

* AMENDED COMMON COUNCIL MEETING

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Tuesday, September 06, 2022 at 7:00 PM

AGENDA

In-Person

1. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
2. Reading and approval of minutes.
 - a. Common Council Meeting Minutes of August 16, 2022.
3. Presentation of letters, petitions, remonstrances, memorials, and accounts.
 - a. Bills Payable.
4. Public appearances.
5. Business presented by Mayor.
 - a. Public Hearing to consider the petition of GSD Petroleum LLC, 705 Lawe Street, for a rezoning from Commercial Core District (CCD) to Commercial Highway District (CHD).
 - b. Trick or Treat hours - October 31, 2022 from 4 pm to 7 pm.
 - c. Information Technology Current State Assessment Report.
 - d. Electric City Experience 2022 wrap up.
6. Reports of standing and special committees.
 - a. KATODA Meeting Minutes of May 18, 2022.
 - b. Library Board Meeting Minutes of June 28, 2022.
 - c. 1000 Islands Environmental Center Committee Minutes of July 21, 2022.
 - d. Grignon Mansion Board Meeting Minutes of July 25, 2022.
 - e. Operators/Bartenders License.
7. Reports of City officers.
 - a. Continuation of the Memorandum of Understanding between Grignon Mansion Executive Director and Lawrence University.
8. Presentation of ordinances and resolutions.
 - a. Resolution 2022-5351 Resolution Authorizing the Mayor to enter into a lease agreement with Bob's Inn.
 - b. Resolution 2022-5353 Resolution Approving a Lot Consolidation for 222 Lawe Street, 250 Lawe Street, and 264 W. Wisconsin Avenue.
 - c. Resolution 2022-5354 Resolution Authorizing the Grignon Mansion Executive Director to enter a Memorandum of Understanding with Lawrence University.
 - d. ***Resolution 2022-5355 Resolution Establishing Hiring of City Attorney.**
 - e. Ordinance 1866-2022 An Ordinance Rezoning 705 Lawe Street from Commercial Core District to Commercial Highway District.

9. Closed session.
 - a. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) with respect to litigation in which it is or is likely to become involved.
 - b. Return to Open Session for possible action.
 - c. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) deliberating and/or negotiations the investing of public funds, or conducting other specified public business.
 - d. Return to Open Session for possible action.
 - e. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) with respect to litigation in which it is or is likely to become involved.
 - f. Return to Open Session for possible action.
10. Adjourn.

NOTICES

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER
WILL BE MADE AVAILABLE AT NO CHARGE.**



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – AUGUST 16, 2022

Pursuant to adjournment on August 2, 2022 meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, August 16, 2022.

Roll call present: Antoine, Coenen (via ZOOM), DeCoster, Eggleston, Moore, Schell, and Thiele.

Absent & Excused: Kilgas

Also present: Attorney Davidson, DPW/Eng. Neumeier, Planner Stephenson, Police Chief Graff, Fin. Dir. Van Rossum, Com. Enrich. Ser. Dir. Vosters, Lib. Dir. Thiem-Menning, Rec. Manager Malloy and interested citizens.

Motion by Thiele, seconded by Schell to excuse the absent member.

All Ald. present voted aye.

Motion carried.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Antoine to adopt the minutes of the Common Council meeting of August 2, 2022.

All Ald. present voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Thiele to pay bills out of the proper accounts.

All Ald. present voted aye.

Motion carried.

PUBLIC APPEARANCES

No one appeared.

Mayor Penterman gave an update on the 250 Lawe Street Apartment Project. The closing for the purchase of the property was August 15, 2022. A survey of property was completed on August 10. A Certified Survey Map (CSM) combining the three parcels into one is completed and a site plan has been submitted to the State. Ground clean-up work is set to begin the first part of September.

BUSINESS PRESENTED BY THE MAYOR

Agenda Item Changes.

To remain in strict compliance with the open meetings law, all items of new business should be placed on an agenda as directed by the Mayor and should not be first brought to the floor prior to being noted as an agenda item. Appropriate channels for requesting an item be placed upon an

agenda would be a direct request to the Council President, a direct request to the mayor, or brought through the appropriate department head for the subject matter, i.e., Planning, Engineering, Public Works, etc. Discussion was held and questions answered.

Appointment of Christina Crook to Grignon Mansion replacing Carol King whose term ends 01-17-24.

Motion by Thiele, seconded by Schell to appoint Christina Crook to Grignon Mansion replacing Carol King whose term ends 01-17-24.

All Ald. present voted aye.

Motion carried.

Jamie Graff 25 years with the Kaukauna Police Department.

Rex Swanson 25 years with the Kaukauna Police Department.

Mayor Penterman thanked Police Chief Jamie Graff and Police Officer Rex Swanson each on 25 years of service with the City of Kaukauna.

Municipal Pool Project Update.

Mayor Penterman announced an initiative starting called "Future Kaukauna". Historically Kaukauna has never seen a capital fundraising campaign until now, with the Municipal Pool Master Plan fundraiser. "Future Kaukauna" will be a non-profit 501(c)(3) organization dedicated to promoting cultural vitality in Kaukauna. It will consist of a board of directors that will vet projects and bring forth to the Common Council for approval. Kaukauna is at a pivotal point in its development and wants to do everything to make the community the best it can be, while remaining cost effective with every decision and action. Jodi Sweeney from The Sweeney Group was present via ZOOM to go over the Capital Campaign Report. The Sweeney group was hired to find out if Kaukauna could raise 2.5 million dollars in private funds along with City funding for the Municipal Pool updates. The report recommends starting a campaign to raise 1.5 million dollars in private funds. Discussion was held and questions from the Alders were answered.

Finance Director Van Rossum spoke on the City funding for the Kaukauna Municipal Pool Project. The City funding options include money from the fund balance, TIF funding, Donor (Capital Campaign) and Bonding (taxpayers). Questions from the Alders were answered.

Community Enrichment Services Director Vosters and Recreation Manager Malloy provided a current pool update. The pool attendance and rentals have been good. Issues obtaining adequate staff have been addressed by increasing wages, providing hiring incentives and a staff appreciation day was started.

A campaign slogan with city branding is being worked on. The next steps in the Municipal Pool Project were discussed. Staff was directed to revisit the pool design and bring back options with costs for review.

City Attorney Position Referendum Question Modification.

It was suggested during the last council meeting to change the wording from appointed to hired position, so it is more relatable to the average citizen not working within or familiar with the government sector terminology.

Motion by Moore, seconded by Antoine to approve the revised City Attorney Position referendum question for the November 8, 2022 election.

All Ald. present voted aye.

Motion carried.

City Attorney Referendum Information Sheet and Public Information Meeting Dates.

Revised informational meeting dates are October 19, 2022 at 5:30 pm, November 2, 2022 at noon, and November 2, 2022 at 5:30 pm.

Motion by Eggleston, seconded by Moore to approve the revised City Attorney Referendum Information and Public Information Meeting Dates.

All Ald. present voted aye.

Motion carried.

Budget Schedule Update - Changing Committee of the Whole to November 2.

The 2023 Budget Preparation and Approval Process Schedule was provided.

Motion by Thiele, seconded by Schell to approve the updated 2023 Budget Preparation and Approval Process Schedule.

All Ald. present voted aye.

Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Board of Public Works Meeting Minutes of August 15, 2022.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairperson Thiele on Monday, August 15, 2022 at 6:00 P.M.

Members present: Antoine, Coenen (via ZOOM), DeCoster, Eggleston, Moore, Schell, and Thiele.

Absent & Excused: Kilgas

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, HR Dir. Swaney, Planner Stephenson, Street Sup. Van Gompel, Police Chief Graff, Fire Chief Carrel, and interested citizens.

Motion by Moore, seconded by Antoine to excuse the absent member.

All Ald. present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. Red Hills Landfill Update.

DPW/Eng. Neumeier introduced Heath Hoffman-Operations Manager from the Ahlstrom-Munksjo. Mr. Hoffman provided information, along with photos, on their efforts and plans. Ahlstrom-Munksjo has recently come out with a corporate sustainability goal of zero waste to landfill by 2030. They have been asking questions to understand, and are providing resources to help with potential end uses.

On July 26th, the environmental department organized a river bank clean-up alongside Thilmany road. Volunteers from the Ahlstrom Munksjo helped with this clean up, and ended up picking over 180 lbs. of trash. Thanks to the City of Kaukauna Street Department for the

traffic signs. Questions from the Board were answered.

b. Permit Revocation Appeal from TDS and Broadband Infrastructure (BBI).

DPW/Eng. Neumeier provided background information on the revocation. As of August 9th, 2022, due to continued violations of City and self-imposed rules for safe work in the right-of-way, all TDS, and their sub-contractors Broadband Infrastructure (BBI), and SourceOne(consultant) right-of-way permits within the City of Kaukauna were revoked per Municipal Code 8.06(20)(a). Per 8.06(20)(c) Appeals: Any person aggrieved by a decision of the Department revoking, suspending, refusing to issue or refusing to extend a permit may, within ten (10) days of the Department's decision being issued, file a written request with the Department seeking a review of the decision by the Board of Public Works. Following a hearing, the Board of Public Works may affirm, reverse, or modify the decision of the Department. The decision of the Board of Public Works is final. Both TDS and BBI have requested reviews of the decision of the Department and have provided background. Also included is a history of the violations for main-line fiber installation and service drops (to private property) issues. Representatives from each company were present to speak/appeal to the Board. Discussion was held and questions answered.

Motion by Moore, seconded by Antoine to allow representatives from TDS and Broadband Infrastructure (BBI) to speak.

All Ald. present voted aye.

Motion carried.

Braddock Cunningham, CEO/Owner of BBI introduced himself and spoke to appeal the permit revocation. BBI has been in town for approximately one and a half years and has a big investment in this project. In this field of putting utilities in, there are going to be strikes. There is zero way to stop these, but by putting precautions in place these can be kept to a minimum. Almost every strike was done by one sub-contractor. This contractor is no longer in market. Cunningham explained his plan of action, which includes sending in his employees to be on site to oversee the completion of the project. All precautions will be taken and new stringent procedures to ensure these issues do not happen again will be enforced. Questions from the Board were answered.

Wade Soczka, Director of Network Construction with TDS spoke to the mainline construction. The City of Kaukauna is a cost per service model, total turn-key contract where BBI is responsible for design, engineering, construction, inspection and all record updates and systems. Soczka spoke about safety protocols and expectations.

Andrew Buchart, Vice President of Field Operations with TDS spoke about the drop work to customers once the construction is complete. TDS sends out a sub-contractor to go out to make the connection from the main line to the home. The concerns from property owners regarding property damage and restoration of project areas were discussed. Questions from the Board were answered.

Motion by Moore, seconded by Coenen to modify the permit revocation and work with contractors to develop a work plan to reinstate current permits without Board approval.

Roll call vote: Antoine-aye, Coenen-aye, DeCoster-aye, Eggleston-aye, Moore-aye, Schell-aye, Thiele-aye.

Motion carried.

c. Public Works update.

DPW/Eng. Neumeier provided a list of projects currently, or soon to be, underway. These projects include: Island Street Bridge, which started on August 15; intersection project with Elm and Island Street nearing completion; Cty Road Q asphalt milling started and paving will be complete before school starts; Cty Road J will be worked on after Cty Road Q; and the alley paving project has started. Board members should contact the Engineering Department with questions and concerns.

3. General Matters - none.

4. Adjourn.

Motion made by Moore, seconded by Schell to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 7:12 p.m.

Sally Kenney
Clerk

Motion by Thiele, seconded by Moore to adopt the Board of Public Works Meeting Minutes of August 15, 2022.

All Ald. present voted aye.

Motion carried.

Finance & Personnel Committee Meeting Minutes of August 15, 2022.

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Monday, August 15, 2022, at 7:21 pm.

Members present: Mayor Penterman, Alders Coenen (via ZOOM), DeCoster, Schell, and Moore.

Absent & Excused: Kilgas.

Also present: Attorney Davidson, Alder Thiele, Alder Eggleston, Alder Antoine, DPW/Eng. Neumeier, HR Dir. Swaney, Street Sup. Van Gompel, Police Chief Graff, Fire Chief Carrel, Planner Stephenson, and interested citizens.

Motion by Moore, seconded by DeCoster to excuse the absent member.

All members present voted aye.

Motion carried.

1. Correspondence - None.

2. Discussion Topics.

a. Authorization to fill laborer position in the Street Department.

The recent transfer of Pete Nelson to the Street Foreman position has left an opening for a laborer.

Motion by Coenen, seconded by Moore to authorize staff to fill a laborer position vacancy.

All members present voted aye.

Motion carried.

b. Employee Handbook updates.

HR Director Swaney stated the City of Kaukauna employee handbook recently underwent a full legal and compliance review. The purpose of this review was to ensure the handbook accurately captured the City's policies, procedures and was in legal compliance with current state and federal law. As a result of this review changes were made to the handbook.

Motion by DeCoster, seconded by Schell to approve the updated Employee Handbook with updates presented.

All members present voted aye.

Motion carried.

3. General Matters – none.

4. Adjourn.

Motion by DeCoster, seconded by Coenen to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 7:26 pm.

Sally Kenney, Clerk

Motion by Moore, seconded by Thiele to adopt the Finance & Personnel Committee Meeting Minutes of August 15, 2022.

All Ald. present voted aye.

Motion carried.

Health & Recreation Committee Meeting Minutes of July 19, 2022.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Eggleston on Monday, August 15, 2022 at 7:26 P.M.

Members present: Antoine, DeCoster, and Eggleston.

Absent & Excused: Kilgas.

Also present: Mayor Penterman, Attorney Davidson, Alder Thiele, Alder Coenen (via ZOOM), Alder Moore, Alder Schell, DPW/Eng. Neumeier, HR Dir. Swaney, Street Sup. Van Gompel, Police Chief Graff, Fire Chief Carrel, Planner Stephenson, and interested citizens.

Motion by Eggleston, seconded by Antoine to excuse the absent member.

All members present voted aye.

Motion carried.

1. Correspondence – None.

2. Discussion Topics.

- a. **Amplified music request to Jason Lipsky, Electric City Productions for West 3rd Street and two adjacent parking lots and one block of Main Ave., on Thursday, September 22, 2022 from 4-10 pm.**

This item was pulled. Additional event review needed.

- b. **Combination Class B License to Shaila Lopez Martinez, Mena's Place, 215 W. Wisconsin Ave., Kaukauna for the 2022-2023 license year.**

Alder Moore asked if the Auxiliary questionnaire was completed for this license. Clerk Kenney stated that this form was completed.

Motion by DeCoster, seconded by Antoine to grant the Combination Class B License to Shaila Lopez Martinez, Mena's Place, 215 W. Wisconsin Ave., Kaukauna for the 2022-2023 license year.

All members voted aye.

Motion carried.

- c. **Change from a Combination Class B Reserve License to a Combination Class B Regular License to Dodge 313 LLC, 313 Dodge Street Kaukauna for the 2022-2023 license year.**

Motion by Antoine, seconded by DeCoster to grant the Change from a Combination Class B Reserve License to a Combination Class B Regular License to Dodge 313 LLC, 313 Dodge Street Kaukauna for the 2022-2023 license year.

All members voted aye.

Motion carried.

3. General Matters - none.

4. Adjourn.

Motion made by DeCoster, seconded by Antoine to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:31 P.M.

Sally Kenney
Clerk

Motion by Eggleston, seconded by Schell to adopt the Health & Recreation Committee Meeting Minutes of August 15, 2022.

All Ald. present voted aye.

Motion carried.

Legislative Committee Meeting Minutes of August 15, 2022.

LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Chairman Antoine on Monday, August 15, 2022 at 7:31 P.M.

Members present: Antoine, Coenen (via ZOOM), Moore, and Thiele.

Also present: Mayor Penterman, Attorney Davidson, Alder DeCoster, Alder Eggleston, Alder Schell, DPW/Eng. Neumeier, HR Dir. Swaney, Street Sup. Van Gompel, Police Chief Graff, Fire Chief Carrel, Planner Stephenson, and interested citizens.

1. **Correspondence** - None.
2. **Discussion Topics.**
 - a. **Outdoor Alcohol Beverage Area Ordinance Review.**

Planner Stephenson presented to the Council with edits to our existing Outdoor Alcohol Beverage Area, recommended for approval by the Plan Commission June 23, 2022. The Community Development Department has been approached by businesses that would like to see changes to our Outdoor Alcohol Beverage Area, to allow a more welcoming experience for patrons. In addition, alcohol can be served on public sidewalks and no large issues have arisen from this ordinance change. Community Development sought to craft an ordinance that would help foster a welcoming atmosphere, while still maintaining certain safeguards to the outdoor alcohol beverage area. A summary of those changes was provided.

Planner Stephenson will amend the Ordinance as requested and bring back to the Legislative Committee for review.

3. **General Matters** – None.

4. **Adjourn.**

Motion by Thiele, seconded by Moore to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 8:03 p.m.

Sally Kenney, Clerk

Motion by Antoine, seconded by Eggleston to adopt the Legislative Committee Meeting Minutes of August 15, 2022.

All Ald. present voted aye.
Motion carried.

Public Protection & Safety Committee Meeting Minutes of August 15, 2022.

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Vice-Chairman Schell on Monday, August 15, 2022 at 8:03 pm.

Members present: Eggleston, Schell, Thiele.

Absent & Excused: Kilgas

Also present: Mayor Penterman, Ald. Antoine, Coenen (via ZOOM), DeCoster, Moore, Atty. Davidson, DPW/Eng. Neumeier, Planner Stephenson, Fire Chief Carrel, Police Chief Graff, HR Dir. Swaney, and interested citizens.

Motion by Thiele, seconded by Eggleston to excuse the absent member.
All members present voted aye.
Motion carried.

1. Correspondence - None.

2. Discussion Topics.

a. Loderbauer Road Speed Limit.

DPW/Eng. Neumeier stated the speed limit for Loderbauer Road south of White Wolf Lane currently is listed as 35mph in the Municipal Code. The White Dove Lane intersection has been installed since the creation of the speed limit locations on Loderbauer Road. DPW/Eng. Neumeier feels that the 35-mph speed limit within the corporate limits is no longer necessary due to the urbanization of the road and the installation of the intersection at the southern corporate limits. Motion by Thiele, seconded by Eggleston to direct the City Attorney to draft the necessary ordinance to remove 7.02(1)(i) and work with the Town of Buchanan to move speed limit sign. All members present voted aye.
Motion carried.

3. General Matters – None.

4. Adjourn.

Motion by Eggleston, seconded by Thiele to adjourn.
All members present voted aye.
Motion carried.

Meeting adjourned at 8:07 p.m.

Sally Kenney
Clerk

Motion by Schell, seconded by Moore to approve the Public Protection & Safety Committee Meeting Minutes of August, 15, 2022.
All Ald. present voted aye.
Motion carried.

Operators/Bartenders License

The following applicants have applied for an operator's license for the license year 2022-2024 and have been recommended for approval based on their record check by the police department:

Gallagher, Jr.	David	J.	702 Kinzie Ct.	Menasha
Leary	Timothy	J.	133 Garfield St.	Kaukauna
LeClair	Richard	D.	N4077 Cty Rd. E.	Freedom
Zuleger	Richard	H.	920 Armstrong Ln.	Kaukauna

Motion by Eggleston, seconded by Moore to approve the operator/bartender licenses.
All Ald. present voted aye.
Motion carried.

REPORTS OF CITY OFFICERS

Fire Report

Motion by Moore, seconded by Antoine to receive and place on file the July 2022 Fire Report.

All Ald. present voted aye.

Motion carried.

Ambulance Report

Motion by Moore, seconded by Schell to receive and place on file the July 2022 Ambulance Report.

All Ald. present voted aye.

Motion carried.

Police Report

Motion made by Moore, seconded by Eggleston to receive and place on file the July 2022 Police Report.

All Ald. present voted aye.

Motion carried.

Municipal Court Report

Motion made by Moore, seconded by Thiele to receive and place on file the July 2022 Municipal Court Report.

All Ald. present voted aye.

Motion carried.

Clerk-Treasurer's Deposit Report

Motion by Moore, seconded by Eggleston to receive and place on file the July 2022 Clerk-Treasurer's Deposit Report.

All Ald. present voted aye.

Motion carried.

Building Permit Summary Report

Motion made by Moore, seconded by Schell to receive and place on file the July 2022 Building Permit Summary Report.

All Ald. present voted aye.

Motion carried.

PRESENTATION OF ORDINANCES AND RESOLUTIONS**Resolution 2022-5351 Resolution Authorizing the Mayor to enter into a lease agreement with Bob's Inn.**

This item was pulled.

Resolution 2022-5352 Resolution Establishing Hiring of City Attorney.

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Resolution 2022-5352 Resolution Establishing Hiring of City Attorney.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2022-5352 Resolution Establishing Hiring of City Attorney.

All Ald. present voted aye.

Motion carried.

Ordinance 1865-2022 Ordinance Amending Sections 12.01(2)(D) Reserve Class B and 12.03(11) Permit for Outdoor Alcoholic Beverage Area of the Municipal Code.

This item was pulled.

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) deliberating and/or negotiations regarding disposition of public property.

Motion by Moore, seconded by Eggleston to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) deliberating and/or negotiations regarding disposition of public property.

All Ald. present voted aye.

Motion carried.

Adjourned to closed session at 8:37 p.m.

Motion by Moore, seconded by Schell to return to open session for possible action.

All Ald. present voted aye.

Motion carried.

Returned to open session at 9:00 p.m.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) deliberating and/or negotiations regarding disposition of public property

Motion by Moore, seconded by Thiele to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) deliberating and/or negotiations regarding disposition of public property.

All Ald. present voted aye.

Motion carried.

Adjourned to closed session at 9:01 p.m.

Motion by Moore, seconded by DeCoster to return to open session for possible action.

All Ald. present voted aye.

Motion carried.

Returned to open session at 9:03 p.m.

Motion by Moore, seconded by Antoine to approve WB-40 Amendment to Offer to Purchase for Geared Equity in Commerce Crossing extending the date to December 27, 2022.

All Ald. present voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Motion by Moore, seconded by Coenen to adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

All Ald. present voted aye.

Motion carried.

Adjourned to closed session at 9:05 p.m.

Motion by Moore, seconded by DeCoster to return to open session for possible action.
All Ald. present voted aye.
Motion carried.

Returned to open session at 9:23 p.m.

CONSIDERATION OF MISCELLANEOUS BUSINESS

None.

ADJOURN

Motion by Antoine, seconded by DeCoster to adjourn.
All Ald. present voted aye.
Motion carried.

Meeting adjourned at 9:24 p.m.

Sally Kenney, Clerk



Accounts Payable

Checks for Approval

User: cnelson
Printed: 8/22/2022 - 9:15 AM



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
0	08/05/2022	General Fund	Lease - Buildings	Grand Kakalin LLC		11,993.00
0	08/05/2022	General Fund	Group Life Insurance	Securian Financial Group, Inc.		2,686.31
0	08/05/2022	General Fund	WI Retirement	Wisconsin Employee Trust Funds (ETF)		156,667.04
0	08/05/2022	General Fund	Maintenance - Buildings	Grand Kakalin LLC		10,833.00
0	08/05/2022	General Fund	Group Health Insurance	Wisconsin Employee Trust Funds (ETF)		317,546.64
117008	08/05/2022	General Fund	K9 Program	AceK9		336.00
117009	08/05/2022	General Fund	Contractual Services	Advanced Maintenance Solutions		2,031.16
117009	08/05/2022	General Fund	Contractual Services	Advanced Maintenance Solutions		1,278.35
117010	08/05/2022	General Fund	Contractual Services	J.F. Ahern Co.		359.90
117011	08/05/2022	General Fund	Contractual Services	Amplitel Technologies LLC		1,729.74
117012	08/05/2022	General Fund	General Supplies	Battery Hub		29.34
117013	08/05/2022	Public Protect & Safety Grant	Mach Tools & Instruments	Bound Tree Medical, LLC.		29.49
117014	08/05/2022	Storm Water Utility	Contractual Services	Roger Bowers Construction Co, Inc		3,100.00
117015	08/05/2022	General Fund	General Supplies	Capital One Commercial		44.89
117016	08/05/2022	General Fund	Library Materials	Coughlan Companies LLC dba Capstone		177.90
117017	08/05/2022	General Fund	Farmers Market Expenses	Dean Enterprises, LLC		200.19
117018	08/05/2022	General Fund	Contractual Services	Eagle Links Golf Club		1,140.00
117018	08/05/2022	General Fund	Contractual Services	Eagle Links Golf Club		1,840.00
117019	08/05/2022	Public Protect & Safety Grant	Mach Tools & Instruments	Emergency Medical Products		519.99
117019	08/05/2022	General Fund	Medical & Laboratory Supplies	Emergency Medical Products		426.18
117019	08/05/2022	General Fund	Medical & Laboratory Supplies	Emergency Medical Products		701.84
117020	08/05/2022	General Fund	Maintenance - Buildings	Energy Control & Design, Inc.		578.73
117021	08/05/2022	TID #8 Construction Fund	Marketing & Administration	FEH Design		2,625.00
117022	08/05/2022	General Fund	General Supplies	Christie Fortemps		103.95
117023	08/05/2022	General Fund	Contractual Services	Fox Valley Humane Association		480.00
117024	08/05/2022	General Fund	General Insurance	Fox Valley Safety LLC		2,400.00
117024	08/05/2022	General Fund	General Insurance	Fox Valley Safety LLC		2,400.00
117025	08/05/2022	1000 Islands	Maintenance - Buildings	Griesbach Diamond Water Inc.		207.04
117026	08/05/2022	General Fund	Building Permit	Heart of The Valley Metro.		16,224.00
117027	08/05/2022	General Fund	Contractual Services	Human Resources Consulting, LLC		2,295.00
117028	08/05/2022	General Fund	Rent - Equipment	James Imaging Systems, Inc.		128.57
117029	08/05/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		154.27
117029	08/05/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		19,947.19
117029	08/05/2022	Sanitary Sewer Utility	Water Sewer & Electric	Kaukauna Utilities		1,703.48

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
117029	08/05/2022	Sanitary Sewer Utility	Water Sewer & Electric	Kaukauna Utilities		92.64
117029	08/05/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		2,126.17
117029	08/05/2022	Grignon Home	Water Sewer & Electric	Kaukauna Utilities		394.12
117029	08/05/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,928.39
117029	08/05/2022	Environmental Remediate TID	Remediation Costs - City	Kaukauna Utilities		16.37
117029	08/05/2022	General Fund	Contractual Services	Kaukauna Utilities		1,312.00
117029	08/05/2022	General Fund	Communications	Kaukauna Utilities		83.78
117029	08/05/2022	General Fund	Communications	Kaukauna Utilities		55.13
117029	08/05/2022	General Fund	Communications	Kaukauna Utilities		65.00
117029	08/05/2022	General Fund	Communications	Kaukauna Utilities		373.28
117029	08/05/2022	General Fund	Communications	Kaukauna Utilities		41.89
117030	08/05/2022	General Fund	Travel - City Business	Sally Kenney		56.21
117031	08/05/2022	General Fund	Travel - City Business	Melody Lankey		15.00
117032	08/05/2022	General Fund	Contractual Services	Linde Gas & Equipment Inc.		142.54
117032	08/05/2022	General Fund	Contractual Services	Linde Gas & Equipment Inc.		39.06
117033	08/05/2022	General Fund	Rent - Equipment	Marco Technologies LLC		68.77
117033	08/05/2022	General Fund	Rent - Equipment	Marco Technologies LLC		68.77
117033	08/05/2022	General Fund	Rent - Equipment	Marco Technologies LLC		38.70
117033	08/05/2022	General Fund	Rent - Equipment	Marco Technologies LLC		17.20
117033	08/05/2022	General Fund	Printing Expense	Marco Technologies LLC		17.20
117033	08/05/2022	General Fund	Rent - Equipment	Marco Technologies LLC		21.50
117033	08/05/2022	General Fund	Rent - Equipment	Marco Technologies LLC		21.50
117033	08/05/2022	General Fund	Rent - Equipment	Marco Technologies LLC		21.50
117033	08/05/2022	General Fund	Printing Expense	Marco Technologies LLC		21.50
117033	08/05/2022	General Fund	Contractual Services	Marco Technologies LLC		64.48
117033	08/05/2022	General Fund	Contractual Services	Marco Technologies LLC		17.20
117033	08/05/2022	General Fund	Contractual Services	Marco Technologies LLC		51.59
117033	08/05/2022	General Fund	Desktop Printer/Fax Expense	Marco Technologies LLC		13.03
117034	08/05/2022	General Fund	Maintenance - Automotive	Monroe Truck Equip - Green Bay		422.00
117035	08/05/2022	General Fund	Maintenance - All Other Equipm	NEVCO Sports, Inc.		646.18
117036	08/05/2022	General Fund	Outagamie County	Outagamie County Treasurer		1,126.10
117037	08/05/2022	General Fund	Maintenance - Buildings	Keith Petersen Plumbing Inc.		1,160.74
117038	08/05/2022	General Fund	Contractual Services	Pitney Bowes Global Financial Services Inc.		367.17
117039	08/05/2022	General Fund	Botanical & Agricultural	Reinders Inc.		327.58
117039	08/05/2022	General Fund	Maintenance - Roads & Walks	Reinders Inc.		13.00
117040	08/05/2022	General Fund	Maintenance - All Other Equipm	Serwe Implement Municipal Sales Co. LLC		78.61
117041	08/05/2022	Sanitary Sewer Utility	Contractual Services	Speedy Clean Drain & Sewer		915.00
117041	08/05/2022	Storm Water Utility	Contractual Services	Speedy Clean Drain & Sewer		3,250.00
117041	08/05/2022	Sanitary Sewer Utility	Contractual Services	Speedy Clean Drain & Sewer		1,012.50
117042	08/05/2022	General Fund	General Supplies	Alan Tennesen		125.00
117043	08/05/2022	General Fund	Contractual Services	United States Treasury		329.22
117044	08/05/2022	General Fund	Contractual Services	Valley Corvette Realty Inc.		75.00
117045	08/05/2022	General Fund	General Supplies	Matthew Wallace		125.00
117046	08/05/2022	Space Needs Fund	Phase 4	Walt's Petroleum Service		13,889.70

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
117047	08/05/2022	General Fund	Heating Fuels	We Energies		127.60
117047	08/05/2022	General Fund	Heating Fuels	We Energies		5,137.96
117047	08/05/2022	General Fund	Heating Fuels	We Energies		960.06
117047	08/05/2022	General Fund	Water Sewer & Electric	We Energies		9.57
117047	08/05/2022	Grignon Home	Heating Fuels	We Energies		9.57
117047	08/05/2022	1000 Islands	Heating Fuels	We Energies		9.57
117048	08/05/2022	General Fund	Accrued 10% Fines	State of Wisconsin		3,135.45
117049	08/08/2022	Streets & Sidewalk Capital	Street Improvements	David Meyer		25.00
Report Total:						603,380.29



MEMO

PLANNING & COMMUNITY DEVELOPMENT

To: Common Council
From: Joe Stephenson
Date: September 6th, 2022
Re: Rezoning Request – 705 Lawe St; GSD Petroleum LLC

Armando Cruz, on behalf of the owner, GSD Petroleum LLC, is requesting to rezone parcels 322025500 from Commercial Core District (CCD) to Commercial Highways District (CHD). This parcel is located at 705 Lawe Street. Armando Cruz, is seeking to redevelop 705 Lawe Street into a drive through restaurant. All applicable site plans will be submitted and proper reviews followed but before that takes place, the zone must allow for the proposed use of the lot. This zoning district is compatible with adjacent commercial uses and zones and will act as a transitional zone between the commercial core and two-family zones to the north. The rezone is consistent with our comprehensive plan and will help to revitalize a lot that has been vacant for years. The proposed use of a “drive through restaurant” is compatible with adjacent uses in the area (McDonalds currently operates a drive through restaurant in this corridor).



Item 5.a.

Lily Paul

From: Silvia Keidel <sk6898@yahoo.com>
Sent: Thursday, September 1, 2022 1:56 PM
To: Lily Paul
Subject: RE: Rezoning of Property 705 Lawe Street
Attachments: planningandcomdev.pdf

Dear Lily Paul,
please find attached statement regarding rezoning of property 705 Lawe Street.

Thank you,
Michael and Silvia Keidel

Sent from my iPad

Michael and Silvia Keidel
710 Oviatt Street
Kaukauna, WI 54130

Lily Paul
Associate Planner
Planning and Community Development
City of Kaukauna, Outagamie County

September 1, 2022

Dear Lily Palmer,

This letter is in response to your letter requesting public comments concerning the petition for rezoning of property 705 Lawe Street, GSD Petroleum LLC. We wish to state that we are against the request to be rezoned at this time.

The property in question is currently an eyesore. It is overgrown with weeds, has all kinds of trash laying in those weeds, has become a dumping ground for junk piles and parking of (junk) cars from adjacent tenants in the past year and beyond, and the remnants of a gas station structure and boarded up kiosk building are unsightly. As far as we know, the City has done little if anything to enforce the local ordinances to try and get the property cleaned up and maintained beyond the occasional grass mowing.

As we understand your letter and phone info given, the current owner is requesting a change that would allow him to build (or upgrade) the property to permit a “drive-thru” type of operation/facility. If the zoning is changed there will be a marked increase in traffic in the area, especially on Division Street. This increase in traffic will also raise the noise level in what is a residential area. A zoning change will also mean more “outside” individuals in the area which may increase the rate of crime, which is up in this area from what we hear from neighbors and presence of police cars.

The zoning change “implies” that the owner would like some sort of drive-thru business, perhaps serving prepared foods or beverages. We don’t see the need for such business, especially in this area. Other buildings along Lawe Street which sit empty since years suggest that although on the main drag, are not favored. Another concern would also be the difficulty entering/exiting onto Hwy55, as it is a nightmare already.

At this point we do not want to see a change to the zoning. Let's first get the City to enforce the local ordinances concerning the maintenance of the property in question. If the current owner is willing to put an effort in maintenance of what he/she/they currently have, then perhaps this effort will continue if the property is rezoned and a new business is established there.

Thank you for your time,

Michael Keidel

Silvia Keidel

Executive Summary – Mission, Objectives, and Summary

Mission: Move IT delivery from good to GREAT while optimizing the shared services model.

Objectives: Develop a technology path forward for KU and the City that leverages capabilities, responsibly manages costs, and protects your investment from the ever-increasing threat vectors baying at the door. Information Technology services have not always been viewed positively due to operating in firefighting mode. Provide a snapshot review which will provide a baseline for the development of a detailed roadmap to your desired future state while delivering immediate, tangible value consisting of:

- KU/City's current Information Technology delivery effectiveness and maturity
- KU's Information Technology department's organizational structure, depth, and talent
- Identification of technology-related primary challenges and opportunities for improvement

Three findings and issues analysis identified the following key items (not in rank order)

- IT has a credibility gap, exacerbated by soft skill weaknesses in customer service and ticket/project management execution, which need to align with business requirements.
- Departmental and organizational silos, stiffened by history and protectionism, have led to inefficiencies and friction. Success will require a focus by all for enterprise-wide success.
- Security in today's world requires an organizational commitment and a business-centric risk management strategy. The process has begun well; however, there is still a journey ahead.

Three top opportunities identified with a high return on investment (not in rank order)

- Basic communication skills training for the IT staff would vastly improve credibility.
- An audit to identify "lost" projects and then communication of status to reset expectations would begin to rebuild trust. A project coordinator would vastly enhance satisfaction.
- "How to" documentation, accessible through the existing SharePoint (intranet) tool, would improve self-service/training, increasing efficiency and rebuilding the partnership with IT.

Technology Leadership (team as a whole) assessment results based on the 30 interviews:

Participants were requested to rate on a scale of 0-5 (5 as best) the following 4 key areas:

- ◇ Vision: Effective leadership requires a vision; i.e., Steve Jobs (Apple)
- ◇ Passion: Successful leadership must exude passion; i.e., Martin Luther King
- ◇ Communication: The message must be in the audience's (client's) language
- ◇ Path: To inspire buy-in of an audience, they must see a viable path to the vision

The key observations were:

- Overall results were low, averaging 2.12/5, indicating significant room for improvement.
- Results from the "IT staff" and "All Clients" (City/KU depts) were virtually identical at 1.9/5 along the "tactical" axis (Comm + Path), demonstrating both agree delivery isn't good.
- There is, however, an intriguing disconnect along the "strategic" axis (Vision + Passion). Clients rated strategy more robust at 2.5/5 than those internal to IT at 2/5. Technology has therefore made headway strategically leading their clients, although internally, they lack passion, possibly due to history or they realize just how far they have yet to go.

Summary: While additional technology tools/solutions would advance service delivery much, people (training) and process (ticketing/project) improvements should be considered first to bolster those sides of the "golden" triangle. Success will require an investment in time and changing departmental ownership to an enterprise viewpoint. The attitude and appetite appear to be present, as demonstrated by the initiation of this effort. Now the question is; Is there the fortitude to see it through?



KAUKAUNA ALCOHOL, TOBACCO AND OTHER DRUG ABUSE PREVENTION BOARD

A meeting of the KATODA Prevention Board was held May 18, 2022, at 7:00pm with remote teleconference via Zoom.

Members present: Jack Pautz, Karen Wirth, Satia Kavanaugh Vanderloop, Karliegh Kluever, Ashley Mayer, Laura Lindberg, Dr. Paul Russo, Chris Wardlow and Philip Kohne.

Absent: Ald. Brian Schell, Scott Granger and Jerry Brien.

Motion by Lindberg and second by Dr. Russo to approve the April 20, 2022, KATODA Prevention Board minutes. All members present on teleconference via Zoom voted aye. Motion carried.

Pautz had received a financial request from the KHS Ghost Crew for the annual football tail gate ATOD free event for the first KHS home football game. Discussion followed. Motion by Dr. Russo and second by Wardlow to donate \$500 to the Ghost Crew organization for their ATOD free event specified. All members present on teleconference via Zoom voted aye. Motion Carried.

Discussion was held regarding the State Alcohol Report Process by Wardlow. This item will continue to be discussed at the August meeting.

Dr. Russo informed the Board that the annual KATODA Brat Fry will be Saturday September 3, 2022. The event will be at the south side Piggly Wiggly from 8-4:00pm.

Pautz mentioned he will look for a new KHS student to replace Ashley Mayer for the KATODA Board, she will be graduating. Pautz thanked Ashley for her time being on the KATODA Board and wish her well in her future studies in college.

Discussion was held on the Free Family Swim Night on June 26, 2022. The time of the event changed to 5:30-7:30pm.

Discussion was held regarding the CBD vending machine located at the Piggly Wiggly store. Wirth mentioned that the Resource Officer in the Kaukauna ASD and Kimberly ASD has been addressing the issue with management at the store. It was noted that there is no warning signage prohibiting underage purchasing or what the items may contain in the vending machine. Lindberg pointed out that there is a need for education with these issues. It was suggested that a letter be sent to Corporate Management regarding our concerns and an article in the Times-Villager explaining caution regarding the items in the vending machine. Russo and Wardlow will work on crafting a letter and KATODA Korner article.

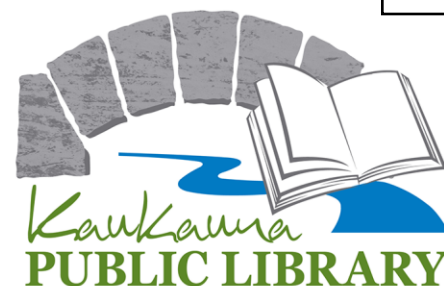
Discussion was held regarding the Small Talk Campaign. Reminder that yard signs were at Clerk's office at City Hall. Discussion about location of the second banner was also held.

Mayer updated the board regarding KHS LEAD organization's upcoming events and LEAD cords for graduation gowns were approved by the KHS principal.

Motion by Mayer and second by Kluever to adjourn. All members present on teleconference via Zoom voted aye. Motion carried.

Meeting adjourned at 8:00pm.

Next meeting August 17, 2022.



LIBRARY BOARD MEETING MINUTES

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna

Tuesday, June 28, 2022 at 5:30 PM

Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
 - a. Vice President Kilgas called the meeting to order at 5:30p.
2. Roll call of membership
 - a. Members Present: K. Hietpas, M. Kilgas, A. Neumeier, C. Van Boxtel, J. Van De Hey and J. Vondracek.
 - b. Members Excused: J. Lucas
 - c. Also Present: Director Thiem-Menning, Assistant Director Schneider
3. Approval of minutes from previous meeting
 - a. Tuesday, May 24, 2022 Meeting Minutes
 - i. J. Vondracek made a motion to approve the minutes with attendance updates, seconded by C. Van Boxtel. Motion passes unanimously.
 - b. Tuesday, May 24, 2022 Closed Session Meeting Minutes
 - i. C. Van Boxtel made a motion to approve the closed session meeting minutes, seconded by J. Van De Hey. Motion passed unanimously.
4. Public Participation and Communications
 - a. None.
5. Action Items
 - a. Bill Register May 2022
 - i. A. Neumeier made a motion to approve the Bill Register for May 2022, seconded by K. Hietpas. Motion passed unanimously.
 - b. Approve OWLS Membership Agreement 2023-2025
 - i. J. Van De Hey made a motion to approve the OWLS Membership Agreement 2023-2025, seconded by C. Van Boxtel. Motion passed unanimously.
6. Information Items
 - a. Director's Report
 - i. FEH will be on site June 29th for the Space Needs Assessment. The Library continues to provide a Summer Feeding Program, which is not part of a USDA grant. The hiring process is underway for additional On-Call staff. OWLSnet fee's will continue to increase, as expected, and will be reflected in the budget.
 - b. Assistant Director's Report
 - i. The library saw 2,300 children in May for Summer Reading Program visits. Programming attendance has returned to pre-pandemic levels. Assistant Director Schneider commended staff for handling traffic increases so well. Schneider also displayed the new flag and mailer promoting the library as

part of a recent marketing grant awarded. The Artist in Residence program kicked off and is doing well.

c. Trustee Topic 25

- i. This month's topic was in regards to liability issues.

d. Statistics

- i. Door counts saw an increase at the start of summer with strong June numbers expected. Hoopla numbers continue to increase.
- ii. J. Vondracek made a motion to approve and place these reports on file. Seconded by A. Neumeier. Motion passed unanimously.

7. Adjournment

- a. Meeting adjourned at 6:02p.

Join Zoom Meeting

<https://us06web.zoom.us/j/82664986400?pwd=R21YSTkzSmNWZGR0TUEyQ1A2S0p0QT09>

Meeting ID: 826 6498 6400

Passcode: 54130

One tap mobile

+13126266799,,82664986400#,,,,*54130# US (Chicago)



Minutes for 1000 Islands Environmental Center Committee Meeting on Thursday, July 21, 2022

Members Present: Breitzman, Eggleston, Gertz, Hietpas, Jakel, Manion, Pautz, Van Berkel and White

Not Present: Carlson

Also Present: Maureen Feldt and Debra Nowak

Chair, Manion called the June Committee Meeting to order at 6:30 PM. A quorum is present.

June 16, 2022 Committee Meeting Minutes

Clarification on that the Grant will cover some of the cost to purchase and install a Level 2 EV Charging station and that 1000 Islands will be responsible for the remaining costs.

Gertz made a motion to waive the reading of the minutes and approve the June 16, 2022 Committee Meeting minutes. Seconded by Hietpas. Motion carried.

Public Appearances: None

June Financial Report

Pautz made a motion to approve June's Financial Report. Seconded by Jakel. Motion carried.

Correspondence

We received fishing rods and reels from Lee Levknecht and beaver mounts and an opossum family mount from Mary Van Handel. A memorial donation was received for Kathleen Depies and one for Mary Lou Peters. Eagle Graphics donated all proceeds from the May online goat merchandise sale and the Kaukauna Lioness Club donated \$25 for use of our building for their upcoming annual president's picnic.

Friends of 1000 Islands Report

The Friends met in June and July. The main discussion at the meetings has been on the tasks associated with planning of the Art Fair and if there is enough people power to host the event next year. Discussion also on the membership list and the efforts needed to get it updated. The Friends organization is looking for ways to improve and engage the membership for overall help.

Naturalist's Report

Deb working on the 2023 non-personnel budget to submit to the Finance Director. She is going more in-depth to account for expenses appropriately. HR and Personnel are also working on a People Plan to help determine personnel needs in each department. The City is also conducting a compensation evaluation and an employee survey. A new evaluation process is being put in place to ensure all City employees have an annual performance evaluation. The Committee agreed that it is their intent to continue conducting an annual evaluation of the Director as they always have in the past.

Jakel made a motion to accept June's Naturalist Report and place it on file. Seconded by Breitzman. Motion carried.

Admin and Finance Sub-Committee

Van Berkel made a motion to receive and put on file the December 1, 2021 Admin and Finance Sub-Committee meeting minutes. Seconded by Eggleston. Motion carried.

Education Sub-Committee

A new fall family-focused event called "Focus on the Fox" will be held on Saturday, September 24th from 10:00 AM – 3:30 PM. Deb is contacting City Departments, local organizations and clubs to participate.

Gertz made a motion to receive and put on file the March 30, 2022 Education Sub-Committee meeting minutes. Seconded by Pautz. Motion carried.

Buildings and Grounds Sub-Committee

Nothing to report

Old Business

Strategic Planning: The strategic planning sub-committee gathered all of the information from the various recent strategic planning meetings held and selected four high priority goals. They also selected secondary goals to be achieved. Discussion on how to proceed with listing and prioritizing all of the goals within the Strategic Planning document. A motion was made by Eggleston to have the Director move forward and proceed with creating and completing the Strategic Plan by highlighting the top four high priority goals with the remaining secondary goals stated in the appendix. Seconded by Jakel. Motion carried.

New Business

Maintenance of HVAC within the Building: We have a refrigerant leak in the AC unit located in the west end of the building (Director's closet). The tech from Bassett did not recommend trying to fix it, thus a new furnace and HVAC is needed. We will be contacting three contractors to get estimates to properly address the needs within the building, specifically the west end of the building (live animal area, offices and conservation room.)

Good for the Center

July has been a very busy month in the Nature Center building and there have been many first time visitors to 1000 Islands. We are receiving a lot of positive feedback on 1000 Islands and the Conservancy Zone.

Next Committee Meeting

Next Committee Meeting will be on Thursday, August 18, 2022 at 6:30 PM.

Adjournment

There being no further business, Hietpas moved to adjourn the meeting at 8:09 PM. Seconded by Van Berkel. Motion carried.

Maureen Feldt,
Acting Secretary

GRIGNON MANSION BOARD MEETING MINUTES

Monday, July 25, 2022

The meeting was called to order by Pennie Thiele at 5:30 PM in the Municipal Services Building Council Chambers



Roll Call

- Present –Patty DeGoey, Sandy Coenen, Gavin Schmitt, Shellee Jackels, Pennie Thiele, Patty Brogan, Al Borchardt
- Absent – Bruce Werschem
- Others in Attendance – Cassidy Mickelson

Review/Approve Minutes from June 27, 2022 Meeting

- Motion by Sandy Coenen to approve prior meeting minutes. Seconded by Patty DeGoey. Motion Unanimously Approved.

Report from the City (Mickelson)

- Grignon Mansion Repairs
 - The front porch of the Mansion is causing extra repair issues as progress continues. The beams between the concrete blocks and porch planks are rotted through under the columns. Mickelson is currently waiting on a plan on how to safely support the balcony properly during work on the porch.
 - All of the electrical work is completed, the window sills have been replaced, the woodpecker damage has been repaired, the HVAC has been insulated.
 - August 4 is the “deadline” goal for repairs to be completed
 - Mickelson is making a list of issues that arise throughout the repair process that will need attention in the future.
 - The repairs are drawing closer to the allocated budget, but are still within reasonable limits.
- The Augustine Street railroad crossing repairs are finally complete and the crossing is now very smooth and pleasant.

Report from Friends (DeGoey)

- Friends Finance Report
 - Grant Money Account - Beginning balance of \$20,015.74, and ending balance of \$20,020.73.
 - \$10,000 is allocated for planning.
 - Savings Account - Beginning balance of \$100.11, and ending balance of \$100.13
 - Original Checking Account - Beginning balance of \$50,459.22, ending balance of \$48,578.82, with \$1,419.40 in total deposits and \$3,299.80 in total withdrawals. Available non-designated funds \$37,444.20.
- Events
 - Car Show - August 14
 - Civil War Living History Demonstration - August 20 & 21

- Native American Dance Performance – changed to October 1 because of a conflicting event in Appleton.

Report from the Chair (Thiele)

- Grignon Mansion Bylaws
 - The revised Grignon Mansion Bylaws are still a work in progress, but will be removed from the agenda for the time being.
- Board Vacancy
 - Carol King has resigned from the board and we are seeking a replacement.

Set Next Meeting Date and Location

- Monday, August 22, 2022 at 5:30 PM in the Council Chambers at the Municipal Building.

Adjourn at 5:45 PM

- Motion by Patty Brogan. Seconded by Sandy Coenen. Motion Unanimously Approved.



September 6, 2022

The following applicants have applied for an operator's license for the license year **2022-2024** and have been recommended for approval based on their record check by the police department:

Borgen	James	B.	933 Smith St. #3	Green Bay
DeLosSantos	Crystal	A.	220 W. Ann St.	Kaukauna
Gerrits	Leslie	A.	1650 S. Kelly Rd. #11	Little Chute
Peterson	Michelle	L.	947 Pleasantview Ave.	Little Chute
Springer	Catherine	A.	1601 Florence St.	Kaukauna



MEMO

GRIGNON MANSION

To: Common Council
From: Cassidy Mickelson, Grignon Mansion Executive Director
Date: September 6, 2022
Re: Continuation of Memorandum of Understanding between Grignon Mansion Executive Director and Lawrence University

Background: As a continuation of the partnership established between the City of Kaukauna and Lawrence University, renewing the long-term Memorandum of Understanding between the organizations will allow for flexibility in projects that will benefit the City of Kaukauna, the Grignon Mansion, and Lawrence University students.

This fall, Dr. Peter Peregrine would like to return to the grounds of the Grignon Mansion to continue archaeological research. His class will work Tuesdays and Thursdays starting September 20th on the Grignon Mansion grounds and in Lower Grignon Park. The Grignon Mansion Board has approved the project and the continued partnership with Lawrence University.

1. Oneota Village (see figure 1): The first project is to continue researching the zone west of the blacksmith shop where the Oneota longhouses might be. Peregrine would have students go over the area with ground penetrating radar (GPR) and do another soil resistivity survey.
2. Ducharme cabin/Old French Village remnants (see figure 2): The second project is a small excavation of approximately 2 meters by 6 meters up in the woods to the north of the Mansion in Lower Grignon Park. This would allow Dr. Peregrine and students to do a more formal check to see where the old Grignon cabin is located and excavate a trench across where Wolf said the original DuCharme cabin was located (see figure 3).

Recommended Action: Authorize Grignon Mansion Executive Director to enter into Memorandum of Understanding with Lawrence University.

Figure 1: Interpretation of potential Oneota longhouses based on posthole patterns



Figure 2: General area of excavation based on excavations done in 1999.

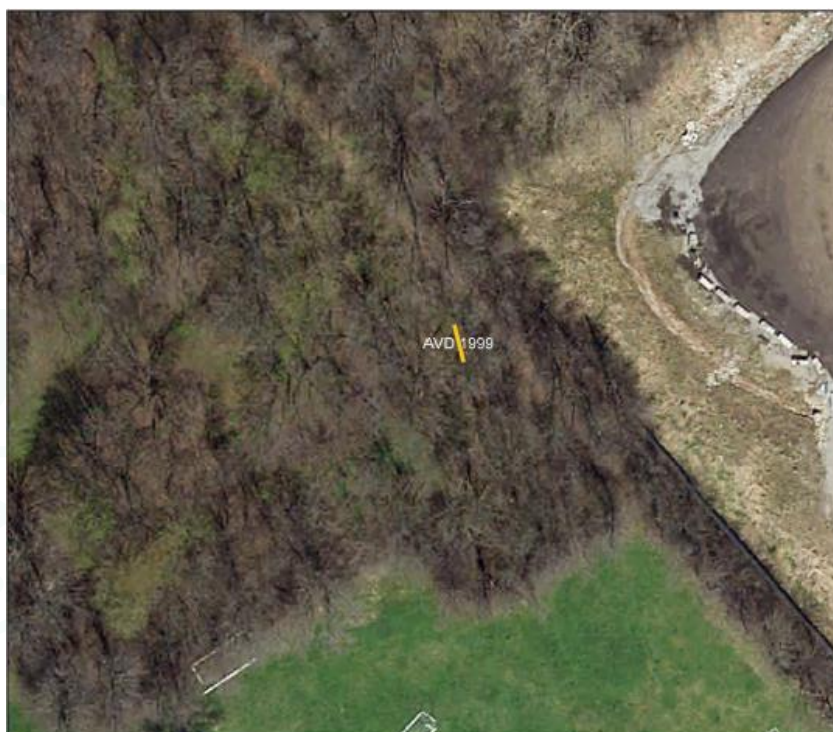


Figure 3: Location of historic structures in the “Old French Village” relative to the Grignon Mansion and Wolf’s identification of their historic uses.



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the “Agreement”) is entered into as of the last signature date set forth below (“Effective Date”) by and between Lawrence University, with principal offices located at 711 E. Boldt Way, Appleton (hereinafter referred to as “Lawrence University”), and the City of Kaukauna, a Wisconsin municipal corporation (“City”). Lawrence University and City are referred to in this Agreement individually as a “Party” and collectively as the “Parties”.

RECITALS

- A. The Parties wish to provide mutual assistance to one another to further the educational mission of Lawrence University and the sustainability of the Grignon Mansion.
- B. The purpose(s) of this Agreement is to help the Parties coordinate in the ongoing research and documentation of history of the Grignon Mansion.
- C. The Parties desire to accomplish this purpose in accordance with the terms and conditions set forth below.

AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Recitals.** The recitals are incorporated herein and made a part of this Agreement.
2. **Scope.** The Parties agree to provide the following categories of mutual assistance to one another under this Agreement:
 - a. Coordinate in the ongoing research and documentation of history of the Grignon Mansion.
3. **Requesting Outside Assistance.** Should Lawrence University find need to engage external professional experts in their work, Lawrence University shall submit a digital letter to the City of Kaukauna, so that the City of Kaukauna may initiate their own Memorandum of Understanding with the external party or parties.
4. **Documentation Distribution.** Reports of all findings and projects shall be shared with the City of Kaukauna. Distribution of documents and reports to any outside agency or organization should be communicated to the Grignon Mansion Executive Director.
5. **Reimbursement.** Lawrence University’s request for materials related to the completion of a project will be proposed in writing to the Grignon Mansion Executive Director prior to purchase for approval or denial of the purchase by the City of Kaukauna Planning and Community Development department. Upon approval of the items, the City of Kaukauna shall reimburse Lawrence University. Time and labor expended for this project is considered an in-kind contribution from Lawrence University to the City of Kaukauna and is not a reimbursable expenditure.
6. **Term/Extension.** The initial term of this Agreement shall be for twelve (12) months (“Initial Term”), commencing upon the Effective Date. Upon the expiration of the Initial Term, this Agreement shall automatically renew for successive twelve (12) month terms (“Renewal Terms”) and upon the same terms and conditions, unless a Party provides a written notice to

the other Party within ninety (90) days of the expiration of the Initial term or any Renewal Term of its desire to terminate this Agreement.

7. **Termination.** This Agreement shall terminate upon the earliest to occur of the following: (a) the expiration of the Initial Term (or if renewed, Renewal Term), provided that a party properly provided notice of its desire to terminate under Section 5, (b) by written mutual agreement of the Parties, or (c) by either Party upon 30 days' written notice to the other Party. Upon receipt of notice of termination under Section 6(C), the Parties shall work cooperatively to end any active work under way in a non-disruptive way and ensure that the non-terminating Party's systems are not adversely affected by the termination.
8. **Limitation of Liability.** Each party shall be liable for its own negligent acts or omissions and for those of its affiliates, subsidiaries or respective directors, officers, employees, or agents; but neither party shall be liable for the negligent acts or omissions of the other.
9. **Expectations While Onsite at Grignon Mansion.** While onsite at the Grignon Mansion, both Parties of this agreement are asked to adhere to the following expectations:
 - a. If the interior of the Grignon Mansion needs to be accessed, the Executive Director will be notified at least one day prior to facilitate entry and exit of the property.
 - b. Remove shoes that contain outside contaminants or use shoe covers (provided) while on carpeted areas inside the Grignon Mansion.
 - c. Return rooms to the layout and condition they were in upon entry when leaving the Mansion.
 - d. Ensure that heating and cooling systems, if modified, are increased or decreased at an increment of no more than two (2) degrees Fahrenheit, in order to protect collection integrity.
 - e. All items belonging to the Grignon Mansion collection are to remain on the property at all times.
 - f. Any concerns related to the Grignon Mansion are to be communicated to the Planning and Community Development Department immediately by phone in the following call order:
 - i. Cassidy Mickelson, Grignon Mansion Executive Director, (920) 422-6041 (cell) or (920) 766-6315 (office)
 - ii. Terri Vosters, Community Enrichment and Recreation Director, (920) 766-6335 (office)
10. **Electronic/Facsimile Signatures.** The signature of a Party transmitted by fax or the electronic signature of a Party shall be considered an original signature for purposes of this Agreement.

- 11. Entire Agreement, Amendment, Assignment.** This Agreement contains the complete and entire agreement between the Parties and supersedes any previous communications, representations, or agreements, whether oral or written, with respect to the subject matter hereof. There are no additions or deletions from or changes in any of the provisions hereof and no understanding or representation concerning any of the same which are not expressed herein. This Agreement may be modified only by a written document signed by the City of Kaukauna and Lawrence University. Lawrence University shall not subcontract or assign this Agreement or Lawrence University's obligations under this Agreement without prior written approval from the City of Kaukauna.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Effective Date.

CITY OF KAUKAUNA

Date: _____

By: _____

Name: _____

Title: _____

LAWRENCE UNIVERSITY

Date: _____

By: _____

Name: _____

Title: _____

RESOLUTION NO. 2022-5351

RESOLUTION AUTHORIZING MAYOR TO ENTER INTO A LEASE AGREEMENT WITH BOB'S INN

WHEREAS, Don Dix, owner of Bob's Inn has requested authorization to lease a portion of the City of Kaukauna's 3rd Street Parking Lot to utilize as an Outdoor Alcoholic Beverage Area; and

WHEREAS, the City of Kaukauna desires to encourage economic growth and aesthetic improvements within the downtown core business district; and

WHEREAS, the City of Kaukauna does deem the proposed lease and use of a portion of the City of Kaukauna's 3rd Street Parking Lot as an Outdoor Alcoholic Beverage Area does support the objective to encourage economic growth and aesthetic improvements within the downtown core business district; and

Whereas, a copy of the Agreement is attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin authorizes the Mayor to enter into a yearly lease agreement with Bob's Inn.

Introduced and adopted this 6th day of September, 2022.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally Kenney, Clerk

PARKING LOT LEASE AGREEMENT

THIS AGREEMENT is made and entered into as of this ____ day of _____, 2022, between the City of Kaukauna ("CITY") and Bob's Inn ("LICENSEE") for the use of the facility hereinafter defined.

NOW THEREFORE, it is agreed as follows:

SECTION 1.0 USE OF PARKING LOT. The CITY grants unto LICENSEE the use of, and LICENSEE does hereby agree to use 825 square feet of the parking lot located at Third Street, Kaukauna, WI 54130, more accurately described in Exhibit A "Legal Description", (hereinafter "Lot" and "leased premises"), under the terms and conditions set forth herein. The date, time, and activity or activities to be performed in the Lot, and the portions of the Lot to be so used are as follows:

Purpose for the use: Outdoor alcohol seating area.

Dates and times of Lot use under this Agreement: As specified under City of Kaukauna Ordinance 12.03(11) Permit required for outdoor alcoholic beverage area.

Certificate of Insurance Must Be Attached.

SECTION 2.0

2.1. **Lot Rate.** Annual payment of \$50.00

2.2 **Deposit.** No security deposit shall be required.

2.3 **Payment.** Payment shall be paid at the time the Outdoor Alcohol Beverage Area Permit application is submitted, and upon each subsequent renewal application.

ADDITIONAL TERMS AND CONDITIONS

1. **Other Uses.** Officers, agents, and employees of the CITY reserve the right to enter all areas of the Lot at any and all times. LICENSEE further understands and agrees that during the term of this Agreement, the CITY may use or cause to be used for its purposes, any portion of the Lot not in use by the LICENSEE.

2. **Term and Termination.** Either party may terminate this Lease Agreement at any time with written notice to the other party of not less than 90 days. No refund will be provided for cancellation or non-use. Upon termination of this Lease Agreement, LICENSEE shall return the Lot to its original condition within 90 days from the date of termination. In the event that LICENSEE does not restore the Lot to its original condition, the CITY shall return the Lot to its original condition and the costs of such restoration

shall be assessed to the adjacent property located at 120 E. 3rd Street, Kaukauna, Wisconsin.

3. **Regulations Pertaining to Use.** LICENSEE agrees to abide by and cause its invitees and licensees to abide by the following rules and regulations:

- a. LICENSEE shall not permit entrance to portions of the Lot other than those specifically designated and depicted on Exhibit A.
- b. LICENSEE shall use and occupy Lot in a safe and careful manner and comply with any federal, state, county, or municipal authority controlling or governing the Lot or the operation therein, including, but not limited to, all policies, rules and regulations of the CITY.
- c. LICENSEE shall use said Lot solely for the purposes herein provided and shall not permit the Lot or any part thereof to be used for any gambling or any unlawful, indecent, obscene or immoral attractions, exhibitions, purposes or entertainment or in any manner so as to injure persons or property.
- d. LICENSEE shall not permit any individual to bring into the Lot any materials, substances, equipment or objects which are likely to endanger the life of, or cause bodily injury to, any person on the Lot or which are likely to constitute a hazard to property thereon.
- e. LICENSEE recognizes that the CITY may have representatives present in the Lot during use.
- f. LICENSEE agrees to maintain the Lot and its surroundings cleaned and in good condition and repair as to any waste or litter generated by LICENSEE's use.
- g. LICENSEE shall provide all building materials to the requested outdoor alcohol seating area and obtain all necessary building permits.

5. **Indemnification.** The LICENSEE hereby assumes, releases and agrees to indemnify, defend, protect and hold harmless the CITY, its Board members, agents and representatives from and against any loss of and/or damage to the property of LICENSEE, and all loss and/or damage on account of injury to or death of any persons arising in any way from negligent, reckless or willful misconduct of LICENSEE, its employees, agents or independent contractors.

6. **Damage and Loss.** LICENSEE agrees to return the leased premises to the CITY at the end of the term of use in the same condition as the date of the start of this lease, ordinary use and wear excepted. LICENSEE agrees that if any portion of the Lot or contents thereof shall be damaged by the act, default, or negligence of the LICENSEE or of the LICENSEE's agents, employees, patrons, guests or any person admitted to premises by LICENSEE during the term of this lease, LICENSEE will pay to the CITY upon demand such sums as shall be necessary to restore the leased premises to their previous condition. LICENSEE hereby assumes full responsibility for the character, acts, and conduct of all persons admitted to any portion of the Lot at the time of LICENSEE's use, not including any representatives of the CITY.

7. **Inspection.** CITY shall have the right to inspect the Lot at any time, to ensure orderly operation of LICENSEE's use and to ensure LICENSEE's operations and equipment are maintained to standards acceptable to the CITY, in CITY's sole discretion. CITY shall have the right to terminate this Agreement without further notice if, upon such inspection, CITY determines that the LICENSEE's operations and/or equipment are not maintained to acceptable standards. Notwithstanding the foregoing, CITY shall provide LICENSEE with 24 hr. notice to remedy any noted defect or vacate the leased premises.

8. **Assignment.** LICENSEE may not assign this Agreement or any right contained in this Agreement nor sublet the Lot without the written consent of the CITY. Any assignment or sublease of this Agreement or terms arising under this Agreement without written consent of the CITY shall void this Agreement.

9. **Attorney's Fees.** Should CITY prevail in whole or in part in any litigation between the parties, including, but not limited to, actions to collect any use or service charge after same is past due, LICENSEE agrees to pay for all of CITY's reasonable attorney fees. Fees shall be payable whether for negotiation, trial, or appellate purposes.

10. **Insurance.**

- a. LICENSEE agrees to acquire and maintain, during all times it is using the Lot, liability insurance in an amount not less than \$1,000,000 per occurrence combined single limit, for bodily injury and property damage, including premises/operations, products/completed operations, and personal & advertising injury. LICENSEE also agrees to provide fire damage insurance in the amount of \$500,000 and medical payments in the amount of \$5,000. All insurance shall be provided by a carrier which is satisfactory to the CITY.
- b. The CITY must be named as an additional insured.
- c. LICENSEE must provide a certificate of insurance reflecting all of the above requirements prior to use of the Lot.

11. **Miscellaneous.**

- a. This Agreement contains the entire agreement between the parties. No subsequent alteration, amendment, change, or addition to this Agreement shall be binding unless in writing and signed by both parties.
- b. This Agreement shall be governed by the laws of the State of Wisconsin.

The LICENSEE signing this LEASE AGREEMENT hereby states that all questions about this Lease Agreement have been answered, that they fully understand all the provisions of the agreement and the obligations and responsibilities of each party, as spelled out herein. They further state that they agree to fulfill their obligations in every respect or suffer the full legal and financial consequences of their actions or lack of action in violation of this agreement. Signature by the LICENSEE on this Lease Agreement is acknowledgment and he/she has received a signed copy of the Lease Agreement.

Bob's Inn

BY _____
Don Dix, Manager

STATE OF WISCONSIN }
 } SS
OUTAGAMIE COUNTY }

Personally came before me on _____, 2022, the above named Don Dix, to me known to be the person who executed the foregoing instrument in their duly authorized capacity and acknowledged the same.

Notary Public, State of Wisconsin
My commission expires: _____

CITY OF KAUKAUNA

BY _____
Anthony J. Penterman, Mayor

Attest: _____
Sally Kenney, City Clerk

STATE OF WISCONSIN }
 } SS
OUTAGAMIE COUNTY }

Personally came before me on _____, 2022, the above named Anthony J. Penterman and Sally A. Kenney, to me known to be the persons who executed the foregoing instrument in their duly authorized capacity and acknowledged the same.

Notary Public, State of Wisconsin
My commission expires: _____

EXHIBIT A- LEGAL DESCRIPTION

PART OF LOT 24 OF BLOCK 6, LEDYARD PLAT ACCORDING TO THE RECORDED CITY OF KAUKAUNA ASSESOR'S PLAT OF 1890, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN, CONTAINING SAID 825 SQUARE FEET MORE OR LESS, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH EAST CORNER OF LOT 24 BLOCK 6 OF THE LEDYARD PLAT;

THENCE NORTH WESTERLY 25 FEET ALONG THE NORTHWEST LINE OF SAID LOT 24 BLOCK 6 TO THE NORTH WEST CORNER OF SAID LOT 24 BLOCK 6;

THENCE SOUTH WESTERLY 33 FEET ALONG THE SOUTH WEST LINE OF SAID LOT 24 BLOCK 6 TO A POINT ON THE SOUTH WEST LINE OF LOT 24 BLOCK 6 OF THE LEDYARD PLAT;

THENCE SOUTH EASTERLY PERPENDICULAR TO THE SOUTH WESTERLY LINE OF SAID LOT 24 BLOCK 6, 33 FEET TO A POINT ON THE SOUTH EAST LINE OF SAID LOT 24 BLOCK 6;

THENCE NORTH EASTERLY ALONG THE SOUTH EAST LINE OF SAID LOT 24 BLOCK 6 TO THE POINT OF BEGINNING.

SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

RESOLUTION NO. 2022-5353**A RESOLUTION APPROVING A LOT CONSOLIDATION FOR 222 LAWE STREET, 250 LAWE STREET, AND 264 W WISCONSIN AVENUE**

WHEREAS, a one lot certified survey map of the following described parcel of land has been presented to and recommended for approval by the Plan Commission:

ALL OF LOTS 1 AND 3 OF CERTIFIED SURVEY MAP NO.8178 AS RECORDED IN DOCUMENT NO. 2243184 AND ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 8161 AS RECORDED IN DOCUMENT NO. 2241026, ALL LOCATED IN PRIVATE CLAIM 1, TOWNSHIP 21 NORTH, RANGE 18 EAST, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin that the said Certified Survey Map attached and made a part hereof is hereby accepted and approved.

Introduced and adopted this 6th day of September 2022.

APPROVED:

Anthony J. Penterman, Mayor

ATTEST:

Sally A. Kenney, City Clerk

COMBINATION
CERTIFIED SURVEY MAP NO. _____

BEING ALL OF LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO. 8178 AS
RECORDED IN DOCUMENT NO. 2243184 AND ALL OF LOT 1 OF CERTIFIED
SURVEY MAP NO. 8161 AS RECORDED IN DOCUMENT NO. 2241026, ALL
LOCATED IN PRIVATE CLAIM 1, TOWNSHIP 21 NORTH, RANGE 18 EAST,
CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN.

NORTHWEST CORNER
PRIVATE CLAIM 1

CORNER OF PRIVATE CLAIM 1
AND 1890 KAUKAUNA CITY LIMITS

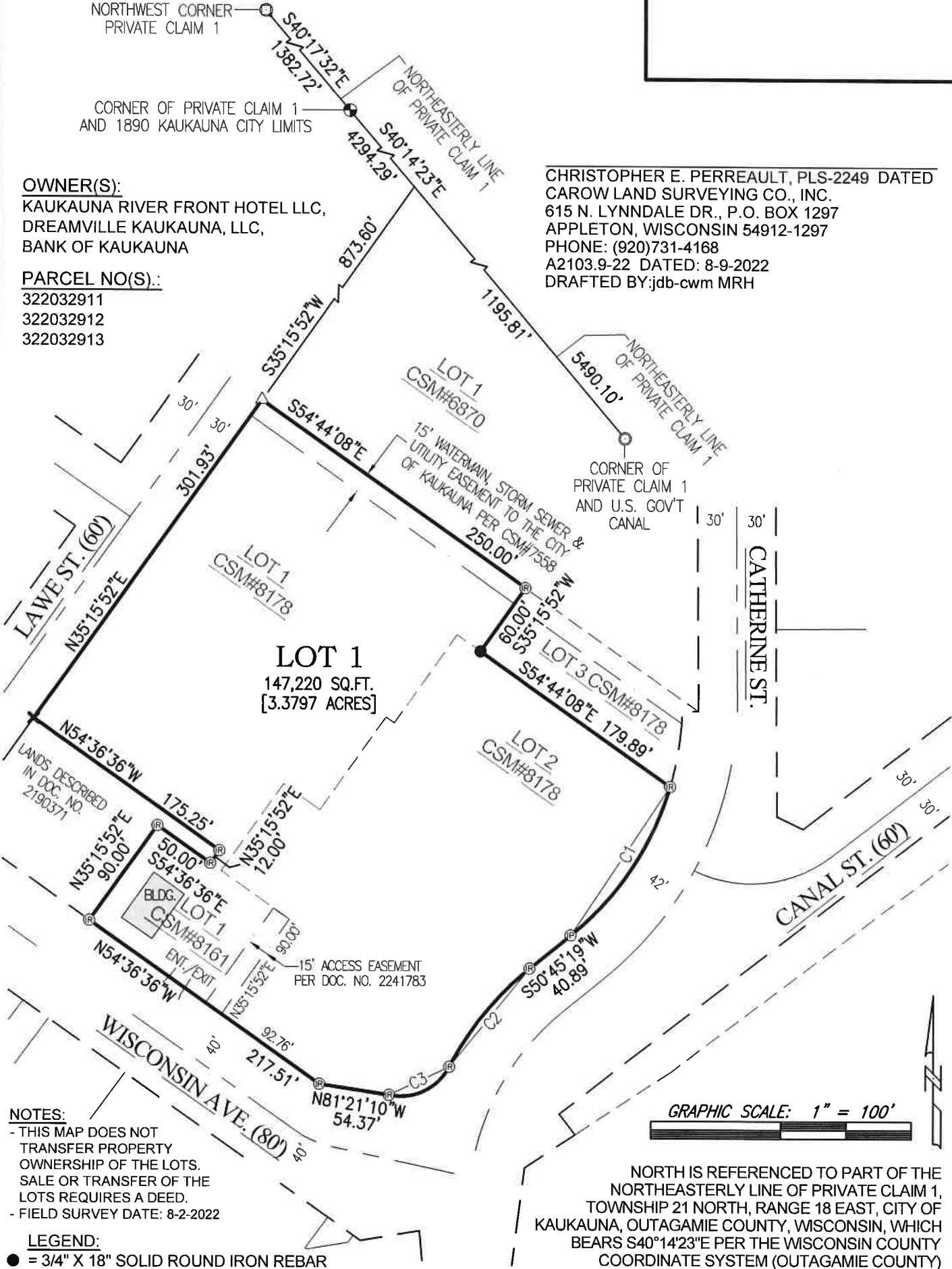
OWNER(S):

KAUKAUNA RIVER FRONT HOTEL LLC,
DREAMVILLE KAUKAUNA, LLC,
BANK OF KAUKAUNA

PARCEL NO(S):

322032911
322032912
322032913

CHRISTOPHER E. PERREAULT, PLS-2249 DATED
CAROW LAND SURVEYING CO., INC.
615 N. LYNNDAL DR., P.O. BOX 1297
APPLETON, WISCONSIN 54912-1297
PHONE: (920)731-4168
A2103.9-22 DATED: 8-9-2022
DRAFTED BY:jdb-cwm MRH



NOTES:

- THIS MAP DOES NOT
TRANSFER PROPERTY
OWNERSHIP OF THE LOTS.
SALE OR TRANSFER OF THE
LOTS REQUIRES A DEED.
- FIELD SURVEY DATE: 8-2-2022

LEGEND:

- = 3/4" X 18" SOLID ROUND IRON REBAR
SET, WEIGHING 1.502 LBS. PER LIN. FT.
- Ⓡ = 3/4" IRON REBAR FOUND
- Ⓟ = 1 1/2" I.D. IRON PIPE FOUND
- ✕ = CUT CROSS FOUND
- △ = GEAR NAIL FOUND
- ⊙ = BERNTSEN MONUMENT
- ⊙ = BRASS CAP STAMPED "T.P & P. CO."
- Ⓢ = CERTIFIED LAND CORNER OUTAGAMIE
COUNTY

GRAPHIC SCALE: 1" = 100'

NORTH IS REFERENCED TO PART OF THE
NORTHEASTERLY LINE OF PRIVATE CLAIM 1,
TOWNSHIP 21 NORTH, RANGE 18 EAST, CITY OF
KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN, WHICH
BEARS S40°14'23"E PER THE WISCONSIN COUNTY
COORDINATE SYSTEM (OUTAGAMIE COUNTY)

CURVE TABLE:

CURVE	RADIUS	CENTRAL ANGLE	ARC LENGTH	CHORD BEARING	CHORD LENGTH	TANGENT BEARINGS
C1	233.00	34°31'28"	140.39	S33°29'33"W	138.28	S16°13'49"W S50°45'19"W
C2	242.00	23°26'55"	99.04	S39°01'53"W	98.35	S50°45'19"W S27°18'24"W
C3	42.00	75°18'26"	55.20	S64°57'37"W	51.31	S27°18'24"W N77°23'10"W

CERTIFIED SURVEY MAP NO. _____

BEING ALL OF LOTS 1 AND 3 OF CERTIFIED SURVEY MAP NO. 8178 AS RECORDED IN DOCUMENT NO. 2243184 AND ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 8161 AS RECORDED IN DOCUMENT NO. 2241026, ALL LOCATED IN PRIVATE CLAIM 1, TOWNSHIP 21 NORTH, RANGE 18 EAST, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN.

SURVEYOR’S CERTIFICATE:

I, CHRISTOPHER E. PERREAULT, PROFESSIONAL WISCONSIN LAND SURVEYOR, CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED ALL OF LOTS 1 AND 3 OF CERTIFIED SURVEY MAP NO. 8178 AS RECORDED IN DOCUMENT NO. 2243184 AND ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 8161 AS RECORDED IN DOCUMENT NO. 2241026, ALL LOCATED IN PRIVATE CLAIM 1, TOWNSHIP 21 NORTH, RANGE 18 EAST, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MADE SUCH SURVEY UNDER THE DIRECTION OF DREAMVILLE KAUKAUNA LLC, C/O WENDY ANDERSON, 3900 S STONEBRIDGE DR #304, MCKINNEY, TX 75070.

THAT THIS MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY LINES OF THE LAND SURVEYED.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE OF THE CITY OF KAUKAUNA.

CHRISTOPHER E. PERREAULT, PLS-2249 DATED
CAROW LAND SURVEYING CO., INC.
615 N. LYNNDAL DR., P.O. BOX 1297
APPLETON, WISCONSIN 54912-1297
PHONE: (920)731-4168
A2103.9-22 (ASC) 8/9/2022

NOTES:

- 1) THIS CERTIFIED SURVEY MAP IS PART OF TAX PARCEL(S): 322032911, 322032912 AND 322032913.
- 2) THE PROPERTY OWNER(S) OF RECORD IS/ARE: DREAMVILLE KAUKAUNA LLC, KAUKAUNA RIVER FRONT HOTEL LLC, AND BANK OF KAUKAUNA
- 3) THE PROPERTY IS COMPLETELY INCLUDED IN THE FOLLOWING RECORDED INSTRUMENTS: DOCUMENT NUMBER(S) 2243023, 2272043, AND 2245122.

PLANNING COMMISSION CERTIFICATE:

THIS CERTIFIED SURVEY MAP WAS APPROVED BY THE PLANNING COMMISSION OF THE CITY OF KAUKAUNA ON THIS _____ DAY OF _____, 20____.

MAYOR DATED CLERK DATED

TREASURER’S CERTIFICATE:

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LAND INCLUDED ON THIS CERTIFIED SURVEY MAP.

CITY TREASURER DATED COUNTY TREASURER DATED

COMMON COUNCIL RESOLUTION:

RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KAUKAUNA, THAT THE CERTIFIED SURVEY MAP OF THE CITY OF KAUKAUNA PROPERTY IS HEREBY APPROVED. PASSED AND APPROVED BY RESOLUTION NUMBER _____, THIS _____ DAY OF _____, 20____.

CITY CLERK

CERTIFIED SURVEY MAP NO. _____

BEING ALL OF LOTS 1 AND 3 OF CERTIFIED SURVEY MAP NO. 8178 AS RECORDED IN DOCUMENT NO. 2243184 AND ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 8161 AS RECORDED IN DOCUMENT NO. 2241026, ALL LOCATED IN PRIVATE CLAIM 1, TOWNSHIP 21 NORTH, RANGE 18 EAST, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN.

OWNER’S CERTIFICATE:

AS OWNER(S), I (WE) HEREBY CERTIFY THAT I (WE) CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED HEREON. I (WE) ALSO CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 OR 236.12 OF THE WISCONSIN STATUTES TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: CITY OF KAUKAUNA.

WITNESS THE HAND AND SEAL OF SAID OWNER(S).
BY: DREAMVILLE KAUKAUNA, LLC

SIGNATURE

PRINTED NAME TITLE

STATE OF _____)
_____)SS
_____ COUNTY)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 20 __, THE ABOVE NAMED PERSON (S) TO ME KNOWN TO BE THE PERSON (S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC
MY COMMISSION EXPIRES _____

OWNER’S CERTIFICATE:

AS OWNER(S), I (WE) HEREBY CERTIFY THAT I (WE) CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED HEREON. I (WE) ALSO CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 OR 236.12 OF THE WISCONSIN STATUTES TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: CITY OF KAUKAUNA.

WITNESS THE HAND AND SEAL OF SAID OWNER(S).
BY: KAUKAUNA RIVER FRONT HOTEL, LLC

SIGNATURE

PRINTED NAME TITLE

STATE OF _____)
_____)SS
_____ COUNTY)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 20 __, THE ABOVE NAMED PERSON (S) TO ME KNOWN TO BE THE PERSON (S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC
MY COMMISSION EXPIRES _____

CHRISTOPHER E. PERREAULT, PLS-2249 DATED
CAROW LAND SURVEYING CO., INC.
615 N. LYNNDAL E DR., P.O. BOX 1297
APPLETON, WISCONSIN 54912-1297
PHONE: (920)731-4168
A2103.9-22 (ASC) 8/9/2022

CERTIFIED SURVEY MAP NO.

BEING ALL OF LOTS 1 AND 3 OF CERTIFIED SURVEY MAP NO. 8178 AS RECORDED IN DOCUMENT NO. 2243184 AND ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 8161 AS RECORDED IN DOCUMENT NO. 2241026, ALL LOCATED IN PRIVATE CLAIM 1, TOWNSHIP 21 NORTH, RANGE 18 EAST, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN.

OWNER'S CERTIFICATE:

AS OWNER (S), I (WE) CERTIFY THAT I (WE) CAUSED THE LANDS DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED HEREON.

I (WE) FURTHER CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 OR S.236.12 OF THE WISCONSIN STATUTES TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: CITY OF KAUKAUNA.

WITNESS THE HAND AND SEAL OF SAID OWNER(S).

BY: BANK OF KAUKAUNA

SIGNATURE

PRINTED NAME

TITLE

STATE OF WISCONSIN)

)SS

OUTAGAMIE COUNTY)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 20____, THE ABOVE NAMED PERSON (S), TO ME KNOWN TO BE THE PERSON (S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THEY EXECUTED THE FOREGOING INSTRUMENT.

NOTARY PUBLIC

MY COMMISSION EXPIRES

CHRISTOPHER E. PERREAULT, PLS-2249 DATED
CAROW LAND SURVEYING CO., INC.
615 N. LYNNDAL DR., P.O. BOX 1297
APPLETON, WISCONSIN 54912-1297
PHONE: (920)731-4168
A2103.9-22 (ASC) 8/9/2022

RESOLUTION 2022-5354

RESOLUTION AUTHORIZING THE GRIGNON MANSION EXECUTIVE DIRECTOR TO ENTER A MEMORANDUM OF UNDERSTANDING WITH LAWRENCE UNIVERSITY

WHEREAS, the City of Kaukauna and Lawrence University have had a mutually beneficial relationship utilizing the Grignon Mansion for educational and research purposes; and

WHEREAS, Lawrence University research and work executed by students and staff have furthered the local knowledge of the historic Grignon Mansion site and North Kakalin Village and have helped inform decision-making for the Grignon Mansion Board; and

WHEREAS, the Grignon Mansion Board recommended entering into a memorandum of understanding with Lawrence University for the purposes of continuing research on suspected longhouses in the northwest corner of the Grignon Mansion property and the area of Lower Grignon Park where the original Ducharme cabin may be located; and

WHEREAS, the proposed memorandum of understanding protects the City of Kaukauna's financial interests and liability, as well as protecting the educational assets within the Grignon Mansion collection;

WHEREAS, a copy of the memorandum of understanding is hereby attached;

NOW, THEREFORE, BE IT RESOLVED, the Common Council of the City of Kaukauna authorizes the Grignon Mansion Executive Director to enter into the proposed memorandum of understanding with Lawrence University.

Adopted this ____ of September, 2022.

APPROVED:

Anthony J. Penterman, Mayor

ATTEST:

Sally A. Kenney, City Clerk

RESOLUTION NO. 2022-5355**RESOLUTION ESTABLISHING HIRING OF CITY ATTORNEY**

WHEREAS, Be It Resolved, that the Common Council of the City of Kaukauna does resolve to conduct a city-wide referendum, to be held on November 8, 2022; that a concise statement of the question is given that the question will state as follows:

Question: Shall the City of Kaukauna, Outagamie and Calumet Counties, Wisconsin change the City Attorney position from elected to a hired position?

WHEREAS, Be It Resolved, that the Municipal Counsel prepare a Notice of Referendum to be published by the Kaukauna City Clerk in accordance with statutory requirements, and;


WHEREAS, Be It Resolved, that this resolution and the referendum shall be filed with the Kaukauna City Clerk and the Outagamie County Clerk no later than 70 days prior to the election at which the question will appear on the ballot, and by the Common Council of the City of Kaukauna, Wisconsin.


Introduced and adopted this 16th day of August, 2022.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally A. Kenney, Clerk

Instructions to Voters

To vote in favor of a question, fill in the oval next to "YES", like this 

To vote against a question, fill in the oval next to "NO", like this 

ORDINANCE NO. 1866-2022

AN ORDINANCE REZONING 705 LAWE STREET FROM COMMERCIAL CORE DISTRICT TO COMMERCIAL HIGHWAY DISTRICT

WHEREAS, the Common Council of the City of Kaukauna, having reviewed the recommendation of the City Plan Commission regarding the proposed change in zoning classification for the property described below and having scheduled a public hearing then to be decided by the Common Council; and

WHEREAS, a Class 2 Notice of Public Hearing regarding such proposed zoning change and, pursuant thereto, a public hearing having been held on the **6th of September, 2022** at 7:00 p.m., and the Common Council having heard all interested parties or their agents and attorneys;\

NOW, THEREFORE, the Common Council of the City of Kaukauna, Wisconsin, do ordain as follows:

SECTION 1: That the following described property:

CENTRAL ADDN LOT 1 & 2 & NW 4.28FT LOT 3 BLK 1 LESS HY, CITY OF
KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN.

Shall be and the same is hereby rezoned from the present zoning classification of Commercial Core District to Commercial Highway District, as set forth in and regulated by the provisions of §17.18 of the Kaukauna Zoning Code, conditioned upon compliance with the approval conditions of the Plan Commission, if any, and the provisions of Chapter 17, Kaukauna Municipal Code.

SECTION 2: That the Clerk is directed to amend the City of Kaukauna Zoning Map in conformity with the provisions of this ordinance.

SECTION 3: That all other ordinances in conflict herewith are hereby repealed.

SECTION 4: That this ordinance shall take effect upon its passage and publication according to law.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 6th day of September, 2022.

APPROVED:

Anthony J. Penterman, Mayor

ATTEST:

Sally A. Kenney, City Clerk