SPECIAL COMMON COUNCIL

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna

Monday, November 30, 2026 at 6:30 PM

AGENDA

1. **In-Person and Remote Teleconference via ZOOM**

2. Call to Order.

3. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.

4. Presentation of letters, petitions, remonstrances, memorials, and accounts.

5. Public appearances.

6. Business presented by Mayor.
   a. Appointment of John Moore to the Grignon Mansion Board to replace Pennie Thiele for the remainder of her term ending April 20, 2027.

7. Consent Agenda.
   a. Approve the Finance and Personnel Committee Meeting Minutes of November 30, 2026.
   b. Approve the Health and Recreation Committee Meeting Minutes of November 30, 2026.
   c. Approve the Legislative Committee Meeting Minutes of November 30, 2026.
   d. Approve the Common Council Meeting Minutes of November 17, 2026.
   e. Receive and place on file the Plan Commission Meeting Minutes of November 5, 2026.
   f. Receive and place on file the Library Board Meeting Minutes of October 27, 2026.
   g. Receive and place on file the Grignon Mansion Board Meeting Minutes of October 19, 2026.
   h. Approve the amplified music application to Ashley Rodriguez for a wedding in the SPAR community room on December 26, 2026, from 8AM - 10PM.
   i. Bills Payable.

8. Reports of standing and special committees.
   a. Operator (Bartender) Licenses.

9. Reports of City officers.
   a. Extraterritorial Certified Survey Map Review (Town of Buchanan).
   b. Certified Survey Map Review – UA 400.

10. Presentation of ordinances and resolutions.
    a. Ordinance 1966-2026 Ordinance Establishing Compensation for the Office of Alderpersons.
    b. Resolution 2026-5535 Resolution Approving a Certified Survey Map Located Within the City of Kaukauna Extraterritorial Plat Approval Jurisdiction (Town of Buchanan).

c. Resolution 2026-5536 Resolution Approving a Certified Survey Map to Combine Three Lots into One Lot for Parcels 322104100, 322100100, and 322100000.
d. Resolution 2026-5537 Resolution Cancelling the December 1, 2026, Regular Common Council Meeting.

11. Alder requests for discussion at next Common Council meeting.

12. Adjourn.

13. **NOTICES**

Common Council – Notice is hereby given this is a public meeting of the Common Council. As such, all members or a majority of the City's Standing Committees will likely be in attendance. While members of the Common Council or any Standing Committees may participate in discussions, only the Common Council will take formal action.

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

14.

15. **MEETING ACCESS INFORMATION:**

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

1. Dial 1-312-626-6799
2. When prompted, enter Meeting ID 234 605 4161 followed by #
3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

1. Go to http://www.zoom.us
2. Click the blue link in the upper right hand side that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

1. Download the free Zoom app to your device
2. Click the blue button that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow the app to access your microphone or camera if you wish to speak during the meeting

Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.

PLAN COMMISSION
City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna

Thursday, November 5, 2026 at 4:00 PM

MINUTES

In-Person in Council Chambers

Mayor Penterman called the meeting to order at 4:00 p.m.

1. Roll Call

   Members Present: Brett Jensen, Giovanna Feller, Kelli Antoine, John Moore, Michael Avanzi, Ken Schoenike, John Neumeier, Mayor Tony Penterman

   Others Present: Planning and Community Development Director Dave Kittel, Associate Planner Adrienne Nelson

2. Approval of Minutes
   a. Approve Minutes from October 22, 2026

      Antoine made a motion to approve the minutes from October 22, 2026. Seconded by Neumeier. The motion passed unanimously.

3. Old Business
   a. None

4. New Business
   a. Park Donations – Replacement Policy

      Associate Planner Nelson provided a brief background on a proposed update to the City's park donation policy. A memorial tree donation was made by Nancy Zornow in 2022. Nancy came in on July 29, 2026 to notify the Planning and Community Development Department that the spring snow crabapple tree that was donated was destroyed by deer. This sparked internal discussion on how to handle tree donations that arguably did not last for their full, useful life. Planning and Community Development staff spoke with Street Superintendent Van Gompel about updating policy language to state the following: "Donated trees will be replaced by request at no cost to the donor for up to three years after planting in the event that the tree dies. This is a one-time

replacement offer and does not apply in the event that the replacement tree dies.” Staff are requesting discussion on this proposed update and direction on how to handle similar issues moving forward.

Moore asked what the policy is for terrace trees planted during street projects. What replacement guarantee is there?

Neumeier explained that property owners are provided a list of trees to choose from. Depending on where the City purchases the trees from, we are warrantied for a certain amount of time, usually two years at most.

Antoine asked for clarification on the phrasing “replaced by request”. Will trees be replaced if City staff notice they are dying, or is it only by donor request?

Nelson explained that staff would address any issues noticed with donated trees but that, since City staff are not actively checking on trees after they are planted, the donor would likely notice an issue and report it first.

Director Kittel added that, in this instance, the tree donated was of a very specific type. The City could always replace with a more standard tree variety unless the donor was willing to finance the difference.

Moore pointed out that, in this instance, the damage was done by deer. Many warranties will not cover damage done by animals or people.

Neumeier agreed, and added that most warranties cover issues with the initial planting or diseases.

Kittel stated that it can be clarified that replacements are not offered for situations outside of the City’s control.

Moore asked if the donor, Nancy, Zornow, would be required to pay for a replacement tree.

Nelson explained that, as the policy is written currently, she would have to pay for a replacement.

Neumeier commented that better recommendation on what types of trees would be best suited for certain areas of the City could be provided in the future, as it may be best to steer clear of planting fruit trees by areas frequented by deer. He would not be opposed to replacing the spring snow crabapple with a tree of the City's choosing.

Antoine asked if there was a plaque in place for the tree donation, and if it would be possible to relocate the donation elsewhere.

Nelson explained that the tree was planted by a donated bench and associated plaque. She asked what the Plan Commission's thoughts were on the proposed three year replacement period, and added that the proposed language could be changed to apply solely to situations within the City's control, such as watering or general maintenance.

Schoenike agreed that there was a need for a timeline, and thought that three years was appropriate.

Neumeier agreed with the three year recommendation and added that, moving forward, a little more attention would need to be paid to the placement of trees.

Moore made a motion to approve the policy updates with the condition that staff will work with the donor to clarify tree replacement and protective measures to prevent damage to the tree if necessary. Seconded by Jensen. The motion passed unanimously.

b. Bench and Tree Application – Riske

Associate Planner Nelson introduced the park bench and tree donation application submitted by Amanda Riske in memory of Vicki Wagner. The proposed location of the bench and tree would be at the Ann Street and Fieldcrest Drive crossing guard corner. This bench would be in the City of Kaukauna's standard Cambridge bench style, but in purple, and would

include a plaque with a butterfly design installed near the bench. The tree would be either a brandy wine maple or a tina crabapple. Staff is recommending approval of the park bench and tree donation for Amanda Riske in memory of Vicki Wagner with the condition that staff will work with the donor to finalize the location of the bench and tree.

Several commissioners brought up concerns about planting a crabapple at the proposed location due to possible maintenance issues. The general consensus was that a maple tree would be preferred.

Neumeier asked if the bench manufacturer the City typically uses is able to provide a purple bench.

Nelson explained that staff had reached out to the manufacturer and been told that a purple bench could be provided.

Moore asked if there was any additional costs associated with a different bench color.

Nelson explained that she was not aware of any additional costs for the bench, but that there would be one for the plaque design.

Moore asked if the plaque would be affixed to the bench.

Nelson explained that the plaques the City uses are too large to be installed directly on the bench and instead are installed on the concrete pad.

Neumeier noted that Vicki Wagner was a City crossing guard for many years. He asked if any consideration would be given to contributing something to this project in her memory.

Moore suggested the City cover any costs associate with installation. The donor would then only need to cover costs for the bench, plaque, and tree.

Neumeier made a motion to approve the park bench and tree donation for Amanda Riske in memory of Vicki Wagner, with installation costs to be

covered by the City, and with the condition that staff will work with the donor to finalize the location of the bench and tree. Seconded by Jensen. The motion passed unanimously.

5. Other Business
    a. None

6. Adjourn

Moore made a motion to adjourn the meeting. Seconded by Schoenike. Motion passed unanimously. The meeting adjourned at 4:19 p.m.

LIBRARY BOARD MEETING MINUTES
City of Kaukauna
Kaukauna Public Library
207 Thilmany Rd STE 200, Kaukauna

Tuesday, October 27, 2026 at 5:30 PM
Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
    a. The meeting was called to order by President Neumeier at 5:36p.
2. Roll call of membership
    a. Present: A. Neumeier, D. Tatro, P. Davis, C. Van Boxtel, C. Fallona, J. Vondracek, M.J. Kilgas, J. Van De Hey, and J. Lucas
    b. Also Present: B. Shipps, A. Thiem-Menning, and J. Berven
3. Public Participation and Communications
    a. A heartfelt thank you to Jane Vondracek for serving on the library board for 19 years!
4. Consent Agenda
    a. Meeting minutes of Tuesday, September 22, 2026
    b. Bill Register September 2026
        i. M.J. Kilgas made a motion to approve the consent agenda, seconded by C. Fallona. Motion carried; all in favor.
5. Action Items
    a. Update 2027 Closures
        i. J. Van de Hey made a motion to update the 2027 closures, seconded by C. Van Boxtel. Motion carried; all in favor.
    b. Collection Development Policy Update
        i. J. Van de Hey made a motion to update the Collection Development Policy with the additional sentence to be added: “The library will not purchase entire works written by artificial intelligence. The library will due diligence to not purchase AI generated materials, however, it is increasingly more difficult to know when authors/publishers/illustrators are using artificial intelligence in their work.” Seconded by J. Lucas. Motion carried; all in favor.
6. Information Items
    a. Outagamie Waupaca Library System Presentation
        i. Director of the OWLS system, Bradley Shipps, gave information on the Wisconsin Inclusive Services Standards, as well as on the OWLS-NFLS merger.
    b. Strategic Plan 2027-2030 Draft
        i. The Board reviewed the draft plan. A recommendation was suggested to build quarterly staff check-ins into the plan.
    c. Directors Report
    d. Assistant Directors Report

e. Adult Services Report
f. Youth Services Librarian Report
g. Trustee Topic: Chapter 12
    i. The topic was library standards.
h. Statistics
    i. J. Vondracek made her final request to receive and place the reports on file, seconded by M.J. Kilgas. Motion carried; all in favor.

7. Adjournment
    i. M.J. Kilgas made a motion to adjourn at 7:00p, seconded by C. Van Boxtel. Motion carried; all in favor.

Minutes prepared by: A. Thiem-Menning

GRIGNON MANSION BOARD MEETING MINUTES

Monday, October 19, 2026

The meeting was called to order by Chair, Brian Schuh, at 4:31 p.m. in the Municipal Services Building, Hydro View Room.

Roll Call

Present - Brian Schuh, Bruce Werschem, Lyle Hansen, Pennie Thiele

Not in Attendance- Christina Crook, Brian Buechel

Others in Attendance - Allison Engels

Public Appearances- Mary Grogan-Seleen- Friends Group

Review/Approve Minutes from September 28, 2026 Meeting

Motion to approve Minutes, Werschem moves, Thiele seconds, Minutes approved.

Report from the City

Engels indicates that the five (5) trees were planted by the Parks Department on 10-08-26. The Friend Group will now be in charge of watering them and basic maintenance.

Engels indicates that the previously discussed security cameras for the mansion would fall under a capital project. Since the cameras would be located on the exterior of the home and property, Engels will take this on and begin the process if that is what the Board would like to pursue. Discussion of whether cameras inside the home are needed, with the main concern being cameras near the front porch/door and along the property line. A motion was made by Thiele to approve the installation of cameras around the property and ask the City to make it a capital project. Werschem seconds. Motion carried.

Report from the Friends

Grogan-Seleen indicated that two (2) Life Long Learning tours were held this past month and both were full. Grogan-Seleen has put out a request to the Friends Group for assistance with decorating the mansion for the upcoming Christmas Tours. Decorating dates at the home are scheduled for Wednesday, November 18th from 1:00 pm - 3:00 pm and Saturday, November 21st from 1:00 pm - 3:00 pm. Christmas Tours are scheduled for December 4, 5, 11, and 12. Friday tours will be held from 4:00 pm - 7:00 pm and Saturday tours from 2:00 pm - 7:00 pm.

Schuh indicated that the time capsule burial has been postponed until sometime in the spring. The group is still waiting for organizations to provide materials to be included in the time capsule. The time capsule container is ready to go. Discussion of the Friends Group possibly making an event out of the burial, with further discussion to take place.

Werschem indicated that the mansion float will be participating in the Appleton, Little Chute, and Kaukauna Christmas parades. The driver for the float has been arranged.

Grogan-Seleen indicated that blacksmith Vince De La Paz is interested in offering blacksmith classes. Discussion of possibly including the classes in the Recreation Program Guide.

Report from the Chair

Schuh brought up discussion of the mansion's third floor and the possibility of opening it up for tours. Schuh requested that the Board think about possible uses for the space and what could be displayed upstairs. One room on the third floor is currently filled with artifacts that are not being displayed. Discussion of reaching out to Peter N. Peregrine from Lawrence University to see if he has students who may be interested in cataloging the artifacts in the upstairs room. Concerns were brought up regarding the narrowness of the upstairs area and having multiple people in the space at one time. Engels will find Peter N. Peregrine 's contact information and send it to Schuh to get the process started.

Schuh brought up discussion of the donation wall in the basement of the mansion and feels this is an opportunity that should be utilized to pursue sponsorships and community outreach. Discussion indicated that the donation wall could be leveraged to encourage donations toward a specific community project, while also creating opportunities to establish new business relationships and support various community projects. Discussion also included the civic engagement project being discussed at Lower Grignon Park.

Other Business

Engels indicated that two (2) third-grade classes, totaling 48 students from Park Community Charter School, visited the mansion for a field trip to the blacksmith shop. De La Paz provided a blacksmith demonstration, which went very well.

Set Next Meeting Date and Location

Monday, November 16, 2026 at 4:30 p.m. in the Hydro View Room

Adjournment

Motion by Werschem to adjourn, seconded by Hansen, Motion unanimously approved with meeting adjourned at 5:23 p.m.

REQUEST FOR AMPLIFIED MUSIC/NOISE

City of Kaukauna
144 W Second St
Kaukauna, WI 54130

Applicant Information

Name: Ashley Rodriguez Date of Birth: 2/22/1990

Address: [redacted] Phone number: [redacted]

Organization Name, if applicable: _____

Email address: [redacted]

Event Information

Name of Event: Lucy/Oziel Wedding

Event location (s): Kaukauna community room Date of Event: 12/26/26

Event Start time- End time: 8 AM - 10 PM

Number of people attending: 150

This application will be formally reviewed by the Health and Recreation Committee. Please allow up to 3 weeks for a response. If you do not hear from City staff: request is approved.

For questions: specialevents@kaukauna.gov

City - Bills Payable

Check #	Bills Paid	Date	Class	Line Description	Addressee	Amount Paid
128366	165137	11/4/2026		Sewer Truck #6	A T F Tires & Service Center Inc.	33.31
128367	28464	11/4/2026		Access Control System Troubleshooting	Amplitel Technologies LLC	360.00
128368	99283	11/4/2026		Security Deposit Refund	Andrea Alvarez	140.00
128369	3111	11/4/2026		White Wolf Pond Bank - Native Prairie	Apple Valley Landscaping, LLC	7,440.00
128369	3112	11/4/2026		Switchback Trail Prairie Establsihment	Apple Valley Landscaping, LLC	6,500.00
128370	102626	11/4/2026		Returned Book	Ashley E Fisk	31.00
128371	287325100391X10202026	11/4/2026		Wireless Charges, Wireless Charges	AT&T Mobility	132.19
128372	609783	11/4/2026		Random/Reasonable Suspicion, Pre-Employment	Aurora Health Care, Inc.	569.00
128373	104021212	11/4/2026		Leafer Trailer #350	Auto Value Kaukauna	25.34
128373	104020547	11/4/2026		Car Wash Supplies	Auto Value Kaukauna	72.96
128373	104021187	11/4/2026		Leafer Vac Trailer #351	Auto Value Kaukauna	41.73
128374	2026-98	11/4/2026		Install New Storm Inlet	B Bowers Construction LLC	3,500.00
128375	86397132	11/4/2026		Medical Supplies	Bound Tree Medical, LLC.	1,423.49
128376	311126926047243	11/4/2026		Street Tools	Capital One Commercial	23.96
128376	311127226048654	11/4/2026		Disc Golf	Capital One Commercial	146.08
128376	311127126099362	11/4/2026		Reaume Project	Capital One Commercial	32.34
128376	311127426085238	11/4/2026		Reaume Project	Capital One Commercial	208.89
128377	298011a	11/4/2026		Nelson Trail - only $1.65 was paid on original invoice. This is to pay the balance.	Carstens Ace Hardware	18.47
128377	300107	11/4/2026		General Supplies	Carstens Ace Hardware	35.08
128377	300167	11/4/2026		Building Maint.	Carstens Ace Hardware	55.64
128377	298314	11/4/2026		Street Maint.	Carstens Ace Hardware	58.49
128378	4284693429	11/4/2026		Mats	Cintas Corp.	50.50
128378	4286221071	11/4/2026		Mats	Cintas Corp.	78.50
128379	4820	11/4/2026		PD Recruitment	Craig D. Childs, PhD, SC	525.00
128380	101626	11/4/2026		Restitution from I. Vega Hernandez - Citation #5M81LJRPDT	Daniel Bornemann	100.00
128381	102926	11/4/2026		Water Cooler for Pool	David Herrmann	30.00
128382	58766	11/4/2026		#86 - All Wheel Drive Issue, Oil	DC Auto Repair, LLC	1,028.43
128383	10999	11/4/2026		Website Hosting	Digisage	480.00
128384	2610 - W77760	11/4/2026		Materials for Boardwalk Replacement	Drexel Building Supply	3,616.74
128385	0108187-IN	11/4/2026		MSB = HVAC PM Contract	Energy Control & Design, Inc.	2,328.50
128386	INV2060	11/4/2026		Electrical - 1000 Islands Entryway Remodel	Enterprise Electric Inc	3,268.47
128387	32418	11/4/2026		Chainsaws	Evergreen Power	725.90
128388	BE376520	11/4/2026		Bid Ad for 9-26 - Pool Slide	Finger Publishing, Inc.	67.34

Check #	Bills Paid	Date	Class	Line Description	Addressee	Amount Paid
128388	BE376521	11/4/2026		Fire Salute	Finger Publishing, Inc.	50.00
128389	00293/2026	11/4/2026		Coffee for MSB	Fox River Vending, Inc.	220.00
128390	58261	11/4/2026		Custodial Supplies	Fox Specialty Company LLC	246.24
128390	58279	11/4/2026		Custodial Supplies	Fox Specialty Company LLC	53.28
128391	19417	11/4/2026		Maint. Supplies	Haenco LLC	33.69
128391	19477	11/4/2026		Parks/Custodial Supplies, Shop/Building Maint.	Haenco LLC	1,012.78
128392	23164	11/4/2026		Chamber Dues	Heart of The Valley Chamber Of Commerce	650.00
128393	091726	11/4/2026		Meal for Interview Panel - New Hire	Inge Murphy	90.02
128394	30140682	11/4/2026		Books	Ingram	33.87
128394	30169654	11/4/2026		Books	Ingram	92.41
128394	99953442	11/4/2026		Books	Ingram	48.24
128394	30169663	11/4/2026		Books	Ingram	43.37
128394	30105394	11/4/2026		Books	Ingram	42.70
128394	99953441	11/4/2026		Books	Ingram	30.56
128394	99953449	11/4/2026		Books	Ingram	23.19
128394	99916512	11/4/2026		Books	Ingram	677.94
128394	30169662	11/4/2026		Books	Ingram	244.30
128394	30169647	11/4/2026		Books	Ingram	78.67
128394	99953448	11/4/2026		Books	Ingram	40.52
128394	30169664	11/4/2026		Books	Ingram	18.79
128394	99953443	11/4/2026		Books	Ingram	12.85
128394	30140683	11/4/2026		Books	Ingram	12.04
128394	30169660	11/4/2026		Books	Ingram	289.54
128394	99916511	11/4/2026		Books	Ingram	74.37
128394	30169648	11/4/2026		Books	Ingram	43.23
128394	99916513	11/4/2026		Books	Ingram	38.99
128394	30140684	11/4/2026		Books	Ingram	36.93
128394	99953450	11/4/2026		Books	Ingram	15.45
128394	30169657	11/4/2026		Books	Ingram	268.28
128394	30169652	11/4/2026		Books	Ingram	195.27
128394	30169661	11/4/2026		Books	Ingram	140.10
128394	30169656	11/4/2026		Books	Ingram	51.79
128394	30169651	11/4/2026		Books	Ingram	163.68
128394	99953439	11/4/2026		Books	Ingram	53.50
128394	30169646	11/4/2026		Books	Ingram	36.03
128394	30140679	11/4/2026		Books	Ingram	18.06
128394	99953452	11/4/2026		Books	Ingram	15.86
128394	99953444	11/4/2026		Books	Ingram	14.31
128394	30140685	11/4/2026		Books	Ingram	75.20
128394	30169650	11/4/2026		Books	Ingram	60.13
128394	30169655	11/4/2026		Books	Ingram	38.23
128394	30140681	11/4/2026		Books	Ingram	25.76
128394	99953445	11/4/2026		Books	Ingram	12.03
128394	30140680	11/4/2026		Books	Ingram	11.76

Check #	Bills Paid	Date	Class	Line Description	Addressee	Amount Paid
128394	30105395	11/4/2026		Books	Ingram	42.70
128394	99953440	11/4/2026		Books	Ingram	40.26
128394	99953446	11/4/2026		Books	Ingram	10.44
128394	99953447	11/4/2026		Books	Ingram	9.49
128394	99916510	11/4/2026		Books	Ingram	385.66
128394	30169649	11/4/2026		Books	Ingram	262.25
128394	30169659	11/4/2026		Books	Ingram	86.46
128394	99953451	11/4/2026		Books	Ingram	39.34
128394	30169653	11/4/2026		Books	Ingram	36.00
128395	90175619	11/4/2026		Street Truck #7, PD #80	Interstate Battery	706.85
128396	853379	11/4/2026		SPaR Quarterly Sprinkler Inspection	J.F. Ahern Co.	290.00
128397	101226	11/4/2026		Inspection Contract	James Daniels	2,600.00
128398	PIGB0376638	11/4/2026		Bucket Tractor #24	John Fabick Tractor Company	34.33
128398	PIGB0376639	11/4/2026		Bucket Tractor #24	John Fabick Tractor Company	347.22
128398	MIGB00005935	11/4/2026		New Boom Mower	John Fabick Tractor Company	33,085.00
128399	99264	11/4/2026		Security Deposit Refund	Kaitlyn Lewicki	200.00
128400	10248	11/4/2026		Fall 2026 Cleanup	Killian's Lawnscaping, Inc.	520.00
128401	JG2913	11/4/2026		Sweeper #26	Klink Hydraulics, LLC	314.64
128401	TV2569	11/4/2026		Park Hill Mower #106	Klink Hydraulics, LLC	886.52
128401	TV2658	11/4/2026		Tow Motor #32	Klink Hydraulics, LLC	595.64
128402	118719695	11/4/2026		KATODA	LAMAR Companies	1,035.00
128403	23334	11/4/2026		Squad seat cleaning	Little Grizz Auto Workz & Detail LLC	80.00
128404	2026-036375	11/4/2026		Ad for 2027 Wisconsin Travel Guide	Madden Media	2,365.00
128405	INV15855888	11/4/2026		Copier - Engineering	Marco Technologies LLC - 131411	40.00
128406	00401393	11/4/2026		Building Inspection Consulting Services	McMahon Associates Inc	670.45
128407	251702	11/4/2026		Park Hill Mower #106	MGD Industrial Corp	114.00
128407	250857	11/4/2026		Sewer Vac #211	MGD Industrial Corp	72.72
128408	102726	11/4/2026		Hotel Training Reimbursement	Michael Lambie	122.43
128409	304008313	11/4/2026		Pest Control - SPaR Building	ORKIN Pest Control	82.21
128409	304007426	11/4/2026		Pest Control - Building Maint/Shops/Garages	ORKIN Pest Control	190.64
128410	M184674	11/4/2026		Medical Supplies	Penn Care, Inc.	351.90
128410	M184565	11/4/2026		Medical Supplies	Penn Care, Inc.	635.44
128411	2269317	11/4/2026		Disc Golf Baskets	Peters Concrete Company	167.00
128411	2269239	11/4/2026		Disc Golf	Peters Concrete Company	334.00
128412	102465	11/4/2026		Quiet Zone Materials	Rent-A-Flash of Wisconsin, Inc	27,577.12
128413	1351	11/4/2026		Commercial Inspections	RG Inspections LLC	4,628.75
128414	FTIN000173	11/4/2026		New UTV/Parks #120	Riesterer & Schnell Inc	31,941.86

Check #	Bills Paid	Date	Class	Line Description	Addressee	Amount Paid
128415	91701	11/4/2026		CE Landfill - Env Comp	Robert E Lee & Assoc. Inc	1,396.50
128416	P29195	11/4/2026		Park Mower #126	Service Motor Company, Inc.	67.78
128417	93103	11/4/2026		Lateral Verification on Wilson St	Speedy Clean Drain & Sewer	3,060.00
128417	93146	11/4/2026		Tower Drive Cleaning	Speedy Clean Drain & Sewer	29,700.00
128418	205550-202609-1	11/4/2026		TLO	TransUnion Risk and Alternative Data Solutions Inc	127.38
128419	6160498197	11/4/2026		Coverall/Mat Service	VESTIS	100.07
128419	6160502024	11/4/2026		Coverall/Mat Service	VESTIS	100.07
128419	6160500122	11/4/2026		Coverall/Mat Service	VESTIS	100.07
128419	6160505843	11/4/2026		Coverall/Mat Service	VESTIS	100.07
128420	01-265479	11/4/2026		Parks MSV #104	Weyers Equipment Inc	199.95
128421	12069	11/4/2026		David - WPRA Conference 2027	Wisconsin Park & Recreation Assn	350.00
128421	12068	11/4/2026		Alli - WPRA Conference 2027	Wisconsin Park & Recreation Assn	350.00
128422	0200012951	11/4/2026		Refuse #224	Wonderland Tire Company	707.17
128422	0200012950	11/4/2026		Dump Truck #207	Wonderland Tire Company	1,752.00
128422	0200012948	11/4/2026		Refuse #224	Wonderland Tire Company	68.61
128422	0200012954	11/4/2026		Parks MSV #104	Wonderland Tire Company	810.58
128422	0200012952	11/4/2026		Paint Trailer #304	Wonderland Tire Company	64.72
00000569/1	AL3KS2S	11/6/2026		Adobe Acrobat Pro- Graci	CDW Government	48.15
00000569/2	6180	11/6/2026		KU Fall 26 Insert	Kaukauna Utilities	571.05
00000569/3	59560926	11/6/2026		Oxygen Rental	Linde Gas & Equipment Inc.	232.89
00000569/4	17378	11/6/2026		General Liability, Auto, Crime, & Cyber	McClone	58.00
00000569/5	509552870	11/6/2026		Digital Library Materials	Midwest Tape	200.92
00000569/5	509552872	11/6/2026		Digital Library Materials	Midwest Tape	107.96
00000569/6	75669	11/6/2026		Lockdown Button Install at SPaR	O & W Communications	1,860.00
00000569/7	2613259	11/6/2026		Radios	DSC Communications	242.75
00000569/8	28068	11/6/2026		Temp Staffing - Finance Director		2,802.50
00000569/8	27930	11/6/2026		Temp Staffing - Planning		1,055.70
00000569/8	28067	11/6/2026		Temp Staffing - Planning		1,055.70
128423	02-47095	11/13/2026		Annual Removal of Cobwebs & Quarterly Dusting of Bookshelves	Advanced Maintenance Solutions	360.00
128423	02-46893	11/13/2026		Monthly Contract Janitorial Services for the month November	Advanced Maintenance Solutions	2,277.40
128423	02-47092	11/13/2026		Janitorial Services - OCTOBER - 2nd half of the month	Advanced Maintenance Solutions	1,303.92

Check #	Bills Paid	Date	Class	Line Description	Addressee	Amount Paid
128423	02-46807	11/13/2026		Monthly Janitorial Services for the month of November - 1000 Islands Environmental Center	Advanced Maintenance Solutions	429.98
128424	28513	11/13/2026		After Hours Cradlepoint Outage - PD	Amplitel Technologies LLC	555.00
128424	28531	11/13/2026		Environmental Center Access Control	Amplitel Technologies LLC	2,552.50
128424	28483	11/13/2026		Fire PC Install	Amplitel Technologies LLC	300.00
128424	28547	11/13/2026		Monthly Managed Services	Amplitel Technologies LLC	14,895.00
128425	899621	11/13/2026		Dreamville Kaukauna Matter	Amundsen Davis, LLC	280.00
128426	103126	11/13/2026		Mileage, Parking Ramp, and Meal Reimbursement	Anthony Penterman	160.67
128427	104021494	11/13/2026		Parks/Truck #10	Auto Value Kaukauna	50.32
128427	104021458	11/13/2026		Parks/Truck #10	Auto Value Kaukauna	34.80
128427	104021719	11/13/2026		Refuse #224	Auto Value Kaukauna	240.11
128427	104021217	11/13/2026		Truck #5	Auto Value Kaukauna	32.70
128427	104022074	11/13/2026		Refuse #225	Auto Value Kaukauna	468.15
128427	104022381	11/13/2026		Fuse for IV Warmer	Auto Value Kaukauna	4.25
128427	104022127	11/13/2026		Refuse #226	Auto Value Kaukauna	181.15
128427	104021366	11/13/2026		Parks/Truck #10	Auto Value Kaukauna	76.29
128428	86385567	11/13/2026		Medical Supplies	Bound Tree Medical, LLC.	33.72
128429	99341	11/13/2026		Security Deposit Refund	Brandi Eichstaedt	200.00
128430	D47843	11/13/2026		Bucket Loader/Back Hoe #23	Brooks Tractor Inc.	1,150.04
128431	029727	11/13/2026		Street Maint.	Carew Concrete & Supply Co.	1,311.50
128431	030821	11/13/2026		Street Maintenance	Carew Concrete & Supply Co.	1,311.50
128432	1789063	11/13/2026		Popcorn	Carnival Time Popcorn	60.00
128433	300686	11/13/2026		Supplies for #2141's Flag Holder	Carstens Ace Hardware	68.80
128433	300047	11/13/2026		General Supplies	Carstens Ace Hardware	23.65
128434	589853	11/13/2026		Cell Phone - IT, Cell Phone - City Attorney, Cell Phone - Finance, Cell Phone - PD, Cell Phone - Planning, Cell Phone - Inspection, Cell Phone - FD, Cell Phone - FD, Cell Phone - Engineering, Cell Phone - HR, Cell Phone - Park Cameras	Cellcom	2,578.76
128435	152855801110126	11/13/2026		SIP Block - November 2026	Charter Communications	215.20
128435	152858601110126	11/13/2026		Internet & Phone - November 2026	Charter Communications	162.35
128435	152858701110126	11/13/2026		Ntl Fbr - November 2026	Charter Communications	1,099.00
128436	110926	11/13/2026		Mileage to and from Outagamie County for Election Research for Canvass	Christina Nelson	13.24
128436	110326	11/13/2026		Memorial - In Memory of Joseph Weyenberg	Christina Nelson	50.00
128437	4286980535	11/13/2026		Mats	Cintas Corp.	175.25
128437	4286980682	11/13/2026		Mats	Cintas Corp.	251.45
128437	4286980588	11/13/2026		Mats	Cintas Corp.	163.25
128438	261 0 62001	11/13/2026		Locates - October	Diggers Hotline Inc.	578.25

Check #	Bills Paid	Date	Class	Line Description	Addressee	Amount Paid
128439	494460	11/13/2026		HRA - November	Diversified Benefit Services, Inc.	784.78
128440	20496	11/13/2026		Signage - Boardwalk Project	Eagle Sign & Design LLC	1,620.00
128441	0108123-IN	11/13/2026		Filters - FD PM	Energy Control & Design, Inc.	219.19
128441	0108937-IN	11/13/2026		MAU in PD Repairs	Energy Control & Design, Inc.	2,202.00
128442	99416	11/13/2026		Security Deposit Refund	Ereida Gomez Garcia	200.00
128443	0195807-IN	11/13/2026		Sally Port Door Sensor	EZ Glide Garage Doors	267.10
128444	3 11/2/2026	11/13/2026		Payment #3 - Project 7-26	Feaker & Sons Inc.	314,950.29
128445	BE378046	11/13/2026		Publication Fee for 10/5 Legislative Minutes	Finger Publishing, Inc.	72.59
128445	BE378043	11/13/2026		Publication Fee for 10/5 BPW Minutes	Finger Publishing, Inc.	121.80
128445	BE378044	11/13/2026		Publication Fee for 10/5 Finance Minutes	Finger Publishing, Inc.	90.70
128445	BE379307	11/13/2026		Kaukauna Girls Golf Sign	Finger Publishing, Inc.	25.00
128445	BE378047	11/13/2026		Publication Fee for 9/15 Council Minutes	Finger Publishing, Inc.	399.70
128445	BE378041	11/13/2026		Publishing Zoning Board of Appeals	Finger Publishing, Inc.	35.80
128445	BE378042	11/13/2026		Publication Fee for Absentee Notice	Finger Publishing, Inc.	60.20
128445	BE379306	11/13/2026		Publishing Zoning Board of Appeals	Finger Publishing, Inc.	29.28
128445	BE378045	11/13/2026		Publication Fee for 10/5 H&R Minutes	Finger Publishing, Inc.	96.00
128446	13057	11/13/2026		Sprinkler System Inspection	Fireline Sprinkler Corp	200.00
128447	HJ346603	11/13/2026		Nature Center Entrance Accessibility Project	H.J. Martin and Son, Inc.	423.46
128448	103126	11/13/2026		New Connections - October	Heart of the Valley Metropolitan - New Connections	3,264.00
128449	November 5, 2026	11/13/2026		Wastewater Treatment - October	Heart of the Valley Metropolitan Sewerage District	155,651.88
128450	120126	11/13/2026		Christmas Parade Cookies	Hill Top Bakery	420.00
128451	C66477A	11/13/2026		Exams	I/O Solutions, Inc.	200.00
128452	30217514	11/13/2026		Books	Ingram	38.99
128452	30231725	11/13/2026		Books	Ingram	4.86
128452	30169658	11/13/2026		Books	Ingram	557.82
128452	30231728	11/13/2026		Books	Ingram	30.87
128452	30231727	11/13/2026		Books	Ingram	13.91
128453	90175893	11/13/2026		Flat Bed #218	Interstate Battery	311.90
128454	853838	11/13/2026		Sprinkler Inspection - Quarterly	J.F. Ahern Co.	390.00
128455	12001081	11/13/2026		Field Marking Paing/Athletic Fields	JC Licht LLC	1,174.92
128456	102726	11/13/2026		Mileage & Meal Reimbursement for Madison Conference	Jenny Schink	314.03
128457	110326	11/13/2026		WI Statutes Reference Book	Jessica Schneider	44.99
128458	18262	11/13/2026		Portable/Dog Park	John's Johns	150.00
128458	18263	11/13/2026		Portable/Nelson Trail	John's Johns	150.00

Check #	Bills Paid	Date	Class	Line Description	Addressee	Amount Paid
128459	14418953P	11/13/2026		Refuse #228	JX Enterprises, Inc.	136.99
128460	110326	11/13/2026		Memorial - In Memory of Ronald Fahl	Kayla Fahl	50.00
128461	IN292457	11/13/2026		New Officer Gun	Kiesler Police Supply	745.00
128462	10268	11/13/2026		Monthly Lawn & Landscape Maintenance	Killian's Lawnscaping, Inc.	250.00
128463	102726	11/13/2026		Meal Reimbursement for WLA Conference	Kim Cackowski	100.58
128464	JG3246	11/13/2026		Sewer Vac #211	Klink Hydraulics, LLC	65.44
128465	11/02/2026	11/13/2026		Fuel	Kwik Trip, Inc.	294.24
128466	12045251	11/13/2026		Language Line	Language Line Service, Inc.	50.56
128467	99436	11/13/2026		Refund - Fee Adjustment Wrestling	Laura Propson	10.00
128468	99415	11/13/2026		Security Deposit Refund	Leone Besaw	200.00
128469	43405370	11/13/2026		Copier	Marco	248.09
128470	304008351	11/13/2026		Pest Control - Building Maint/MSB	ORKIN Pest Control	125.62
128471	103126	11/13/2026		County Court Share - October 2026	Outagamie County Treasurer	1,729.59
128472	2269092	11/13/2026		Phase #2 Redesign	Peters Concrete Company	668.00
128473	3323357257	11/13/2026		Folding Machine Agreement	Pitney Bowes Inc	367.17
128474	4883	11/13/2026		Chainsaw Chain	Pleshek's Outdoor Power	10.00
128474	4574	11/13/2026		New Trimmer #192	Pleshek's Outdoor Power	399.99
128474	4383	11/13/2026		Chain Saws	Pleshek's Outdoor Power	185.76
128475	102226	11/13/2026		Umpire - Week of 10/22/26	Riley Carper	225.00
128475	110526	11/13/2026		Umpire - Week of 11/05/26	Riley Carper	180.00
128476	102826	11/13/2026		Mileage & Meal Reimbursement for WLA Conference	Sarah Wroblewski	133.47
128477	11/21/2027	11/13/2026		Payment for Program "Tales and Tails" in Partnership with Saving Paws (this is a Pet Adoption and Education Event at and with the Library)	Saving Paws Animal Rescue, Inc.	50.00
128478	54714	11/13/2026		Tree - Reforestation	Schmalz Custom Landscaping	531.99
128478	59166	11/13/2026		Tree - Reforestation	Schmalz Custom Landscaping	301.00
128479	103126	11/13/2026		State Court Share - Oct 2026	State of Wisconsin	3,893.64
128480	9213942020	11/13/2026		Restraint Strep-Lucas	Stryker Sales Corporation	56.10
128480	9214069526	11/13/2026		Lucas Suction Cup	Stryker Sales Corporation	364.68
128480	9214134428	11/13/2026		Lucas - Patient Cable	Stryker Sales Corporation	332.10
128481	14246	11/13/2026		New Hire Clothing - Seifert	The Uniform Shoppe of Green Bay, Inc.	87.95
128481	13787	11/13/2026		New Hire Clothing - Kloehn	The Uniform Shoppe of Green Bay, Inc.	419.75
128481	14343	11/13/2026		New Hire Clothing - Kloehn	The Uniform Shoppe of Green Bay, Inc.	59.95
128482	INV00501002	11/13/2026		Scheduling Software	TimeClock Plus, LLC	2,376.00
128483	INV172081	11/13/2026		Storm Sewer Maint./Contract Services	Total Energy Systems LLC	342.00
128484	5597	11/13/2026		Plant Order	VandeHey Company, Inc	315.00

Check #	Bills Paid	Date	Class	Line Description	Addressee	Amount Paid
128485	6160503933	11/13/2026		Coverall/Mat Service	VESTIS	100.07
128486	4 11/3/2026	11/13/2026		1-26 Concrete Street Paving - Bens Way/Setter Dr/Boxer Street, 1-26 Concrete Street Paving - Washington Street/Florence Street, 1-26 Concrete Street Paving - Brill Street - Storm, 1-26 Concrete Street Paving - Ninth Street - Storm, 1-26 Concrete Stre(more...)	Vinton Construction Co.	608,078.75
128487	2 11/9/2026	11/13/2026		Project 8-25R Payment #2	Visu-Sewer, Inc.	582,575.58
128488	547445	11/13/2026		Legal - IHO Library	von Briesen & Roper S.C.	4,581.50
128489	6136577283	11/13/2026		Gas Service - October	We Energies	98.37
128489	6136576028	11/13/2026		Gas Service - October	We Energies	786.18
128489	6136507895	11/13/2026		Gas Service - October	We Energies	103.28
128489	6135433371	11/13/2026		Gas Service - October	We Energies	35.96
128489	6135731932	11/13/2026		Gas Service - October	We Energies	25.63
128489	6136040152	11/13/2026		Gas Service - October	We Energies	30.65
128489	6136064396	11/13/2026		Gas Service - October	We Energies	9.57
128489	6136944638	11/13/2026		Gas Service - October	We Energies	9.57
128490	2026000543	11/13/2026		Warrant Payment for: Andres C Cala, Case BK003454-3, Warrant #2026000543	West Allis Police Department	108.80
128491	01-265763	11/13/2026		Disc Golf Phase #2 Redesign	Weyers Equipment Inc	66.16
128492	0200012983	11/13/2026		Chipper Trailer #38	Wonderland Tire Company	300.07
Total						**1,927,153.28**

Memo

Planning and Community Development

To: Common Council

From: Adrienne Nelson, Associate Planner

Date: November 24th, 2026

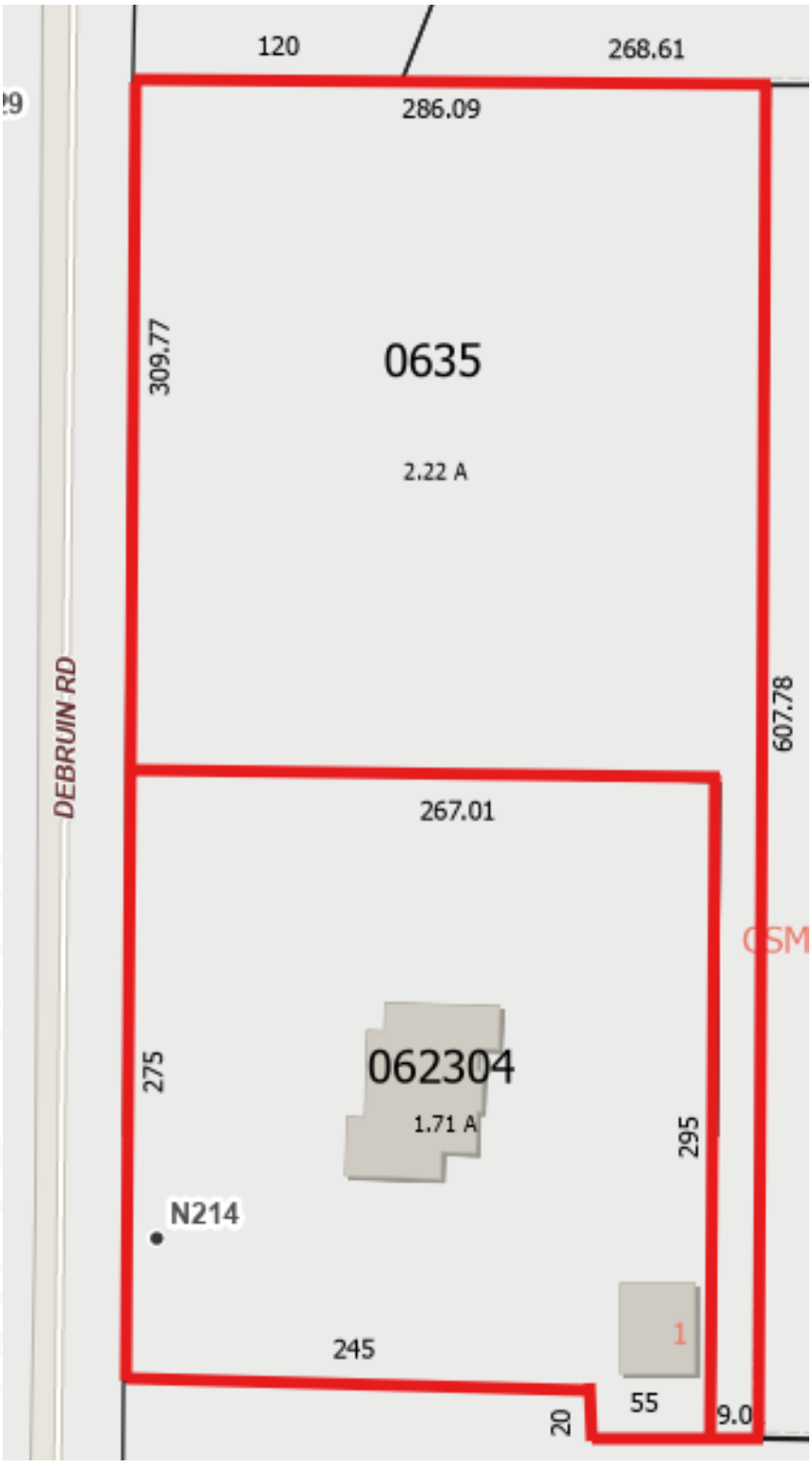
Re: Extraterritorial Certified Survey Map Review (Town of Buchanan)

Background Information:
Scott Anderson, a professional land surveyor, submitted an extraterritorial certified survey map (CSM) for review. This CSM would create three lots from two existing lots. One of the lots, parcel 030062304, is owned by James and Beth Verbeten. The other lot, parcel 030063500, is owned by Dercks 5 LLC.

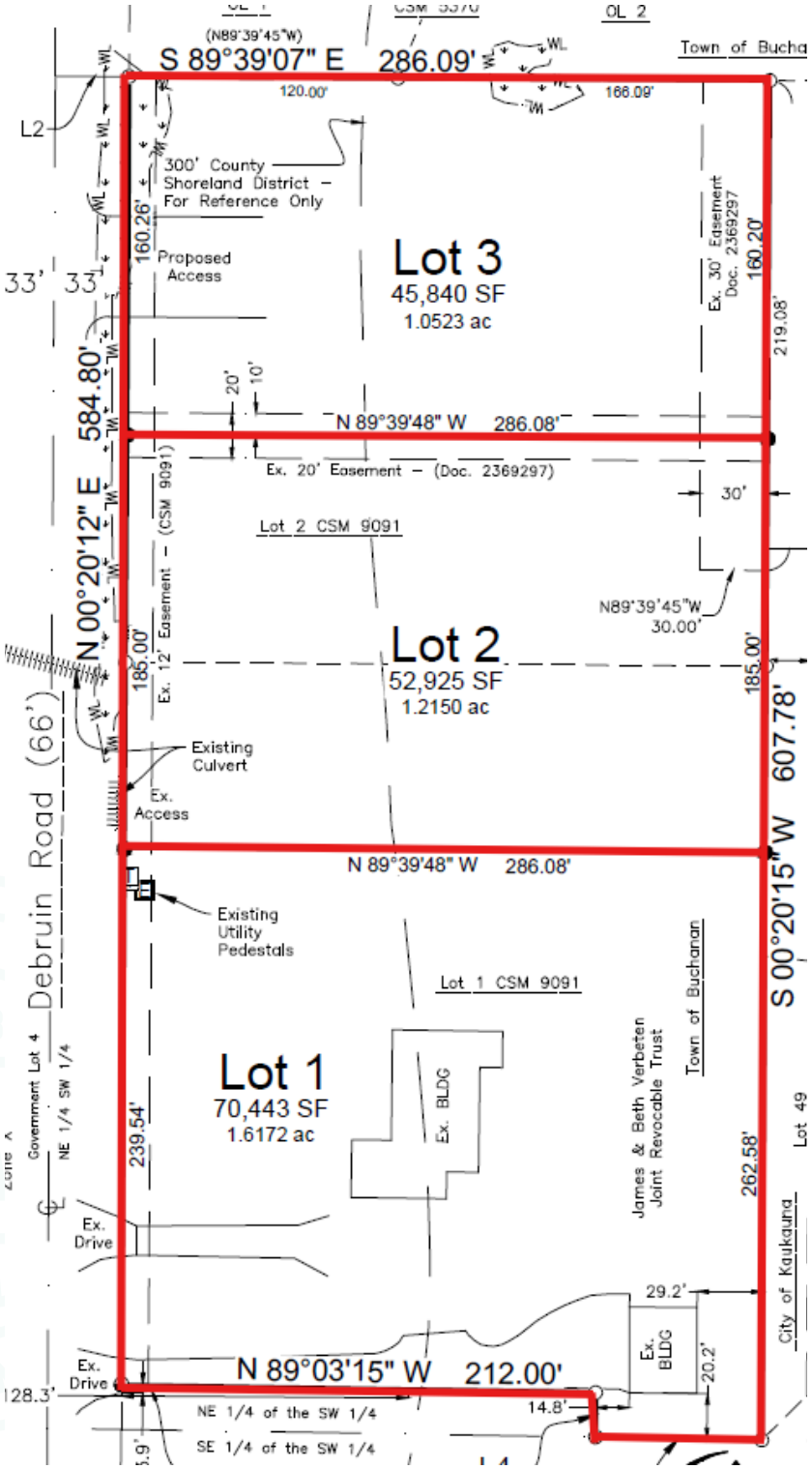
These two lots are located in the Town of Buchanan. They are being reviewed by the City because they are located within the City's extraterritorial review area.

The application, draft of the CSM, and proposed resolution are attached to this memo. A picture of the current map and the proposed map are shown below.

Current Map:


120
268.61
286.09
309.77
0635
2.22 A
DEBRUIN RD
607.78
267.01
275
062304
1.71 A
295
N214
245
1
55
20
9.0

Proposed Map:



Staff Recommended Action:
Staff recommend approving the CSM resolution.

APPLICATION: CERTIFIED SURVEY MAP REVIEW FORM

This application is required if you are seeking to divide, combine, or reconfigure up to four parcels. All parcels must meet the dimensional requirements as set forth in their zoning district. Information on zoning districts can be found in Section 17 of the Municipal Code. Information on certified survey maps can be found in Section 18.29 of the Municipal Code. Please note that the City of Kaukauna has extraterritorial review authority for any certified survey maps created for parcels located in townships within three miles of city borders.

Petitioner Information:

Name: Scott Andersen

Mailing Address: 1164 Province Terrace

Phone Number: [redacted]

Email: [redacted]

***Property Owner Information (If Not Petitioner):**

Name: James & Beth Verbeten

Mailing Address: N214 Debruin Road

Phone Number: [redacted]

Email: [redacted]

Property Information:

Site Address/Location: N214 DEBRUIN RD

Lot Dimensions and Area:

Current Zoning: Town Zoning - Single Family

Number of Lots to be Created: 3 lot CSM from existing lots

***If multiple owners are involved, please add all additional owner information on an attached document.**

Please State Reason(s) for Certified Survey Map Review Request:

Extraterritorial Review

Additional Requirements: For Certified Survey Map review, professionally drawn maps are required to be submitted. These maps must include all structures, lot lines, and streets with distances to each. Maps should be drawn to a scale of not less than 1":1,000'. Additional information may also be requested as may be appropriate per the proposal being made.

Lot Division by CSM (1-4 lots) Fee Schedule: $10.00/lot based on total lots

Please Note: The City of Kaukauna will **never** request payment for an application in the form of a wire transfer. All payments are to be made by check to the City of Kaukauna (address below) and are due when the application is submitted, prior to review.

Application Timeline: Certified survey map reviews often require action by multiple governmental bodies and sometimes reviews and authorizations can take more than 30 days. Please let staff know of your request as early as possible if you have a specific deadline that you need Plan Commission authorization by.

Signature of Petitioner:

DocuSigned by:
Scott Andersen 10/30/2026
695015AE4EAB48D...

Signature of Owner (If Not Petitioner):

Signed by:
Jim and Beth Verbeten 10/30/2026
13CE1CCCE683406...

Date Submitted to the City of Kaukauna:

10/30/2026

Please submit by email to planning@kaukauna.gov or by mail to:
City of Kaukauna
Attn: Planning and Community Development Department
144 W Second Street
Kaukauna, WI 54130

Docusign Envelope ID: A861B360-2A3D-83C2-8194-AAEEBD888740

FOR DEPARTMENT USE ONLY:

Date Application Received: 10/30/2026

Payment Received: Yes

Payment Receipt #: N/A

Certified Survey Map Reviewed: ☑

Plan Commission Approval: 11/19/2026

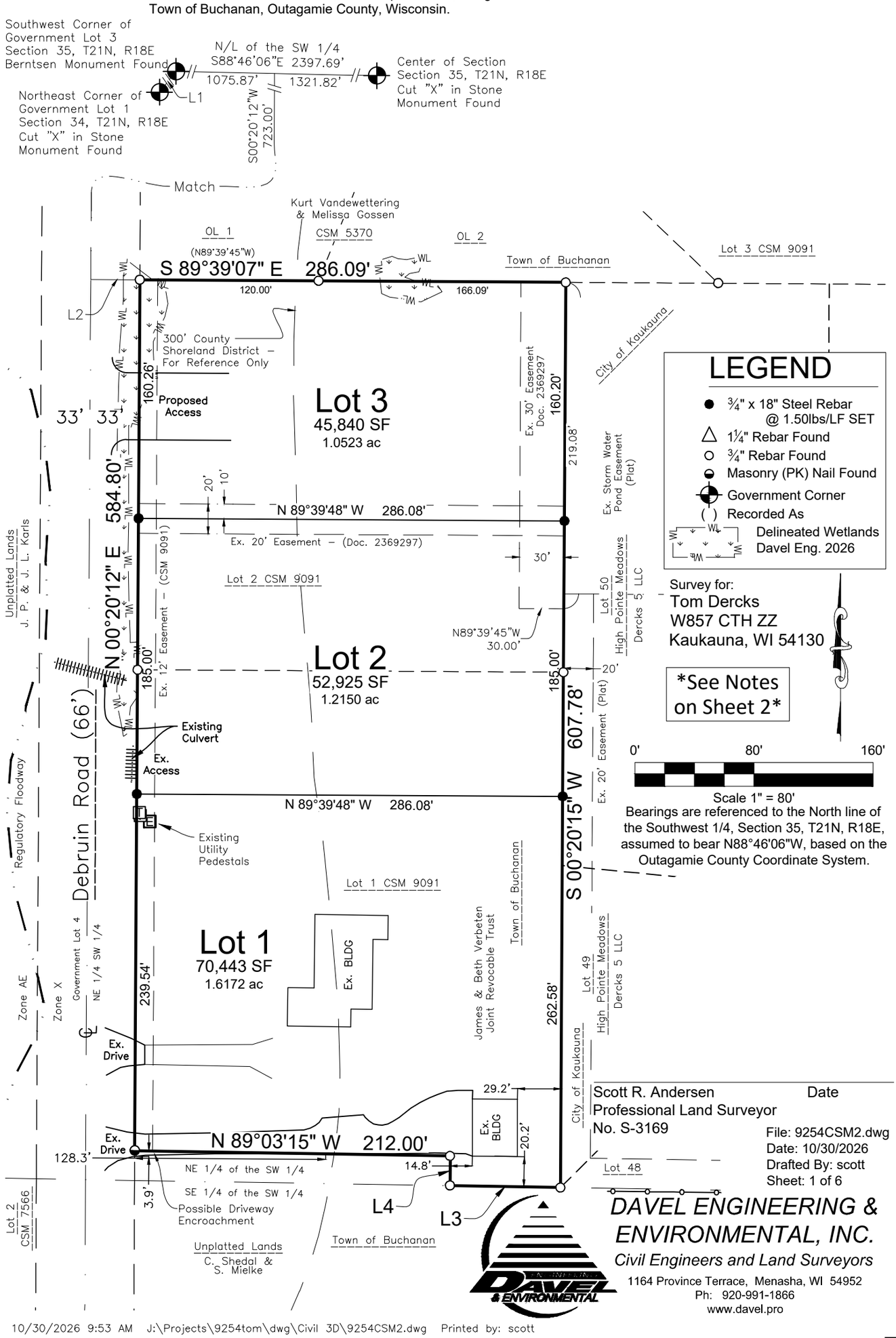
Legislative Committee Approval:

Common Council Approval:

Signature of Planning & Community Dev. Staff:

Certified Survey Map No. _____

All of Lots 1 and 2, Certified Survey Map No. 9091 (Doc. 2376443); Being Part of the Northeast 1/4 of the Southwest 1/4 of Section 35, Township 21 North, Range 18 East, Town of Buchanan, Outagamie County, Wisconsin.



Scott R. Andersen — Date
Professional Land Surveyor
No. S-3169

File: 9254CSM2.dwg
Date: 10/30/2026
Drafted By: scott
Sheet: 1 of 6

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors
1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866
www.davel.pro

10/30/2026 9:53 AM J:\Projects\9254tom\dwg\Civil 3D\9254CSM2.dwg Printed by: scott

Certified Survey Map No. _____

All of Lots 1 and 2, Certified Survey Map No. 9091 (Doc. 2376443); Being Part of the Northeast 1/4 of the Southwest 1/4 of Section 35, Township 21 North, Range 18 East, Town of Buchanan, Outagamie County, Wisconsin.

Surveyor's Certificate

I, Scott R. Andersen, Professional Land Surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Town of Buchanan and Outagamie County, and under the direction of Dercks 5, LLC, and James J. & Beth C. Verbeten Joint Revocable Trust Dated July 9, 2012, the property owners of said land, I have surveyed, divided, combined and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is All of Lots 1 and 2, Certified Survey Map No. 9091 (Doc. 2376443); Being Part of the Northeast 1/4 of the Southwest 1/4 of Section 35, Township 21 North, Range 18 East, Town of Buchanan, Outagamie County, Wisconsin, containing 169,209 Square Feet (3.8845 Acres) of land. Described Parcels are Subject to all easements and restrictions of record.

Given under my hand this _____ day of _____, _____.

LINE TABLE		
Line	Bearing	Length
L1	S 38°32'53" W	400.08'
L2	S 89°39'07" E	33.00'
L3	N 89°03'15" W	74.09'
L4	N 00°20'12" E	20.00'

_____
Scott R. Andersen, Wisconsin Professional Land Surveyor No. S-3169

Additional action is required.

This map does NOT transfer ownership of the property or properties shown. Sale or transfer of ownership requires a separate document to be recorded at the Register of Deeds office. No lot or parcel shall hereafter be created or altered by deed or any other means other than by an approved and recorded certified survey map or subdivision plat.

Survey Notes:

-Right-to-farm statement.

The lots created on this map are adjacent to properties that, as of the date of this document, are being used for agricultural purposes. Some individuals believe the activities associated with the agricultural use constitute a nuisance or conflict with the quiet enjoyment of their property. This statement is intended to provide third parties with notice agricultural activities may exist on the adjacent properties.

-Drain tile statement.

Any agricultural drain tile which is disturbed, cut or broken as part of the development of the CSM or excavation for construction must be repaired and/or relocated to allow for the drain tile to continue to drain as originally designed. The cost of repair and/or replacement of the drain tile must be borne by the party damaging the drain tile.

-Floodplain Information

(Subject Site per FIRM Map No. 55087C0456D with an effective date of July 22, 2010.)

a) Mapped as "Zone X": Area determined to be outside the 0.2% annual chance floodplain.

-Wetland Notes - Hydric Soils:

Prior to development, a wetland delineation may be required on lots 1-3 per Town of Buchanan Stormwater Ordinance. A wetland buffer is required and is regulated by the susceptibility of the wetland and shall be shown on the construction documents.

***Wetlands Shown were delineated by Davel Engineering (May 2026) and valid for 5 years given no permitting or impact to them. It is under the regulation of the Town of Buchanan, Outagamie County and Wisconsin Department of Natural Resources to require an updated or new delineation prior to development.*

US Army Corps of Engineers Approved Jurisdictional Determination #MVP-2026-00546-RJH and Non-Federal Exemption File # EXE-NE-2026-45-03196 exist within this Certified Survey Map. Additional permits or exemptions will be required prior to building on lots 1-3 if wetlands will be impacted by the development of the lot.

File: 9254CSM2.dwg
Date: 10/30/2026
Drafted By: scott
Sheet: 2 of 6

Certified Survey Map No. _____

All of Lots 1 and 2, Certified Survey Map No. 9091 (Doc. 2376443); Being Part of the Northeast 1/4 of the Southwest 1/4 of Section 35, Township 21 North, Range 18 East, Town of Buchanan, Outagamie County, Wisconsin.

Owner Certificate

Dercks 5, LLC, a limited liability company duly organized and existing under and by virtue of the Laws of the State of Wisconsin, as the property owner, does hereby certify that I caused the land above described to be surveyed, divided, and mapped all as shown and represented on this map.

We do further certify this Certified Survey Map is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

Outagamie County Department of Development & Land Services
Town of Buchanan
City of Kaukauna

IN WITNESS WHEREOF, the said Dercks 5, LLC, has caused these presents to be

signed by its authorized representatives, located at, _____, Wisconsin,

this _____day of _____, 20_____.

In the Presence of: Dercks 5, LLC

By_____

Print name and Title_____

State of Wisconsin)
)SS
_____County)

Personally came before me on the _____ day of _____, 20_____, the above the property owner to me known to be the persons who executed the foregoing instrument and acknowledge the same.

_____ _____ My Commission Expires _____
Notary Public, Wisconsin

_____
Scott R. Andersen Date
Professional Land Surveyor
No. S-3169

File: 9254CSM2.dwg
Date: 10/30/2026
Drafted By: scott
Sheet: 3 of 6

10/30/2026 9:58 AM J:\Projects\9254tom\dwg\Civil 3D\9254CSM2.dwg Printed by: scott

Certified Survey Map No. _____

All of Lots 1 and 2, Certified Survey Map No. 9091 (Doc. 2376443); Being Part of the Northeast 1/4 of the Southwest 1/4 of Section 35, Township 21 North, Range 18 East, Town of Buchanan, Outagamie County, Wisconsin.

Consent of Corporate Mortgagee

The Bank of Kaukauna, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, mortgagee of the herein described lands, does hereby consent to the surveying, dividing, and mapping as described and represented on this map, and does consent to the certificate of Dercks 5, LLC, owner of said lands.

IN WITNESS WHEREOF, the said Bank of Kaukauna, has caused these presents to be signed by its

Authorized Financial Officers, at _____, Wisconsin and it's Corporate seal to be affixed hereon

this _____ day of _____, 20____

_____ _____
Authorized Financial Officer Date

_____ _____
Print Name Title

_____ _____
Authorized Financial Officer Date

_____ _____
Print Name Title

State of Wisconsin)
)SS
_____County)

Personally came before me on the _____ day of _____, 20_____, the above named Authorized Financial Officers of The Bank of Kaukauna, to me known to be the persons who executed the foregoing certificate and acknowledge the same.

_____ My Commission Expires _____
Notary Public, Wisconsin

_____
Scott R. Andersen Date
Professional Land Surveyor
No. S-3169

File: 9254CSM2.dwg
Date: 10/30/2026
Drafted By: scott
Sheet: 4 of 6

Certified Survey Map No. _____

All of Lots 1 and 2, Certified Survey Map No. 9091 (Doc. 2376443); Being Part of the Northeast 1/4 of the Southwest 1/4 of Section 35, Township 21 North, Range 18 East, Town of Buchanan, Outagamie County, Wisconsin.

Owners' Certificate

We, James J Verbeten and Beth C. Berbeten, as Trustees of James & Beth Verbeten Joint Revocable Trust dated July 9, 2012, hereby certify that we caused the land described on this certified survey map to be surveyed, divided and mapped all as shown and represented on this map.

We do further certify this Certified Survey Map is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

Outagamie County Department of Development & Land Services
Town of Buchanan
City of Kaukauna

In the presence of: James J. & Beth C. Verbeten Joint Revocable Trust dated July 9, 2012

_____ _____

James J. Verbeten
Trustee

Beth C. Verbeten
Trustee

State of Wisconsin)
)SS
_____County)

This record was acknowledged before me on the _____ day of _____, 20, by James J. Verbeten and Beth C. Verbeten, as Trustees of the James J. & Beth C. Verbeten Joint Revocable Trust dated July 9, 2012.

_____ _____ My Commission Expires _____
Notary Public, Wisconsin

_____

Scott R. Andersen Date
Professional Land Surveyor
No. S-3169

File: 9254CSM2.dwg
Date: 10/30/2026
Drafted By: scott
Sheet: 5 of 6

10/30/2026 9:59 AM J:\Projects\9254tom\dwg\Civil 3D\9254CSM2.dwg Printed by: scott

Certified Survey Map No. _____

All of Lots 1 and 2, Certified Survey Map No. 9091 (Doc. 2376443); Being Part of the Northeast 1/4 of the Southwest 1/4 of Section 35, Township 21 North, Range 18 East, Town of Buchanan, Outagamie County, Wisconsin.

Town Administrative Approval Certificate

This certified survey map in the Town of Buchanan, Outagamie County, Dercks 5, LLC, James J. Verbeten and Beth C. Verbeten Joint Revocable Trust dated July 9, 2012, the property owners, is hereby approved by the Town of Buchanan.

_____ _____
Michael J. D. Brown, Town Administrator Date

I hereby certify that the foregoing Certified Survey Map was approved by the authorized staff representative of the Town of Buchanan.

_____ _____
Cynthia Sieracki, Clerk/Treasurer Date

City Approval Certificate (Extraterritorial)

This Certified Survey Map has been reviewed by the City of Kaukauna and is approved.

_____ _____ _____
Mayor Print Name Date

I hereby certify that the foregoing Certified Survey Map was approved by the authorized staff representative of the City of Kaukauna.

_____ _____ _____
Clerk Print Name Date

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers of the Town of Buchanan and Outagamie County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on any of the land included in this certified survey map.

_____ _____ _____
Town Treasurer Print Name Date

_____ _____ _____
County Treasurer Print Name Date

Department of Development and Land Services Approval Certificate

Resolved, that this certified survey map in the Town of Buchanan, Outagamie County, Dercks 5, LLC, James J. Verbeten and Beth C. Verbeten Joint Revocable Trust dated July 9, 2012, the property owners, is hereby approved by Outagamie County.

_____ _____ _____
Department Representative Print Name Date

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

the property owners of record:	Recording Information:	Parcel Number(s):
Dercks 5 LLC	Doc. 2363967 Doc. 2376443 (CSM)	030063500
James J. Verbeten and Beth C. Verbeten Joint Revocable Trust dated July 9, 2012	Doc. 1988610 Doc. 2376443 (CSM)	030062304

_____
Scott R. Andersen Date
Professional Land Surveyor
No. S-3169

File: 9254CSM2.dwg
Date: 10/30/2026
Drafted By: scott
Sheet: 6 of 6

Oct 30, 2026 – 09:59 AM J:\Projects\9254tom\dwg\Civil 3D\9254CSM2.dwg Printed by: scott

RESOLUTION 2026-5535

RESOLUTION APPROVING A CERTIFIED SURVEY MAP LOCATED WITHIN THE CITY OF KAUKAUNA EXTRATERRITORIAL PLAT APPROVAL JURISDICTION (TOWN OF BUCHANAN)

WHEREAS, James and Beth Verbeten, as owners of Parcel 030062304, and Dercks 5 LLC, as owner of Parcel 030062304, has presented a Certified Survey Map to the City of Kaukauna Common Council as prepared by Scott R. Andersen, a registered Land Surveyor, for the purpose of dividing two lots into three lots; and

WHEREAS, the subject property is located in the Town of Buchanan, Outagamie County, Wisconsin, and lies within the City of Kaukauna's extraterritorial plat approval jurisdiction pursuant to Wis. Stat. § 236.10; and

WHEREAS, the Certified Survey Map has been reviewed in accordance with applicable provisions of Wis. Stat. § 236; and

WHEREAS, the Plan Commission has reviewed the Certified Survey Map and recommended approval; and

WHEREAS, the Certified Survey Map describes the following lands:

All of Lots 1 and 2, Certified Survey Map No. 9091 (Doc. 2376443); Being Part of the Northeast 1/4 of the Southwest 1/4 of Section 35, Township 21 North, Range 18 East, Town of Buchanan, Outagamie County, Wisconsin, containing 169,209 Square Feet (3.8845 Acres) of land. Described Parcels are Subject to all easements and restrictions of record.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin, that the Certified Survey Map as submitted and on file with the City Clerk is hereby approved.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 30th day of November, 2026.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Kayla Nessmann, City Clerk

Memo

Planning and Community Development

To: Common Council

From: Adrienne Nelson, Associate Planner

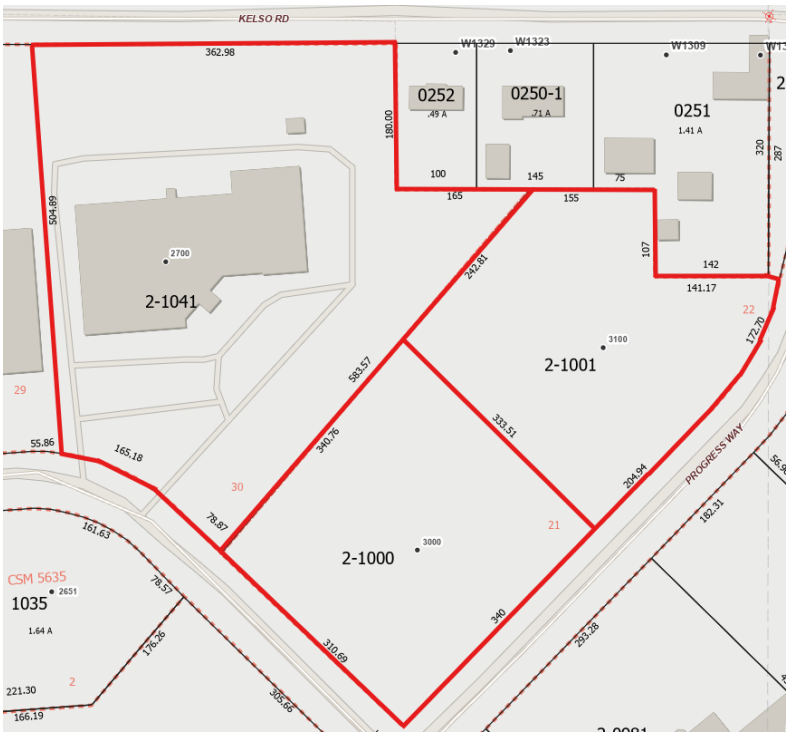
Date: November 24th, 2026

Re: Certified Survey Map Review – UA 400

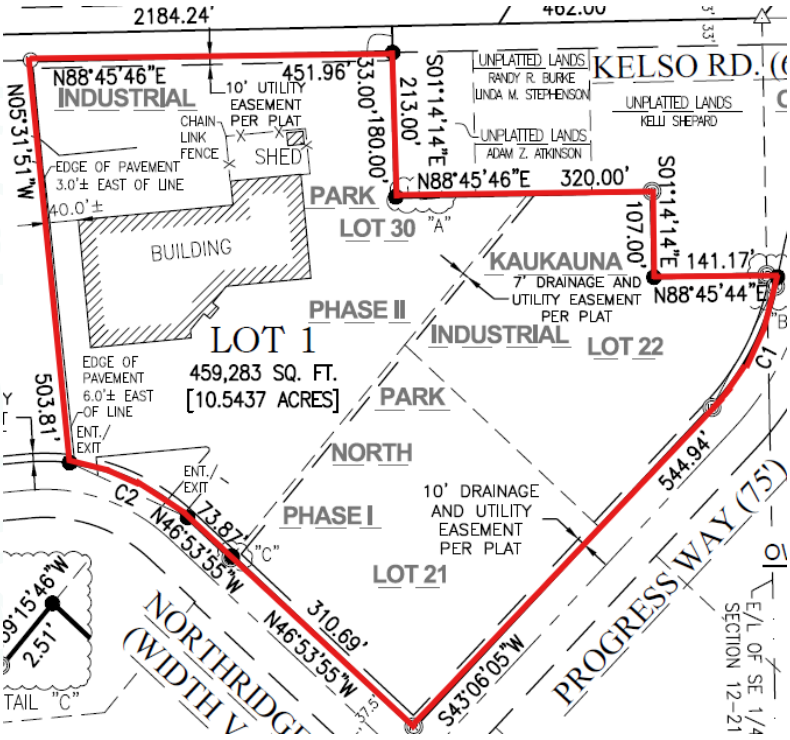
Background Information:
Christopher E. Perreault, a professional land surveyor, submitted a certified survey map (CSM) for review. This CSM would create one lot from three existing lots: parcels 322104100, 322100100, and 322100000. All three parcels are owned by Plumbers & Steamfitters Local 400 LTD.

The application, draft of the CSM, and proposed resolution are attached to this memo. A picture of the current map and the proposed map are shown below.

Current Map:



Proposed Map:



Staff Recommended Action:
Staff recommend approving the CSM resolution.

APPLICATION: CERTIFIED SURVEY MAP REVIEW FORM

This application is required if you are seeking to divide, combine, or reconfigure up to four parcels. All parcels must meet the dimensional requirements as set forth in their zoning district. Information on zoning districts can be found in Section 17 of the Municipal Code. Information on certified survey maps can be found in Section 18.29 of the Municipal Code. Please note that the City of Kaukauna has extraterritorial review authority for any certified survey maps created for parcels located in townships within three miles of city borders.

Petitioner Information:

Name: Chris Perreault - Carow Land Surveying

Mailing Address: 615 N. Lynndale Dr., Appleton, WI 54914

Phone Number: [redacted]

Email: [redacted]

***Property Owner Information (If Not Petitioner):**

Name: Plumbers and Steamfitters Local 400 LTD

Mailing Address: 2700 Northridge Dr., Kaukauna, WI 54130

Phone Number: [redacted]

Email: [redacted]

Property Information:

Site Address/Location: 2700 Northridge Dr., Kaukauna, WI 54130

Lot Dimensions and Area: 900' x 800' 10.5437 acres

Current Zoning:

Number of Lots to be Created: 1

***If multiple owners are involved, please add all additional owner information on an attached document.**

Please State Reason(s) for Certified Survey Map Review Request:

combing 3 parcels into one parcel

Additional Requirements: For Certified Survey Map review, professionally drawn maps are required to be submitted. These maps must include all structures, lot lines, and streets with distances to each. Maps should be drawn to a scale of not less than 1":1,000'. Additional information may also be requested as may be appropriate per the proposal being made.

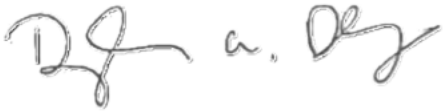
Lot Division by CSM (1-4 lots) Fee Schedule: $10.00/lot based on total lots

Please Note: The City of Kaukauna will never request payment for an application in the form of a wire transfer. All payments are to be made by check to the City of Kaukauna (address below) and are due when the application is submitted, prior to review.

Application Timeline: Certified survey map reviews often require action by multiple governmental bodies and sometimes reviews and authorizations can take more than 30 days. Please let staff know of your request as early as possible if you have a specific deadline that you need Plan Commission authorization by.

Signature of Petitioner: 

Signature of Owner (If Not Petitioner):



Date Submitted to the City of Kaukauna: 11/12/26

Please submit by email to planning@kaukauna.gov or by mail to:
City of Kaukauna
Attn: Planning and Community Development Department
144 W Second Street
Kaukauna, WI 54130

FOR DEPARTMENT USE ONLY:

Date Application Received: 11/11/2026

Payment Received:

Payment Receipt #:

Certified Survey Map Reviewed: ☑

Plan Commission Approval: 11/19/2026

Legislative Committee Approval:

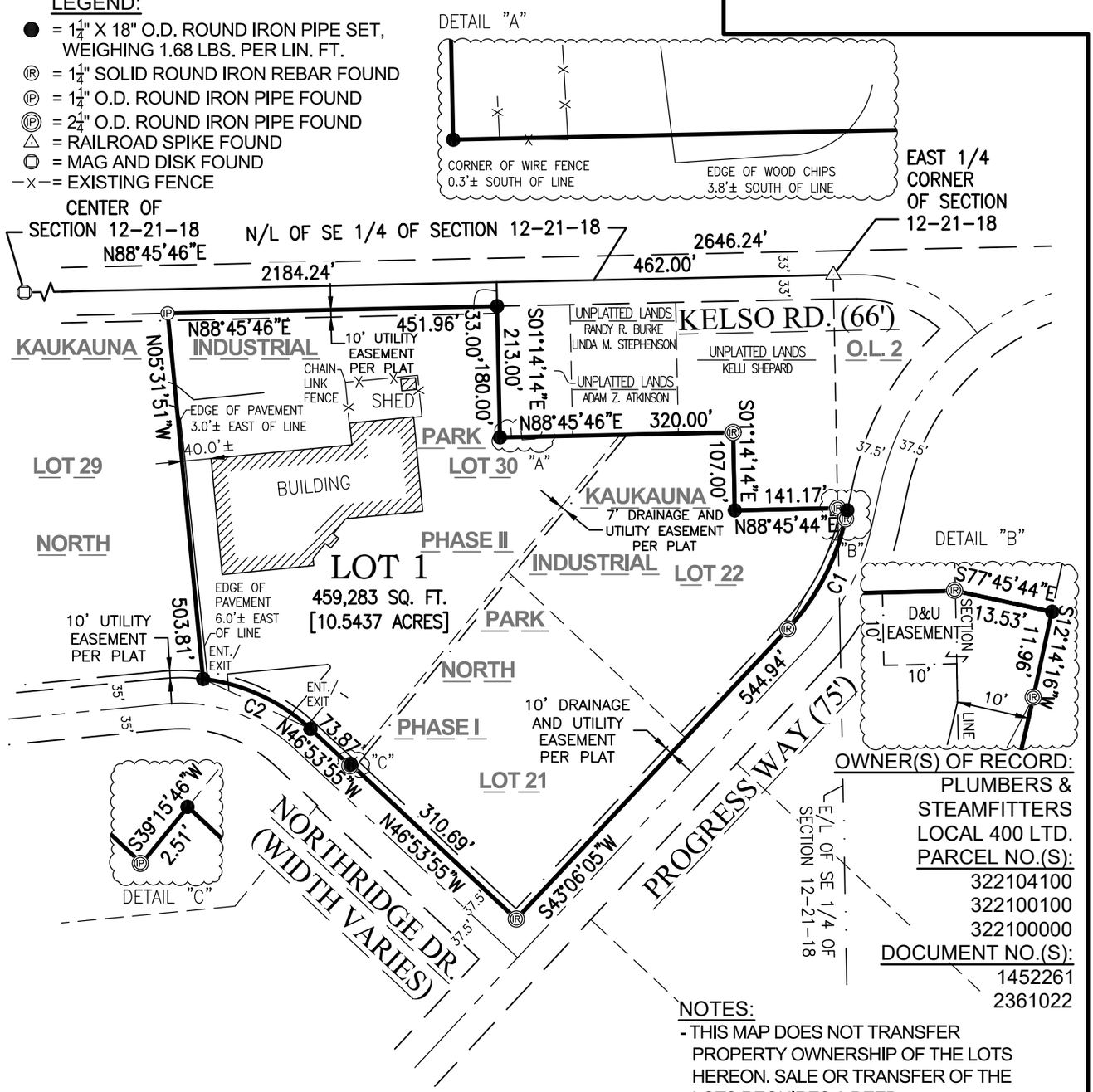
Common Council Approval:

Signature of Planning & Community Dev. Staff:

CERTIFIED SURVEY MAP NO.____

BEING ALL OF LOTS 21 AND 22 OF "KAUKAUNA INDUSTRIAL PARK NORTH PHASE I" AS RECORDED IN DOCUMENT NO. 1286643, AND ALL OF LOT 30 OF "KAUKAUNA INDUSTRIAL PARK NORTH PHASE II" AS RECORDED IN DOCUMENT NO. 1383804, LOCATED IN THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 12, TOWNSHIP 21 NORTH, RANGE 18 EAST, AND IN THE NORTHWEST 1/4 OF THE FRACTIONAL SOUTHWEST 1/4 OF SECTION 7, TOWNSHIP 21 NORTH, RANGE 19 EAST, ALL IN THE CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN.

LEGEND:
- ● = 1¼" X 18" O.D. ROUND IRON PIPE SET, WEIGHING 1.68 LBS. PER LIN. FT.
- Ⓡ = 1¼" SOLID ROUND IRON REBAR FOUND
- Ⓟ = 1¼" O.D. ROUND IRON PIPE FOUND
- ◎ = 2¼" O.D. ROUND IRON PIPE FOUND
- △ = RAILROAD SPIKE FOUND
- ▢ = MAG AND DISK FOUND
- −x− = EXISTING FENCE



OWNER(S) OF RECORD:
PLUMBERS & STEAMFITTERS LOCAL 400 LTD.
PARCEL NO.(S):
322104100
322100100
322100000
DOCUMENT NO.(S):
1452261
2361022

CURVE TABLE						
CURVE	RADIUS	ARC LENGTH	CENTRAL ANGLE	CHORD BEARING	CHORD LENGTH	TANGENT BEARING
C1	320.60	172.70	30°51'49"	N27°40'11"E	170.62	N43°06'05"E N12°14'16"E
C2	260.43	165.18	36°20'30"	N65°04'10.5"W	162.43	N46°53'55"W N83°14'25"W

NOTES:
- THIS MAP DOES NOT TRANSFER PROPERTY OWNERSHIP OF THE LOTS HEREON. SALE OR TRANSFER OF THE LOTS REQUIRES A DEED.
- FIELD SURVEY DATE: 8/5/2026
- PRIOR TO ANY CONSTRUCTION OR OTHER LAND USE ACTIVITY, ALL BUILDING SETBACKS AND OTHER LAND USE REQUIREMENTS SHOULD BE VERIFIED WITH THE CITY OF KAUKAUNA.

GRAPHIC SCALE: 1" = 200'

200 0 100 200

NORTH IS REFERENCED TO THOSE BEARINGS SHOWN ON THE RECORDED PLAT "KAUKAUNA INDUSTRIAL PARK, PHASE II" CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN.

STAMP

CHRISTOPHER E. PERREAULT, PLS-2249 DATED
CAROW LAND SURVEYING & ENVIRONMENTAL
615 N. LYNNDALE DR., APPLETON, WI 54914
N5841 STATE HIGHWAY 47-55, SHAWANO, WI 54166
PHONE: (920)731-4168
A2607.33 DATED:11/11/2026 DRAFTED BY:cwm/hva-NJO

CERTIFIED SURVEY MAP NO. _____

BEING ALL OF LOTS 21 AND 22 OF "KAUKAUNA INDUSTRIAL PARK NORTH PHASE I"AS RECORDED IN DOCUMENT NO. 1286643 AND ALL OF LOT 30 OF "KAUKAUNA INDUSTRIAL PARK NORTH PHASE II" AS RECORDED IN DOCUMENT NO. 1383804, LOCATED IN THE NORTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 12, TOWNSHIP 21 NORTH RANGE 18 EAST AND IN THE NORTHWEST ¼ OF THE FRACTIONAL SOUTHWEST ¼ OF SECTION 7, TOWNSHIP 21 NORTH, RANGE 19 EAST, ALL IN THE CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, CHRISTOPHER E. PERREAULT, PROFESSIONAL WISCONSIN LAND SURVEYOR, CERTIFY THAT I HAVE SURVEYED, COMBINED AND MAPPED ALL OF LOTS 21 AND 22 OF "KAUKAUNA INDUSTRIAL PARK NORTH PHASE I"AS RECORDED IN DOCUMENT NO. 1286643 AND ALL OF LOT 30 OF "KAUKAUNA INDUSTRIAL PARK NORTH PHASE II" AS RECORDED IN DOCUMENT NO. 1383804, LOCATED IN THE NORTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 12, TOWNSHIP 21 NORTH RANGE 18 EAST AND IN THE NORTHWEST ¼ OF THE FRACTIONAL SOUTHWEST ¼ OF SECTION 7, TOWNSHIP 21 NORTH, RANGE 19 EAST, ALL IN THE CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MADE SUCH SURVEY UNDER THE DIRECTION OF THE UA LOCAL 400, ATTN: TRAVIS MARTIN, 2700 NORTHRIDGE DR., KAUKAUNA, WISCONSIN 54130.

THAT THIS MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY LINES OF THE LAND SURVEYED.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE OF THE CITY OF KAUKAUNA.

_____

CHRISTOPHER E. PERREAULT, PLS-2249 DATED
CAROW LAND SURVEYING CO., INC.
615 N. LYNNDALE DR., APPLETON, WI 54914
N5841 S.T.H. "47-55", SHAWANO, WI 54166
PHONE: (920)731-4168
A2607.33 (RFR) 11-11-2026

TREASURER'S CERTIFICATE:

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LAND INCLUDED ON THIS CERTIFIED SURVEY MAP.

_____ _____

CITY TREASURER DATED COUNTY TREASURER DATED

PLANNING COMMISSION CERTIFICATE:

THIS CERTIFIED SURVEY MAP WAS APPROVED BY THE PLANNING COMMISSION OF THE CITY OF KAUKAUNA ON THIS _____DAY OF_____, 20____.

_____ _____

MAYOR DATED CLERK DATED

COMMON COUNCIL RESOLUTION:

RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KAUKAUNA, THAT THE CERTIFIED SURVEY MAP OF THE CITY OF KAUKAUNA PROPERTY IS HEREBY APPROVED. PASSED AND APPROVED BY RESOLUTION NUMBER _____, THIS _____ DAY OF _____, 20_____.

_____

CITY CLERK

CERTIFIED SURVEY MAP NO. _____

BEING ALL OF LOTS 21 AND 22 OF "KAUKAUNA INDUSTRIAL PARK NORTH PHASE I"AS RECORDED IN DOCUMENT NO. 1286643 AND ALL OF LOT 30 OF "KAUKAUNA INDUSTRIAL PARK NORTH PHASE II" AS RECORDED IN DOCUMENT NO. 1383804, LOCATED IN THE NORTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 12, TOWNSHIP 21 NORTH RANGE 18 EAST AND IN THE NORTHWEST ¼ OF THE FRACTIONAL SOUTHWEST ¼ OF SECTION 7, TOWNSHIP 21 NORTH, RANGE 19 EAST, ALL IN THE CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN.

OWNER'S CERTIFICATE:

AS OWNER (S), I (WE) CERTIFY THAT I (WE) CAUSED THE LANDS DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, COMBINED AND MAPPED AS REPRESENTED HEREON.

I (WE) FURTHER CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 OR S.236.12 OF THE WISCONSIN STATUTES TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: CITY OF KAUKAUNA.

IN THE PRESENCE OF:

BY: PLUMBERS & STEAMFITTERS LOCAL 400 LTD.

_____ _____

SIGNATURE PRINTED NAME AND TITLE

STATE OF WISCONSIN)
)SS
_____ COUNTY)

PERSONALLY CAME BEFORE ME THIS _____DAY OF _____, 20____, THE ABOVE NAMED PERSON (S), TO ME KNOWN TO BE THE PERSON (S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THEY EXECUTED THE FOREGOING INSTRUMENT.

_____
NOTARY PUBLIC
MY COMMISSION EXPIRES _____.

_____
CHRISTOPHER E. PERREAULT, PLS-2249 DATED
CAROW LAND SURVEYING CO., INC.
615 N. LYNNDALE DR., APPLETON, WI 54914
N5841 S.T.H. "47-55", SHAWANO, WI 54166
PHONE: (920)731-4168
A2607.33 (RFR) 11-11-2026

SHEET 3 OF 3 SHEETS

RESOLUTION 2026-5536

RESOLUTION APPROVING A CERTIFIED SURVEY MAP TO COMBINE THREE LOTS INTO ONE LOT FOR PARCELS 322104100, 322100100, AND 322100000

WHEREAS, Plumbers & Steamfitters Local 400 LTD, as owner of Parcels 322104100, 322100100, and 322100000, has presented a Certified Survey Map to the City of Kaukauna Common Council as prepared by Christopher E. Perreault, a registered Land Surveyor, for the purpose of combining three lots into one lot; and

WHEREAS, the Certified Survey Map has been reviewed in accordance with applicable provisions of Wis. Stat. § 236; and

WHEREAS, the Plan Commission has reviewed the Certified Survey Map and recommended approval; and

WHEREAS, the Certified Survey Map describes the following lands:

All Of Lots 21 and 22 of "Kaukauna Industrial Park North Phase I" as Recorded in Document No. 1286643 and All of Lot 30 of "Kaukauna Industrial Park North Phase II" as Recorded In Document No. 1383804, Located In the Northeast 14 of the Southeast 1/4 of Section 12, Township 21 North Range 18 East and in the Northwest 1/4 of the Fractional Southwest 1/4 of Section 7, Township 21 North, Range 19 East, all in the City Of Kaukauna, Outagamie County, Wisconsin. Subject to All Easements and Restrictions of Record.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin, that the Certified Survey Map as submitted and on file with the City Clerk is hereby approved.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 30th day of November, 2026.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Kayla Nessmann, City Clerk

ORDINANCE NO. 1966-2026

ORDINANCE ESTABLISHING COMPENSATION FOR THE OFFICE OF ALDERPERSONS

WHEREAS, pursuant to Wis. Stat. § 62.09(6)(am), salaries for elective city office shall be established before the earliest time for filing nomination papers for office. After that time, no change may be made in the compensation for the office that applies to the term of office; and

WHEREAS, pursuant to Wis. Stat. § 8.10(2)(a), the earliest nomination papers may be circulated is the December 1st preceding the election and is therefore the earliest day nomination papers could be completed; and

WHEREAS, Ordinance No. 1852-2022 established annual compensation of $5,400 for Alderpersons and additional compensation for the Alderperson serving as Chair of the Board of Public Works; and

WHEREAS, the position of Chair of the Board of Public Works is assigned separately from election to the office of Alderperson and may change during an Alderperson's term of office; and

WHEREAS, the Common Council has separately established compensation for service as a member of the Kaukauna Utilities Commission with Ordinance No. 1965-2026; and

WHEREAS, the Common Council finds that separate compensation for service as Chair of the Board of Public Works is no longer necessary; and

WHEREAS, the Common Council intends that the compensation established by this Ordinance apply beginning with Alderpersons elected at the 2027 Spring Election and to ensuing terms of office unless subsequently modified.

NOW THEREFORE, the Common Council of the City of Kaukauna, Wisconsin, do ordain the following changes:

Section 1. Repeal Board of Public Work Chair Compensation. The additional compensation granted to the Board of Public Works Chair through Ordinance 1852-2022 is hereby repealed effective January 1, 2027.

Section 2. Confirmation of Current Alder Compensation. Alderpersons serving terms that commenced prior to the 2027 Spring Election shall continue to receive compensation of $5,400 annually for the remainder of their current terms, as set in Ordinance 1852-2022.

Section 3. 2027 and 2028 Increase to Alder Compensation. Alders elected at the Spring Election in 2027 and 2028 shall have compensation for their services set at $6,000.00.

Section 4. Beginning on the third Tuesday of April 2029, and on the third Tuesday of April of each odd-numbered year thereafter, the annual compensation for Alderpersons shall be increased by a percentage equal to the average Cost-of-Living Adjustment approved by the Common Council for full-time, non-union employees of the City of Kaukauna during the preceding two calendar years. No such increase to Alder compensation shall exceed five percent (5%). Compensation adjusted pursuant to this section shall apply equally to all Alderpersons serving on and after the effective date of the adjustment.

PASSED AND ADOPTED BY THE CITY OF KAUKAUNA COMMON COUNCIL on the 30th of November 2026.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Kayla Nessmann, Clerk

RESOLUTION 2026-5535

RESOLUTION APPROVING A CERTIFIED SURVEY MAP LOCATED WITHIN THE CITY OF KAUKAUNA EXTRATERRITORIAL PLAT APPROVAL JURISDICTION (TOWN OF BUCHANAN)

WHEREAS, James and Beth Verbeten, as owners of Parcel 030062304, and Dercks 5 LLC, as owner of Parcel 030062304, has presented a Certified Survey Map to the City of Kaukauna Common Council as prepared by Scott R. Andersen, a registered Land Surveyor, for the purpose of dividing two lots into three lots; and

WHEREAS, the subject property is located in the Town of Buchanan, Outagamie County, Wisconsin, and lies within the City of Kaukauna's extraterritorial plat approval jurisdiction pursuant to Wis. Stat. § 236.10; and

WHEREAS, the Certified Survey Map has been reviewed in accordance with applicable provisions of Wis. Stat. § 236; and

WHEREAS, the Plan Commission has reviewed the Certified Survey Map and recommended approval; and

WHEREAS, the Certified Survey Map describes the following lands:

All of Lots 1 and 2, Certified Survey Map No. 9091 (Doc. 2376443); Being Part of the Northeast 1/4 of the Southwest 1/4 of Section 35, Township 21 North, Range 18 East, Town of Buchanan, Outagamie County, Wisconsin, containing 169,209 Square Feet (3.8845 Acres) of land. Described Parcels are Subject to all easements and restrictions of record.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin, that the Certified Survey Map as submitted and on file with the City Clerk is hereby approved.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 30th day of November, 2026.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Kayla Nessmann, City Clerk

RESOLUTION 2026-5536

RESOLUTION APPROVING A CERTIFIED SURVEY MAP TO COMBINE THREE LOTS INTO ONE LOT FOR PARCELS 322104100, 322100100, AND 322100000

WHEREAS, Plumbers & Steamfitters Local 400 LTD, as owner of Parcels 322104100, 322100100, and 322100000, has presented a Certified Survey Map to the City of Kaukauna Common Council as prepared by Christopher E. Perreault, a registered Land Surveyor, for the purpose of combining three lots into one lot; and

WHEREAS, the Certified Survey Map has been reviewed in accordance with applicable provisions of Wis. Stat. § 236; and

WHEREAS, the Plan Commission has reviewed the Certified Survey Map and recommended approval; and

WHEREAS, the Certified Survey Map describes the following lands:

All Of Lots 21 and 22 of "Kaukauna Industrial Park North Phase I" as Recorded in Document No. 1286643 and All of Lot 30 of "Kaukauna Industrial Park North Phase II" as Recorded In Document No. 1383804, Located In the Northeast 14 of the Southeast 1/4 of Section 12, Township 21 North Range 18 East and in the Northwest 1/4 of the Fractional Southwest 1/4 of Section 7, Township 21 North, Range 19 East, all in the City Of Kaukauna, Outagamie County, Wisconsin. Subject to All Easements and Restrictions of Record.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin, that the Certified Survey Map as submitted and on file with the City Clerk is hereby approved.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 30th day of November, 2026.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Kayla Nessmann, City Clerk

CITY OF KAUKAUNA

OUTAGAMIE COUNTY, STATE OF WISCONSIN

RESOLUTION NO. 2026-5537

**A RESOLUTION CANCELLING THE DECEMBER 1, 2026,
REGULAR COMMON COUNCIL MEETING**

WHEREAS, Section 2.01 of the Code of Ordinances for the City of Kaukauna provides that Common Council meetings are to be held on the first and third Tuesday in each month; and

WHEREAS, a Special Meeting of the Common Council is scheduled to meet on Monday, November 30, 2026; and

WHEREAS, because a Special Meeting of the Common Council is being held the day before the Regular Meeting, the business anticipated for the December 1, 2026, Regular Meeting may be addressed at the November 30, 2026, Special Meeting; and

WHEREAS, canceling the Regular Common Council meeting on December 1, 2026, will promote the efficient conduct of City business;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, State of Wisconsin, that the Regular Meeting of the Common Council scheduled for Tuesday, December 1, 2026, is hereby cancelled.

Introduced and adopted this 30th day of November, 2026.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Kayla Nessmann, Clerk