

# \*AMENDED COMMON COUNCIL

City of Kaukauna  
**Council Chambers**  
Municipal Services Building  
144 W. Second Street, Kaukauna



Tuesday, April 15, 2025 at 7:00 PM

## AGENDA

### In-Person and Remote Teleconference via ZOOM

1. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
2. Reading and approval of minutes.
  - [a.](#) Common Council Meeting Minutes of April 2, 2025.
3. Presentation of letters, petitions, remonstrances, memorials, and accounts.
  - [a.](#) Bills Payable.
4. Public appearances.
5. Business presented by Mayor.
  - a. Congratulations to Jason Holmes on 25 Years - Engineering Department.
  - b. Congratulations to Mike Hamilton on 25 Years - Kaukauna Fire Department.
  - [c.](#) Proclamation Arbor Day April 25th.
  - d. Tree City USA - 32 Years.
  - e. Appointment of Brian Schuh to the Grignon Mansion Board (2-year term).
  - f. Appointment of Cindy Darling to the Kaukauna Housing Authority to replace Carmen Greenwood for the remainder of her term Ending 2-1-29.
  - g. Reappointment of Will Van Rossum to the Fox Cities Area Room Tax Commission (1-year term).
  - h. Reappointment of Paul Van Berkel to the Police and Fire Commission (5-year term).
  - i. Reappointment of Giovanna Feller to the City Plan Commission (3-year term).
6. Reports of standing and special committees.
  - [a.](#) Board of Public Works Meeting Minutes of April 14, 2025.
  - [b.](#) Finance and Personnel Meeting Minutes of April 14, 2025.
  - [c.](#) Health and Recreation Meeting Minutes of April 14, 2025.
  - [d.](#) Legislative Committee Meeting Minutes of April 14, 2025.
  - [e.](#) Plan Commission Minutes from March 20, 2025.
  - [f.](#) Heart of the Valley Metropolitan Sewerage District Special Meeting Minutes of March 11, 2025.
  - [g.](#) Industrial Park Commission Minutes from February 27, 2025.
  - h. Operator (Bartender) Licenses.
7. Reports of City officers.
  - [a.](#) Fire Report.
  - [b.](#) Ambulance Report.
  - [c.](#) Police Report.

- d. Code Enforcement Report.
  - e. Court Report.
  - f. Clerk-Treasurer's Daily Deposit Report.
  - g. Building Inspection Report.
  - h. \*Great Lakes Sediment and Nutrient Reduction Program (GLSNRP) Grant Application for 1,000 Islands.
  - i. \*Introduction to Ordinance for Natural Yard.
8. Presentation of ordinances and resolutions.
- a. Ordinance 1924-2025 Ordinance Repealing and Replacing Section 2.03.
  - b. Ordinance 1925-2025 Ordinance Repealing and Replacing Section 2.05.
  - c. Resolution 2025-5463 Resolution of the Common Council Changing Poll Location for Ward 15.
  - d. Resolution 2025-5464 Final Resolution Authorizing Public Improvements on Street, Sidewalk, and Driveway Aprons on Antelope Trail, Bear Paw Trail, White Dove Lane, Snow Goose Way, Beckett Lane, South Weiler Road, Campfire Court, White Wolf Lane, White Birch Street, Ash Groce Place, and State Street.
  - e. Resolution 2025-5465 Resolution Authorizing Various Budgetary Adjustments.
9. Consideration of Miscellaneous Business.
- a. \*Swearing in of newly elected officials.
10. Adjourn sine die.

## **NOTICES**

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER  
WILL BE MADE AVAILABLE AT NO CHARGE.**

### **MEETING ACCESS INFORMATION:**

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

1. Dial 1-312-626-6799
2. When prompted, enter Meeting ID 234 605 4161 followed by #
3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

1. Go to <http://www.zoom.us>
2. Click the blue link in the upper right hand side that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

1. Download the free Zoom app to your device
2. Click the blue button that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow the app to access your microphone or camera if you wish to speak during the meeting

\*Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.\*



## COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – APRIL 2, 2025

Pursuant to adjournment on March 18, 2025, a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Wednesday, April 2, 2025.

Roll call present: Antoine (Zoom), DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Fire Chief Carrel, Lib. Dir. Thiem-Menning (Zoom), Mark. and Com. Manager Fencil (Zoom), HR Director Hodge (Zoom), Fin. Dir. Van Rossum, Dir. of Plan. and Com Dev. Kittel, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of the minutes of the Common Council meeting of March 18, 2025.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Schell to adopt the Common Council meeting minutes of March 18, 2025.

All Ald. voted aye.

Motion carried.

### PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

#### **Bills Payable**

Motion by Moore, seconded by Eggleston to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

### PUBLIC APPEARANCES

#### **BUSINESS PRESENTED BY THE MAYOR**

**Congratulations to Jason Holmes on 25 years- Engineering Department.**

Item pulled.

**Reappointment of Michael Avanzi to the Industrial and Commercial Development Commission (3-year term).**

Motion by Moore, seconded by DeCoster to reappoint Michael Avanzi to the Industrial and Commercial Development Commission (3-year term).

All Ald. Present voted aye.

Motion carried.



**Reappointment of Glenn Schilling to the Industrial and Commercial Development Commission (3-year term).**

Motion by Moore, seconded by Schell to reappoint Glenn Schilling to the Industrial and Commercial Development Commission (3-year term).

All Ald. voted aye.

Motion carried.

**Temporary Allowance of Goats to be used at 1000 Islands Conservancy Zone to Control Invasive Species (June 9-23, 2025).**

Motion by Eggleston, seconded by DeCoster for the temporary allowance of goats to be used at 1000 Islands Conservancy Zone to control invasive species from June 9-23, 2025.

All Ald. voted aye.

Motion carried.

**Proclamation National Library Week April 6-12, 2025.**

Mayor Penterman read the National Library Week Proclamation.

Motion by Kilgas, seconded by Moore to receive and place on file the National Library Week proclamation.

All Ald. voted aye.

Motion carried.

**REPORTS OF STANDING AND SPECIAL COMMITTEES**

**Board of Public Works Meeting Minutes of April 2, 2025**

**BOARD OF PUBLIC WORKS**

A meeting of the Board of Public Works was called to order by Chair Thiele on Wednesday, April 2, 2025 at 6:00 P.M.

Members present: Antoine (Zoom), DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, Fire Chief Carrel, Street Superintendent Van Gompel, Lib. Dir. Thiem-Menning (Zoom), Mark. and Com. Manager Fencel (Zoom), Com. Enrich. and Rec. Dir. Vosters, Dir. of Planning and Com. Dev. Kittel, Fin. Dir. Van Rossum, and interested citizens.

**1. Correspondence – none.**

**2. Discussion Topics.**

**a. Recommend award of Project 5-25 - Strassburg Park Playground.**

Director of Public Works Neumeier shared Strassburg Park Playground updates, which included the top three proposals. Discussion held and questions answered.

**b. Recommend award of Project 9-25 - Linda Court Utility Relay and K4 Stormwater Basin Improvements.**

The Engineering Department has reviewed and analyzed the bids from Carl Bowers & Sons, DeGroot Inc., and David Tenor Corp. received on March 25th, 2025, at 4:00pm for Project #9-25 - Linda Court Utility Relay and K4 Stormwater Basin Improvements. Discussion held and questions answered.

Motion by Kilgas, seconded by Moore to award project #9-25 Linda Court Utility Relay and K4 Stormwater Basin Improvements to Carl Bowers & Sons, Kaukauna, WI for Bid Units A thru D, a total amount of \$1,569,739.70.

All Ald. voted aye.

Motion carried.

**c. Authorization to seek bids for Project 10-25 - Concrete Street Patch Program.**

The Engineering Department and Street Department have identified various areas in need of concrete street panel replacement for which we have budgeted funds in the 2025 Capital Improvement Plan (CIP). The City will also contract with Kaukauna Utilities (KU) to add winter water main break patches with our larger replacement project to save money, staff resources, and to simplify project coordination. Discussion held and questions answered.

Motion by Schell, seconded by DeCoster to authorize the Director of Public Works to seek bids for Project #10-25 - 2025 Concrete Street Patch Program.

All Ald. voted aye.

Motion carried.

**d. Interstate 41 - County Road J/Lawe Street Overpass Update.**

Wisconsin Department of Transportation (WisDOT) will be reconstructing the County Road J Interchange in 2025 as part of the Interstate 41 project.

**e. Public works Updates.**

Director of Public Works Neumeier provided public works updates. The Concrete Street Paving project has an upcoming public information meeting on April 7 and a public hearing on April 14. Street Superintendent Van Gompel also provided updates. Van Gompel shared the Vehicle replacement schedule, which includes all equipment used in the Street Department. The 1000 Islands Nature Center is almost completed, and the Horseshoe concession building is now completed.

**3. Adjourn.**

Motion made by Eggleston, seconded by Moore to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 6:24 pm.

Kayla Nessmann  
Clerk

Motion by Thiele, seconded by Schell to amend the Board of Public Works Meeting Minutes with the correction that 2b be changed to award project #9-25 to the Director of Public Works instead of the Library Director.

All Ald. Voted aye.

Motion carried.

Motion by Theile, seconded by DeCoster to adopt the Board of Public Works Meeting Minutes of April 2, 2025.

All Ald. Voted aye.

Motion carried.

## **Health & Recreation Committee Meeting Minutes of April 2, 2025**

### **HEALTH AND RECREATION COMMITTEE**

A meeting of the Health and Recreation Committee was called to order by Chair Schell on Wednesday, April 2, 2025 at 6:25 P.M.

Members present: DeCoster, Eggleston, Schell, and Thiele.

Also present: Mayor Penterman, Ald. Moore, Ald. Kilgas, Ald. Schumacher, Ald. Antoine (Zoom), Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, Fire Chief Carrel, Street Superintendent Van Gompel, Lib. Dir. Thiem-Menning (Zoom), Mark. and Com. Manager Fencil (Zoom), Com. Enrich. and Rec. Dir. Vosters, Dir. of Planning and Com. Dev. Kittel, Fin. Dir. Van Rossum, and interested citizens.

#### **1. Correspondence – none.**

#### **2. Discussion Topics.**

##### **a. Special Event Application to Chris Wachel, Riverside Rally, on May 10, 2025, at Riverside Park from 8AM-2PM.**

Motion by DeCoster, seconded by Eggleston to approve the Special Event Application to Chris Wachel, Riverside Rally, on May 10, 2025, at Riverside Park from 8AM-2PM.

All members voted aye.

Motion carried.

##### **b. Special Event Application to Deke Suri, Brown County Blackjacks, on May 17, 2025, at Bayorgeon Football Field.**

Motion by DeCoster, seconded by Thiele to deny the Special Event Application to Deke Suri, Brown County Blackjacks, on May 17, 2025, at Bayorgeon Football Field.

All members voted aye.

Motion carried.

#### **3. Adjourn.**

Motion by Eggleston, seconded by DeCoster to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:30 pm.

Kayla Nessmann, Clerk

Motion by Schell, seconded by DeCoster to adopt the Health & Recreation Committee Meeting Minutes of April 2, 2025.

All Ald. Voted aye.

Motion carried.

## **Legislative Committee Meeting Minutes of April 2, 2025**

### **LEGISLATIVE COMMITTEE**

A meeting of the Legislative Committee was called to order by Vice Chair DeCoster on Wednesday, April 2, 2025, at 6:31 P.M.

Members present: Antoine (Zoom), DeCoster, Thiele, and Schumacher.

Also present: Ald. Schell, Ald. Kilgas, Ald. Eggleston, Ald. Moore, Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, Fire Chief Carrel, Street Superintendent Van Gompel, Lib. Dir. Thiem-Menning (Zoom), Mark. and Com. Manager Fencil (Zoom), Com. Enrich. and Rec. Dir. Vosters, Dir. of Planning and Com. Dev. Kittel, Fin. Dir. Van Rossum, and interested citizens.

## 1. Correspondence

## 2. Discussion Topics.

### a. Implementing a Consent Agenda.

Attorney Greenwood discussed updates to the Consent Agenda which included proposed changes to Ordinances 2.03 Rule 3: Order of Business and 2.05 Rule 5: Reading at Length. Discussion held and questions answered.

Motion by Antoine, seconded by Thiele to allow Ald. Eggleston to ask questions.  
All members voted aye.  
Motion carried.

Motion by Antoine, seconded by Schumacher to approve the drafted ordinances to forward on to Council.  
All members voted aye.  
Motion carried.

## 3. Adjourn.

Motion by Thiele, seconded by Schumacher to adjourn.  
All members voted aye.  
Motion carried.

Meeting adjourned at 6:49 p.m.

Kayla Nessmann, Clerk

Motion by DeCoster, seconded by Schumacher to adopt the Legislative Committee Meeting Minutes of April 2, 2025.  
All Ald. Voted aye.  
Motion carried.

### **RACK Meeting Minutes of March 6, 2025.**

Motion by Moore, seconded by DeCoster to receive and place on file the RACK Meeting Minutes of March 6, 2025.  
All Ald. Voted aye.  
Motion carried.

### **Plan Commission Meeting Minutes of March 6, 2025.**

Motion by Moore, seconded by Eggleston to receive and place on file the Plan Commission Meeting Minutes of March 6, 2025.  
All Ald. Voted aye.

Motion carried.

**Library Board Meeting Minutes of February 25, 2025.**

Motion by Kilgas, seconded by Thiele to receive and place on file the Library Board Meeting Minutes of February 25, 2025.

All Ald. Voted aye.

Motion carried.

**1000 Islands Environmental Center Committee Meeting Minutes of February 20, 2025.**

Motion by Eggleston, seconded by DeCoster to receive and place on file the 1000 Islands Environmental Center Committee Meeting Minutes of February 20, 2025.

All Ald. Voted aye.

Motion carried.

**Operator (Bartender) Licenses.**

The following applicants have applied for an operator's license for the license year 2024-2026 and have been recommended for approval based on their record check by the police department:

Michael	Anthony		8 Newberry Court	Appleton
Natalie	Sanderfoot	G.	764 Royal St. Pat's Dr	Wrightstown

Motion by Schell, seconded by Kilgas to approve the operator/bartender licenses as listed.

All Ald. Voted aye.

Motion carried.

**REPORTS OF CITY OFFICERS**

**Fox Cities Chamber Update.**

Eric Broten, Vice President of Business Growth and Development from the Fox Cities Chamber of Commerce gave a presentation on the Regional Partnership. Discussion held and questions answered.

**Introduction to ordinance update 12.17 Chicken Keeping Permits.**

From the previous discussion with the council on the number limits to the permits for chickens, the council directed staff to gather some information and draft updates to the ordinance. Staff has reached out to the surrounding municipalities that have chicken keeping permits to see how many active permits they have. Discussion held and questions answered.

Motion by DeCoster, seconded by Moore to forward the updates to Section 12.17 to the legislative committee for review and bring back to council for final discussion/action.

All Ald. voted aye.

Motion carried.

**Introduction to ordinance update 14.07 Applications, Plans, and Specifications.**

Planning and Community Development staff are requesting direction from the Common Council in pursuing ordinance updates to section 14.07 of the municipal code. This section contains information on the applications, plans, and specifications required to obtain a building permit. Currently, a survey is not required to obtain a building permit unless lot lines cannot be properly identified by permanent monuments. Changing 14.07(b) to require surveys for new buildings and additions would prevent future issues with approving permits for accessory structures and fences. Discussion held and questions answered.

Motion by Moore, seconded by Kilgas to forward ordinance update 14.07 applications, plans, and specifications to the Plan Commission.

All Ald. voted aye.

Motion carried.

### **Introduction to ordinance update 17.51 Amendments.**

In 2017 Wisconsin Act 243 passed which repealed Wis. Stat. § 62.23(7)(d)2m. a, which required a three-fourths vote by the governing body to approve a proposed zoning amendment when a protest petition was filed. And in 2023 Wis. Act 16 created Wis. Stat. § 66.10015(3)(a), which provides that a zoning amendment only requires approval by a simple majority of a quorum of the members elect. These law changes have implications for Section 17.51 in the City's ordinances. Currently 17.51(4)a has language that would require a three fourths majority vote to approve a zoning amendment if 20 percent of the owners in the immediate area signed a petition in opposition. Based on the above-mentioned law changes and guidance from the Wisconsin League of Municipalities staff is recommending updating the ordinance to remove that specific provision. Discussion held and questions answered.

Motion by Moore, seconded by DeCoster to review the law changes and guidance from the League of Wisconsin Municipalities and refer this item to the legislative committee for review and bring back to Common Council for a hearing and final discussion/action on updating Section 17.51 of the City's Ordinance.

All Ald. voted aye.

Motion carried.

### **Development Update.**

Currently there are numerous projects on going in the city. Here are the larger developments currently under construction or about to begin: Grand Stay Hotel in Commerce Crossing, Legacy Creekside Apartments, Industrial Flex building, Central Block, and Hometown Ice.

### **Residency Incentive Program.**

Attorney Greenwood discussed the City of Kaukauna's Residency Incentive Program and appropriate updates to be made. Discussion held and questions answered.

## **PRESENTATION OF ORDINANCES AND RESOLUTIONS**

### **CLOSED SESSION.**

**Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session-Fox Cities Economic Development Investment.**

Motion by Moore, seconded by DeCoster to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 8:19 PM.

### **Return to Open Session**

Motion by Moore, seconded by Kilgas to return to open session.

All Ald. voted aye.

Motion carried.

Returned to open session at 8:41 PM.

### **ADJOURN**

Motion by Moore, seconded by Schell to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 8:42 p.m.

Kayla Nessmann, Clerk



## City - Bills Payable

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
124429	02-39709	4/4/2025		Janitorial Service - 3/1 - 3/15/25 - prorated based on contract effective 2/25/25	A d v a n c e d Maintenance Solutions	40.95
124429	02-39710	4/4/2025		Janitorial Service - 2/16 - 2/28/25 - prorated based on contract effective 2/25/25	A d v a n c e d Maintenance Solutions	9.46
124429	02-39447	4/4/2025		Janitorial Service - 03/16 - 03/31/25	A d v a n c e d Maintenance Solutions	409.50
124429	02-39771	4/4/2025		Janitorial Service - 03/01 - 03/15/25	A d v a n c e d Maintenance Solutions	1,303.92
124430	9159212121	4/4/2025		Medical Oxygen	Airgas USA, LLC	51.28
124431	25344	4/4/2025		Monthly Managed Services Agreement	Amplitel Technologies LLC	13,030.00
124431	25269	4/4/2025		New Monitor Install for Taylor C.	Amplitel Technologies LLC	160.00
124431	25270	4/4/2025		PC Installs - Holmes & MDC	Amplitel Technologies LLC	600.00
124432	287325100391X03202025	4/4/2025		Wireless Charges, Wireless Charges, Wireless Charges, Wireless Charges	AT&T Mobility	177.33
124433	142242	4/4/2025		Random/Reasonable Suspicion, Pre-Employment, Annual Fee, Hearing Test	Aurora Health Care, Inc.	621.00
124434	061012604	4/4/2025		Brakepad/Rotar	Automotive Supply Co	1,071.50
124434	061012787	4/4/2025		Dump Truck 215	Automotive Supply Co	71.49
124434	061013052	4/4/2025		Refuse 228	Automotive Supply Co	267.33
124434	061013128	4/4/2025		Refuse 228	Automotive Supply Co	48.00
124434	061012846	4/4/2025		Dump Truck 218	Automotive Supply Co	147.42
124434	061014156	4/4/2025		Chipper Trailer 38	Automotive Supply Co	54.58
124434	061013480	4/4/2025		Radiator Issue	Automotive Supply Co	169.24
124434	061010979	4/4/2025		Parks MSV #104	Automotive Supply Co	92.68
124434	061012812	4/4/2025		Truck Mirror	Automotive Supply Co	35.28
124434	061013976	4/4/2025		Inspection Truck 18	Automotive Supply Co	40.99
124435	EQUIPINV_054590	4/4/2025		New MDC	Baycom Inc.	3,282.00
124436	116379	4/4/2025		Building Maintenance	Beaver of Wisconsin Inc	120.00
124437	040425	4/4/2025		Restitution from N. Gast - Citation #5M80MXQZT5	Blackhawk Chief Tobacco	65.00
124438	85696679	4/4/2025		Medical Supplies	Bound Tree Medical, LLC.	1,847.05
124439	031225	4/4/2025		Schaefer Evidence Conference Meals	Brian Schaefer	69.45
124440	1661555557	4/4/2025		Temporary Mailbox Supplies, Temporary Mailbox Supplies, Capital Horseshoe Concession, Horseshoe Concession, Siding Saw, Siding Project Hammer, Staples, Nature Center Siding Project, Jonen Kitchen, Building Supplies	One Commercial	2,062.18
124441	275312	4/4/2025		1000 Island Siding	Carstens Hardware	16.18
124441	275144	4/4/2025		1000 Island Siding	Carstens Hardware	31.11
124441	275224	4/4/2025		1000 Island Siding/Lights	Carstens Hardware	4.54
124441	275703	4/4/2025		Saw Fuel, General Supplies	Carstens Hardware	74.60
124441	274839	4/4/2025		1000 Island Siding	Carstens Hardware	17.09



Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
124441	275439	4/4/2025	C	Batteries	Carstens Hardware	15.09
124441	275788	4/4/2025		Paint Supplies	Carstens Hardware	5.03
124442	503901	4/4/2025		Cell Phone - IT, Cell Phone - City Attorney, Cell Phone - Grignon Mansion, Cell Phone - PD, Cell Phone - Planning, Cell Phone - Inspection, Cell Phone - FD (\$65), Cell Phone - FD, Cell Phone - Engineering, Library Analog	Cellcom	2,081.73
124443	040425	4/4/2025		Tree Sale Refund	Chris & Megan Verbeten	10.00
124444	4222872911	4/4/2025		Mats	Cintas Corp.	143.55
124444	4225116276	4/4/2025		Mats	Cintas Corp.	33.45
124444	4222872969	4/4/2025		Mats	Cintas Corp.	109.65
124444	4222872840	4/4/2025		Mats	Cintas Corp.	75.91
124445	50449	4/4/2025		Athletic Fields	Correct Digital Displays Inc	1,875.00
124446	040425	4/4/2025		Restitution from D. Hajenga - Citation 5M800DBC68	Cynthia Kronberg	100.00
124447	52326	4/4/2025		Oil #81	DC Auto Repair, LLC	53.21
124447	52251	4/4/2025		Radiator	DC Auto Repair, LLC	624.81
124447	52236	4/4/2025		#95 - Oil & New Battery	DC Auto Repair, LLC	552.97
124447	52360	4/4/2025		Oil, A/C #95	DC Auto Repair, LLC	126.36
124447	52336	4/4/2025		Oil #88	DC Auto Repair, LLC	53.21
124447	52329	4/4/2025		Oil #84	DC Auto Repair, LLC	109.57
124448	250262001	4/4/2025		Locates - February	Diggers Hotline Inc.	260.75
124449	437716	4/4/2025		FSA March	Diversified Benefit Services, Inc.	255.75
124450	2502-095810	4/4/2025		1000 Islands Siding Project - Materials	Drexel Building Supply	19,530.65
124451	0103316-IN	4/4/2025		MSB HVAC PM Contract 2 of 2	Energy Control & Design, Inc.	2,173.00
124452	94906575	4/4/2025		GIS Subscription	Esri	550.00
124453	26187	4/4/2025		Chain Saw Equipment	Evergreen Power	175.94
124453	26060	4/4/2025		Chain Saw 167	Evergreen Power	233.73
124453	26102	4/4/2025		Chainsaw	Evergreen Power	6.89
124454	BE271024	4/4/2025		Newspaper posting for Project 9-25	Finger Publishing, Inc.	87.89
124455	55165	4/4/2025		Custodial Paper Goods/2 New Towel Dispensers	Fox Specialty Company LLC	231.73
124456	U30000177794	4/4/2025		Recycling - March	GFL Green For Life Environmental	738.91
124457	033125	4/4/2025		Inge - Training Meals & Travel	Inge Murphy	137.62
124458	86819854	4/4/2025		Books	Ingram	8.80
124458	86986478	4/4/2025		Books	Ingram	10.80
124458	86996368	4/4/2025		Books	Ingram	12.88
124458	86837488	4/4/2025		Books	Ingram	13.53
124458	86986468	4/4/2025		Books	Ingram	17.39
124458	86986479	4/4/2025		Books	Ingram	18.78
124458	87102979	4/4/2025		Books	Ingram	32.68
124458	86911806	4/4/2025		Books	Ingram	36.66
124458	86911830	4/4/2025		Books	Ingram	48.29
124458	87102977	4/4/2025		Books	Ingram	49.35
124458	86837489	4/4/2025		Books	Ingram	90.32

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
124458	87082248	4/4/2025		Books	Ingram	111.21
124458	86996378	4/4/2025		Books	Ingram	150.45
124458	86911809	4/4/2025		Books	Ingram	193.13
124458	86819855	4/4/2025		Books	Ingram	0.43
124458	86996384	4/4/2025		Books	Ingram	11.24
124458	87082252	4/4/2025		Books	Ingram	11.70
124458	86986480	4/4/2025		Books	Ingram	13.03
124458	87102982	4/4/2025		Books	Ingram	16.87
124458	87102975	4/4/2025		Books	Ingram	17.43
124458	86986472	4/4/2025		Books	Ingram	18.02
124458	87082259	4/4/2025		Books	Ingram	32.09
124458	86996374	4/4/2025		Books	Ingram	35.96
124458	86996381	4/4/2025		Books	Ingram	88.16
124458	86996372	4/4/2025		Books	Ingram	89.42
124458	86911826	4/4/2025		Books	Ingram	89.60
124458	86911814	4/4/2025		Books	Ingram	176.52
124458	86911819	4/4/2025		Books	Ingram	189.86
124458	86911822	4/4/2025		Books	Ingram	533.12
124458	87082256	4/4/2025		Books	Ingram	12.77
124458	86911807	4/4/2025		Books	Ingram	13.29
124458	87082260	4/4/2025		Books	Ingram	19.57
124458	87102974	4/4/2025		Books	Ingram	36.13
124458	86837486	4/4/2025		Books	Ingram	41.60
124458	86911825	4/4/2025		Books	Ingram	82.15
124458	86911815	4/4/2025		Books	Ingram	121.04
124458	86911823	4/4/2025		Books	Ingram	202.19
124458	87102985	4/4/2025		Books	Ingram	10.25
124458	86986486	4/4/2025		Books	Ingram	12.45
124458	87082250	4/4/2025		Books	Ingram	16.17
124458	86819853	4/4/2025		Books	Ingram	16.63
124458	86986477	4/4/2025		Books	Ingram	16.72
124458	87102981	4/4/2025		Books	Ingram	18.07
124458	86996373	4/4/2025		Books	Ingram	20.11
124458	86911805	4/4/2025		Books	Ingram	26.22
124458	86996376	4/4/2025		Books	Ingram	31.77
124458	87102978	4/4/2025		Books	Ingram	32.68
124458	86996383	4/4/2025		Books	Ingram	34.71
124458	87082258	4/4/2025		Books	Ingram	43.74
124458	87082251	4/4/2025		Books	Ingram	44.76
124458	87082249	4/4/2025		Books	Ingram	107.93
124458	86996380	4/4/2025		Books	Ingram	128.65
124458	86996385	4/4/2025		Books	Ingram	135.72
124458	86911817	4/4/2025		Books	Ingram	268.84
124458	86911824	4/4/2025		Books	Ingram	454.86
124458	86996379	4/4/2025		Books	Ingram	7.31
124458	87102980	4/4/2025		Books	Ingram	10.74
124458	86986465	4/4/2025		Books	Ingram	11.23
124458	86837492	4/4/2025		Books	Ingram	12.68

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
124458	86986483	4/4/2025		Books	Ingram	16.35
124458	86986481	4/4/2025		Books	Ingram	19.41
124458	87082254	4/4/2025		Books	Ingram	32.08
124458	86986474	4/4/2025		Books	Ingram	35.29
124458	86996367	4/4/2025		Books	Ingram	52.31
124458	86996369	4/4/2025		Books	Ingram	62.67
124458	86911808	4/4/2025		Books	Ingram	162.38
124458	86996382	4/4/2025		Books	Ingram	183.09
124458	86911816	4/4/2025		Books	Ingram	341.21
124458	86911820	4/4/2025		Books	Ingram	479.88
124458	86986467	4/4/2025		Books	Ingram	11.74
124458	86986464	4/4/2025		Books	Ingram	12.19
124458	86986476	4/4/2025		Books	Ingram	12.95
124458	86911812	4/4/2025		Books	Ingram	15.24
124458	87082246	4/4/2025		Books	Ingram	17.89
124458	86986484	4/4/2025		Books	Ingram	18.22
124458	87082257	4/4/2025		Books	Ingram	20.27
124458	87082253	4/4/2025		Books	Ingram	21.44
124458	86986485	4/4/2025		Books	Ingram	29.42
124458	86837487	4/4/2025		Books	Ingram	30.17
124458	86986470	4/4/2025		Books	Ingram	33.08
124458	87082245	4/4/2025		Books	Ingram	35.16
124458	87082247	4/4/2025		Books	Ingram	35.17
124458	87102976	4/4/2025		Books	Ingram	35.43
124458	86996377	4/4/2025		Books	Ingram	35.66
124458	86837494	4/4/2025		Books	Ingram	43.27
124458	86911818	4/4/2025		Books	Ingram	71.36
124458	86996371	4/4/2025		Books	Ingram	129.92
124458	86911828	4/4/2025		Books	Ingram	11.76
124458	86837491	4/4/2025		Books	Ingram	12.92
124458	87041802	4/4/2025		Books	Ingram	15.55
124458	86837490	4/4/2025		Books	Ingram	17.35
124458	86986469	4/4/2025		Books	Ingram	17.35
124458	87102983	4/4/2025		Books	Ingram	18.01
124458	86911804	4/4/2025		Books	Ingram	32.45
124458	86986466	4/4/2025		Books	Ingram	38.21
124458	86819852	4/4/2025		Books	Ingram	40.04
124458	86837493	4/4/2025		Books	Ingram	44.03
124458	86996370	4/4/2025		Books	Ingram	92.45
124458	86911813	4/4/2025		Books	Ingram	161.04
124458	86911821	4/4/2025		Books	Ingram	367.99
124458	86986471	4/4/2025		Books	Ingram	8.86
124458	86911829	4/4/2025		Books	Ingram	10.80
124458	86986473	4/4/2025		Books	Ingram	11.45
124458	86911810	4/4/2025		Books	Ingram	12.86
124458	86986475	4/4/2025		Books	Ingram	16.41
124458	87082255	4/4/2025		Books	Ingram	16.90
124458	87102984	4/4/2025		Books	Ingram	20.30

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
124458	86837495	4/4/2025		Books	Ingram	25.94
124458	86986482	4/4/2025		Books	Ingram	31.18
124458	86911811	4/4/2025		Books	Ingram	66.10
124458	87082244	4/4/2025		Books	Ingram	69.33
124458	86911827	4/4/2025		Books	Ingram	74.15
124458	86837496	4/4/2025		Books	Ingram	76.07
124458	86996375	4/4/2025		Books	Ingram	142.03
124459	713447	4/4/2025		MSB - PD Fire Ext Inspections - Annual	J.F. Ahern Co.	515.49
124460	718827	4/4/2025		SPaR Annual Inspection	J.F. Ahern Co.	380.00
124461	032625	4/4/2025		Conference Expenses 3/12 - 3/14/25	John Proffitt	514.00
124462	24590728	4/4/2025		Annual Inspection Contract - MSB Alarms	Johnson Controls Fire Protection LP	1,035.90
124463	32062	4/4/2025		Security Deposit Refund	Katie Fiedler	200.00
124464	031425	4/4/2025		Trip #277992 & 277993, Bussing Cost - Tanner Elementary	Kaukauna Area School District	401.86
124465	24540	4/4/2025		Water & Bottle Filling Station	Keith Petersen Plumbing Inc.	3,198.00
124466	IN250350	4/4/2025		Ammo	Kiesler Police Supply	2,024.00
124467	9578	4/4/2025		Killians April 25	Killian's Landscaping, Inc.	250.00
124468	5271	4/4/2025		Winter YEL Classes	Youth Enrichment League	196.00
124469	269177	4/4/2025		Vacuum Repair	KK Sew & Vac Inc.	175.92
124470	44037	4/4/2025		Loader 29	Klink Hydraulics, LLC	46.40
124470	44170	4/4/2025		Pressure Washer 513	Klink Hydraulics, LLC	100.60
124471	040225	4/4/2025		Fuel	Kwik Trip, Inc.	121.76
124472	P37635	4/4/2025		Sewer Vac 211	MacQueen Equip Group	1,921.79
124472	P37487	4/4/2025		Street Sweeper 25	MacQueen Equip Group	226.38
124473	38766172	4/4/2025		Copier - PD - 1st Floor, Copier - PD - 2nd Floor, Copier, Copier, Copier, Copier, Copier, Copier, Copier, Copier, Copier, Copier	Marco	1,254.79
124473	38802227	4/4/2025		Copier	Marco	64.46
124474	0031197311	4/4/2025		Welder 506	Matheson Tri-Gas Inc.	167.08
124474	0031165587	4/4/2025		#506 Welder Supplies	Matheson Tri-Gas Inc.	156.42
124475	040225	4/4/2025		Administration Expense for loan document creation for various projects	McCarty Law, LLP	982.00
124476	00937285	4/4/2025		Ecological Services at Ponds - Phrag	McMahon Associates Inc	1,370.62
124476	00400908	4/4/2025		Building Inspection Consulting Services - February	McMahon Associates Inc	476.32
124477	032525	4/4/2025		Melanie Knott - CDL Reimbursement	Melanie Knott	75.48
124478	234810	4/4/2025		Park Mower #126	MGD Industrial Corp	2.38
124479	31789	4/4/2025		Security Deposit Refund	Miriam Trilling	200.00
124480	856760	4/4/2025		V-Box Sander/Brine #34	Monroe Truck Equip - Green Bay	431.14
124481	CINV_002705	4/4/2025		Vosters - Training	Northeast Wisconsin Technical College	199.00
124482	275052292	4/4/2025		Pest Control - SPaR Building	ORKIN Pest Control	71.00
124483	196740	4/4/2025		New Squad Equipment	Oshkosh Fire & Police Equipment	8,403.48

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
124483	196707	4/4/2025		Air Pak for 2131, Air Case & Bottles	Oshkosh Fire & Police Equipment	11,255.00
124483	196525	4/4/2025		Bluetooth Facepieces	Oshkosh Fire & Police Equipment	23,250.00
124484	130475	4/4/2025		Interpretation	Outagamie County Treasurer	11.97
124484	36892	4/4/2025		Refuse Disposal - February	Outagamie County Treasurer	21,621.60
124485	4557	4/4/2025		Item Barcodes	Outagamie Waupaca Library System	459.58
124486	491904	4/4/2025		Dinosaurs Before Dark	Playaway Products LLC	54.14
124487	6207117	4/4/2025		Lubricants	Plymouth Lubricants	4,715.32
124488	X104028682:02	4/4/2025		Refuse 225	Quality Truck Care Center	211.85
124488	X104028667:01	4/4/2025		Truck 206	Quality Truck Care Center	1.20
124489	2025-74317	4/4/2025		Refuse Truck 228	R.N.O.W., Inc.	545.23
124489	2025-74311	4/4/2025		Refuse Truck 228	R.N.O.W., Inc.	282.34
124490	6996	4/4/2025		New Squad Set Up	Ronald Beck	4,903.78
124491	32063	4/4/2025		Security Deposit Refund	Sara Havlichek	200.00
124492	2025-47776	4/4/2025		Athletic Fields	Security Fence & Supply Co, Inc.	36.00
124492	2025-47805	4/4/2025		Parks	Security Fence & Supply Co, Inc.	76.10
124493	31793	4/4/2025		Security Deposit Refund	Stacy Hlinak	200.00
124494	AAG033362-AC04	4/4/2025		Wrestling Equipment	Team Sporting Goods, Inc.	143.68
124495	032025	4/4/2025		Training Meal - Raether & Romenesko - Peer Support	Thomas Raether	31.76
124496	467825	4/4/2025		Refuse Truck 224	Triumph Tires Inc	356.00
124497	R202169707:01	4/4/2025		Left Rear Air Tank	Truck Country Of Wisconsin	3,425.90
124498	1139261-00	4/4/2025		2192 - Auto Maintenance	Truck Equipment, Inc.	313.48
124499	6160335149	4/4/2025		Coverall/Mat Service	VESTIS	86.51
124499	6160330825	4/4/2025		Coverall/Mat Service	VESTIS	86.51
124499	6160328669	4/4/2025		Coverall/Mat Service	VESTIS	86.51
124499	6160332981	4/4/2025		Coverall/Mat Service	VESTIS	86.51
124500	487077	4/4/2025		Fire Union Negotiations	von Briesen & Roper S.C.	912.50
124501	154456	4/4/2025		Annual Fuel Pump Test	Walt's Petroleum Service	738.00
124502	2100109-1796-6	4/4/2025		Waste Management Pool - March/April Recycle	Waste Management of WI	21.36
124503	032425	4/4/2025		Wes Hietpas - CDL Reimbursement	Wesley Hietpas	75.48
124504	032125	4/4/2025		Lunch Meeting with Auditors	William VanRossum	119.40
124505	032425	4/4/2025		WEC Conference - K. Nessmann	Wisconsin Elections Commission	95.00
124506	9413	4/4/2025		David - WPRA Technician Workshop	Wisconsin Park & Recreation Assn	45.00
00000392/2	WS2GPC012316431	4/7/2025		May 2025 Health	Wisconsin Employee Trust Funds (ETF)	425,096.80
00000393/1	AD2D25Y	4/7/2025		Annual Sign 1000 Signatures, Annual Sign 1000 Signatures	CDW Government	2,151.54
00000393/1	AD3AD81	4/7/2025		Memory for Older Laptops	CDW Government	68.50

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
00000393/2	312212-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	50.35
00000393/2	500248-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	36.88
00000393/2	500340-01 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	28.45
00000393/2	332585-01 032525	4/7/2025		Emergency Siren - LaFollette Park	Kaukauna Utilities	18.32
00000393/2	452921-00 032525	4/7/2025		Lehrer Landfill Leachate	Kaukauna Utilities	16.59
00000393/2	403065-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	626.70
00000393/2	500364-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	287.72
00000393/2	490122-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	178.86
00000393/2	352197-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	31.86
00000393/2	500380-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	695.93
00000393/2	454115-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	134.54
00000393/2	551035-00 032525	4/7/2025		Cty Rd J Sewer Lift	Kaukauna Utilities	120.36
00000393/2	550060-01 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	25.31
00000393/2	452198-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	28.75
00000393/2	500249-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	35.47
00000393/2	452210-00 032525	4/7/2025		2040 Cty Rd CE lift Pump	Kaukauna Utilities	208.99
00000393/2	403062-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	253.00
00000393/2	310903-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	19,428.07
00000393/2	403075-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	16.48
00000393/2	500312-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	17.44
00000393/2	441511-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	17.48
00000393/2	410785-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	20.89
00000393/2	390980-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	37.71
00000393/2	332580-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	178.60
00000393/2	403066-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	16.69
00000393/2	311674-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	31.21
00000393/2	452204-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	33.26
00000393/2	391620-02 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	51.07
00000393/2	380721-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	54.16
00000393/2	403061-01 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	93.66
00000393/2	500890-00 032525	4/7/2025		Sherry Lane Sewer Lift	Kaukauna Utilities	292.75
00000393/2	460192-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	10.96
00000393/2	310902-00 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	17.86
00000393/2	350376-00 032525	4/7/2025		10th St Lift Station	Kaukauna Utilities	51.69
00000393/2	331391-02 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	116.45
00000393/2	500341-01 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	143.15
00000393/2	500114-01 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	949.42
00000393/2	421955-05 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	25.52
00000393/2	500342-01 032525	4/7/2025		Water, Sewer, & Electric	Kaukauna Utilities	27.76
00000393/3	506824975	4/7/2025		Hoopla Feb 25	Midwest Tape	1,249.29
00000393/4	050125	4/7/2025		May Life - Active Employees, May Life - Retirees	Securian Financial Group, Inc.	2,727.56
00000393/5	DBS45435743	4/7/2025		03/27/25 Payroll	Diversified Benefit Services, Inc (DBS) (ACH)	3,347.39
00000393/6	IAFF45435743	4/7/2025		03/27/25 Payroll	Fire Association Local 1594	578.24
00000393/7	KPPA45435743	4/7/2025		03/27/25 Payroll	Police Association	696.00
00000393/8	FHF45435743	4/7/2025		03/27/25 Payroll	Fire House Fund	304.00

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
00000393/9	PEL45435743	4/7/2025		03/27/25 Payroll	Pelion Benefits, Inc (SSA)	1,218.87
00000394/1	INV06228389	4/7/2025		Payroll Software	Paycor, Inc.	2,951.60
Total						628,307.16

## ARBOR DAY PROCLAMATION

Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and,

**WHEREAS**, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and,

**WHEREAS**, Arbor Day is now observed throughout the nation and the world; and,

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and,

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and,

**WHEREAS**, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

**WHEREAS**, trees are a source of joy and spiritual renewal; and

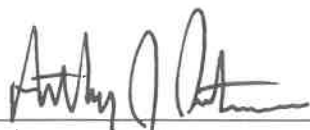
**WHEREAS**, Kaukauna has been recognized as a Tree City USA by the National Arbor Day Foundation and desires to continue its tree-planting ways,

**NOW, THEREFORE, BE IT RESOLVED**, that I, Anthony J. Penterman, Mayor of the City of Kaukauna, Wisconsin, do hereby proudly proclaim Friday, April 25, 2025, as "**ARBOR DAY**" in the City of Kaukauna, and I urge all citizens to support efforts to care for our trees and woodlands and to support our city's community forestry program, and

**FURTHER**, I urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

**DATED** this 15<sup>th</sup> day of April 2025.

CITY OF KAUKAUNA



Anthony J. Penterman, Mayor





## BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, April 14, 2025 at 6:00 P.M.

Members present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, HR Director Hodge, Mark. and Com. Manager Fencil (Zoom), Fin. Dir. Van Rossum, Fire Chief Carrel (Zoom), and interested citizens.

### 1. Correspondence – none.

### 2. Discussion Topics.

#### a. Special Assessment Public Hearing for Project 1-25 - 2025 Concrete Street Paving.

DPW Engineer Neumeier gave a presentation on Project 1-25 – 2025 Concrete Street Paving. Discussion held and questions answered.

Weston and Jacklyn Shelter, 2301 Campfire Court, Kaukauna, are on a corner lot and expressed concern over how much they are being assessed for this project.

#### b. Recommend award of Project 5-25 - Strassburg Park Playground.

Staff is proposing playground updates, evaluating potential layouts, and different equipment/amenities available for Strassburg Park. Five vendors submitted a total of eight designs for consideration. Five staff members individually scored the proposals for each design, a summary of the scoring is attached. The highest scoring vendor was Lee Recreation Option #1. Staff agreed the Lee Option #1 offered the best value to the City and best play value to our residents while also incorporating accessibility into their base pricing. Discussion held and questions answered.

Motion by Moore, seconded by DeCoster to authorize Community Enrichment and Recreation Director to accept the proposal from Lee Recreation, LLC for Project #5-25: Strassburg Park Playground Updates and to negotiate a final contract within the \$150,000 budget.

All Ald. voted aye.

Motion carried.

#### c. Authorization to seek Re-Bid of Truck #14 – Engineering Pick-up.

Gustman Chevrolet was the sole bidder on the replacement for truck #14. Authorization was granted to award truck bid to Gustman Chevrolet for \$47,510 contingent on if a 2026 model truck was going to be provided there would be no increase in cost to the city. Gustman Chevrolet is unable to provide a 2025 model truck that meets specifications necessary for this replacement, and is unable to confirm that a 2026 model truck can be provided for the bid price of \$47,510. Discussion held and questions answered.

Motion by Moore, seconded by Antoine to authorize the Street Superintendent to reject bid from Gustman Chevrolet and seek new bids for replacement.

All Ald. voted aye.

Motion carried.

#### d. Great Lakes Sediment and Nutrient Reduction Program (GLSNRP) Grant Application for 1,000 Islands.

Outagamie County Land Conservation Department (LCD) has offered to help the City apply for Great Lakes Sediment and Nutrient Reduction Program (GLSNRP) Grant to provide restoration and stabilization projects within the 1,000 Islands Conservancy, on/near the former Hoersch property. For the grant application, we have requested a letter of support from Plan

Commission, which also serves as our City Stormwater Advisory Board, along with this Board, and we will request the same from Common Council, and 1,000 Islands Committee. Discussion held and questions answered.

Motion by Eggleston, seconded by Kilgas to authorize the Chair of the Board Public Works to send a Letter of Support from the Board for a Great Lakes Sediment and Nutrient Reduction Program (GLSNRP) Grant Application for 1,000 Islands Ravine Stabilization.

All Ald. voted aye.

Motion carried.

**e. Slow Mow Summer.**

In 2023, the City stopped promoting “No-Mow May” and began to promote different ways to help pollinators with a more holistic approach called “Slow-Mow Summer”. Some ways to participate include decreasing the amount of times grass is cut, planting flowers and native plants; especially plants that flower early in the season, increasing mower height to highest setting, and reducing pesticide use. Summer actions help create lawns that require less chemicals, promote more infiltration, require less watering and help keep pollutants out of our rivers and lakes.

Motion by Schell, seconded by Moore to direct staff to continue promoting the “Slow-Mow Summer” program and participate as much as practical in City parks and open spaces.

All Ald. voted aye.

Motion carried.

**f. Public works Updates.**

Concrete street paving and asphalt paving projects starting in the next week. All park bathrooms are open this week except for Jonen Park where city crews are installing an epoxy flooring. Maintenance and test lifts on the Veterans Memorial Lift Bridge will take place this Friday and next week Wednesday. On May 3, 2025, there will be the Fox Heritage Run and the Fox Wolf Watershed clean up.

**3. Adjourn.**

Motion made by Moore, seconded by DeCoster to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 6:54 pm.

Kayla Nessmann  
Clerk

## **FINANCE AND PERSONNEL COMMITTEE**

A meeting of the Finance and Personnel Committee was called to order by Chair Penterman on Monday, April 14, 2025, at 6:57 pm.

Members present: Mayor Penterman, DeCoster, Kilgas, Moore, Schell, and Schumacher.

Also present: Ald. Eggleston, Ald. Thiel, Ald. Antoine, Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, HR Director Hodge, Mark. and Com. Manager Fencel (Zoom), Fin. Dir. Van Rossum, Fire Chief Carrel (Zoom), and interested citizens.

### **1. Correspondence.**

None.

### **2. Discussion Topics.**

#### **a. Step Increase Process Change.**

The process for step pay increases had changes that went into effect for 2025 based on a new structure for the time in a step and overall eligibility based on the annual review score. The 2024 Pay Schedule had several steps where the employee was only required to be in that step on the chart for 6 or 9 months before being eligible to move to the next step in the pay schedule. The 2025 Pay Schedule changed all but one to have a 12-month waiting period for time in a step before being eligible for the next step. This has resulted in twelve employees who would have been eligible in 6 or 9 months for an increase from the prior schedule now being delayed an additional 6 or 3 months, to meet the 12-month requirement for 2025. It is proposed to grandfather those affected by this change to step eligibility timing and to allow those to receive their 2025 step at the 6 or 9-month interval from their 2024 step date. Discussion held and questions answered.

Motion by Kilgas, seconded Moore to approve recommendation 1, that the affected employees (12) who were originally planned for a 6 or 9-month step increase be eligible at their date based on the 2024 timing. Pay rates will be updated with the original effective date, and any applicable retro pay will be calculated and paid for those who have dates that have passed and recommendation 2, that the affected employees (4) who did not receive the minimum 3.25 or 3.5 performance rating but where scores were still above 3.0 be given their 2025 step increase.

All members voted aye.

Motion carried.

#### **b. Merit Incentive Program.**

The Merit Incentive Program was proposed in 2024 to take effect in 2025 as a replacement for the Longevity Pay Program. The Merit Incentive was intended to reward high-performing employees with either additional paid time off or with an extra step pay increase. Through the review of the program and of the nominations received, it was determined by the review committee that the program had gaps in definition, criteria, and application as it was originally intended. The review committee agreed that it was appropriate to put the Merit Incentive Program on pause and to re-evaluate if the program should remain, and to reserve the funds originally budgeted for this program for future use. Discussion held and questions answered.

Motion by Moore, seconded DeCoster to recommend that the Longevity Incentive be paid in November 2025 in lieu of the Merit Incentive not being implemented in 2025.

Roll call vote: DeCoster - aye, Moore - aye, Schell - nay, Kilgas - nay, Schumacher - nay.

Motion failed.

#### **c. 2025 Budget Amendment.**

During the 2025 budget year, the city had earmarked \$510,000 to address the staffing assessment needs. The budget process at the time didn't allow for a comprehensive analysis of how the additional state-shared revenue should be allocated. Staff presented the committee of the whole on January 6, the staffing assessment result, as well as a recommendation for the staffing requests in the 2025 year to use the earmarked funds. Approval was granted at that meeting to add three firefighter-paramedics, one Police Officer, and a Summer Intern for Human Resources, and to restructure two part-time positions to full time at the Library.

Motion by Moore, seconded Schell to approve the 2025 budget amendment as laid out in the attached resolution.

All members voted aye.

Motion carried.

### **3. Adjourn.**

Motion by Moore, seconded Kilgas to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:36 pm.

Kayla Nessmann, Clerk

## HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chair Schell on Monday, April 14, 2025 at 7:37 P.M.

Members present: DeCoster, Eggleston, Schell, and Thiele.

Also present: Mayor Penterman, Ald. Moore, Ald. Kilgas, Ald. Schumacher, Ald. Antoine, Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, HR Director Hodge, Mark. and Com. Manager Fencil (Zoom), Fin. Dir. Van Rossum, Fire Chief Carrel (Zoom), and interested citizens.

### 1. Correspondence – none.

### 2. Discussion Topics.

#### a. Special Event Application to Gina Waterworth, St. Paul Elder Services, on June 13, 2025, at the Horseshoe Ball Diamond from 10AM-12PM and 4PM-6PM.

Motion by DeCoster, seconded by Eggleston to approve the Special Event Application to Gina Waterworth, St. Paul Elder Services, on June 13, 2025, at the Horseshoe Ball Diamond from 10AM-12PM and 4PM-6PM.

All members voted aye.

Motion carried.

#### b. Special Event Application to Officer Adam VanderHyden, Kaukauna Area School District, for the Breaking Boundaries Triathlon on May 16, 2025, from 9AM-12PM, at CE trail and KHS.

Motion by Thiele, seconded by Eggleston to approve the Special Event Application to Officer Adam VanderHyden, Kaukauna Area School District, for the Breaking Boundaries Triathlon on May 16, 2025, from 9AM-12PM, at CE trail and KHS.

All members voted aye.

Motion carried.

#### c. Special Event Application to Katie Wasielewski, Moments Hospice, for Memorial Walk on May 21, 2025, from 6PM-8PM, at the Trail/Pavilion.

Motion by Eggleston, seconded by DeCoster to approve the Special Event Application to Katie Wasielewski, Moments Hospice, for Memorial Walk on May 21, 2025, from 6PM-8PM, at the Trail/Pavilion.

All members voted aye.

Motion carried.

#### d. Request for Amplified Music to Robert Schwandt for a Military Drill outside of Grignon Mansion on May 3, 2025, from 8AM-3PM.

Motion by DeCoster, seconded by Thiele to approve the Request for Amplified Music to Robert Schwandt for a Military Drill outside of Grignon Mansion on May 3, 2025, from 8AM-3PM.

All members voted aye.

Motion carried.

### 3. Adjourn.

Motion by Thiele, seconded by DeCoster to adjourn.  
All members voted aye.  
Motion carried.

Meeting adjourned at 7:42 pm.

Kayla Nessmann, Clerk

## LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Vice Chair DeCoster on Monday, April 14, 2025, at 7:45 P.M.

Members present: Antoine, DeCoster, Thiele, and Schumacher.

Also present: Ald. Schell, Ald. Kilgas, Ald. Eggleston, Ald. Moore, Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, HR Director Hodge, Mark. and Com. Manager Fencil (Zoom), Fin. Dir. Van Rossum, Fire Chief Carrel (Zoom), and interested citizens.

### 1. Correspondence

### 2. Discussion Topics.

#### a. **Resolution 2025-5463 Resolution of the Common Council Changing Poll Location for Ward 15.**

Motion by Thiele, seconded by DeCoster to approve Resolution 2025-5463 Resolution of the Common Council Changing Poll Location for Ward 15.

All members voted aye.

Motion carried.

#### b. **Resolution 2025-5464 Final Resolution Authorizing Public Improvements on Street, Sidewalk, and Driveway Aprons on Antelope Trail, Bear Paw Trail, White Dove Lane, Snow Goose Way, Beckett Lane, South Weiler Road, Campfire Court, White Wolf Lane, White Birch Street, Ash Grove Place, and State Street.**

Motion by Schumacher, seconded by DeCoster to approve Resolution 2025-5464 Final Resolution Authorizing Public Improvements on Street, Sidewalk, and Driveway Aprons on Antelope Trail, Bear Paw Trail, White Dove Lane, Snow Goose Way, Beckett Lane, South Weiler Road, Campfire Court, White Wolf Lane, White Birch Street, Ash Grove Place, and State Street.

All members voted aye.

Motion carried.

#### c. **Resolution 2025-5465 Resolution Authorizing Various Budgetary Adjustments.**

Motion by Thiele, seconded by Schumacher to approve Resolution 2025-5465 Resolution Authorizing Various Budgetary Adjustments.

All members voted aye.

Motion carried.

### 3. Adjourn.

Motion by DeCoster, seconded by Thiele to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:53 p.m.

Kayla Nessmann, Clerk

**PLAN COMMISSION**

City of Kaukauna

**Council Chambers**

Municipal Services Building

144 W. Second Street, Kaukauna



Thursday, March 20, 2025 at 4:00 PM

**MINUTES**

In-Person

Mayor Penterman called the meeting to order at 4:00 p.m.

**1. Roll Call**

Members Present: Brett Jensen, Giovanna Feller, John Neumeier, Michael Avanzi, Ken Schoenike, Pennie Thiele, Mayor Tony Penterman

Absent: John Moore

Other(s) Present: Planning and Community Development Director Dave Kittel, Associate Planner Adrienne Nelson, Sydney Hummell of Wellness 360, Laura Glasel of Recyclist Bicycle Co.

Thiele made a motion to excuse the absent member. Seconded by Avanzi. The motion passed unanimously.

**2. Approval of Minutes****a. Approve Minutes from March 6, 2025**

Feller made a motion to approve the minutes from March 6, 2025. Seconded by Avanzi. The motion passed unanimously.

**3. Old business**

None

**4. New business****a. Discussion – Commercial Signage Ordinance Clarity and Updates**

Director Kittel explained that staff is seeking direction from the Plan Commission in order to pursue a number of signage related ordinance updates. Currently, staff receive numerous questions on signage ordinances due to a lack of clarity in how the ordinances are written and laid out. Staff is interested in pursuing a number of updates, including: formatting information in bullet points in all and not just some of the signage sections in order to provide information in a more



easily digestible format, organizing information so that people only need to look in two sections of the municipal code instead of four, and addressing concerns from local business owners on the number and size of permitted signs. Kittel expanded on the last point and explained that, in the Commercial Core District (CCD), the ordinances state that only one sign is allowed on each wall facing a street or public way. Therefore, if there are two tenants in a building, only one of them would be able to obtain signage for their business. Currently, many buildings in the CCD are in direct violation of the signage ordinances, although this has not caused any issues within the zoning district. Because of this, staff is proposing that more signage be allowed on each wall facing a street or public way, but that the signage, whatever amount, cannot exceed a certain square footage or take up a certain percentage of the face of the building. This would bring existing nonconformities into conformity. Changes could also be made to allow for differences in signage amounts based on street or public way frontage, which would allow longer, but shorter, buildings to obtain reasonable amounts of signage in a similar way to their narrow but tall counterparts. Kittel reiterated that staff would like direction on if and how to proceed.

Jensen questioned what the timeframe would be to update the city's signage ordinances.

Kittel explained that it would not be updated all in one go, but that staff would work through it a section at a time. It will take some time.

Thiele agreed that basing signage off a percentage would make the most sense. Businesses should be recognized and found, and people should not need to look in so many different sections of the municipal code to find information on signage. The ordinances should be cleaned up and condensed.

Avanzi clarified that staff is simply asking for direction, and that the proposed ordinance updates will be brought back before the Plan Commission.

Kittel clarified that staff is asking for direction at this time, and that proposed updates will be brought back to the Plan Commission. Staff is planning on updating signage ordinances in one zoning district at a time, starting with the CCD, which will be the lightest lift.

Sydney Hummell, owner of Wellness 360, voiced her own experience with trying to get signage for her business. Her business has been at its current location for four years, but many clients did not know of its existence at first. Sydney applied for signage some years back and it was approved. When she applied recently for

some additional signage, the application was denied. She tried reworking the proposed signage to fit within the ordinance requirements, but the 15% maximum was still an issue, and the signage simply would not make sense cost wise.

Avanzi asked if exceptions to the ordinance had been made in the past.

Kittel explained that, historically, some signage was allowed when it should never have been permitted. Some of the proposed changes to the ordinances will help get rid of these existing nonconformities.

Laura Glasel, owner of Recyclist Bicycle Co., explained that she had similar struggles due to signage limits. Her business has been at their current location for 25 years, and many customers did not know where their building was.

The Plan Commission instructed staff to move forward with addressing signage ordinance issues.

#### 5. Other Business

None

#### 6. Adjourn

Avanzi made a motion to adjourn the meeting. Seconded by Jensen. The motion passed unanimously. The meeting adjourned at 4:15 p.m.





# MINUTES

## HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON MARCH 11, 2025 AT THE HEART OF THE VALLEY MSD MEETING ROOM

**Members Present:** David Casper - President  
Bruce Siebers - Vice President  
Patrick Hennessey - Secretary  
John Sundelius - Commissioner  
Kevin Coffey - Commissioner

**Absent:** None

**Also Present:** Brian Helminger - District Director HOVMSD  
Dustin Jerabek - Director of Operations & Maintenance HOVMSD  
Chad Giackino - Regulatory Compliance Manager HOVMSD  
Chad Juedes - Foreman HOVMSD  
Anna Huber - Village of Kimberly  
John Neumeier - City of Kaukauna

### 1. 5:00 p.m. Call to Order – Roll Call

President Casper called the meeting to order at 4:58 PM.

### 2. Public Appearances

No appearances were made.

### 3. Approval of the Minutes of the February 11, 2025 Regular Meeting

The minutes of the February 11, 2025 Regular Meeting were presented to the Commission. A motion was made by Commissioner Siebers and seconded by Commissioner Coffey to approve the minutes as written and presented. Motion carried unanimously. The minutes were reviewed by District Director Helminger and Commission Secretary Hennessey prior to the meeting.

### 4. Correspondence

There was nothing to report.

### 5. General Discussion Items

#### A. Interceptor Rehab Project – Monthly Activity Report



Scott Schramm of Strategic Municipal Services provided a written update to the Commission dated 3/2/2025. Contractors are completing access in Heesaker Park and the marine contractor will be mobilizing this week. Visu Sewer will be doing a dry run with a liner semi to verify that the road bed is solid, and the width and approach angles are correct. Construction activities have resumed and contractors are pushing to complete the work before the start-up of the Fox Locks season. A construction kick off meeting was held on March 4<sup>th</sup> with weekly meetings beginning 3/25/2025.

### **B. Effluent Filtration Project – Monthly Activity Report**

District Director Helminger informed the Commission the project is approaching close out. Veolia completed the install of the larger polymer tank and polymer feed pump. All 6 filters are available with 4 filters online during normal flow conditions.

### **C. Resolution #36; Discussion & Possible Action**

The Commission was copied on an email from Axley Brynson dated 3/5/2025 regarding the statutory requirements of Resolution #36. The electronic mail memo discusses the legal dynamic between the District and the Kaukauna treasurer as a result of Section 200.09(8) which applies to metropolitan sewerage districts. The bottom line is that “neither can the City refuse the duties nor can HOVMSD avoid using the Kaukauna Treasurer”.

After a discussion, the Commission directed Helminger to inquire as to the burden and time and effort spent by the Kaukauna Treasurer in performing those duties. The information collected can be used to adjust the compensation should the Commission support doing so in the future.

### **D. Annual Investments & Debt Service Report**

For informational purposes, the Commission received a copy of a cash & investments spreadsheet showing investment activity and year-end balances for 2024. The year-end balance of \$14,170,237.52 is a decrease of \$2,924,042.41 compared to 2023. The Commission also received a debt service repayment schedule for the two outstanding Clean Water Fund loans. The payment schedule for the effluent filtration project and the interceptor rehab project will be added when final numbers are available after project completion. For year 2025, the amount will be for interest only as neither project is yet closed out.

### **E. FOG Program - Monthly Activity Report**

John Stoeger of Stoeger & Associates provided a written fats, oil, and grease update by community, including a grease trap inspection report and site visit correspondence. The Commission also received an itemized copy of the February 2025 invoice.

### **F. Kane Communications – Monthly Activity Report**

Kane Communications provided a written monthly update of work tasks completed in February as well as a list of ongoing and upcoming tasks for March & April which include social media distribution to member communities, news releases, completion of a facility



brochure, website updates, whiteboard video, and an informational column regarding the effluent reuse partnership with WPS.

## 6. Plant Reports for February 2025

### A. Flows & Revenues Report

The Commission received a copy of the hydraulic & organic loadings data, along with flow & strength projections, which shows the year-to-date surplus/deficit in revenue for the month of February 2025. Revenue received from the WPS-Fox Energy Center for effluent purchased in February = \$13,079.19; Revenue received to date for 2025 = \$27,577.69. WPS-Fox Energy purchased 45% of the effluent produced in February.

The average effluent concentrations for **February 2025** were as follows:

<i><b>Parameter</b></i>	<i><b>Monthly Average</b></i>	<i><b>Permit Limit</b></i>
BOD-Biochemical Oxygen Demand	8.3 mg/L	30 mg/L
Suspended Solids	5.4 mg/L	30 mg/L
Suspended Solids	126 lbs.	801 lbs.
Phosphorus	.25 mg/L	1.0 mg/L
Ammonia	.39 mg/L	10 mg/L
Chlorides	950 mg/L	n/a

**All permit values were met for February 2025.**

### B. Operations & Maintenance Report

Dustin Jerabek provided a written Operations & Maintenance report for February. A new ATAD transfer valve was purchased at a cost of \$970. A new controller for biostyr blower #8 was purchased and programmed at a cost of \$1,225.07. A pressure switch assembly was ordered for sludge transfer pump #2 at a cost of \$1,136. The light switches, outlets, and conduit in tunnel A were noted in the safety audit completed by Fox Valley Safety. The total cost to replace these items was \$19,477. Blower #7 is fully installed. The new pumps and tank for the disc filters are installed and awaiting startup. The MCC upgrade will be completed by mid-March. The sodium hypochlorite ventilation upgrade will cost \$74,890.

Dustin also provided a spreadsheet showing chemical usage for 2024, along with gas, electric, and water consumption. The report also detailed the cost of chemicals purchased, gallons purchased, removal efficiency, and cost per MGD treated.

## 7. Financials

### A. March 2025 Accounts Payable; Action for Approval

After a review of the bills payable, a motion was made by Commissioner Casper and seconded by Commissioner Hennessey to approve payment of the bills in the amount of \$811,225.45. A roll call vote was taken: Commissioner Casper, yes; Commissioner Siebers, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; and Commissioner



Hennessey, yes. Motion carried unanimously. The Commission signed the check voucher register which includes general, pre-paid, and petty cash checks.

## 8. General Old or New Business

*Septage Receiving Station:* The Septage receiving station project is not yet active and there have been no changes. The project is expected to break ground mid-June.

*Sewer User Charge Review - Trilogy:* A kick off meeting is scheduled for 3/12/2025 with Trilogy. A list of financial documents and flow and loading data will be needed for their review.

*2024 HOVMSD Audit:* Work has begun on the 2024 audit with District staff dropping off paperwork and files so Erickson & Associates can begin work prior to coming on site the first week in April.

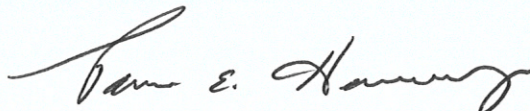
*PCT Vacancy:* The District will soon have a Process Control Technician vacancy as John Guadagni has submitted his two weeks' notice to the District. He has accepted a position with a neighboring municipality in a public works role. John reached out to Commissioner Casper related to language and eligibility criteria for payout of sick leave within the employee policy manual. The subject will be addressed at the April commission meeting.

*Lamers Dairy:* Chad Giackino verbally updated the Commission on recent happenings in the pretreatment program. He has notified an industrial user of an increase in testing of their outfall that has sporadically been out of compliance. The testing should help pinpoint times and operating conditions that influence the outfall compliance testing.

## 9. Adjournment

With no further business before the Commission a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 5:46 PM)

SIGNED & APPROVED BY: \_\_\_\_\_



Patrick E. Hennessey, Secretary



**Industrial Park Commission**  
 City of Kaukauna  
**Hydro View Room**  
 Municipal Services Building  
 144 W. Second Street, Kaukauna



Thursday, February 27, 2025 at 3:00 p.m.

### Minutes

In-Person in Hydro View Room, City of Kaukauna

Chair Avanzi called the meeting to order at 3:01 p.m.

#### 1. Roll Call

Members Present: Michael Avanzi, John Sundelius, Ryan Gaffney, Mike Vandeberg, Tony Nytes (online), Dale Eggert

Member(s) Absent: Glen Schilling, Nick Rieth

Other(s) Present: Director Kittel, AP Nelson

Vandeberg made a motion to excuse the absent members. Seconded by Sundelius. Motion passed unanimously.

#### 2. Approval of Minutes

##### a. Approve Minutes from September 26, 2024

Sundelius made a motion to approve the minutes from September 26, 2024. Seconded by Eggert. Motion passed unanimously.

#### 3. Old Business

None

#### 4. New Business

##### a. Site Plan Review – 1200 Prospect Lane (Eagle Graphics)

Director Kittel provided an overview of the site plan for the addition to the Eagle Graphics building located at 1200 Prospect Lane. Staff has reviewed the plan and confirmed that it is in compliance with all covenants and meets all requirements set forth in city ordinance. Staff recommends approval with the following conditions: prior to issuance of building permits, Stormwater and Erosion Control permits must be obtained from the Engineering Department.

Eggert made a motion to approve the site plan as presented. Seconded by Vandeberg. Nytes recused himself. Motion passed unanimously.

b. Site Plan Review – 2103 Badger Road (Precision Scraping)

Director Kittel provided an overview of the site plan for the addition to the Precisions Scraping building located at 2103 Badger Road. Staff has reviewed

the plan and confirmed that it is in compliance with all covenants and meets all requirements set forth in city ordinance. Staff recommends approval with the following conditions: prior to issuance of building permits, Stormwater and Erosion Control permits must be obtained from the Engineering Department.

Sundelius made a motion to approve the site plan as presented. Seconded by Gaffney. Motion passed unanimously.

c. Facade Change Request – Out Lot 3 New Prosperity Center (101 E County Road JJ)

Director Kittel explained that the original epoxy-coated metal panels approved for the development are not readily available. The developers have checked with three different suppliers of the material and there is an estimated sixth month waiting period for all of them.

Jerry, representing the developers, explained that the only difference between the original metals panels approved and the proposed metal panels is the texture. The proposed metal panels will be similar to their industrial park neighbor, Klink, who obtained a special exception for their use of an alternative facade material.

Kittel added that Out Lot 3 is on the outskirts of the New Prosperity Center and visually would be unlikely to be associated directly with the rest of the area. There are similar notes to the Klink building with the use of semi-hidden fasteners. Overall, the requested change is not out of the realm of what has been approved in the past. Because of the timeline of the development, it is not feasible to wait six months or more for the original material to arrive. Therefore, staff recommends approving the facade change request.

Vandeberg expressed concern about this sort of paneling becoming the standard for the New Prosperity Center due to exceptions such as the one proposed for Out Lot 3 being granted. He asked if it could be clarified in the motion that the approval was due to the sixth month waiting period.

Vandeberg made a motion to allow for the use of the R Panel to replace the metal planning previously approved provided no change to the originally proposed masonry due to the extreme waiting period and the location of the property on the outskirts of the industrial park. Seconded by Gaffney. Motion passed unanimously.



5. Other Business

6. Adjourn

Sundelius made a motion to adjourn. Seconded by Eggert. Motion passed unanimously, adjourned at 3:18 p.m.



# Kaukauna Fire Department

Item 7.a.

## Fire Report - March 2025

### Incident Type: Fire

Code - Description	Number of Runs	Year to Date
100 - Fire, Other	0	2
111 - Building Fire	2	4
113 - Cooking Fire, Confined to Container	0	1
143 - Grass Fire	1	1
151 - Outside Rubbish, Trash or Waste Fire	1	1
<b>Total</b>	<b>4</b>	<b>9</b>

### Incident Type: Rescue & Emergency Medical Services

Code - Description	Number of Runs	Year to Date
321 - EMS Call	145	397
322 - Motor Vehicle Accident with Injuries	0	2
323 - Motor Vehicle/Pedestrian Accident	1	2
365 - Watercraft Rescue	1	1
<b>Total</b>	<b>147</b>	<b>402</b>

### Incident Type: Hazardous Condition (No Fire)

Code - Description	Number of Runs	Year to Date
412 - Gas Leak (natural gas or LPG)	1	4
422 - Chemical Spill or Leak	1	1
424 - Carbon Monoxide Incident	1	2
440 - Electrical Wiring/Equipment Problem, Other	0	1
442 - Overheated Motor	1	1
445 - Arcing, Shorted Electrical Equipment	0	1
463 - Vehicle Accident, General Cleanup	1	3
<b>Total</b>	<b>5</b>	<b>13</b>

### Incident Type: Service Call

Code - Description	Number of Runs	Year to Date
500 - Service Call, Other	2	2
510 - Person in Distress, Other	1	1
511 - Lock-Out	2	4
520 - Water Problem, Other	1	1
531 - Smoke or Odor Removal	1	1
542 - Animal Rescue	0	1
<b>Total</b>	<b>7</b>	<b>10</b>

### Incident Type: Good Intent Call

Code - Description	Number of Runs	Year to Date
600 - Good Intent Call, Other	2	11
611 - Dispatched and Canceled Enroute	4	9
651 - Smoke Scare, Odor of Smoke	1	1
<b>Total</b>	<b>7</b>	<b>21</b>

# Kaukauna Fire Department

Item 7.a.

## Fire Report - March 2025

### Incident Type: False Alarm & False Call

Code - Description	Number of Runs	Year to Date
700 - False Alarm or False Call, Other	1	2
733 - Smoke Detector Activation Due to Malfunction	0	1
735 - Alarm System Sounded Due to Malfunction	4	7
741 - Sprinkler Activation, No Fire - Unintentional	0	3
743 - Smoke Detector Activation, No Fire - Unintentional	2	3
745 - Alarm System Activation, No Fire - Unintentional	3	12
746 - Carbon Monoxide Detector Activation, No CO	0	4
<b>Total</b>	<b>10</b>	<b>32</b>

### Incident Type: Special Incident Type

Code - Description	Number of Runs	Year to Date
911 - Citizen Complaint	0	1
<b>Total</b>	<b>0</b>	<b>1</b>
<b>Grand Total</b>	<b>180</b>	<b>488</b>

### Fire Inspection Summary

	Completed This Month	Year to Date
Inspections Completed	103	229
Violations Found	4	8
Violations Corrected	1	6

# Kaukauna Fire Department

## Ambulance Report - March 2025

Runs by Municipality		
City / Village / Town	Number of Runs	Year to Date
City of Kaukauna	135	375
Village of Combined Locks	13	32
Total	148	407
Runs by County		
County	Number of Runs	Year to Date
Outagamie	148	407
Total	148	407
Runs by Disposition		
Disposition	Number of Runs	Year to Date
Patient Treated, Transported by Kaukauna Fire	110	284
Patient Treated, Released	8	41
Patient Evaluated, No Treatment/Transport Required	23	58
Patient Dead at Scene - No Resuscitation Attempted, No Transport	3	9
Canceled Prior to Arrival	1	5
Canceled on Scene No Patient Contact	1	4
Patient Refused Evaluation/Care, No Transport	1	4
Canceled on Scene No Patient Found	1	1
Standby-Public Safety, Fire, or EMS Operational Support Provided	0	1
Total	148	407
Runs by Ambulance		
Primary Unit	Number of Runs	Year to Date
First Out Ambulance	126	351
Second Out Ambulance	21	53
Third Out Ambulance	1	3
Engine Company	0	0
Total	148	407
Mutual Aid		
	Number of Runs	Year to Date
Provided	0	0
Received	0	1

Police calls generated by:		YTD
911 call	211	557
Officer initiated	604	1815
Called general phone number	282	750
<b>TOTAL</b>	<b>1097</b>	<b>3122</b>
<b>Breakdown of calls:</b>		
ABANDONED VEHICLE	1	5
ACCIDENT	32	86
ALARMS	6	43
ALCOHOL OFFENSE	1	2
ANIMAL	31	57
ARSON	0	0
ASSISTS	117	286
ASSAULT	0	2
BURGLARY	0	1
CIVIL PROCESS	0	0
CRIME PREVENTION	108	386
DAMAGE TO PROPERTY	9	14
DISTURBANCES	19	62
DOMESTIC	3	9
DRUGS	8	21
FIRE CALLS	17	51
FIREWORKS	0	0
FRAUD	15	35
HARASSMENT	22	48
HAZARD	10	28
JUVENILE	23	63
LOCKOUT	9	19
LOST & FOUND	7	24
MEDICAL	110	299
MISSING PERSON	0	3
OPEN DOOR	3	5
OPERATING WHILE INTOXICATED	5	7
ORDINANCE VIOLATIONS	58	63
PARKING	9	23
RECKLESS DRIVE COMPLAINT	21	60
SCHOOL SAFETY	43	154
SEX OFFENSE	9	16
SUICIDE; ATTEMPT, THREAT, COMPLETED	3	9
SUSPICIOUS PERSON, VEHICLE , SITUATION	32	83
THEFT	9	27
TRAFFIC	164	467
TRAFFIC SAFETY	11	20
TRESPASS	4	7
TRUANCY	0	14
VIOLATE COURT ORDER	1	7
WANTED PERSON OR APPREHENSION	7	21
WARNINGS	140	389
WEAPON	3	3
WELFARE CHECK	63	153
911 HANGUP/ASSIST	30	93
<b>total</b>	<b>1163</b>	<b>3165</b>
note- the difference between the totals is some calls have mulitple offenses		

**MUNICIPAL JUDGE  
COURT REPORT**

**MARCH**

	<b>2025</b>	<b>2024</b>	<b>2025 CUMULATIVE</b>	<b>2024 CUMULATIVE</b>
FORFEITURES/MUNICIPAL ORDINANCE VIOLATIONS	\$7,479.47	\$10,901.80	\$21,560.89	\$17,811.06
MUNICIPAL COURT COSTS	\$2,949.82	\$4,161.46	\$8,166.64	\$7,068.98
PENALTY SURCHARGES	\$1,883.88	\$2,719.32	\$5,525.50	\$4,718.74
COUNTY JAIL SURCHARGES	\$750.00	\$1,033.71	\$2,238.85	\$1,818.01
DRIVER IMPROVEMENT SURCHARGES	\$0.00	\$1,270.82	\$3,067.44	\$2,492.45
CRIME LAB/DRUG ENFORCEMENT SURCHARGES	\$987.34	\$1,362.82	\$2,911.66	\$2,415.82
IGNITION INTERLOCK DEVICE SURCHARGE	\$0.00	\$0.00	\$0.00	\$50.00
SAFE RIDE PROGRAM	\$42.84	\$150.00	\$592.84	\$250.00
TOTAL	\$14,093.35	\$21,599.93	\$44,063.82	\$36,625.06

## Clerk-Treasurer Daily Deposit Report

Date	Deposit	Balance
3/3/2025	\$4,281.45	\$36,286.98
3/3/2025	\$1,840.53	\$32,005.53
3/3/2025	\$165.00	\$30,165.00
3/4/2025	\$103.00	\$30,113.00
3/4/2025	\$10.00	\$30,010.00
3/5/2025	\$10.00	\$30,015.00
3/5/2025	\$5.00	\$30,005.00
3/6/2025	\$5,408.65	\$35,468.65
3/6/2025	\$60.00	\$30,060.00
3/7/2025	\$321.10	\$30,454.10
3/7/2025	\$83.00	\$30,133.00
3/7/2025	\$50.00	\$30,050.00
3/10/2025	\$1,681.55	\$32,446.55
3/10/2025	\$765.00	\$30,765.00
3/11/2025	\$20,703.81	\$51,616.81
3/11/2025	\$500.00	\$30,913.00
3/11/2025	\$350.00	\$30,413.00
3/11/2025	\$63.00	\$30,063.00
3/12/2025	\$16,412.26	\$46,447.26
3/12/2025	\$35.00	\$30,035.00
3/13/2025	\$388.00	\$30,393.00
3/13/2025	\$5.00	\$30,005.00
3/14/2025	\$21,132.72	\$51,748.72
3/14/2025	\$503.00	\$30,616.00
3/14/2025	\$113.00	\$30,113.00
3/17/2025	\$538.93	\$30,833.93
3/17/2025	\$295.00	\$30,295.00
3/18/2025	\$4,415.25	\$34,645.75
3/18/2025	\$180.50	\$30,230.50
3/18/2025	\$50.00	\$30,050.00
3/19/2025	\$671.00	\$31,060.30
3/19/2025	\$389.30	\$30,389.30
3/20/2025	\$1,482.83	\$31,482.83
3/21/2025	\$1,207.02	\$31,401.02
3/21/2025	\$109.00	\$30,194.00
3/21/2025	\$85.00	\$30,085.00
3/24/2025	\$753.40	\$30,888.40
3/24/2025	\$135.00	\$30,135.00
3/25/2025	\$56,665.00	\$87,068.00
3/25/2025	\$403.00	\$30,403.00
3/26/2025	\$1,349.00	\$33,063.18
3/26/2025	\$1,114.18	\$31,714.18
3/26/2025	\$600.00	\$30,600.00

Month of: *March*

3/27/2025	\$45.00	\$30,070.00
3/27/2025	\$25.00	\$30,025.00
3/28/2025	\$12,222.50	\$97,743.32
3/28/2025	\$2,172.50	\$85,520.82
3/28/2025	\$60.00	\$83,348.32
3/31/2025	\$27,835.04	\$60,010.04
3/31/2025	\$2,100.00	\$32,175.00
3/31/2025	\$75.00	\$30,075.00

*Note: This deposit report includes all cash and checks that were handled/receipted in the clerk's office and deposited at close of business for the month indicated on the top of report*



Permit number	Municipal address	Category
KU-2025-202	1310 BENS WAY	HVAC
KU-2025-201	1310 BENS WAY	Residential building
KU-2025-204	1310 BENS WAY	Plumbing
KU-2025-203	1310 BENS WAY	Electrical
KU-2025-213	1250 GREYHOUND ST	HVAC
KU-2025-199	1270 BENS WAY	Electrical
KU-2025-197	1270 BENS WAY	Residential building
KU-2025-214	4451 SPRINGCREST DR	Plumbing
KU-2025-198	1270 BENS WAY	HVAC
KU-2025-200	1270 BENS WAY	Plumbing
KU-2025-225	227 E TENTH ST	Electrical
KU-2025-224	2018 RED FOX LA	HVAC
KU-2025-216	2081 RED FOX LA	Electrical
KU-2025-212	2925 SOUTHBREEZE C	Residential building
KU-2025-220	2000 RED FOX LA	Plumbing
KU-2025-217	2000 RED FOX LA	Residential building
KU-2025-226	209 KLEIN ST	Plumbing
KU-2025-218	2000 RED FOX LA	Electrical
KU-2025-219	2000 RED FOX LA	HVAC
KU-2025-221	2014 RED FOX LA	HVAC
KU-2025-223	1030 EVERGREEN DR	Plumbing
KU-2025-228	2504 HENDRICKS AV	Other structures
KU-2025-209	1541 ARBOR WAY	Signs
KU-2025-215	200 E SECOND ST	Signs
KU-2025-238	511 ROGER CT	Accessory structures
KU-2025-229	3021 S WEILER RD	Plumbing
KU-2025-236	2000 WHITE DOVE LA	Storm Sewer/ Waters / Sanitary laterals
KU-2025-239	3501 RIDGECREST LA	HVAC
KU-2025-241	100 E SECOND ST	Signs
KU-2025-237	2400 TOWER DR	Plumbing
KU-2025-242	3021 S WEILER RD	HVAC
KU-2025-234	2000 RED FOX LA	Storm Sewer/ Waters / Sanitary laterals
KU-2025-248	1340 BENS WAY	Electrical
KU-2025-245	1340 BENS WAY	Residential building
KU-2025-246	1340 BENS WAY	Plumbing
KU-2025-247	1340 BENS WAY	HVAC
KU-2025-251	1335 BENS WAY	Residential building
KU-2025-233	2000 WHITE DOVE LA	Residential building
KU-2025-253	1335 BENS WAY	HVAC
KU-2025-254	1335 BENS WAY	Plumbing
KU-2025-252	1335 BENS WAY	Electrical
KU-2025-227	2009 BEAR PAW TR	Other structures
KU-2025-235	2191 WHITE DOVE LA	Other structures
KU-2025-267	2090 RED FOX LANE	Storm Sewer/ Waters / Sanitary laterals
KU-2025-274	900 CLEVELAND AV	HVAC
KU-2025-263	1177 HARRISON ST	Accessory structures
KU-2025-266	2001 RED FOX LA	Storm Sewer/ Waters / Sanitary laterals
KU-2025-275	2011 RED FOX LA	HVAC

KU-2025-265	3021 S WEILER RD	Electrical
KU-2025-273	2751 HAAS RD	Plumbing
KU-2025-258	312 KLEIN ST	Plumbing
KU-2025-264	900 CLEVELAND AV	Residential building
KU-2025-277	900 CLEVELAND AV	Plumbing
KU-2025-260	2001 RED FOX LA	Electrical
KU-2025-261	2001 RED FOX LA	HVAC
KU-2025-259	2001 RED FOX LA	Residential building
KU-2025-244	137 GRANT ST	Other structures
KU-2025-230	1216 CROOKS AV	HVAC
KU-2025-262	2001 RED FOX LA	Plumbing
KU-2025-276	401 PARK ST	Accessory structures
KU-2025-279	2000 WHITE DOVE LA	Electrical
KU-2025-269	2071 WHITE DOVE LA	HVAC
KU-2025-268	2071 WHITE DOVE LA	Electrical
KU-2025-272	2071 WHITE DOVE LA	Storm Sewer/ Waters / Sanitary laterals
KU-2025-270	2071 WHITE DOVE LA	Plumbing
KU-2025-271	2071 WHITE DOVE LA	Residential building
KU-2025-288	321 PARK ST	Other structures
KU-2025-283	2015 RED FOX LA	HVAC
KU-2025-278	3400 SNOW GOOSE W/	Driveway/Culvert
KU-2025-284	3501 BECKETT LA	Other structures
KU-2025-290	1166 HIGH ST	Other structures
KU-2025-291	2005 GLENVIEW AV	HVAC
KU-2025-285	1800 CROOKS AV	Signs
KU-2025-301	2035 WHITE DOVE LA	Storm Sewer/ Waters / Sanitary laterals
KU-2025-300	2035 WHITE DOVE LA	Residential building
KU-2025-299	2035 WHITE DOVE LA	Plumbing
KU-2025-303	317 W TENTH ST	Electrical
KU-2025-297	2035 WHITE DOVE LA	Electrical
KU-2025-294	1013 LAWE ST	HVAC
KU-2025-306	1005 KRISTY ST	Electrical
KU-2025-298	2035 WHITE DOVE LA	HVAC
KU-2025-302	173 ARTHUR ST	Electrical
KU-2025-305	2423 KAVANAUGH RD	Electrical

Work target	Applicant	Issued date	Issued by
Heating	Thomas McHugh	25-03-03	Brett Jensen
Single-family dwelling	Thomas McHugh	25-03-03	Brett Jensen
Other	Thomas McHugh	25-03-03	Brett Jensen
Underground	Thomas McHugh	25-03-03	Brett Jensen
Ductwork	Jeff Berken	25-03-04	Brett Jensen
Underground	Thomas McHugh	25-03-04	Brett Jensen
Single-family dwelling	Thomas McHugh	25-03-04	Brett Jensen
Water Heater	TUREKS PLUMBING	25-03-04	Brett Jensen
Heating	Thomas McHugh	25-03-04	Brett Jensen
Other	Thomas McHugh	25-03-04	Brett Jensen
Open Frame	Paul Schuh	25-03-07	Brett Jensen
Heating	John Kramer	25-03-10	Brett Jensen
Open Frame	Kevin Schuh	25-03-10	Brett Jensen
Single-family dwelling	Carolyn Mielulis	25-03-10	Brett Jensen
Other	Ali DeWitt	25-03-10	Brett Jensen
Single-family dwelling	Ali DeWitt	25-03-10	Brett Jensen
Other	Adrian Bolyard	25-03-10	Brett Jensen
Panel	Ali DeWitt	25-03-10	Brett Jensen
Ductwork	Ali DeWitt	25-03-10	Brett Jensen
Heating	John Kramer	25-03-10	Brett Jensen
Other	Adam Horn	25-03-10	Brett Jensen
Fence	Matt Philipp	25-03-11	Adrienne Nelson
Wall Sign	Matt Hartel	25-03-13	Adrienne Nelson
Wall Sign	Magie Wildenberg	25-03-13	Adrienne Nelson
Deck	Mae Worley	25-03-14	Brett Jensen
Other	Timothy Rausch	25-03-14	Brett Jensen
Water, storm and sanitary	Ryan Jelovnik	25-03-14	Brett Jensen
Furnace	Pat Randerson	25-03-14	Brett Jensen
Wall Sign	Ariele McGinn	25-03-14	Dave Kittel
Water Heater	TUREKS PLUMBING	25-03-14	Brett Jensen
Ductwork	Todd Kunstman, Mia Vang	25-03-14	Brett Jensen
Water, storm and sanitary	Ryan Peterson	25-03-14	Brett Jensen
Panel	Ali DeWitt	25-03-17	Brett Jensen
Single-family dwelling	Ali DeWitt	25-03-17	Brett Jensen
Other	Ali DeWitt	25-03-17	Brett Jensen
Ductwork	Ali DeWitt	25-03-17	Brett Jensen
Single-family dwelling	Ali DeWitt	25-03-18	Brett Jensen
Single-family dwelling	Todd Schuh	25-03-18	Brett Jensen
Ductwork	Ali DeWitt	25-03-18	Brett Jensen
Other	Ali DeWitt	25-03-18	Brett Jensen
Panel	Ali DeWitt	25-03-18	Brett Jensen
Fence	Dana Meline	25-03-18	Adrienne Nelson
Fence	Connor Schreck	25-03-18	Adrienne Nelson
Water, storm and sanitary	Ryan Jelovnik	25-03-19	Brett Jensen
Ductwork	Adam Peters	25-03-19	Brett Jensen
Deck	Brian Vanderloop	25-03-19	Adrienne Nelson
Water, storm and sanitary	Ryan Jelovnik	25-03-19	Brett Jensen
Furnace	John Kramer	25-03-19	Brett Jensen

Open Frame	Raul Orea	25-03-19 Brett Jensen
Water Heater	MATTHEW VANDENELZE	25-03-19 Brett Jensen
Water Heater	Adam Griesbach	25-03-19 Brett Jensen
Single-family dwelling	William Borchardt	25-03-19 Brett Jensen
Other	Andy Nielsen	25-03-20 Brett Jensen
Panel	Max Lasee	25-03-20 Brett Jensen
Heating	Max Lasee	25-03-20 Brett Jensen
Single-family dwelling	Max Lasee	25-03-20 Brett Jensen
Fence	Mackenzie Grondahl	25-03-20 Adrienne Nelson
Furnace	Brad Anderson	25-03-20 Brett Jensen
Other	Max Lasee	25-03-20 Brett Jensen
Shed	Scott Missall	25-03-21 Brett Jensen
Open Frame	Kevin Schuh	25-03-21 Brett Jensen
Furnace	Riley Vander Wyst	25-03-21 Brett Jensen
Underground	Riley Vander Wyst	25-03-21 Brett Jensen
Water, storm and sanitary	Riley Vander Wyst	25-03-21 Brett Jensen
Municipal connection	Riley Vander Wyst	25-03-21 Brett Jensen
Single-family dwelling	Riley Vander Wyst	25-03-21 Brett Jensen
Fence	Ben Sprangers	25-03-24 Dave Kittel
Heating	John Kramer	25-03-24 Brett Jensen
Residential	Jeff Robedeaux	25-03-25 Brett Jensen
Fence	Drew Specht	25-03-25 Adrienne Nelson
Fence	Cynthia Hoaschi	25-03-25 Brett Jensen
Furnace	Jessica Gallo	25-03-26 Brett Jensen
Sign	Brady Martin	25-03-27 Adrienne Nelson
Water, storm and sanitary	Riley Vander Wyst	25-03-28 Brett Jensen
Single-family dwelling	Riley Vander Wyst	25-03-28 Brett Jensen
Municipal connection	Riley Vander Wyst	25-03-28 Brett Jensen
Service	Todd Llewellyn	25-03-28 Brett Jensen
Underground	Riley Vander Wyst	25-03-28 Brett Jensen
Furnace	Jay Eisenhauer	25-03-28 Brett Jensen
Open Frame	Paul ploetz	25-03-28 Brett Jensen
Furnace	Riley Vander Wyst	25-03-28 Brett Jensen
Service	Todd Llewellyn	25-03-28 Brett Jensen
Generator	Bill Van Dyn Hoven	25-03-31 Brett Jensen



# MEMO

## Engineering Department

To: Common Council

From: John Neumeier, Director of Public Works/City Engineer

Date: 4/15/2025

Re: Great Lakes Sediment and Nutrient Reduction Program (GLSNRP) Grant Application for 1,000 Islands

### Background information:

Outagamie County Land Conservation Department (LCD) has offered to help the City apply for Great Lakes Sediment and Nutrient Reduction Program (GLSNRP) Grant to provide restoration and stabilization projects within the 1,000 Islands Conservancy, on/near the former Hoersch property. Some photos, background material, and cost-share information produced by LCD is attached to this memo. More information on the grant program can be found at: [www.glc.org/work/sediment](http://www.glc.org/work/sediment)

The proposed regenerative stormwater conveyance for ravine stabilization is a somewhat new and innovative practice. It utilizes more natural solutions to restore and protect ravines and outfalls while providing stormwater management benefits. A short article helping to explain the practice is attached. This project is also completing a Total Maximum Daily Load (TMDL) Action item for the City, providing a Total Suspended Solids and Total Phosphorus reduction to the Lower Fox River basin.

For the grant application, we have requested a letter of support from Plan Commission, which also serves as our City Stormwater Advisory Board, along with this Board, and we will request the same from Common Council, and 1,000 Islands Committee.

**Strategic Plan:** This restoration project shows the City's commitment to be respectful stewards of the environment. The cooperation of 1,000 Islands, Outagamie County LCD, and the City to complete this restoration work and to look for alternate funding source are great examples of collaboration and fiscal responsibility. With the possibility of a grant, we can stretch the City CIP dollars from

One small project, into an all-encompassing project to significantly reduce the erosion issues and create an innovation solution as an example for our region.

Along with the restoration, trail improvements will make the area more accessible and increase the number of visitors of our 1,000 Islands eastern trails.

**Budget:** The City has budgeted \$100,000 in the 2025 Capital Improvement Plan for restoration projects on this property. Those funds would be used as the local match if awarded a grant.

**Staff Recommended Action:**

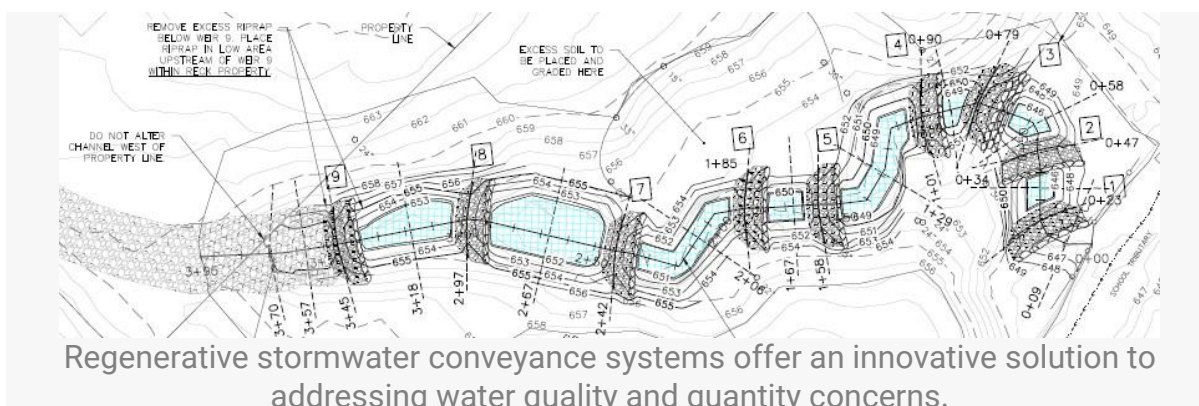
Motion for authorize the Mayor to send a Letter of Support from the Common Council for a Great Lakes Sediment and Nutrient Reduction Program (GLSNRP) Grant Application for 1,000 Islands Ravine Stabilization.

## Not Your Everyday Stormwater Conveyance System

October 19, 2020 - Riley Stone, Civil Engineer for raSmith

While the design of swales, infiltration practices, ponds, or storm sewer can be common practice, regenerative stormwater conveyance systems can be used as a substitute in many situations and provide a number of benefits. Regenerative stormwater conveyances offer a unique solution to addressing water quality and quantity concerns.

Regenerative stormwater conveyances are synonymous with regenerative step pool storm conveyance, regenerative stream channel and biofiltration conveyance, along with many other names. The similarity with all of these systems is that they work to convey and treat stormwater runoff using a series of riffles and pools of sand/woodchip media beds. Regenerative stormwater conveyances can be used to stabilize erosive channels or as a stormwater system for new developments or even as a retrofit to old and/or failing systems.

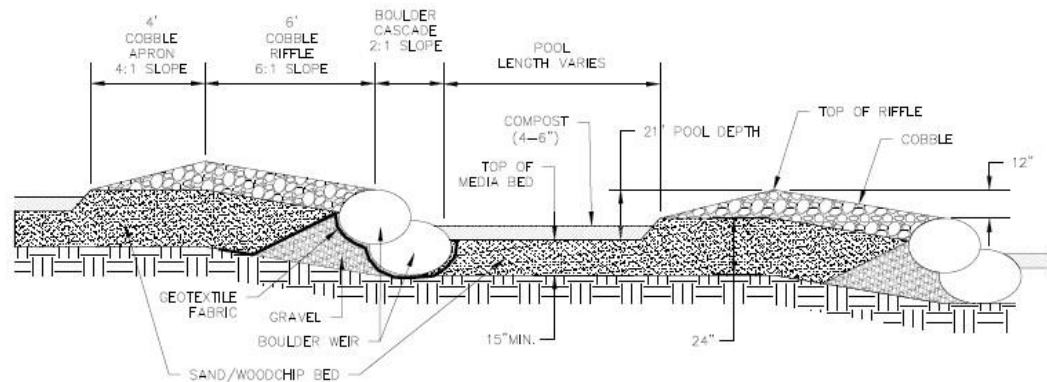


### How do regenerative stormwater conveyances work?

Regenerative stormwater conveyances consist of a series of riffles and pools. The diagram below shows a typical profile section of a regenerative stormwater conveyance. Stormwater enters the system into a pool and depending on the characteristics of a particular site, this could be a plunge pool filled with riprap or it could be the start of sand/woodchip media beds. Once the runoff enters this bed, it will either infiltrate (small storms) into the media bed or it will start to pond (larger storms).

As the pools start to pond in larger storms, the runoff will spill over a parabolic-shaped weir constructed of cobbles. These cobbles will vary in size but typically have a diameter of approximately six inches. Once the ponding water overtops the weir, it will move over and through the cobble riffle and cascade down a set of large boulders into a second pool. When the runoff reaches the second pool, the process repeats itself with multiple weirs and pools, depending on the length and gradient of the system, until it reaches its ultimate discharge point.





This diagram shows the standard components of a regenerative stormwater conveyance system.

### The Benefits of Regenerative Stormwater Conveyances

Regenerative stormwater conveyances provide significant energy dissipation, which is why these systems are often used to replace degraded, highly erosive channels and ravines. The slowing of water as it moves through the system allows for vegetation growth and reduces the chances of future erosion. The rock weirs help to spread out the flow path of runoff, which can help pass larger rain events in a safer manner. The pools help to infiltrate stormwater and settle out any pollutants that enter the stormwater system. The pools also provide detention during rain events that will help reduce flooding downstream of the system. Not only do regenerative stormwater conveyances provide all of the benefits mentioned above, but they also provide a diverse habitat for the surrounding wildlife and can be aesthetically pleasing.

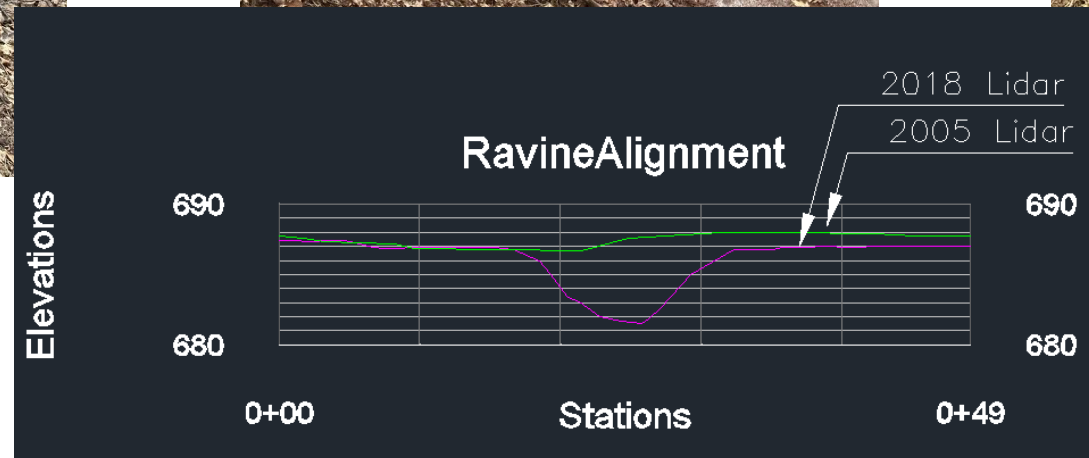


Regenerative stormwater conveyance was effectively used for the Reck South Ravine stabilization project in Kenosha County, WI.

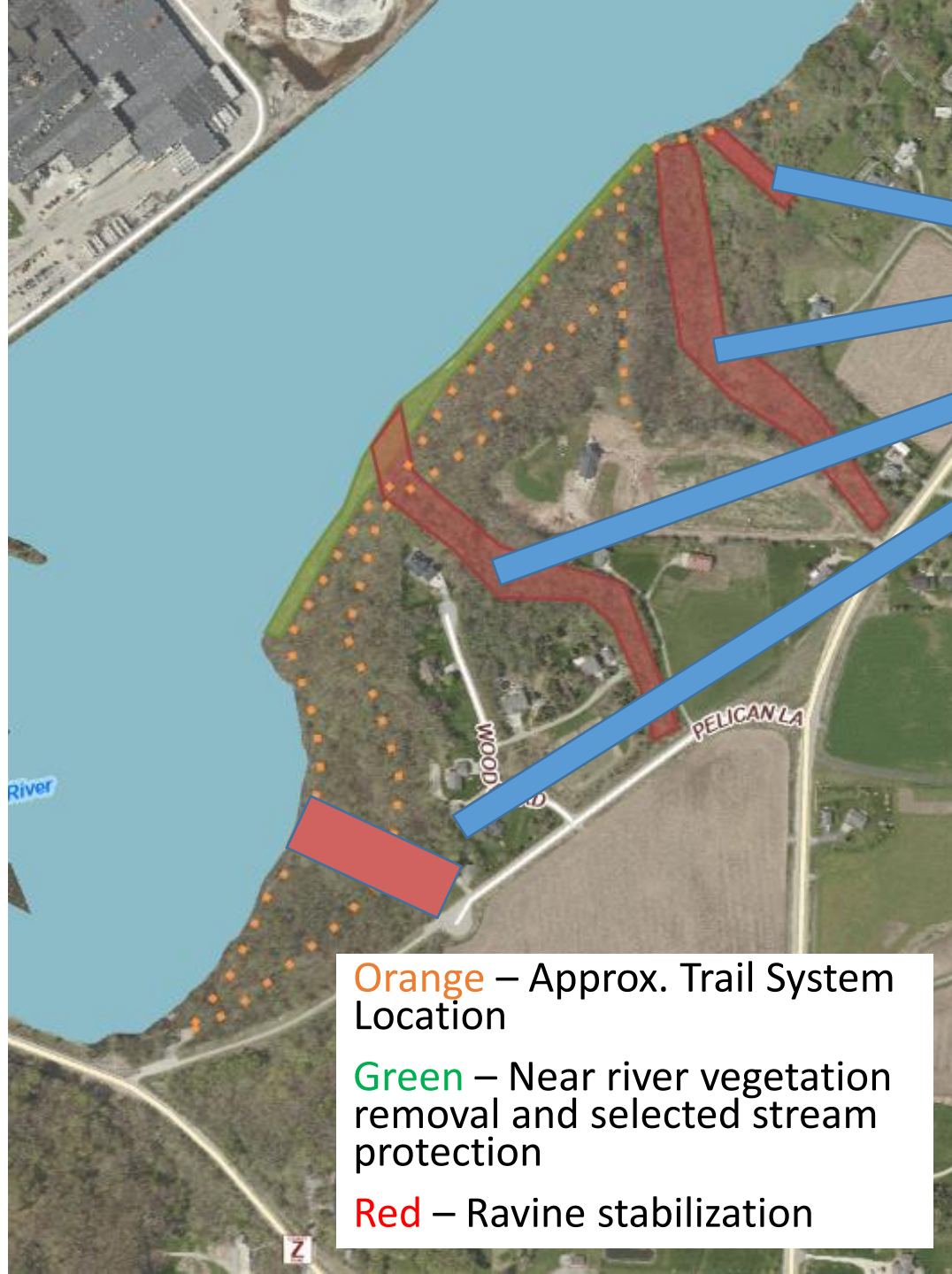


# Current Ravine Conditions

Item 7.h.





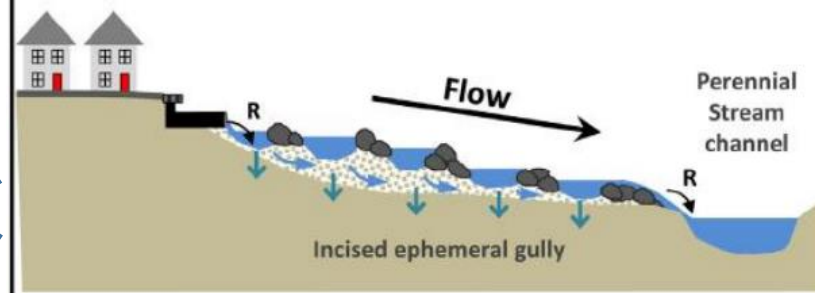


Orange – Approx. Trail System Location

Green – Near river vegetation removal and selected stream protection

Red – Ravine stabilization

### Step-pool stormwater conveyance: Longitudinal view



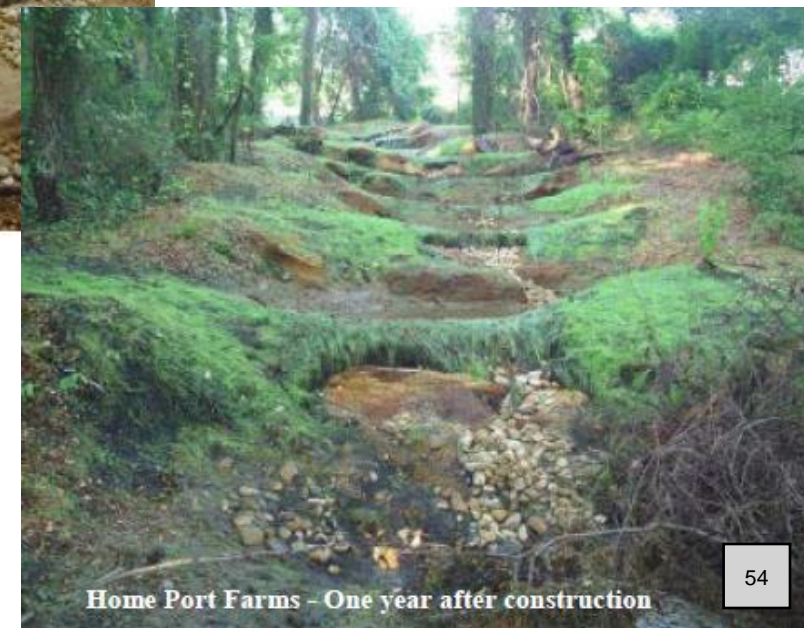
### Legend

Native bedrock  
Sand seepage bed  
Infiltration  
Lateral subsurface flow  
Stormwater runoff

Item 7.h.

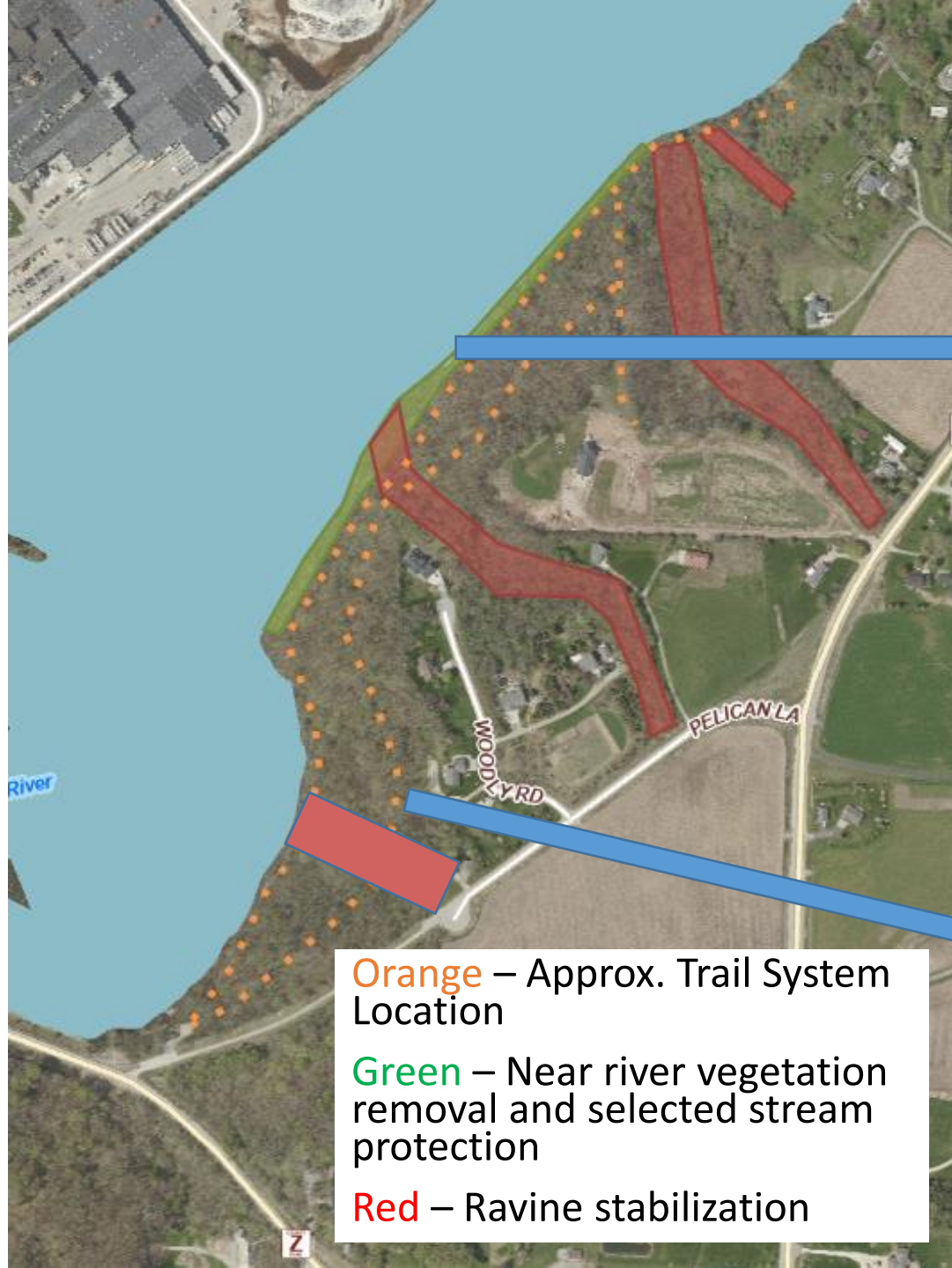


Home Port Farms - Immediately after



Home Port Farms - One year after construction





Orange – Approx. Trail System Location  
Green – Near river vegetation removal and selected stream protection  
Red – Ravine stabilization



Near stream tree removal replaced with native plantings. Also shows bio-engineering to protect the toe.



Re-use woodchips from removed trees to improve the walking trails. Great opportunity for volunteers!

ESTIMATED COST - THOUSAND ISLANDS							
Item	Units	Quantity	Unit Cost	Total	GLSNRP	City	In Kind
Trail Prep and Stabilization	Job	1	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00	
Stream Protection / Near Stream Veg. Removal	Job	1	\$40,000.00	\$40,000.00	\$30,000.00	\$10,000.00	
Ravine Stabilization (Series of Check Dams)	Job	3	\$70,000.00	\$210,000.00	\$140,000.00	\$70,000.00	
Ravine Stabilization (Step Pool System)	Job	1	\$80,000.00	\$80,000.00	\$70,000.00	\$10,000.00	
FWS Partner Program Seed (Native Seeding)	Job	1	\$10,000.00	\$10,000.00			\$10,000.00
Other							
Volunteer Work (Trail maint., spreading chips, etc.)	Job	1	\$10,000.00	\$10,000.00			\$10,000.00
LCD Project Management	Job	1	\$10,000.00	\$10,000.00			\$10,000.00
Technical Assistance	Job	1	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	
			TOTAL	\$430,000.00	\$300,000.00	\$100,000.00	\$30,000.00



# MEMO

## PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council  
From: Dave Kittel, Director of Planning and Community Development  
Date: 4/10/2025  
Re: Natural Yard Ordinance

### Background information:

During the strategic planning process the creation of a prairie and native planting ordinance was set as a tactic for creating a community of choice. This also aligns with part of the foundation of the strategic plan of sustainability. A natural yard means something different to everyone, what staff is proposing is more of a planned natural landscaping area that is composed of native plants. The benefits of these types of planting are numerous from providing habitat for birds, pollinators and other wildlife to helping with drainage, runoff and erosion control. For more information on the benefits see the below resources:

From WI DNR:

For info on native plantings and general benefits as well as a webinar on the topic use the below link:

<https://dnr.wisconsin.gov/topic/endangeredresources/nativeplants#:~:text=Garden%20Tour%20Videos&text=Take%20a%20garden%20tour%20with,your%20yard%20for%20Wisconsin%20wildlife.>

For an article on the benefits of native landscaping for wildlife use the below link:

[Help Wildlife By Planting Native Landscaping | Wisconsin DNR](#)

From The Wild Ones:

For a draft ordinance and general resources on the benefits of natural yards see link below:

<https://wildones.org/resources/>



Staff has also looked at surrounding municipalities to see what they are doing. The following Municipalities have language specific to natural yards

Municipality	Code #/link	Permit Required
City of De Pere	<a href="#">74-8</a>	no
Village of Little Chute	<a href="#">28-86</a>	Yes
Village of Kimberly	<a href="#">202-2</a>	Yes
City of Neenah	<a href="#">10-34</a>	no
City of Appleton	12-59(b)	no

Staff has taken some time to put together a draft of how this could look for the City of Kaukauna, see the language below:

Definitions to be added:

*Planned natural landscaping area* means a planned, intentional, and maintained planting area without any noxious weed, which may include, without limitation, trees, shrubs, and native plants, as defined in this section, or vegetation associated with a rain garden.

*Rain garden* means an excavated area that is back-filled with a prepared or amended soil mixture, which may or may not be covered with a mulch layer, which is planted with a diversity of woody or herbaceous vegetation, to which stormwater is directed to promote infiltration or evapotranspiration.

*Native plants* means those grasses (including prairie grasses), sedges (solid, triangular-stemmed plants resembling grasses), forbs (flowering broadleaf plants), vines, shrubs, groundcovers, and trees that are native to or naturalized to the State of Wisconsin but shall not include noxious weeds as defined herein.

*Turf grasses* means any grasses commonly used in regularly cut lawns or play areas including bluegrass, fescue or rye grass blends or any other similar grasses.

*Unmanaged plant growth* means any turf grass, hay, weeds, brush or other offensive vegetation which has grown to a height of over eight inches but does not include:

- (1) Gardens;
- (2) Plants located on agricultural land;

- (3) Plants located on shoreland within 35 feet of the ordinary high water mark;
- (4) Plants located within environmentally sensitive areas such as steep slopes, drainageways, wetlands, and protective buffer areas; or
- (5) Planned natural landscaping that is wholly contained within the parcel on which it is planted and maintained;
- (6) Wooded lands.

Planned natural landscaping area.

(1) Any owner, occupant, or person in control of any land, and any tenant upon written consent of the owner of such land, may implement and maintain a planned natural landscaping area on the land. Subject to the regulations set in this ordinance.

(2) *Location.*

(a.) Any planned natural landscaping area shall not be located within or infringe upon any street terrace or city right of way.

(b.) Any planned natural landscaping area shall maintain no less than a three-foot setback from any property line or right of way unless it abuts a neighboring planned natural landscaping area or is adjacent to a natural area or if there is a permitted fence along the lot line.

(3) *Control of noxious weeds.*

(a.) A person owning, occupying, or controlling land shall destroy all noxious weeds on the land and ensure no noxious weeds are a part of the planned natural landscaping area and shall destroy all noxious weeds on the lands.

(b.) If a person neglects to destroy all noxious weeds as required under subsection (a), the Weed Commissioner shall destroy or have destroyed the noxious weeds. The cost of destroying the weeds shall be charged and assessed in the manner provided by Wis. Stats. § 66.0517(3)(b)1.

(4) *Edging required.* A planned natural landscaping area must have a distinct and clearly defined border. The border may consist of any combination of mowed grass, fencing, a permitted fence installed along a property line, or natural materials neatly arranged to create the appearance of an edge to contain the planned natural landscaping area.

(5) *Visibility.* Any planned natural landscaping area shall not obstruct the vision triangle as defined in Chapter 8.11

(6) *Hight.* No planned natural landscaping shall be taller than 42 inches in the front yard area and not exceed 6 feet in the rear yard area.

(7) *Complaint notification.* Upon receipt of a complaint of unmanaged plant growth and/or noxious weeds, the Weed Commissioner shall inspect any residential lot or property adjacent to or adjoining a residential lot to review compliance with provisions of this article. If violations are noted, the Weed Commissioner shall on the first violation of the season notify the party responsible for the property that he intends to take action on the parcel 14 calendar days before any action is taken. Said notice shall inform the owner that subsequent violations during the current season shall be corrected by the City without further notice.

(8) *Appeal.* Any property owner wishing to contest a charge assessed under this section may appeal to the Common Council. The appeal shall be in writing and submitted to the City Clerk within 30 days of the date on which the unmanaged plant growth and/or noxious weeds were cut and/or destroyed. The Council may uphold, modify or cancel the charge.

This is coming forth to the Common Council for an initial review to ensure that this still aligns with the goals of the Common Council. The intent is to have initial feedback on the over all concept for staff to then take a deeper look at how to fully implement this and create a policy for City owned property as well. If the Council desires to proceed Staff will work with the Fire department, 1,000 Island and Public Works to ensure the final product will be a benefit to the City residents and not hamper any public safety services.

### **Strategic Plan:**

Directly aligns with the objective of creating a community of choice and one of the foundational components of the plan, sustainability.



**Budget:**

No impact

**Recommendation:**

Discuss adding a Natural yard/landscaping ordinance and provide direction to staff on whether to proceed and preference of permit or no permit requirement.





# MEMO

To: Common Council  
From: City Attorney, Tim Greenwood  
Date: April 15, 2025  
Re: Implementing a Consent Agenda

At the March 4 and April 2, 2025, Legislative Committees I presented the idea of implementing a consent agenda for our Common Council meetings. In those proposals I indicated changes to Ordinances 2.03 Rule 3: Order of Business and 2.05 Rule 5: Reading at Length would need to happen in order to facilitate that change.

My understanding is that when making changes to an ordinance, there is direction to review the ordinance in its entirety for if any additional changes to the ordinance should be made as well. In discussing these ordinances with some council members it was brought forward that the agenda used to have a place for council members to either discuss a topic or request an item be brought for discussion. This is potentially noted at 2.03(9) "Consideration of miscellaneous business," however, in my review of open meetings law it is indicated language such as "old business," "new business," "miscellaneous business," etc. are insufficient because standing alone, they identify no particular subject, thereby failing to give the public reasonable notice of what the governmental body means to discuss.

Based on this analysis I made a change to 2.03(9), "Consideration of miscellaneous business," to "Alder requests for discussion at next Common Council meeting." I believe this request makes it clear that a topic will be brought forward by an alder, but will not be discussed during that meeting, but gives ample notice to the public that a discussion on a topic will be coming forward, even before formal notice goes out.

Then looking at 2.05, first some grammatical changes were made along with restructuring the section from a large paragraph into separate numbers that I believe makes it easier to read and understand the different parts.

I then added language as to whom is identified to read ordinances, resolution, and reports from the "alderperson or official introducing the same" in #2 and 3 of the revised section to the "presiding officer or council president." I made this suggested change because currently it is often staff that brings a proposed resolution, ordinance, or report to the Council, not

necessarily and alder that brings an item forth. I also suggest moving away from “official” because it is unclear who that means. Is that the Department Head who brought it forward? With the suggestion of the presiding officer or council president designated, it is clear who should be reading these items.

Next, I added #4 to explicitly indicate that common council meeting minutes should also be read at length (they are not inherently included in #5).

Finally, I added to #3, 4, and 5 that these items don’t need to be read at length if included in a consent agenda for clarity.

There will still be instances where committee meeting minutes may need to continue to be read at length, such as days where there are committee and common council meetings that take place on the same day (due to election, as an example). As a note, rules such as those requiring meeting minutes to be read at length can always be suspended under Ordinance 2.17 with consent of two-thirds of council members present.

Attached are the recommended changes to Ordinances 2.03 and 2.05

Budget:  
None.

Staff Recommended Action:  
Approve the Ordinance changes to 2.03 and 2.05 later in the meeting.



## CITY OF KAUKAUNA

### ORDINANCE NO. 1924-2025

#### ORDINANCE REPEALING AND REPLACING SECTION 2.03

WHEREAS, City of Kaukauna wants to implement a Consent Agenda into its Common Council meetings; and

WHEREAS, Consent Agendas allow for streamline approval of routine, non-controversial items into a group whereby all are passed with a single motion and vote; and

WHEREAS, current ordinances outline the procedure of events taking place during a Common Council meeting that need to be updated to accommodate the implementation of a Consent Agenda; and

WHEREAS, while updating language to implement a Consent Agenda, additional changes to the ordinance were made to efficiently update our municipal code while updating for another reason;

NOW THEREFORE, it is ordained by the Common Council of the City of Kaukauna, Wisconsin, that Ordinance Section 2.03 of the Kaukauna Municipal Code be repealed and replaced as follows:

#### BEFORE REPEAL AND REPLACE

##### 2.03 Rule 3: Order Of Business

1. Roll call, one minute of silent prayer, Pledge of Allegiance to the American flag.
2. Reading and approval of minutes.
3. Presentation of letters, petitions, remonstrances, memorials, and accounts.
4. Public appearances.
5. Business presented by the mayor.
6. Reports of standing and special committees.
7. Reports of city officers.
8. Presentation of ordinances and resolutions.
9. Consideration of miscellaneous business.

#### AFTER REPEAL AND REPLACE

##### 2.03 Rule 3: Order Of Business

1. Call to Order.
2. Roll call, one minute of silent prayer, Pledge of Allegiance to the American flag.
3. Consent Agenda or reading and approval of minutes.

4. Presentation of letters, petitions, remonstrances, memorials, and accounts.
5. Public appearances.
6. Business presented by the mayor.
7. Reports of standing and special committees.
8. Reports of city officers.
9. Presentation of ordinances and resolutions..
10. Alder requests for discussion at next Common Council meeting.
11. Adjournment.

This ordinance shall be in full force and effect from and after its adoption and publication.

Passed and adopted by the City of Kaukauna Common Council this 15th day of April, 2025.

APPROVED: \_\_\_\_\_  
Anthony J. Penterman, Mayor

ATTTEST: \_\_\_\_\_  
Kayla Nessmann, Clerk

## CITY OF KAUKAUNA

### ORDINANCE NO. 1925-2025

#### ORDINANCE REPEALING AND REPLACING SECTION 2.05

WHEREAS, City of Kaukauna wants to implement a Consent Agenda into its Common Council meetings; and

WHEREAS, Consent Agendas allow for streamline approval of routine, non-controversial items into a group whereby all are passed with a single motion and vote; and

WHEREAS, current ordinances outline the procedure of events taking place during a Common Council meeting that need to be updated to accommodate the implementation of a Consent Agenda; and

WHEREAS, while updating language to implement a Consent Agenda, additional changes to the ordinance were made to efficiently update our municipal code while updating for another reason;

NOW THEREFORE, it is ordained by the Common Council of the City of Kaukauna, Wisconsin, that Ordinance Section 2.05 of the Kaukauna Municipal Code be repealed and replaced as follows:

#### BEFORE REPEAL AND REPLACE

##### 2.05 Rule 5: Reading At Length

All letters, petitioners, remonstrances, and memorials, when presented to the committee of jurisdiction or the council, shall be read at length by the presiding officer, secretary, or city clerk, unless otherwise ordered. All resolutions and ordinances, and all board, commission, authority, or committee reports which require council adoption shall be read at length by the alderperson or official introducing the same, unless ordered otherwise. All department reports, committee reports, and board reports which do not require council adoption may be read at length, summarized by the presenting alderperson or official or received as presented.

#### AFTER REPEAL AND REPLACE

##### 2.05 Rule 5: Reading At Length

1. All letters, petitions, remonstrances, and memorials, when presented to the committee of jurisdiction or the council, shall be read at length by the presiding officer, secretary, or city clerk, unless otherwise ordered.

2. All ordinances and resolutions which require council adoption shall be read at length by the presiding officer or council president, unless ordered otherwise.
3. All board, commission, authority, common council, or committee reports which require council adoption shall be read at length by the presiding officer or council president, unless included in a consent agenda, or ordered otherwise.
4. Common council meeting minutes shall be read at length by the presiding officer or council president before adoption, unless included within a consent agenda. If a consent agenda is passed with common council meeting minutes within it, those common council meeting minutes are considered approved by the council.
5. All department reports, committee reports, and board reports which do not require council adoption may be read at length, summarized by the presenting alderperson or official, received and placed on file, or received as part of a consent agenda.

This ordinance shall be in full force and effect from and after its adoption and publication.

Passed and adopted by the City of Kaukauna Common Council this 15<sup>th</sup> day of April, 2025.

APPROVED: \_\_\_\_\_  
Anthony J. Penterman, Mayor

ATTTEST: \_\_\_\_\_  
Kayla Nessmann, Clerk

**CITY OF KAUKAUNA**  
**OUTAGAMIE COUNTY, STATE OF WISCONSIN**  
**RESOLUTION NO. 2025-5463**  
**A RESOLUTION OF THE COMMON COUNCIL**  
**CHANGING POLL LOCATION FOR WARD 15.**

**WHEREAS**, the City of Kaukauna did by Ordinance establish where polling locations would be for each ward; and

**WHEREAS**, a recall election was called for Wrightstown School District to take place on April 22, 2025. This recall notice was received by the City on April 4, 2025; and

**WHEREAS**, Wisconsin Statutes are silent with respect to recall elections and how notice for recall elections should be given; and

**WHEREAS**, the Wisconsin Election Commission rules allow for a municipality's polling location to take place at another municipality if both locations are within the same county; and

**WHEREAS**, the City of Kaukauna owns a small parcel of land within the Wrightstown School District. This sliver of land has zero population, however, it is theoretically possible someone could establish a residency there; and

**WHEREAS**, the Town of Kaukauna has been contacted and agrees to have the City of Kaukauna's voting location for Ward 15 be held at their location at W780 Greiner Road, Town of Kaukauna, Outagamie County, Wisconsin.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Kaukauna, State of Wisconsin, that the Wrightstown School District recall election held on April 22, 2025, for Ward 15 shall be changed to W780 Greiner Road, Town of Kaukauna, Outagamie County, Wisconsin.

Introduced and adopted this 15<sup>th</sup> day of April, 2025.

APPROVED: \_\_\_\_\_  
 Anthony J. Penterman, Mayor

ATTEST: \_\_\_\_\_  
 Kayla Nessmann, Clerk



**CITY OF KAUKAUNA**  
**OUTAGAMIE COUNTY, STATE OF WISCONSIN**

**RESOLUTION NO.2025-5464**

**FINAL RESOLUTION AUTHORIZING PUBLIC IMPROVEMENTS ON STREET, SIDEWALK,  
AND DRIVEWAY APRONS ON ANTELOPE TRAIL, BEAR PAW TRAIL, WHITE DOVE  
LANE, SNOW GOOSE WAY, BECKETT LANE, SOUTH WEILER ROAD, CAMPFIRE COURT,  
WHITE WOLF LANE, WHITE BIRCH STREET, ASH GROVE PLACE, AND STATE STREET.**

WHEREAS, the Board of Public Works of the Common Council of the City of Kaukauna, Wisconsin, held a public hearing in the Council Chambers at 6:00 p.m. on April 14<sup>th</sup>, 2024, for the purpose of hearing all interested persons concerning the Report of the Board of Public Works and the City Engineer on the installation of concrete street, curb and gutter, concrete sidewalk, driveway approaches, grading, topsoil, landscaping, and engineering services related thereto and the amount that should be assessed to each parcel of real estate by reason of such improvement on the following streets:

- Antelope Trail – White Birch Street to Weiler Road
- Bear Paw Trail – White Birch Street to Haas Road
- White Dove Lane – Haas Road to east terminus
- Snow Goose Way – Antelope Trail to White Dove Lane
- Beckett Lane - Antelope Trail to White Dove Lane
- South Weiler Road – C.T.H. “CE” to 150’ south of Antelope Trail
- Campfire Court – South Weiler Road to east terminus
- White Wolf Lane – 160’ west of South Weiler Road to South Weiler Road
- White Birch Street sidewalk– White Wolf Lane to White Dove Lane
- Ash Grove Place – State Street to 850’ south of State Street
- State Street sidewalk, south side – 100’ southwest of Ash Grove Place to Hennes Court

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin:

- (1) That the report of the City Engineer and the Board of Public Works pertaining to the public improvements as indicated above, including the final plans and specifications thereof, is hereby adopted and approved and that said work and improvements be carried out in accordance with said report.
- (2) That payment for the improvements is to be made by assessing the cost against the property as indicated in the report.

- (3) That the Schedule of Assessments, as shown on the report is true and correct and, in accordance therewith, abutting property on the following streets shall be assessed for installation of concrete streets, curb and gutter, driveway approaches, concrete sidewalks and with other associated work and services as set forth above, at the rates of:

<b>Special Assessment Rates for Concrete Street Paving -New Construction Streets</b>	
<u>33-foot B/B Wide 6-inch Concrete Street with Curb and Gutter</u>	
• Antelope Trail – White Birch Street to South Weiler Road.....	\$66.89 / Frontage Foot
• Bear Paw Trail –White Birch Street to Haas Road.....	\$66.89 / Frontage Foot
• White Dove Lane – Haas Road to east terminus.....	\$66.89 / Frontage Foot
• Snow Goose Way – Antelope Trail to White Dove Lane.....	\$66.89 / Frontage Foot
• Beckett Lane - Antelope Trail to White Dove Lane.....	\$66.89 / Frontage Foot
• South Weiler Road – C.T.H. “CE” to 150’ south of Antelope Trail...	\$66.89 / Frontage Foot
• Campfire Court – South Weiler Road to east terminus.....	\$66.89 / Frontage Foot
• White Wolf Lane – 160’ west of South Weiler Road to Weiler Road....	\$66.89 / Frontage Foot
<u>37-foot B/B Wide 6-inch Concrete Street with Curb and Gutter</u>	
• Ash Grove Place – State Street to 850’ south of State Street.....	\$75.12 /Frontage Foot

<u>Fine Grade Areas - Sidewalk and Driveway Aprons</u>	<u>New Sidewalk</u>
• Antelope Trail – White Birch Street to South Weiler Road.....	\$5.90 /Square Foot – 4”
• Bear Paw Trail –White Birch Street to Haas Road.....	\$7.30 /Square Foot – 6”
• White Dove Lane – Haas Road to east terminus.....	
• Snow Goose Way – Antelope Trail to White Dove Lane.....	
• Beckett Lane - Antelope Trail to White Dove Lane.....	
• South Weiler Road – C.T.H. “CE” to 150’ south of Antelope Trail.....	
• Campfire Court – South Weiler Road to east terminus.....	
• White Wolf Lane – 160’ west of South Weiler Road to Weiler Road.....	
• Ash Grove Place – State Street to 850’ south of State Street.....	
• White Birch Street sidewalk– White Wolf Lane to White Dove Lane.....	
• State Street sidewalk, south side – 100’ southwest of Ash Grove Place to Hennes Court.....	

- (4) That assessments against any parcel related to the installation of concrete street, curb and gutter, sidewalks, driveway approaches, and storm sewer laterals may be paid in

cash or over a period of 10 years or less. All deferred payments shall bear interest at the rate paid by the City on the borrowed money plus one percent (1%).

- (5) That the City Clerk is hereby directed to publish this Resolution in the Times-Villager, the official newspaper of the City of Kaukauna.
- (6) That the City Clerk is further directed to mail a copy of this Resolution to every interested person whose post office address is known or can with reasonable diligence be ascertained.

Introduced and adopted this 15<sup>th</sup> day of April 2025.

APPROVED: \_\_\_\_\_  
Anthony J. Penterman, Mayor

ATTEST: \_\_\_\_\_  
Kayla Nessmann, Clerk

**RESOLUTION NO. 2025-5465****RESOLUTION AUTHORIZING VARIOUS BUDGETARY ADJUSTMENTS**

BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin, that the said Council hereby approves and authorizes the following budget adjustments to the 2025 adopted budget to allocate the earmark funds to address the approved staffing assignment.

<b>Account Name</b>	<b>Fund</b>	<b>Reason</b>	<b>Expenditure Budget Increase (Decrease)</b>
Earmarked Funds	General	Earmark Funding-Staffing Assessment Allocation	(\$510,000.00)
<b>Police Department</b>			
Salary	General	One Police Officer	\$62,143.00
WRS	General	One Police Officer	\$8,898.88
Social Security Works	General	One Police Officer	\$4,753.94
Compensation	General	One Police Officer	\$2,349.01
Health Insurance	General	One Police Officer	\$27,900.00
Group Life Insurance	General	One Police Officer	\$100.00
<b>Fire Department</b>			
Salary	General	Three Fire Fighter/Paramedic	\$182,637.00
WRS	General	Three Fire Fighter/Paramedic	\$34,920.19
Social Security Works	General	Three Fire Fighter/Paramedic	\$13,971.73
Compensation	General	Three Fire Fighter/Paramedic	\$6,903.68
Residency Incentive	General	Three Fire Fighter/Paramedic	\$10,958.22
Health Insurance	General	Three Fire Fighter/Paramedic	\$83,700.00
Group Life Insurance	General	Three Fire Fighter/Paramedic	\$300.00
<b>Library</b>			
Salary	General	Library Restructure PT to FT Positions	\$49,550.00
WRS	General	Library Restructure PT to FT Positions	\$3,220.75
Social Security Works	General	Library Restructure PT to FT Positions	\$3,790.58
Compensation	General	Library Restructure PT to FT Positions	\$1,872.99
Residency Incentive	General	Library Restructure PT to FT Positions	\$2,973.00
Group Life Insurance	General	Library Restructure PT to FT Positions	\$50.00
<b>Human Resources</b>			
Temporary Payroll	General	Temporary Summer Intern	\$8,631.68
Workers Comp	General	Temporary Summer Intern	\$375.35

**Total Expenditure Budget Increase/(Decrease)**

**\$0.00**

Introduced and adopted this the 15<sup>th</sup> day of April 2025.

APPROVED:\_\_\_\_\_

Anthony J. Penterman, Mayor

ATTEST:\_\_\_\_\_

Kayla Nessman, Clerk