

LEGISLATIVE COMMITTEE MEETING

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Monday, April 14, 2025 at 6:25 PM

AGENDA

In-Person and Remote Teleconference via ZOOM

1. Correspondence.
2. Discussion Topics.
 - [a.](#) Resolution 2025-5463 Resolution of the Common Council Changing Poll Location for Ward 15.
 - [b.](#) Resolution 2025-5464 Final Resolution Authorizing Public Improvements on Street, Sidewalk, and Driveway Aprons on Antelope Trail, Bear Paw Trail, White Dove Lane, Snow Goose Way, Beckett Lane, South Weiler Road, Campfire Court, White Wolf Lane, White Birch Street, Ash Groce Place, and State Street.
 - [c.](#) Resolution 2025-5465 Resolution Authorizing Various Budgetary Adjustments.
3. Adjourn.

NOTICES

Notice is hereby given that a majority of the City Council will be present at the meeting of the Legislative Committee scheduled for Monday, April 14, 2025, at 6:25 P.M. to gather information about a subject over which they have decision making responsibility.

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.



MEETING ACCESS INFORMATION:

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

1. Dial 1-312-626-6799
2. When prompted, enter Meeting ID 234 605 4161 followed by #
3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

1. Go to <http://www.zoom.us>
2. Click the blue link in the upper right hand side that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

1. Download the free Zoom app to your device
2. Click the blue button that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow the app to access your microphone or camera if you wish to speak during the meeting

Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.

CITY OF KAUKAUNA
OUTAGAMIE COUNTY, STATE OF WISCONSIN
RESOLUTION NO. 2025-5463
A RESOLUTION OF THE COMMON COUNCIL
CHANGING POLL LOCATION FOR WARD 15.

WHEREAS, the City of Kaukauna did by Ordinance establish where polling locations would be for each ward; and

WHEREAS, a recall election was called for Wrightstown School District to take place on April 22, 2025. This recall notice was received by the City on April 4, 2025; and

WHEREAS, Wisconsin Statutes are silent with respect to recall elections and how notice for recall elections should be given; and

WHEREAS, the Wisconsin Election Commission rules allow for a municipality's polling location to take place at another municipality if both locations are within the same county; and

WHEREAS, the City of Kaukauna owns a small parcel of land within the Wrightstown School District. This sliver of land has zero population, however, it is theoretically possible someone could establish a residency there; and

WHEREAS, the Town of Kaukauna has been contacted and agrees to have the City of Kaukauna's voting location for Ward 15 be held at their location at W780 Greiner Road, Town of Kaukauna, Outagamie County, Wisconsin.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, State of Wisconsin, that the Wrightstown School District recall election held on April 22, 2025, for Ward 15 shall be changed to W780 Greiner Road, Town of Kaukauna, Outagamie County, Wisconsin.

Introduced and adopted this 15th day of April, 2025.

APPROVED: _____
 Anthony J. Penterman, Mayor

ATTEST: _____
 Kayla Nessmann, Clerk

CITY OF KAUKAUNA
OUTAGAMIE COUNTY, STATE OF WISCONSIN

RESOLUTION NO.2025-5464

**FINAL RESOLUTION AUTHORIZING PUBLIC IMPROVEMENTS ON STREET, SIDEWALK,
AND DRIVEWAY APRONS ON ANTELOPE TRAIL, BEAR PAW TRAIL, WHITE DOVE
LANE, SNOW GOOSE WAY, BECKETT LANE, SOUTH WEILER ROAD, CAMPFIRE COURT,
WHITE WOLF LANE, WHITE BIRCH STREET, ASH GROVE PLACE, AND STATE STREET.**

WHEREAS, the Board of Public Works of the Common Council of the City of Kaukauna, Wisconsin, held a public hearing in the Council Chambers at 6:00 p.m. on April 14th, 2024, for the purpose of hearing all interested persons concerning the Report of the Board of Public Works and the City Engineer on the installation of concrete street, curb and gutter, concrete sidewalk, driveway approaches, grading, topsoil, landscaping, and engineering services related thereto and the amount that should be assessed to each parcel of real estate by reason of such improvement on the following streets:

- Antelope Trail – White Birch Street to Weiler Road
- Bear Paw Trail – White Birch Street to Haas Road
- White Dove Lane – Haas Road to east terminus
- Snow Goose Way – Antelope Trail to White Dove Lane
- Beckett Lane - Antelope Trail to White Dove Lane
- South Weiler Road – C.T.H. “CE” to 150’ south of Antelope Trail
- Campfire Court – South Weiler Road to east terminus
- White Wolf Lane – 160’ west of South Weiler Road to South Weiler Road
- White Birch Street sidewalk– White Wolf Lane to White Dove Lane
- Ash Grove Place – State Street to 850’ south of State Street
- State Street sidewalk, south side – 100’ southwest of Ash Grove Place to Hennes Court

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin:

- (1) That the report of the City Engineer and the Board of Public Works pertaining to the public improvements as indicated above, including the final plans and specifications thereof, is hereby adopted and approved and that said work and improvements be carried out in accordance with said report.
- (2) That payment for the improvements is to be made by assessing the cost against the property as indicated in the report.

- (3) That the Schedule of Assessments, as shown on the report is true and correct and, in accordance therewith, abutting property on the following streets shall be assessed for installation of concrete streets, curb and gutter, driveway approaches, concrete sidewalks and with other associated work and services as set forth above, at the rates of:

| Special Assessment Rates for Concrete Street Paving -New Construction Streets | |
|--|-------------------------|
| <u>33-foot B/B Wide 6-inch Concrete Street with Curb and Gutter</u> | |
| • Antelope Trail – White Birch Street to South Weiler Road..... | \$66.89 / Frontage Foot |
| • Bear Paw Trail –White Birch Street to Haas Road..... | \$66.89 / Frontage Foot |
| • White Dove Lane – Haas Road to east terminus..... | \$66.89 / Frontage Foot |
| • Snow Goose Way – Antelope Trail to White Dove Lane..... | \$66.89 / Frontage Foot |
| • Beckett Lane - Antelope Trail to White Dove Lane..... | \$66.89 / Frontage Foot |
| • South Weiler Road – C.T.H. “CE” to 150’ south of Antelope Trail... | \$66.89 / Frontage Foot |
| • Campfire Court – South Weiler Road to east terminus..... | \$66.89 / Frontage Foot |
| • White Wolf Lane – 160’ west of South Weiler Road to Weiler Road.... | \$66.89 / Frontage Foot |
| <u>37-foot B/B Wide 6-inch Concrete Street with Curb and Gutter</u> | |
| • Ash Grove Place – State Street to 850’ south of State Street..... | \$75.12 /Frontage Foot |

| <u>Fine Grade Areas - Sidewalk and Driveway Aprons</u> | <u>New Sidewalk</u> |
|--|--------------------------|
| • Antelope Trail – White Birch Street to South Weiler Road..... | \$5.90 /Square Foot – 4” |
| • Bear Paw Trail –White Birch Street to Haas Road..... | \$7.30 /Square Foot – 6” |
| • White Dove Lane – Haas Road to east terminus..... | |
| • Snow Goose Way – Antelope Trail to White Dove Lane..... | |
| • Beckett Lane - Antelope Trail to White Dove Lane..... | |
| • South Weiler Road – C.T.H. “CE” to 150’ south of Antelope Trail..... | |
| • Campfire Court – South Weiler Road to east terminus..... | |
| • White Wolf Lane – 160’ west of South Weiler Road to Weiler Road..... | |
| • Ash Grove Place – State Street to 850’ south of State Street..... | |
| • White Birch Street sidewalk– White Wolf Lane to White Dove Lane..... | |
| • State Street sidewalk, south side – 100’ southwest of Ash Grove Place to Hennes Court..... | |

- (4) That assessments against any parcel related to the installation of concrete street, curb and gutter, sidewalks, driveway approaches, and storm sewer laterals may be paid in

cash or over a period of 10 years or less. All deferred payments shall bear interest at the rate paid by the City on the borrowed money plus one percent (1%).

- (5) That the City Clerk is hereby directed to publish this Resolution in the Times-Villager, the official newspaper of the City of Kaukauna.
- (6) That the City Clerk is further directed to mail a copy of this Resolution to every interested person whose post office address is known or can with reasonable diligence be ascertained.

Introduced and adopted this 15th day of April 2025.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Kayla Nessmann, Clerk

RESOLUTION NO. 2025-5465**RESOLUTION AUTHORIZING VARIOUS BUDGETARY ADJUSTMENTS**

BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin, that the said Council hereby approves and authorizes the following budget adjustments to the 2025 adopted budget to allocate the earmark funds to address the approved staffing assignment.

| Account Name | Fund | Reason | Expenditure Budget Increase (Decrease) |
|------------------------------|-------------|---|---|
| Earmarked Funds | General | Earmark Funding-Staffing Assessment Allocation | (\$510,000.00) |
| Police Department | | | |
| Salary | General | One Police Officer | \$62,143.00 |
| WRS | General | One Police Officer | \$8,898.88 |
| Social Security Works | General | One Police Officer | \$4,753.94 |
| Compensation | General | One Police Officer | \$2,349.01 |
| Health Insurance | General | One Police Officer | \$27,900.00 |
| Group Life Insurance | General | One Police Officer | \$100.00 |
| Fire Department | | | |
| Salary | General | Three Fire Fighter/Paramedic | \$182,637.00 |
| WRS | General | Three Fire Fighter/Paramedic | \$34,920.19 |
| Social Security Works | General | Three Fire Fighter/Paramedic | \$13,971.73 |
| Compensation | General | Three Fire Fighter/Paramedic | \$6,903.68 |
| Residency Incentive | General | Three Fire Fighter/Paramedic | \$10,958.22 |
| Health Insurance | General | Three Fire Fighter/Paramedic | \$83,700.00 |
| Group Life Insurance | General | Three Fire Fighter/Paramedic | \$300.00 |
| Library | | | |
| Salary | General | Library Restructure PT to FT Positions | \$49,550.00 |
| WRS | General | Library Restructure PT to FT Positions | \$3,220.75 |
| Social Security Works | General | Library Restructure PT to FT Positions | \$3,790.58 |
| Compensation | General | Library Restructure PT to FT Positions | \$1,872.99 |
| Residency Incentive | General | Library Restructure PT to FT Positions | \$2,973.00 |
| Group Life Insurance | General | Library Restructure PT to FT Positions | \$50.00 |
| Human Resources | | | |
| Temporary Payroll | General | Temporary Summer Intern | \$8,631.68 |
| Workers Comp | General | Temporary Summer Intern | \$375.35 |

Total Expenditure Budget Increase/(Decrease)

\$0.00

Introduced and adopted this the 15th day of April 2025.

APPROVED:_____

Anthony J. Penterman, Mayor

ATTEST:_____

Kayla Nessman, Clerk