

COMMON COUNCIL

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Tuesday, May 21, 2024 at 7:00 PM

AGENDA

In-Person and Remote Teleconference via ZOOM

1. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
2. Reading and approval of minutes.
 - [a.](#) Common Council Meeting Minutes of May 7, 2024.
3. Presentation of letters, petitions, remonstrances, memorials, and accounts.
 - [a.](#) Bills Payable.
4. Public appearances.
5. Business presented by Mayor.
 - [a.](#) Public Hearing to consider the rezoning of Parcels 324034000, 324034100, and 324034400 from Residential Two Family (RTF) to Institutional (IT) and Parcel 324034300 from Residential Single Family (RSF) to Institutional (IT).
 - [b.](#) Proclamation National Public Works Week May 19-25, 2024.
 - [c.](#) Proclamation Emergency Medical Services Week May 19-25, 2024.
 - [d.](#) 122 Island Street Remnant parcel.
 - [e.](#) Additional Easement Review - Blue Stem Meadows 3 Plat.
6. Reports of standing and special committees.
 - [a.](#) Committee of the Whole Meeting Minutes of May 17, 2024.
 - [b.](#) Board of Public Works Meeting Minutes of May 20, 2024.
 - [c.](#) Finance and Personnel Committee Meeting Minutes of May 20, 2024.
 - [d.](#) Health & Recreation Committee Meeting Minutes of May 20, 2024.
 - [e.](#) Heart of the Valley Metropolitan Sewerage District Regular Meeting held on April 9, 2024.
 - [f.](#) Kaukauna Alcohol, Tobacco and Other Drug Abuse Prevention Board (KATODA) meeting minutes of April 17, 2024.
 - [g.](#) Operator (Bartender) Licenses.
7. Reports of City officers.
 - [a.](#) Fire Report.
 - [b.](#) Ambulance Report.
 - [c.](#) Police Report.
 - [d.](#) Court Report.
 - [e.](#) Clerk-Treasurer's Daily Deposit Report.
 - [f.](#) Building Inspection Report.
8. Presentation of ordinances and resolutions.

- [a.](#) Ordinance 1909-2024 Ordinance Rezoning Parcel 324034000, 324034100, and 324034400 from Residential Two Family (RTF) to Institutional (IT) and Parcel 324034300 from Residential Single Family (RSF) to Institutional (IT).
 - [b.](#) Resolution 2024-5431 Resolution approving a Certified Survey Map Combining 5 Parcels into one for St. Paul Elder Services.
 - [c.](#) Resolution 2024-5432 A Resolution Opposing 2023 Senate Bill 691 Regarding the Creation of Urban Towns.
- 9. Closed session.
 - a. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - Electric City Experience.
 - b. Return to Open Session for possible action.
 - c. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - Lot 7 NEW Prosperity Center.
 - d. Return to Open Session for possible action.
 - [e.](#) Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - Kaukauna Utilities.
 - f. Return to Open Session for possible action.
- 10. Adjourn.

NOTICES

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER
WILL BE MADE AVAILABLE AT NO CHARGE.**

MEETING ACCESS INFORMATION:

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

1. Dial 1-312-626-6799
2. When prompted, enter Meeting ID 234 605 4161 followed by #
3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

1. Go to <http://www.zoom.us>
2. Click the blue link in the upper right hand side that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

1. Download the free Zoom app to your device
2. Click the blue button that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow the app to access your microphone or camera if you wish to speak during the meeting

Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – MAY 7, 2024

Pursuant to adjournment on April 16, 2024 a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, May 7, 2024.

Roll call present: Antoine (via Zoom), Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Finance Director Van Rossum, Planning and Community Development Director Kittel, Naturalist Blood, Lib Dir. Thiem-Menning (via Zoom), and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of the minutes of the Common Council meeting of April 16, 2024.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Coenen to adopt the Common Council meeting minutes of April 16, 2024.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to suspend and waive the reading of the Common Council – New Council Seated Meeting Minutes of April 16, 2024.

All Ald. Voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to adopt the Common Council – New Council Seated Meeting Minutes of April 16, 2024.

All Ald. Voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Kilgas to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

PUBLIC APPEARANCES

None.

Mayor informed the Council that this Friday, May 10 City staff will be planting flowers in downtown planters. This is part of the Renew Kaukauna Program. Interested Council members should reach out to staff if they are interested in helping to plant flowers.

May 11 is World Migratory Bird Day. Naturalist Blood stated the 1000 Islands will be having a program celebrating this event.

BUSINESS PRESENTED BY THE MAYOR

Public Hearing to consider the rezoning of parcel 322032000 from Industrial (IND) to Residential Two Family (RTF).

Planner Kittel stated this is a simple rezoning request to go from Industrial to Residential Two Family. The property owners also own the property in front of this property and by zoning it Residential Two Family it will allow for the surrounding uses to match each other. This did go to the Plan Commission for review and Plan Commission is advising the Common Council to approve the rezoning as presented.

Mayor Penterman declared the public hearing open and asked if anyone in the Council Chambers wished to address the Council regarding the rezoning of parcel 322032000 from Industrial (IND) to Residential Two Family (RTF).

After asking two more times if anyone else wished to address the council, no one appeared, Mayor Penterman declared the public hearing closed.

Motion by Moore, seconded by Coenen to approve the rezone of parcel 322032000 from Industrial (IND) to Residential Two Family (RTF).

All Ald. Voted aye.

Motion carried.

Public Hearing to consider the rezoning of parcel 322031801 from Industrial (IND) to Residential Two Family (RTF).

Planner Kittel stated that this is a cleanup item which goes along with the previous rezoning. This rezoning consideration has gone to Plan Commission, notices have been sent to adjacent property owners, and it has been noticed in the paper.

Mayor Penterman declared the public hearing open and asked if anyone in the Council Chambers wished to address the Council regarding the rezoning of parcel 322031801 from Industrial (IND) to Residential Two Family (RTF).

After asking two more times if anyone else wished to address the council, no one appeared, Mayor Penterman declared the public hearing closed.

Reappointment of Will Van Rossum to the Fox Cities Room Tax Commission.

Motion by Schell, seconded by Moore to reappoint Will Van Rossum to the Fox Cities Room Tax Commission.

All Ald. voted aye.

Motion carried.

Proclamation Professional Municipal Clerk's Week - May 5-11, 2024.

Motion by Moore, seconded by Eggleston to receive and place on file the Proclamation Professional Municipal Clerk's Week – May 5-11, 2024.

All Ald. voted aye.

Motion carried.

Proclamation Police Week - May 12-18, 2024.

Motion by Kilgas, seconded by Thiele to receive and place on file the Proclamation Police Week – May 12-18, 2024.

All Ald. voted aye.

Motion carried.

Temporary allowance of goats to be used at 1000 Islands Conservancy Zone to control invasive species. (June 10-24, 2024)

Motion by Thiele, seconded by Schell to approve the Temporary allowance of goats to be used at 1000 Islands Conservancy Zone to control invasive species. (June 10-24, 2024).

All Ald. voted aye.

Motion carried.

Special Exception Request - 154 Plank Road.

Planning and Community Development Director Kittel stated an application has come in for 154 and 194 Plank Road to operate an adult assisted living service.

Motion by Coenen, seconded by DeCoster to grant the special exemption request for 154 Plank Road.

Motion by Thiele, seconded by Kilgas to amend the motion to include with the contingency that the property be brought up to Code of Section 17.52 for a dumpster enclosure and fence around property where feasible and that a yearly inspection is done by Community Development Department or other designee to ensure compliance.

Motion by Thiele, seconded by Kilgas to approve the amended motion for special exception request for 154 Plank Road with the contingency that the property be brought up to Code of Section 17.52 for a dumpster enclosure and fence around property where feasible and that a yearly inspection is done by Community Development Department or other designee to ensure compliance.

All Ald. voted aye.

Motion carried.

Special Exception Request - 194 Plank Road

Motion by Kilgas, seconded by Schell to approve the special exception request for 194 Plank Road with the contingency that the property be brought up to Code of Section 17.52 for a dumpster enclosure and fence around property where feasible and that a yearly inspection is done by Community Development Department or other designee to ensure compliance.

All Ald. voted aye.

Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Committee of the Whole Meeting Minutes of May 6, 2024.

COMMITTEE OF THE WHOLE

A meeting of the Committee of the Whole was called to order by Chairman Penterman on Monday, May 6, 2024 at 5:00 P.M.

Members present: Antoine (via Zoom), Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Fin. Dir. Van Rossum, HR Dir. Swaney, Com. Cord. Fencl, Police Chief Graff, Fire Chief Carrel, Com Enrich. & Rec. Dir. Vosters, Lib. Dir. Thiem-Menning, Plan. & Com. Dev. Dir. Kittel, Street Sup. Van Gompel, IT Dir. Taplin, Lib. Dir. Thiem-Menning, and interested citizens.

1. Correspondence – none.

2. Discussion Topics

a. Strategic Plan Quarterly Update and Discussion.

Mayor Penterman thanked everyone for coming to share the updates for the 2024 quarter one of the Strategic Plan. Alder Thiele asked to have council members included to receive the employee newsletter. Alder Moore suggested that wording be added to the special event application to include a section stating all staff has reviewed all forms. Alder Eggleston asked for clarification on the external communication plan and social media training. Communications Coordinator Fencl explained the process for these items. Alder Antoine commented that she appreciates the format and how everything links to the Strategic Plan.

b. Council/Department Head Communication Guidelines.

Communications Coordinator Fencl provided an outline of steps that City of Kaukauna Department Heads and City of Kaukauna Alders will take to communicate with one another for matters regarding committee meetings and Common Council Meetings. Discussion was held and questions answered.

3. Adjourn.

Motion made by Moore, seconded by Coenen to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 5:57 pm.

Sally Kenney, Clerk

Motion by Moore, seconded by Kilgas to adopt the Committee of the Whole Meeting Minutes of May 6, 2024.

All Ald. Voted aye.

Motion carried.

Board of Public Works Meeting Minutes of May 6, 2024.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Mayor Penterman on Monday, May 6, 2024 at 6:00 P.M.

Members present: Antoine (via Zoom), Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Street Sup. Van Gompel, HR Dir. Swaney, Com. Enrich. & Rec. Dir. Vosters, Fin. Dir. Van Rossum, Fire Chief Carrel, Police Chief Graff, Communications Coordinator Fencl, and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Elect Chair.

Motion by Moore that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Thiele as Chairperson of the Board of Public Works.

Roll call vote: Antoine-aye, Coenen-aye, DeCoster-aye, Eggleston-aye, Kilgas-aye, Moore-aye, Schell-aye, Thiele-aye.

Motion carried.

b. Elect Vice-Chair.

Motion by Thiele that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Coenen as Vice-Chairman of the Board of Public Works.

Roll call vote: Coenen-aye, DeCoster-aye, Eggleston-aye, Kilgas-aye, Moore-aye, Schell-aye, Thiele-aye, Antoine-aye.

Motion carried.

c. Recommendation for award for Project 3-24, 2024 Alley Paving.

DPW/Eng. Neumeier asked to pull this item.

d. Authorization to seek bids for Project 7-24: MSB - Police Department Fence.

The Police Department has encountered instances of people hiding in and around the PD parking area, people trying to enter the police garage, as well as people tampering with officer's personal vehicles. Staff would like to seek bids to install fencing and a gate to secure the area. Discussion was held and questions answered.

Motion by Thiele, seconded by Coenen to authorize the Engineering Department to seek bids for Project #7-24 – MSB – Police Department Fence.

All Ald. voted aye.

Motion carried.

e. Authorization to seek bids for Project 9-24: 2024 Concrete Street Patch Program.

The Engineering Department and Street Department have identified various areas in need of concrete street panel replacement for which we have budgeted funds in the 2024 CIP. The City would also contract with KU to add any winter water main break patches with our larger replacement project in an effort to save money, staff resources, and to simplify project coordination.

Motion by Moore, seconded by Kilgas to authorize the Engineering Department to seek bids for Project #9-24 – 2024 Concrete Street Patch Program.

All Ald. voted aye.

Motion carried.

f. Park Tree Planting Plans Update.

DPW/Eng. Neumeier stated Several City parks have been negatively affected by emerald ash borer beetle damage and subsequent tree removal. Some of the worst areas include Grignon

Park, White City Park, Strassburg Park, and 1000 Islands. City staff met and walked some of these areas earlier this year to get a feel for the extent of damage and to start developing a reforestation plan for each area. Associate Planner Lily Paul has created the plans/maps provided. A variety of trees and shrubs will be incorporated to provide resiliency, shade, habitat, screening, and bird and pollinator interest. Discussion was held and questions answered.

g. County Road J Roundabout Sidewalk.

DPW/Eng. Neumeier provided a map of the area. The DOT is installing new larger roundabouts to accommodate larger trucks and is proposing to install sidewalks at the CTH J on/off ramps. The City would need to sign a maintenance agreement but there would be no construction cost to the City for the sidewalk installation. This will accommodate future sidewalk/trail expansion to this area. Discussion was held and questions answered.

A maintenance agreement will be brought to a future Board of Public Works meeting for approval.

h. Snow Removal Bill – 109 W. 4th Street.

City crews were sent out on 1/24/24 to remove snow from private walks. This removal was done 10 days after the last accumulating precipitation. Mr. Purifoy's property at 109 W 4th St. was one of the 21 properties crews completed snow removal on. Pictures provided show Mr. Purifoy's property before and after removal. There are also two additional properties attached that show before and after photos of the removal completed by city staff. Mr. Purifoy is grieving the assessment claiming there was accumulation on 1/23/24 and that city crews didn't give him the approved timeframe in ordinance 8.13 of 48 hours to have the snow removed. Although there was freezing fog and flurries on the morning of 1/23/24, there was no accumulation that required any maintenance of paved surfaces. All pictures provided show no signs of accumulation from the night before. The snow that required removal from Mr. Purifoy's property needed to be removed to comply with ordinance 8.13 and there were 240 hours between the last accumulation and city staff removal, which in result, created a \$150.00 minimum assessed fee for the 44 feet of snow removal.

Motion by Coenen, seconded by Schell to allow the resident to speak.

All Ald. Voted aye.

Motion carried.

Nathan Purifoy, 109 W. 4th Street spoke stating that he did in fact clear the sidewalk from the storm that took place on the 13th. He feels this snow was from the night before and therefore he was not given enough time to clear the sidewalk.

Motion by Coenen, seconded by Kilgas to keep the current snow removal bill for 109 W. 4th Street as stands.

Motion carried.

i. Public Works Update.

On May 20th before the Board of Public Works meeting there will be a special informational meeting for Project 1-24, Concrete Street Paving and on June 3rd there will be a special assessment public hearing. A public informational meeting will be held this Wednesday, May 8 on the Hwy 96 project. The DOT has changed the Hwy 96/Green Bay Road project to include a closure of a section between Kaukauna and Wrightstown. City sewer crews have had issues with Augustine lift station intake valves while preparing for the HOVMSD project. This is an issue because if these valves cannot operate, about 20-25% of the city sewerage cannot be pumped to the treatment plant. This emergency repair will be approximately \$30,000. Utility work has started in the alleys downtown. LaFollette Park playground is almost complete, city crews have done a

great job with site work. The roof is on the Jonen Park pavilion. City crew is helping to complete several projects to save the City money. Street Superintendent VanGompel provided background on some additional projects the Street Department crew is performing, including a stone retaining wall, and producing decorative fence posts for the pool site; our crew is highly skilled. An Arbor Day presentation and tree planting with the River View fifth graders was held with Street Foreman Pete Nelson. Community Enrichment & Recreation Director Vosters gave an update on the pool renovations, donations, and timeline for tentative opening. Questions from the Board were answered.

3. Adjourn.

Motion made by Moore, seconded by DeCoster to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:50 p.m.

Sally Kenney
Clerk

Motion by Thiele, seconded by Schell to adopt the Board of Public Works Meeting Minutes of May 6, 2024.

All Ald. voted aye.

Motion carried.

Finance and Personnel Committee Meeting Minutes of May 6, 2024.

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Monday, May 6, 2024 at 6:51 pm.

Members present: Mayor Penterman, Coenen, DeCoster, Kilgas, Moore, and Schell.

Also present: Attorney Greenwood, DPW/Eng. Neumeier, Street Sup. Van Gompel, HR Dir. Swaney, Com. Enrich. & Rec. Dir. Vosters, Fin. Dir. Van Rossum, Fire Chief Carrel, Police Chief Graff, Communications Coordinator Fencel, and interested citizens.

1. **Correspondence** - None.

2. **Discussion Topics.**

a. **Elect Vice-Chair.**

Motion by DeCoster that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Moore as Vice-Chairman of the Finance and Personnel Committee.

Roll call vote: Coenen-aye, DeCoster-aye, Kilgas-aye, Moore-aye, Penterman-aye, Schell-aye.

Motion carried.

b. **Elect Secretary.**

Motion by Coenen to nominate Ald. Schell as Secretary of the Finance and Personnel Committee. Motion by Moore that nominations be closed, rules be suspended, and a

unanimous ballot be cast for Ald. Schell as Secretary of the Finance and Personnel Committee.

Roll call vote: Coenen-aye, DeCoster-aye, Kilgas-aye, Moore-aye, Penterman-aye, Schell -aye.

Motion carried.

c. Ordinance 1905-2024 Amending Section 3.14(7) Operating Permit.

Finance Director Van Rossum believes that the fee should be an annual fee so that the operator complies with all aspects of the Room Tax Ordinance and State Statutes in order to operate in the City of Kaukauna and believes the fee should increase \$5. The Director of Finance or designee shall notify the City Clerk that all required documents and payments have been submitted prior to any permits being assigned.

Motion by Moore, seconded by Schell to recommend approval of amended Ordinance 1905-2024 and forward on to the Common Council.

All members voted aye.

Motion carried.

d. 2024 Capital Borrowing.

The list of proposed projects that were approved at the April 15, 2024 Board of Public Works meeting was provided. Funding for these projects will require municipal bonding. Some projects will also receive funding from other sources such as special assessments, grants, or TIFs. These projects are expected to be completed over the next one to three years. City staff is currently preparing for the rating calls, document preparations, and reporting required for the debt issues. Pending approval, the City plans to issue the bonds by the end of June 2024.

Motion by Kilgas, seconded by Coenen to authorize the Finance Director to obtain the necessary funds, as indicated to fully execute the approved projects.

Motion carried.

e. Financial Request Submission – 50 on the Fox.

The request is for an existing event that has happened for the past few years. The City has partnered with the Heart of the Valley Chamber on this event in the past. The event organizer has shared that the event will be like years past and has indicated the request is to help pay for expenses for the event to survive.

Motion by DeCoster, seconded by Schell to approve \$500 funding request for 50 on the Fox Challenge for 2024.

All members voted aye.

Motion carried.

f. Supplemental Financial Request – Electric City Experience 2024.

The event organizer has shared that the event fundraising has not gone as expected. With a few larger donors backing out, the funding for the event is estimated to be short up to \$10,000. The organizer is still trying to secure the short fall. The event organizer is looking for the city to commit to being the backstop for any short fall. The City has already pledged \$10,000 as an event sponsor. The original sponsorship has been budgeted for. This event supports the City's Strategic Plan initiative of Community Choice by getting people to the downtown. This funding request will be further discussed at the Common Council meeting.

g. 1000 Islands Assistant Naturalist & Site Manager Positions and other budget impacts.

The Assistant Naturalist position has become vacant as of April 30, 2024. Staff met to discuss possible solutions moving forward to best meet the needs of 1000 Islands. With that there are a few personnel and budget changes being brought to attention.

Motion by DeCoster, seconded by Coenen to remove the Americorp position from the budget in 2024, temporarily move the Assistant Naturalist position from 20 hours to 29 hours for a period

not to exceed 8/31/2024, temporarily remove the Site Manager position (20 hours per week), hire an additional street seasonal to assist the Assistant Naturalist with site duties, and reevaluate 1000 Islands staffing in July of 2024.

All members voted aye.

Motion carried.

3. **Adjourn.**

Motion by Moore, seconded by DeCoster to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:12 pm.

Sally Kenney, Clerk

Motion by Moore, seconded by Coenen to adopt the Finance and Personnel Committee Meeting Minutes of May 6, 2024.

All Ald. voted aye.

Motion carried.

Health and Recreation Committee Meeting Minutes of May 6, 2024.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Schell on Monday, May 6, 2024 at 7:12 P.M.

Members present: DeCoster, Eggleston, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Street Sup. Van Gompel, HR Dir. Swaney, Com. Enrich. & Rec. Dir. Vosters, Fin. Dir. Van Rossum, Fire Chief Carrel, Police Chief Graff, Communications Coordinator Fencel, and interested citizens.

1. Correspondence – None.

2. Discussion Topics.

a. Elect Vice-Chairman.

Motion by Thiele that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Eggleston as Vice-Chairman of the Health and Recreation Committee.

Roll call vote: DeCoster-aye, Eggleston-aye, Schell-aye, Thiele -aye.

Motion carried.

b. Elect Secretary.

Motion by DeCoster that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Thiele as Secretary of the Health and Recreation Committee.

Roll call: DeCoster-aye, Eggleston-aye, Schell-aye, Thiele-aye.

Motion carried.

c. Special Event Application and Amplified Music Request to Marty DeCoster for the Wisconsin Avenue Fall Block Party on September 21, 2024 from 8 am to 11 pm.

Vosters stated the Special Event previously discussed on the same date was cancelled.

Motion by Thiele, seconded by Eggleston to grant the Special Event Application and Amplified Music Request to Marty DeCoster for the Wisconsin Avenue Fall Block Party on September 21, 2024 from 8 am to 11 pm.

Motion carried.

d. Amplified Music Request to Jodi Pentergast at Riverside Park on June 1, 2024 from 12 to 9 pm for a wedding reception.

Motion by Eggleston, seconded by DeCoster to approve the Amplified Music Request to Jodi Pentergast at Riverside Park on June 1, 2024 from 12 to 9 pm for a wedding reception.

All members voted aye.

Motion carried.

e. Special Event Application and Amplified Music Request to Friends of 1000 Islands at 1000 Islands Environmental Center on May 19, 2024 from 9 am to 3 pm for the Arts and Craft Fair.

Motion by Eggleston, seconded by Thiele to approve the Special Event Application and Amplified Music Request to Friends of 1000 Islands at 1000 Islands Environmental Center on May 19, 2024 from 9 am to 3 pm for the Arts and Craft Fair.

All members voted aye.

Motion carried.

3. Adjourn.

Motion made by DeCoster, seconded by Thiele to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:19 P.M.

Sally Kenney
Clerk

Motion by Eggleston, seconded by Schell to adopt the Health and Recreation Committee Meeting Minutes of May 6, 2024.

All Ald. voted aye.

Motion carried.

Legislative Committee Meeting Minutes of May 6, 2024.

LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Chair Antoine on Monday, May 6, 2024 at 7:22 P.M.

Members present: Antoine, Coenen, DeCoster, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Street Sup. Van Gompel, HR Dir. Swaney, Com. Enrich. & Rec. Dir. Vosters, Fin. Dir. Van Rossum, Fire Chief Carrel, and interested citizens.

1. **Correspondence** - None.

2. **Discussion Topics.**

a. Elect Vice Chair.

Motion by Thiele that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. DeCoster as Vice-Chairman of the Legislative Committee.

Roll call vote: Antoine-aye, Coenen-aye, DeCoster-aye, Thiele -aye.

Motion carried.

b. Elect Secretary.

Motion by Thiele that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Coenen as Secretary of the Legislative Committee.

Roll call vote: Antoine-aye, Coenen-aye, DeCoster-aye, Thiele-aye.

Motion carried.

3. Adjourn.

Motion by Coenen, seconded by DeCoster to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:24 p.m.

Sally Kenney, Clerk

Motion by Antoine, seconded by Coenen to adopt the Legislative Committee Meeting Minutes of May 6, 2024.

All Ald. voted aye.

Motion carried.

Public Protection and Safety Committee Meeting Minutes of May 6, 2024.

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Chairman Eggleston on Monday, May 6, 2024 at 7:25 P.M.

Members present: Antoine, Eggleston, Kilgas and Moore.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Street Sup. Van Gompel, HR Dir. Swaney, Com. Enrich. & Rec. Dir. Vosters, Fin. Dir. Van Rossum, Fire Chief Carrel, and interested citizens.

1. Correspondence - None.

2. Discussion Topics.

a. Elect Vice Chair.

Motion by Moore that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Kilgas as Vice-Chairperson of the Public Protection and Safety Committee.

Roll call vote: Antoine-aye, Eggleston-aye, Kilgas-aye, Moore-aye.

Motion carried.

b. Elect Secretary.

Motion by Moore that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Antoine as Secretary of the Public Protection and Safety Committee.

Roll call vote: Eggleston-aye, Kilgas-aye, Moore-aye, Antoine-aye.
Motion carried.

3. Adjourn.

Motion by Moore, seconded by Kilgas to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 7:27 p.m.

Sally Kenney
Clerk

Motion by Eggleston, seconded by Kilgas to adopt the Public Protection and Safety Committee Meeting Minutes of May 6, 2024.
All Ald. voted aye.
Motion carried.

Board of Appeals Meeting Minutes of April 24, 2024.

Motion by Moore, seconded by Thiele to receive and place on file the Board of Appeals Meeting Minutes of April 24, 2024.
All Ald. voted aye.
Motion carried.

Library Board Meeting Minutes of March 26, 2024.

Motion by Kilgas, seconded by Eggleston to receive and place on file the Library Board Meeting Minutes of March 26, 2024.
All Ald. voted aye.
Motion carried.

1000 Islands Environmental Center Committee Meeting Minutes of March 21, 2024.

Motion by Eggleston, seconded by Coenen to receive and place on file the 1000 Islands Environmental Center Committee Meeting Minutes of March 21, 2024.
All Ald. voted aye.
Motion carried.

Operator (Bartender) Licenses.

The following applicants have applied for an operator's license for the license year 2024-2026 and have been recommended for approval based on their record check by the police department:

Biesterveld	Theresa	M.	321 W. 12 th St.	Kaukauna
Francis	Daniel	P.	120 W. 13 th St.	Kaukauna
Gloudemans	Amanda	M.	656 Fern St.	Kaukauna
Keddell	Emma	M.	2081 Hidden Creek Rd.	Neenah
Moore	John	P.	2381 Fairway Dr.	Kaukauna
Smith	Jessica	A.	400 E. 20 th St.	Kaukauna
Soto	Edith	M.	W4858 Spring Hill Dr.	Sherwood
St. John	Thomas	F.	1701 Biscayne Dr.	Little Chute
Vanden Boogaard	Jaren	J.	131 Morningside Dr.	Kaukauna
Vanover	Richard	H.	225 W. 12 th St. Apt. #7	Kaukauna
Wittman	David	J.	2400 Main Ave.	Kaukauna

Motion by Eggleston, seconded by Thiele to approve the operator/bartender licenses.

Motion carried.

The following applicants have applied for an operator's license for the license year **2024-2026, as well as a provisional license covering May & June of 2024**, and have been recommended for approval based on their record check by the police department:

Jayjack	Melanie	S.	124 Crestview Dr.	Appleton
Spencer	Alison	A.	N1705 River Forest Dr.	Kaukauna

Motion by Eggleston, seconded by Coenen to approve the provisional operator/bartender licenses.
Motion carried.

REPORTS OF CITY OFFICERS

None

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2024-5428 World Migratory Bird Day.

Motion by Moore, seconded by Coenen to suspend the rules and waive the reading of Resolution 2024-5428.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by DeCoster to adopt Resolution 2024-5428.

All Ald. voted aye.

Motion carried.

Resolution 2024-5429 Resolution Authorizing the Issuance and Sale of Up to \$1,957,280 Waterworks System Revenue Bonds, Series 2024, and providing for other details and Covenants with Respect thereto.

Motion by Moore, seconded by Coenen to suspend the rules and waive the reading of Resolution 2024-5429.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to adopt Resolution 2024-5429.

All Ald. voted aye.

Motion carried.

Resolution 2024-5430 City of Kaukauna, Outagamie and Calumet Counties, Wisconsin, Resolution Redistricting Ward Splits by Legislative Lines and Creating Seventeen Wards.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Resolution 2024-5430.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Coenen to adopt Resolution 2024-5430 as amended with title correction of City of Kaukauna, Outagamie and Calumet Counties, Wisconsin, Resolution Redistricting Ward Splits by Legislative Lines and Creating Seventeen Wards.

All Ald. voted aye.

Motion carried.

Ordinance 1905-2024 Amending Section 3.14(7) Operating Permit.

Motion by Moore, seconded by DeCoster to suspend the rules and waive the reading of Ordinance 1905-2024.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Coenen to adopt Ordinance 1905-2024.

All Ald. voted aye.

Motion carried.

Ordinance 1907-2024 an Ordinance Rezoning 1208 Blackwell St. Parcel 322032000 From Industrial (IND) to Residential Two-family (RTF).

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Ordinance 1907-2024.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to adopt Ordinance 1907-2024.

All Ald. voted aye.

Motion carried.

Ordinance 1908-2024 an Ordinance Rezoning Parcel 322031801 From Industrial (IND) to Residential Two-family (RTF)

Motion by Moore, seconded by DeCoster to suspend the rules and waive the reading of Ordinance 1908-2024.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Coenen to adopt Ordinance 1908-2024.

All Ald. voted aye.

Motion carried.

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. –

Kaukauna Utilities.

Motion by Moore, seconded by Coenen to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to close session at 8:15 p.m.

Return to open session for possible action.

Motion by Coenen, seconded by Schell to return to open session.

All Ald. voted aye.

Motion carried.

Returned to Open Session at 9:12 p.m.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified

public business, whenever competitive or bargaining reasons require a closed session - Dreamville.

Motion by Moore, seconded by Antoine to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 9:13 pm.

Return to open session for possible action.

Motion by Moore, seconded by Coenen to return to open session.

All Ald. voted aye.

Motion carried.

Returned to Open Session at 9:24 pm.

Motion by Moore, seconded by Kilgas to authorize the Mayor to enter into an agreement with Amundsen Davis to aid in resolving the Dreamville LLC Development.

All Ald. Voted aye.

Motion carried.

Motion by Moore, seconded by Thiele to go out of order and take up item 9k.

All Ald. Voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Electric City Experience 2024.

Motion by Moore, seconded by Schell to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 9:27 pm.

Return to open session for possible action.

Motion by Thiele, seconded by Kilgas to return to open session.

All Ald. voted aye.

Motion carried.

Returned to Open Session at 10:14 pm.

Motion by Moore, seconded by Kilgas to allow the additional funding of up to \$6,000 for the Electric City Experience 2024 and have the City Attorney draw up the appropriate contract.

All Ald. Voted aye.

Motion carried.

Motion by Coenen, seconded by DeCoster to go back into order.

All Ald. Voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified

public business, whenever competitive or bargaining reasons require a closed session – Inside the Park Place.

Motion by Thiele, seconded by Eggleston to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 10:24 pm.

Return to open session for possible action.

Motion by Coenen, seconded by Schell to return to open session.

All Ald. present voted aye.

Motion carried.

Returned to Open Session at 10:26 pm.

Motion by Moore, seconded Schell accept the Termination Agreement and Mutual Release as written and approve Mayor Penterman to sign the same on behalf of the City of Kaukauna.

All Ald. voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – 1101 Evergreen Drive.

Motion by Eggleston, seconded by Moore to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 10:27 pm.

Return to open session for possible action.

Motion by Eggleston, seconded by DeCoster to return to open session.

All Ald. voted aye.

Motion carried.

Returned to Open Session at 10:41 pm.

Motion by Moore, seconded by Thiele to direct staff to draft a counteroffer with 55 Arbor LLC and/or assigns with suggested staff improvements for the property on 1101 Evergreen Drive.

All Ald. Voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Commerce Crossing.

Motion by Moore, seconded by DeCoster to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 10:43 pm.

Return to open session for possible action.

Motion by Kilgas, seconded by Moore to return to open session.

All Ald. voted aye.

Motion carried.

Returned to Open Session at 10:53 pm.

Motion by Thiele, seconded by Schell to direct Staff to begin negotiations for a Development Agreement and present to the Council later with more information.

All Ald. voted aye.

Motion carried.

ADJOURN

Motion by DeCoster, seconded by Moore to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 10:54 p.m.

Sally Kenney, Clerk



City - Bills Payable

Check #	Date	Class	Addressee	Absolute Value of Amount
00000179/1	4/19/2024	General Fund - 101	Delta Dental of Wisconsin	2,180.48
00000179/2	4/19/2024	General Fund - 101	Paycor HCM Inc.	3,089.00
00000179/3	4/19/2024	General Fund - 101	Wis. Dept. of Revenue - ACH PAYMENT	127.18
00000179/4	4/19/2024	General Fund - 101	Wisconsin Employee Trust Funds (ETF)	405,139.42
00000179/5	4/19/2024	General Fund - 101	Ramp Financial	105.00
00000180/1	4/22/2024	Industrial Park - 401	Kaukauna Utilities	45.13
00000181/1	4/22/2024	Sanitary Sewer Utility - 602	Kaukauna Utilities	103.48
00000182/1	4/22/2024	Storm Water Utility - 601	Kaukauna Utilities	10.50
00000183/1	4/22/2024	TID #5 Construction Fund - 465	Kaukauna Utilities	109.72
00000184/1	4/22/2024	General Fund - 101	Kaukauna Utilities	17,729.31
00000184/2	4/22/2024	General Fund - 101	Securian Financial Group, Inc.	2,593.11
121814	4/19/2024	1000 Islands - 201	Unison Credit Union	478.40
121787	4/19/2024	Park & Pool Capital - 422	Evergreen Power, LLC	120.00
121788	4/19/2024	Park & Pool Capital - 422	Ferguson Enterprises, LLC #1550	1,197.21
121816	4/19/2024	Park & Pool Capital - 422	Unison Credit Union	107.70
121783	4/19/2024	Sanitary Sewer Utility - 602	Diggers Hotline Inc.	709.29
121773	4/19/2024	Storm Water Utility - 601	Carstens Ace Hardware	41.33
121799	4/19/2024	Storm Water Utility - 601	MacQueen Equip Group	60.99
121815	4/19/2024	Storm Water Utility - 601	Unison Credit Union	59.00
121790	4/19/2024	Streets & Sidewalk Capital - 420	Finger Publishing, Inc.	195.75
121764	4/19/2024	General Fund - 101	Amplitel Technologies LLC	240.00
121763	4/19/2024	General Fund - 101	Airgas USA, LLC	194.37
121765	4/19/2024	General Fund - 101	Aring Equipment Co. Inc	38.07
121767	4/19/2024	General Fund - 101	BMI	435.00
121768	4/19/2024	General Fund - 101	Bobcat Plus Inc	400.30
121769	4/19/2024	General Fund - 101	Bound Tree Medical, LLC.	1,073.44
121770	4/19/2024	General Fund - 101	Bowmar Appraisal Inc.	7,875.00
121771	4/19/2024	General Fund - 101	Brush Boy Customs	635.00
121772	4/19/2024	General Fund - 101	Carrico Aquatic Resources	6,400.00
121775	4/19/2024	General Fund - 101	Charter Communications	1,432.94
121776	4/19/2024	General Fund - 101	Christina Heindl	50.00
121777	4/19/2024	General Fund - 101	Cintas Fire Protection 636525	173.50
121778	4/19/2024	General Fund - 101	CliftonLarsonAllen LLP	12,915.00
121779	4/19/2024	General Fund - 101	Crescent Electric Supply	81.46
121781	4/19/2024	General Fund - 101	Dean Enterprises, LLC	255.00
121785	4/19/2024	General Fund - 101	Emmons Business Interiors	3,002.50
121786	4/19/2024	General Fund - 101	Energy Control & Design, Inc.	718.44
121791	4/19/2024	General Fund - 101	Ingram	1,046.95
121792	4/19/2024	General Fund - 101	Interstate Battery	150.95
121793	4/19/2024	General Fund - 101	Iron Mountain Inc.	119.57
121794	4/19/2024	General Fund - 101	Jacqueline Chapman	600.00
121795	4/19/2024	General Fund - 101	John Fabick Tractor Company	362.13
121800	4/19/2024	General Fund - 101	Marco	967.91
121801	4/19/2024	General Fund - 101	Marco Technologies LLC NW 7128	136.43
121802	4/19/2024	General Fund - 101	Mid-States Organized Crime Information Center	200.00
121803	4/19/2024	General Fund - 101	Midwest Tape	1,011.67
121804	4/19/2024	General Fund - 101	MRA - The Management Association, Inc.	750.00

Check #	Date	Class	Addressee	Absolute Value of Amount
121789	4/19/2024	General Fund - 101	Finger Publishing, Inc.	1,110.07
121805	4/19/2024	General Fund - 101	ORKIN Pest Control	545.79
121806	4/19/2024	General Fund - 101	Outagamie Waupaca Library System	30,354.00
121807	4/19/2024	General Fund - 101	Quadient Finance USA, Inc.	1,500.00
121808	4/19/2024	General Fund - 101	R.N.O.W., Inc.	653.92
121809	4/19/2024	General Fund - 101	Ray O'Herron Co.Inc.	329.00
121810	4/19/2024	General Fund - 101	RecTrac, LLC	10,080.00
121811	4/19/2024	General Fund - 101	Screening One, Inc.	70.45
121812	4/19/2024	General Fund - 101	Thedacare Laboratories	42.50
121813	4/19/2024	General Fund - 101	Uline	1,488.24
121817	4/19/2024	General Fund - 101	Unison Credit Union	16,206.89
121818	4/19/2024	General Fund - 101	von Briesen & Roper S.C.	931.50
121774	4/19/2024	General Fund - 101	CDW Government	167.55
121780	4/19/2024	General Fund - 101	DC Auto Repair, LLC	1,384.99
121798	4/19/2024	General Fund - 101	Lilia Villar	360.00
121766	4/19/2024	General Fund - 101	Aurora Health Care, Inc.	438.00
121784	4/19/2024	General Fund - 101	Econoprint Powderkeg Web Design	1,850.00
121797	4/19/2024	General Fund - 101	Kim Cackowski	156.78
121782	4/19/2024	General Fund - 101	Denise Vanderloop	200.00
121796	4/19/2024	General Fund - 101	Kayla Sprangers	200.00
00000185/1	4/26/2024	General Fund - 101	MissionSquare Retirement	19,490.04
121838	4/26/2024	Storm Water Utility - 601	Klink Hydraulics, LLC	44.00
121842	4/26/2024	Storm Water Utility - 601	MacQueen Equip Group	4,236.65
121821	4/26/2024	Storm Water Utility - 601	AT&T Mobility	43.61
00000186/1	4/29/2024	General Fund - 101	Diversified Benefit Services, Inc (DBS) (ACH)	2,777.15
00000186/2	4/29/2024	General Fund - 101	Fire Association Local 1594	637.80
00000186/3	4/29/2024	General Fund - 101	Police Association	696.00
00000186/4	4/29/2024	General Fund - 101	Fire House Fund	336.00
00000186/5	4/29/2024	General Fund - 101	Pelion Benefits, Inc (SSA)	1,543.33
121832	4/26/2024	Park & Pool Capital - 422	Evergreen Power, LLC	249.85
121849	4/26/2024	Park & Pool Capital - 422	Parkitecture + Planning	4,272.00
121820	4/26/2024	Sanitary Sewer Utility - 602	All-Lift Systems, Inc.	197.40
121843	4/26/2024	Sanitary Sewer Utility - 602	MacQueen Equip Group	1,024.19
121823	4/26/2024	General Fund - 101	Axon Hillock, Inc.	1,000.00
121824	4/26/2024	General Fund - 101	Batteries Plus, LLC.	34.45
121825	4/26/2024	General Fund - 101	Bound Tree Medical, LLC.	475.17
121826	4/26/2024	General Fund - 101	Camera Corner/ Connecting Point Computer Center	396.00
121827	4/26/2024	General Fund - 101	Casper's Truck Equipment	22.92
121828	4/26/2024	General Fund - 101	City Of Appleton	37,902.00
121829	4/26/2024	General Fund - 101	Coughlan Companies LLC dba Capstone	727.66
121831	4/26/2024	General Fund - 101	Diversified Benefit Services, Inc.	261.17
121833	4/26/2024	General Fund - 101	EZ Glide Garage Doors	399.95
121834	4/26/2024	General Fund - 101	Ingram	1,900.06
121835	4/26/2024	General Fund - 101	Interstate Battery	779.85
121836	4/26/2024	General Fund - 101	John VanDrunen	582.40
121839	4/26/2024	General Fund - 101	Klink Hydraulics, LLC	1,729.98
121840	4/26/2024	General Fund - 101	Lerner Publishing Group	1,037.53
121841	4/26/2024	General Fund - 101	Linde Gas & Equipment Inc.	183.75
121845	4/26/2024	General Fund - 101	McClone	324.00

Check #	Date	Class	Addressee	Absolute Value of Amount
121846	4/26/2024	General Fund - 101	MGD Industrial Corp	23.00
121848	4/26/2024	General Fund - 101	Northcentral Utility of Wisconsin, LLC	57.00
121850	4/26/2024	General Fund - 101	Ronald Beck	180.00
121851	4/26/2024	General Fund - 101	Silver Squirrel Engraving & Gifts	30.00
121852	4/26/2024	General Fund - 101	The Child's World	1,325.75
121819	4/26/2024	General Fund - 101	Advanced Maintenance Solutions	1,687.85
121830	4/26/2024	General Fund - 101	DC Auto Repair, LLC	45.90
121822	4/26/2024	General Fund - 101	AT&T Mobility	137.14
121854	4/26/2024	General Fund - 101	Yecenia Bedolla	50.00
121853	4/26/2024	General Fund - 101	WI Department of Revenue - Agency Collections	111.40
121844	4/26/2024	General Fund - 101	Mary Pat Graham	200.00
121837	4/26/2024	General Fund - 101	Kara DeCoster	61.87
121847	4/26/2024	General Fund - 101	Micah Woelfel	199.83
Total				630,951.96



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council
From: Dave Kittel, Director of Planning and Community Development
Date: 5/9/2024
Re: Rezone Request – St. Paul Elder Services – Parcels 324034000,
324034100, 324034300 and 324034400

McMahon Engineering, agent for owner St. Paul Elder Services, has submitted a rezone request for parcels owned by St. Paul Elder Services, which will be combined into one parcel. Parcels 324034000, 324034100 and 324034400 are currently zoned Residential Two-Family and parcel 324034300 is currently zoned Residential Single Family. The parcel that most of their campus is on is zoned Institutional District and to keep compatibility, the 4 other parcels will be rezoned to Institutional District. The Plan Commission reviewed this request for rezoning and is recommending the approval of this rezoning request. The original application and additional information is attached. Notice of the hearing was published in the Times Villager and notices mailed to surrounding properties.

Staff Recommendation:

Approve the Ordinance to Rezone of Parcels 324034000, 324034100, 324034300 and 324034400 from Residential Single Family (RSF) and Residential Two-Family (RTF) to Institutional District

REZONING

LEGAL DESCRIPTION

AREA TO BE REZONED FROM RESIDENTIAL TWO FAMILY AND RESIDENTIAL SINGLE FAMILY TO INSTITUTIONAL

All of Lots 6, 7, 8, 9 and 10, Block 2, A. Mankosky Subdivision, recorded in Volume 8 of Plats on Page 18 and a part of Lot A, Government Lot 5, according to the recorded Assessor's Plat of the City of Kaukauna; all being part of Section 22, Township 21 North, Range 18 East, South side of the Fox River, City of Kaukauna, Outagamie County, Wisconsin containing 45,378 square feet (1.042 acres) of land more or less and described as follows:

Commencing at Outagamie Corner No. 42118220825S on the West line of said Government Lot 5; Thence N00°35'22"E, 780.39 feet along said West line to Outagamie Corner No. 42118221225S;

Thence N00°35'13"E, 1232.65 feet along said West line to the Westerly extension of the North right-of-way line of E. 14th Street;

Thence S89°26'39"E, 158.33 feet along said Westerly extension and the North right-of-way line of E. 14th Street to the Southwest corner of said Lot 6, Block 2 of A. Mankosky Subdivision and the Point of Beginning;

Thence N00°33'47"E, 135.46 feet along the West line of said Lot 6 to the Northwest corner thereof;

Thence S89°30'58"E, 164.94 feet along the North lines of Lots 6, 7 and 8 of said Block 2 of A. Mankosky Subdivision to the Northeast corner of said Lot 8;

Thence N00°32'52"E, 135.62 feet along the West line of Lot 10 of said Block 2 of A. Mankosky Subdivision to the Northwest corner thereof and the South right-of-way line of vacated E. 13th Street;

Thence S89°34'56"E, 54.97 feet along the North line of said Lot 10 to the Northeast corner thereof;

Thence S00°34'44"W, 135.68 feet along the East line of said Lot 10 to the Southeast corner thereof, also being a Westerly line of Lot 1 of Certified Survey Map No. 4980 recorded in Volume 28 of Certified Survey Maps on Page 4980, as Document No. 1643684;

Thence N89°36'10"E, 60.00 feet along a Westerly line of said Lot 1 of Certified Survey Map No. 4980;

Thence S00°34'44"W, 135.00 feet along a Westerly line of said Lot 1 to the North right-of-way line of E. 14th Street;

Thence S88°53'55"W, 60.00 feet along said North right-of-way line to the Southeast corner of Lot 9, of said Block 2 of A. Mankosky Subdivision;

Thence N89°26'39"W, 219.79 feet along said North right-of-way line to the Southwest corner of Lot 6, of said Block 2 of A. Mankosky Subdivision and the Point of Beginning.



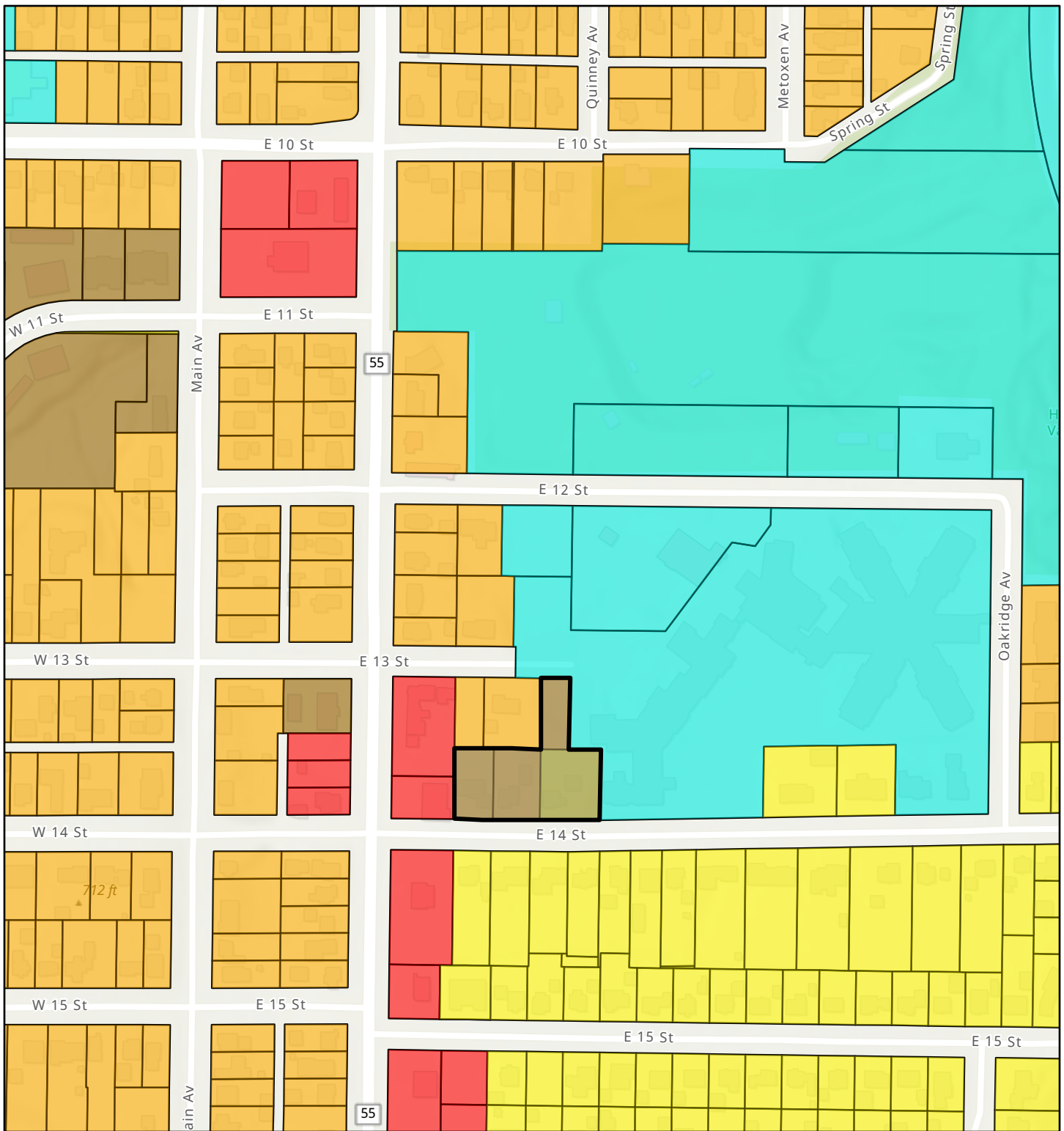
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4284

Project No. S1145 092300770.00

Drawn By AMS Date April 2024

Rezone - St. Paul Elder Services

Item 5.a.



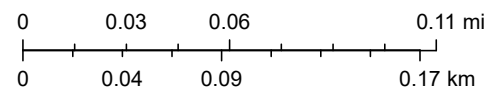
4/13/2024, 11:22:45 AM

1:4,514

Zoning Districts

- Residential Single Family (RSF)
- Residential Two Family (RTF)
- Residential Multi-Family (RMF)

- Commercial Highway (CHD)
- Institutional (IT)
- Parcels



Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatastyrelsen, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap and the GIS user community, Esri Community Maps Contributors, County of Outagamie, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US

ArcGIS Web AppBuilder

UPDATED 3.21.2022



CITY OF KAUKAUNA PLAN COMMISSION

APPLICATION FOR REVIEW

I am requesting a:

- Zoning Change ☒ X
- Special Exception Permit
- Certified Survey Map Review
- Subdivision Plat Review

Petitioner Information:

Name: Douglas E. Woelz

Address: 1445 McMahon Drive, P.O. Box 1025, Neenah WI 54957-1025

Phone Number: 920-751-4200

Owner's Name (if not the petitioner): St. Paul Elder Services, Inc. c/o Sondra Norder

Owner's Address: 1211 Oakridge Avenue, Kaukauna 54130

Address of Parcel in Question: 221 E. 13th St., and 210, 216 & 224 E. 14th St.

Property Dimensions (in either SF or Acres): 1.042 acres

Explain your proposed plans and what you are requesting the Plan Commission approve.

Please also note if there are existing structures on this property:

Rezone parcels to Institutional to be combined with Tax Parcel No. 324043200 by CSM.

Existing structures are shown on the CSM.

Additional Requirements: For Certified Survey Map and Subdivision Plat Review, professionally drawn maps are required to be submitted. These maps must include all structures, lot lines and streets with distances to each. For Subdivision Plat Review, the proposed street system must be indicated on the face of the preliminary plat to indicate, within a 2,000 foot radius from the exterior border of the plat, how the proposed streets will tie into the existing street system. Maps should be drawn to a scale of not less than 1":1,000'. For Zoning Change requests that would result in split zoning (or two zoning classifications on one parcel), a professionally drawn map meeting the standards above is also required. Additional information may also be requested as may be appropriate per the proposal being made.

Plan Commission Review Fee Schedule:

Lot Division by Certified Survey Map (1-4 lots)	\$10/lot based on total lots
Subdivision Review (5+ lots)	\$200
Special Exception Permit	\$100
Rezoning/Zoning Change	\$100
Variance to Subdivision Ordinance	\$50
Planned Unit Subdivision Ordinance	\$200

Please Note: Changes to zoning ordinances, special exception permits and map/plat reviews often require action by multiple governmental bodies. Between multiple meetings and statutory requirements for public hearings and noticing of meetings, sometimes reviews and authorizations can take more than 30 days. Please let staff know of your request as early as possible if you have a specific deadline that you need Plan Commission authorization by.

Signature of Petitioner:



04-04-2024

Signature of Owner (if not Petitioner):

Date Submitted to City of Kaukauna:

Please submit by email to lpaul@kaukauna-wi.org or by mail to City of Kaukauna, Attn: Plan Commission, P.O. Box 890, Kaukauna, WI 54130

PROCLAMATION

NATIONAL PUBLIC WORKS WEEK

May 19-25, 2024

"Ready and Resilient"

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the City of Kaukauna; and,

WHEREAS, these infrastructures, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in the City of Kaukauna to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2024 marks the 64th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association.

THEREFORE, BE IT RESOLVED, that I, Mayor Anthony J. Penterman, do hereby designate the week May 19–25, 2024, as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Seal of the City of Kaukauna to be affixed this 21st day of May, 2024.

CITY OF KAUKAUNA



Anthony J. Penterman, Mayor



PROCLAMATION

Honoring emergency care personnel.

WHEREAS, emergency medical services are a vital public service to the people and communities of Wisconsin; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the State of Wisconsin hopes to improve its emergency medical services and trauma care systems in order to assure all citizens the highest standards of emergency medical care, and

WHEREAS, emergency care personnel, including skilled dispatchers, first responders, emergency medical technicians, paramedics, nurses, and physicians – both volunteers and paid personnel – engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, members of emergency medical services teams are ready to provide lifesaving care to those in need 24-hours-a-day, 7-days-a-week; and

WHEREAS, people in Wisconsin benefit daily from the knowledge and skills of these highly trained individuals and their unselfish dedication to Wisconsin's residents and visitors.

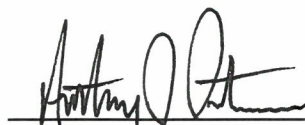
NOW, THEREFORE, I, Anthony J. Penterman, Mayor of the City of Kaukauna, Wisconsin, do hereby proclaim the week of May 19-25, 2024, as

EMERGENCY MEDICAL SERVICES WEEK

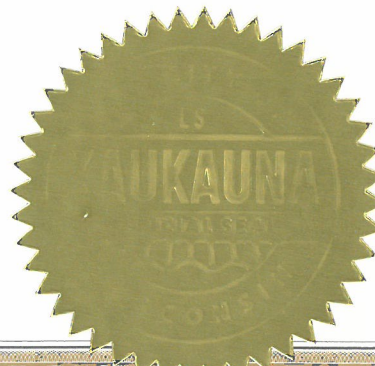
in the City of Kaukauna and I commend this observance to all of our citizens.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City of Kaukauna to be affixed this 21st day of May.

CITY OF KAUKAUNA



Anthony J. Penterman
Mayor



**City of Kaukauna
Plan Commission**

October 20, 2022

jn/engr dept

Agenda Item

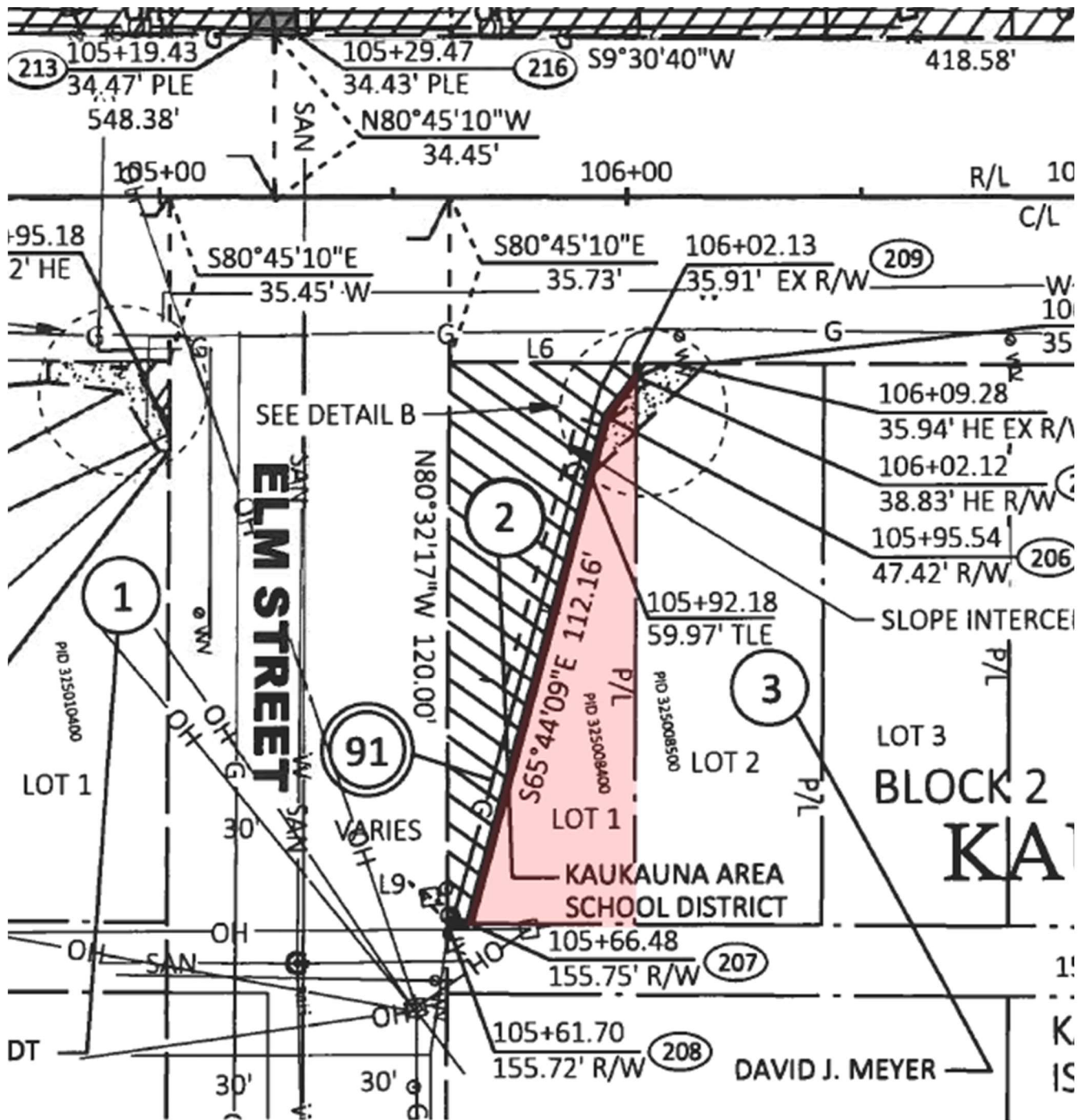
Disposition of City Land – Remnant Parcel – 122 Island Street

Background

Due to the dedication of right-of-way and re-alignment of the Island/Elm intersection from a 2022 City project, there is a remnant parcel owned by the City shown on the attached sketches. Director of Public Works does not believe that any use of this parcel is needed by the City. Considering the maintenance of mowing, shoveling, repair/replacement of walks and streets, it would be advantageous for the City to transfer the remnant parcel to the abutting property owner.

Staff Recommended Action

Motion to direct staff to prepare documents including a survey and deed to transfer the remnant of parcel 325008400 also known as Lot 1 Block 2 Kaukauna Island Plat to the adjacent property owner and to recommend the transfer of the same to City Council.



FD





MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council
From: Dave Kittel, Director of Planning and Community Development
Date: 5/15/2024
Re: 122 Island St Remnant parcel

On November 17, 2022 an item was brought forth to the plan commission on a remnant parcel. This remnant is due to the dedication of right-of-way and the realignment of the Island/Elm intersection in 2022. See the attached memo with maps from the November 17, 2022 meeting for greater detail. During the meeting on November 17, 2022 the plan commission made a motion to recommend to the Common Council to transfer the remnant to the adjacent property owner, minutes from this meeting are also included in packet. For unknown reasons, this item appears to have not gone forth to the Common Council. The property owner is still interested in the remnant parcel and considering the maintenance of mowing, shoveling, repair/replacement of walks and streets, it would be advantageous for the City to transfer the remnant parcel to the abutting property owner. Due to the amount of time between now and the last time this was in front on the Plan Commission this item went back to the Plan Commission on May 9th for review. The Plan Commission made a motion direct staff to prepare documents including a survey and deed to transfer the remnant of parcel 325008400 also known as Lot 1 Block 2 Kaukauna Island Plat to the adjacent property owner and to recommend the transfer of the same to City Council.

Recommendation:

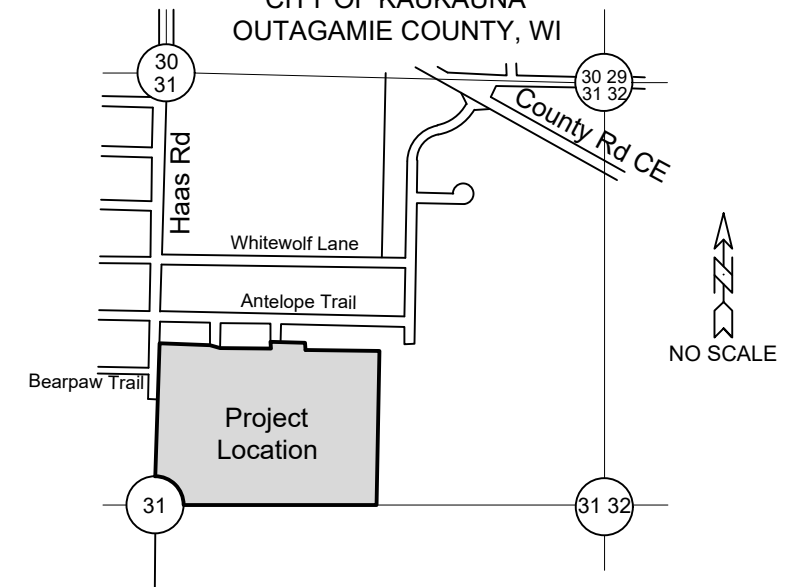
Motion to direct staff to prepare documents including a survey and deed to transfer the remnant of parcel 325008400 also known as Lot 1 Block 2 Kaukauna Island Plat to the adjacent property owner.

Blue Stem Meadows 3

Part of Lot 3 and all of Lot 4, Certified Survey Map 7779, being located in Southwest 1/4 of the Northeast 1/4, Section 31, Township 21 North, Range 19 East, City of Kaukauna, Outagamie County, Wisconsin

LOCATION MAP

NE 1/4 SEC 31 T 21 N, R 19 E,
CITY OF KAUKAUNA
OUTAGAMIE COUNTY, WI



Bearings are referenced to the South line of the Northeast 1/4, Section 31, T21N, R19E, assumed to bear N89°04'10"W, base on the Outagamie County Coordinate System.

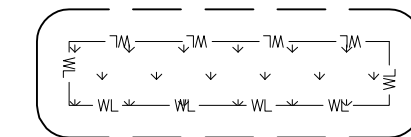
NOTES

1. All linear measurements have been made to the nearest one hundredth of a foot.
2. All bearings are computed and measured to the nearest second.
3. Lots 67-70 are un-buildable until such time as the future Haas Road is dedicated and improvements are accepted by the City of Kaukauna.

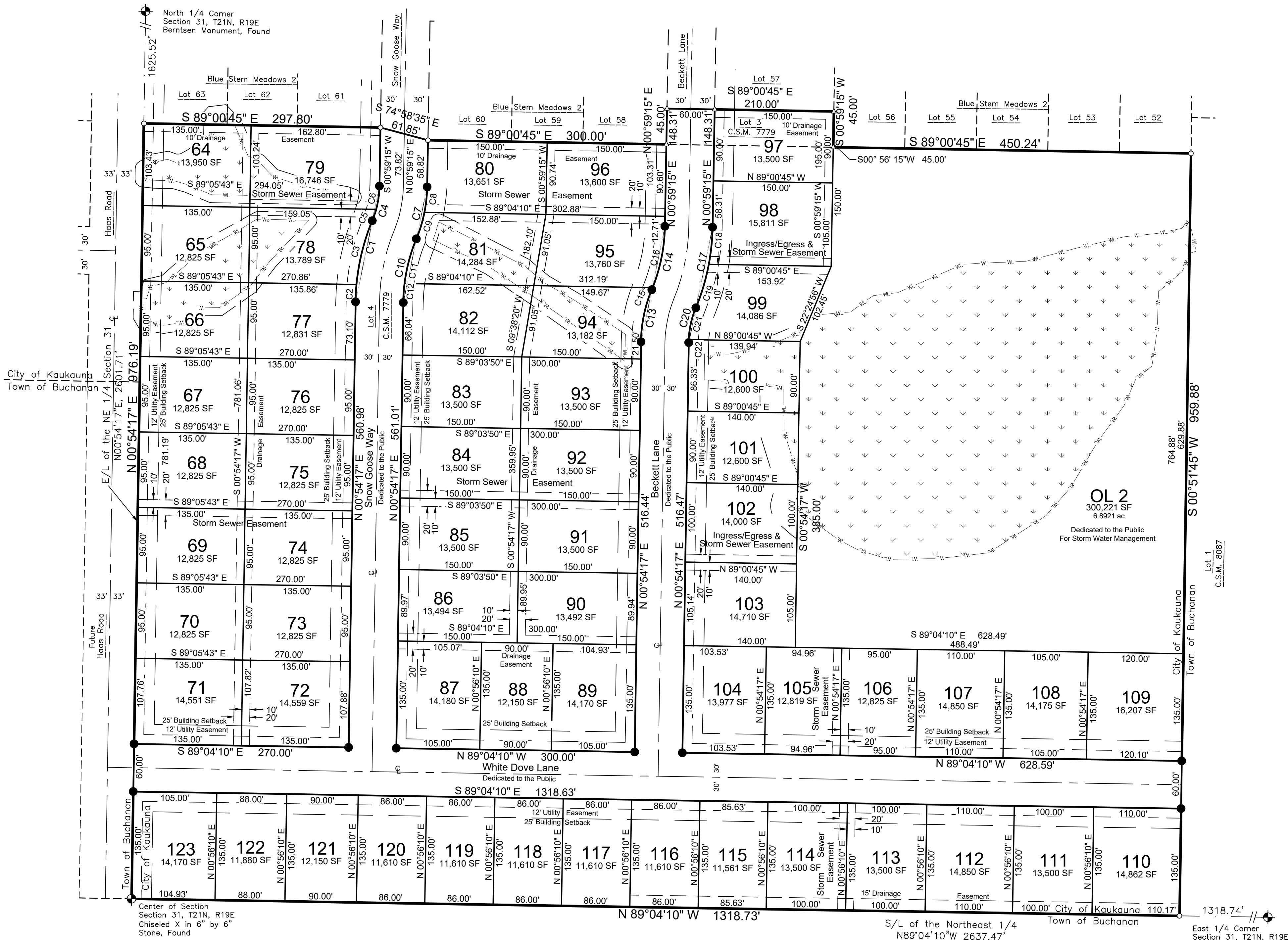
LEGEND

- △ 1/4" Rebar Found
- 3/4" Rebar Found
- 2.3" O.D. x 18" Steel Iron Pipe @ 3.65 lbs/LF SET
- All other corners
- 3/4" x 18" Steel Rebar @ 1.50lbs/LF SET
- SF Lot areas in square feet

Delineated Wetlands
W/10' Protective Buffer



CURVE TABLE							
Curve	Radius	Chord Direction	Chord Length	Arc Length	Central Angle	Tangent Bearing-in	Tangent Bearing-out
C1	280.00'	N 11°37'42" E	104.20'	104.81'	21°26'50"	N 00°54'17" E	N 22°21'07" E
C2	280.00'	S 03°08'51" W	21.92'	21.92'	4°29'08"	S 00°54'17" W	S 05°23'25" W
C3	280.00'	S 13°52'16" W	82.59'	82.89'	16°57'42"	S 05°23'25" W	S 22°21'07" W
C4	120.00'	N 11°40'11" E	44.49'	44.75'	21°21'52"	N 22°21'07" E	N 00°59'15" E
C5	120.00'	N 18°42'33" E	15.25'	15.26'	7°17'08"	N 22°21'07" E	N 15°03'59" E
C6	120.00'	N 08°01'37" E	29.41'	29.49'	14°04'44"	N 15°03'59" E	N 00°59'15" E
C7	180.00'	N 11°40'11" E	66.73'	67.12'	21°21'52"	N 22°21'07" E	N 00°59'15" E
C8	180.00'	N 06°06'59" E	32.18'	32.23'	10°15'27"	N 11°14'42" E	N 00°59'15" E
C9	180.00'	N 16°47'55" E	34.84'	34.89'	11°06'25"	N 22°21'07" E	N 11°14'42" E
C10	220.00'	N 11°37'42" E	81.87'	82.35'	21°26'50"	N 00°54'17" E	N 22°21'07" E
C11	220.00'	N 14°45'17" E	58.17'	58.34'	15°11'40"	N 07°09'27" E	N 22°21'07" E
C12	220.00'	N 04°01'52" E	24.00'	24.01'	6°15'10"	N 00°54'17" E	N 07°09'27" E
C13	180.00'	N 11°36'56" E	66.91'	67.30'	21°25'19"	N 00°54'17" E	N 22°19'36" E
C14	220.00'	N 11°39'25" E	81.46'	81.94'	21°20'21"	N 22°19'36" E	N 00°59'15" E
C15	220.00'	S 21°56'36" W	2.94'	2.94'	0°46'01"	S 22°19'36" W	S 21°33'35" W
C16	220.00'	N 11°16'25" E	78.57'	78.99'	20°34'20"	N 21°33'35" E	N 00°59'15" E
C17	280.00'	N 11°39'25" E	103.68'	104.28'	21°20'21"	N 22°19'36" E	N 00°59'15" E
C18	280.00'	N 05°47'14" E	46.86'	46.91'	9°35'58"	N 10°35'13" E	N 00°59'15" E
C19	280.00'	N 16°27'24" E	57.27'	57.37'	11°44'23"	N 22°19'36" E	N 10°35'13" E
C20	120.00'	N 11°36'56" E	44.61'	44.87'	21°25'19"	N 00°54'17" E	N 22°19'36" E
C21	120.00'	N 12°29'30" E	40.99'	41.20'	19°40'11"	N 02°39'25" E	N 22°19'36" E
C22	120.00'	N 01°46'51" E	3.67'	3.67'	1°45'08"	N 00°54'17" E	N 02°39'25" E



There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



James R. Sehloff PLS 2692 Date _____

File: 4198Final3.dwg
Date: 01/09/2023
Drafted By: Jim
Sheet: 1 of 2
Revision Date: Jan 09, 2023



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors
1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-441-0804
www.davel.pro



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council
From: Dave Kittel, Director of Planning and Community Development
Date: 5/16/2024
Re: Additional Easement Review – Blue Stem Meadows 3 (CSM 8540 & 8541)

Blue Stem Meadows 3 is a subdivision development south of CTH CE and east of Haas Road. Lots 117 through 122 of Blue Steam Meadows 3 were split in July 2023 to reduce the lot width to 74 or 75 feet and create one more lot. These lots are smaller in size for cottage style homes. These lots are now Lot 1 through 3 of CSM 8540 and Lot 1 through 4 of CSM 8541. Please see exhibit attached.

During the creation of the drainage plan, both the plat and the lot split CSMs did not show necessary drainage easements, and a storm sewer easement between Lot 2 of CSM 8541 and Lot 3 of CSM 8541.

Davel Engineering, agent for owner, Dercks Dewitt LLC, has submitted a Permanent Easement document to show the easements explained above. Please see exhibit attached.

Plan Commission has reviewed this additional Easement on May 3rd and is recommending approval.

Staff Recommendation

Staff recommends to approve the easements for Blue Stem Meadows Lot 123, Lots 1 through 3 of CSM 8540, and Lots 1 through 4 of CSM 8541

City of Kaukauna Drainage Easement Restrictions:

The following uses and structures are prohibited within all "Drainage Easements" granted in this document; filling, grading, and excavating except for construction of drainage ways and drainage facilities; the cultivation of crops, fruits, or vegetables; the dumping or depositing of ashes, waste, compost or material of any kind; the storage of vehicles, equipment, materials or personal property of any kind and constructing, erecting or moving any building or structure, including fences, within the drainage easement.

City of Kaukauna Drainage Easement Maintenance:

Maintenance of all drainage ways and associated drainage structures within the subdivision of Blue Stem Meadows 3 are the sole responsibility of the property owners in the subdivision, unless otherwise noted on the drainage plan which has been prepared for this subdivision and which has been approved by and is on file with the City of Kaukauna.

Upon failure of any property owner to perform maintenance, abide by restrictions, or follow grading requirements of the drainage ways and associated drainage structures, the City of Kaukauna retains the right to have maintenance or corrective measures performed. The cost of said maintenance or corrective measures on any given lot shall be a special charge to the non-complying lot.

Maintenance by the City to include, but not limited to, the removal of silt and decomposed vegetation that gradually accumulates in the bottom of a pond, a detention area, and/or accompanying ditch. Payment for city maintenance may be placed on the annual real estate tax bill from all contributing sources as a special assessment if not paid.

Grading and Grades

All grading and final grades for the construction of any public or private improvements, including landscaping, shall conform to the surface water drainage plan as approved and on file with the City of Kaukauna.

Parcel No	Lot No.
325118156	CSM 8540 Lot 3
325118157	CSM 8540 Lot 2
325118164	CSM 8540 Lot 1
325118158	CSM 8541 Lot 4
325118159	CSM 8541 Lot 3
325118160	CSM 8541 Lot 2
325118161	CSM 8541 Lot 1
325118162	BSM 3 Lot 123



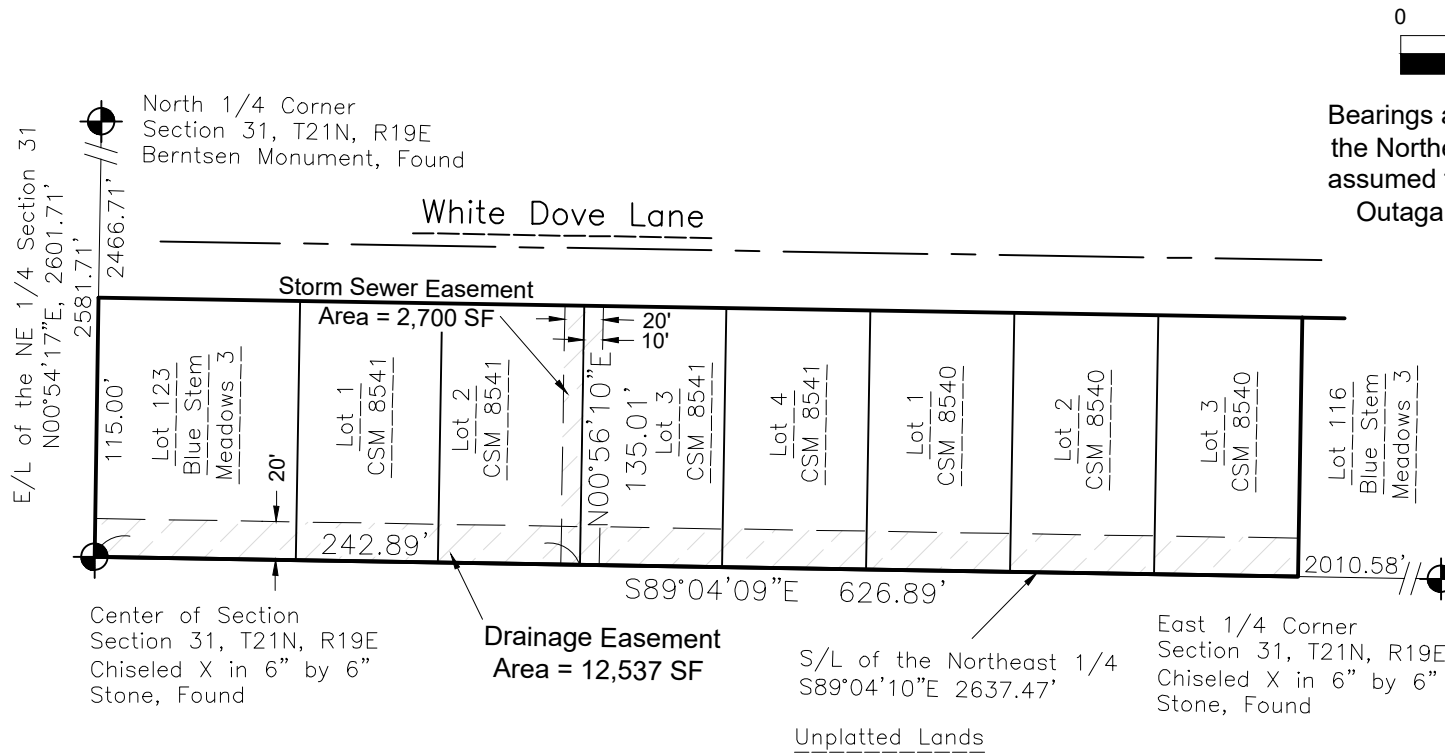
**DAVEL ENGINEERING &
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Civil Engineers and Land Surveyors

1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-441-0804
www.davel.pro

File: 4198Ease5.dwg
Date: 05/03/2024
Drafted By: Jim
Sheet: 2 of 3

Easement Exhibit

Part of Lot 123, Blue Stem Meadows 3; Part of Lot 1, 2, and 3, Certified Survey Map 8540; and part of Lot 1, 2, 3 and 4, Certified Survey Map 8541; all being located in Southwest 1/4 of the Northeast 1/4, Section 31, Township 21 North, Range 19 East, City of Kaukauna, Outagamie County, Wisconsin.



Bearings are referenced to the South line of the Northeast 1/4, Section 31, T21N, R19E, assumed to bear N89°04'10"W, base on the Outagamie County Coordinate System.



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File: 4198Ease5.dwg
Date: 05/03/2024
Drafted By: Jim
Sheet: 3 of 3

COMMITTEE OF THE WHOLE

A meeting of the Committee of the Whole was called to order by Chairman Penterman on Friday, May 17, 2024 at 12:00 P.M.

Members present: Antoine, Coenen (Via Zoom), DeCoster, Eggleston, Kilgas (Via Zoom), Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Fin. Dir. Van Rossum (via Zoom), HR Dir. Swaney, Fire Chief Carrel, Com Enrich. & Rec. Dir. Vosters, Plan. & Com. Dev. Dir. Kittel and interested citizens.

1. Correspondence – none.

2. Discussion Topics

a. Electric City Experience.

Mayor Penterman stated information was received about this event leaving our community.

b. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Moore, seconded by DeCoster to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

All Ald. present voted aye.

Motion carried.

Adjourned to closed session at 12:01 pm.

c. Return to Open Session for possible action.

Motion by Moore, seconded by Schell to return to Open Session.

All Ald. present voted aye.

Motion carried.

Returned to Open Session at 12:53 pm.

3. Adjourn.

Motion made by Antoine, seconded by Eggleston to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 12:54 pm.

Sally Kenney, Clerk

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, May 20, 2024 at 6:00 P.M.

Members present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Fin. Dir, Van Rossum, HR Dir. Swaney, Fire Chief Carrel, and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Recommendation for award for Project 3-24, 2024 Alley Paving.

The Engineering Department has reviewed one bid from Vinton Construction Company for the 3-24 Alley Paving Project. Due to only receiving one bid, the Engineering Department looked to compare this bid to various past projects to look for consistency and fair pricing. After reviewing, the Engineering Department has identified one Alternate Bid Item and some possible change orders to reduce project cost.

Motion by Moore, seconded by Antoine to award Project 3-24 Alley Paving Project to Vinton Construction Company, Two Rivers, WI for a total bid price of \$570,776.90, replacing the concrete raised planters with the modular block alternate (Alternate AA).

All Ald. Voted aye.

Motion carried.

b. Recommendation for award for Project 8-24, Sidewalk Replacement Program.

The Engineering Department has reviewed and analyzed the one bid from Al Dix Construction. A bid tabulation was provided. As we only received one bid, we compared to the 2022 unit pricing and show a decrease in cost from 2022 to 2024.

Motion by Coenen, seconded by Schell to award Project #8-24-Sidewalk Replacement to Al Dix Concrete for \$145,150.00.

All Ald. Voted aye.

Motion carried.

c. Recommendation for award for Project 9-24: 2024 Concrete Street Patch Program.

The Engineering Department and Street Department have identified various areas in need of concrete street panel replacement for which we have budgeted funds in the 2024 CIP. The City would also contract with KU to add any winter water main break patches with our larger replacement project to save money, staff resources, and to simplify project coordination. The Engineering Department has reviewed and analyzed the bids from Highway Landscapers and Al Dix Construction.

Motion by Kilgas, seconded by Eggleston to authorize the Engineering Department to award Project #9-24 – Concrete Street Patch – to Al Dix Concrete for \$117,500.00.

All Ald. voted aye.

Motion carried.

d. Public Works Update.

DPW/Eng. Neumeier stated in the next few weeks there will be two ribbon cutting ceremonies: one for LaFollette Park Playground and another for the Jonen Park Pavilion.

DPW/Eng. Neumeier thanked the Street Department crew for all their work on these projects. Questions from the Board were answered.

e. Municipal Pool PCI 0027 and PCI 0028 Discussion.

DWP/Eng. Neumeier stated representatives from Miron Construction were present to answer questions. Two separate change order items are up for discussion. PCI 0027 is regarding water lateral rerouting change order and PCI 0028 is regarding winter conditions proposed change order.

Motion by Moore, seconded by Kilgas to allow representatives from Miron to speak to the Board.

All Ald. Voted aye.

Motion carried.

Kaukauna Pool Project Manager Naman Yagnik from Miron Construction presented their costs associated with winter conditions and resequencing of work activities due to State plan review/permit delay. Questions from the Board were answered.

3. Closed Session.

a. Adjourn to Closed Session pursuant to State Statute 19.85 (1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session - Municipal Pool.

Motion by Moore, seconded by DeCoster to adjourn to Closed Session pursuant to State Statute 19.85 (1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session - Municipal Pool.

All Ald. Voted aye.

Motion carried.

Adjourned to closed session at 6:27 pm.

b. Return to Open Session for possible action.

Motion by Antoine, seconded by Schell to return to Open Session.

All Ald. Voted aye.

Motion carried.

Returned to Open Session at 6:54 pm.

Motion by Moore, seconded by Kilgas to direct the Director of Public Works approve the change order request PCI0027 for the full amount.

All Ald. Voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to authorize the Director of Public Works to enter into the Change Order Agreement with Miron Construction for Project 7-23 for items described on PCI0028 at the time of substantial completion.

4. Adjourn.

Motion made by Eggleston, seconded by Coenen to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:57 pm.

Sally Kenney
Clerk

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Monday, May 20, 2024 at 6:59 pm.

Members present: Mayor Penterman, Coenen, DeCoster, Kilgas, Moore, and Schell.

Also present: Ald. Thiele, Ald. Antoine, Ald. Eggleston, Attorney Greenwood, DPW/Eng. Neumeier, Fire Chief Carrel, HR Dir. Swaney, Fin. Dir. Van Rossum and interested citizens.

1. **Correspondence** - None.

2. **Discussion Topics.**

a. **Staffing Assessment Process and Schedule.**

As part of the strategic plan initiative and the budgeting process, staff has developed a staffing assessment evaluation process. This item pertains to the people management section of the strategic plan. The result will be a plan for adding the personnel needs to achieve the strategic initiatives and maintain the City's mission and vision for the services provided to the taxpayers. The biproduct of this process will be an update of the organization Chart that is also an initiative in the current strategic plan. A staffing assessment timeline was provided. Discussion was held and questions answered.

b. **Adjourn to Closed Session pursuant to State Statute 19.85(1)(c) to discuss employment, promotion, compensation, or performance evaluation data of any public employee.**

Motion by Moore, seconded by Coenen to adjourn to Closed Session pursuant to State Statute 19.85(1)(c) to discuss employment, promotion, compensation, or performance evaluation data of any public employee.

All members voted aye.

Motion carried.

Adjourned to closed session at 7:14 pm.

c. **Return to Open Session for possible action.**

Motion by Moore, seconded by Kilgas to return to Open Session.

All members voted aye.

Motion carried.

Returned to open session at 7:36 pm

Motion by Coenen, seconded by Kilgas to approve the creation of the Senior Accountant Role and to move Ashley Roehl from Accountant Role to Senior Accountant.

All members voted aye.

Motion carried.

3. **Adjourn.**

Motion by Moore, seconded DeCoster to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:37 pm.

Sally Kenney, Clerk

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Schell on Monday, May 20, 2024 at 7:37 P.M.

Members present: DeCoster, Eggleston, Schell and Thiele.

Also present: Mayor Penterman, Ald. Antoine, Ald. Moore, Ald. Coenen, Ald. Kilgas, Attorney Greenwood, DPW/Eng. Neumeier, Fin. Dir. Van Rossum, HR Dir. Swaney, Fire Chief Carrel and interested citizens.

1. Correspondence – None.**2. Discussion Topics.****a. Non-Display Fireworks – Permit Application to Tammy Mastey, G&M Fireworks, LLC.**

Motion by Eggleston, seconded by DeCoster to approve the Non-Display Fireworks – Permit Application to Tammy Mastey, G&M Fireworks, LLC contingent upon Fire Department approval once stand is set up.

All members voted aye.

Motion carried.

3. Adjourn.

Motion made by DeCoster, seconded by Eggleston to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:40 P.M.

Sally Kenney
Clerk

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON **APRIL 9, 2024** AT THE HEART OF THE VALLEY MSD MEETING ROOM

Members Present: David Casper - President
Bruce Siebers - Vice President
Patrick Hennessey - Secretary
John Sundelius - Commissioner
Kevin Coffey - Commissioner

Absent: None

Also Present: Brian Helminger - District Director HOVMSD
Dawn Bartel - Office Manager HOVMSD
Chad Giackino - Regulatory Compliance Manager HOVMSD
Dustin Jerabek - Director of Operations & Maintenance
John Neumeier - City of Kaukauna

1. 5:00 p.m. Call to Order – Roll Call

President Casper called the meeting to order at 5:00 PM.

2. Public Appearances

No appearances were made.

3. Approval of the Minutes of the March 12, 2024 Regular Meeting

The minutes of the March 12, 2024 Regular Meeting were presented to the Commission. A motion was made by Commissioner Coffey and seconded by Commissioner Siebers to approve the minutes with one noted clarification under General Old & New Business. Motion carried unanimously. The minutes were reviewed and pre-approved by Secretary Hennessey.

4. Correspondence

The Commission received a copy of an article published in the Times Villager on 4/3/2024 regarding the interceptor rehab project starting on the east end of the sanitary system near the wastewater treatment plant and Ahlstrom Paper Mill.

5. General Discussion Items

A. Effluent Filtration Project - Monthly Activity Report

The Commission received a project status report from Donohue detailing construction activities and progress photos from February 25 – March 23, 2024. District Director Helminger gave the Commission a tour of the filters and construction site prior to the start of the meeting and noted that effluent passed through the filters for the first time today. A ribbon cutting ceremony is tentatively planned for early June.

B. Interceptor Rehab Project - Monthly Activity Report

Scott Schramm of Strategic Municipal Services provided a detailed activity/progress summary for March, along with the informational handouts from the March 27th pre-construction meeting. District Director Helminger noted that the contractor is starting to fuse pipe on the Alstrom mill property and directional drilling under the railroad will begin soon. In late May/early June there will be a special commission meeting to finalize the Clean Water Fund paperwork.

C. FOG Program - Monthly Activity Report

John Stoeger of Stoeger & Associates provided a written fats, oil, and grease update by community, including a grease trap inspection report and site visit correspondence. The Commission also received an itemized copy of the March 2024 invoice.

D. Leonard & Finco - Monthly Activity Report

Leonard & Finco provided a written monthly update of projects completed in March as well as a list of ongoing and upcoming tasks for April and May which include news releases & media coverage, website updates, boating safety signage, social media posts, and whiteboard videos for the effluent disc filter project and the interceptor rehab project. Trail closure signage and proposed door hanger information has been sent to John Neumeier for review and comment.

A motion was made by Commissioner Casper to delay 5E until the Ehlers consultant is available to join the meeting virtually. Motion was seconded by Commissioner Siebers. Motion carried unanimously.

E. HOVMSD Cash Flow Analysis – Ehlers Public Finance Advisors

This item was discussed following General Old & New Business. After a discussion and virtual presentation by Lisa Trebatoski of Ehlers, a motion was made by Commissioner Coffey and seconded by Commissioner Siebers to adopt the 5% rate increase for 2025-2028, 4.25% for 2029, and 3% for 2030-2033, as recommended by Ehlers. This option is most palatable for rate payers and will allow for consistent increases for the first nine years rather than a drastic increase in 2025 and leveling off thereafter. Ehlers noted that a growth factor is not included in the analysis, and if fixed costs remain within 5%, then the 5% may actually go down. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner Siebers, yes; and Commissioner Hennessey, yes. Motion carried unanimously. This topic will be placed on the agenda for the next community meeting.

6. Plant Reports for March 2024

A. Flows & Revenues Report

The Commission received a copy of the hydraulic & organic loadings data, along with flow & strength projections, which shows the year-to-date surplus/deficit in revenue for the month of March 2024. Revenue received from the WPS-Fox Energy Center for effluent purchased in March = \$16,407.14; Revenue received to date for 2024 = \$47,230.42. WPS-Fox Energy purchased 45% of the effluent produced in March.

The average effluent concentrations for **March 2024** were as follows:

<i>Parameter</i>	<i>Monthly Average</i>	<i>Permit Limit</i>
BOD-Biochemical Oxygen Demand	5.9 mg/L	30 mg/L
Suspended Solids	7.2 mg/L	30 mg/L
Suspended Solids	217 lbs.	801 lbs.
Phosphorus	.28 mg/L	1.0 mg/L
Ammonia	.24 mg/L	10 mg/L
Chlorides	700 mg/L	n/a

All permit values were met for March 2024.

B. Operations & Maintenance Report

Dustin Jerabek provided a written O&M report and noted that plant operations and treatment were good for March. The plant will be transitioning from ferric sulfate to alum in Actiflo since alum will be used in the disc filters. Filter start-up, wet checks, and training started on April 8th and will continue throughout the month. A new blower #2 for ATAD was ordered at a cost of \$18,725. A new VFD on the ATAD blower #1 will be remanufactured by Rockwell at a cost of \$14,194. Biostyr blower #3 has been sent to Aerzen to be inspected for a rebuild or full replacement. The E3+ on the MCC of barscreen #1 was replaced with an E300 by LW Allen at a cost of \$1,666. The E3+ on the MCC of the spent backwash pump #1 was replaced with an E300 by LW Allen at a cost of \$1,565.

7. Financials

A. April 2024 Accounts Payable; Action for Approval

After a review of the bills payable, a motion was made by Commissioner Hennessey and seconded by Commissioner Sundelius to approve payment of the bills in the amount of \$347,987.92. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner Siebers, yes; and Commissioner Hennessey, yes. Motion carried unanimously. The Commission signed the check voucher register which includes general, pre-paid, and petty cash checks.

B. Budget Comparison Report

The Commission received a Budget Comparison Report, along with a verbal explanation of exceedances. The account for legal services has exceeded budget projections due to the PSC litigation with the City of Kaukauna.

8. General Old or New Business

- *2023 Financial Audit:* The audit has begun and will be ready for presentation at the May 14th Commission Meeting.
- *PSC Update:* Final reply briefs were submitted on 3/21/2024. The PSC will now evaluate and make a final decision which could take up to 90 days.
- *Contaminated Soils:* Closure documents are in process with a review of the draft before month end. Submission to the DNR is anticipated the first week of May accompanied by the \$1,200 review fee.
- *Community Meeting:* The next community meeting will be held mid-late June.

9. Adjournment

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 5:44 PM)

SIGNED & APPROVED BY:



Patrick E. Hennessey, Secretary

KAUKAUNA ALCOHOL, TOBACCO AND OTHER DRUG ABUSE PREVENTION BOARD

A meeting of the KATODA Prevention Board was held on April 17, 2024, at 5:30pm in the Hydro Training Room in City Hall.

Members present: Jack Pautz, Karen Wirth, Satia Kavanaugh Vanderloop, Laura Lindberg, Jerry Brien, Ald. Brian Schell, Dr. Paul Russo, Scott Granger, Chris Wardlow and Phil Kohne.

Absent members: Ella Cronin and Olivia Planert.

Motion by Wardlow and second by Ald. Schell to approve the February 21, 2024, KATODA Prevention Board minutes. All members present voted aye. Motion carried.

Pautz mentioned that the subcommittee seeking additional KATODA funds for 2025 budget year will be meeting soon.

Pautz reminded the board that the annual Free Family Swim Night is June 23, 2024 at 5:30 to 7:30pm.

Wardlow mentioned to the board that the KATODA had received \$750 from SAMHSA (Substance Abuse and Mental Health Services). These funds will be used for substance abuse and mental health materials to be displayed at the open house events at each school this fall.

Pautz, Wardlow and Vanderloop plan to attend the Wisconsin Alcohol Policy Project in October.

Wardlow mentioned he will submit an article “April is a great month to begin having small talks” into the Times-Villager KATODA Corner. He also mentioned that the Outagamie County building now has a Narcan vending machine. The items enclosed are substance abuse and other health issue materials free of charge.

Wirth mentioned that in the schools a Navigator will set up the process for Mental Health Screening. The screening will be for all students.

Brien mentioned that the Elks Lodge gave money to 5 area school districts for Post Prom AODA events. He also mentioned that Elks will again fund \$200 towards the Free Family Swim Night Event.

Pautz requested a meeting night change for August from the 21st to the 14th.

Pautz reminded the board that September 14th will be the annual brat fry.

Wirth mentioned that the Scholarship Committee at the High School has made the selection from the Schuessler/KATODA Scholarship applicants KATODA sent to them. Four students were selected. This fall, a review of the criteria for applying for scholarships from KATODA will be conducted.

The Fentanyl/Narcan Training and/or Mock Bedroom Event discussions will be forwarded to another meeting.

Motion by Granger and second by Lindberg to adjourn. All members present voted aye. Motion carried.

Meeting adjourned at 6:20pm. Next meeting is May 15, 2024. Meetings are open to the public.

The following applicants have applied for an operator's license for the license year **2024-2026** and have been recommended for approval based on their record check by the police department:

Amerson	Kristy	M.	1104 Janet St.	Kaukauna
Colchado	Rose	M.	704 Walter St.	Kaukauna
Collingwood	Paul	D.	134 Sarah St.	Kaukauna
Dolan	Tyler	J.	120 Lamplighter Dr. #4	Kaukauna
Duda	Larry	S.	116 W. 14 th St.	Kaukauna
Fahrbach	Gene	D.	1136 Harrison St.	Kaukauna
Grutz	Jeff	M.	N187 Marion Ave.	Appleton
Johnson	Kaitlynn	I.	646 Alyssa St.	Kaukauna
Kappus	Emily	A.	2321 Fairway Dr.	Kaukauna
Knott	Michael	J.	412 W. Tenth St.	Kaukauna
Lancour	Stephanie	P.	2451 Haas Rd.	Kaukauna
McMorrow	Rosa	M.	603 Joyce St.	Kaukauna
Moua	Aranya	K.	933 E. Main St.	Little Chute
Mrotek	Shane	H.	104 E. Fifth St.	Kaukauna
Sorensen	Jaedon	L.	505 Diedrich St.	Kaukauna

Fire Report - April 2024

Incident Type: Fire

Code - Description	Number of Runs	Year to Date
111 - Building Fire	1	2
113 - Cooking Fire, Confined to Container	1	3
Total	2	5

Incident Type: Rescue & Emergency Medical Services

Code - Description	Number of Runs	Year to Date
311 - Medical Assist, Assist EMS Crew	0	1
321 - EMS Call	110	451
322 - Motor Vehicle Accident With Injuries	1	6
323 - Motor Vehicle/Pedestrian Accident	1	1
324 - Motor Vehicle Accident With No Injuries	0	1
353 - Removal of Victim(s) from Stalled Elevator	0	1
360 - Water & Ice-Related Rescue, Other	0	1
Total	112	462

Incident Type: Rescue & Emergency Medical Services

Code - Description	Number of Runs	Year to Date
410 - Combustible/Flammable Gas/Liquid Condition, Other	0	1
411 - Gasoline or Other Flammable Liquid Spill	0	1
412 - Gas Leak (natural gas or LPG)	0	5
422 - Chemical Spill or Leak	0	1
424 - Carbon Monoxide Incident	0	2
440 - Electrical Wiring/Equipment Problem, Other	0	1
444 - Power line down	2	2
460 - Accident, Potential Accident, Other	0	1
463 - Vehicle Accident, General Cleanup	0	4
Total	2	18

Incident Type: Service Call

Code - Description	Number of Runs	Year to Date
500 - Service Call, Other	0	1
511 - Lock-Out	0	3
512 - Ring or Jewelry Removal	0	1
520 - Water Problem, Other	1	2
540 - Animal Problem, Other	0	1
550 - Public Service Assistance, Other	0	1
551 - Assist Police or Other Governmental Agency	0	1
561 - Unauthorized Burning	2	4
Total	3	14

Kaukauna Fire Department

Fire Report - April 2024

Item 7.a.

Incident Type: Good Intent Call

Code - Description	Number of Runs	Year to Date
600 - Good Intent Call, Other	14	16
611 - Dispatched and Canceled Enroute	3	12
622 - No Incident Found on Arrival at Dispatch Address	0	1
651 - Smoke Scare, Odor of Smoke	2	3
Total	19	32

Incident Type: False Alarm & False Call

Code - Description	Number of Runs	Year to Date
700 - False Alarm or False Call, Other	1	2
733 - Smoke Detector Activation Due to Malfunction	0	1
735 - Alarm System Sounded Due to Malfunction	0	5
736 - CO Detector Activation Due to Malfunction	0	3
745 - Alarm System Activation, No Fire - Unintentional	2	11
746 - Carbon Monoxide Detector Activation, No CO	1	8
Total	4	30

Incident Type: Special Incident Type

Code - Description	Number of Runs	Year to Date
911 - Citizen Complaint	0	3
Total	0	3

Grand Total	142	564
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Fire Inspection Summary

	Completed This Month	Year to Date
Inspections Completed	123	411
Violations Found	5	37
Violations Corrected	1	15

Kaukauna Fire Department

Ambulance Report - April 2024

Item 7.b.

Runs by Municipality

City / Village / Town	Number of Runs	Year to Date
City of Kaukauna	107	417
Village of Combined Locks	8	40
Town of Holland	0	6
City of Appleton	0	1
Greenleaf	0	1
Village of Wrightstown	0	1
Total	115	466

Runs by County

County	Number of Runs	Year to Date
Outagamie	115	458
Brown	0	8
Total	115	466

Runs by Disposition

Disposition	Number of Runs	Year to Date
Patient Treated, Transported by Kaukauna Fire	85	345
Patient Treated, Released	16	54
Patient Refused Evaluation/Care, No Transport	0	15
Patient Evaluated, No Treatment/Transport Required	8	29
Patient Dead at Scene - No Resuscitation Attempted, No Transport	2	10
Canceled Prior to Arrival	2	6
Canceled Request Transferred to Another Provider	0	1
Canceled on Scene No Patient Contact	0	2
Patient Dead at Scene - Resuscitation Attempted, No Transport	2	3
Patient Refused Evaluation/Care, With Transport	0	1
Total	115	466

Runs by Ambulance

Primary Unit	Number of Runs	Year to Date
First Out Ambulance	106	420
Second Out Ambulance	9	42
Third Out Ambulance	0	2
Engine Company	0	2
Total	115	466

Mutual Aid

	Number of Runs	Year to Date
Provided	1	6
Received	2	5

Police calls generated by:		YTD
911 call	209	764
Officer initiated	567	2,418
Called general phone number	245	1,028
TOTAL	1,021	4,210
Breakdown of calls:		
ABANDONED VEHICLE	2	10
ACCIDENT	29	120
ALARMS	12	44
ALCOHOL OFFENSE	0	0
ANIMAL	32	108
ARSON	0	0
ASSISTS	93	400
ASSAULT	0	1
BURGLARY	0	1
CIVIL PROCESS	0	10
CRIME PREVENTION	128	599
DAMAGE TO PROPERTY	11	23
DISTURBANCES	20	83
DOMESTIC	3	11
DRUGS	10	30
FIRE CALLS	24	63
FIREWORKS	0	1
FRAUD	8	39
HARASSMENT	8	32
HAZARD	14	41
JUVENILE	16	59
LOCKOUT	11	37
LOST & FOUND	16	52
MEDICAL	93	356
MISSING PERSON	1	5
OPEN DOOR	4	16
OPERATING WHILE INTOXICATED	3	19
ORDINANCE VIOLATIONS	46	83
PARKING	9	61
RECKLESS DRIVE COMPLAINT	34	94
SCHOOL SAFETY	39	198
SEX OFFENSE	3	11
SUICIDE; ATTEMPT, THREAT, COMPLETED	1	9
SUSPICIOUS PERSON, VEHICLE , SITUATION	33	126
THEFT	16	51
TRAFFIC	161	763
TRAFFIC SAFETY	4	83
TRESPASS	3	10
TRUANCY	0	3
VIOLATE COURT ORDER	3	9
WANTED PERSON OR APPREHENSION	3	32
WARNINGS	138	573
WEAPON	0	6
WELFARE CHECK	41	185
911 HANGUP/ASSIST	46	181
total	1,118	4,638
note- the difference between the totals is some calls have mulitple offenses		

**MUNICIPAL JUDGE
COURT REPORT**

APRIL

	2023	2024	2023 CUMULATIVE	2024 CUMULATIVE
FORFEITURES/MUNICIPAL ORDINANCE VIOLATIONS	\$13,813.61	\$7,481.44	\$35,655.88	\$23,623.86
MUNICIPAL COURT COSTS	\$2,794.84	\$3,203.83	\$11,648.60	\$9,497.40
PENALTY SURCHARGES	\$3,743.65	\$2,042.79	\$9,490.86	\$6,537.72
COUNTY JAIL SURCHARGES	\$758.10	\$871.77	\$3,168.93	\$2,687.37
DRIVER IMPROVEMENT SURCHARGES	\$1,284.60	\$4,202.62	\$6,671.35	\$6,874.63
CRIME LAB/DRUG ENFORCEMENT SURCHARGES	\$996.74	\$1,136.00	\$4,155.99	\$3,515.32
IGNITION INTERLOCK DEVICE SURCHARGE	\$50.00	\$100.00	\$50.00	\$150.00
SAFE RIDE PROGRAM	\$150.00	\$500.00	\$683.00	\$850.00
TOTAL	\$23,591.54	\$19,538.45	\$71,524.61	\$53,736.30

Clerk-Treasurer Daily Deposit Report

Date	Deposit	Balance
4/1/2024	\$16,121.65	\$46,416.65
4/1/2024	\$295.00	\$30,295.00
4/2/2024	\$4,343.81	\$34,369.81
4/2/2024	\$26.00	\$30,026.00
4/3/2024	\$27,126.97	\$57,256.97
4/3/2024	\$115.00	\$30,130.00
4/3/2024	\$15.00	\$30,015.00
4/4/2024	\$2,880.00	\$33,797.13
4/4/2024	\$416.14	\$30,917.13
4/4/2024	\$385.99	\$30,500.99
4/4/2024	\$75.00	\$30,115.00
4/4/2024	\$40.00	\$30,040.00
4/5/2024	\$7,870.61	\$38,010.61
4/5/2024	\$140.00	\$30,140.00
4/8/2024	\$504,412.21	\$536,311.12
4/8/2024	\$1,528.91	\$31,898.91
4/8/2024	\$370.00	\$30,370.00
4/9/2024	\$17,867.78	\$48,457.78
4/9/2024	\$500.00	\$30,590.00
4/9/2024	\$90.00	\$30,090.00
4/10/2024	\$27,243.05	\$59,329.05
4/10/2024	\$2,086.00	\$32,086.00
4/11/2024	\$29,300.69	\$81,632.09
4/11/2024	\$22,306.40	\$52,331.40
4/11/2024	\$25.00	\$30,025.00
4/12/2024	\$55,981.32	\$86,674.32
4/12/2024	\$693.00	\$30,693.00
4/15/2024	\$874.28	\$31,524.28
4/15/2024	\$650.00	\$30,650.00
4/16/2024	\$50,939.50	\$81,239.50
4/16/2024	\$215.00	\$30,300.00
4/16/2024	\$85.00	\$30,085.00
4/17/2024	\$22,663.15	\$52,788.15
4/17/2024	\$125.00	\$30,125.00
4/18/2024	\$17,850.95	\$50,903.04
4/18/2024	\$2,832.09	\$33,052.09
4/18/2024	\$220.00	\$30,220.00
4/19/2024	\$2,071.00	\$32,156.00
4/19/2024	\$85.00	\$30,085.00
4/22/2024	\$8,294.24	\$38,554.24
4/22/2024	\$260.00	\$30,260.00
4/23/2024	\$239,012.82	\$272,944.82
4/23/2024	\$2,000.00	\$33,932.00

Month of: *April*

4/23/2024	\$1,434.00	\$31,932.00
4/23/2024	\$498.00	\$30,498.00
4/24/2024	\$12,347.96	\$43,977.96
4/24/2024	\$1,278.00	\$31,630.00
4/24/2024	\$306.00	\$30,352.00
4/24/2024	\$46.00	\$30,046.00
4/25/2024	\$1,530.00	\$31,955.00
4/25/2024	\$260.00	\$30,425.00
4/25/2024	\$165.00	\$30,165.00
4/26/2024	\$933.74	\$31,994.74
4/26/2024	\$891.00	\$31,061.00
4/26/2024	\$170.00	\$30,170.00
4/29/2024	\$7,700.59	\$59,345.70
4/29/2024	\$185.00	\$51,645.11
4/30/2024	\$1,268.21	\$31,657.21
4/30/2024	\$215.00	\$30,389.00
4/30/2024	\$174.00	\$30,174.00

Note: This deposit report includes all cash and checks that were handled/receipted in the clerk's office and deposited at close of business for the month indicated on the top of report

KU-2024-324	2231 WHITE DOVE LA	Electrical	New	Open Frame
KU-2024-292	3600 RIDGECREST LA	HVAC	New	Heating
KU-2024-323	309 DESNOYER ST	Electrical	Remodel	Panel
KU-2024-325	930 EVERGREEN DR	Commercial building	Remodel	Office Building
KU-2024-319	3011 LAWE ST	Commercial building	Remodel	Retail Complex
KU-2024-321	213 E SEVENTEENTH ST	Plumbing	Remodel	Other
KU-2024-318	910 W ANN ST	Residential building	Remodel	Single-family dwe
KU-2024-308	1315 BENS WAY	Plumbing	New	Other
KU-2024-304	1325 BENS WAY	Plumbing	New	Other
KU-2024-300	1325 BENS WAY	Residential building	New	Single-family dwe
KU-2024-302	1325 BENS WAY	Electrical	New	Service
KU-2024-315	801 OVIATT ST	Driveway/Culvert	Additional	Residential
KU-2024-208	22 EAGLES CT	Accessory structures	Remodel	Deck
KU-2024-306	1315 BENS WAY	HVAC	New	Ductwork
KU-2024-303	1325 BENS WAY	HVAC	New	Ductwork
KU-2024-305	1315 BENS WAY	Residential building	New	Single-family dwe
KU-2024-316	801 OVIATT ST	Other structures	New	Fence
KU-2024-307	1315 BENS WAY	Electrical	New	Panel
KU-2024-327	1302 MOON RIDGE CT	Plumbing	New	Other
KU-2024-329	2100 ANTELOPE TR	Accessory structures	New	Shed
KU-2024-328	1302 MOON RIDGE CT	Electrical	New	Service
KU-2024-330	3420 BECKETT LA	Electrical	New	Service
KU-2024-332	1310 CHERRY ST	Plumbing	Remodel	Other
KU-2024-251	2012 BEAR PAW TR	Residential building	New	Single-family dwe
KU-2024-250	2040 BEAR PAW TR	Residential building	New	Single-family dwe
KU-2024-334	202 CATHERINE ST	Other structures	New	Fence
KU-2024-346	1106 OVIATT ST	Plumbing	Replacement	Water Heater
KU-2024-349	2200 WELHOUSE DR	Other structures	New	Fence
KU-2024-348	1890 WHITE DOVE LA	Other structures	New	Fence
KU-2024-347	1517 PETERS RD	Other structures	New	Fence
KU-2024-353	1306 MOON RIDGE CT	Other structures	New	Fence
KU-2024-341	218 W NINTH ST	HVAC	Remodel	A/C
KU-2024-354	917 BOYD AV	Electrical	Remodel	Open Frame
KU-2024-355	1416 ORCHARD DR	Accessory structures	New	Shed
KU-2024-333	727 MALLARD DR	Residential building	Remodel	Single-family dwe
KU-2024-360	2014 WHITE WOLF LA	HVAC	Remodel	Furnace
KU-2024-320	3020 HAAS RD	Accessory structures	New	Shed
KU-2024-338	2900 HAAS RD	Electrical	New	Open Frame
KU-2024-361	425 PARK ST	Plumbing	Replacement	Water Heater
KU-2024-339	2160 WHITE DOVE LA	Electrical	New	Open Frame
KU-2024-343	2091 ANTELOPE TR	HVAC	Remodel	Heating
KU-2024-358	33 ASH GROVE PL	Other structures	New	Fence
KU-2024-331	2161 WHITE DOVE LA	Residential building	New	Single-family dwe
KU-2024-340	3361 BECKETT LA	Electrical	New	Open Frame
KU-2024-351	3011 LAWE ST	Electrical	Remodel	Open Frame
KU-2024-365	3011 LAWE ST	Plumbing	Remodel	Other
KU-2024-359	2900 S WEILER RD	Accessory structures	Addition	Pavilion
KU-2024-205	177 W WISCONSIN AV	Combined use building	Remodel	Residential/Comr
KU-2024-344	110 RAUGHT ST	Accessory structures	New	Deck

KU-2024-366	1351 MARIE DR	Other structures	New	Fence
KU-2024-337	1200 JANET ST	Accessory structures	New	Gazebo
KU-2024-356	124 W TENTH ST	HVAC	Remodel	A/C
KU-2024-350	1970 RED FOX LA	Residential building	Remodel	Single-family dwe
KU-2024-336	1148 HIGH ST	Accessory structures	New	Shed
KU-2024-368	1101 CROOKS AV	Other structures	New	Fence
KU-2024-367	426 BRILL ST	Other structures	New	Fence
KU-2024-373	1275 BENS WAY	Electrical	New	Open Frame
KU-2024-369	307 WHITNEY STREET	Plumbing	Remodel	Other
KU-2024-362	1332 BLUEBIRD CT	Residential building	Addition	Single-family dwe
KU-2024-372	1970 RED FOX LA	Electrical	Remodel	Open Frame
KU-2024-371	2122 OLDE COUNTRY	HVAC	Remodel	Furnace
KU-2024-375	1970 RED FOX LA	HVAC	Remodel	Ductwork
KU-2024-377	4401 CORIANDER CT	Other structures	New	Fence
KU-2024-376	2751 HAAS RD	Other structures	New	Fence
KU-2024-379	1609 PETERS RD	Other structures	New	Fence
KU-2024-380	209 E 17TH STREET K	Other structures	Remodel	Fence
KU-2024-384	800 BLACKWELL	Electrical	Repair	Panel
KU-2024-387	220 W 4TH STREET	Other structures	New	Fence
KU-2024-385	1451 KEVIN DRIVE	Other structures	New	Fence
KU-2024-383	312 W TENTH ST	Other structures	New	Fence
KU-2024-393	1905 HENDRICKS AV	Accessory structures	New	Shed
KU-2024-382	350 OAK GROVE RD	Storm Sewer/ Waters / S	New	Water, storm and
KU-2024-388	1000 MELROSE CT	Plumbing	Replacement	Other
KU-2024-378	727 MALLARD DR	Electrical	Remodel	Panel
KU-2024-381	1212 OAKRIDGE AVEN	Electrical	Repair	Service
KU-2024-363	2015 BEAR PAW TR	Residential building	New	Single-family dwe
KU-2024-397	136 MC KINLEY ST	Accessory structures	New	Deck
KU-2024-395	1211 SULLIVAN AVENL	Electrical	Repair	Service
KU-2024-394	1017 HENNES CT	Other structures	New	Fence
KU-2024-404	4451 FIELDCREST DR	Electrical	Remodel	Open Frame
KU-2024-390	3420 SNOWGOOSE W,	Residential building	New	Single-family dwe
KU-2024-400	3361 BECKETT LA	Storm Sewer/ Waters / S	New	Water, storm and
KU-2024-401	3541 BECKETT LA	Storm Sewer/ Waters / S	New	Water, storm and
KU-2024-386	1434 HAEN DR	Other structures	New	Concrete Slab
KU-2024-405	4451 FIELDCREST DR	Plumbing	Remodel	Other
KU-2024-345	3440 SNOW GOOSE W	Residential building	New	Single-family dwe
KU-2024-392	307 WHITNEY ST	Residential building	Remodel	Single-family dwe
KU-2024-403	130 DEFOREST DR	HVAC	Repair	Furnace
KU-2024-402	1465 MASE DR	Residential building	Remodel	Single-family dwe
KU-2024-414	112 GRANT ST	Driveway/Culvert	Improve existin	Residential
KU-2024-410	309 DESNOYER ST	Plumbing	Repair	Other

Lisa Hidde	Schmidt Brothers	24-04-01 Brett Jensen
Jeff Berken	JASON SELIG	24-04-01 Brett Jensen
Dwayne Hipke	Holy Cross	24-04-01 Brett Jensen
mark vosters	Nathan Van Stippen	24-04-01 Brett Jensen
Travis Zimmerman	Tom Matuszak	24-04-01 Brett Jensen
Kevin Koch	Kyle Kroll	24-04-01 Brett Jensen
Matthew Heiberger	Joe Kluck	24-04-01 Brett Jensen
Ali DeWitt	Ali DeWitt	24-04-02 Brett Jensen
Ali DeWitt	Ali DeWitt	24-04-02 Brett Jensen
Ali DeWitt	Ali DeWitt	24-04-02 Brett Jensen
Ali DeWitt	Ali DeWitt	24-04-02 Brett Jensen
Alexandrea Yedica	Alexandrea Yedica	24-04-02 Brett Jensen
Brian Vanderloop	Brian Vanderloop	24-04-02 Brett Jensen
Ali DeWitt	Ali DeWitt	24-04-02 Brett Jensen
Ali DeWitt	Ali DeWitt	24-04-02 Brett Jensen
Ali DeWitt	Ali DeWitt	24-04-02 Brett Jensen
Alexandrea Yedica	Alexandrea Yedica	24-04-02 Brett Jensen
Ali DeWitt	Ali DeWitt	24-04-02 Brett Jensen
Craig Romenesko	Andy Thielke	24-04-03 Brett Jensen
Maria Hernandez	Maria Hernandez	24-04-03 Brett Jensen
Andrew Boucher	Andrew Thielke	24-04-03 Brett Jensen
Dawn Penning	Dawn Penning	24-04-04 Brett Jensen
Shelley Nytes	Keith & Katha Sjöholm	24-04-04 Brett Jensen
Arlen Baumann	Arlen Baumann	24-04-08 Brett Jensen
Arlen Baumann	Arlen Baumann	24-04-08 Brett Jensen
thomas thoman	thomas thoman	24-04-08 Megan Brouck
JASON QUANDT	Brian Granger	24-04-09 Brett Jensen
Craig Skinkis	Craig Skinkis	24-04-09 Megan Brouck
Kaying Thao	Kaying Thao	24-04-09 Megan Brouck
Brianna Tetzlaff, Trent Tet	Brianna Tetzlaff, Trent Tetzlaff	24-04-09 Megan Brouck
Timothy Knoll	Timothy Knoll	24-04-11 Megan Brouck
SHARON ZAKOWSKI	Thomas Knaus	24-04-11 Brett Jensen
Pete Van Grinsven	Craig Schmidt	24-04-11 Brett Jensen
John Davis	John Davis	24-04-11 Dave Kittel
Nick Bouressa	Nick Bouressa	24-04-12 Brett Jensen
Black-Haak Heating	Tom Nieft	24-04-12 Brett Jensen
Margaret Waldo	Margaret Waldo	24-04-12 Brett Jensen
Lisa Hidde	Schmidt Brothers	24-04-12 Brett Jensen
Black-Haak Heating	John Remmenga	24-04-12 Brett Jensen
Lisa Hidde	Schmidt Brothers	24-04-12 Brett Jensen
John Kramer	John Kramer	24-04-12 Brett Jensen
Brandon Delrow	Brandon Delrow	24-04-12 Megan Brouck
Riley Vander Wyst	Riley Vander Wyst	24-04-12 Brett Jensen
Lisa Hidde	Schmidt Brothers	24-04-12 Brett Jensen
Lisa Hidde	Badger Quik Stop	24-04-12 Brett Jensen
SCOTT TURRIFF	Tom Matusak	24-04-15 Brett Jensen
Aaron Gitter	Aaron Gitter	24-04-15 Brett Jensen
Deane Mader	chris berkens	24-04-15 Brett Jensen
Justin Goza	Mark Stoffel	24-04-15 Brett Jensen

Bobbi Christman	Bobbi Christman	24-04-15 Megan Broucl
James Halada	James Halada	24-04-15 Brett Jensen
Lisa Guyette	Steve Wiesler	24-04-15 Brett Jensen
Tim Ament	Dan Vechio	24-04-16 Brett Jensen
Dalton Hess	Dalton Hess	24-04-16 Brett Jensen
Mike Halaska	Mike Halaska	24-04-16 Megan Broucl
Lee St Aubin	Lee St Aubin	24-04-17 Megan Broucl
Kevin Schuh	Bryan Renaud	24-04-17 Brett Jensen
Alex Zelinski	Brad Crook	24-04-17 Brett Jensen
Jody Freund	John Butcher	24-04-17 Brett Jensen
Rick Steffens	Lauren Vecchio	24-04-17 Brett Jensen
SHARON ZAKOWSKI	JOSEPH BALL	24-04-17 Brett Jensen
DIANE LAMERS	Tim Ament	24-04-18 Brett Jensen
Jason Kenney	Jason Kenney	24-04-19 Megan Broucl
Ashley Jared	Jeffrey Senger	24-04-22 Lily Paul
Cole Vandehey	Cole Vandehey	24-04-22 Lily Paul
Quincy Armon	Quincy Armon	24-04-22 Megan Broucl
Chris Hietpas	Glen Walker	24-04-23 Brett Jensen
Mikayla Carpenter	Mikayla Carpenter	24-04-23 Lily Paul
Glen Geurts	Glen Geurts	24-04-23 Megan Broucl
Corey Hietpas	Corey Hietpas	24-04-23 Megan Broucl
Bruce Werschem	Bruce Werschem	24-04-24 Brett Jensen
Amber Smocke	Amber Smocke	24-04-24 Brett Jensen
Scott Fields	Josh Rom	24-04-24 Brett Jensen
Nick Bouressa	Nick Bouressa	24-04-24 Brett Jensen
Emily Burger	Alexander Puffer	24-04-24 Brett Jensen
Bryan Renaud	Kevin Hietpas, Kevin Hietpas, K	24-04-25 Brett Jensen
Robert Lenhart	Robert Lenhart	24-04-25 Brett Jensen
Craig Fochs	Kris Brown	24-04-25 Brett Jensen
Paul Patschke	Paul Patschke	24-04-26 Megan Broucl
Greg Strong	Greg Strong	24-04-26 Brett Jensen
Riley Vander Wyst	Riley Vander Wyst	24-04-26 Brett Jensen
Andy Parker	Lisa Schmidt	24-04-26 Brett Jensen
Andy Parker	Lisa Schmidt	24-04-26 Brett Jensen
Gary Nelson	Gary Nelson	24-04-26 Brett Jensen
Greg Strong	Greg Strong	24-04-26 Brett Jensen
Riley Vander Wyst	Riley Vander Wyst	24-04-26 Brett Jensen
Nick Marks	Brad Crook	24-04-29 Brett Jensen
Black-Haak Heating	Ryan Mahloch	24-04-29 Brett Jensen
Oliver Clare	Curtis Hebdon	24-04-29 Brett Jensen
Noreen Wojahn	Noreen Wojahn	24-04-30 Brett Jensen
TUREKS PLUMBING	HOLY CROSS CHURCH	24-04-30 Brett Jensen

ORDINANCE NO. 1909-2024

AN ORDINANCE REZONING PARCEL 324034000, 324034100, AND 324034400 FROM RESIDENTIAL TWO FAMILY (RTF) TO INSTITUTIONAL (IT) AND PARCEL 324034300 FROM RESIDENTIAL SINGLE FAMILY (RSF) TO INSTITUTIONAL (IT)

WHEREAS, the Common Council of the City of Kaukauna, having reviewed the recommendation of the City Plan Commission regarding the proposed change in zoning classification for the property described below and having scheduled a public hearing then to be decided by the Common Council; and

WHEREAS, a Class 2 Notice of Public Hearing regarding such proposed zoning change and, pursuant thereto, a public hearing having been held on the 21st of May, 2024 at 7:00 p.m., and the Common Council having heard all interested parties or their agents and attorneys;

NOW, THEREFORE, the Common Council of the City of Kaukauna, Wisconsin, do ordain as follows:

SECTION 1: That the following described property:

ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 4980, RECORDED IN VOLUME 28 OF CERTIFIED SURVEY MAPS ON PAGE 4980, AS DOCUMENT NO. 1643684; ALL OF LOTS 6, 7, 8, ALL OF LOTS 6, 7, 8, 9 AND 10, BLOCK 2, A. MANKOSKY SUBDIVISION, RECORDED IN VOLUME 8 OF PLATS ON PAGE 18; ALL OF VACATED EAST 13TH STREET, AS RECORDED IN DOCUMENT NOS. 2062612 AND 2103759; PART OF LOT A, GOVERNMENT LOT 5, ACCORDING TO THE RECORDED ASSESSOR'S PLAT OF THE CITY OF KAUKAUNA; ALL BEING LOCATED IN GOVERNMENT LOTS 3, 4 AND 5 OF SECTION 22, TOWNSHIP 21 NORTH, RANGE 18 EAST, SOUTH SIDE OF THE FOX RIVER, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN.

Shall be and the same is hereby rezoned from the present zoning classifications of Residential Single Family and Residential Two Family to Institutional District as set forth in and regulated by the provisions of §17.24 of the Kaukauna Zoning Code, conditioned upon compliance with the approval conditions of the Plan Commission, if any, and the provisions of Chapter 17, Kaukauna Municipal Code.

SECTION 2: That the Clerk is directed to amend the City of Kaukauna Zoning Map in conformity with the provisions of this ordinance.

SECTION 3: That all other ordinances in conflict herewith are hereby repealed.

SECTION 4: That this ordinance shall take effect upon its passage and publication according to law.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 21 Day of May, 2024.

APPROVED: _____

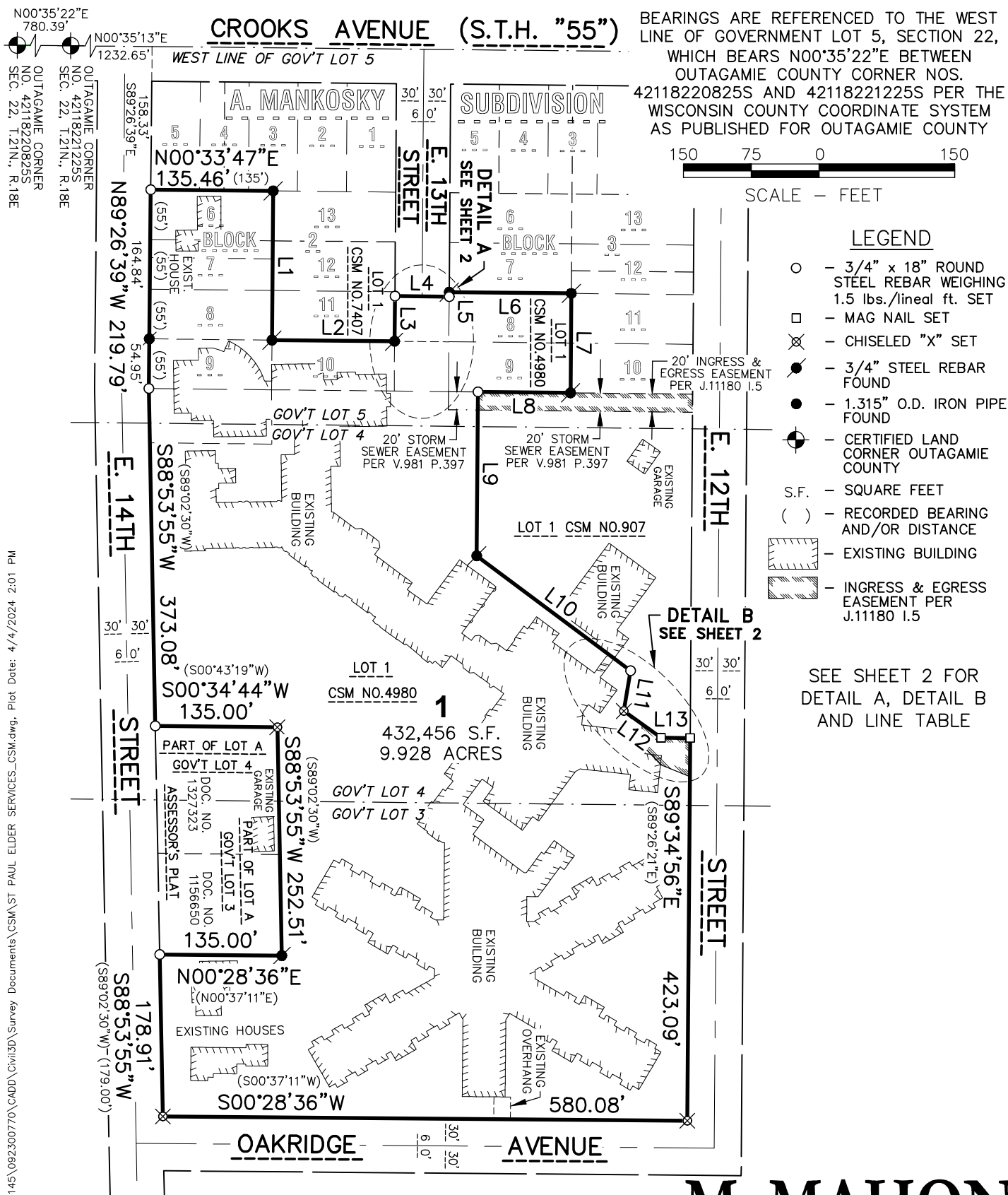
Anthony J. Penterman, Mayor

ATTEST: _____

Sally A. Kenney, City Clerk

CERTIFIED SURVEY MAP SHEET 1 OF 5

ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 4980, RECORDED IN VOLUME 28 OF CERTIFIED SURVEY MAPS ON PAGE 4980, AS DOCUMENT NO. 1643684; ALL OF LOTS 6, 7, 8, 9 AND 10, BLOCK 2, A. MANKOSKY SUBDIVISION, RECORDED IN VOLUME 8 OF PLATS ON PAGE 18; ALL OF VACATED EAST 13TH STREET, AS RECORDED IN DOCUMENT NOS. 2062612 AND 2103759; PART OF LOT A, GOVERNMENT LOT 5, ACCORDING TO THE RECORDED ASSESSOR'S PLAT OF THE CITY OF KAUKAUNA; ALL BEING LOCATED IN GOVERNMENT LOTS 3, 4 AND 5 OF SECTION 22, TOWNSHIP 21 NORTH, RANGE 18 EAST, SOUTH SIDE OF THE FOX RIVER, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN



FOR: -ST. PAUL ELDER SERVICES, INC.
-ATTN: SONDR A NORDER
-1211 OAKRIDGE AVENUE
-KAUKAUNA, WI 54130

DRAFTED BY: AMY M. SEDLAR



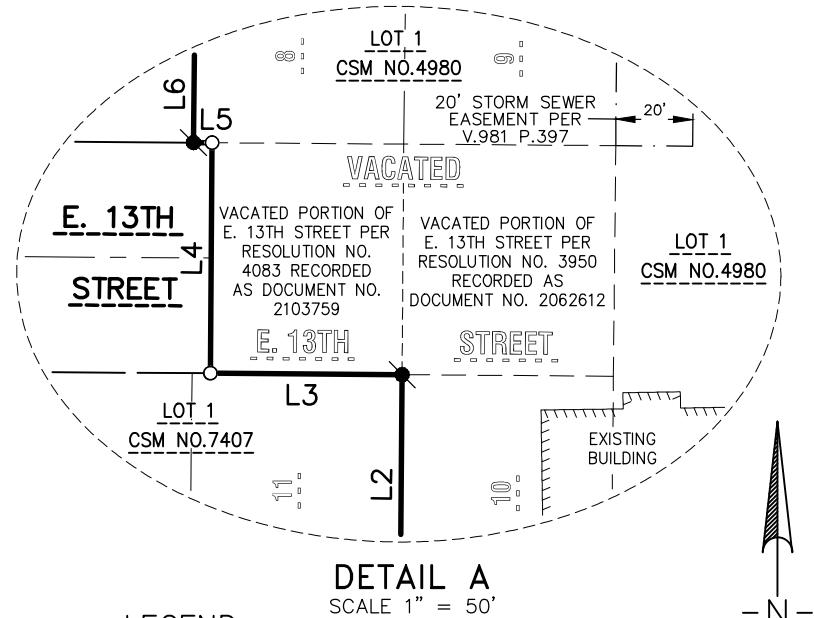
McMAHON
ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

CERTIFIED SURVEY MAP

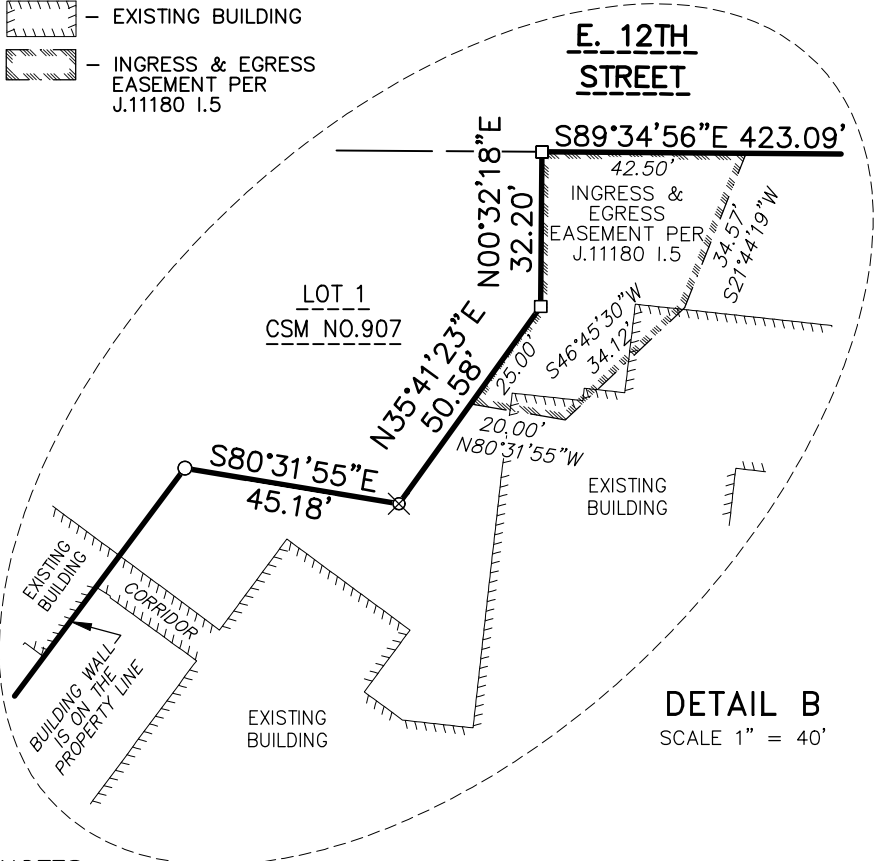
SHEET 2 OF 5

ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 4980, RECORDED IN VOLUME 28 OF CERTIFIED SURVEY MAPS ON PAGE 4980, AS DOCUMENT NO. 1643684; ALL OF LOTS 6, 7, 8, 9 AND 10, BLOCK 2, A. MANKOSKY SUBDIVISION, RECORDED IN VOLUME 8 OF PLATS ON PAGE 18; ALL OF VACATED EAST 13TH STREET, AS RECORDED IN DOCUMENT NOS. 2062612 AND 2103759; PART OF LOT A, GOVERNMENT LOT 5, ACCORDING TO THE RECORDED ASSESSOR’S PLAT OF THE CITY OF KAUKAUNA; ALL BEING LOCATED IN GOVERNMENT LOTS 3, 4 AND 5 OF SECTION 22, TOWNSHIP 21 NORTH, RANGE 18 EAST, SOUTH SIDE OF THE FOX RIVER, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN



- LEGEND
- - 3/4" x 18" ROUND STEEL REBAR WEIGHING 1.5 lbs./lineal ft. SET
 - - MAG NAIL SET
 - ⊗ - CHISELED "X" SET
 - - 3/4" STEEL REBAR FOUND
 - ▨ - EXISTING BUILDING
 - ▩ - INGRESS & EGRESS EASEMENT PER J.11180 I.5

LINE TABLE		
LINE	DIRECTION	LENGTH
L1	S89°30'58"E	164.94' (165')
L2	N00°32'52"E	135.62' (135')
L3	N89°34'56"W	49.94'
L4	N00°34'44"E	60.00'
L5	N89°34'56"W (N89°26'21"W)	4.99'
L6	N00°34'44"E (N00°43'19"E)	135.00'
L7	S89°34'56"E (S89°26'21"E)	109.91' (110.00')
L8	S00°38'04"W (S00°43'19"W) (S00°39'30"W)	102.46'
L9	S89°34'56"E (S89°26'21"E) (S89°33'30"E)	181.33'
L10	N36°44'55"E (N36°53'30"E) (N36°46'21"E)	212.35'
L11	S80°31'55"E (S80°23'20"E) (S80°30'29"E)	45.18'
L12	N35°41'23"E (N35°49'58"E) (N35°42'49"E)	50.58'
L13	N00°32'18"E (N00°40'53"E) (N00°33'44"E)	32.20'



NOTES

- THIS CSM IS ALL OF TAX PARCEL NUMBERS 324043200, 324034300, 324034100, 324034000 AND 324034400
- THE PROPERTY OWNER OF RECORD IS ST. PAUL ELDER SERVICES, INC., F/K/A ST. PAUL HOME, INC.
- THIS PROPERTY IS CONTAINED WHOLLY WITHIN LANDS DESCRIBED IN DOCUMENT NOS. 939131, 1019824, 1223016, 1475309, 1698250, 2012052, 2012413, 2062612, 2103759 AND 2177700.

CERTIFIED SURVEY MAP

SHEET 3 OF 5

ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 4980, RECORDED IN VOLUME 28 OF CERTIFIED SURVEY MAPS ON PAGE 4980, AS DOCUMENT NO. 1643684; ALL OF LOTS 6, 7, 8, 9 AND 10, BLOCK 2, A. MANKOSKY SUBDIVISION, RECORDED IN VOLUME 8 OF PLATS ON PAGE 18; ALL OF VACATED EAST 13TH STREET, AS RECORDED IN DOCUMENT NOS. 2062612 AND 2103759; PART OF LOT A, GOVERNMENT LOT 5, ACCORDING TO THE RECORDED ASSESSOR’S PLAT OF THE CITY OF KAUKAUNA; ALL BEING LOCATED IN GOVERNMENT LOTS 3, 4 AND 5 OF SECTION 22, TOWNSHIP 21 NORTH, RANGE 18 EAST, SOUTH SIDE OF THE FOX RIVER, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN

SURVEYOR’S CERTIFICATE:

I, Douglas E. Woelz, Wisconsin Professional Land Surveyor S-2327, certify that I have surveyed, combined and mapped all of Lot 1 of Certified Survey Map No. 4980, recorded in Volume 28 of Certified Survey Maps on Page 4980, as Document No. 1643684; all of Lots 6, 7, 8, 9 and 10, Block 2, A. Mankosky Subdivision, recorded in Volume 8 of Plats on Page 18; all of vacated East 13th Street, as recorded in Document Nos. 2062612 and 2103759; part of Lot A, Government Lot 5, according to the recorded Assessor’s Plat of the City of Kaukauna; all being located in Government Lots 3, 4 and 5 of Section 22, Township 21 North, Range 18 East, South side of the Fox River, City of Kaukauna, Outagamie County, Wisconsin containing 432,456 square feet (9.928 acres) of land more or less and described as follows:

Commencing at Outagamie Corner No. 42118220825S on the West line of said Government Lot 5; Thence N00°35’22”E, 780.39 feet along said West line to Outagamie Corner No. 42118221225S; Thence N00°35’13”E, 1232.65 feet along said West line to the Westerly extension of the North right-of-way line of E. 14th Street; Thence S89°26’39”E, 158.33 feet along said Westerly extension and the North right-of-way line of E. 14th Street to the Southwest corner of said Lot 6, Block 2 of A. Mankosky Subdivision and the Point of Beginning; Thence N00°33’47”E, 135.46 feet (recorded as 135 feet) along the West line of said Lot 6 to the Northwest corner thereof; Thence S89°30’58”E, 164.94 feet (recorded as 165 feet) along the North lines of Lots 6, 7 and 8 of said Block 2 of A. Mankosky Subdivision to the Northeast corner of said Lot 8; Thence N00°32’52”E, 135.62 feet (recorded as 135 feet) along the West line of Lot 10 of said Block 2 of A. Mankosky Subdivision to the Northwest corner thereof and the South line of Vacated E. 13th Street as recorded in Document No. 2103759; Thence N89°34’56”W, 49.94 feet along said South line to the Southwest corner thereof; Thence N00°34’44”E, 60.00 feet along the West line of Vacated E. 13th Street of said Document No. 2103759 to the North right-of-way line of E. 13th Street; Thence N89°34’56”W (recorded as N89°26’21”W), 4.99 feet along said North right-of-way line to the most Westerly line of Lot 1 of Certified Survey Map No. 4980; Thence N00°34’44”E (recorded as N00°43’19”E), 135.00 feet along said West line to a corner of said Lot 1; Thence S89°34’56”E, 109.91 feet (recorded as S89°26’21”E, 110.00 feet) along a North line of said Lot 1 to the West line of Lot 1 of Certified Survey Map No. 907, recorded in Volume 5 of Certified Survey Maps on Page 907, as Document No. 1003710; Thence S00°38’04”W (recorded as S00°43’19”W and S00°39’30”W), 102.46 feet along the West line of said Lot 1 of Certified Survey Map No. 907 to the Southwest corner thereof; Thence S89°34’56”E (recorded as S89°26’21”E and S89°33’30”E), 181.33 feet along the South line of said Lot 1; Thence the following four courses are along the Easterly line of said Lot 1; Thence N36°44’55”E (recorded as N36°53’30”E and N36°46’21”E), 212.35 feet; Thence S80°31’55”E (recorded as S80°23’20”E and S80°30’29”E), 45.18 feet; Thence N35°41’23”E (recorded as N35°49’58”E and N35°42’49”E), 50.58 feet; Thence N00°32’18”E (recorded as N00°40’53”E and N00°33’44”E), 32.20 feet to the South right-of-way line of E. 12th Street and the end of the said four courses; Thence S89°34’56”E (recorded as S89°26’21”E), 423.09 feet along said South right-of-way line to the West right-of-way line of Oakridge Avenue; Thence S00°28’36”W (recorded as S00°37’11”W), 580.08 feet along said West right-of-way line to the North right-of-way line of E. 14th Street; Thence S88°53’55”W, 178.91 feet (recorded as S89°02’30”W, 179.00 feet) along said North right-of-way line to the Southeast corner of Lands described in Document No 1156650; Thence N00°28’36”E (recorded as N00°37’11”E), 135.00 feet along the East line of said Lands to the Northeast corner thereof; Thence S88°53’55”W (recorded as S89°02’30”W), 252.51 feet along the North line of said Lands and the North line of Lands described in Document No. 1327323 to the Northwest corner thereof; Thence S00°34’44”W (recorded as S00°43’19”W), 135.00 feet along the West line of said Lands to the North right-of-way line of E. 14th Street; Thence S88°53’55”W (recorded as S89°02’30”W), 373.08 feet along said North right-of-way line to the Southeast corner of Lot 9, Block 2 of A. Mankosky Subdivision; Thence N89°26’39”W, 219.79 feet along said North right-of-way line to the Southwest corner of Lot 6, Block 2 of A. Mankosky Subdivision and the Point of Beginning.

That I have made this survey by the direction of the Owners of said Land.

I further certify that this map is a correct representation of all exterior boundary lines of the land surveyed and the combination of that land, and that I have complied with section 236.34 of the Wisconsin Statutes and the City of Kaukauna Subdivision Ordinance in surveying, combining and mapping the same.

Dated this _____ day of _____, 20_____

Douglas E. Woelz, S-2327
Wisconsin Professional Land Surveyor

SHEET 4 OF 5

ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 4980, RECORDED IN VOLUME 28 OF CERTIFIED SURVEY MAPS ON PAGE 4980, AS DOCUMENT NO. 1643684; ALL OF LOTS 6, 7, 8, 9 AND 10, BLOCK 2, A. MANKOSKY SUBDIVISION, RECORDED IN VOLUME 8 OF PLATS ON PAGE 18; ALL OF VACATED EAST 13TH STREET, AS RECORDED IN DOCUMENT NOS. 2062612 AND 2103759; PART OF LOT A, GOVERNMENT LOT 5, ACCORDING TO THE RECORDED ASSESSOR'S PLAT OF THE CITY OF KAUKAUNA; ALL BEING LOCATED IN GOVERNMENT LOTS 3, 4 AND 5 OF SECTION 22, TOWNSHIP 21 NORTH, RANGE 18 EAST, SOUTH SIDE OF THE FOX RIVER, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN

CITY OF KAUKAUNA COMMON COUNCIL APPROVAL:

Resolved by the Common Council of the City of Kaukauna, this Certified Survey Map is hereby approved as surveyed and mapped.

Anthony J. Penterman, Mayor Date

STATE OF WISCONSIN)ss
COUNTY OF OUTAGAMIE

I, Sally Kenney, being the duly elected, qualified and acting clerk of the City of Kaukauna, Outagamie County, do hereby certify that the Common Council of the City of Kaukauna passed Resolution Number _____ on _____, authorizing me to issue a certificate of approval of this Certified Survey Map, upon satisfaction of certain conditions, and I do hereby certify that all conditions were satisfied and the APPROVAL WAS GRANTED ON THE _____ day of _____, 2024.

Dated _____
Sally Kenney, City Clerk

CERTIFICATE OF CITY TREASURER

I, _____, being the duly elected, qualified and acting City Treasurer, do hereby certify that in accordance with the records in my office there are no unpaid taxes or unpaid special assessments as of _____ affecting any of the lands included in this Certified Survey Map.

City Treasurer, William Van Rossum Date

CERTIFICATE OF COUNTY TREASURER

I, being the duly elected, qualified and acting County Treasurer, do hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or unpaid special assessments as of _____ affecting any of the lands included in this Certified Survey Map.

County Treasurer, Rochelle Oskey Date

CERTIFIED SURVEY MAP

SHEET 5 OF 5

ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 4980, RECORDED IN VOLUME 28 OF CERTIFIED SURVEY MAPS ON PAGE 4980, AS DOCUMENT NO. 1643684; ALL OF LOTS 6, 7, 8, 9 AND 10, BLOCK 2, A. MANKOSKY SUBDIVISION, RECORDED IN VOLUME 8 OF PLATS ON PAGE 18; ALL OF VACATED EAST 13TH STREET, AS RECORDED IN DOCUMENT NOS. 2062612 AND 2103759; PART OF LOT A, GOVERNMENT LOT 5, ACCORDING TO THE RECORDED ASSESSOR’S PLAT OF THE CITY OF KAUKAUNA; ALL BEING LOCATED IN GOVERNMENT LOTS 3, 4 AND 5 OF SECTION 22, TOWNSHIP 21 NORTH, RANGE 18 EAST, SOUTH SIDE OF THE FOX RIVER, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN

OWNER’S CERTIFICATE

St. Paul Elder Services, Inc. (f.k.a. St. Paul Home, Inc.), as owner, we hereby certify that we caused the land described on this Certified Survey Map to be surveyed, combined and mapped as represented on this Certified Survey Map. We also certify that this Certified Survey Map is required by s.236.10 or s.236.12 of the Wisconsin Statutes to be submitted to the following for approval or objection: City of Kaukauna

WITNESS the hand and seal of said owners this ____ day of _____, 20____. In the Presence of:

Signature

Signature

Print Name and Title

Print Name and Title

State of _____)
_____)SS
_____ County)

Personally came before me this ____ day of _____, 20____, the above named person to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

Notary Public

_____ County,

State of _____

My Commission Expires: _____

RESOLUTION 2024-5431

RESOLUTION APPROVING A CERTIFIED SURVEY MAP COMBINING 5 PARCELS INTO ONE FOR ST PAUL ELDER SERVICES

WHEREAS, St Paul Elder Services INC, as owner of Parcel 324034000, 324034100, 324034300, 324034400, 324043200 have presented a Certified Survey Map to the City of Kaukauna Common Council as prepared by Douglas E. Woelz, a Professional Land Surveyor; and

WHEREAS, a Certified Survey Map of the following described parcel of land has been presented to and recommended for approval by the Plan Commission:

Commencing at Outagamie Corner No. 42118220825S on the West line of said Government Lot 5; Thence N00°35'22"E, 780.39 feet along said West line to Outagamie Corner No. 42118221225S; Thence N00°35'13"E, 1232.65 feet along said West line to the Westerly extension of the North right-of-wayline of E. 14th Street; Thence S89°26'39"E, 158.33 feet along said Westerly extension and the Northright-of-way line of E. 14th Street to the Southwest corner of said Lot 6, Block 2 of A. Mankosky Subdivision and the Point of Beginning; Thence N00°33'47"E, 135.46 feet (recorded as 135 feet) along the West line of said Lot 6 to the Northwest corner thereof; Thence S89°30'58"E, 164.94 feet (recorded as 165 feet) along the North lines of Lots 6, 7 and 8 of said Block 2 of A. Mankosky Subdivision to the Northeast corner of said Lot 8; Thence N00°32'52"E, 135.62 feet (recorded as 135 feet) along the West line of Lot 10 of said Block 2 of A. Mankosky Subdivision to the Northwest corner thereof and the South line of Vacated E. 13th Street as recorded in Document No. 2103759; Thence N89°34'56"W, 49.94 feet along said South line to the Southwest corner thereof; Thence N00°34'44"E, 60.00 feet along the West line of Vacated E. 13th Street of said Document No. 2103759 to the North right-of-way line of E. 13th Street; Thence N89°34'56"W (recorded as N89°26'21"W), 4.99 feet along said North right-of-way line to the most Westerly line of Lot 1 of Certified Survey Map No. 4980; Thence N00°34'44"E (recorded as N00°43'19"E), 135.00 feet along said West line to a corner of said Lot 1; Thence S89°34'56"E, 109.91 feet (recorded as S89°26'21"E, 110.00 feet) along a North line of said Lot 1 to the West line of Lot 1 of Certified Survey Map No. 907, recorded in Volume 5 of recorded in Volume 5 of Certified Survey Maps on Page 907, as Document No. 1003710; Thence S00°38'04"W (recorded as S00°43'19"W and S00°39'30"W), 102.46 feet along the West line of said Lot 1 of Certified Survey Map No. 907 to the Southwest corner thereof; Thence S89°34'56"E (recorded as S89°26'21"E and S89°26'21"E and S89°33'30"E), 181.33 feet along the South line of said Lot 1; Thence the following four courses area long the Easterly line of said Lot 1; Thence N36°44'55"E (recorded as N36°53'30"E and N36°46'21"E), 212.35 feet; Thence S80°31'55"E (recorded as S80°23'20"E and S80°30'29"E), 45.18 feet; Thence S80°23'20"E and S80°30'29"E, 45.18 feet; Thence N35°41'23"E (recorded as N35°49'58"E and N35°42'49"E), 50.58 feet; Thence N00°32'18"E (recorded as N35°49'58"E and N00°33'44"E), 32.20 feet to the South right-of-way line of E. 12th Street and the end of the said four courses; Thence S89°34'56"E (recorded as S89°26'21"E), 423.09 feet along said South right-of-way line to the West right-of-way line of Oakridge Avenue; Thence

S00°28'36"W(recorded as S00°37'11"W), 580.08 feet along said West right-of-way line to the North right-of-wayline of E. 14th Street; Thence S88°53'55"W, 178.91 feet (recorded as S89°02'30"W, 179.00 feet) along said North right-of-way line to the Southeast corner of Lands described in Document No 1156650; Thence N00°28'36"E (recorded as N00°37'11"E), 135.00 feet along the East line of said Lands to the Northeast corner thereof; Thence S88°53'55"W (recorded as S89°02'30"W), 252.51 feet along the Northline of said Lands and the North line of Lands described in Document No. 1327323 to the Northwest corner thereof; Thence S00°34'44"W (recorded as S00°43'19"W), 135.00 feet along the West line of said Lands to the North right-of-way line of E. 14th Street; Thence S88°53'55"W (recorded as S89°02'30"W), 373.08 feet along said North right-of-way line to the Southeast corner of Lot 9, Block2 of A. Mankosky Subdivision; Thence N89°26'39"W, 219.79 feet along said North right-of-way line to the Southwest corner of Lot 6, Block 2 of A. Mankosky Subdivision and the Point of Beginning.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin as follows:

1. That the said Certified Survey Map attached and made a part hereof is hereby accepted and approved; and
2. That the City Mayor, Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the City of Kaukauna upon the Certified Survey Map documents as required.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 21st day of May, 2024.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally A. Kenney, City Clerk

CITY OF KAUKAUNA RESOLUTION 2024-5432

A RESOLUTION OPPOSING 2023 SENATE BILL 691 REGARDING THE CREATION OF URBAN TOWNS

WHEREAS, current law allows for villages and cities to determine the service area for their water and sewerage systems; and

WHEREAS, this statutory home rule power given to villages and cities to make its own decisions on public services is a fundamental reason for many local communities to become incorporated municipality; and

WHEREAS, 2023 Senate Bill 691 would require cities and villages to allow connection to their water or sewerage systems outside its boundaries in any town that is self-designated as an "Urban Town;" and

WHEREAS, 2023 Senate Bill 691 would define a town as an "Urban Town" if:

- The town has a population of more than 5,000;
- The town has a population density of 750 persons in any square mile;
- The town provides law enforcement service;
- The town has enacted a subdivision ordinance;
- The town has enacted a zoning ordinance or is subject to county zoning; and

WHEREAS, the water or sewerage system owner would be allowed to disapprove a request only if its water or sewerage system does not have sufficient capacity to serve the area that is subject of the request; and

WHEREAS, "Urban Towns" would not be subject to extraterritorial zoning or extraterritorial plat approval by a neighboring city or village; and

WHEREAS, "Urban Town" territory may not be annexed to a city or village except by unanimous approval of all the property owners of the property to be annexed; and

WHEREAS, villages and cities have made significant investments in their water and sewerage systems and depend on additional tax revenues created through the addition of properties to their jurisdictions which their utility services promote; and

WHEREAS, Senate Bill 691 does not require any minimum level of police service, rendering that criterion essentially meaningless as an indication of real urbanization, and the historical policy of directing development to incorporated municipalities that provide true urban levels of service promotes the public health, safety and welfare and should be continued; and

WHEREAS, Senate Bill 691 allows an urban town to designate the service area and may consume all reserve capacity of the existing city or village system, forcing city or village taxpayers or ratepayers to contribute the cost of new wells, water towers, and other major infrastructure improvements to meet their future needs that would otherwise be accommodated by the existing system capacities;

WHEREAS, Senate Bill 691 allows an urban town to designate the service area and may consume all reserve capacity of the existing city or village system, effectively limiting the city's or village's ability to expand services for development within its own boundaries; and

WHEREAS, Senate Bill 691 would make the urban town responsible for maintenance of the portion of the water or sewer system located in the town, but makes no provision assuring the urban town will have the experience or ability to properly maintain a water or sewer system and creating a risk that inadequate maintenance would result in contamination of a municipal water system, excess treatment costs due to clearwater infiltration and inflow resulting in damage to the city or village system and excess costs to all ratepayers; and

WHEREAS, Senate Bill 691 provides no mechanism for collection of unpaid utility service charges owed by customers they would be forced to serve beyond their jurisdictions such as is available under §66.0809, Wis. Stats. for customers within the serving municipality nor any requirement that an urban town clerk pay over any amounts collected through special charges to the municipality to which they are owed; and

WHEREAS, Senate Bill 691 would allow an urban town to designate the point of connection to the city or village system with no requirement that such determination be made in accordance with sound engineering practices; and

WHEREAS, Senate Bill 691 would allow an urban town to impose maintenance responsibility for sanitary lift stations and other substantial improvements on a city or village by selecting a connection point that assures those improvements are located in the city or village.

WHEREAS, Resolution 2023-5414 was approved by the City of Kaukauna Legislative Committee on December 12, 2023, but was never adopted by the City of Kaukauna Common Council.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Kaukauna opposes Senate Bill 691 and requests that the Legislature and the Governor reject its enactment; and

BE IT FURTHER RESOLVED, that the City of Kaukauna is directed to send a copy of this resolution to the Governor of the State of Wisconsin, current representatives of

the Village in the State Legislature, and the League of Wisconsin Municipalities.

Introduced and adopted this 21st day of May, 2024.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally Kenney, Clerk



MEMO

Kaukauna Utilities

To: Mayor Tony Penterman
From: Michael Avanzi
Date: May 21, 2024
Re: City Property for Water Treatment Facilities

As discussed with the Common Council on December 19, 2023, Kaukauna Utilities (KU) has been working on a comprehensive water study for about 2 years. In the study, there are 4 alternatives for the main water filter plant (no change – react when failure occurs, replace the pressure filter tank at the current location, rebuild the water treatment building and reservoirs at current location, and a new water treatment plant at a new location). The existing main water filter plant site, originally developed in 1899, is located at 304 Elm Street. Water from 3 of Kaukauna's 5 wells is treated and stored at the main water filter plant site making it a critical component of Kaukauna's water supply. The pressure filter tank (for iron, manganese, and radionuclide removal) at the main water filter plant is over 60 years old and is at the end of its service life. The tank was temporarily patched 7 years ago and will need to be replaced within the next 3 to 5 years. The 2 ground storage reservoirs and building that houses the booster pumps are also in poor condition. In addition, the main water filter plant site is located in a floodplain. Alternative 4 minimizes the most risk factors that were considered. Alternative 4 consists of building a new water treatment plant with reservoirs and a booster pump station at a new location outside the floodplain. The new main water treatment plant location would allow for

the necessary building size for new treatment. This alternative would replace the equipment and structures identified in the water system study report as being past their useful life. Alternative 4 also allows the existing main water filter plant to continue producing water while the new water treatment plant is built. This eliminates a huge risk since rebuilding at the same site would require about a 2-year outage of 3 out of 5 wells supplying water to the city. At its meeting on April 24, 2024, this is the alternative that the water ad hoc committee decided to recommend to the Utility Commission.

In terms of the location where to relocate the main water filter plant, there were 4 sites considered. See Figure #1 below depicting the 4 sites. Proposed Site #1 is on Boyd Avenue, just south of the city pool at the current archery range site. This site is desirable due to its proximity to the existing raw water transmission main, and the property is currently owned by the City of Kaukauna. This site is also uphill from the river, fairly level, and out of the floodplain. Proposed Site #2 is to the west of the Konkapot Creek Trail. This site is also near the existing raw water transmission main. This site is undesirable due to the steep topography in this area. Proposed sites #3 and #4 are in Horseshoe Park. These sites are beneficial because they are already located on City-owned property and are near the raw water transmission main. These sites are also outside the floodplain. Site #3 is north of the baseball field. This site is not desirable due to the steep slope. Site #4 is not desirable because it is a former fill site unsuitable for building foundations. The water ad hoc committee chose Site #1 as the preferred site for the main filter plant and wishes for KU to work in good faith with the City of Kaukauna on obtaining rights to this property. See Figure #2 below for a footprint of the proposed site. The façade of any structures on the property will have a masonry appearance to match the area (tied

into the theme of the new Kaukauna pool site) and landscaping will be provided as needed.

As part of the water study, KU has also been working with its consultant on evaluating various water treatment options. Many options were considered, but 5 options made it to the top of the list for consideration. Water treatment option 1 is to keep the existing treatment process and not remove hardness from the water. All the other top 5 options involve treating for the hardness of the water so that KU customers no longer have to do so. Water treatment option 2 is ion exchange water treatment. Ion exchange functions as a large-scale water softener similar to what most people have in their homes. Water treatment option 3 is reverse osmosis or nanofiltration treatment. This treatment process consists of pushing water through a semipermeable membrane using high pressure. Water treatment option 4 is pellet softening treatment. With pellet softening, water is pushed through a fluidized bed of sand. The chemistry concept of pellet softening is the same as lime softening. Water treatment option 5 is for Kaukauna Utilities to switch to surface water as a source of water. This option has the benefit of eliminating the issue of radium and high water hardness associated with Kaukauna's groundwater. There are 2 communities nearby that are wholesale suppliers for surface water. At the April 24, 2024 meeting, the water ad hoc committee decided to recommend Option 3 (Reverse Osmosis or Nanofiltration) to the Utility Commission.

In order to limit the cost impacts of this new water treatment option, it is recommended to consolidate two of KU's current well sites. Raw water from Wells 8 and 9 would be treated at an upsized Well 9 water treatment plant located north of the Fox River. A raw water transmission main between Well 8 and 9 would be installed, and the Well 8 water treatment plant would remain for pretreatment to

remove iron. This would require an expansion of the Well 9 site. See Figure #3 below for the potential expansion area needed. The expansion area consists of land currently owned by the City of Kaukauna. The façade of any structures on the property will have a masonry appearance to match the area and landscaping will be provided as needed.

Due to the limited remaining lifespan of critical components at the main filter plant, the goal is to complete this project in 3-4 years. This is a fairly aggressive timeline given the scope of work involved. With that, the design and permitting phase needs to commence this summer. The plan is to present a recommendation to the Utility Commission at the May meeting, which would be rescheduled until after the May 21st Common Council meeting. At the June Utility Commission meeting, a final decision would be made and KU staff would formally begin the design and permitting phase of the project.



Figure #1: Main Filter Plant Proposed Site Options

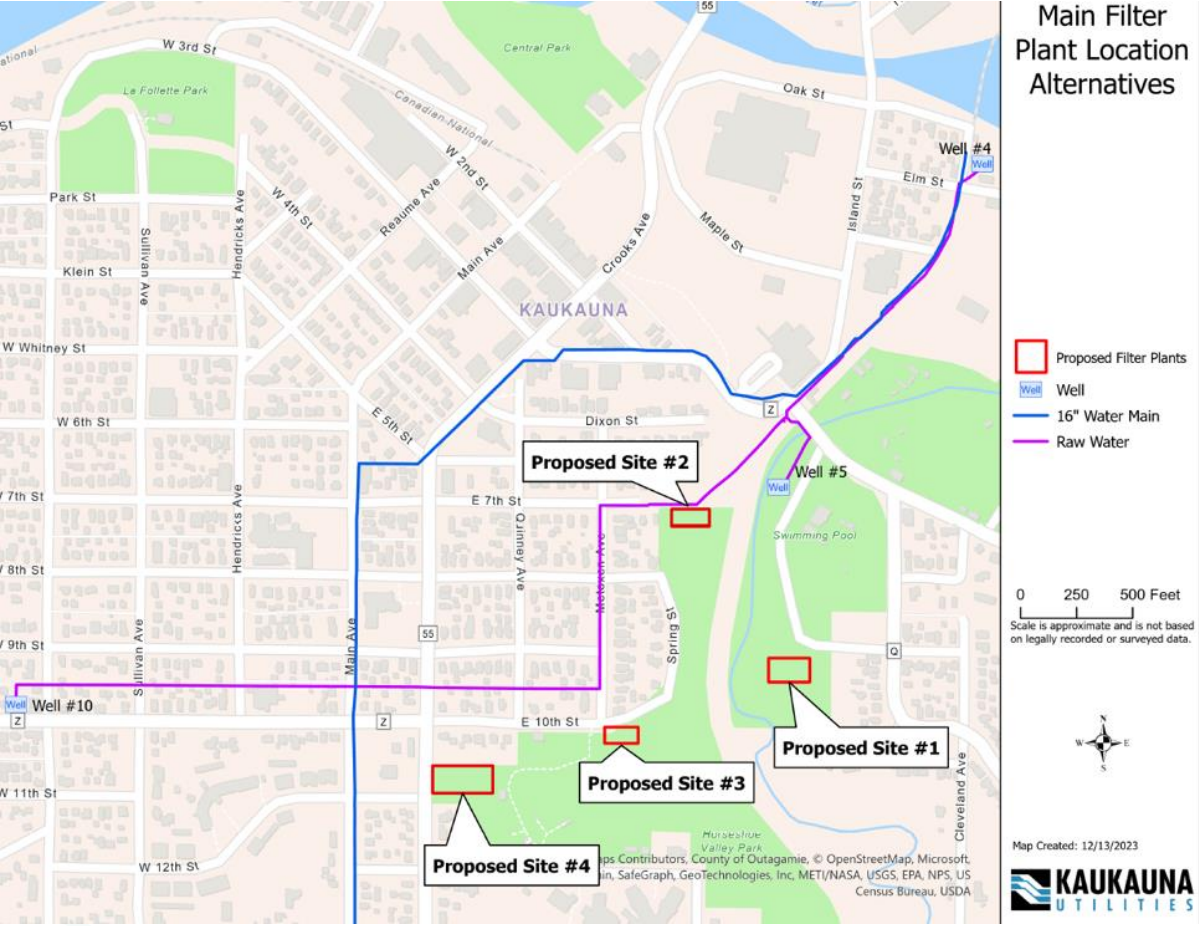
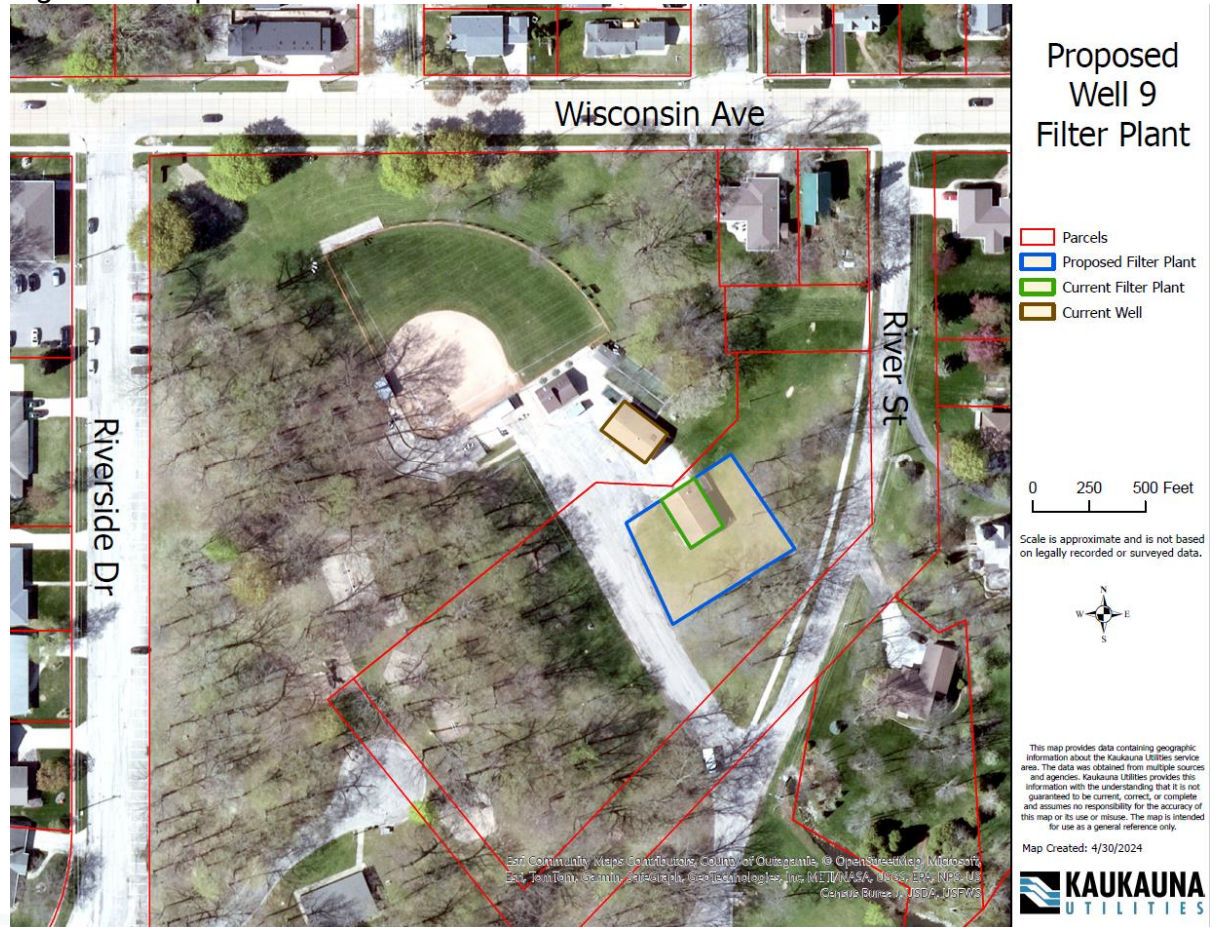


Figure #2: Proposed Main Filter Plant Site



Figure #3: Expansion of Well 9 Site



Sincerely,

Michael Avanzi
General Manager
Kaukauna Utilities

Cc: Sally Kenney
Tim Greenwood