

Motion by Thiele, seconded by Kilgas to receive and place on file the Grignon Mansion Meeting Minutes of January 24, 2022.
All Ald. voted aye.
Motion carried.

Kaukauna Public Library Board Meeting Minutes of January 25, 2022.

Motion by Kilgas, seconded by Thiele to receive and place on file the Kaukauna Public Library Board Meeting Minutes of January 25, 2022.
All Ald. voted aye.
Motion carried.

Operators/Bartenders License.

The following applicant has applied for an operator's license for the license year 2020-2022 and has been recommended for approval based on their record check by the police department:

Amerson	Kristy	M.	1104 Janet St.	Kaukauna
Bevers	Isaac	R.	903 ½ Oviatt St.	Kaukauna
Gersmehl	Stacey	M.	W2414 Buchanan Rd.	Appleton
Hungerford	Kelly	M.	311 Depot St.	Kaukauna
Kessler	Ryan	J.	1411 Franklin St.	Little Chute
Kressin	Audrey	A.	501 Gertrude Street	Kaukauna
Perez	Trinity	A.	125 Arthur Street	Kaukauna
Raab	Joy	L.	1836 Lawe Street	Kaukauna

Motion by DeCoster, seconded by Eggleston to grant the operator/bartender license.

All Ald. voted aye.

Motion carried.

REPORTS OF CITY OFFICERS

Extraterritorial Review of Wolfinger Subdivision, Phase 1.

Mach IV has submitted a preliminary plat of Wolfinger Subdivision, on behalf of the developer. The preliminary plat shows a draft for the entire subdivision with 207 single family lots. The review will only be for Phase 1 of the development. Phase 1 has 61 single family homes and a 1.5-acre stormwater pond (outlot 3). The lots are all a third of an acre and have street frontages from 84' to 137.6'. Phase 1's lot size and use fits into the larger residential region south of County Highway CE, with residential neighborhoods to the east, west and south. The road configurations allow for proper traffic circulation and provide three intersections to enter or exit the subdivision.

Tax Collection Update.

Finance Director/Treasurer Van Rossum provided an overview of the tax collection information comparing 2020 and 2021. The first installment of the 2021 tax levy season has closed in Kaukauna. The last day for collecting was on January 31. This year the Clerk's office was back open receipting in person payments. Last tax season was the first time in many years (if ever) the Clerk's window was closed to the public for tax collecting. We also added the online payment feature for the first-time last year. With the window being closed for the 2020 levy it is assumed the uptick of \$1.7 Million at the City is due to foot traffic. The City Collected 91% of all payments while online payments increased 1% over last year. Between all taxing authorities the total taxes in 2021 levy are \$26,728,765. The City collected 77% of the total taxes.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2022-5326 Resolution Approving the Extraterritorial Review of Wolfinger Subdivision, Phase 1.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Resolution 2022-5326.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Thiele to adopt Resolution 2022-5326.

All Ald. voted aye.

Motion carried.

CLOSED SESSION

Adjourn to Closed Session Pursuant to 19.85(1)(e) to discuss disposition of municipally owned property (Commerce Crossing Parcel 322095603 and 322095500).

Motion by Moore, seconded by Coenen to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 7:24 p.m.

Return to open session for possible action.

Motion by Coenen, seconded by Schell to return to open session

All Ald. voted aye.

Motion carried.

Returned to open session at 7:38 p.m.

Adjourn to Closed Session Pursuant to 19.85(1)(e) to discuss the disposition of public funds at 250 Lawe Street (Edgewater Pointe Apartments).

Motion by Moore, seconded by Coenen to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 7:38 p.m.

Return to open session for possible action.

Motion by Moore, seconded by Coenen to return to open session

All Ald. voted aye.

Motion carried.

Returned to open session at 7:51 p.m.

Motion by Moore, seconded by Kilgas to approve the Addendum to Developers Agreement for Edgewater Pointe with additional terms presented by Planner Stephenson and with final review by City Attorney.

All Ald. Voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee.

Motion by Coenen seconded by DeCoster to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 7:52 p.m.

Return to open session for possible action.

Motion by Moore, seconded by Kilgas to return to open session

All Ald. voted aye.

Motion carried.

Returned to open session at 8:07 p.m.

Motion by Moore, seconded by Thiele to approve the recommendation for Finance Director/Treasurer's salary and terms 1, 2, & 3 of offer.
All Ald. Voted aye.
Motion carried.

CONSIDERATION OF MISCELLANEOUS BUSINESS

Ald. Kilgas as to address the issue of large metal shipping containers, which are showing up around the City. Mayor Penterman asked Alderperson Kilgas to send the Building Inspector, Attorney, and himself an email regarding this matter.

ADJOURN

Motion by Coenen, seconded by Schell to adjourn.
All Ald. voted aye.
Motion carried.

Meeting adjourned at 8:13 p.m.

Sally Kenney, Clerk



Accounts Payable

Checks for Approval

User: cnelson
Printed: 3/8/2022 - 8:35 AM



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
0	02/18/2022	General Fund	Group Health Insurance	Wisconsin Employee Trust Funds (ETF)		319,288.32
0	02/18/2022	General Fund	Group Life Insurance	Securian Financial Group, Inc.		2,535.44
0	02/25/2022	General Fund	WI Retirement	Wisconsin Employee Trust Funds (ETF)		160,572.99
0	02/17/2022	General Fund	Supplemental Dental/Vision Ins	Delta Dental of Wisconsin		1,084.10
0	02/17/2022	General Fund	Supplemental Dental/Vision Ins	Delta Dental of Wisconsin		220.84
0	02/25/2022	General Fund	Contractual Services	MYGOV, LLC		1,100.00
115697	02/18/2022	Agency - Other Governments	Calumet County	Calumet County Treasurer		98.91
115698	02/18/2022	Agency - Other Governments	Fox Valley Technical College	Fox Valley Technical College		447,838.60
115698	02/18/2022	Agency - Other Governments	Fox Valley Tech - Calumet	Fox Valley Technical College		18.60
115699	02/18/2022	Agency - Other Governments	Kaukauna School District	Kaukauna Area School District		3,490,195.78
115699	02/18/2022	Agency - Other Governments	Kaukauna School Dist-Calumet	Kaukauna Area School District		144.98
115700	02/18/2022	Agency - Other Governments	Outagamie County	Outagamie County Treasurer		1,720,692.10
115701	02/18/2022	General Fund	Medical & Laboratory Supplies	Airgas USA, LLC		66.05
115702	02/18/2022	General Fund	Maintenance - Automotive	All-Lift Systems, Inc.		830.00
115703	02/18/2022	General Fund	Contractual Services	Aramark Uniform		10.84
115703	02/18/2022	Sanitary Sewer Utility	Contractual Services	Aramark Uniform		14.88
115703	02/18/2022	General Fund	Clothing Expense	Aramark Uniform		16.12
115703	02/18/2022	General Fund	Contractual Services	Aramark Uniform		230.16
115703	02/18/2022	General Fund	Contractual Services	Aramark Uniform		73.52
115704	02/18/2022	1000 Islands	Conservancy Zone Maint	Dean Enterprises, LLC		114.00
115705	02/18/2022	Space Needs Fund	Phase 4	Environmental Services Plus		3,261.50
115706	02/18/2022	General Fund	Maintenance - Buildings	Fireline Sprinkler Corp		190.00
115707	02/18/2022	General Fund	Office Supplies	Integrated Imaging, Inc.		1,050.00
115707	02/18/2022	General Fund	Office Supplies	Integrated Imaging, Inc.		1,044.00
115708	02/18/2022	General Fund	Contractual Services	Kaukauna Utilities		40,524.96
115708	02/18/2022	General Fund	Contractual Services	Kaukauna Utilities		10,131.24
115708	02/18/2022	General Fund	Contractual Services	Kaukauna Utilities		148,094.42
115708	02/18/2022	General Fund	Contractual Services	Kaukauna Utilities		6,461.34
115708	02/18/2022	General Fund	Contractual Services	Kaukauna Utilities		1,615.33
115708	02/18/2022	Sanitary Sewer Utility	Contractual Services	Kaukauna Utilities		295,327.00
115708	02/18/2022	General Fund	Contractual Services	Kaukauna Utilities		37,023.60
115709	02/18/2022	1000 Islands	Animal & Bird Care	Lowe's		170.05
115710	02/18/2022	General Fund	Facilities Rental Non-Taxable	Kay Marsicek		275.00
115711	02/18/2022	General Fund	Contractual Services	McMahon Associates Inc		5,837.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
115712	02/18/2022	General Fund	Contractual Services	Orkin Inc.		576.00
115713	02/18/2022	General Fund	Contractual Services	Oshkosh Fire & Police Equipment		275.00
115714	02/18/2022	General Fund	Contractual Services	Outagamie County Register of Deeds		30.00
115715	02/18/2022	General Fund	Maintenance - Roads & Walks	Outagamie County Treasurer		211.63
115715	02/18/2022	General Fund	General Supplies	Outagamie County Treasurer		87.98
115716	02/18/2022	General Fund	Tax Roll	Outagamie County Treasurer		6,604.89
115717	02/18/2022	General Fund	Recreation	Stoneridge Piggly Wiggly		17.98
115717	02/18/2022	1000 Islands	Programs	Stoneridge Piggly Wiggly		4.95
115717	02/18/2022	1000 Islands	Animal & Bird Care	Stoneridge Piggly Wiggly		41.97
115717	02/18/2022	1000 Islands	Miscellaneous	Stoneridge Piggly Wiggly		27.84
115718	02/18/2022	General Fund	Maintenance - Automotive	Unison Credit Union		190.94
115718	02/18/2022	General Fund	Maintenance - Buildings	Unison Credit Union		5.99
115718	02/18/2022	General Fund	Expense Allowance	Unison Credit Union		46.00
115718	02/18/2022	1000 Islands	Office Supplies	Unison Credit Union		37.95
115718	02/18/2022	General Fund	Maintenance - Roads & Walks	Unison Credit Union		179.99
115718	02/18/2022	General Fund	Expense Allowance	Unison Credit Union		38.00
115718	02/18/2022	1000 Islands	Contractual Services	Unison Credit Union		161.55
115718	02/18/2022	General Fund	Miscellaneous	Unison Credit Union		60.57
115718	02/18/2022	General Fund	Due to VFW-Kaukauna Post	Unison Credit Union		293.31
115718	02/18/2022	General Fund	K9 Program	Unison Credit Union		60.00
115718	02/18/2022	General Fund	Clothing Expense	Unison Credit Union		340.85
115718	02/18/2022	General Fund	Office Supplies	Unison Credit Union		59.99
115718	02/18/2022	General Fund	Contractual Services	Unison Credit Union		195.00
115718	02/18/2022	General Fund	Clothing Expense	Unison Credit Union		258.06
115718	02/18/2022	General Fund	Office Supplies	Unison Credit Union		17.23
115718	02/18/2022	General Fund	Seminar Expenses	Unison Credit Union		395.00
115718	02/18/2022	General Fund	Recreation	Unison Credit Union		179.99
115718	02/18/2022	General Fund	Expense Allowance	Unison Credit Union		355.95
115718	02/18/2022	General Fund	Education & Memberships	Unison Credit Union		20.00
115718	02/18/2022	General Fund	Seminar Expenses	Unison Credit Union		210.00
115718	02/18/2022	General Fund	Education & Memberships	Unison Credit Union		480.00
115718	02/18/2022	General Fund	Evidence	Unison Credit Union		528.58
115718	02/18/2022	General Fund	Seminar Expenses	Unison Credit Union		300.00
115718	02/18/2022	General Fund	Office Supplies	Unison Credit Union		20.99
115718	02/18/2022	General Fund	Evidence	Unison Credit Union		-528.58
115718	02/18/2022	General Fund	Education & Memberships	Unison Credit Union		150.00
115718	02/18/2022	General Fund	Office Supplies	Unison Credit Union		10.10
115718	02/18/2022	General Fund	Seminar Expenses	Unison Credit Union		345.00
115718	02/18/2022	General Fund	Travel - City Business	Unison Credit Union		117.00
115718	02/18/2022	General Fund	Office Supplies	Unison Credit Union		85.20
115718	02/18/2022	General Fund	Seminar Expenses	Unison Credit Union		345.00
115718	02/18/2022	General Fund	Travel - City Business	Unison Credit Union		117.00
115718	02/18/2022	General Fund	Contractual Services	Unison Credit Union		119.99
115718	02/18/2022	General Fund	Maintenance - All Other Equipm	Unison Credit Union		52.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
115718	02/18/2022	General Fund	Travel - City Business	Unison Credit Union		240.20
115718	02/18/2022	Storm Water Utility	CIP - Infrastructure	Unison Credit Union		15.08
115718	02/18/2022	General Fund	General Supplies	Unison Credit Union		177.63
115718	02/18/2022	General Fund	Recreation	Unison Credit Union		3.96
115718	02/18/2022	Storm Water Utility	CIP - Infrastructure	Unison Credit Union		603.00
115718	02/18/2022	General Fund	Office Supplies	Unison Credit Union		128.99
115718	02/18/2022	General Fund	Recreation	Unison Credit Union		140.82
115718	02/18/2022	Storm Water Utility	CIP - Infrastructure	Unison Credit Union		7.58
115718	02/18/2022	General Fund	Office Supplies	Unison Credit Union		38.41
115718	02/18/2022	General Fund	Clothing Expense	Unison Credit Union		234.94
115718	02/18/2022	Storm Water Utility	CIP - Infrastructure	Unison Credit Union		303.00
115718	02/18/2022	General Fund	Miscellaneous	Unison Credit Union		75.00
115718	02/18/2022	General Fund	Clothing Expense	Unison Credit Union		13.95
115718	02/18/2022	General Fund	Office Supplies	Unison Credit Union		34.28
115718	02/18/2022	General Fund	Mach Tools & Instruments	Unison Credit Union		889.57
115718	02/18/2022	General Fund	Seminar Expenses	Unison Credit Union		30.00
115718	02/18/2022	General Fund	Office Supplies	Unison Credit Union		12.33
115718	02/18/2022	General Fund	Communications	Unison Credit Union		316.32
115718	02/18/2022	General Fund	Office Supplies	Unison Credit Union		65.00
115718	02/18/2022	Sanitary Sewer Utility	General Supplies	Unison Credit Union		799.99
115718	02/18/2022	General Fund	Seminar Expenses	Unison Credit Union		20.00
115718	02/18/2022	General Fund	Miscellaneous	Unison Credit Union		254.88
115718	02/18/2022	General Fund	Maintenance - Buildings	Unison Credit Union		17.48
115718	02/18/2022	General Fund	Contractual Services	Unison Credit Union		9.99
115718	02/18/2022	General Fund	Miscellaneous	Unison Credit Union		5.28
115718	02/18/2022	General Fund	General Supplies	Unison Credit Union		68.99
115718	02/18/2022	General Fund	Contractual Services	Unison Credit Union		47.88
115718	02/18/2022	General Fund	Office Supplies	Unison Credit Union		97.40
115718	02/18/2022	General Fund	Maintenance - Buildings	Unison Credit Union		64.04
115718	02/18/2022	General Fund	Contractual Services	Unison Credit Union		0.48
115718	02/18/2022	General Fund	Office Supplies	Unison Credit Union		25.97
115718	02/18/2022	General Fund	Office Supplies	Unison Credit Union		30.20
115718	02/18/2022	General Fund	Automotive Supplies	Unison Credit Union		19.02
115718	02/18/2022	General Fund	Office Supplies	Unison Credit Union		35.99
115718	02/18/2022	1000 Islands	Restricted Funds	Unison Credit Union		56.96
115718	02/18/2022	General Fund	Communications	Unison Credit Union		120.00
115718	02/18/2022	General Fund	Maintenance - Buildings	Unison Credit Union		91.95
115718	02/18/2022	1000 Islands	Programs	Unison Credit Union		18.60
115718	02/18/2022	General Fund	Mach Tools & Instruments	Unison Credit Union		418.85
115718	02/18/2022	General Fund	Miscellaneous	Unison Credit Union		9.90
115718	02/18/2022	1000 Islands	Education & Memberships	Unison Credit Union		140.00
115718	02/18/2022	General Fund	Expense Allowance	Unison Credit Union		22.72
115718	02/18/2022	1000 Islands	Maintenance - Buildings	Unison Credit Union		23.99
115719	02/18/2022	General Fund	Office Supplies	Van Abel's of Hollandtown		185.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
115720	02/22/2022	General Fund	Tax Roll	Paul & Darlene Aschinger		88.55
115721	02/22/2022	General Fund	Tax Roll	Roxann Bannach		1,115.36
115722	02/22/2022	General Fund	Tax Roll	Brett & Samantha Bates		4,941.61
115723	02/22/2022	General Fund	Tax Roll	BDVH Development, LLC		40.00
115724	02/22/2022	General Fund	Tax Roll	Julie Bloy		134.45
115725	02/22/2022	General Fund	Tax Roll	Beth Brandle		82.47
115726	02/22/2022	General Fund	Tax Roll	Thomas Britzke & Angela Berndt		205.98
115727	02/22/2022	General Fund	Tax Roll	Sheldon Brown		145.44
115728	02/22/2022	General Fund	Tax Roll	Heath M. Buechel		231.79
115729	02/22/2022	General Fund	Tax Roll	Alexander & Rachel Calaway		265.69
115730	02/22/2022	General Fund	Tax Roll	Shawn & Amanda Carey		168.72
115731	02/22/2022	General Fund	Tax Roll	James Christman		316.79
115732	02/22/2022	General Fund	Tax Roll	Bradley & Carrie Churchwell		84.79
115733	02/22/2022	General Fund	Tax Roll	John Courtney & Virginia Schauer		13.56
115734	02/22/2022	General Fund	Tax Roll	Patricia Cox		968.84
115735	02/22/2022	General Fund	Tax Roll	Nicholas & Elizabeth Dabel		15.13
115736	02/22/2022	General Fund	Tax Roll	Mark Dahlin		200.40
115737	02/22/2022	General Fund	Tax Roll	Alexander & Amber Dassow		159.09
115738	02/22/2022	General Fund	Tax Roll	Juanita R DeBruin		193.26
115739	02/22/2022	General Fund	Tax Roll	Michelle & Patrick DeGroot		24.89
115740	02/22/2022	General Fund	Tax Roll	Ginger Denton		746.55
115741	02/22/2022	General Fund	Tax Roll	George Dercks & Leah Dercks		277.42
115742	02/22/2022	General Fund	Tax Roll	Thomas Dolan		43.96
115743	02/22/2022	General Fund	Tax Roll	Dana Driessen		131.58
115744	02/22/2022	General Fund	Tax Roll	East Wisconsin Savings Bank		3,191.92
115745	02/22/2022	General Fund	Tax Roll	Lyle Fink		248.08
115745	02/22/2022	General Fund	Tax Roll	Lyle Fink		228.70
115745	02/22/2022	General Fund	Tax Roll	Lyle Fink		311.60
115746	02/22/2022	General Fund	Tax Roll	Daniel & Dawn Fischer		172.40
115747	02/22/2022	General Fund	Tax Roll	Steven & Carey Frahm		210.68
115748	02/22/2022	General Fund	Tax Roll	Brad Freeborn & Autumn Hennes		187.18
115749	02/22/2022	General Fund	Tax Roll	Mark & Toni Giebel		43.85
115750	02/22/2022	General Fund	Tax Roll	William Gietman		233.04
115751	02/22/2022	General Fund	Tax Roll	Todd & Jadine Gorrell		237.16
115752	02/22/2022	General Fund	Tax Roll	Emily Grissman		133.57
115753	02/22/2022	General Fund	Tax Roll	Matthew Hansel		222.61
115754	02/22/2022	General Fund	Tax Roll	Eric and Jamie Hansen		49.24
115755	02/22/2022	General Fund	Tax Roll	Lucas Harris & Chasity Henry		174.85
115756	02/22/2022	General Fund	Tax Roll	Craig & Samantha Harvey		277.12
115757	02/22/2022	General Fund	Tax Roll	Henry Heiman		181.94
115758	02/22/2022	General Fund	Tax Roll	Colleen Heindel		504.35
115759	02/22/2022	General Fund	Tax Roll	Ashley & Troy Hubers		273.93
115760	02/22/2022	General Fund	Tax Roll	Sara J. Hungerford		340.33
115761	02/22/2022	General Fund	Tax Roll	Debra Johnson		89.21

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
115762	02/22/2022	General Fund	Tax Roll	Randy & Patricia Jones		131.70
115763	02/22/2022	General Fund	Tax Roll	Matthew Jorgensen		77.02
115764	02/22/2022	General Fund	Tax Roll	Steven Kahler		191.04
115765	02/22/2022	General Fund	Tax Roll	Randi & Donald Karner		289.55
115766	02/22/2022	General Fund	Tax Roll	Amanda B. Karnowski		307.84
115767	02/22/2022	General Fund	Tax Roll	Kevin Killian		2.33
115768	02/22/2022	General Fund	Tax Roll	Dana & Tina King		81.70
115769	02/22/2022	General Fund	Tax Roll	Daniel Kohl		24.03
115770	02/22/2022	General Fund	Tax Roll	Dustin Konetzke		285.30
115771	02/22/2022	General Fund	Tax Roll	Joshua Kostechka & Brittney Workentine		1,161.35
115772	02/22/2022	General Fund	Tax Roll	Dale & Tricia Kraft		62.22
115773	02/22/2022	General Fund	Tax Roll	Karen Kraft		79.61
115774	02/22/2022	General Fund	Tax Roll	Nathan S. Kragh & Ting Yi		97.60
115775	02/22/2022	General Fund	Tax Roll	Penney Leverenz		95.36
115776	02/22/2022	General Fund	Tax Roll	Brian and Kristle Ley		59.65
115777	02/22/2022	General Fund	Tax Roll	Frank Livermore		48.84
115778	02/22/2022	General Fund	Tax Roll	John J. & Mary Ann Loderbauer		83.88
115779	02/22/2022	General Fund	Tax Roll	Marge Mahloch		253.88
115780	02/22/2022	General Fund	Tax Roll	Sara A. Manns		531.75
115781	02/22/2022	General Fund	Tax Roll	Angella Mattioli		248.91
115782	02/22/2022	General Fund	Tax Roll	Kelly McCartney		155.43
115783	02/22/2022	General Fund	Tax Roll	Kelly McKay & Amanda Jakl		490.70
115784	02/22/2022	General Fund	Tax Roll	Ryan & E. Machele McNally		222.78
115785	02/22/2022	General Fund	Tax Roll	Seth Menting		359.21
115786	02/22/2022	General Fund	Tax Roll	Cody Michalkiewicz		183.03
115787	02/22/2022	General Fund	Tax Roll	Steven M. Miller, Jr. and Ashley E. Geiger		125.69
115788	02/22/2022	General Fund	Tax Roll	Karie and Mark Mindock		73.92
115789	02/22/2022	General Fund	Tax Roll	William Mischler		116.42
115790	02/22/2022	General Fund	Tax Roll	Michael & Sherry Mitchell		786.80
115791	02/22/2022	General Fund	Tax Roll	James & Dawn Monahan		188.80
115792	02/22/2022	General Fund	Tax Roll	Debra M. Morrow		10.76
115793	02/22/2022	General Fund	Tax Roll	Eugene & Shirley Mueller		56.99
115794	02/22/2022	General Fund	Tax Roll	David & Laurie Nytes		433.36
115795	02/22/2022	General Fund	Tax Roll	Scott & Melissa Offenstien		176.83
115796	02/22/2022	General Fund	Tax Roll	Martin Olson		97.98
115797	02/22/2022	General Fund	Tax Roll	Kristin & Collin Oswald		26.21
115798	02/22/2022	General Fund	Tax Roll	Frank Overesch		964.97
115799	02/22/2022	General Fund	Tax Roll	Stephanie N. Paulson		175.69
115800	02/22/2022	General Fund	Tax Roll	Rebecca Peters		123.49
115801	02/22/2022	General Fund	Tax Roll	Michael & Melissa Potter		187.18
115802	02/22/2022	General Fund	Tax Roll	Shawn Powell		142.31
115803	02/22/2022	General Fund	Tax Roll	Prairie Construction LLC		347.80
115804	02/22/2022	General Fund	Tax Roll	Jason Pynenberg & Cora Degenhardt		240.09
115805	02/22/2022	General Fund	Tax Roll	Andrew & Andrea Raska		165.36

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
115806	02/22/2022	General Fund	Tax Roll	Sarah Rastall		17.81
115807	02/22/2022	General Fund	Tax Roll	Dana & Janice Rauen		175.34
115808	02/22/2022	General Fund	Tax Roll	Erin Rill		245.11
115809	02/22/2022	General Fund	Tax Roll	Amanda & Joel Riske		69.01
115810	02/22/2022	General Fund	Tax Roll	Robert Rutten		183.10
115811	02/22/2022	General Fund	Tax Roll	John & Jeanne Sanders		71.36
115812	02/22/2022	General Fund	Tax Roll	Kevin Scheffen & Melissa Hoff-Scheffen		182.90
115813	02/22/2022	General Fund	Tax Roll	Ashley Schroth		119.00
115814	02/22/2022	General Fund	Tax Roll	Boyd & Naomi Scott		4,718.33
115815	02/22/2022	General Fund	Tax Roll	Mark & Rebecca Siebers		62.89
115816	02/22/2022	General Fund	Tax Roll	Seth St. Aubin		19.75
115817	02/22/2022	General Fund	Tax Roll	Guy & Victoria Stanke		108.57
115818	02/22/2022	General Fund	Tax Roll	Charles & Chris Stefenhagen		640.34
115819	02/22/2022	General Fund	Tax Roll	Aaron Stegman		29.43
115820	02/22/2022	General Fund	Tax Roll	Melissa A. Sullivan		4.16
115821	02/22/2022	General Fund	Tax Roll	Summer & Kyle Syring		64.59
115822	02/22/2022	General Fund	Tax Roll	Mark & Julie Thorpe		1,182.00
115823	02/22/2022	General Fund	Tax Roll	Travis Tilque		849.93
115824	02/22/2022	General Fund	Tax Roll	Jeremy & Ginny Uecker		321.45
115825	02/22/2022	General Fund	Tax Roll	Shari Uphill		109.68
115826	02/22/2022	General Fund	Tax Roll	Valley Title Services Of The Fox Valley, LLC		676.10
115827	02/22/2022	General Fund	Tax Roll	Abbey VandeHey		54.36
115828	02/22/2022	General Fund	Tax Roll	Jenny L. Vandenberg & Travis Perzentka		260.09
115829	02/22/2022	General Fund	Tax Roll	Carl C VanDera		316.15
115830	02/22/2022	General Fund	Tax Roll	Daniel & Kerri Vanderloop		89.32
115831	02/22/2022	General Fund	Tax Roll	Ann M. VandeVoort		53.57
115832	02/22/2022	General Fund	Tax Roll	Joshua VanEperen		128.21
115833	02/22/2022	General Fund	Tax Roll	Shelly Jo VanGrinsven		272.44
115834	02/22/2022	General Fund	Tax Roll	Jessica & Nathan VanSchyndel		197.56
115835	02/22/2022	General Fund	Tax Roll	Randall & JoAnne Vreeke		62.54
115836	02/22/2022	General Fund	Tax Roll	Thomas Wallace		83.33
115837	02/22/2022	General Fund	Tax Roll	Robert Hamblin & Kathryn Wiegand		60.00
115838	02/22/2022	General Fund	Tax Roll	Kevin and Linda Wirth		380.36
115839	02/22/2022	General Fund	Tax Roll	Donna Wiskow		223.17
115840	02/22/2022	General Fund	Tax Roll	Michelle C. Witman		37.72
115841	02/22/2022	General Fund	Tax Roll	Pa Zong & Kia Tou Xiong		64.14
115842	02/22/2022	General Fund	Tax Roll	Xa Yang		175.14
115843	02/22/2022	General Fund	Tax Roll	Julie & Kenneth Zenisek		75.67
115844	02/22/2022	General Fund	Mach Tools & Instruments	Pomasl Fire Equipment Inc.		15,000.00
115845	02/25/2022	General Fund	Maintenance - Automotive	A T F Tires & Service Center Inc.		816.78
115846	02/25/2022	General Fund	Contractual Services	Advanced Maintenance Solutions		2,122.90
115846	02/25/2022	General Fund	Contractual Services	Advanced Maintenance Solutions		1,278.35
115847	02/25/2022	General Fund	Service Contracts	Amplitel Technologies LLC		150.00
115848	02/25/2022	General Fund	Medical & Laboratory Supplies	Bound Tree Medical, LLC.		189.48

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
115849	02/25/2022	General Fund	Clothing Expense	Nick Bouressa		84.82
115850	02/25/2022	General Fund	Education & Memberships	Cardmember Service		-330.00
115850	02/25/2022	General Fund	Contractual Services	Cardmember Service		186.15
115850	02/25/2022	General Fund	Office Supplies	Cardmember Service		343.12
115850	02/25/2022	General Fund	Data Processing Supplies	Cardmember Service		26.97
115850	02/25/2022	General Fund	Postage	Cardmember Service		8.66
115850	02/25/2022	General Fund	Library Programs	Cardmember Service		80.72
115850	02/25/2022	General Fund	Service Contracts	Cardmember Service		79.50
115850	02/25/2022	General Fund	Library Programs	Cardmember Service		194.53
115850	02/25/2022	General Fund	Miscellaneous	Cardmember Service		83.43
115850	02/25/2022	Library Special Use	Misc Expenses	Cardmember Service		233.97
115851	02/25/2022	General Fund	Contractual Services	Cottingham & Butler Inc.		275.00
115852	02/25/2022	TID #4 Construction Fund	Marketing & Administration	Carow Land Surveying		3,900.00
115853	02/25/2022	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		680.93
115853	02/25/2022	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		29.00
115853	02/25/2022	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		36.82
115853	02/25/2022	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		38.83
115853	02/25/2022	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		1,390.11
115854	02/25/2022	General Fund	Contractual Services	Diversified Benefit Services, Inc.		297.63
115855	02/25/2022	General Fund	Medical & Laboratory Supplies	Emergency Medical Products		407.46
115856	02/25/2022	General Fund	Maintenance - Buildings	Energy Control & Design, Inc.		63.98
115857	02/25/2022	General Fund	Clothing Expense	Cody Foss		118.95
115858	02/25/2022	General Fund	Custodial Supplies	Fox Specialty Company LLC		167.56
115859	02/25/2022	General Fund	Contractual Services	Fox Valley Humane Association		80.00
115860	02/25/2022	General Fund	Education & Memberships	Fox Valley Technical College		118.88
115861	02/25/2022	General Fund	Tuition Assistance Program	Michael Hamilton		786.70
115861	02/25/2022	General Fund	Tuition Assistance Program	Michael Hamilton		568.05
115862	02/25/2022	General Fund	Clothing Expense	Samuel Hebert		277.31
115863	02/25/2022	General Fund	Contractual Services	Human Resources Consulting, LLC		3,485.00
115864	02/25/2022	General Fund	Contractual Services	Idemia Identity & Security USA LLC		184.00
115865	02/25/2022	General Fund	Library Materials	Ingram		85.51
115865	02/25/2022	General Fund	Library Materials	Ingram		151.96
115865	02/25/2022	General Fund	Library Materials	Ingram		92.62
115865	02/25/2022	General Fund	Library Materials	Ingram		11.35
115865	02/25/2022	General Fund	Library Materials	Ingram		32.93
115865	02/25/2022	General Fund	Library Materials	Ingram		489.38
115866	02/25/2022	General Fund	Office Supplies	Insta Prints Plus, Inc.		171.89
115866	02/25/2022	General Fund	Office Supplies	Insta Prints Plus, Inc.		16.35
115866	02/25/2022	General Fund	Office Supplies	Insta Prints Plus, Inc.		21.48
115866	02/25/2022	1000 Islands	Miscellaneous	Insta Prints Plus, Inc.		42.96
115867	02/25/2022	General Fund	Rent - Equipment	James Imaging Systems, Inc.		128.57
115868	02/25/2022	General Fund	Rent - Equipment	James Imaging Systems, Inc.		58.66
115869	02/25/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,204.42
115869	02/25/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		5,615.42

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
115869	02/25/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		4,658.01
115869	02/25/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		174.90
115869	02/25/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		86.41
115869	02/25/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		167.59
115869	02/25/2022	Sanitary Sewer Utility	Water Sewer & Electric	Kaukauna Utilities		84.97
115869	02/25/2022	Storm Water Utility	Water Sewer & Electric	Kaukauna Utilities		1,557.65
115869	02/25/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,347.78
115869	02/25/2022	Nelson Crossing Fund	Boardwalk Bridge - Utilities	Kaukauna Utilities		39.46
115869	02/25/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		542.93
115869	02/25/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,541.78
115869	02/25/2022	Industrial Park	Expenditures	Kaukauna Utilities		71.20
115869	02/25/2022	TID #5 Construction Fund	Property Acquisition	Kaukauna Utilities		73.67
115869	02/25/2022	1000 Islands	Water Sewer & Electric	Kaukauna Utilities		779.97
115869	02/25/2022	TID #8 Construction Fund	Marketing & Administration	Kaukauna Utilities		165.60
115870	02/25/2022	General Fund	Travel - City Business	Sally Kenney		57.81
115871	02/25/2022	General Fund	Clothing Expense	Austin Klister		84.35
115872	02/25/2022	General Fund	Clothing Expense	Ryan Kussow		84.35
115873	02/25/2022	General Fund	Contractual Services	Linde Gas & Equipment Inc.		30.30
115874	02/25/2022	1000 Islands	Contractual Services	Marco		64.46
115875	02/25/2022	General Fund	Workers Compensation	McClone		11,400.00
115876	02/25/2022	General Fund	Contractual Services	Mead & Hunt		2,341.50
115877	02/25/2022	General Fund	Library Materials	Midwest Tape		39.99
115877	02/25/2022	General Fund	Library Materials	Midwest Tape		22.49
115877	02/25/2022	General Fund	Library Materials	Midwest Tape		18.99
115877	02/25/2022	General Fund	Library Materials	Midwest Tape		22.49
115878	02/25/2022	General Fund	Education & Memberships	NFPA		1,495.00
115879	02/25/2022	General Fund	Education & Memberships	Outagamie County Fire Investigation Unit		25.00
115880	02/25/2022	General Fund	Police Fees	Outagamie County Sheriff's Office		200.00
115881	02/25/2022	Solid Waste	General Supplies	Rehrig Pacific Co.		8,455.00
115882	02/25/2022	TID #6 Construction Fund	Marketing & Administration	Simplifile, LC		30.25
115883	02/25/2022	General Fund	Medical & Laboratory Supplies	Thedacare Laboratories		85.00
115884	02/25/2022	General Fund	Automotive Supplies	Truck Country Of Wisconsin		39.46
115885	02/25/2022	General Fund	Insurance Claim	Veriha Trucking		1,036.56
115886	02/25/2022	General Fund	Education & Memberships	Wisconsin Municipal Court Clerks Assoc.		45.00
115887	02/25/2022	General Fund	Clothing Expense	Nick Ziegler		290.77
Report Total:						6,834,192.62

STATE OF WISCONSIN AFFIDAVIT OF PUBLICATION

February 23 & March 2, 2022
CITY OF KAUKAUNA
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a Public Hearing will be conducted by the Common Council of the City of Kaukauna on **Tuesday, March 15th, 2022 at 7:00 p.m.** at the meeting of the Common Council to consider the rezoning of property from Residential Single Family (RSF) to Commercial Core District (CCD) located at 301 W Seventh Street, Club Ritz. The purpose of the Public Hearing is to accept public comments on the proposed amendment.

The area of land proposed to be rezoned is described more fully as:
LOT SEVEN (7) BLOCK FOUR OF JOSEPH KLEINS ADDITION, CITY OF KAUKAUNA,
OUTAGAMIE COUNTY, WISCONSIN, ACCORDING TO THE RECORDED ASSESSOR PLAT OF SAID CITY.

Persons wishing to submit comments with regard to the rezoning request are encouraged to join the meeting. Persons unable to attend the public hearing but who wish to comment may do so by contacting the City of Kaukauna Planning Department by mail at P.O. Box 890, Kaukauna, WI 54130 or by phone at 920.766.6370 or by email at jstephenson@kaukauna-wi.org prior to the meeting.

Joe Stephenson, Director of Planning and Community Development, City of Kaukauna, Outagamie County

WNAXLP

CHAD BREWER
Notary Public
State of Wisconsin

Laurie Hammen

being duly sworn doth depose and say that he/she is an authorized representative of the **TIMES-VILLAGER**, a weekly newspaper published by News Publishing Co., Inc. at **Kaukauna, Wisconsin, in Outagamie County**, and that an advertisement of which the annexed is a true copy, taken from said paper, was published therein on:

02/23/2022

03/02/2022

SIGNED

DATED

Laurie A. Hammen

03/03/2022

[Signature]
Notary Public, State of Wisconsin

My Commission Expires

4/25/2023

of Lines

26

of Weeks Published

2

Publication Fee \$

81.90

Proof of Publication \$

1.00

Total \$

82.90

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairman Thiele on Monday, March 14, 2022 at 6:00 P.M.

Members present: Antoine, Eggleston, Kilgas, Moore, Schell and Thiele.

Absent & Excused: Coenen and DeCoster

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, Fin. Dir. Van Rossum, Planner Stephenson, Police Chief Graff, Street Sup. Vanden Heuvel, Sr. Proj. Eng. Cesafsky, Fire Chief Carrel and interested citizens.

Motion by Moore, seconded by Kilgas to excuse the absent members.

All members present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. Open Bids for Truck #7.

Motion by Moore, seconded by Eggleston to accept no more bids and open bids received.

All Ald. present voted aye.

Motion carried.

Street Superintendent VandenHeuvel stated only 1 bid was received. All truck dealers were called. Of the five dealers, three stated they would not be bidding.

<u>Dealer</u>	<u>Outright Price</u>	<u>Trade-In</u>	<u>Total Cost</u>
Gustman's Chevrolet	\$62,220	\$7,000	\$55,220

Motion by Antoine, seconded by Schell to authorize the Street Department to tabulate the bid and come back to the Board with a recommendation on the replacement of Chevy 1 Ton Dump Truck with Lift Gate - Equipment #7.

All Ald. present voted aye.

Motion carried.

b. Permission to Bid Project #10-22 - CTH Q & CTH J (Lawe Street) Curb Replacement and Sidewalk Installation.

As part of the 2022 Outagamie County Highway asphalt re-surfacing project on CTH J and CTH Q, the City will be spot replacing sections of existing vertical curb and gutter as maintenance prior to the new asphalt pavement on CTH J (STH 55 to Lamplighter Drive) and on CTH Q (Dodge Street to CTH CE). In conjunction with this project, the Engineering Department is recommending the addition of concrete sidewalk along the west and east side of Lawe Street. A map and an informational letter was sent out to residents on Monday, March 7th, 2022. Questions from the Board were answered.

Motion by Moore, seconded by Antoine to authorize the Engineering Department to seek bids for Project #10-22 – CTH Q & CTH J (Lawe Street) Curb Replacement and Sidewalk Installation.

All Ald. present voted aye.

Motion carried.

c. Award Bid for Project 1-22, Concrete Street Paving.

The Engineering Department has reviewed and analyzed the bids from Vinton Construction and Michels Stone and Road Inc, received on March 9th, 2022 at 4:00PM for the 1-22 Concrete Street Paving Project. The Engineering Department received two bids this year and also created an engineer's estimate prior to bid opening. The Engineering Department has compared the two received bids against the engineers estimate. The bids themselves are within \$26,446.46 of each other which is a good indication that they are competitive. The higher bid (Michels) is also under the Engineers Estimate by \$33,291.50 which is another indication that the received bids are reasonable and competitive. The engineer's estimate is compiled utilizing previous years' prices and adjusted for inflation and changes in work descriptions.

Motion by Moore, seconded by Schell to award Project 1-22 Concrete Street Paving to Vinton Construction, Manitowoc, WI for a total bid price of \$1,026,966.79.

All Ald. present voted aye.

Motion carried.

d. Sidewalk Builders License to Al Dix Concrete, Inc.

Motion by Kilgas, seconded by Moore to grant Al Dix Concrete, Inc. a Sidewalk Builders License.

All Ald. present voted aye.

Motion carried.

e. Sidewalk Builders License to Jim Fischer Inc.

Motion by Antoine, seconded by Moore to grant Jim Fischer Inc. a Sidewalk Builders License.

All Ald. present voted aye.

Motion carried.

f. Sidewalk Builders License to IEI General Contractors, Inc.

Motion by Kilgas, seconded by Eggleston to grant IEI General Contractors, Inc. a Sidewalk Builders License.

All Ald. present voted aye.

Motion carried.

g. Sidewalk Builders License to Dan Verbeten Construction.

Motion by Moore, seconded by Schell to grant Dan Verbeten Construction a Sidewalk Builders License.

All Ald. present voted aye.

Motion carried.

h. 2021 Municipal Separate Storm Sewer System (MS4) Annual Report to DNR.

As a permitted municipality under Wisconsin NR 216, an annual report of activities and updates to the City's storm water management is submitted to Wisconsin DNR. Prior to the March 31 submission, the City Engineering Department distributes the report to the BOPW and Common Council and provides public access to the report via the City website. The reason for distribution is an effort to provide awareness to the activities the City is completing in order to maintain compliance with State and Federal regulations as well as gather comments on the report itself. In addition to the DNR reporting form, a summary of activities and accomplishments was provided, siting each General Permit section requirements. Questions from the Board were answered.

Motion by Moore, seconded by Schell to receive and place on file the 2021 Municipal Separate Storm Sewer System (MS4) Annual Report and direct the Engineering Department to submit the same to Wisconsin DNR with recommended additions.
All Ald. present voted aye.
Motion carried.

i. Authorize the Director of Public Works to submit applications for Bipartisan Infrastructure Law (BIL) funding on behalf of the City of Kaukauna.

DPW/Eng. Neumeier provided background information on the Bipartisan Infrastructure Law (BIL) funding. All applications are processed through the Department of Transportation (DOT) and submitted by the highest ranking official or it's designee.

Motion by Moore, seconded by Kilgas to authorize the Director of Public Works to submit applications for Bipartisan Infrastructure Law (BIL) funding on behalf of the City of Kaukauna.
All Ald. present voted aye.
Motion carried.

3. General Matters - None.

4. Adjourn.

Motion made by Antoine, seconded by Eggleston to adjourn.
All Ald. present voted aye.
Motion carried.

Meeting adjourned at 6:34 p.m.

Sally Kenney, Clerk

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Chairman Schell on Monday, March 14, 2022, at 6:35 P.M.

Members present: Antoine, Eggleston, Schell, Thiele.

Also present: Mayor Penterman, Ald. Kilgas, Ald. Moore, Atty. Davidson, Fin. Dir. Van Rossum, DPW/Eng. Neumeier, Police Chief Graff, Fire Chief Carrel, Planner Stephenson, Proj. Eng. Cesafsky, Street Sup. Vanden Heuvel and interested citizens.

1. Correspondence - None.**2. Discussion Topics.****a. Update on planned ladder truck replacement.**

Fire Chief Carrel gave an update on the findings for the replacement of the ladder truck. This truck in the fire service is the most expensive and the longest lasting. The ladder trucks have a life expectancy of between 20 and 30 years. The City's truck will be 30 years old in 2025. Initially, the replacement of this truck was in the 2023 Capital Improvement Plan but has since moved to 2024.

Due to the increase in time to build the truck and the price increase, Chief Carrel would like to move forward and order the truck before May of 2022 to lock in a price and potentially receive the truck in 2024. Discussion was held and questions from the Committee were answered.

Additional details on the truck will be brought to the next Public Protection and Safety Committee.

3. General Matters – None.

Motion by Thiele, seconded by Eggleston to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:45 p.m.

Sally Kenney, Clerk

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Monday, March 14, 2022, at 6:49 P.M.

Members present: Mayor Penterman, Antoine, Coenen (via phone), Kilgas, and Moore.

Absent & Excused: DeCoster

Also present: Ald. Thiele, Ald. Eggleston, Ald. Schell, Attorney Davidson, DPW/Eng. Neumeier, Fire Chief Carrel, Planner Stephenson, Fin. Dir. Van Rossum, Street Sup. VandenHeuvel, Police Chief Graff and interested citizens.

Motion by Moore, seconded by Kilgas to excuse the absent member.

All members present voted aye.

Motion carried.

1. **Correspondence** - None.

2. **Discussion Topics.**

a. **Address needs with reallocating human capital and position creation.**

With the recent announcement of the retirement of the Administrative Coordinator, it has given the opportunity to assess our staffing levels in some departments of the city. The Mayor and staff have discussed how reallocating staff and blending a few positions will satisfy some of our immediate needs. The position areas discussed were Code Enforcement, Community Development Coordinator, Administrative Coordinator, Human Resources and Payroll.

3. **Closed Session.**

a. **Adjourn to Closed Session pursuant to State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee.**

Motion by Kilgas, seconded by Moore to adjourn to closed session.

All members present voted aye.

Motion carried.

Adjourned to closed session at 6:55 pm.

b. **Return to open session for possible action.**

Motion by Moore, seconded by Antoine to return to open session for possible action.

All members present voted aye.

Motion carried.

Returned to open session at 7:26 pm.

Motion by Moore, seconded by Kilgas to approve the creation of a full-time Human Resources Payroll Generalist position, remove the Accounting Specialist – Payroll position from organization chart, internally advertise for an Administrative Coordinator, and to approve the creation of a full-time Code Enforcement Position to start in May of 2022.

All members present voted aye.

Motion carried.

Nuisance Property Enforcement Policy will be discussed during the March 15 Common Council meeting.

4. **General Matters** - None.

5. **Adjourn.**

Motion by Moore, seconded by Coenen to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 7:28 P.M.

Sally Kenney

Clerk

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Vice Chairman Eggleston on Monday, March 14, 2022 at 7:29 P.M.

Members present: Coenen (via phone), Eggleston, and Schell.

Absent & Excused: DeCoster

Also present: Mayor Penterman, Ald. Antoine, Ald. Kilgas, Ald. Moore, Ald. Thiele, Attorney Davidson, DPW/Eng. Neumeier, Police Chief Graff, Fire Chief Carrel, Planner Stephenson, Fin. Dir. Van Rossum, Street Sup. VandenHeuvel, and interested citizens.

Motion by Coenen, seconded by Schell to excuse the absent member.

All members present voted aye.

Motion carried.

1. Correspondence – None.

2. Discussion Topics.

a. Solicitor's License.

The following applicants have applied for a solicitor's license for the license year 2022 and have been recommended for approval based on their record check by the Police Department:

Zimmerman	Dylan	1111 Wisconsin Ave. Oshkosh
Yee	Peter	857 Jackson Street Oshkosh

Motion by Schell, seconded by Coenen to approve the list of solicitor's as recommended by a record check by the Police Department.

All members present voted aye.

Motion carried.

b. Combination Class B Beer and Liquor License, 173 Wisconsin Ave. LLC, Jordan La Chance Agent, JJ's Bottleroom, 173 W. Wisconsin Ave., Kaukauna.

Motion by Schell, seconded Coenen to approve the Combination Class B Beer and Liquor license as amended.

All members present voted aye.

Motion carried.

c. Request for amplified music to Felicia Torres on Saturday, August 13, 2022 in the Community Room.

Motion by Coenen, seconded by Schell to allow amplified music to Felicia Torres on Saturday, August 13, 2022 in the Community Room.

All members voted aye.

Motion carried.

3. General Matters.

Ald. Thiele expressed concern about last minute amendments and additions to meetings. She highly suggests that these last-minute changes are not made and a hard deadline be followed.

4. Adjourn.

Motion made by Coenen, seconded by Schell to adjourn.
All members present voted aye.
Motion carried.

Meeting adjourned at 7:45 pm.

Sally Kenney
Clerk

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON FEBRUARY 8, 2022 AT THE HEART OF THE VALLEY MSD MEETING ROOM

Members Present: David Casper - President
Bruce Siebers - Vice President
Patrick Hennessey - Secretary
John Sundelius - Commissioner

Absent: Kevin Coffey - excused

Also Present: Brian Helminger - District Director HOVMSD
Kevin Skogman - Director of Operations & Maintenance HOVMSD
Chad Giackino - Regulatory Compliance Manager HOVMSD
Dawn Bartel - Office Manager HOVMSD
Mike Gerbitz - Donohue & Associates

1. 5:00 p.m. Call to Order – Roll Call

President Casper called the meeting to order at 5:00 PM.

2. Public Appearances

No appearances were made.

3. Approval of the Minutes of the January 11, 2022 Regular Meeting

The minutes of the January 11, 2022 Regular Meeting were presented to the Commission. A motion was made by Commissioner Siebers and seconded by Commissioner Sundelius to approve the minutes as written. Motion carried unanimously. The minutes were reviewed and pre-approved by Secretary Hennessey.

4. Correspondence to/from/for Commission

The commission received a copy of correspondence from Outagamie County Recycling & Solid Waste regarding the termination notice dated 1/13/2022.

5. Discussion Items

A. Filter Project Update & Substantial Completion Date Change - Mike Gerbitz

After a discussion with Mike Gerbitz of Donohue, the Commission consented to change the substantial completion date for the disc filter project from 1/1/2024 to 7/1/2024.

B. Closed Session pursuant to Wisconsin State Statute 19.85 (1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Outagamie County Recycling & Solids Waste Department) Returning to Open Session for the continuance of the agenda.

A motion was made by Commissioner Siebers and seconded by Commissioner Hennessey to enter into a Closed Session. Motion carried.

A motion was made by Commissioner Casper and seconded by Commissioner Siebers to end the Closed Session and return to Open Session. Motion carried. (5:38 PM)

The Commission directed District Director Helminger to draft a response to Outagamie County Recycling & Solid Waste and have it reviewed by Axley Brynson.

C. Discussion and Possible Action on a Workshop Regarding Current and Future HOVMSD Facilities

The Commission talked about developing a symposium of community leadership to discuss and develop long range planning for the District. Commissioner Casper noted that he'd like this topic to be on the agenda for the February 17th community meeting.

D. FOG Program Update

John Stoeger of Stoeger & Associates provided a written fats, oil, and grease update by community, including a grease trap inspection report and site visit correspondence. The Commission also received an itemized copy of the January 2022 invoice.

E. Annual Investments & Debt Service Report

For informational purposes, the Commission received a copy of a cash & investments spreadsheet showing investment activity and year-end balances for 2021. The year-end balance of \$14,472,859.45 is an increase of \$20,486.94 compared to 2020. The Commission also received a debt service repayment schedule for the three outstanding Clean Water Fund loans.

F. Strategic Municipal Services – Interceptor Action Plan Monthly Activity Report

Scott Schramm of SMS provided an activity/next steps summary for January 2022. Scott will be providing an update at the community meeting on 2/17/2022. District Director Helminger noted that a stand-alone interceptor rehab workshop should be scheduled once the remaining televising is complete.

G. Leonard & Finco – Monthly Activity Report

Leonard & Finco provided a written monthly update of projects completed in January as well as a list of upcoming tasks for February & March. Scott Stein will be attending the community meeting on 2/17/2022 and providing an update to community leadership.

PLANT REPORTS:

5PR. Flows & Revenues / Operations & Maintenance

The Commission received a copy of the hydraulic & organic loadings data, along with flow & strength projections, which shows the year-to-date surplus/deficit in revenue for the month of January 2022. Revenue received from the WPS-Fox Energy Center for effluent purchased in January = \$13,528.91; Revenue received to date for 2022 = \$13,528.91. WPS-Fox Energy purchased 57% of the effluent produced in January.

The average effluent concentrations for **January 2022** were as follows:

	<u>Monthly Average</u>	<u>Permit Limit</u>
BOD	10.5 mg/L	30 mg/L
Suspended Solids	12.8 mg/L	30 mg/L
Suspended Solids	212 lbs.	801 lbs.
Phosphorus	.34 mg/L	1.0 mg/L
Ammonia	.46 mg/L	10 mg/L
Chlorides	746 mg/L	

All permit values were met for January 2022

Kevin Skogman, Director of Operations & Maintenance, provided a written O & M Report on plant operations for January. A motion was made by Commissioner Casper and seconded by Commissioner Hennessey to authorize the purchase of two rotating assemblies for the ATAD Jet Mix Pumps at an approximate cost of \$123,144.74. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Siebers, yes; and Commissioner Hennessey, yes. Motion carried unanimously.

A. February 2022 Accounts Payable; Action for Approval

After a review of the bills payable, a motion was made by Commissioner Siebers and seconded by Commissioner Hennessey to approve payment of the bills in the amount of \$280,336.80. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Siebers, yes; and Commissioner Hennessey, yes. Motion carried unanimously. The Commission signed the check voucher register which includes general, pre-paid, and petty cash checks.

7. General Old or New Business

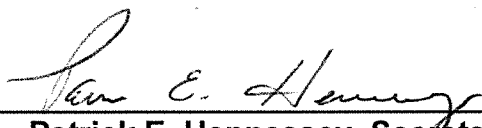
- There will be a community meeting on Thursday, 2/17/2022 at the Village of Kimberly. Updates will be given by Strategic Municipal Services, Leonard & Finco, and Donohue. District Director Helminger will give a year-to-date plant update and Commission President Casper will talk about long range planning.
- East Central will be coming in for a plant tour on 2/22/2022 and will also be attending the community meeting.

- The micro grid grant study has begun. There was a kick off meeting on 2/3/2022; anticipate approximately six months to receive a final report.
- The Biostyr stress test has begun. Staff and Donohue are planning on bi weekly virtual meetings to monitor and discuss plant performance.
- The 2021 audit begins on April 4th.

8. Adjournment

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Casper to adjourn the meeting. Motion carried unanimously. (Time: 6:36 PM)

SIGNED & APPROVED BY:



Patrick E. Hennessey, Secretary

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT SPECIAL COMMUNITY MEETING HELD ON **FEBRUARY 17, 2022** AT THE VILLAGE OF KIMBERLY

Members Present: David Casper - President
Bruce Siebers - Vice President
Patrick Hennessey - Secretary
Kevin Coffey - Commissioner
John Sundelius - Commissioner

Absent: None

Also Present: Brian Helminger - District Director HOVMSD
Kevin Skogman - Director of Operations & Maintenance HOVMSD
Dawn Bartel - Office Manager HOVMSD
Scott Schramm - Strategic Municipal Services
John Stoeger - Stoeger & Associates
Mayor Tony Penterman - City of Kaukauna
Marty DeCoster - City of Kaukauna Council
John Neumeier - City of Kaukauna
Wilhelmina Paustian - East Central Regional Planning
George Schmidt - Darboy Sanitary District
Allyn Dannhoff - Village of Kimberly
Cathy VanderZanden - Village of Combined Locks Trustee
Ryan Swick - Village of Combined Locks
Racquel Shampo Giese - Village of Combined Locks
Bradley Schinke - Village of Combined Locks Trustee
Scott Stein - Leonard & Finco
Katie Flanigan - Leonard & Finco
Danielle Block - Village of Kimberly
Lee Hammen - Village of Kimberly Trustee
Mike Hruzek - Village of Kimberly Trustee
Brian Roebke - Times Villager
Larry VanLankvelt - Village of Little Chute Trustee
Ryan Holzem - Donohue & Associates

1. 12:00 Noon. Call to Order – Roll Call

President Casper called the meeting to order at 12:00 Noon.

2. 2022 Year to Date District Updates

District Director Helminger welcomed the group to the first District member community meeting for 2022. Helminger reviewed 2021 growth indicators and noted that 2021 was the first year using laser flowmeters for DNR reporting and member community billing. There were no 2021 wet weather events that triggered blending events for 2021 and the District treatment facility is not hydraulically challenged. Helminger then talked about organic loadings, sewer extensions and connections. The next four presenters were introduced; Commission President Dave Casper, Scott Schramm of SMS, Scott Stein of Leonard & Finco, and Ryan Holzem of Donohue. He then reminded the audience that HOVMSD agendas, supporting materials, and meeting minutes are available on the District website at hvmsd.org.

3. District Long Range Planning – Commission President Dave Casper

Commission President Casper informed the group that the time has come to begin to develop a long term plan to deal with the future growth of the District. There are indications that the plant is underrated, meaning the true capacity is likely greater than the DNR believes there is, giving the District more time to deal with growth. Casper announced that the District is in the preliminary stages of a new phase, which will be a concentrated, comprehensive look at the needs of the District 50-60 years from now.

4. Interceptor Project Update – Scott Schramm of SMS

Schramm of Strategic Municipal Services updated the communities on the status of the interceptor rehabilitation plan. Next steps in the process include a review of the capital improvement plan, drafting memorandums of understanding, and preparation of bidding documents. Scott strongly urged the individual communities to inspect their manhole structures and televise sewer lines looking for signs of MIC and concrete deterioration. With in-District bypass pumping there may be opportunities to rehabilitate community owned infrastructure that is located adjacent to meter stations.

5. Interceptor Outreach & Communications – Scott Stein of Leonard & Finco

Scott Stein gave an update on the community outreach communications plan. A project announcement news release was distributed to area news outlets on February 1st to kick off the outreach efforts. Social media posts and website updates have been drafted for the communities to post on their web sites. Additional posts will be provided on a monthly or quarterly basis. Scott noted that HOVMSD's website redesign is underway and should be completed within the next few months.

6. Disc Filter Project Update – Ryan Holzem of Donohue

Ryan Holzem of Donohue showed a schematic of the chemical conditioning and the effluent disk filtering layout. This \$15 million project will allow the District to meet the effluent TMDL limits for suspended solids and phosphorus imposed by the DNR. The project also includes chlorination/hydraulic improvements, NFPA 820 compliance in filter project construction areas, women's locker, and a replacement roof for the building. Bid opening is March 24, 2022 with final completion projected fall of 2024.

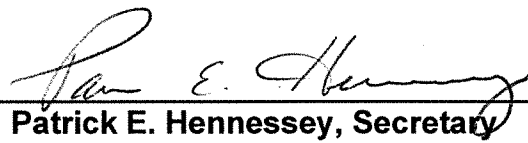
7. General Old or New Business

There was nothing discussed under General Old or New Business.

8. Adjournment

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 1:10 PM)

SIGNED & APPROVED BY: _____


Patrick E. Hennessey, Secretary

**Minutes for 1000 Islands Environmental Center
Committee Meeting on Thursday, January 20, 2022**

Members Present: Breitzman, Carlson, Gertz, Hietpas, Jakel, Manion, Pautz, and Van Berkel

Not Present: Eggleston and White

Also Present: Debra Nowak

Chair, Manion called the January Committee Meeting to order at 6:31 PM. A quorum is present.

November 2021 Committee Meeting Minutes

Van Berkel made a motion to amend the November Meeting Minutes under Next Committee Meeting to state that the January meeting is being held on January 20, not 18. Seconded by Jakel. Motion carried.

Pautz made a motion to waive the reading of the minutes and approve the November 18, 2021 Committee Meeting minutes with one amendment reflecting the next meeting date of January 20, not January 18. Seconded by Jakel. Motion carried.

Public Appearances: None

November Financial Report

Gertz made a motion to approve the November 2021 Financial Report. Seconded by Carlson. Motion carried.

December Financial Report

Nowak informed the group that there may be some changes to the year-end financial as the City finalizes numbers. Gertz made a motion to approve the December 2021 Financial Report. Seconded by Jakel. Motion carried.

Correspondence

1000 Islands received memorial donations in memory of Isie Winus, Bill Vander Loop, Dick & Betty Eiting, and Dick Bender. Memorial funds were also received from the Ramona Welhouse Trust. Financial donations were received from the Kaukauna Sportsmen's Club, Jim School, John Tetzlaff, and two anonymous donors. Financial donations restricted for Sugar Shack improvements were received from Richard's Diamonds and Gems as well as an anonymous donor.

Hietpas inquired on the cost for a memorial bench. Nowak explained the current donation amount for a bench is set at \$600. Van Berkel informed the group that there are some regulatory statutes regarding memorials that we may need to be aware of moving forward.

Friends of 1000 Islands Report

Eric Hietpas updated the Committee on the Annual Meeting that was held on Sunday, January 16. Bruce Danz, area photographer gave a presentation on his photography after the business portion of the meeting. Attendance was low. Pautz suggested that the Friends set up a table at the art fair to encourage new members. Jakel suggested partnering the Friends group with the Kaukauna High School Environmental Activism Club. Nowak will discuss the idea with the Club.

Hietpas gave an update on Sugar Shack improvements. He is still trying to improve the look of the windows. Manion offered to look at the project to see if he can help.

Nowak informed the group that the City of Kaukauna Service Organization Dinner is coming up on February 9th. The Friends of 1000 Islands is one of the hosting organizations and Diana Driessen will be posthumously awarded the lifetime achievement award.

Naturalist's Report

Jakel made a motion to accept the November/December Naturalist report and place it on file. Seconded by Gertz. Motion carried.

4th Quarter Usage

Gertz made a motion to receive the 4th Quarter Usage report and place it on file. Seconded by Jakel. Motion carried.

2021 Year in Review

No comments

2021 Endowment Summary

Van Berkel made a motion to receive the 2021 Endowment Summary and place it on file. Seconded by Jakel. Motion carried.

2021 Building & Pavilion Rental Summary

Nowak informed the Committee of continued issues with party rentals. Some groups are not very respectful of the building or do not follow the guidelines listed in the Building Rental Agreement. After some discussion, it was agreed to continue allowing party rentals for 2022, but security deposits will be withheld if renters do not comply with the Building Rental Agreement.

Admin and Finance Sub-Committee

Jakel made a motion to receive the Administrative/Finance Sub-Committee Minutes of September 2, 2021 and place them on file. Seconded by Gertz. Motion carried.

Van Berkel led the review of the revised policies 2.029 through 2.0299

Gertz made a motion to adopt Policy 2.029, Use of the 1000 Islands Environmental Center Building and Grounds as presented. Van Berkel seconded. Motion carried.

Gertz made a motion to adopt Policy 2.0291, User Fee Schedule as presented. Pautz seconded. Motion carried.

Jakel made a motion to adopt Policy 2.0292, Use of Building & Grounds Operational Policy – Use of Copy Machine, Laminator and Other Office Machines as presented. Pautz seconded. Motion carried.

Pautz made a motion to adopt Policy 2.0293, Field Trip Request Form as presented. Breitzman seconded. Motion carried.

Carlson made a motion to adopt Policy 2.0294, Program/Field Trip Reservation Form as presented. Van Berkel seconded. Motion carried.

Carlson made a motion to adopt Policy 2.0295, Application for Rental of 1000 Islands Environmental Center Building and/or Pavilion as presented. Van Berkel seconded. Motion carried. After discussion on where to place a sentence referring to the building being under video surveillance, Van Berkel made a motion to reconsider the adoption of Policy 2.0295. Pautz seconded. Motion carried. Gertz made a motion to adopt Policy 2.0295, Application for Rental of 1000 Islands Environmental Center Building and/or Pavilion with the amendment to add the sentence "This property is under video surveillance." after "...Closing-Up Checklist." Carlson seconded. Motion carried.

Carlson made a motion to adopt Policy 2.0296, Building Use Agreement as presented. Pautz seconded. Motion carried.

Carlson made a motion to adopt Policy 2.0297, Pavilion Use Agreement with two amendments: adding the letter t to the word Environmental in the first paragraph and deleting the quotation marks around the word renter in the final paragraph. Breitzman seconded. Motion carried.

Gertz made a motion to adopt Policy 2.0298, Building Rental Closing-Up Checklist as presented. Carlson seconded. Motion carried.

Jakel made a motion to adopt Policy 2.0299, Application for Fee Exemption as presented. Pautz seconded. Motion carried.

Education Sub-Committee

Gertz made a motion to receive the Education Sub-Committee Minutes of March 11, 2021 and place them on file. Carlson seconded. Motion carried.

Nowak gave an overview of the Eagle Days event to be held on Saturday, January 22. Volunteers are still needed to help with the event.

Buildings and Grounds Sub-Committee

Van Berkel made a motion to receive the Building & Grounds Sub-Committee Minutes of September 15, 2021 and place them on file. Breitzman seconded. Motion carried.

Nowak gave an overview of the proposed replacement of stairs that lead into the Upper Woods near the Nelson Overlook as recommended by the Building & Grounds Sub-Committee. Funding for the project will come from a restricted donation as recommended by the Administrative/Finance Sub-Committee. Hietpas made a motion to approve of the project and work with City Engineer Neumeier to proceed as a public works project. Breitzman seconded. Motion carried.

Old Business

No items discussed

New Business

Van Berkel opened the discussion of the 1000 Islands Environmental Center Charter Draft as presented by Planning Director Stephenson. After some discussion, the following edits were suggested:

(2) Composition

Change the sentence that begins with "The President, or designee..." to read "The President of the Friends of 1000 Islands, or designee, and alderperson..."

(3) Appointments

In item a, delete the phrase "so long as they are president." Change the wording to "The President of the Friends of 1000 Islands, or designee, shall be..."

In item b, there was discussion over how to word the staggered appointment of citizen members. Van Berkel made a motion to have Nowak consult with City Attorney Davidson about a suggested edit. Jakel seconded. Motion carried.

(5) Powers and Duties

In item c, add the word "may" to read "The Committee may make recommendations..."

No action was taken on this agenda item until Nowak can share feedback from City Attorney Davidson.

Good for the Center

No items discussed

Next Committee Meeting

Next Committee Meeting will be on Thursday, February 17, 2022 at 6:30 PM in-person.

Adjournment

There being no further business, Pautz made a motion to adjourn the meeting at 7:56 PM. Seconded by Heitpas. Motion carried.

Debra Nowak,
Acting Secretary

March 15, 2022

THE FOLLOWING APPLICANTS HAVE APPLIED FOR AN OPERATOR'S LICENSE FOR THE LICENSE YEAR 2020-2022 AND HAVE BEEN RECOMMENDED FOR APPROVAL BASED ON THEIR RECORD CHECK BY THE POLICE DEPARTMENT:

Conn	Zachary	A.	1619 N. Gillett St.	Appleton
Hawley	Catherine	E.	2127 Dickinson Rd.	De Pere
Moore	Philip	J.	239 S. Lynndale Dr.	Appleton
Ossmann	Heather	S.	630 Trumpeter Tr.	De Pere
Rogers	Cyanne	P.	213 Gertrude St.	Kaukauna
Vandenberg	Riley	R.	208 Lox Ct.	Combined Locks

Kaukauna Fire Department Fire Report - February 2022

Item 7.a.

Incident Type: Fire

Code - Description	Number of Runs	Year to Date
111 - Building Fire	0	1
154 - Dumpster or Other Outside Trash Receptacle Fire	0	1
Total	0	2

Incident Type: Rescue & Emergency Medical Services

Code - Description	Number of Runs	Year to Date
311 - Medical Assist, Assist EMS Crew	1	1
321 - EMS Call	83	230
322 - Motor Vehicle Accident with Injuries	3	10
323 - Motor Vehicle/Pedestrian Accident	1	1
324 - Motor Vehicle Accident with No Injuries	0	2
350 - Extrication, Rescue, Other	0	1
Total	88	245

Incident Type: Hazardous Condition (No Fire)

Code - Description	Number of Runs	Year to Date
400 - Hazardous Condition, Other	0	1
411 - Gasoline or Other Flammable Liquid Spill	2	2
424 - Carbon Monoxide Incident	1	1
440 - Electrical Wiring/Equipment Problem	1	1
444 - Power line down	1	2
463 - Vehicle Accident, General Cleanup	0	2
Total	5	9

Incident Type: Service Call

Code - Description	Number of Runs	Year to Date
511 - Lock-out	2	3
Total	2	3

Incident Type: Good Intent Call

Code - Description	Number of Runs	Year to Date
611 - Dispatched and Canceled Enroute	0	1
651 - Smoke Scare, Odor of Smoke	1	1
Total	1	2

Incident Type: False Alarm & False Call

Code - Description	Number of Runs	Year to Date
700 - False Alarm or False Call, Other	1	1
714 - Central Station, Malicious False Alarm	1	1

Kaukauna Fire Department Fire Report - February 2022

Item 7.a.

733 - Smoke Detector Activation Due to Malfunction	1	2
734 - Heat Detector Activation Due to Malfunction	1	1
735 - Alarm System Sounded Due to Malfunction	0	1
743 - Smoke Detector Activation, No Fire, Unintentional	1	1
745 - Alarm System Activation, No Fire - Unintentional	1	2
746 - Carbon Monoxide Detector Activation, No CO Found	1	1
Total	7	10

Grand Total	103	168
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Fire Inspection Summary

	Completed This Month	Year to Date
Inspections Completed	129	146
Violations Found	6	8
Violations Corrected	1	2

Kaukauna Fire Department Ambulance Report - February 2022

Item 7.b.

Runs by Municipality

City / Village / Town	Number of Runs	Year to Date
City of Kaukauna	73	195
Village of Combined Locks	7	17
Town of Vandenbroek	4	11
Town of Kaukauna	3	8
Village of Little Chute	2	7
Town of Buchanan	0	4
City of Appleton	0	2
Village of Kimberly	0	1
Total	89	245

Runs by County

County	Number of Runs	Year to Date
Outagamie	89	245
Total	89	245

Runs by Disposition

Disposition	Number of Runs	Year to Date
Patient Treated, Transported by Kaukauna Fire	60	174
Patient Treated, Released	13	31
Patient Refused Evaluation/Care, No Transport	6	10
Patient Dead at Scene - No Resuscitation Attempted	4	7
Patient Evaluated, No Treatment/Transport Required	4	21
Canceled on Scene, No Patient Contact	1	1
Patient Treated, Transferred Care to Another EMS Unit	1	1
Total	89	245

Runs by Ambulance

Primary Unit	Number of Runs	Year to Date
First Out Ambulance, Unit 2191	80	212
Second Out Ambulance, Unit 2192	8	32
Engine Company, Unit 2121	1	1
Total	89	245

Police calls generated by:			
911 call	137		
Officer initiated	655		
Called general phone number	239		
TOTAL	1031		
Breakdown of calls:			
ABANDONED VEHICLE	2		
ACCIDENT	14		
ALARMS	18		
ALCOHOL OFFENSE	0		
ANIMAL	18		
ARSON	0		
ASSISTS	116		
ASSAULT	0		
BURGLARY	2		
CIVIL PROCESS	2		
CRIME PREVENTION	284		
DAMAGE TO PROPERTY	5		
DISTURBANCES	20		
DOMESTIC	2		
DRUGS	15		
FINGERPRINTING	0		
FIRE CALLS	7		
FIREWORKS	0		
FRAUD	4		
HARASSMENT	3		
HAZARD	9		
JUVENILE	12		
LOCKOUT	10		
LOST & FOUND	4		
MEDICAL	60		
MISSING PERSON	0		
OPEN DOOR	4		
OPERATING WHILE INTOXICATED	1		
ORDINANCE VIOLATIONS	9		
PARKING	23		
RECKLESS DRIVE COMPLAINT	16		
SEX OFFENSE	3		
SUICIDE; ATTEMPT, THREAT, COMPLETED	6		
SUSPICIOUS PERSON, VEHICLE , SITUATION	30		
THEFT	4		
TRAFFIC	157		
TRAFFIC SAFETY	43		
TRESPASS	2		
TRUANCY	0		
VIOLATE COURT ORDER	4		
WANTED PERSON OR APPREHENSION	8		
WARNINGS	135		
WEAPON	0		
WELFARE CHECK	28		
911 HANGUP/ASSIST	49		
total	1129		
note- the difference between the totals is some calls have multiple offenses			

**MUNICIPAL JUDGE
COURT REPORT**

FEBRUARY

	2021	2022	2021 CUMULATIVE	2022 CUMULATIVE
FORFEITURES/MUNICIPAL ORDINANCE VIOLATIONS	\$4,140.26	\$3,267.12	\$8,988.52	\$6,909.26
MUNICIPAL COURT COSTS	\$1,959.47	\$1,460.06	\$3,790.24	\$2,907.52
PENALTY SURCHARGES	\$1,104.38	\$756.86	\$2,250.49	\$1,999.42
COUNTY JAIL SURCHARGES	\$512.41	\$378.53	\$969.96	\$784.30
DRIVER IMPROVEMENT SURCHARGES	\$1,401.62	\$787.81	\$3,018.68	\$1,221.63
CRIME LAB/DRUG ENFORCEMENT SURCHARGES	\$693.45	\$515.82	\$1,291.45	\$1,053.00
IGNITION INTERLOCK DEVICE SURCHARGE	\$0.00	\$0.00	\$0.00	\$50.00
SAFE RIDE PROGRAM	\$83.00	\$50.00	\$383.00	\$100.00
TOTAL	\$9,894.59	\$7,216.20	\$20,692.34	\$15,025.13

Clerk-Treasurer Daily Deposit Report

Date	Deposit	Balance
2/1/2022	\$89,321.57	\$166,444.94
2/1/2022	\$35,535.66	\$77,123.37
2/1/2022	\$8,058.32	\$41,587.71
2/2/2022	\$99.00	\$165,386.18
2/2/2022	\$75.00	\$165,287.18
2/2/2022	\$50.00	\$165,212.18
2/2/2022	\$237.80	\$30,237.80
2/3/2022	\$693,500.23	\$1,493,135.61
2/3/2022	\$538.00	\$30,609.00
2/3/2022	\$71.00	\$30,071.00
2/4/2022	\$3,694.80	\$30,000.00
2/4/2022	\$354.01	\$33,871.11
2/4/2022	\$336.06	\$33,517.10
2/4/2022	\$325.00	\$33,181.04
2/4/2022	\$210.33	\$32,856.04
2/4/2022	\$203.25	\$32,645.71
2/4/2022	\$104.64	\$31,837.84
2/4/2022	\$1,105.70	\$31,733.20
2/4/2022	\$611.50	\$30,627.50
2/7/2022	\$38,080.65	\$82,955.33
2/8/2022	\$340.00	\$43,338.45
2/8/2022	\$70.00	\$42,998.45
2/8/2022	\$60.00	\$42,928.45
2/9/2022	\$25.00	\$35,025.20
2/9/2022	\$25.00	\$35,000.20
2/10/2022	\$993,158.77	\$1,025,470.70
2/10/2022	\$2,219.93	\$32,311.93
2/10/2022	\$60.00	\$30,092.00
2/11/2022	\$60.00	\$41,484.76
2/11/2022	\$10,282.26	\$41,424.76
2/11/2022	\$646.00	\$31,142.50
2/11/2022	\$434.00	\$30,496.50
2/11/2022	\$40.00	\$30,062.50
2/14/2022	\$113.00	\$65,678.19
2/14/2022	\$70.00	\$65,565.19
2/14/2022	\$41.00	\$65,495.19
2/14/2022	\$35,007.19	\$65,454.19
2/15/2022	\$85.00	\$71,914.97
2/15/2022	\$55.00	\$71,829.97
2/16/2022	\$88.00	\$38,432.20
2/16/2022	\$85.00	\$38,344.20
2/16/2022	\$50.00	\$38,259.20
2/17/2022	\$29,897.78	\$60,809.65
2/17/2022	\$100.00	\$30,911.87

Month of: *February*

2/17/2022	\$50.00	\$30,811.87
2/17/2022	\$30.00	\$30,761.87
2/22/2022	\$20.00	\$30,040.00
2/22/2022	\$20.00	\$30,020.00
2/23/2022	\$1,755,687.71	\$30,000.00
2/23/2022	\$2,543.41	\$34,759.01
2/23/2022	\$2,195.60	\$32,215.60
2/23/2022	\$20.00	\$30,020.00
2/24/2022	\$1,025,151.11	\$30,000.00
2/25/2022	\$160.00	\$196,501.70
2/25/2022	\$70.00	\$196,341.70
2/25/2022	\$30.00	\$196,271.70
2/28/2022	\$175.00	\$36,538.37
2/28/2022	\$65.00	\$36,363.37
2/28/2022	\$29.50	\$36,298.37
2/28/2022	\$5,237.29	\$36,268.87
2/28/2022	\$525.00	\$31,031.58
2/28/2022	\$23.00	\$30,506.58
2/28/2022	\$483.58	\$30,483.58

Note: This deposit report includes all cash and checks that were handled/receipted in the clerk's office and deposited at close of business for the month indicated on the top of report

City of Kaukauna's
Monthly Building Permit Summary
 02/02/22 to 03/01/22

Project Type	Short Address	Project Number	Permit Issued Date	Business Name	Total Fees	Est. Building Cost
Commercial Add-On / Remodel	173 W Wisconsin Ave.	CAOR - 22 - 0075	02/04/2022	Property owner	\$75.00	
Commercial Add-On / Remodel						
Total Fees		\$75.00				
Permits Issued:		1				
Electrical Permit	173 W Wisconsin Ave.	ELEC - 21 - 0888	02/04/2022	New Horizon Electric	\$40.00	
Electrical Permit	173 W Wisconsin Ave.	ELEC - 22 - 0074	02/04/2022	New Horizon Electric	\$107.00	
Electrical Permit	1921 White Dove Ln.	ELEC - 22 - 0079	02/04/2022	Vosters Electrical Services LLC	\$302.44	
Electrical Permit	1900 White Dove Lane	ELEC - 22 - 0127	03/01/2022	Vosters Electrical Services LLC	\$261.40	
Electrical Permit	1340 Greyhound St.	ELEC - 22 - 0129	03/01/2022	RICK STEFFENS ELECTRIC,LLC	\$240.40	
Electrical Permit						
Total Fees		\$951.24				
Permits Issued:		5				
Mechanical Permit	637 Joyce St.	HVAC - 22 - 0071	02/03/2022	Weatherization Services of Outagamie County	\$35.00	
Mechanical Permit	419 Park St.	HVAC - 22 - 0072	02/03/2022	BLACK-HAAK	\$35.00	

				HEATING, INC.		
Mechanical Permit	2900 Fieldcrest Dr.	HVAC - 22 - 0080	02/04/2022	BLACK-HAAK HEATING, INC.	\$35.00	
Mechanical Permit	621/623 Lincoln Ave.	HVAC - 22 - 0126	03/01/2022	BLACK-HAAK HEATING, INC.	\$35.00	
Mechanical Permit	701/703 Walter St.	HVAC - 22 - 0128	03/01/2022	Bay Area Services Inc	\$60.00	

Mechanical Permit		
Total Fees	\$200.00	
Permits Issued:	5	

Plumbing Lateral Permit	1836 Lawe St.	LAT - 22 - 0105	02/21/2022	Scott Lamers Construction	\$0.00	
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Plumbing Lateral Permit		
Total Fees	\$0.00	
Permits Issued:	1	

Plumbing Permit	2601-2603 Welhouse Dr.	PLMB - 21 - 1108	02/28/2022	BAUMGART PLUMBING INC.	\$171.70	
Plumbing Permit	111 Main Ave.	PLMB - 22 - 0041	02/03/2022	Jim's Plumbing	\$361.00	
Plumbing Permit	173 W Wisconsin Ave.	PLMB - 22 - 0073	02/04/2022	EDGE PLUMBING LLC	\$125.00	
Plumbing Permit	2200 Antelope Trl.	PLMB - 22 - 0077	02/04/2022	RAUSCH PLUMBING,LLC	\$191.20	
Plumbing Permit	2190 antelope Trl.	PLMB - 22 - 0078	02/04/2022	RAUSCH PLUMBING,LLC	\$205.60	

Plumbing Permit		
Total Fees	\$1,054.50	
Permits Issued:	5	

Residential Add-On / Remodel	1456 Mera Ln.	RAOR - 22 - 0042	02/03/2022	Property owner	\$65.80	
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Residential Add-On / Remodel		
Total Fees	\$65.80	
Permits Issued:	1	

TOTALS:	Total Projects:	18
	Permits Issued:	18
	Total Fees:	\$2,346.54



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council
From: Joe Stephenson
Date: 03-15-2022
Re: Club Ritz 301 W Seventh Street – Rezone – Residential Single Family to
Commercial Core District

Club Ritz LLC has submitted a request for rezoning of their property located at 301 West Seventh Street. The site is currently zoned Residential Single Family (RSF) and is being used as a tavern. Taverns are not an allowable use within the RSF district, making this property a legal non-conforming use. A legal non-conforming use per Section 17.11(3)(a) cannot be enlarged or otherwise substantially changed. The use is allowed to maintain its existing building footprint but cannot build beyond it.

This restriction does not affect allowable uses within the RSF district. Outdoor recreation such as a deck space, fire pit, volleyball courts or other spaces of this nature are permitted by right in the RSF district, subject to proper building permits and site plan reviews.

Club Ritz is requesting to rezone their property from Residential Single Family to Commercial Core District (CCD) to be able to increase the footprint of their building and allow for the construction of ADA accessible bathrooms, currently not present. A rezoning of this nature does not exempt the property from the site plan review or building permit process. If the rezoning is approved, the applicant would need to submit a plan set for Plan Commission to review and would be required to bring the tavern up to CCD code. This code includes, among other items, transitional plantings along the side adjacent to the residential property and adequate onsite parking, as determined by Plan Commission.

The rezoning will bring a legal non-conforming parcel into compliance and also allow the construction of additional ADA bathrooms for Club Ritz's patrons. This

property is located within a residential neighborhood where complaints of parking and noise have been prevalent. Staff's goal is to make the tavern as cohesive with the neighborhood as possible by enforcing current CCD standards.

Plan Commission on January 6th, 2022 recommended approval to rezone 301 W Seventh Street from Residential Single Family to Commercial Core District.



Parcel Number 323030300, 301 W 7th Street (Club Ritz)



3/1/2022, 10:51:53 AM

Tax Parcel Information

Property Address

County Boundaries

Municipality

<all other values>

City

Town

Village

Streets

ALY

LOCAL

PVT

CTH

STH

USH

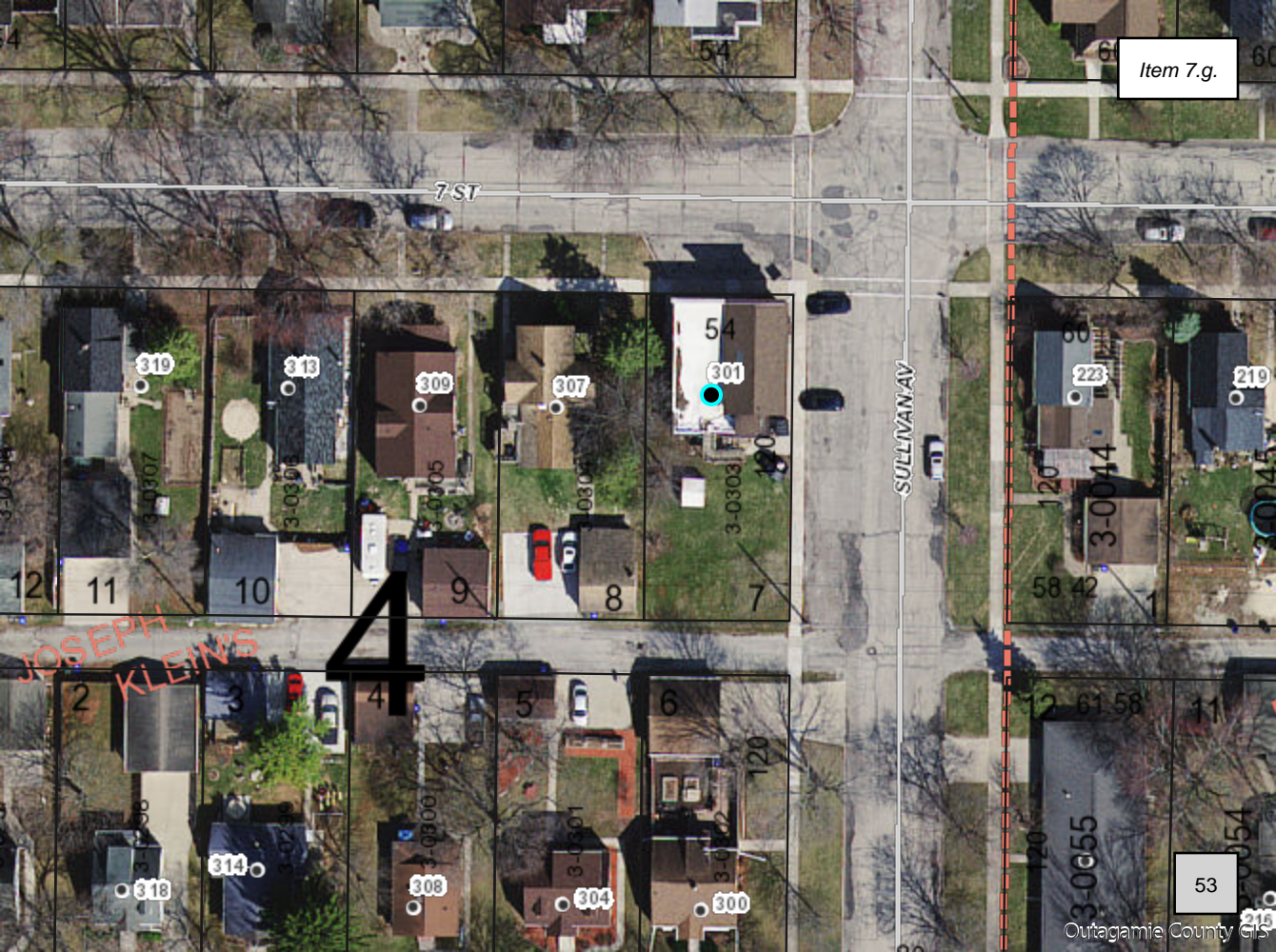
RMP

Highway Labels

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Item 7.g.

7 ST

SULLIVANWAY

JOSEPH KLEIN'S

ORDINANCE NO. 1857-2022

AN ORDINANCE CREATING CHAPTER 1, SECTION 1.44 - 1000 ISLANDS ENVIRONMENTAL CENTER COMMITTEE

WHEREAS, to run the 1000 Islands Conservancy and to promote sustainability, conservation, education, and promote the general health of the citizens of Kaukauna; and

WHEREAS, the 1000 Islands Environmental Center Committee, for the City of Kaukauna, Wisconsin, has passed a favorable recommendation on the adoption of Section 1.44 – 1000 Islands Environmental Center Committee, on February, 17th 2022; and

WHEREAS, the proposed ordinance will allow 1000 Islands Environmental Center Committee to continue to carry out its mission:

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin, Section 1.44 be added to City of Kaukauna Municipal Code and read as follows:

Sec. 1.44. – 1000 Island Environmental Center Committee

- (1) Mission. The 1000 Islands Environmental Center Committee is charged with providing the citizens of Kaukauna the knowledge and skills needed to build a sustainable balance among the environment, economy, and community through education, conservation, and recreation.
- (2) Composition. The 1000 Islands Environmental Center Committee shall consist of eleven (11) members. The President of Friends of the 1000 Islands, or designee, an alderperson, a school board representative, and eight (8) citizen members shall constitute the eleven (11) members of the 1000 Islands Environmental Committee.
- (3) Appointments.
 - a. The President of Friends of the 1000 Islands, or designee, shall be an ex-officio member that serves.
 - b. The citizen members shall be appointed by the Mayor of Kaukauna, subject to confirmation by the Kaukauna Common Council for a three-year term. These terms shall be staggered so that no more than three (3) citizen members' terms shall expire each year.
 - c. The school board representative and alderperson shall be appointed by their respective governing bodies to a one (1) year term.
 - d. Members shall be persons of recognized experience and qualifications.
 - e. Residency within Kaukauna's municipal borders shall not be a factor for membership.
- (4) Organization. The members of the committee shall annually organize by the election of a Chair and a Vice-Chair, who shall serve a one (1) year term. All members shall serve without compensation.
- (5) Powers and Duties.
 - a. The Committee shall determine the policies, programs, and regulations governing the 1000 Islands Environmental Center, and the surrounding 1000 Islands Conservancy Zone.

- b. The Committee shall recommend a budget to the Kaukauna Common Council.
- c. The Committee may make recommendations on policy, regulations, ordinances, and other measures concerning sustainability, conservation, or other environmental issues that may affect the 1000 Islands Environmental Center, the 1000 Islands Conservancy Zone, or the City of Kaukauna as a whole.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this the 15th day of March 2022.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally A. Kenney, Clerk

ORDINANCE NO. 1858-2022

AN ORDINANCE REZONING 301 W SEVENTH STREET (Club Ritz)

WHEREAS, the Common Council of the City of Kaukauna, having reviewed the recommendation of the City Plan Commission regarding the proposed change in zoning classification for the property described below and having scheduled a public hearing then to be decided by the Common Council; and

WHEREAS, a Class 2 Notice of Public Hearing regarding such proposed zoning change and, pursuant thereto, a public hearing having been held on the **15th day of March, 2022** at 7:00 p.m., and the Common Council having heard all interested parties or their agents and attorneys;

NOW, THEREFORE, the Common Council of the City of Kaukauna, Wisconsin, do ordain as follows:

SECTION 1: That the following described property:

LOT SEVEN (7) BLOCK FOUR OF JOSEPH KLEINS ADDITION, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN, ACCORDING TO RECORDED ASSESSOR PLAT OF SAID CITY.

Shall be and the same is hereby rezoned from the present zoning classification of Residential Single Family District to Commercial Core District, as set forth in and regulated by the provisions of §17.18 of the Kaukauna Zoning Code, conditioned upon compliance with the approval conditions of the Plan Commission, if any, and the provisions of Chapter 17, Kaukauna Municipal Code.

SECTION 2: That the Clerk is directed to amend the City of Kaukauna Zoning Map in conformity with the provisions of this ordinance.

SECTION 3: That all other ordinances in conflict herewith are hereby repealed.

SECTION 4: That this ordinance shall take effect upon its passage and publication according to law.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 15th day of March 2022.

APPROVED:

Anthony J. Penterman, Mayor

ATTEST:

Sally A. Kenney, City Clerk