INDUSTRIAL PARK COMMISSION

City of Kaukauna **Council Chambers** Municipal Services Building 144 W. Second Street, Kaukauna



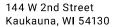
Thursday, June 01, 2023 at 3:00 PM

AGENDA

- 1. Roll Call.
- 2. Approval of Minutes.
 - a. Approve Minutes from May 2, 2023 Meeting.
- 3. Election of Officers.
 - a. Election of Chair.
 - b. Election of Vice Chair.
- New Business.
 - a. Review of Offer Outlot 3 NEW Prosperity Center
- 5. Closed Session.
 - Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of public property - Ready Mix Concrete Plant; NEW Prosperity Center Lot 7
 - b. Return to Open Session for possible action
- 6. Other Business.
- 7. Adjourn.

NOTICES

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.



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Tuesday, May 02, 2023 at 3:00 PM

MINUTES

Roll Call. 1.

Associate Planner Lily Paul called the meeting to order at 3:02 PM.

Members present: Ryan Gaffney, Scott Jerome, Tony Nytes, Nick Rieth, Glenn Schilling, Michael Avanzi

Member(s) absent: Mike VandenBerg

Other(s) present: Associate Planner Lily Paul, Planning & Community Development Director Joe Stephenson, Director of Public Works John Neumeier

2. New Business.

Facade Alternative Request - Driessen Incubators; Outlot 3 NEW Prosperity Center

PCDD Stephenson explained the Driessen Incubator development as rentable workshops for new/small businesses. They offer storage and even an office space. The site that is proposed for this development is Outlot 3 of NEW Prosperity Center. This site features a 100 year flood plain that would make it difficult to configure a proper development. To counter the cost and work it would take the developer to reconfigure the flood plain, PCDD Stephenson suggested a \$1 sale of the site, especially considering the TIF for that area can no longer enter into agreements. Commissioners agreed that the deal would make sense if the development created more jobs, built value was higher, and payback was sooner. There were concerns with the façade, as the developer was requesting partial steel siding and masonry wainscot.

Schilling made a motion to reject the offer and deny the request for alternative siding. Avanzi seconded the motion. The motion passed unanimously.

Front Yard Setback Variance Request - Straight Line Refrigeration; NEW Prosperity Center Lot 13 & Part of Lot 12

PCDD Stephenson presented the site plan for future development Straight Line Refrigeration, which showed a 25 foot building set back from the property line. The covenant in the park is a 50 foot building setback. The developer is requesting permission from the Commission for 25 feet instead of 50 feet, which would still

follow City Zoning Code. This site has offered some hardship with wetlands on it, and DPW Neumeier mentioned this layout is the best for the property.

Rieth made a motion to approve the 25 foot setback request for Straight Line Refrigeration with the findings that the 50 foot setback and wetlands prohibit the site to be configured adequately. Jerome seconded the motion. The motion passed unanimously.

3. Closed Session.

 Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of public property - Ready Mix Concrete Plant; NEW Prosperity Center Lot 7

The meeting did not adjourn into closed session

- b. Return to Open Session for possible action
- c. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of public property Driessen Incubators; Outlot 3 NEW Prosperity Center

The meeting did not adjourn into closed session.

d. Return to Open Session for possible action

4. Other Business.

Commissioners and staff decided that 3PM meeting time worked well, and that the commission shall meet on an as need basis. There is a vacancy to be filled, if commissioners and staff have any recommendations please bring them to the Mayor. They must be a resident.

5. Adjourn.

Rieth made a motion to adjourn the meeting. Gaffney seconded the motion. Motion passed unanimously. Meeting adjourned at 3:38 PM.





MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Industrial Park Commission

Joe Stephenson From:

5-25-2023 Date:

Re: Incubators – Outlot 3 NEW Prosperity Center

Craig Driessen recently submitted a plan to build manufacturing incubators on Outlot 3. After review by the Industrial Park Commission it was decided that the use of a metal façade did not meet the aesthetic that the industrial park seeks to cultivate.

Since then Craig has gone back to the drawing board and committed to not including metal siding on the buildings. He seeks to have a similar design to the Central Star building on the corner of Kelso and Electric City BLVD.



The use would stay the same with individually rented incubator units but due to the timing of the request Craig has pushed back his time table: 1 12,000 square foot unit built in 2024, 1 12,000 square foot unit built in 2025, and 1 large 24,000 square foot unit built in 2026. His initial offer of \$1 for the lot still stands.

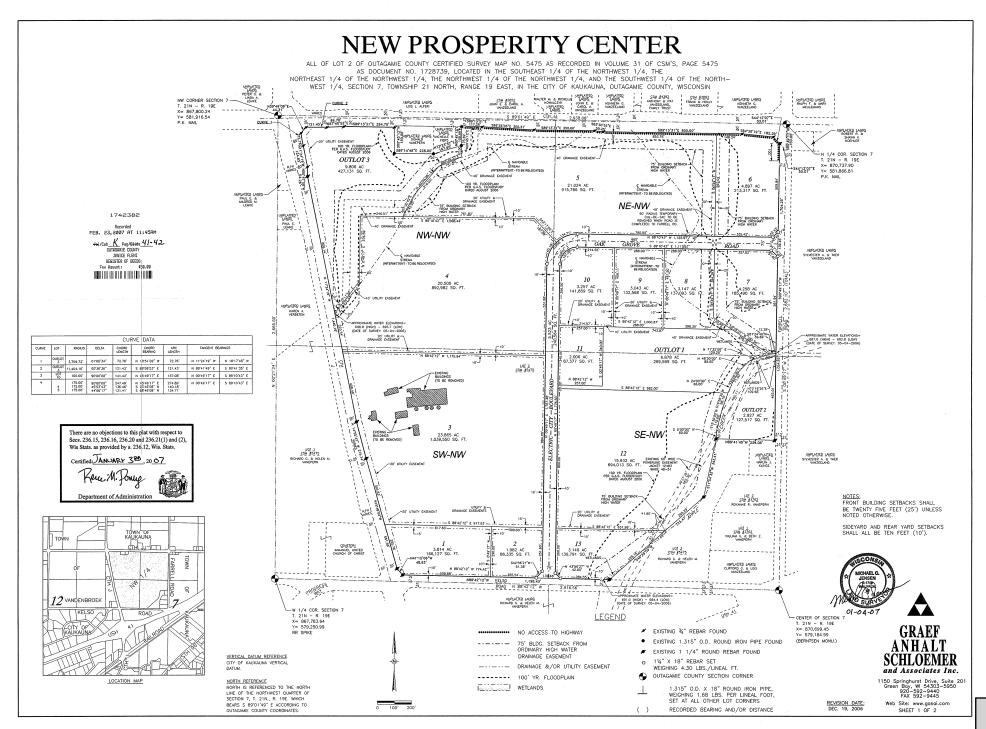
Staff believes the proposed use is needed within the City of Kaukauna to strengthen our young entry level entrepreneurs. We frequently get calls for spaces to rent, like this, but the city does not have much if any small vacant industrial units available. In addition, this lot has flood plain issues and other setback issues that makes it hard to market.

Recommendation:

Approval of the sale of Outlot 3 at New Prosperity Center Industrial Park for \$1 and direct Craig Driessen to submit an offer to purchase to the Common Council with the following conditions:

- 1. The offer is contingent upon a mutually agreed upon development agreement that includes a buy back clause.
- 2. The offer is contingent on the Industrial Park Commission approval of a site plan and elevations.





NEW PROSPERITY CENTER

ALL OF LOT 2 OF OUTAGAMIE COUNTY CERTIFIED SURVEY MAP NO. 5475 AS RECORDED IN VOLUME 31 OF CSM'S, PAGE 5475 AS DOCUMENT NO. 1728739, LOCATED IN THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4. THE NORTHWEST 1/4 OF THE NORTHWEST 1/4, AND THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4. AND THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4. WEST 1/4, SECTION 7, TOWNSHIP 21 NORTH, RANGE 19 EAST, IN THE CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE:

I, MICHAEL C. JENSEN, REGISTERED LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE SURVEYED, DIVIDED, AND MAPPED ALL OF LOT 2 OF OUTAGAMIE COUNTY CERTIFIED SURVEY MAP NO. 5475 AS RECORDED IN VOLUME 31 OF CSM'S, PAGE 5475 AS DOCUMENT NO. 1728739, LOCATED IN THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4, THE NORTH-EAST 1/4 OF THE NORTHWEST 1/4. THE NORTHWEST 1/4 OF THE NORTHWEST 1/4, AND THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 7, TOWNSHIP 21 NORTH, RANGE 19 EAST, IN THE CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN, MORE FULLY

COMMENCING AT THE NORTHEAST CORNER OF SAID NORTHWEST 1/4; THENCE S00'49'17"W ALONG THE EAST LINE OF NORTHWEST 1/4, ALSO BEING THE CENTERLINE OF FARRELL ROAD, 150.00 FEET; THENCE N44-12077W, 53.01 FEET TO A NORTHEASTERLY CORNER OF SAID LOT 2, THE POINT OF BEGINNING;

THENCE SO0'49'17"W ALONG THE EAST LINE OF SAID LOT 2, ALSO BEING THE EXISTING WESTERLY FARRELL ROAD RIGHT-OF-WAY LINE, 1,704.25 FEET; THENCE N88'41'45"W ALONG SAID LOT 2 BOUNDARY LINE, 339.08 FEET; THENCE S11'54'32"W ALONG SAID LOT 2 BOUNDARY LINE, 343.41 FEET; THENCE S48'39'59"W ALONG SAID LOT 2 BOUNDARY LOI 2 BOUNDARY LINE, 343.41 FEE; HENGE 543.39 SW ALONG SAID LOI 2 BOUNDARY LINE, 723.47 FEE; THENGE 8884212W ALONG SAID LOI 2 BOUNDARY LINE, ALONG SAID LOI 2 BOUNDARY LINE, ALONG SAID LOI 2 BOUNDARY LINE, 4.198.43 FEET; THENGE NAT115'06'W ALONG SAID LOI 2 BOUNDARY LINE, 48.58 FEET; THENGE N15'48'02'W ALONG SAID LOI 2 BOUNDARY LINE, ALSO BEING THE EXISTING EASTERLY CHT J RIGHT-OF-WAY LINE, 64.159 FEET; THENGE N14'55'47'W ALONG SAID LOI 2 BOUNDARY LINE, ALSO BEING THE EXISTING EASTERLY OTH J RIGHT-OF-WAY LINE, 215.74 FEET; THENCE N11124'19"W ALONG SAID LOT 2 BOUNDARY LINE, ALSO BEING THE EXISTING EASTERLY OTH J RIGHT-OF-WAY LINE, 1,440.16 FEET; THENCE NOO'47'08"W ALONG SAID LOT 2 BOUNDARY LINE, ALSO WAY LINE, 1,440.16 FELT; HENCE NOU'4/ US W ALONG SAID LOT 2 BOUNDARY LINE, ALSO BEING THE EXISTING EASTERLY CTH J RIGHT-OF-WAY LINE, 54.26 FEET; THENCE NI'124'19'W ALONG SAID LOT 2 BOUNDARY LINE, ALSO BEING THE EXISTING EASTERLY CTH J RIGHT-OF-WAY LINE, 124.83 FEET TO THE BEGINNING OF A NON-TANCENT CURVE; THENCE NORTH-WESTERLY ALONG SAID CURVED LOT 2 BOUNDARY LINE, ALSO BEING THE EXISTING EASTERLY CTH J RIGHT-OF-WAY LINE, CONCAVE TO THE RIGHT, 72.76 FEET (HANING A CHORD BEARING AND LENGTH OF N10'51'02'W, 72.76 FEET AND A RADIUS LENGTH OF 3,759.72 FEET) TO A VISION CORNER: THENCE N39'49'99"E ALONG SAID LOT 2 BOUNDARY LINE, ALSO BEING SAID EXISTING VISION CORNER LINE, 44.51 FEET; THENCE SOUTHEASTERLY ALONG SAID LOT 2 BOUNDARY LINE, ALSO BEING THE CURVED EXISTING SOUTHERLY CHI JA RIGHT-OF-WAY LINE, BOUNDARY LINE, ALSO BEING THE CURVED EXISTING SOUTHERLY CHT JI RIGHT-OF-WAY LINE, CONCAVE TO THE RIGHT, 121-143 FEET (HAVING A CHORD BEARING AND LENGTH OF 70/52°E ALONG SAID LOT 2 BOUNDARY LINE, ALSO BEING THE EXISTING SOUTHERLY CTH JJ RIGHT-OF-WAY LINE, 99.70 FEET; THENCE S89'13'31"E ALONG SAID LOT 2 BOUNDARY LINE, ALSO BEING THE EXISTING SOUTHERLY CTH JJ RIGHT-OF-WAY LINE, 294.75 FEET; THENCE S00'45'12"W ALONG SAID LOT 2 BOUNDARY LINE, ALSO BEING THE EXISTING SOUTHERLY CTH JJ RIGHT-OF-WAY LINE, 294.75 FEET; THENCE S00'45'12"W ALONG SAID LOT 2 BOUNDARY LINE, ALSO BEING THE WEST LINE OF LANDS AS DESCRIBED IN DOCUMENT NUMBER 140-4879 AS RECORDED IN OUTAGAME REGISTER OF AS DESCRIBED IN DOCUMENT HEIGHT 1999 AS RECORDED IN OUTDAYN HIELDRING HEIGHT 1999 AS RECORD IN OUTDAY LINE, ALSO BEING THE SOUTHERLY LINE OF SAID LANDS, 228.00 FEET; THENCE N73°23'55"E ALONG SAID LOT 2 BOUNDARY LINE, ALSO BEING THE SOUTHEASTERLY LINE OF LANDS AS DESCRIBED IN DOCUMENT NUMBER 1576375 AS RECORDED IN OUTGAGMIE COUNTY REGISTER OF DEEDS, 167.65 FEET; THENCE NO0'45'12"E ALONG SAID LOT 2 BOUNDARY LINE, ALSO BEING THE EAST LINE OF SAID LANDS, 108.69 FEET; THENCE S89'13'31"E ALONG SAID LOT 2 BOUNDARY LINE, ALSO BEING THE EXISTING SOUTHERLY CTH JJ RIGHT-OF-WAY LINE, 117.26 FEET; THENCE S86'36'03"E ALONG SAID LOT 2 BOUNDARY LINE, ALSO BEING THE EXISTING SOUTHERLY CTH JJ RIGHT-OF-WAY LINE, 300.31 FEET; THENCE S89"13"31"E ALONG SAID LOT 2 BOUNDARY LINE, ALSO BEING THE EXISTING SOUTHERLY CTH JJ RIGHT-OF-WAY LINE, 350.00 FEET; THENCE S83*30'52"E ALONG SAID LOT 2 BOUNDARY LINE, ALSO BEING THE EXISTING SOUTHERLY CTH JJ RIGHT-OF-WAY LINE, 50.25 FEET; THENCE S89'13'31"E ALONG SAID LOT 2 BOUNDARY LINE, ALSO BEING THE EXISTING SOUTHERLY CTH JJ RIGHT-OF-WAY LINE, 800.00 FEET; THENCE S84'30'19"E ALONG SAID LOT 2 BOUNDARY LINE, ALSO BEING THE EXISTING SOUTHERLY CTH JJ RIGHT-OF-WAY LINE, 182.29 FEET TO A VISION CORNER; THENCE S44'12'07"E ALONG SAID LOT 2 BOUNDARY LINE, ALSO BEING THE SAID EXISTING VISION CORNER LINE, 53.01 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 135.999 ACRES (5,924,119 SQUARE FEET), MORE OR LESS

THAT I HAVE MADE SUCH SURVEY, MAP, AND LAND DIVISION AS SHOWN HEREON, UNDER THE DIRECTION OF THE CITY OF KAUKAUNA AND ALBANY INTERNATIONAL CORPORATION, THE OWNERS OF SAID LANDS.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236 OF THE WISCONSIN STATUTES AND THE SUBDIVISION REGULATIONS OF THE CITY OF KAUKAUNA, IN SURVEYING, DIVIDING, AND MAPPING SUCH LANDS.

THAT THE WITHIN MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE LAND DIVISION MADE THEREOF.

MICHAEL C. JENSEN, S-1746 REGISTERED WISCONSIN LAND SURVEYOR



OWNERS CERTIFICATE:

AS OWNERS, WE HEREBY CERTIFY THAT WE CAUSED THE LAND DESCRIBED ON THIS PLAT TO BE SURVEYED, DIVIDED, MAPPED, AND DEDICATED AS REPRESENTED ON THE PLAT. WE ALSO CERTIFY THAT THIS PLAT IS REQUIRED BY \$.236.10 OR \$.236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION:

- 1 DEPARTMENT OF ADMINISTRATION
- 2. CITY OF KAUKAUNA COMMON COUNCIL

WE ALSO HEREBY RESTRICT ALL LOTS AND BLOCKS IN THAT NO OWNER, POSSESSOR, USER, NOR LICENSEE, NOR OTHER PERSON SHALL HAVE ANY RIGHT OF DIRECT VEHICULAR INGRESS OR EGRESS WITH CTH JJ AND FARRELL ROAD, WHERE SHOWN ON THIS PLAT; IT BEINT BUT IT B EXPRESSLY INTENDED THAT THIS RESTRICTION SHALL CONSTITUTE A RESTRICTION FOR THE BENEFIT OF THE PUBLIC ACCORDING TO SECTION 236.293, WISCONSIN STATUTES AND SHALL BE ENFORCEABLE BY THE OUTAGAMIE COUNTY HIGHWAY DEPARTMENT.

WITNESS THE HAND AND SEAL OF SAID OWNERS THIS 22nd DAY OF January, 2007.

CHARLES J. SILVA, JR.

ALBANY INTERNATIONAL CORPORATION

VICE PRESIDENT & GENERAL COUNSEL

ALBANY INTERNATIONAL CORPORATION. A DELAWARE CORPORATION

IN PRESENCE OF:

CITY OF KAUKAUNA

ROSIN - MAYO

SUSAN J. DUDA - CITY CLERK

CITY OF KAUKAUNA - NOTARY

STATE OF WISCONSIN)

OUTAGAMIE COUNTY)

PERSONALLY CAME BEFORE ME THIS TO DAY OF THUNKS 20.04, THE ABOVE NAMED, TO ME KNOWN TO BE THE SAME PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC Darlehe E. Wy

Outagamie COUNTY MY COMMISSION EXPIRES 11-15-05

ALBANY INTERNATIONAL CORPORATION - NOTARY

STATE OF New YORK)

ALBANY COUNTY)

Personally came before me this $\frac{16}{16}^{1}$ Day of January 20.07, the above named, to me known to be the same person who executed THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

A/54NY COUNTY MY COMMISSION EXPIRES 3/3//07

COMMON COUNCIL APPROVAL;

WE HEREBY CERTIFY THAT THE NEW PROSPERITY CENTER PLAT WAS APPROVED AND ACCEPTED BY THE COMMON COUNCIL OF THE CITY OF KAUKAUNA ON THE 19+4 DAY OF September, 2006

CITY OF KAUKAUNA TREASURER'S CERTIFICATE:

WE HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LAND INCLUDED IN THE NEW PROSPERITY CENTER

SUSAN J. DUDA - CITY TREASURER

1/22/07

OUTAGAMIE COUNTY TREASURER'S CERTIFICATE:

WE HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LAND INCLUDED IN THE NEW PROSPERITY CENTER

Wina M. Mumford DINA M. MUMFORD - COUNTY TREASURER

2-23-07

KAUKAUNA UTILITIES, SBC, AND TIME WARNER CABLE

GRANTEES TO THEIR RESPECTIVE SUCCESSORS AND ASSIGNS, TO CONSTRUCT, INSTALL, OPERATE, REPAIR, MAINTAIN AND REPLACE FROM TIME TO TIME, FACILITIES USED IN OPERATIE, REPAIN, MAINTAIN AND REPLACE, FROM IMME TO TIME, FACILITIES USED IN CONNECTION WITH OVERTHEAD AND UNDERGROUND TRANSMISSION AND DISTRIBUTION OF ELECTRICITY, AND ELECTRIC ENERGY FOR SUCH PURPOSES AS THE SAME IS NOW OR MAY HERRAFTER BE USED AND FOR SOUNDS AND SIGNALS, ALL IN, OVER, UNDER, ACROSS, ALONG AND UPON THE PROPERTY SHOWN WITHIN THOSE AREAS ON THE PLAT DESIGNATED AS "UTILITY ASSEMENT" AREAS AND THE PROPERTY DESIGNATED ON THE PLAT FOR STREETS AND ALLEYS, WHETHER PUBLIC OR PRIVATE, TOGETHER WITH THE RIGHTS TO INSTALL SERVICE CONNECTIONS UPON, ACROSS, WITHIN AND BENEATH RIGHIS TO INSTALL SERVICE CONNECTIONS UPON, ACROSS, WITHIN AND BENEATH THE SURFACE OF EACH LOT TO SERVE IMPROVEMENTS THEREON, OR ON ADJACENT LOTS, ALSO THE RIGHT TO TRIM OR CUT DOWN TREES, BRUSH AND ROOTS AS MAY BE REASONABLY REQUIRED INCIDENT TO THE RIGHTS HERRIM GIVEN, AND THE RIGHT TO ENTER UPON THE SUBDIVIDED PROPERTY FOR ALL SUCH PURPOSES. THE TO ENTER OFFOR THE SUBDIVIDED PROPERTY FOR ALL SOUR POMPOSES. THE
GRANTEES AGREE TO RESTORE OR CAUSED TO HAVE RESTORED, THE PROPERTY, AS
NEARLY AS IS REASONABLY POSSIBLE, TO THE CONDITIONS EXISTING PRIOR TO SUCH
ENTRY BY THE GRANTEES OR THEIR AGENTS. THIS RESTORATION, HOWEVER, DOES
NOT APPLY TO THE INITIAL INSTALLATION OF SAID UNDERGROUND AND/OR ABOVE GROUND ELECTRIC FACILITIES OR COMMUNICATIONS FACILITIES OR TO ANY TREES, BRUSH OR ROOTS WHICH MAY BE REMOVED AT ANY TIME PURSUANT TO THE RIGHTS BROSH OR ROUIS WHICH MAY 9E KEMOVED AT ANY TIME PURSONNI TO THE RIGHTS OR IN, UPON OR OVER THE PROPERTY WITHIN THE LINES MARKED "UTILITY EASEMENT" AREAS WITHOUT THE PRIOR WRITEN CONSENT OF GRANTEES. AFTER INSTALLATION OF ANY SUCH FACILITIES, THE GRADE OF THE SUBDIVIDED PROPERTY SHALL NOT BE ALTERED BY MORE THAN FOUR INCHES WITHOUT THE CONSENT OF GRANTEES. THE GRANT OF EASEMENT SHALL BE BINDING UPON AND INVIRE OF THE BENEFIT OF THE HEIRS, SUCCESSORS AND ASSIGNS OF ALL PARTIES HERETO.

NO UTILITY POLES, PEDESTALS, TRANSFORMERS OR BURIED CABLES ARE TO BE PLACED WITHIN TWO (2) FEET OF A SURVEY STAKE OR OBSTRUCT VISION ALONG ANY LOT LINE

THE DISTURBANCE OF A SURVEY STAKE BY ANYONE IS A VIOLATION OF SECTION 236.32 OF THE WISCONSIN STATUTES. UTILITY EASEMENTS AS HEREIN SET FORTH ARE FOR THE USE OF PUBLIC BODIES AND PRIVATE PUBLIC UTILITIES HAVING THE RIGHT TO SERVE



and Associates Inc.

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Web Site: www.gasai.com SHEET 2 OF 2