

AMENDED COMMON COUNCIL

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Tuesday, May 19, 2026 at 7:00 PM

AGENDA

1. **In-Person and Remote Teleconference via ZOOM**
2. Call to Order.
3. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
4. Presentation of letters, petitions, remonstrances, memorials, and accounts.
5. Public appearances.
6. Business presented by Mayor.
 - a. Retirement of Sue Meyer with the Kaukauna Public Library - 27 years.
 - b. Temporary allowance of goats to be used at 1000 Islands Conservancy Zone to control invasive species June 8th-22nd & Sept 21st - October 5th, 2026.
 - c. Special event and amplified noise application to the VFW Post 3319 for the Memorial Day Celebration on May 25, 2026, at the Ring of Honor and SPaR Community Room from 11:00am-2:00pm.
 - d. Solicitors Licenses.
7. Consent Agenda.
 - a. Approve the Board of Public Works Meeting Minutes of May 18, 2026.
 - b. Approve the Public Protection and Safety Committee Meeting Minutes of May 18, 2026.
 - c. Approve the Common Council Meeting Minutes of May 5, 2026.
 - d. Approve the Board of Public Works Meeting Minutes of May 5, 2026.
 - e. Receive and place on file the Heart of the Valley Metropolitan Sewerage District Community Meeting Minutes of April 28, 2026.
 - f. Receive and place on file the Heart of the Valley Metropolitan Sewerage District Special Meeting Minutes of April 27, 2026.
 - g. Receive and place on file the Industrial Park Commission Meeting Minutes of April 23, 2026.
 - h. Receive and place on file the Heart of the Valley Metropolitan Sewerage District Meeting Minutes of April 14, 2026.
 - i. Receive and place on file the Redevelopment Authority Meeting Minutes of April 2, 2026.
 - j. Receive and place on file the 1000 Islands Environmental Center Committee Meeting Minutes of March 19, 2026.
 - k. Receive and place on file the Grignon Mansion Board Meeting Minutes of January 26, 2026.
 - l. Receive and place on file the Grignon Mansion Board Meeting Minutes of November 24, 2025.

- [m.](#) Receive and place on file the Grignon Mansion Board Meeting Minutes of October 27, 2025.
 - [n.](#) Receive and place on file the Grignon Mansion Board Meeting Minutes of September 15, 2025.
 - [o.](#) Fire Report for April 2026.
 - [p.](#) Ambulance Report for April 2026.
 - [q.](#) Police Report for April 2026.
 - [r.](#) Code Enforcement Report for April 2026.
 - [s.](#) Court Report for April 2026.
 - [t.](#) Clerk-Treasurer's Daily Deposit Report for April 2026.
 - [u.](#) Building Inspection Report for April 2026.
 - [v.](#) Bills Payable.
8. Reports of standing and special committees.
 - [a.](#) Operator (Bartender) Licenses.
 9. Reports of City officers.
 - [a.](#) Street Vacation Resolution - Calmes.
 - [b.](#) *Fire Department Staffing Proposal.
 10. Presentation of ordinances and resolutions.
 - [a.](#) Resolution 2026-5513 Resolution Vacating Unnamed Road.
 11. Alder requests for discussion at next Common Council meeting.
 12. Closed session.
 - a. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – The Reserve Update.
 - b. Return to Open Session for possible action.
 13. Adjourn.

14. NOTICES

Common Council – Notice is hereby given this is a public meeting of the Common Council. As such, all members or a majority of the City's Standing Committees will likely be in attendance.

While members of the Common Council or any Standing Committees may participate in discussions, only the Common Council will take formal action.

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

- 15.

16. **MEETING ACCESS INFORMATION:**

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

1. Dial 1-312-626-6799
2. When prompted, enter Meeting ID 234 605 4161 followed by #
3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

1. Go to <http://www.zoom.us>
2. Click the blue link in the upper right hand side that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

1. Download the free Zoom app to your device
2. Click the blue button that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow the app to access your microphone or camera if you wish to speak during the meeting

Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.

UPDATED 04.01.2021



SPECIAL EVENT APPLICATION FORM

EVENT APPLICATION MUST BE SUBMITTED AT LEAST 30 DAYS IN ADVANCE OF AN EVENT

SECTION 1 – APPLICANT INFORMATION

Information about the person applying to have a special event or applying on behalf of an organization.

Name: *DEN MILBACH*

Date of Birth: *Event organizers must be at least 18 years old. *24 AUG 1964*

Address: [REDACTED] *KAUKAUNA WI 54130*

Phone Number: [REDACTED]

Email Address: [REDACTED]

SECTION 2 – ORGANIZATION INFORMATION

Information about the organization having the special event, if applicable.

Organization's Name: *VFW POST 3319 ELECTRIC CITY*

Organization's Address: *PO BOX 163 KAUKAUNA WI 54130*

Organization's Phone Number:

Organization's Email Address or Website: *VFW3319.COM*

Applicant's Relationship to Organization: *SR. VIC COMMANDER*

SECTION 3 – EVENT INFORMATION

Name of Event: *MEMORIAL DAY SERVICE*

Event Location: *RING OF HONOR & KAUKAUNA Community Room*

Event Date: *If a multi-day event, please list all days.

Event Start Time - End Time: *25 MAY 2024*
11AM SERVICE - RING OF HONOR
12PM LUNCH - COMMUNITY CENTER

Security Contact Name and Phone Number: *The name and contact information of the individual who emergency responders may contact in case of an emergency during the event.

KAUKAUNA POLICE, FIRE/EMS

Total Anticipated Attendance for Event:

Additional Event Information (Purpose, Activity, Who Can Participate, whether this is a First-Time event, etc.):

*100-150, AT RING OF HONOR
100, LUNCH*

SECTION 4 – APPLICANT CHECKLIST

Applicant is responsible for contacting all necessary City departments and for obtaining all required reservations, permits, licenses, and variances. *Please note that some permits require Common Council or committee approval and may take up to two weeks to be considered and approved.

General Information:

- 1. Will food be prepared and/or served at the event? YES NO
- 2. Will there be a band or amplified music/noise? YES NO
- 3. Will there be portable restrooms? YES NO
- 4. Do you have proper insurance for your event and have you provided it to the City?
*Insurance coverage is required for all events held in the City and a certificate of insurance must be provided to the City if your event involves more than 250 attendees.
YES NO

Fire Department Information: (920) 766-6320

- 1. Will the event be held indoors?
IF IT RAINS AND LUNCH YES NO
- 2. Will a tent or temporary structure be erected? YES NO
- 3. Will there be a tent larger than 200 SF? YES NO
- 4. Will fireworks/pyrotechnics be used during the event? YES NO

Street and Parks Department: (920) 766-6337

- 1. Are you requiring street closure for the event? YES NO
KATHEREN ST
- 2. Are you providing your own barricades? YES NO
- 3. Did you include a map of the event location/route? YES NO
- 4. For park events, have you reserved the park? YES NO
- 5. Will there be rides at the event? YES NO

Police Department: (920) 766-6333

- 1. Do you have a plan for medical emergencies? YES NO
- 2. Is security needed for the event? YES NO
- 3. Will the event need any parking restrictions? YES NO

City Clerk's Office: (920) 766-6300

- 1. Will alcoholic beverages be served/sold? YES NO

Section 5 – Insurance Requirements

Insurance coverage will be required for every special event held in the City. Event organizers must provide the City with a Certificate of Insurance if the event involves more than 250 people, you request a street closure, or you are bringing additional items/structures into the public premises. Proof of coverage MUST include naming the City of Kaukauna as an additional insured party. The amount and type of insurance coverage varies, although \$1 million - \$2 million is a typical level.

General Liability Coverage:

- 1. Commercial General Liability
 - a. \$1,000,000 general aggregate – per project
 - b. \$1,000,000 products – completed operations aggregate
 - c. \$1,000,000 personal injury and advertising injury
 - d. \$1,000,000 each occurrence limit
- 2. Claims made form of coverage is not acceptable.

- 3. Insurance must include:
 - a. Premises and Operations Liability
 - b. Contractual Liability including coverage for the joint negligence of the City of Kaukauna, its officers, Council members, agents, employees, authorized volunteers and the named insured
 - c. Personal injury
 - d. Explosion, collapse, and underground coverage
 - e. Products/Completed Operations
 - f. The general aggregate must apply separately to this project/location
- 4. Additional Provisions
 - a. Additional Insured – On the General Liability coverage, Business Automobile coverage, Aircraft Liability and Liquor Liability.
 - b. Endorsement – The Additional Insured Policy endorsement must accompany the Certificate of Insurance.
 - c. Certificates of Insurance – A copy of the Certificate of Insurance must be on file with the City of Kaukauna.
 - d. Notice – City of Kaukauna requires 30-day written notice of cancellation, non-renewal, or material changes in the insurance coverage.
 - e. Carriers – The insurance coverage required must be provided by an insurance carrier with the “best” rating of “A-VII” or better. All carriers shall be admitted carriers in the State of Wisconsin.

Section 5 – Indemnification and Disclaimer

By signing below, I certify that I am at least 18 years of age. My signature further confirms that I understand the filing of this application does not ensure the issuance of a Special Event license. I will be responsible for ensuring the event and event participants comply with all applicable City ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulation and any other applicable laws, rules, and regulations. I confirm that I am authorized to apply for this Special Event License on behalf of the organization hold the event (if applicable) and that the information contained in this application is true to the best of my knowledge. I understand that intentionally providing false or misleading information in this Application may lead to civil or criminal penalties.

Indemnification: By signing below, I acknowledge that for good and valuable consideration, I, the applicant, on behalf of myself and the organization, if applicable, agree to indemnify, defend, and hold harmless the City of Kaukauna and its officers, officials, employees, and agents from and against any and all liability, loss, damage, expenses and costs, including attorney fees, arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant/organization, anyone directly or indirectly employed by any of them or anyone whose acts any of them may be liable, except where caused by the sole negligence or willful misconduct of the City.

By signing below, I agree to follow any state and/or local guidelines in place to prevent the spread of COVID-19.

Signature of Applicant: *Don E Milbach*

Printed name of Applicant: *DON E MILBACH*

May 18, 2026

THE FOLLOWING APPLICANTS HAVE APPLIED FOR A SOLICITOR'S LICENSE FOR THE LICENSE YEAR 2026 AND HAS BEEN RECOMMENDED FOR **APPROVAL** BASED ON THEIR RECORD CHECK BY THE POLICE DEPARTMENT:

Wenzelow	Michael	H.	Appleton
Golden	Cody	T.	Appleton
Gonnering	Logan	J.	Kaukauna
Schmitt	Nathan	R.	Kaukauna

THE FOLLOWING APPLICANT HAS APPLIED FOR A SOLICITOR'S LICENSE FOR THE LICENSE YEAR 2026 AND HAS BEEN RECOMMENDED FOR **DENIAL** BASED ON THEIR RECORD CHECK BY THE POLICE DEPARTMENT:

Montonati	Quintin	J.	Oshkosh
Blue	Kalen	M.	Appleton

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Vice-Chair Thiele on Monday, May 18, 2026, at 6:00 P.M.

Alders present: DeCoster, Kilgas, Eggleston, Moore, Schell, Schumacher, and Thiele.

Absent & Excused: Antoine.

Also present: Mayor Penterman, DPW/Eng. Neumeier, Police Chief Graff, Street Superintendent Van Gompel, Mark. and Com. Manager Fencel (Zoom), Fire Chief Carrel, and interested citizens.

Motion by Moore, seconded by Eggleston to excuse the absent member.

All Ald. Present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. Recommendation for Award of Project 8-26: 2026 Sidewalk Replacement Program.

The purpose of the project is to identify sidewalk that is in the right-of-way and is “defective.” Homeowners are given notice of defective sidewalk abutting their property and are given an opportunity to complete the work themselves or by a privately hired contractor. The city hired contractor will replace the sidewalk if the homeowner fails to do so and the cost is assessed back to the abutting property owner.

Motion made by Moore, seconded by Schell to award Project #8-26 – Sidewalk Replacement – to Concrete Creation of WI for \$188,700.00.

All Ald. Present voted aye.

Motion carried.

b. Authorization to see bids for replacement of 2012 International Tandem Dump Truck #215.

Truck #215 is one of two tandem dump trucks in the Street Department Fleet. It currently has 66,000 Miles and 7,200 hours. Through monthly maintenance and yearly DOT inspections there were a few reports that caused elevated concern. Rust jacking of the dual c-channel frame and coolant detected in the engine oil. Currently neither issue takes this unit out of service but requires close monitoring and elevated concern of premature failure. Truck #215 was moved up in the equipment replacement schedule during the last budget cycle because of the concerns mentioned. Currently replacement is scheduled for 2027 instead of the 15-20yr cycle we anticipated reaching before replacement. With moving this vehicle in front of the 2026 projects we should be able to beat the cost increases associated with the new emission laws set to take place in 2027. Anticipated cost increases for 2027 emissions are 20-25K.

Motion made by DeCoster, seconded by Kilgas to authorize the Street Superintendent to seek bids for the replacement of Tandem Dump Truck#215

All Ald. Present voted aye.

Motion carried.

c. Application for Sidewalk Builders License - Capital R Coatings LLC.

Motion made by Eggleston, seconded by Schumacher to approve application for Sidewalk Builders License - Capital R Coatings LLC.

All Ald. Present voted aye.

Motion carried.

d. Public Works Updates.

DPW/ Engineer Neumeier provided public works updates. There will be a public information meeting for La Follette park on May 28, 2026, from 5:30-7 PM. There will also be a special assessment public hearing at the next Board of Public Works meeting on June 1, 2026, on project 1-26. Aquatic center repairs that were authorized earlier this year are now finished. There was a water service break at 1000 Islands, which has been fixed. Street Superintendent Van Gompel also provided updates. Spring collection is coming to an end. Strassburg Park is getting maintenance done and the street department will be doing footing work for the basketball hoop and pavilion.

3. Adjourn.

Motion made by Moore, seconded by Decoster to adjourn.

All Ald. Present voted aye.

Motion carried.

Meeting adjourned at 6:17 pm.

Kayla Nessmann, Clerk

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Chair Schell on Monday, May 18, 2026, at 6:18 P.M.

Members present: DeCoster, Kilgas, Schell, and Schumacher.

Also present: Ald. Eggleston, Ald. Moore, Ald. Thiele, Mayor Penterman, DPW/Eng. Neumeier, Police Chief Graff, Street Superintendent Van Gompel, Mark. and Com. Manager Fencel (Zoom), Fire Chief Carrel, and interested citizens.

1. Correspondence - None.

2. Discussion Topics.

a. Recommended No Parking on east side of Brill Road from 140’ south of W 7th Street to W 9th Street.

Due to concerns raised by residents and staff, and in conjunction with the upcoming re-paving of Brill Road, we are proposing to update 7.12 Parking Regulations section of municipal code. The existing 7.12(1)(h) restricts parking “on the west side of the street from Seventh Street to Tenth Street”. Due to a narrow section of road (24-27’ wide) between W 9th and W 8th Streets, we are recommending restricting parking along the east side of the road in this area also. The road will not be widened during construction due to the abutting ravine. The proposed road does widen back to full width (33’ wide) about 140’ south of W 7th Street and south of W. 9th Street.

Motion by Kilgas, seconded by Schumacher, to direct staff and City Attorney to draft an update to section 7.12 of the municipal code to restrict parking along the east side of Brill Road from a point approximately 140’ south of W 7th Street to W 9th Street and forward to Legislative Committee for consideration.

All members voted aye.

Motion carried.

3. Adjourn.

Motion by Schumacher, seconded by DeCoster to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:27 p.m.

Kayla Nessmann, Clerk



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – MAY 5, 2026

Pursuant to adjournment on April 21, 2026, a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:02 PM on Tuesday, May 5, 2026.

Roll call present: Antoine, DeCoster, Eggleston, Moore, Schell, Schumacher, and Thiele.

Absent & Excused: Kilgas.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, HR Director Hodge (Zoom), Fire Chief Carrel (Zoom), Associate Planner Nelson (Zoom), and interested citizens.

Motion by Moore, seconded by Schell to excuse the absent member.

All Ald. Present voted aye.

Motion carried.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

PUBLIC APPEARANCES

BUSINESS PRESENTED BY THE MAYOR

Mayor Penterman expressed his sympathies for Philip M. Kohne, who recently passed away. He was an Alderperson for 18 years, representing both districts 2 and 4. He was also a prominent member of the Kaukauna Alcohol, Tobacco, and Other Drug Awareness (KATODA) board.

Swearing in of new Police Officer Hailey Buschman.

Clerk Nessmann swore in new Police Officer Hailey Buschman and her former Lieutenant pinned on her badge.

Swearing in of new Police Officer Jacob Burgess.

Clerk Nessmann swore in new Police Officer Jacob Burgess and his fiancé pinned on his badge.

2026 Drug Take Back.

Mayor Penterman announced the 2026 Drug Take Back event, where 376 pounds of pharmaceuticals were collected. Penterman thanked Sergeant Charlie Vosters and Officer Timothy Lau for heading up the event this year.

Proclamation Police Week May 10-16, 2026.

Mayor Penterman read the Proclamation Police Week May 10-16, 2026.

Motion by Eggleston, seconded by Thiele to receive and place on file the Proclamation Police Week May 10-16, 2026.

All Ald. Present Voted aye.

Motion carried.

Proclamation National Public Works Week May 17-23, 2026.

Motion by Moore, seconded by Antoine to receive and place on file the Proclamation National Public Works Week May 17-23, 2026.

All Ald. Present Voted aye.

Motion carried.

Proclamation Emergency Medical Services Week May 17-23, 2026.

Motion by Schumacher, seconded by DeCoster to receive and place on file the Proclamation Emergency Medical Services Week May 17-23, 2026.

All Ald. Present Voted aye.

Motion carried.

Reappoint Jake Van Gompel as Weed Commissioner (1-year term).

Motion by Moore, seconded by Schell to reappoint Jake Van Gompel as Weed Commissioner (1-year term).

All Ald. Present Voted aye.

Motion carried.

Appointment of Tony Penterman to the Metropolitan Planning Organization (MPO) Policy Board (2-year term).

Motion by Antoine, seconded by Schell to appoint Tony Penterman to the Metropolitan Planning Organization (MPO) Policy Board (2-year term).

All Ald. Present Voted aye.

Motion carried.

CONSENT AGENDA

Board of Public Works Meeting Minutes of May 4, 2026.

Finance and Personnel Committee Meeting Minutes of May 4, 2026.

Health and Recreation Committee Meeting Minutes of May 4, 2026.

Legislative Committee Meeting Minutes of May 4, 2026.

Public Protection and Safety Committee Meeting Minutes of May 4, 2026.

Common Council Meeting Minutes of April 21, 2026.

Common Council-New Council Seated Meeting Minutes of April 21, 2026.

Grignon Mansion Board Meeting Minutes of February 23, 2026.

Industrial Park Commission Meeting Minutes of March 11, 2026.

Library Board Meeting Minutes of March 24, 2026.

Plan Commission Meeting Minutes of April 9, 2026.

Bills Payable.

Motion by Moore, seconded by Schumacher, to adopt the consent agenda.
All Ald. Present Voted aye.
Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Operator (Bartender) Licenses.

The following applicant has applied for an operator’s license for the license year 2024-2026 and has been recommended for approval based on their record check by the police department:

Aschenbrener	J.	Robert	Kaukauna
Foley	L.	Ryley	Menasha
Henson	E.	Karen	Combined Locks
Meyer	M.	Tanya	Kaukauna

Motion by Schumacher, seconded by DeCoster, to approve the operator/bartender license as listed.
All Ald. Present Voted aye.
Motion carried.

The following applicants have applied for an operator’s license for the license year **2026-2027** and have been recommended for approval based on their record check by the police department:

Banjade		Anju	De Pere
Bhattari	P.	Surya	Kaukauna
Buechel	D.	Emilie	Kaukauna
De Coster	K.	Deborah	Kaukauna
Degoey	M.	Leah	Kaukauna
Dombrowski	R.	Daniel	Freedom
Fahrbach	D.	Gene	Kaukauna
Geibel	J.	Mason	De Pere
Jensen	G.	Hannah	Kaukauna
Kafle	P.	Lal	Appleton
Khanal		Poonam	Appleton
Lamsal		Om Narayan	Appleton
Moore	J.	Philip	Appleton
Moore	P.	John	Kaukauna
Pitt	A.	Elizabeth	Kaukauna
Sanderfoot	J.	Merlin	Kaukauna
Sestak	M.	Dawn	Brillion
Sonnleitner	K.	Deborah	Kaukauna
Wittman	J.	David	Kaukauna

Motion by Schumacher, seconded by Eggleston, to approve the operator/bartender license as listed.
Motion carried.

REPORTS OF CITY OFFICERS

CSM Resolution - 801 Gertrude Street.

Steve De Jong, surveyor, has submitted a certified survey map (CSM) on behalf of Jacqueline Reardon, owner, to create two lots from parcel 321063901. This request to split the lot into two parcels will allow for the sale and residential development of the newly created lot.

Temporary Parking on Western Side of Prospect Lane.

Motion by Moore, seconded by DeCoster to allow members from Team Industries to speak.
All Ald. Present Voted aye.
Motion carried.

Lisa Arndt and John Panetti from Team Industries gave a presentation on their company and provided safety statistics to aid in their temporary parking request. Team Industries is looking to expand and will need additional employee parking. Their original proposal was to pave part of the grass surface along Prospect Lane for angled street parking. Street parking is not typically allowed, especially in an industrial park. This proposal came before the Industrial Park Commission (IPC) and they denied the proposal. Team Industries is a great employer in the city with good paying jobs, so the IPC wanted to work with them. The IPC recommended allowing parking along the existing roadway, so instead of expanding the street, allowing parallel parking on one side of the road for a period of 1 year. This would lift the current parking restrictions on the western side of Prospect Lane and provide Team Industries more time to find long-term parking solutions. Alders brought up concerns with truck and semi traffic with the additional parking on Prospect Lane. Additional parking restrictions could be put into place if truck and semi traffic became a concern. Another concern was brought up on how parking on a public roadway was going to be enforced.

Motion by Moore, seconded by Eggleston, that Associate Planner Nelson come up with an agreement outlining the items spoken about, regarding black topping, angled parking, and a 1-year annual review in allowing parking for Team Industries on the grassy area on the West side of Prospect Avenue and that it comes forward to the Common Council.
Motion carried (6-1).

Temporary Office Support for Planning and Community Development.

Director of Planning and Community Development Kittel has been on leave since December 2025. During this time, Associate Planner Nelson and Building Inspector Jensen have been supporting the department. With the upcoming busy season for Planning and Community Development, additional requests for permits and inspections, as well as the increased work volume for development agreements, the additional work volume is putting a strain on the existing resources available.

To ensure Associate Planner Nelson and Building Inspector Jensen have time to work on the necessary items that require their specialized skills, there is a need for an additional temporary resource to support both. It is proposed to add a temporary office resource, provided through the staffing agency Truity, where we have an active agreement, to work up to 35 hours per week through November 2026. This temporary position will support walk-in traffic, respond to phone calls and messages, provide research assistance, review emails, and research invoices.

Motion by Moore, seconded by Antoine to approve Human Resources to engage with Truity to identify and select a temporary office employee for the support of the Planning and Community Development department.
All Ald. Present Voted aye.
Motion carried.

PRESENTATION OF ORDINANCES AND RESOLUTIONS
Resolution 2026-5510 Transportation Resolution.

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Resolution 2026-5510 Transportation Resolution.
All Ald. Present Voted aye.
Motion carried.

Motion by Moore, seconded by Eggleston to adopt Resolution 2026-5510 Transportation Resolution.
All Ald. Present Voted aye.
Motion carried.

Resolution 2026-5511 World Migratory Bird Day Resolution.
Motion by Moore, seconded by Schell to suspend the rules and waive the reading of Resolution 2026-5511 World Migratory Bird Day Resolution.
All Ald. Present Voted aye.
Motion carried.

Motion by Moore, seconded by DeCoster to adopt Resolution 2026-5511 World Migratory Bird Day Resolution.
All Ald. Present Voted aye.
Motion carried.

Resolution 2026-5512 CSM Resolution - 801 Gertrude Street.
Motion by Moore, seconded by Antoine to suspend the rules and waive the reading of Resolution 2026-5512 CSM Resolution - 801 Gertrude Street.
All Ald. Present Voted aye.
Motion carried.

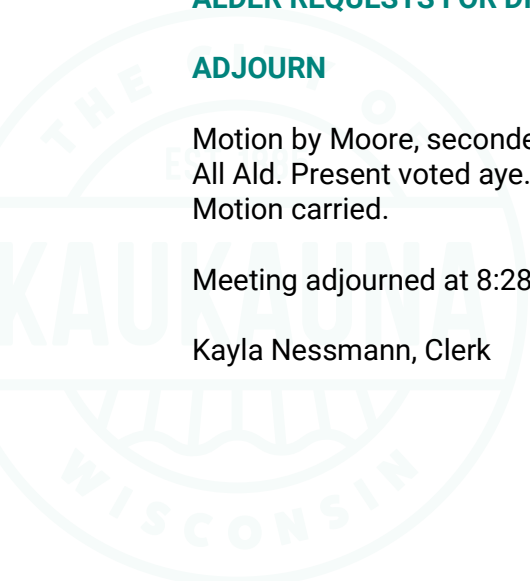
Motion by Moore, seconded by Thiele to adopt Resolution 2026-5512 CSM Resolution - 801 Gertrude Street.
All Ald. Present Voted aye.
Motion carried.

ALDER REQUESTS FOR DISCUSSION AT THE NEXT COMMON COUNCIL MEETING

ADJOURN

Motion by Moore, seconded by Schumacher to adjourn.
All Ald. Present voted aye.
Motion carried.

Meeting adjourned at 8:28 PM
Kayla Nessmann, Clerk



BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Mayor Penterman on Tuesday, May 5, 2026, at 8:29 P.M.

Alders present: Antoine, DeCoster, Eggleston, Moore, Schell, Schumacher, and Thiele.

Absent & Excused: Kilgas.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, HR Director Hodge (Zoom), Fire Chief Carrel (Zoom), Associate Planner Nelson (Zoom), and interested citizens.

Motion by Moore, seconded by Schumacher to excuse the absent member.

All Ald. Present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. Elect Chair.

Motion made by Thiele to nominate Ald. Antoine and those nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Antoine as Chair of the Board of Public Works
Roll Call Vote: Antoine – abstain, DeCoster – aye, Eggleston – aye, Moore – aye, Schell – aye, Schumacher – aye, and Thiele – aye.

Motion carried.

b. Elect Vice-Chair.

Motion made by Antoine to nominate Ald. Thiele and those nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Thiele as Vice-Chairperson of the Board of Public Works

Roll Call Vote: Antoine – aye, DeCoster – aye, Eggleston – aye, Moore – aye, Schell – aye, Schumacher – aye, and Thiele – abstain.

Motion carried.

3. Adjourn.

Motion made by Moore, seconded by Schumacher to adjourn.

All Ald. Present voted aye.

Motion carried.

Meeting adjourned at 8:32 pm.

Kayla Nessmann, Clerk

MINUTES

**HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT
COMMUNITY MEETING HELD ON April 28, 2026 AT THE
Kaukauna Streets, Parks, and Recreation Building
207 Reaume Avenue, Kaukauna, WI 54130**

Members Present: Bruce Siebers - President
John Sundelius – Vice President
Patrick Hennessey - Secretary
Kevin Coffey - Commissioner
Tim De Groot – Commissioner

Absent: None

Also Present: Brian Helminger - District Director HOVMSD
Dustin Jerabek - Director of Operations & Maintenance HOVMSD
Tammy Tucker - Office Manager HOVMSD
Chad Giackino – Regulatory Compliance Manger HOVMSD
Jodie Greve – Accounts Payable/Asset Coordinator
John W Neumeier - City of Kaukauna
Mike Gerbitz - Donohue & Associates
Brian Roebke – Times Villager
Laura Lindberg – Combined Locks
Keith Weyenberg – Combined Locks
Anna Huber –Village of Kimberly
Danielle Block – Village of Kimberly
George Schmidt –Darboy Sanitary
Bruce Corning – Darboy Sanitary
Randy Verhagen –Darboy Sanitary
Lee W. Hammen – Village of Kimberly Trustee
Mike Hruzek – Village of Kimberly Trustee
Marty DeCoster – Kaukauna Alderman
Bradley Schinke – Combined Locks Trustee
Tony Penterman – Kaukauna Mayor

1. 12:00 Noon. Call to Order – Roll Call

President Siebers called the meeting to order at 12:00 Noon. President Siebers then introduced Tim De Groot to the group as the District’s newest Commissioner representing Combined Locks.

2. Introduction – District Director Brian Helminger

District Director Helminger welcomed the group to the first District member community meeting for 2026. Brian also introduced the HOVMSD staff in attendance.

The meeting presenter was introduced; Mike Gerbitz of Donohue. He then reminded the audience that the meeting was noticed and is an official HOVMSD meeting and that minutes would be taken and posted to the District's website. Attendees were reminded that meeting documents including supporting materials, minutes, and current project updates are available for review anytime on the District website located at www.hvmsd.org.

3. HOVMSD Updates – District Director Brian Helminger

District Director Helminger provided an update on current and upcoming infrastructure projects. The Interceptor project will resume this summer, with approximately 2–3 weeks of coatings work scheduled for completion in June. The \$1.2 million septage receiving station project was bid and successfully completed in late 2025 by Lunda. The receiving station has performed well since being placed back into service on November 17th.

Replacement of the influent screening equipment began with a study last year that identified several types of screens that would be potential fits for the District. The existing equipment is nearing 25-years-old and past its expected useful life. Work in that building will require it to be brought up to code and include HVAC improvements. The code requirements and past air quality concerns will result in continuous air monitoring safety equipment being installed to ensure employee safety when working in that building.

Brian Helminger reviewed 2025 sewer connection information along with influent flow and organic loadings for 2025. There were 192 new sewer connections made in the member communities as development and construction remain consistent throughout the HOVMSD sewer service area.

Influent flows are down from 2025 as are ammonia and BOD loadings. The average BOD load came in at 75% of plant related capacity with an ammonia just over 72% of full plant capacity. The District has worked with industries and has had success in reducing the plant load from high strength dischargers.

4. 2024 Clearwater Review – Mike Gerbitz

Mike Gerbitz of Donohue began by explaining the difference between stormwater & wastewater, and origin and sources of inflow versus infiltration. He explained how clearwater entering the plant costs money in both energy and pumping and for treating water that doesn't need treatment. The clear water intrusion reduces the wastewater carrying capacity of the collection system, and reduces detention time and treatment capacity at the WWTF. Mike then showed slides with individual community data for average dry weather flow and average peak wet weather flows as well as data from 2025 storm events. The District began modeling and monitoring clearwater flows in 2006 and have upgraded the components of the program over the years. This includes purchase and installation of laser flow meters, rain gauges, and the associated computer software to the best available in predictive modeling.

The updated Clearwater (I&I) analysis, calibrated using three years of flow and precipitation data, provides a more accurate and reliable assessment of system performance across all

member communities. While 2025 was a dry year with no significant blending events, early 2026 has already produced substantial blending volumes, serving as a clear reminder that the systems remain highly vulnerable to storm events and wet weather conditions.

Several communities continue to exhibit elevated clear water contributions and peak flow responses, indicating ongoing infiltration and inflow issues that consume system capacity and drive unnecessary treatment costs. These conditions not only impact ratepayers but also increase the risk of operational strain, equipment damage, and potential regulatory action if blending events become too frequent.

The recent high-flow events underscore that the current situation is not sustainable without continued intervention. Focused, proactive engagement with each member community is necessary to better understand system-specific issues, align on capital improvement strategies, and prioritize targeted I&I reduction efforts. Strengthening collaboration and accountability will be critical to reducing risk, controlling costs, and maintaining long-term system reliability.

Mike stressed the importance of continued vigilance in monitoring and reducing the clearwater to the treatment plant to maximize the useful life of the current District treatment facility. Donohue and the District Director will be meeting with each community and their representatives to review individual system performance.

5. General Old or New Business

District Director Brian Helminger thanked the HOVMSD staff for making the meeting arrangements and for the preparations for the group.

8. Adjournment

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 12:45 PM)

SIGNED & APPROVED BY:  5/12/26
Patrick E. Hennessey, Secretary

MINUTES

**HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT
SPECIAL MEETING HELD ON APRIL 27, 2026 AT THE
HEART OF THE VALLEY MSD MEETING ROOM**

Members Present: Bruce Siebers – President
John Sundelius - Commissioner
Patrick Hennessey - Secretary
Kevin Coffey - Commissioner – Via Teams
Tim De Groot – Commissioner – Via Teams

Absent: None

Also Present: Brian Helminger - District Director HOVMSD
Dustin Jerabek - Director of Operations & Maintenance HOVMSD
Tammy Tucker – Office Manager HOVMSD
Chad Giackino - Regulatory Compliance Manager HOVMSD
Mike Gerbitz – Donohue – Via Teams
Anna Huber - Village of Kimberly
John Neumier - Kaukauna

1. 12:00 p.m. Call to Order – Roll Call

President Siebers called the meeting to order at 12:00 PM.

2. Public Appearances

No appearances were made.

3. General Discussion Items

A. 2026 Clearwater Report for calendar year 2025 – Mike Gerbitz and Ben Grunwald, Donohue

Mike Gerbitz presented the updated Clearwater (I&I) analysis, using three years of climate data, and confirmed the anticipated representative system performance for the member communities. The presentation to the community meeting attendees will include background on clearwater sources and common locations where clear water enters the sanitary sewer system. The report will detail several conventional metrics for meaningful comparisons that can be directly compared to collection systems in state and nationwide.

While 2025 was a dry year with minimal storm event impacts and no blending events, the first quarter of 2026 has provided a reality check of sorts with multiple events and significant blending volumes to date. This provided a not-so-subtle reminder of remaining system vulnerability and the work and repairs have still not yet eliminated high peak flows and

blending. Several communities continue to show elevated clear water contributions in both average flow and peak flow per capita contributions. The conveyance and treatment of clear water reduces conveyance and treatment capacity and increases electrical and chemical consumption driving unnecessary costs and capacity strain. The District will coordinate engagement with member communities to assist in advancing targeted I&I reduction efforts to preserve capacity and ensure long-term system sustainability.

4. Adjournment

With no further business before the Commission a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 1:06 PM)

SIGNED & APPROVED BY:  5/12/26
Patrick E. Hennessey, Secretary

INDUSTRIAL PARK COMMISSION

City of Kaukauna

Hydro View Room

Municipal Services Building

144 W. Second Street, Kaukauna



Thursday, April 23, 2026 at 3:00PM

MINUTES**In-Person in Hydro View Room**

Michael Avanzi called the meeting to order at 3:00 p.m.

1. Roll Call

Members Present: Michael Avanzi, Dale Eggert, Glen Schilling, John Sundelius, Nick Rieth, Ryan Gaffney

Members Absent: Mike Vandenberg

Other(s) Present: Associate Planner Adrienne Nelson, John Neumeier, Tim Wittmann of Davel Engineering and Environmental, Representatives from Holland Cold Storage

Schilling made a motion to excuse the absent members. Seconded by Eggert. The motion passed unanimously.

2. Approval of Minutes

a. Approve Minutes from March 11, 2026

Schilling made a motion to approve the minutes from March 11, 2026. Seconded by Gaffney. The motion passed unanimously.

3. Old Business

a. None

4. New Business

a. Site Plan Review – Holland Cold Storage (3600 Electric City Boulevard)

Associate Planner Nelson introduced the site plan for the expansion of Holland Cold Storage. Holland Cold Storage provides cold storage solutions. This project will add an additional 28,340 square feet of space to their existing building.

All setback requirements for the Industrial District (IND) and New Prosperity Center covenants are being met, and all ordinances are being complied with to include zoning requirements. The current Holland Cold Storage building has a height of 24' and the height of the addition will be the same. There are currently 77 off-street parking spaces, and there are no plans to add additional off-street parking spaces. There will be no change in landscaping. No concerns with lighting at this time given the location of the addition, but staff would like to see a full lighting plan submitted. The Erosion Control and Stormwater Management permit has been received by the Engineering Department and is currently being reviewed. There are no current concerns with traffic or with Fire/Police.

The façade being proposed is identical to the existing building. The insulated wall panel has been approved in the past. The material that would meet the covenant requirements is not approved for use in the interior of a cold storage facility.

Staff recommends approval of the development with the conditions that Stormwater and Erosion Control permits must be approved by the Engineering Department; a lighting plan must be submitted and approved by City staff; the owners of the property must record an easement or agreement for private storm sewer connection to the pond and expansion of the fire lane on City property; and prior to issuance of building permits, the runoff currently flowing to the south onto neighboring property must be investigated and shown in the plans.

John Sundelius arrived at 3:04 p.m.

John Neumeier stated that he understood that a wetland delineation would be performed in the spring. The floodplain on the property has been approved by the Wisconsin DNR and the city after Davel performed the proper steps. Schilling asked if there were any issues with the runoff going to the south on the neighboring property. Neumeier stated that yes, there have been issues. When the storm sewer was installed, there was supposed to be grading uphill so that it

didn't run past the drainage onto the neighboring property. There is supposed to be a swale, carrying the storm runoff to the road. Instead, the storm runoff settles in a low spot on the neighboring property, causing an artificial wetland.

Wittmann stated that Davel is proposing a 183 feet curve with two inlets along the south side to capture the site runoff so it doesn't go on to the neighboring south property. Neumeier stated that this is an improvement, as the original design of the New Prosperity Center Industrial Park had the lot draining directly to the pond. Neumeier stated that because a storm sewer pipe will be installed going from private property into the park, an easement over that area for storm sewer is desired.

Avanzi stated that from a utility perspective, Kaukauna Utilities could assist with their programs on new construction design to assist with the electrical loads.

Eggert made a motion to approve staff's recommendation with the conditions for approval of Stormwater and Erosion Control permits, an approved lighting plan, a recorded easement or agreement for private storm sewer connection to the pond and expansion of the fire lane on city property, investigation into the runoff currently flowing to the southern neighboring property, and a wetland delineation. Seconded by Schilling. The motion passed unanimously.

5. Other Business

a. None

6. Adjourn

Rieth made a motion to adjourn. Seconded by Gaffney. The motion passed unanimously. Adjourned at 4:12 p.m.

MINUTES

**HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT
REGULAR MEETING HELD ON April 14, 2026 AT THE
HEART OF THE VALLEY MSD MEETING ROOM**

Members Present: Bruce Siebers - President
John Sundelius – Vice President
Patrick Hennessey - Secretary
Kevin Coffey – Commissioner -via teams
Timothy De Groot – Commissioner

Absent: None

Also Present: Brian Helminger - District Director HOVMSD
Tammy Tucker – Office Manager HOVMSD
Mike Gerbitz - Donohue

1. 5:00 p.m. Call to Order – Roll Call

President Siebers called the meeting to order at 5:00 PM.

2. Public Appearances

No appearances were made.

3. Approval of the Minutes of the March 10, 2026 Regular Meeting

The minutes of the March 10, 2026 Regular Meeting were presented to the Commission. A motion was made by Commissioner Siebers and seconded by Commissioner Coffey to approve the minutes as written and presented. Motion carried unanimously. The minutes were reviewed by District Director Helminger and Commission Secretary Hennessey prior to the meeting.

4. Correspondence

There was nothing to report.

5. General Discussion Items

A. 2025 Clearwater Report – Mike Gerbitz, Donohue

Mike presented a draft report including individual community metrics for 2025. Donohue believes that due to very dry weather in 2025 that a three-year calibration method is appropriate for this year’s report. The initial results with the one-year calibration have produced results that are not in line with past reports. The reason for this is that 2025 had rain events but overall, they were spread over the course of the year and overall

precipitation was uncharacteristic from a historical perspective. The Commission agreed to the three-year recalibration and Donohue will present the revised report prior to the member community meeting scheduled for 4/28/26 in Kaukauna.

B. District Correspondence – WPDES Permit Comments

HOVMSD will submit a formal letter to the DNR with lingering concerns regarding the recent NPDES permit that was issued. Helminger will complete the letter with additional comments addressing mass limits and reiterate its concerns with the impact on the District.

C. Fog Program

John Stoeger of Stoeger & Associates provided a written fats, oil, and grease update by community, including a grease trap inspection report and site visit correspondence. The Commission also received an itemized copy of the March 2026 invoice.

D. Interceptor Rehab Project – Monthly Activity Report

No project construction activity this month. Phase 5 construction will be scheduled once contractor progress allows placing the work on their calendar. The District will be issuing an invoice to Kaukauna for Meter Station (MS) #6 coatings applied to the Kaukauna pump station at MS #6.

6. Plant Reports for March 2026

A. Flows & Revenues Report

The Commission received a copy of the hydraulic & organic loadings data, along with flow & strength projections, which shows the year-to-date surplus/deficit in revenue for the month of March 2026. Revenue received from the WPS-Fox Energy Center for effluent purchased in March was \$17,806.92. WPS-Fox Energy purchased 32% of the effluent produced in March. Revenue received to date is \$48,620.17.

The average effluent concentrations for **March 2026** were as follows:

<i>Parameter</i>	<i>Monthly Average</i>	<i>Permit Limit</i>
BOD-Biochemical Oxygen Demand	4.0 mg/L	30 mg/L
Suspended Solids	4.4 mg/L	30 mg/L
Suspended Solids	157 lbs.	801 lbs.
Phosphorus	.22 mg/L	1.0 mg/L
Ammonia	.34 mg/L	10 mg/L
Chlorides	814 mg/L	n/a

All permit values were met for March 2026.

B. Operations & Maintenance Report

Dustin Jerabek provided a written O&M report for March. Treatment performance remained stable. Disc filters operated continuously with minimal chemical usage (2 days total). Snowstorm Elsa March 14–16 snow event temporarily impacted site mobility; conditions were restored within 24 hours with no impact to treatment performance.

Numerous repairs were necessary including several replacement parts. The Actiflo Grit Wash System experienced a failed solenoid valve that was stuck open and could not be repaired; it was replaced with a new solenoid valve at a cost of \$1,085. The Biostyr Building Compressor #1 had a controller failure, which required replacement at a cost of \$1,339.

Following the March snow event, a loader was rented to assist with snow and ice removal at a cost of \$485. At Meter Station #3, the exhaust fan failed and with the age of the unit, a full replacement assembly was ordered for \$1,670. Additionally, the unit heater in the Peakflow Pump Building developed a leak; it was isolated and a replacement unit was ordered at a cost of \$1,454

Repairs to the DAF Unit #1 bottom scraper system is nearing completion, including fiberglass scrapers, wear shoes, wear strips, and return aluminum angle. Significant in-house labor has been contributed, and the unit is approaching testing and its return to service. Total material cost for the project is \$6,925.

The MCC Upgrade project remains open, with final payment included in this month's bills; warranty replacement of one VFD has been completed, with additional minor issues being addressed. SCADA computer upgrades were completed the week of March 23, with minor post-installation issues resolved promptly; the project has not yet been billed, with an estimated cost of \$102,692.

For the Tunnel B Junction Box Replacement, Sargent Electric has received all materials and is mobilized onsite, with construction scheduled for April.

7. Financials

A. April 2026 Accounts Payable; Action for Approval

After review of the accounts payable, a motion was made by Commissioner Siebers and was seconded by Commissioner Hennessey to approve payment of the bills in the amount of \$872,408.11. A roll call vote was taken: Commissioner Siebers, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner De Groot, yes; and Commissioner Hennessey, yes. Motion carried unanimously. The Commission signed the check voucher register which includes general and pre-paid invoices.

8. General Old or New Business

District Director Helminger reported that recent snowmelt and rainfall events resulted in influent flows exceeding the plant's 26 MGD forward flow capacity, leading to the first blending events of 2026. The initial event occurred April 2–3, with a total daily influent flow of 17.635 MGD, including

1.056 MGD blended. On April 4, a total of 19.029 MGD was treated, with 0.102 MGD blended during early morning hours. Additional rainfall on saturated ground resulted in a third event in the early morning hours of April 5, when the peak WWTF rated capacity of 60 MGD was recorded entering the headworks building.

PFAS monitoring continues in accordance with permit requirements, with the next effluent (6/year) and annual sludge samples collected and submitted for analysis; the most recent effluent sample returned compliant results.

Donohue met with staff on April 7 to review progress on the Headworks Project, including design updates and re-engagement with plant staff. The 30% design submittal was distributed to the Commission on April 9.

The Filter Project has reached substantial completion, with all deliverables finalized following submission of redlined drawings. Final reimbursement from the Clean Water Fund is anticipated later this month.

9. Adjournment

With no further business before the Commission a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 6:07)

SIGNED & APPROVED BY:  5/12/26
Patrick E. Hennessey, Secretary

REDEVELOPMENT AUTHORITY
 City of Kaukauna
Council Chambers
 Municipal Services Building
 144 W. Second Street, Kaukauna



Thursday, April 2, 2026 at 9:00 AM

MINUTES

In-Person in Council Chambers

Chairman Moore called the meeting to order at 9:00 a.m.

1. Roll Call

Members Present: Karl Kilgas, Leon Vanevenhoven, John Moore, Quin Lenz, Shannon Schmalz, Heather Hayes

Members Absent: Julie Schroeder

Other(s) Present: Associate Planner Adrienne Nelson

Kilgas made a motion to excuse the absent member. Seconded by Vanevenhoven. The motion passed unanimously.

2. Approval of Minutes

- a. Approve Minutes from February 26, 2026

Kilgas made a motion to approve the minutes from February 26, 2026. Seconded by Lenz. The motion passed unanimously.

3. Old Business

- a. None

4. New Business

- a. 2026 Downtown Planters

Associate Planner Nelson introduced the 2026 downtown planters. RACK financed 12 downtown and uptown planters over the past three years. In 2025, \$500 was spent on flowers. Local businesses volunteered in the past to water the planters. In March 2025, the intent was to locate new funding source or have businesses sponsor the planters. Additional discussion occurred suggesting the start of a Beautification Committee to address concerns with consistency of

some of the volunteers watering the flowers. Creation of a Beautification Committee is on hold with Director Kittel's absence.

Staff came up with four potential funding sources. First, RACK could continue to fund the flowers for another year, but the downside is that this use of RACK funding means that the funds are spent and do not return to the RACK fund. Second, local businesses in the downtown and uptown areas could sponsor the planters. If each planter had one sponsor, the cost per business would be about \$42. With sponsorships, there would be opportunities for local businesses to choose the flowers planted and for signage in the planters. Third, city staff could reach out to Kaukauna Utilities (KU) to sponsor the planters. The fourth potential would be for 1000 Islands to cultivate native plants at the nature center and transplant them to the planters, although this plan would not be implemented this year with the timing constraints from planting.

The concern with volunteering was that some local businesses were only able to water occasionally. City staff does not currently have the capacity to add additional maintenance duties in place of volunteers watering. Staff recommends that the water item is addressed once a Beautification Committee is created.

Potential flowers for 2026's planters include fountain grass, marigolds, and salvias. These are hardy plants that would do well with minimum maintenance.

Kilgas asked where the initial funding came from for the planters themselves. Nelson answered that the initial funding came from RACK. Kilgas suggested adding a planter on the corner near Sturbbers Bar and Grill. Kilgas also asked what the pricing was for the planters. Nelson answered that the planters were \$500.

Moore stated that he doesn't believe that the \$42 sponsorship fee for planters would deter donations to other activities.

Hayes suggested turning the planters into a contest where a business would sponsor, design, and maintain a planter. Lenz noted that if businesses sponsor a pot, they are more likely to be consistent with their watering.

Nelson stated that staff will follow up with the city marketing manager and decide whether to purchase flowers or hold a competition. Staff will also follow up with public works to assess vision concerns for placing a planter on the corner near Sturbers Bar and Grill.

5. Other Business
 - a. Revolving Loan Fund Update

Associate Planner Nelson presented the revolving loan fund update. Staff received a request to provide an update on the Redevelopment Authority's available funds. The discussion references a balance sheet pulled by the City Finance Department on March 30th, 2026 with the most current information through that date.

Moore asked if there are any loans in default. Nelson confirmed that there are two loans in default. These defaulted loans are for Image Nutrition Club and Mena's Place LLC. The city paralegal is looking into both loans.

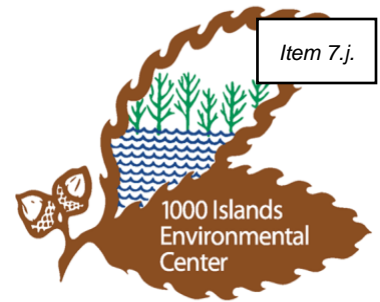
Moore asked what type of interest is earned on the balance of available funds. Nelson stated that she would provide the information at the next meeting. Moore noted that the Redevelopment Authority could generate more money for the fund if the money was in a Certificate of Deposit. Schmalz asked how often the Redevelopment Authority touches the funds. Moore answered that the funds are only touched when loans are granted. Nelson stated that she would follow up with the finance department on interest for Redevelopment Authority funds.

Nelson stated that she would provide an updated table of loans in the future with historical loans included.

6. Adjourn

Hayes made a motion to adjourn the meeting. Seconded by Vanevenhoven. Motion passed unanimously. The meeting adjourned at 9:37 a.m.





1000 ISLANDS ENVIRONMENTAL CENTER

1000 ISLANDS COMMITTEE

City of Kaukauna

Nature Center Building

1000 Beaulieu Court, Kaukauna

Thursday, March 19, 2026, at 6:30 PM

MINUTES

Members Present White, Breitzman, Eggleston, Hietpas, Manion, Jakel, West, and VanBerkel

Not Present Rumbuc and Timmons

Also Present Brad Garrity and Cassie Kohls

Jakel called the meeting to order at 6:34 PM. A quorum was present.

Public Appearances None

February 19, 2026, Committee Meeting Minutes

VanBerkel requested the following revision to the February 19, 2026, minutes:

- Change “endowment interest” to “endowment earnings” in the December Financial Report.

Manion moved to approve the minutes with this correction, seconded by Breitzman. Motion carried.

February Financial Report

VanBerkel reported that most February spending from the restricted 5898 account was for purchasing seedlings for the seedling sale. Garrity noted that Kaukauna Utilities reimbursed the seedling expense, recorded under donations and contributions (4802). Manion asked about revenue in the 4911 fundraising account, and Kohls confirmed it was from seedling sale proceeds. White moved to approve the report, seconded by Manion. Motion carried.

Correspondence None

Friends of 1000 Islands Report

Hietpas reported that the Pancake and Porkie Breakfast is scheduled for March 21, with supplies prepared and all donations received. Eggleston asked about parking concerns following recent snowfall; Garrity noted Street crews cleared the lot and the track is also open for volunteer parking. Hietpas added that maple sap is flowing, with Garrity and Gonnering collecting sap and Kurt Dorow cooking. Jakel commended the team’s efforts this season.

February Naturalist Report

Garrity reported that he and Benson attended the Wisconsin Parks and Recreation Association (WPRA) conference in Wisconsin Dells with other City staff and found it beneficial. In response to Hietpas, Garrity noted the City holds a group membership to the WPRA.

The intern position has been posted; 39 people applied, and Garrity will conduct phone interviews with a dozen applicants. The position will be filled in early April, with the intern starting in May.

Garrity attended the NEWNA meeting at the Neville Public Museum, where the kids' room was recently updated.

Ordinance 1952-2026, clarifying the 1000 Islands Committee as an advisory committee, passed on March 3, 2026.

Hunter Safety classes concluded, with Kohls handling administrative duties.

Benson created a self-guided program for the Great Backyard Bird Count.

Paula and Brian Jacobs and Megan Knuth led two near capacity Valentine's Day Lip Balm make and take workshops.

Junior Naturalists will assist with Maple Syrup Saturday on March 21 during the Pancake and Porkie Breakfast.

Off-site programs were held at Park Community Charter.

SOAR volunteers cleaned the Nature Center and sugar shack for maple syrup season.

Garrity noted that field trip fees will be applied to organized groups using gear and space for crayfishing.

Gonnering built a new enclosure for Gonzo the tortoise, and painted turtles were moved to a new aquarium.

The solar water heater developed a leak; one quote was received for a \$6,000 replacement, with a 10year cost recovery period. The backup electric water heater is functional. The solar system has no shutoff, and \$500 was spent to replace leaking valves and divert water from the leaking tank. White asked about repurposing the solar panels; Garrity will inquire. Garrity noted the panels are older but operational. VanBerkel raised a question about panel lifespan. Hietpas suggested removing the existing tank while keeping the panels.

The company that provided software and support for the solar generation data is out of business. Gonnering is seeking quotes, and Garrity will consult Kaukauna Utilities about posting a static display explaining the system.

Eggleston moved to approve the report, seconded by Hietpas. Motion carried.

Sub-Committee Meetings

Admin-Finance Sub-Committee

The Admin Sub-Committee meeting scheduled for March 17 has been canceled and will be rescheduled. Garrity reported that the eagle camera for Phase 1 will be mounted at a distance from the eagle nest. In response to VanBerkel, he noted that leaf out should not affect visibility due to a clear sightline and camera zoom capability.

The project will be completed in two phases:

- **Phase 1:** Install a habitat camera on the Kaukauna Utilities (KU) building/dam.
- **Phase 2:** Install a camera in a tree above the nest, requiring solar power and a battery backup.

The camera costs \$5,000, with total costs estimated at \$10,000. Expected camera lifespan is about seven years. Funding is anticipated through community fundraising and grants.

Manion asked about access; Garrity stated the site can be reached via the spillway in summer. A forester assessed the location; KU offered use of a bucket truck. Wire Tech provided a camera quote and suggested mounting on the KU hydro building roof. Ongoing costs are expected to be covered by website donations. Jakel is coordinating with the Fox Cities Firecracker and other groups for fundraising.

Eggleston noted this as a strong promotional opportunity for 1000 Islands and the City. Garrity will bring a site map to the next meeting.

Education Sub-Committee – Garrity will set the meeting time.

Building and Grounds Sub-Committee – Has not met yet. Will meet in June after the busy field trip season.

Old Business None

New Business

The Pancake and Porkie Breakfast will be held on March 21. Volunteers may arrive between 7:30-8:00 AM and receive a complimentary breakfast. Portion sizes will be demonstrated to reduce food waste.

Garrity reported Rumbuc's resignation from the 1000 Islands Committee. Two citizen positions are now open; the committee requires 11 members and has no residency requirement.

Garrity is also working to recruit new Friends of 1000 Islands Board members following two recent resignations. Fencl will post an interest form on the City's website.

West announced the passing of Sue Gertz, a long-time member of both the Friends and the 1000 Islands Committee. West noted she will also be missed in her role with the Kaukauna School Board.

Good for the Center

Garrity shared the Center was closed for two days due to Winter Storm Elsa. Only one tree was reported down on the trails.

Next Committee Meeting

The next Committee Meeting will be on Thursday, April 16, 2026, at 6:30 PM in the Nature Center building.

Adjournment

There being no further business, VanBerkel moved to adjourn the March 19, 2026, Committee Meeting at 7:26 PM. Seconded by Hietpas. Motion carried.

Cassie Kohls

GRIGNON MANSION BOARD MEETING MINUTES

Monday, January 26, 2026

The meeting was called to order by Chair, Gavin Schmitt, at 4:34 p.m. in the Municipal Services Building, Hydro View Room.

Roll Call

Present – Gavin Schmitt, Christina Crook, Lyle Hansen, Brian Schuh, Bruce Werschem, John Moore

Absent – Brian Buechel

Others in Attendance – Allison Engels

Public Appearances- Mary Grogan-Seleen w/Grignon Friends Group

Review/Approve Minutes from November 24, 2025 Meeting

Werschem requested that the Patty Brogan’s name be corrected from Grogan to Brogan in “Other Business”. Werschem also requested the minutes to reflect that he asked if the Mayor removed her from the board.

Motion to amend the minutes to change Grogan – Brogran and fix sentence of Werschem, Werschem moves, Schmitt seconds, motion to amend minutes approved.

Motion to approve amended Minutes, Werschem moves, Moore seconds, Minutes approved.

Report from the City

Discussion continued regarding the Friends’ bylaws, revisions are being addressed and updated. Nothing has been approved.

Discussion regarding Grignon contractual services expenses being a part of the city budget. Moore indicated that the budget would allow the Grignon to have more money to address normal expenses.

Grogan-Seleen indicated there is an issue with water in the basement stemming from the rebuilding of the porch due to improper sealing. Discussion of reviewing the contract to determine what, if any, remedy through the contractor may be available.

Discussion of painting the outside fence and discussion of whether or not the Mansion has gutters which would help with the water runoff.

Schmitt indicated that the agreement should be reviewed prior to the next meeting.

Engels indicated that Terri Vosters with the city may be joining us for our March meeting if so, further discussions regarding the role of the Friends Group could be had, Moore reiterated that it was good to have the Friends involved.

Engels indicated she and Vosters met with Crystal with the Community Foundation, provided Crystal with a tour, discussed possible projects, etc. Engels applied for a \$10,000 grant that is under review. The money, if received, is not earmarked for a specific project or need. These funds would replace the grant which expired in 2025.

There are two (2) separate funds, the grant funds were given to the Friends who in turn, gave the funds to the city. Discussion by board of what to do with the funds, if received. Grogan-Seleen indicated she made Vosters aware of the water in the basement in the fall of 2025. Grant funds may be needed to address the water issue if nothing in the contract can require the contractors to make the necessary repairs.

Engels confirms she has contacted Trevor Frank to begin the discussion regarding possible ADA compliance of the Grignon; however, no meeting time has been set yet. Engels confirms that she indicated to Frank that this was a separate project from any discussed with him regarding the Grignon previously. Schmitt confirmed with Engels that this would be informal and unofficial meeting and no payment would be necessary. Moore indicated that the Board should discuss with Frank what could be possible to do with the two (2) levels, basement and 1st floor. Schuh indicated that to modify the actual building may be a large ask, would a temporary ramp be possible. Grogan-Seleen indicated that she was aware that Rob had issues working with the city in terms of accommodations.

Report for the Friends

Grogan-Seleen indicates that the Christmas tours at the Grignon were moderately successful mainly due to the lack of the horse/carriage rides the 2nd weekend which saved a lot on the cost to the Friends to have the tours/event. However, it was noted that many people were disappointed that the rides were not part of the 2nd weekend. Discussion of the pros and cons of the horse/carriage rides due to the cost and what, if anything, could address this issue considering the guests do enjoy them. The Board discussed the possibility of a sponsor for the horse/carriage rides and how to attract sponsors in the future, best avenues of contacting companies, etc. was discussed and the Board acknowledged that casting a wider net when requesting sponsorships/donations may also need to be considered in the future. The Board discussed have a list of business that the Friends could contact to try and raise additional funds for events.

Grogan-Seleen indicated that outdoor/indoor clean-up of the Grignon and grounds was set for April of 2026. She has discussed historical cleaning with other sites and learned that professional cleaning companies typically are unable to clean a historical site due to the considerations of the exhibits, surfaces, etc. She has purchased a book that has information on how to properly clean a historical site. She discussed the needs for the outdoor work including weeding, raking, etc.

Friends Officers will be voted on in March of 2026, possibly allow mail-in voting.

Report form the Chair

Schmitt indicates that he does not have much to report; however, he is working on an inventory of items at the Grignon , there are several past inventories but not a comprehensive and current inventory. He is working to update, confirm and make a cohesive inventory of all items currently at the Grignon.

Other Business

Nomination for Board Officers, discussion to keep the current Officers as is. Schmitt moves to nominate current slate of Officers, seconded by Hansen, Motion unanimously approved.

Elections will be held at the February 2026 meeting.

Hansen addresses the many historical items that left Kaukauna and how/if they could be returned.

Set Next Meeting Date and Location

Monday, February 23, 2026 at 4:30 p.m. in the Hydro View Room

Confirmation that the March 2026 meeting will need to be moved to March 16, 2026 at 4:30 p.m.

Adjournment

Motion by Schuh to adjourn, seconded by Moore, Motion unanimously approved with meeting adjourned at 5:42 p.m.

GRIGNON MANSION BOARD MEETING MINUTES

Monday, November 24, 2025

The meeting was called to order by Chair, Gavin Schmitt, at 4:30 p.m. in the Municipal Services Building, Hydro View Room.

Roll Call

Present – Gavin Schmitt, Christina Crook, Lyle Hansen, Brian Schuh, Bruce Werschem, John Moore

Absent – Patty Brogan, Brian Buechel

Others in Attendance – Allison Engels

Public Appearances- Mary Grogan-Seleen and Carol King w/Grignon Friends Group

Review/Approve Minutes from October 27, 2025 Meeting

Motion to approve Minutes, Werschem moves, Moore seconds, Minutes approved.

Report from the City

Current bylaws were distributed for review and revision. Engels requests any revisions are sent to her directly. Moore indicated the bylaws should reflect what we, as the Board, are actually doing. Discussion of some revisions among the Board, Engels reiterated to review the bylaws in full and send her revisions directly.

No December meeting.

Continued from October meeting of ADA compliance and issues with accessibility to the Grignon by guests and volunteers. John Neumeier with the City would be the first person to discuss this with. There was Historical Structure Report completed when Outagamie County ran the Grignon, basement was put in in 1986. ADA was required in the 1990s. The Grignon could be exempt. Nothing in the Outagamie County report. Continued discussion of talking about these issues with Trevor Frank who has completed historical renovations in the past throughout the city. He could complete an evaluation if compliance is possible. Namely, the goal would be, if compliance is possible, to see if accessibility is viable in constraints with the historical site. Grogan-Seleen indicated she would like to see beautiful landscaping, an ADA compliant basement, possibly building underground, etc.

Engels indicated she would contact Trevor Frank. Werschem requested that Engels clarify with Trevor that an underground ramp/basement project is not the one he

discussed with Trevor. Discussion regarding a possible fee for Trevor's initial evaluation/services, would the Friends pay the fee.

Much discussion about how a budget should be submitted to the City. Moore indicated the Friends could submit a budget to the City but nothing so far has come forward. Schuh discussed that general/yearly maintenance should be included on a budget. Costs for a possible, "facelift" for the Grignon and future costs for Trevor Frank should be listed on a budget. Moore indicated there are steps to get money for the Grignon through the City. Werschem discussed a possibly Friend Policy Addendum be added to Friends documents. Schuh indicated that the Friends and Board should have a yearly standard upkeep costs that are submitted to the City on a budget. Moore confirmed the City would continue to cut the grass at the Grignon.

Emergency maintenance issues for the Grignon were brought up by both Grogan-Seleen and King including a toilet overflow, furnace goes out, etc. Schuh and Werschem both confirmed it was the understanding that the Friends would be able to contact repair persons to take care of these issues. Grogan-Seleen clarified that the Friends may see the Grignon as a landlord/tenant relationship. Several on the board indicated if there was an immediate need for a repair, the Friends could contact a repair person. Werschem indicated at one point, there was a list of persons that could be contacted. Some maintenance and repairs should be paid by the Friends.

Discussion of videos of the Grignon, one featured on the news. Very well received. It was discussed that the students with the Civic Engagement class could also shoot videos and perhaps do videos through the Grignon highlighting difference areas.

Report from Friends

Financials- King indicated the Friends received a \$500 donation from Tom and Judy Verhagen. King and Grogan-Seleen discussed different officer positions for the Friends with Grogan-Seleen taking on President and King taking on Treasurer/Secretary.

King reports that the Christmas Tours set for 12-6, 12-13 and 12-14-none on 12-7 due to a Packer Game. Advertising through WBAY, Kaukauna Community News on Facebook, etc. Tours are filling up with 50 people registered. Volunteers needed, "downstairs" is full. Grogan-Seleen indicated that tour guides are needed and the tour is Christmas 1948 with a simple script.

Report from the Chair

Schmitt indicates he and volunteers are working on a project to catalog items in the filing cabinets of the Grignon. The previous cataloging system had some general categories. Hopefully, moving forward, completing an inventory of what is included in the Grignon, not the third floor, would include the furniture and a room by room inventory. This will be an ongoing process, will need to authenticate items and replace, if necessary. Discussion of items in the home, one dresser which is known to have

belonged to George Lawe. Schmitt is also working on signage issues and working with Fox Locks regarding trail signage which would include the Grignon. Further, Schmitt received an email from Sasha St. John which lead to discussion of possible funds of \$10,000 and perhaps a video, this will be followed up on.

Schuh is doing ongoing research regarding state historical signage/markers. Steps include a pre-application, application and then securing funding for sign. Costs range from \$7850 to \$10,000 depending on final signage. It was discussed that the Friends could pay the initial application fee. King requested clarification as to what application would have a cost associated with it, Schuh confirmed that the pre-application has no charge, the fee if for the actual application. Signage completed by DAR was also discussed.

Other Business

Werschem indicated that Board member Patty Grogan requested that the Mayor remove her from the board, which the Mayor did. Werschem requested information as to how we get another Board member appointed.

Moore requested confirmation that the Grignon would be a participate in the area holiday parades, Engels confirmed that the Grignon is in the parades and she is looking for volunteers.

Werschem voiced a concern regarding a postcard he received that seemed to be sent by the Civic Engagement class. Upon review of the card by Werschem, it appears the class is linking their fundraising to the Grignon without prior approval. Schuh indicated he would look into it and reach out to the class to discuss the issue.

Engels confirms no December meeting.

Elections could be held at next meeting.

Werschem moves to cancel December meeting, Schuh seconds, approved.

Adjournment

Motion to adjourn by Schmitt, seconded by Schuh. Motion unanimously approved, with meeting adjourned at 5:34 p.m.

GRIGNON MANSION BOARD MEETING MINUTES

Monday, October 27, 2025

The meeting was called to order by Chair, Gavin Schmitt, at 4:30 p.m. in the Municipal Services Building, Hydro View Room.

Roll Call

Present – Gavin Schmitt, Christina Crook, Lyle Hansen, Brian Schuh, Bruce Werschem, John Moore

Absent – Patty Brogan, Brian Buechel

Others in Attendance – Allison Engels

Public Appearances- Mary Grogan-Seleen and Carol King w/Grignon Friends Group

Review/Approve Minutes from September 15, 2025 Meeting

Motion to approve Minutes, Werschem moves, Hansen seconds, Minutes approved.

Report from the City

As a follow-up to the last meeting and the artifacts found by UW-Oshkosh, Engels has confirmed with Jordan from UW-Oshkosh that all artifacts with UW-Oshkosh should be returned to the Grignon.

Engels reports that tickets for the Christmas tour are available through the website, etc. The tickets will also be posted on Facebook. Terri/Friends may be creating their own Facebook page which could share events, etc.

The painting call held at the Grignon was successful in terms of attendance, the six participants had not been to the Grignon before and did receive a tour. Engels sold items from the gift shop during the class. The Friends in attendance indicated that typically it is the Friends responsibility to approve and host events at the Mansion. Discussion regarding fees associated with the painting class, any liabilities due to people being in the Mansion. Engels discussed the fees associated with the class, indicated that the class had a good turnout, etc. Discussion again lead by the Friends regarding events, costs, fees and thoughts on clarifying who is able to approve events held at the Mansion and if non-Friends events are held, a fee to host the event at the Mansion could be charged.

Civil War event will be cancelled this year, the group of reenactors are limiting their events and will host an event every other year; therefore, the next Civil War event will be in the summer of 2027.

Report from Friends

Financials- King indicates the Friends' Treasurer is leaving at the end of 2025. King also indicates she may leave at the end of January but could reconsider her departure.

King discussed a possible ramp to be installed at the Mansion to make the Mansion handicap accessible to the basement. King explained that going to the basement through the bulkhead doors is difficult. The elderly during tours, like the Christmas tour, are unable to participate or use the facilities. Schuh brings up a possible elevator but does indicate that may be cost and space prohibitive.

Schmitt and Schuh continue the discussion of ADA accessibility in trying to facilitate the gift shop/classroom area possibly on the first floor of the Mansion but unsure if that could be feasible due to costs, etc. Discussion concluded with Schuh asking the Friends to possibly get bids on a ramp and Engels indicating she would talk with John Neumeier to get insight into ADA compliance, etc.

Discussion regarding the Civic Engagement class and their winter sledding hill project. The Friends indicated they do not want to work with the Civic Engagement Class and indicated they had not been informed of this possible collaboration. Crook indicated that the class had offered to allow for display areas for Grignon items in the building that would be built for their use. The Friends indicated they would not support having displayed items in their building due to the possibility of them being damaged. The Board discussed that they had been talking about the possibility of working with the Civic Engagement class to benefit both parties, the Friends reiterated they were not approached about this and do not support any involvement for them/the Mansion with the class. Resources were provided by Schuh to the Friends to learn more about the project.

Discussions regarding role and responsibilities of the Friends, the Board and the City regarding events, costs, repairs, maintenance, etc. for the Mansion.

Schmitt continued discussions as to the role/responsibilities of the Friends, Board and City regarding upkeep, fees, events, etc. at the Mansion. The Friends will be reviewing and revising their Bylaws to reflect what they currently do at the Mansion and are willing to do regarding the Mansion. Discussion about low numbers in the Friends group impacting their ability to continue at the Mansion in their current capacity. King questioned whether or not the Board and Friends Group could be joined to allow for open communication and further assistance at the Mansion. Moore indicated that the City does not know what the role of the Friends is but does know that the Friends are in charge of the funds for the Mansion. It was decided that the Board and Friends would

continue to work to try and revise Bylaws for both to reflect the updated roles/responsibilities of each group.

Grogan-Seleen brought up a new event called, "Lost Arts," which would showcase activities that would have been standard during the time of the Mansion. The Blacksmith was discussed and trying to incorporate him and his work more at the Mansion.

Report from the Chair

Schmitt indicated he attended a conference focused on state historic preservation. Discussion regarding historic signage and redoing the sign at the Mansion due to disrepair. Costs of new signage and discussion of a new sign being installed by the Daughters of the American Revolution for the Stockbridge tribe was discussed. Schuh indicated he would look into preliminary costs for a new sign at the Mansion.

Other Business

Werschem again suggested that the Friends when redoing or revising their Bylaws look at all documents pertaining to them. He also indicated he was able to meet with Trevor Frank to begin discussions of installing an outbuilding on the grounds of the Grignon. Due to the Times Villager office closing, Werschem has a picture of the Grignon that was in the building that was donated to the Grignon.

Set Next Meeting Date and Location

Monday, November 24, 2025 beginning at 4:30 p.m. in the Hydro View Room.

Adjournment

Motion by Schuh, seconded by Werschem. Motion unanimously approved, with meeting adjourned at 5:33 p.m.

GRIGNON MANSION BOARD MEETING MINUTES

Monday, September 15, 2025

The meeting was called to order by Chair, Gavin Schmitt, at 4:32 p.m. in the Municipal Services Building, Hydro View Room.

Roll Call

Present – Gavin Schmitt, Christina Crook, Lyle Hansen, Brian Schuh, Bruce Werschem

Absent – Patty Brogan, Brian Buechel, John Moore

Others in Attendance – Allison Engels

Review/Approve Minutes from August 18, 2025 Meeting

Motion to approve Minutes, Werschem moves, Schuh seconds, Minutes approved.

Report from the City (Engels)

Discussion regarding archaeological dig. Confirmed that the items currently held at UW-Oshkosh are not much, there would be no display, just storage of items at UW-Oshkosh. Board discussed bringing item to the Mansion to be stored, Engels indicated, most if not all items, could be stored on the third (3rd) floor of the Mansion. Hansen indicated items should be secured when stored. Engels confirmed the security of the Mansion.

Discussion of a possible future display located at the Mansion. Board discussed current display located in the basement, i.e. fundraising wall. Werschem indicated he was aware that some past items may have been made into location specific jewelry that was sold through the gift shop. Schuh made the Motion for UW-Oshkosh to return box(s) of items to be returned. Hansen second, Motion carried.

Engels discusses the Community Foundation grant and that the last check had been received in the amount of \$10,000. Check was given to the Friends. Discussion of the history of the received funds and any additional fundraising opportunities for the Mansion through the Community Foundation. Engels indicated she will reach out to find out what, if any, other fundraising opportunities may be available.

Discussion of financial information from the Friends being made available to the Board.

Discussion regarding Board Bylaws regarding updates, clarification of Bylaws to determine what the current role and expectations of the Board.

Engels indicated the Bylaws for the Friends are being reviewed to determine gray areas between expectations of the Friends vs. the city.

Schuh discusses the displacement of the main signage at the Grignon. It was discussed to request that the city streets department may be able to address this issue.

Schuh discussed his donation of a microphone/speaker to the Mansion for events, etc. Engels confirmed and agreed to the donation.

Report from Friends

No up-to-date financial report available from the Friends. Engels confirmed that the city requests a yearly contribution from the Friends which for 2026, the contribution is \$5,000. The bank account associated for the Friends group is at approximately at \$90,000 which is a good balance.

Report from the Chair

Schmitt referred to his emailed report. He again thanked all volunteers and indicated he believed the volunteer turnout was good. He suggested a mailing list for volunteers to be used moving forward. He confirmed he is having many conversations with the city and others about the Mansion, events, etc.

Broad discussion about possible future events, Engels through the City's resources is having an event at the Mansion.

Continued discussion about additional events at the Mansion including speakers, activities, etc. One activity discussed would involve the blacksmith to be highlighted for an event. Funds need to be raised for the Mansion and it may not be necessary to have the Mansion as the focus but rather as the background and the grounds to be utilized.

Other Business

Schuh has met with the group leading the Fox Locks and what working with them could do to have an area around the Mansion open for historical and community events including displays, etc.

Discussion about a second or additional buildings on the grounds of the Mansion. Additional buildings would be an asset but the Board acknowledges that it could most likely be joint effort with the Civic Engagement class with the high school and/or other community groups.

Set Next Meeting Date and Location

Monday, October 27, 2025 beginning at 4:30 p.m. in the Hydro View Room.

Adjournment

Motion by Werschem, seconded by Schuh. Motion unanimously approved, with meeting adjourned at 5:33 p.m.

Fire Report - April 2026

Incident Type: Fire		
Code - Description	Number of Runs	Year to Date
Structure Fire	1	4
Outside Fire	1	1
Transportation Fire	0	1
Total	2	6

Incident Type: Hazardous Situation		
Code - Description	Number of Runs	Year to Date
Hazard Nonchemical	3	12
Hazardous Materials	0	2
Investigation	1	4
Total	4	18

Incident Type: Law Enforcement Support		
Code - Description	Number of Runs	Year to Date
Law Enforcement Support	0	1
Total	0	1

Incident Type: Medical		
Code - Description	Number of Runs	Year to Date
Emergency Medical	109	509
Total	109	509

Incident Type: No Emergency		
Code - Description	Number of Runs	Year to Date
Cancelled	0	4
Good intent	3	7
False Alarm	3	8
Total	6	19

Incident Type: Public Service		
Code - Description	Number of Runs	Year to Date
Alarms (Non Medical)	6	34
Citizen Assist	11	62
Disaster/Weather	1	1
Other	1	3
Total	19	100

Incident Type: Rescue		
Code - Description	Number of Runs	Year to Date
Outside	0	1
Water	1	2
Total	1	3
Grand Total	141	656

Kaukauna Fire Department

Fire Report - April 2026

Fire Inspection Summary		
	Completed This Month	Year to Date
Inspections Completed	77	405
Violations Found	40	95
Violations Corrected	10	23

Kaukauna Fire Department Ambulance Report - April 2026

Runs by Municipality		
City / Village / Town	Number of Runs	Year to Date
City of Kaukauna	96	475
Village of Combined Locks	8	48
Town of Kaukauna	11	33
Town of Vandenbroek	6	14
City of DePere	0	1
Town of Freedom	0	1
Village of Greenville	0	1
Total	121	573

Runs by County		
County	Number of Runs	Year to Date
Outagamie	121	572
Brown	0	1
Total	121	573

Runs by Disposition		
Disposition	Number of Runs	Year to Date
Patient Treated, Transported by Kaukauna Fire	91	399
Patient Treated, Released	13	69
Patient Evaluated, No Treatment/Transport Required	12	66
Canceled Prior to Arrival	2	15
Canceled on Scene No Patient Contact	1	5
Canceled on Scene No Patient Found	0	2
Patient Dead at Scene - No Resuscitation Attempted, No Transport	0	5
Standby - No Services or Support Provided	0	2
Patient Treated, Transferred Care to Another EMS Unit	1	3
Patient Dead at Scene - Resuscitation Attempted, No Transport	1	3
Canceled, Request Transferred to Another Provider	0	3
Standby - Public Safety, Fire, or EMS Operational Support Provided	0	1
Total	121	573

Runs by Ambulance		
Primary Unit	Number of Runs	Year to Date
First Out Ambulance	106	481
Second Out Ambulance	14	81
Third Out Ambulance	0	6
Engine Company	1	5
Total	121	573

Mutual Aid		
	Number of Runs	Year to Date
Provided	0	3
Received	1	5

Police calls generated by:		YTD
911 call	214	871
Officer initiated	639	1,976
Called general phone number	275	1,145
TOTAL	1,128	3,992
Breakdown of calls:		
ABANDONED VEHICLE	0	0
ACCIDENT	29	143
ALARMS	14	36
ALCOHOL OFFENSE	2	5
ANIMAL	42	112
ARSON	0	0
ASSISTS	109	387
ASSAULT	0	0
BURGLARY	0	2
CIVIL PROCESS	0	0
CRIME PREVENTION	118	245
DAMAGE TO PROPERTY	1	10
DISTURBANCES	31	99
DOMESTIC	5	14
DRUGS	8	35
FIRE CALLS	13	64
FIREWORKS	3	4
FRAUD	5	33
HARASSMENT	12	30
HAZARD	22	47
JUVENILE	25	75
LOCKOUT	5	25
LOST & FOUND	10	35
MEDICAL	84	403
MISSING PERSON	1	2
OPEN DOOR	1	7
OPERATING WHILE INTOXICATED	5	21
ORDINANCE VIOLATIONS	116	315
PARKING	17	55
RECKLESS DRIVE COMPLAINT	25	81
SCHOOL SAFETY	55	179
SEX OFFENSE	4	10
SUICIDE; ATTEMPT, THREAT, COMPLETED	2	7
SUSPICIOUS PERSON, VEHICLE , SITUATION	24	104
THEFT	4	27
TRAFFIC	204	764
TRAFFIC SAFETY	3	9
TRESPASS	2	11
TRUANCY	3	16
VIOLATE COURT ORDER	3	20
WANTED PERSON OR APPREHENSION	6	27
WARNINGS	139	554
WEAPON	2	6
WELFARE CHECK	54	208
911 HANGUP/ASSIST	37	155
total	1,245	4,382
note- the difference between the totals is some calls have multiple offenses		

	A	B	C	D	E	F	G	H	I	J
1	Address	PD Case #	How Received	Date Initiated	Date Closed	Number of warnings	Violation	Cited	Number of Citations	How Resolved
										Item 7.r.
157	508 Frostfield Dr	25005507	Citizen	6/5/2025	4/21/2026	1	Dangerous Dead Trees X2	No		Owner Resolved
158	226 Frances St	26002996	Citizen	4/9/2026	4/21/2026	1	Trailer on Lawn	No		Owner Resolved
159	109 Woodland Ct	26003463	Self Initiated	4/21/2026	4/22/2026	1	Large Trash Violation	No		Owner Resolved
160	2004 Sullivan Dr	26003503	Self Initiated	4/22/2026	4/22/2026	1	Debris into Street	No		Owner Resolved
161	1412 Main Av	26003499	Self Initiated	4/22/2026	4/23/2026	1	Large Trash Violation	No		Owner Resolved
162	2000 Welhouse Dr	26003499	Self Initiated	4/22/2026	4/23/2026	1	Large Trash Violation	No		Owner Resolved
163	2101 Welhouse Dr	26003502	Self Initiated	4/22/2026	4/23/2026	1	Large Trash Violation	No		Owner Resolved
164	1612 Thelen Av	26003504	Self Initiated	4/22/2026	4/23/2026	1	Large Trash Violation	No		Owner Resolved
165	710 Lincoln Av	26003511	Self Initiated	4/22/2026	4/23/2026	1	Large Trash Violation	No		Owner Resolved
166	2201 Main Av	26003545	Self Initiated	4/23/2026	4/23/2026	1	Sign in Terrace	No		City Resolved
167	142 W 3rd St - X Bar	26003001	Self Initiated	4/9/2026	4/28/2026	1	Junk Vehicle	No		Owner Resolved
168	415 Buchanan Rd	26003505	Self Initiated	4/22/2026	4/28/2026	1	Prohibited Trash Violation	No		Owner Resolved
169	1217 Thelen Av	26003543	Self Initiated	4/23/2026	4/28/2026	1	Sign in Terrace	No		Owner Resolved
170	2104 Main Av	26003546	Self Initiated	4/23/2026	4/28/2026	1	Large Trash Violation	No		Owner Resolved
171	911 Metoxen Av	26003551	Self Initiated	4/23/2026	4/28/2026	1	Large Trash Violation	No		Owner Resolved
172	309 E 9th St	26003552	Self Initiated	4/23/2026	4/28/2026	1	Rubbish in yard and Large Trash Violations	No		Owner Resolved
173	303 E 9th St	26003554	Self Initiated	4/23/2026	4/28/2026	1	White Good Violation	No		Owner Resolved
174	226 E 9th St	26003555	Self Initiated	4/23/2026	4/28/2026	1	Large Trash Violation	No		Owner Resolved
175	1605 Oakridge Av	26003559	Self Initiated	4/23/2026	4/28/2026	1	Large Trash Violation	No		Owner Resolved
176	223 W Morningside	25006480	Other City Employee/Official	6/26/2025	4/29/2026	1	Dangerous Dead Trees X 6	No		Owner Resolved
177	315 W 8th St	25010363	Other City Employee/Official	9/25/2025	4/29/2026	1	Dangerous Dead Tree	No		Owner Resolved
178	901 Sullivan Av	25010365	Other City Employee/Official	9/25/2025	4/29/2026	1	Dangerous Dead Trees X 2	No		Owner Resolved
179	2423 Laverne ln	25010628	Other City Employee/Official	10/2/2025	4/29/2026	1	Dangerous Dead Tree	No		Owner Resolved
180	420 W Division St	26003509	Self Initiated	4/22/2026	4/30/2026	1	Tires on Curb	No		Owner Resolved
181	119 Doty St	26003750	Self Initiated	4/28/2026	4/30/2026	1	Large Trash, White Good and Prohibited Violations	No		Owner Resolved
182	500 E 20th St	26003560	Self Initiated	4/23/2026	5/5/2026	1	Junk Vehicle and Large Trash Violations	No		Owner Resolved
183	2208 Glenview Av	26003753	Self Initiated	4/28/2026	5/5/2026	1	Large Trash Violation	No		Owner Resolved
184	1900 Thelen Av	26003785	Self Initiated	4/29/2026	5/5/2026	1	Large Trash Violation	No		Owner Resolved
185	2716 Hendricks Av	26003786	Self Initiated	4/29/2026	5/5/2026	1	Large Trash Violation	No		Owner Resolved
186	618 W 8th St	26003787	Self Initiated	4/29/2026	5/5/2026	1	Large Trash Violation	No		City Resolved
187	615 Desnoyer St	26003824	Self Initiated	4/30/2026	5/5/2026	1	Yard Waste Bag Violation	No		Owner Resolved
188	205 W 3rd St	26003829	Self Initiated	4/30/2026	5/5/2026	1	Large Trash Violation	No		Owner Resolved
189	301 Klein St	26002529	Other City Employee/Official	3/25/2026	5/6/2026	1	Vision Corner Violation	No		Owner Resolved
190	314 Reaume Av	26004023	Self Initiated	5/5/2026	5/6/2026	1	Large Trash Violation	No		Owner Resolved
191	310 Taylor St	26003827	Self Initiated	4/30/2026	5/7/2026	2	Large Trash Violation	No		Owner Resolved
192	706 W 10th St	26004012	Self Initiated	5/5/2026	5/7/2026	1	Large Trash Violation	No		Owner Resolved
193	102 W Ann St	26004014	Self Initiated	5/5/2026	5/7/2026	1	Large Trash Violation	No		Owner Resolved
194	2901 Main Av	26004025	Self Initiated	5/5/2026	5/7/2026	1	Large Trash Violation	No		Owner Resolved
195	300 Taylor St	26004109	Self-Initiated in Proximity	5/7/2026	5/7/2026	1	Sign in Terrace	No		Owner Resolved
196	111 W 6th St	26003830	Self Initiated	4/30/2026	5/12/2026	1	Junk Vehicle	No		Owner Resolved
197	813 Grignon St	26004311	Citizen	5/12/2026	5/12/2026	0	Building unsafe concrete wall structure	No		No violation/Civil
198	709 W 8th St	26004011	Self Initiated	5/5/2026	5/13/2026	1	Yard Waste Bag Violation	No		Owner Resolved
199	1409 Crooks Av	26004024	Self Initiated	5/5/2026	5/13/2026	1	Large Trash Violation	No		City Resolved
200	816 Oviatt St	26004053	Other City Employee/Official	5/6/2026	5/13/2026	1	Fence without Permit	No		Owner Resolved
201	624 W 10th St	26004097	Self Initiated	5/7/2026	5/13/2026	1	Large Trash Violation	No		Owner Resolved
202	617 Kenneth Av	26004098	Self Initiated	5/7/2026	5/13/2026	1	Large Trash Violation	No		Owner Resolved
203	134 W Ann St	26004099	Self Initiated	5/7/2026	5/13/2026	1	Large Trash Violation	No		Owner Resolved
204	2108 Sullivan Av	26004100	Self Initiated	5/7/2026	5/13/2026	1	Large Trash Violation	No		Owner Resolved
205	2201 Sullivan Av	26004101	Self Initiated	5/7/2026	5/13/2026	1	Brush Violation	No		City Resolved
206	2204 Sullivan Av	26004102	Self Initiated	5/7/2026	5/13/2026	1	Brush Violation	No		Owner Resolved
207	2201 Main Av	26004103	Self Initiated	5/7/2026	5/13/2026	1	Brush Violation	No		Owner Resolved
208	1100 Buchanan Rd	26004297	Self Initiated	5/12/2026	5/13/2026	1	White Good Violation	No		Owner Resolved
209	1002 Joyce St	26004354	Other City Employee/Official	5/12/2026	5/13/2026	1	Firepit Violation	No		ROA

	A	B	C	D	E	F	G	H	I	J	
1	Address	PD Case #	How Received	Date Initiated	Date Closed	Number of warnings	Violation	Cited	Number of Citations	Ho	Item 7.r.
210	1004 Joyce St	24008422	Self-Initiated in Proximity	8/21/2024		1	Dangerous Dead tree in terrace and 1 in side yard				
211	323 W 7th St	24009489	Self Initiated	9/17/2024		1	Dangerous Dead tree in terrace				
212	507 Draper St	25005476	Citizen	6/3/2025		3	Noxious Weed Violation, 3 Junk Vehicles and rubbish piles around property				
213	2200 Parkwood Dr	25005512	Self-Initiated in Proximity	6/5/2025		1	Dangerous Dead Trees X2				
214	312 E 20th St	25006361	Citizen	6/24/2025			Dangerous Dead Tree				
215	221 Henry St	25006366	Citizen	6/24/2025		1	Dangerous Dead Tree in Terrace, View Obstruction from Bushes and Noxious Weeds				
216	111 W Morningside Dr	25006474	Other City Employee/Official	6/26/2025		1	Dangerous Dead Tree				
217	2809 Hendricks	25006478	Other City Employee/Official	6/26/2025		1	Dangerous Dead Tree				
218	2717 Southbreeze Ct	25006483	Other City Employee/Official	6/26/2025		1	Dangerous Dead Tree				
219	1400 Thelen Av	25006491	Self Initiated	6/26/2025		1	Dangerous Dead Tree				
220	405 Reaume Av	25007330	Self Initiated	7/17/2025		2	Dangerous Dead Tree				
221	201 W 6th St	25008782	Other City Employee/Official	8/20/2025		1	Dangerous Dead Tree				
222	312 W 13th St	25010277	Other City Employee/Official	9/23/2025		1	Dangerous Dead Tree				
223	305 W 13th St	25010278	Other City Employee/Official	9/23/2025		1	Dangerous Dead Tree				
224	1809 Thelen Av	25010282	Other City Employee/Official	9/23/2025		1	Dangerous Dead Tree				
225	2200 Fieldcrest Dr	25010283	Other City Employee/Official	9/23/2025		1	Dangerous Dead Tree				
226	2404 Sullivan Av	25010309	Other City Employee/Official	9/24/2025		1	Dangerous Dead Tree				
227	2408 Sullivan Av	25010310	Other City Employee/Official	9/24/2025		1	Dangerous Dead Tree				
228	116 W 15th St	25010318	Other City Employee/Official	9/24/2025		1	Dangerous Dead Tree				
229	2111 Glenview Av	25010323	Other City Employee/Official	9/24/2025		1	Dangerous Dead Tree				
230	2400 Sullivan Av	25010324	Other City Employee/Official	9/24/2025		1	Dangerous Dead Tree				
231	134 W Ann St	25010325	Other City Employee/Official	9/24/2025		1	Dangerous Dead Tree				
232	112 E 15th St	25010326	Other City Employee/Official	9/24/2025		1	Dangerous Dead Tree				
233	213 W 8th St	25010359	Other City Employee/Official	9/25/2025		1	Dangerous Dead Tree				
234	900 Brill Rd	25010364	Other City Employee/Official	9/25/2025		1	Dangerous Dead Tree				
235	115 E 9th St	25010367	Other City Employee/Official	9/25/2025		1	Dangerous Dead Tree				
236	417 W 10th St	25010371	Other City Employee/Official	9/25/2025		1	Dangerous Dead Trees X2				
237	309 W 10th St	25010372	Other City Employee/Official	9/25/2025		1	Dangerous Dead Tree				
238	1801 Crooks Av	25010373	Other City Employee/Official	9/25/2025		1	Dangerous Dead Tree				
239	2016 Mayflower Dr	25010857	Self-Initiated in Proximity	10/8/2025		1	Dangerous Dead Tree				
240	145 Grant St	25011395	Self Initiated	10/21/2025		2	Yard Debris and Junk Vehicle				
241	565 Wildwood Dr	26000137	Other City Employee/Official	1/6/2026		1	Dangerous Dead Trees X2				
242	108 W 7th St	26000868	Citizen	1/28/2026		1	Junk Vehicle	Yes	1		
243	1611 Main Av	26001584	Citizen	2/19/2026		1	Rubbish in Yard				
244	1616 Main Av	26001962	Self Initiated	3/4/2026		1	Rubbish in driveway				
245	311 Lawe St	26003815	Citizen	4/30/2026		1	Parking Camper and trailer on Lawn				
246	221 Klein St	26004051	Citizen	5/6/2026		1	Rubbish and Grass Violations				
247	210 Whitney St	26004052	Citizen	5/6/2026		1	Rubbish in Yard				
248	821 Oviatt St	26004054	Self-Initiated in Proximity	5/6/2026		1	Noxious Weed Violation				
249	813 Grignon St	26004104	Citizen	5/7/2026		0	Landscaping complaint				
250	400 Whitney St	26004358	Self Initiated	5/13/2026		1	Noxious Weed Violation				
251	612 Frances St		Other City Employee/Official				Dangerous Dead Tree				
252	2051 Mayflower Dr		Other City Employee/Official				Dangerous Dead Tree				
253	2031 Greengrove St		Other City Employee/Official				Dangerous Dead Tree				
254	1300 Buchanan Ct		Other City Employee/Official				Dangerous Dead Tree				
255	219 Klein St		Other City Employee/Official				Dangerous Dead Tree				

**MUNICIPAL JUDGE
COURT REPORT**

APRIL

	2025	2026	2025 CUMULATIVE	2026 CUMULATIVE
FORFEITURES/MUNICIPAL ORDINANCE VIOLATIONS	\$4,945.40	\$7,002.28	\$26,787.67	\$23,144.70
MUNICIPAL COURT COSTS	\$2,112.23	\$3,766.47	\$10,965.99	\$10,060.04
PENALTY SURCHARGES	\$1,258.71	\$1,577.91	\$7,005.92	\$6,072.84
COUNTY JAIL SURCHARGES	\$632.03	\$914.69	\$3,042.86	\$2,730.29
DRIVER IMPROVEMENT SURCHARGES	\$809.76	\$2,023.00	\$6,196.51	\$4,695.01
CRIME LAB/DRUG ENFORCEMENT SURCHARGES	\$820.71	\$1,183.00	\$3,979.96	\$3,562.32
IGNITION INTERLOCK DEVICE SURCHARGE	\$0.00	\$0.00	\$0.00	\$50.00
SAFE RIDE PROGRAM	\$75.00	\$225.00	\$608.00	\$575.00
TOTAL	\$10,653.84	\$16,692.35	\$58,586.91	\$50,890.20

Clerk-Treasurer Daily Deposit Report

Date	Deposit	Balance
4/1/2026	\$300.00	\$30,450.00
4/1/2026	\$150.00	\$30,150.00
4/2/2026	\$10,451.35	\$40,451.35
4/3/2026	\$645.00	\$30,776.00
4/3/2026	\$106.00	\$30,131.00
4/3/2026	\$25.00	\$30,025.00
4/6/2026	\$34,034.97	\$64,517.97
4/6/2026	\$483.00	\$30,483.00
4/7/2026	\$2,580.40	\$33,379.40
4/7/2026	\$709.00	\$30,799.00
4/7/2026	\$90.00	\$30,090.00
4/8/2026	\$1,000.00	\$31,433.00
4/8/2026	\$433.00	\$30,433.00
4/9/2026	\$1,479.45	\$31,619.45
4/9/2026	\$140.00	\$30,140.00
4/10/2026	\$10,063.65	\$40,223.65
4/10/2026	\$160.00	\$30,160.00
4/13/2026	\$8,600.00	\$44,385.10
4/13/2026	\$3,365.50	\$35,785.10
4/13/2026	\$1,545.00	\$32,419.60
4/13/2026	\$874.60	\$30,874.60
4/14/2026	\$7,500.00	\$38,013.00
4/14/2026	\$257.00	\$30,513.00
4/14/2026	\$248.00	\$30,256.00
4/14/2026	\$8.00	\$30,008.00
4/15/2026	\$1,539.87	\$32,475.87
4/15/2026	\$936.00	\$30,936.00
4/16/2026	\$970.00	\$31,252.60
4/16/2026	\$197.60	\$30,282.60
4/16/2026	\$85.00	\$30,085.00
4/17/2026	\$9,649.32	\$40,990.32
4/17/2026	\$1,341.00	\$31,341.00
4/20/2026	\$18,528.98	\$49,992.98
4/20/2026	\$1,464.00	\$31,464.00
4/21/2026	\$5,755.00	\$36,033.63
4/21/2026	\$218.63	\$30,278.63
4/21/2026	\$60.00	\$30,060.00
4/22/2026	\$13,083.71	\$43,108.71
4/22/2026	\$25.00	\$30,025.00
4/23/2026	\$15,215.92	\$46,505.92
4/23/2026	\$1,290.00	\$31,290.00
4/24/2026	\$920.00	\$31,075.00
4/24/2026	\$155.00	\$30,155.00
4/27/2026	\$20,580.42	\$53,415.42

Month of: *April*

4/27/2026	\$2,500.00	\$32,835.00
4/27/2026	\$335.00	\$30,335.00
4/28/2026	\$21,610.53	\$90,941.05
4/28/2026	\$1,756.00	\$69,330.52
4/28/2026	\$85.00	\$67,574.52
4/29/2026	\$9,637.28	\$39,983.28
4/29/2026	\$290.00	\$30,346.00
4/29/2026	\$56.00	\$30,056.00
4/30/2026	\$614.00	\$30,719.00
4/30/2026	\$105.00	\$30,105.00

Note: This deposit report includes all cash and checks that were handled/receipted in the clerk's office and deposited at close of business for the month indicated on the top of report

Permit number	Municipal address	Category	Work type	Work target	Applicant	Issued date	Issued by
KU-2026-151	509 W WISCONSIN AV	HVAC	Repair	Heating	Jeff Ring	4/2/26	Brett Jensen
KU-2026-150	1412 OAKRIDGE AV	Plumbing	Repair	Basement Flooding Protection	Julie Dudek	4/2/26	Brett Jensen
KU-2026-149	1412 OAKRIDGE AV	Residential building	Repair	Single-family dwelling	Julie Dudek	4/2/26	Brett Jensen
KU-2026-108	311 FARMLAND DR	Other structures	New	Fence	Jeff Kerry	4/3/26	Brett Jensen
KU-2026-144	1260 BENS WAY	Accessory structures	New	Deck	Dustin DeGrand	4/3/26	Brett Jensen
KU-2026-158	230 CANAL ST	Electrical	Remodel	Service	Pete Van Grinsven	4/15/26	Brett Jensen
KU-2026-165	1700 TOWER DR	Commercial building	Repair	Other	Michael Rosin	4/15/26	Brett Jensen
KU-2026-160	401 PARK ST	Electrical	New	Service	Scott Missall	4/15/26	Brett Jensen
KU-2026-163	633 BOWERS LA	Residential building	Repair	Single-family dwelling	Julie Dudek	4/15/26	Brett Jensen
KU-2026-168	111 MAIN AV	Electrical	New	Service	Tara Berkhahn	4/15/26	Brett Jensen
KU-2026-172	308 W THIRTEENTH ST	HVAC	New	Furnace	Yvonne Whitaker	4/15/26	Brett Jensen
KU-2026-154	3550 RIDGECREST LA	Plumbing	New	Other	Kevin Kussow	4/15/26	Brett Jensen
KU-2026-157	541 LEMONGRASS WAY	Plumbing	Replacement	Water Heater	TUREKS PLUMBING	4/15/26	Brett Jensen
KU-2026-178	1101 W ANN ST	Residential building	Repair	Single-family dwelling	Aaron Vandermause	4/16/26	Brett Jensen
KU-2026-161	569 PAUL DR	Electrical	Remodel	Open Frame	Eric Ahlgrim	4/16/26	Brett Jensen
KU-2026-179	523 W SIXTH ST	Other structures	New	Fence	Ashley Jared	4/17/26	Brett Jensen
KU-2026-162	1215 E HYLAND AV	Commercial building	Addition	Other	Bobbie Sullivan	4/17/26	Brett Jensen
KU-2026-181	202 W NINTH ST	Residential building	Remodel	Single-family dwelling	James Landolt	4/17/26	Brett Jensen
KU-2026-175	820 E HYLAND AV 2	Industrial building	Repair	Manufacturing, Processing or Assembly Plant	Justin Ulmer	4/17/26	Brett Jensen
KU-2026-182	1360 BENS WAY	Plumbing	New	Other	Timothy Mattson	4/17/26	Brett Jensen
KU-2026-159	809 DRAPER ST	Electrical	Repair	Service	Rob Compton	4/17/26	Brett Jensen
KU-2026-177	1701 COUNTY RD CE	Electrical	New	Underground	Tiffany Walt	4/17/26	Brett Jensen
KU-2026-180	139 E SECOND ST	Electrical	Remodel	Open Frame	Michael Kortz	4/17/26	Brett Jensen
KU-2026-176	1075 DODGE ST	Electrical	Remodel	Panel	Black-Haak Heating	4/17/26	Brett Jensen
KU-2026-164	501 W ELEVENTH ST	Other structures	New	Fence	Joseph Hameister	4/17/26	Brett Jensen
KU-2026-189	400 E SIXTEENTH ST	Residential building	Repair	Single-family dwelling	Julie Dudek	4/22/26	Brett Jensen
KU-2026-155	135 WASHINGTON ST	Residential building	Finished Basement	Single-family dwelling	Yama Sanneh Jobe	4/22/26	Brett Jensen
KU-2026-169	2012 FIELDCREST DR	Other structures	New	Fence	Revamp fence & deck	4/22/26	Brett Jensen
KU-2026-171	205 KLEIN ST	Plumbing	Remodel	Other	Andrew Pethan	4/22/26	Brett Jensen
KU-2026-190	315 EDEN AV	HVAC	Repair	A/C	TABITHA KING	4/22/26	Brett Jensen
KU-2026-185	916 BOYD AV	Electrical	New	Service	Todd Llewellyn	4/22/26	Brett Jensen
KU-2026-170	205 KLEIN ST	Electrical	Remodel	Open Frame	Andrew Pethan	4/22/26	Brett Jensen
KU-2026-167	2017 MEADOWVIEW ST	Driveway/Culvert	Additional	Residential	Chris Maass	4/23/26	Brett Jensen
KU-2026-191	1708 COUNTRY LA	Electrical	Remodel	Panel	JJ Rusk	4/23/26	Brett Jensen
KU-2026-188	128 WASHINGTON ST	Other structures	New	Fence	Nate Brownie	4/23/26	Brett Jensen
KU-2026-183	514 DESNOYER ST	Electrical	Remodel	Panel	Adam Feustel	4/24/26	Brett Jensen
KU-2026-194	100 W THIRTEENTH ST	Electrical	New	Service	Todd Llewellyn	4/24/26	Brett Jensen
KU-2025-685	2575 NATURE VIEW CT	Electrical	Remodel	Open Frame	Jason Last	4/24/26	Brett Jensen
KU-2026-193	1212 ORIOLE DR	HVAC	Repair	A/C	Jeff Ring	4/24/26	Brett Jensen
KU-2026-200	1831 WHITE WOLF LA	Other structures	New	Fence	Benjamin Woodward	4/27/26	Brett Jensen
KU-2026-173	104 E TWELFTH ST	Accessory structures	New	Garage	Heather Quaintance	4/27/26	Brett Jensen

KU-2026-195	136 E SECOND ST	Electrical	Remodel	Panel	Rick Steffens	4/27/26	Brett Jensen
KU-2026-196	1404 GLENVIEW AV	Plumbing	Repair	Basement Flooding Protection	William Martin, Scott Van Dalen	4/27/26	Brett Jensen
KU-2026-198	912 DRAPER ST	Plumbing	Replacement	Water Heater	JASON QUANDT	4/27/26	Brett Jensen
KU-2026-197	200 E SECOND ST	Signs	New	Wall Sign	Magie Wildenberg	4/28/26	Brett Jensen
KU-2026-201	100 E HENRY ST	Residential building	Repair	Single-family dwelling	Julie Dudek	4/28/26	Brett Jensen
KU-2026-204	117 SAINT MARYS PL	Residential building	Egress windows	Single-family dwelling	Chase Janssen	4/28/26	Brett Jensen
KU-2026-192	2011 ANTELOPE TR	Other structures	New	Fence	Revamp fence & deck	4/29/26	Brett Jensen
KU-2026-205	101 E KELSO RD	HVAC	New	Heating	Matt Kersten	4/29/26	Brett Jensen
KU-2026-209	210 E NINTH ST	Storm Sewer/ Waters / Sanitary laterals	Replacement	Storm lateral	Kirk Popp	4/30/26	Brett Jensen
KU-2026-203	3000 FIELDCREST DR	Accessory structures	New	Shed	Aaron Sessler	4/30/26	Brett Jensen

City - Bills Payable

Check #	Bills Paid	Date	Class Line Description	Addressee	A m o u n t Paid
126914	02-44066	4/17/2026	Services-Subco... Monthly Janitorial Services for the month of the invoice date - First Half 1000 Islands Environmental Center 1000 Beaulieu Ct Kaukauna, WI 54130	Advanced Maintenance Solutions	429.98
126915	9170482249	4/17/2026	Medical Oxygen	Airgas USA, LLC	93.87
126916	316229	4/17/2026	Random/Reasonable Suspicion, Annual Fee	Aurora Health Care, Inc.	348.00
126917	104009043	4/17/2026	Coolent #2191	Auto Value Kaukauna	64.03
126918	147788	4/17/2026	Election	Bayside Printing, LLC	1,305.75
126918	147786	4/17/2026	Election Envelopes	Bayside Printing, LLC	1,756.65
126919	1019	4/17/2026	Winter Archery 2025-2026	Bent Nock Archery, LLC	420.00
126920	15189	4/17/2026	Electrical Service	Bissing Electric	692.75
126921	86146797	4/17/2026	Medical Supplies	Bound Tree Medical, LLC.	1,116.03
126922	2401	4/17/2026	Assessor Services - Quarter 2 2026	Bowmar Appraisal Inc.	12,600.00
126923	291762	4/17/2026	Hose Washer Soap	Carstens Ace Hardware	10.78
126924	L261199107	4/17/2026	Progress Billing on the Audit for the Environmental TID, Progress Billing on the Audit for the Tax Incremental District No. 6, Progress Billing on the Audit for the Tax Incremental District No. 5, Progress Billing on the Audit for the Tax Incremental(more...)	CliftonLarsonAllen LLP	3,045.00
126925	1 0 0 0 Islands Endowment Fund 040226	4/17/2026	1000 Islands Endowment Fund - Memorial Donation for Sue Gertz	Community Foundation for Fox Valley Region	100.00
126926	56623	4/17/2026	Tire Rotation/Oil #86	DC Auto Repair, LLC	82.18
126926	56619	4/17/2026	Oil #83	DC Auto Repair, LLC	53.91
126926	56618	4/17/2026	Oil - Van Less sales tax - Tax Exempt	DC Auto Repair, LLC	49.73
126927	260362001	4/17/2026	Locates - March	Diggers Hotline Inc.	557.50
126928	374766	4/17/2026	City of Kaukauna Apparel Promo Codes for New Hires	Eagle Graphics LLC	150.39
126929	19580	4/17/2026	Vehicle Logos	Eagle Sign & Design LLC	600.00
126930	0106952-IN	4/17/2026	Changing Air Filters	Energy Control & Design, Inc.	596.04
126931	1102	4/17/2026	Van Epern Pump Repair	Enterprise Electric Inc	270.00
126932	BE335301	4/17/2026	Publication Fee for 3/2 Legislative Minutes	Finger Publishing, Inc.	118.03
126932	BE336608	4/17/2026	Publication Fee for Ordinance 1953	Finger Publishing, Inc.	36.80
126932	BE337929	4/17/2026	Publication Fee for St. Paul Voting Notice	Finger Publishing, Inc.	60.20
126932	BE337927	4/17/2026	Publication Fee for 3/17 F&P Minutes	Finger Publishing, Inc.	71.92
126932	BE336605	4/17/2026	Publication Fee for Ordinance 1952	Finger Publishing, Inc.	88.61
126932	BE335298	4/17/2026	Publication Fee for 3/2 BPW Minutes	Finger Publishing, Inc.	144.28
126932	BE333973	4/17/2026	Publication Fee for 2/3 CC Minutes	Finger Publishing, Inc.	259.73
126932	BE337925	4/17/2026	Publication Fee for Council Minutes	Finger Publishing, Inc.	543.91
126932	BE335300	4/17/2026	Publication Fee for 3/3 H&R Minutes	Finger Publishing, Inc.	71.22
126932	BE336609	4/17/2026	Joint Review Board - Class One Notice	Finger Publishing, Inc.	36.80
126932	BE333968	4/17/2026	Publication Fee for 2/18 PP&S Minutes	Finger Publishing, Inc.	47.81
126932	BE333975	4/17/2026	Publication Fee for Primary Election	Finger Publishing, Inc.	172.37
126932	BE336604	4/17/2026	Publication Fee for Ordinance 1949	Finger Publishing, Inc.	107.39
126932	BE333969	4/17/2026	Publication Fee for 2/18 Legislative Minutes	Finger Publishing, Inc.	84.98
126932	BE336607	4/17/2026	Publication Fee for Ordinance 1952	Finger Publishing, Inc.	47.81
126932	BE337926	4/17/2026	Publication Fee for 3/17 BPW Minutes	Finger Publishing, Inc.	147.09
126932	BE333976	4/17/2026	State Wrestling Sign	Finger Publishing, Inc.	25.00

Check #	Bills Paid	Date	Class Line Description	Addressee	A m o u n t Paid
126932	BE337928	4/17/2026	Publication Fee for 3/17 Legislative Minutes	Finger Publishing, Inc.	111.14
126932	BE333970	4/17/2026	Publication Fee for 2/18 F&P Minutes	Finger Publishing, Inc.	128.25
126932	BE333966	4/17/2026	Publication Fee for 2/18 H&R Minutes	Finger Publishing, Inc.	72.59
126932	BE335299	4/17/2026	Publication Fee for 3/2 F&P Minutes	Finger Publishing, Inc.	87.62
126932	BE336606	4/17/2026	Publication Fee for Ordinance 1950	Finger Publishing, Inc.	36.80
126932	BE333974	4/17/2026	Publication Fee for Election Voting Equipment Test	Finger Publishing, Inc.	71.92
126932	BE333971	4/17/2026	Publication Fee for 2/18 BPW Minutes	Finger Publishing, Inc.	96.52
126932	BE333972	4/17/2026	Publication Fee for 2/17 COW Minutes	Finger Publishing, Inc.	293.66
126932	BE335297	4/17/2026	Publication Fee for Council Minutes	Finger Publishing, Inc.	429.39
126932	BE335302	4/17/2026	State Team Wrestling Sign	Finger Publishing, Inc.	25.00
126932	BE333967	4/17/2026	Publication Fee for Ordinance 1948-2026	Finger Publishing, Inc.	108.47
126933	57163	4/17/2026	Custodial Supplies	Fox Specialty Company LLC	116.08
126933	57205	4/17/2026	Custodial Supplies	Fox Specialty Company LLC	455.28
126934	SPINV030091	4/17/2026	State Practical Exam	Fox Valley Technical College	80.00
126934	SPINV030090	4/17/2026	State Practical Exam	Fox Valley Technical College	80.00
126935	17830	4/17/2026	Paper - 1, Paper - 8, Paper - 2, Paper - 1, Paper - 2, Paper - 1, Paper - 7, Paper - 8, Paper - 2, Paper - 2, Paper - 5, Paper - 1	Haenco LLC	1,970.80
126936	April 6, 2026	4/17/2026	Wastewater Treatment - March 2026	Heart of the Valley Metropolitan Sewerage District	201,904.65
126937	95526767	4/17/2026	Books	Ingram	74.54
126937	95526774	4/17/2026	Books	Ingram	13.59
126937	95435547	4/17/2026	Books	Ingram	18.20
126937	95493063	4/17/2026	Books	Ingram	19.80
126937	95478630	4/17/2026	Books	Ingram	20.99
126937	95493070	4/17/2026	Books	Ingram	24.25
126937	95493072	4/17/2026	Books	Ingram	37.26
126937	95478622	4/17/2026	Books	Ingram	48.01
126937	95478624	4/17/2026	Books	Ingram	97.06
126937	95478631	4/17/2026	Books	Ingram	17.38
126937	95478619	4/17/2026	Books	Ingram	33.08
126937	95435545	4/17/2026	Books	Ingram	33.70
126937	95526763	4/17/2026	Books	Ingram	37.68
126937	95478629	4/17/2026	Books	Ingram	50.00
126937	95526770	4/17/2026	Books	Ingram	155.57
126937	95435544	4/17/2026	Books	Ingram	8.30
126937	95435548	4/17/2026	Books	Ingram	10.65
126937	95493064	4/17/2026	Books	Ingram	17.16
126937	95493066	4/17/2026	Books	Ingram	18.16
126937	95435552	4/17/2026	Books	Ingram	24.89
126937	95493068	4/17/2026	Books	Ingram	25.86
126937	95435551	4/17/2026	Books	Ingram	34.08
126937	95526762	4/17/2026	Books	Ingram	145.31
126937	95493065	4/17/2026	Books	Ingram	14.61
126937	95493062	4/17/2026	Books	Ingram	17.16
126937	95478621	4/17/2026	Books	Ingram	62.34

Check #	Bills Paid	Date	Class Line Description	Addressee	A m o u n t Paid
126937	95526765	4/17/2026	Books	Ingram	66.76
126937	95526757	4/17/2026	Books	Ingram	113.71
126937	95526764	4/17/2026	Books	Ingram	119.30
126937	95478615	4/17/2026	Books	Ingram	342.25
126937	95526771	4/17/2026	Books	Ingram	432.58
126937	95493069	4/17/2026	Books	Ingram	12.70
126937	95526756	4/17/2026	Books	Ingram	19.13
126937	95478626	4/17/2026	Books	Ingram	31.48
126937	95478623	4/17/2026	Books	Ingram	37.49
126937	95478618	4/17/2026	Books	Ingram	39.88
126937	95526759	4/17/2026	Books	Ingram	52.72
126937	95478627	4/17/2026	Books	Ingram	138.52
126937	95526773	4/17/2026	Books	Ingram	158.50
126937	95493071	4/17/2026	Books	Ingram	12.66
126937	95493073	4/17/2026	Books	Ingram	20.44
126937	95478628	4/17/2026	Books	Ingram	27.55
126937	95478617	4/17/2026	Books	Ingram	50.72
126937	95478614	4/17/2026	Books	Ingram	51.92
126937	95478620	4/17/2026	Books	Ingram	67.47
126937	95526766	4/17/2026	Books	Ingram	83.88
126937	95526768	4/17/2026	Books	Ingram	110.13
126937	95478616	4/17/2026	Books	Ingram	136.31
126937	95526772	4/17/2026	Books	Ingram	161.34
126937	95526760	4/17/2026	Books	Ingram	219.98
126937	95526758	4/17/2026	Books	Ingram	240.56
126937	95526761	4/17/2026	Books	Ingram	11.08
126937	95493067	4/17/2026	Books	Ingram	13.03
126937	95435546	4/17/2026	Books	Ingram	13.64
126937	95493061	4/17/2026	Books	Ingram	17.70
126937	95526755	4/17/2026	Books	Ingram	19.13
126937	95435550	4/17/2026	Books	Ingram	20.12
126937	95435554	4/17/2026	Books	Ingram	23.75
126937	95478625	4/17/2026	Books	Ingram	73.80
126937	95478613	4/17/2026	Books	Ingram	161.89
126937	95526769	4/17/2026	Books	Ingram	244.67
126937	95435549	4/17/2026	Books	Ingram	12.16
126937	95435553	4/17/2026	Books	Ingram	15.50
126938	15757	4/17/2026	Portable/Konkapot Trail Head	John's Johns	150.00
126939	SO253251	4/17/2026	2 Duty Guns	Kiesler Police Supply	858.00
126939	IN272295	4/17/2026	Sights	Kiesler Police Supply	96.76
126939	IN272049	4/17/2026	Handgun Sights	Kiesler Police Supply	721.94
126939	IN274525	4/17/2026	Duty Belt Items	Kiesler Police Supply	613.72
126939	IN273470	4/17/2026	Holster & Sights	Kiesler Police Supply	372.97
126940	JG1268	4/17/2026	#33 Salt/Brine	Klink Hydraulics, LLC	7.23
126940	JG1269	4/17/2026	Harlan – Shop	Klink Hydraulics, LLC	94.88
126941	040226	4/17/2026	Fuel	Kwik Trip, Inc.	41.19
126942	041426	4/17/2026	KATODA Scholarship 2025	Makenna Young	750.00
126943	04/01/2026	4/17/2026	Customer #268973 Subcode #34	MetLife	546.96

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126944	245424	4/17/2026	Harlan/Shop	MGD Industrial Corp	16.00
126944	245371	4/17/2026	Plow Blades	MGD Industrial Corp	405.88
126944	245377	4/17/2026	Refuse 225	MGD Industrial Corp	537.12
126945	041326	4/17/2026	Mailbox Reimbursement for 3306 Ridgecrest Lane	Mike Romenesko	87.25
126946	CINV_007581	4/17/2026	Leadership Training - O'Kane/Bowen	Northeast Wisconsin Technical College	398.00
126947	40430	4/17/2026	Refuse Disposal - February	Outagamie County Treasurer	23,102.94
126947	033126	4/17/2026	County Court Share - March 2026	Outagamie County Treasurer	1,428.90
126948	4786	4/17/2026	OWLS Membership Fee, OWLS Barcodes & Labels, OWLS Printer	Outagamie Waupaca Library System	37,114.93
126949	M163916	4/17/2026	Medical Supplies	Penn Care, Inc.	1,382.31
126950	03/30/26	4/17/2026	Postage	Quadient Finance USA, Inc.	1,999.97
126951	004674	4/17/2026	Flowers - Bartolazzi's Dad's Funeral	Reynebeau Floral & Greenhouses	100.00
126952	000156298	4/17/2026	#2121 Mud Flap	Seagrave Fire Apparatus, LLC	131.11
126953	676889134497SFL	4/17/2026	Release of Order to Raze and Remove Building for Pcl 322082200, Real Estate Mortgage for Pcl 324008700	Simplifile, LC	60.50
126954	56613141730126	4/17/2026	SPaR Building Maint/Community Room	The Sherwin Williams Co.	169.75
126955	03/31/26	4/17/2026	1 Blood Draw	TheDACARE Laboratories	42.50
126956	0217658-IN	4/17/2026	Bucket Truck #219	Utility Sales & Service	123.01
126957	6160445276	4/17/2026	Coverall/Mat Service	VESTIS	94.89
126958	162777	4/17/2026	Fuel Pump Inspection	Walt's Petroleum Service	391.00
126959	041326	4/17/2026	Mailbox Reimbursement	Wayne W Vanevenhoven	104.11
126960	0190004585	4/17/2026	Steer Tires #2122	Wonderland Tire Company	1,141.14
00000513/1	26083000059	4/21/2026	Supplemental Select, Supplemental Select Plus	Delta Dental of Wisconsin	2,114.12
00000513/2	INV07070580	4/21/2026	Payroll Software, HRIS Software	Paycor, Inc.	3,376.04
00000513/3	March 2026	4/21/2026	Sales Tax - March, Sales Tax - March, Sales Tax - March, Sales Tax - March, Sales Tax - March, Sales Tax - March, Sales Tax - March	Wis. Dept. of Revenue - ACH PAYMENT	482.50
00000513/4	WS2GPC013376079	4/21/2026	May Health Ins.	Wisconsin Employee Trust Funds (ETF)	443,362.66
00000514/1	AI6JY1V	4/21/2026	Cell Phone Holsters	CDW Government	21.64
00000514/1	AI6BB1F	4/21/2026	Annual Adobe License Renewal, Annual Adobe License Renewal, Annual Adobe License Renewal, Annual Adobe License Renewal, Annual Adobe License Renewal, Annual Adobe License Renewal, Annual Adobe License Renewal, Annual Adobe License Renewal, Annual Ado(more...)	CDW Government	2,168.67
00000514/1	AI6516R	4/21/2026	Ethernet Cables for Squad Cars	CDW Government	78.00
00000514/10	PEL2026-03-26	4/21/2026	03/26/26 Payroll	Pelion Benefits, Inc (SSA)	1,115.50
00000514/11	041326	4/21/2026	April - Rent, April - Maintenance	TriKakalin Properties, LLC	21,131.00
00000514/2	MBFebINV0017	4/21/2026	ACH Convenience Fee	Gila, LLC	8.50
00000514/2	MBFebINV0051	4/21/2026	ACH/CC Chargeback Fee	Gila, LLC	30.00
00000514/3	WIKIM309393	4/21/2026	SPaR Building Maint., Street Building Maint.	Fastenal Company	169.80
00000514/4	508649829	4/21/2026	Digital Library Materials	Midwest Tape	323.83

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00000514/5	050126	4/21/2026	Active Employees - May, Retirees - May	Securian Financial Group, Inc.	2,571.87
00000514/6	DBS2026-03-26	4/21/2026	03/26/26 Payroll	Diversified Benefit Services, Inc (DBS) (ACH)	4,195.92
00000514/7	IAFF2026-03-26	4/21/2026	03/26/26 Payroll	Fire Association Local 1594	885.59
00000514/8	KPPA2026-03-26	4/21/2026	3/26/26 Payroll	Police Association	638.00
00000514/9	FHF2026-03-26	4/21/2026	03/26/26 Payroll	Fire House Fund	352.00
126961	28940	4/24/2026	Dump Truck #209	1st Choice Pressure Wash & Detailing	575.00
126962	298995	4/24/2026	K9 Tracking Software	AccK9	168.00
126963	02-44467	4/24/2026	General Janitorial Services provided APRIL 2026 - 1st half of the month	Advanced Maintenance Solutions	1,303.92
126963	02-44065	4/24/2026	Services-Subco... Monthly Janitorial Services for the month of the invoice date - Second Half 1000 Islands Environmental Center 1000 Beaulieu Ct Kaukauna, WI 54130	Advanced Maintenance Solutions	429.97
126964	5523556109	4/24/2026	Medical Oxygen	Airgas USA, LLC	247.38
126965	27450	4/24/2026	Priority One Security Monitoring	Amplitel Technologies LLC	240.00
126966	428659	4/24/2026	EAP Standard Services	Ascension WI Employer Solutions	930.00
126967	500001158328	4/24/2026	Annual BMI Music	BMI	459.00
126968	86155379	4/24/2026	Medical Supplies	Bound Tree Medical, LLC.	32.07
126969	CS9771	4/24/2026	Refund for Overpayment on Citation BM870731-1	Brett or Jennifer Clifford	12.60
126970	181494	4/24/2026	Garden Room & Office Shades	Building Service, Inc.	2,442.00
126971	50IV26005503	4/24/2026	CE/Dodge St Lift Station Dialer Service	Cattron North America Inc.	720.00
126971	50IV26005500	4/24/2026	Bel Air St Lift Station Dialer Service	Cattron North America Inc.	360.00
126971	50IV26005501	4/24/2026	Augustine St Dialer Service	Cattron North America Inc.	360.00
126971	50IV26005502	4/24/2026	10th St Dialer Service	Cattron North America Inc.	360.00
126972	CAL3558871	4/24/2026	Library Materials	Cavendish Square	186.03
126973	152855801040126	4/24/2026	SIP Block	C h a r t e r Communications	213.78
126973	152858701040126	4/24/2026	Ntl Fbr	C h a r t e r Communications	1,099.00
126973	152858601040126	4/24/2026	Internet & Phone	C h a r t e r Communications	160.10
126974	19909	4/24/2026	Weights & Measures - April	City Of Appleton	1,006.00
126975	CS9814	4/24/2026	High Pointe Meadows - overpaid by \$100	Davel Engineering & Environmental, Inc.	100.00
126976	041526	4/24/2026	Mailbox Reimbursement	David & Diane Krause	63.23
126977	30010	4/24/2026	Chainsaw/Equipment/Supplies	Evergreen Power	642.88
126977	29998	4/24/2026	Pole Chain Saw #171	Evergreen Power	278.47
126978	37358	4/24/2026	Refund Park Rental Cancellation	Greg Scott	50.00
126979	67832	4/24/2026	Security Deposit Refund	Haley Meyerhofer	200.00
126980	117762-000	4/24/2026	Infield Conditioner	Horst Distributing, Inc.	6,780.00
126981	95679588	4/24/2026	Books	Ingram	19.58
126981	95603477	4/24/2026	Books	Ingram	8.56

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126981	95603480	4/24/2026	Books	Ingram	16.21
126981	95679589	4/24/2026	Books	Ingram	13.91
126981	95603478	4/24/2026	Books	Ingram	9.89
126981	95603479	4/24/2026	Books	Ingram	11.66
126982	93768447	4/24/2026	Books	Ingram	176.98
126982	93768457	4/24/2026	Books	Ingram	256.99
126982	93915490	4/24/2026	Books	Ingram	19.43
126982	93915471	4/24/2026	Books	Ingram	20.06
126982	93768460	4/24/2026	Books	Ingram	51.94
126982	93768455	4/24/2026	Books	Ingram	79.92
126982	93768451	4/24/2026	Books	Ingram	45.64
126982	93915481	4/24/2026	Books	Ingram	12.63
126982	93915485	4/24/2026	Books	Ingram	12.82
126982	93915483	4/24/2026	Books	Ingram	16.42
126982	93915487	4/24/2026	Books	Ingram	17.60
126982	93915484	4/24/2026	Books	Ingram	43.46
126982	93768444	4/24/2026	Books	Ingram	62.64
126982	93768458	4/24/2026	Books	Ingram	133.41
126982	93768443	4/24/2026	Books	Ingram	280.74
126982	93915493	4/24/2026	Books	Ingram	11.90
126982	93768465	4/24/2026	Books	Ingram	12.22
126982	93915478	4/24/2026	Books	Ingram	23.48
126982	93768462	4/24/2026	Books	Ingram	29.51
126982	93915491	4/24/2026	Books	Ingram	38.65
126982	93915480	4/24/2026	Books	Ingram	40.43
126982	93915494	4/24/2026	Books	Ingram	46.50
126982	93915472	4/24/2026	Books	Ingram	55.84
126982	93768445	4/24/2026	Books	Ingram	142.69
126982	93915474	4/24/2026	Books	Ingram	177.07
126982	93915489	4/24/2026	Books	Ingram	12.65
126982	93768466	4/24/2026	Books	Ingram	20.63
126982	93915477	4/24/2026	Books	Ingram	28.93
126982	93915492	4/24/2026	Books	Ingram	44.25
126982	93915486	4/24/2026	Books	Ingram	66.84
126982	93915473	4/24/2026	Books	Ingram	68.63
126982	93768450	4/24/2026	Books	Ingram	203.82
126982	93915479	4/24/2026	Books	Ingram	10.97
126982	93915475	4/24/2026	Books	Ingram	12.64
126982	93768463	4/24/2026	Books	Ingram	18.30
126982	93768446	4/24/2026	Books	Ingram	24.32
126982	93768449	4/24/2026	Books	Ingram	79.41
126982	93768464	4/24/2026	Books	Ingram	12.22
126982	93768453	4/24/2026	Books	Ingram	23.37
126982	93768454	4/24/2026	Books	Ingram	24.50
126982	93915476	4/24/2026	Books	Ingram	35.48
126982	93768448	4/24/2026	Books	Ingram	54.17
126982	93768461	4/24/2026	Books	Ingram	353.75
126982	93768459	4/24/2026	Books	Ingram	386.89

Check #	Bills Paid	Date	Class Line Description	Addressee	A m o u n t Paid
126982	93915482	4/24/2026	Books	Ingram	11.16
126982	93768456	4/24/2026	Books	Ingram	12.38
126982	93915488	4/24/2026	Books	Ingram	14.76
126982	93768452	4/24/2026	Books	Ingram	29.34
126982	93768442	4/24/2026	Books	Ingram	81.57
126983	16189	4/24/2026	Portable/Konkapot Trail Head	John's Johns	60.00
126983	16141	4/24/2026	Portable/Nelson Trail	John's Johns	150.00
126983	16162	4/24/2026	Portable - Easter Egg Hunt	John's Johns	75.00
126983	16140	4/24/2026	Portable/Dog Park	John's Johns	150.00
126983	16139	4/24/2026	Portable/Konkapot Trail Head	John's Johns	150.00
126983	16142	4/24/2026	Portable/1000 Islands	John's Johns	150.00
126984	042226	4/24/2026	Pay to Chartwells Food Service - Restitution from B. Hagenow - Citation #5M81NTRBD	Kaukauna Area School District	10.75
126985	IN279252	4/24/2026	Glock Hand Gun	Kiesler Police Supply	429.00
126986	10018	4/24/2026	Spring Clean Up at Pool	Killian's Lawnsclaping, Inc.	1,980.00
126987	23492	4/24/2026	#2193 Rear Brake Repair	Klink Hydraulics, LLC	2,389.49
126988	41743071	4/24/2026	Copier - PD 1st Floor, Copier - PD 2nd Floor, Copier, Copier, Copier, Copier, Copier, Copier, Copier, Copier, Copier, Copier	Marco	1,305.56
126989	246172	4/24/2026	Refuse 224	MGD Industrial Corp	72.35
126990	K230378	4/24/2026	Refuse #228	Northcentral Utility of Wisconsin, LLC	33.20
126991	199499	4/24/2026	New Squad Supplies	Oshkosh Fire & Police Equipment	4,602.00
126991	199616	4/24/2026	New Squad Supplies	Oshkosh Fire & Police Equipment	9,000.00
126992	40808	4/24/2026	Refuse Disposal - March	Outagamie County Treasurer	23,362.49
126993	M163916.01	4/24/2026	Medical Supplies	Penn Care, Inc.	121.00
126994	2026-78816	4/24/2026	Refuse #224	R.N.O.W., Inc.	1,025.67
126995	2026INV42357	4/24/2026	Harlan Shop Supplies	Renegade Service Line Inc.	568.40
126996	1291	4/24/2026	Commercial Inspections	RG Inspections LLC	5,290.00
126997	13:45:22 12MAR2026	4/24/2026	Drinking Cups for Water	Stoneridge Piggly Wiggly	11.97
126997	15:06:57 18MAR2026	4/24/2026	Water	Stoneridge Piggly Wiggly	13.79
126997	12:53:07 17MAR2026	4/24/2026	March XYZ Food	Stoneridge Piggly Wiggly	73.37
126998	6160447261	4/24/2026	Coverall/Mat Service	VESTIS	88.71
00000515/1	042326	4/28/2026	4/23/26 Payroll, 4/23/26 Payroll	M i s s i o n S q u a r e Retirement	21,625.65
00000515/2	342113	4/28/2026	March 2026	Wisconsin Employee Trust Funds (ETF)	225,461.77
00000516/1	A17YX7V	4/28/2026	SPaR Toner Cartridge	CDW Government	245.64
00000516/10	FHF2026-04-23	4/28/2026	4/23/26 Payroll	Fire House Fund	352.00
00000516/11	PEL2026-04-23	4/28/2026	4/23/26 Payroll	Pelion Benefits, Inc (SSA)	1,346.43
00000516/12	IN90608	4/28/2026	Services for 5/1/26 - 4/30/27	Zone & Company Software Consulting LLC	10,135.53
00000516/2	WIKIM309612	4/28/2026	AA Batteries	Fastenal Company	31.10

Check #	Bills Paid	Date	Class Line Description	Addressee	A m o u n t Paid
00000516/3	LDBV035	4/28/2026	Shred Admin Fee	Iron Mountain Inc.	16.95
00000516/4	452204-00 2026-03-24	4/28/2026	Water, Sewer, & Electric	Kaukauna Utilities	35.28
00000516/4	10730-00 2026-04-10	4/28/2026	Water, Sewer, & Electric	Kaukauna Utilities	198.12
00000516/4	452210-00 2026-03-24	4/28/2026	CE Lift Pump	Kaukauna Utilities	213.31
00000516/4	10580-01 2026-04-10	4/28/2026	Water, Sewer, & Electric	Kaukauna Utilities	25.76
00000516/4	10590-00 2026-04-10	4/28/2026	Water, Sewer, & Electric	Kaukauna Utilities	49.31
00000516/4	10650-00 2026-04-10	4/28/2026	Water, Sewer, & Electric	Kaukauna Utilities	1,099.98
00000516/4	282505-00 2026-04-10	4/28/2026	Riverside Boardwalk Lighting	Kaukauna Utilities	31.75
00000516/4	452198-00 2026-03-24	4/28/2026	Water, Sewer, & Electric	Kaukauna Utilities	28.61
00000516/4	452921-00 2026-03-24	4/28/2026	Lehrer Landfill Leachate	Kaukauna Utilities	16.48
00000516/4	10690-00 2026-04-10	4/28/2026	Water, Sewer, & Electric	Kaukauna Utilities	16.95
00000516/4	10592-02 2026-04-10	4/28/2026	Water, Sewer, & Electric	Kaukauna Utilities	72.57
00000516/4	10579-00 2026-04-10	4/28/2026	Water, Sewer, & Electric	Kaukauna Utilities	62.60
00000516/4	441511-00 2026-03-24	4/28/2026	Water, Sewer, & Electric	Kaukauna Utilities	18.66
00000516/4	10591-01 2026-04-10	4/28/2026	Water, Sewer, & Electric	Kaukauna Utilities	105.87
00000516/5	508663531	4/28/2026	Digital Library Materials	Midwest Tape	141.96
00000516/5	508661181	4/28/2026	Digital Library Materials	Midwest Tape	1,433.04
00000516/6	SC100406318	4/28/2026	Employee Screenings, Volunteer Screenings for 1000 Islands	Screening One, Inc.	228.65
00000516/7	DBS2026-04-23	4/28/2026	4/23/26	Diversified Benefit Services, Inc (DBS) (ACH)	4,195.92
00000516/8	IAFF2026-04-23	4/28/2026	4/23/26 Payroll	Fire Association Local 1594	885.59
00000516/9	KPPA2026-04-23	4/28/2026	4/23/26	Police Association	638.00
Total					1,135,784.81

May 19, 2026

The following applicants have applied for an operator’s license for the license year **2026-2027** and have been recommended for approval based on their record check by the police department:

Brainard	M.	Amanda	Kaukauna
Carey	P.	Anne	Kaukauna
Brick	J.	Emily	Kaukauna
Schroeder	W.	John	Kaukauna
Hovde	A.	Leigh	Green Bay
Smith	M.	Thomas	Kaukauna
Duda	S.	Larry	Kaukauna
Maas	J.	Amanda	Kaukauna
DeGroot	L.	Karen	Wrightstown
Stever	C.	Amanda	Appleton
Francis	P.	Daniel	Kaukauna
Knott	J.	Michael	Kaukauna
Moore	A.	Sarah	Kaukauna
Shepard	E.	Virginia	Kaukauna
Hietpas	J.	Nicholas	Kaukauna
DeGroot	H.	Rebecca	Appleton
Vanden Hoogen	H.	Brett	Kaukauna
Quaintance	M.	James	Kaukauna
Johnson	P.	Douglas	Kaukauna
Verboomen	A.	Todd	Little Chute
Lancour	P.	Stephanie	Kaukauna
Waldrop	R.	Anthony	Appleton
Bhattarai		Sarita	Kaukauna
Dolan	J.	Tyler	Kaukauna
Larsen	A.	Melissa	Neenah
Bruckner	A.	Leslie	Appleton
Hietpas	E.	Rose	Kaukauna
Moua	K.	Aranya	Little Chute
Vander Bloomen	J.	Tracy	Kaukauna
Micke	C.	Amy	Appleton
Kasper	D.	Sara	Little Chute
Keddell	V.	Jennifer	Little Chute
Blick	F.	Michelle	Kaukauna
Butler	K.	Sheila	Appleton
Henke	M.	Melanie	Appleton
Smith	M.	Mari	Appleton
Grady	M.	Towanda	De Pere
Baker	A.	Isabella	Green Bay

**PETITION TO VACATE UNDEVELOPED STREET RIGHT OF WAY
LOCATED ON ATTACHED MAP**

The undersigned petitioners, owning adjacent property, hereby request the City of Kaukauna to vacate this undeveloped right of way and return ownership to the adjacent abutting property owners.

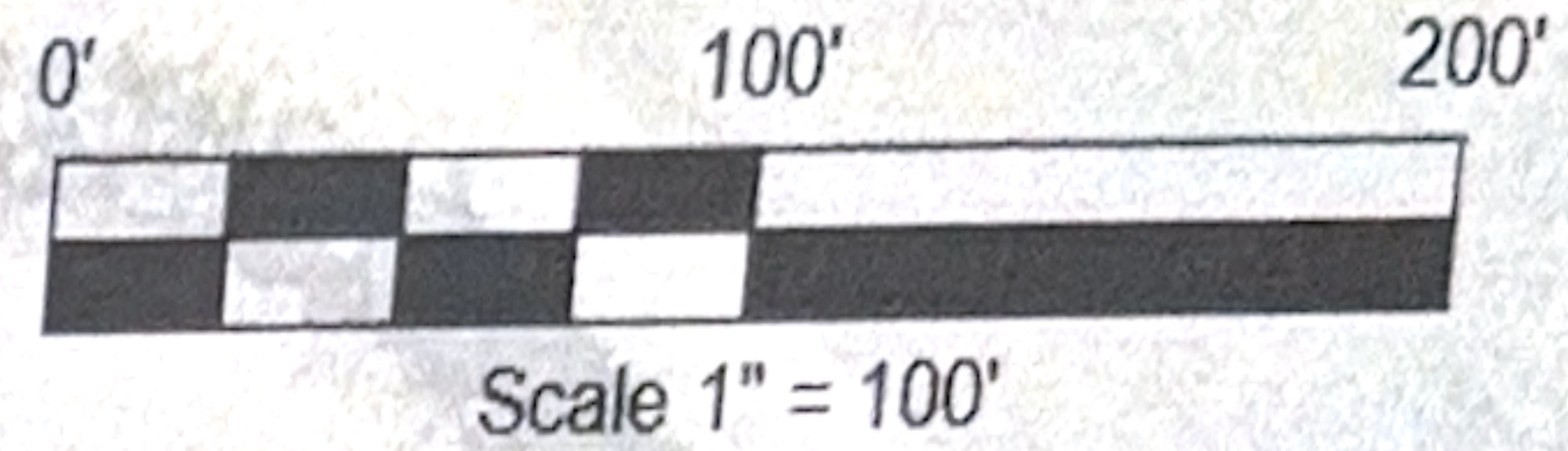
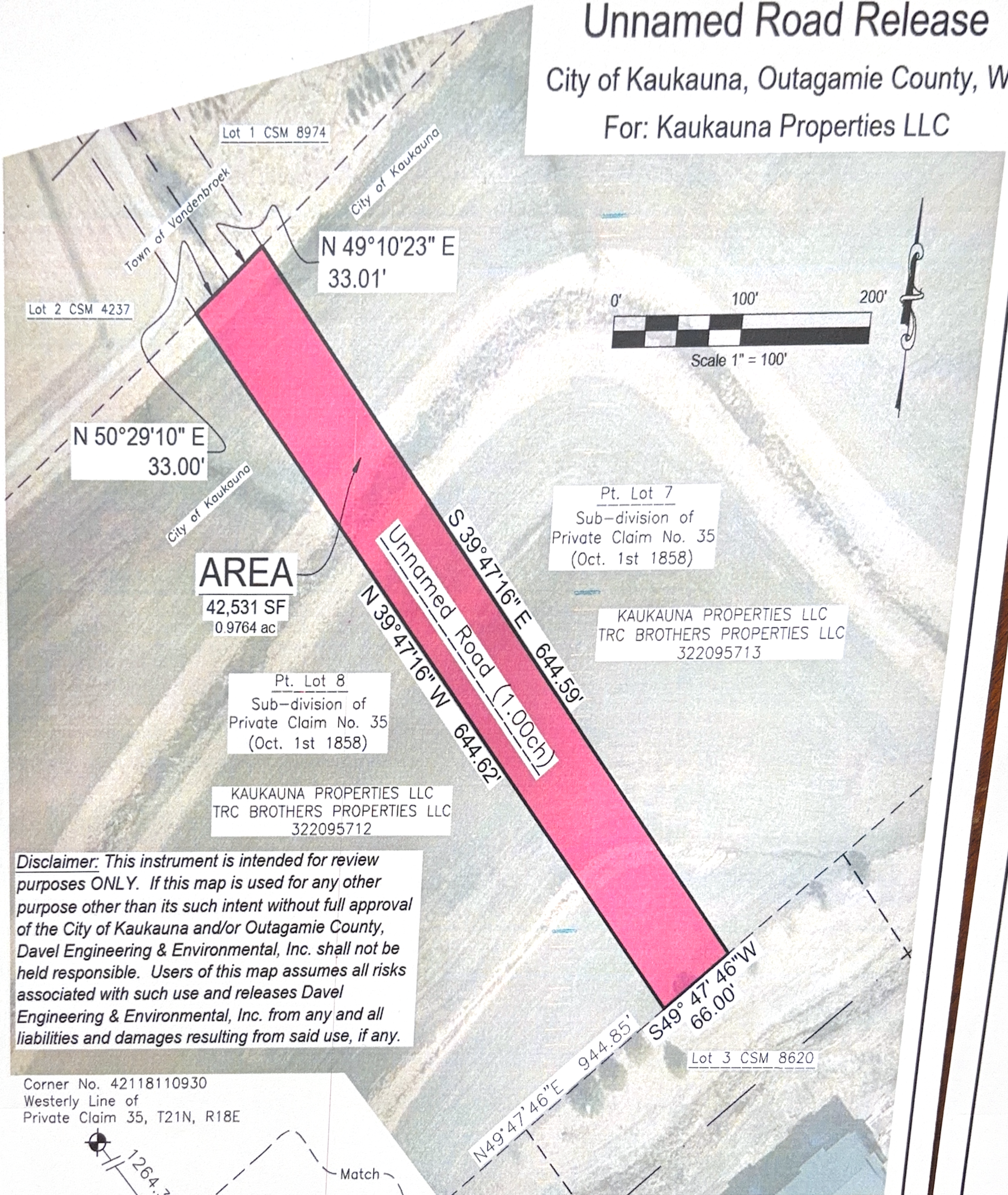
	OWNER/SIGNATURE	ADDRESS/PHONE NUMBER	TAX PARCEL OF ADJACENT PROPERTY
1.	Randy of Celms	N1851 State Highway 55 Kaukauna, WI 54180 [REDACTED]	# 2000 56600
2.	Randy of Celms	N1851 State Highway 55 Kaukauna, WI 54180 [REDACTED]	# 322095712
3.	Randy of Celms	N1851 State Highway 55 Kaukauna, WI 54180 [REDACTED]	# 322095713
4.	Mattie A. Murrie	4329 Nicolet Drive Green Bay, WI. 54311	# 3 2 2 0 9 5 5 0 5
5.			
6.			

Exhibit

Unnamed Road Release

City of Kaukauna, Outagamie County, WI

For: Kaukauna Properties LLC



AREA
42,531 SF
0.9764 ac

Pt. Lot 7
Sub-division of
Private Claim No. 35
(Oct. 1st 1858)

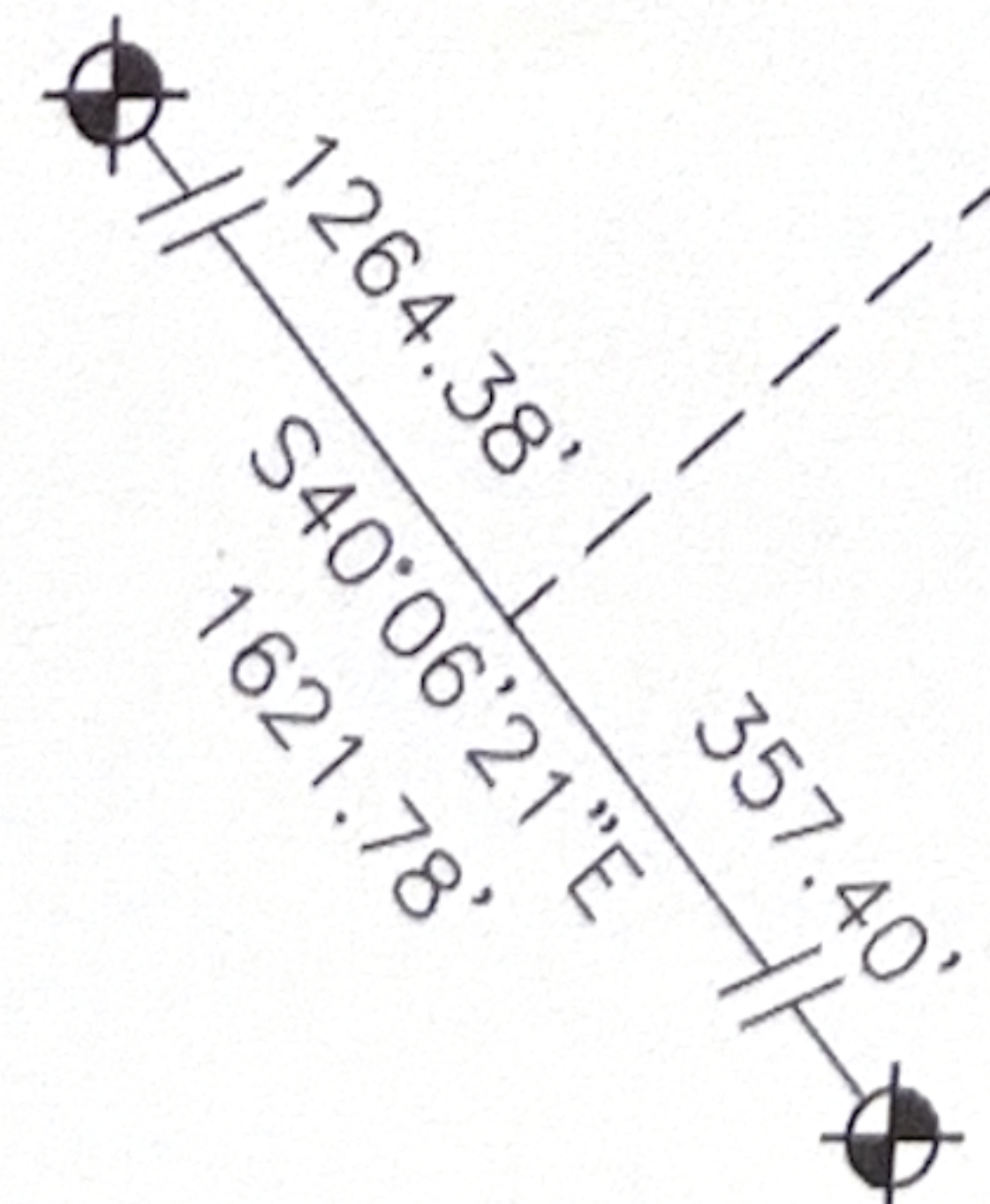
KAUKAUNA PROPERTIES LLC
TRC BROTHERS PROPERTIES LLC
322095713

Pt. Lot 8
Sub-division of
Private Claim No. 35
(Oct. 1st 1858)

KAUKAUNA PROPERTIES LLC
TRC BROTHERS PROPERTIES LLC
322095712

Disclaimer: This instrument is intended for review purposes ONLY. If this map is used for any other purpose other than its such intent without full approval of the City of Kaukauna and/or Outagamie County, Davel Engineering & Environmental, Inc. shall not be held responsible. Users of this map assumes all risks associated with such use and releases Davel Engineering & Environmental, Inc. from any and all liabilities and damages resulting from said use, if any.

Corner No. 42118110930
Westerly Line of
Private Claim 35, T21N, R18E



SE Corner of Gov't Lot 4
Section 11, T21N, R18E

File: 5262RoadVacate.dwg
Date: 04/02/2026
Drafted By: scott
Sheet: 1 of 2



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors
1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866
www.davel.pro



Legal Description

Legal Description for: Kaukauna Properties LLC

Unnamed - Undeveloped Road

Road to be Released/Vacated is Situated Between Lot 7 and Lot 8 of Sub-division of Private Claim No. 35 (Oct. 1st 1858); Located in Private Claim 35, Township 21 North, Range 18 East, City of Kaukauna, Outagamie County, containing 42,251 Square Feet (0.9764 Acres) of land described as follows:

Commencing at a Point No. 42118110930 on the Westerly Line of Private Claim 35, Township 21 North, Range 18 East; thence, along said westerly line, S40°06'21"E, 1264.38 feet; thence, N49°47'46"E, 944.85 feet to the Easterly line of Lot 8 of Sub-division of Private Claim No. 35 (Oct. 1st 1858) and to the Point of Beginning of the Unnamed-Undeveloped Road to be released/vacated; thence, along said Easterly Line of Lot 8, N39°47'16"W, 644.62 feet; thence, N50°29'10"E, 33.00 feet; thence, N49°10'23"E, 33.01 feet to the Westerly Line of Lot 7 of Sub-division of Private Claim No. 35 (Oct. 1st 1858); thence along said Westerly Line of Lot 7, S39°47'16"E, 644.59 feet; thence, S49°47'46"W, 66.00 feet to the point of beginning.
Described Area is subject to easement and restriction of record.



**DAVEL ENGINEERING &
ENVIRONMENTAL, INC.**

Civil Engineers and Land Surveyors

1164 Province Terrace, Menasha, WI 54952

Ph: 920-991-1866

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File: 5262RoadVacate.dwg

Date: 04/02/2026

Drafted By: scott

Sheet: 2 of 2



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council
From: Adrienne Nelson, Associate Planner
Date: May 8, 2026
Re: Street Vacation Resolution - Calmes

Randy Calmes, owner of parcels 322095712 and 322095713 in the City of Kaukauna, is requesting a vacation of a 66' wide planned road that is located between his two parcels. It appears that this street was originally intended to cut through what is now the Commerce Crossing Business Park before the majority of the planned road was vacated in the late 1980s. A section of the road continues into the Town of Vandebroek, and Mr. Calmes has been working with the Town to have this section vacated as well. The highlighted section below shows the remaining strip of road located within City limits.





Per [State Statute 66.1003](#), Mr. Calmes has submitted a petition signed by all property owners abutting the road in support of the vacation. Additionally, a lis pendens has been submitted to Outagamie County in compliance with [State Statute 840.11](#). The petition, map, legal description, and resolution are attached to this memo.

The City Plan Commission reviewed the vacation request at their [April 9, 2026](#) meeting and recommended approval of the vacation request to the Common Council. The Legislative Committee reviewed the resolution at their [April 20, 2026](#) meeting and recommended approval of the resolution to the Common Council.

Staff Recommendation

Staff recommend approval of the resolution vacating unnamed road.

RESOLUTION 2026-5513

RESOLUTION VACATING UNNAMED ROAD

WHEREAS, the City of Kaukauna received a petition for the vacation of an unnamed 66' wide road located within city limits; and

WHEREAS, the petitioner recorded a lis pendens with the Outagamie County Register of Deeds, in accordance with Wisconsin State Statute 840.11; and

WHEREAS, written notice stating when and where the resolution for the vacation of the unnamed road would be acted upon was given in accordance with Wisconsin State Statute 66.1003; and

WHEREAS, the Plan Commission, at its meeting of April 9, 2026, made recommendation to vacate said unnamed road;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin that the following described property is hereby vacated:

Commencing at a Point No. 42118110930 on the Westerly Line of Private Claim 35, Township 21 North, Range 18 East; thence, along said westerly line, S40°06'21"E, 1264.38 feet; thence, N49°47'46"E, 944.85 feet to the Easterly line of Lot 8 of Sub-division of Private Claim No. 35 (Oct. 1st 1858) and to the Point of Beginning of the Unnamed-Undeveloped Road to be released/vacated; thence, along said Easterly Line of Lot 8, N39°47'16"W, 644.62 feet; thence, N50°29'10"E, 33.00 feet; thence, N49°10'23"E, 33.01 feet to the Westerly Line of Lot 7 of Sub-division of Private Claim No. 35 (Oct. 1st 1858); thence along said Westerly Line of Lot 7, S39°47'16"E, 644.59 feet; thence, S49°47'46"W, 66.00 feet to the point of beginning. Described Area is subject to easement and restriction of record.

BE IT FURTHER RESOLVED that the aforesaid property vacated as a public road be annexed to the adjoining lands to which it originally belonged.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 19th day of May, 2026.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Kayla Nessmann, City Clerk



MEMO

Department

To: Common Council

From: Chief Carrel, Fire Department

Date: 5/19/2026

Re: Fire Department Staffing Proposal

Background information:

The Fire Department staffing has been under budget for several positions for over a year. With E. Chier's resignation in May 2025, the department's staffing dropped to -4. The three (3) EMT/Firefighters hired in June 2025 brought the department back up to only being short one (1) full-time position. The retirement of L. Ziemer in January 2026 again reduced the staffing levels of the department, bringing the total to being short two (2) full-time positions since then.

The Fire Department, similar to the Police Department, is facing several retirements in the next couple of years. Also, similarly, the Fire Department anticipates that as those happen, there will be internal movement among members to backfill those.

Since 2025, the Fire Department has also reintroduced its Intern partnerships with local schools and has had success with one (1) Intern in 2025 and two (2) Interns in 2026.

The current application process and Police & Fire Commission Interview panel have yielded six (6) newly eligible candidates for hiring by the Fire Department. This is the highest amount of eligible candidates that the Fire Department has had in several years, while we are facing a very tough competition against other local department who also have posted vacancies, including a nearby department that just added three (3) additional positions they are now recruiting for.

Strategic Plan:

To prepare for the upcoming retirements and needed backfills, it is proposed to add a +1 Firefighter to the department headcount. The backfill strategy to prevent the department from falling below current staffing levels and in anticipation of the upcoming retirements, is to add one (1) additional full-time Firefighter, to begin being hired in June.

The +1 Firefighter being hired before the first retirement will allow the new Firefighter to become trained and prepared to be able to work independently by the time the retirement and internal promotion process initiates. This strategy will keep the Fire Department at full staffing level, ensuring no drop in coverage or interruption to servicing residents.

Upon retirement and the internal promotion process, the department would return to its original staffing levels.

Budget:

The cost of the additional full-time position to begin in June 2026 is able to be covered through the salary and wage budget due to the current two full-time vacancies.

2027 costs will depend on any finalized announcements for retirement and will be evaluated through the 2027 POP Planning process.

Staff Recommended Action:

It is requested that the +1 Firefighter staffing be approved to begin in June 2026 and to be evaluated with the 2027 budget and POP planning.

RESOLUTION 2026-5513

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APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Kayla Nessmann, City Clerk