

GRIGNON MANSION BOARD

City of Kaukauna

Hydro View Room, 1st Floor

Municipal Services Building

144 W. Second Street, Kaukauna

Monday, June 24, 2024 at 5:00 PM



AGENDA

In-Person

1. Roll Call
2. Public Appearances
3. Reading and Approval of Minutes
 - a. [Approve May 28, 2024 Meeting Minutes](#)
4. Report from the City
 - a. [Staff Report](#)
5. Reports from Friends
 - a. Financial Report
6. Report from the Chair
7. Other Business
8. Set Next Meeting Date and Location
9. Adjournment

NOTICES

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

WE ARE FOLLOWING CDC GUIDELINES REGARDING MASK-WEARING IN CITY FACILITIES.

GRIGNON MANSION BOARD MEETING MINUTES

Tuesday, May 28, 2024

The meeting was called to order by Gavin Schmitt at 5:00 PM in the Municipal Services Building, Hydro View Room.

Roll Call

Present – Al Borchardt, Sandy Coenen, Christina Crook, Gavin Schmitt, Brian Buechel

Absent – Patty Brogan, Pennie Thiele, Bruce Werschem

Others in Attendance – Cassidy Mickelson

Review/Approve Minutes from April 22, 2024 Meeting

- Motion by Buechel to approve meeting minutes. Seconded by Borchardt. Motion unanimously approved.

Report from the City

- Following up on the Health and Recreation Committee's request for background checks for the Civil War re-enactment, Mickelson is waiting on the final word from Attorney Greenwood, but believes the checks can be waived if no minors are involved.
- Mickelson met with Yvonne at Fox Valley Tech concerning a strategic plan for the Mansion. The meeting was well-received and a follow-up will occur with Mickelson, Terri Vosters, a designated board member and a designated Friends member. Mickelson had a similar meeting with Timpano but was less impressed. \$10,000 is earmarked for the study, with an expectation of the cost being less.
- Unlike past years, Culver's will not be sponsoring the Little Chute band on June 12. Friends will look for an alternate source of ice cream.
- Museum entrance fees were raised from \$6 to \$8 for children and adults, \$7 for seniors, and ages 5 and under remaining free. Pricing is still very competitive with regional museums.

Report from Friends

- Income came from school tours, membership renewals and interest from the CD.
- Borchardt reports that Park Charter School also donated a hackberry tree to the grounds.

Report from the Chair

- Due to absence, there was no chair report this month.

Other Business

- Schmitt raised the idea of a "museum passport" or entrance fee reciprocity with regional historic sites. Coenen suggested Hazelwood, another property from Wisconsin's territorial days. Mickelson said overtures had been turned down in the past, but could be brought up again.
- On the topic of cross-promotion, Mickelson pointed out that the Friends will now have a table for Live from Hydro concert series.
- Crook asked if more signage could be arranged, particularly from the highway.

Set Next Meeting Date and Location

- Monday, June 24, 2024 at 5:00 PM in the Hydro View Room was set.

Adjournment

- Motion by Coenen. Seconded by Crook. Motion unanimously approved.

June 2024 Staff Report

Grignon Mansion Board Meeting – 6/24/2024

Admin/Finance

- Two meetings were had with Yvonne with Fox Valley Technical College. Right now, she estimates that the cost for a 2-3 year strategic plan will be roughly \$7,000.
- I have a meeting with the new naturalist at 1000 Islands on June 24 to discuss collaborating on events and how we can work together as City assets.

Building/Grounds

- I am working with the Street Department to get the parking lot lines at Lower Grignon Park repainted. This will remove the handicapped parking spot that blocks the access road and add more accessible spots to the lot.
- The grounds have been treated for mosquitos – a requirement for the Civil War Reenactors to participate in the event.

Special Events

- Had meetings with Civil War Living History and Car Show event assistants to make sure we are on track for our August events.
- The soccer club was contacted regarding the dates of the summer events. There are no conflicts, which will be beneficial for parking.
- Volunteer sign-ups July Tours, the Car Show and Civil War Living History Demonstration were created and sent out to the Friends, Council, the Board, and seasonal volunteers.
- The Little Chute Community Band Performed on June 12th at the Grignon Mansion. \$70 was made on the 50/50 raffle. We had great turnout and Al Borchardt donated ice cream cups for the attendees. Thanks Al!
- Radio promotion for the Car Show is underway with WAPL and The Avenue. I will be attending an in person radio show on July 25th and doing a zoom interview that will air throughout the month of July for the Avenue. WAPL will be running an advertisement.

Education/Tours

- The Grignon Mansion opened on June 1. June visitor ship has been at an all-time low. Two days we had storms, which drove down attendance.
- Two school groups have already reached out to schedule field trips for the 2024-2025 school year.

Community Enrichment

- Live! at Hydro Park and the Farmers Market kicked off on June 5th and will run through the middle of August on Wednesday evenings.
- My summer programs began on June 10th and I have 12 that will run throughout the summer in addition to my responsibilities at the Grignon Mansion.
- I have been included in the weekly meetings and planning of the upcoming Kaukauna Music Festival.