

BOARD OF PUBLIC WORKS

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Monday, December 02, 2024 at 6:00 PM

AGENDA

In-Person and Remote Teleconference via ZOOM

1. Correspondence.
2. Discussion Topics.
 - [a.](#) Authorization to seek bids for Project 2-25 Sanitary Sewer and Water Main Joint Utility Project.
 - [b.](#) Vandenbroek Drainage District Easement - Wildenberg Estates.
 - [c.](#) Outstanding Aquatic Facility Design/Renovation Award - Kaukauna Aquatic.
 - d. Public Works Update.
3. Adjourn.

NOTICES

Notice is hereby given that a majority of the City Council will be present at the meeting of the Board of Public Works meeting scheduled for Monday, December 2, 2024 at 6:00 P.M. to gather information about a subject over which they have decision making responsibility.

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.



MEETING ACCESS INFORMATION:

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

1. Dial 1-312-626-6799
2. When prompted, enter Meeting ID 234 605 4161 followed by #
3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

1. Go to <http://www.zoom.us>
2. Click the blue link in the upper right hand side that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

1. Download the free Zoom app to your device
2. Click the blue button that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow the app to access your microphone or camera if you wish to speak during the meeting

Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.



MEMO

Engineering Department

To: Board of Public Works

From: Taylor Conger

Date: December 2, 2024

Re: **Agenda Item #2a:** Authorization to seek bids for Project #2-25 – Sanitary Sewer and Water Main Joint Utility Project

Background information:

The Engineering Department is completing plans for our annual utility relay project with Kaukauna Utilities. The proposed project will consist of two parts. Part A is in the Tobacnoir Street to Delanglade Street neighborhoods between Lawe Street and the Rail Road Tracks. This part of the project will include replacement of sanitary sewer, water mains, private laterals from the main to the homes, temporary asphalt overlay, and restoration of the affected areas. Part B is in the Industrial Park area. This part of the project will include replacement of water mains, private water services from the main to the Right of Way, concrete roadway replacement where necessary, and restoration of the affected areas. A map depicting these two work locations is shown on the following page.

Strategic Plan:

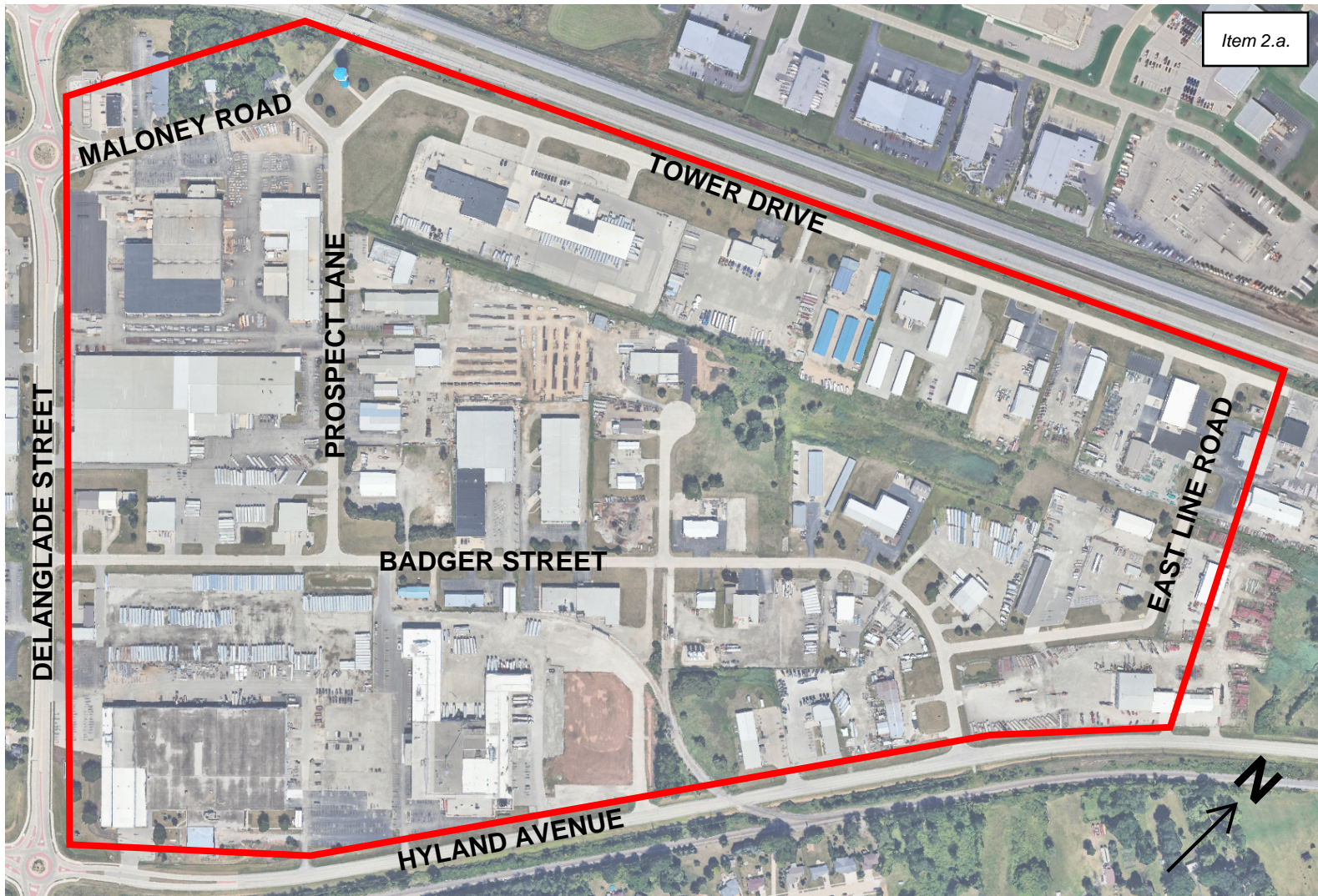
N/A

Budget:

Funds will be taken from the 602 – Sanitary Account. City spending estimated to be near \$1 Million, with the remaining costs being recouped from Kaukauna Utilities. Total project cost estimated to be near \$4 Million

Staff Recommended Action:

Motion to authorize the Engineering Department to seek bids for Project #2-25, Sanitary Sewer and Water Main Joint Utility Project





MEMO

PLANNING & COMMUNITY DEVELOPMENT

To: Board of Public Works
From: Adrienne Nelson, Associate Planner
Date: November 26, 2024
Re: Vandenbroek Drainage District Easement – Wildenberg Estates

A fence permit has been applied for by Matthew Wild for 1439 Haen Drive. Due to this easement being held by the City of Kaukauna, on behalf of the Outagamie County Drainage Board, approval is needed by the Board of Public Works and the Common Council. This property (as well as other properties on the same block) have significant limitations on where fencing, sheds, or other such accessory structures can be placed due to the location of an intermittent stream in the backyard that requires a 50' stream setback. The applicant went through the Outagamie County Drainage Board and received approval to install a removable fence 36 feet from the back foundation wall of the house.

Staff Recommendation

Staff recommend approval of the fence permit application for Matthew Wild allowing the fence in the easement area with all other applicable ordinances being met, and direct staff to work with future applicants who receive approval from the Outagamie County Drainage Board to build accessory structures into stream setback areas.



November 15, 2024

Terri Vosters, Community Enrichment and Recreation Director
City of Kaukauna
207 Reaume Ave
Kaukauna, WI 54130

Dear Terri,

On behalf of the Wisconsin Park and Recreation Association (WPRA), let me personally congratulate your department for receiving the Outstanding Aquatic Facility Design/Renovation Award for the Kaukauna Aquatic Center!

You will receive recognition at the 2025 WPRA Annual Conference & Trade Show Awards Banquet on **Thursday, February 6th at 6:30pm** at the Kalahari Resort & Convention Center, Wisconsin Dells, WI. Recognition at the Awards Banquet includes your project's name being read by an Aquatics Section Representative, accepting your award on stage, and appearing on the accompanying slide presentation with your project on it. Please send a photo of the Center to the WPRA Office at office@wpraweb.org by **Friday, December 13, 2024**. We will have a limited amount of time available for the awards presentation, so we apologize that we cannot provide time for you to make remarks on stage.

We hope you are planning to attend the upcoming Annual Conference and Awards Banquet! If you have not yet registered and would like more information, please visit the WPRA website, www.wpraweb.org/annual-conference. If you wish to attend only the banquet, tickets can be purchased for \$40 each through the WPRA Office.

Please email office@wpraweb.org to let us know if you can attend the Awards Banquet **by Wednesday, January 8th, 2025**. If you have any further questions regarding the 2025 Annual Conference & Trade Show, please contact the WPRA Office at 414-423-1210.

Again, congratulations on this outstanding recognition for this award!

Sincerely,

Sandy Schueller
Wisconsin Park & Recreation Association
Associate Executive Director