

1000 ISLANDS ENVIRONMENTAL CENTER BUILDING & GROUNDS SUB-COMMITTEE

City of Kaukauna
Nature Center Building
1000 Beaulieu Court, Kaukauna



Wednesday, November 16, 2022 at 9:00 AM

AGENDA

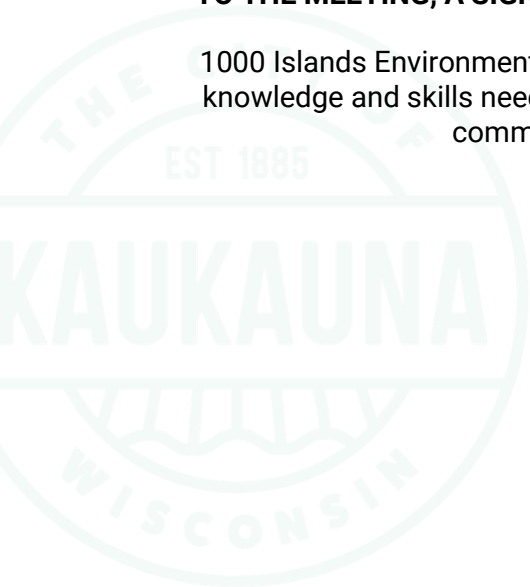
In-Person and Remote Teleconference via Zoom

1. Call to Order
2. Reading and Approval Minutes
 - a. 1000 Islands Building & Grounds Sub-Committee Minutes of August 17, 2022
3. Old Business
4. New Business
 - a. Discuss quotes for purchase of Nature Center flooring material
 - b. Discuss quotes for installation of new flooring in Nature Center
5. Other Sub-Committee Items
6. Adjournment

NOTICES

THIS MEETING IS ACCESSIBLE TO THE HANDICAPPED. IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

1000 Islands Environmental Center Mission Statement: To provide children, adults and families the knowledge and skills needed to build a sustainable balance among the environment, economy and community through education, conservation and recreation.



1000 ISLANDS ENVIRONMENTAL CENTER

BUILDING & GROUNDS SUB-COMMITTEE MEETING

City of Kaukauna
Nature Center Building
 1000 Beaulieu Court, Kaukauna



Wednesday, August 17, 2022 at 4:00 PM

MINUTES

In-Person

1. Call to Order

Hietpas called meeting to order at 4:01 PM

Members Present: Hietpas, Carlson, Manion, White, Breitzman (at 4:15)

Also Present: Nowak

2. Reading and Approval Minutes

- a. 1000 Islands Building & Grounds Sub-Committee Minutes of June 1, 2022
 White moved waive the reading and approve the minutes of the June 1, 2022 Building & Grounds Sub-Committee Meeting. Second by Manion. Motion carried.

4. New Business

- a. Discuss proposals and quotes for HVAC improvements
 Nowak presented three estimates on HVAC improvements from Berken Heating & Cooling, Baumgart Mechanical and Basset Mechanical.
 Discussion over the options and the costs presented in each estimate.
 Carlson inquired about funding for the project. Nowak suggested using extra funds currently in the 201 fund.
 Carlson made a motion to recommend that the Committee approve the estimate from Berken Heating & Cooling including lines 1 and 2 for the conservation room heating, lines 2, 4 and 5 for the conservation room cooling, lines 1 and 5 for office heating, and lines 2 and 5 for office cooling for a total of \$23,085. Second by Manion. Motion carried.
- b. Discuss plans and quotes for repairing cracked concrete foundation in live animal area
 Nowak presented two different quotes for concrete cutting to remove the cracked section of foundation. The Street Department will assist with the project including prep work and pouring new concrete. 1000 Islands will cover the cost of the materials.
 Manion moved to recommend that the Committee approve the estimate from Concrete Cutters in the amount of \$987.35 Second by Carlson. Motion carried.
- c. Review quote for grinding ash tree stumps in the picnic and memorial garden areas
 Nowak presented a single quote for stump removal in the picnic area. Other companies contacted either were busy for the remainder of the year or were not interested in providing stump removal when it is not connected to tree removal service.

The sub-committee felt that the estimate from Paul's Stump Removal was a good price. Clean-up will need to be done by staff and/or with help from the Street Department. The sub-committee recommended that Nowak go ahead with accepting the quote from Paul's Stump Removal for \$1000.

- d. Discuss ideas for improving trail between boardwalk and Nelson Overlook
Hietpas explained concerns with the water eroding the trail and creating muddy conditions on the hill between the end of the boardwalk and the Nelson Overlook. Hietpas brought up a couple of ideas to improve the conditions. Nowak also mentioned some resources from the US Forest Service that may work well in this area. Nowak will add this section of the trail to the property tour in September so that Committee members can become familiar with the area and the issues it presents.

5. Other Sub-Committee Items

Hietpas mentioned that two trees are being donated for the picnic area. Two maples were purchased, a red maple and sugar maple. Nowak will work with Hietpas on placement and planting of the trees.

Hietpas gave an update on retrieving old mill stones from Island #3. The mill retrieved the stones from the island and will place them at the Nelson Overlook.

6. Adjournment

Manion moved to adjourn. Second by White. Meeting adjourned at 5:15 PM.

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320 South Military Avenue, Green Bay, WI 54303 | P.O. Box 11387, Green Bay, WI 54307
Phone: 920-494-3461 | Fax: 920-494-4177 | Website: www.hjmartin.com

Residential Flooring | Shower Doors | Floorcare | Tiled Showers | Backsplashes | Accent Walls
Commercial Glass & Glazing | Walls & Ceilings | Flooring | Millwork Installation | Doors & Hardware | Floorcare
National Retail Solutions Construction Management | New Store Fixture Installation | Remodels & Rollouts
Casework Installation | Merchandising | Concrete Polishing

BID FORM

Job Name: 1,000 Island Date: 11/8/22
Job Location: 1000 Beaulieu CT Kaukauna
Company: 1,000 Island Attention: Maureen / Debra
Phone: 920-759-5674 Email: mfeldt@kaukauna-wi.org

We propose the following:

Material only for Prepping sub floor, LVP (wood look), rubber transitions, and 4" vinyl base

Base Bid: \$15,318.32

Inclusions and Qualifications:

- Non-union labor figured

Exclusions:

- Excessive floor preparation and leveling including spot behind Jabber's cage
- Final cleaning, sealing tile/grout, waxing and floor protection of finished floors
- Tile backer board
- Dumpsters
- Floor protection
- Tax

Notes:

- Lead time for flooring: won't be in stock until 1/11/23. May have to start work after EAGLE DAYS
- Special conditions slab moisture per manufacturers requirements: sheet vinyl, vinyl backed carpet, vinyl tile and wood floors – 80%RH
- Assumes work will take place during normal business hours (Monday – Friday)

Pricing expires after 30 calendar days. If this contract is acceptable, sign below and return within 30 days of its date. Upon acceptance, this agreement is a binding contract. No merchandise may be returned for credit without prior written approval, and, will be subject to a 20% handling charge. Payments using a credit card may be subject to a 3.5% fee. No credit will be allowed on claims of error or shortage unless reported immediately. Unpaid invoices are subject to a 1.5% service charge with an annual rate of 18%. This agreement includes Additional Terms and Conditions set forth on its face or subsequent side. Terms of Payment: **Net 15 days.**

Proposed By: Nate Roberts Phone: 920-619-5065 Email: n.roberts@hjmartin.com
Accepted By: _____ Date: _____

ADDITIONAL TERMS AND CONDITIONS OF AGREEMENT

1. GENERAL. All sales of H. J. Martin & Son, Inc. (hereafter "Company") are subject to the following terms and conditions. Company objects to the inclusion of any different and/or additional terms proposed by Purchaser. Unless Company accepts any such different terms and/or additional terms in writing, Purchaser's acceptance of Company's delivery of labor and/or materials shall conclusively constitute Purchaser's acceptance of Company's terms and conditions herein.
2. FORCE MAJEURE. Company shall not be responsible for delays or defaults where occasioned by any causes of any kind and extent beyond its control, including, but not limited to, armed conflict or economic dislocation resulting therefrom; embargoes; shortages of labor, raw materials, production facilities or transportation; labor difficulties; civil disorders of any kind; action of civil or military authorities (including priorities and allocations); fire, flood, storm, accident or any act of God, or other causes beyond Company's control.
3. SECURITY OF MATERIALS. Purchaser will receive, and properly protect from all damage and loss, the materials necessary for carrying out this contract, and allow reasonable use of light, heat, water, power, available elevators, hoists, and other facilities required to further this agreement.
4. PROJECT SITE CONDITIONS. Surfaces on which the materials are to be applied shall be given to Company to work on at one time so that the work will not be interrupted. The surfaces shall be clean, dry, accessible and suitable for receiving our work. All electrical fixtures and other obstructions shall be removed at the expense of the Purchaser. Installations will not be performed at a temperature of less than 60 degrees Fahrenheit for flooring and 55 degrees Fahrenheit for drywall, from time of starting until completion of contract.
5. SPECIFICATIONS AND ALTERATIONS. Company shall not be responsible for any damages or expenses resulting from specifications not conforming to the requirements of the law. No credit or allowance shall be made for alterations, unless such credit or allowances has been agreed to by seller in writing before such alterations are made.
6. LABOR. Expenses of sending labor to the job on Purchaser's notification before surfaces are ready for the application of materials as agreed, or expenses due to any delays for which Purchaser may be responsible during the progress of the work, shall be borne by Purchaser. Work called for herein is to be performed during regular working hours. Overtime rates for all work performed outside such hours, will be paid by Purchaser.
7. INVOICING AND PAYMENT. The terms of payment are specified on the first page herein. Purchaser shall pay all costs of Company, including reasonable attorney's fees and court costs incurred by Company in collection of past due amounts from Purchaser.
8. TAXES. Any sales, excise, processing or any direct tax imposed upon the manufacture, sale or application of materials supplied in accordance with this proposal or any contract based thereon shall be added to the contract price.
9. DAMAGES. Any damage after completion, not caused by Company, will be the sole responsibility of Purchaser. Any expense incurred by Company for insurance or bond to cover liability under any "hold harmless" or "indemnify" clause or clause of a similar nature in any contract, specifications, letter or acceptance notice which in any way requires Company to assume any liability which is not imposed by law shall be paid by Purchaser. Company shall not be responsible for any damages to Purchaser, including compensatory, punitive, consequential, incidental, intentional, nominal or multiple damages.
10. RIGHT AND TITLE TO MERCHANDISE. The title and right of possession of the merchandise sold hereunder shall remain with Company, and such merchandise shall remain personal property until all payments hereunder (including deferred payments whether evidenced by note or otherwise) shall have been made in full in cash. Purchaser agrees to do all acts necessary to perfect and maintain such security interests and rights in Company.
11. DISCLAIMER OF CONSEQUENTIAL DAMAGES. In no event shall company be liable for consequential damages arising out of or in connection with this agreement, including without limitation, breach of any obligation imposed on Company hereunder or in connection herewith. Consequential damages for purposes hereof shall include, without limitation, loss of use, income or profit, or losses sustained as the result of injury (including death) to any person or loss of or damage to property (including without limitation property handled or processed by the use of product). Buyer shall indemnify Company against all liability, cost or expense which may be sustained by Company on account of any such loss, damage or injury.
12. WARRANTY. Pursuant to the warranty, if any, of a manufacturer, manufacturer's liability is limited to replacing any materials proved to be defective, provided, however, notice of the defective materials has been provided to manufacturer pursuant to any warranty thereof, if any, prior to said defective product being installed or used. The manufacturer's warranty, if any, does not apply to any materials which have been subject to misuse, mishandling, misapplication, neglect (including but not limited to improper maintenance or storage), accident, modification or adjustment. All claims made by Purchaser for breach of warranty, either express or implied shall be made within sixty (60) days after completion. There are no representations, promises, warranties, or agreements not expressed set forth herein.
13. CONSTRUCTION LIEN NOTICE. **IN THE EVENT WE ARE THE PRIME CONTRACTOR UNDER SEC. 779.02(2)(a), WIS. STATS., OR, THE SUBCONTRACTOR UNDER SEC. 779.02(2)(b), WIS. STATS., AS REQUIRED BY WISCONSIN CONSTRUCTION LIEN LAW, COMPANY HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO COMPANY, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER. FOR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS MORTGAGE LENDER, IF ANY. COMPANY AGREES TO COOPERATE WITH THE OWNER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.**
14. GOVERNING LAW, VENUE AND SEVERABILITY. This agreement shall be construed under and in accordance with the laws of the State of Wisconsin. The parties hereby consent to exclusive venue and personal jurisdiction in Brown County, Wisconsin for all disputes arising out of this agreement. If any provision of this agreement is invalid or unenforceable, the invalid or unenforceable provision should not affect any other provisions and this agreement shall be construed as if the invalid or unenforceable provisions have been omitted.

D&M INTERIORS

ESTIMATE / QUOTE - 11-08-22

SUBMITTED TO: MAUREEN & DEBRA

JOB SITE: 1000 ISLANDS ENVIRONMENTAL CENTER

REMODEL THREE SPACES	<p>NEW VINYL PLANKING 20 MIL WEAR LAYER STYLE & COLOR: TBD 102 BOXES = 4255.44 SQFT MATERIAL COST \$3.40 SQFT</p> <p>REQUIRED ADHESIVE 4 PAILS</p> <p>NEW 4.5" RUBBER BASE COLOR: TBD - 400 LNFT @ \$1.50 LNFT</p>	<p>\$14,467.00</p> <p>\$540.00</p> <p>\$600.00</p>
	MATERIALS ONLY	
	OPTION I UPDATED 11-8-22	
TOTAL EST. COST		\$15,607.00

IF NEEDED MAJOR PREP WORK WILL BE BILLED AT TIME AND MATERIAL-

SIGN _____ DATE _____

THANK YOU FOR CONSIDERING D&M INTERIORS

RDEDECKER@DANDMINTERIORS.COM OR (920) 419 3939

-ESTIMATES ARE GOOD FOR 30 DAYS UNTIL FURTHER NOTICE -

MACCO'S COMMERCIAL INTERIORS, INC.
PO BOX 12028
GREEN BAY, WI 54307
Telephone: 920-499-7988 Fax: 920-499-7998

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ES284049

QUOTE

Sold To	Ship To
1000 ISLANDS ENVIRONMENTAL CENTER 1000 BEAULIEU CT KAUKAUNA, WI 54130	1000 ISLANDS ENVIRONMENTAL CENTER 1000 BEAULIEU CT KAUKAUNA, WI 54130

Quote Date	Tele #1	PO Number	Quote Number
11/08/22	920-759-5674	MATERIALS QUOTE	ES284049

Style/Item	Color/Description	Extension
MATERIALS	PER DISCUSSION	16,240.00
COST TO SUPPLY INTERFACE STEADY STRIDE COLLECTION LVT WOODGRAINS IN THE COLOR B00103 MALT- FREIGHT AND ADHESIVE INCLUDED, UZIN SELF-LEVELING MATERIAL FOR CONCRETE THAT IS RAISED, VINYL BASE.		
ADD \$6,016.00 TO QUOTE FOR MATERIAL IF GOING WITH INTERFACE LEVEL SET LVT A00207 WASHED WHEAT.		

QUOTE IS FIGURED FOR WEEKDAY, DAY TIME HOURS
 SALES TAX IS NOT INCLUDED
 TYPICAL FLOOR PREP IS INCLUDED
 FLOOR CLEANING AND PROTECTION BY OTHERS
 FURNITURE/EQUIPMENT MOVING BY OWNER, PRIOR TO INSTALL
 QUOTED PRICE IS GOOD FOR 45 DAYS.

— 11/08/22 —

3:46PM —

Sales Representative(s):
 ROZMARYNOSKI, ANDREW

Material: 16,240.00
 Service: 0.00
 Misc. Charges: 0.00
 Sales Tax: 0.00
 Misc. Tax: 0.00

QUOTE TOTAL: \$16,240.00



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National Retail Solutions Construction Management | New Store Fixture Installation | Remodels & Rollouts
Casework Installation | Merchandising | Concrete Polishing

BID FORM

Job Name: 1,000 Island Date: 11/8/22
Job Location: 1000 Beaulieu CT Kaukauna
Company: 1,000 Island Attention: Maureen / Debra
Phone: 920-759-5674 Email: mfeldt@kaukauna-wi.org

We propose the following:

Labor only to Remove existing wood base, VCT, and Carpet in the common areas minus entries and painted concrete area. Prep sub floor, install LVP (wood look), rubber transitions, and 4" vinyl base

Base Bid: \$5,780

Inclusions and Qualifications:

- Non-union labor figured

Exclusions:

- Excessive floor preparation and leveling including spot behind Jabber's cage
- Final cleaning, sealing tile/grout, waxing and floor protection of finished floors
- Tile backer board
- Dumpsters
- Floor protection
- Tax

Notes:

- Lead time for flooring: won't be in stock until 1/11/23. May have to start work after EAGLE DAYS
- Special conditions slab moisture per manufacturers requirements: sheet vinyl, vinyl backed carpet, vinyl tile and wood floors – 80%RH
- Assumes work will take place during normal business hours (Monday – Friday)

Pricing expires after 30 calendar days. If this contract is acceptable, sign below and return within 30 days of its date. Upon acceptance, this agreement is a binding contract. No merchandise may be returned for credit without prior written approval, and, will be subject to a 20% handling charge. Payments using a credit card may be subject to a 3.5% fee. No credit will be allowed on claims of error or shortage unless reported immediately. Unpaid invoices are subject to a 1.5% service charge with an annual rate of 18%. This agreement includes Additional Terms and Conditions set forth on its face or subsequent side. Terms of Payment: **Net 15 days.**

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2. FORCE MAJEURE. Company shall not be responsible for delays or defaults where occasioned by any causes of any kind and extent beyond its control, including, but not limited to, armed conflict or economic dislocation resulting therefrom; embargoes; shortages of labor, raw materials, production facilities or transportation; labor difficulties; civil disorders of any kind; action of civil or military authorities (including priorities and allocations); fire, flood, storm, accident or any act of God, or other causes beyond Company's control.
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4. PROJECT SITE CONDITIONS. Surfaces on which the materials are to be applied shall be given to Company to work on at one time so that the work will not be interrupted. The surfaces shall be clean, dry, accessible and suitable for receiving our work. All electrical fixtures and other obstructions shall be removed at the expense of the Purchaser. Installations will not be performed at a temperature of less than 60 degrees Fahrenheit for flooring and 55 degrees Fahrenheit for drywall, from time of starting until completion of contract.
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8. TAXES. Any sales, excise, processing or any direct tax imposed upon the manufacture, sale or application of materials supplied in accordance with this proposal or any contract based thereon shall be added to the contract price.
9. DAMAGES. Any damage after completion, not caused by Company, will be the sole responsibility of Purchaser. Any expense incurred by Company for insurance or bond to cover liability under any "hold harmless" or "indemnify" clause or clause of a similar nature in any contract, specifications, letter or acceptance notice which in any way requires Company to assume any liability which is not imposed by law shall be paid by Purchaser. Company shall not be responsible for any damages to Purchaser, including compensatory, punitive, consequential, incidental, intentional, nominal or multiple damages.
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11. DISCLAIMER OF CONSEQUENTIAL DAMAGES. In no event shall company be liable for consequential damages arising out of or in connection with this agreement, including without limitation, breach of any obligation imposed on Company hereunder or in connection herewith. Consequential damages for purposes hereof shall include, without limitation, loss of use, income or profit, or losses sustained as the result of injury (including death) to any person or loss of or damage to property (including without limitation property handled or processed by the use of product). Buyer shall indemnify Company against all liability, cost or expense which may be sustained by Company on account of any such loss, damage or injury.
12. WARRANTY. Pursuant to the warranty, if any, of a manufacturer, manufacturer's liability is limited to replacing any materials proved to be defective, provided, however, notice of the defective materials has been provided to manufacturer pursuant to any warranty thereof, if any, prior to said defective product being installed or used. The manufacturer's warranty, if any, does not apply to any materials which have been subject to misuse, mishandling, misapplication, neglect (including but not limited to improper maintenance or storage), accident, modification or adjustment. All claims made by Purchaser for breach of warranty, either express or implied shall be made within sixty (60) days after completion. There are no representations, promises, warranties, or agreements not expressed set forth herein.
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D&M INTERIORS

ESTIMATE / QUOTE - 11-08-22

SUBMITTED TO: MAUREEN & DEBRA

JOB SITE: 1000 ISLANDS ENVIRONMENTAL CENTER

REMODEL THREE SPACES	REMOVAL OF THE EXISTING CARPET & WOOD BASE 2892 SQFT REMOVAL OF THE EXISTING VINYL TILE 800 SQFT REMOVAL OF THE EXISTING CERAMIC TILE & SUB-FLOOR 70 SQFT MAJOR PREP WORK IN EXISTING VINYL TILE AREA PRIME & SKIM COAT ALL AREAS TO GET NEW VINYL PLANKING 3855 SQFT LABOR TO INSTALL THE VINYL PLANKING LABOR TO INSTALL THE RUBBER BASE TRANSITIONS 24 LNFT	\$1590.00 \$1000.00 \$420.00 \$1000.00 \$4818.75 \$9598.50 \$600.00 \$120.00
	<h2>LABOR ONLY</h2> <p>OPTION I UPDATED 11-8-22</p>	
TOTAL EST. COST		\$19,147.25

IF NEEDED MAJOR PREP WORK WILL BE BILLED AT TIME AND MATERIAL-

SIGN _____ DATE _____

THANK YOU FOR CONSIDERING D&M INTERIORS

RDEDECKER@DANDMINTERIORS.COM OR (920) 419 3939

-ESTIMATES ARE GOOD FOR 30 DAYS UNTIL FURTHER NOTICE -

MACCO'S COMMERCIAL INTERIORS, INC.
PO BOX 12028
GREEN BAY, WI 54307
Telephone: 920-499-7988 Fax: 920-499-7998

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ES284072

QUOTE

Sold To	Ship To
1000 ISLANDS ENVIRONMENTAL CENTER 1000 BEAULIEU CT KAUKAUNA, WI 54130	1000 ISLANDS ENVIRONMENTAL CENTER 1000 BEAULIEU CT KAUKAUNA, WI 54130

Quote Date	Tele #1	PO Number	Quote Number
11/08/22	920-759-5674	DEMO/INSTALL QUOTE	ES284072

Style/Item	Color/Description	Extension
DEMO/INSTALL LABOR	PER DISCUSSION	14,120.00
COST TO PREP, INSTALL INTERFACE LVT, INSTALL 4" TRADITIONAL COVED VINYL BASE.		

QUOTE IS FIGURED FOR WEEKDAY, DAY TIME HOURS
 SALES TAX IS NOT INCLUDED
 TYPICAL FLOOR PREP IS INCLUDED
 FLOOR CLEANING AND PROTECTION BY OTHERS
 FURNITURE/EQUIPMENT MOVING BY OWNER, PRIOR TO INSTALL
 QUOTED PRICE IS GOOD FOR 45 DAYS.

— 11/08/22 —

3:50PM —

Sales Representative(s):
 ROZMARYNOSKI, ANDREW

Material:	14,120.00
Service:	0.00
Misc. Charges:	0.00
Sales Tax:	0.00
Misc. Tax:	0.00

QUOTE TOTAL: \$14,120.00