

# BOARD OF PUBLIC WORKS

City of Kaukauna  
**Council Chambers**  
Municipal Services Building  
144 W. Second Street, Kaukauna



Monday, December 04, 2023 at 6:00 PM

## AGENDA

### In-Person

1. Correspondence.
2. Discussion Topics.
  - a. Authorization to seek bids for Project 2-24 - W. Tobacnoir Street Area Utility Relay – Phase 1.
  - b. Authorization to seek bids for Project 4-24 – Asphalt Parking Lot Paving.
  - c. Draft Memorandum of Understanding (MOU) - Outagamie County Highway Department.
  - d. Update on Waste Ordinance Implementation.
  - e. Public Works Update.
3. Adjourn.

## NOTICES

Notice is hereby given that a majority of the City Council will be present at the meeting of the Board of Public Works meeting scheduled for Monday, December 4, 2023 at 6:00 P.M. to gather information about a subject over which they have decision making responsibility.

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.**



City of Kaukauna  
Board of Public Works  
tdc/engr dept

December 4, 2023

**Agenda Item #2a**

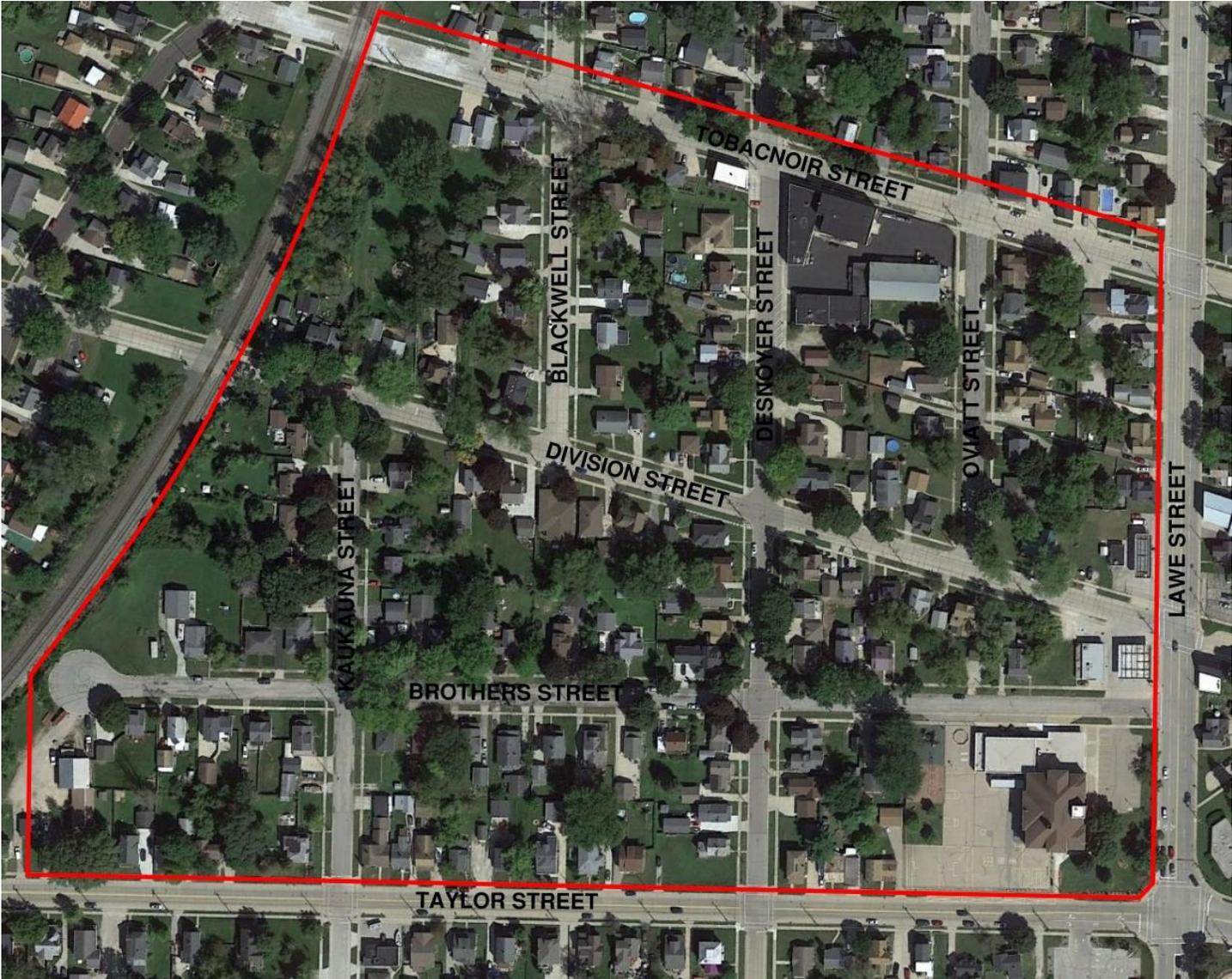
**Authorization to seek bids for Project #2-24, W. Tobacnoir Street Area Utility Relay – Phase 1 (Brothers Street, Kaukauna Street, Desnoyer Street, Division Street, Blackwell Street, Oviatt Street)**

**Background**

The Engineering Department is completing plans for our annual utility relay project with Kaukauna Utilities. The proposed project is in the Taylor Street to Tobacnoir Street neighborhoods; a map is shown below. The project will include replacement of sanitary sewer, water mains, private laterals from the main to the homes, temporary asphalt overlay, and restoration of the affected areas.

**Recommended Action**

Motion to authorize the Engineering Department to seek bids for Project #2-24, W. Tobacnoir Street Area Utility Relay – Phase 1





**City of Kaukauna**  
**Board of Public Works – December 4<sup>th</sup>, 2023**  
JJB/engr dept

**Agenda Item #2B**  
**Authorization to seek bids for Project #4-24 Asphalt Paving**

Paving Areas:

- Pool Road – Dodge Street to 650' south of Dodge Street
- Pool Building Parking Lot – west of new Pool Building, east of Pool Road
- South Pool Road Parking Lots – Boyd Avenue to 430' west, both lots
- Horseshoe Park Parking Lot – north of Twelfth Street, 370' east of Crooks Avenue

**Background**

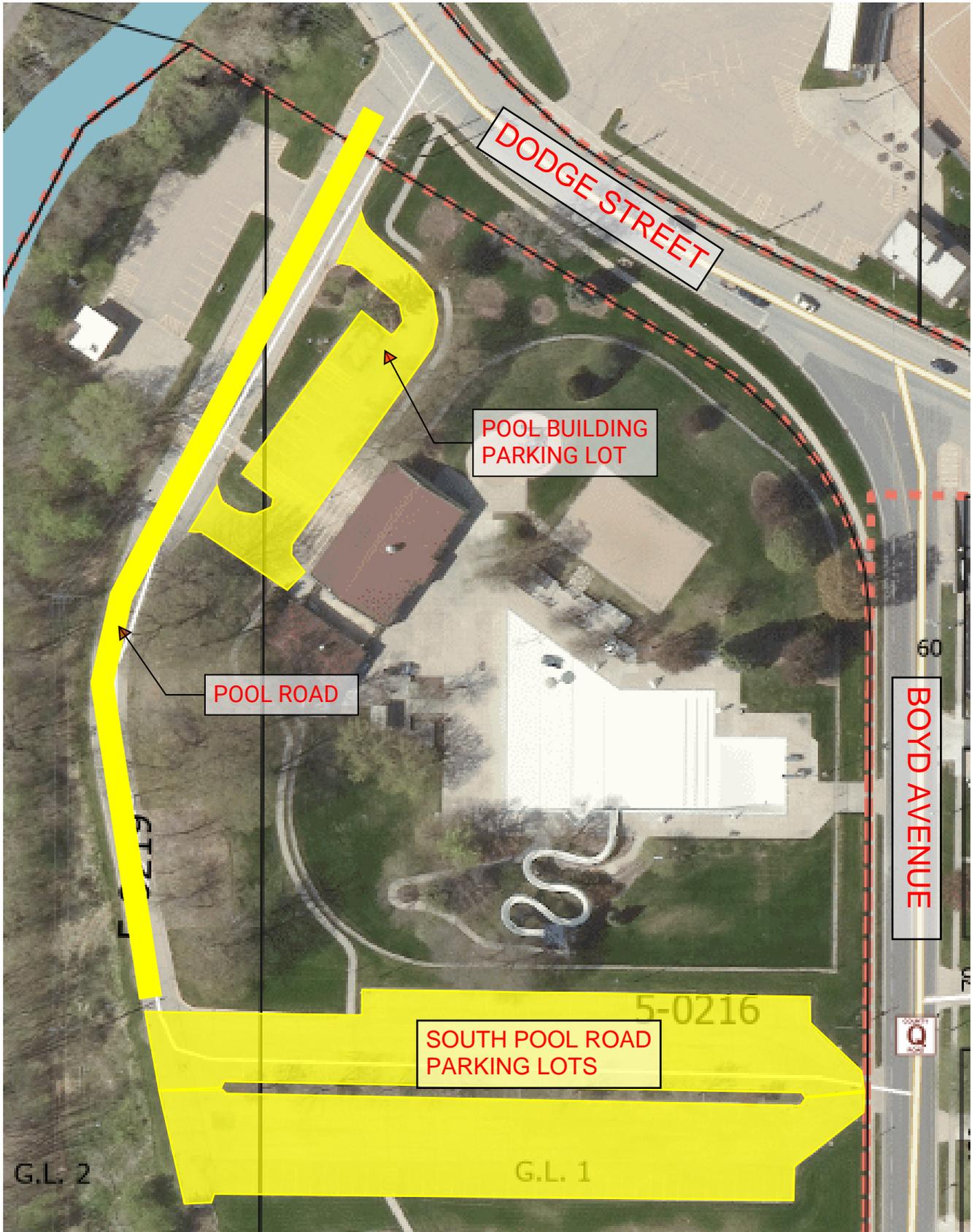
The Engineering Department has completed survey and is finalizing design for asphalt paving for the above listed road and parking lots (also as shown on the attached maps.)

The milling and asphalt paving of the parking lots and road outlined in the maps are in need of asphalt surface replacement, this project will include replacement of some storm sewer in the South Pool Road Parking Lots.

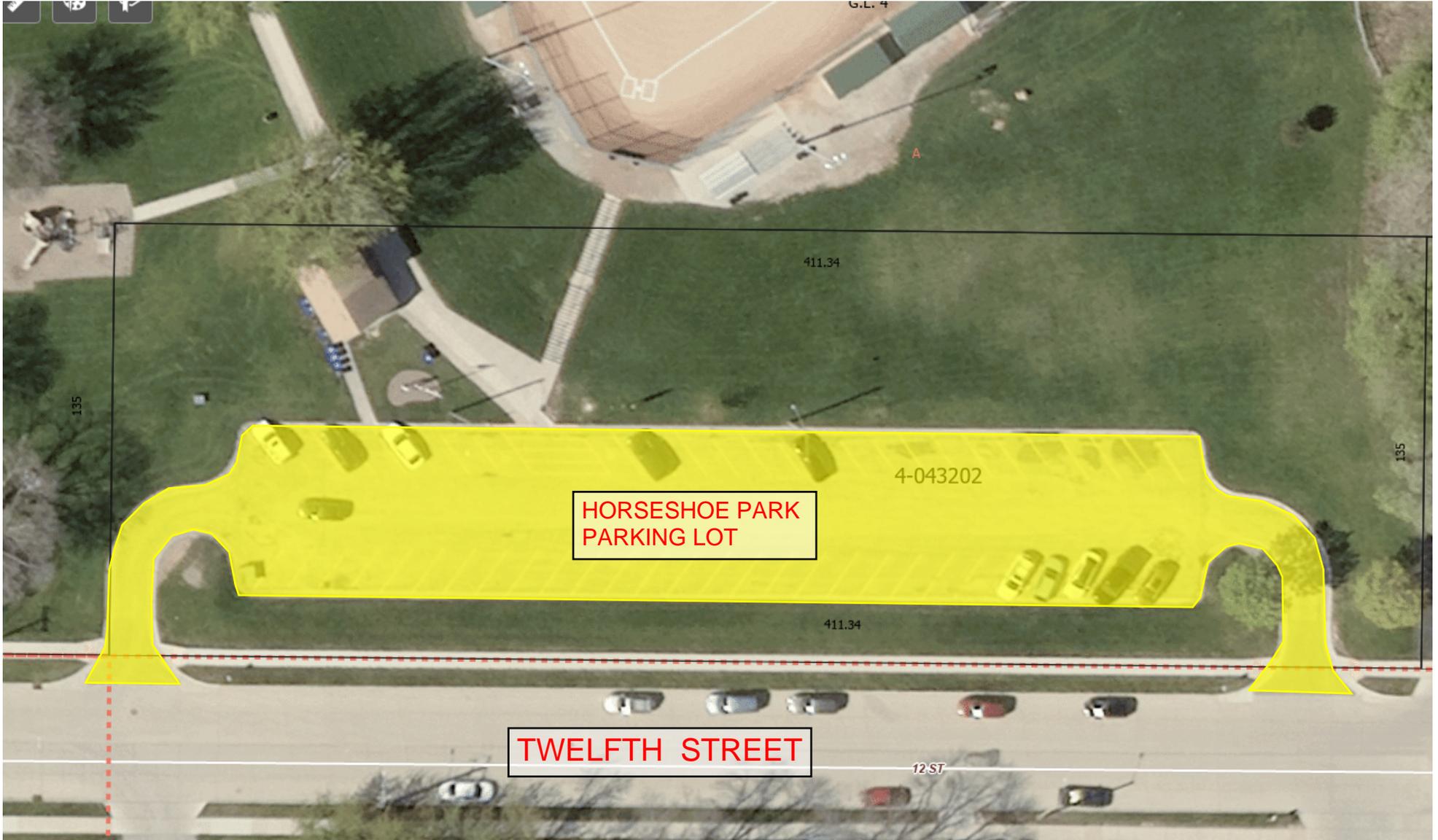
**Recommended Action**

Motion to authorize the Engineering Department to seek bids for Project #4-24 Asphalt Paving

# POOL ROAD AND PARKING LOTS



# HORSESHOE PARK PARKING LOT





# Highway Department

1313 Holland Road, Appleton, WI 54911-8947  
Phone: (920) 832-5673 Fax: (920) 832-2032  
Visit our website at [www.outagamie.org](http://www.outagamie.org)

Find us on  @Outagamie County Highway Department

## MEMORANDUM OF UNDERSTANDING OF COUNTY HIGHWAY MAINTENANCE RESPONSIBILITIES

This Memorandum of Understanding establishes the highway maintenance responsibilities for Outagamie County highways within the City of Kaukauna. This understanding is in regards to maintenance operations only, and does not change how capital project costs are shared. The maintenance responsibilities are designated as outlined on the attached **Exhibit A**, and may be modified at any time based on mutual written agreement by both Outagamie County and the municipality named below.

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

John W. Neumeier  
Director of Public Works / City Engineer  
City of Kaukauna

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

Dean E. Steingraber  
Highway Commissioner  
Outagamie County

Att. Exhibit A, City of Kaukauna Maintenance Overview

# Exhibit A: City of Kaukauna

	Pavement Maintenance	Curb & Gutter Maintenance	Storm Sewer Maintenance <sup>2</sup>	Pavement Marking <sup>1</sup>	Signage <sup>1</sup>	Traffic Signals	Pedestrian Signals & Warning Devices	Bicycle Signage & Pavement Markings	Street Lighting	Sidewalk Maintenance	Tree & Landscaping Maintenance	Tree & Landscaping Maintenance	Ditch Mowing	Winter Maintenance	Street Sweeping	Project-Specific Agreement?
<b>County Highway Segment</b>											(Islands & RAB)	(Terraces)				(Yes / No)
<b>Rosehill Road (CTH CC)</b>																
I-41 to Evergreen Dr	County	Kaukauna	Kaukauna (B)	County	County	N/A	Kaukauna	Kaukauna	Kaukauna	Kaukauna	N/A	Kaukauna	County	County	Kaukauna	No
<b>E College Avenue (CTH CE)</b>																
DeBruin Rd to Crooks Ave	County	Kaukauna	Kaukauna (A)	County	County	N/A	Kaukauna	Kaukauna	N/A	Kaukauna	County	Kaukauna	County	County	County	No
Crooks Ave to Loderbauer Rd	County	Kaukauna	Kaukauna (A)	County	County	N/A	Kaukauna	Kaukauna	N/A	Kaukauna	N/A	Kaukauna	County	County	County	Yes
Loderbauer Rd to Weiler Rd	County	Kaukauna	Kaukauna (B)	County	County	Kaukauna	Kaukauna	Kaukauna	N/A	Kaukauna	N/A	Kaukauna	County	County	Kaukauna	Yes
<b>Debruin Road (CTH HH)</b>																
# E College Avenue to State St	County	Kaukauna	Kaukauna (B)	County	County	N/A	Kaukauna	CL/Kaukauna	Other	Kaukauna	County	Kaukauna	County	County	Kaukauna	Yes
<b>Lawe Street (CTH J)</b>																
Delanglade St to Lamplighter Dr	County	Kaukauna	Kaukauna (A)	County	County	Kaukauna	Kaukauna	Kaukauna	Kaukauna	Kaukauna	N/A	N/A	N/A	County (24')	Kaukauna	Yes
# I-41 to CTH JJ/Edgewood Dr	County	Kaukauna	N/A	County	County	N/A	Kaukauna	Kaukauna	Kaukauna	Kaukauna	County	N/A	County	County	County	Yes
<b>North Avenue (CTH OO)</b>																
Joan Ct to STH 55	County	Kaukauna	Kaukauna (A)	County	County	County <sup>3</sup>	Kaukauna	Kaukauna	Kaukauna	Kaukauna	Kaukauna	Kaukauna	County	County	Kaukauna	No
STH 55 to Kelso Rd	County	Kaukauna	Kaukauna (A)	County	County	N/A	Kaukauna	Kaukauna	Kaukauna	Kaukauna	Kaukauna	N/A	County	County	Kaukauna	No
<b>Hillcrest Drive (CTH Q)</b>																
E College Ave to Dodge St	County	Kaukauna	Kaukauna (A)	County	County	Kaukauna	Kaukauna	Kaukauna	Kaukauna	Kaukauna	N/A	Kaukauna	County	County (24')	Kaukauna	Yes
<b>Dodge Street (CTH Z)</b>																
DeBruin Rd to Crooks Ave	County	Kaukauna	Kaukauna (A)	County	County	N/A	Kaukauna	Kaukauna	Kaukauna	Kaukauna	N/A	Kaukauna	N/A	County (24')	Kaukauna	No
Crooks Ave to Island St	Kaukauna	Kaukauna	Kaukauna (A)	County	County	N/A	Kaukauna	Kaukauna	Kaukauna	Kaukauna	N/A	Kaukauna	N/A	Kaukauna	Kaukauna	No
Island St to Haas Rd	County	Kaukauna	Kaukauna (A)	County	County	N/A	Kaukauna	Kaukauna	Kaukauna	Kaukauna	N/A	Kaukauna	County	County (24')	Kaukauna	No

1 Roadway only; pedestrian signing & markings/crosswalks are responsibility of the municipality  
 2 Includes casting and adjoining curb and gutter  
 A) For existing storm sewer system(s): Both parties agree to jointly inspect and/or televise system before City accepts maintenance responsibilities. Cost responsibility for any necessary repair(s) to be determined on a case-by-case basis.  
 B) For new construction: City accepts all maintenance responsibilities.  
 3 County OO & Gertrude intersection, flashing stop sign  
 # East side of roadway only  
 @ West side of roadway only

DRAFT

For Review