

# LEGISLATIVE COMMITTEE MEETING

City of Kaukauna  
**Council Chambers**  
Municipal Services Building  
144 W. Second Street, Kaukauna



Monday, January 20, 2025 at 6:30 PM

## AGENDA

### In-Person and Remote Teleconference via ZOOM

1. Correspondence.
2. Discussion Topics.
  - [a.](#) Ordinance 1916-2024 Ordinance 7.03 Update to Official Traffic Map.
  - [b.](#) Resolution 2025-5457 Resolution Approving Participation in the Green Tier Legacy Communities Charter.
  - [c.](#) Preliminary Resolution 2025-5458 Declaring Intent to Exercise Special Assessment Police Powers for Public Improvements on Antelope Trail, Bear Paw Trail, White Dove Lane, Snow Goose Way, Beckett Lane, Weiler Road, Camp Fire Court, White Wolf Lane, White Birch Street, Ash Grove Place, and State Street.
3. Adjourn.

## NOTICES

Notice is hereby given that a majority of the City Council will be present at the meeting of the Legislative Committee scheduled for Monday, January 20, 2025 at 6:30 P.M. to gather information about a subject over which they have decision making responsibility.

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.**



## **MEETING ACCESS INFORMATION:**

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

1. Dial 1-312-626-6799
2. When prompted, enter Meeting ID 234 605 4161 followed by #
3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

1. Go to <http://www.zoom.us>
2. Click the blue link in the upper right hand side that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

1. Download the free Zoom app to your device
2. Click the blue button that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow the app to access your microphone or camera if you wish to speak during the meeting

\*Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.\*



# MEMO

To: Common Council  
From: City Attorney, Tim Greenwood  
Date: January 7, 2025  
Re: Updates to Traffic Map and Authorizing Erection of  
Traffic Regulation Signs

**Background Information:**

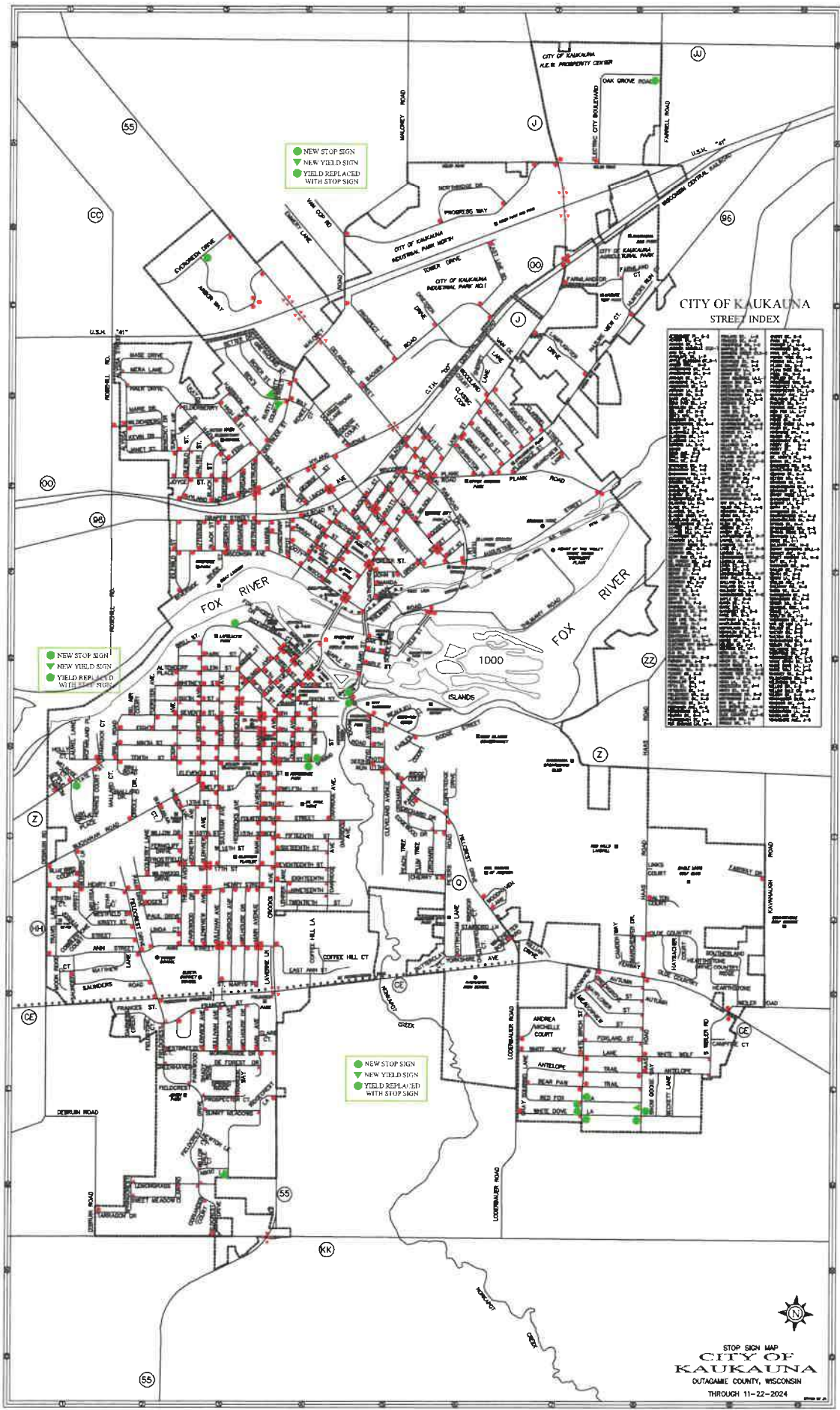
At the December 2, 2024, Public Protection and Safety Committee meeting the Committee was presented with information related to proposed changes to the Official Traffic Map of the City of Kaukauna pursuant to ordinance 7.03 and requesting to erect new or replace some signs with different traffic regulations at specific locations throughout the City. This Ordinance updates the Official Traffic Map to include these new signs and changes to locations with current signs. It also authorizes the Chief of Police to erect and cause to be erected the various signs at the locations designated within the ordinance and the sign orientation.

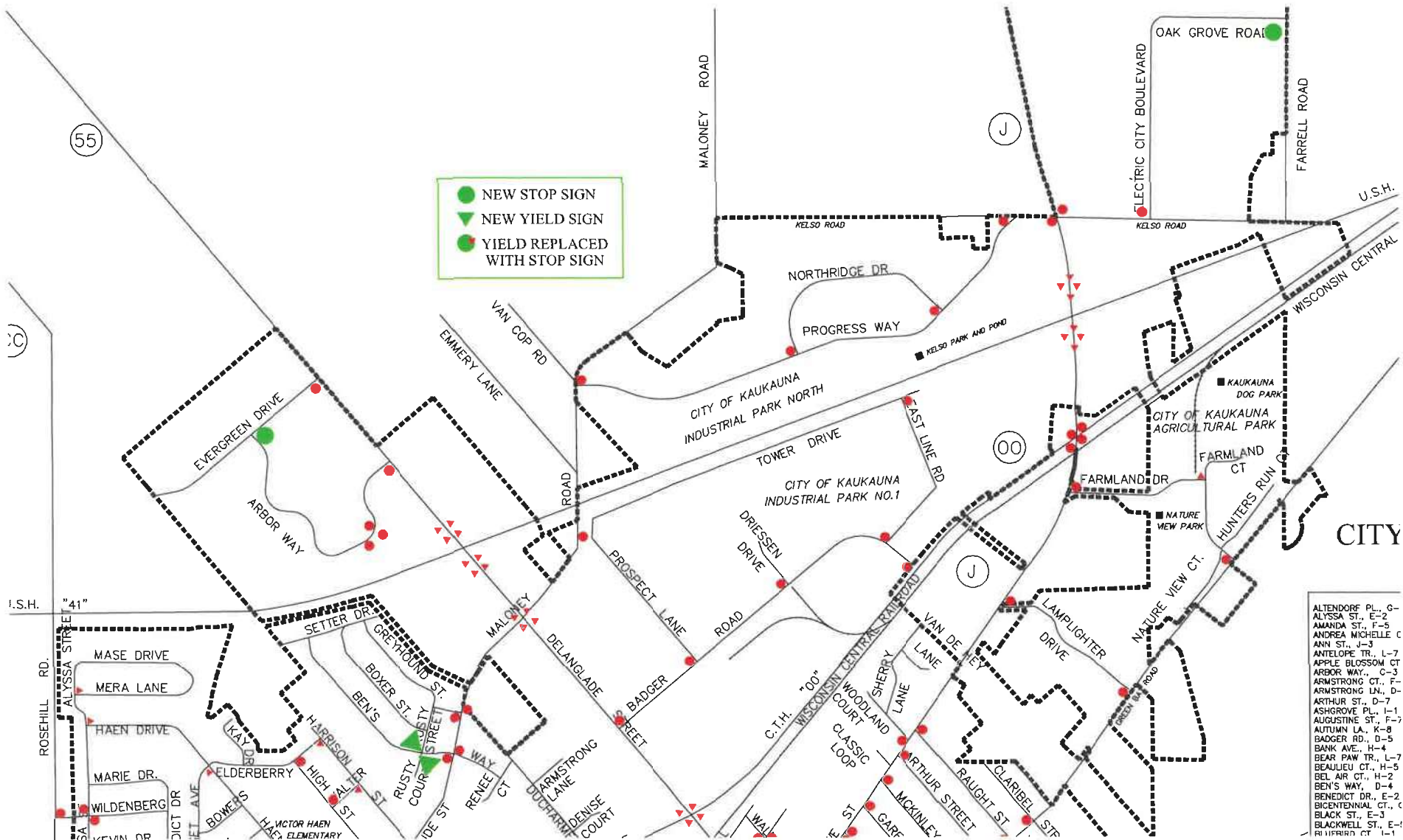
**Budget:**

Cost of procuring signs to be placed and staff time to install.

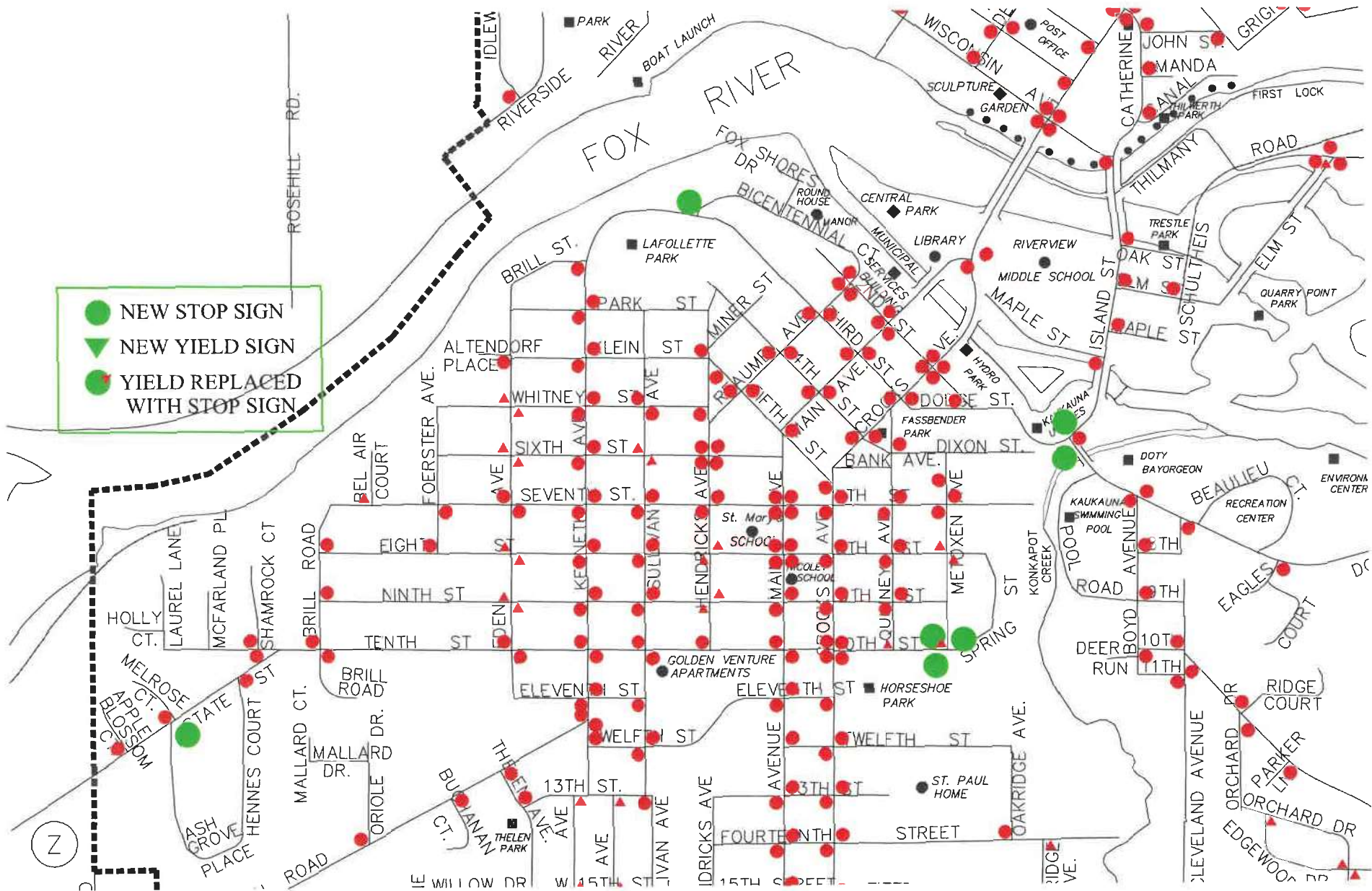
**Staff Recommended Action:**

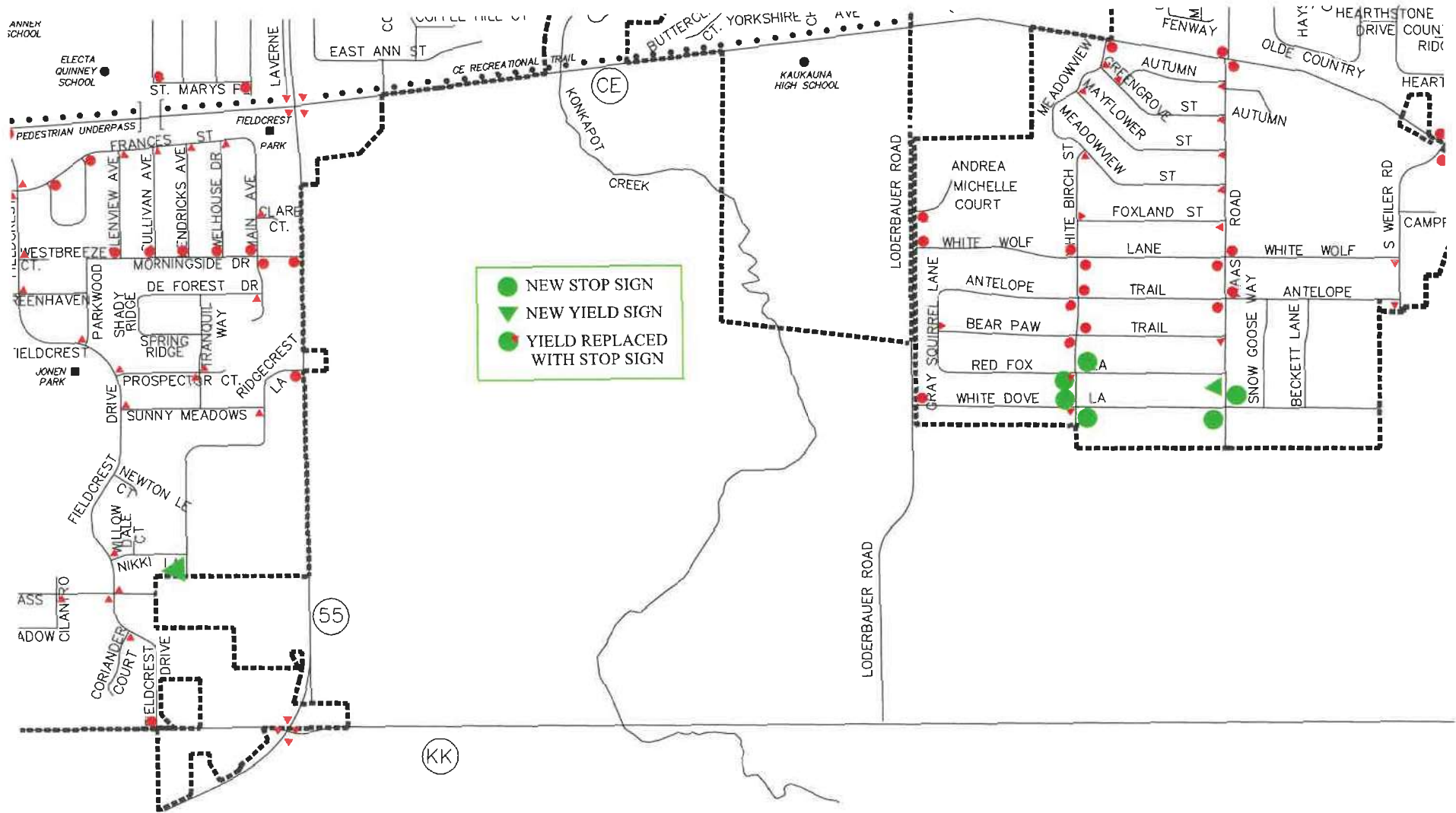
Approve the proposed Ordinance Updating the Official Traffic Map Referenced in Ordinance 7.03 and Authorizing Placement of Traffic Regulation Signs pursuant to ordinance 7.13(1).











**CITY OF KAUKAUNA**

**ORDINANCE NO. 1916-2025**

**ORDINANCE UPDATING THE OFFICIAL TRAFFIC MAP REFERENCED  
IN ORDINANCE 7.03 AND AUTHORIZING PLACEMENT  
OF TRAFFIC REGULATION SIGNS PURSUANT TO ORDINANCE 7.13(1)**

WHEREAS, the City of Kaukauna maintains an official traffic map, pursuant to City of Kaukauna Municipal Code Section 7.03, which indicates arterial highways, stop signs, and yield signs within the corporate city limits; and,

WHEREAS, from time to time the Common Council shall make appropriate additions and deletions to the official traffic map to ensure public safety; and,

WHEREAS, the City of Kaukauna Municipal Code Section 7.13(1) provides for the Common Council to authorize erection of appropriate standard traffic signs, signals, and markings conforming to the rules of the State Highway division; and,

WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a STOP sign on OAK GROVE ROAD at the intersection of Farrell Road facing West is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and,

WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a STOP sign on ARBOR WAY at the intersection of Evergreen Drive facing Southeast is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and,

WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a YIELD sign on RUSTY COURT at the intersection of Ben’s Way facing Northeast is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and,

WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a YIELD sign on RUSTY STREET at the intersection of Ben’s Way facing Southwest is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and,

WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a STOP sign on BICENTENNIAL COURT at the intersection of Third Street facing North/Northeast is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and,



WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a STOP sign on DODGE STREET at the intersection of Island Street facing West/Southwest is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and,

WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a STOP sign on ISLAND STREET at the intersection of Dodge Street facing Northeast is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and,

WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a STOP sign on ASH GROVE PLACE at the intersection of State Street facing South is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and,

WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a STOP sign on METOXEN AVENUE at the intersection of East 10<sup>th</sup> Street facing North, replacing the YIELD sign currently at that location, is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and,

WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a STOP sign on E 10<sup>th</sup> STREET at the intersection of Metoxen Avenue facing West is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and,

WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a STOP sign on SPRING STREET at the intersection of Metoxen Avenue facing East is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and,

WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a YIELD sign on NIKKI LANE at the intersection of Ridgcrest Lane facing West is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and,

WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a STOP sign on RED FOX LANE at the intersection of White Birch Street facing East is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and,

WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a STOP sign on RED FOX LANE at the intersection of White

Birch Street facing West, replacing the YIELD sign currently at that location, is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and,

WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a STOP sign on WHITE BIRCH STREET at the intersection of White Dove Lane facing North, replacing the YIELD sign currently at that location, is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and

WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a STOP sign on WHITE BIRCH STREET at the intersection of White Dove Lane facing South is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and,

WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a YIELD sign on RED FOX LANE at the intersection of Haas Road facing West is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and

WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a STOP sign on WHITE DOVE LANE at the intersection of Haas Road facing West is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and,

WHEREAS, having been determined by the Common Council of the City of Kaukauna that placement of a STOP sign on WHITE DOVE LANE at the intersection of Haas Road facing East is required to ensure safe and efficient use of the public roadways and to ensure safety and security to the citizens of the City of Kaukauna; and

NOW THEREFORE, it is ordained by the Common Council of the City of Kaukauna, Wisconsin, that the Official Traffic Map referenced by Section 7.03 of the Municipal Code of the City of Kaukauna is hereby updated to include the changes ordained below.

BE IT FURTHER ORDAINED, that the Common Council of the City of Kaukauna, Wisconsin, does hereby authorize the Chief of Police, pursuant to Section 7.13(1) of the Municipal Code of the City of Kaukauna, to erect the following traffic control signs: a STOP sign on OAK GROVE Road at the intersection of Farrell Road facing West; a STOP sign on ARBOR WAY at the intersection of Evergreen Drive facing Southeast; a YIELD sign on RUSTY COURT at the intersection of Ben’s Way facing Northeast; a YIELD sign on RUSTY STREET at the intersection of Ben’s Way facing Southwest; a STOP sign on BICENTENNIAL COURT at the intersection of Third Street facing North/Northeast; a STOP sign on DODGE STREET at the intersection of Island Street facing West/Southwest; a STOP sign on ISLAND STREET at the intersection of Dodge Street facing Northeast; a

STOP sign on ASH GROVE PLACE at the intersection of State Street facing South; a STOP sign on METOXEN AVENUE at the intersection of East 10<sup>th</sup> Street facing North, replacing the YIELD sign currently at that location; a STOP sign on E 10<sup>th</sup> STREET at the intersection of Metoxen Avenue facing West; a STOP sign on SPRING STREET at the intersection of Metoxen Avenue facing East; a YIELD sign on NIKKI LANE at the intersection of Ridgecrest Lane facing West; a STOP sign on RED FOX LANE at the intersection of White Birch Street facing East; a STOP sign on RED FOX LANE at the intersection of White Birch Street facing West, replacing the YIELD sign currently at that location; a STOP sign on WHITE BIRCH STREET at the intersection of White Dove Lane facing North, replacing the YIELD sign currently at that location; a STOP sign on WHITE BIRCH STREET at the intersection of White Dove Lane facing South; YIELD sign on RED FOX LANE at the intersection of Haas Road facing West; a STOP sign on WHITE DOVE LANE at the intersection of Haas Road facing West; a STOP sign on WHITE DOVE LANE at the intersection of Haas Road facing East.

BE IT FURTHER ORDAINED, that the Chief of Police is hereby directed to cause such traffic control signs, as provided herein, to be erected.

Introduced and adopted by Common Council on the 21<sup>st</sup> day of January, 2025.

APPROVED: \_\_\_\_\_  
Anthony J. Penterman, Mayor

ATTTEST: \_\_\_\_\_  
Kayla Nessmann, Clerk

**RESOLUTION 2025- 5457**

**RESOLUTION APPROVING PARTICIPATION IN THE GREEN TIER LEGACY COMMUNITIES CHARTER.**

WHEREAS, the Wisconsin Department of Natural Resources has created a Green Tier Charter called Legacy Communities with the following goals:

1. To assist and recognize all forms of local governments in achieving superior environmental performance and goals relating to environmental practices, economic development and social commitments;
  2. To improve the quality of life and economic vitality of communities;
  3. To help local governments and the Wisconsin Department of Natural Resources address wastewater, stormwater, drinking water, wetlands and other water issues in a holistic, watershed-based manner;
  4. To assist local governments in preparing and implementing a sustainability plan to reduce their impact on the environment while still being fiscally responsible and serving their residents;
  5. To facilitate access to state and federal funding for projects and activities related to achieving the purposes of this charter, such as energy efficiency, renewable energy, greenhouse gas reductions, comprehensive planning, transportation policies, and integrated planning for wastewater treatment, storm water treatment and management, and drinking water;
  6. To realize taxpayer savings through reduced municipal expenditures resulting from efficient development patterns;
  7. To help local governments comply with environmental regulations in a more efficient, cost effective and flexible manner;
  8. To achieve other demonstrable and measurable environmental improvements beyond what is required by local, state, or federal law;
- and

WHEREAS, the City of Kaukauna chooses to join in this voluntary program and believes that participation will further enhance our current commitments to sustainability, and

WHEREAS, the City of Kaukauna will benefit from such a partnership with Green Tier Legacy Communities by receiving positive recognition, gaining access to a

Wisconsin Department of Natural Resources staff liaison and their resource team, receiving preference on certain grants, streamlining certain Wisconsin Department of Natural Resources transactions, and gaining access to all Legacy Communities' annual scoresheet data, and

WHEREAS, by adopting this resolution, the City of Kaukauna agrees to sign and hold to the Green Tier Charter for Legacy Communities. The City, through its subsidiary, Kaukauna Utilities will participate in the quarterly meetings, network and share information with our public and the communities in the program, develop a baseline assessment of practices, and provide an annual report noting the progress on our goals, and sustainability plans.

NOW, THEREFORE, BE IT RESOLVED, the Common Council of the City of Kaukauna declares itself a signatory to the Green Tier Charter for Legacy Communities and authorizes the City Mayor, Kaukauna Utilities General Manager and City Clerk to execute the necessary documents on behalf of the City of Kaukauna, and

BE IT FURTHER RESOLVED, that City of Kaukauna and Kaukauna Utilities staff are directed to assist with meeting the Charter goals and to submit an annual report to the Organizational Signatories, and

BE IT FURTHER RESOLVED, that upon adoption, the City Clerk is hereby directed to send a copy of this resolution to the Wisconsin Department of Natural Resources Green Tier Legacy Communities Program Coordinator.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 21<sup>st</sup> day of January, 2025.

APPROVED:

\_\_\_\_\_  
Anthony J. Penterman, Mayor

ATTEST: \_\_\_\_\_  
Kayla Nessmann, City Clerk



RESOLUTION NO. 2025-5458

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POLICE POWERS FOR PUBLIC IMPROVEMENTS ON ANTELOPE TRAIL, BEAR PAW TRAIL, WHITE DOVE LANE, SNOW GOOSE WAY, BECKETT LANE, WEILER ROAD, CAMP FIRE COURT, WHITE WOLF LANE, WHITE BIRCH STREET, ASH GROVE PLACE AND STATE STREET.

BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin;

That the Common Council hereby declares its intention to exercise the police powers under Section 66.0703 of the Wisconsin Statutes to levy special assessments upon property within the following areas for improvements conferred upon such property:

1. The installation of concrete streets, concrete curb and gutter, concrete sidewalks, driveway aprons/approaches, storm sewer, grading, gravel base, excavation, landscaping and topsoil including engineering charges on the following streets:

- Antelope Trail – White Birch Street to Weiler Road
- Bear Paw Trail – White Birch Street to Haas Road
- White Dove Lane – Haas Road to Weiler Road
- Snow Goose Way – Antelope Trail to White Dove Lane
- Beckett Lane - Antelope Trail to White Dove Lane
- Weiler Road – C.T.H. “CE” to 150’ south of Antelope Trail
- Camp Fire Court – Weiler Road to east terminus
- White Wolf Lane – 160’ west of Weiler Road to Weiler Road
- White Birch Street sidewalk– White Wolf Lane to White Dove Lane
- Ash Grove Place – State Street to 850’ south of State Street
- State Street sidewalk, south side – Ryan Street to Hennes Court

2. The assessment against any parcel abutting the project related to the installation of storm sewer, concrete streets, curb and gutter, sidewalk and driveway apron installation may be paid in cash or over a period of ten (10) years or less. All deferred payments shall bear interest at the rate paid by the City on the borrowed money plus one percent (1%).

3. The City Engineer and Board of Public Works are hereby directed to prepare a report consisting of:

- a. Final plans and specifications for the said improvements.
- b. An estimate of the entire cost of the proposed project.
- c. A schedule of the proposed assessments.
- d. A statement that the property against which the assessments are proposed is benefited.

4. Upon completion of the above report, a copy of the same is to be filed in the office of the City Clerk for public inspection, and the Clerk is then directed to give notice of a public hearing on such report pursuant to Section 66.0703(7) of the Wisconsin Statutes.

Introduced and adopted this 21<sup>st</sup> day of January 2025

APPROVED: \_\_\_\_\_  
Anthony J. Penterman, Mayor

ATTEST: \_\_\_\_\_  
Kayla Nessmann, Clerk