

COMMON COUNCIL

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Tuesday, April 19, 2022 at 7:00 PM

AGENDA

In-Person

1. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
2. Reading and approval of minutes.
 - [a.](#) Common Council Meeting Minutes of April 6, 2022.
3. Presentation of letters, petitions, remonstrances, memorials, and accounts.
 - [a.](#) Bills Payable.
4. Public appearances.
5. Business presented by Mayor.
 - [a.](#) Presentation by Jeff Belongia, from HSE, of the 2022 Kaukauna General Obligation Bonding Results and Ratings.
 - [b.](#) Reappointment of Shannon Young to the Police and Fire Commission.
 - [c.](#) Reappointment of Giovanna Feller to the City Plan Commission.
6. Reports of standing and special committees.
 - [a.](#) Board of Public Works Meeting Minutes of April 18, 2022.
 - [b.](#) Health & Recreation Committee Meeting Minutes of April 18, 2022.
 - [c.](#) Legislative Committee Meeting Minutes of April 18, 2022.
 - [d.](#) Public Protection & Safety Committee Meeting Minutes of April 18, 2022.
 - [e.](#) Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of March 8, 2022.
 - [f.](#) Operators (Bartender) Licenses.
7. Reports of City officers.
 - [a.](#) Police Department 2021 Annual Report.
 - [b.](#) Fire Department 2021 Annual Report.
 - [c.](#) Fire Report.
 - [d.](#) Ambulance Report.
 - [e.](#) Police Report.
 - [f.](#) Municipal Court Report.
 - [g.](#) Clerk-Treasurer's Deposit Report.
 - [h.](#) Building Inspection Report.
8. Presentation of ordinances and resolutions.
 - [a.](#) Resolution 2022-5331 Resolution Authorizing the Issuance and Sale of \$6,000,000 General Obligation Promissory Notes, Series 2022A.

- [b.](#) Resolution 2022-5332 Resolution Designating the month of May, 2022, as No-Mow May.
- 9. Closed Session.
 - a. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of public funds - 250 Lawe Street (Edgewater Pointe Apartments).
 - b. Return to Open Session for possible action.
- 10. Consideration of Miscellaneous Business.
 - a. Swearing in of newly elected officials.
- 11. Adjourn sine die.

NOTICES

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER
WILL BE MADE AVAILABLE AT NO CHARGE.**

WE ARE FOLLOWING CDC GUIDELINES REGARDING MASK-WEARING IN CITY FACILITIES.



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – APRIL 6, 2022

Pursuant to adjournment on March 15, 2022, meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:08 P.M. on Wednesday, April 6, 2022.

Roll call present: Antoine, Coenen (via ZOOM), Eggleston, Kilgas, Moore, Schell and Thiele.

Absent & Excused: DeCoster.

Also present: DPW/Eng. Neumeier, Planner Stephenson, Fire Chief Carrel, Police Chief Graff, Fin. Dir. Van Rossum, Community Enrichment Services Dir. Vosters, and interested citizens.

Motion by Moore, seconded by Kilgas to excuse the absent member.
All Ald. present voted aye.
Motion carried.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Thiele to adopt the minutes of the Common Council meeting of March 15, 2022.
All Ald. present voted aye.
Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Antoine to pay bills out of the proper accounts.
All Ald. present voted aye.
Motion carried.

PUBLIC APPEARANCES

No one appeared.

Mayor Penterman introduced the newly hired Community Enrichment Service Director Terri Vosters.

BUSINESS PRESENTED BY THE MAYOR

Donation of electric bikes to the Kaukauna Police Department.

Police Chief Graff introduced the Kaukauna Bombers Baseball Team. The baseball team held a tournament called "Baseball for Badges" which raised \$4,000. This money was donated to the Police Department to purchase an electric bike.

Michael Avanzi from the Kaukauna Utilities was introduced. Money for a second bike was donated by the Kaukauna Utilities. Chief Graff thanked the community for their support.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Board of Public Works Meeting Minutes of April 6, 2022.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairman Thiele on Wednesday, April 6, 2022, at 5:30 P.M.

Members present: Antoine, Eggleston, Kilgas, Moore, Schell and Thiele.

Absent & Excused: Coenen and DeCoster

Also present: Mayor Penterman, DPW/Eng. Neumeier, Fin. Dir. Van Rossum, Planner Stephenson, Police Chief Graff, Street Sup. Vanden Heuvel, Fire Chief Carrel, Lib. Dir. Thiem-Menning, and interested citizens.

Motion by Moore, seconded by Schell to excuse the absent members.

All members present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. Award Bid for Truck #7.

Motion by Moore, seconded by Antoine to purchase of a GMC Sierra dump truck with lift gate for \$62,220 minus the trade in of the current truck, fleet #7 of \$7,000 for a net price of \$55,220 from Gustman's Chevrolet, Kaukauna.

All Ald. present voted aye.

Motion carried.

b. Award Bid for Project 2-22; Kenneth Avenue Utility Relay.

The Engineering Department has reviewed and analyzed the bids from Carl Bowers & Sons, De Groot Inc., Feaker & Sons, Jossart Brothers, Dorner Inc., PTS Contractors, and Advance Construction received on March 30th, 2022, at 4:00PM for the 2-22 Kenneth Avenue Area Utility Relay Project. The Engineering Department received seven bids this year and created an engineer's estimate prior to bid opening. The Engineering Department has compared the seven received bids against the engineers estimate. The two lowest bidders are within \$8,547.98 with their base bid, and within \$208,840.91 for their alternate bid, which is a good indication that they are competitive, yet the City is also getting a much better price. The engineer's estimate is compiled utilizing previous years' prices and adjusted for inflation and changes in work descriptions. A comparison file showing the pricing differences between the received bids and the engineer's estimate was provided.

Motion by Schell, seconded by Kilgas to award Project 2-22, Kenneth Avenue Utility Relay – Phase 2 to Carl Bowers & Sons, Kaukauna, WI for a base bid price of \$1,067,991.60, with an additional alternate bid price of \$1,991,659.55 for a total bid price of \$3,059,651.15.

All Ald. present voted aye.
Motion carried.

c. Award Bid for Project 3-22; Alley Paving.

The Engineering Department has reviewed and analyzed the bid from Northeast Asphalt Inc., received on March 30th, 2022, at 4:00PM for the 3-22 Alley Paving Project. The Engineering Department received one bid this year and created an engineer's estimate prior to bid opening. The Engineering Department has compared the 2022 Alley Paving Project's bid tabulation prices to the 2021 Alley Paving Project's bid tabulation prices and have found the prices to be comparable. The engineers estimate and bid received by Northeast Asphalt Inc. was provided. The bid received is close to the Engineers Estimate which accounts for expected inflation and is derived from the previous year's prices.

Motion by Moore, seconded by Antoine to award Project 3-22 Alley Paving Project to Northeast Asphalt Inc., for a total bid price of \$405,591.15.
All Ald. present voted aye.
Motion carried.

d. Award Bid for Project 5-22; Grignon Mansion Structure Repairs.

The Engineering Department has reviewed the bid from Berglund Construction, received on March 30th, 2022, at 4:00PM for the 5-22 Grignon Mansion Structure Repairs project. The contractor has visited the site with subcontractors and is familiar with the work. The bid received was under the project estimate and under budget. One alternate bid was received for new gutters and downspouts and is recommended to be included in the award. The contractor has also pledged a \$1,500 donation toward the project that will be a deduct from the contract.

Motion by Kilgas, seconded by Moore to Award Project 5-22 Grignon Mansion Structure Repairs to Berglund Construction Company, Milwaukee, WI, including Base Bid with Alternate Bid Item ALT 5, and a deduct for \$1,500 donation, for a total contract price of \$197,081.00.
All Ald. present voted aye.
Motion carried.

e. UNPS&SW Construction Grant Application for Company Woods Pond.

The Engineering Department is seeking the support of the Board of Public Works to apply for an Urban Non-Point Source & Storm Water (UNPS&SW) Construction Grant from the WDNR for the Company Woods Pond expansion project. The pond modifications are part of the approved TMDL action plan and budgeted work submitted to DNR for the City. Questions from the Board were answered.

Motion by Antoine, seconded by Eggleston to authorize the Director of Public Works to apply for a Wisconsin DNR Urban Non-Point Source & Storm Water Construction Grant and Recommend approval of the of the Governmental Responsibility Resolution for Urban Nonpoint Source and Stormwater Grant – Company Woods Pond to Common Council.
All Ald. present voted aye.
Motion carried.

f. RW Plat & Relocation Order – Intersection of Island Street and Elm Street.

A RW Plat and Relocation Order have been created for Island/Elm Intersection Improvements project and both were provided with background information. These documents start the acquisition process for the necessary easements and right-of-way to install the improvements. The documents will be recorded in the office of the county Register of Deeds. Provisions are made for the signature(s) of the approving local agency officials. Prior to the recording, the plat must be signed by a representative from the agency authorizing approval of the plat. Questions from the Board were answered.

Motion by Eggleston, seconded by Kilgas to recommend approval of the RW Plat and Relocation Order for Island/Elm Intersection Improvements to the Common Council and to authorize the Director of Public Works to sign the same on behalf of City of Kaukauna.
All Ald. present voted aye.
Motion carried.

3. General Matters - None.

4. Adjourn.

Motion made by Moore, seconded by Eggleston to adjourn.
All Ald. present voted aye.
Motion carried.

Meeting adjourned at 5:53 p.m.

Sally Kenney, Clerk

Motion by Thiele, seconded by Moore to adopt the Board of Public Works Meeting Minutes of April 6, 2022, as presented.
All Ald. voted aye.
Motion carried.

Finance and Personnel Committee Meeting Minutes of April 6, 2022.

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Wednesday, April 6, 2022, at 5:54 P.M.

Members present: Mayor Penterman, Antoine, Kilgas, and Moore.

Absent & Excused: Coenen and DeCoster

Also present: Ald. Thiele, Ald. Eggleston, Ald. Schell, DPW/Eng. Neumeier, Fire Chief Carrel, Planner Stephenson, Fin. Dir. Van Rossum, Police Chief Graff and interested citizens.

Motion by Moore, seconded by Kilgas to excuse the absent members.
All members present voted aye.
Motion carried.

1. Correspondence - None.

2. Discussion Topics.

a. Permission to fill the vacant Senior Project Engineer position.

Brandon Cesafsky has given notice of his resignation from the City and will be vacating his position of Senior Project Engineer on April 22, 2022. It is staff's recommendation to fill this vacancy with a Senior Project Engineer.

Motion by Moore, seconded by Antoine to authorize staff to fill the position of Senior Project Engineer.

All members present voted aye.

Motion carried.

b. Library Space Needs Study Request.

The Kaukauna Public Library Strategic Plan (for years 2022-2026) will be on the agenda for approval by the Library Board at the April 2022 meeting. The plan has identified five goals for the library which include, building collections, expanding access, increasing engagement, advocacy, and creating connections. As part of the Strategic Plan, the Library lease agreement was also reviewed as it plays a key role in budgeting, space needs, and because tenancy is not infinite. Given this information, the library feels that a Space Needs Assessment is in the best interests of the community. Questions from the Committee were answered.

Motion by Kilgas, seconded by Penterman to Direct the Library Director in conjunction with DPW Director to send out a Request for Proposal (RFP) to perform a Space Needs Study of the Library. Report back to Finance and Personnel with a recommend vendor upon reviewing the RFPs.

All members present voted aye.

Motion carried.

3. General Matters - None.

4. Adjourn.

Motion by Antoine, seconded by Moore to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 6:02 P.M.

Sally Kenney, Clerk

Motion by Moore, seconded by Kilgas to adopt the Finance and Personnel Committee Meeting Minutes of April 6, 2022, as presented.

All Ald. present voted aye.

Motion carried.

Public Protection & Safety Committee Meeting Minutes of April 6, 2022.

Motion by Moore, seconded by Thiele to change the meeting order to have the Public Protection and Safety Committee before the Health and Recreation Committee Meeting.

All Ald. present voted aye.

Motion carried.

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Chairman Schell on Wednesday, April 6, 2022, at 6:05 P.M.

Members present: Antoine, Eggleston, Schell, Thiele.

Also present: Mayor Penterman, Ald. Kilgas, Ald. Moore, Fin. Dir. Van Rossum, DPW/Eng. Neumeier, Police Chief Graff, Fire Chief Carrel, Planner Stephenson, and interested citizens.

1. Correspondence - None.

2. Discussion Topics.

a. Continued discussion of ladder truck replacement.

Fire Chief Carrel stated the city is currently operating a 1995 Pierce 100' ladder truck. A lot has changed in ladder truck technology in the last 27 years, and although it has been maintained with the highest of standards, it is getting old. It is becoming difficult and costly to maintain. The number one reason for having a ladder truck serve the community is safety. It is much safer for our firefighters to work from (compared to ground ladders), and it is much safer in rescue situations for both civilians and firefighters. They are also very effective at slowing and stopping fire spread in large residential, commercial, and industrial buildings.

Due to the increase in time to build the truck and the price increase, Chief Carrel would like to move forward and order the truck before May of 2022 to lock in a price and potentially receive the truck in 2024. Discussion was held and questions from the Committee were answered.

Motion by Kilgas, seconded by Antoine to place the order for a new ladder truck before May 1, 2022.

Motion by Eggleston to amend the motion to place the order for the new ladder truck with the X15 engine before May 1, 2022.

All members voted aye.

Motion carried.

3. General Matters – None.

4. Adjourn.

Motion by Antoine, seconded by Thiele to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:25 p.m.

Sally Kenney, Clerk

Motion by Schell, seconded by Thiele to adopt the Public Protection & Safety Committee Meeting Minutes of April 6, 2022, as presented.

All Ald. voted aye.

Motion carried.

Health & Recreation Meeting Minutes of April 6, 2022.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Vice Chairman Eggleston on Wednesday, April 6, 2022, at 6:26 P.M.

Members present: Coenen (via phone), Eggleston, and Schell.

Absent & Excused: DeCoster

Also present: Mayor Penterman, Ald. Antoine, Ald. Kilgas, Ald. Moore, Ald. Thiele, DPW/Eng. Neumeier, Police Chief Graff, Fire Chief Carrel, Planner Stephenson, Fin. Dir. Van Rossum, and interested citizens.

Motion by Schell, seconded by Eggleston to excuse the absent member.

All members present voted aye.

Motion carried.

3. Correspondence – None.

4. Discussion Topics.

a. Request for amplified music and use of Hydro Park to Jason Lipsky, Electric City Experience on June 9, 10 and 11, 2022.

Mayor Penterman stated that staff has reviewed this request and feel the closure of Second Street should be denied.

Motion by Coenen, seconded by Schell to approve the request for amplified music and use of Hydro Park to Jason Lipsky, Electric City Experience on June 9, 10 and 11, 2022.

All members present voted aye.

Motion carried.

b. Request for contribution of \$10,000 from Jason Lipsky, Electric City Experience towards expenses for the 2022 event.

Jason Lipsky was present and answered questions from the Committee.

Motion by Coenen, seconded Schell to approve the Request for contribution of \$10,000 from Jason Lipsky, Electric City Experience towards expenses for the 2022 event.

All members present voted aye.

Motion carried.

- c. **Temporary Class B License to Oshkosh Area Community Pantry, Hydro Park and adjacent area surrounding 100 Crooks Ave. and Farmers Market Parking Lot and 1 block East of Second Street for Electric City Experience on June 9, 10 & 11, 2022.**

Motion by Schell, seconded by Coenen to grant the Temporary Class B License to Oshkosh Area Community Pantry, Hydro Park and adjacent area surrounding 100 Crooks Ave. and Farmers Market Parking Lot and 1 block East of Second Street for Electric City Experience on June 9, 10 & 11, 2022.

All members present voted aye.

Motion carried.

- d. **Combination Class B Beer and Class C Wine License to Aguirre LLC, Maria Aguirre, Agent, La Patrona Family Restaurant, 215 W. Wisconsin Ave., Kaukauna.**

Motion by Coenen, seconded by Schell to approve the Combination Class B Beer and Class C Wine License to Aguirre LLC, Maria Aguirre, Agent, La Patrona Family Restaurant, 215 W. Wisconsin Ave., Kaukauna.

All members present voted aye.

Motion carried.

3. **General Matters – none.**

4. **Adjourn.**

Motion made by Schell, seconded by Coenen to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 6:40 pm.

Sally Kenney

Clerk

Motion by Eggleston, seconded by Antoine to adopt the Health & Recreation Meeting Minutes of April 6, 2022, as presented.

All Ald. present voted aye.

Motion carried.

Plan Commission Meeting Minutes of February 17, 2022.

Motion by Moore, seconded by Eggleston to receive and place on file the Plan Commission Meeting Minutes of February 17, 2022.

All Ald. present voted aye.

Motion carried.

1000 Islands Environmental Center Committee Minutes of February 17, 2022.

Motion by Eggleston, seconded by Kilgas to receive and place on file the 1000 Islands Environmental Center Committee Minutes of February 17, 2022.

All Ald. present voted aye.

Motion carried.

Grignon Mansion Board Meeting Minutes of February 21, 2022.

Motion by Thiele, seconded by Antoine to receive and place on file the Grignon Mansion Board Meeting Minutes of February 21, 2022.

All Ald. present voted aye.

Motion carried.

Kaukauna Public Library Board Meeting Minutes of February 22, 2022.

Motion by Kilgas, seconded by Eggleston to receive and place on file the Kaukauna Public Library Board Meeting Minutes of February 22, 2022.

Motion carried – 6 ayes, 1 nay (Moore).

Ald. Moore asked about Item #6 Action Item – Annual Step Increases. Questions were asked about who gave the raises and if performance evaluations were completed. Ald. Kilgas stated the library board reviews all the performance appraisals for the library staff and approves the raises. Ald. Coenen stated the City approves the annual Library budget and the library can spend the budget monies how they see fit.

Operators/Bartenders License

The following applicant has applied for an operator's license for the license year 2020-2022 and have been recommended for approval based on their record check by the police department:

Boehnlein	Mikayla	A.	N654 Military Rd.	Sherwood
Hartzheim	Brett	M.	521 E. Evergreen Dr.	Kaukauna
La Chance	Jason	L.	1973 Andraya Lane	De Pere
Lamers	Breanna	R.	505 Wilson Street	Little Chute
Menting-Kelly	Kaitlin	A.	304 E. 8 th Street	Kaukauna
Regmi	Sandeep		2111 S. Maplecrest Dr. #6	Appleton
Subedi	Manisha	G.	153 W. Calumet St. Apt. #1	Appleton

Motion by Eggleston, seconded by Antoine to approve the operator/bartender license.

All Ald. present voted aye.

Motion carried.

The following applicant has applied for a temporary operator's license and has been recommended for approval based on their record check by the police department:

Boehnlein	Amber	M.	1109 Harrison Street	Kaukauna
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Motion by Eggleston, seconded by Schell to approve the temporary operator's license.

All Ald. present voted aye.

Motion carried.

REPORTS OF CITY OFFICERS

Disposal Site Update

The disposal site will be up and active starting April 25. An access card will be need starting on this date. Staff will be selling these cards in the office at the SPAR Building starting on April 25.

Capital Borrowing and Project List.

Finance Director/Treasurer Van Rossum provided the final list of projects and total Capital borrowing for 2022. The following page shows the amounts by fund in which staff is recommending borrowing General Obligation (G.O.) note. The third and fourth page show the list of projects. Both Utilities funds are up for borrowing again this year. The City last borrowed for these utilities in 2019 and borrowed three years worth of projects in a Bond Anticipation Note (BAN). We are now borrowing another three-years worth of projects and rolling the last three years into one larger bond note. This allows us to get a better rate and save on issuing smaller bonds each year. The City rating calls have been scheduled and we are on track to issue the bonds if approved by the end of May 2022.

Motion by Moore, seconded by Schell to approve the list of projects and direct the Finance Director to borrow the necessary amounts shown to complete the listed projects.

All Ald. present voted aye.

Motion carried.

Articles of Organization and By-laws – East Central Regional Planning Commission.

The East Central Wisconsin Regional Planning Commission is recommending amendments to the East Central's Articles of Organization and By-laws to remove the Gubernatorial appointments because of the extreme delays in obtaining the Appointments for the Commission Board. The Commission Board made additional changes to the Articles of Organization and the By-laws and both documents were finalized and approved by the Commission Board on April 30, 2021. Outagamie County approved a resolution of support on July 13, 2021. Revised Articles of Organization and the By-laws were provided. A draft form resolution the Commission is recommending for approval was provided. Questions from the Council were answered.

A Resolution amending the Articles of Organization and the By-Laws of East Central Wisconsin Regional Planning Commission is on this meeting agenda.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2022-5327 Amending the Articles of Organization and the By-Laws of East Central Wisconsin Regional Planning Commission.

Motion by Moore, seconded by Antoine to suspend the rules and waive the reading of Resolution 2022-5327.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2022-5327.

All Ald. present voted aye.

Motion carried.

Resolution 2022-5328 - Preliminary Resolution Declaring Intent to Exercise Special Assessment Police Powers for Public Improvements to Alleys Abutting Properties along West 6TH Street, West 7TH Street, West 8TH Street, Dodge Street, East 8TH Street, East 9TH Street, and East 10TH Street.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Resolution 2022-5328.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to adopt Resolution 2022-5328 as presented.

All Ald. present voted aye.
Motion carried.

Resolution 2022-5329 - Governmental Responsibility Resolution for Urban Nonpoint Source and Stormwater Grant - Company Woods Pond.

Motion by Moore, seconded by Schell to suspend the rules and waive the reading of Resolution 2022-5329.

All Ald. present voted aye.
Motion carried.

Motion by Moore, seconded by Schell to adopt Resolution 2022-5329 as presented.

All Ald. present voted aye.
Motion carried.

Resolution 2022-5330 Resolution Accepting Island/Elm Street Intersection Relocation or Changes and a Right-of-Way Plat for Project No. 7.22.01 - Island/Elm Street Intersection.

Motion by Moore, seconded by Antoine to suspend the rules and waive the reading of Resolution 2022-5330.

All Ald. present voted aye.
Motion carried.

Motion by Moore, seconded by Coenen to adopt Resolution 2022-5330 as presented.

All Ald. present voted aye.
Motion carried.

CLOSED SESSION

Adjourn to Closed Session Pursuant to 19.85(1)(e) to discuss disposition of municipally owned property (Commerce Crossing Parcel 322095500 - 950 E. Evergreen Drive).

Motion by Moore, seconded by Eggleston to adjourn to closed session pursuant to 19.85(1)(e) to discuss disposition of municipally owned property (Commerce Crossing Parcel 322095500 – 950 Evergreen Drive).

All members present voted aye.
Motion carried.

Adjourned to closed session at 8:01p.m.

Return to Open Session for possible action.

Motion by Eggleston, seconded by Thiele to return to open session for possible action.

All members present voted aye.
Motion carried.

Returned to open session at 8:07 p.m.

Motion by Moore, seconded by Kilgas to approve the land sale between the City of Kaukauna and Duquaine Development for 11.75 acres at 950 East Evergreen Drive for \$493,500 and counter the developer's offer with the following conditions:

The City and Duqiane development enter into a Development Agreement that gives 1 year (April 6th, 2023) to begin construction and includes a city buy back clause for the original purchase price, if construction is not started. The developer obtains site plan and special exception approval by the City Plan Commission prior to closing on the land.

All Ald. present voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to 19.85(1)(e) to discuss disposition of public funds - 250 Lawe Street (Edgewater Pointe Apartments).

Motion by Antoine, seconded by Moore to adjourn to closed session pursuant to 19.85(1)(e) to discuss disposition of public funds - 250 Lawe Street (Edgewater Pointe Apartments).

All members present voted aye.

Motion carried.

Adjourned to closed session at 8:09p.m.

Return to Open Session for possible action.

Motion by Moore, seconded by Schell to return to open session for possible action.

All members present voted aye.

Motion carried.

Returned to open session at 8:15 p.m.

CONSIDERATION OF MISCELLANEOUS BUSINESS

No miscellaneous business.

ADJOURN

Motion by Moore, seconded by Thiel to adjourn.

All Ald. present voted aye.

Motion carried.

Meeting adjourned at 8:16 p.m.

Sally Kenney, Clerk

Accounts Payable

Checks for Approval

User: cnelson
Printed: 4/11/2022 - 9:13 AM



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
0	03/31/2022	General Fund	WI Retirement	Wisconsin Employee Trust Funds (ETF)		155,526.74
0	03/22/2022	General Fund	Group Health Insurance	Wisconsin Employee Trust Funds (ETF)		324,121.70
0	03/21/2022	General Fund	Group Life Insurance	Securian Financial Group, Inc.		2,608.14
0	03/18/2022	General Fund	Supplemental Dental/Vision Ins	Delta Dental of Wisconsin		826.18
0	03/18/2022	General Fund	Supplemental Dental/Vision Ins	Delta Dental of Wisconsin		96.04
0	03/18/2022	General Fund	Supplemental Dental/Vision Ins	Delta Dental of Wisconsin		1,084.10
0	03/18/2022	General Fund	Supplemental Dental/Vision Ins	Delta Dental of Wisconsin		232.26
0	03/25/2022	General Fund	Contractual Services	MYGOV, LLC		1,100.00
0	03/25/2022	General Fund	Miscellaneous	Garrow Oil Corp.		34,680.04
0	03/25/2022	General Fund	Contractual Services	Ascentis Corporation		8,763.72
116000	03/18/2022	General Fund	Maintenance - Buildings	J.F. Ahern Co.		1,181.30
116000	03/18/2022	General Fund	Maintenance - Buildings	J.F. Ahern Co.		971.25
116000	03/18/2022	General Fund	Maintenance - Buildings	J.F. Ahern Co.		1,656.94
116001	03/18/2022	General Fund	Contractual Services	City Of Appleton		780.50
116001	03/18/2022	General Fund	Contractual Services	City Of Appleton		30,795.00
116002	03/18/2022	Library Special Use	Misc Expenses	AWE Aquisition, Inc.		4,853.50
116003	03/18/2022	General Fund	Mach Tools & Instruments	Brush Boy Customs		360.00
116004	03/18/2022	General Fund	Office Supplies	CDW Government		528.87
116005	03/18/2022	1000 Islands	Contractual Services	Cintas		57.08
116005	03/18/2022	General Fund	Maintenance - Buildings	Cintas		249.20
116005	03/18/2022	General Fund	Maintenance - Buildings	Cintas		180.00
116005	03/18/2022	General Fund	Maintenance - Buildings	Cintas		210.44
116006	03/18/2022	General Fund	Facilities Rental Non-Taxable	Kaylee Clow		200.00
116007	03/18/2022	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		83.55
116008	03/18/2022	1000 Islands	Conservancy Zone Maint	Dean Enterprises, LLC		114.00
116009	03/18/2022	General Fund	Mach Tools & Instruments	Emergency Medical Products		481.71
116009	03/18/2022	General Fund	Mach Tools & Instruments	Emergency Medical Products		126.88
116010	03/18/2022	General Fund	Maintenance - Buildings	Energy Control & Design, Inc.		1,755.00
116011	03/18/2022	General Fund	Advertising	Fox Cities Magazine		95.00
116012	03/18/2022	Sanitary Sewer Utility	Contractual Services	Great Lakes TV Seal Inc		13,367.49
116013	03/18/2022	General Fund	Mach Tools & Instruments	ImageTrend, Inc.		8,803.96
116014	03/18/2022	Library Special Use	Misc Expenses	Ingram		16.76
116014	03/18/2022	Library Special Use	Misc Expenses	Ingram		32.27
116014	03/18/2022	Library Special Use	Misc Expenses	Ingram		38.93

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
116014	03/18/2022	General Fund	Library Materials	Ingram		229.00
116014	03/18/2022	General Fund	Library Materials	Ingram		1,953.23
116014	03/18/2022	General Fund	Library Materials	Ingram		8.34
116014	03/18/2022	General Fund	Library Materials	Ingram		34.68
116014	03/18/2022	General Fund	Library Materials	Ingram		160.05
116014	03/18/2022	General Fund	Library Materials	Ingram		12.99
116014	03/18/2022	General Fund	Library Materials	Ingram		10.61
116014	03/18/2022	General Fund	Library Materials	Ingram		56.13
116014	03/18/2022	General Fund	Library Materials	Ingram		10.23
116014	03/18/2022	General Fund	Library Materials	Ingram		31.81
116014	03/18/2022	General Fund	Library Materials	Ingram		32.49
116014	03/18/2022	General Fund	Library Materials	Ingram		25.50
116015	03/18/2022	General Fund	Maintenance - Buildings	Johnson Controls Fire Protection LP		869.74
116016	03/18/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,306.98
116016	03/18/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		4,826.42
116016	03/18/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		3,851.04
116016	03/18/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		138.88
116016	03/18/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		75.18
116016	03/18/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		157.32
116016	03/18/2022	Sanitary Sewer Utility	Water Sewer & Electric	Kaukauna Utilities		74.82
116016	03/18/2022	Storm Water Utility	Water Sewer & Electric	Kaukauna Utilities		8.00
116016	03/18/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,287.79
116016	03/18/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		535.26
116016	03/18/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,536.88
116016	03/18/2022	Industrial Park	Expenditures	Kaukauna Utilities		127.54
116016	03/18/2022	1000 Islands	Water Sewer & Electric	Kaukauna Utilities		681.92
116016	03/18/2022	TID #8 Construction Fund	Marketing & Administration	Kaukauna Utilities		165.60
116017	03/18/2022	General Fund	Library Materials	Lerner Publishing Group		549.29
116018	03/18/2022	1000 Islands	Programs	Lowe's		823.35
116019	03/18/2022	General Fund	Service Contracts	Marco		248.09
116020	03/18/2022	1000 Islands	Contractual Services	Marco Technologies LLC		35.34
116021	03/18/2022	General Fund	General Insurance	McClone		28,714.00
116021	03/18/2022	General Fund	Workers Compensation	McClone		49,468.00
116022	03/18/2022	Storm Water Utility	CIP - Infrastructure	McMahon Associates Inc		1,084.00
116023	03/18/2022	General Fund	Wellness Program	Dean Meyer		200.00
116024	03/18/2022	General Fund	Insurance Claim	Midwest Restoration, LLC		3,188.06
116025	03/18/2022	General Fund	Library Materials	Midwest Tape		19.99
116025	03/18/2022	General Fund	Library Materials	Midwest Tape		126.94
116025	03/18/2022	General Fund	Library Materials	Midwest Tape		79.98
116025	03/18/2022	General Fund	Library Materials	Midwest Tape		50.22
116025	03/18/2022	General Fund	Library Materials	Midwest Tape		22.49
116025	03/18/2022	General Fund	Library Materials	Midwest Tape		14.99
116026	03/18/2022	General Fund	Seminar Expenses	Michelle Mielke		165.19
116027	03/18/2022	General Fund	Maintenance - Roads & Walks	Milton Propane		126.77

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
116028	03/18/2022	General Fund	Tuition Assistance Program	Peter Nelson		125.00
116028	03/18/2022	General Fund	Tuition Assistance Program	Peter Nelson		75.00
116029	03/18/2022	General Fund	Service Contracts	Outagamie Waupaca Library System		27,601.00
116030	03/18/2022	General Fund	Expense Allowance	Jane Schaefer		50.00
116031	03/18/2022	General Fund	Recruitment Expenses	Screening One, Inc.		76.70
116032	03/18/2022	General Fund	Service Contracts	Sprint		405.31
116033	03/18/2022	General Fund	Contractual Services	Tapco		480.00
116033	03/18/2022	General Fund	Contractual Services	Tapco		480.00
116034	03/18/2022	General Fund	Miscellaneous	Unison Credit Union		154.96
116034	03/18/2022	Sanitary Sewer Utility	Maintenance - All Other Equip	Unison Credit Union		29.99
116034	03/18/2022	General Fund	Maintenance - Buildings	Unison Credit Union		62.99
116034	03/18/2022	General Fund	Contractual Services	Unison Credit Union		345.00
116034	03/18/2022	General Fund	General Supplies	Unison Credit Union		163.80
116034	03/18/2022	General Fund	Maintenance - Buildings	Unison Credit Union		30.80
116034	03/18/2022	General Fund	Evidence	Unison Credit Union		159.22
116034	03/18/2022	General Fund	General Supplies	Unison Credit Union		95.18
116034	03/18/2022	General Fund	Education & Memberships	Unison Credit Union		50.00
116034	03/18/2022	General Fund	Contractual Services	Unison Credit Union		195.00
116034	03/18/2022	General Fund	General Supplies	Unison Credit Union		6.36
116034	03/18/2022	General Fund	Education & Memberships	Unison Credit Union		65.00
116034	03/18/2022	General Fund	Seminar Expenses	Unison Credit Union		275.00
116034	03/18/2022	General Fund	General Supplies	Unison Credit Union		4.49
116034	03/18/2022	General Fund	Office Supplies	Unison Credit Union		78.73
116034	03/18/2022	General Fund	Seminar Expenses	Unison Credit Union		275.00
116034	03/18/2022	General Fund	Maintenance - Buildings	Unison Credit Union		96.95
116034	03/18/2022	General Fund	Postage	Unison Credit Union		36.00
116034	03/18/2022	General Fund	Seminar Expenses	Unison Credit Union		90.00
116034	03/18/2022	General Fund	General Supplies	Unison Credit Union		10.00
116034	03/18/2022	General Fund	Postage	Unison Credit Union		72.04
116034	03/18/2022	General Fund	Seminar Expenses	Unison Credit Union		90.00
116034	03/18/2022	General Fund	General Supplies	Unison Credit Union		26.32
116034	03/18/2022	1000 Islands	Expendable Supplies	Unison Credit Union		19.94
116034	03/18/2022	General Fund	Education & Memberships	Unison Credit Union		215.00
116034	03/18/2022	General Fund	General Supplies	Unison Credit Union		35.31
116034	03/18/2022	1000 Islands	Programs	Unison Credit Union		8.99
116034	03/18/2022	General Fund	Maintenance - Buildings	Unison Credit Union		9.21
116034	03/18/2022	General Fund	General Supplies	Unison Credit Union		36.72
116034	03/18/2022	1000 Islands	Miscellaneous	Unison Credit Union		266.01
116034	03/18/2022	General Fund	Office Supplies	Unison Credit Union		24.99
116034	03/18/2022	General Fund	General Supplies	Unison Credit Union		146.39
116034	03/18/2022	1000 Islands	Programs	Unison Credit Union		414.26
116034	03/18/2022	General Fund	General Supplies	Unison Credit Union		8.40
116034	03/18/2022	General Fund	Maintenance - Buildings	Unison Credit Union		16.99
116034	03/18/2022	1000 Islands	Animal & Bird Care	Unison Credit Union		28.24

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
116034	03/18/2022	General Fund	Miscellaneous	Unison Credit Union		360.63
116034	03/18/2022	General Fund	Office Supplies	Unison Credit Union		34.94
116034	03/18/2022	1000 Islands	Travel Expense	Unison Credit Union		262.67
116034	03/18/2022	Public Protect & Safety Grant	Mach Tools & Instruments	Unison Credit Union		115.00
116034	03/18/2022	General Fund	Office Supplies	Unison Credit Union		52.68
116034	03/18/2022	General Fund	Travel - City Business	Unison Credit Union		66.29
116034	03/18/2022	General Fund	Communications	Unison Credit Union		632.64
116034	03/18/2022	General Fund	Seminar Expenses	Unison Credit Union		265.23
116034	03/18/2022	General Fund	General Supplies	Unison Credit Union		35.94
116034	03/18/2022	General Fund	Contractual Services	Unison Credit Union		9.99
116034	03/18/2022	General Fund	General Supplies	Unison Credit Union		13.69
116034	03/18/2022	General Fund	Travel - City Business	Unison Credit Union		11.59
116034	03/18/2022	General Fund	Automotive Supplies	Unison Credit Union		15.81
116034	03/18/2022	General Fund	Seminar Expenses	Unison Credit Union		168.37
116034	03/18/2022	General Fund	Office Supplies	Unison Credit Union		100.00
116034	03/18/2022	General Fund	Seminar Expenses	Unison Credit Union		25.00
116034	03/18/2022	General Fund	Seminar Expenses	Unison Credit Union		200.00
116034	03/18/2022	General Fund	Office Supplies	Unison Credit Union		35.96
116034	03/18/2022	General Fund	Medical & Laboratory Supplies	Unison Credit Union		67.23
116034	03/18/2022	General Fund	General Supplies	Unison Credit Union		143.43
116034	03/18/2022	General Fund	Office Supplies	Unison Credit Union		34.90
116034	03/18/2022	General Fund	Postage	Unison Credit Union		35.71
116034	03/18/2022	General Fund	Expense Allowance	Unison Credit Union		54.21
116034	03/18/2022	General Fund	Office Supplies	Unison Credit Union		54.78
116034	03/18/2022	General Fund	Office Supplies	Unison Credit Union		63.84
116034	03/18/2022	General Fund	Expense Allowance	Unison Credit Union		6.59
116034	03/18/2022	General Fund	Office Supplies	Unison Credit Union		44.99
116034	03/18/2022	General Fund	Travel - City Business	Unison Credit Union		37.81
116034	03/18/2022	General Fund	Miscellaneous	Unison Credit Union		37.50
116034	03/18/2022	General Fund	Office Supplies	Unison Credit Union		139.77
116034	03/18/2022	General Fund	Communications	Unison Credit Union		146.26
116034	03/18/2022	General Fund	Miscellaneous	Unison Credit Union		11.87
116034	03/18/2022	General Fund	K9 Program	Unison Credit Union		60.00
116034	03/18/2022	General Fund	Education & Memberships	Unison Credit Union		45.00
116034	03/18/2022	General Fund	Contractual Services	Unison Credit Union		464.20
116034	03/18/2022	General Fund	Seminar Expenses	Unison Credit Union		394.94
116034	03/18/2022	General Fund	Automotive Supplies	Unison Credit Union		20.17
116034	03/18/2022	General Fund	Office Supplies	Unison Credit Union		599.00
116034	03/18/2022	General Fund	Seminar Expenses	Unison Credit Union		519.26
116034	03/18/2022	General Fund	General Supplies	Unison Credit Union		10.55
116034	03/18/2022	General Fund	General Supplies	Unison Credit Union		359.52
116034	03/18/2022	General Fund	Travel - City Business	Unison Credit Union		140.00
116035	03/18/2022	General Fund	Adult Programs Non-Taxable	Luella VanAsten		10.00
116036	03/18/2022	General Fund	Miscellaneous	VFW Post 3319		300.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
116037	03/18/2022	General Fund	Heating Fuels	We Energies		1,448.03
116038	03/18/2022	Park & Pool Capital	Property Acquisition	We Energies		35,683.90
116039	03/18/2022	General Fund	Education & Memberships	Wis. Municipal Judges Assn		100.00
116040	03/25/2022	Storm Water Utility	Maintenance - Automotive	1st Choice Pressure Wash & Detailing		415.00
116040	03/25/2022	Storm Water Utility	Maintenance - Automotive	1st Choice Pressure Wash & Detailing		415.00
116041	03/25/2022	General Fund	Contractual Services	Advanced Maintenance Solutions		1,278.35
116042	03/25/2022	General Fund	Contractual Services	Airgas USA, LLC		143.64
116043	03/25/2022	General Fund	Maintenance - Automotive	All-Lift Systems, Inc.		138.64
116044	03/25/2022	General Fund	Contractual Services	Ascension Medical Group - Fox Valley DBA - Ascen		447.00
116045	03/25/2022	General Fund	Medical & Laboratory Supplies	Bound Tree Medical, LLC.		563.32
116045	03/25/2022	General Fund	Medical & Laboratory Supplies	Bound Tree Medical, LLC.		240.84
116046	03/25/2022	Storm Water Utility	Maintenance - Automotive	Brooks Tractor Inc.		346.68
116046	03/25/2022	Storm Water Utility	Maintenance - Automotive	Brooks Tractor Inc.		41.27
116046	03/25/2022	Storm Water Utility	Maintenance - Automotive	Brooks Tractor Inc.		34.09
116046	03/25/2022	Storm Water Utility	Maintenance - Automotive	Brooks Tractor Inc.		91.18
116046	03/25/2022	Storm Water Utility	Maintenance - Automotive	Brooks Tractor Inc.		154.51
116047	03/25/2022	General Fund	Contractual Services	Cardmember Service		126.54
116047	03/25/2022	General Fund	Office Supplies	Cardmember Service		770.75
116047	03/25/2022	General Fund	Desktop Printing Expense	Cardmember Service		3,210.14
116047	03/25/2022	General Fund	Postage	Cardmember Service		4.33
116047	03/25/2022	General Fund	Library Materials	Cardmember Service		550.59
116047	03/25/2022	General Fund	Service Contracts	Cardmember Service		379.67
116047	03/25/2022	General Fund	Library Programs	Cardmember Service		62.67
116047	03/25/2022	General Fund	Office Equipment	Cardmember Service		4,010.85
116047	03/25/2022	Library Special Use	Misc Expenses	Cardmember Service		400.32
116048	03/25/2022	General Fund	Maintenance - Automotive	Cumberland Servicecenter Inc		132.99
116049	03/25/2022	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		45.71
116049	03/25/2022	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		53.48
116049	03/25/2022	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		45.71
116050	03/25/2022	Sanitary Sewer Utility	Contractual Services	Diggers Hotline Inc.		217.80
116051	03/25/2022	General Fund	Contractual Services	Diversified Benefit Services, Inc.		292.16
116052	03/25/2022	General Fund	Tax Roll	Alex Drews		175.34
116053	03/25/2022	General Fund	Medical & Laboratory Supplies	Emergency Medical Products		1,963.36
116053	03/25/2022	General Fund	Medical & Laboratory Supplies	Emergency Medical Products		24.89
116053	03/25/2022	General Fund	Medical & Laboratory Supplies	Emergency Medical Products		212.48
116054	03/25/2022	Buildings & Misc. Capital	Miscellaneous	Emmons Business Interiors		6,206.43
116055	03/25/2022	General Fund	Maintenance - Buildings	Energy Control & Design, Inc.		1,494.45
116056	03/25/2022	General Fund	General Supplies	Evergreen Power, LLC		144.99
116057	03/25/2022	General Fund	Expense Allowance	Fox River Vending, Inc.		100.00
116058	03/25/2022	General Fund	Custodial Supplies	Fox Specialty Company LLC		150.60
116059	03/25/2022	General Fund	Maintenance - Buildings	Griesbach Diamond Water Inc.		357.21
116059	03/25/2022	General Fund	Maintenance - Buildings	Griesbach Diamond Water Inc.		357.21
116060	03/25/2022	General Fund	Tax Roll	Guaranty Closing & Title Services		131.58
116061	03/25/2022	General Fund	Contractual Services	Human Resources Consulting, LLC		4,675.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
116062	03/25/2022	General Fund	Library Materials	Ingram		146.81
116062	03/25/2022	General Fund	Library Materials	Ingram		92.56
116062	03/25/2022	General Fund	Library Materials	Ingram		446.39
116062	03/25/2022	General Fund	Library Materials	Ingram		1,054.24
116063	03/25/2022	General Fund	Maintenance - Automotive	Interstate Battery		241.90
116064	03/25/2022	General Fund	Maintenance - Automotive	Jefferson Fire & Safety, Inc.		160.31
116065	03/25/2022	General Fund	Maintenance - Automotive	K. R. West Company Inc		261.12
116066	03/25/2022	Nelson Crossing Fund	Boardwalk Bridge - Utilities	Kaukauna Utilities		36.56
116066	03/25/2022	General Fund	Contractual Services	Kaukauna Utilities		425.30
116066	03/25/2022	General Fund	Contractual Services	Kaukauna Utilities		306.22
116066	03/25/2022	General Fund	Contractual Services	Kaukauna Utilities		68.04
116066	03/25/2022	General Fund	Contractual Services	Kaukauna Utilities		425.30
116066	03/25/2022	Sanitary Sewer Utility	CIP - Infrastructure	Kaukauna Utilities		144,735.30
116066	03/25/2022	General Fund	Contractual Services	Kaukauna Utilities		1,315.82
116066	03/25/2022	General Fund	Communications	Kaukauna Utilities		83.84
116066	03/25/2022	General Fund	Communications	Kaukauna Utilities		55.16
116066	03/25/2022	General Fund	Communications	Kaukauna Utilities		65.00
116066	03/25/2022	General Fund	Communications	Kaukauna Utilities		369.40
116066	03/25/2022	General Fund	Communications	Kaukauna Utilities		47.81
116067	03/25/2022	General Fund	Contractual Services	KidStage		2,775.00
116068	03/25/2022	Sanitary Sewer Utility	Maintenance - Automotive	MacQueen Equip Group		337.26
116068	03/25/2022	Sanitary Sewer Utility	Maintenance - Automotive	MacQueen Equip Group		839.11
116069	03/25/2022	General Fund	General Supplies	Matheson Tri-Gas Inc.		1,426.51
116069	03/25/2022	General Fund	General Supplies	Matheson Tri-Gas Inc.		1,205.36
116069	03/25/2022	General Fund	General Supplies	Matheson Tri-Gas Inc.		41.17
116070	03/25/2022	General Fund	Contractual Services	McMahon Associates Inc		15,025.75
116071	03/25/2022	General Fund	General Supplies	MGD Industrial Corp		292.00
116071	03/25/2022	General Fund	General Supplies	MGD Industrial Corp		174.50
116071	03/25/2022	General Fund	General Supplies	MGD Industrial Corp		111.35
116072	03/25/2022	General Fund	Library Materials	MicroMarketing LLC		-42.00
116072	03/25/2022	General Fund	Library Materials	MicroMarketing LLC		134.99
116072	03/25/2022	General Fund	Library Materials	MicroMarketing LLC		74.99
116073	03/25/2022	General Fund	Library Materials	Midwest Tape		13.99
116073	03/25/2022	General Fund	Library Materials	Midwest Tape		143.94
116073	03/25/2022	General Fund	Library Materials	Midwest Tape		22.49
116073	03/25/2022	General Fund	Library Materials	Midwest Tape		69.98
116073	03/25/2022	General Fund	Library Materials	Midwest Tape		62.47
116074	03/25/2022	General Fund	Contractual Services	Outagamie County Treasurer		22,360.52
116075	03/25/2022	General Fund	Maintenance - Buildings	Peters Pumpkin Patch		192.50
116076	03/25/2022	General Fund	Rent - Equipment	Pitney Bowes Inc.		253.98
116077	03/25/2022	General Fund	Maintenance - Automotive	Precision Installations Inc.		114.69
116078	03/25/2022	General Fund	Maintenance - All Other Equipm	Revels Turf & Tractor		489.43
116079	03/25/2022	General Fund	Maintenance - Automotive	Riesterer & Schnell Inc		317.00
116079	03/25/2022	General Fund	Maintenance - All Other Equipm	Riesterer & Schnell Inc		297.55

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
116080	03/25/2022	General Fund	General Supplies	S.I. Metals and Supply		402.00
116081	03/25/2022	General Fund	Facilities Rental Non-Taxable	Nancy Schroeder		200.00
116082	03/25/2022	1000 Islands	Miscellaneous	Silver Squirrel Engraving & Gifts		42.00
116082	03/25/2022	General Fund	Office Supplies	Silver Squirrel Engraving & Gifts		28.00
116082	03/25/2022	Grignon Home	Office Supplies	Silver Squirrel Engraving & Gifts		14.00
116082	03/25/2022	General Fund	Office Supplies	Silver Squirrel Engraving & Gifts		42.00
116082	03/25/2022	General Fund	Office Supplies	Silver Squirrel Engraving & Gifts		14.00
116082	03/25/2022	General Fund	Office Supplies	Silver Squirrel Engraving & Gifts		14.00
116082	03/25/2022	General Fund	Office Supplies	Silver Squirrel Engraving & Gifts		14.00
116082	03/25/2022	General Fund	Office Supplies	Silver Squirrel Engraving & Gifts		14.00
116082	03/25/2022	General Fund	Office Supplies	Silver Squirrel Engraving & Gifts		28.00
116083	03/25/2022	General Fund	Maintenance - Buildings	Superior Chemical Corp.		77.46
116083	03/25/2022	General Fund	Botanical & Agricultural	Superior Chemical Corp.		2,785.04
116083	03/25/2022	General Fund	Botanical & Agricultural	Superior Chemical Corp.		168.40
116083	03/25/2022	General Fund	Maintenance - Buildings	Superior Chemical Corp.		133.83
116084	03/25/2022	Sanitary Sewer Utility	Maintenance - Automotive	UPS		13.50
116084	03/25/2022	Sanitary Sewer Utility	Maintenance - Automotive	UPS		21.52
116085	03/25/2022	General Fund	Data Center	Vertiv Services Inc.		5,721.00
116085	03/25/2022	General Fund	Data Center	Vertiv Services Inc.		5,721.00
116086	03/25/2022	General Fund	Contractual Services	von Briesen & Roper S.C.		567.00
116087	03/25/2022	General Fund	Maintenance - All Other Equipm	Weimer Bearing & Transmission, Inc.		19.10
116088	03/25/2022	Streets & Sidewalk Capital	Street Improvements	Westwood Infrastructure		624.25
Report Total:						1,019,822.34

PRELIMINARY OFFICIAL STATEMENT DATED APRIL 13, 2022

NEW ISSUE (BOOK ENTRY ONLY)
NOT BANK-QUALIFIED

INVESTMENT RATING REQUESTED
S&P GLOBAL RATINGS

In the opinion of Quarles & Brady LLP, Bond Counsel, assuming continued compliance with the requirements of the Internal Revenue Code of 1986, as amended (the "Code") under existing law interest on the Notes is excludable from gross income and is not an item of tax preference for federal income tax purposes. See "LEGAL MATTERS - Tax Exemption" herein for a more detailed discussion of some of the federal income tax consequences of owning the Notes. The interest on the Notes is not exempt from present Wisconsin income or franchise taxes. The Notes are not "Qualified Tax-Exempt Obligations" for purposes of Section 265(b)(3) of the Code.

**CITY OF KAUKAUNA
OUTAGAMIE AND CALUMET COUNTIES, WISCONSIN
\$6,000,000 General Obligation Promissory Notes, Series 2022A**

Dated: May 3, 2022

Due: March 1, As Shown Below

The General Obligation Promissory Notes, Series 2022A (the "Notes") are being issued pursuant to Section 67.12(12) of the Wisconsin Statutes. The Notes will be general obligations of the City of Kaukauna, Outagamie and Calumet Counties, Wisconsin (the "City") for which its full faith, credit and resources are pledged. The Notes will be issued for public purposes, including paying the cost of park and pool improvements, improvements to City buildings, grounds and facilities, street, bridge, and sidewalk construction and improvements, and the acquisition of vehicles and equipment.

The Notes will mature on March 1, as follows:

Year	Amount	Rate	Yield	CUSIP No. 486260 ⁽¹⁾	Year	Amount	Rate	Yield	CUSIP No. 486260 ⁽¹⁾
2023	\$100,000				2028	\$ 500,000			
2024	200,000				2029	600,000			
2025	200,000				2030	700,000			
2026	225,000				2031	1,000,000			
2027	500,000				2032	1,975,000			

Principal of the Notes, payable commencing March 1, 2023 through 2032, and interest, payable each March 1 and September 1, commencing March 1, 2023, will be paid to DTC (defined below), which will in turn remit such principal and interest payments to its participants for subsequent disbursement to the beneficial owners of the Notes as described herein.

The Notes maturing on March 1, 2030 and thereafter shall be subject to redemption prior to maturity, at the option of the City, on March 1, 2029 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

The Notes will be issued as fully registered obligations without coupons and, when issued, will be registered in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC"). DTC will act as securities depository of the Notes. Individual purchases may be made in book entry form only, as set forth in "BOOK-ENTRY-ONLY SYSTEM" herein, in the principal amount of \$5,000 and integral multiples thereof. Purchasers will not receive certificates representing their interest in the Notes purchased. Associated Trust Company, National Association, Green Bay, Wisconsin will act as registrar and fiscal agent for the Notes.

The Notes are offered when, as and if issued, subject to the receipt of the approving opinion of Quarles & Brady LLP, Milwaukee, Wisconsin, Bond Counsel. Quarles & Brady LLP will also serve as Disclosure Counsel to the City for the Notes. The Notes will be available for delivery on or about May 3, 2022, through the facilities of DTC in New York, New York.

THIS COVER PAGE CONTAINS CERTAIN INFORMATION FOR QUICK REFERENCE ONLY. IT IS **NOT** A SUMMARY OF THIS ISSUE. INVESTORS MUST READ THE ENTIRE OFFICIAL STATEMENT TO OBTAIN INFORMATION ESSENTIAL TO THE MAKING OF AN INFORMED INVESTMENT DECISION.

Huntington Capital Markets

¹ See "CUSIP INFORMATION" herein.

Unless otherwise indicated, information contained in this Official Statement is based upon material provided by the City and available at the date of publication of the Official Statement. Certain information contained herein has been obtained from sources other than records of the City, and is believed to be reliable, but is not guaranteed as to accuracy or completeness.

No dealer, broker, salesperson or other person has been authorized by the City to give any information or to make any representation other than as contained in this Official Statement in connection with the offering of the Notes and, if given or made, such other information or representations must not be relied upon as having been authorized by the City or the Underwriter. This Official Statement does not constitute an offer to sell or the solicitation of an offer to buy nor shall there be any sale of the Notes by any person in any jurisdiction in which it is unlawful for such person to make such offer, solicitation or sale. The information and expressions of opinion herein are subject to change without notice and neither the delivery of this Official Statement nor any sale made hereunder shall, under any circumstances, create any implication that there has been no change in the operations of the City since the date of this Official Statement.

The Notes have not been registered pursuant to the Securities Act of 1933, in reliance upon exemptions contained in such Act.

This Official Statement is in a form deemed final by the City for the purpose of Rule 15c2-12 under the Securities Exchange Act of 1934, as amended (except for certain information permitted to be omitted under Rule 15c2-12(b)(1)).

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**CITY OF KAUKAUNA
OUTAGAMIE AND CALUMET COUNTIES, WISCONSIN**

Anthony J. Penterman, Mayor
(Term Expires April 2024)

COMMON COUNCIL

<u>Name</u>	<u>District</u>	<u>Term Expires</u>
Marty DeCoster	First	April, 2023
Jennie Eggleston	First	April, 2024
John Moore (President)	Second	April, 2024
Kelli Antoine	Second	April, 2023
Brian Schell	Third	April, 2023
Mary Jo Kilgas	Third	April, 2024
Pennie Thiele	Fourth	April, 2023
Michael Coenen	Fourth	April, 2024

CITY ADMINISTRATION

William J. Van Rossum..... Finance Director/Treasurer
Sally A. Kenney Clerk
Kevin Davidson..... City Attorney

BOND AND DISCLOSURE COUNSEL

Quarles & Brady LLP
Milwaukee, Wisconsin

UNDERWRITER

Huntington Capital Markets
Waukesha, Wisconsin

REGISTRAR AND FISCAL AGENT

Associated Trust Company, National Association
Green Bay, Wisconsin

SUMMARY

This is not a summary of this Official Statement. It is only a brief description of and guide to, and is qualified by, more complete and detailed information contained in the entire Official Statement, including the cover page and appendices hereto, and the documents summarized or described herein. A full review should be made of the entire Official Statement. The offering of the Notes to potential investors is made only by means of the entire Official Statement and all such documents.

Issuer	City of Kaukauna, Outagamie and Calumet Counties, Wisconsin		
Issue	\$6,000,000 General Obligation Promissory Notes, Series 2022A ("Notes")		
Dated Date	May 3, 2022.		
Principal Due	March 1, 2023 through 2032.		
Interest Payment Dates	Commencing March 1, 2023 and on each September 1 and March 1 thereafter.		
Redemption Provision	The Notes maturing on March 1, 2030 and thereafter shall be subject to redemption prior to maturity, at the option of the City, on March 1, 2029 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption. See "THE NOTES – Redemption Provisions" herein.		
Purpose	The Notes will be issued for public purposes, including paying the cost of park and pool improvements, improvements to City buildings, grounds and facilities, street, bridge, and sidewalk construction and improvements, and the acquisition of vehicles and equipment.		
Security	The City pledges its full faith, credit and resources and there will be levied on all the taxable property in the City a direct, annual, irrepealable tax in an amount and at times sufficient to pay the principal of and interest on the Notes.		
Authority	The Notes are being issued pursuant to Section 67.12(12) of the Wisconsin Statutes, and a resolution authorizing the issuance and sale of the Notes to be adopted by the Common Council on April 19, 2022.		
Tax Exemption	Interest on the Notes is excludable from gross income for federal income tax purposes. (See "LEGAL MATTERS - Tax Exemption" herein.)		
No Bank Qualification	The Notes are not "qualified tax-exempt obligations".		
Rating	A rating on the Notes has been requested from S&P Global Ratings, a division of S&P Global.		
Underwriter	Huntington Securities, Inc. dba Huntington Capital Markets.		
Registrar and Fiscal Agent	Associated Trust Company, National Association, Green Bay, Wisconsin.		
Record Date	The 15 th day of the calendar month next preceding each interest payment date.		
Delivery Date and Place	On or about May 3, 2022 through the facilities of DTC in New York, New York.		
Denominations	The Notes will be issued in denominations of \$5,000 each and integral multiples thereof.		
Bond Years	45,016.67	Average Life:	7.503 years.
Continuing Disclosure	The Official Statement will be available from the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access ("EMMA") System. The City will covenant to provide annual reports, as required, and timely notice of certain events as set forth in the Continuing Disclosure Certificate for the Notes. See Appendix C herein.		

OFFICIAL STATEMENT

CITY OF KAUKAUNA OUTAGAMIE AND CALUMET COUNTIES, WISCONSIN \$6,000,000 General Obligation Promissory Notes, Series 2022A

INTRODUCTION

The purpose of this Official Statement, which includes the cover page and appendices hereto, is to provide certain information in connection with the issuance of \$6,000,000 General Obligation Promissory Notes, Series 2022A (the "Notes"), dated May 3, 2022 of the City of Kaukauna, Wisconsin (the "City").

This Official Statement speaks only as of its date, and the information contained herein is subject to change.

The information contained in this Official Statement is based upon material provided by the City or obtained from other sources and is believed to be reliable, but is not guaranteed as to accuracy or completeness.

All references to material included in this Official Statement not purporting to be quoted in full are only summaries of certain provisions thereof and do not purport to summarize or describe all the provisions thereof. Reference is made to such instruments, documents and other materials for the complete provisions thereof, copies of which will be furnished upon request.

Information, including the City's prior years' financial statements, is available upon request and upon payment to the City of a charge for any copying, mailing and handling if required, from Mr. William Van Rossum, Finance Director/Treasurer, City of Kaukauna, 144 W. Second Street, Kaukauna, Wisconsin, 54130; telephone (920) 766-6312; wvanrossum@kaukauna-wi.org; or from Huntington Securities, Inc. dba Huntington Capital Markets at (414) 298-9898.

THE NOTES

Purpose

The Notes will be issued for public purposes, including paying the cost of park and pool improvements, improvements to City buildings, grounds and facilities, street, bridge, and sidewalk construction and improvements, and the acquisition of vehicles and equipment.

Authority for Issuance

The Notes are being issued pursuant to Section 67.12(12), Wisconsin Statutes, and a Resolution Authorizing the Issuance and Sale of \$6,000,000 General Obligation Promissory Notes, Series 2022A to be adopted by the Common Council on April 19, 2022 (the "Resolution").

Description

The Notes will be dated May 3, 2022 and will bear interest from their dated date to their respective maturities. Principal of the Notes will be payable annually on each March 1, commencing March 1, 2023 through 2032. Interest will be payable each March 1 and September 1, commencing March 1, 2023.

Sources and Applications of Funds

Sources of Funds

Par Amount of Notes	\$
Reoffering Premium	_____
Total	\$ _____

Applications of Funds

Capital Improvement Projects	\$
Costs of Issuance (including Underwriter's Discount)	_____
Total	\$ _____

Sources of Payment for the Notes

The City is authorized and required by law to levy on all property taxable by the City such *ad valorem* taxes, without limitation as to rate or amount, as may be necessary to pay the Notes and the interest thereon.

Security for the Notes

As security for the Notes, the City pledges its full faith, credit and resources and there will be levied on all of the taxable property in the City a direct, annual irrevocable tax in an amount and at times sufficient to pay the principal of and interest on the Notes. The tax will be levied under the Resolution for collection in each of the years 2023 through 2032 or monies to pay debt service will otherwise be appropriated.

The Resolution provides that the tax will be, from year to year, carried onto the tax rolls of the City and collected as other taxes are collected and that the City shall not repeal such levy or obstruct the collection of the tax. Provision is made for reducing the amount of tax carried onto the tax rolls by the amount of any surplus money in the Debt Service Account for the Notes.

Redemption Provisions

At the option of the City, the Notes maturing on March 1, 2030 and thereafter shall be subject to redemption prior to maturity on March 1, 2029 or on any date thereafter. Said Notes shall be redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption. If less than all of the Notes of a maturity are to be redeemed, selection of the Notes to be so redeemed shall be by lot conducted by DTC in accordance with its rules and practices. (See "BOOK-ENTRY-ONLY SYSTEM" herein.)

Notice of Redemption

Notice of redemption shall be given by facsimile transmission, certified or registered mail, overnight express delivery, electronic transmission, or in any other manner required by DTC to DTC, or its nominee, as the registered owner of the Notes. Such notice shall be sent not less than 30 days nor more than 60 days prior to the date fixed for redemption. Except as set forth in any undertaking by the City to provide continuing disclosure, the City will not be responsible for mailing notices of redemption to anyone other than DTC or its nominee.

THE RESOLUTION

The Resolution will be adopted by the Common Council pursuant to the procedures prescribed by State Statutes. Reference is made to the Resolution for a complete recital of its terms.

The Resolution authorizes the issuance of the Notes and the sale of the Notes to the Underwriter. The Resolution establishes the form and terms of the Notes, including the dating, maturity schedule, interest payment dates and redemption provisions, as shown in this Official Statement, and approves the interest rates to be borne by the Notes. Pursuant to the Resolution, the City pledges its full faith, credit and resources and there will be levied on all of the taxable property in the City a direct, annual irrevocable tax in an amount and at times sufficient to pay the principal of and interest on the Notes. The Resolution establishes, separate and distinct from all other funds of the City, a debt service fund with respect to payment of principal and interest on the Notes.

BOOK-ENTRY-ONLY SYSTEM

The following information has been furnished by The Depository Trust Company for use in this Official Statement. Neither the City nor the Underwriter takes any responsibility for the accuracy or completeness of such information or as to the absence of material adverse changes in such information subsequent to the date of this Official Statement.

1. The Depository Trust Company ("DTC"), New York, NY, will act as securities depository for the Notes. The Notes will be issued as fully-registered securities registered in the name of Cede & Co. (DTC's partnership nominee) or such other name as may be requested by an authorized representative of DTC. One fully-registered Note certificate will be issued for each maturity of the Notes, each in the aggregate principal amount of such maturity, and will be deposited with DTC.

2. DTC, the world's largest securities depository, is a limited-purpose trust company organized under the New York Banking Law, a "banking organization" within the meaning of the New York Banking Law, a member of the Federal Reserve System, a "clearing corporation" within the meaning of the New York Uniform Commercial Code, and a "clearing agency" registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds and provides asset servicing for over 3.5 million issues of U.S. and non-U.S. equity issues, corporate and municipal debt issues, and money market instruments (from over 100 countries) that DTC's

participants ("Direct Participants") deposit with DTC. DTC also facilitates the post-trade settlement among Direct Participants of sales and other securities transactions in deposited securities, through electronic computerized book-entry transfers and pledges between Direct Participants' accounts. This eliminates the need for physical movement of securities certificates. Direct Participants include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, clearing corporations, and certain other organizations. DTC is a wholly-owned subsidiary of The Depository Trust & Clearing Corporation ("DTCC"). DTCC is the holding company for DTC, National Securities Clearing Corporation and Fixed Income Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its regulated subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, and clearing corporations that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly ("Indirect Participants"). DTC has a Standard & Poor's rating of AA+. The DTC Rules applicable to its Participants are on file with the Securities and Exchange Commission. More information about DTC can be found at www.dtcc.com.

3. Purchases of Notes under the DTC system must be made by or through Direct Participants, which will receive a credit for the Notes on DTC's records. The ownership interest of each actual purchaser of each Note ("Beneficial Owner") is in turn to be recorded on the Direct and Indirect Participants' records. Beneficial Owners will not receive written confirmation from DTC of their purchase. Beneficial Owners are, however, expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Direct or Indirect Participant through which the Beneficial Owner entered into the transaction. Transfers of ownership interests in the Notes are to be accomplished by entries made on the books of Direct and Indirect Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive certificates representing their ownership interests in Notes, except in the event that use of the book-entry system for the Notes is discontinued.

4. To facilitate subsequent transfers, all Notes deposited by Direct Participants with DTC are registered in the name of DTC's partnership nominee, Cede & Co., or such other name as may be requested by an authorized representative of DTC. The deposit of Notes with DTC and their registration in the name of Cede & Co. or such other DTC nominee do not effect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Notes; DTC's records reflect only the identity of the Direct Participants to whose accounts such Notes are credited, which may or may not be the Beneficial Owners. The Direct and Indirect Participants will remain responsible for keeping account of their holdings on behalf of their customers.

5. Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time. Beneficial Owners of Notes may wish to take certain steps to augment the transmission to them of notices of significant events with respect to the Notes, such as redemptions, tenders, defaults, and proposed amendments to the Note documents. For example, Beneficial Owners of Notes may wish to ascertain that the nominee holding the Notes for their benefit has agreed to obtain and transmit notices to Beneficial Owners. In the alternative, Beneficial Owners may wish to provide their names and addresses to the registrar and request that copies of the notices be provided directly to them.

6. Redemption notices shall be sent to DTC. If less than all of the Notes within an issue are being redeemed, DTC's practice is to determine by lot the amount of the interest of each Direct Participant in such issue to be redeemed.

7. Neither DTC nor Cede & Co. (nor any other DTC nominee) will consent or vote with respect to Notes unless authorized by a Direct Participant in accordance with DTC's MMI Procedures. Under its usual procedures, DTC mails an Omnibus Proxy to the City as soon as possible after the record date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts Notes are credited on the record date (identified in a listing attached to the Omnibus Proxy).

8. Redemption proceeds, distributions, and dividend payments on the Notes will be made to Cede & Co., or such other nominee as may be requested by an authorized representative of DTC. DTC's practice is to credit Direct Participants' accounts upon DTC's receipt of funds and corresponding detail information from the City or Agent on payable date in accordance with their respective holdings shown on DTC's records. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name," and will be the responsibility of such Participant and not of DTC, Agent, or the City, subject to any statutory or regulatory requirements as may be in effect from time to time. Payment of redemption proceeds, distributions, and dividend payments to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) is the responsibility of the City or Agent, disbursement of such payments to Direct Participants will be the responsibility of DTC, and disbursement of such payments to the Beneficial Owners will be the responsibility of Direct and Indirect Participants.

9. A Beneficial Owner shall give notice to elect to have its Notes purchased or tendered, through its Participant, to Agent, and shall effect delivery of such Notes by causing the Direct Participant to transfer the Participant's interest in the Notes, on DTC's records, to Agent. The requirement for physical delivery of Notes in connection with an optional tender or a mandatory purchase will be deemed satisfied when the ownership rights in the Notes are transferred by Direct Participants on DTC's records and followed by a book-entry credit of tendered Notes to Agent's DTC account.

10. DTC may discontinue providing its services as depository with respect to the Notes at any time by giving reasonable notice to the City or Registrar. Under such circumstances, in the event that a successor depository is not obtained, Note certificates are required to be printed and delivered.

11. The City may decide to discontinue use of the system of book-entry-only transfers through DTC (or a successor securities depository). In that event, Note certificates will be printed and delivered to DTC.

12. The information in this section concerning DTC and DTC's book-entry system has been obtained from sources that the City believes to be reliable, but City takes no responsibility for the accuracy thereof.

Registrar and Fiscal Agent

Associated Trust Company, National Association, Green Bay, Wisconsin will act as Registrar and Fiscal Agent for the Notes.

CUSIP INFORMATION

CUSIP® is a registered trademark of the American Bankers Association. CUSIP Global Services (CGS) is managed on behalf of the American Bankers Association by S&P Global Market Intelligence. Copyright(c) 2022 CUSIP Global Services. All rights reserved. CUSIP® data herein is provided by CUSIP Global Services. This data is not intended to create a database and does not serve in any way as a substitute for services provided by CGS. CUSIP® numbers are provided for convenience of reference only. None of the City, the Underwriter or their agents or counsel assume responsibility for the accuracy of such numbers.

THE CITY

Introduction

The City, incorporated in 1885, is located in east central Wisconsin on the Fox River, approximately 25 miles southwest of Green Bay and 105 miles north of Milwaukee. The City encompasses an area of 5,045 acres in Outagamie County and 8.609 acres in Calumet County, which the City annexed in 2012.

The City's offices are located at 144 W. Second Street, Kaukauna, Wisconsin 54130, telephone (920) 766-6300. The City's estimated 2021 population is 16,634. The City has 109.5 full and part-time employees.

Transportation

The City is located on US Highway 41 which runs east-west through the City and State Highway 55 which runs north-south through the City. The City is also served by the Wisconsin Central Railroad. Commercial air service is available at the Appleton International Airport located in the City of Appleton approximately ten miles south of the City.

Common Council

The legislative body of the City is the Common Council consisting of eight alderpersons elected for overlapping two-year terms. There are two alderpersons per district. The Council President is elected by the Council members. The Mayor is elected separately for a two-year term, which expires in even-numbered years, and is responsible for conducting the proceedings of the Common Council at its meeting.

Administrative Organization

The policies of the City are set by the eight-member Common Council. The Mayor only votes in the case of a tie. The Mayor also has veto power over the actions of the Common Council.

The Mayor has the responsibility of administering the day-to-day operations of the City and executing the policy decisions of the Common Council.

The Finance Director is responsible for the financial and operational posture of the City and has responsibility for the formulation and enforcement of the budget for all departments.

Services

The City provides the full range of municipal services, including police and fire protection, health and human services, parks, public works operations, water and electric utilities, community development and general administrative services.

Public Safety

The City has a 30-member police department, including 24 sworn officers, and a 20-member fire department plus 12 additional paid-on-call volunteers.

Employee Relations and Collective Bargaining

The following two bargaining units represent the respective number of City employees:

<u>Union/Association</u>	<u>Contract Term</u>	<u>Number of Members</u>
Local 1594, International Association of Fire Fighters AFL-CIO.	01/01/19 – 12/31/21 ⁽¹⁾	15
Wisconsin Professional Police Association Police Department Workers	01/01/20 – 12/31/22	23

⁽¹⁾ A new contract is currently in negotiations.

The City characterizes relations between the City and the bargaining units as good.

All eligible City personnel are covered by the Municipal Employment Relations Act (MERA) of the Wisconsin Statutes. Pursuant to that law, employees have limited rights to organize and collectively bargain with the municipal employers. MERA was amended by 2011 Wisconsin Act 10 (the "Act") and by 2011 Wisconsin Act 32, which altered the collective bargaining rights of public employees in Wisconsin.

As a result of the 2011 amendments to MERA, the City is prohibited from bargaining collectively with municipal employees, other than public safety or transit employees, with respect to any factor or condition of employment except total base wages. Even then, the City is limited to increasing total base wages beyond any increase in the consumer price index since 180 days before the expiration of the previous collective bargaining agreement (unless City were to seek approval for a higher increase through a referendum). Ultimately, the City can unilaterally implement the wages for a collective bargaining unit.

Under the changes to MERA, impasse resolution procedures were removed from the law for municipal employees of the type employed by the City, including binding interest arbitration. Strikes by any municipal employee or labor organization are expressly prohibited. As a practical matter, it is anticipated that strikes will be rare. Furthermore, if strikes do occur, they may be enjoined by the courts. Additionally, because the only legal subject of bargaining is the base wage rates, all bargaining over items such as just cause, benefits, and terms of conditions of employment are prohibited and cannot be included in a collective bargaining agreement. Impasse resolution for public safety employees and transit employees is subject to final and binding arbitration procedures, which do not include a right to strike. Interest arbitration is available for transit employees if certain conditions are met.

Demographic Information

Population

The Wisconsin Department of Administration, Demographics Service Center has estimated the population trends for the City, Outagamie County and State as shown below.

	<u>Estimated 2021</u>	<u>Census 2020</u>	<u>Estimated 2019</u>	<u>Estimated 2018</u>	<u>Estimated 2017</u>
City of Kaukauna	16,634	17,089	16,278	16,049	15,926
Outagamie County	189,938	190,705	187,092	184,541	182,921
State of Wisconsin	5,901,473	5,893,718	5,843,443	5,816,231	5,783,278

Source: Wisconsin Department of Administration, Demographic Services Center and U.S. Census Bureau

Median Age

The median ages for the City, Outagamie County and the State as of the 2010 U.S. Census are as follows:

	<u>Median Age</u>
City of Kaukauna	34.6 years
Outagamie County	37.1
State of Wisconsin	38.5

Source: U.S. Census Bureau, 2010 Census

Income

Adjusted Gross Income per tax return income data for the City, Outagamie County and the State are presented in the following table:

<u>Year</u>	<u>City of Kaukauna</u>	<u>Outagamie County</u>	<u>State of Wisconsin</u>
2020	\$ 60,111	\$ 65,696	\$ 61,518
2019	58,560	65,444	61,003
2018	57,708	63,894	59,423
2017	57,809	62,398	56,698
2016	55,162	60,762	55,267

Source: Wisconsin Department of Revenue, Division of Research & Policy

Economic InformationBuilding Permit Activity

Building activity in the City of Kaukauna is indicated by the number of building permits issued, as set forth in the following table:

<u>Year</u>	<u>Residential Permits</u>		<u>Total Permits</u>	
	<u>Number of Permits</u>	<u>Valuation</u>	<u>Number of Permits</u>	<u>Valuation</u>
2022 ⁽¹⁾	5	\$ 1,160,000	79	\$ 1,950,000
2021	86	22,000,000	983	42,000,000
2020	98	21,206,000	984	39,449,647
2019	53	11,388,055	752	28,600,431
2018	63	15,731,000	867	43,754,006
2017	83	12,823,570	1,006	26,519,377

⁽¹⁾ As of February 25, 2022.

Source: City

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Average Annual Employment

The table below presents average annual employment by selected categories within Outagamie County for the last five available years.

	<u>2021*</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
TOTAL	105,265	103,122	108,922	108,251	107,844
Construction	8,784	8,010	8,330	8,248	7,815
Education & Health Services	19,711	19,956	20,329	20,200	20,040
Financial Activities	6,398	6,472	6,438	6,476	6,438
Information	857	920	1,008	1,177	1,714
Leisure & Hospitality	9,654	8,307	10,546	10,499	10,492
Manufacturing	19,484	19,531	20,215	19,436	19,070
Natural Resources & Mining	824	810	837	804	635
Other Services	3,476	3,236	4,072	4,010	4,088
Professional & Business Services	12,440	12,612	12,606	12,650	13,470
Public Administration	3,333	3,232	3,274	3,340	3,217
Trade, Transportation, Utilities	20,304	20,036	21,267	21,411	20,865
Unclassified	0	0	0	0	0

*Through September 30.

Source: Wisconsin Department of Workforce Development

Employment

The Wisconsin Department of Workforce Development has estimated the percentage of unemployment to be as follows:

	February <u>2022</u> ⁽¹⁾	2021 <u>Average</u> ⁽¹⁾⁽²⁾	2020 <u>Average</u> ⁽²⁾	2019 <u>Average</u>	2018 <u>Average</u>	2017 <u>Average</u>
Outagamie County	2.7%	⁽³⁾	5.5%	2.9%	2.8%	3.0%
State of Wisconsin	3.4	3.8	6.3	3.2	3.0	3.3

⁽¹⁾ Preliminary.

⁽²⁾ Figures reflect employment impact as a result of COVID-19 (see "MISCELLANEOUS - Impact of the Spread of COVID-19" herein).

⁽³⁾ Not yet available.

Source: Wisconsin Department of Workforce Development

Major Employers

The following table lists the larger employers in the City by the number of employees:

<u>Employer</u>	<u>Product/Business</u>	<u>Approximate Employment</u>
Ahlstrom Munksjo (formerly, Expera)	Paper products	1,800
Kaukauna Area School District	Education	450
Team Industries, Inc.	Pipe fabrication	310
St. Paul Elder Care Services, Inc.	Elderly health care facility	299
Bassett, Inc.	HVAC contractor	284
Arla Food Production LLC	Dairy products	200
Fox Valley Tool & Die, Inc.	Precision machining	185
Bernatellos Foods, Inc.	Frozen specialty foods	150
Larry's Piggly Wiggly	Retail grocer	150
Kobussen Buses Ltd.	Transportation	130

Source: IndustrySelect by MNI, Inc., D&B Credit, Kaukauna Area School District website and Fox Cities Chamber of Commerce, February 2022. Numbers may not reflect any impact from COVID-19. See "MISCELLANEOUS - Impact of the Spread of COVID-19." herein.

Tax Levies and Collections

Wisconsin cities, villages and towns are charged with the responsibility of assessing taxable property and collecting taxes, and making distribution to counties, school districts and other public bodies. Property of manufacturing establishments and utilities is assessed by the State Department of Revenue. All assessments are made as of January 1.

Real estate and personal property taxes are levied in December by the Common Council in conjunction with the adoption of the annual budget for the ensuing fiscal year beginning January 1. Levies are based on assessed property values certified on January 1 of the prior year and become a lien on the property at the beginning of the fiscal year. Real estate taxes are payable in full by January 31, or in two equal installments on or before January 31 and July 31. Personal property taxes must be paid in full by January 31. The City Treasurer is responsible for collection of taxes for all taxing purposes on properties within the City through January. In February, all uncollected items on the current tax roll, except delinquent personal property taxes, are turned over to the Outagamie County Treasurer. In February and August, settlements are made with all taxing entities. In August, Outagamie County pays the City in full for all outstanding real estate taxes due, and assumes responsibility for remaining balances. The City retains responsibility for collection of personal property taxes.

City tax levies (in Outagamie County) for the past five calendar years were as follows:

<u>Year of Levy/Collection</u>	<u>City Tax Levies</u>	<u>Annual City Levy Rate per \$1,000 of Assessed Valuation</u>
2021/2022	\$10,336,165	\$8.21
2020/2021	9,626,857	9.88
2019/2020	9,277,707	9.68
2018/2019	8,984,959	9.47
2017/2018	8,823,244	9.36

The City experiences no real estate tax delinquencies since Outagamie and Calumet Counties are required by State Statute to settle in full with underlying taxing districts no later than August 20 of each year. The spread of COVID-19 and responses taken by the United States government, state governments, local governments and private industries have caused significant disruptions to the national and State economy. See "MISCELLANEOUS - Impact of the Spread of COVID-19" herein. On April 15, 2020, Governor Tony Evers signed into law 2019 Wisconsin Act 185, which provided that for property taxes payable in 2020, a taxation district could, after making a general or case-by-case finding of hardship, choose to waive interest or penalties on property tax installment payments paid after April 1, 2020 but on or before October 1, 2020. In order to take such action, the county board of supervisors was required to first adopt a resolution authorizing such waiver and determining criteria for determining hardship and then the taxation district was required to subsequently adopt a similar resolution. In the case of a county adopting such a resolution, the county proportionally settled with the taxation districts any taxes, interest and penalties collected on or before July 31, 2020 on August 20, 2020, and settled the remaining unpaid taxes, interest, and penalties on September 20, 2020. Outagamie County and the City have adopted such resolutions, but Outagamie County settled in full by August 20, 2021 as normal. COVID-19 may reduce the payment of property taxes in the current year or future years, although the City cannot predict how much payment of property taxes will be impacted by COVID-19 this year or in future years. Any delays or reduction in the receipt of property taxes may materially adversely impact the City's finances and payment of debt obligations, such as the Notes.

Source: City

Mill Rates

The following are the mill rates per \$1,000 of assessed value for the City (in Outagamie County) for the last five collection years.

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
City	\$ 8.21	\$ 9.88	\$ 9.68	\$ 9.47	\$ 9.36
School District	6.83	9.84	10.02	9.49	9.57
Technical College District	0.88	1.15	1.17	1.15	1.13
Outagamie County	3.37	4.20	5.10	5.10	4.91
State Forestry ⁽¹⁾	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
School Tax Credit	(1.25)	(1.64)	(1.66)	(1.64)	(1.62)
Net Tax Rate	\$18.03	\$23.42	\$23.56	\$23.58	\$23.35
Ratio of Assessed to Equalized Value	103.11%	86.25%	87.32%	91.66%	96.13%

⁽¹⁾ State property taxes were eliminated in the State's 2017-19 budget act.

Source: City

Equalized Valuation

The economic impact of COVID-19 may reduce equalized valuations of property in the State, including in the City. The City cannot predict the extent of such reductions, but a material decrease in the equalized valuations of property in the City may materially adversely affect the financial condition of the City (see "MISCELLANEOUS - Impact of the Spread of COVID-19.") herein.

The City has experienced a 27.86% change in equalized value (TID In) over the past five years. This trend is outlined in the table below.

	Equalized Value TID In	% Change	Equalized Value TID Out	% Change
2021	\$ 1,314,411,300	8.78%	\$ 1,221,182,000	8.04%
2020	1,208,319,100	4.73	1,130,278,300	3.02
2019	1,153,793,700	6.01	1,097,194,600	6.04
2018	1,088,410,700	5.88	1,034,673,600	5.50
2017	1,027,973,700	4.12	980,771,700	4.07

Source: State of Wisconsin, Department of Revenue

The equalized value by class of property for 2021 (TID In) is as follows:

Real Estate	
Residential	\$ 981,784,100
Commercial	206,624,200
Manufacturing	89,898,000
Agricultural	38,100
Undeveloped	2,000
Other	46,000
Total Real Estate	1,278,392,400
Total Personal Property	36,018,900
Total	<u>\$ 1,314,411,300</u>

Source: State of Wisconsin, Department of Revenue

The percentage mix of equalized value (TID In) by class of property for the City in Outagamie and Calumet Counties for the past five years was as follows:

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Real Estate					
Residential	74.695%	73.843%	75.063	73.635	72.450%
Commercial	15.720	16.165	15.183	16.022	16.272
Manufacturing	6.839	7.129	7.047	7.266	7.297
Agriculture	0.003	0.003	0.003	0.003	0.003
Undeveloped	-	-	-	-	-
Other	0.003	0.004	0.004	0.004	0.004
Personal Property	<u>2.740</u>	<u>2.857</u>	<u>2.699</u>	<u>3.070</u>	<u>3.974</u>
	100.000%	100.000%	100.000%	100.000%	100.000%
Total Equalized Value (millions)	\$1,314	\$1,208	\$1,154	\$1,088	\$1,028

Source: State of Wisconsin, Department of Revenue

The City has Tax Incremental Districts ("TIDs") created under Wisconsin Statutes Section 66.1105. TID valuations totaling \$93,229,300 have been excluded from the City's tax base for 2021.

TID #	TID Creation Date	Base Value	2021 Current Value	Increment
001E	2005	\$ 32,800	\$ 4,595,000	\$ 4,562,200
004	2000	16,049,300	22,326,400	6,277,100
005	2003	1,077,900	24,121,400	23,043,500
006	2006	3,151,700	50,134,400	46,982,700
008	2013	2,571,200	8,454,300	5,883,100
009	2016	1,306,600	2,810,700	1,504,100
010	2019	6,852,800	11,829,400	4,976,600
			Total	<u>\$93,229,300</u>

Source: State of Wisconsin, Department of Revenue

Largest Taxpayers

The table below shows the City's larger taxpayers for levy/collection year 2021/2022.

<u>Name</u>	<u>Product/Business</u>	<u>2021 Equalized Valuation</u>	<u>Net Taxes to be Paid in 2022</u>	<u>Percent of City's 2021 Total Equalized Value</u>
Albany International	Manufacturing facility	\$ 24,155,700	\$ 435,397	1.84%
Ahlstrom Munsjo (Formerly Expera Specialty Solutions)	Paper mill	22,162,900	399,478	1.69
Lamplighter	Multifamily housing	16,749,500	301,903	1.27
Team Industries	Manufacturing facility	15,724,900	283,435	1.20
BayCare Aurora	Medical facility	15,712,000	283,203	1.20
WDJ LLC - Bernatello's Pizza	Manufacturing facility	7,864,800	141,760	0.60
Liebovich Steel	Manufacturing facility	7,481,500	134,851	0.57
Bassett Mechanical	Manufacturing facility	6,985,500	125,911	0.53
Tarragon Park Apartments	Multifamily housing	5,558,000	100,181	0.42
Individual (Trailer Park)	Multifamily housing	<u>5,444,000</u>	<u>98,126</u>	<u>0.41</u>
TOTAL		\$127,838,800	\$2,304,245	9.73%

Source: City.

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CITY DEBT STRUCTURE

Total Outstanding General Obligation Debt Summary (As of May 3, 2022)

Type of Obligation	Date of Issue	Original Amount Issued	Final Maturity Dates	Current Amount Outstanding
G.O. Promissory Notes, Series 2013	9/04/13	\$ 1,125,000	9/01/23	\$ 425,000
G.O. Promissory Notes, Series 2014A	5/20/14	875,000	5/01/24	100,000
Taxable G.O. Promissory Notes, Series 2014B	5/20/14	1,000,000	5/01/24	300,000
G.O. Promissory Notes, Series 2014C	9/02/14	1,300,000	9/01/24	850,000
G.O. Refunding Bonds, Series 2015A	3/17/15	2,435,000	3/01/25	635,000
G.O. Promissory Notes, Series 2015B	9/01/15	3,550,000	6/01/25	2,095,000
G.O. Refunding Bonds, Series 2015D	9/01/15	1,650,000	6/01/27	1,275,000
G.O. Promissory Notes, Series 2016A	11/01/16	1,525,000	11/01/24	625,000
G.O. Promissory Notes, Series 2017A	8/15/17	8,450,000	6/01/27	7,000,000
G.O. Refunding Bonds, Series 2017B	8/15/17	1,565,000	6/01/30	1,135,000
G.O. Promissory Notes, Series 2018A	9/05/18	5,200,000	6/01/28	4,865,000
G.O. Promissory Notes, Series 2019A	10/30/19	5,025,000	9/01/29	4,700,000
Taxable G.O. Refunding Bonds, Series 2019B	10/30/19	6,305,000	6/01/28	5,780,000
G.O. Promissory Notes, Series 2020A	9/03/20	9,800,000	9/01/30	9,300,000
G.O. Promissory Notes, Series 2021A	9/01/21	5,200,000	9/01/31	5,200,000
Taxable G.O. Promissory Notes, Series 2021B	9/01/21	3,680,000	9/01/31	3,680,000
G.O. Promissory Notes, Series 2022A	5/03/22	6,000,000	3/01/32	6,000,000 ⁽¹⁾
Outstanding General Obligation Debt				\$53,965,000
Less: Remaining 2022 Principal Payments				(3,590,000)
Net Outstanding General Obligation Debt				\$50,375,000

¹ New Issue. Preliminary, subject to change.

General Obligation Debt Service Schedules

\$1,125,000 G. O. Prom. Notes, Series 2013 - 9/04/13			\$875,000 G. O. Prom. Notes, Series 2014A - 5/20/14 ⁽¹⁾			\$1,000,000 Taxable G.O. Prom. Notes, Series 2014B - 5/20/14 ⁽¹⁾		
	Principal 09/01	Interest		Principal 05/01	Interest		Principal 05/01	Interest
2022	\$ 200,000	\$ 8,500			\$ 1,500			\$ 6,000
2023	225,000	9,000		\$ 50,000 ⁽²⁾	2,250		\$ 150,000	9,000
2024				50,000 ⁽²⁾	750		150,000	3,000
	<u>\$ 425,000</u>	<u>\$ 17,500</u>		<u>\$ 100,000</u>	<u>\$ 4,500</u>		<u>\$ 300,000</u>	<u>\$ 18,000</u>
Less Remaining 2022 Payments	<u>200,000</u>	<u>8,500</u>		<u>0</u>	<u>1,500</u>		<u>0</u>	<u>6,000</u>
	<u>\$ 225,000</u>	<u>\$ 9,000</u>		<u>\$ 100,000</u>	<u>\$ 3,000</u>		<u>\$ 300,000</u>	<u>\$ 12,000</u>

\$1,300,000 G. O. Prom. Notes, Series 2014C - 9/2/14			\$2,435,000 G. O. Ref Bonds, Series 2015A - 3/17/15 ⁽¹⁾			\$3,550,000 G. O. Prom. Notes, Series 2015B - 9/01/15 ⁽¹⁾		
	Principal 09/01	Interest		Principal 03/01	Interest		Principal 06/01	Interest
2022	\$ 200,000	\$ 11,250			\$ 9,525		\$ 445,000	\$ 56,175
2023	300,000	18,000		\$ 175,000	16,425		450,000	42,750
2024	350,000	10,500		200,000	10,800		560,000	27,600
2025				260,000	3,900		640,000	9,600
	<u>\$ 850,000</u>	<u>\$ 39,750</u>		<u>\$ 635,000</u>	<u>\$ 40,650</u>		<u>\$ 2,095,000</u>	<u>\$ 136,125</u>
Less Remaining 2022 Payments	<u>200,000</u>	<u>11,250</u>		<u>0</u>	<u>9,525</u>		<u>445,000</u>	<u>56,175</u>
	<u>\$ 650,000</u>	<u>\$ 28,500</u>		<u>\$ 635,000</u>	<u>\$ 31,125</u>		<u>\$ 1,650,000</u>	<u>\$ 79,950</u>

¹ Self-supporting.

² Mandatory redemption amounts.

General Obligation Debt Service Schedules continued

	\$1,650,000 G. O. Ref		\$1,525,000 G.O. Prom.		\$8,450,000 G.O. Prom.	
	Bonds, Series 2015D - 9/01/15 ⁽¹⁾		Notes, Series 2016A - 11/01/16		Notes, Series 2017A - 8/15/17	
	Principal	Interest	Principal	Interest	Principal	Interest
2022	\$ 100,000	\$ 39,250	\$ 200,000	\$ 7,250	\$ 900,000	\$ 192,000
2023	200,000	33,250	225,000	10,500	1,300,000	163,500
2024	200,000	26,250	200,000	6,000	1,025,000	128,625
2025	200,000	20,250			800,000	101,250
2026	250,000 ⁽²⁾	13,500			900,000	75,750
2027	325,000 ⁽²⁾	4,875			2,075,000	31,125
	<u>\$ 1,275,000</u>	<u>\$ 137,375</u>	<u>\$ 625,000</u>	<u>\$ 23,750</u>	<u>\$7,000,000</u>	<u>\$ 692,250</u>
Less Remaining						
2022 Payments	<u>100,000</u>	<u>39,250</u>	<u>200,000</u>	<u>7,250</u>	<u>900,000</u>	<u>192,000</u>
	<u>\$ 1,175,000</u>	<u>\$ 98,125</u>	<u>\$ 425,000</u>	<u>\$ 16,500</u>	<u>\$6,100,000</u>	<u>\$ 500,250</u>

	\$1,565,000 G.O. Ref		\$5,200,000 G.O. Prom.		\$5,025,000 G.O. Prom.	
	Bonds, Series 2017B - 8/15/17 ⁽¹⁾		Notes, Series 2018A - 9/05/18		Notes, Series 2019A - 10/30/19	
	Principal	Interest	Principal	Interest	Principal	Interest
2022	\$ 115,000	\$ 30,600	\$ 150,000	\$147,275	\$ 200,000	\$ 59,000
2023	115,000	28,300	250,000	142,275	300,000	114,000
2024	120,000	25,350	675,000	129,025	300,000	108,000
2025	125,000	21,675	725,000	108,025	500,000	102,000
2026	125,000	17,925	985,000	82,375	500,000	92,000
2027	130,000	14,100	855,000	53,706	500,000	82,000
2028	130,000	10,200	1,225,000	19,906	1,200,000	72,000
2029	125,000	6,375			1,200,000	36,000
2030	150,000	2,250				
	<u>\$1,135,000</u>	<u>\$156,775</u>	<u>\$4,865,000</u>	<u>\$682,587</u>	<u>\$4,700,000</u>	<u>\$665,000</u>
Less: Remaining						
2022 Payments	<u>115,000</u>	<u>30,600</u>	<u>150,000</u>	<u>147,275</u>	<u>200,000</u>	<u>59,000</u>
	<u>\$1,020,000</u>	<u>\$126,175</u>	<u>\$4,715,000</u>	<u>\$535,312</u>	<u>\$4,500,000</u>	<u>\$606,000</u>

	\$6,305,000 Taxable G.O. Ref		\$9,800,000 G.O. Prom.		\$5,200,000 G.O. Prom.	
	Bonds, Series 2019B - 10/30/19 ⁽¹⁾		Notes, Series 2020A - 9/03/20		Notes, Series 2021A - 9/01/21	
	Principal	Interest	Principal	Interest	Principal	Interest
2022	\$ 275,000	\$134,714	\$ 525,000	\$ 81,500	\$ 100,000	\$ 58,000
2023	300,000	128,745	625,000	157,750	100,000	113,000
2024	280,000	122,585	650,000	151,500	100,000	110,000
2025	300,000	116,200	1,000,000	145,000	300,000	107,000
2026	350,000	108,800	1,000,000	130,000	300,000	98,000
2027	2,100,000	79,575	300,000	110,000	300,000	89,000
2028	2,175,000	27,188	1,000,000	104,000	300,000	80,000
2029			1,500,000	84,000	500,000	74,000
2030			2,700,000	54,000	1,000,000	64,000
2031					2,200,000	44,000
	<u>\$5,780,000</u>	<u>\$717,807</u>	<u>\$9,300,000</u>	<u>\$1,017,750</u>	<u>\$5,200,000</u>	<u>\$837,000</u>
Less: Remaining						
2022 Payments	<u>275,000</u>	<u>134,714</u>	<u>525,000</u>	<u>81,500</u>	<u>100,000</u>	<u>58,000</u>
	<u>\$5,505,000</u>	<u>\$583,093</u>	<u>\$8,775,000</u>	<u>\$ 936,250</u>	<u>\$5,100,000</u>	<u>\$779,000</u>

¹ Self-supporting.² Mandatory redemption amounts.

General Obligation Debt Service Schedules continued

	\$3,680,000 Taxable G.O. Prom. Notes, Series 2021B - 9/01/21		\$6,000,000 G.O. Prom. Notes, Series 2022A - 5/03/22 ⁽¹⁾	
	Principal	Interest	Principal	<i>Estimated</i> Interest
	09/01		03/01	
2022	\$ 180,000	\$ 20,902		
2023	180,000	41,175	\$ 100,000	\$ 215,096
2024	275,000	40,365	200,000	158,750
2025	275,000	38,578	200,000	154,750
2026	1,650,000	36,103	225,000	150,500
2027	200,000	17,952	500,000	143,250
2028	220,000	15,353	500,000	133,250
2029	225,000	12,162	600,000	119,250
2030	225,000	8,562	700,000	99,750
2031	250,000	4,625	1,000,000	74,250
2032			1,975,000	29,625
	<u>\$3,680,000</u>	<u>\$235,777</u>	<u>\$6,000,000</u>	<u>\$1,278,471</u>
Less: Remaining				
2022 Payments	<u>180,000</u>	<u>20,902</u>	<u>0</u>	<u>0</u>
	<u>\$3,500,000</u>	<u>\$214,875</u>	<u>\$6,000,000</u>	<u>\$1,278,471</u>

¹ New issue. Preliminary, subject to change.

	Total General Obligation Debt				
	Total Principal ⁽¹⁾	Total Interest ⁽¹⁾	Total Debt Service ⁽¹⁾	Less Transfers From Other Funds ⁽²⁾	Net Debt Service Required From Tax Levy
2022	\$ 3,590,000	\$ 863,441	\$ 4,453,441	\$ 1,367,314	\$ 3,086,127
2023	5,045,000	1,245,016	6,290,016	2,004,945	4,285,071
2024	5,335,000	1,059,100	6,394,100	1,906,385	4,487,715
2025	5,325,000	928,228	6,253,228	1,909,200	4,344,028
2026	6,285,000	804,953	7,089,953	3,205,249	3,884,704
2027	7,285,000	625,583	7,910,583	2,622,701	5,287,882
2028	6,750,000	461,897	7,211,897	2,637,100	4,574,797
2029	4,150,000	331,787	4,481,787	131,375	4,350,412
2030	4,775,000	228,562	5,003,562	152,250	4,851,312
2031	3,450,000	122,875	3,572,875		3,572,875
2032	1,975,000	29,625	2,004,625		2,004,625
	<u>\$53,965,000</u>	<u>\$6,701,067</u>	<u>\$60,666,067</u>	<u>\$15,936,519</u>	<u>\$44,729,548</u>
Less: 2022					
Payments	<u>3,590,000</u>	<u>863,441</u>	<u>4,453,441</u>	<u>1,367,314</u>	<u>3,086,127</u>
	<u>\$50,375,000</u>	<u>\$5,837,626</u>	<u>\$56,212,626</u>	<u>\$14,569,205</u>	<u>\$41,643,421</u>

¹ Includes the Notes. Preliminary, subject to change.

² Offsetting revenues include Tax Increment District, Sanitary Sewer and Storm Water System revenues. The actual amount of these offsetting revenues is not guaranteed. Under State law, the City is required to levy an amount sufficient to meet the debt service on its outstanding general obligation debt, but such levy may be abated by the use of such offsetting revenues, if and to the extent available.

Total Outstanding Revenue Debt Summary (As of May 3, 2022)Sanitary Sewer System Revenue Debt by Issue

<u>Type of Obligation</u>	<u>Date of Issue</u>	<u>Original Amount Issued</u>	<u>Final Maturity Dates</u>	<u>Current Amount Outstanding</u>
Revenue Bonds, Series 2013	9/04/13	\$ 1,950,000	9/01/28	\$ 1,025,000
Revenue Bonds, Series 2015	9/01/15	1,225,000	9/01/30	800,000
Revenue Bonds, Series 2016B	11/01/16	1,225,000	9/01/31	925,000
Revenue Bonds, Series 2018B	9/05/18	1,190,000	9/01/33	1,075,000
Total Outstanding Sanitary Sewer System Debt				<u>\$ 3,825,000</u>

Sanitary Sewer System Revenue Debt Service Schedules

<u>\$1,950,000 Sanitary Sewer System Revenue Bonds, Series 2013 – 9/04/13</u>			<u>\$1,225,000 Sanitary Sewer System Revenue Bonds, Series 2015 – 9/01/15</u>			<u>\$1,225,000 Sanitary Sewer System Revenue Bonds, Series 2016B - 11/01/16</u>		
	Principal			Principal			Principal	
	9/01	Interest		9/01	Interest		9/01	Interest
2022	\$ 125,000	\$ 21,766	\$	75,000	\$ 13,688	\$	100,000 ⁽¹⁾	\$ 13,125
2023	125,000	38,531		75,000	24,375		100,000 ⁽¹⁾	24,250
2024	150,000	33,531		75,000	21,375		75,000 ⁽¹⁾	22,250
2025	150,000	26,032		75,000 ⁽¹⁾	18,375		100,000 ⁽¹⁾	20,000
2026	150,000	20,031		100,000 ⁽¹⁾	16,125		75,000 ⁽¹⁾	17,000
2027	150,000	14,031		100,000 ⁽¹⁾	13,125		100,000 ⁽¹⁾	14,750
2028	175,000	7,656		100,000 ⁽¹⁾	10,125		75,000 ⁽¹⁾	11,750
2029				100,000 ⁽¹⁾	6,750		100,000 ⁽¹⁾	9,500
2030				100,000 ⁽¹⁾	3,375		100,000 ⁽¹⁾	6,500
2031							100,000 ⁽¹⁾	3,250
	<u>\$ 1,025,000</u>	<u>\$ 161,578</u>		<u>\$ 800,000</u>	<u>\$ 127,313</u>		<u>\$ 925,000</u>	<u>\$ 142,375</u>

¹Mandatory redemption amounts.

<u>\$1,190,000 Sanitary Sewer System Revenue Bonds, Series 2018B - 9/05/18</u>		
	<u>Principal</u>	<u>Interest</u>
2022	\$ 50,000	\$ 19,688
2023	50,000	37,875
2024	50,000	36,375
2025	50,000	34,875
2026	50,000	33,375
2027	50,000 ⁽¹⁾	31,875
2028	50,000 ⁽¹⁾	30,125
2029	125,000 ⁽¹⁾	28,375
2030	125,000 ⁽¹⁾	24,000
2031	150,000 ⁽¹⁾	19,000
2032	150,000 ⁽¹⁾	13,000
2033	175,000 ⁽¹⁾	7,000
	<u>\$1,075,000</u>	<u>\$315,563</u>

¹ Mandatory redemption amounts.

Sanitary Sewer System Revenue Debt Service Schedules continuedSanitary Sewer System Revenue Debt and Coverage Ratio

	<u>Total</u> <u>Principal</u>	<u>Total</u> <u>Interest</u>	<u>Total</u> <u>Debt Service</u>	<u>Coverage</u> <u>Ratio</u>
2022	\$ 350,000	\$ 68,267	\$ 418,267	2.75
2023	350,000	125,031	475,031	2.42
2024	350,000	113,531	463,531	2.48
2025	375,000	99,282	474,282	2.42
2026	375,000	86,531	461,531	2.49
2027	400,000	73,781	473,781	2.43
2028	400,000	59,656	459,656	2.50
2029	325,000	44,625	369,625	3.11
2030	325,000	33,875	358,875	3.20
2031	250,000	22,250	272,250	4.22
2032	150,000	13,000	163,000	7.06
2033	175,000	7,000	182,000	6.32
	<u>\$3,825,000</u>	<u>\$746,829</u>	<u>\$4,571,829</u>	

¹ Coverage based on audited 2020 net revenues of \$1,150,103. The coverage shown for 2022 reflects a total debt service amount of \$486,531, before deduction of any 2022 Payments. The City expects to issue additional bonds payable from revenues of the Sanitary Sewer System in the near future (see "Future Financings" herein).

Sanitary Sewer System Revenue Bond Anticipation Note Debt

<u>Type of Obligation</u>	<u>Date</u> <u>of Issue</u>	<u>Original</u> <u>Amount Issued</u>	<u>Maturity</u> <u>Date</u>	<u>Current</u> <u>Amount Outstanding</u>
Sanitary Sewer System Revenue Bond Anticipation Notes, Series 2019C ⁽¹⁾	10/30/19	\$ 2,550,000	9/01/24	<u>\$ 2,550,000</u>

⁽¹⁾ See "Future Financings" herein.

Sanitary Sewer System Revenue Bond Anticipation Note Debt Service Schedule

\$2,550,000			
Sanitary Sewer System Revenue Bond			
Anticipation Notes, Series 2019C - 10/30/19			
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
	<u>09/01</u>		
2022		\$ 33,469	\$ 33,469
2023		66,938	66,938
2024	<u>\$2,550,000</u>	<u>66,937</u>	<u>2,616,937</u>
	<u>\$2,550,000</u>	<u>\$167,344</u>	<u>\$2,717,344</u>

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Storm Water System Revenue Debt

<u>Type of Obligation</u>	<u>Date of Issue</u>	<u>Original Amount Issued</u>	<u>Maturity Dates</u>	<u>Current Amount Outstanding</u>
Revenue Bonds, Series 2016C	11/01/16	\$ 1,350,000	9/01/31	<u>\$ 975,000</u>

Storm Water System Revenue Debt Service Schedule

<u>\$1,350,000 Storm Water System Revenue Bonds, Series 2016C - 11/1/16</u>			<u>Total Storm Water System Revenue Debt and Coverage</u>			
	<u>Principal</u>	<u>Interest</u>	<u>Total Principal</u>	<u>Total Interest</u>	<u>Total Debt Service</u>	<u>Coverage Ratio ⁽¹⁾</u>
	<u>9/01</u>					
2022	\$ 75,000 ⁽²⁾	\$ 13,750	\$ 75,000	\$ 13,750	\$ 88,750	10.08
2023	100,000 ⁽²⁾	26,000	100,000	26,000	126,000	7.10
2024	100,000 ⁽²⁾	24,000	100,000	24,000	124,000	7.21
2025	100,000 ⁽²⁾	21,750	100,000	21,750	121,750	7.35
2026	100,000 ⁽²⁾	19,500	100,000	19,500	119,500	7.48
2027	100,000 ⁽²⁾	16,250	100,000	16,250	116,250	7.69
2028	100,000 ⁽²⁾	13,000	100,000	13,000	113,000	7.92
2029	100,000 ⁽²⁾	9,750	100,000	9,750	109,750	8.15
2030	100,000 ⁽²⁾	6,500	100,000	6,500	106,500	8.40
2031	100,000 ⁽²⁾	3,250	100,000	3,250	103,250	8.66
	<u>\$ 975,000</u>	<u>\$ 153,750</u>	<u>\$ 975,000</u>	<u>\$ 153,750</u>	<u>\$ 1,128,750</u>	

¹ Based on audited 2020 net revenues of \$894,441. The coverage shown for 2022 reflects a total debt service amount of \$102,500, before deduction of any 2022 Payments. The City expects to issue additional bonds payable from revenues of the Storm Water System in the near future (see "Future Financings" herein).

² Mandatory redemption amounts.

Storm Water System Revenue Bond Anticipation Note Debt

<u>Type of Obligation</u>	<u>Date of Issue</u>	<u>Original Amount Issued</u>	<u>Final Maturity Date</u>	<u>Current Amount Outstanding</u>
Storm Water System Revenue Bond Anticipation Notes, Series 2019D ⁽¹⁾	10/30/19	\$ 3,800,000	9/01/24	<u>\$ 3,800,000</u>

⁽¹⁾ See "Future Financings" herein.

Storm Water System Revenue Bond Anticipation Note Debt Service Schedule

<u>\$3,800,000 Storm Water System Revenue Bond Anticipation Notes, Series 2019D - 10/30/19</u>		
	<u>Principal</u>	<u>Interest</u>
	<u>09/01</u>	
2022		\$ 49,875
2023		99,750
2024	<u>\$3,800,000</u>	<u>99,750</u>
	<u>\$3,800,000</u>	<u>\$249,375</u>
		<u>\$ 49,875</u>
		<u>99,750</u>
		<u>3,899,750</u>
		<u>\$4,049,375</u>

Electric System Revenue Debt by Issue

<u>Type of Obligation</u>	<u>Date of Issue</u>	<u>Original Amount</u>	<u>Maturity Date</u>	<u>Current Amount Outstanding</u>
Taxable Revenue Bonds, Series 2012B	2/01/12	\$ 1,300,000	12/15/22	\$ 150,000
Refunding Revenue Bonds, Series 2015	6/02/15	9,415,000	12/15/30	4,900,000
Refunding Revenue Bonds, Series 2015B	12/15/15	3,365,000	12/15/25	1,865,000
Revenue Bonds, Series 2017A	3/08/17	11,150,000	12/15/37	9,750,000
Refunding Revenue Bonds, Series 2018	10/09/18	10,130,000	12/15/28	7,255,000
Taxable Refunding Revenue Bonds, Series 2019	9/10/19	20,275,000	12/15/35	19,985,000
Refunding Revenue Bonds, Series 2020	12/30/20	16,320,000	12/15/30	15,645,000
Total Electric System Revenue Debt				\$ 59,550,000

Electric System Revenue Debt Service Schedules

\$1,300,000 Taxable Electric System Revenue Bonds, Series 2012B - 02/01/12			\$9,415,000 Electric System Refunding Revenue Bonds, Series 2015 - 6/02/15			\$3,365,000 Electric System Refunding Revenue Bonds, Series 2015B - 12/15/15		
Principal	Interest		Principal	Interest		Principal	Interest	
12/15			12/15			12/15		
2022	\$150,000	\$5,438	\$ 525,000	\$176,500	\$ 425,000	\$ 50,388		
2023			500,000	155,500	475,000	40,825		
2024			525,000	135,500	475,000	28,950		
2025			550,000	114,500	490,000	14,700		
2026			550,000	92,500				
2027			550,000	76,000				
2028			575,000	58,812				
2029			550,000	39,406				
2030			575,000	20,844				
	<u>\$150,000</u>	<u>\$5,438</u>	<u>\$4,900,000</u>	<u>\$869,562</u>	<u>\$1,865,000</u>	<u>\$134,863</u>		
\$11,150,000 Electric System Revenue Bonds, Series 2017A - 3/08/17			\$10,130,000 Electric System Refunding Revenue Bonds, Series 2018 - 10/09/18			\$20,275,000 Taxable Electric System Refunding Revenue Bonds, Series 2019 - 9/10/19		
Principal	Interest		Principal	Interest		Principal	Interest	
12/15			12/15			12/15		
2022	\$ 350,000	\$ 376,438	\$1,065,000	\$ 336,100	\$ 150,000	\$ 561,103		
2023	375,000	362,437	1,110,000	282,850	155,000	556,603		
2024	375,000	347,438	1,185,000	227,350	160,000	551,953		
2025	400,000	332,437	1,230,000	168,100	165,000	547,153		
2026	400,000	316,438	1,275,000	106,600	170,000	542,203		
2027	400,000	300,437	675,000	55,600	175,000	537,103		
2028	400,000	284,438	715,000	28,600	180,000	531,853		
2029	450,000	268,437			185,000	527,173		
2030	425,000	250,438			190,000	522,363		
2031	800,000 ⁽¹⁾	233,437			3,495,000	517,233		
2032	825,000 ⁽¹⁾	201,438			3,600,000	422,868		
2033	875,000 ⁽¹⁾	168,437			3,675,000	323,868		
2034	875,000 ⁽¹⁾	136,719			3,795,000	220,968		
2035	925,000 ⁽¹⁾	105,000			3,890,000	112,810		
2036	900,000 ⁽¹⁾	70,312						
2037	975,000 ⁽¹⁾	36,562						
	<u>\$9,750,000</u>	<u>\$ 3,790,843</u>	<u>\$7,255,000</u>	<u>\$1,205,200</u>	<u>\$19,985,000</u>	<u>\$6,475,254</u>		

¹ Mandatory redemption amounts.

Electric System Revenue Debt Service Schedules continued

	\$16,320,000	
	Electric System Refunding	
	Revenue Bonds, Series 2020 - 12/30/20	
	Principal	Interest
	<u>12/15</u>	<u>12/15</u>
2022	\$ 700,000	\$ 576,400
2023	880,000	555,400
2024	905,000	529,000
2025	935,000	501,850
2026	1,520,000	473,800
2027	2,250,000	428,200
2028	2,335,000	338,200
2029	3,180,000	244,800
2030	<u>2,940,000</u>	<u>117,600</u>
	\$15,645,000	\$3,765,250

Total Electric System Revenue Debt and Coverage Ratio

	Total Principal	Total Interest	Total Debt Service	Coverage Ratio ⁽¹⁾
2022	\$ 3,365,000	\$ 2,082,367	\$ 5,447,367	2.08
2023	3,495,000	1,953,615	5,448,615	2.07
2024	3,625,000	1,820,191	5,445,191	2.08
2025	3,770,000	1,678,740	5,448,740	2.07
2026	3,915,000	1,531,541	5,446,541	2.08
2027	4,050,000	1,397,340	5,447,340	2.08
2028	4,205,000	1,241,903	5,446,903	2.08
2029	4,365,000	1,079,816	5,444,816	2.08
2030	4,130,000	911,245	5,041,245	2.24
2031	4,295,000	750,670	5,045,670	2.24
2032	4,425,000	624,306	5,049,306	2.24
2033	4,550,000	492,305	5,042,305	2.24
2034	4,670,000	357,687	5,027,687	2.25
2035	4,815,000	217,810	5,032,810	2.25
2036	900,000	70,312	970,312	11.65
2037	<u>975,000</u>	<u>36,562</u>	<u>1,011,562</u>	11.17
	\$59,550,000	\$16,246,410	\$75,796,410	

¹ Coverage based on audited 2020 net revenues of \$11,303,330. The coverage shown for 2022 reflects a total debt service amount of \$5,447,367, before deduction of any 2022 Payments.

Waterworks System Revenue Debt by Issue

Type of Obligation	Date of Issue	Original Amount	Maturity Date	Current Amount Outstanding
Revenue Bonds	08/29/14	\$ 2,500,000	12/01/23	\$ 850,000
Revenue Bonds, Series 2017A	10/03/17	3,950,000	12/01/37	3,800,000
Revenue Bonds, Series 2020	12/30/20	3,085,000	12/01/40	<u>2,965,000</u>
Total Outstanding Waterworks System Debt				\$ 7,615,000

Waterworks System Revenue Debt Service Schedules

	\$2,500,000 Waterworks System Revenue Bonds - 8/29/14		\$3,950,000 Waterworks System Revenue Bonds, Series 2017A 10/03/17		\$3,085,000 Waterworks System Revenue Bonds, Series 2020 12/30/20	
	Principal	Interest	Principal	Interest	Principal	Interest
	12/01		12/01		12/01	
2022	\$425,000	\$21,781	\$ 50,000	\$ 123,875	\$ 120,000	\$ 77,900
2023	425,000	11,157	50,000	122,875	125,000	74,300
2024			225,000	121,875	125,000	70,550
2025			225,000	116,250	130,000	66,800
2026			225,000	110,625	135,000	62,900
2027			225,000	105,000	140,000	58,850
2028			250,000	98,250	140,000 ⁽¹⁾	54,650
2029			250,000	90,750	145,000 ⁽¹⁾	50,450
2030			250,000	80,750	150,000 ⁽¹⁾	46,100
2031			275,000 ⁽¹⁾	70,750	155,000 ⁽¹⁾	41,600
2032			275,000 ⁽¹⁾	59,750	160,000 ⁽¹⁾	36,950
2033			275,000 ⁽¹⁾	48,750	165,000 ⁽¹⁾	32,150
2034			300,000 ⁽¹⁾	39,812	170,000 ⁽¹⁾	27,200
2035			300,000 ⁽¹⁾	30,062	175,000 ⁽¹⁾	22,100
2036			325,000 ⁽¹⁾	20,313	180,000 ⁽¹⁾	18,600
2037			300,000 ⁽¹⁾	9,750	180,000 ⁽¹⁾	15,000
2038					185,000 ⁽¹⁾	11,400
2039					190,000 ⁽¹⁾	7,700
2040					195,000 ⁽¹⁾	3,900
	<u>\$850,000</u>	<u>\$32,938</u>	<u>\$3,800,000</u>	<u>\$1,249,437</u>	<u>\$2,965,000</u>	<u>\$779,100</u>

Total Waterworks System Revenue Debt and Coverage Ratio

	Total Principal	Total Interest	Total Debt Service	Coverage Ratio ⁽²⁾
2022	\$ 595,000	\$ 223,556	\$ 818,556	2.51
2023	600,000	208,332	808,332	2.54
2024	350,000	192,425	542,425	3.79
2025	355,000	183,050	538,050	3.82
2026	360,000	173,525	533,525	3.85
2027	365,000	163,850	528,850	3.88
2028	390,000	152,900	542,900	3.78
2029	395,000	141,200	536,200	3.83
2030	400,000	126,850	526,850	3.90
2031	430,000	112,350	542,350	3.79
2032	435,000	96,700	531,700	3.86
2033	440,000	80,900	520,900	3.94
2034	470,000	67,012	537,012	3.83
2035	475,000	52,162	527,162	3.90
2036	505,000	38,913	543,913	3.78
2037	480,000	24,750	504,750	4.07
2038	185,000	11,400	196,400	10.46
2039	190,000	7,700	197,700	10.39
2040	195,000	3,900	198,900	10.33
	<u>\$7,615,000</u>	<u>\$2,061,475</u>	<u>\$9,676,475</u>	

¹ Mandatory redemption amounts.² Based on audited 2020 net revenues of \$2,054,153.

Additional Obligations of the City

Redevelopment Authority of the City of Kaukauna

The Redevelopment Authority of the City of Kaukauna (the "Authority") has issued Redevelopment Lease Revenue Bonds, Series 2015, dated July 1, 2015 (the "RDA Bonds").

The RDA Bonds do **not** constitute a general obligation of the Authority or the City or an indebtedness of the Authority or City within the meaning of any State constitutional provision or statutory limitation and shall not constitute or give rise to a pecuniary liability of the Authority or the City or a charge against their general credit or the City's taxing powers, except to the extent that the RDA Bonds are secured by the Lease Agreement between the City and the Authority dated July 1, 2015 (the "Lease") and the Contribution and Cooperation Agreement between the City and the Authority dated July 1, 2015 (the "Contribution and Cooperation Agreement").

The RDA Bonds are limited obligations of the Authority payable by it solely from the revenues derived by the Authority pursuant to the terms of the Lease and the Contribution and Cooperation Agreement.

Following are the principal and interest requirements payable on the RDA Bonds:

\$10,500,000 Redevelopment Lease Revenue Bonds, Series 2015 – 7/01/15			
	Principal 6/01	Interest	Total Debt Service
2022	\$ 425,000	\$ 311,844	\$ 736,844
2023	425,000	294,844	719,844
2024	425,000	277,844	702,844
2025	425,000	260,844	685,844
2026	425,000	243,844	668,844
2027	425,000	226,844	651,844
2028	425,000	209,844	634,844
2029	425,000	193,906	618,906
2030	425,000 ⁽¹⁾	178,500	603,500
2031	425,000 ⁽¹⁾	162,562	587,562
2032	425,000 ⁽¹⁾	146,625	571,625
2033	425,000 ⁽¹⁾	130,156	555,156
2034	425,000 ⁽¹⁾	113,156	538,156
2035	425,000 ⁽¹⁾	96,156	521,156
2036	425,000 ⁽¹⁾	78,890	503,890
2037	425,000 ⁽¹⁾	61,359	486,359
2038	425,000 ⁽¹⁾	43,828	468,828
2039	425,000 ⁽¹⁾	26,297	451,297
2040	425,000 ⁽¹⁾	8,766	433,766
	\$ 8,075,000	\$ 3,066,109	\$ 11,141,109

¹ Mandatory redemption amounts.

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Debt Ratios

Outstanding general obligation direct debt as a percentage of equalized value and on a per capita basis as May 3, 2022 and as of December 31 for the past five years is as follows:

Ratios of General Obligation Debt to Equalized Valuation and Population

<u>Year</u>	<u>Outstanding General Obligation Debt</u>	<u>Equalized Valuation</u>	<u>Percent of Equalized Value</u>	<u>Population ⁽¹⁾</u>	<u>Per Capita</u>
2022	\$50,375,000 ⁽²⁾	\$1,314,411,300	3.83%	16,634	\$3,028.44
2021	49,115,000 ⁽³⁾	1,314,411,300	3.74	16,634	2,952.69
2020	44,715,000	1,208,319,100	3.70	17,089	2,616.60
2019	42,315,000	1,153,793,700	3.67	16,278	2,599.52
2018	42,115,000	1,088,410,700	3.87	16,049	2,624.15
2017	40,500,000	1,027,973,700	3.94	15,926	2,543.01

¹ Estimated by the Wisconsin Department of Administration; 2020 U.S. Census.

² Unaudited. Includes the Notes, less 2022 Payments.

³ Unaudited.

Indirect Debt

The indirect general obligation debt of the City as of March 1, 2022 is listed below.

<u>Governmental Unit</u>	<u>Outstanding Debt as of March 1, 2022 (Less: 2022 Payments)</u>	<u>Percent of Debt Within City</u>	<u>Amount of Debt Within City</u>
Kaukauna Area School District	\$ 27,920,000	44.513%	\$ 12,428,030
Outagamie County	57,300,000	6.903	3,955,419
Calumet County	41,415,000	0.001	415
Fox Valley Technical College District ⁽²⁾	57,095,000	2.798	1,597,518
Heart of the Valley Metro Sewerage District	8,074,189	26.913	2,173,006
			<u>\$ 20,154,388</u>

⁽¹⁾ For fiscal year 2021-2022, the district expects to borrow approximately \$6,495,000 and such amount is not included herein.

Source: Information obtained from publicly available documents on EMMA (defined herein).

Total Indirect GO Debt	\$ 20,154,388
Indirect GO Debt Per Capita	\$ 1,211.64
Indirect Debt as a % of Equalized Value	1.53%

Total Direct GO Debt	\$ 50,375,000 ⁽¹⁾
Total Direct GO Debt Per Capita	\$ 3,028.44
Total Direct GO Debt as a % of Equalized Value	3.83%

Total Direct and Indirect GO Debt	\$ 70,529,387
Total Direct and Indirect GO Debt Per Capita	\$ 4,240.07
Total Direct and Indirect GO Debt as a % of Equalized Value	5.37%

⁽¹⁾ Includes the Notes; less remaining 2022 payments to be made.

Short-Term Debt

The City has no outstanding short-term debt.

Legal Debt Limit

The City has the power to incur indebtedness for City purposes specified by statute (Article 11 Section 3 of the Wisconsin Constitution and Chapter 67, Wisconsin Statutes) in an aggregate amount, not exceeding five percent of the equalized value of taxable property in the City, as last determined by the State of Wisconsin Department of Revenue. In general, such indebtedness may be in the form of bonds and promissory notes for various public purposes.

The City's unused borrowing capacity is as follows:

Equalized Value of Taxable Property in the City for 2021	\$ 1,314,411,300
Outstanding General Obligation Debt as of May 3, 2022	\$ 53,965,000
Legal Debt Capacity (5% of Equalized Value)	\$ 65,720,565
Unused Margin of Indebtedness	\$ 11,755,565
Unused Legal Debt Capacity	17.89%

No Default on City Indebtedness

The City has no record of default on any of its prior or outstanding indebtedness.

Future Financings

The City expects to issue \$8,025,000 Sanitary Sewer System Revenue Bonds, Series 2022B (the "2022B Bonds") and \$9,680,000 Storm Water System Revenue Bonds, Series 2022C (the "2022C Bonds") on June 3, 2022. The 2022B Bonds will be used to finance the cost of additions, improvements and extensions to the City's sanitary sewer system and to refund the Sanitary Sewer System Revenue Bond Anticipation Notes, Series 2019C, dated October 30, 2019, on September 1, 2022. The 2022C Bonds will be used to finance the cost of additions, improvements and extensions to the City's storm water system and to refund the Storm Water System Revenue Bond Anticipation Notes, Series 2019D, dated October 30, 2019, on September 1, 2022. The City also expects to borrow for 2023 capital projects, but the amount and timing is not yet known. Other than the preceding, the City does not anticipate issuing additional general obligation debt or revenue obligations in the next 12 months.

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FINANCIAL INFORMATION

Annual Budgets

Preparation of the budget begins in mid-July when the six-month actual results are prepared and distributed to the department heads along with budgetary request forms for the ensuing year. Budget requests are returned to the Finance Department in mid-September. The Finance Department then calculates all related benefits and returns a completed copy of department budget requests to the department heads by late September. Budget conferences follow.

In November of each year, City management submits to the Common Council a proposed operating budget for the calendar year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them. After submission to the governing body, public hearings are held to obtain taxpayer comments. Following the public hearings, the proposed budget, including authorized additions and deletions, is legally enacted by Common Council action.

Summaries of the 2021 and 2022 adopted general fund budgets follow:

	2021 Adopted <u>Budget</u>	2022 Adopted <u>Budget</u>	Percent to 2022 Total
REVENUES			
Taxes			
Property Taxes	\$5,687,322	\$6,387,472	40.55%
Other	2,710,591	2,647,173	16.81
Intergovernmental Revenues	4,065,175	4,226,712	26.83
Regulation and Compliance	451,400	526,400	3.34
Charges for Services	951,500	947,700	6.02
Use of Money and Property	56,000	53,500	0.34
Operating Transfers In	692,538	552,724	3.51
Application of Fund Balance	<u>410,000</u>	<u>410,000</u>	<u>2.60</u>
TOTAL	<u>\$15,024,526</u>	<u>\$15,751,681</u>	<u>100.00%</u>
EXPENDITURES			
General Government	\$2,234,418	\$2,475,919	15.72%
Public Safety	6,351,828	6,703,818	42.56
Health and Social Services	2,500	2,500	0.02
Transportation	3,328,164	3,382,288	21.47
Sanitation	240,300	230,800	1.47
Leisure	1,948,242	1,992,347	12.65
Conservation & Development (Parks)	115,800	115,800	0.74
Emergency Government	0	0	0.00
Other	384,729	438,208	2.78
Contingent Expenditures	<u>420,000</u>	<u>410,000</u>	<u>2.60</u>
TOTAL	<u>\$15,025,981</u>	<u>\$15,751,680</u>	<u>100.00%</u>

Source: City

Summary of Operations

Revenues, Expenditures and Changes in Fund Balances
General Fund
For the Years Ended December 31

	2021 <u>Unaudited</u>	2020	2019	2018
REVENUES:				
Taxes	\$ 6,011,838	\$ 5,638,878	\$ 5,404,909	\$ 6,442,471
Intergovernmental	4,087,987	4,453,438	3,899,989	3,693,937
Licenses and permits	482,873	376,939	341,135	400,895
Fines and forfeitures	123,969	114,696	113,660	120,405
Charges for services	653,873	682,693	1,083,803	959,111
Miscellaneous	1656	211,370	245,189	88,830
Total Revenues	<u>\$ 31,883</u>	<u>\$ 11,478,014</u>	<u>\$ 11,088,685</u>	<u>\$ 11,705,649</u>
EXPENDITURES:				
General Government	\$ 2,161,856	\$ 2,063,873	2,087,772	\$ 2,014,929
Public Safety	6,506,498	6,390,876	5,751,900	5,517,609
Public Works	3,459,226	3,632,502	3,718,531	3,318,622
Health and welfare	7,751	4,475	10,417	8,499
Culture and recreation	1,917,947	1,784,159	1,865,684	2,099,229
Conversation and development	0	0	0	0
Non-departmental	453,383	424,196	425,843	1,103,610
Total Expenditures	<u>\$ 14,506,661</u>	<u>\$ 14,300,081</u>	<u>\$ 13,860,147</u>	<u>\$ 14,062,498</u>
Excess of Revenues Over (Under) Expenditures	\$ (3,112,582)	\$ (2,822,462)	\$ (2,771,462)	\$ (2,356,849)
Net Other Financing Sources (Uses)				
	2,830,846	3,025,122	3,001,471	2,947,257
	0	(43,470)	(35,025)	(260,000)
\$	<u>2,830,846</u>	<u>2,981,652</u>	<u>\$ 2,966,446</u>	<u>\$ 2,687,257</u>
Net Change in Fund Balances	\$ (281,736)	\$ 159,585	\$ 194,984	\$ 330,408
Fund Balances - January 1	\$ 5,217,964	\$ 5,058,379	\$ 4,863,395	\$ 4,532,987
Fund Balances – December 31	\$ 4,936,228	\$ 5,217,964	\$ 5,058,379	\$ 4,863,395
Fund Balance				
Nonspendable	\$ 89,755	\$ 48,378	\$ 46,764	\$ 37,344
Assigned	\$ 410,000	\$ 410,000	\$ 400,000	\$ 400,000
Unassigned	\$ 4,436,474	\$ 4,759,586	\$ 4,611,615	\$ 4,426,051

Source: The City's audited financial statements; 2021 figures are preliminary unaudited amounts.

Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types
For the Years Ended December 31

	2021 <u>Unaudited</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
REVENUES:				
Taxes	\$ 11,893,136	\$ 11,064,510	\$ 10,784,687	\$ 10,520,900
Special assessments	1,247,267	1,774,786	1,191,065	1,202,934
Intergovernmental	4,802,236	6,309,954	3,962,307	3,743,646
Licenses and permits	482,872	376,939	341,135	400,895
Fines and forfeitures	133,492	125,070	113,660	125,925
Charges for services	1,137,709	1,143,233	1,551,838	1,437,046
Other	134,122	2,809,748	1,639,419	1,791,212
Total Revenues	\$ 1,769,785	\$ 23,604,240	\$ 19,584,111	\$ 19,222,558
EXPENDITURES:				
Current				
General Government	\$ 2,161,856	\$ 2,079,653	\$ 2,090,561	\$ 2,014,929
Public Safety	6,523,150	6,403,971	5,755,400	5,518,828
Public Works	3,658,995	3,673,415	3,731,892	3,323,024
Health and welfare	7,751	4,475	10,417	8,499
Culture and recreation	2,274,338	2,032,942	2,290,974	2,438,663
Conversation and development	200,594	163,366	694,950	139,335
Non-departmental	453,383	424,196	425,843	1,103,610
Capital outlay	8,093,581	12,336,080	6,298,157	5,689,807
Debt Service				
Principal retirement	4,483,130	4,223,120	10,307,837	3,658,008
Interest and fiscal charges	1,595,396	1,633,481	1,937,700	1,283,793
Total Expenditures	\$ 29,452,174	\$ 32,974,699	\$ 33,543,731	\$ 25,178,496
Excess of Revenues Over (Under) Expenditures	\$ (7,851,555)	\$ (9,370,459)	\$ (13,959,620)	\$ (5,955,938)
Other financing sources (uses)				
General obligation debt issued	\$ 8,880,000	\$ 9,800,000	\$ 11,330,000	\$ 5,500,000
Premium on debt issued	347,893	526,982	224,531	152,002
Payment to current bondholder		(3,050,000)	0	0
Operating transfers in	7,881,483	6,520,348	6,831,095	7,566,853
Operating transfers out	(5,329,637)	(3,854,226)	(4,198,182)	(4,973,636)
Total Other Financings Sources (Uses)	\$ 11,779,739	\$ 9,943,104	\$ 14,187,444	\$ 8,245,219
Net Change in Fund Balances	\$ 3,928,184	\$ 572,645	\$ 227,824	\$ 2,289,281
Fund Balances - January 1	\$ 12,989,149	\$ 12,227,834	\$ 12,000,010	\$ 8,879,636
Prior Period Adjustment	0	188,670	0	0
Fund Balances - As Restated	12,989,149	12,416,504	12,000,010	8,879,636
Fund Balances - December 31	\$ 16,917,331	\$ 12,989,149	\$ 12,227,834	\$ 11,168,917
<u>Fund Balances</u>				
Nonspendable	\$ 89,755	\$ 48,378	\$ 46,764	\$ 37,344
Restricted	\$ 6,854,938	\$ 7,003,288	\$ 6,817,105	\$ 5,624,542
Committed	\$ 2,629,873	\$ 1,116,116	\$ 2,039,400	\$ 1,375,729
Assigned	\$ 7,552,192	\$ 6,428,007	\$ 4,116,400	\$ 4,830,800
Unassigned	\$ (209,427)	\$ (1,606,640)	\$ (791,835)	\$ (699,498)

Source: The City's audited financial statements; 2021 figures are preliminary unaudited amounts.

Financial Information

A copy of the City's audited financial statements for the fiscal year ended December 31, 2020 including the accompanying independent auditor's report, is included as Appendix A to this Official Statement. Potential purchasers should read such financial statements in their entirety for more complete information concerning the City's financial position. Such financial statements have been audited by CliftonLarsonAllen LLP, Green Bay, Wisconsin (the "Auditor"), to the extent and for the periods indicated thereon. The City has not requested or engaged the Auditor to perform, and the Auditor has not performed, any additional examination, assessment, procedures or evaluation with respect to such financial statements since the date thereof or relating to this Official Statement, nor has the City requested that the Auditor consent to the use of such financial statements in this Official Statement. Although the inclusion of the financial statements in this Official Statement is not intended to demonstrate the fiscal condition of the City since the date of the financial statements, in connection with the issuance of the Notes, the City represents that there has been no material adverse change in the financial position or results of operations of the City, nor has the City incurred any material liabilities, which would make such financial statements misleading.

Pension Plan

All eligible employees in the City are covered under the Wisconsin Retirement System ("WRS") established under Chapter 40 of the Wisconsin Statutes. The WRS is a cost-sharing multiple-employer defined benefit pension plan. WRS benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes ("Chapter 40"). The Department of Employee Trust Funds ("ETF") administers the WRS. Required contributions to the WRS are determined by the ETF Board pursuant to an annual actuarial valuation in accordance with Chapter 40 and the ETF's funding policies. The ETF Board has stated that its funding policy is to (i) ensure funds are adequate to pay benefits; (ii) maintain stable and predictable contribution rates for employers and employees; and (iii) maintain inter-generational equity to ensure the cost of the benefits is paid for by the generation that receives the benefits.

City employees are generally required to contribute half of the actuarially determined contributions, and the City generally may not pay the employees' required contribution. During the fiscal years ended December 31, 2018 ("Fiscal Year 2018"), December 31, 2019 ("Fiscal Year 2019"), and December 31, 2020 ("Fiscal Year 2020") the City's portion of the contributions to WRS (not including any employee contributions) totaled \$980,740, \$991,980 and \$1,081,683, respectively.

The City implemented Governmental Accounting Standards Board Statement No. 68 ("GASB 68") for the fiscal year ended December 31, 2015.

GASB 68 requires calculation of a net pension liability for the pension plan. The net pension liability is calculated as the difference between the pension plan's total pension liability and the pension plan's fiduciary net position. The pension plan's total pension liability is the present value of the amounts needed to pay pension benefits earned by each participant in the pension plan based on the service provided as of the date of the actuarial valuation. In other words, it is a measure of the present value of benefits owed as of a particular date based on what has been earned only up to that date, without taking into account any benefits earned after that date. The pension plan's fiduciary net position is the market value of plan assets formally set aside in a trust and restricted to paying pension plan benefits. If the pension plan's total pension liability exceeds the pension plan's fiduciary net position, then a net pension liability results. If the pension plan's fiduciary net position exceeds the pension plan's total pension liability, then a net pension asset results.

As of December 31, 2019, the total pension liability of the WRS was calculated as \$108.87 billion and the fiduciary net position of the WRS was calculated as \$112.09 billion, resulting in a net pension asset of \$3.22 billion. The spread of COVID-19 has previously impacted investment markets, and may do so again in the future, which may impact the funded status of the WRS and future contribution requirements as a result (see "GLOBAL HEALTH EMERGENCY RISK" herein).

Under GASB 68, each participating employer in a cost-sharing pension plan must report the employer's proportionate share of the net pension liability or net pension asset of the pension plan. Accordingly, for Fiscal Year 2020, the City reported an asset of \$3,043,457 for its proportionate share of the net pension asset of the WRS. The net pension asset was measured as of December 31, 2019 based on the City's share of contributions to the pension plan relative to the contributions of all participating employers. The City's proportion was 0.09438667% of the aggregate WRS net pension asset as of December 31, 2019.

The calculation of the total pension liability and fiduciary net position are subject to a number of actuarial assumptions, which may change in future actuarial valuations. Such changes may have a significant impact on the calculation of the net pension liability of the WRS, which may also cause the ETF Board to change the contribution requirements for employers and employees. For more detailed information regarding the WRS and such actuarial assumptions, see Note 3.F. of the City's Financial Statements included as Appendix A to this Official Statement.

The City also contributes to the Service Award Program, a defined contribution plan, for its volunteer firefighters. For Fiscal Year 2020, the City contributed \$3,145 to the plan. For more information, see Note 3.F. of the City's Financial Statements included as Appendix A to this Official Statement.

Other Post-Employment Benefits

The City provides "other post-employment benefits" ("OPEB") (i.e., post-employment benefits, other than pension benefits, owed to its employees and former employees) to employees who have terminated their employment with the City and have satisfied specified eligibility standards through two single-employer defined benefit plans. As of December 31, 2020, membership of the plan consisted of 145 active eligible plan members and 18 retirees.

OPEB calculations are required to be updated every two years and prepared in accordance with Statements No. 74 and No. 75 of the Governmental Accounting Standards Board ("GASB 74/75"). An actuarial study for the plan prepared in accordance with GASB 74/75 was most recently completed by Lauterbach & Amen, LLP in March 2021 with an actuarial valuation date of January 1, 2021 (the "Actuarial Study").

For Fiscal Year 2020, benefit payments for the plan totaled in aggregate \$304,140. The City's current funding practice is to fully fund the yearly benefits on a "pay-as-you-go" basis with no invested plan assets accumulated for payment of future benefits.

Under GASB 75, a net OPEB liability (or asset) is calculated as the difference between the plan's total OPEB liability and the plan's fiduciary net position, which terms have similar meanings as under GASB 68 for pension plans.

As of December 31, 2020, the total OPEB liability was \$7,924,737 and the plan fiduciary net position was \$0, resulting in a net OPEB liability of \$7,924,737.

The calculation of the total OPEB liability and fiduciary net position are subject to a number of actuarial assumptions, which may change in future actuarial valuations. For more detailed information regarding such actuarial assumptions, see Note 3.G.1. of the City's Financial Statements included as Appendix A to this Official Statement. The OPEB Actuarial Study is available upon request from the City.

The City also participates in the Local Retiree Life Insurance Fund ("LRLIF"), which is a cost-sharing multiple-employer defined benefit plan established by Chapter 40. The ETF and the Group Insurance Board have statutory authority for program administration and oversight, including establishing contribution requirements for employers.

For Fiscal Year 2020, the City's portion of contributions to the LRLIF totaled \$4,382. For Fiscal Year 2020, the City reported a liability of \$898,349 for its proportionate share of the net OPEB liability of the LRLIF. The net OPEB liability was measured as of December 31, 2019 based on the City's share of contributions to the LRLIF relative to the contributions of all participating employers. The City's proportion was 0.21097000% of the aggregate LRLIF net OPEB liability as of December 31, 2019.

The calculation of the total OPEB liability and fiduciary net position are subject to a number of actuarial assumptions, which may change in future actuarial valuations. Such changes may have a significant impact on the calculation of the net OPEB liability of the LRLIF, which may also cause ETF to change the contribution requirements for employers and employees. For more detailed information regarding the LRLIF and such actuarial assumptions, see Note 3.G.2. of the City's Financial Statements included as Appendix A to this Official Statement.

LEGAL MATTERS

Pending Litigation

The City certifies that there is no pending litigation or threatened litigation, which would restrain or enjoin the issuance, sale, execution or delivery of the Notes or in any way contest or affect the validity of the Notes or of any proceedings of the City taken with respect to the issuance and sale of the Notes.

Levy Limits

Section 66.0602 of the Wisconsin Statutes, imposes a limit on property tax levies by cities, villages, towns and counties. No city, village, town or county is permitted to increase its tax levy by a percentage that exceeds its valuation factor (which is defined as a percentage equal to the greater of either the percentage change in the political subdivision's January 1 equalized value due to new construction less improvements removed between the previous year and the current or zero percent). The base amount in any year to which the levy limit applies is the actual levy for the immediately preceding year. In 2018, and in each year thereafter, the base amount is the actual levy for the immediately preceding year plus the amount of the payment from the State under Section 79.096 of the Wisconsin Statutes (an amount equal to the property taxes formerly levied on certain items of personal property), and the levy limit is the base amount multiplied by the valuation factor, minus the amount of the payment from the State under Section 79.096 of the Wisconsin Statutes. This levy limitation is an overall limit, applying to levies for operations as well as for other purposes.

A political subdivision that did not levy its full allowable levy in the prior year can carry forward the difference between the allowable levy and the actual levy, up to a maximum of 1.5% of the prior year's actual levy. The use of the carry forward levy adjustment needs to be approved by a majority vote of the political subdivision's governing body (except in the case of towns) if the amount of carry forward levy adjustment is less than or equal to 0.5% and by a super majority vote of the political subdivision's governing body (three-quarters vote if the governing body is comprised of five or more members, two-thirds vote if the governing body is comprised of fewer than five members) (except in the case of towns) if the amount of the carry forward levy adjustment is greater than 0.5% up to the maximum increase of 1.5%. For towns, the use of the carry forward levy adjustment needs to be approved by a majority vote of the annual town meeting or special town meeting after the town board has adopted a resolution in favor of the adjustment by a majority vote if the amount of carry forward levy adjustment is less than or equal to 0.5% or by two-thirds vote or more if the amount of carry forward levy adjustment is greater than 0.5% up to the maximum of 1.5%.

Beginning with levies imposed in 2015, if a political subdivision does not make an adjustment in its levy as described in the above paragraph in the current year, the political subdivision may increase its levy by the aggregate amount of the differences between the political subdivision's valuation factor in the previous year and the actual percent increase in a political subdivision's levy attributable to the political subdivision's valuation factor in the previous year, for the five years before the current year, less any amount of such aggregate amount already claimed as an adjustment in any of the previous five years. The calculation of the aggregate amount available for such adjustment may not include any year before 2014, and the maximum adjustment allowed may not exceed 5%. The use of the adjustment described in this paragraph requires approval by a two-thirds vote of the political subdivision's governing body, and the adjustment may only be used if the political subdivision's level of outstanding general obligation debt in the current year is less than or equal to the political subdivision's level of outstanding general obligation debt in the previous year.

Special provisions are made with respect to property taxes levied to pay general obligation debt service. Those are described below. In addition, the statute provides for certain other adjustments to and exclusions from the tax levy limit. Among the exclusions, Section 66.0602(3)(e)5. of the Wisconsin Statutes provides that the levy limit does not apply to "the amount that a political subdivision levies in that year to make up any revenue shortfall for the debt service on a revenue bond issued under Section 66.0621 by that political subdivision." Recent positions taken by Wisconsin Department of Revenue ("DOR") staff call into question the availability of this exception, including by limiting its availability depending on the circumstances surrounding the pertinent revenue shortfall. To date, such DOR positions have not been expressed formally in a declaratory ruling under Section 227.41(5)(a) of the Wisconsin Statutes, nor have they been the subject of any court challenge or resulting court ruling.

With respect to general obligation debt service, the following provisions are made:

(a) If a political subdivision's levy for the payment of general obligation debt service, including debt service on debt issued or reissued to fund or refund outstanding obligations of the political subdivision and interest on outstanding obligations of the political subdivision, on debt originally issued before July 1, 2005, is less in the current year than in the previous year, the political subdivision is required to reduce its levy limit in the current year by the amount of the difference between the previous year's levy and the current year's levy.

(b) For obligations authorized before July 1, 2005, if the amount of debt service in the preceding year is less than the amount of debt service needed in the current year, the levy limit is increased by the difference between the two amounts. This adjustment is based on scheduled debt service rather than the amount actually levied for debt service (after taking into account offsetting revenues such as sales tax revenues, special assessments, utility revenues, tax increment revenues or surplus funds). Therefore, the levy limit could negatively impact political subdivisions that experience a reduction in offsetting revenues.

(c) The levy limits do not apply to property taxes levied to pay debt service on general obligation debt authorized on or after July 1, 2005.

The Notes will be authorized after July 1, 2005 and therefore the levy limits do not apply to taxes levied to pay debt service on the Notes.

Legal Matters

Certain legal matters incident to the authorization and issuance of the Notes are subject to the approval of Quarles & Brady LLP, Milwaukee, Wisconsin, Bond Counsel, whose approving legal opinion will be available at the time of the delivery of the Notes. The proposed form of such opinion is attached hereto as Appendix B "Proposed Form of Legal Opinion."

Quarles & Brady LLP has also been retained by the City to serve as Disclosure Counsel to the City with respect to the Notes. Although, as Disclosure Counsel to the City, Quarles & Brady LLP has assisted the City with certain disclosure matters, Quarles & Brady LLP has not undertaken to independently verify the accuracy, completeness or sufficiency of this Official Statement or other offering material relating to the Notes and assumes no responsibility whatsoever nor shall have any liability to any other party for the statements or information contained or incorporated by reference in this Official Statement. Further, Quarles & Brady LLP makes no representation as to the suitability of the Notes for any investor.

Tax Exemption

Quarles & Brady LLP, Milwaukee, Wisconsin, Bond Counsel, will deliver a legal opinion with respect to the federal income tax exemption applicable to the interest on the Notes under existing law substantially in the following form:

"The interest on the Notes is excludable for federal income tax purposes from the gross income of the owners of the Notes. The interest on the Notes is not an item of tax preference for purposes of the federal alternative minimum tax imposed by Section 55 of the Internal Revenue Code of 1986, as amended (the "Code") on individuals. The Code contains requirements that must be satisfied subsequent to the issuance of the Notes in order for interest on the Notes to be or continue to be excludable from gross income for federal income tax purposes. Failure to comply with certain of those requirements could cause the interest on the Notes to be included in gross income retroactively to the date of issuance of the Notes. The Issuer has agreed to comply with all of those requirements. The opinion set forth in the first sentence of this paragraph is subject to the condition that the Issuer comply with those requirements. We express no opinion regarding other federal tax consequences arising with respect to the Notes."

The interest on the Notes is not exempt from present Wisconsin income or franchise taxes.

Prospective purchasers of the Notes should be aware that ownership of the Notes may result in collateral federal income tax consequences to certain taxpayers. Bond Counsel will not express any opinion as to such collateral tax consequences. Prospective purchasers of the Notes should consult their tax advisors as to collateral federal income tax consequences.

From time to time legislation is proposed, and there are or may be legislative proposals pending in the Congress of the United States that, if enacted, could alter or amend the federal tax matters referred to above or adversely affect the market value of the Notes. It cannot be predicted whether, or in what form, any proposal that could alter one or more of the federal tax matters referred to above or adversely affect the market value of the Notes may be enacted. Prospective purchasers of the Notes should consult their own tax advisors regarding any pending or proposed federal tax legislation. Bond Counsel expresses no opinion regarding any pending or proposed federal tax legislation.

See Appendix B "Proposed Form of Legal Opinion".

Not Qualified Tax-Exempt Obligations

The Notes are not designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Original Issue Discount

To the extent that the initial public offering price of certain of the Notes is less than the principal amount payable at maturity, such Notes ("Discounted Notes") will be considered to be issued with original issue discount. The original issue discount is the excess of the stated redemption price at maturity of a Discounted Note over the initial offering price to the public, excluding underwriters or other intermediaries, at which price a substantial amount of such Discounted Notes were sold (issue price). With respect to a taxpayer who purchases a Discounted Note in the initial public offering at the issue price and who holds such Discounted Note to maturity, the full amount of original issue discount will constitute interest that is not includible in the gross income of the owner of such Discounted Note for federal income tax purposes and such owner will not, subject to the caveats and provisions herein described, realize taxable capital gain upon payment of such Discounted Note upon maturity.

Original issue discount is treated as compounding semiannually, at a rate determined by reference to the yield to maturity of each individual Discounted Note, on days that are determined by reference to the maturity date of such Discounted Note. The amount treated as original issue discount on a Discounted Note for a particular semiannual accrual period is generally equal to (a) the product of (i) the yield to maturity for such Discounted Note (determined by compounding at the close of each accrual period) and (ii) the amount that would have been the tax basis of such Discounted Note at the beginning of the particular accrual period if held by the original purchaser; and less (b) the amount of any interest payable for such Discounted Note during the accrual period. The tax basis is determined by adding to the initial public offering price on such Discounted Note the sum of the amounts that have been treated as original issue discount for such purposes during all prior periods. If a Discounted Note is sold or exchanged between semiannual compounding dates, original issue discount that would have been accrued for that semiannual compounding period for federal income tax purposes is to be apportioned in equal amounts among the days in such compounding period.

For federal income tax purposes, the amount of original issue discount that is treated as having accrued with respect to such Discounted Note is added to the cost basis of the owner in determining gain or loss upon disposition of a Discounted Note (including its sale, exchange,

redemption, or payment at maturity). Amounts received upon disposition of a Discounted Note that are attributable to accrued original issue discount will be treated as tax-exempt interest, rather than as taxable gain.

The accrual or receipt of original issue discount on the Discounted Notes may result in certain collateral federal income tax consequences for the owners of such Discounted Notes. The extent of these collateral tax consequences will depend upon the owner's particular tax status and other items of income or deduction.

The Code contains additional provisions relating to the accrual of original issue discount. Owners who purchase Discounted Notes at a price other than the issue price or who purchase such Discounted Notes in the secondary market should consult their own tax advisors with respect to the tax consequences of owning the Discounted Notes. Under the applicable provisions governing the determination of state and local taxes, accrued interest on the Discounted Notes may be deemed to be received in the year of accrual even though there will not be a corresponding cash payment until a later year. Owners of Discounted Notes should consult their own tax advisors with respect to the state and local tax consequences of owning the Discounted Notes.

Bond Premium

To the extent that the initial offering price of certain of the Notes is more than the principal amount payable at maturity, such Notes ("Premium Notes") will be considered to have bond premium.

Any Premium Note purchased in the initial offering at the issue price will have "amortizable bond premium" within the meaning of Section 171 of the Code. The amortizable bond premium of each Premium Note is calculated on a daily basis from the issue date of such Premium Note until its stated maturity date (or call date, if any) on the basis of a constant interest rate compounded at each accrual period (with straight line interpolation between the compounding dates). An owner of a Premium Note that has amortizable bond premium is not allowed any deduction for the amortizable bond premium; rather the amortizable bond premium attributable to a taxable year is applied against (and operates to reduce) the amount of tax-exempt interest payments on the Premium Notes. During each taxable year, such an owner must reduce his or her tax basis in such Premium Note by the amount of the amortizable bond premium that is allocable to the portion of such taxable year during which the holder held such Premium Note. The adjusted tax basis in a Premium Note will be used to determine taxable gain or loss upon a disposition (including the sale, exchange, redemption, or payment at maturity) of such Premium Note.

Owners of Premium Notes who did not purchase such Premium Notes in the initial offering at the issue price should consult their own tax advisors with respect to the tax consequences of owning such Premium Notes. Owners of Premium Notes should consult their own tax advisors with respect to the state and local tax consequences of owning the Premium Notes.

MUNICIPAL BANKRUPTCY

Municipalities are prohibited from filing for bankruptcy under Chapter 11 (reorganization) or Chapter 7 (liquidation) of the U.S. Bankruptcy Code (11 U.S.C. §§ 101-1532) (the "Bankruptcy Code"). Instead, the Bankruptcy Code permits municipalities to file a petition under Chapter 9 of the Bankruptcy Code, but only if certain requirements are met. These requirements include that the municipality must be "specifically authorized" under State law to file for relief under Chapter 9. For these purposes, "State law" may include, without limitation, statutes of general applicability enacted by the State legislature, special legislation applicable to a particular municipality, and/or executive orders issued by an appropriate officer of the State's executive branch.

As of the date hereof, Wisconsin law contains no express authority for municipalities to file for bankruptcy relief under Chapter 9 of the Bankruptcy Code.

Nevertheless, there can be no assurance (a) that State law will not change in the future, while the Notes are outstanding, in a way that would allow the City to file for bankruptcy relief under Chapter 9 of the Bankruptcy Code; or (b) even absent such a change in State law, that an executive order or other executive action could not effectively authorize the City to file for relief under Chapter 9. If, in the future, the City were to file a bankruptcy case under Chapter 9, the relevant bankruptcy court would need to consider whether the City could properly do so, which would involve questions regarding State law authority as well as other questions such as whether the City is a municipality for bankruptcy purposes. If the relevant bankruptcy court concluded that the City could properly file a bankruptcy case, and that determination was not reversed, vacated or otherwise substantially altered on appeal, then the rights of holders of the Notes could be modified in bankruptcy proceedings. Such modifications could be adverse to holders of the Notes, and there could ultimately be no assurance that holders of the Notes would be paid in full or in part on the Notes. Further, under such circumstances, there could be no assurance that the Notes would not be treated as general, unsecured debt by a bankruptcy court, meaning that claims of holders of the Notes could be viewed as having no priority (a) over claims of other creditors of the City; (b) to any particular assets of the City, or (c) to revenues otherwise designated for payment to holders of the Notes.

Moreover, if the City were determined not to be a “municipality” for the purposes of the Bankruptcy Code, no representations can be made regarding whether it would still be eligible for voluntary or involuntary relief under Chapters of the Bankruptcy Code other than Chapter 9 or under similar federal or state law or equitable proceeding regarding insolvency or providing for protection from creditors. In any such case, there can be no assurance that the consequences described above for the holders of the Notes would not occur.

MISCELLANEOUS

Rating

A rating on the Notes has been requested from S&P Global Ratings, a division of S&P Global (“S&P”).

Currently, S&P maintains its “AA-” rating and stable outlook on the City’s previously issued long-term general obligation debt.

The rating, when issued, reflects only the view of S&P, and an explanation of the significance of such rating may be obtained therefrom. Generally, a rating agency bases its rating on the information and materials furnished to it and on investigations, studies and assumptions of its own. There is no assurance that the rating will remain in effect for any given period of time or that it will not be revised, either upward or downward, or withdrawn entirely, by S&P if, in their judgment, circumstances so warrant. Any such downward revision or withdrawal of such rating may have an adverse effect on the market price of the Notes.

Such rating is not to be construed as a recommendation of the rating agency to buy, sell or hold the Notes, and the rating assigned by the rating agency should be evaluated independently. Except as may be required by the Undertakings described under the heading “Continuing Disclosure” neither the City nor the Underwriter undertake responsibility to bring to the attention of the owners of the Notes any proposed change in or withdrawal of such rating or to oppose any such revision or withdrawal.

Continuing Disclosure

Undertaking to Provide Continuing Disclosure. In order to assist the Underwriter, which will reoffer the Notes, in complying with Rule 15c2-12 promulgated by the Securities and Exchange Commission, pursuant to the Securities Exchange Act of 1934 (the “Rule”), the City shall covenant pursuant to the Resolution adopted by the Common Council to enter into an undertaking (the “Undertaking”) for the benefit of holders including beneficial holders of the Notes to provide certain financial information and operating data relating to the City annually to the Municipal Securities Rulemaking Board (the “MSRB”), and to provide notices of the occurrence of certain events enumerated in the Rule electronically or in the manner otherwise prescribed by the MSRB to the MSRB. The details and terms of the Undertaking, as well as the information to be contained in the annual report or the notices of material events, are set forth in the Continuing Disclosure Certificate to be executed and delivered by the City at the time the Notes are delivered. Such Certificate will be in substantially the form attached hereto as Appendix C. A failure by the City to comply with the Undertaking will not constitute an event of default on the Notes (although holders will have the right to obtain specific performance of the obligations under the Undertaking). Nevertheless, such a failure must be reported in accordance with the Rule and must be considered by any broker, dealer or municipal securities dealer before recommending the purchase or sale of the Notes in the secondary market. Consequently, such a failure may adversely affect the transferability and liquidity of the Notes and their market price.

In the previous five years the City has not failed to comply in all material respects with any previous Undertaking under the Rule.

The City will file its continuing disclosure information using the Electronic Municipal Market Access (“EMMA”) system. Investors will be able to access continuing disclosure information filed with the MSRB at www.emma.msrb.org.

Impact of the Spread of COVID-19

In late 2019, a novel strain of coronavirus (COVID-19) emerged in Wuhan, Hubei Province, China. COVID-19 has spread throughout the world, including to the United States, resulting in the World Health Organization proclaiming COVID-19 to be a pandemic and former President Trump declaring a national emergency. In response to the spread of COVID-19, the United States government, state governments, local governments and private industries have taken measures to limit social interactions in an effort to limit the spread of COVID-19. On March 25, 2020, Wisconsin’s “safer-at-home” order (the “Order”) went into effect, which orders the closure of all non-essential business and operations until April 24, 2020 and was subsequently extended until May 26, 2020 (with certain exceptions as provided in the Order). In addition, the deadline for payment of State income taxes was extended to match the federal deadline of July 15, 2020.

On April 21, 2020, Republican legislators in the State filed a lawsuit challenging the legality of the Order. On May 13, 2020, the Wisconsin Supreme Court ruled that the Order is unlawful, invalid and unenforceable because the emergency rulemaking procedures under Section 227.24 of the Wisconsin Statutes and procedures established by the Wisconsin Legislature for rulemaking if criminal penalties were to

follow were not followed in connection with the Order. The Supreme Court's decision does not invalidate any local health officials' orders or prevent future local health officials' orders related to the COVID-19 pandemic.

The Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act") provides for federal payments from the Coronavirus Relief Fund to the State for the discrete purpose of covering expenses directly incurred as a result of COVID-19 between March 1 and December 30, 2020. On May 27, 2020, Governor Tony Evers announced a program titled, "Routes to Recovery: Local Government Aid Grants," which will distribute \$190 million of the State's Coronavirus Relief Fund monies to all counties, cities, villages and towns across Wisconsin for unbudgeted eligible expenditures incurred due to COVID-19 between March 1 and October 31, 2020. The State allocated funds based on population with a guaranteed minimum allocation of \$5,000. The City's allocation was \$264,640. These funds were disbursed up to the amount of the allocation after eligible expenditures were reported through the State's cost tracker application. On March 11, 2021, President Biden signed the American Rescue Plan Act of 2021, which provides local governments an additional \$130.2 billion, including \$45.6 billion for cities, through the Coronavirus Local Fiscal Recovery Fund. These funds can be used to mitigate increased expenditures, lost revenue, and economic hardship related to the COVID-19 pandemic, with half received in 2021 and half to be received in 2022. The City's allocation is \$1,702,957.

The effects of the spread of COVID-19 and the government and private responses to the spread continue to rapidly evolve. COVID-19 has caused significant disruptions to the global, national and State economy. The extent to which the coronavirus continues to impact the City and its financial condition will depend on future developments, which are uncertain and cannot be predicted by the City, including the duration of the outbreak and future measures taken to address the outbreak.

Underwriting

Pursuant to a note purchase agreement with the City, Huntington Securities, Inc. dba Huntington Capital Markets (the "Underwriter") has agreed to purchase all of the Notes, if any of the Notes are purchased, upon the satisfaction of certain conditions set forth in the note purchase agreement. The Underwriter has agreed to purchase the Notes from the City at a price of \$_____. The Underwriter intends to reoffer the Notes to the public at the initial public offering prices or yields as shown on the inside cover of this Official Statement to produce a reoffering price of \$_____. The Underwriter's compensation for this issue is the difference between the purchase price and the reoffering price, less all expenses. The Notes may be offered to certain dealers at prices lower than such public offering price or yield and such public offering price or yield may be changed from time to time by the Underwriter. The Underwriter reserves the right to join with dealers and other underwriters in offering the Notes to the public.

CERTIFICATE CONCERNING OFFICIAL STATEMENT

Concurrently with the delivery of the Notes, the Mayor and the City Clerk will deliver to the purchaser of the Notes, a certificate stating that, to the best of their knowledge, this Official Statement did not as of its date and as of the sale date and does not, as of the date of delivery of the Notes, contain an untrue statement of a material fact or omit to state a material fact required to be included therein for the purpose for which this Official Statement is to be used or necessary to make the statements therein, in the light of the circumstances under which they were made not misleading.

CITY OF KAUKAUNA

By _____
City Clerk

APPENDIX A

**AUDITED FINANCIAL STATEMENTS
OF THE
CITY OF KAUKAUNA
FOR THE YEAR ENDED DECEMBER 31, 2020**

CITY OF KAUKAUNA, WISCONSIN
FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION
YEAR ENDED DECEMBER 31, 2020



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INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and City Council
City of Kaukauna, Wisconsin

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Kaukauna, Wisconsin (the City) as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Kaukauna Utilities Fund, which is both a major fund and 82%, 79%, and 91% of the assets, net position, and revenues respectively, of the City of Kaukauna's business-type activities. Those statements were audited by other auditors whose reports have been furnished to us, and our opinion, insofar as it relates to the amounts included for the Kaukauna Utilities Fund of the City of Kaukauna, are based solely on the reports of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards are applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



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To the Honorable Mayor and City Council
City of Kaukauna, Wisconsin

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of December 31, 2020, and the respective changes in financial position and, where applicable, cash flows thereof and the budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As described in Note 1, during 2020, the City adopted new accounting guidance, Statement No. 84, *Fiduciary Activities*. As a result, the City established a custodial fund for taxes and specials collected for other governments. In prior years, these amounts were reported in the general fund. Our opinions are not modified with respect to this matter.

Correction of Error

As described in Note 4.G., the City recorded a prior period adjustment to increase expenditures and net position by \$188,670 in the nonmajor fund financial statements and governmental type activities.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 5 to 15 and the schedules relating to pensions and other postemployment benefits on pages 79 to 82 be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The financial information listed in the table of contents as supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements.

To the Honorable Mayor and City Council
City of Kaukauna, Wisconsin

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated July 14, 2021, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



CliftonLarsonAllen LLP

Green Bay, Wisconsin
July 14, 2021

MANAGEMENT'S DISCUSSION AND ANALYSIS

**CITY OF KAUKAUNA
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2020**

The management of the City of Kaukauna offers all readers of the City's financial statements this narrative overview and analysis of the financial statements of the City for the fiscal year ended December 31, 2020. You are encouraged to read this narrative in conjunction with the City's financial statements.

FINANCIAL HIGHLIGHTS

- The City's total net position increased by \$12,574,070 to \$135,996,585; net position of governmental activities increased \$8,298,028 to \$32,789,748 while business type activities net position increased \$4,276,042 to \$103,206,837.
- Total fund balance in governmental funds as of December 31, 2020 is \$12,989,149. Of this balance, \$48,378 is nonspendable, \$7,003,288 is restricted for debt service and donations, \$1,116,116 is committed for improvements, equipment and redevelopment, \$6,248,007 is assigned to subsequent years' budgets, and unassigned has a negative balance of \$1,606,640.
- General fund's total fund balance increased \$159,585 or 3.15%. The fund balance increase is due in part to the conservative budgeting approach of revenues/transfers allowing actual revenues and transfers to outpace the budgeted amounts. Furthermore, staff was able to hold expenditures close to the budgeted amounts during the COVID19 Pandemic year. COVID19 grants was another big reason the city was able to stay within budget even after unexpected expenses and revenue losses.
- General fund revenues and operating transfers in for 2020 were over budget by \$145,000. Overall General fund expenditures and operating transfers out for 2020 were over budget by \$43,470 or 0.30% overall. Most expenditures were under budget primarily because of cost control measures in general government, public safety and culture and recreation. Public works, health, and human services and non-departmental came in over budget.
- At the end of 2020, total fund balance for the general fund is \$5,217,964. The unassigned portion of fund balance \$4,759,586 increased \$147,971 or 3.2%, and it is equal to 32.6% of 2020 budgeted general fund expenditures.
- The City's outstanding general obligation debt increased \$2,400,000 from \$42,315,000 to \$44,715,000 for the fiscal year ended December 31, 2020. The city borrowed more general obligated debt in 2020 than it retired. This was primarily due to the large Street construction capital project and new Streets, Parks, and Recreation Office remodel project.
- The City's outstanding revenue bonds decreased \$4,420,000 from \$86,970,00 to \$82,550,000 for the fiscal year ended December 31, 2020.
- Kaukauna Utility's net position increased \$3,533,023 or 4.55% in 2020 as compared to 2019. This increase is in large part due to some favorable nonoperating expenses in addition to an increase in operating revenue.
- Kaukauna Utility's cash and cash equivalents decreased \$3,585,302 in 2020. Most cash flow activities remained the same when compared to 2019. The decrease mentioned above is primarily from previously borrowed long term debt proceeds being spending on capital projects in 2020.

**CITY OF KAUKAUNA
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2020**

Government-Wide Financial Statements - Government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner like a private-sector business. The government-wide statements are made up of the statement of net position and the statement of activities.

The statement of net position presents information on all the City's assets, deferred outflows of resources, liabilities, and deferred inflows of resources with the difference between reported as net position. Over time, increases or decreases in net position will serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The statement of activities presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. This means, some revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods, (e.g., uncollected taxes and earned but unused vacation leave).

Both government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues from those functions that are intended to recover all or a significant portion of their costs through user fees and charges. The governmental activities (those supported primarily by taxes and intergovernmental revenues) of the City include general government; public safety; public works; health and welfare; culture and recreation; conservation and development, and non-departmental. The business-type activities (those supported by user fees) are Kaukauna Utilities (electric and water utilities), Sanitary Sewer Utility and Storm Water Utility.

The government-wide financial statements include not only the City itself (known as the primary government), but also a legally separate component unit known as the Redevelopment Authority. Financial information for this component unit is reported separately from the financial information presented for the primary government itself.

The government-wide financial statements can be found on pages 17 to 18 of this report.

Fund Financial Statements - A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific purposes or objectives. The City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All the funds of the City can be divided into two categories: governmental funds and proprietary funds.

Governmental Funds - Governmental funds are used to account for essentially the same activities as governmental activities in the government-wide financial statements; however, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. This comparison may help readers better understand the long-term impact of a government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenue, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

**CITY OF KAUKAUNA
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2020**

The City maintained 34 individual governmental type funds during 2020. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balance sheet for the general fund and debt service fund, which are considered major funds. Data from the remaining 29 governmental type funds is combined into a single, aggregated presentation. Individual fund data for each of these non-major funds is provided in the combining statements found later in this report.

The City adopts annual appropriation budgets for several funds. Budgetary comparison statements have been provided for the general fund to demonstrate compliance with these budgets.

The basic governmental fund financial statements can be found on pages 19 to 23 of this report.

Proprietary Funds - Enterprise funds are used to report the functions of the Kaukauna Utilities, storm water utility, and sanitary sewer utility are presented as business-type activities in the government-wide financial statements. Individual fund data for enterprise funds is provided later in this report.

The basic proprietary fund financial statements can be found on pages 24 to 28 of this report.

Notes To The Financial Statements - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 31 to 77 of this report.

Supplementary Information - The combining statements referring to non-major governmental funds is presented immediately following the required supplementary information. Required supplementary information and supplementary combining and individual fund statements and schedules can be found on pages 79 to 94 of this report.

**CITY OF KAUKAUNA
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2020**

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As discussed earlier, net position over time, serve as a useful indicator of a government's financial position. The assets and deferred outflows of resources of the City exceed liabilities and deferred inflows of resources for total net position of \$135,996,585 at yearend December 31, 2020.

	Governmental Activities		Business-Type Activities		Totals	
	2020	2019	2020	2019	2020	2019
ASSETS						
Current and Other Assets	\$ 37,664,745	\$ 46,003,445	\$ 42,163,899	\$ 44,885,067	\$ 79,828,644	\$ 90,888,512
Capital Assets	75,416,067	66,099,917	157,376,314	151,238,106	232,792,381	217,338,023
Total Assets	113,080,812	112,103,362	199,540,213	196,123,173	312,621,025	308,226,535
DEFERRED OUTFLOWS OF RESOURCES						
Loss on Advance Refunding	-	-	1,327,272	1,990,907	1,327,272	1,990,907
Related to Pension	4,642,781	5,972,318	2,455,170	3,089,440	7,097,951	9,061,758
Related to OPEB	1,022,689	45,503	296,813	23,487	1,319,502	68,990
Total Deferred Outflows of Resources	5,665,470	6,017,821	4,079,255	5,103,834	9,744,725	11,121,655
LIABILITIES						
Noncurrent Liabilities	60,845,118	59,925,777	90,494,801	93,261,601	151,339,919	153,187,378
Other Liabilities	4,041,599	17,275,628	6,530,198	7,402,161	10,571,797	24,677,789
Total Liabilities	64,886,717	77,201,405	97,024,999	100,663,762	161,911,716	177,865,167
DEFERRED INFLOWS OF RESOURCES						
Property Taxes	14,237,664	13,265,453	-	-	14,237,664	13,265,453
Related to Pension	5,964,723	3,056,673	3,162,881	1,577,772	9,127,604	4,634,445
Related to OPEB	867,430	105,932	224,751	54,678	1,092,181	160,610
Total Deferred Inflows of Resources	21,069,817	16,428,058	3,387,632	1,632,450	24,457,449	18,060,508
NET POSITION						
Net Investment in Capital Assets	20,913,909	19,394,798	71,208,157	66,776,625	92,122,066	86,171,423
Restricted	8,837,183	5,858,310	8,294,258	7,766,611	17,131,441	13,624,921
Unrestricted	3,038,656	(761,388)	23,704,422	24,387,559	26,743,078	23,626,171
Total Net Position	\$ 32,789,748	\$ 24,491,720	\$ 103,206,837	\$ 98,930,795	\$ 135,996,585	\$ 123,422,515

Management's Analysis

By far the largest portion of the City's total net position, \$92,122,066 or 67.74%, is its investment in capital assets (e.g., land, buildings, improvements, equipment, and infrastructure), less any related outstanding indebtedness used to acquire those assets. The City uses these capital assets to provide services to its citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the City's total net position, \$17,131,441 or 12.60% represents resources that are subject to restrictions regarding their use. The remaining balance of unrestricted net position, \$26,743,078 or 19.66% may be used to meet the government's ongoing obligations to creditors and provide services to its citizens.

Business-type activities total net position increased by \$4,276,042 to \$103,206,837 in 2020, an increase of 4.32%. The increase in net position is primarily due to investment in Electric Utility and Sanitary Sewer utility capital assets.

**CITY OF KAUKAUNA
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2020**

At the end of the current fiscal year, the City can report growth in total net position for governmental activities, and positive balances in all categories of net position for governmental activities as well as for business-type activities.

	Governmental Activities		Business-Type Activities		Totals	
	2020	2019	2020	2019	2020	2019
REVENUES						
Program Revenues						
Charges for Services	\$ 1,674,435	\$ 2,019,554	\$ 53,875,274	\$ 54,088,467	\$ 55,549,709	\$ 56,108,021
Operating Grants and Contributions	1,461,865	1,370,591	-	-	1,461,865	1,370,591
Capital Grants Cnd contributions	6,932,788	1,663,215	1,689,405	387,111	8,622,193	2,050,326
General Revenues						
Property Taxes	10,526,039	10,215,832	-	-	10,526,039	10,215,832
Sales Tax	62,478	-	-	-	62,478	-
Other Taxes	319,036	403,958	-	-	319,036	403,958
State and Federal Aids not Restricted to Specific Functions	3,074,832	2,630,233	-	-	3,074,832	2,630,233
Interest and Investment Earnings	227,748	508,256	609,084	828,882	836,832	1,337,138
Miscellaneous Revenues	393,273	457,735	-	-	393,273	457,735
Total	<u>24,672,494</u>	<u>19,269,374</u>	<u>56,173,763</u>	<u>55,304,460</u>	<u>80,846,257</u>	<u>74,573,834</u>
EXPENSES						
General Government	2,904,070	3,363,779	-	-	2,904,070	3,363,779
Public Safety	6,673,066	6,771,753	-	-	6,673,066	6,771,753
Public Works	6,084,817	5,901,764	-	-	6,084,817	5,901,764
Health and Human Services	4,475	10,417	-	-	4,475	10,417
Culture and Recreation	1,787,536	2,347,088	-	-	1,787,536	2,347,088
Development	328,757	928,728	-	-	328,757	928,728
Interest on Debt	1,446,537	1,816,214	-	-	1,446,537	1,816,214
Electric Utility	-	-	42,305,227	42,495,126	42,305,227	42,495,126
Water Utility	-	-	2,980,143	3,015,591	2,980,143	3,015,591
Storm Water Utility	-	-	1,119,981	736,626	1,119,981	736,626
Sanitary Sewer Utility	-	-	2,826,248	2,964,271	2,826,248	2,964,271
Total Expenses	<u>19,229,258</u>	<u>21,139,743</u>	<u>49,231,599</u>	<u>49,211,614</u>	<u>68,460,857</u>	<u>70,351,357</u>
INCREASE (DECREASE) IN NET POSITION						
BEFORE TRANSFERS	5,443,236	(1,870,369)	6,942,164	6,092,846	12,385,400	4,222,477
TRANSFERS	<u>2,666,122</u>	<u>2,632,913</u>	<u>(2,666,122)</u>	<u>(2,632,913)</u>	<u>-</u>	<u>-</u>
CHANGE IN NET POSITION	8,109,358	762,544	4,276,042	3,459,933	12,385,400	4,222,477
BEGINNING NET POSITION	24,491,720	23,729,176	98,930,795	95,470,862	123,422,515	119,200,038
CUMULATIVE EFFECT OF PRIOR PERIOD ADJUSTMENT	(188,670)	-	-	-	(188,670)	-
ENDING NET POSITION	<u>\$ 32,789,748</u>	<u>\$ 24,491,720</u>	<u>\$ 103,206,837</u>	<u>\$ 98,930,795</u>	<u>\$ 135,996,585</u>	<u>\$ 123,422,515</u>

The increase in net position for governmental activities for year ended December 31, 2020 was at 33.11% compared to previous years increase in net position of 3.2% for year ended December 31, 2019. Current year activity increased net position by \$8,109,358.

Business-type activities growth in net position for year ended December 31, 2020 was 4.32% compared with 3.62% for year ended December 31, 2019. Management expects growth to continue at a modest rate especially for business-type activities.

Business-type activities revenue increased \$869,303 or 1.57% during 2020 primarily due to increased customer demand in the business-type activities. Also decreasing are the expenses that are needed to provide the service which is again the result of the increase net position of the business type activities.

**CITY OF KAUKAUNA
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2020**

Debt and Debt Management

	Outstanding 1/1/2020	Issued in 2020	Retired in 2020	Outstanding 12/31/2020	Due Within One Year
GOVERNMENTAL ACTIVITIES					
General Obligation Notes	\$ 26,639,242	\$ 9,800,000	\$ 2,681,590	\$ 33,757,652	\$ 3,423,130
General Obligation Bonds	13,801,528	-	4,166,530	9,634,998	635,000
Taxable Redevelopment Lease					
Revenue Bonds	8,925,000	-	425,000	8,500,000	425,000
Premium	873,821	526,982	149,739	1,251,064	-
Compensated Absences	585,173	77,811	61,865	601,119	150,280
Total Governmental Activities Debt	<u>\$ 50,824,764</u>	<u>\$ 10,404,793</u>	<u>\$ 7,484,724</u>	<u>\$ 53,744,833</u>	<u>\$ 4,633,410</u>
BUSINESS-TYPE ACTIVITIES					
General Obligation Notes	\$ 168,469	\$ -	\$ 168,469	\$ -	\$ -
General Obligation Bonds	1,705,761	-	383,411	1,322,350	421,870
Revenue Bonds	86,970,000	19,405,000	23,825,000	82,550,000	4,235,000
Premium	1,742,119	3,318,976	182,300	4,878,795	-
Compensated Absences	-	20,855	-	20,855	-
Total Business-Type Activities Debt	<u>\$ 90,586,349</u>	<u>\$ 22,744,831</u>	<u>\$ 24,559,180</u>	<u>\$ 88,772,000</u>	<u>\$ 4,656,870</u>

Management's Analysis

Overall, long-term obligations increased from \$141,411,113 in 2019 to \$142,516,833 in 2020. Governmental activities outstanding debt increased \$2,290,069 or 5.75%. Whereas the business-type activities outstanding debt decreased \$1,814,349 or 2.03%. All general obligation notes and bonds are scheduled to be paid off within ten (10) years and all the revenue bonds are scheduled to be paid off within twenty-five (25) years.

The City has maintained its current Standard & Poor's general obligation bond rating of AA- for the past several years. The current outstanding general obligation bonds and notes of \$44,715,000 is 74.1% of the statutory limit for cities in the State of Wisconsin.

The City's five-year capital improvement plan anticipates general obligation borrowing of approximately \$4,500,000 per year for the next five (5) years.

**CITY OF KAUKAUNA
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2020**

FINANCIAL ANALYSIS OF THE GOVERNMENTS' FUNDS

As indicated earlier, the City uses fund accounting to ensure and demonstrate compliance with budgetary finance-related legal requirements.

General Fund Budgetary Analysis

	Final Budget 2020	Actual 2020	Budget Variance Positive (Negative)
REVENUES			
Taxes	\$ 5,745,155	\$ 5,638,878	\$ (106,277)
Intergovernmental	3,921,779	4,453,438	531,659
Licenses and Permits	347,700	376,939	29,239
Fines and Forfeits	112,000	114,696	2,696
Changes for Services	1,014,183	682,693	(331,490)
Other	97,000	211,370	114,370
Transfers In	2,880,122	3,025,122	145,000
Total Revenues	<u>14,117,939</u>	<u>14,503,136</u>	<u>385,197</u>
EXPENDITURES			
General Government	2,245,825	2,063,873	181,952
Public Safety	6,141,481	6,390,876	(249,395)
Public Works	3,524,799	3,632,502	(107,703)
Health and Welfare	2,500	4,475	(1,975)
Culture and Recreation	1,911,197	1,784,159	127,038
Nondepartmental	760,175	424,196	335,979
Transfers Out	-	43,470	(43,470)
Total Expenditures	<u>14,585,977</u>	<u>14,343,551</u>	<u>242,426</u>
Excess (Deficit) of Revenues Over Expenditures	<u>\$ (468,038)</u>	<u>\$ 159,585</u>	<u>\$ 627,623</u>

Management's Analysis

The 2020 general fund budget to actual comparison is showing a small surplus than in previous years at \$159,585. This is due to the challenging year amidst the COVID19 Pandemic that included unbudgeted expenses and lost revenues.

Revenue Variances –Charges for services was over budget because of conservative budgeting.

Expenditure Variances – The general government expenditures were under budget because most departments spent less than they budgeted. Public works department was the one area that was significantly over budget that is due in large part to more hours worked than planned/budgeted.

**CITY OF KAUKAUNA
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2020**

General Fund Budgetary Analysis

Within the public works budget, street maintenance, refuse disposal, and street lighting were over budget. The rest of the accounts were under budget. The overage was mainly due to additional hours worked and different actual benefits selected than what was budgeted.

Within the culture and recreation budget youth sports, Athletic Field, and swimming pool were under budget. Adult Sports, Dance, and Library were over budget.

Debt Service Fund Budgetary Analysis

	Final Budget 2020	Actual 2020	Budget Variance Positive (Negative)
REVENUES			
Taxes	\$ 3,676,496	\$ 3,676,496	\$ -
Other	-	17,457	17,457
Total Revenues	<u>3,676,496</u>	<u>3,693,953</u>	<u>17,457</u>
EXPENDITURES			
Debt Service Principal	5,165,000	3,798,120	1,366,880
Debt Service Interest	1,778,459	1,273,743	504,716
Total Expenditures	<u>6,943,459</u>	<u>5,071,863</u>	<u>1,871,596</u>
Excess (Deficit) of Revenues Over Expenditures	<u>(3,266,963)</u>	<u>(1,377,910)</u>	<u>1,889,053</u>
OTHER FINANCING SOURCES			
Long-Term Debt Issued	-	3,050,000	3,050,000
Premium on Debt Issued	120,000	526,982	406,982
Payment to Current Bondholder		(3,050,000)	
Transfers in	3,146,963	1,834,829	(1,312,134)
Transfers out	-	(776,436)	(776,436)
Total Other Financing Sources	<u>3,266,963</u>	<u>1,585,375</u>	<u>1,368,412</u>
Net Change in Fund Balance	<u>\$ -</u>	<u>\$ 207,465</u>	<u>\$ 3,257,465</u>

Management's Analysis

Management takes a conservative approach to budgeting for special assessments. Special assessment projects are funded from the proceeds of long-term borrowing and from resources available in the special assessment fund. The specific projects and the timing of the repayment by individual property owners to repay the assessments vary considerably from year to year. Special assessment funds are transferred into the debt service fund in an amount that approximates the debt services requirement for debt incurred to fund special assessment projects.

**CITY OF KAUKAUNA
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2020**

GOVERNMENTAL FUNDS

The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financial requirements. Note how unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of December 31, 2020, the City's governmental funds reported combined year ending fund balance of \$12,989,149, an increase of \$761,315 for the calendar year 2020. Of the total fund balance, the unassigned fund balance is a negative \$1,606,640, which is ordinarily available for spending at the City's discretion. The remainder of fund balance is not available because it is designated as follows:

- Nonspendable, \$48,378
- Restricted for debt service and donations, \$7,003,288
- Committed, \$1,116,116
- Assigned, \$6,428,007

Fund Balance Analysis – General Fund

The total general fund balance increased from \$5,058,379 at calendar year end 2019 to \$5,217,964 for calendar year end 2020. The city council adopted a policy in 2010 to maintain the fund balance at 15% of the operating budget. Fifteen percent of the 2020 operating budget is \$2,187,897. The unassigned general fund balance as of December 31, 2020 was \$4,759,586. The year-end fund balance for 2020 follows the policy that was established in 2010. As a measure of the general fund's liquidity, it is useful to compare both unassigned and total fund balance to budgeted expenditures for 2020. Unassigned fund balance equals 32.6% of budgeted expenditures while total fund balance represents 35.8% of budgeted expenditures for 2020.

Fund Balance Analysis – Debt Service Fund

The debt service fund balance has a balance of \$5,831,181 at year-end 2020, which primarily represents amounts due from other funds. Going forward, the debt service fund is expected to have no balance at yearend except for an amount equal to due from other funds.

Fund Balance Analysis – Special Revenue Funds

The combined non-major special revenue funds have a calendar yearend 2020 fund balance of \$2,215,525. The combined fund balance for special revenue funds decreased \$220,382 for calendar year ended.

Fund Balance Analysis – Capital Project Funds

The combined nonmajor capital project funds have a calendar year end 2020 surplus fund balance of \$576,689. The ongoing capital funds surplus is due to timing of borrowed funds being spent. All Tax Incremental Districts (TID) except for TID6, have a deficit. However, there has been new development within TID5 and TID8 that will give the tax incremental districts a boost in increment dollars to ensure all districts are at a net balance of zero at the time the district close.

**CITY OF KAUKAUNA
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2020**

POPRIETARY FUNDS

Net Position Analysis – Stormwater Utility

Unrestricted net position of the Stormwater Utility at the end of the year amounted to \$3,007,722. The total increase in net position was \$243,688.

Net Position Analysis – Sanitary Sewer Utility

Unrestricted net position of the Sanitary Sewer Utility at the end of the year amounted to \$5,266,378. The total increase in net position was \$499,331.

Capital Assets and Debt Administration

The City's investment in capital assets for its governmental and business-type activities as of December 31, 2020, net of accumulated depreciation is \$211,519,847. Outstanding debt, debt premium and accounts payable related to the purchase of capital assets is \$140,670,305 or 60.4% of asset value net of accumulated depreciation. Governmental activities capital assets increased in 2020 by 9,316,150 from \$66,099,917 to \$75,416,067. The increase is because of the construction/remodel of the new Streets, Parks, Recreation Office building. The net increase of \$14,941,150 in business-type activities capital assets from \$142,435,164 to \$157,376,314 for the calendar year ended 2020 is result of investment in ongoing system improvements.

ECONOMIC FACTORS

The City of Kaukauna, Wisconsin benefits from its location in the Fox River Valley. Located south of Green Bay, the city benefits from its favorable location in the Fox River Valley. From 2009 - 2020, the City's tax base, which currently stands at \$1.20 Billion (see following schedule), averaged a 2.51% annual increase; however, the decrease over five years (2009 – 2013) averages 0.74% per year. Management believes that tax base growth, which has historically been driven by residential and commercial construction, will increase rather modestly in the near term. Over the past five years (2016 - 2020), the city saw an average increase of 5.04%. This increase gets the city to a value that eclipses the pre-2009 year where the city average 5.93% growth from 2005-2008.

Ahlstrom-Munksio (a.k.a Thilmany), the City's largest employer and largest taxpayer poses some risk to the local economy. However, this concern is mitigated by the City's proximity to numerous employment opportunities located throughout the Fox River Valley and the decreasing assessed value Thilmany relative to the City's overall assessed value over the past several years.

Assessment Year	Equalized Value Including TID's	% Change	Equalized Value Excluding TID's	% Change
2020	\$ 1,208,319,100	4.72 %	\$ 1,130,278,300	3.02 %
2019	1,153,840,300	6.01	1,097,194,600	6.05
2018	1,088,457,300	5.88	1,034,627,000	5.50
2017	1,027,973,700	4.12	980,725,200	3.79
2016	987,250,900	4.48	944,893,400	4.50
2015	944,939,000	2.38	904,221,100	1.06
2014	922,944,000	3.00	894,717,600	2.39
2013	896,096,700	(0.25)	873,869,600	(0.26)
2012	898,369,100	(3.63)	876,128,200	(3.64)
2011	932,227,600	(0.34)	909,241,100	(0.56)
2010	935,396,400	1.25	914,342,300	1.66
2009	923,842,800		899,406,800	

**CITY OF KAUKAUNA
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2020**

Standard & Poor's, which currently has the City's debt rated at AA-, supported by very strong budgetary flexibility, very strong liquidity, strong budgetary performance, strong management, adequate economy and very weak debt and contingent liability position tempered by the City's participation in the deep and diverse Fox Cities metropolitan area economy. The City rapidly retires general obligation debt within ten years. Debt service accounts for high, though manageable, expenditures reflecting the City's above average debt burden and rapid principal payout.

The City's sound financial operations will be maintained through prudent financial management and growth in tax base, resulting in increased property tax revenues, which is the City's largest operating revenue source.

The COVID19 pandemic has left its mark on the City in many ways. Fortunately, not much if any on the City Financials as we know today. The virus caused significant revenue loses as well as unexpected expenses related to the preventive measures. No one could have predicted the amount of staff time and resources the City would spend on this pandemic. We also don't know of any long-term effects this pandemic will have on our Municipality. The Cares Act Grant provided the City with \$292,725. Although this grant couldn't supplement lost revenue, it was timely aid that allowed the City to stay within budget on the expenses that did incur. The City will continue to work through the challenges this pandemic has causes and will likely further cause in the near future.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the finances of the City of Kaukauna for interested parties. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the William Van Rossum, Finance Director, City of Kaukauna, 144 W. Second Street, Kaukauna, Wisconsin 54130.

BASIC FINANCIAL STATEMENTS

CITY OF KAUKAUNA, WISCONSIN
STATEMENT OF NET POSITION
DECEMBER 31, 2020

	Governmental Activities	Business-Type Activities	Total
ASSETS			
Cash and Investments	\$ 11,841,818	\$ 13,982,225	\$ 25,824,043
Receivables:			
Taxes and Special Charges	8,590,413	42,058	8,632,471
Delinquent Taxes	3,460	-	3,460
Accounts, Net	756,229	5,004,293	5,760,522
Special Assessments	3,611,881	-	3,611,881
Loans	1,185,200	-	1,185,200
Internal Balances	12,566	(12,566)	-
Due from Other Governments	1,977,605	-	1,977,605
Inventories and Prepaid Items	44,918	2,911,760	2,956,678
Investment in ATC LLC	-	3,722,482	3,722,482
Nonutility Plant, Net	-	326,205	326,205
Regulatory Asset	-	1,540,950	1,540,950
Restricted Assets:			
Cash and Investments	7,651,811	13,591,879	21,243,690
Net Pension Asset	1,988,844	1,054,613	3,043,457
Capital Assets, Nondepreciable	16,201,905	5,070,629	21,272,534
Capital Assets, Depreciable, Net	59,214,162	152,305,685	211,519,847
Total Assets	113,080,812	199,540,213	312,621,025
DEFERRED OUTFLOWS OF RESOURCES			
Loss on Advance Refunding	-	1,327,272	1,327,272
Pension Related Amounts	4,642,781	2,455,170	7,097,951
Other Postemployment Related Amounts	1,022,689	296,813	1,319,502
Total Deferred Outflows of Resources	5,665,470	4,079,255	9,744,725
LIABILITIES			
Accounts Payable	2,894,916	3,779,272	6,674,188
Accrued and Other Current Liabilities	978,885	641,706	1,620,591
Due to Other Governments	12,148	-	12,148
Accrued Interest Payable	154,949	184,171	339,120
Customer Deposits	-	758,620	758,620
Unearned Revenues	701	1,166,429	1,167,130
Long-Term Obligations:			
Due within One Year	4,633,410	4,656,870	9,290,280
Due in More Than One Year	49,111,423	84,115,130	133,226,553
Net Other Postemployment Benefits	7,100,285	1,722,801	8,823,086
	64,886,717	97,024,999	161,911,716
DEFERRED INFLOWS OF RESOURCES			
Property Taxes Levied for Subsequent Year	14,237,664	-	14,237,664
Pension Related Amounts	5,964,723	3,162,881	9,127,604
Other Postemployment Related Amounts	867,430	224,751	1,092,181
Total Deferred Inflows of Resources	21,069,817	3,387,632	24,457,449
NET POSITION			
Net Investment in Capital Assets	20,913,909	71,208,157	92,122,066
Restricted			
Debt Service	6,467,361	7,239,645	13,707,006
Donations	380,978	-	380,978
Pension Benefits	1,988,844	1,054,613	3,043,457
Unrestricted	3,038,656	23,704,422	26,743,078
Total Net Position	\$ 32,789,748	\$ 103,206,837	\$ 135,996,585

See accompanying Notes to Basic Financial Statements.

**CITY OF KAUKAUNA, WISCONSIN
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2020**

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
GOVERNMENTAL ACTIVITIES							
General Government	\$ 2,904,070	\$ 226,163	\$ -	\$ -	\$ (2,677,907)	\$ -	\$ (2,677,907)
Public Safety	6,673,066	853,040	66,733	1,063	(5,752,230)	-	(5,752,230)
Public Works	6,084,817	494,443	1,080,599	4,747,429	237,654	-	237,654
Health and Human Services	4,475	1,975	-	-	(2,500)	-	(2,500)
Culture and Recreation	1,787,536	98,144	299,275	2,168,480	778,363	-	778,363
Conservation and Development	328,757	670	15,258	15,816	(297,013)	-	(297,013)
Interest and Fiscal Charges	1,446,537	-	-	-	(1,446,537)	-	(1,446,537)
Total Governmental Activities	19,229,258	1,674,435	1,461,865	6,932,788	(9,160,170)	-	(9,160,170)
BUSINESS-TYPE ACTIVITIES							
Kaukauna Utilities	45,285,370	49,164,137	-	1,479,008	-	5,357,775	5,357,775
Storm Water Utility	1,119,981	1,247,497	-	209,031	-	336,547	336,547
Sanitary Sewer Utility	2,826,248	3,463,640	-	1,366	-	638,758	638,758
Total Business-Type Activities	49,231,599	53,875,274	-	1,689,405	-	6,333,080	6,333,080
Total Primary Government	\$ 68,460,857	\$ 55,549,709	\$ 1,461,865	\$ 8,622,193	(9,160,170)	6,333,080	(2,827,090)
GENERAL REVENUES							
Taxes:							
Property Taxes					10,526,039	-	10,526,039
Sales Tax					62,478	-	62,478
Other Taxes					319,036	-	319,036
Federal and State Grants and Other Contributions not Restricted to Specific Functions					3,074,832	-	3,074,832
Interest and Investment Earnings					227,748	609,084	836,832
Miscellaneous					393,273	-	393,273
Transfers					2,666,122	(2,666,122)	-
Total General Revenues and Transfers					17,269,528	(2,057,038)	15,212,490
CHANGE IN NET POSITION					8,109,358	4,276,042	12,385,400
Net Position - Beginning of Year, as Originally Reported					24,491,720	98,930,795	123,422,515
Prior Period Adjustment					188,670	-	188,670
Net Position - as Restated					24,680,390	98,930,795	123,611,185
NET POSITION - END OF YEAR					\$ 32,789,748	\$ 103,206,837	\$ 135,996,585

See accompanying Notes to Basic Financial Statements.

CITY OF KAUKAUNA, WISCONSIN
BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2020

	General	Debt Service	Capital Projects Streets and Sidewalks	Other Governmental Funds	Total
ASSETS					
Cash and Investments	\$ 2,415,064	\$ 220,061	\$ -	\$ 9,206,693	\$ 11,841,818
Restricted Cash and Investments	3,389,818	1,773,682	-	2,488,311	7,651,811
Receivables:					
Taxes and Special Charges	5,328,115	1,953,350	-	1,308,948	8,590,413
Delinquent Taxes	3,460	-	-	-	3,460
Accounts, Net	313,832	-	-	442,397	756,229
Special Assessments	-	-	-	3,611,881	3,611,881
Loans	-	-	-	1,185,200	1,185,200
Due from Other Funds	2,946,001	5,611,120	10,806	60,978	8,628,905
Due from Other Governments	396	-	1,977,209	-	1,977,605
Inventories and Prepaid Items	44,918	-	-	-	44,918
Total Assets	<u>\$ 14,441,604</u>	<u>\$ 9,558,213</u>	<u>\$ 1,988,015</u>	<u>\$ 18,304,408</u>	<u>\$ 44,292,240</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
LIABILITIES					
Accounts Payable	\$ 178,237	\$ -	\$ 979,334	\$ 1,737,345	\$ 2,894,916
Accrued and Other Current Liabilities	970,555	-	-	8,330	978,885
Due to Other Funds	48,868	-	1,860,891	6,706,580	8,616,339
Due to Other Governments	12,148	-	-	-	12,148
Unearned Revenues	700	-	-	-	700
Total Liabilities	1,210,508	-	2,840,225	8,452,255	12,502,988
DEFERRED INFLOWS OF RESOURCES					
Property Taxes Levied for Subsequent Year	8,013,132	3,727,032	-	2,497,500	14,237,664
Loans Receivable	-	-	-	950,557	950,557
Special Assessments	-	-	-	3,611,881	3,611,881
Total Deferred Inflows of Resources	8,013,132	3,727,032	-	7,059,939	18,800,103
FUND BALANCES					
Nonspendable	48,378	-	-	-	48,378
Restricted	-	5,831,181	-	1,172,107	7,003,288
Committed	-	-	-	1,116,116	1,116,116
Assigned	410,000	-	-	6,018,007	6,428,007
Unassigned	4,759,586	-	(852,210)	(5,514,016)	(1,606,640)
Total Fund Balances	<u>5,217,964</u>	<u>5,831,181</u>	<u>(852,210)</u>	<u>2,792,214</u>	<u>12,989,149</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 14,441,604</u>	<u>\$ 9,558,213</u>	<u>\$ 1,988,015</u>	<u>\$ 18,304,408</u>	<u>\$ 44,292,240</u>

See accompanying Notes to Basic Financial Statements.

**CITY OF KAUKAUNA, WISCONSIN
BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2020**

RECONCILIATION TO THE STATEMENT OF NET POSITION

Total fund balances as shown on previous page \$ 12,989,149

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not current financial resources and therefore are not reported in the funds. 75,416,067

Other long-term assets are not available to pay current period expenditures and therefore are deferred in the funds.

Loans Receivable	950,557
Special Assessments	3,611,881
Net Pension Asset	1,988,844

Some deferred outflows and inflows of resources reflect changes in long-term liabilities and are not reported in the funds.

Deferred Outflows Related to Pensions	4,642,781
Deferred Inflows Related to Pensions	(5,964,723)
Deferred Outflows Related to Other Postemployment Benefits	1,022,689
Deferred Inflows Related to Other Postemployment Benefits	(867,430)

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.

Bonds and Notes Payable	(51,892,650)
Premium on Debt	(1,251,064)
Compensated Absences	(601,119)
Other Postemployment Benefit	(7,100,285)
Accrued Interest on Long-Term Obligations	(154,949)

Net Position of Governmental Activities as Reported on the Statement of Net Position (See Page 17) \$ 32,789,748

CITY OF KAUKAUNA, WISCONSIN
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED DECEMBER 31, 2020

	General	Debt Service	Capital Projects Streets and Sidewalks	Other Governmental Funds	Total
REVENUES					
Taxes	\$ 5,638,878	\$ 3,676,496	\$ -	\$ 1,749,136	\$ 11,064,510
Special Assessments	-	-	-	1,774,786	1,774,786
Intergovernmental	4,453,438	17,457	1,775,816	63,243	6,309,954
Licenses and Permits	376,939	-	-	-	376,939
Fines and Forfeits	114,696	-	-	10,374	125,070
Public Charges for Services	682,693	-	-	460,540	1,143,233
Miscellaneous	211,370	-	171	2,598,207	2,809,748
Total Revenues	11,478,014	3,693,953	1,775,987	6,656,286	23,604,240
EXPENDITURES					
Current:					
General Government	2,063,873	-	-	15,780	2,079,653
Public Safety	6,390,876	-	-	13,095	6,403,971
Public Works	3,632,502	-	-	40,913	3,673,415
Health and Human Services	4,475	-	-	-	4,475
Culture and Recreation	1,784,159	-	-	248,783	2,032,942
Conservation and Development	-	-	-	163,366	163,366
Nondepartmental	424,196	-	-	-	424,196
Debt Service:					
Principal	-	3,798,120	-	425,000	4,223,120
Interest and Fiscal Charges	-	1,273,743	-	359,738	1,633,481
Capital Outlay	-	-	5,134,254	7,201,826	12,336,080
Total Expenditures	14,300,081	5,071,863	5,134,254	8,468,501	32,974,699
EXCESS (DEFICIENCY) OF REVENUES UNDER EXPENDITURES	(2,822,067)	(1,377,910)	(3,358,267)	(1,812,215)	(9,370,459)
OTHER FINANCING SOURCES (USES)					
Long-Term Debt Issued	-	3,050,000	1,971,555	4,778,445	9,800,000
Premium on Debt Issued	-	526,982	-	-	526,982
Payment to Current Bondholder	-	(3,050,000)	-	-	(3,050,000)
Transfers In	3,025,122	1,834,829	3,352	1,657,045	6,520,348
Transfers Out	(43,470)	(776,436)	-	(3,034,320)	(3,854,226)
Total Other Financing Sources (Uses)	2,981,652	1,585,375	1,974,907	3,401,170	9,943,104
NET CHANGE IN FUND BALANCES	159,585	207,465	(1,383,360)	1,588,955	572,645
Fund Balances - Beginning of Year	5,058,379	5,623,716	531,150	1,014,589	12,227,834
Prior Period Adjustment	-	-	-	188,670	188,670
Fund Balances - as Restated	5,058,379	5,623,716	531,150	1,203,259	12,416,504
FUND BALANCES - END OF YEAR	<u>\$ 5,217,964</u>	<u>\$ 5,831,181</u>	<u>\$ (852,210)</u>	<u>\$ 2,792,214</u>	<u>\$ 12,989,149</u>

See accompanying Notes to Basic Financial Statements.

CITY OF KAUKAUNA, WISCONSIN
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCES — GOVERNMENTAL FUNDS
YEAR ENDED DECEMBER 31, 2020

RECONCILIATION TO THE STATEMENT OF ACTIVITIES

Net change in fund balances as shown on previous page \$ 572,645

Amounts reported for governmental activities in the statement of activities
are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital Assets Reported as Capital Outlay in Governmental Fund Statements	12,064,297
Depreciation Expense Reported in the Statement of Activities	(2,748,147)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds	1,135,754
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Debt issued provides current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.

Long-Term Debt Issued	(9,800,000)
Principal Repaid	7,273,120
Interest Accrued on Long-Term Debt	37,205
Premium on Debt Issued, Including Current Year Amortization	(377,243)

Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds:

Compensated Absences	(15,946)
Net Pension Liability (Asset)	4,198,431
Deferred Outflows of Resources Related to Pensions	(1,329,537)
Deferred Inflows of Resources Related to Pensions	(2,908,050)
Other Postemployment Benefits	(208,859)
Deferred Outflows of Resources Related to Other Postemployment Benefits	977,186
Deferred Inflows of Resources Related to Other Postemployment Benefits	(761,498)

Change in Net Position of Governmental Activities as Reported in the Statement of Activities (See Page 18)	<u><u>\$ 8,109,358</u></u>
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CITY OF KAUKAUNA, WISCONSIN
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL — GENERAL FUND
YEAR ENDED DECEMBER 31, 2020

	Budget			Variance Final Budget - Positive (Negative)
	Original	Final	Actual	
REVENUES				
Taxes	\$ 5,744,777	\$ 5,745,155	\$ 5,638,878	\$ (106,277)
Intergovernmental	3,921,779	3,921,779	4,453,438	531,659
Licenses and Permits	347,700	347,700	376,939	29,239
Fines and Forfeits	112,000	112,000	114,696	2,696
Public Charges for Services	1,014,183	1,014,183	682,693	(331,490)
Miscellaneous	97,000	97,000	211,370	114,370
Total Revenues	11,237,439	11,237,817	11,478,014	240,197
EXPENDITURES				
Current:				
General Government	2,245,825	2,245,825	2,063,873	181,952
Public Safety	6,141,481	6,141,481	6,390,876	(249,395)
Public Works	3,524,799	3,524,799	3,632,502	(107,703)
Health and Human Services	2,500	2,500	4,475	(1,975)
Culture and Recreation	1,911,197	1,911,197	1,784,159	127,038
Nondepartmental	765,175	760,175	424,196	335,979
Total Expenditures	14,590,977	14,585,977	14,300,081	285,896
EXCESS (DEFICIENCY) OF REVENUES UNDER EXPENDITURES	(3,353,538)	(3,348,160)	(2,822,067)	526,093
OTHER FINANCING SOURCES (USES)				
Transfers In	2,953,538	2,880,122	3,025,122	145,000
Transfers Out	-	-	(43,470)	(43,470)
Total Other Financing Sources (Uses)	2,953,538	2,880,122	2,981,652	101,530
NET CHANGE IN FUND BALANCE	(400,000)	(468,038)	159,585	627,623
Fund Balance - Beginning of Year	3,771,500	3,771,500	5,058,379	691,895
FUND BALANCE - END OF YEAR	<u>\$ 3,371,500</u>	<u>\$ 3,303,462</u>	<u>\$ 5,217,964</u>	<u>\$ 1,319,518</u>

See accompanying Notes to Basic Financial Statements.

CITY OF KAUKAUNA, WISCONSIN
STATEMENT OF NET POSITION — PROPRIETARY FUNDS
DECEMBER 31, 2020

	Kaukauna Utilities	Stormwater Utility	Sanitary Sewer Utility	Total
ASSETS				
Current Assets:				
Cash and Investments	\$ 10,014,101	\$ 724,161	\$ 3,243,963	\$ 13,982,225
Receivables:				
Taxes and Special Charges	-	4,691	37,367	42,058
Accounts, Net	5,001,943	-	2,350	5,004,293
Due from Other Funds	100,453	205,958	514,137	820,548
Inventories and Prepaid Items	2,911,760	-	-	2,911,760
Total Current Assets	18,028,257	934,810	3,797,817	22,760,884
Restricted Assets:				
Cash and Investments	9,008,670	2,292,618	2,290,591	13,591,879
Other Assets:				
Investment in ATC LLC	3,722,482	-	-	3,722,482
Regulatory Asset	1,540,950	-	-	1,540,950
Nonutility Plant, Net	326,205	-	-	326,205
Net Pension Asset	1,021,814	18,768	14,031	1,054,613
Total Other Assets	6,611,451	18,768	14,031	6,644,250
Capital Assets:				
Nondepreciable	5,026,997	43,632	-	5,070,629
Depreciable, Net	125,164,459	9,108,992	18,032,234	152,305,685
Total Capital Assets	130,191,456	9,152,624	18,032,234	157,376,314
Total Assets	163,839,834	12,398,820	24,134,673	200,373,327
DEFERRED OUTFLOWS OF RESOURCES				
Loss on Advance Refunding	1,327,272	-	-	1,327,272
Pension Related Amounts	2,376,540	45,800	32,830	2,455,170
Other Postemployment Related Amounts	293,040	2,159	1,614	296,813
Total Deferred Outflows of Resources	3,996,852	47,959	34,444	4,079,255

See accompanying Notes to Basic Financial Statements.

CITY OF KAUKAUNA, WISCONSIN
STATEMENT OF NET POSITION — PROPRIETARY FUNDS (CONTINUED)
DECEMBER 31, 2020

	Kaukauna Utilities	Stormwater Utility	Sanitary Sewer Utility	Total
LIABILITIES				
Current Liabilities:				
Accounts Payable	\$ 2,584,773	\$ 95,371	\$ 1,099,128	\$ 3,779,272
Accrued and Other Current Liabilities	632,151	5,893	3,662	641,706
Due to Other Funds	794,803	-	38,311	833,114
Customer Deposits	758,620	-	-	758,620
Unearned Revenues	1,086,183	8,950	71,296	1,166,429
Current Portion of Long-Term Debt:				
General Obligation	-	387,390	34,480	421,870
Revenue Bonds	3,835,000	75,000	325,000	4,235,000
Accrued Interest Payable	108,539	27,186	48,446	184,171
Total Current Liabilities	9,800,069	599,790	1,620,323	12,020,182
Long-Term Obligations, Less Current Portion:				
General Obligation Debt	-	900,480	-	900,480
Revenue Bonds	67,165,000	4,775,000	6,375,000	78,315,000
Compensated Absences	-	12,290	8,565	20,855
Debt Premium	4,663,967	121,053	93,775	4,878,795
Net Other Postemployment Benefits	1,713,120	5,540	4,141	1,722,801
Total Long-Term Liabilities	73,542,087	5,814,363	6,481,481	85,837,931
Total Liabilities	83,342,156	6,414,153	8,101,804	97,858,113
DEFERRED INFLOWS OF RESOURCES				
Pension Related Amounts	3,064,512	56,288	42,081	3,162,881
Other Postemployment Related Amounts	222,990	1,008	753	224,751
Total Deferred Inflows of Resources	3,287,502	57,296	42,834	3,387,632
NET POSITION				
Net Investment in Capital Assets	58,143,745	2,822,776	10,241,636	71,208,157
Restricted				
Debt Service	6,611,147	126,064	502,434	7,239,645
Pension Benefits	1,021,814	18,768	14,031	1,054,613
Unrestricted	15,430,322	3,007,722	5,266,378	23,704,422
Total Net Position	\$ 81,207,028	\$ 5,975,330	\$ 16,024,479	\$ 103,206,837

See accompanying Notes to Basic Financial Statements.

CITY OF KAUKAUNA, WISCONSIN
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
PROPRIETARY FUNDS
YEAR ENDED DECEMBER 31, 2020

	Kaukauna Utilities	Stormwater Utility	Sanitary Sewer Utility	Total
OPERATING REVENUES				
Charges for Services	\$ 48,531,162	\$ 1,247,497	\$ 3,463,640	\$ 53,242,299
Other	603,790	-	-	603,790
Total Operating Revenues	49,134,952	1,247,497	3,463,640	53,846,089
OPERATING EXPENSES				
Operation and Maintenance	36,378,060	826,539	2,317,449	39,522,048
Depreciation	5,750,466	148,857	312,454	6,211,777
Taxes	-	11,981	-	11,981
Total Operating Expenses	42,128,526	987,377	2,629,903	45,745,806
OPERATING INCOME	7,006,426	260,120	833,737	8,100,283
NONOPERATING REVENUES (EXPENSES)				
Interest Income	600,591	4,581	3,912	609,084
Merchandising and Jobbing	29,185	-	-	29,185
Interest and Fiscal Charges	(2,286,594)	(132,604)	(196,345)	(2,615,543)
Amortization of Debt Discount/Premium	(905,628)	-	-	(905,628)
Miscellaneous Revenues (Expenses)	35,378	-	-	35,378
Total Nonoperating Revenues (Expenses)	(2,527,068)	(128,023)	(192,433)	(2,847,524)
INCOME BEFORE CONTRIBUTIONS AND TRANSFERS	4,479,358	132,097	641,304	5,252,759
Capital Contributions	1,479,008	209,031	1,366	1,689,405
Transfers Out	(2,425,343)	(97,440)	(143,339)	(2,666,122)
CHANGE IN NET POSITION	3,533,023	243,688	499,331	4,276,042
Net Position - Beginning of Year	77,674,005	5,731,642	15,525,148	98,930,795
NET POSITION - END OF YEAR	<u>\$ 81,207,028</u>	<u>\$ 5,975,330</u>	<u>\$ 16,024,479</u>	<u>\$ 103,206,837</u>

See accompanying Notes to Basic Financial Statements.

**CITY OF KAUKAUNA, WISCONSIN
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
YEAR ENDED DECEMBER 31, 2020**

	Kaukauna Utilities	Stormwater Utility	Sanitary Sewer Utility	Total
CASH FLOWS FROM OPERATING ACTIVITIES				
Cash Received from Customers	\$ 48,905,503	\$ 1,247,047	\$ 3,506,047	\$ 53,658,597
Cash Paid for Employee Wages and Benefits	(32,893,681)	(250,291)	(114,209)	(33,258,180)
Cash Paid to Suppliers	(4,187,512)	(667,444)	(2,635,898)	(7,490,855)
Net Cash Provided by Operating Activities	11,824,310	329,312	755,940	12,909,562
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES				
Due to/from Other Funds	-	(4,762)	53,524	48,762
Transfers In/Out	(2,425,343)	(97,440)	(143,339)	(2,666,122)
Net Cash Used by Noncapital Financing Activities	(2,425,343)	(102,202)	(89,815)	(2,617,360)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Acquisition of Capital Assets	(9,341,723)	(466,147)	(41,474)	(9,849,344)
Cost of Removal of Capital Assets	(324,497)	-	-	(324,497)
Capital Contributions	291,309	404	(20,912)	270,801
Principal Paid on Long-Term Debt	(23,435,000)	(551,065)	(390,815)	(24,376,880)
Interest Paid on Long-Term Debt	(2,961,175)	(160,439)	(217,676)	(3,339,290)
Proceeds of Long-Term Debt	19,405,000	-	-	19,405,000
Premium on Long-Term Debt	3,318,976	-	-	3,318,976
Debt Issuance Costs Paid	(381,872)	-	-	(381,872)
Net Cash Used by Capital and Related Financing Activities	(13,428,982)	(1,177,247)	(670,877)	(15,277,106)
CASH FLOWS FROM INVESTING ACTIVITIES				
Interest Received	505,374	4,581	3,912	513,867
Investment in ATC LLC	(60,661)	-	-	(60,661)
Net Cash Provided by Investing Activities	444,713	4,581	3,912	453,206
CHANGE IN CASH AND CASH EQUIVALENTS	(3,585,302)	(945,556)	(840)	(4,531,698)
Cash and Cash Equivalents - Beginning of Year	22,608,073	3,962,335	5,535,394	32,105,802
CASH AND CASH EQUIVALENTS - END OF YEAR	<u>\$ 19,022,771</u>	<u>\$ 3,016,779</u>	<u>\$ 5,534,554</u>	<u>\$ 27,574,104</u>

See accompanying Notes to Basic Financial Statements.

CITY OF KAUKAUNA, WISCONSIN
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS (CONTINUED)
YEAR ENDED DECEMBER 31, 2020

	Kaukauna Utilities	Stormwater Utility	Sanitary Sewer Utility	Total
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES				
Operating Income	\$ 7,006,426	\$ 260,120	\$ 833,737	\$ 8,100,283
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities				
Nonoperating Revenue	720,066	-	-	720,066
Depreciation	5,750,466	148,857	312,454	6,211,777
Depreciation Charged to Operating Accounts	253,854	-	-	253,854
Depreciation on Nonutility Plant	8,679	-	-	8,679
Change in Liability (Asset) and Deferred Outflows and Inflows of Resources				
Pension Asset/Liability	(2,113,746)	(49,917)	(31,479)	(2,195,142)
Pension Related Deferred Outflows	584,991	35,080	14,199	634,270
Pension Related Deferred Inflows	1,553,967	13,197	17,945	1,585,109
Other Postemployment Benefits Liability	186,521	333	1,224	188,078
Other Postemployment Benefits Liability Related Deferred Outflows	(270,553)	(1,518)	(1,255)	(273,326)
Other Postemployment Benefits Liability Related Deferred Inflows	170,641	(485)	(83)	170,073
Regulatory Asset	220,136	-	-	220,136
Change in Operating Assets and Liabilities				
Accounts Receivables, Net of Allowance	(827,625)	-	(1,050)	(828,675)
Due to/from Municipality	(28,163)	-	-	(28,163)
Inventories and Prepaid Items	8,088	-	-	8,088
Accounts Payable	(1,011,762)	(87,978)	(441,482)	(1,541,222)
Accrued and Other Current Liabilities	(18,818)	12,073	8,273	1,528
Customer Deposits	17,201	-	-	17,201
Unearned Revenues	(386,059)	(450)	43,457	(343,052)
Net Cash Provided by Operating Activities	<u>\$ 11,824,310</u>	<u>\$ 329,312</u>	<u>\$ 755,940</u>	<u>\$ 12,909,562</u>
RECONCILIATION OF CASH AND CASH EQUIVALENTS TO THE STATEMENT OF NET POSITION				
Cash and Cash Equivalents in Current Assets	\$ 10,014,101	\$ 724,161	\$ 3,243,963	\$ 13,982,225
Cash and Cash Equivalents in Restricted Assets	9,008,670	2,292,618	2,290,591	13,591,879
Total Cash and Cash Equivalents	<u>\$ 19,022,771</u>	<u>\$ 3,016,779</u>	<u>\$ 5,534,554</u>	<u>\$ 27,574,104</u>
NONCASH CAPITAL AND RELATED FINANCING ACTIVITIES				
ATC Dividends Reinvested	\$ (95,217)	\$ -	\$ -	\$ (95,217)
Amortization	\$ (523,755)	\$ -	\$ -	\$ (523,755)
Acquisition of Capital Assets Purchase on Account	\$ -	\$ (70,925)	\$ (962,343)	\$ (1,033,268)
Developer financed additions to utility plant	\$ 1,187,699	\$ -	\$ -	\$ 1,187,699

See accompanying Notes to Basic Financial Statements.

**CITY OF KAUKAUNA, WISCONSIN
STATEMENT OF NET POSITION
FIDUCIARY FUND
YEAR ENDED DECEMBER 31, 2020**

	Tax Collection Custodial Fund
ASSETS	
Cash and Investments	\$ 7,049,502
Taxes Receivable	7,763,595
Total Assets	<u>14,813,097</u>
LIABILITIES	
Due to Other Governments	<u>7,049,502</u>
DEFERRED INFLOW	
Property Taxes Levied for Subsequent Year	<u>7,763,595</u>
NET POSITION	
Restricted	<u><u>\$ -</u></u>

See accompanying Notes to Basic Financial Statements.

**CITY OF KAUKAUNA, WISCONSIN
STATEMENT OF CHANGES IN NET POSITION
FIDUCIARY FUND
YEAR ENDED DECEMBER 31, 2020**

	<u>Tax Collection Custodial Fund</u>
ADDITIONS	
Property Tax Collections	\$ 14,880,348
DEDUCTIONS	
Payments to Taxing Jurisdictions	<u>14,880,348</u>
CHANGE IN NET POSITION	-
Net Position - Beginning of Year	<u>-</u>
NET POSITION - END OF YEAR	<u><u>\$ -</u></u>

See accompanying Notes to Basic Financial Statements.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the City of Kaukauna, Wisconsin (the City), have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting principles and policies utilized by the City are described below:

A. Reporting Entity

The City is a municipal corporation governed by an elected eight member council. Included in the City's operations (the primary government) are the City's Electric and Water Utilities, managed by a separate commission appointed by the City Council. In accordance with GAAP, the basic financial statements are required to include the City and any separate component units that have a significant operational or financial relationship with the City. The City has identified the following component unit that is required to be included in the basic financial statements as required by standards.

Redevelopment Authority

The Redevelopment Authority of the City of Kaukauna provides services entirely to the City of Kaukauna. Although it is legally separate from the City, the Redevelopment Authority is blended and reported as if it were part of the primary government because of the nature of its relationship with the City. The Redevelopment Authority does not issue separate financial statements.

B. Related Organization

The City's officials are also responsible for appointing the members of the Board of another organization, but the City's accountability for this organization does not extend beyond making the appointments. Therefore, this organization is not included in the City's reporting entity. The City Council appoints some or all of the members of the following related organization:

Housing Authority of the City of Kaukauna

The Housing Authority was established by the City to administer the low and moderate income housing program funded by federal grants and rental income. Although board members of the Housing Authority are appointed by the City Council, there is no financial interdependency with the City of Kaukauna nor does the City have any significant influence over Housing Authority operations. The City does not provide funding for the Housing Authority. Additionally, the City does not hold title to any of the Housing Authority assets, nor does it have any right to the Housing Authority's surpluses. The City has no legal obligation to fund Housing Authority programs should grant funding no longer be available.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for services.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds and proprietary funds. Governmental funds include general, special revenue, debt service and capital projects funds. Proprietary funds include enterprise funds. The City has no internal service funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The City reports the following major governmental funds:

General Fund

This is the City's primary operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.

Debt Service Fund

This fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds.

Capital Projects Streets and Sidewalks Fund

This fund is used to account for financial resources used for the construction of major capital street and sidewalks projects.

The City reports the following major enterprise funds:

Kaukauna Utilities

This fund accounts for the provision of electric service to City residents, businesses, public authorities and the communities of Little Chute and Combined Locks, Wisconsin and the provision of water service to City residents, businesses and public authorities.

Stormwater Utility

This fund accounts for the provision of storm water management to City residents, businesses and public authorities.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Government-Wide and Fund Financial Statements (Continued)

Sanitary Sewer Utility

This fund accounts for the provision of wastewater collection to City residents, businesses and public authorities.

Custodial Funds

The City accounts for assets held for individuals or other government agencies in custodial funds.

Tax Collection

The tax collection custodial fund accounts for property taxes and specials collected on behalf of other governments. These amounts were recorded in the general fund in prior years. Due to implementation of GASB 84, *Fiduciary Activities*, the presentation and reporting has been adjusted to meet the requirements of the new standard and are presented in a custodial fund.

D. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Revenues susceptible to accrual include intergovernmental grants, intergovernmental charges for services, public charges for services and interest. Other revenues such as licenses and permits, fines and forfeits and miscellaneous revenues are recognized when received in cash or when measurable and available.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the City's water and electric functions and various other functions of the City. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Measurement Focus and Basis of Accounting (Continued)

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's proprietary funds are charges to customers for services. Operating expenses for proprietary funds include the costs of services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources, as they are needed.

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Fund Balance

1. Cash and Investments

Cash and investments are combined in the financial statements. Cash deposits consist of demand and time deposits with financial institutions and are carried at cost. Investments are stated at fair value. Fair value is the price that would be received to sell an asset in an orderly transaction between market participants at the measurement date. For purposes of the statement of cash flows, all cash deposits and highly liquid investments (including restricted assets) with a maturity of three months or less from date of acquisition are considered to be cash equivalents.

2. Property Taxes and Special Charges Receivable

Property taxes and special charges consist of taxes on real estate and personal property and user charges assessed against City properties. They are levied during December of the prior year and become an enforceable lien on property the following January 1. Property taxes are payable in various options depending on the type and amount. Personal property taxes and special charges are payable on or before January 31 in full. Real estate taxes are payable in full by January 31 or in two equal installments on or before January 31 and July 31. Real estate taxes not paid by January 31 are purchased by the County as part of the February tax settlement. Delinquent personal property taxes remain the collection responsibility of the City.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Fund Balance (Continued)

2. Property Taxes and Special Charges Receivable (Continued)

Special charges not paid by January 31 are held in trust by the County and remitted to the City, including interest, when collected by the County.

The City bills and collects its own property taxes and also levies and collects taxes for the Kaukauna School District, Outagamie County and Fox Valley Technical College.

3. Accounts Receivable

Accounts receivable have been shown net of allowance for uncollectible accounts of \$397,153.

4. Special Assessments

Assessments against property owners for public improvements are generally not subject to full settlement in the year levied. Special assessments are placed on tax rolls on an installment basis. Revenue from special assessments recorded in governmental funds is recognized as collections are made or as current installments are placed on tax rolls. (Installments placed on the 2020 tax roll are recognized as revenue in 2021.)

5. Loans Receivable

The City has received federal and state grant funds for economic development and housing rehabilitation loan programs and has passed the funds to various businesses and individuals in the form of loans. The City records a loan receivable and expenditure when the loan has been made and the funds disbursed. No allowance for uncollectible accounts has been provided since it is believed that the amount of such allowance would not be material to the basic financial statements. In the governmental funds, the City records a deferred inflow of resources for the net amount of the receivable. As the loans are repaid, revenue is recognized. Any unspent loan proceeds are presented as restricted fund balance in the fund financial statements.

6. Interfund Receivables and Payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" and "due to other funds" in the fund financial statements.

The amount reported on the statement of net position for internal balances represents the residual balance outstanding between the governmental and business-type activities.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Fund Balance (Continued)

7. Inventories

Inventories are recorded at cost, which approximates market, using the first-in, first-out method. Inventories consist of expendable supplies held for consumption. The cost is recorded as an expenditure at the time individual inventory items are consumed rather than when purchased.

Inventories of governmental funds in the fund financial statements are classified as nonspendable fund balance to indicate that they do not represent spendable available financial resources.

8. Prepaid Items

Payments made to vendors that will benefit periods beyond the end of the current fiscal year are recorded as prepaid items and are accounted for on the consumption method.

Prepaid items of governmental funds in the fund financial statements are classified as nonspendable fund balance to indicate that they do not represent spendable available financial resources.

9. Investment in American Transmission Company (ATC)

The City's Electric Utility is a member of ATC. ATC was formed by approximately 25 utilities to plan, construct, maintain, monitor and own electric transmission facilities in Wisconsin. The Utility owns less than 1% of ATC.

The investment earns dividends quarterly, some of which are paid in cash and some of which are required to be reinvested. From time to time, the Utility has the option to contribute additional funds to maintain its proportionate share of ownership. The investment in American Transmission Company LLC is recorded at cost since it is privately held and has no readily available fair market value. The Utility's ownership share is value at \$3,722,482 as of December 31, 2020, and is reported on the Statement of Net Position as an asset.

10. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of \$5,000 or higher and an estimated useful life in excess of a year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Fund Balance (Continued)

10. Capital Assets (Continued)

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets of the City are depreciated using the straight-line method over the following estimated useful lives:

Assets	Governmental Activities	Business-Type Activities
	Years	
Buildings	20 to 40	25 to 50
Improvements Other Than Buildings	10 to 20	25 to 100
Machinery and Equipment	3 to 20	3 to 10
Infrastructure	18 to 70	70

11. Regulatory Asset

During 2017, a large industrial customer of the Utilities went into receivership, resulting in an uncollectible receivable of \$2,201,357. The Utilities subsequently requested the Public Service Commission of Wisconsin (PSC) to allow the Utilities to recover this cost in future years. The PSC subsequently authorized the Utilities to amortize this cost over 10 years and allowed an annual uncollectible expense of \$220,136 to be included in the Utilities revenue requirement beginning in 2018. The Utilities expects that the PSC will continue to include this amortization in its revenue requirement through 2028, and will amortize the asset in accordance with the PSC order.

12. Compensated Absences

It is the City's policy to permit employees to accumulate earned but unused vacation and sick leave benefits in accordance with employee handbook policies and/or bargaining unit agreements. All vacation and sick leave is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in the governmental funds in the fund financial statements only if they have matured, for example, as a result of employee resignations and retirements.

13. Deferred Outflows/Inflows of Resources

Deferred outflows of resources are a consumption of net position by the government that is applicable to a future reporting period. Deferred inflows of resources are an acquisition of net position by the government that is applicable to a future reporting period. The recognition of those outflows and inflows as expenses or expenditures and revenues are deferred until the future periods to which the outflows and inflows are applicable.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Fund Balance (Continued)

13. Deferred Outflows/Inflows of Resources (Continued)

Governmental funds may report deferred inflows of resources for unavailable revenues. The City reports unavailable revenues for special assessments and loan and developer receivables. These inflows are recognized as revenues in the government-wide financial statements.

14. Long-Term Obligations

In the government-wide financial statements, and proprietary funds in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed as incurred.

In the fund financial statements, governmental funds recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

15. Pensions

For purposes of measuring the net pension liability (asset), deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Wisconsin Retirement System (WRS) and additions to/deductions from WRS' fiduciary net position have been determined on the same basis as they are reported by WRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Fund Balance (Continued)

16. Other Postemployment Benefits Other Than Pensions (OPEB)

Defined Benefit Plan

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the City's Other Postemployment Benefit Plan (the Plan) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by the Plan. For this purpose, the Plan recognizes benefit payments when due and payable in accordance with the benefit terms.

Local Retiree Life Insurance Fund

The fiduciary net position of the Local Retiree Life Insurance Fund (LRLIF) has been determined using the flow of economic resources measurement focus and the accrual basis of accounting. This includes for purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to other postemployment benefits, OPEB expense, and information about the fiduciary net position of the LRLIF and additions to/deductions from LRLIF's fiduciary net position have been determined on the same basis as they are reported by LRLIF. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

17. Fund Equity

Governmental Fund Financial Statements

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- **Nonspendable Fund Balance.** Amounts that are not in spendable form (such as inventory, prepaid items, or long-term receivables) or are legally or contractually required to remain intact.
- **Restricted Fund Balance.** Amounts that are constrained for specific purposes by external parties (such as grantor or bondholders), through constitutional provisions, or by enabling legislation.
- **Committed Fund Balance.** Amounts that are constrained for specific purposes by action of the City Council. These constraints can only be removed or changed by the City Council using the same action that was used to create them.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Fund Balance (Continued)

17. Fund Equity (Continued)

Governmental Fund Financial Statements (Continued)

- **Assigned Fund Balance.** Amounts that are constrained for specific purposes by action of City management. The City Council has authorized the City Finance Director to assign fund balance. Residual amounts in any governmental fund, other than the General Fund, are also reported as assigned.
- **Unassigned Fund Balance.** Amounts that are available for any purpose. Positive unassigned amounts are only reported in the General Fund.

The City has adopted a fund balance spend-down policy regarding the order in which fund balance will be utilized. Where applicable, the policy requires restricted funds to be spent first, followed by committed funds, and then assigned funds. Unassigned funds would be spent last.

Government-Wide and Proprietary Fund Statements

Equity is classified as net position and displayed in three components:

- **Net Investment in Capital Assets.** Amount of capital assets, net of accumulated depreciation, and capital related deferred outflows of resources less outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets and any capital related deferred inflows of resources.
- **Restricted Net Position.** Amount of net position that is subject to restrictions that are imposed by 1) external groups, such as creditors, grantors, contributors or laws or regulations of other governments or 2) law through constitutional provisions or enabling legislation.
- **Unrestricted Net Position.** Net position that is neither classified as restricted nor as net investment in capital assets.

F. Sales Tax

The City collects sales tax from certain customers and remits the entire amount to the appropriate governmental entities. The City accounting policy is to exclude the tax collected and remitted from revenues and cost of sales.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

G. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

NOTE 2 STEWARDSHIP AND COMPLIANCE

A. Budgets and Budgetary Accounting

The City follows these procedures in establishing the budgetary data reflected in the basic financial statements:

1. During November, City management submits to the City Council a proposed operating budget for the calendar year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them. After submission to the governing body, public hearings are held to obtain taxpayer comments. Following the public hearings, the proposed budget, including authorized additions and deletions, is legally enacted by City Council action.
2. Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for the general, certain special revenue, debt service funds and certain capital projects funds. Budget is defined as the originally approved budget plus or minus approved amendments. Individual amendments throughout the year were not material in relation to the original budget. Budget appropriations not expended during the year are closed to fund balance unless authorized by the governing body to be forwarded into the succeeding year's budget.
3. During the year, formal budgetary integration is employed as a management control device for the general fund, certain special revenue funds, debt service funds and certain capital projects funds.
4. Expenditures may not exceed appropriations provided in detailed budget accounts maintained for each activity or department of the City. Amendments to the budget during the year require initial approval by management and are subsequently authorized by the City Council.
5. Encumbrance accounting is not used by the City to record commitments related to unperformed contracts for goods or services.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 2 STEWARDSHIP AND COMPLIANCE (CONTINUED)

B. Excess of Expenditures over Budget Appropriations

The following expenditure accounts of the governmental funds had actual expenditures in excess of budget appropriations for the year ended December 31, 2020 as follows:

Fund(s)	Excess Expenditures
General fund	
Public safety	\$ 249,395
Public works	107,703
Health and Human Services	1,975

C. Deficit Fund Equity

The following funds had deficit fund balance as of December 31, 2020:

Funds	Deficit Fund Balance
Capital Projects Funds	
Industrial Park	\$ 37,421
Sidewalks and Streets	852,210
Tax Incremental District #4	215,379
Tax Incremental District #5	4,357,001
Tax Incremental District #8	20,954
Tax Incremental District #9	115,726
Tax Incremental District #10	127,198
Environmental Remediation TID	639,977

The City anticipates funding the above deficits from future revenues and tax levies of the funds.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 2 STEWARDSHIP AND COMPLIANCE (CONTINUED)

D. Property Tax Levy Limit

Wisconsin state statutes provide for a limit on the property tax levies for all Wisconsin cities, villages, towns and counties. For the 2020 and 2021 budget years, Wisconsin Statutes limit the increase in the maximum allowable tax levy to the change in the City's January 1 equalized value as a result of net new construction. The actual limit for the City for the 2020 budget was 1.45%. The actual limit for the City for the 2021 budget was 3.02%. Debt service for debt authorized after July 1, 2005 is exempt from the levy limit. In addition, Wisconsin statutes allow the limit to be adjusted for the increase in debt service authorized prior to July 1, 2005 and in certain other situations.

NOTE 3 DETAILED NOTES ON ALL FUNDS

A. Cash and Investments

The City maintains various cash and investment accounts, including pooled funds that are available for use by all funds. Each fund's portion of these accounts is displayed on the financial statements as "Cash and investments".

Invested cash consists of deposits and investments that are restricted by Wisconsin Statutes to the following:

Time deposits; repurchase agreements; securities issued by federal, state and local governmental entities; statutorily authorized commercial paper and corporate securities; and the Wisconsin local government investment pool.

The carrying amount of the City's cash and investments totaled \$54,117,235 on December 31, 2020, as summarized below:

Petty Cash and Cash on Hand	\$ 1,932
Deposits with Financial Institutions	17,882,721
Beneficial Interest in Assets Held by Community Foundation of the Fox Valley	31,410
Investments	
U.S. Agency Securities	835,479
Bond Mutual Funds	402,923
Wisconsin Investment Series Cooperative (WISC)	
LTD Series	1,187,484
Negotiable Certificates of Deposit	3,347,537
Repurchase Agreements	10,645,263
Money Market Mutual Funds	1,047,396
U.S. Treasury Notes and Bonds	1,333,628
Wisconsin Local Government Investment Pool	17,401,462
Total	<u>\$ 54,117,235</u>

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

A. Cash and Investments (Continued)

Reconciliation to the basic financial statements:

Government-Wide Statement of Net Position	
Cash and Investments	\$ 25,824,043
Restricted Cash and Investments	21,243,690
Fiduciary Fund Statement of Net Position	
Custodial Fund	7,049,502
Total	<u>\$ 54,117,235</u>

Fair Value Measurements

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant observable inputs; Level 3 inputs are significant unobservable inputs. The City has the following fair value measurements as of December 31, 2020:

	Fair Value Measurements Using:		
	Level 1	Level 2	Level 3
Investments			
U.S. Treasuries	\$ -	\$ 1,333,628	\$ -
U.S. Agency Securities	-	835,479	-
Bond Mutual Funds	173,913	229,010	-
Negotiable Certificates of Deposit	-	3,347,537	-
Beneficial Interest in Assets Held by			
Community Foundation of the Fox Valley	-	-	31,410
Total	<u>\$ 173,913</u>	<u>\$ 5,745,654</u>	<u>\$ 31,410</u>

Deposits and investments of the City are subject to various risks. Presented below is a discussion of the City's deposits and investments and the related risks.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. Wisconsin statutes require repurchase agreements to be fully collateralized by bonds or securities issued or guaranteed by the federal government or its instrumentalities. The City does not have an additional custodial credit policy.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

A. Cash and Investments (Continued)

Custodial Credit Risk (Continued)

Deposits with financial institutions within the State of Wisconsin are insured by the Federal Deposit Insurance Corporation (FDIC) in the amount of \$250,000 for the combined amount of all time and savings deposits and \$250,000 for interest-bearing and noninterest-bearing demand deposits per official custodian per insured depository institution. Deposits with financial institutions located outside the State of Wisconsin are insured by the FDIC in the amount of \$250,000 for the combined amount of all deposit accounts per official custodian per depository institution. Deposits with credit unions are insured by the National Credit Union Share Insurance Fund (NCUSIF) in the amount of \$250,000 per credit union member. Also, the State of Wisconsin has a State Guarantee Fund which provides a maximum of \$400,000 per public depository above the amount provided by an agency of the U.S. Government. However, due to the relatively small size of the State Guarantee Fund in relation to the Fund's total coverage, total recovery of insured losses may not be available. This coverage has been considered in determining custodial credit risk.

As of December 31, 2020, \$7,812,411 of the City's deposits with financial institutions were in excess of federal and state depository insurance limits. No amounts were collateralized.

On December 31, 2020, the City held repurchase agreement investments of \$10,645,263 of which the underlying securities are, held by the investment's counterparty, not in the name of the City.

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Wisconsin statutes limit investment in securities to the top two ratings assigned by nationally recognized statistical rating organizations. Presented below is the actual rating as of the year-end for each investment type.

Investment Type	Amount	Exempt from Disclosure	AAA	Aa	Not Rated
Money Market Mutual Funds	\$ 1,047,396	\$ -	\$ -	\$ -	\$ 1,047,396
Mutual Bond Funds	402,923	-	-	-	402,923
U.S. Treasuries	1,333,628	-	-	-	1,333,628
U.S. Agency Securities	835,479	-	-	835,479	-
Negotiable Certificates of Deposit	3,347,537	-	-	-	3,347,537
WISC Investments					
LTD Series	1,187,484	-	-	-	1,187,484
Wisconsin Local Government Investment Pool	17,401,462	-	-	-	17,401,462
Totals	<u>\$ 25,555,909</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 835,479</u>	<u>\$ 24,720,430</u>

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

A. Cash and Investments (Continued)

Concentration of Credit Risk

The investment policy of the City contains no limitations on the amount that can be invested in any one issuer. At December 31, 2020, the City had investments in one issuer (other than U.S. Treasury securities, mutual funds, and external investment pools) that represent 5% or more of total City investments. The City had investments in the Federal Home Loan Mortgage Corporation, representing approximately 8% of investments.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the City manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

Information about the sensitivity of the fair values of the City's investments to market interest rate fluctuations is provided by the following table that shows the distribution of the City's investments by maturity:

Investment Type	Amount	Remaining Maturity (in Months)			
		12 Months or Less	13 to 24 Months	25 to 60 Months	More Than 60 Months
Money Market Mutual Funds	\$ 1,047,396	\$ 1,047,396	\$ -	\$ -	\$ -
Mutual Funds	402,923	402,923	-	-	-
U.S. Treasuries	1,333,628	1,078,588	255,040	-	-
U.S. Agency Securities	835,479	100,903	459,016	275,560	-
WISC Investments					
LTD Series	1,187,484	1,187,484	-	-	-
Repurchase Agreements	10,645,263	10,645,263	-	-	-
Negotiable Certificates of Deposit	3,347,537	3,347,537	-	-	-
Wisconsin Local Government Investment Pool	17,401,462	17,401,462	-	-	-
Totals	<u>\$ 36,201,172</u>	<u>\$ 35,211,556</u>	<u>\$ 714,056</u>	<u>\$ 275,560</u>	<u>\$ -</u>

Investments with Fair Values Highly Sensitive to Interest Rate Fluctuations

The City's investments include the following investments that are highly sensitive to interest rate fluctuations (to a greater degree than already indicated in the information provided above):

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

A. Cash and Investments (Continued)

Investments with Fair Values Highly Sensitive to Interest Rate Fluctuations (Continued)

<u>Highly Sensitive Investments</u>	<u>Fair Value at Year-End</u>
Mortgage backed securities. These securities are subject to early payment in a period of declining interest rates. The resultant reduction in expected total cash flows affects the fair value of these securities and makes the fair values of these securities highly sensitive to changes in interest rates.	\$ 835,479

Investment in Wisconsin Local Government Investment Pool

The City has investments in the Wisconsin Local Government Investment Pool of \$17,401,462 at year-end. The LGIP is part of the State Investment Fund (SIF), and is managed by the State of Wisconsin Investment Board. The SIF is not registered with the Securities and Exchange Commission, but operates under the statutory authority of Wisconsin Chapter 25. The SIF reports the fair value of its underlying assets annually. Participants in the LGIP have the right to withdraw their funds in total on one day's notice. At December 31, 2020, the fair value of the City's share of the LGIP's assets was substantially equal to the carrying value.

Investment in Wisconsin Investment Series Cooperative

The Wisconsin Investment Series Cooperative (WISC) is organized by and operated exclusively for Wisconsin public schools, technical colleges, and municipal entities. WISC is not registered with the Securities and Exchange Commission, but operated under Wisconsin Intergovernmental Cooperation Statute, Wisconsin Statutes, Section 66.0301. WISC is governed by the Wisconsin Investment Series Cooperative Commission in accordance with the terms of the Intergovernmental Cooperation Agreement. WISC invests Utilities' funds in accordance with Wisconsin law. WISC investments are valued at amortized cost, which approximates market value.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

B. Restricted Assets

Restricted assets of the primary government on December 31, 2020 totaled \$21,243,690 and consisted of cash and investments held for the following purposes:

Funds	Amount	Purpose
General		
Advance Tax Collections	\$ 2,959,135	Tax collections to be distributed to appropriate taxing jurisdictions in subsequent year
HRA Account	430,683	To be used for insurance related expenditures
Total General	3,389,818	
Special Revenue		
Thousand Islands Environmental Center	517,127	To be used for future activities of the Environmental Center
Subdivision Fees	109	To be used for future expenditures relating to subdivisions
Grignon Home	9,518	To be used for future activities of the Grignon Home
Total Special Revenue	526,754	
Debt Service	1,773,682	
Capital Projects		
Special Assessments	284,245	To be used for future capital expenditures
Pools and Parks	18,327	To be used for future capital expenditures relating to space improvements
Tax Incremental District #4	38,334	To be used for future expenses relating to the tax incremental district
Tax Incremental District #5	274,622	To be used for future expenses relating to the tax incremental district
Tax Incremental District #6	470,093	To be used for future expenses relating to the tax incremental district
Tax Incremental District #8	56,747	To be used for future expenses relating to the tax incremental district
Tax Incremental District #9	12,488	To be used for future expenses relating to the tax incremental district
Tax Incremental District #9	4,056	To be used for future expenses relating to the tax incremental district
Environmental Remediation TID	43,928	To be used for future expenses relating to the tax incremental district
Redevelopment Authority	758,717	To be used for retirement of Taxable Redevelopment Lease Revenue Bonds
Total Capital Projects	1,961,557	
Total Governmental Activities	7,651,811	
Enterprise		
Electric Utility		
Debt Reserve	6,016,723	To be used for subsequent year payments and to reserve additional
Water Utility		
Debt Reserve/Special Redemption	702,963	To be used for subsequent year payments and to reserve additional funds for debt retirement
Unspent Bond Proceeds	2,288,984	To be used for future water capital projects
Total Water Utility	2,991,947	
Stormwater Utility		
Capital Improvements	2,166,554	To be used for future stormwater capital projects
Debt Reserve	126,064	To reserve additional funds for debt retirement
Total Stormwater Utility	2,292,618	
Sanitary Sewer Utility		
Capital Improvements	1,754,227	To be used for future sanitary sewer capital projects
Debt Reserve	536,364	To reserve additional funds for debt retirement
Total Sanitary Sewer Utility	2,290,591	
Total Business-Type Activities	13,591,879	
Total Restricted Assets	\$ 21,243,690	

CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

C. Capital Assets

Capital asset activity for the year ended December 31, 2020 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
Capital Assets, Nondepreciable:				
Land	\$ 7,659,872	\$ 495,000	\$ 15,202	\$ 8,139,670
Construction in Progress	512,285	8,044,950	495,000	8,062,235
Total Capital Assets, Nondepreciable	8,172,157	8,539,950	510,202	16,201,905
Capital Assets, Depreciable:				
Land Improvements	1,871,093	-	-	1,871,093
Buildings and Improvements	22,689,320	-	-	22,689,320
Machinery and Equipment	9,631,414	445,635	36,226	10,040,823
Infrastructure	55,101,201	3,588,914	-	58,690,115
Subtotals	89,293,028	4,034,549	36,226	93,291,351
Less: Accumulated Depreciation	31,365,268	2,748,147	36,226	34,077,189
Total Capital Assets, Depreciable, Net	57,927,760	1,286,402	-	59,214,162
Governmental Activities Capital Assets, Net	<u>\$ 66,099,917</u>	<u>\$ 9,826,352</u>	<u>\$ 510,202</u>	75,416,067
Less: Debt Incurred for Capital Assets				53,251,094
Less: Premium				<u>1,251,054</u>
Net Investment in Capital Assets				<u>\$ 20,913,919</u>
Business-Type Activities:				
Capital Assets, Nondepreciable:				
Land	\$ 2,202,111	\$ 315,700	\$ -	\$ 2,517,811
Construction in Progress	6,600,831	10,950,506	14,998,519	2,552,818
Total Capital Assets, Nondepreciable	8,802,942	11,266,206	14,998,519	5,070,629
Capital Assets, Depreciable:				
Buildings	25,247,035	394,879	-	25,641,914
Improvements Other Than Buildings	132,719,684	7,501,359	3,592,888	136,628,155
Machinery and Equipment	31,925,624	6,403,777	617,482	37,711,919
Infrastructure	30,870,546	1,749,921	-	32,620,467
Subtotals	220,762,889	16,049,936	4,210,370	232,602,455
Less: Accumulated Depreciation	78,327,725	6,179,415	4,210,370	80,296,770
Subtotals	<u>78,327,725</u>	<u>6,179,415</u>	<u>4,210,370</u>	<u>80,296,770</u>
Total Capital Assets, Depreciable, Net	142,435,164	9,870,521	-	152,305,685
Business-Type Activities Capital Assets, Net	<u>\$ 151,238,106</u>	<u>\$ 21,136,727</u>	<u>\$ 14,998,519</u>	157,376,314
Less: Capital Related Debt				84,905,618
Less: Debt Premium				4,878,795
Add: Deferred Charge on Refunding				<u>(3,616,256)</u>
Net Investment in Capital Assets				<u>\$ 71,208,157</u>

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

C. Capital Assets (Continued)

Depreciation expense was charged to functions of the City as follows:

Governmental Activities	
General Government	\$ 391,830
Public Safety	236,368
Public Works	1,844,380
Culture and Recreation	275,569
Total Depreciation Expense - Governmental	
Activities	<u>\$ 2,748,147</u>
Business-Type Activities	
Kaukauna Utilities	\$ 5,718,104
Stormwater Utility	148,857
Sanitary Sewer Utility	312,454
Total Increase in Accumulated Depreciation -	
Business-Type Activities	<u>\$ 6,179,415</u>

The Utilities holds nonutility property consisting of land and buildings and improvements totaling \$326,205, net of accumulated depreciation.

D. Interfund Receivable, Payables, and Transfers

Interfund receivables and payables between individual funds of the City, as reported in the fund financial statements, as of December 31, 2020 are detailed below:

	Interfund Receivables	Interfund Payables
Operating Accounts Between Funds		
General Fund	\$ 2,946,001	\$ 48,868
Debt Service Fund	5,611,120	-
Nonmajor Governmental Funds		
Industrial Park	-	240,000
Special Assessments	-	13,274
Streets & Sidewalks Fund	10,806	1,860,891
Environmental Remediation TID	-	700,000
Tax Incremental District #4	-	450,383
Tax Incremental District #5	-	4,790,000
Tax Incremental District #8	-	270,000
Tax Incremental District #9	-	115,725
Tax Incremental District #10	-	127,198
Solid Waste	60,978	-
Enterprise Funds		
Kaukauna Utilities	100,453	794,803
Stormwater Utility	205,958	-
Sanitary Sewer Utility	514,137	38,311
Totals	<u>\$ 9,449,453</u>	<u>\$ 9,449,453</u>

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

D. Interfund Receivable, Payables, and Transfers (Continued)

Interfund transfers for the year ended December 31, 2020 were as follows:

Fund	Transfer In	Transfer Out
General	\$ 3,025,122	\$ 43,470
Debt Service	1,834,829	776,436
Nonmajor Governmental	1,660,397	3,034,320
Kaukauna Utilities	-	2,425,343
Stormwater utility	-	97,440
Sanitary Sewer	-	143,339
Total	<u>\$ 6,520,348</u>	<u>\$ 6,520,348</u>

Transfers are used for the following purposes:

Tax Equivalent Payment Made by Water and Electric Utility to General Fund	\$ 2,451,584
Administration Fees from the Storm Water and Sewer Utilities	97,440
Tax Incremental District Transfers for Debt Retirement	1,834,829
Special Revenue Transfers for Debt Retirement	776,436
To Finance Construction Project Costs	880,609
To Move Unrestricted Revenues to the fund that is Required or Allowed to Expend	<u>479,450</u>
Transfers - Fund Statements	6,520,348
Less: Eliminating Transfers Out	<u>(3,854,226)</u>
Transfers - Government-Wide Statements	<u>\$ 2,666,122</u>

E. Long-Term Obligations

The following is a summary of changes in long-term obligations of the City for the year ended December 31, 2020:

	Beginning Balance	Issued	Retired	Ending Balance	Due Within One Year
Governmental Activities:					
General Obligation Debt					
Bonds	\$ 13,801,528	\$ -	\$ 4,166,530	\$ 9,634,998	\$ 635,000
Notes	26,639,242	9,800,000	2,681,590	33,757,652	3,423,130
Total General Obligation Debt	40,440,770	9,800,000	6,848,120	43,392,650	4,058,130
Taxable Redevelopment Lease					
Revenue Bonds	8,925,000	-	425,000	8,500,000	425,000
Premium on Outstanding Debt	873,821	526,982	149,739	1,251,064	-
Compensated Absences	585,173	77,811	61,865	601,119	150,280
Governmental Activities					
Long-Term Obligations	<u>\$ 50,824,764</u>	<u>\$ 10,404,793</u>	<u>\$ 7,484,724</u>	<u>\$ 53,744,833</u>	<u>\$ 4,633,410</u>

CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

E. Long-Term Obligations (Continued)

	Beginning Balance	Issued	Retired	Ending Balance	Due Within One Year
Business-Type Activities:					
General Obligation Debt					
Bonds	\$ 168,469	\$ -	\$ 168,469	\$ -	\$ -
Notes	1,705,761	-	383,411	1,322,350	421,870
Total General Obligation Debt	1,874,230	-	551,880	1,322,350	421,870
Revenue Bonds	86,970,000	19,405,000	23,825,000	82,550,000	4,235,000
Premium on Outstanding Debt	1,742,119	3,318,976	182,300	4,878,795	-
Compensated Absences	-	20,855	-	20,855	-
Business-Type Activities					
Long-Term Obligations	<u>\$ 90,586,349</u>	<u>\$ 22,744,831</u>	<u>\$ 24,559,180</u>	<u>\$ 88,772,000</u>	<u>\$ 4,656,870</u>

Total interest paid during the year on long-term debt totaled \$4,436,158.

General Obligation Debt

General obligation debt currently outstanding is detailed as follows:

	Date of Issue	Final Maturity	Interest Rates	Original Indebtedness	Balance 12/31/20
General Obligation Notes	10/04/11	10/01/21	2.00 - 3.00%	\$ 2,755,000	\$ 800,000
General Obligation Notes	08/01/12	04/01/22	2.00 - 3.00%	2,800,000	1,500,000
General Obligation Notes	09/04/13	12/31/23	2.00 - 4.00%	1,125,000	600,000
General Obligation Notes	05/20/14	11/01/24	2.00 - 3.00%	875,000	200,000
General Obligation Notes	05/20/14	11/01/24	2.00 - 4.00%	1,000,000	550,000
General Obligation Notes	09/02/14	09/01/24	1.50 - 3.00%	1,300,000	950,000
General Obligation Bonds	03/17/15	09/01/25	2.00 - 3.00%	2,435,000	985,000
General Obligation Bonds	09/01/15	12/01/27	2.00 - 4.00%	1,650,000	1,375,000
General Obligation Notes	09/01/15	12/01/25	2.00 - 3.00%	3,550,000	2,440,000
General Obligation Notes	11/01/16	11/01/24	2.00 - 3.00%	1,525,000	725,000
General Obligation Bonds	08/15/17	12/01/30	2.00 - 3.00%	1,565,000	1,245,000
General Obligation Notes	08/15/17	12/01/17	2.00 - 3.00%	8,450,000	7,625,000
General Obligation Notes	09/05/18	06/01/28	2.00 - 3.25%	5,200,000	4,990,000
General Obligation Bonds	10/30/19	06/01/28	1.95 - 2.50%	6,305,000	6,030,000
General Obligation Notes	10/30/19	09/01/29	2.00 - 3.00%	5,025,000	4,900,000
General Obligation Notes	09/03/20	09/01/30	1.00 - 2.00%	9,800,000	9,800,000
Total Outstanding General Obligation Debt					<u>\$ 44,715,000</u>

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

E. Long-Term Obligations (Continued)

General Obligation Debt (Continued)

Annual principal and interest maturities of the outstanding general obligation debt of \$44,715,000 on December 31, 2020 are detailed below:

Year Ended December 31,	Governmental Activities		Business-type Activities		Totals	
	Principal	Interest	Principal	Interest	Principal	Interest
2021	\$ 4,058,130	\$ 1,066,300	\$ 421,870	\$ 36,780	\$ 4,480,000	\$ 1,103,080
2022	4,219,520	963,375	240,480	23,407	4,460,000	986,782
2023	4,485,000	858,645	180,000	17,100	4,665,000	875,745
2024	4,536,000	738,945	224,000	11,040	4,760,000	749,985
2025	4,294,000	624,060	256,000	3,840	4,550,000	627,900
2025-2029	21,800,000	1,311,650	-	-	21,800,000	1,311,650
Total	<u>\$ 43,392,650</u>	<u>\$ 5,562,975</u>	<u>\$ 1,322,350</u>	<u>\$ 92,167</u>	<u>\$ 44,715,000</u>	<u>\$ 5,655,142</u>

For governmental activities, the other long-term liabilities are generally funded by the general fund.

Legal Margin for New Debt

The City's legal margin for creation of additional general obligation debt on December 31, 2020 was \$15,703,285 as follows:

Equalized Valuation of the City	\$ 1,208,365,700
Statutory Limitation Percentage	(x) 5%
General obligation debt limitation, per Section 67.03 of the Wisconsin Statutes	60,418,285
Total Outstanding General Obligation Debt Applicable to Debt Limitation	44,715,000
Legal Margin for New Debt	<u>\$ 15,703,285</u>

Advance Refunding

On September 10, 2019, bonds in the amount of \$20,275,000 were issued with an average interest rate of 2.8 percent to advance refund \$18,225,000 of outstanding bonds with an average interest rate of 5.0 percent. The net proceeds were used to purchase U.S. government securities. Those securities were deposited into an irrevocable trust with an escrow agent to provide for all future debt service payments on the old bonds. As a result, that portion of the old bonds are considered defeased and the liability for that portion of the old bonds has been removed from the statement of net position.

Current Refunding

During 2020, the utilities currently refunded electric system revenue bonds from 2012. The utilities issued \$16,320,000 of electric system revenue bonds to call the refunded debt. The current refunding was undertaken to reduce total debt service payments over the next 10 years by \$1,597,695 and obtain an economic gain of \$762,035. In addition, the City currently refunded general obligation refunding bonds from 2010 with general obligation promissory notes. The current refunding was undertaken to reduce total debt service payments over 8 years by \$261,548 and obtain an economic gain of \$284,527.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

E. Long-Term Obligations (Continued)

Revenue Bonds

Revenue bonds outstanding on December 31, 2020 totaled \$82,550,000 and were comprised of the following issues:

	Date of Issue	Final Maturity	Interest Rates	Original Indebtedness	Balance 12/31/20
Kaukauna Utilities					
Electric Utility					
Revenue Bond	02/01/12	12/15/22	2.75-3.625%	\$ 1,300,000	\$ 275,000
Revenue Bond	06/02/15	12/15/30	2.0-4.0%	9,415,000	5,400,000
Revenue Bond	12/15/15	12/15/25	2.0-3.0%	3,365,000	2,265,000
Revenue Bond	03/08/18	12/15/37	4.0%	11,150,000	10,125,000
Revenue Bond	10/09/18	12/15/28	3.00-5.00%	10,130,000	8,300,000
Revenue Bond	09/10/19	12/15/35	2.6-3.0%	20,275,000	20,130,000
Revenue Bond	12/15/20	12/15/30	3.0-4.0%	16,320,000	16,320,000
Total Electric Utility Revenue Bonds					62,815,000
Water Utility					
Revenue Bond	08/29/14	12/01/23	2.0-2.65%	2,500,000	1,250,000
Revenue Bond	10/03/17	12/01/37	2.0-3.25%	3,950,000	3,850,000
Revenue Bond	12/30/20	12/04/40	2.0-3.0%	3,085,000	3,085,000
Total Water Utility Revenue Bonds					8,185,000
Stormwater					
Revenue Bond	11/01/16	09/01/31	2.0-3.25%	1,350,000	1,050,000
Revenue Bond	10/30/19	09/01/24	2.625%	3,800,000	3,800,000
					4,850,000
Sanitary Sewer					
Revenue Bond	09/04/13	09/01/28	3.00-5.00%	1,950,000	1,150,000
Revenue Bond	09/01/15	09/01/30	3.00-4.00%	1,225,000	875,000
Revenue Bond	11/01/16	09/01/31	3.00-3.25%	1,225,000	1,000,000
Revenue Bond	09/05/18	09/01/33	2.00-4.00%	1,190,000	1,125,000
Revenue Bond	10/30/19	09/01/24	2.625%	2,550,000	2,550,000
Total Sanitary Sewer Revenue Bonds					6,700,000
Total Outstanding Revenue Bonds					<u>\$ 82,550,000</u>

Annual principal and interest maturities of the outstanding revenue bonds of \$82,550,000 on December 31, 2020 are detailed below:

<u>Year Ended December 31,</u>	<u>Business-Type Activities</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 4,235,000	\$ 2,755,539	\$ 6,990,539
2022	4,385,000	2,636,640	7,021,640
2023	4,545,000	2,479,665	7,024,665
2024	10,775,000	2,316,834	13,091,834
2025	4,600,000	1,982,821	6,582,821
2026-2030	24,900,000	7,283,637	32,183,637
2031-2035	25,680,000	2,897,401	28,577,401
2036-2037	3,430,000	193,536	3,623,536
Total	<u>\$ 82,550,000</u>	<u>\$ 22,546,073</u>	<u>\$ 105,096,073</u>

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

E. Long-Term Obligations (Continued)

Utility Revenues Pledged

The electric, water, storm water, and sanitary sewer utility enterprise funds have pledged future electric, water, storm water, and sanitary sewer customer revenues, net of specified operating expenses, to repay the revenue bonds through 2037, 2037, 2031, and 2033, respectively. Proceeds from the bonds provided financing for the construction or acquisition of capital assets used by the utilities. A summary of net customer revenues and remaining principal and interest due on revenue bonds follows:

	Kaukauna Utilities			
	Electric Utility	Water Utility	Stormwater Utility	Sanitary Sewer Utility
Net Customer Revenues				
Operating Revenues	\$ 45,017,027	\$ 4,117,925	\$ 1,247,497	\$ 3,463,640
Other Income	1,296,066	24,591	4,581	3,913
Total Revenues	46,313,093	4,142,516	1,252,078	3,467,553
Less: Operating Expenses	34,289,697	2,088,363	345,656	2,248,854
Net Customer Revenues	<u>\$ 12,023,396</u>	<u>\$ 2,054,153</u>	<u>\$ 906,422</u>	<u>\$ 1,218,699</u>
Debt Service				
Principal	\$ 2,535,000	\$ 450,000	\$ 75,000	\$ 315,000
Interest	2,796,519	164,656	113,902	214,198
Total Debt Service	<u>\$ 5,331,519</u>	<u>\$ 614,656</u>	<u>\$ 188,902</u>	<u>\$ 529,198</u>
Remaining Principal and Interest	<u>\$ 81,243,132</u>	<u>\$ 10,477,066</u>	<u>\$ 5,445,500</u>	<u>\$ 7,930,375</u>

Taxable Redevelopment Lease Revenue Bonds

Taxable redevelopment lease revenue bond debt service requirements are financed from operations of the Redevelopment Authority. Revenue bond debt outstanding on December 31, 2020 totaled \$8,500,000 and was composed of the following issue:

	Date of Issue	Final Maturity	Interest Rates	Original Indebtedness	Balance 12/31/20
Lease Revenue Bond	7/1/15	12/1/40	2.00 - 4.125%	\$ 10,500,000	<u>\$ 8,500,000</u>

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

E. Long-Term Obligations (Continued)

Taxable Redevelopment Lease Revenue Bonds (Continued)

Annual principal maturities of the outstanding debt of \$8,500,000 on December 31, 2020 are detailed below:

Year Ended December 31,	Component Unit		
	Principal	Interest	Total
2021	\$ 425,000	\$ 328,844	\$ 753,844
2022	425,000	311,844	736,844
2023	425,000	294,844	719,844
2024	425,000	277,844	702,844
2025	425,000	260,844	685,844
2026-2030	2,125,000	1,052,938	3,177,938
2031-2035	2,125,000	648,656	2,773,656
2036-2040	2,125,000	219,141	2,344,141
Total	<u>\$ 8,500,000</u>	<u>\$ 3,394,955</u>	<u>\$ 11,894,955</u>

F. Pension Plan

Wisconsin Retirement System

1. Plan Description

The WRS is a cost-sharing, multiple-employer, defined benefit pension plan. WRS benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. Benefit terms may only be modified by the legislature. The retirement system is administered by the Wisconsin Department of Employee Trust Funds (ETF). The system provides coverage to all eligible State of Wisconsin, local government and other public employees. All employees, initially employed by a participating WRS employer on or after July 1, 2011, and expected to work at least 1200 hours a year (880 hours for teachers and school district educational support employees) and expected to be employed for at least one year from employee's date of hire are eligible to participate in the WRS.

ETF issues a standalone WRS Financial Report, which can be found at <https://etf.wi.gov/about-etf/reports-and-studies/financial-reports-and-statements>.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

F. Pension Plan (Continued)

Wisconsin Retirement System (Continued)

1. Plan Description (Continued)

For employees beginning participation on or after January 1, 1990, and no longer actively employed on or after April 24, 1998, creditable service in each of five years is required for eligibility for a retirement annuity. Participants employed prior to 1990 and on or after April 24, 1998, and prior to July 1, 2011, are immediately vested. Participants who initially became WRS eligible on or after July 1, 2011, must have five years of creditable service to be vested.

Employees who retire at or after age 65 (54 for protective occupation employees and 62 for elected officials and executive service retirement plan participants, if hired on or before December 31, 2016), if hired on or before December 31, 2016 are entitled to a retirement benefit based on a formula factor, their final average earnings, and creditable service.

Final average earnings is the average of the participant's three highest earnings periods. Creditable service includes current service and prior service for which a participant received earnings and made contributions as required. Creditable service also includes creditable military service. The retirement benefit will be calculated as a money purchase benefit based on the employee's contributions plus matching employer's contributions, with interest, if that benefit is higher than the formula benefit.

Vested participants may retire at or after age 55 (50 for protective occupations) and receive an actuarially-reduced benefit. Participants terminating covered employment prior to eligibility for an annuity may either receive employee-required contributions plus interest as a separation benefit or leave contributions on deposit and defer application until eligible to receive a retirement benefit.

The WRS also provides death and disability benefits for employees.

2. Postretirement Adjustments

The Employee Trust Funds Board may periodically adjust annuity payments from the retirement system based on annual investment performance in accordance with s. 40.27, Wis. Stat. An increase (or decrease) in annuity payments may result when investment gains (losses), together with other actuarial experience factors, create a surplus (shortfall) in the reserves, as determined by the system's consulting actuary. Annuity increases are not based on cost of living or other similar factors. For Core annuities, decreases may be applied only to previously granted increases. By law, Core annuities cannot be reduced to an amount below the original, guaranteed amount (the "floor") set at retirement. The Core and Variable annuity adjustments granted during recent years are as follows:

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

F. Pension Plan (Continued)

Wisconsin Retirement System (Continued)

2. Postretirement Adjustments (Continued)

<u>Year</u>	<u>Core Fund Adjustment (%)</u>	<u>Variable Fund Adjustment (%)</u>
2010	(1.3)	22.0
2011	(1.2)	11.0
2012	(7.0)	(7.0)
2013	(9.6)	9.0
2014	4.7	25.0
2015	2.9	2.0
2016	0.5	(5.0)
2017	2.0	4.0
2018	2.4	17.0
2019	0.0	(10.0)

3. Contributions

Required contributions are determined by an annual actuarial valuation in accordance with Chapter 40 of the Wisconsin Statutes. The employee required contribution is one-half of the actuarially determined contribution rate for general category employees, including teachers, and Executives and Elected Officials. Starting on January 1, 2016, the Executives and Elected Officials category was merged into the General Employee Category. Required contributions for protective employees are the same rate as general employees. Employers are required to contribute the remainder of the actuarially determined contribution rate. The employer may not pay the employee required contribution unless provided for by an existing collective bargaining agreement.

During the year ending December 31, 2020, the WRS recognized \$1,081,683 in contributions from the City.

Contribution rates for the reporting period are:

<u>Employee Category</u>	<u>Employee</u>	<u>Employer</u>
General (Including Executives and Elected Officials)	6.75 %	6.75 %
Protective with Social Security	6.75 %	11.65 %
Protective without Social Security	6.75 %	16.25 %

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

F. Pension Plan (Continued)

4. Pension Assets, Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2020, the City reported an asset of \$3,043,457 for its proportionate share of the net pension asset. The net pension asset was measured as of December 31, 2019, and the total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of December 31, 2018 rolled forward to December 31, 2019. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The City's proportion of the net pension asset was based on the City's share of contributions to the pension plan relative to the contributions of all participating employers. At December 31, 2019, the City's proportion was 0.09438667%, which was an increase of 0.00022109% from its proportion measured as of December 31, 2018.

For the year ended December 31, 2020, the City recognized pension expense of \$1,141,077.

At December 31, 2020, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$ 5,777,177	\$ 2,891,090
Net differences Between Projected and Actual Earnings on Pension Plan Investments	-	6,221,908
Changes in Assumptions	237,166	-
Changes in Proportion and Differences Between Employer Contributions and Proportionate Share of Contributions	1,925	14,606
Employer Contributions Subsequent to the Measurement Date	1,081,683	-
Total	<u>\$ 7,097,951</u>	<u>\$ 9,127,604</u>

\$1,081,683 reported as deferred outflows related to pension resulting from the City's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability (asset) in the year ended December 31, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

F. Pension Plan (Continued)

4. Pension Assets Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

<u>Year Ended December 31,</u>	<u>Expense</u>
2021	\$ (926,540)
2022	(688,751)
2023	104,428
2024	(1,600,473)
Total	<u>\$ (3,111,336)</u>

5. Actuarial Assumptions

The total pension liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial Valuation Date:	December 31, 2018
Measurement Date of Net Pension Liability:	December 31, 2019
Actuarial Cost Method:	Entry Age Normal
Asset Valuation Method:	Fair Value
Long-Term Expected Rate of Return:	7.0%
Discount Rate:	7.0%
Salary Increases:	
Inflation	3.0%
Seniority/Merit	0.1% - 5.6%
Mortality	Wisconsin 2018 Mortality Table
Postretirement Adjustments*	1.9%

* *No postretirement adjustment is guaranteed. Actual adjustments are based on recognized investment return, actuarial experience and other factors. 1.9% is the assumed annual adjustment based on the investment return assumption and the postretirement discount rate.*

Actuarial assumptions are based upon an experience study conducted in 2018 that covered a three-year period from January 1, 2015 to December 31, 2017. The Total Pension Liability for December 31, 2019 is based upon a roll-forward of the liability calculated from the December 31, 2018 actuarial valuation.

CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

F. Pension Plan (Continued)

5. Actuarial Assumptions (Continued)

Long-Term Expected Return on Plan Assets. The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

	Current Asset Allocation %	Long-Term Expected Nominal Rate of Return %	Long-term Expected Real Rate of Return %
<u>Core Fund Asset Class</u>			
Global Equities	49%	8.1%	5.1%
Fixed Income	24.5%	4.9%	2.1%
Inflation Sensitive Assets	15.5%	4.0%	1.2%
Real Estate	9%	6.3%	3.5%
Private Equity/Debt	8%	10.6%	7.6%
Multi-Asset	4%	6.9%	4.0%
Cash	-10%	0.9%	N/A
Total Core Fund	110%	7.5%	4.6%
<u>Variable Fund Asset Class</u>			
U.S. Equities	70%	7.5%	4.6%
International Equities	30%	8.2%	5.3%
Total Variable Fund	100%	7.8%	4.9%

New England Pension Consultants Long Term US CPI (Inflation) Forecast: 2.75%

Asset Allocations are managed within established ranges, target percentages may differ from actual monthly allocations

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

F. Pension Plan (Continued)

5. Actuarial Assumptions (Continued)

Single Discount Rate. A single discount rate of 7.00% was used to measure the total pension liability for the current and prior year. This single discount rate is based on the expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 2.75% (Source: Fixed-income municipal bonds with 20 years to maturity that include only federally tax-exempt municipal bonds as reported in Fidelity Index's "20-year Municipal GO AA Index" as of December 31, 2019. In describing this index, Fidelity notes that the Municipal Curves are constructed using option-adjusted analytics of a diverse population of over 10,000 tax-exempt securities.). Because of the unique structure of WRS, the 7.00% expected rate of return implies that a dividend of approximately 1.9% will always be paid. For purposes of the single discount rate, it was assumed that the dividend would always be paid. The projection of cash flows used to determine this single discount rate assumed that plan members contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments (including expected dividends) of current plan members.

Sensitivity of the City's proportionate share of the net pension liability (asset) to changes in the discount rate. The following presents the City's proportionate share of the net pension liability (asset) calculated using the discount rate of 7.00%, as well as what the City's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (6.00%) or 1-percentage-point higher (8.00%) than the current rate:

	1% Decrease to Discount Rate (6.00%)	Current Discount Rate (7.00%)	1% Increase to Discount Rate (8.00%)
City's Proportionate Share of the Net Pension Liability (Asset)	\$ 7,837,446	\$ (3,043,457)	\$ (11,178,183)

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in separately issued financial statements available at <https://etf.wi.gov/about-etf/reports-and-studies/financial-reports-and-statements>.

6. Payables to the Pension Plan

At December 31, 2020, the City has outstanding amount of contributions to the pension plan of \$157,910 for the year ended December 31, 2020.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

F. Pension Plan (Continued)

6. Payables to the Pension Plan (Continued)

Defined Contribution Pension Plan

The City contributes to the Service Award Program (SAP), a defined contribution pension plan, for its volunteer firefighters, first responders and emergency medical technicians. SAP is administered by Glatfelter Specialty Benefits/VFIS.

The City determines annually the amount it will contribute on behalf of each individual in the program. Participants are fully vested to receive a service award once he or she attains 15 years of service for a municipality and paid a service award upon reaching age of 60. A participant who has discontinued providing eligible service after performing a minimum 10 years of service shall be partially vested and may elect to receive a partial service award at any time after reaching age 53. Nonvested accounts are forfeited if the individual ceases to perform creditable service for a period of 12 months or more and distributed equally among all other open accounts sponsored by the participating municipality at the time of the forfeiture.

For the year ended December 31, 2020, the City contributed \$3,145 to the plan, and the City recognized pension expense of \$3,145.

G. Other Postemployment Benefits

The City reports OPEB related balances at December 31, 2020 as summarized below:

	OPEB Liability	Deferred Outflows of Resources	Deferred Inflows of Resources	OPEB Expense
Local Retiree Life Insurance Fund (LRLIF)	\$ 898,349	\$ 350,165	\$ 163,380	\$ 91,001
Single-Employer Defined OPEB Plan	7,924,737	969,337	928,801	322,257
Total Pension Liability	<u>\$ 8,823,086</u>	<u>\$ 1,319,502</u>	<u>\$ 1,092,181</u>	<u>\$ 413,258</u>

1. Single-Employer Defined Postemployment Benefit Plan

Plan Description

The Plan is a single-employer defined benefit postemployment health plan that covers retired employees of the Utilities. Eligible retired employees have access to group medical coverage through the City's group plan until they reach the age of 65. The retired employee is required to have served 15 years for the City in order to be eligible.

Benefits Provided

The City provides medical (including prescription drugs) for retired employees through the City's insured plans.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

G. Other Postemployment Benefits (Continued)

1. Single-Employer Defined Postemployment Benefit Plan (Continued)

Employees Covered by Benefit Terms

At December 31, 2020, the following employees were covered by the benefit terms:

Inactive Employees or Beneficiaries Currently Receiving Benefit Payments	18
Active Employees	<u>145</u>
Total	<u><u>163</u></u>

Contributions

Certain retired plan members and beneficiaries currently receiving benefits are required to contribute specified amounts monthly towards the cost of insurance premiums based on the employee group and their retirement date. The retired employee contributes a percentage of the premium based on the number of years they retire after eligibility for Wisconsin Retirement (currently age 55).

Total OPEB Liability

The City's total OPEB liability was measured as of December 31, 2020 and was determined by an actuarial valuation as of January 1, 2020.

Actuarial Assumptions. The total OPEB liability in the January 1, 2020 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation:	2.25%
Salary Increases:	2%
Inflation	3.00%
Seniority/Merit	0.1%-5.6%
Investment Rate of Return:	2.12%
Healthcare Cost Trend Rates:	4.10% for 2020 increasing to 5.0%

Mortality rates are the same as those used in the December 2014 Wisconsin Retirement System's annual report.

The actuarial assumptions used in the January 1, 2018 valuation were based on the "Wisconsin Retirement System 2015 - 2017 Experience Study".

The discount rate of 4.0% used for all years of benefit payments was based on the current yield for 20 year, tax-exempt AA Municipal bond rate or higher as of the measurement date.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

G. Other Postemployment Benefits (Continued)

1. Single-Employer Defined Postemployment Benefit Plan (Continued)

Total OPEB Liability (Continued)

Discount Rate. The discount rate used to measure the total OPEB liability was 4.0%. The projection of cash flows used to determine the discount rate assumed that Utilities contributions will be made at rates equal to the actuarially determined contribution rates.

Changes in the Total OPEB Liability

	Increase (Decrease)
	Total OPEB Liability
Balance at December 31, 2019	\$ 7,866,084
Changes for the Year:	
Service Cost	354,074
Interest	308,561
Change in Benefit Terms	(343,744)
Differences Between Expected and Actual Experience	(1,005,945)
Change in Assumptions	1,049,847
Benefit Payments	(304,140)
Net Changes	58,653
Balance at December 31, 2020	<u>\$ 7,924,737</u>

Sensitivity of the total OPEB liability to changes in the discount rate. The following presents the total OPEB liability of the Utility, as well as what the Utilities' total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (3.0%) or 1-percentage-point higher (5.0%) than the current rate:

	1% Decrease to Discount Rate (1.12%)	Current Discount Rate (2.12%)	1% Increase to Discount Rate (3.12%)
Total OPEB Liability	\$ 8,595,147	\$ 7,924,737	\$ 7,305,702

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

G. Other Postemployment Benefits (Continued)

1. Single-Employer Defined Postemployment Benefit Plan (Continued)

Changes in the Total OPEB Liability (Continued)

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates. The following presents the total OPEB liability of the Utilities, as well as what the Utilities' total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (5.0% decreasing to 1.0%) or 1-percentage-point higher (7.0% decreasing to 3.0%) than the current healthcare cost trend rates:

	1% Decrease (Varies)	Healthcare Cost Trend Rates (Varies)	1% Increase (Varies)
Total OPEB Liability	\$ 7,067,775	\$ 7,924,737	\$ 8,935,644

OPEB Expense

For the year ended December 31, 2020, the City recognized OPEB expense of \$322,257.

As of December 31, 2020, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$ -	\$ 928,801
Changes in Assumptions	969,337	-
Total	<u>\$ 969,337</u>	<u>\$ 928,801</u>

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense in the upcoming years:

<u>Year Ended December 31,</u>	<u>Expense</u>
2021	\$ 3,366
2022	3,366
2023	3,366
2024	3,366
2025	3,366
Thereafter	23,706
Total	<u>\$ 40,536</u>

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

G. Other Postemployment Benefits (Continued)

1. Single-Employer Defined Postemployment Benefit Plan (Continued)

Payable to the OPEB Plan.

At December 31, 2020, the City had no outstanding amount of contributions to the Plan required for the year ended December 31, 2020.

2. Local Retiree Life Insurance Fund

Plan Description

The LRLIF is a cost-sharing, multiple-employer defined benefit OPEB plan. LRLIF benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. The Wisconsin Department of Employee Trust Funds (ETF) and the Group Insurance Board have statutory authority for program administration and oversight. The plan provides postemployment life insurance benefits for all eligible employees.

OPEB Plan Fiduciary Net Position

ETF issues a standalone Comprehensive Annual Financial Report (CAFR), which can be found at <https://etf.wi.gov/about-etf/reports-and-studies/financial-reports-and-statements>.

Additionally, ETF issued a standalone Retiree Life Insurance Financial Report, which can be found at <https://etfonline.wi.gov/ETFGASBPublicWeb/gasb75Local.do>.

Benefits Provided

The LRLIF plan provides fully paid up life insurance benefits for post-age 64 retired employees and pre-65 retirees who pay for their coverage.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

G. Other Postemployment Benefits (Continued)

2. Local Retiree Life Insurance Fund (Continued)

Contributions

The Group Insurance Board approves contribution rates annually, based on recommendations from the insurance carrier. Recommended rates are based on an annual valuation, taking into consideration an estimate of the present value of future benefits and the present value of future contributions. A portion of employer contributions made during a member's working lifetime funds a postretirement benefit.

Employers are required to pay the following contributions based on member contributions for active members to provide them with Basic Coverage after age 65. There are no employer contributions required for pre-age 65 annuitant coverage. If a member retires prior to age 65, they must continue paying the employee premiums until age 65 in order to be eligible for the benefit after age 65.

Contribution rates as of December 31, 2020 are:

<u>Coverage Type</u>	<u>Employer Contribution</u>
50% Postretirement Coverage	40% of Employee Contribution
25% Postretirement Coverage	20% of Employee Contribution

Member contributions are based upon nine age bands through age 69 and an additional eight age bands for those age 70 and over. Participating members must pay monthly contribution rates per \$1,000 of coverage until the age of 65 (age 70 if active). The member contribution rates in effect for the year ended December 31, 2019 are listed below:

Life Insurance Member Contribution Rates* For the Year Ended December 31, 2019		
<u>Attained Age</u>	<u>Basic</u>	<u>Supplemental</u>
Under 30	\$0.05	\$0.05
30-34	0.06	0.06
35-39	0.07	0.07
40-44	0.08	0.08
45-49	0.12	0.12
50-54	0.22	0.22
55-59	0.39	0.39
60-64	0.49	0.49
65-69	0.57	0.57

*Disabled members under age 70 receive a waiver-of-premium benefit.

During the year ending December 31, 2020, the LRLIF recognized \$4,382 in contributions from the employer.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

G. Other Postemployment Benefits (Continued)

2. Local Retiree Life Insurance Fund (Continued)

OPEB Liabilities, OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At December 31, 2020, the City reported a liability of \$898,349 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of December 31, 2019, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of January 1, 2019 rolled forward to December 31, 2019. No material changes in assumptions or benefits terms occurred between the actuarial valuation date and the measurement date. The Utilities' proportion of the net OPEB liability (asset) was based on the City's share of contributions to the OPEB plan relative to the contributions of all participating employers. At December 31, 2019, the City's proportion was 0.21097000%, which was a decrease of .00608100% from its proportion measured as of December 31, 2018.

For the year ended December 31, 2020, the City recognized OPEB expense of \$91,001.

At December 31, 2020, the Utilities reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$ -	\$ 40,245
Net Differences Between Projected and Actual Earnings on OPEB Plan Investments	16,946	-
Changes in Assumptions	331,404	98,812
Changes in Proportion and Differences Between Employer Contributions and Proportionate Share of Contributions	1,815	24,323
Total	<u>\$ 350,165</u>	<u>\$ 163,380</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year Ended December 31,</u>	<u>Expense</u>
2021	\$ 31,654
2022	31,654
2023	29,827
2024	27,944
2025	23,180
Thereafter	42,526
Total	<u>\$ 186,785</u>

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

G. Other Postemployment Benefits (Continued)

2. Local Retiree Life Insurance Fund (Continued)

**OPEB Liabilities, OPEB Expense and Deferred Outflows of Resources and
Deferred Inflows of Resources Related to OPEB (Continued)**

Actuarial assumptions. The total OPEB liability in the January 1, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Actuarial Valuation Date:	January 1, 2019
Measurement Date of Net OPEB Liability (Asset):	December 31, 2019
Actuarial Cost Method:	Entry Age Normal
20 Year Tax-Exempt Municipal Bond Yield:	2.74%
Long-Term Expected Rate of Return:	4.25%
Discount Rate:	2.87%
Salary Increases:	
Inflation	3.00%
Seniority/Merit	0.1% - 5.6%
Mortality:	Wisconsin 2018 Mortality Table

Actuarial assumptions are based upon an experience study conducted in 2018 that covered a three-year period from January 1, 2015 to December 31, 2017. The total OPEB liability for December 31, 2019 is based upon a roll-forward of the liability calculated from the January 1, 2019 actuarial valuation.

Long-term expected return on plan assets. The long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. Investments for the LRLIF are held with Securian, the insurance carrier. Interest is calculated and credited to the LRLIF based on the rate of return for a segment of the insurance carriers' general fund, specifically 10-year A- Bonds (as a proxy, and not tied to any specific investments). The overall aggregate interest rate is calculated using a tiered approach based on the year the funds were originally invested and the rate of return for that year. Investment interest is credited based on the aggregate rate of return and assets are not adjusted to fair market value. Furthermore, the insurance carrier guarantees the principal amounts of the reserves, including all interest previously credited thereto.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

G. Other Postemployment Benefits (Continued)

2. Local Retiree Life Insurance Fund (Continued)

**OPEB Liabilities, OPEB Expense and Deferred Outflows of Resources and
Deferred Inflows of Resources Related to OPEB (Continued)**

Asset Class	Index	Target Allocation	Long-Term Expected Geometric Real Rate of Return %
U.S. Credit Bonds	Barclays Credit	45%	2.12%
U.S. Long Credit Bonds	Barclays Long Credit	5%	2.90%
U.S. Mortgages	Barclays MBS	50%	1.53%
Inflation			2.20%
Long-Term Expected Rate of Return			4.25%

The long-term expected rate of return decreased slightly from 5.00% in the prior year to 4.25% in the current year. This change was primarily based on the target asset allocation and capital market expectations. The expected inflation rate also decreased slightly from 2.30% in the prior year to 2.20% in the current year. The long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation.

Single discount rate. A single discount rate of 2.87% was used to measure the total OPEB liability for the current year, as opposed to a discount rate of 3.63% for the prior year. The significant change was primarily caused by the decrease in the municipal bond rate from 4.10% as of December 31, 2018 to 2.74% as of December 31, 2019. The Plan's fiduciary net position was projected to be insufficient to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the Total OPEB Liability is equal to the single equivalent rate that results in the same actuarial present value as the long-term expected rate of return applied to benefit payments, to the extent that the plan's fiduciary net position is projected to be sufficient to make projected benefit payments, and the municipal bond rate applied to benefit payment to the extent that the plan's fiduciary net position is projected to be insufficient. The plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through December 31, 2036.

The projection of cash flows used to determine the single discount rate assumed that employer contributions will be made according to the current employer contribution schedule and that contributions are made by plan members retiring prior to age 65.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

G. Other Postemployment Benefits (Continued)

2. Local Retiree Life Insurance Fund (Continued)

**OPEB Liabilities, OPEB Expense and Deferred Outflows of Resources and
Deferred Inflows of Resources Related to OPEB (Continued)**

Sensitivity of the City's proportionate share of net OPEB liability (asset) to changes in the discount rate. The following presents the City's proportionate share of the net OPEB liability (asset) calculated using the discount rate of 2.87%, as well as what the City's proportionate share of the net OPEB liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (1.87%) or 1-percentage-point higher (3.87%) than the current rate:

	1% Decrease to Discount Rate (1.87%)	Current Discount Rate (2.87%)	1% Increase to Discount Rate (3.87%)
City's Proportionate Share of the Net OPEB Liability	\$ 1,240,473	\$ 898,349	\$ 638,064

OPEB plan fiduciary net position. Detailed information about the OPEB plan's fiduciary net position is available in separately issued financial statements available at <http://etf.wi.gov/publications/cafr.htm>.

Payable to the OPEB Plan

At December 31, 2020, the City had no outstanding amount of contributions to the Plan required for the year ended December 31, 2020.

H. Fund Equity

Nonspendable Fund Balance

In the fund financial statements, portions of the governmental fund balances are amounts that cannot be spent because they are either 1) not in spendable form or 2) legally or contractually required to be maintained intact. At December 31, 2020, nonspendable fund balance was as follows:

General Fund	
Nonspendable	
Inventories and Prepaid Items	\$ 44,918
Delinquent Taxes	3,460
Total Nonspendable Fund Balance	<u>\$ 48,378</u>

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

H. Fund Equity (Continued)

Restricted Fund Balance

In the fund financial statements, portions of governmental fund balances are not available for appropriation or are legally restricted for use for a specific purpose. At December 31, 2020, restricted fund balance was as follows:

Debt Service Fund		
Restricted for		
Debt Service	\$	5,831,181
Special Revenue Fund		
Restricted for		
Donations		380,978
Capital Projects Fund		
Restricted for		
Debt Service		791,129
Total Restricted Fund Balance	\$	<u>7,003,288</u>

Committed Fund Balance

In the fund financial statements, portions of government fund balances are committed by City Council action. At December 31, 2020, governmental fund balance was committed as follows:

Special Revenue Funds		
Committed for		
Subdivision Fees	\$	146,331
Capital Projects Fund		
Committed for		
Equipment		307,270
Pools and Parks		344,242
Buildings and Miscellaneous		318,273
Total Committed Fund Balance	\$	<u>1,116,116</u>

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

H. Fund Equity (Continued)

Assigned Fund Balance

Portions of governmental fund balances have been assigned to represent tentative management plans that are subject to change. At December 31, 2020, fund balance was assigned as follows:

General Fund	
Subsequent Year's Expenditures	\$ 410,000
Special Revenue Funds	
1000 Islands Environmental Center	79,902
Revolving Economic Development Loans	815,585
Rental Rehabilitation Grants	3,165
Housing Development Grants	28,730
CDBG Grant	111,208
Public Safety Grants	134,295
Library Foundation	31,410
PACE Loan Fund	40,975
Grignon Home	18,347
Vehicle Registration	201,958
Solid Waste	82,858
Red Hill Landfill	139,783
Subtotal	<u>1,688,216</u>
Capital Projects Funds	
Assigned for Subsequent Year's Expenditures	
Special Assessments	2,762,126
Space Needs	1,485,620
Tax Incremental District #6	82,045
Subtotal	<u>4,329,791</u>
Total	<u><u>\$ 6,428,007</u></u>

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 4 OTHER INFORMATION

A. WIPPI Energy Contract (WPPI)

The Kaukauna Electric Utility purchases its electric requirements from WPPI Energy (WPPI). WPPI is a municipal electric company and political subdivision of the State of Wisconsin created by contract by its members on September 5, 1980 pursuant to the Municipal Electric Company Act, Sec. 66.073 of the Wisconsin Statutes (the Act). WPPI's purposes include providing an adequate, economical and reliable supply of electric energy to its members.

The Kaukauna Electric Utility is one of 51 members of WPPI located throughout the States of Wisconsin, Iowa, and Michigan. On December 31, 1989, each of WPPI's members, including the City of Kaukauna, commenced purchasing electric service from WPPI under a new Long-term Power Supply Contract for Participating Members (the Long-term Contract) under which WPPI has agreed to sell and deliver to each member, and each member has agreed to take and pay for, the electric power and energy requirements of the members for an initial thirty-five (35) year term. The contract has been amended to extend the term of the contract through 2037. A subsequent amendment has extended the contract through 2055.

Under the Long-Term Contract, the Kaukauna Electric Utility and the other members of WPPI are required to pay for all power and energy requirements supplied or made available by WPPI at rates sufficient to cover all of WPPI's revenue requirement which includes power supply costs, administrative expenses and debt service on outstanding bonds. WPPI's subsequent year's rates and operating budget are approved annually by its Board of Directors, which consists of representatives from each member municipality. The Kaukauna Electric Utility has agreed to charge rates to the retail ratepayers of its electric system sufficient to meet its obligations to WPPI. The Long-term Contract provides that all payments to WPPI under the Contract constitute operating expenses of the Kaukauna electric system payable from any operating and maintenance fund established by the Kaukauna Electric Utility.

The Long-term Contract may be terminated by either party upon five years prior written notice effective at the end of the initial 35-year term, or at any other time thereafter, provided that no WPPI bonds are outstanding at the time of the proposed termination and certain other contract provisions are met.

Electric power purchases by the Kaukauna Electric Utility from the WPPI for distribution to its customers under the above arrangement amounted to approximately \$305 million in 2020.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 4 OTHER INFORMATION (CONTINUED)

B. Tax Incremental Financing Districts

The City has established separate capital projects funds for six Tax Incremental Districts (TID) created by the City in accordance with Section 66.1105 of the Wisconsin Statutes. At the time the Districts were created, the property tax base within each District was "frozen" and increment taxes resulting from increases to the property tax base are used to finance District improvements, including principal and interest on long-term debt issued by the City to finance such improvements. Except for certain exceptions under Section 66.1105(6)(am)(2), the Statutes allow a tax incremental district to incur project costs up to five years prior to termination of the district. The City's TID No. 4 was created in September, 2000, TID No. 5 was created in September, 2003, the Environmental Remediation TID (ERTID) was created September 2005, TID No. 6 was created in September, 2006, TID No. 7 was created in September, 2012, TID No. 8 was created in September, 2013, TID No. 9 was created in September 2016, and TID No. 10 was created in September 2019. All TID's are still eligible to incur project costs.

Since creation of the above Districts, the City has provided various financing sources to the TID. Detail of the amounts recoverable by the City as of December 31, 2020 from future excess tax increment revenues of the TID's are as follows:

	Tax Incremental District #4	Tax Incremental District #5	Tax Incremental District #6	
Net Unreimbursed (Reimbursed) Project Costs	<u>\$ 556,739</u>	<u>\$ 9,732,001</u>	<u>\$ 887,954</u>	
	Tax Incremental District #8	Tax Incremental District #9	Tax Incremental District #10	ERTID
Net Unreimbursed (Reimbursed) Project Costs	<u>\$ 2,523,350</u>	<u>\$ 115,726</u>	<u>\$ 679,598</u>	<u>\$ 1,289,997</u>

The intent of the City is to recover the above amounts from future TID surplus funds, if any, prior to termination of the Districts. Unless terminated by the City prior thereto, each TID has a statutory termination year as follows:

	Termination Year
TID No. 4	2031
TID No. 5	2034
TID No. 6	2026
TID No. 8	2033
TID No. 9	2043
TID No. 10	2040

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 4 OTHER INFORMATION (CONTINUED)

C. Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. The City completes an annual review of its insurance coverage to ensure adequate coverage. Settled claims have not exceed coverage amounts in the past three years.

D. Contingencies

From time to time, the City is party to other various pending claims and legal proceedings. Although the outcome of such matters cannot be forecast with certainty, it is the opinion of management that the likelihood is remote that any such claims or proceedings will have a material adverse effect on the City's financial position or results of operations.

E. Enterprise Funds – Significant Customers

The utility has two significant customers who were responsible for 25% of operating revenues.

F. Risks and Uncertainties

The Coronavirus Disease 2019 (COVID-19) has affected global markets, supply chains, employees of organizations, and local communities. Specific to the City, COVID-19 may impact parts of its 2021 operations and financial results. Management believes the City is taking appropriate actions to mitigate the negative impact. However, the full impact of COVID-19 is unknown and cannot be reasonably estimated as of July 14, 2021.

G. Prior Period Adjustment

The City recorded a prior period adjustment that resulted in an increase in net position in both the nonmajor funds and governmental activities in the amount of \$188,670. The increase was due to reversing previously recorded retainages for capital projects that had been paid in prior years.

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF KAUKAUNA, WISCONSIN
SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY (ASSET) —
WISCONSIN RETIREMENT SYSTEM
LAST 10 FISCAL YEARS

<u>Plan Year Ending</u>	<u>Proportion of the Net Pension Liability (Asset)</u>	<u>Proportionate Share of the Net Pension Liability (Asset)</u>	<u>Covered Payroll (plan year)</u>	<u>Proportionate Share of the Net Pension Liability (Asset) as a Percentage of Covered Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability (Asset)</u>
12/31/14	0.09136299%	\$ (2,244,125)	\$ 10,905,307	20.58 %	102.74 %
12/31/15	0.09115131%	1,481,191	10,808,317	13.70 %	98.20 %
12/31/16	0.09216838%	759,688	11,279,812	6.73 %	99.12 %
12/31/17	0.09272600%	(2,753,143)	11,297,910	24.37 %	102.93 %
12/31/18	0.09416558%	3,350,116	11,511,788	29.10 %	96.45 %
12/31/19	0.09438667%	(3,043,457)	11,899,616	25.58 %	102.96 %

SCHEDULE OF CONTRIBUTIONS —
WISCONSIN RETIREMENT SYSTEM
LAST 10 FISCAL YEARS

<u>Fiscal Year Ending</u>	<u>Contractually Required Contributions</u>	<u>Contributions in Relation to the Contractually Required Contributions</u>	<u>Contribution Deficiency (Excess)</u>	<u>Covered Payroll (fiscal year)</u>	<u>Contributions as a Percentage of Covered Payroll</u>
12/31/15	\$ 870,444	\$ 870,444	\$ -	\$ 10,808,317	8.05 %
12/31/16	890,178	890,178	-	11,279,812	7.89 %
12/31/17	956,240	956,240	-	11,297,910	8.46 %
12/31/18	980,740	980,740	-	11,511,789	8.52 %
12/31/19	991,980	991,980	-	11,899,616	8.34 %
12/31/20	1,081,683	1,081,683	-	12,302,169	8.79 %

See Notes to Required Supplementary Information.

CITY OF KAUKAUNA, WISCONSIN
SCHEDULE OF CHANGES IN OPEB LIABILITY AND RELATED RATIOS
LAST 10 FISCAL YEARS

	<u>2020</u>	<u>2019</u>	<u>2018</u>
Total OPEB Liability			
Service Cost	\$ 354,074	\$ 347,131	\$ 355,549
Interest	308,561	315,176	301,683
Changes of Benefit Terms	(343,744)	-	-
Differences Between Expected and Actual Experience	(1,005,945)	-	-
Changes of Assumptions	1,049,847	-	-
Benefit Payments	<u>(304,140)</u>	<u>(328,495)</u>	<u>(311,475)</u>
Net Change in Total OPEB Liability	58,653	333,812	345,757
Total OPEB Liability - Beginning	<u>7,866,084</u>	<u>7,532,272</u>	<u>7,186,515</u>
Total OPEB Liability - Ending	<u><u>\$ 7,924,737</u></u>	<u><u>\$ 7,866,084</u></u>	<u><u>\$ 7,532,272</u></u>
Covered-Employee Payroll	\$ 7,963,180	\$ 12,454,203	\$ 12,210,002
City's Total OPEB Liability as a Percentage of Covered-Employee Payroll	99.52%	63.16%	61.69%

See Notes to Required Supplementary Information.

CITY OF KAUKAUNA, WISCONSIN
SCHEDULE OF PROPORTIONATE SHARE OF THE NET OPEB LIABILITY (ASSET) —
LOCAL RETIREE LIFE INSURANCE FUND
LAST 10 FISCAL YEARS

Plan Fiscal Year Ending	Proportion of the Net OPEB Liability (Asset)	Proportionate Share of the Net OPEB Liability (Asset)	Covered Employee Payroll	Proportionate Share of the Net OPEB Liability (Asset) as a Percentage of Covered-Employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability (Asset)
12/31/17	0.21612700%	\$ 539,434	\$ 11,297,910	4.77 %	44.81 %
12/31/18	0.21705100%	560,065	11,511,789	4.87 %	48.69 %
12/31/19	0.21097000%	898,349	11,899,616	7.55 %	37.58 %

SCHEDULE OF CONTRIBUTIONS —
LOCAL RETIREE LIFE INSURANCE FUND
LAST 10 FISCAL YEARS

Fiscal Year Ending	Contractually Required Contributions	Contributions in Relation to the Contractually Required Contributions	Contribution Deficiency (Excess)	Covered Employee Payroll	Contributions as a Percentage of Covered-Employee Payroll
12/31/18	\$ 4,357	\$ 4,357	\$ -	\$ 11,511,789	0.04 %
12/31/19	4,192	4,192	-	11,899,616	0.04 %
12/31/20	4,382	4,382	-	12,302,169	0.04 %

See Notes to Required Supplementary Information.

**CITY OF KAUKAUNA, WISCONSIN
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
DECEMBER 31, 2020**

NOTE 1 WISCONSIN RETIREMENT SYSTEM

There were no changes of benefit terms for any participating employer in the WRS.

No significant change in assumptions were noted from the prior year.

The City is required to present the last ten fiscal years of data; however accounting standards allow the presentation of as many years as are available until ten fiscal years are presented.

NOTE 2 OTHER POSTEMPLOYMENT BENEFITS

Single-Employer Defined Postemployment Benefit Plan

There were no changes in benefit terms. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Local Retiree Life Insurance Fund (LRLIF)

There were no changes of benefit terms for any participating employer in LRLIF.

Actuarial assumptions are based upon an experience study conducted in 2018 that covered a three-year period from January 1, 2015 to December 31, 2017. Based on this experience study, actuarial assumptions used to measure the total OPEB liability changed from prior year, including the discount rate, wage inflation rate, mortality and separation rates.

The City is required to present the last ten fiscal years of data; however accounting standards allow the presentation of as many years as are available until ten fiscal years are presented.

SUPPLEMENTARY INFORMATION

CITY OF KAUKAUNA, WISCONSIN
COMBINING BALANCE SHEET — NONMAJOR GOVERNMENTAL FUNDS
DECEMBER 31, 2020

	Special Revenue							
	1000 Islands Environmental Center	Revolving Economic Development Loans	Rental Rehabilitation Grants	Housing Development Grants	CDBG Grant	Public Safety Grants	Library Foundation	Subdivision Fees
ASSETS								
Cash and Investments	\$ 41,944	\$ 815,585	\$ 3,165	\$ 28,730	\$ 111,208	\$ 138,295	\$ 31,410	\$ 146,332
Restricted Cash and investments	517,127	-	-	-	-	-	-	109
Receivables:								
Taxes and Special Charges	100,891	-	-	-	-	-	-	120
Accounts, Net	1,000	-	-	-	-	-	-	-
Special Assessments	-	-	-	-	-	-	-	1,449
Loans	-	461,265	13,960	70,700	233,116	-	-	-
Due from Other Funds	-	-	-	-	-	-	-	-
Total Assets	<u>\$ 660,962</u>	<u>\$ 1,276,850</u>	<u>\$ 17,125</u>	<u>\$ 99,430</u>	<u>\$ 344,324</u>	<u>\$ 138,295</u>	<u>\$ 31,410</u>	<u>\$ 148,010</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES								
LIABILITIES								
Accounts Payable	\$ 1,598	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ -
Accrued and Other Current Liabilities	5,981	-	-	-	-	-	-	-
Due to Other Funds	-	-	-	-	-	-	-	-
Total Liabilities	<u>7,579</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,000</u>	<u>-</u>	<u>-</u>
DEFERRED INFLOWS OF RESOURCES								
Property Taxes Levied for Subsequent Year	192,503	-	-	-	-	-	-	230
Loans Receivable	-	461,265	13,960	70,700	233,116	-	-	-
Special Assessments	-	-	-	-	-	-	-	1,449
Total Deferred Inflows of Resources	<u>192,503</u>	<u>461,265</u>	<u>13,960</u>	<u>70,700</u>	<u>233,116</u>	<u>-</u>	<u>-</u>	<u>1,679</u>
FUND BALANCES								
Restricted	380,978	-	-	-	-	-	-	-
Committed	-	-	-	-	-	-	-	146,331
Assigned	79,902	815,585	3,165	28,730	111,208	134,295	31,410	-
Unassigned	-	-	-	-	-	-	-	-
Total Fund Balances	<u>460,880</u>	<u>815,585</u>	<u>3,165</u>	<u>28,730</u>	<u>111,208</u>	<u>134,295</u>	<u>31,410</u>	<u>146,331</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 660,962</u>	<u>\$ 1,276,850</u>	<u>\$ 17,125</u>	<u>\$ 99,430</u>	<u>\$ 344,324</u>	<u>\$ 138,295</u>	<u>\$ 31,410</u>	<u>\$ 148,010</u>

CITY OF KAUKAUNA, WISCONSIN
COMBINING BALANCE SHEET — NONMAJOR GOVERNMENTAL FUNDS (CONTINUED)
DECEMBER 31, 2020

	Special Revenue (Continued)					Capital Projects	
ASSETS	PACE Loan Fund	Grignon Home	Vehicle Registration	Solid Waste	Red Hill Landfill	Industrial Park	Special Assessments
Cash and Investments	\$ 40,975	\$ 20,868	\$ 201,958	\$ 20,638	\$ 139,783	\$ 202,655	\$ 2,775,284
Restricted Cash and investments	-	9,518	-	-	-	-	284,245
Receivables:							
Taxes and Special Charges	-	10,482	-	-	-	-	313,038
Accounts, Net	-	-	-	1,242	-	-	117
Special Assessments	-	-	-	-	-	-	3,610,432
Loans	-	-	-	-	-	-	-
Due from Other Funds	-	-	-	60,978	-	-	-
Total Assets	\$ 40,975	\$ 40,868	\$ 201,958	\$ 82,858	\$ 139,783	\$ 202,655	\$ 6,983,116
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES							
LIABILITIES							
Accounts Payable	\$ -	\$ 172	\$ -	\$ -	\$ -	\$ 76	\$ -
Accrued and Other Current Liabilities	-	2,349	-	-	-	-	-
Due to Other Funds	-	-	-	-	-	240,000	13,274
Total Liabilities	-	2,521	-	-	-	240,076	13,274
DEFERRED INFLOWS OF RESOURCES							
Property Taxes Levied for Subsequent Year	-	20,000	-	-	-	-	597,283
Loans Receivable	-	-	-	-	-	-	-
Special Assessments	-	-	-	-	-	-	3,610,432
Total Deferred Inflows of Resources	-	20,000	-	-	-	-	4,207,716
FUND BALANCES							
Restricted	-	-	-	-	-	-	-
Committed	-	-	-	-	-	-	-
Assigned	40,975	18,347	201,958	82,858	139,783	-	2,762,126
Unassigned	-	-	-	-	-	(37,421)	-
Total Fund Balances	40,975	18,347	201,958	82,858	139,783	(37,421)	2,762,126
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 40,975	\$ 40,868	\$ 201,958	\$ 82,858	\$ 139,783	\$ 202,655	\$ 6,983,116

CITY OF KAUKAUNA, WISCONSIN
COMBINING BALANCE SHEET — NONMAJOR GOVERNMENTAL FUNDS (CONTINUED)
DECEMBER 31, 2020

Capital Projects (Continued)							
ASSETS	Space Needs	Tax Incremental District #4	Tax Incremental District #5	Tax Incremental District #6	Tax Incremental District #8	Tax Incremental District #9	Tax Incremental District #10
Cash and Investments	\$ 2,109,195	\$ -	\$ 173,593	\$ 82,565	\$ 112,920	\$ -	\$ -
Restricted Cash and investments	-	38,334	274,622	470,093	56,747	12,488	4,056
Receivables:							
Taxes and Special Charges	-	42,217	195,395	517,712	62,496	13,753	4,467
Accounts, Net	-	-	164,448	-	275,590	-	-
Special Assessments	-	-	-	-	-	-	-
Loans	-	234,643	-	171,516	-	-	-
Due from Other Funds	-	-	-	-	-	-	-
Total Assets	\$ 2,109,195	\$ 315,194	\$ 808,058	\$ 1,241,886	\$ 507,753	\$ 26,241	\$ 8,523
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES							
LIABILITIES							
Accounts Payable	\$ 623,575	\$ -	\$ 2,242	\$ 521	\$ 139,464	\$ -	\$ -
Accrued and Other Current Liabilities	-	-	-	-	-	-	-
Due to Other Funds	-	450,383	4,790,000	-	270,000	115,725	127,198
Total Liabilities	623,575	450,383	4,792,242	521	409,464	115,725	127,198
DEFERRED INFLOWS OF RESOURCES							
Property Taxes Levied for Subsequent Year	-	80,550	372,817	987,804	119,243	26,242	8,523
Loans Receivable	-	-	-	171,516	-	-	-
Special Assessments	-	-	-	-	-	-	-
Total Deferred Inflows of Resources	-	80,550	372,817	1,159,320	119,243	26,242	8,523
FUND BALANCES							
Restricted	-	-	-	-	-	-	-
Committed	-	-	-	-	-	-	-
Assigned	1,485,620	-	-	82,045	-	-	-
Unassigned	-	(215,739)	(4,357,001)	-	(20,954)	(115,726)	(127,198)
Total Fund Balances	1,485,620	(215,739)	(4,357,001)	82,045	(20,954)	(115,726)	(127,198)
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 2,109,195	\$ 315,194	\$ 808,058	\$ 1,241,886	\$ 507,753	\$ 26,241	\$ 8,523

CITY OF KAUKAUNA, WISCONSIN
COMBINING BALANCE SHEET — NONMAJOR GOVERNMENTAL FUNDS (CONTINUED)
DECEMBER 31, 2020

Capital Projects (Continued)						
ASSETS	Environmental Remediation	Equipment	Pool and Parks	RDA	Buildings and Miscellaneous	Total
	TID					
Cash and Investments	\$ 60,039	\$ 307,270	\$ 1,291,596	\$ 32,412	\$ 318,273	\$ 9,206,693
Restricted Cash and investments	43,928	-	18,327	758,717	-	2,488,311
Receivables:						
Taxes and Special Charges	48,377	-	-	-	-	1,308,948
Accounts, Net	-	-	-	-	-	442,397
Special Assessments	-	-	-	-	-	3,611,881
Loans	-	-	-	-	-	1,185,200
Due from Other Funds	-	-	-	-	-	60,978
Total Assets	<u>\$ 152,344</u>	<u>\$ 307,270</u>	<u>\$ 1,309,923</u>	<u>\$ 791,129</u>	<u>\$ 318,273</u>	<u>\$ 18,304,408</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES						
LIABILITIES						
Accounts Payable	\$ 16	\$ -	\$ 965,681	\$ -	\$ -	\$ 1,737,345
Accrued and Other Current Liabilities	-	-	-	-	-	8,330
Due to Other Funds	700,000	-	-	-	-	6,706,580
Total Liabilities	<u>700,016</u>	<u>-</u>	<u>965,681</u>	<u>-</u>	<u>-</u>	<u>8,452,255</u>
DEFERRED INFLOWS OF RESOURCES						
Property Taxes Levied for Subsequent Year	92,305	-	-	-	-	2,497,500
Loans Receivable	-	-	-	-	-	950,557
Special Assessments	-	-	-	-	-	3,611,881
Total Deferred Inflows of Resources	<u>92,305</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,059,939</u>
FUND BALANCES						
Restricted	-	-	-	791,129	-	1,172,107
Committed	-	307,270	344,242	-	318,273	1,116,116
Assigned	-	-	-	-	-	6,018,007
Unassigned	(639,977)	-	-	-	-	(5,514,016)
Total Fund Balances	<u>(639,977)</u>	<u>307,270</u>	<u>344,242</u>	<u>791,129</u>	<u>318,273</u>	<u>2,792,214</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 152,344</u>	<u>\$ 307,270</u>	<u>\$ 1,309,923</u>	<u>\$ 791,129</u>	<u>\$ 318,273</u>	<u>\$ 18,304,408</u>

CITY OF KAUKAUNA, WISCONSIN
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES —
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED DECEMBER 31, 2020

	Special Revenue							
	1000 Islands Environmental Center	Revolving Economic Development Loans	Rental Rehabilitation Grants	Housing Development Grants	CDBG Grant	Public Safety Grants	Library Foundation	Subdivision Fees
REVENUES								
Taxes	\$ 163,550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67
Special Assessments	-	-	-	-	-	-	-	14,441
Intergovernmental	25,000	-	-	-	-	-	-	-
Fines and Forfeits	-	-	-	-	-	10,374	-	-
Public Charges for Services	5,261	-	-	-	-	5,821	-	-
Miscellaneous	54,102	109,595	-	2,500	34,668	-	2,481	-
Total Revenues	247,913	109,595	-	2,500	34,668	16,195	2,481	14,508
EXPENDITURES								
Current:								
General Government	-	-	-	-	-	-	-	-
Public Safety	-	-	-	-	-	13,095	-	-
Public Works	-	-	-	-	-	-	-	-
Culture and Recreation	213,874	-	-	-	-	-	1,121	-
Conservation and Development	6,730	155,202	-	-	-	-	-	-
Debt Service:								
Principal	-	-	-	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-
Total Expenditures	220,604	155,202	-	-	-	13,095	1,121	-
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	27,309	(45,607)	-	2,500	34,668	3,100	1,360	14,508
OTHER FINANCING SOURCES (USES)								
Long-Term Debt Issued	-	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-	-	-	-
NET CHANGE IN FUND BALANCES	27,309	(45,607)	-	2,500	34,668	3,100	1,360	14,508
Fund Balance - Beginning of Year, as Originally Reported	433,571	861,192	3,165	26,230	76,540	131,195	30,050	131,823
Prior Period Adjustment	-	-	-	-	-	-	-	-
Fund Balance - End of Year, as Restated	433,571	861,192	3,165	26,230	76,540	131,195	30,050	131,823
FUND BALANCE - END OF YEAR	\$ 460,880	\$ 815,585	\$ 3,165	\$ 28,730	\$ 111,208	\$ 134,295	\$ 31,410	\$ 146,331

CITY OF KAUKAUNA, WISCONSIN
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES —
NONMAJOR GOVERNMENTAL FUNDS (CONTINUED)
YEAR ENDED DECEMBER 31, 2020

	Special Revenue (Continued)					Capital Projects	
	PACE Loan Fund	Grignon Home	Vehicle Registration	Solid Waste	Red Hill Landfill	Industrial Park	Special Assessments
REVENUES							
Taxes	\$ -	\$ 18,000	\$ 156,957	\$ -	\$ -	\$ -	\$ -
Special Assessments	-	-	-	-	-	-	1,760,345
Intergovernmental	-	-	-	-	-	-	-
Fines and Forfeits	-	-	-	-	-	-	-
Public Charges for Services	-	-	-	362,758	86,700	-	-
Miscellaneous	-	37,988	-	6,496	-	48,675	97,071
Total Revenues	-	55,988	156,957	369,254	86,700	48,675	1,857,416
EXPENDITURES							
Current:							
General Government	-	-	-	-	-	-	-
Public Safety	-	-	-	-	-	-	-
Public Works	-	-	-	18,419	22,494	-	-
Culture and Recreation	-	33,788	-	-	-	-	-
Conservation and Development	-	-	-	-	-	-	-
Debt Service:							
Principal	-	-	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	29,302	588	-
Total Expenditures	-	33,788	-	18,419	51,796	588	-
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	-	22,200	156,957	350,835	34,904	48,087	1,857,416
OTHER FINANCING SOURCES (USES)							
Long-Term Debt Issued	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-
Transfers Out	-	-	-	(359,000)	(3,352)	-	-
Total Other Financing Sources (Uses)	-	-	-	(359,000)	(3,352)	-	-
NET CHANGE IN FUND BALANCES	-	22,200	156,957	(8,165)	31,552	48,087	1,857,416
Fund Balance - Beginning of Year, as Originally Reported	40,975	(3,853)	45,001	91,023	108,231	(85,508)	904,710
Prior Period Adjustment	-	-	-	-	-	-	-
Fund Balance - End of Year, as Restated	40,975	(3,853)	45,001	91,023	108,231	(85,508)	904,710
FUND BALANCE - END OF YEAR	<u>\$ 40,975</u>	<u>\$ 18,347</u>	<u>\$ 201,958</u>	<u>\$ 82,858</u>	<u>\$ 139,783</u>	<u>\$ (37,421)</u>	<u>\$ 2,762,126</u>

CITY OF KAUKAUNA, WISCONSIN
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES —
NONMAJOR GOVERNMENTAL FUNDS (CONTINUED)
YEAR ENDED DECEMBER 31, 2020

	Capital Projects (Continued)					
	Space Needs	Tax Incremental District #4	Tax Incremental District #5	Tax Incremental District #6	Tax Incremental District #8	Tax Incremental District #9
REVENUES						
Taxes	\$ -	\$ 81,069	\$ 233,952	\$ 861,298	\$ 121,192	\$ 20,075
Special Assessments	-	-	-	-	-	-
Intergovernmental	-	8,421	1,980	12,977	14,645	220
Fines and Forfeits	-	-	-	-	-	-
Public Charges for Services	-	-	-	-	-	-
Miscellaneous	-	-	-	26,726	135,891	-
Total Revenues	-	89,490	235,932	901,001	271,728	20,295
EXPENDITURES						
Current:						
General Government	-	-	15,780	-	-	-
Public Safety	-	-	-	-	-	-
Public Works	-	-	-	-	-	-
Culture and Recreation	-	-	-	-	-	-
Conservation and Development	-	-	1,284	-	-	-
Debt Service:						
Principal	-	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-	-
Capital Outlay	2,916,231	421	-	51,162	74,534	20,152
Total Expenditures	2,916,231	421	17,064	51,162	74,534	20,152
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(2,916,231)	89,069	218,868	849,839	197,194	143
OTHER FINANCING SOURCES (USES)						
Long-Term Debt Issued	3,221,500	-	-	-	-	-
Transfers In	-	-	784,730	-	-	-
Transfers Out	-	(55,525)	(1,141,949)	(1,095,677)	(221,280)	-
Total Other Financing Sources (Uses)	3,221,500	(55,525)	(357,219)	(1,095,677)	(221,280)	-
NET CHANGE IN FUND BALANCES	305,269	33,544	(138,351)	(245,838)	(24,086)	143
Fund Balance - Beginning of Year, as Originally Reported	1,063,382	(249,283)	(4,218,650)	327,883	(68,569)	(115,869)
Prior Period Adjustment	116,969	-	-	-	71,701	-
Fund Balance - End of Year, as Restated	1,180,351	(249,283)	(4,218,650)	327,883	3,132	(115,869)
FUND BALANCE - END OF YEAR	<u>\$ 1,485,620</u>	<u>\$ (215,739)</u>	<u>\$ (4,357,001)</u>	<u>\$ 82,045</u>	<u>\$ (20,954)</u>	<u>\$ (115,726)</u>

CITY OF KAUKAUNA, WISCONSIN
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES —
NONMAJOR GOVERNMENTAL FUNDS (CONTINUED)
YEAR ENDED DECEMBER 31, 2020

	Capital Projects (Continued)						
	Tax Incremental District #10	Environmental Remediation TID	Equipment	Pool and Parks	RDA	Buildings and Miscellaneous	Total
REVENUES							
Taxes	\$ -	\$ 92,976	\$ -	\$ -	\$ -	\$ -	\$ 1,749,136
Special Assessments	-	-	-	-	-	-	1,774,786
Intergovernmental	-	-	-	-	-	-	63,243
Fines and Forfeits	-	-	-	-	-	-	10,374
Public Charges for Services	-	-	-	-	-	-	460,540
Miscellaneous	4,134	-	1,169	2,033,531	-	3,180	2,598,207
Total Revenues	4,134	92,976	1,169	2,033,531	-	3,180	6,656,286
EXPENDITURES							
Current:							
General Government	-	-	-	-	-	-	15,780
Public Safety	-	-	-	-	-	-	13,095
Public Works	-	-	-	-	-	-	40,913
Culture and Recreation	-	-	-	-	-	-	248,783
Conservation and Development	150	-	-	-	-	-	163,366
Debt Service:							
Principal	-	-	-	-	425,000	-	425,000
Interest and Fiscal Charges	-	-	-	-	359,738	-	359,738
Capital Outlay	-	97,289	445,635	3,528,170	18,725	19,617	7,201,826
Total Expenditures	150	97,289	445,635	3,528,170	803,463	19,617	8,468,501
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	3,984	(4,313)	(444,466)	(1,494,639)	(803,463)	(16,437)	(1,812,215)
OTHER FINANCING SOURCES (USES)							
Long-Term Debt Issued	-	-	314,000	1,116,000	-	126,945	4,778,445
Transfers In	-	52,409	-	-	776,436	43,470	1,657,045
Transfers Out	(8,431)	(149,106)	-	-	-	-	(3,034,320)
Total Other Financing Sources (Uses)	(8,431)	(96,697)	314,000	1,116,000	776,436	170,415	3,401,170
NET CHANGE IN FUND BALANCES	(4,447)	(101,010)	(130,466)	(378,639)	(27,027)	153,978	1,588,955
Fund Balance - Beginning of Year, as Originally Reported	(122,751)	(538,967)	437,736	722,881	818,156	164,295	1,014,589
Prior Period Adjustment	-	-	-	-	-	-	188,670
Fund Balance - End of Year, as Restated	(122,751)	(538,967)	437,736	722,881	818,156	164,295	1,203,259
FUND BALANCE - END OF YEAR	<u>\$ (127,198)</u>	<u>\$ (639,977)</u>	<u>\$ 307,270</u>	<u>\$ 344,242</u>	<u>\$ 791,129</u>	<u>\$ 318,273</u>	<u>\$ 2,792,214</u>

CITY OF KAUKAUNA, WISCONSIN
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE —
BUDGET AND ACTUAL — DEBT SERVICE FUND
YEAR ENDED DECEMBER 31, 2020

	Budgeted Amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Taxes	\$ 3,676,496	\$ 3,676,496	\$ 3,676,496	\$ -
Intergovernmental	-	-	17,457	17,457
Total Revenues	3,676,496	3,676,496	3,693,953	17,457
EXPENDITURES				
Debt Service				
Principal	5,165,000	5,165,000	3,798,120	1,366,880
Interest and Fiscal Charges	1,778,459	1,778,459	1,273,743	504,716
Total Expenditures	6,943,459	6,943,459	5,071,863	1,871,596
EXCESS OF REVENUES UNDER EXPENDITURES	(3,266,963)	(3,266,963)	(1,377,910)	1,889,053
OTHER FINANCING SOURCES (USES)				
Long-Term Debt Issued	-	-	3,050,000	3,050,000
Premium on Debt Issued	120,000	120,000	526,982	406,982
Payment to Current Bondholder	-	-	(3,050,000)	(3,050,000)
Transfers In	3,146,963	3,146,963	1,834,829	(1,312,134)
Transfers Out	-	-	(776,436)	(776,436)
Total Other Financing Sources (Uses)	3,266,963	3,266,963	1,585,375	(1,681,588)
NET CHANGE IN FUND BALANCE	-	-	207,465	207,465
Fund Balance - Beginning of Year	5,623,716	5,623,716	5,623,716	-
FUND BALANCE - END OF YEAR	<u>\$ 5,623,716</u>	<u>\$ 5,623,716</u>	<u>\$ 5,831,181</u>	<u>\$ 207,465</u>

**ADDITIONAL INDEPENDENT AUDITORS' REPORT
FOR BASIC FINANCIAL STATEMENTS**



CliftonLarsonAllen LLP
CLAconnect.com

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor and City Council
City of Kaukauna, Wisconsin

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Kaukauna, Wisconsin (the City) as of and for the year ended December 31, 2020, and the related notes to the financial statements, dated July 14, 2021. Our report includes a reference to other auditors who audited the financial statements of Kaukauna Utilities, as described in our report on City of Kaukauna's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses as items 2020-001 and 2020-002 that we consider to be significant deficiencies.

To the Honorable Mayor and City Council
City of Kaukauna, Wisconsin

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City of Kaukauna's Response to Findings

The City's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CliftonLarsonAllen LLP

Green Bay, Wisconsin
July 14, 2021

**CITY OF KAUKAUNA
SCHEDULE OF FINDINGS AND RESPONSES
YEAR ENDED DECEMBER 31, 2020**

Section I – Internal Control Over Financial Reporting

FINDING NO.	SIGNIFICANT DEFICIENCY IN INTERNAL CONTROL OVER FINANCIAL REPORTING
2020-001	Preparation of Annual Financial Report Repeat Finding of 2019-001
Type of Finding:	Significant Deficiency in Internal Control over Financial Reporting
Condition:	<p>Management and the Board of the City share the ultimate responsibility for the City's internal control system. While it is acceptable to outsource various accounting functions, the responsibility for internal control cannot be outsourced.</p> <p>The City engages CliftonLarsonAllen LLP (CLA) to assist in preparing its financial statements and accompanying disclosures. However, as independent auditors, CLA cannot be considered part of the City's internal control system. As part of its internal control over the preparation of its financial statements, including disclosures, the City has implemented a comprehensive review procedure to ensure that the financial statements, including disclosures, are complete and accurate. Such review procedures should be performed by an individual possessing a thorough understanding of accounting principles generally accepted in the United States of America and knowledge of the City's activities and operations.</p> <p>The City's personnel have not monitored recent accounting developments to the extent necessary to enable them to prepare the City's financial statements and related disclosures, to provide a high level of assurance that potential omissions or other errors that are material would be identified and corrected on a timely basis.</p>
Context:	While performing audit procedures, it was noted that management does not have internal controls in place to provide reasonable assurance that financial statements are prepared in accordance with U.S. GAAP.
Criteria:	The preparation and review of the annual financial report by staff with expertise in financial reporting is an internal control intended to prevent, detect and correct a potential omission or misstatement in the financial statements or notes or other required State Financial reports.
Cause:	City management has determined that the additional costs associated with training staff to become experienced in applicable accounting principles and note disclosures outweigh the derived benefits.
Effect:	The City may not be able to completely prepare an annual financial report in accordance with accounting principles generally accepted in the United States of America.

**CITY OF KAUKAUNA
SCHEDULE OF FINDINGS AND RESPONSES
YEAR ENDED DECEMBER 31, 2020**

Section I – Internal Control Over Financial Reporting (Continued)

FINDING NO.	SIGNIFICANT DEFICIENCY IN INTERNAL CONTROL OVER FINANCIAL REPORTING
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2020-001	Preparation of Annual Financial Report (Continued)
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Recommendation: We recommend the City continue reviewing the annual financial report. While it may not be cost beneficial to train additional staff to completely prepare the report, a thorough review of this information by appropriate staff of the City is necessary to obtain a complete and adequate understanding of the City's annual financial report.

Management Response: Management believes that the cost of hiring additional staff to prepare year-end adjusting and closing entries and to prepare financial reports outweigh the benefits to be received. Management will continue to review financial statements and information prior to issuance.

**CITY OF KAUKAUNA
SCHEDULE OF FINDINGS AND RESPONSES (CONTINUED)
YEAR ENDED DECEMBER 31, 2020**

Section I – Internal Control Over Financial Reporting (Continued)

FINDING NO.	SIGNIFICANT DEFICIENCY IN INTERNAL CONTROL OVER FINANCIAL REPORTING
2020-002	Adjustments to the City's Financial Records
	Repeat Finding of 2019-002
Type of Finding:	Significant Deficiency in Internal Control over Financial Reporting
Condition:	As part of our audit, we proposed adjusting journal entries that were material to the City's financial statements.
Context:	While performing audit procedures, it was noted that management does not have sufficient controls in place related to year-end closing procedures.
Criteria:	Material adjusting journal entries proposed by the auditors are considered to be an internal control deficiency.
Cause:	While City staff maintains financial records which accurately report revenues and expenditures throughout the year, preparing year-end adjusting and closing entries requires additional expertise that would entail additional training and staff time to develop.
Effect:	Year-end financial records prepared by the City may contain material misstatements.
Recommendation:	We recommend the City continue to review the adjusting and closing entries. We are available to assist the individual in obtaining the understanding of these entries.
Management Response:	The Finance Director will continue to review adjusting and closing entries, as well as work to implement a month-end/year-end close process to minimize the amount of adjustments made to the City's Financial Records.

Section II – Compliance and Other Matters

There are no findings related to compliance and other matters that are required to be reported under governmental auditing standards generally accepted in the United States of America for the year ended December 31, 2020.

APPENDIX B

PROPOSED FORM OF LEGAL OPINION

Quarles & Brady LLP
411 East Wisconsin Avenue
Milwaukee, WI 53202

May 3, 2022

Re: City of Kaukauna, Wisconsin ("Issuer")
\$6,000,000 General Obligation Promissory Notes, Series 2022A,
dated May 3, 2022 ("Notes")

We have acted as bond counsel to the Issuer in connection with the issuance of the Notes. In such capacity, we have examined such law and such certified proceedings, certifications, and other documents as we have deemed necessary to render this opinion.

Regarding questions of fact material to our opinion, we have relied on the certified proceedings and other certifications of public officials and others furnished to us without undertaking to verify the same by independent investigation.

The Notes are numbered from R-1 and upward; bear interest at the rates set forth below; and mature on March 1 of each year, in the years and principal amounts as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
2023	\$ 100,000	____%
2024	200,000	____
2025	200,000	____
2026	225,000	____
2027	500,000	____
2028	500,000	____
2029	600,000	____
2030	700,000	____
2031	1,000,000	____
2032	1,975,000	____

Interest is payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2023.

The Notes maturing on March 1, 2030 and thereafter are subject to redemption prior to maturity, at the option of the Issuer, on March 1, 2029 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Issuer, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

[The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the Notes, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

We further certify that we have examined a sample of the Notes and find the same to be in proper form.

Based upon and subject to the foregoing, it is our opinion under existing law that:

1. The Notes have been duly authorized and executed by the Issuer and are valid and binding general obligations of the Issuer.

2. All the taxable property in the territory of the Issuer is subject to the levy of ad valorem taxes to pay principal of, and interest on, the Notes, without limitation as to rate or amount. The Issuer is required by law to include in its annual tax levy the principal and interest coming due on the Notes except to the extent that necessary funds have been irrevocably deposited into the debt service fund account established for the payment of the principal of and interest on the Notes.

3. The interest on the Notes is excludable for federal income tax purposes from the gross income of the owners of the Notes. The interest on the Notes is not an item of tax preference for purposes of the federal alternative minimum tax imposed by Section 55 of the Internal Revenue Code of 1986, as amended (the "Code") on individuals. The Code contains requirements that must be satisfied subsequent to the issuance of the Notes in order for interest on the Notes to be or continue to be excludable from gross income for federal income tax purposes. Failure to comply with certain of those requirements could cause the interest on the Notes to be included in gross income retroactively to the date of issuance of the Notes. The Issuer has agreed to comply with all of those requirements. The opinion set forth in the first sentence of this paragraph is subject to the condition that the Issuer comply with those requirements. We express no opinion regarding other federal tax consequences arising with respect to the Notes.

We express no opinion regarding the accuracy, adequacy, or completeness of the Official Statement or any other offering material relating to the Notes. Further, we express no opinion regarding tax consequences arising with respect to the Notes other than as expressly set forth herein.

The rights of the owners of the Notes and the enforceability thereof may be subject to bankruptcy, insolvency, reorganization, moratorium and similar laws affecting creditors' rights and may be subject to the exercise of judicial discretion in accordance with general principles of equity, whether considered at law or in equity.

This opinion is given as of the date hereof, and we assume no obligation to revise or supplement this opinion to reflect any facts or circumstances that may hereafter come to our attention, or any changes in law that may hereafter occur.

QUARLES & BRADY LLP

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APPENDIX C

PROPOSED FORM OF CONTINUING DISCLOSURE CERTIFICATE

CONTINUING DISCLOSURE CERTIFICATE

This Continuing Disclosure Certificate (the "Disclosure Certificate") is executed and delivered by the City of Kaukauna, Outagamie and Calumet Counties, Wisconsin (the "Issuer") in connection with the issuance of \$6,000,000 General Obligation Promissory Notes, Series 2022A, dated May 3, 2022 (the "Securities"). The Securities are being issued pursuant to a resolution adopted on April 19, 2022 (the "Resolution") and delivered to Huntington Securities, Inc. dba Huntington Capital Markets (the "Purchaser") on the date hereof. Pursuant to the Resolution, the Issuer has covenanted and agreed to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events. In addition, the Issuer hereby specifically covenants and agrees as follows:

Section 1(a). Purpose of the Disclosure Certificate. This Disclosure Certificate is being executed and delivered by the Issuer for the benefit of the holders of the Securities in order to assist the Participating Underwriters within the meaning of the Rule (defined herein) in complying with SEC Rule 15c2-12(b)(5). References in this Disclosure Certificate to holders of the Securities shall include the beneficial owners of the Securities. This Disclosure Certificate constitutes the written Undertaking required by the Rule.

Section 1(b). Filing Requirements. Any filing under this Disclosure Certificate must be made solely by transmitting such filing to the MSRB (defined herein) through the Electronic Municipal Market Access ("EMMA") System at www.emma.msrb.org in the format prescribed by the MSRB. All documents provided to the MSRB shall be accompanied by the identifying information prescribed by the MSRB.

Section 2. Definitions. In addition to the defined terms set forth in the Resolution, which apply to any capitalized term used in this Disclosure Certificate unless otherwise defined in this Section, the following capitalized terms shall have the following meanings:

"Annual Report" means any annual report provided by the Issuer pursuant to, and as described in, Sections 3 and 4 of this Disclosure Certificate.

"Audited Financial Statements" means the Issuer's annual financial statements, which are currently prepared in accordance with generally accepted accounting principles (GAAP) for governmental units as prescribed by the Governmental Accounting Standards Board (GASB) and which the Issuer intends to continue to prepare in substantially the same form.

"Final Official Statement" means the Official Statement dated April 19, 2022 delivered in connection with the Securities, which is available from the MSRB.

"Financial Obligation" means a (i) debt obligation; (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) guarantee of (i) or (ii). The term Financial Obligation shall not include municipal securities as to which a final official statement has been provided to the MSRB consistent with the Rule.

"Fiscal Year" means the fiscal year of the Issuer.

"Governing Body" means the Common Council of the Issuer or such other body as may hereafter be the chief legislative body of the Issuer.

"Issuer" means the City of Kaukauna, Outagamie and Calumet Counties, Wisconsin, which is the obligated person with respect to the Securities.

"Issuer Contact" means the City Clerk of the Issuer who can be contacted at 144 West Second Street, Kaukauna, Wisconsin 54130-0890, phone (920) 766-6300, fax (920) 766-6339.

"Listed Event" means any of the events listed in Section 5(a) of this Disclosure Certificate.

"MSRB" means the Municipal Securities Rulemaking Board.

"Participating Underwriter" means any of the original underwriter(s) of the Securities (including the Purchaser) required to comply with the Rule in connection with the offering of the Securities.

"Rule" means SEC Rule 15c2-12(b)(5) promulgated by the SEC under the Securities Exchange Act of 1934, as the same may be amended from time to time, and official interpretations thereof.

"SEC" means the Securities and Exchange Commission.

Section 3. Provision of Annual Report and Audited Financial Statements.

(a) The Issuer shall, not later than 270 days after the end of the Fiscal Year, commencing with the year ended December 31, 2021, provide the MSRB with an Annual Report filed in accordance with Section 1(b) of this Disclosure Certificate and which is consistent with the requirements of Section 4 of this Disclosure Certificate. The Annual Report may be submitted as a single document or as separate documents comprising a package, and may cross-reference other information as provided in Section 4 of this Disclosure Certificate; provided that the Audited Financial Statements of the Issuer may be submitted separately from the balance of the Annual Report and that, if Audited Financial Statements are not available within 270 days after the end of the Fiscal Year, unaudited financial information will be provided, and Audited Financial Statements will be submitted to the MSRB when and if available.

(b) If the Issuer is unable or fails to provide to the MSRB an Annual Report by the date required in subsection (a), the Issuer shall send in a timely manner a notice of that fact to the MSRB in the format prescribed by the MSRB, as described in Section 1(b) of this Disclosure Certificate.

Section 4. Content of Annual Report. The Issuer's Annual Report shall contain or incorporate by reference the Audited Financial Statements and updates of the following sections of the Final Official Statement to the extent such financial information and operating data are not included in the Audited Financial Statements:

1. CITY DEBT STRUCTURE - Total Outstanding General Obligation Debt Summary
2. CITY DEBT STRUCTURE - Total Outstanding Revenue Debt Summary
3. CITY DEBT STRUCTURE - Debt Ratios (including Equalized Value)

Any or all of the items listed above may be incorporated by reference from other documents, including official statements of debt issues of the Issuer or related public entities, which are available to the public on the MSRB's Internet website or filed with the SEC. The Issuer shall clearly identify each such other document so incorporated by reference.

Section 5. Reporting of Listed Events.

(a) This Section 5 shall govern the giving of notices of the occurrence of any of the following events with respect to the Securities:

1. Principal and interest payment delinquencies;
2. Non-payment related defaults, if material;
3. Unscheduled draws on debt service reserves reflecting financial difficulties;
4. Unscheduled draws on credit enhancements reflecting financial difficulties;
5. Substitution of credit or liquidity providers, or their failure to perform;
6. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Securities, or other material events affecting the tax status of the Securities;
7. Modification to rights of holders of the Securities, if material;
8. Securities calls, if material, and tender offers;
9. Defeasances;
10. Release, substitution or sale of property securing repayment of the Securities, if material;
11. Rating changes;

12. Bankruptcy, insolvency, receivership or similar event of the Issuer;
13. The consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
14. Appointment of a successor or additional trustee or the change of name of a trustee, if material;
15. Incurrence of a Financial Obligation of the Issuer, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the Issuer, any of which affect holders of the Securities, if material; and
16. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the Issuer, any of which reflect financial difficulties.

For the purposes of the event identified in subsection (a)12. above, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the Issuer in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the Issuer, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the Issuer.

(b) When a Listed Event occurs, the Issuer shall, in a timely manner not in excess of ten business days after the occurrence of the Listed Event, file a notice of such occurrence with the MSRB. Notwithstanding the foregoing, notice of Listed Events described in subsections (a) (8) and (9) need not be given under this subsection any earlier than the notice (if any) of the underlying event is given to holders of affected Securities pursuant to the Resolution.

(c) Unless otherwise required by law, the Issuer shall submit the information in the format prescribed by the MSRB, as described in Section 1(b) of this Disclosure Certificate.

Section 6. Termination of Reporting Obligation. The Issuer's obligations under the Resolution and this Disclosure Certificate shall terminate upon the legal defeasance, prior redemption or payment in full of all the Securities.

Section 7. Issuer Contact; Agent. Information may be obtained from the Issuer Contact. Additionally, the Issuer may, from time to time, appoint or engage a dissemination agent to assist it in carrying out its obligations under the Resolution and this Disclosure Certificate, and may discharge any such agent, with or without appointing a successor dissemination agent.

Section 8. Amendment; Waiver. Notwithstanding any other provision of the Resolution or this Disclosure Certificate, the Issuer may amend this Disclosure Certificate, and any provision of this Disclosure Certificate may be waived, if the following conditions are met:

(a)(i) The amendment or waiver is made in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature, or status of the Issuer, or the type of business conducted; or

(ii) This Disclosure Certificate, as amended or waived, would have complied with the requirements of the Rule at the time of the primary offering, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances; and

(b) The amendment or waiver does not materially impair the interests of beneficial owners of the Securities, as determined and certified to the Issuer by an underwriter, financial advisor, bond counsel or trustee.

In the event this Disclosure Certificate is amended for any reason other than to cure any ambiguities, inconsistencies, or typographical errors that may be contained herein, the Issuer agrees the next Annual Report it submits after such amendment shall include an explanation of the reasons for the amendment and the impact of the change, if any, on the type of financial statements or operating data being provided.

If the amendment concerns the accounting principles to be followed in preparing financial statements, then the Issuer agrees that it will give an event notice and that the next Annual Report it submits after such amendment will include a comparison between financial statements or information prepared on the basis of the new accounting principles and those prepared on the basis of the former accounting principles.

Section 9. Additional Information. Nothing in this Disclosure Certificate shall be deemed to prevent the Issuer from disseminating any other information, using the means of dissemination set forth in this Disclosure Certificate or any other means of communication, or including any other information in any Annual Report or notice of occurrence of a Listed Event, in addition to that which is required by this Disclosure Certificate. If the Issuer chooses to include any information in any Annual Report or notice of occurrence of a Listed Event in addition to that which is specifically required by this Disclosure Certificate, the Issuer shall have no obligation under this Disclosure Certificate to update such information or include it in any future Annual Report or notice of occurrence of a Listed Event.

Section 10. Default. (a) Except as described in the Final Official Statement, in the previous five years, the Issuer has not failed to comply in all material respects with any previous undertakings under the Rule to provide annual reports or notices of events.

(b) In the event of a failure of the Issuer to comply with any provision of this Disclosure Certificate any holder of the Securities may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the Issuer to comply with its obligations under the Resolution and this Disclosure Certificate. A default under this Disclosure Certificate shall not be deemed an event of default with respect to the Securities and the sole remedy under this Disclosure Certificate in the event of any failure of the Issuer to comply with this Disclosure Certificate shall be an action to compel performance.

Section 11. Beneficiaries. This Disclosure Certificate shall inure solely to the benefit of the Issuer, the Participating Underwriters and holders from time to time of the Securities, and shall create no rights in any other person or entity.

IN WITNESS WHEREOF, we have executed this Certificate in our official capacities effective the 3rd day of May, 2022.

Anthony J. Penterman
Mayor

(SEAL)

Sally A. Kenney
City Clerk

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairman Thiele on Monday, April 18, 2022 at 6:00 P.M.

Members present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, Planner Stephenson, Asst. Police Chief Sanderfoot, Fire Chief Carrel, and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Award Bid for Project 9-22; 1000 Islands Steps to Upper Woods.

The Engineering Department has reviewed the bids from four contractors, received on April 13, 2022 for Project 9-22: 1000 Islands Steps to Upper Woods. Apple Valley Landscaping LLC was the low bidder. The contractor has visited the site with staff multiple times and is familiar with the work. The bid received was over the original estimate, partially due to bidding requirements, and an increased scope of work. Reviewing all bids, we feel the total bid price is competitive and we would recommend awarding the bid to Apple Valley Landscaping LLC. Questions from the Board were answered.

Motion by Eggleston, seconded by DeCoster to award Project 9-22: 1000 Islands Steps to Upper Woods to Apple Valley Landscaping LLC, for a total contract price of \$41,810.00.

All Ald. voted aye.

Motion carried.

b. Red Hills Landfill Operations – April Update.

An update on the Red Hills Landfill was provided by Ahlstrom-Munksjo Operations Manager Heath Hoffman. Three important things are happening at Red Hills: recovering from the wettest March on record, constructing the new leachate collection system for Phase 6, and excavating for sequence 2. The City of Kaukauna is planning to conduct the air survey in the next two months as well. The surface conditions and the new leachate collection system were explained. Questions from the Board were answered.

c. No-Mow May Discussion.

To promote and educate the community about the critical period of pollinator emergence, City Staff is recommending that the month of May 2022 be designated as No Mow May in the City of Kaukauna. Allowing lawns to grow by not mowing for a month leads to an increase the number and types of both pollinators and plants. By not mowing your lawn for the month of May, you can help the pollinators and plants right in your back (and front) yard. Ways you can participate: Forgo mowing during the month of May. Forgo mowing the first 2-3 weeks during the month of May. Forgo mowing your terrace, front yard, backyard, or any other area of your property. Forgo using insecticides/pesticides. This agenda item is for discussion of any concerns with last year's event or the proposed 2022 No-Mow May event. A resolution is on the agenda for Common Council approval tomorrow night.

d. RFP – Planning for Future Growth – Sewer Service Area Study.

Two potential growth areas for the City of Kaukauna on the south side of the Fox River include areas to the east of Haas Road toward Brown County and areas around the Konkapot Creek corridor. The City currently has a sanitary sewer interceptor pipe extended to south of CTH CE along the Konkapot Creek with a service area shown on the provided map. Extending this pipe along the stream corridor would allow the City to serve approximately 980 acres. To service some or all of the approximately 3,800 acres shown, it is likely that a new interceptor sewer would be needed, crossing the Fox River. Currently, East Central Wisconsin Regional Planning Commission and Heart of the Valley Metropolitan Sewerage District are beginning long range planning for future growth areas and sewer service areas in the Fox Valley. Plan Commission discussions will help steer City staff to work with these entities during the planning process.

Motion by Moore, seconded by Coenen to direct Engineering Department to seek proposals for planning of future growth areas, per discussion.

All Ald. voted aye.

Motion carried.

e. RFP – Jonen Park Pavilion.

Jonen Park was developed in 2008 with additions/amenities. One such amenity was a future pavilion. Due to recent increases in park use, the project is in demand. The Engineering Department would collaborate with the Community Enrichment Service Director and Street/Park Departments to seek proposals for the design of the pavilion. We would anticipate being able to return to this board in summer 2022 with construction plans, to seek bids. This pavilion is a budgeted item for 2022 capital improvements. Questions from the Board were answered.

Motion by Antoine, seconded by Schell to direct the Engineering Department to seek proposals and complete the design of Jonen Park Pavilion.

All Ald. voted aye.

Motion carried.

3. General Matters - None.

4. Adjourn.

Motion made by Coenen, seconded by Moore to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 6:29 p.m.

Sally Kenney, Clerk

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman DeCoster on Monday, April 18, 2022 at 6:30 P.M.

Members present: Coenen, DeCoster, Eggleston, and Schell.

Also present: Mayor Penterman, Ald. Antoine, Ald. Kilgas, Ald. Moore, Ald. Thiele, Attorney Davidson, DPW/Eng. Neumeier, Asst. Police Chief Sanderfoot, Fire Chief Carrel, Planner Stephenson, and interested citizens.

1. Correspondence – None.

2. Discussion Topics.

- a. **Request for Amplified music to Fox Communities Credit Union for "Bike to the Beat" at Grignon Mansion and Kaukauna Athletic Field on Saturday, August 6, 2022 from 7:00 am to 3:00 pm.**

Motion by Eggleston, seconded by Coenen to approve the request for amplified music to Fox Communities Credit Union for "Bike to the Beat" at Grignon Mansion and Kaukauna Athletic Field on Saturday, August 6, 2022 from 7:00 am to 3:00 pm.

All members voted aye.

Motion carried.

- b. **Solicitors License to Matthew Koch, Mad City Windows & Baths LLC, 2340 Holly Rd., Neenah for home remodeling estimates.**

Motion by Coenen, seconded Schell to approve the Solicitors License to Matthew Koch, Mad City Windows & Baths LLC, 2340 Holly Rd., Neenah for home remodeling estimates.

All members voted aye.

Motion carried.

3. General Matters – none.

4. Adjourn.

Motion made by Coenen, seconded by Eggleston to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:34 pm.

Sally Kenney
Clerk

LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Chairman Coenen on Monday, April 18, 2022 at 6:35 P.M.

Members present: Coenen, Kilgas, Moore, and Thiele.

Also present: Mayor Penterman, Ald. Antoine, Ald. Eggleston, Ald. DeCoster, Ald. Schell, Atty. Davidson, DPW/Eng. Neumeier, Fire Chief Carrel, Asst. Police Chief Sanderfoot, Planner Stephenson, and interested citizens.

1. **Correspondence - None.**
2. **Discussion Topics.**
 - a. **Update to Chapter 18 – Subdivision Ordinance.**

Chapter 18 is the ordinance that will govern how new subdivisions are created within the City. This ordinance governs everything from form and look of the subdivision to the process by which individuals can apply to create a new subdivision. Our current subdivision ordinance has little substance and does not provide a lot of guidance for how new platted subdivisions should be managed. In addition, there are questions as to when or if this ordinance was adopted. Chapter 18 was discussed at length at the Plan Commission for a number of months. The ordinance has been updated and input by nearly all City departments and Kaukauna Utilities. Staff feels that this ordinance gives us the ability to promote quality growth within the City.

- b. **Ordinance Creation Specifically Prohibiting Discharge of Grass Clippings, Leaves, Yard Waste, and Other Debris unto Public Streets.**

Grass clippings, leaves and other yard waste/debris into the street is identified as a concern and staff was directed to specifically address this issue. Existing ordinances vaguely prohibit the practice of discharging any item into the MS4 system that is not stormwater. However, this language does not specifically address grass clippings or any other form of yard waste. In 2018, Sec. 10.08 was created to provide the support for our grass, leaves, and other yard waste/debris enforcement, but according to staff, it was not published, signed, or added to the Municipal Code. This occurred during a period between the former Clerk/Treasurer resigning and the new Clerk taking her position. There were some changes requested during the previous meeting, and City Attorney read-in the final language.

Motion by Moore, seconded by Thiele to direct Engineering and City Attorney to make any changes necessary and place final ordinance on a future Common Council agenda for approval. All members voted aye.
Motion carried.

3. **General Matters – None.**
4. **Adjourn.**

Motion by Moore, seconded by Thiele to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 6:46 p.m.

Sally Kenney, Clerk

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Chairman Schell on Monday, April 18, 2022, at 6:47 P.M.

Members present: Antoine, Eggleston, Schell, Thiele.

Also present: Mayor Penterman, Ald. Kilgas, Ald. Moore, Ald. DeCoster, Ald. Coenen, Attorney Davidson, DPW/Eng. Neumeier, Asst. Police Chief Sanderfoot, Fire Chief Carrel, Planner Stephenson, and interested citizens.

1. Correspondence - None.

2. Discussion Topics.

a. Proposed Yield Sign at Janet Street/Walter Street Intersection.

The City maintains an official traffic map that indicates the location of all stop and yield signs (Sec. 7.03). The common council may make additions or deletions to the map from time to time. The current geometry of the intersection of Janet Street at Walter Street has the potential to be confusing for local traffic and school pick-up/drop-off. In the opinion of Engineering Department, the wide, sweeping intersection does not provide a clear directive on which street would have the right of way, and can create poor vision of cross traffic and pedestrians crossing. We feel a yield sign is warranted to provide direction to drivers and help demand more attention from drivers to look for cross traffic and pedestrians before entering the intersection.

Motion by Thiele, seconded by Antoine to direct the City Attorney to draft the necessary ordinance authorizing the installation of a new "Yield" sign on Janet Street and the Walter Street Intersection.

All members voted aye.

Motion carried.

b. Proposed Flashing School Zone Speed Limit Signs – Lawe Street.

In conjunction with the Police Department, Engineering has been looking at safety within the school zone for Park School, located near Lawe Street (STH 55) and Taylor Street (STH 96). PD has requested that the existing school speed limit signs be enhanced to provide better awareness and help slow traffic at this intersection, which is congested regularly at school drop-off and pick-up times. We have looked at a few options and are recommending a temporary improvement of flashing LED School Zone Speed Limit signs. See attached photo. Engineering and Planning Departments are also working on grants through East Central Wisconsin Regional Plan Commission to look at potential improvements to the intersection for traffic and pedestrian safety.

Motion by Antoine, seconded by Eggleston to direct the Engineering Department to order and install Flashing School Zone Speed Limit signs on Lawe Street.

All members voted aye.

Motion carried.

An informational sheet on traffic and safety was provided to the Committee members.

3. General Matters – None.

4. Adjourn.

Motion by Eggleston, seconded by Antoine to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 6:54 p.m.

Sally Kenney, Clerk

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON **MARCH 8, 2022** AT THE HEART OF THE VALLEY MSD MEETING ROOM

Members Present: David Casper - President
Bruce Siebers - Vice President
Patrick Hennessey - Secretary
John Sundelius - Commissioner
Kevin Coffey - Commissioner

Absent: None

Also Present: Brian Helminger - District Director HOVMSD
Kevin Skogman - Director of Operations & Maintenance HOVMSD
Chad Giackino - Regulatory Compliance Manager HOVMSD
Dawn Bartel - Office Manager HOVMSD
Kent Taylor - Village of Little Chute
John Neumeier - City of Kaukauna

1. 5:00 p.m. Call to Order – Roll Call

President Casper called the meeting to order at 5:00 PM.

2. Public Appearances

No appearances were made.

3. Approval of the Minutes of the February 8, 2022 Regular Meeting and February 17, 2022 Special Community Meeting

The minutes of the February 8, 2022 Regular Meeting and the February 17, 2022 Special Community Meeting were presented to the Commission. A motion was made by Commissioner Casper and seconded by Commissioner Siebers to approve the minutes as written. Motion carried unanimously. The minutes were reviewed and pre-approved by Secretary Hennessey.

4. Correspondence to/from/for Commission

The commission received a copy of correspondence from Boardman & Clark LLP dated 3/2/2022 regarding a public records request for the City of Kaukauna.

5. Discussion Items

A. Discussion & Possible Action on a Future Planning Workshop

The Commission talked about hosting a roundtable discussion/workshop to discuss the demands and expectations of the utility, as well as future needs and growth planning. Commissioner Siebers noted that he'd work on a rough agenda and present it at the April Commission meeting.

B. FOG Program Update

John Stoeger of Stoeger & Associates provided a written fats, oil, and grease update by community, including a grease trap inspection report and site visit correspondence. The Commission also received an itemized copy of the February 2022 invoice.

C. Strategic Municipal Services – Interceptor Rehab Project Monthly Activity Report

Scott Schramm of SMS provided an activity/next steps summary for February 2022. Safely accessing and televising the remaining two sections is planned for June. District Director Helminger noted that there will be an additional ten structures added to the project located in the Village of Kimberly.

D. Leonard & Finco – Monthly Activity Report

Leonard & Finco provided a written monthly update of projects completed in February as well as a list of upcoming tasks for March & April.

E. Quarles & Brady – Discussion & Possible Action on Engagement Letter related to Bonding for Disc Filter Project

After a discussion a motion was made by Commissioner Coffey and seconded by Commissioner Siebers to accept the proposal from Quarles & Brady, dated 3/3/2022, for bond counsel services related to approximately \$15,000,000 revenue bonds-Clean Water Fund Loan, not to exceed \$22,000. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner Siebers, yes; and Commissioner Hennessey, yes. Motion carried unanimously. The Scope of Engagement was signed by Commission President Casper.

PLANT REPORTS:

5PR. Flows & Revenues / Operations & Maintenance

The Commission received a copy of the hydraulic & organic loadings data, along with flow & strength projections, which shows the year-to-date surplus/deficit in revenue for the month of February 2022. Revenue received from the WPS-Fox Energy Center for effluent purchased in February = \$10,820.94; Revenue received to date for 2022 = \$24,349.85. WPS-Fox Energy purchased 51% of the effluent produced in February.

The average effluent concentrations for **February 2022** were as follows:

	<u>Monthly Average</u>	<u>Permit Limit</u>
BOD	11.3 mg/L	30 mg/L
Suspended Solids	13.3 mg/L	30 mg/L

Suspended Solids	249 lbs.	801 lbs.
Phosphorus	.33 mg/L	1.0 mg/L
Ammonia	.49 mg/L	10 mg/L
Chlorides	829 mg/L	

All permit values were met for February 2022

Kevin Skogman, Director of Operations & Maintenance, provided a written O & M Report on plant operations for February. Kevin updated the commission on the sodium hypochlorite tank repair, air handling unit VFD drive for Acti-Flo, and an exchange blower for ATAD.

6. Funds

A. March 2022 Accounts Payable; Action for Approval

After a review of the bills payable, a motion was made by Commissioner Casper and seconded by Commissioner Hennessey to approve payment of the bills in the amount of \$199,555.85. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner Siebers, yes; and Commissioner Hennessey, yes. Motion carried unanimously. The Commission signed the check voucher register which includes general, pre-paid, and petty cash checks.

B. Budget Comparison Report

The Commission received a Budget Comparison Report, along with a verbal explanation of exceedances.

7. General Old or New Business

- *Landfill Response Letter:* HOV Staff continues to work on a draft response which will be reviewed by legal counsel prior to sending.
- *East Central Regional Planning:* Staff met with ECRPC regarding revisions to the Fox Valley SSA remapping. If stress testing results in an increase in rated capacity then the mapping can be amended to reflect the capacity increases.
- *Micro Grid Grant Study:* District Director Helminger updated the commission on the progress of the micro grid grant study along with four scenarios which are being reviewed.

8. Adjournment

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 5:49 PM)

SIGNED & APPROVED BY:


Patrick E. Hennessey, Secretary

April 19, 2022

THE FOLLOWING APPLICANTS HAVE APPLIED FOR AN OPERATOR'S LICENSE FOR THE LICENSE YEAR 2020-2022 AND HAVE BEEN RECOMMENDED FOR APPROVAL BASED ON THEIR RECORD CHECK BY THE POLICE DEPARTMENT:

Besaw	Erin	E.	N271 Marion Ave.	Appleton
Brice	Mindy	M.	921 Cortez Ct.	Hobart
Brown	Samantha	R.	112 E. Division St.	Kaukauna
Carstens	Lisa	A.	303 E. 9 th St.	Kaukauna
Mader	Cherie	J.	1030 Apple Blossom Ct.	Kaukauna
Roehrborn	Marie	L.	W3187 Dundas Rd.	Kaukauna

City of Kaukauna Police Department Annual Report 2021



K9 Bodo



From the Office of the Chief of Police



On behalf of the professional women and men of the Kaukauna Police Department, I am very pleased to present our 2021 Annual Report. This report will highlight just a portion of the great things our officers and staff have done for the community in 2021. Included in this report, you will find many statistics, reports, and descriptions of what our department does throughout the year.

For many of us, 2021 was a year where we all tried to get back to “normal.” Fortunately, in 2021 many of our community events were once again held which gave us the opportunity to develop and foster relationships in our community. Our officers and staff enjoy interacting with citizens and visitors of the City of Kaukauna.

We were very grateful for the numerous donations members of the community made to our department in 2021. With monies donated to the Kaukauna Police Department, we were able to purchase two new AED (automated external defibrillators), a radar unit and a new electric bike for bike patrol. Kaukauna Utilities was also gracious enough to donate a second electric bike. We also received several other monetary donations for our K-9 fund. We are very blessed to have the support of our community.

As we move further into 2022, we are very excited about the growth of the City of Kaukauna and the opportunities this presents. The city is growing rapidly with new residential housing and new businesses coming to the city. Our “small town” is quickly growing, which means our department is experiencing a higher amount of calls for service. On a daily basis, our team strives for and is committed to helping our citizens in their time of need.

Policing our city is everyone’s responsibility, so we urge the citizens of Kaukauna to stay vigilant because you are the eyes and ears of the community. Be proactive about your own personal safety, look out for your neighbor, and be aware of what is going on in your community. Informed, alert citizens play a critical role in keeping our community safe, so “If You See Something, Say Something.”

The Kaukauna Police Department is made up of talented and creative officers, records technicians, detectives, and school resource officers. I am proud to lead the team but recognize that it is their collective efforts that make Kaukauna a great place to live and work. I hope this report gives you some insights into how they work hard to keep you and your family safe.

Jamie Graff
Chief of Police

2021 Annual Report

Kaukauna Police Department

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cityofkaukauna.com

Cover photo by Don Krueger

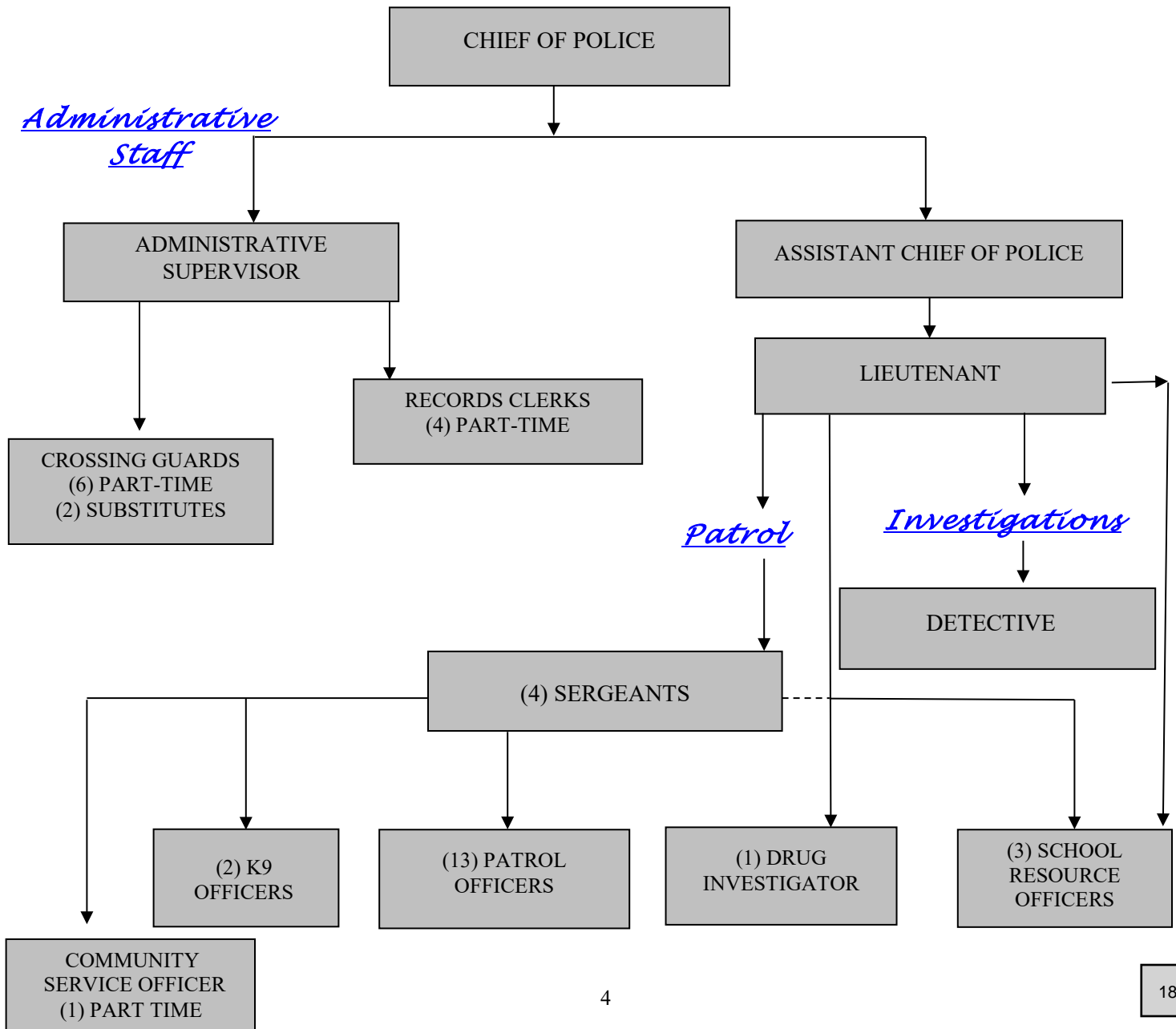
Council Members

First Aldermanic District
Diana Driessen
Jennie Eggleston
(replacing Diana Driessen)
Marty Decoster
Second Aldermanic District
John Moore
Tim Roehrig
Kelli Antoine
(replacing Tim Roehrig)
Third Aldermanic District
Susan Duda
Mary Jo Kilgas
(replacing Susan Duda)
Brian Schell
Fourth Aldermanic District
Mike Coenen
Pennie Thiele

Police and Fire Commission

Chairman, John Verkuilen
Carla Zacharias
Beth Jasiak
Paul Van Berkel
Shannon Young

Kaukauna Police Department
Administration



2021 Kaukauna Police Department Roster

Item 7.a.

		Year hire
Chief of Police	Jamie J. Graff	1997
Assistant Chief of Police	Bradley J. Sanderfoot	1999
Lieutenant Investigator	Thomas J. Bartolazzi	1996
Detective	Kory J. Krueger	2000
Sergeants	Rex H. Swanson	1997
	Robert T. Momberg	1998
	Thomas L. Raether	2000
	Jason G. Treichel	2002
Officer	Michael W. Frank	1998
Officer	Charles P. Vosters	2005
School Resource Officer	Tyler J. Romenesko	2006
Officer	Jeffrey S. Bowen	2007
School Resource Officer	Adam J. Vander Hyden	2008
Officer	Patrick J. O'Kane	2010
K9 Officer	Lucas A. Meyer	2011
Officer	Brian P. Schaefer	2013
Officer	Timothy J. Lau	2013
School Resource Officer	Matthew J. Kohl	2015
K9 Officer	Stephanie A. Maas	2015
Officer	Ryan P. Geenen	2016
Officer	Thayen V. Thao	2016
Officer	David A. Knepfel	2017
Officer	Andrew N. Pelot	2017
Officer	Natasha R. Shanle	2018
Officer	Michael T. Lambie	2019
Officer	James A. Brandt	2019
Community Service Officer	Jordan G. Batchelor	2019
Administrative Services Supervisor	Inge M. Murphy	2019
Records Clerks	Tammie L. Borin	2011
	Melody L. Lankey	2016
	Tammie J. Domek	2017
	Brenda VandenHeuvel	2018
School Crossing Guards	Lisa A. Sawlsville	2012
	Richard Puhl	2021
	Dawn Richart - <i>Retired</i>	2019
	Dennis Bruhn	2019
	Diane Mashuda	2019
	Vicky Vandenberg	2019
	Marie Soffa	2020
School Crossing Guard Subs	Judy A. Rogers - <i>Retired</i>	2015
	Cyndel Sawall	2020
	Juli Hartzheim	2021



The Assistant Chief of Police works closely with the Chief of Police in the management of the Kaukauna Police Department. The Chief and his staff are responsible for the direction and management of 43 employees, including 26 sworn officers, two K9 Units and one Community Service Officer. The Chief and Assistant Chief work closely with city officials to ensure the safety of our residents. The Assistant Chief works directly with daily operations including scheduling, planning, organizing, staffing and budgetary issues.

One of the responsibilities of the Assistant Chief of Police is to provide training to all of the officers in the department to give them the skills they need to help the public in a professional manner. Every officer attends annual and bi-annual trainings that include: legal update, firearms, defense and arrest tactics (DAAT), CPR and emergency vehicle operations and control (EVOC). Most of these annual trainings we are able to conduct in-house, which means we need to keep several of our officers as certified instructors. This past year, we were able to send two new officers to Instructor Development Training and these officers will be our EVOC Instructors. Beyond the annual and bi-annual training, this past year we were able to train some officers in: crisis negotiations, Wisconsin Forensic Interview Guidelines, crowd control training, and we also had one officer become a certified handgun and rifle armorer. The Kaukauna Police Department also continued to train officers in conflict communications which is a training that enhances the conflict and cross-cultural communication skills.

In 2022, the Kaukauna Police Department will continue to strive for excellence, and we resolve to make an even more significant and positive impact in our community. We respond to approximately 12,000 calls for service each year. In every one of those calls, we recognize an opportunity exists to have a positive impact in the lives of people in our community. Your trust and support of local law enforcement is vitally important to our success as a police department. We will work diligently every day to earn your trust and support by carrying out our work with integrity, accountability, professionalism and respect.

Brad Sanderfoot
Assistant Chief of Police

The Lieutenant Investigator is also a member of the management team within the department and assists the Chief and Assistant Chief on day-to-day operations of the police department. The Lieutenant Investigator oversees, assists and manages all the investigations in the department, patrol officers in day-to-day cases that require additional investigations, three School Resource Officers and the MEG Unit Officer, which is an officer that is assigned to the Lake Winnebago Area Metropolitan Enforcement Group that focuses on drug enforcement.



Thomas Bartolazzi
Lieutenant

The Kaukauna Police Department once again had a busy year in 2021. In addition to the homicide in March, drug overdose death investigations continue to increase, utilizing a lot of our resources and much of our time to complete. As technology continues to improve, internet crimes increase and become more technical. In 2021, we have seen a continued rise in credit card frauds, identity thefts, phone scams, computer scams and internet crimes against children. These crimes can create challenges to law enforcement as they can often result in suspects that are out of the state or country. This requires continued additional training on new technology and cooperation with many different agencies.

Our current focus is on increasing training to keep up with the ever evolving technology and crimes associated with it.



Kory Krueger
Detective

The Detective position was created in June 2015. The Detective investigates crimes, conducts follow-up on more serious and time consuming cases, and works closely with other investigators in surrounding agencies on major incidents. The Detective is able to interview witnesses and interrogate suspects, or collect evidence that may have not been able to be collected when an incident occurred. The Detective also works with patrol officers and is able to assist them with any ongoing cases they may have, such as drafting search warrants and subpoenas or follow-up interviews. With the Detective conducting follow-up for major cases, this allows the patrol officers to spend more time on the road and be available to handle the day to day calls.

The Detective works on a wide variety of cases including but not limited to identity theft, embezzlements, burglaries, thefts, frauds, domestic abuse incidents, suspicious deaths, drug overdoses, stalking, sexual assaults, internet crimes and vehicle accidents. The Detective has the availability to spend more time on serious cases and more time conducting follow up which in turn can lead to a higher close out rate on major cases.



Bodo
K9



Bradley Sanderfoot
Asst. Chief



Jamie Graft
Chief



Thomas Bartolazzi
Lieutenant



Rocko
K9



Rex Swanson
Sergeant



Robert Momberg
Sergeant



Michael Frank
Patrolman



Thomas Raether
Sergeant



Kory Krueger
Detective



Jason Treichel
Sergeant



Charles Vosters
Patrolman



Tyler Romanesko
School Resource Officer



Jeffrey Bowen
Patrolman



Adam Vander Hyden
School Resource Officer



Patrick O'Kane
Patrolman



Lucas Meyer
Patrolman



Brian Schaefer
Patrolman



Timothy Lau
Patrolman



Matthew Kohl
School Resource Officer



Stephanie Maas
Patrolwoman



Ryan Geenen
Patrolman



Thuyen Thao
Patrolman



David Kneffel
Patrolman



Andrew Pelot
Patrolman



Natasha Shante
Patrolwoman



Michael Lambie
Patrolman



James Brandt
Patrolman



Jordan Batchelor
Community Service Officer



Inge
Administrative Supervisor



Tammie
Records Clerk



Melody
Records Clerk



T.J.
Records Clerk



Brenda
Records Clerk



THE LAW ENFORCEMENT CODE OF ETHICS

AS A LAW ENFORCEMENT OFFICER,

My fundamental duty is to serve mankind; to safeguard lives and property; to protect the innocent against deception, the weak against violence or disorder; and to respect the Constitutional rights of all men to liberty, equality and justice.

I WILL,

Keep my private life unsullied as an example to all; maintain courageous calm in the face of danger; scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided in me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I WILL,

Never act officiously or permit personal feelings, prejudices, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I RECOGNIZE,

The badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the police service. I will constantly strive to achieve these objectives and ideals, dedicating myself to my chosen profession.....law enforcement.

School Resource Officers



SRO Adam Vander Hyden
Kaukauna High School
766-6113 ext. 5303



SRO Matthew Kohl
River View Middle School
766-6111 ext. 4188



SRO Tyler Romenesko
Elementary Schools
766-6134 ext. 3180

School Resource Officers (SRO's) work in cooperation with the schools in a proactive manner to deal with youth concerns before they become youth problems. Beyond the family, the school is the primary institution that has the opportunity to affect the ideas and activities of our children. Police working in partnership with the schools provides the opportunity to implement programs aimed primarily at prevention of delinquent behavior through education, communication, and understanding among the school, youth, police, and the community. Statistics show that reaching children in this age group can lead to lowering juvenile delinquency by giving them the skills needed to make positive decisions.

School Resource Officers provide:

- Serves as liaison between juveniles and/or their parents, service organizations, school personnel, and the community.
- Work with school administrators and the District Office of Kaukauna Schools on developing policies and procedures to keep schools safe.
- ALICE (Alert-Lockdown-Inform-Counter-Evacuate) instructors. SROs work closely with the school and local businesses in training to prepare individuals in the event of an active shooter emergency.
- Give classroom and other instructions and presentations.
- Teach children about crime, leadership, and citizenship.
- Teach children about drug prevention, internet safety, and sexting.
- Provide training for KASD Staff in areas of drug preventions, crime prevention, and school safety.
- Are a friend, counselor, and listener to youth with personal issues, or to those who want to share stories of their life.
- Work closely with families, students, and school staff to assist with accessing mental health services.
- Investigate crimes where juveniles are either victims or perpetrators and enforce applicable laws.
- Conduct sensitive crime investigations involving both adults and juveniles.
- Work closely with Child Protection Services, Social Services, Juvenile Intake, and the District Attorney's Office.
- Share information with school administrators about the conduct of students in the community.
- Provide training to other police officers on the special needs and concerns of youth.
- Serve on a variety of committees and task forces working to improve services available for juveniles.
- Early intervention to keep small problems from becoming large ones. This diverts students from the juvenile justice system when appropriate.
- Participate in Internet Crimes Against Children (ICAC) Investigations

2021 Kaukauna Police Department K9 Rocko Report

80-Total Deployments

37-Arrests

(9 public speaking/ community appearances)

39- for Kaukauna PD

41- for a different jurisdiction (8 other jurisdictions)

16- Appleton PD

11- Grand Chute PD

5- Outagamie County SO

3- Wisconsin State Patrol

2- Fox Valley Metro PD

2- Calumet County SO

1- Menasha PD

1- Hobart/ Lawrence PD



72- Narcotics Detection Deployments

- 165.5g marijuana
- 1,320.2g (2.9 lbs) methamphetamine
- 31.5g cocaine
- 3.6g heroin

51-traffic stop vehicle sniffs

21-other (parked car sniffs, building sniffs, cash sniffs)

8- Patrol Deployments

3-area searches

2-building searches

2-tactical/ perimeter deployments

1-track

Other items attributed to Rocko

- 3 illegally possessed handguns
- \$5,470 seized drug money
- 39.5 illegally possessed prescription pills

Kaukauna Police Department 2021 Annual Report

K9 BODO

62-Total Deployments 39-Arrests 2-Public speaking/ community appearances

28- for Kaukauna PD

34- for a different jurisdiction (8 other jurisdictions)

20- Appleton PD

1- Grand Chute PD

3- Outagamie County SO

2- Wisconsin State Patrol

5- Fox Valley Metro PD

1- Calumet County SO

1- Menasha PD

1- Fox Crossing PD



62- Narcotics Detection Deployments

- 131.58g marijuana
- 27.75g methamphetamine
- 1.6g cocaine
- 4.4g heroin
- 2 items of MDMA
- 36 drug paraphernalia items resulting in arrests

Community Service Officer



The Kaukauna Police Department has one part-time Community Service Officer (CSO) serving the community through a variety of duties.

- Vacation house checks are provided for city residents who are away from home. The CSO will go and check for any suspicious activity while a resident is on vacation. If you would like a house check done on your home while you are on vacation, please stop by the police department and fill out the appropriate paperwork.
- We also provide vehicle lockout service to our residents. The CSO will perform this service when on duty to keep the officers free for other calls and emergencies.
- The CSO also helps with traffic control at accidents, parades and other special events. They may even fill in for a crossing guard every so often.
- The Community Service Officer also reports any junk vehicles found in the city. Junk vehicles cannot only have a disorderly appearance in the city but can be a health and safety issue.
- The CSO picks up stray animals in the city and brings them back to the police station. They are kept 24 hours for someone to claim. If not claimed, the CSO transports them to the Fox Valley Humane Association. The Fox Valley Humane Association charges the police department \$80 per animal brought to them by our CSO. Additionally, if a resident of the City of Kaukauna takes an animal to the Fox Valley Humane Association, the police department is still charged \$80.



Animal Calls	386
Animal Bites	33
Animals Transported to Fox Valley Humane Association	16
Vacation House Checks	30
Vehicle Lockouts	149

Crossing Guards

The City of Kaukauna School Crossing Guard Program provides uniformed adult supervision at six school intersections where the majority of the students cross within the city. The crossing guards assist students, bikers and pedestrians when they are crossing the intersections to and from their classes. This service is provided between the hours of 7:00 and 8:00 A.M., and from 2:45 through 4:00 P.M.

During three weeks in June, some of the Crossing Guards are involved in the Safety Town Program that is designed to teach safety habits to the children who are entering school. It has evolved into a comprehensive program covering everything from crossing the street, to playground behavior, littering, avoiding poisons, stranger danger, call 911 and fire prevention. Police Officers and Firemen also participate as guest speakers.

The crossing guards are a vital part of our children's safety. This is a position that our guards take great pride in, and we are always looking to add more crossing guards to our group. **If you are interested in joining this amazing group, please contact Inge Murphy at the Kaukauna Police Department, 920-766-6333.**



Marie Soffa



Lisa Sawlsville



Diane Mashuda



Vicky Vandenberg



Dennis Bruhn



Rick Puhl



Cyndell Sawall
(Substitute)



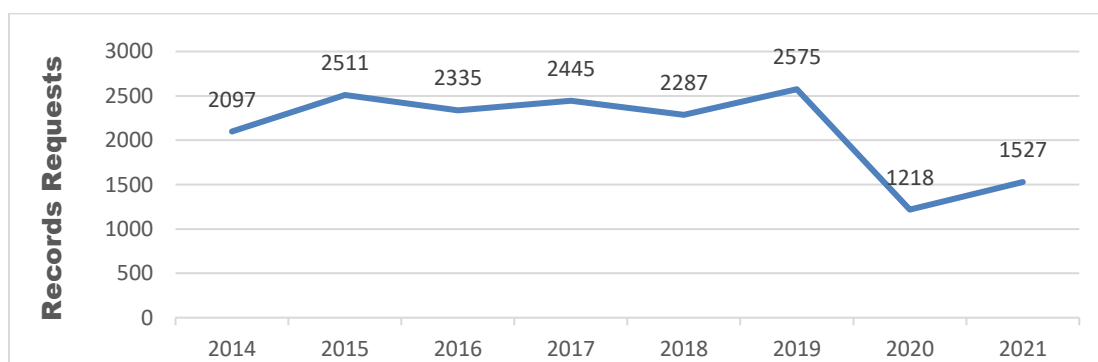
Juli Hartzheim
(Substitute)

Administrative Support

The Administrative staff is an integral part of the Kaukauna Police Department. Tammie, Melody, TJ and Brenda are the first contact our citizens have when they come into the police department. When a citizen comes into the police department, it can be to file a complaint, fill out a vacation check form, obtain an alcohol permit or pay a parking ticket, among other things. Unfortunately, there are times where we are the brunt of their frustrations for whatever concern they are having at the time. However, the majority of the time, people are friendly, kind and thankful for the service our officers and staff provide.

The Administrative Services Supervisor oversees the office happenings. She works closely with office staff to streamline processes and keep things running smoothly for the officers.

She also trains and works with the six full time crossing guards and two part time crossing guards. There are two meetings per year she coordinates with the crossing guards. Additionally, she addresses any issues our crossing guards are having on their respective corners. **If you have an opportunity, stop and thank our crossing guards for a job well done. The Kaukauna Police Department is always looking to add Crossing Guards to our group; if you, or someone you know, might be interested in assisting as a Crossing Guard, please call Inge Murphy at 920-766-6333.**



One of the biggest responsibilities of the Administrative Services Supervisor is to fulfill records requests from citizens, other agencies and insurance companies. Before a record can be released, it must be reviewed to make sure it can be released. There are various reasons a report is unable to be released. If a report is able to be released, it must then be decided if anything in the report should be redacted, such as juvenile names. This process can take some time depending upon the individuals involved, severity of the case, as well as other factors.

The records staff also performs background checks on all of the alcohol licensed premises and bartenders in the City of Kaukauna who serve or sell alcohol. We currently check 335 licensed bartenders, 47 licensed premises, including 21 bars/taverns/restaurants, 8 gas stations, 4 stores, 7 restaurants and 7 miscellaneous organizations that sell alcohol.

City of Kaukauna Police Evidence Unit

Evidence: “something (as testimony, writings, or objects) presented at a judicial or administrative proceeding for the purpose of establishing the truth or falsity of an alleged matter of fact”

Overview of Evidence

The evidence and property room of the City of Kaukauna Police Department is responsible for maintaining recovered property and evidence from crimes in the city. We work together with investigators, the District Attorney’s Office, and the state and federal crime laboratories.

Five officers are trained as evidence technicians. Sgt. Momberg and Officers Vosters, Schaefer and Lau being the main evidence and property technicians and Lt. Bartolazzi is the investigations supervisor but still has a role in evidence and can process scenes. The technicians are called out to examine, document, collect, and preserve evidence at various crime scenes: death scenes, sexual assaults, burglaries, thefts, and crash scenes. The evidence technicians also photograph and record property collected at those scenes. We currently use a fully marked Dodge Durango as our main evidence vehicle to hold, and transport, the majority of our crime scene supplies. We have to use additional vehicles to get other supplies when needed.

All of the main technicians are members of the Wisconsin Association for Identification (WAI). Their mission is to provide educational seminars to members of the law enforcement community, to disseminate useful information related to all the disciplines of the forensic sciences, to provide local administration in the State of Wisconsin for the international professional certification programs of the International Association for Identification (IAI), and to encourage the highest ethical standards in the collection, preservation, and examination of evidence. Sgt. Momberg is on the board of directors for the association and attends quarterly meetings to network and share ideas to make upcoming educational conferences the best and most current in evidence and forensic practices. Sgt. Momberg and Officer Schaefer are on an Evidence and Property Committee working with the WAI.

Sgt Robert Momberg



Officer Charlie Vosters



Officer Brian Schaefer



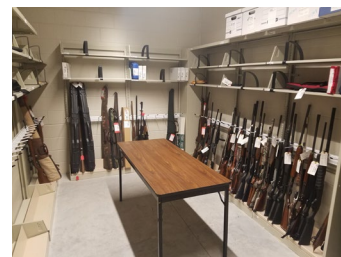
Officer Tim Lau



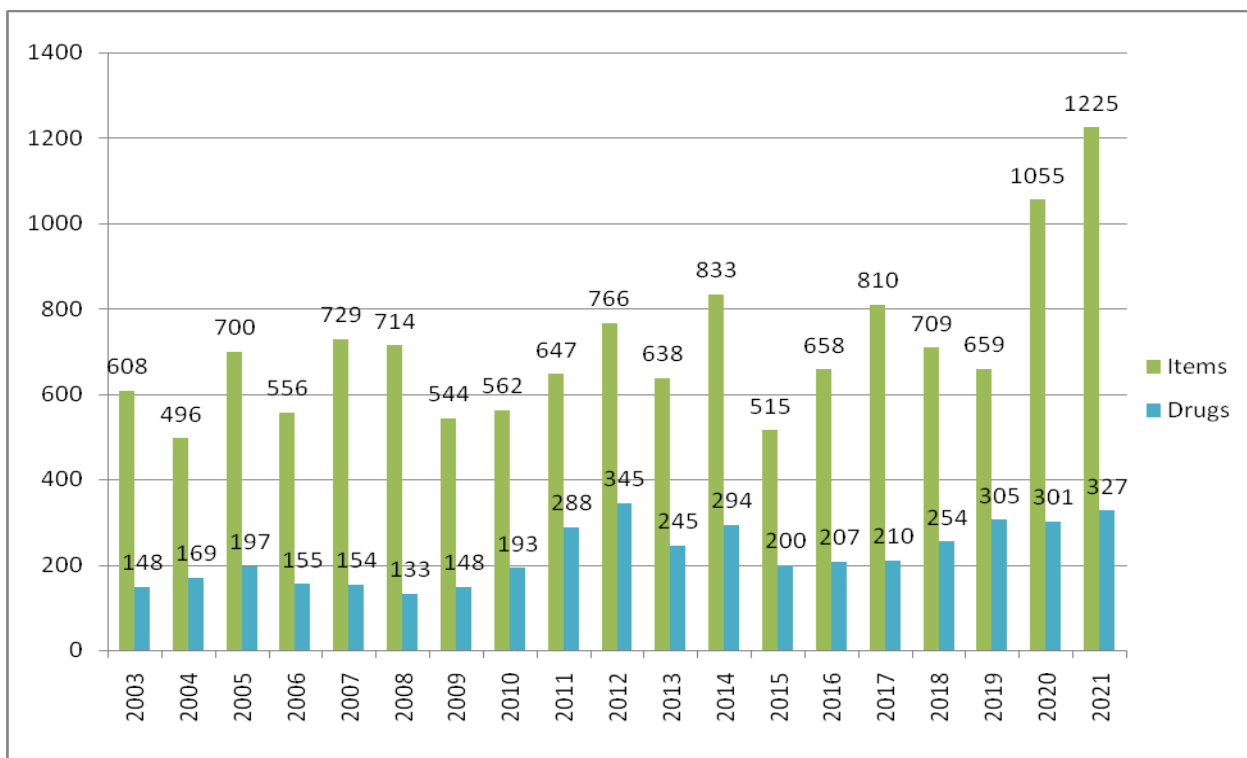
City of Kaukauna Police Evidence Unit

Evidence and Property Room

During **2021**, **1225** items of evidence and property were collected and recorded in the property room, with about **325** drug related items. We take in, on a yearly basis, several items of found personal property such as wallets, cell phones, tools, CDs, yard items, and several bikes. Many of the unclaimed bikes and property are donated or disposed of.



Laws require us to maintain custody of evidence for extended periods. This could be a few months, years, or even for the incarcerated individual's lifetime or sentence duration. Many of these laws are related specifically to items in which DNA was collected, or could be collected and analyzed. The picture on the left is our fume hood donated with the help of the Lake Winnebago Area Metropolitan Enforcement Group in 2019. The picture on the top/right is the evidence packaging office and the lower/right is the weapons storage area.



***The green columns in the chart depict the total number of items logged into the evidence room in a given year. The blue columns depict the number of drug items (drugs and drug paraphernalia) included in the total items logged for that year.

City of Kaukauna Police Evidence Unit

Evidence and Property Tracking

Since about mid-year 2016, we have been utilizing the Crime Fighter **BEAST** (Bar coded Evidence Analysis Statistics & Tracking) software from Porter Lee Corporation. Tracking and moving evidence and property is much easier now and takes a lot less time. A lot of time was spent inventorying evidence from the old system and either purging or entering it into the BEAST. It is still an ongoing process. BEAST utilizes barcodes to speed information transfer with a high level of data integrity and security. Conventional barcodes printed on labels identify individual items and allow for quick and simple handling and tracking.



Digital Evidence

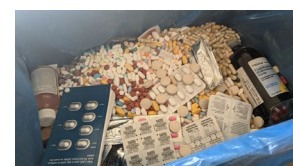


Most of our evidence collection consists of digital files. Many crimes, including retail thefts, burglaries and other property crimes involve the collecting of video files from the homes or businesses from their security systems. Computers and cell phones are collected on many investigations and information from those are also collected in a digital format. Frauds and other crimes may constitute the collection of bank and other records, often provided in a digital format, rather than on paper. A lot of time and money has been spent over the last few years to secure space on computer servers to preserve the digital evidence. If we receive a CD or DVD or a flash drive, the contents are copied and the disc or drive must be saved as well. In **2021**, we collected over **36,000** digital files to include photos, videos, audio files, and documents from about **838** incidents.

Drug Take Back



In **2021**, we hosted drug take back events in April and October. We collected about **547 lbs** of prescription and non-prescription medications at the events. We have a permanent drug drop box installed in the lobby of the police department available during office hours. In **2021**, we collected **165 lbs.** of material from the drop box itself. For other permanent locations and answers to your questions about drug take backs, go to the website doseofrealitywi.gov or contact Sgt. Robert Momberg.



City of Kaukauna Police Evidence Unit

Digital Media



In February of 2019, the City of Kaukauna gained a new investigative and evidentiary skill-set for one of their officers. The police department sent Officer Tim Lau to a four-day training hosted in Menomonie, Wisconsin. The training consisted of becoming certified and familiarized with digital media forensic extractions and analytics for a wide variety of digital media like cell phones and tablets. This allows the Kaukauna Police Department to utilize forensic software to analyze digital media that is often found in many investigations. This software has proven to be beneficial to the department investigators, and its usefulness will continue to grow in this digital world we now live in.



Since Officer Lau's training in early 2019, he has completed several dozen forensic extractions on devices. The cases include drug cases, sexual assault cases, child pornography investigations, and even battery cases. As with any search, we would need permission from the owner to perform one of these extractions, or we need to get a search warrant. Most of the time we go the search warrant route. Thirty-seven investigations involved Officer Lau and his area of expertise:

2019 - 15 investigations
 2020 - 9 investigations
 2021 - 13 investigations

In the past, we had to request another local police department or state agency to assist us with these types of forensic extractions on devices. Now we have someone in-house. We do not currently have our own Cellebrite workstation. The Fox Valley Metro Police Department shares their workstation with us until we can obtain our own. We can have an extraction completed in just several hours now, depending on the device specifications. In the past, sometimes we might not receive the reports for days, weeks, or even months from the department assisting us.

In September of 2021, Officer Lau completed recertification training with Cellebrite, so he is able to continue this service for the police department and city.

City of Kaukauna Police Evidence Unit

Evidence Photography

Photography is a very important aspect of evidence. Supplementing police reports with photographs and video can answer questions that arise during and after incidents by creating an accurate representation of the scene as it was at the time of the incident, whether it was injuries to a victim, damage to property, or photos at a crash scene. Many defendants are quick to plea to criminal charges after they see photographs and other documentation of a scene. Photos of crash scenes can help officers in filling out reports and answering questions later. Documenting damage and injuries can aid insurance companies with proper claim processing, the auto industry in making safer automobiles, and the Department of Transportation in making roads safer.

Each squad car is equipped with a digital camera and a smart phone. Both can be used to take photographs at scenes. Officers can adjust settings as they see fit based on their scene and their knowledge of the camera. For serious cases, in which evidence technicians may be called, the more advanced digital SLR cameras would be used. We currently utilize Canon brand DSLRs to include the Rebel T3i and Rebel T6. Along with the camera bodies, the techs have the availability of external flashes and other lenses to record the evidence and crime scenes.

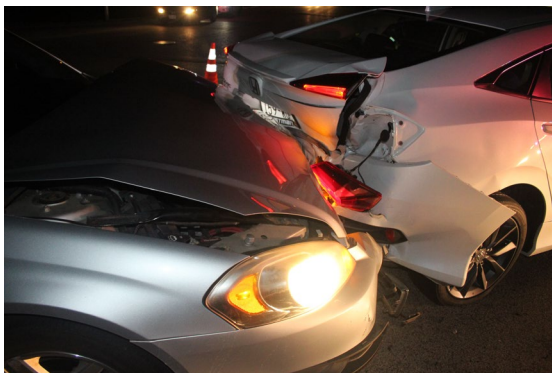


Photographs from 2021

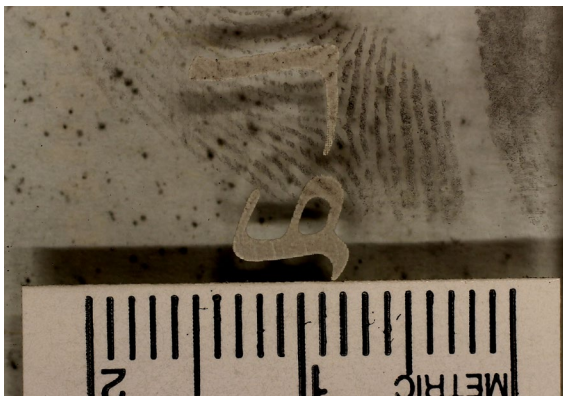


The pictures above were from a car fire in the parking lot of Carstens Ace Hardware.

City of Kaukauna Police Evidence Unit



Crash Scenes



Pictures of finger and palm prints at burglary scenes



Photos at a crash scene and OWI arrest on I41

City of Kaukauna Police Evidence Unit

Training in 2021

Our technicians were able to attend a one day online training via video conference on March 4, 2021. Several representatives from the Wisconsin State Crime Lab put on presentations on their areas of expertise including advancements in DNA, collecting fingerprints and footwear, collecting controlled substances, crime scene response by the lab, firearm collection and examination, to mention a few.

On March 31, 2021, our community had to endure another homicide investigation. An adult male was shot and killed during an altercation at his home. Two people were arrested for the murder and are currently awaiting trial. Investigators and evidence technicians spent some more long hours processing the scene again with the help of the Wisconsin State Crime Lab and the Wisconsin State Patrol. We learned a lot from this investigation, as well and gained more experience in crime scene processing.

Future of Evidence

As mentioned in the 2020 report, our department issued body worn cameras from Axon to all officers. The body cameras are to be utilized on all calls for service and other activities when dealing with the public. The video footage is uploaded to a server and labeled appropriately. Evidence technicians are then responsible for forwarding these videos to the District Attorney's Office and other entities that request them.

We did receive our new computer equipment in 2021. In 2022, the plans are to obtain a larger safe for money and other valuables taken as evidence or property. A new digital camera is also needed and planned to be purchased during the year.



Emergency Vehicle Operation and Control

Overview

Like many aspects of law enforcement, Emergency Vehicle Operation and Control (EVOC) is always an evolving area. Many factors figure into this. Changing types of vehicles, changes to vehicle operation laws, legal issues, liability, as well as decision making.

EVOC, specifically pursuit driving, has long been a very closely monitored area in law enforcement. Specific data of each pursuit is collected, documented and reviewed with great scrutiny. A pursuit can be defined as:



An active attempt by a law enforcement officer, on-duty in an authorized law enforcement vehicle to apprehend one or more occupants of a moving motor vehicle, provided the driver of such vehicle is aware of the attempt and is resisting apprehension by maintaining or increasing his or her speed or by ignoring the law enforcement officer's attempt to stop him or her.

The reason for the pursuit, liability concerns and general attitudes toward pursuits weigh heavily in the decision making process regarding when to pursue a suspected criminal. Many departments are going to very restrictive pursuit policies. This topic has been discussed nationwide for many years now, although no national consensus on the topic is in place. Every department follows their own policies and procedures, which can vary greatly from jurisdiction to jurisdiction. We share a county-wide pursuit policy with other agencies in Outagamie County, but individual departments can make them more restrictive.

The most important aspect of emergency vehicle operations is officer and citizen safety. Vehicle crashes have become the number one cause of line-of-duty deaths for law enforcement officers across the country. This underscores the need for quality, recurring training. We constantly stress officer use of seatbelts, headlamps, wearing of body armor and being aware of one's surroundings.

Training

In 2012, Officer Michael Frank and Sgt. Robert Momberg went to the Wisconsin State Patrol Academy at Fort McCoy near Tomah, WI for a week of training to become EVOC instructors. Emergency vehicle operation and control is a critical area for officers to train. Not only to keep their skills sharp but also learn new driving and safety techniques.



Some of the skills taught were emergency driving, pursuit driving, decision making, legal issues and even parking. Officers need to show proficiency in these skill

Emergency Vehicle Operation and Control

areas every two years by participating in at least four hours of training as set by the Wisconsin Law Enforcement Training and Standards Board. This includes about two hours of classroom material and typically includes about two hours of hands-on training out on the driving range with all topics set by the Training and Standards Board.

Officer Frank and Sgt. Momberg are certified to conduct some of this training in the classroom, as well as out on the EVOC track. With the construction of Fox Valley Technical College's Public Safety Training Center (PSTC), we now have a state of the art center to conduct our training. We train in several pursuit termination techniques including boxing in, channeling, road block techniques, and all squad cars are equipped with tire deflation devices (TDDs).

After no training in EVOC in 2020 due to the pandemic, we conducted the biennial 4-hour training in April 2021 at the PSTC. Training focused on the use of our tire deflation devices and communications during pursuits. Also introduced was the mini tire deflation device called the Magnum Claw (pictured right). It can be used to help prevent a high speed pursuit developing at an incident or traffic stop if someone refuses to get out of a vehicle or comply during an incident. An officer can place one or two of the claws under the tire, and if someone flees from a scene, they will immediately begin with a flat tire or two.



Officer Ryan Geenen became the department's third EVOC instructor. In February 2021, he completed the 4-day instructor development course and a 5-day EVOC instructor training course in May. He will be one of the main instructors at our next biennial training course in the Fall of 2022.

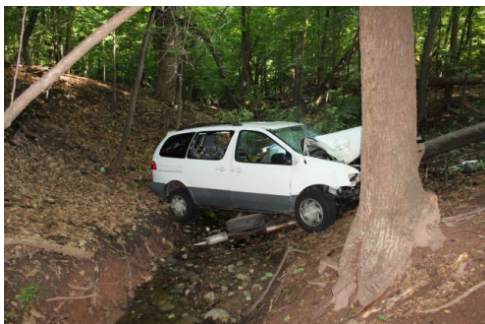


Officer Thao is also going to be an EVOC instructor for the department. He completed the instructor development course in September 2021 and will be scheduled in early 2022 for the EVOC instructor course. Officer Thao, along with Officer Geenen, will take over as the main EVOC instructors.

Emergency Vehicle Operation and Control

Documentation of Pursuits

All pursuits engaged in by Kaukauna police officers must be reported and transmitted electronically to the Wisconsin State Patrol via the TraCS computer program (Traffic and Criminal Software). Certain statistics are gathered such as distance, speeds, locations, and all violations encountered. The State Patrol is required, by state statute, to submit an annual report to the state legislature summarizing statewide pursuits.



In 2021, there were eleven (11) pursuits reported by the City of Kaukauna. Two (2) of the pursuits ended in property damage, including one squad car when the officer could not avoid the spike strips set out in time. Four (4) of the pursuits ended with the driver being apprehended immediately at the end of the pursuit or shortly after. The seven (7) other pursuits did not result in the suspect being apprehended or identified. The longest pursuit in 2021 was 16.9 miles, and the shortest was .2 miles. No one was injured during any of the pursuits. The pictures to the left and below are of a van that crashed into the ravine area along Brill Rd. The driver fled from police at a high rate of speed. Officers lost sight of the van and checked the area and found the van crashed. The driver had minor injuries.

The reasons drivers flee cover a wide range, from just not having a valid license, being intoxicated, having a warrant for their arrest, or even just not wanting to stop due to their own attitude. Again, the safety of everyone, including the occupants of the fleeing vehicle, is our main concern.



Emergency Vehicle Operation and Control

The table below seems to indicate a trend upward in the number of pursuits conducted over the last 6 years. This could be a result of a combination of numerous factors, but the bottom line is we are not seeing many injuries, or a lot of major damage resulting from engaging in pursuits. Officers are making smart decisions, during a very stressful time, when involved in the pursuits. Most pursuits are voluntarily terminated by the officer.

Year	Pursuits	Distance (miles)
2021	11	45.7
2020	10	46.7
2019	9	26.6
2018	5	3.5
2017	6	13.8
2016	7	13.1
2015	2	35.7
2014	6	17.8
2013	3	1.3
2012	5	5
2011	2	4.7
2010	3	8.7
2009	4	13.8
2008	1	2.2
2007	1	0.6
2006	4	22.4
2005	3	25.5
2004	4	5.8
2003	1	2
2002	2	42.6
2001	1	1
Totals	90	338.5

The longest pursuit since 2001 was 35.2 miles. The shortest pursuit was .1 miles.

The average pursuit was about 3.7 miles

VCR stands for **V**ictim **C**risis **R**esponse. The VCR program is a resource available to local Fox Valley Law Enforcement agencies and victims. VCRs assist local law enforcement in various ways. Their main priority is to assist law enforcement at the scene of crimes and tragic events, whether it be domestic violence, suicide, burglary, auto theft, child abuse or many other types of calls. VCRs can provide a buffer between law enforcement and victims/families at the scene, while law enforcement officers are performing investigative duties.

VCRs are volunteers who are willing to take time away from their families to help other people going through various types of crisis. They are on call 24 hours a day, 365 days a year. Many VCR requests are made in the middle of the night at the scene of various types of calls. VCRs go through a rigorous background check and training program before being able to respond to calls.

VCRs are requested by officers on scene to provide emotional support, crisis intervention, immediate needs assessments, education on crisis, trauma, and grief, help make phone calls to family members, as well as helping victims plan for the future. VCRs are also available to assist with low-level follow up type of duties. (Example: Calling citizens who have called in damage complaints which have been classified as inactive. VCRs will call these citizens and ask if they have any more information regarding their case.)

The Fox Cities VCR Team is a 501c3, non-profit organization. They are funded by both the Wisconsin Department of Justice Victims of Crime Act (VOCA grant) and donations. Much of their ability to continue to do the work they do in the Fox Cities relies on donations from citizens, groups and businesses.

There are many free resources to offer victims through the Crime Victim Compensation application. Although Marsy's Law has made the VCR's job a bit more difficult, they have come together with partnering agencies to overcome the adversity and continue to help those victims in need. VCRs have become a valuable resource for Fox Cities Law Enforcement. The program started over 20 years ago at the Appleton Police Department and has spread throughout the Fox Valley to include all departments in Outagamie County, as well as various Winnebago County Agencies.

In 2021, there were many dedicated volunteers working in the VCR program who responded to countless amounts of call-outs within Outagamie County. There were hundreds of victims served within the communities, including citizens of Kaukauna.



Officer Stephanie Maas



Kaukauna Police Department

In 2021, our officers were thrilled to get back to a more traditional style of training schedule. Coming off of 2020 where we, much like the rest of the community, had to make adjustments with traditional work practices, we were able to return to a full training schedule in 2021. In 2020, our department held a total of 16 hours of training for our officers. In 2021, we were able to hold 28 hours of training for our officers. Of the 28 hours, we held 16 hours of firearms training and 12 hours of Defense and Arrest Tactics (DAAT) training. The 16 hours of firearms training includes several hours of maintaining our annual certifications of qualifications for our handguns and rifles. The remaining time this past year was spent on refreshing the basic fundamentals of firearms training. Of the 12 hours of DAAT training, we specifically trained on the topics of TASER, Use of Force Decision Making Scenarios and Tactical Response Training.

2020 definitely presented the world with many challenges, one of them being the social issues that surrounded policing practices and training for law enforcement. In 2020, we made a priority to continue to include de-escalation and communication into our training and scenario based training days. We continued to make this a priority in our 2021 training schedule. Including scenarios that stress the importance of communication ensures that our officers are well balanced and are not quick to resort to using force to solve conflicts. We have, and continue to urge, our officers to engage in communication, non-verbal communication, and to explore alternative options whenever possible as a way to de-escalate certain situations. We incorporate these principles into all of our Defense and Arrest Tactics training sessions. We accomplish these types of training in scenario based training, case review training, and open discussions of applicable incidents.



Kaukauna Police Department Unified
Tactic Instructors are:

- **Detective Kory Krueger**
- **School Resource Officer Matt Kohl**
- **Officer Lucas Meyer**

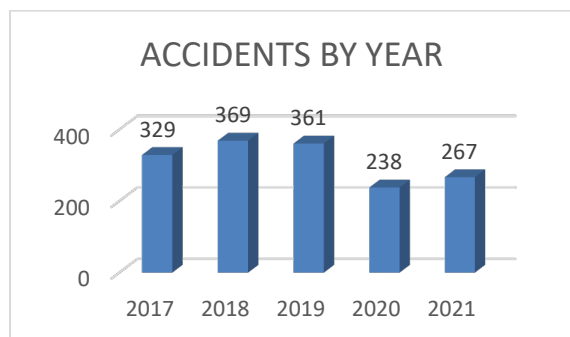
Pictures show Kaukauna Police
Department Officers during training
sessions.



- **Bicycle Safety**
Provide bicycle safety guidelines, teach bicycle laws, and promote bicycle helmet use, helmet giveaways and ice cream rewards for good bicycle obedience.
- **Bicycle Licensing**
License bicycles for locating and returning bicycles to owner.
- **Business Security**
Perform routine business checks looking for open doors, suspicious activity.
- **Child Identification Kits**
Provide child identification kits for recovery and identification of missing children. Includes photo, fingerprint, and personal information identifiers.
- **Crime Prevention**
Give safety and crime prevention talks, provide and train individuals with information on detection and prevention of crime, and proper methods of reporting crime and what to look for.
- **Crime Stoppers**
Crime stoppers is a Police Community program geared towards the fight against crime. It involves the public, media and the police working together.
- **McGruff Program**
The McGruff program has many different functions. We are currently using McGruff for discussion and appearances, along with educating children
- **Neighborhood Watch**
Promote Neighborhood watch programs within the city. Educate and train neighbors to get to know each other and what to watch out for. Designate safe houses.
- **School Resource Program**
The School Resource officers (SRO's) work in cooperation with the schools, parents and police. Provide early intervention. Work with delinquent behavior, promote positive decision making, teach conflict resolution and responsibility. Give presentations, provide education and services available for juveniles.
- **Safety Town**
Teach children how to obey stop signs, traffic lights, crossing the streets and being safe. Also teach how to use 911 for emergencies.
- **Vacation House Checks**
Provide house checks for residents on vacation.
- **Vehicle Lock Outs**
Provide vehicle lock out service to residents free of charge.
- **Abatement Program**
The Kaukauna Police Department assists landlords with eliminating problem tenants involved in disturbances, gang and drug activity.
- **Victim Crisis Response**
The Victim Crisis Response program (VCR's) is a resource available for Law Enforcement and victims to assist in tragic events. Volunteers assist any time of day or night wherever needed.

Statistics

Accidents	267
Accidents with Injuries	34
Hit and Run Accidents	22
Accidents in Round-About	38



Our officers and school resource officers deal with juvenile calls on a daily basis all year long. The nature of these calls include: apprehension requests, battery, curfew, disorderly conduct, drugs, harassment, resisting, runaways, theft, truancy, trespassing and vaping among many others.

In 2021, our officers dealt with 207 calls involving juveniles in our city. This is comparable to 301 calls involving juveniles in 2020.

In 2020, there were 327 municipal citations issued by the Kaukauna Police Department. In 2021, our officers issued **277 municipal citations**.



Traffic Citations

Total Citations	1,023
Total Warnings	1,243
Total	2,266



OWI/ Operating While Intoxicated **41**

Criminal OWI's (2nd and greater offenses) 10

Criminal Arrests Referred to District Attorney's Office

	2020	2021
Aggravated Assault/Battery	38	28
Bail Jumping	94	72
Burglary	8	12
Criminal Damage to Property	33	7
Disorderly Conduct	61	56
Domestic Abuse	39	22
Drugs/Paraphernalia	96	115
Fraud	13	11
Hit and Run	1	1
Operating After Revoked	80	72
OWI Criminal – 2 nd , 3 rd , 4 th , 5 th	30	10
Resisting/Obstructing an Officer	17	14
Sexual Assault	17	13
Strangulation	9	6
Theft	16	25
Weapons	1	3
Total Persons Criminally Charged	268	252
Charges Associated with Those Cases	563	462

Statistics

Kaukauna Police Department has 26 full-time sworn officers.

Officers cover all areas of the city and are not assigned to a specific district. This provides all the officers familiarity with the entire city not just a specific range. Officers not only handle the traffic and accident calls on the road but also manage an array of incidents that come in daily, as are listed on the right. In addition, officers handle over 400 serious crimes that are referred to the District Attorney's Office.

The School Resource Officers handle calls that occur at the schools, and patrol may be called to juvenile calls that occur at home or in the city. Juvenile calls may include thefts, runaway, truancy, disturbances, smoking, drugs/alcohol, and damage to property.

Police need to be cross-trained to handle any situation at any given time. They also need to be able to switch from handling one diverse call after another.

Officers cover the following specialty areas:

- School Resource Officer (SRO)
- Crime Prevention
- DAAT Training
- Evidence Technicians
- Emergency Response Team (ERT/SWAT)
- Neighborhood Watch
- MEG Unit (Drugs)
- K9 Unit
- Emergency Vehicle Operation Control (EVOC)
- Victim Crisis Response (VCR)

Police Calls for Service

2017	2018	2019	2020	2021
10,626	10,973	11,696	11,212	12,678

Incidents

	2020	2021
ABANDONED VEHICLE	57	56
ACCIDENT	373	300
ALARM	83	136
ALCOHOL OFFENSE	11	10
ANIMAL CALLS	380	419
ARSON	2	0
ASSISTS	1447	1508
ASSAULTS	9	7
AUTO THEFT	10	10
BURGLARY	11	7
CIVIL PROCESS	4	19
CRIME PREVENTION	1208	2450
DAMAGE TO PROPERTY	69	76
DISTURBANCES	278	304
DOMESTIC	37	40
DRUGS	143	124
FINGERPRINTING	42	52
FIRE CALLS	134	123
FIREWORKS COMPLAINT	40	28
FRAUD	99	104
HARRASSMENT	127	109
HAZARD	178	169
JUVENILE INCIDENTS	131	207
LOCKOUT	153	150
LOST/FOUND	138	183
MEDICAL	836	961
MISSING PERSON	6	11
OPEN DOOR	78	85
OPERATING WHILE INTOXICATED	59	41
ORDINANCE VIOLATIONS	267	168
PARKING	343	430
RECKLESS DRIVING COMPLAINT	278	338
SEX OFFENSES	43	46
SUICIDE; ATTEMPT, THREAT, COMMIT	63	48
SUSPICIOUS PERSON, VEHICLE, SITUATION	548	504
THEFT	150	159
TRAFFIC	2048	1761
TRAFFIC SAFETY	3	2
TRESPASS	25	25
TRUANCY	4	8
VIOLATION OF COURT ORDER	34	32
WANTED PERSON OR APPREHENSION	45	66
WEAPON	9	8
WELFARE CHECK	463	498
911 HANGUP/ASSIST	830	907
911 CALLS (Kaukauna Only)	1831	2476

Miles Patrolled

2015	2016	2017	2018	2019	2020	2021
212,439	198,070	215,108	226,484	254,287	232,220	211,884

Parking Tickets

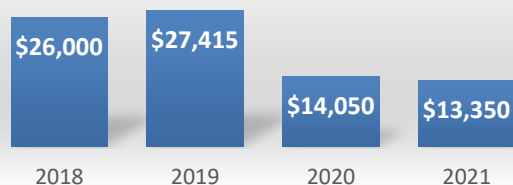
We continue to monitor the parking according to the City ordinance traffic code chapter 7.12. Most of our parking violations come from our winter parking restrictions from December through March in which:

“No Vehicle shall be parked or standing unattended on any public street of the City of Kaukauna between the hours of 2am and 6am”

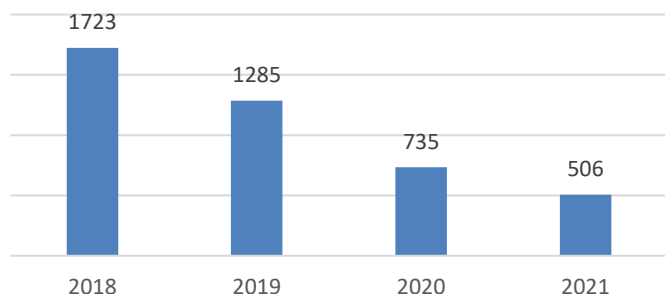
We also have continued to monitor our business district where we have 15, 30 and 90 minute parking stalls, also with the no parking restriction from 2am to 6am.



Parking Ticket Revenue



Parking Tickets Issued



	2018	2019	2020	2021
ISSUED	1723	1285	735	506
PAID	1590	1537	837	484
SUSPENDED	220	402	235	131

Monies Collected by Police Department

<i>Parking Tickets</i>	<i>\$13,350.00</i>
<i>Records Requests</i>	<i>\$1,022.00</i>
<i>Fingerprinting:</i>	
<i>Residents</i>	<i>\$460.00</i>
<i>Non Residents</i>	<i>\$1,130.00</i>
<i>Wisconsin Training & Standards, recert.</i>	<i>\$4,160.00</i>
<i>Alcohol Grant</i>	<i>\$7,070.43</i>
<i>Drug Grants</i>	<i>\$8,314.37</i>
<i>K9 Donations</i>	<i>\$4,057.50</i>
<i>Reimbursements OWI Blood Draws</i>	<i>\$1,246.70</i>
<i>Warrants</i>	<i>\$7,988.46</i>

Total **\$48,799.46**

(does not include citations)

RETIREMENTS

CROSSING GUARDS



Dawn Richter



Judy Rogers

Farewell!

Thank you!



Summer Fun Had Us A Blast

The summer of 2021 was a summer filled with rock finding within the City. Our night officers would hide painted rocks and provide clues on Facebook. When the rocks were found, the “finders” would come to the police department for a prize. This proved to be an exciting event for our officers as much as the “finders.”

Thanks goes out to the local businesses who donated items for the prize packages. It truly took a City to pull off this fun for our younger citizens.



2021

KAUKAUNA FIRE DEPARTMENT

2021 ANNUAL REPORT



FIRE/RESCUE



EMS



PREVENTION



TRAINING



MAINTENANCE

201 Reaume Ave
Kaukauna, WI 54130

920-766-6320
www.cityofkaukauna.com/departments/fire-rescue/



KAKAUNA FIRE DEPARTMENT

2021 ANNUAL REPORT

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MESSAGE FROM THE CHIEF

Fire Chief Jacob Carrel

On behalf of the Kaukauna Fire Department, I am pleased to present the 2021 Annual Report. The Kaukauna Fire Department responded to 1,558 incidents in 2021. This included 24 fires, and through the efforts of our firefighters, saved nearly 10 million dollars in property value.



The year began with our firefighter/paramedics continuing to serve on the front lines of the COVID-19 pandemic. I am very proud to say that they fearlessly met this challenge. In an effort to help quickly rollout vaccines in early 2021 we took the necessary steps to become an official vaccination site. In total, we administered 350 doses of the vaccine. Several of our paramedics volunteered many hours of their off-duty time to help make this a success.

In March we took possession of two Lucas devices that allow our paramedics to provide hands-free, high-quality CPR. This tool makes our job safer, but most importantly it will improve our survival rates of out-of-hospital cardiac arrest events. I cannot express enough thanks to Aurora BayCare Clinic and Firehouse Subs for their generous donations.

In our effort of continuous improvement, this year we entered into a Service Sharing study with several other fire departments in the Fox Valley. The intent of this study is to examine ways that fire departments can collectively leverage existing resources to maximize effectiveness. It will also explore possible new initiatives that could benefit all of the departments and communities involved. We anticipate the results of this study to be released in mid-2022.

In closing, I am grateful to the dedicated staff of the fire department who continue to serve the city of Kaukauna heroically day in and day out. They remain fully committed after enduring a tiresome couple of years due to the pandemic. I am also sincerely thankful for the support given to public safety by our elected officials and community at-large. Together, we continue to make Kaukauna a safe and friendly place to call home.

Best Regards,

A handwritten signature in black ink, appearing to read "Jacob Carrel". The signature is written in a cursive, flowing style.

CITY OFFICIALS & COMMISSIONERS

MAYOR

- ANTHONY PENTERMAN

COMMON COUNCIL MEMBERS

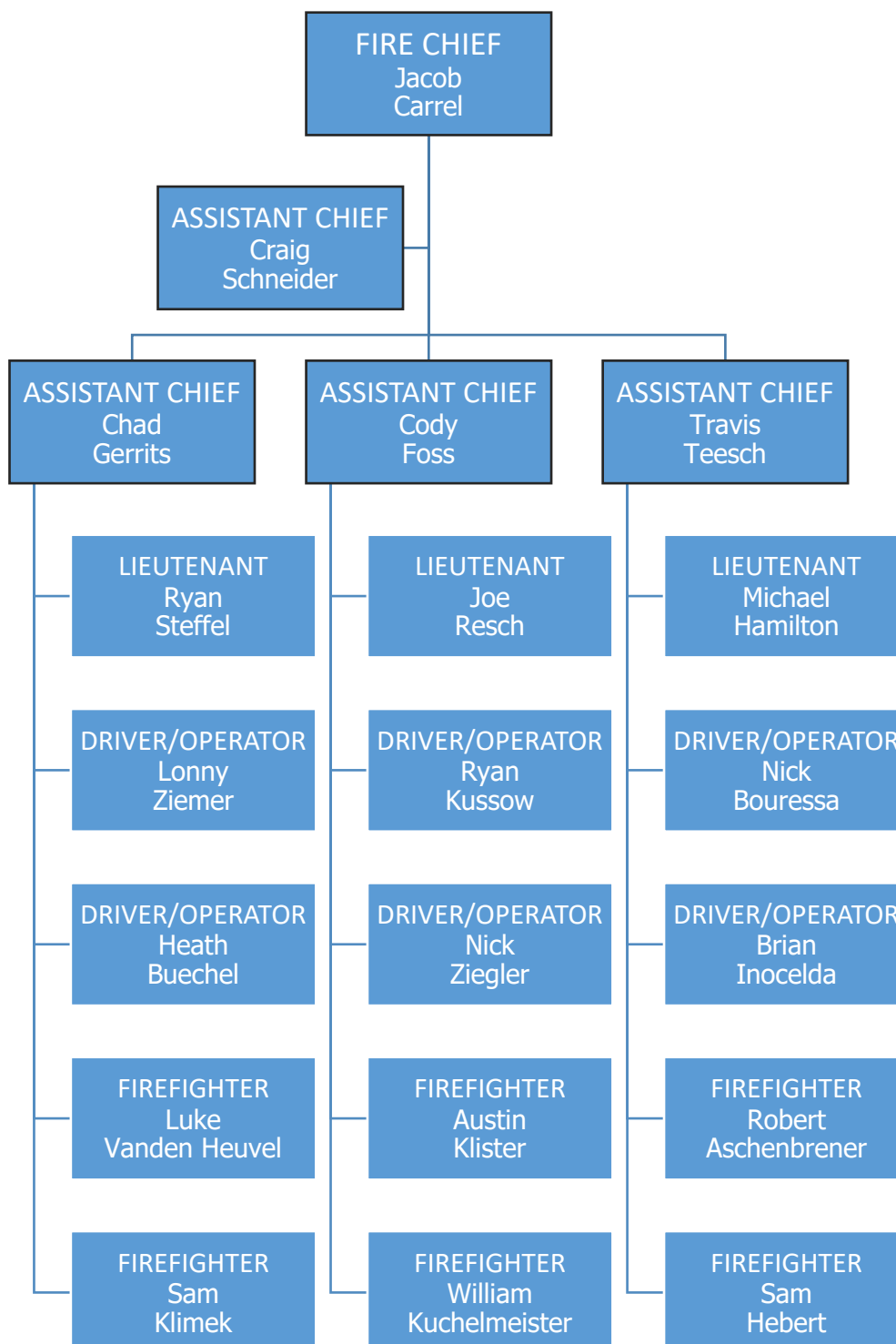
- MARTY DECOSTER
- JENNIE EGGLESTON
- KELLI ANTOINE
- JOHN MOORE
- BRIAN SCHELL
- MARY JO KILGAS
- PENNIE THIELE
- MIKE COENEN

POLICE & FIRE COMMISSIONERS

- SHANNON YOUNG
- BETH JASIAK
- PAUL VAN BERKEL
- JOHN VERKUILEN
- CARLA ZACHARIAS

DEPARTMENT STAFFING

Organizational Chart



DEPARTMENT STAFFING

Anniversary Dates

Full-time Staff	Date of Hire	Years of Service
Ziemer, Lonny	11/4/1997	24.17
Schneider, Craig	1/2/1998	24.01
Tesch, Travis	8/23/1999	22.37
Hamilton, Mike	4/10/2000	21.74
Gerrits, Chad	4/8/2003	18.75
Kussow, Ryan	7/7/2005	16.50
Buechel, Heath	1/13/2007	14.98
Resch, Joe	6/16/2008	13.55
Foss, Cody	1/3/2009	13.00
Steffel, Ryan	6/22/2010	11.53
Bouressa, Nick	5/21/2012	9.62
Inocelda, Brian	11/4/2013	8.16
Ziegler, Nick	11/7/2013	8.15
Vanden Heuvel, Lucas	10/28/2015	6.18
Klister, Austin	9/4/2016	5.33
Aschenbrener, Robert	8/27/2017	4.35
Carrel, Jacob	5/28/2019	2.60
Klimek, Samuel	11/14/2019	2.13
Kuchelmeister, William	8/2/2021	0.41
Hebert, Sam	12/1/2021	0.08
Paid-On-Call Staff	Date of Hire	Years of Service
Scot Vandenheuvel	3/16/1994	27.81
Jeff Moericke	6/1/1997	24.60
Michael Prock	10/12/2005	16.23
Alex Bain	2/3/2010	11.92
Brad Van Asten	2/3/2010	11.92
Kurt Vanderloop	7/1/2013	8.51
Justin Uitenbroek	2/3/2014	7.91
John Novak	2/3/2014	7.91
Jeremy Uitenbroek	7/1/2014	7.51
Joe Vanhoof	7/1/2015	6.51
Keith Romenesko	1/2/2019	3.00
Shawn Simon	1/6/2020	1.99

FIRE REPORT



The Kaukauna Fire Department is a combination fire department that consists of 20 full-time paid staff, and 12 active paid-on-call members. All full-time staff are cross-trained as firefighters and licensed paramedics. Each shift is comprised of 6 firefighters that include the ranks of Assistant Chief, Lieutenant, two Driver/Operators, and two Firefighter/Paramedics. Administrative day staff includes the Fire Chief and Assistant Chief of Emergency Medical Services.

In addition to fire suppression and emergency medical services, we provide swift water rescue, ice rescue, confined space entry, trench rescue, and extrication services. The fire department actively pursues fire prevention through regular inspections and public education activities.

The Kaukauna Fire Department is committed to providing a safe and healthy community for both citizens and businesses by minimizing fire loss through sound prevention efforts, competent suppression techniques and efficient medical care.

FIRE REPORT

2021 FIRE STATISTICS

Incident Type - Summary	2019	2020	2021	% of Total
Fire	18	27	24	1.5%
Rescue & Emergency Medical Services	1,295	1,192	1,317	84.5%
Hazardous Condition	103	45	45	2.9%
Service Call	70	40	45	2.9%
Good Intent		56	67	4.3%
False Alarm & False Call	76	60	52	3.3%
Special Incident	13	10	8	0.5%
Total Incidents	1,575	1,430	1,558	100%

Property Loss - Summary	2019	2020	2021
Pre-incident Property Values	1,676,300	1,355,302	9,977,800
Total Value Lost	329,600	277,002	124,550
Total Value Saved	1,346,700	1,078,300	9,853,250

Casualty – Summary	2019	2020	2021
Civilian Injuries	1	2	1
Civilian Deaths	0	0	0
Firefighter Injuries	0	1	0
Firefighter Deaths	0	0	0

AMBULANCE REPORT

SUMMARY

Our paramedics continue to provide the highest level of pre-hospital care available. To maintain this high level of service, our staff regularly trains to keep up with the latest advancements in patient care and keep their skills sharp. In 2021 more than 600 hours of staff time was dedicated to improving our knowledge and skills.

One area of patient care critical to positive outcomes is airway management. Using donated funds, we purchased a life-like manikin that realistically simulates human anatomy, tissue, and skin. This training manikin has proven to be a valuable tool in our toolbox.

In early 2021, we took delivery of two automated CPR devices. These purchases were made possible with generous grants from Aurora BayCare Clinic Foundation and Firehouse Subs Public Safety Foundation. We are happy to report that we have had several success stories this year of patients that required this device and are now back home and doing well.



Firefighters had the chance to meet with a cardiac arrest survivor that was resuscitated by our crew.

The Fire Department Ambulance Service again received funding from the State of Wisconsin Funding Assistance Program. This program provides funding to assist EMS organizations in equipment purchases and continued training. A formula-based algorithm is used to distribute monies to transporting EMS agencies throughout the state of Wisconsin. Kaukauna received \$4,786.90 for FY2021.

AMBULANCE REPORT

2021 EMS STATISTICS

Incident Location	2019	2020	2021	% of Total
City of Kaukauna	1,099	1,043	1,149	84.4%
Village of Little Chute	51	41	57	4.2%
Town of Kaukauna	48	49	46	3.4%
Town of Vandenbroek	34	36	34	2.5%
Town of Buchanan	32	34	37	2.7%
Town of Holland	8	10	17	1.2%
City of Appleton	7	3	8	0.6%
Village of Combined Locks	12	10	5	0.4%
Town of Greenleaf	0	1	2	0.1%
Village of Ashwaubenon	0	0	3	0.2%
Town of Grand Chute	0	1	1	0.1%
Village of Wrightstown	0	0	1	0.1%
Town of Morrison	0	0	1	0.1%
Village of Kimberly	0	1	0	0.1%
Town of Freedom	1	1	0	0.1%
City of Neenah	2	0	0	0.1%
Total	1,294	1,230	1,361	100%

Response Disposition	# of Runs	% of Runs
Patient Treated, Transported by KKFD	960	70.5%
Patient Treated, Released	168	12.3%
Patient Evaluated, No Treatment/Transport Required	75	5.5%
Patient Refused Evaluation/Care (No Transport)	47	3.5%
Canceled (Prior to Arrival)	36	2.7%
Patient Dead at Scene- No Resuscitation Attempted	26	1.9%
Canceled on Scene (No Patient Contact)	11	0.8%
Canceled on Scene (No Patient Found)	9	0.7%
Patient Dead at Scene- Resuscitation Attempted (No Transport)	8	0.6%
Patient Treated, Transferred Care to Another EMS Unit	7	0.5%
Canceled (Request Transferred to Another Provider)	6	0.4%
Standby- No Services or Support Provided	6	0.4%
Standby- Public Safety, Fire, or EMS Operation Support Provided	2	0.2%
	1,361	100%

AMBULANCE REPORT

2021 EMS STATISTICS

Emergency Response Times 911 Call > On Scene	# of Runs	% of Runs
0:00 – 4:29 Minutes	222	35.6%
4:30 – 8:59 Minutes	383	61.5%
> 09:00 Minutes	18	2.9%

Incident Location Type	# of Runs	% of Runs
Residence - Single Family Home	633	46.5%
Residence - Apartment or Townhouse	218	16.0%
Nursing Home (SNIF, LTCF, Etc.)	207	15.2%
Street or Highway	85	6.2%
Health Facility - Medical Office	36	2.6%
Public Building - Commercial Establishment	29	2.1%
Not Applicable/Not Recorded	25	1.8%
Factory	21	1.5%
Health Facility - Free-Standing ED/Urgent Care Center	21	1.5%
Public Building - Restaurant/Café	19	1.4%
Recreation Area - Public Park	10	0.7%
Public Building - Government	9	0.7%
Public Building - Not Otherwise Listed	8	0.6%
School - High School	7	0.5%
School - Elementary	6	0.4%
Health Facility - Not Otherwise Listed	5	0.4%
Recreation Area - Not Otherwise Listed	4	0.3%
Religious Facility (not school)	3	0.2%
Sport Facility - Not Otherwise Listed	3	0.2%
Other Paved Road	2	0.1%
Residence - Not Otherwise Listed	2	0.1%
Residential Institution - Not Otherwise Listed	2	0.1%
Farm	1	0.1%
Health Facility - Ambulatory Surgery Center	1	0.1%
School - College or Trade School	1	0.1%
School - Middle School	1	0.1%
Sport Facility - Field	1	0.1%
Wilderness Area	1	0.1%

AMBULANCE REPORT

2021 Financial Report

Billing Charge Summary	2017	2018	2019	2020	2021
Total Charges	\$1,066,112	\$1,144,483	\$1,103,514	\$1,033,601	\$1,133,796
Gross Revenue	\$522,849	\$515,464	\$559,307	\$521,903	\$512,668
Service Revenue	\$491,254	\$484,315	\$523,85	\$487,828	\$479,900

Payor Mix	2017	2018	2019	2020	2021
Commercial Insurance	21.4%	18.8%	19.0%	16.3%	17.8%
Medicaid	11.9%	13.6%	10.9%	13.0%	13.2%
Medicare	50.0%	52.4%	55.9%	55.0%	55.7%
Private	16.7%	15.2%	12.4%	13.3%	10.5%
Other	0.0%	0.0%	2.0%	2.4%	2.8%

Collection Rate by Payor	2017	2018	2019	2020	2021
Commercial Insurance	87.1%	78.8%	80.1%	83.2%	73.1%
Medicaid	27.6%	23.3%	25.8%	26.6%	21.7%
Medicare	40.0%	40.7%	41.3%	40.1%	38.4%
Private	39.4%	30.6%	59.8%	77.2%	67.3%
Other	N/A	N/A	74.3%	90.2%	57.0%
Overall Collection Rate	49.0%	45.0%	50.7%	50.5%	45.3%

FIRE PREVENTION

2021 ANNUAL REPORT

Assistant Chief Cody Foss continues to lead and direct our Fire Prevention Division. A/C Foss spends countless hours working with our software systems to customize and streamline the fire inspection process. These new processes have resulted in greater efficiency, saving many staff hours and ensuring we maintain an accurate and up-to-date record of inspectable occupancies within the city of Kaukauna.

In 2021 we saw the return of routine fire inspections after they were temporarily paused during 2020 due to the pandemic. Wis. Stat. § 101.14 requires us to inspect over 600 commercial and industrial buildings twice per year. We perform these inspections with our on-duty firefighters in between emergency calls, training, public education, physical fitness, and other maintenance tasks. In 2021 our firefighters performed 1,223 fire inspections and identified 261 fire code violations. Many of these violations required one or more re-checks to ensure the violation has been corrected.



Firefighter/Paramedic Kuchelmeister performing a routine fire inspection.

To help facilitate and track inspections to fire protection systems, we partner with a third-party service that works directly with private fire protection companies and individual businesses.

The highlight of the year was the ability to conduct in-person fire prevention classes in the schools. We provided 45 individual classes throughout the city to spread the message of *Learn the Sounds of Fire Safety*. We delivered this class to over 2,160 Kaukauna students.

We continue to provide free CO detectors to citizens upon request. We also take every opportunity to provide one to a citizen if we recognize the absence of a CO detector in their home.

SPECIAL OPERATIONS & TRAINING

Assistant Chief Chad Gerrits leads our Special Operations and Training Division. Our job is inherently dangerous, so training our personnel is a critical function of our department. Our firefighters are trained to the highest level to provide our citizens with a wide range of services. A/C Gerrits continually works to research and develop training programs for our department. Various mandates, regulations, and consensus standards are utilized to develop our training programs.

This past year, A/C Gerrits teamed up with other training chiefs in the area to improve the training of our firefighters. This joint effort between the training chiefs allows departments to work together to increase training opportunities in our region. This collaboration has resulted in several cross-departmental training exercises. Some of the sessions have included: high-rise training, wide-area search, and active shooter training. Participating fire departments include Kaukauna, Appleton, Grand Chute, Neenah/Menasha, and Oshkosh.



Firefighters from Kaukauna, Oshkosh, Appleton, and Fond Du Lac attend ammonia training in our training room.

Also new this year was training with the lock system. With the locks operational again, our firefighters conducted training on how to operate the system in case of emergency. This was one of several training sessions that were filmed and developed for use on our video-based training system. This software system allows courses to be developed, complete with lesson plans, videos, and quizzes. This allows firefighters to train on an individual basis during times that we are not able to train as a full crew.



Firefighter Vanden Heuvel, Lt. Steffel, and D/O Buechel operating the locks.

SPECIAL OPERATIONS & TRAINING



Firefighters from several Fox Valley fire departments participate in joint high-rise training.



Our paid-on-call staff training with our ladder truck.



Vehicle extrication training with several of our neighboring departments.



If there is a need, water from the river and canals can be utilized to fight fire.

APPARATUS & EQUIPMENT

Assistant Chief Travis Teesch leads our Apparatus and Equipment Division. In order for our firefighters to provide effective emergency services, we must maintain a reliable fleet of apparatus and equipment. Each morning our equipment is checked to ensure readiness so that our firefighters can safely provide our services to the community.

We are fortunate to have skilled staff that can perform most of our routine maintenance in-house. Completing these tasks regularly helps identify problems early and prevents costly repairs and downtime in the future. This results in a significant cost savings to the taxpayers by having our firefighters perform these labor-intensive tasks.

In 2021, the department operated and maintained a fleet of 11 pieces of apparatus.

Type	Year	Make	Model	Anticipated Replacement Year
Ladder	1995	Pierce	Arrow	2024
Engine	2003	Pierce	Enforcer	2027
Rescue	2007	Pierce	Freightliner	2027
Support	2009	Chevrolet	Silverado	2024
Ambulance	2009	Ford	E450	2028
Engine	2014	Seagrave	Marauder	2038
Command Car	2015	Chevrolet	Impala	2027
Boat	2015	Zodiac	Futura Mark II	2027
UTV	2016	Polaris	Ranger 6x6	2031
Ambulance	2018	Ford	E450	2034
Boat	Unknown	Alumacraft	F9-15	N/A

Kaukauna Fire Department

Fire Report - March 2022

Item 7.c.

Incident Type: Fire

Code - Description	Number of Runs	Year to Date
111 - Building Fire	0	1
154 - Dumpster or Other Outside Trash Receptacle Fire	0	1
Total	0	2

Incident Type: Rescue & Emergency Medical Services

Code - Description	Number of Runs	Year to Date
311 - Medical Assist, Assist EMS Crew	2	1
321 - EMS Call	111	230
322 - Motor Vehicle Accident with Injuries	4	10
323 - Motor Vehicle/Pedestrian Accident	0	1
324 - Motor Vehicle Accident with No Injuries	1	2
350 - Extrication, Rescue, Other	0	1
381 - Rescue or EMS Standby	1	1
Total	119	363

Incident Type: Hazardous Condition (No Fire)

Code - Description	Number of Runs	Year to Date
400 - Hazardous Condition, Other	0	1
411 - Gasoline or Other Flammable Liquid Spill	1	3
424 - Carbon Monoxide Incident	0	1
440 - Electrical Wiring/Equipment Problem	0	1
444 - Power line down	0	2
463 - Vehicle Accident, General Cleanup	0	2
Total	1	10

Incident Type: Service Call

Code - Description	Number of Runs	Year to Date
500 - Service call, other	1	1
511 - Lock-out	0	3
522 - Water or Steam Leak	1	1
531 - Smoke or Odor Removal	1	1
Total	3	6

Incident Type: Good Intent Call

Code - Description	Number of Runs	Year to Date
611 - Dispatched and Canceled Enroute	2	3
621 - Wrong Location	0	1
651 - Smoke Scare, Odor of Smoke	2	3
Total	4	7

Kaukauna Fire Department Fire Report - March 2022

Item 7.c.

Incident Type: False Alarm & False Call

Code - Description	Number of Runs	Year to Date
700 - False Alarm or False Call, Other	0	1
714 - Central Station, Malicious False Alarm	0	1
733 - Smoke Detector Activation Due to Malfunction	0	2
734 - Heat Detector Activation Due to Malfunction	0	1
735 - Alarm System Sounded Due to Malfunction	1	2
736 - CO Detector Activation Due to Malfunction	1	1
743 - Smoke Detector Activation, No Fire, Unintentional	0	1
745 - Alarm System Activation, No Fire - Unintentional	0	2
746 - Carbon Monoxide Detector Activation, No CO Found	0	1
Total	2	12

Grand Total	129	400
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Fire Inspection Summary

	Completed This Month	Year to Date
Inspections Completed	156	302
Violations Found	16	24
Violations Corrected	5	7

Kaukauna Fire Department Ambulance Report - March 2022

Item 7.d.

Runs by Municipality

City / Village / Town	Number of Runs	Year to Date
City of Kaukauna	105	300
Village of Combined Locks	4	21
Town of Kaukauna	5	13
Town of Vandenbroek	0	11
Village of Little Chute	3	10
Town of Buchanan	1	5
City of Appleton	0	2
Town of Holland	1	1
Village of Kimberly	0	1
Total	119	364

Runs by County

County	Number of Runs	Year to Date
Outagamie	118	363
Brown	1	1
Total	119	364

Runs by Disposition

Disposition	Number of Runs	Year to Date
Patient Treated, Transported by Kaukauna Fire	86	260
Patient Treated, Released	12	43
Patient Refused Evaluation/Care, No Transport	7	17
Patient Evaluated, No Treatment/Transport Required	7	28
Patient Dead at Scene - No Resuscitation Attempted	2	9
Patient Treated, Transferred Care to Another EMS Unit	2	3
Canceled on Scene, No Patient Contact	1	2
Canceled Prior to Arrival	1	1
Standby- No Services or Support Provided	1	1
Total	119	364

Runs by Ambulance

Primary Unit	Number of Runs	Year to Date
First Out Ambulance, Unit 2191	101	313
Second Out Ambulance, Unit 2192	16	48
Engine Company, Unit 2121	2	3
	89	364

Mutual Aid

	Number of Runs	Year to Date
Provided	0	3
Received	2	3

Police calls generated by:			
911 call	196		
Officer initiated	673		
Called general phone number	319		
TOTAL	1188		
Breakdown of calls:			
ABANDONED VEHICLE	1		
ACCIDENT	20		
ALARMS	12		
ALCOHOL OFFENSE	0		
ANIMAL	24		
ARSON	0		
ASSISTS	146		
ASSAULT	2		
BURGLARY	3		
CIVIL	2		
CRIME PREVENTION	249		
DAMAGE TO PROPERTY	4		
DISTURBANCES	22		
DOMESTIC	2		
DRUGS	10		
FIRE CALLS	4		
FIREWORKS	1		
FRAUD	7		
HARASSMENT	4		
HAZARD	14		
JUVENILE	21		
LOCKOUT	15		
LOST & FOUND	7		
MEDICAL	91		
MISSING PERSON	1		
OPEN DOOR	5		
OPERATING WHILE INTOXICATED	5		
ORDINANCE VIOLATIONS	10		
PARKING	34		
RECKLESS DRIVE COMPLAINT	33		
SEX OFFENSE	4		
SUICIDE; ATTEMPT, THREAT, COMPLETED	1		
SUSPICIOUS PERSON, VEHICLE , SITUATION	37		
THEFT	6		
TRAFFIC	175		
TRAFFIC SAFETY	39		
TRESPASS	0		
TRUANCY	2		
VIOLATE COURT ORDER	4		
WANTED PERSON OR APPREHENSION	6		
WARNINGS	119		
WEAPON	4		
WELFARE CHECK	49		
911 HANGUP/ASSIST	66		
total	1261		
note- the difference between the totals is some calls have multiple offenses			

**MUNICIPAL JUDGE
COURT REPORT**

MARCH

	2021	2022	2021 CUMULATIVE	2022 CUMULATIVE
FORFEITURES/MUNICIPAL ORDINANCE VIOLATIONS	\$12,853.75	\$9,233.16	\$21,842.27	\$16,142.42
MUNICIPAL COURT COSTS	\$5,063.52	\$3,386.05	\$8,853.76	\$6,293.57
PENALTY SURCHARGES	\$3,496.72	\$2,495.51	\$5,747.21	\$4,494.93
COUNTY JAIL SURCHARGES	\$1,440.87	\$1,031.30	\$2,410.83	\$1,815.60
DRIVER IMPROVEMENT SURCHARGES	\$2,368.07	\$1,450.38	\$5,386.75	\$2,672.01
CRIME LAB/DRUG ENFORCEMENT SURCHARGES	\$1,867.80	\$1,326.32	\$3,159.25	\$2,379.32
IGNITION INTERLOCK DEVICE SURCHARGE	\$0.00	\$0.00	\$0.00	\$50.00
SAFE RIDE PROGRAM	\$150.00	\$250.00	\$533.00	\$350.00
TOTAL	\$27,240.73	\$19,172.72	\$47,933.07	\$34,197.85

Clerk-Treasurer Daily Deposit Report

Date	Deposit	Balance
3/1/2022	\$889.94	\$31,354.94
3/1/2022	\$359.00	\$30,465.00
3/1/2022	\$106.00	\$30,106.00
3/2/2022	\$658.00	\$31,071.50
3/2/2022	\$413.50	\$30,413.50
3/3/2022	\$4,462.04	\$38,692.83
3/3/2022	\$3,652.79	\$34,230.79
3/3/2022	\$578.00	\$30,578.00
3/4/2022	\$1,391.75	\$32,408.75
3/4/2022	\$523.00	\$31,017.00
3/4/2022	\$454.00	\$30,494.00
3/4/2022	\$40.00	\$30,040.00
3/7/2022	\$976.00	\$31,603.26
3/7/2022	\$627.26	\$30,627.26
3/8/2022	\$2,189.15	\$32,234.15
3/8/2022	\$25.00	\$30,045.00
3/8/2022	\$20.00	\$30,020.00
3/9/2022	\$1,072.75	\$31,930.75
3/9/2022	\$646.00	\$30,858.00
3/9/2022	\$182.00	\$30,212.00
3/9/2022	\$30.00	\$30,030.00
3/10/2022	\$709,685.96	\$739,735.96
3/10/2022	\$50.00	\$30,050.00
3/11/2022	\$5,139.50	\$37,497.74
3/11/2022	\$1,276.24	\$32,358.24
3/11/2022	\$1,062.00	\$31,082.00
3/11/2022	\$20.00	\$30,020.00
3/14/2022	\$6,400.86	\$36,455.86
3/14/2022	\$55.00	\$30,055.00
3/15/2022	\$573.00	\$31,077.91
3/15/2022	\$478.91	\$30,504.91
3/15/2022	\$26.00	\$30,026.00
3/16/2022	\$60.00	\$30,090.00
3/16/2022	\$30.00	\$30,030.00
3/17/2022	\$506.27	\$30,506.27
3/18/2022	\$2,908.08	\$33,839.33
3/18/2022	\$881.25	\$30,931.25
3/18/2022	\$50.00	\$30,050.00
3/21/2022	\$995.00	\$31,976.00
3/21/2022	\$941.00	\$30,981.00
3/21/2022	\$40.00	\$30,040.00
3/22/2022	\$9,825.36	\$39,825.36
3/23/2022	\$30,008.23	\$60,043.23

Month of: *March*

3/23/2022	\$35.00	\$30,035.00
3/24/2022	\$1,281.20	\$31,819.20
3/24/2022	\$538.00	\$30,538.00
3/25/2022	\$3,723.48	\$35,982.59
3/25/2022	\$1,507.25	\$32,259.11
3/25/2022	\$751.86	\$30,751.86
3/28/2022	\$13,075.51	\$44,051.89
3/28/2022	\$250.00	\$30,976.38
3/29/2022	\$2,135.57	\$32,169.57
3/29/2022	\$25.00	\$30,034.00
3/29/2022	\$9.00	\$30,009.00
3/30/2022	\$1,881.38	\$31,881.38
3/31/2022	\$1,806.75	\$32,609.93
3/31/2022	\$502.00	\$30,803.18
3/31/2022	\$301.18	\$30,301.18

Note: This deposit report includes all cash and checks that were handled/receipted in the clerk's office and deposited at close of business for the month indicated on the top of report

City of Kaukauna's
Monthly Building Permit Summary
 Month of March, 2022

Project Type	Short Address	Project Number	Permit Issued Date	Contractor Business Name	Total Fees	Est. Building Cost
Chicken Keeping Permit	513 W Eighth St.	CKP - 22 - 0219	03/24/2022		\$24.00	
Chicken Keeping Permit						
Total Fees		\$24.00				
Permits Issued:		1				
Commercial Add-On / Remodel	125 W 10th St.	CAOR - 22 - 0057	03/01/2022	Commonwealth Development Corp.	\$29,467.04	
Commercial Add-On / Remodel						
Total Fees		\$29,467.04				
Permits Issued:		1				
Driveway permit	2420 Fairway Dr.	DRIVE - 22 - 0211	03/21/2022	Hoopers Custom Concrete	\$40.00	
Driveway permit						
Total Fees		\$40.00				
Permits Issued:		1				
Electrical Permit	1811 White Dove Ln.	ELEC - 22 - 0113	03/23/2022	SCHREIBER ELECTRIC LLC	\$268.78	
Electrical Permit	1900 White Dove Lane	ELEC - 22 - 0127	03/01/2022	Vosters Electrical Services LLC	\$261.40	

Electrical Permit	1340 Greyhound St.	ELEC - 22 - 0129	03/01/2022	RICK STEFFENS ELECTRIC,LLC	\$240.40	
Electrical Permit	315 E 8th St.	ELEC - 22 - 0131	03/02/2022	Beez Electric Inc	\$86.86	
Electrical Permit	2929 Lawe St.	ELEC - 22 - 0133	03/30/2022	CF Power LLC	\$705.00	
Electrical Permit	3011 Lawe St.	ELEC - 22 - 0134	03/04/2022	TEAM SERVICES, INC.	\$384.62	
Electrical Permit	1400 Sullivan Ave.	ELEC - 22 - 0139	03/08/2022	RICK STEFFENS ELECTRIC,LLC	\$40.00	
Electrical Permit	3020 Haas Rd.	ELEC - 22 - 0147	03/11/2022	Hometown Electrical Solutions	\$40.00	
Electrical Permit	2311 Campfire Ct.	ELEC - 22 - 0148	03/11/2022	Hometown Electrical Solutions	\$268.60	
Electrical Permit	3180 S Weiler Rd.	ELEC - 22 - 0149	03/11/2022	Hometown Electrical Solutions	\$256.06	
Electrical Permit	125 W 10th St.	ELEC - 22 - 0186	03/21/2022	K-W ELECTRIC, INC.	\$3,045.00	
Electrical Permit	109/117 W 11th St.	ELEC - 22 - 0187	03/21/2022	K-W ELECTRIC, INC.	\$206.00	
Electrical Permit	109/117 W 11th St.	ELEC - 22 - 0188	03/21/2022	K-W ELECTRIC, INC.	\$206.00	
Electrical Permit	3100 Shady Ridge Ln.	ELEC - 22 - 0193	03/16/2022	Property owner	\$79.36	
Electrical Permit	1950 White Dove Ln.	ELEC - 22 - 0206	03/21/2022	TEAM SERVICES, INC.	\$211.36	
Electrical Permit	500 W 6th St.	ELEC - 22 - 0221	03/24/2022	Current Electrical Services	\$64.90	
Electrical Permit	900 W 10th St.	ELEC - 22 - 0226	03/28/2022	Property owner	\$30.00	

Electrical Permit

Total Fees

\$6,394.34

Permits Issued:

17

Fence Permit	915 Grignon St.	FNCE - 22 - 0125	03/02/2022	WHIRLWIND POST HOLES & FENCE	\$45.00	
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Fence Permit	1712 Thelen Ave.	FNCE - 22 - 0140	03/08/2022	Crown Fence LLC	\$45.00	
Fence Permit	1135 Haen Dr.	FNCE - 22 - 0141	03/08/2022	Property owner	\$45.00	
Fence Permit	1512 Harrison St.	FNCE - 22 - 0144	03/08/2022	Security Fence And Supply Co., Inc	\$45.00	
Fence Permit	1441 Mase Dr.	FNCE - 22 - 0189	03/30/2022	Property owner	\$45.00	
Fence Permit	3140 Haas Rd.	FNCE - 22 - 0231	03/29/2022	Custom Fence Inc.	\$45.00	
Fence Permit	2708 Southbreeze Ct.	FNCE - 22 - 0232	03/30/2022	Security Fence And Supply Co., Inc	\$45.00	
Fence Permit	210 E Division St.	FNCE - 22 - 0233	03/29/2022	Property owner	\$45.00	

Fence Permit			
Total Fees	\$360.00		
Permits Issued:	8		

Mechanical Permit	1811 White Dove Ln.	HVAC - 22 - 0114	03/23/2022	Valheat Inc	\$147.00	
Mechanical Permit	621/623 Lincoln Ave.	HVAC - 22 - 0126	03/01/2022	BLACK-HAAK HEATING, INC.	\$35.00	
Mechanical Permit	701/703 Walter St.	HVAC - 22 - 0128	03/01/2022	Bay Area Services Inc	\$60.00	
Mechanical Permit	611 W Wisconsin Ave.	HVAC - 22 - 0130	03/01/2022	BLACK-HAAK HEATING, INC.	\$35.00	
Mechanical Permit	305 E 19th St.	HVAC - 22 - 0137	03/08/2022	BLACK-HAAK HEATING, INC.	\$35.00	
Mechanical Permit	125 W 10th St.	HVAC - 22 - 0142	03/14/2022	K KOMFORT INC.	\$1,471.40	
Mechanical Permit	705 Draper St.	HVAC - 22 - 0145	03/11/2022	Bay Area Services Inc	\$35.00	
Mechanical Permit	2401 Main Ave.	HVAC - 22 - 0146	03/11/2022	BLACK-HAAK HEATING, INC.	\$30.00	
Mechanical Permit	3100 Shady Ridge Ln.	HVAC - 22 - 0194	03/16/2022	Property owner	\$30.00	

Mechanical Permit	2041 Autumn Ln.	HVAC - 22 - 0196	03/17/2022	BLACK-HAAK HEATING, INC.	\$60.00	
Mechanical Permit	3751 Fieldcrest Dr.	HVAC - 22 - 0197	03/17/2022	BLACK-HAAK HEATING, INC.	\$35.00	
Mechanical Permit	305 E 8th St.	HVAC - 22 - 0200	03/17/2022	Bay Area Services Inc	\$35.00	
Mechanical Permit	1950 White Dove Ln.	HVAC - 22 - 0204	03/18/2022	Kramer Heating & Cooling	\$149.24	
Mechanical Permit	1700 Peters Rd.	HVAC - 22 - 0210	03/21/2022	APEX HEATING & AIR COND. LLC	\$60.00	
Mechanical Permit	1113 Oviatt St.	HVAC - 22 - 0212	03/21/2022	BLACK-HAAK HEATING, INC.	\$35.00	
Mechanical Permit	500 W 6th St.	HVAC - 22 - 0220	03/24/2022	KP Heating And Cooling	\$30.00	
Mechanical Permit	1121 Desnoyer St.	HVAC - 22 - 0223	03/24/2022	BLACK-HAAK HEATING, INC.	\$60.00	
Mechanical Permit	520 Whitney St.	HVAC - 22 - 0230	03/28/2022	Van's Heating and Air Conditioning	\$35.00	
Mechanical Permit	419 Park St.	HVAC - 22 - 0241	03/30/2022	BLACK-HAAK HEATING, INC.	\$25.00	
Mechanical Permit	208 E 8th St.	HVAC - 22 - 0243	03/30/2022	Kramer Heating & Cooling	\$30.00	

Mechanical Permit		
Total Fees	\$2,432.64	
Permits Issued:	20	

New Home Permit	2311 Campfire Ct.	HOME - 22 - 0069	03/01/2022	Elegant Homes	\$2,141.80	335000
New Home Permit	1811 White Dove Ln.	HOME - 22 - 0085	03/23/2022	Drake Homes LLC	\$2,142.34	250000
New Home Permit	1517 Peters	HOME - 22 - 0106	03/02/2022	Tom McHugh Construction, LLC	\$1,893.40	260000

New Home Permit	3491 Grey Squirrel Ln.	HOME - 22 - 0182	03/22/2022	Midwest Design Homes	\$2,220.28	225000
New Home Permit	1950 White Dove Ln.	HOME - 22 - 0205	03/22/2022	Schmidt Brothers Custom Homes Inc	\$2,113.36	333000

New Home Permit		
Total Fees	\$10,511.18	
Permits Issued:	5	

Plumbing Lateral Permit	3491 Grey Squirrel Ln.	LAT - 22 - 0183	03/22/2022	AC Lateral	\$105.00	
Plumbing Lateral Permit	1891 White Wolf Ln.	LAT - 22 - 0207	03/21/2022	ROGER BOWERS CONSTRUCTION, INC.	\$105.00	
Plumbing Lateral Permit	1810 White Dove Ln.	LAT - 22 - 0209	03/21/2022	ROGER BOWERS CONSTRUCTION, INC.	\$105.00	

Plumbing Lateral Permit		
Total Fees	\$315.00	
Permits Issued:	3	

Plumbing Permit	1147 Harrison St.	PLMB - 22 - 0081	03/17/2022	Besch Plumbing	\$30.00	
Plumbing Permit	3025 White Birch St.	PLMB - 22 - 0098	03/01/2022	Tundraland Home Improvements	\$30.00	
Plumbing Permit	102 W Wisconsin Ave.	PLMB - 22 - 0099	03/01/2022	WATTERS PLUMBING	\$57.00	
Plumbing Permit	1811 White Dove Ln.	PLMB - 22 - 0115	03/23/2022	RAUSCH PLUMBING,LLC	\$208.00	
Plumbing Permit	925 Shamrock Ct.	PLMB - 22 - 0136	03/08/2022	Quandt Plumbing LLC	\$30.00	
Plumbing Permit	407 Whitney St.	PLMB - 22 - 0151	03/11/2022	WI-Integrity (Green Bay)	\$30.00	
Plumbing Permit	900 W 10th St.	PLMB - 22 - 0185	03/18/2022	Bevers & Fischer	\$40.00	
Plumbing Permit	1950 White Dove Ln.	PLMB - 22 - 0190	03/15/2022	SBS PLUMBING, INC.	\$211.36	

Plumbing Permit	3100 Shady Ridge Ln.	PLMB - 22 - 0192	03/16/2022	Property owner	\$45.00	
Plumbing Permit	125 W 10th St.	PLMB - 22 - 0199	03/17/2022	J.T. SCHMIDT PLUMBING, INC.	\$1,405.00	
Plumbing Permit	1105 Crooks Ave.	PLMB - 22 - 0201	03/17/2022	TUREK'S PLUMBING	\$30.00	
Plumbing Permit	380 E Farmland Dr.	PLMB - 22 - 0213	03/21/2022	Reader Plumbing , Inc.	\$825.16	
Plumbing Permit	1900 White Dove Lane	PLMB - 22 - 0214	03/21/2022	T&J PLUMBING INC	\$243.24	
Plumbing Permit	223 E 9th St.	PLMB - 22 - 0227	03/28/2022	TUREK'S PLUMBING	\$30.00	
Plumbing Permit	223 E 9th St.	PLMB - 22 - 0228	03/28/2022	TUREK'S PLUMBING	\$30.00	
Plumbing Permit	2400 Fairway Dr.	PLMB - 22 - 0242	03/30/2022	Black Haak Heating	\$35.00	

Plumbing Permit

Total Fees	\$3,279.76	
Permits Issued:	16	

Residential Accessory Building	651 Alyssa St.	RACC - 22 - 0203	03/25/2022	American Garage Builders	\$50.00	
Residential Accessory Building	1102 Harrison St.	RACC - 22 - 0234	03/29/2022	Lakeshore Mini Barns	\$55.00	

Residential Accessory Building

Total Fees	\$105.00	
Permits Issued:	2	

Residential Add-On / Remodel	2401 Main Ave.	RAOR - 22 - 0097	03/01/2022	BVH Construction	\$193.12	
Residential Add-On / Remodel	315 E 8th St.	RAOR - 22 - 0104	03/01/2022	Brueger Construction	\$215.00	
Residential Add-On / Remodel	3100 Shady Ridge Ln.	RAOR - 22 - 0191	03/16/2022	Property owner	\$78.40	

Residential Add-On / Remodel	500 W 6th St.	RAOR - 22 - 0222	03/24/2022	Green Bay Area Builders	\$279.32	
Residential Add-On / Remodel	2201 Hendricks Ave.	RAOR - 22 - 0224	03/25/2022	Jackson Melchert Enterprises LLC.	\$40.00	
Residential Add-On / Remodel	900 W 10th St.	RAOR - 22 - 0225	03/28/2022	Jeff Van Dynhoven Contrsuction	\$65.00	
Residential Add-On / Remodel	2880 Haas Rd.	RAOR - 22 - 0236	03/29/2022	Property owner	\$88.00	

Residential Add-On / Remodel		
Total Fees	\$958.84	
Permits Issued:	7	

TOTALS:	Total Projects:	81
	Permits Issued:	81
	Total Fees:	\$53,887.80

RESOLUTION NO. 2022-5331

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$6,000,000
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022A

WHEREAS, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City of Kaukauna, Outagamie and Calumet Counties, Wisconsin (the "City") to raise funds for public purposes, including paying the cost of park and pool improvements, improvements to City buildings, grounds and facilities, street, bridge, and sidewalk construction and improvements, and the acquisition of vehicles and equipment (collectively, the "Project");

WHEREAS, the Common Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the City is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes; and

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to sell such general obligation promissory notes to Huntington Securities, Inc. dba Huntington Capital Markets (the "Purchaser"), pursuant to the terms and conditions of its note purchase agreement attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Authorization and Sale of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of SIX MILLION DOLLARS (\$6,000,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the Mayor and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. To evidence the obligation of the City, the Mayor and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the City, general obligation promissory notes aggregating the principal amount of SIX MILLION DOLLARS (\$6,000,000) (the "Notes") for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2022A"; shall be issued in the aggregate principal amount of \$6,000,000; shall be dated their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on March 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit B-1 and

incorporated herein by this reference. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2023. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on March 1, 2030 and thereafter are subject to redemption prior to maturity, at the option of the City, on March 1, 2029 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

[If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the City shall direct.]

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2022 through 2031 for the payments due in the years 2023 through 2032 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said

Notes when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2022A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the City above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt

Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of

the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The City hereby authorizes the Mayor and City Clerk or other appropriate officers of the City to enter a Fiscal Agency Agreement between the City and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 12. Persons Treated as Owners; Transfer of Notes. The City shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the

name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the City at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 15. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 16. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Notes, shall provide a Continuing

Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 17. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 18. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 19. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded April 19, 2022.

Anthony J. Penterman, Mayor

ATTEST:

Sally A. Kenney, City Clerk

EXHIBIT A

Note Purchase Proposal

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B-1

Pricing Summary

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT MRP

Mandatory Redemption Provision

The Notes due on March 1, ____, ____, and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on March 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on March 1, ____

<u>Redemption Date</u>	<u>Amount</u>
____	\$____
____	____
____	____ (maturity)

For the Term Bonds Maturing on March 1, ____

<u>Redemption Date</u>	<u>Amount</u>
____	\$____
____	____
____	____ (maturity)

For the Term Bonds Maturing on March 1, ____

<u>Redemption Date</u>	<u>Amount</u>
____	\$____
____	____
____	____ (maturity)

For the Term Bonds Maturing on March 1, ____

<u>Redemption Date</u>	<u>Amount</u>
____	\$____
____	____
____	____ (maturity)]

EXHIBIT C

(Form of Note)

REGISTERED	UNITED STATES OF AMERICA		DOLLARS
	STATE OF WISCONSIN		
	OUTAGAMIE AND CALUMET COUNTIES		
NO. R-___	CITY OF KAUKAUNA		\$_____
	GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2022A		
MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
March 1, ____	May 3, 2022	____%	_____
DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.			
PRINCIPAL AMOUNT:	_____ THOUSAND DOLLARS (\$_____)		

FOR VALUE RECEIVED, the City of Kaukauna, Outagamie and Calumet Counties, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2023 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$6,000,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the City pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes, including paying the cost of park and pool improvements, improvements to City buildings, grounds and facilities, street, bridge,

and sidewalk construction and improvements, and the acquisition of vehicles and equipment, as authorized by a resolution adopted on April 19, 2022. Said resolution is recorded in the official minutes of the Common Council for said date.

The Notes maturing on March 1, 2030 and thereafter are subject to redemption prior to maturity, at the option of the City, on March 1, 2029 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the resolution referred to above, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the City appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the

payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the City of Kaukauna, Outagamie and Calumet Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF KAUKAUNA
OUTAGAMIE AND CALUMET COUNTIES,
WISCONSIN

By: _____
Anthony J. Penterman
Mayor

(SEAL)

By: _____
Sally A. Kenney
City Clerk

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolution of the City of Kaukauna, Outagamie and Calumet Counties, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

DRAFT

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

RESOLUTION 2022-5332

Designating the month of May 2022, as **No Mow May**

WHEREAS, the City of Kaukauna is participating in No Mow May to educate the community about pollinator-friendly habitats on public and private land, to galvanize communities to adopt sustainable pollinator-friendly land management practices, and;

WHEREAS, the City of Kaukauna is in a unique position, to significantly increase pollinator-friendly habitat by encouraging pollinator-friendly lawn-care practices and by incentivizing its citizens to take direct and meaningful action on their own properties, and

WHEREAS, ideal pollinator-friendly habitat is comprised of mostly native wildflowers, grasses, vines, shrubs, and trees blooming in succession throughout the growing season, is free or nearly free of pesticides, is comprised of undisturbed spaces including leaf and brush piles, un-mown fields or field margins, fallen trees and other dead wood for nesting and overwintering; and provides connectivity between habitat areas to support pollinator movement and resilience; and

WHEREAS, the formative period for establishment of pollinator and other insect species, and the many songbirds and other urban wildlife species which depend upon them, occurs in late spring and early summer when they emerge from dormancy and require flowering plants as crucial foraging habitat; and these opportunities are dramatically reduced with early spring leaf-litter removal and grass-mowing; now, therefore,

BE IT RESOLVED, that City of Kaukauna along with their partnering organizations, jointly recognize **No Mow May** to actively promote and educate the community about the critical period of pollinator emergence, generation of crucial pollinator-supporting habitat and early spring foraging opportunities, and;

BE IT FURTHER RESOLVED, that for the duration of the month of May, the City of Kaukauna shall suspend the enforcement of Chapter 10.03(6) Noxious Weeds voluntarily delay homeowner lawn-care practices until June, allowing pollinator species to emerge and early flowering grasses and forbes to establish, which may result in ground-cover exceeding established ordinance height restrictions, and; that during the month of May, the City of Kaukauna shall not issue citations for excessive weed growth to properties participating in No-Mow May.

Introduced and adopted this 19th day of April, 2022.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally A. Kenney, Clerk