

COMMON COUNCIL

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Tuesday, September 21, 2021 at 7:00 PM

AGENDA

In-Person

1. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
2. Reading and approval of minutes.
 - a. Common Council Meeting Minutes of September 7, 2021.
3. Presentation of letters, petitions, remonstrances, memorials, and accounts.
 - a. Bills Payable.
4. Public appearances.
5. Business presented by Mayor.
6. Reports of standing and special committees.
 - a. Industrial Park Commission Meeting Minutes of July 15, 2021.
 - b. 1000 Islands Environmental Center Committee Meeting of July 15, 2021.
 - c. Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of August 10, 2021.
 - d. Plan Commission Meeting Minutes of August 19, 2021.
 - e. KATODA Meeting Minutes of August 19, 2021.
 - f. Operators (Bartenders) Licenses.
7. Reports of City officers.
 - a. Fire Report.
 - b. Ambulance Report.
 - c. Police Report.
 - d. Municipal Court Report.
 - e. Clerk-Treasurer's Deposit Report.
 - f. Building Inspection Report.
 - g. Presentation on Downtown Parking Fees and Permitting.
 - h. 2022-2024 Capital Improvement Plan.
8. Presentation of ordinances and resolutions.
 - a. Resolution 2021-5297 Resolution Accepting Easement from Bowland, LLC.
 - b. Resolution 2021-5298 Resolution Adopting 1-Lot CSM at 411 Claribel Street submitted by Bruce Vandenberg.
 - c. Resolution 2021-5299 Release of a Storm Sewer Easement between the City of Kaukauna and Leo Driessen.

9. Consideration of Miscellaneous Business.

10. Adjourn.

NOTICES

This constitutes a meeting of the City Council pursuant to State ex. Rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N. W.2d 408 (1993), and must be noticed as such, although the Council will not take any formal action at this meeting.

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER
WILL BE MADE AVAILABLE AT NO CHARGE.**

WE ARE FOLLOWING CDC GUIDELINES REGARDING MASK-WEARING IN CITY FACILITIES.



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – SEPTEMBER 7, 2021

Pursuant to adjournment on August 17, 2021 meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, September 7, 2021.

Roll call present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell and Thiele.

Also present: Attorney Davidson, DPW/Eng. Sundelius, Fin. Dir. Van Rossum, Fire Chief Carrel, Police Chief Graff, Rec. Dir. Malloy, Street Sup. VandenHeuvel, Prin. Planner Brunette, Lib. Dir. Thiem-Menning, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by DeCoster to suspend the rules and waive the reading of the minutes of the previous meeting of August 17, 2021.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Thiele to adopt the minutes of the Common Council meeting of August 17, 2021 as presented.

All Ald. voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Letter from Chloe DeCoster

Clerk Kenney read a letter dated September 1, 2021 from Chloe DeCoster suggesting some possible changes to neighborhood parks.

Motion by Coenen, seconded by Moore to receive and place on file the letter from Chloe DeCoster.

All Ald. voted aye.

Motion carried.

Bills Payable

Motion by Moore, seconded by Eggleston to pay the bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

Mayor Penterman reminded all Alderman to get back to the Mayor's office to schedule a Redhills Landfill Tour and reply on the League of Wisconsin Municipalities Annual Conference scheduled for October 20-22, 2021 at the KI Convention Center in Green Bay.

PUBLIC APPEARANCES

None.

BUSINESS PRESENTED BY THE MAYOR

Public Hearing to Consider the Repeal and Recreation of Municipal Code Section 17.22 (4) Amending certain special exception uses in Commercial Highway District (CHD).

Mayor Penterman declared the Public Hearing open and asked if anyone wished to address the Council.

Mayor Penterman asked two more times if anyone wished to address the Council. No one appeared. The Public Hearing was declared closed.

Appointment of Diane White to the 1000 Islands Environmental Center Committee to replace Stephanie McGregor.

Motion by Moore, seconded by Antoine to appoint Diane White to the 1000 Islands Environmental Center Committee to replace Stephanie McGregor.

All Ald. voted aye.

Motion carried.

Appointment of Julie Schroeder to the Redevelopment Authority of the City of Kaukauna to replace Joe Vander Wyst.

Motion by Schell, seconded by Kilgas to appoint Julie Schroeder to the Redevelopment Authority of the City of Kaukauna to replace Joe Vander Wyst.

All Ald. voted aye.

Motion carried.

Ald. Moore thanked Joe Vander Wyst for his long-time service to the City as an original member of the Redevelopment Authority.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Health & Recreation Meeting Minutes of September 7, 2021.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman DeCoster on Tuesday, September 7, 2021 at 6:30 P.M.

Members present: Coenen, DeCoster, Eggleston, and Schell.

Also present: Mayor Penterman, Ald. Antoine, Ald. Kilgas, Ald. Moore, Ald. Thiele, Attorney Davidson, DPW/Eng. Sundelius, Street Sup. VandenHeuvel, Fire Chief Carrel, Police Chief Graff, and interested citizens.

1. **Correspondence** – None.
2. **Combination Class A Liquor License to Hex Meadery, Lexi Lau, Agent, Hex Meadery LLC, 313 Dodge Street, Kaukauna.**

Chairman DeCoster stated all departments have reviewed the application and recommend approval of this license.

Motion by Coenen, seconded by Schell to approve the Combination Class A Liquor License to Hex Meadery, Lexi Lau, Agent, Hex Meadery LLC, 313 Dodge Street, Kaukauna.
All members voted aye.
Motion carried.

3. Class B Beer License to Lupitas Mexican Store LLC, Armando Cruz Colchado, Agent, Lupitas Mexican Store, LLC, 201 Dodge Street, Kaukauna.

Chairman DeCoster stated all departments have reviewed the application and recommend approval of this license.

Motion by DeCoster, seconded by Coenen to approve the Class B Beer License to Lupitas Mexican Store LLC, Armando Cruz Colchado, Agent, Lupitas Mexican Store, LLC, 201 Dodge Street, Kaukauna.
All members voted aye.
Motion carried.

4. General Matters – None.

Motion made by DeCoster, seconded by Eggleston to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 6:34 P.M.

Sally Kenney
Clerk

Motion by DeCoster, seconded by Eggleston to adopt the Health and Recreation Meeting Minutes of September 7, 2021 as presented.
All Ald. voted aye.
Motion carried.

Kaukauna Veterans Memorial Park Association Minutes of May 10, 2021.

Motion by DeCoster, seconded by Coenen to receive and place on file the Kaukauna Veterans Memorial Park Association Minutes of May 10, 2021.
All Ald. voted aye.
Motion carried.

Kaukauna Public Library Meeting Minutes of June 22, 2021.

Motion by Kilgas, seconded by Thiele to receive and place on file the Kaukauna Public Library Meeting Minutes of June 22, 2021.
All Ald. voted aye.
Motion carried.

Redevelopment Authority Meeting Minutes of July 6, 2021.

Motion by Moore, seconded by Antoine to receive and place on file the Redevelopment Authority Meeting Minutes of July 6, 2021.
All Ald. voted aye.
Motion carried.

Grignon Mansion Board Meeting Minutes of July 29, 2021.

Motion by Thiele, seconded by Moore to receive and place on file the Grignon Mansion Board Meeting Minutes of July 29, 2021.

All Ald. voted aye.

Motion carried.

Plan Commission Meeting Minutes of August 5, 2021.

Motion by Moore, seconded by Antoine to receive and place on file the Plan Commission Meeting Minutes of August 5, 2021.

All Ald. voted aye.

Motion carried.

Operators/Bartenders License.

The following applicants have applied for an operator’s license for the license year 2020 2022 and have been recommended for approval based on their record check by the police department:

Hennes	Kristin	A.	1850 Antelope Tr.	Kaukauna
Johnson	Kellie	A.	N7991 Old Pond Ct.	Sherwood
Rosales Jr.	Christopher	J.	1500 E. Longview Dr. #44	Appleton
Shears	Shandra	M.	716 W. 10 th St.	Kaukauna
Verstegen	Nicole	M.	513 3 rd St.	Menasha
Winter	Cathleen	A.	835 W. Elm Dr.	Little Chute

Motion by DeCoster, seconded by Schell to grant the operator/bar tender licenses.

All Ald. voted aye.

Motion carried.

REPORTS OF CITY OFFICERS

Open Bids for the replacement of Tractor #108.

Motion by Thiele, seconded by Moore to receive no more bids and open bids for the replacement of Tractor #108.

All Ald. voted aye.

Motion carried.

Street Superintendent VandenHeuvel stated three bids were received.

<u>BIDDER</u>	<u>OUTRIGHT PRICE</u>	<u>TRADE IN</u>	<u>TOTAL PACKAGE</u>
Riesterer & Schnell, Inc.	\$25,900	\$5,000	\$20,900
Service Motors, Inc.	\$24,998	\$4,998	\$20,000
Bobcat Plus	\$18,999	\$6,250	\$12,749

Motion by Thiele, seconded by Moore to have the staff tabulate the bids and come back to the Board of Public Works with a recommendation.

All Ald. voted aye.

Motion carried.

Pool Master Plan Update.

Recreation Director Malloy and Representative Blake Tyson provided the proposed Master Plan from Parkitecture + Planning for the Kaukauna Municipal Pool. The plan represents a road map for the refurbishment and revitalization of the pool. The plan recommends retaining the current pool basin and replacing the pool's filtration and disinfection systems with safer and more effective and efficient systems. The plan recommends adding a variety of amenities to the pool basin and deck areas designed to enhance the fun and family friendly experience for pool patrons. Among these amenities are an additional full-size waterslide, climbing wall, basketball hoop, tot water play area, rentable party spaces, shade structures and yard games. The plan further recommends placement of the bathhouse, concessions and filter buildings with a new building including expanded concessions capability, storage capacity, family/unisex restrooms, first aid area and a rentable party/meeting room. Finally, the plan recommends the creation of a three-season park area incorporating the largest municipally-owned splash pad in the State of Wisconsin, a miniature golf course and yard games. Questions from the Council were answered and discussion held.

Motion by Moore, seconded by Thiele to approve and adoption of the Kaukauna Municipal Pool Master Plan.

All Ald. voted aye.

Motion carried.

Second Addendum to the COVID-19 Coronavirus Fire Service Mutual Aid Pact.

Fire Chief Carrel provided the second addendum to the COVID-19 Coronavirus Fire Service Mutual Aid Pact as well as the original COVID-19 Coronavirus Fire Service Mutual Aid Pact. Background information on this was given.

Motion by Kilgas, seconded by Thiele to authorize the Mayor to enter into the Second Addendum to the COVID-19 Coronavirus Fire Service Mutual Aid Pact.

All Ald. voted aye.

Motion carried.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2021- 5296 Approving Boundary and Project Plan to Create Tax Incremental District No. 11 City of Kaukauna, Outagamie County.

Principal Planner Brunette stated the Planning Department was approached by Bernatello's Foods to Create a Tax Incremental District for their expansion of on-site distribution center along with some additional rental space. A proposed map of this Tax Incremental District was provided. The area would include a number of underdeveloped or undeveloped sites. This allows staff to have incentive for new development in this area and make necessary improvements within our industrial park network.

Motion by Moore, seconded by Antoine to suspend the rules and waive the reading of Resolution 2021- 5296 Approving Boundary and Project Plan to Create Tax Incremental District No. 11 City of Kaukauna, Outagamie County.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2021- 5296 Approving Boundary and Project Plan to Create Tax Incremental District No. 11 City of Kaukauna, Outagamie County.

All Ald. voted aye.

Motion carried.

Ordinance 2021–1837 Amending Certain Special Exception Uses in CHD – Commercial Highway District.

Motion by Moore, seconded by Schell to suspend the rules and waive the reading of Ordinance 2021–1837 Amending Certain Special Exception Uses in CHD – Commercial Highway District.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Schell to adopt Ordinance 2021-1837 Amending Certain Special Exception Uses in CHD – Commercial Highway District.

All Ald. voted aye.

Motion carried.

Ordinance 2021 – 1838 Authorizing Placement of Traffic Regulation Sign on Welhouse Drive.

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Ordinance 2021-1838 Authorizing Placement of Traffic Regulation Sign on Welhouse Drive.

Motion by Moore, seconded by Schell to adopt Ordinance 2021-1838 Authorizing Placement of Traffic Regulation Sign on Welhouse Drive.

All Ald. voted aye.

Motion carried.

Ordinance 2021-1839 Authorizing Placement of Traffic Regulation Signs on Mera Lane and Haen Drive.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Ordinance 2021-1839 Authorizing Placement of Traffic Regulation Signs on Mera Lane and Haen Drive.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Ordinance 2021-1839 Authorizing Placement of Traffic Regulation Signs on Mera Lane and Haen Drive.

All Ald. voted aye.

Motion carried.

Ordinance 2021-1840 Authorizing Placement of Traffic Regulation Signs within Wildlife Heights, Blue Stem Meadows and Country Side Estates Subdivisions.

Motion by Moore, seconded by Antoine to suspend the rules and waive the reading of Ordinance 2021-1840 Authorizing Placement of Traffic Regulation Signs within Wildlife Heights, Blue Stem Meadows and Country Side Estates Subdivisions.

Motion by Moore, seconded by Antoine to adopt Ordinance 2021-1840 Authorizing Placement of Traffic Regulation Signs within Wildlife Heights, Blue Stem Meadows and Country Side Estates Subdivisions.

All Ald. voted aye.

Motion carried.

Ordinance 2021-1841 Charter Ordinance changing method of selection of City Clerk and City Treasurer from Election to Appointment and Repealing and Recreating Sections 1.02, 1.03, 1.04 and 1.12 of the Code of Ordinances of the City of Kaukauna.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Ordinance 2021-1841 Charter Ordinance changing method of selection of City Clerk and City Treasurer from Election to Appointment and Repealing and Recreating Sections 1.02, 1.03, 1.04 and 1.12 of the Code of Ordinances of the City of Kaukauna.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Ordinance 2021-1841 Charter Ordinance changing method of selection of City Clerk and City Treasurer from Election to Appointment and Repealing and Recreating Sections 1.02, 1.03, 1.04 and 1.12 of the Code of Ordinances of the City of Kaukauna.

All Ald. voted aye.

Motion carried.

Ordinance 2021–1842 Repealing Sections 1.32 (7)(e) and 1.32 (8).

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Ordinance 2021 – 1842 Repealing Sections 1.32 (7)(e) and 1.32 (8).

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Thiele to adopt Ordinance 2021 – 1842 Repealing Sections 1.32 (7)(e) and 1.32 (8).

All Ald. voted aye.

Motion carried.

Ordinance 2021 – 1843 Repeal and Recreating Sections 11.11 (4)(d) White Goods Sticker and 11.11 (4)(e) Municipal Yard Drop Off Card.

Motion by Moore, seconded by Schell to suspend the rules and waive the reading of Ordinance 2021 – 1843 Repeal and Recreating Sections 11.11 (4)(d) White Goods Sticker and 11.11 (4)(e) Municipal Yard Drop Off Card.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to amend Ordinance 2021 – 1843 Repeal and Recreating Sections 11.11 (4)(d) White Goods Sticker and 11.11 (4)(e) Municipal Yard Drop Off Card to include the word access in the title.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Ordinance 2021 – 1843 Repeal and Recreating Sections 11.11 (4)(d) White Goods Sticker and 11.11 (4)(e) Municipal Yard Drop Off Access Card.

All Ald. voted aye.

Motion carried.

CONSIDERATION OF MISCELLANEOUS BUSINESS

Ald. Moore wanted to note the reasoning for his questions about the municipal pool remodeling. He is in favor of making it a destination attraction for the City. The current pool does need remodeling and updating. To do it the right way is the way to do it.

Ald. Kilgas requested that all City parks be looked at for possible improvements. Mayor Penterman stated that a Parks and Green Space Five Year Plan was created recently. This plan will be provided to all Council Members.

Ald. Eggleston asked about the recent renovations of Fassbender Park and asked if there be amphitheater events held. Mayor Penterman stated that plans are being worked on to have events in this park.

Ald. DeCoster would like information on Veteran's Memorial Lift Bridge. The information should include the cost to fix the current mechanical issue and what the overall usage numbers were.

Ald. Thiele requested a time-line of when the Organizational Structure Analysis will be brought back to the Council for review.

ADJOURN

Motion by Kilgas, seconded by DeCoster to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 8:44 p.m.

Sally Kenney
Clerk



Accounts Payable

Checks for Approval

User: cnelson
 Printed: 9/3/2021 - 2:38 PM



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
0	08/31/2021	General Fund	WI Retirement	Wisconsin Employee Trust Funds (ETF)		149,080.42
0	08/23/2021	General Fund	Group Health Insurance	Wisconsin Employee Trust Funds (ETF)		314,596.74
0	08/20/2021	General Fund	Group Life Insurance	Securian Financial Group, Inc.		2,659.32
0	08/18/2021	General Fund	Supplemental Dental Insurance	Delta Dental of Wisconsin		534.06
0	08/20/2021	General Fund	Contractual Services	MYGOV, LLC		1,100.00
114324	08/20/2021	General Fund	Maintenance - Automotive	A T F Tires & Service Center Inc.		331.74
114324	08/20/2021	General Fund	Maintenance - All Other Equipm	A T F Tires & Service Center Inc.		465.36
114324	08/20/2021	General Fund	Maintenance - All Other Equipm	A T F Tires & Service Center Inc.		55.00
114324	08/20/2021	General Fund	Maintenance - Automotive	A T F Tires & Service Center Inc.		1,374.99
114324	08/20/2021	General Fund	Maintenance - Automotive	A T F Tires & Service Center Inc.		1,958.38
114324	08/20/2021	General Fund	Maintenance - Automotive	A T F Tires & Service Center Inc.		1,710.93
114325	08/20/2021	General Fund	Dog Park Supplies	AAA Sanitation Inc.		97.50
114325	08/20/2021	General Fund	Contractual Services	AAA Sanitation Inc.		97.50
114326	08/20/2021	General Fund	Contractual Services	Advanced Maintenance Solutions		1,278.35
114327	08/20/2021	General Fund	Contractual Services	Airgas USA, LLC		27.76
114327	08/20/2021	General Fund	Contractual Services	Airgas USA, LLC		111.91
114328	08/20/2021	General Fund	Concession Product	American Bottling Company		85.60
114329	08/20/2021	General Fund	Seminar Expenses	American Red Cross		897.00
114330	08/20/2021	General Fund	Contractual Services	City Of Appleton		30,795.00
114331	08/20/2021	General Fund	Maintenance - All Other Equipm	Appleton Hydraulic Components, LLC		554.62
114332	08/20/2021	General Fund	Contractual Services	Ascension Medical Group - Fox Valley DBA - Ascen		536.15
114333	08/20/2021	Sanitary Sewer Utility	CIP - Infrastructure	August Winter & Sons, Inc.		177,000.00
114334	08/20/2021	General Fund	Maintenance - Automotive	Automotive Supply Co		106.90
114334	08/20/2021	Storm Water Utility	Automotive Supplies	Automotive Supply Co		78.97
114334	08/20/2021	General Fund	Maintenance - All Other Equipm	Automotive Supply Co		143.62
114334	08/20/2021	General Fund	Maintenance - Roads & Walks	Automotive Supply Co		8.40
114334	08/20/2021	General Fund	Automotive Supplies	Automotive Supply Co		15.51
114334	08/20/2021	General Fund	Automotive Supplies	Automotive Supply Co		8.45
114335	08/20/2021	General Fund	Botanical & Agricultural	Bob & Dave's Lawn & Landscaping		350.00
114335	08/20/2021	General Fund	Contractual Services	Bob & Dave's Lawn & Landscaping		59.00
114335	08/20/2021	General Fund	Contractual Services	Bob & Dave's Lawn & Landscaping		47.00
114335	08/20/2021	General Fund	Contractual Services	Bob & Dave's Lawn & Landscaping		86.00
114335	08/20/2021	General Fund	Contractual Services	Bob & Dave's Lawn & Landscaping		59.00
114336	08/20/2021	Storm Water Utility	Contractual Services	Roger Bowers Construction Co, Inc		1,706.07

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
114336	08/20/2021	Space Needs Fund	Phase 4	Roger Bowers Construction Co, Inc		7,531.17
114336	08/20/2021	Storm Water Utility	CIP - Infrastructure	Roger Bowers Construction Co, Inc		1,060.00
114337	08/20/2021	General Fund	Contractual Services	Cadre		1,150.13
114337	08/20/2021	General Fund	Contractual Services	Cadre		1,150.13
114338	08/20/2021	Streets & Sidewalk Capital	Street Improvements	Carew Concrete & Supply Co, Inc.		380.00
114339	08/20/2021	General Fund	Contractual Services	Carrico Aquatic Resources		3,719.37
114339	08/20/2021	General Fund	Chemicals & Ordnance	Carrico Aquatic Resources		313.80
114340	08/20/2021	1000 Islands	Contractual Services	Cintas		42.84
114340	08/20/2021	General Fund	Maintenance - Buildings	Cintas		117.80
114340	08/20/2021	General Fund	Maintenance - Buildings	Cintas		85.44
114340	08/20/2021	General Fund	Maintenance - Buildings	Cintas		124.04
114341	08/20/2021	General Fund	Miscellaneous	Conway Shield		59.42
114342	08/20/2021	Sanitary Sewer Utility	Contractual Services	Crane Engineering		13,865.00
114343	08/20/2021	General Fund	Maintenance - Buildings	Creative Sign		75.00
114344	08/20/2021	Sanitary Sewer Utility	Contractual Services	Damage Prevention Services, LLC		10.50
114345	08/20/2021	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		473.24
114346	08/20/2021	General Fund	Maintenance - Buildings	Diamond Vogel Paints		190.54
114347	08/20/2021	General Fund	Miscellaneous	Eagle Sign & Design LLC		4,320.00
114348	08/20/2021	General Fund	Contractual Services	Elmstar Electric Corp.		13,333.00
114349	08/20/2021	General Fund	Medical & Laboratory Supplies	Emergency Medical Products		286.89
114350	08/20/2021	Space Needs Fund	Phase 4	Environmental Services Plus		5,463.44
114351	08/20/2021	General Fund	Maintenance - Buildings	EZ Glide Garage Doors		204.80
114352	08/20/2021	TID #8 Construction Fund	Other Payments	First American Title Insurance Company		5,000.00
114353	08/20/2021	General Fund	Miscellaneous	Michelle Northey d/b/a Flower Girl Design Studio		84.40
114354	08/20/2021	General Fund	Expense Allowance	Fox River Navigational System Authority		500.00
114355	08/20/2021	General Fund	Maintenance - Buildings	Fox Specialty Company LLC		253.40
114355	08/20/2021	General Fund	Maintenance - Buildings	Fox Specialty Company LLC		180.00
114355	08/20/2021	General Fund	General Supplies	Fox Specialty Company LLC		232.48
114355	08/20/2021	General Fund	Custodial Supplies	Fox Specialty Company LLC		67.32
114355	08/20/2021	General Fund	Custodial Supplies	Fox Specialty Company LLC		145.22
114355	08/20/2021	General Fund	General Supplies	Fox Specialty Company LLC		101.60
114355	08/20/2021	1000 Islands	Expendable Supplies	Fox Specialty Company LLC		111.66
114356	08/20/2021	General Fund	Library Materials	Future Publishing, Ltd.		28.00
114357	08/20/2021	General Fund	Contractual Services	GGLeagues, Inc.		273.00
114358	08/20/2021	General Fund	Insurance Claim	Gracy's Auto Body & Little Chute Auto		8,735.60
114359	08/20/2021	General Fund	Maintenance - All Other Equipm	Grainger Inc		9.07
114360	08/20/2021	Sanitary Sewer Utility	Contractual Services	Great Lakes TV Seal Inc		4,441.38
114361	08/20/2021	General Fund	Building Permit	Heart of The Valley Metro.		6,695.00
114362	08/20/2021	Sanitary Sewer Utility	Water Sewer & Electric	Heart of The Valley Metropolitan Sewerage District		172,466.24
114363	08/20/2021	General Fund	Youth Programs Non-Taxable	Tanya Henry		20.00
114363	08/20/2021	General Fund	Youth Programs Non-Taxable	Tanya Henry		20.00
114364	08/20/2021	General Fund	Library Materials	Ingram		8.99
114364	08/20/2021	General Fund	Library Materials	Ingram		25.56
114364	08/20/2021	General Fund	Library Materials	Ingram		28.19

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
114365	08/20/2021	General Fund	Miscellaneous	J & B Trophy & Engraving, Inc.		50.00
114366	08/20/2021	General Fund	Rent - Equipment	James Imaging Systems, Inc.		56.20
114367	08/20/2021	General Fund	Farmers Market Expenses	Ross Valentyn		525.00
114368	08/20/2021	General Fund	Clothing Expense	Erin Jansen		30.58
114368	08/20/2021	General Fund	Clothing Expense	Erin Jansen		26.20
114369	08/20/2021	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,306.20
114369	08/20/2021	General Fund	Water Sewer & Electric	Kaukauna Utilities		5,919.72
114369	08/20/2021	General Fund	Water Sewer & Electric	Kaukauna Utilities		3,527.67
114369	08/20/2021	General Fund	Water Sewer & Electric	Kaukauna Utilities		144.74
114369	08/20/2021	General Fund	Water Sewer & Electric	Kaukauna Utilities		97.49
114369	08/20/2021	General Fund	Water Sewer & Electric	Kaukauna Utilities		167.20
114369	08/20/2021	Sanitary Sewer Utility	Water Sewer & Electric	Kaukauna Utilities		116.04
114369	08/20/2021	Storm Water Utility	Water Sewer & Electric	Kaukauna Utilities		7.50
114369	08/20/2021	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,903.03
114369	08/20/2021	General Fund	Water Sewer & Electric	Kaukauna Utilities		3,480.37
114369	08/20/2021	General Fund	Water Sewer & Electric	Kaukauna Utilities		2,368.58
114369	08/20/2021	Industrial Park	Expenditures	Kaukauna Utilities		86.93
114369	08/20/2021	TID #5 Construction Fund	Property Acquisition	Kaukauna Utilities		148.84
114369	08/20/2021	1000 Islands	Water Sewer & Electric	Kaukauna Utilities		844.26
114369	08/20/2021	TID #8 Construction Fund	Marketing & Administration	Kaukauna Utilities		155.25
114369	08/20/2021	General Fund	Contractual Services	Kaukauna Utilities		2,384.55
114369	08/20/2021	General Fund	Communications	Kaukauna Utilities		83.00
114369	08/20/2021	General Fund	Communications	Kaukauna Utilities		300.52
114369	08/20/2021	General Fund	Communications	Kaukauna Utilities		130.00
114369	08/20/2021	General Fund	Communications	Kaukauna Utilities		816.37
114370	08/20/2021	General Fund	Travel - City Business	Sally Kenney		38.98
114371	08/20/2021	General Fund	Expense Allowance	Donald J. Krueger		50.00
114372	08/20/2021	General Fund	Automotive Supplies	Kwik Trip, Inc.		4,202.52
114373	08/20/2021	1000 Islands	Restricted Funds	Lee Recreation, LLC		3,920.00
114374	08/20/2021	Storm Water Utility	Maintenance - All Other Equipm	Lincoln Contractors Supply, Inc.		12.54
114374	08/20/2021	Storm Water Utility	Contractual Services	Lincoln Contractors Supply, Inc.		218.00
114375	08/20/2021	Streets & Sidewalk Capital	Street Improvements	Lunda Construction Co.		89,921.04
114376	08/20/2021	Storm Water Utility	Maintenance - Automotive	MacQueen Equip Group		460.31
114377	08/20/2021	General Fund	Service Contracts	Marco		243.84
114377	08/20/2021	General Fund	Rent - Equipment	Marco		157.98
114377	08/20/2021	General Fund	Rent - Equipment	Marco		157.98
114377	08/20/2021	General Fund	Rent - Equipment	Marco		94.79
114377	08/20/2021	General Fund	Rent - Equipment	Marco		31.60
114377	08/20/2021	General Fund	Printing Expense	Marco		31.60
114377	08/20/2021	General Fund	Rent - Equipment	Marco		39.50
114377	08/20/2021	General Fund	Rent - Equipment	Marco		39.50
114377	08/20/2021	General Fund	Rent - Equipment	Marco		39.50
114377	08/20/2021	General Fund	Printing Expense	Marco		39.50
114377	08/20/2021	General Fund	Contractual Services	Marco		157.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
114377	08/20/2021	General Fund	Contractual Services	Marco		31.58
114377	08/20/2021	General Fund	Contractual Services	Marco		126.40
114378	08/20/2021	General Fund	Desktop Printer/Fax Expense	Marco Technologies LLC		12.10
114379	08/20/2021	General Fund	Maintenance - Roads & Walks	MCC Inc.		2,580.80
114379	08/20/2021	General Fund	Maintenance - Roads & Walks	MCC Inc.		64.19
114379	08/20/2021	General Fund	Maintenance - Roads & Walks	MCC Inc.		1,275.30
114380	08/20/2021	General Fund	Contractual Services	Mead and Hunt, Inc.		2,533.50
114381	08/20/2021	Park & Pool Capital	Trails and Bridges	Michels Corporation		245,802.20
114382	08/20/2021	General Fund	Maintenance - All Other Equipm	Minnesota Equipment		121.54
114383	08/20/2021	General Fund	Concession Product	Modern Dairy		6,555.32
114384	08/20/2021	General Fund	Office Supplies	National Pen		219.30
114385	08/20/2021	General Fund	Fire Safety Education	NFPA		566.95
114386	08/20/2021	General Fund	Contractual Services	Outagamie County Treasurer		29,042.50
114387	08/20/2021	General Fund	Youth Programs Non-Taxable	Cynthia Perovich		48.00
114388	08/20/2021	General Fund	Maintenance - Buildings	Pleshek Outdoor Power		63.16
114389	08/20/2021	General Fund	Postage	Quadient Finance USA, Inc.		1,000.00
114390	08/20/2021	General Fund	General Supplies	R. Lewis Technologies, Inc.		17.94
114391	08/20/2021	Environmental Remediate TID	Remediation Costs - City	Robert E Lee & Assoc. Inc		4,522.18
114391	08/20/2021	General Fund	Contractual Services	Robert E Lee & Assoc. Inc		10,058.11
114391	08/20/2021	General Fund	Contractual Services	Robert E Lee & Assoc. Inc		1,594.25
114392	08/20/2021	General Fund	Youth Programs Non-Taxable	Kayla Rusk		38.00
114393	08/20/2021	General Fund	Maintenance - Automotive	Sherwin Industries		582.65
114394	08/20/2021	Buildings & Misc. Capital	Miscellaneous	Short Elliott Hendrickson, Inc		4,871.76
114395	08/20/2021	General Fund	Girls Softball	Silver Squirrel Engraving & Gifts		100.00
114395	08/20/2021	General Fund	Miscellaneous	Silver Squirrel Engraving & Gifts		16.00
114396	08/20/2021	Space Needs Fund	Phase 4	Specialty Engineering Group, LLC		5,000.00
114397	08/20/2021	1000 Islands	Animal & Bird Care	Stoneridge Piggly Wiggly		40.95
114397	08/20/2021	General Fund	Custodial Supplies	Stoneridge Piggly Wiggly		18.78
114397	08/20/2021	General Fund	Miscellaneous	Stoneridge Piggly Wiggly		7.14
114397	08/20/2021	General Fund	Recreation	Stoneridge Piggly Wiggly		102.71
114397	08/20/2021	General Fund	Recreation	Stoneridge Piggly Wiggly		18.63
114397	08/20/2021	General Fund	Recreation	Stoneridge Piggly Wiggly		119.07
114397	08/20/2021	General Fund	Concession Product	Stoneridge Piggly Wiggly		160.80
114397	08/20/2021	General Fund	Concession Product	Stoneridge Piggly Wiggly		12.88
114397	08/20/2021	General Fund	Concession Product	Stoneridge Piggly Wiggly		8.39
114398	08/20/2021	General Fund	Travel - City Business	John Sundelius		268.97
114399	08/20/2021	General Fund	Maintenance - Buildings	Superior Chemical Corp.		3,153.20
114400	08/20/2021	General Fund	Medical & Laboratory Supplies	TheDACare Laboratories		42.50
114401	08/20/2021	General Fund	Contractual Services	Time Warner Cable		1,088.28
114402	08/20/2021	General Fund	Contractual Services	Tree Top Explorer, LLC		264.00
114403	08/20/2021	General Fund	Miscellaneous	Unison Credit Union		86.63
114403	08/20/2021	General Fund	Miscellaneous	Unison Credit Union		27.12
114403	08/20/2021	General Fund	Mach Tools & Instruments	Unison Credit Union		-139.99
114403	08/20/2021	General Fund	Maintenance - All Other Equipm	Unison Credit Union		42.68

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
114403	08/20/2021	General Fund	Plumbing Supplies	Unison Credit Union		150.00
114403	08/20/2021	General Fund	Mach Tools & Instruments	Unison Credit Union		139.99
114403	08/20/2021	General Fund	Automotive Supplies	Unison Credit Union		11.71
114403	08/20/2021	General Fund	General Supplies	Unison Credit Union		99.96
114403	08/20/2021	General Fund	Mach Tools & Instruments	Unison Credit Union		90.00
114403	08/20/2021	General Fund	Automotive Supplies	Unison Credit Union		89.85
114403	08/20/2021	General Fund	General Supplies	Unison Credit Union		134.97
114403	08/20/2021	General Fund	Seminar Expenses	Unison Credit Union		275.00
114403	08/20/2021	General Fund	Automotive Supplies	Unison Credit Union		65.37
114403	08/20/2021	Sanitary Sewer Utility	Automotive Supplies	Unison Credit Union		49.99
114403	08/20/2021	General Fund	Mach Tools & Instruments	Unison Credit Union		364.99
114403	08/20/2021	General Fund	Automotive Supplies	Unison Credit Union		73.83
114403	08/20/2021	General Fund	Recreation	Unison Credit Union		137.87
114403	08/20/2021	General Fund	Chemicals & Ordnance	Unison Credit Union		105.45
114403	08/20/2021	General Fund	Automotive Supplies	Unison Credit Union		669.32
114403	08/20/2021	General Fund	Recreation	Unison Credit Union		20.00
114403	08/20/2021	General Fund	Miscellaneous	Unison Credit Union		20.00
114403	08/20/2021	General Fund	Automotive Supplies	Unison Credit Union		113.27
114403	08/20/2021	General Fund	Recreation	Unison Credit Union		175.38
114403	08/20/2021	General Fund	Contractual Services	Unison Credit Union		195.00
114403	08/20/2021	General Fund	Automotive Supplies	Unison Credit Union		159.66
114403	08/20/2021	General Fund	Girls Softball	Unison Credit Union		177.77
114403	08/20/2021	General Fund	Seminar Expenses	Unison Credit Union		200.00
114403	08/20/2021	General Fund	Office Supplies	Unison Credit Union		14.25
114403	08/20/2021	General Fund	Seminar Expenses	Unison Credit Union		82.00
114403	08/20/2021	General Fund	Office Supplies	Unison Credit Union		17.27
114403	08/20/2021	General Fund	Seminar Expenses	Unison Credit Union		750.00
114403	08/20/2021	General Fund	Miscellaneous	Unison Credit Union		665.31
114403	08/20/2021	General Fund	Communications	Unison Credit Union		120.00
114403	08/20/2021	General Fund	Miscellaneous	Unison Credit Union		89.00
114403	08/20/2021	General Fund	Communications	Unison Credit Union		317.57
114403	08/20/2021	General Fund	Expense Allowance	Unison Credit Union		50.00
114403	08/20/2021	General Fund	Contractual Services	Unison Credit Union		9.99
114403	08/20/2021	General Fund	Education & Memberships	Unison Credit Union		190.00
114403	08/20/2021	General Fund	Contractual Services	Unison Credit Union		245.00
114403	08/20/2021	General Fund	Education & Memberships	Unison Credit Union		45.00
114403	08/20/2021	General Fund	Medical & Laboratory Supplies	Unison Credit Union		130.32
114403	08/20/2021	1000 Islands	Animal & Bird Care	Unison Credit Union		49.20
114403	08/20/2021	General Fund	Miscellaneous	Unison Credit Union		15.77
114403	08/20/2021	1000 Islands	Animal & Bird Care	Unison Credit Union		6.99
114403	08/20/2021	General Fund	Mach Tools & Instruments	Unison Credit Union		489.99
114403	08/20/2021	1000 Islands	Miscellaneous	Unison Credit Union		45.87
114403	08/20/2021	General Fund	Travel - City Business	Unison Credit Union		20.24
114403	08/20/2021	1000 Islands	Office Supplies	Unison Credit Union		24.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
114403	08/20/2021	General Fund	Miscellaneous	Unison Credit Union		7.37
114403	08/20/2021	General Fund	Office Supplies	Unison Credit Union		142.29
114403	08/20/2021	General Fund	Postage	Unison Credit Union		13.24
114403	08/20/2021	General Fund	General Supplies	Unison Credit Union		3.17
114403	08/20/2021	General Fund	Miscellaneous	Unison Credit Union		2.45
114403	08/20/2021	General Fund	Mach Tools & Instruments	Unison Credit Union		139.99
114403	08/20/2021	General Fund	Miscellaneous	Unison Credit Union		20.61
114403	08/20/2021	General Fund	Mach Tools & Instruments	Unison Credit Union		30.94
114403	08/20/2021	General Fund	Maintenance - Automotive	Unison Credit Union		21.09
114403	08/20/2021	General Fund	Mach Tools & Instruments	Unison Credit Union		234.90
114403	08/20/2021	General Fund	Fire Safety Education	Unison Credit Union		2,592.59
114403	08/20/2021	General Fund	General Supplies	Unison Credit Union		7.62
114403	08/20/2021	General Fund	Maintenance - Automotive	Unison Credit Union		21.68
114404	08/20/2021	General Fund	Aquatics	Lisa VanDeLeygraaf		200.00
114405	08/20/2021	Streets & Sidewalk Capital	Street Improvements	Vinton Construction Co.	562,206.64	0.00
114405	08/20/2021	Streets & Sidewalk Capital	Sidewalk Replacement	Vinton Construction Co.	82,332.89	0.00
114405	08/20/2021	Storm Water Utility	CIP - Infrastructure	Vinton Construction Co.	21,916.50	0.00
114405	08/20/2021	Sanitary Sewer Utility	CIP - Infrastructure	Vinton Construction Co.	6,736.45	0.00
114405	08/20/2021	Streets & Sidewalk Capital	Street Improvements	Vinton Construction Co.	95,367.35	0.00
114405	08/20/2021	Storm Water Utility	CIP - Infrastructure	Vinton Construction Co.	68,468.30	0.00
114406	08/20/2021	General Fund	Contractual Services	Waste Management of WI		375.48
114407	08/20/2021	General Fund	Heating Fuels	We Energies		30.49
114408	08/20/2021	General Fund	Recreation	Mercedes Webb		17.40
114409	08/20/2021	General Fund	Contractual Services	Youth Enrichment League		1,008.00
114409	08/20/2021	General Fund	Contractual Services	Youth Enrichment League		384.00
114410	08/27/2021	Streets & Sidewalk Capital	Street Improvements	AECOM Technical Services, Inc		4,922.17
114411	08/27/2021	General Fund	Maintenance - Buildings	Amplitel Technologies LLC		75.00
114412	08/27/2021	General Fund	Contractual Services	Aramark Uniform		13.55
114412	08/27/2021	Sanitary Sewer Utility	Contractual Services	Aramark Uniform		26.35
114412	08/27/2021	General Fund	Clothing Expense	Aramark Uniform		20.15
114412	08/27/2021	General Fund	Contractual Services	Aramark Uniform		279.95
114412	08/27/2021	General Fund	Contractual Services	Aramark Uniform		212.83
114413	08/27/2021	General Fund	Contractual Services	Ascension Medical Group - Fox Valley DBA - Ascen		390.00
114414	08/27/2021	Storm Water Utility	Maintenance - Roads & Walks	Butch's Curb & Landscaping, LLC		199.75
114415	08/27/2021	General Fund	Contractual Services	Cadre		1,150.13
114415	08/27/2021	General Fund	Contractual Services	Cadre		1,150.13
114416	08/27/2021	General Fund	K9 Program	Canine Development Group		100.00
114417	08/27/2021	General Fund	Contractual Services	Cardmember Service		210.90
114417	08/27/2021	General Fund	Advertising	Cardmember Service		59.58
114417	08/27/2021	General Fund	Office Supplies	Cardmember Service		619.64
114417	08/27/2021	General Fund	Desktop Printing Expense	Cardmember Service		12.65
114417	08/27/2021	General Fund	Data Processing Supplies	Cardmember Service		45.99
114417	08/27/2021	General Fund	Postage	Cardmember Service		16.21
114417	08/27/2021	General Fund	Library Materials	Cardmember Service		343.04

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
114417	08/27/2021	General Fund	Service Contracts	Cardmember Service		299.00
114417	08/27/2021	General Fund	Library Programs	Cardmember Service		99.77
114417	08/27/2021	General Fund	Miscellaneous	Cardmember Service		181.59
114418	08/27/2021	General Fund	Contractual Services	Carow Land Surveying		425.00
114419	08/27/2021	General Fund	Library Materials	Cavendish Square		195.54
114420	08/27/2021	General Fund	Contractual Services	Countryside Golf Club, Inc.		2,412.00
114421	08/27/2021	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		29.00
114421	08/27/2021	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		29.00
114422	08/27/2021	Sanitary Sewer Utility	Contractual Services	Diggers Hotline Inc.		494.18
114423	08/27/2021	General Fund	Contractual Services	Diversified Benefit Services, Inc.		242.18
114424	08/27/2021	1000 Islands	Miscellaneous	Eagle Graphics LLC		55.50
114425	08/27/2021	General Fund	Medical & Laboratory Supplies	Emergency Medical Products		291.93
114426	08/27/2021	General Fund	Contractual Services	Enterprise Electric Inc		785.68
114427	08/27/2021	General Fund	Maintenance - All Other Equipm	Evergreen Power, LLC		22.87
114427	08/27/2021	General Fund	Maintenance - Automotive	Evergreen Power, LLC		38.41
114427	08/27/2021	General Fund	Maintenance - Automotive	Evergreen Power, LLC		1,037.68
114428	08/27/2021	Sanitary Sewer Utility	Maintenance - All Other Equip	Fastenal Company		52.95
114428	08/27/2021	General Fund	Maintenance - All Other Equipm	Fastenal Company		18.16
114429	08/27/2021	General Fund	Contractual Services	Fox Valley Humane Association		160.00
114430	08/27/2021	General Fund	Maintenance - Roads & Walks	Tyler Fredrickson		150.00
114431	08/27/2021	General Fund	General Supplies	Jim Hungerford		125.00
114432	08/27/2021	General Fund	Library Materials	Ingram		31.84
114432	08/27/2021	General Fund	Library Materials	Ingram		6.64
114432	08/27/2021	General Fund	Library Materials	Ingram		3,429.25
114432	08/27/2021	General Fund	Library Materials	Ingram		77.60
114432	08/27/2021	General Fund	Library Materials	Ingram		822.69
114433	08/27/2021	1000 Islands	Conservancy Zone Maint	Interstate Battery		49.95
114434	08/27/2021	General Fund	Rent - Equipment	James Imaging Systems, Inc.		128.57
114435	08/27/2021	General Fund	Boardwalk Bridge - Utilites	Kaukauna Utilities		30.46
114436	08/27/2021	General Fund	K9 Program	Kaukauna Veterinary Clinic, LLP		49.55
114436	08/27/2021	General Fund	K9 Program	Kaukauna Veterinary Clinic, LLP		39.00
114436	08/27/2021	General Fund	K9 Program	Kaukauna Veterinary Clinic, LLP		89.50
114437	08/27/2021	Rack - Commercial Revolving	Accounts Payable	Keller		11,732.80
114438	08/27/2021	Grignon Home	Grant Matching Expenditures	Legacy Architecture, Inc.		3,251.96
114439	08/27/2021	1000 Islands	Contractual Services	Marco		206.92
114440	08/27/2021	1000 Islands	Contractual Services	Marco Technologies LLC		35.34
114440	08/27/2021	General Fund	Desktop Printer/Fax Expense	Marco Technologies LLC		11.85
114441	08/27/2021	General Fund	General Supplies	Matheson Tri-Gas Inc.		41.17
114442	08/27/2021	General Fund	Maintenance - Roads & Walks	MCC Inc.		2,916.04
114442	08/27/2021	General Fund	Maintenance - Roads & Walks	MCC Inc.		994.09
114443	08/27/2021	General Fund	Office Supplies	McKesson Medical - Surgical		19.20
114443	08/27/2021	General Fund	Office Supplies	McKesson Medical - Surgical		264.45
114443	08/27/2021	General Fund	Office Supplies	McKesson Medical - Surgical		145.62
114444	08/27/2021	General Fund	Library Materials	Midwest Tape		14.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
114444	08/27/2021	General Fund	Library Materials	Midwest Tape		271.62
114444	08/27/2021	General Fund	Library Materials	Midwest Tape		29.99
114445	08/27/2021	Streets & Sidewalk Capital	Street Improvements	Northeast Asphalt Inc.		31,775.42
114445	08/27/2021	Streets & Sidewalk Capital	Street Improvements	Northeast Asphalt Inc.		78,797.26
114446	08/27/2021	General Fund	Maintenance - Automotive	O'Reilly Auto Parts		10.99
114447	08/27/2021	General Fund	Miscellaneous	OSI Environmental Inc.		75.00
114448	08/27/2021	General Fund	Evidence	Porter Lee Corporation		919.00
114449	08/27/2021	General Fund	Maintenance - Buildings	Recreonics, Inc.		237.88
114449	08/27/2021	General Fund	Maintenance - Buildings	Recreonics, Inc.		479.35
114449	08/27/2021	General Fund	Maintenance - Buildings	Recreonics, Inc.		268.82
114450	08/27/2021	General Fund	Recreation	Christine Roehrig		30.00
114451	08/27/2021	General Fund	Contractual Services	Laura Rouvari		725.00
114452	08/27/2021	General Fund	Facilities Rental Non-Taxable	Scott Sengbusch		200.00
114453	08/27/2021	TID #8 Construction Fund	Marketing & Administration	Simplifile, LC		30.00
114453	08/27/2021	General Fund	Contractual Services	Simplifile, LC		30.00
114453	08/27/2021	General Fund	Contractual Services	Simplifile, LC		30.00
114454	08/27/2021	General Fund	Evidence	T J'z Towing LLC		160.00
114455	08/27/2021	Streets & Sidewalk Capital	Street Improvements	Vinton Construction Co.		46,315.43
114455	08/27/2021	Streets & Sidewalk Capital	Sidewalk Replacement	Vinton Construction Co.		183,033.38
114455	08/27/2021	Sanitary Sewer Utility	CIP - Infrastructure	Vinton Construction Co.		6,289.00
114455	08/27/2021	Streets & Sidewalk Capital	Street Improvements	Vinton Construction Co.		14,059.62
114455	08/27/2021	Streets & Sidewalk Capital	Sidewalk Replacement	Vinton Construction Co.		19,493.66
114455	08/27/2021	Storm Water Utility	CIP - Infrastructure	Vinton Construction Co.		2,455.75
114455	08/27/2021	Sanitary Sewer Utility	CIP - Infrastructure	Vinton Construction Co.		356.25
114456	08/27/2021	General Fund	Contractual Services	Walt's Petroleum Service		373.75
114457	08/27/2021	Storm Water Utility	Contractual Services	Wis. Dept. of Natural Resources		3,000.00
Report Total:						1,831,082.34

INDUSTRIAL PARK COMMISSION

A meeting of the Industrial Park Commission was called to order at 9:00 a.m. on Thursday, July 15, 2021, by Chairman Feldt. This meeting was held in person and remotely via teleconference.

Members Present: Feldt, Schilling, VandeBerg, Gaffney, Rieth.

Also Present: John Neumeier

Absent and Excused: Knutson, Jerome, Nytes

1. **Minutes.** A motion to approve the minutes of the June 10th, 2021, meeting was made by Rieth, seconded by Gaffney. Upon roll call, all members voted aye. Motion carried.
2. **Review site plan submittal for Midwest Performance, NEW Prosperity Center.** The site plan for Midwest performance was introduced to the Commission for a 22,000 sq ft. facility in New Prosperity Center. Mr. Neumeier proposed issues regarding wetlands on the site. There were no concerns or comments from the fire Dept. It was noted that possible road upgrades would be necessary with two possible developments occurring between adjacent sites. A representative from Keller construction addressed the commission, sharing insight on the project and a sample of building materials used for construction, as well as discussion of meeting protective covenants regarding building façade. No other concerns for staff.

A motion was made to approve the site plan for Midwest Performance as submitted by Schilling, seconded by Rieth. All members voted aye. Motion carried.

There being no further business to be brought before the Commission, a motion to adjourn the meeting at 9:24 a.m. was made by Vandeberg, seconded by Rieth. All members voted aye. Motion carried.

Martin West
Planning and Community Development Coordinator

Minutes for 1000 Islands Environmental Center Committee Meeting on Thursday, July 15, 2021

Members Present: Eggleston, Gertz, Manion, McGinnis, Pautz, and Van Berkel

Not Present: Carlson, Hietpas, Jakel, and McGregor

Also Present: Maureen Feldt

The meeting was called to order by Admin-Finance Chair, Van Berkel at 6:34 PM. Quorum is present.

June 2021 Committee Meeting Minutes

Gertz made a motion to waive the reading of the minutes and approve the June 17, 2021 Committee Meeting minutes. Seconded by Manion. Motion carried.

Public Appearances

None

June Financial Report

Gertz made a motion to approve the June 2021 Financial Report. Seconded by Pautz. Motion carried.

Correspondence

Feldt reported on the memorials and donations that were received in the last month.

Friends of 1000 Islands Report

The Annual Meeting was held on Monday, June 21st. At this time, still planning on the Art Fair in September.

Naturalist's Report

Concern over finding a young fox in a trap along the blacktop trail. Manion made a motion that the Admin-Finance sub-committee put on their agenda to update Policy 2.029 to include "trapping" along with hunting to not be allowed within the Conservancy Zone. Seconded by McGinnis. Motion carried.

Gertz made a motion to accept June's Naturalist Report and place it on file. Seconded by Manion. Motion carried.

Admin and Finance Committee

Van Berkel to work with Nowak to set up a Admin & Finance sub-committee meeting to review and update a few Policies per input from staff and the Committee.

Education Committee

Pautz indicated that a final report on the goats' accomplishments this past June was submitted to the Community Foundation as part of the grant we received for the coordinator's position. This report will be shared with the Committee as well. Hoping to have the goats again in September.

Buildings & Grounds Committee

McGinnis will work with Deb to set up a Buildings & Grounds sub-committee meeting. The fishing pier is almost completed.

Old Business

McGinnis discussing with Hietpas and Manion on possible options for new stairs to the Upper Woods. Van Berkel mentioned that projects expected to cost more than \$10,000 may be considered for our budgeting as Capital Projects. If the Common Council approved them as such, that expense would be additional to the Nature Center's normal Operating and Maintenance budget. We wouldn't have to find a way to squeeze it into the O & M budget.

New Business

Gertz asked if a sub-committee could look into a multi-terrain scooter for adult/children needing assistance when going on hikes. Some people can't keep up with a group and it would be nice to offer a mobility device to help them.

Good for the Center

Nothing to report.

Next Committee Meeting

Next Committee Meeting is scheduled for Thursday, August 19, 2021 at 6:30 PM in-person.

Adjournment

There being no further business Gertz moved to adjourn the meeting at 7:33 PM. Seconded by McGinnis. Motion carried.

Maureen Feldt,
Acting Secretary

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT
REGULAR MEETING HELD ON AUGUST 10, 2021 AT THE
CITY OF KAUKAUNA COUNCIL CHAMBERS

Members Present: David Casper - President
Patrick Hennessey - Secretary
Kevin Coffey - Commissioner
John Sundelius - Commissioner

Absent: Bruce Siebers, excused

Also Present: Brian Helminger - District Director HOVMSD
Kevin Skogman - Director of Operations & Maintenance HOVMSD
Chad Giackino - Regulatory Compliance Manager HOVMSD
Dawn Bartel - Office Manager HOVMSD

1. 5:00 p.m. Call to Order – Roll Call

President Casper called the meeting to order at 5:00 PM.

2. Public Appearances

No appearances were made.

3. Approval of the Minutes of the July 13, 2021 Regular Meeting

The minutes of the July 13, 2021 Regular Meeting were presented to the Commission. A motion was made by Commissioner Coffey and seconded by Commissioner Sundelius to approve the minutes as written. Motion carried unanimously. The minutes were reviewed and pre-approved by Secretary Hennessey.

4. Correspondence to/from/for Commission

There was nothing to report under Correspondence.

5. Discussion Items

A. Jon Cameron of Ehlers – Long Range Cash Flow & Debt Modeling Analysis

District Director Helminger informed the Commission that the Department of Administration/Clean Water Fund is on board with offering a flexible payback schedule for the new interceptor debt. Jon Cameron of Ehlers will be present at the September commission meeting to discuss this option in more detail. Commissioner Casper asked that

the Department of Administration provide something in writing with a clear understanding of the terms and conditions of the loan.

B. FOG Program Update – John Stoeger

John Stoeger of Stoeger & Associates provided a written fats, oil, and grease update by community, including a grease trap inspection report and site visit correspondence. The Commission also received an itemized copy of the July 2021 invoice.

C. Interceptor Action Plan – Monthly Activity Report from Strategic Municipal Services

Scott Schramm of SMS provided a memo dated 8/2/2021 which briefed the commission on the current activity and interactions with various stakeholders, review of TV report documentation and bypass routes, and preparation of contractor team working meetings, district working meetings, and field observations. Commissioner Casper requested that SMS provide a breakdown of tasks completed vs. project timeline and budget status vs. tasks completed.

D. Leonard & Finco Update – Monthly Activity Report

Leonard & Finco provided a written monthly update of projects completed in July as well as a list of upcoming tasks.

PLANT REPORTS:

1. 2021 Flows & Revenues Report / Plant Operation Summary

The Commission received a copy of the hydraulic & organic loadings data, along with flow & strength projections, which shows the year-to-date surplus/deficit in revenue for the month of July 2021. Revenue received from the WPS-Fox Energy Center for effluent purchased in July = \$15,217.11; Revenue received to date for 2021 = \$93,779.28. WPS-Fox Energy purchased 36% of the effluent produced in July.

The average effluent concentrations for **July 2021** were as follows:

	<u>Monthly Average</u>	<u>Permit Limit</u>
BOD	13.5 mg/L	30 mg/L
Suspended Solids	15.1 mg/L	30 mg/L
Suspended Solids	725 lbs.	801 lbs.
Phosphorus	.34 mg/L	1.0 mg/L
Ammonia-N	.45 mg/L	4.4 mg/L
Chlorides	493 mg/L	

All permit values were met for July 2021

Kevin Skogman, Director of Operations & Maintenance, provided a written

O & M Report on plant operations for July. Kevin's memo included updates on the increased cost of a new water champ guide rail system, laser flow meter modems, installation of a drive for the reuse pump, the shortage of sulfuric acid which should be resolved by late September, and the installation of a Biostyr effluent phosphorus analyzer.

6. Funds

A. August 2021 Accounts Payable; Action for Approval

After a review and discussion of the bills payable, a motion was made by Commissioner Casper and seconded by Commissioner Hennessey to approve payment of the bills in the amount of \$270,079.51. A roll call vote was taken: Commissioner Casper, yes; Commissioner Coffey, yes; Commissioner Sundelius, yes; and Commissioner Hennessey, yes. Motion carried unanimously. The Commission signed the check voucher register which includes general, pre-paid, and petty cash checks.

B. Budget Comparison Report


The Commission received a Budget Comparison Report, along with a verbal explanation of exceedances.

7. General Old or New Business

The Commission received a copy of website observations & upgrade recommendations from Leonard & Finco.

8. Adjournment

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 5:17 PM)

SIGNED & APPROVED BY: 
Patrick E. Hennessey, Secretary



PLAN COMMISSION

City of Kaukauna
Council Chambers
 Municipal Services Building
 144 W. Second Street, Kaukauna

Thursday, August 19, 2021 at 4:00 PM

MINUTES

1. Roll Call.

Members Present: Schoenike, Feller, Feldt, Thiele, Penterman

Members Absent: Moore, Sundelius

A motion was made to excuse the absent members by Thiele, seconded by Schoenike. All members voted aye. Motion carries

2. Approval of Minutes.

a. Approval of minutes of August 5, 2021 Meeting

A motion to approve the minutes of the August 5th, 2021 meeting was made by Feldt, seconded by Feller. All members voted aye. Motion carried.

3. New Business.

a. Review Proposed Zoning Change - Allowing Municipal Parks as a Permitted Use in all Districts.

Mrs. Brunette introduced an updated zoning map for public use. During review, staff noticed an anomaly in code where parks are not mentioned in certain zoning districts. There are a number of parks that are in these zones currently, including the skate park, dog park, Kelso Park, and Van Epen Park.

A recommendation by the city attorney was made to allow municipal parks within these districts per zoning code. Staff is seeking support to approve change to code.

A motion was made to direct staff to schedule public hearing and forward ordinance to common council to allow Municipal Parks as a Permitted Use in all Districts by Feldt, seconded by Thiele. All members voted aye. Motion carried.

b. Review Annexation Request for wetland bank property, Submitted by City of Kaukauna

The City of Kaukauna acquired this undeveloped 6.08 acre parcel from John Kobussen on July 2, 2021 for the purposes of incorporating this land into the adjacent wetland bank to the South in Blue Stem Meadows 2. Now that the land is owned by the City, staff can proceed with annexation to bring this property into the City limits. This annexation would also allow the City to sell wetland mitigation credits.

A motion was made to direct staff to proceed with annexation of parcel 30020101 by Schoenike, seconded by Feller. All members voted aye. Motion carried.

c. Onsite Wetland Mitigation Proposal for Future Park Development in Inside the Park Place Subdivision

Engineer Nuemeier introduced a proposal from Robert E. Lee and Associates regarding the filling in for a right of way and recreation area for wetland mitigation. Based on the prior approval for wetland bank in Blue Stem Meadows, the credits would be available for use to produce the mitigation. This would be more cost efficient than developing mitigation onsite. A benefit would be increased control and larger park space available for use. The goal would be to establish a forested wetland along with flood protection and stormwater treatment. The area in question is estimated at about 2 acres of wetland. Questions were asked about alternative funding for the project if needed.

A motion was made to direct the engineering department to enter into an agreement with NES Ecological Services for the onsite wetland mitigation at Inside the Park Place by Feldt, seconded by Thiele. All members voted aye. Motion carried.

4. Adjourn.

A motion was made to adjourn the meeting at 4:19 pm by Thiele, seconded by Schoenike. All members voted aye. Meeting adjourned.

KAUKAUNA ALCOHOL, TOBACCO AND OTHER DRUG ABUSE PREVENTION BOARD

A meeting of the KATODA Prevention Board was held on August 19th, 2021 at 6pm with remote teleconference via Zoom.

Members present: Jack Pautz, Chris Wardlow, Laura Lindberg, Brain Schell, Ellen Koski, Jerry Brien, Paul Russo, and Karen Wirth

Absent: Ashley Mayer, Philip Kohne, and Scott Granger

Motion by Wardlow and seconded by Brien to approve the May 19, 2021 KATODA prevention Board minutes. All members present on teleconference via Zoom vote aye. Motion carried.

A request to pay for the display racks to hold prevention material and brochures that will be at the Kaukauna Library was made. Motion by Brien and seconded by Koski to pay for the display racks. All members present on teleconference via Zoom vote aye. Motion carried.

A request was presented by Wirth from Tina Scott, an advisor for Ghost Crew at KHS (formerly ignition). Ghost crew helps to welcome and create a positive and healthy environment for the incoming freshman at KHS. Ghost Crew is requesting \$500 to help support a Tailgate activity for the freshman at an upcoming football game. The money will be used for food, prizes and WIXX. A motion was made by Russo and seconded by Lindberg to provide the Ghost Crew club at KHS with \$500 to support their activity. All members present on teleconference via Zoom vote aye. Motion carried.

Russo shared that the brat fry will take place on Saturday, Sept. 18th at the Piggly Wiggly in Kaukauna. Workers will be needed from 9:00-12:30 and 12:30 - 4:00. At the time of this meeting, Wirth agreed to work the 9:00 shift and Lindberg agreed to work the 12:30 shift.

Discussion was held about a request that was made by the Kaukauna Athletic Club to change the ordinance banning alcoholic beverages to be served or consumed at youth events. According to Alterman Brian Schell, this request was voted down. Further discussion was had about the possible need for signage and information to the teams about this ordinance to curtail carry-ins from happening. Jack will explore this issue of carry ins of alcohol, possibly making connections with the Chief of Police and other Aldermen.

Ellen Koski reported she will be resigning from the KATODA prevention board due to her relocation to Upper Michigan due to a job change. Thank you, Ellen, for your service and your prevention expertise.

Due to the loss of one of our high school members due to graduation, Jack will be checking in with a student who may be interested in being on the board.

Family Swim night took place on June 27th at the Kaukauna Pool. Approximately 90-100 people attended. The lower number may have been due to cool temperatures and the continued pandemic. Gift cards were handed out to all individuals who attended.

Small Talks campaign was discussed. Yard signs are available to anyone interested in having one. Discussion was held about having signs displayed at Open Houses and information at Parent/Teacher conferences. Jack will check into creating a banner for this campaign.

Community Talks to Prevent Underage Drinking event was discussed. The board has \$750 dollars for this event. Discussion was had about creating a possible subcommittee to spearhead this event. Granger will be talking with Theda Care about being a possible partner in this event. Wardlow, Granger and Pautz will meet to discuss plans for this event. The event can either be in person or virtual.

Motion to adjourn the meeting made by Lindberg and seconded by Wirth. All members present on teleconference via Zoom vote aye. Motion carried.

Next meeting September 15th, 2021
All meetings are open to the public.

September 21, 2021

THE FOLLOWING APPLICANTS HAVE APPLIED FOR AN OPERATOR'S LICENSE FOR THE LICENSE YEAR 2020-2022 AND HAVE BEEN RECOMMENDED FOR APPROVAL BASED ON THEIR RECORD CHECK BY THE POLICE DEPARTMENT:

Kuehl	Taylor	R.	501 Draper St.	Kaukauna
Messerschmidt	Amanda	J.	1229 S. Park Ave.	Neenah
Peterson	Michelle	L.	947 Pleasant View Ave.	Little Chute

Kaukauna Fire Department Fire Report - August 2021

Incident Type: Fire

Code - Description	Number of Runs	Percent of Total Runs
111 - Building fire	1	0.67%
113 - Cooking fire, confined to container	1	0.67%
160 - Special outside fire, other	1	0.67%
Total	3	2.00%

Incident Type: Rescue & Emergency Medical Services

Code - Description	Number of Runs	Percent of Total Runs
321 - EMS Call	119	79.33%
322 - Motor Vehicle Accident with Injuries	3	2.00%
Total	122	81.33%

Incident Type: Hazardous Condition (No Fire)

Code - Description	Number of Runs	Percent of Total Runs
424 - Carbon monoxide incident	1	0.67%
444 - Power Line Down	1	0.67%
Total	2	1.33%

Incident Type: Service Call

Code - Description	Number of Runs	Percent of Total Runs
500 - Service call, other	2	1.33%
511 - Lock-out	3	2.00%
531 - Smoke or odor removal	1	0.67%
551 - Assist Police or Other Governmental Agency	1	0.67%
Total	7	4.67%

Incident Type: Good Intent Call

Code - Description	Number of Runs	Percent of Total Runs
611 - Dispatched and Canceled Enroute	3	2.00%
651 - Smoke scare, odor of smoke	1	0.67%
Total	4	2.67%

Incident Type: False Alarm & False Call

Code - Description	Number of Runs	Percent of Total Runs
715 - Local alarm system, malicious false alarm	1	0.67%
733 - Smoke detector activation due to malfunction	1	0.67%
743 - Smoke detector activation, no fire - unintentional	1	0.67%
745 - Alarm system activation, no fire - unintentional	6	4.00%
746 - Carbon monoxide detector activation, no CO	1	0.67%
Total	10	6.67%

Kaukauna Fire Department Fire Report - August 2021

Incident Type: Special Incident Type

911 - Citizen complaint	2	1.33%
Total	2	1.33%

Grand Total	150	100.00%
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Fire Inspection Summary

	Completed This Month	Year to Date
Inspections Completed	77	862
Violations Found	17	199
Violations Corrected	0	63

Kaukauna Fire Department Ambulance Report - August 2021

Runs by City

City / Village / Town	Number of Runs	Percent of Total Runs
City of Kaukauna	109	87.20%
Town of Kaukauna	8	6.40%
Village of Little Chute	6	4.80%
City of Appleton	2	1.60%
Total	125	100.00%

Runs by County

County	Number of Runs	Percent of Total Runs
Outagamie	125	100.00%
Total	125	100.00%

Runs by Disposition

Disposition	Number of Runs	Percent of Total Runs
Patient Treated, Transported by Kaukauna Fire	90	72.00%
Patient Treated, Released	22	17.60%
Patient Evaluated, No Treatment/Transport Required	6	4.80%
Canceled (Prior to Arrival At Scene)	2	1.60%
Patient Refused Evaluation/Care, No Transport	2	1.60%
Canceled on Scene - No Patient Contact	1	0.80%
Canceled on Scene - No Patient Found	1	0.80%
Patient Dead at Scene - No Resuscitation Attempted	1	0.80%
Total	125	100.00%

Police calls generated by:	
911 call	225
Officer initiated	543
Called general phone number	368
TOTAL	1136
Breakdown of calls:	
ABANDONED VEHICLE	3
ACCIDENT	15
ALARMS	14
ALCOHOL OFFENSE	1
ANIMAL	47
ARSON	0
ASSISTS	118
ASSAULT	1
BURGLARY	1
CIVIL	0
CRIME PREVENTION	219
DAMAGE TO PROPERTY	6
DISTURBANCES	29
DOMESTIC	3
DRUGS	9
FINGERPRINTING	1
FIRE CALLS	17
FIREWORKS	2
FRAUD	10
HARASSMENT	7
HAZARD	19
JUVENILE	7
LOCKOUT	9
LOST & FOUND	22
MEDICAL	85
MISSING PERSON	1
OPEN DOOR	6
OPERATING WHILE INTOXICATED	3
ORDINANCE VIOLATIONS	14
PARKING	36
RECKLESS DRIVE COMPLAINT	32
SEX OFFENSE	1
SUICIDE; ATTEMPT, THREAT, COMPLETED	4
SUSPICIOUS PERSON, VEHICLE , SITUATION	41
THEFT	27
TRAFFIC	129
TRAFFIC SAFETY	0
TRESPASS	2
TRUANCY	0
VIOLATE COURT ORDER	4
WANTED PERSON OR APPREHENSION	11
WARNINGS	90
WEAPON	1
WELFARE CHECK	47
911 HANGUP/ASSIST	89
total	1183

note- the difference between the totals is some calls have multiple offenses

**MUNICIPAL JUDGE
COURT REPORT**

AUGUST

	2020	2021	2020 CUMULATIVE	2021 CUMULATIVE
FORFEITURES/MUNICIPAL ORDINANCE VIOLATIONS	\$3,752.34	\$5,239.83	\$29,988.87	\$57,453.35
MUNICIPAL COURT COSTS	\$2,506.00	\$1,513.92	\$14,061.19	\$22,659.55
PENALTY SURCHARGES	\$929.53	\$560.69	\$7,974.68	\$13,947.78
COUNTY JAIL SURCHARGES	\$638.40	\$435.00	\$3,762.10	\$6,165.11
DRIVER IMPROVEMENT SURCHARGES	\$1,084.00	\$727.21	\$5,516.92	\$11,461.18
CRIME LAB/DRUG ENFORCEMENT SURCHARGES	\$823.00	\$0.00	\$3,702.49	\$6,917.10
IGNITION INTERLOCK DEVICE SURCHARGE		\$0.00	\$300.00	\$100.00
SAFE RIDE PROGRAM	\$150.00	\$50.00	\$693.00	\$1,133.00
TOTAL	\$9,883.27	\$8,526.65	\$65,999.25	\$119,837.07

Clerk-Treasurer Daily Deposit Report

Date	Deposit	Balance
8/2/2021	\$52,861.65	\$87,948.69
8/2/2021	\$4,042.30	\$35,087.04
8/2/2021	\$236.75	\$31,044.74
8/2/2021	\$235.25	\$30,807.99
8/2/2021	\$172.00	\$30,572.74
8/2/2021	\$141.00	\$30,400.74
8/2/2021	\$122.00	\$30,259.74
8/2/2021	\$100.00	\$30,137.74
8/2/2021	\$37.74	\$30,037.74
8/3/2021	\$620.10	\$31,243.00
8/3/2021	\$248.90	\$30,622.90
8/3/2021	\$234.00	\$30,374.00
8/3/2021	\$140.00	\$30,140.00
8/4/2021	\$388.50	\$30,832.44
8/4/2021	\$307.00	\$30,443.94
8/4/2021	\$121.94	\$30,136.94
8/4/2021	\$15.00	\$30,015.00
8/5/2021	\$629.50	\$31,714.05
8/5/2021	\$529.00	\$31,084.55
8/5/2021	\$522.55	\$30,555.55
8/5/2021	\$33.00	\$30,033.00
8/6/2021	\$10,857.93	\$42,369.18
8/6/2021	\$541.00	\$31,511.25
8/6/2021	\$397.25	\$30,970.25
8/6/2021	\$323.00	\$30,573.00
8/6/2021	\$230.00	\$30,250.00
8/6/2021	\$20.00	\$30,020.00
8/9/2021	\$2,322.28	\$32,951.50
8/9/2021	\$216.00	\$30,629.22
8/9/2021	\$172.72	\$30,413.22
8/9/2021	\$158.50	\$30,240.50
8/9/2021	\$67.00	\$30,082.00
8/9/2021	\$15.00	\$30,015.00
8/10/2021	\$393.76	\$30,547.51
8/10/2021	\$75.00	\$30,153.75
8/10/2021	\$47.00	\$30,078.75
8/10/2021	\$31.75	\$30,031.75
8/11/2021	\$222.80	\$30,252.80
8/11/2021	\$30.00	\$30,030.00
8/12/2021	\$680,405.56	\$717,432.92
8/12/2021	\$5,936.29	\$37,027.36
8/12/2021	\$480.50	\$31,091.07
8/12/2021	\$333.82	\$30,610.57

Month: August

8/12/2021	\$178.75	\$30,276.75
8/12/2021	\$98.00	\$30,098.00
8/13/2021	\$2,349.64	\$33,760.79
8/13/2021	\$611.75	\$31,411.15
8/13/2021	\$511.90	\$30,799.40
8/13/2021	\$262.50	\$30,287.50
8/13/2021	\$25.00	\$30,025.00
8/16/2021	\$34,175.56	\$65,604.06
8/16/2021	\$418.50	\$31,428.50
8/16/2021	\$270.00	\$31,010.00
8/16/2021	\$260.50	\$30,740.00
8/16/2021	\$216.00	\$30,479.50
8/16/2021	\$153.50	\$30,263.50
8/16/2021	\$110.00	\$30,110.00
8/17/2021	\$402.65	\$31,313.44
8/17/2021	\$371.09	\$30,910.79
8/17/2021	\$316.00	\$30,539.70
8/17/2021	\$208.70	\$30,223.70
8/17/2021	\$15.00	\$30,015.00
8/18/2021	\$634.75	\$31,276.83
8/18/2021	\$290.00	\$30,642.08
8/18/2021	\$257.08	\$30,352.08
8/18/2021	\$50.00	\$30,095.00
8/18/2021	\$45.00	\$30,045.00
8/19/2021	\$25,599.57	\$56,719.57
8/19/2021	\$717.50	\$31,120.00
8/19/2021	\$372.50	\$30,402.50
8/19/2021	\$30.00	\$30,030.00
8/20/2021	\$826.50	\$32,587.82
8/20/2021	\$640.25	\$31,761.32
8/20/2021	\$430.62	\$31,121.07
8/20/2021	\$425.45	\$30,690.45
8/20/2021	\$250.00	\$30,265.00
8/20/2021	\$15.00	\$30,015.00
8/23/2021	\$73,761.91	\$106,586.91
8/23/2021	\$806.50	\$32,825.00
8/23/2021	\$568.00	\$32,018.50
8/23/2021	\$481.00	\$31,450.50
8/23/2021	\$364.00	\$30,969.50
8/23/2021	\$354.00	\$30,605.50
8/23/2021	\$154.00	\$30,251.50
8/23/2021	\$97.50	\$30,097.50
8/24/2021	\$46,273.21	\$76,589.21
8/24/2021	\$260.00	\$30,316.00
8/24/2021	\$56.00	\$30,056.00
8/25/2021	\$11,632.84	\$41,642.84
8/25/2021	\$10.00	\$30,010.00

8/26/2021	\$30.75	\$30,040.75
8/26/2021	\$10.00	\$30,010.00
8/27/2021	\$95,502.32	\$125,935.57
8/27/2021	\$194.00	\$30,433.25
8/27/2021	\$179.25	\$30,239.25
8/27/2021	\$60.00	\$30,060.00
8/30/2021	\$538.00	\$30,669.38
8/30/2021	\$10.00	\$30,131.38
8/31/2021	\$2,259.91	\$32,289.91
8/31/2021	\$30.00	\$30,030.00

Note: This deposit report includes all cash and checks that were handled/receipted in the clerk's office and deposited at close of business for the month indicated on the top of report

City of Kaukauna's
Monthly Building Permit Summary
 08/02/21 to 09/01/21

Project Type	Short Address	Project Number	Permit Issued Date	Business Name	Total Fees	Est. Building Cost
Demolition Permit	804 Lawe St.	DEMO - 21 - 0644	08/03/2021	Property owner	\$60.00	
Demolition Permit						
Total Fees		\$60.00				
Permits Issued:		1				
Driveway permit	581 Lemongrass Way	DRIVE - 21 - 0750	08/13/2021		\$40.00	
Driveway permit						
Total Fees		\$40.00				
Permits Issued:		1				
Electrical Permit	1950 Red Fox Ln.	ELEC - 21 - 0702	08/05/2021	All Bright Electric	\$115.00	
Electrical Permit	1930 Red Fox Ln.	ELEC - 21 - 0703	08/05/2021	All Bright Electric	\$115.00	
Electrical Permit	1971 Red Fox Ln.	ELEC - 21 - 0704	08/05/2021	All Bright Electric	\$115.00	
Electrical Permit	1871 Red Fox Ln.	ELEC - 21 - 0705	08/05/2021	All Bright Electric	\$115.00	
Electrical Permit	2150 Progress Way	ELEC - 21 - 0720	08/04/2021	Apex Electric	\$2,582.32	
Electrical Permit	209 Maria St.	ELEC - 21 - 0723	08/02/2021	Enterprise Electric	\$40.00	
Electrical Permit	3150 Main Ave.	ELEC - 21 - 0725	08/02/2021	BADER ELECTRIC	\$339.76	
Electrical Permit	1904 Welhouse Dr.	ELEC - 21 - 0736	08/12/2021	P&J KAMPO ELECTRIC, INC.	\$40.00	

Electrical Permit	1930 Red Fox Ln.	ELEC - 21 - 0742	08/12/2021	Vosters Electrical Services LLC	\$261.40
Electrical Permit	1901 White Dove Ln. Bldg. 1901	ELEC - 21 - 0743	08/12/2021	Hometown Electrical Solutions	\$292.12
Electrical Permit	601 W 8th St.	ELEC - 21 - 0748	08/13/2021	Electrical Conections and Inspections	\$40.00
Electrical Permit	1325 Greyhound St.	ELEC - 21 - 0760	08/19/2021	SCHREIBER ELECTRIC LLC	\$116.50
Electrical Permit	1330 Boxer St.	ELEC - 21 - 0764	08/19/2021	SCHREIBER ELECTRIC LLC	\$105.28
Electrical Permit	1310 Boxer	ELEC - 21 - 0768	08/19/2021	SCHREIBER ELECTRIC LLC	\$117.94
Electrical Permit	1140 Hillcrest Dr.	ELEC - 21 - 0774	08/20/2021	Willow Electric	\$40.00
Electrical Permit	1911 White Dove Ln.	ELEC - 21 - 0779	08/23/2021	Vosters Electrical Services LLC	\$250.42
Electrical Permit	507 Whitney St.	ELEC - 21 - 0783	08/30/2021	SCHMIT ELECTRIC, LLC	\$40.00
Electrical Permit	322 Lawe St.	ELEC - 21 - 0784	08/30/2021	PIEPER ELECTRIC, INC.	\$80.00
Electrical Permit	311 Doty St.	ELEC - 21 - 0790	08/30/2021	Hometown Electrical Solutions	\$40.00
Electrical Permit	2140 Antelope Trl.	ELEC - 21 - 0795	08/30/2021	Rhino Electrical Services L.L.C.	\$217.12
Electrical Permit	2150 Antelope Trl.	ELEC - 21 - 0796	08/30/2021	Rhino Electrical Services L.L.C.	\$244.12
Electrical Permit	2111 White Wolf . Ln.	ELEC - 21 - 0797	08/30/2021	Rhino Electrical Services L.L.C.	\$231.04

Electrical Permit		
Total Fees		\$5,538.02
Permits Issued:		22

Fence Permit	604 Lawe St.	FNCE - 21 - 0722	08/02/2021	Property owner	\$45.00
Fence Permit	901 Taft St.	FNCE - 21 - 0727	08/04/2021	Property owner	\$45.00
Fence Permit	2431 Main Ave.	FNCE - 21 - 0756	08/23/2021	Fox Valley Fencing LLC	\$45.00
Fence Permit	2980 Haas Rd.	FNCE - 21 - 0777	08/30/2021	Stronghold Fencing	\$45.00
Fence Permit	830 Rusty Ct.	FNCE - 21 - 0780	08/31/2021	Property owner	\$45.00
Fence Permit	124 Brothers St.	FNCE - 21 - 0800	08/31/2021	Property owner	\$45.00

Fence Permit		
Total Fees	\$270.00	
Permits Issued:	6	

Mechanical Permit	1861 Andrea Michelle Ct.	HVAC - 21 - 0721	08/02/2021	MODERN SHEET METAL, INC.	\$25.00
Mechanical Permit	1910 Red Fox Ln.	HVAC - 21 - 0726	08/03/2021	Born Heating & Cooling	\$167.16
Mechanical Permit	1971 Red Fox Ln.	HVAC - 21 - 0732	08/09/2021	Kimberly Hardware Heating and Cooling	\$143.88
Mechanical Permit	1950 Red Fox Ln.	HVAC - 21 - 0733	08/09/2021	Kimberly Hardware Heating and Cooling	\$143.88
Mechanical Permit	2230 Antelope Trl.	HVAC - 21 - 0751	08/17/2021	Van Handel Heating & Cooling	\$131.16
Mechanical Permit	1325 Greyhound St.	HVAC - 21 - 0759	08/19/2021	Valheat Inc	\$86.00
Mechanical Permit	1330 Boxer St.	HVAC - 21 - 0763	08/19/2021	Valheat Inc	\$78.52
Mechanical Permit	1310 Boxer	HVAC - 21 - 0767	08/19/2021	Valheat Inc	\$86.96
Mechanical Permit	230 Idlewild St.	HVAC - 21 - 0775	08/20/2021	BLACK-HAAK HEATING, INC.	\$35.00
Mechanical Permit	2140 Antelope Trl.	HVAC - 21 - 0793	08/30/2021	HAAK Heating Inc.	\$130.04
Mechanical Permit	1365 Boxer St.	HVAC - 21 - 0794	08/30/2021	Van Handel Heating &	\$137.08

				Cooling		
--	--	--	--	---------	--	--

Mechanical Permit		
Total Fees		\$1,164.68
Permits Issued:		11

New Home Permit	1330 Greyhound St.	HOME - 21 - 0730	08/10/2021	Midwest Design Homes	\$2,207.28	200000
New Home Permit	1325 Greyhound St.	HOME - 21 - 0757	08/19/2021	Drake Homes LLC	\$2,129.34	250000
New Home Permit	1330 Boxer St.	HOME - 21 - 0761	08/19/2021	Drake Homes LLC	\$1,987.32	210000
New Home Permit	1310 Boxer	HOME - 21 - 0765	08/19/2021	Drake Homes LLC	\$2,083.98	230000

New Home Permit		
Total Fees		\$8,407.92
Permits Issued:		4

Plumbing Lateral Permit	131 Sarah St.	LAT - 21 - 0660	08/05/2021	Statewide Trenching LLC	\$35.00	
Plumbing Lateral Permit	228 Sarah St.	LAT - 21 - 0686	08/05/2021	Statewide Trenching LLC	\$35.00	
Plumbing Lateral Permit	1330 Greyhound St.	LAT - 21 - 0731	08/10/2021	AC Lateral	\$105.00	
Plumbing Lateral Permit	1330 Boxer St.	LAT - 21 - 0769	08/19/2021	Charle Peterson Excavating Inc.	\$105.00	
Plumbing Lateral Permit	1325 Greyhound St.	LAT - 21 - 0770	08/19/2021	Charle Peterson Excavating Inc.	\$105.00	
Plumbing Lateral Permit	1310 Boxer	LAT - 21 - 0773	08/19/2021	Charle Peterson Excavating Inc.	\$105.00	
Plumbing Lateral Permit	1340 Greyhound St.	LAT - 21 - 0785	08/30/2021	ROGER BOWERS CONSTRUCTION, INC.	\$105.00	
Plumbing Lateral Permit	1870 White Dove Ln.	LAT - 21 - 0786	08/30/2021	ROGER BOWERS CONSTRUCTION, INC.	\$105.00	

Plumbing Lateral Permit	1960 Red Fox Ln.	LAT - 21 - 0787	08/30/2021	ROGER BOWERS CONSTRUCTION, INC.	\$105.00
Plumbing Lateral Permit	1350 Boxer St.	LAT - 21 - 0788	08/30/2021	ROGER BOWERS CONSTRUCTION, INC.	\$105.00
Plumbing Lateral Permit	1335 Greyhound St.	LAT - 21 - 0789	08/30/2021	ROGER BOWERS CONSTRUCTION, INC.	\$105.00

Plumbing Lateral Permit		
Total Fees		\$1,015.00
Permits Issued:		11

Plumbing Permit	1910 Red Fox Ln.	PLMB - 21 - 0578	08/20/2021	Fuhrmann Plumbing Heating & Cooling, Inc.	\$140.62
Plumbing Permit	1601 Hyland Ave.	PLMB - 21 - 0734	08/09/2021	Schneider&Schneider Mechanical, Inc.	\$66.00
Plumbing Permit	1325 Greyhound St.	PLMB - 21 - 0758	08/19/2021	RAUSCH PLUMBING, LLC	\$212.00
Plumbing Permit	1330 Boxer St.	PLMB - 21 - 0762	08/19/2021	RAUSCH PLUMBING, LLC	\$189.56
Plumbing Permit	1310 Boxer	PLMB - 21 - 0766	08/19/2021	RAUSCH PLUMBING, LLC	\$214.88
Plumbing Permit	1930 Red Fox Ln.	PLMB - 21 - 0778	08/23/2021	Fuhrmann Plumbing Heating & Cooling, Inc.	\$140.62

Plumbing Permit		
Total Fees		\$963.68
Permits Issued:		6

Residential Accessory Building	804 Lawe St.	RACC - 21 - 0601	08/03/2021	Property owner	\$60.00
Residential Accessory	1220 Ben's / Rusty	RACC - 21 - 0618	08/23/2021	360 Construction L.L.C.	\$40.00

Building						
Residential Accessory Building	2407 Main Ave.	RACC - 21 - 0741	08/12/2021	Property owner	\$55.00	
Residential Accessory Building	2601 Main Ave.	RACC - 21 - 0745	08/13/2021	Property owner	\$55.00	
Residential Accessory Building	1831 Bear Paw Trl.	RACC - 21 - 0746	08/13/2021	Property owner	\$110.00	
Residential Accessory Building	1456 Mera Ln.	RACC - 21 - 0752	08/18/2021	Property owner	\$55.00	
Residential Accessory Building	1523 Peters Rd.	RACC - 21 - 0776	08/20/2021	Property owner	\$55.00	

Residential Accessory Building		
Total Fees	\$430.00	
Permits Issued:	7	

Residential Add-On / Remodel	2108 Welhouse Dr.	RAOR - 21 - 0753	08/19/2021	Property owner	\$40.00	
Residential Add-On / Remodel	128 Mckinley St.	RAOR - 21 - 0755	08/19/2021	Property owner	\$45.00	
Residential Add-On / Remodel	2017 White Wolf Ln.	RAOR - 21 - 0771	08/24/2021	B & B Basement Repairs LLC.	\$40.00	
Residential Add-On / Remodel	149 Prospector Ct.	RAOR - 21 - 0791	08/30/2021	Tundraland Home Improvments	\$40.00	
Residential Add-On / Remodel	200 Prospector Ct.	RAOR - 21 - 0799	08/31/2021	BVH Construction	\$154.30	
Residential Add-On / Remodel	2208 Stafford Ln.	RAOR - 21 - 0803	08/31/2021	Van Hecke	\$179.80	

Residential Add-On / Remodel		
Total Fees	\$499.10	

Permits Issued:	6
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Siding Permit	128 Mckinley St.	SIDG - 21 - 0747	08/12/2021	Property owner	\$45.00
Siding Permit	209 Maria St.	SIDG - 21 - 0792	08/30/2021	Property owner	\$45.00

Siding Permit	
Total Fees	\$90.00
Permits Issued:	2

TOTALS:	Total Projects:	77
	Permits Issued:	77
	Total Fees:	\$18,478.40



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council
 From: Allyson Watson Brunette, Principal Planner
 Date: September 10, 2021
 Re: Downtown Parking Ordinance and Permitting

The attached report, "Downtown Parking Assessment (2018)" was completed by the Planning and Community Development department in 2018 in conjunction with the Engineering, Streets and Police Departments. A summary of the existing ordinance and permit structure is pages 4-6. Recommendations are included on pages 9-10.

Implementation of these recommendations were stalled due to a number of intersecting challenges in 2018 including:

1. A desire to gain more input from the business community in the downtown area on how this permit change would be received.
2. An inability at the time to facilitate online payment for parking permits to increase convenience for permit holders.
3. Uncertainty about who should "own" the downtown parking permitting process (Clerks office or Police Department).

As a result, downtown overnight parking permits have not been issued regularly or consistently in at least five years. We are not implementing our ordinance as it is written and there is confusion between various City departments and the general public on what the rules are and how/if they are enforced.

The only element of the 2018 plan that has been implemented has been the Overnight Grace Parking permit for taverns that operate in the downtown area and rely on public parking for their patrons. New overnight grace parking permits are issued in December of each year to liquor license holders in the downtown area.

With the substantial change in Council since the time that this report was last discussed, staff felt it was timely to revisit the issue and gain new guidance and input from Council.



DOWNTOWN PARKING ASSESSMENT | 2018

City of Kaukauna

Planning and Community Development Department
www.cityofkaukauna.com



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SUMMARY

Downtown Overnight Parking in City of Kaukauna

The City of Kaukauna's current parking ordinance permits overnight parking by permit, which are administered through the City Clerk's office. As the City of Kaukauna seeks continued redevelopment in the downtown area (including increased residential density), the time is right to revisit the overnight parking permit process. The design of both the parking permit program and the guiding municipal ordinance involve multiple municipal departments. Efforts have been made to include these different perspectives and to design a program update that meets municipal needs and provides a positive customer experience for residents of the downtown area.

CURRENT ORDINANCES

The following municipal ordinances relate to leased parking, overnight parking and removal of illegally parked vehicles in the City of Kaukauna. Maps of all numbered municipal lots and their restrictions can be seen in Exhibit 1.

Section 7.12, 2(j)

Leased downtown parking. A limited number of designated parking spaces may be leased to residential or business tenants for the purpose of overnight parking, subject to the terms, rules, regulations, and limitations set forth within a downtown parking space lease agreement, as adopted hereby and as amended from time to time. Downtown parking space lease agreement applications and permits shall be available from the City Clerk/Treasurer's office.

Section 7.12, 3(a) and 3(b)

All-night parking prohibited.

(a) No vehicle shall be left parked or standing unattended between the hours of 2:00 a.m. and 6:00 a.m. on any street in the business district.

(b) Subject to other parking restrictions, no vehicle shall be left parked or standing unattended between the hours of 2:00 a.m. and 6:00 a.m. on any street outside of the business district, except for the following vehicles as defined in Wis. Stats. § 340.01: automobile, commercial motor vehicle, moped, motor bus, motorcycle, motor truck, school bus, tow truck, truck tractor, and road tractor. No trailer, as defined in Wis. Stats. § 340.01(71), shall become a permitted exception to this prohibition by reason of it being attached to a permitted vehicle so as to form a combination or articulated vehicle. Further, a permitted parked vehicle must be currently licensed, fully legally road operable, and on a street permitted for its weight and in a spot otherwise legal to park.

Section 7.12, 11 (11)

Removing illegally parked vehicles. The Police Department or the Street Department shall remove, or cause to be removed, any vehicle found parked or unattended, contrary to the provisions of this chapter, to the city garage or other suitable place, and the cost of such removal and storage shall be added to the cost of prosecution and shall be paid by the owner or operator before such vehicle is returned.

Section 7.12, 2 (1-12)

Restrictions on city parking lots .

1. Lot 1: East Wisconsin Avenue, east of 103 East Wisconsin Avenue. No parking between the hours of 3:00 a.m. and 6:00 a.m.
2. Lot 2: 141 West Wisconsin Avenue. No parking between the hours of 3:00 a.m. and 6:00 a.m. Four-hour parking limit between 6:00 a.m. and 6:00 p.m.
3. Lot 3: Reaume Avenue and Third Street in the southwest corner. No parking shall be permitted in this lot at any time, except by members of the City Fire Department.
4. Lot 4: Reaume Avenue and Third Street in the northwest corner. No parking between the hours of 3:00 a.m. and 6:00 a.m. Four-hour parking limit between the hours of 6:00 a.m. and 6:00 p.m.
5. Lot 5: Reaume Avenue and Second Street in the northeast corner. No parking between the hours of 2:00 a.m. and 6:00 a.m. Four-hour parking limit without a city permit between

the hours of 6:00 a.m. and 6:00 p.m., Monday through Friday. Municipal employees' vehicles must display a city permit for all-day parking.

6. Lot 6: Main Avenue and First Street Alley. No parking between the hours of 3:00 a.m. and 6:00 a.m. Four-hour parking limit between the hours of 6:00 a.m. and 6:00 p.m., except for vehicles displaying a city permit for overnight parking in this lot.

7. Lot 7: Main Avenue and Third Street. No parking between the hours of 3:00 a.m. and 6:00 a.m. Four-hour parking limit between the hours of 6:00 a.m. and 6:00 p.m.

8. Lot 8: West of 151/153 East Third Street. No parking between the hours of 3:00 a.m. and 6:00 a.m., except for vehicles displaying a city permit for overnight parking in this lot. No parking in the third stall south from East Third Street, next to the building east of the lot, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, 12 months of the year.

9. Lot 9: Doty Street and Lawe Street. No parking between the hours of 3:00 a.m. and 6:00 a.m., except for vehicles displaying a city permit for overnight parking in this lot.

10. Lot 10: Diamond #1 Parking Lot on Dodge Street. No parking between the hours of 3:00 a.m. and 6:00 a.m.

11. Lot 11: Grignon Home. No parking between the hours of 3:00 a.m. and 6:00 a.m.

12. On all parking lots and driveways located on city-owned property not limited by other sections of this Code, there shall be no parking between the hours of 11:00 p.m. and 6:00 a.m.

CURRENT PERMIT STRUCTURE

Permits to park overnight in the City of Kaukauna are available for purchase through the City Clerk/Treasurer's office. A copy of the current permit is included in Exhibit 2.

Applicants must provide vehicle-specific information and permits may be issued monthly, quarterly or annually. Generally speaking, permits are issued on a monthly basis (although the permit application indicates that quarterly or annual permits may be purchased). Paper hang tag permits are issued to residents, which reflects an expiration date one month from the date of purchase. The hang tags are white and black in color and are to be displayed on the rear view mirror of a vehicle.

There is some discrepancy in how the City has priced permits - the second page of the current permit application indicates that the cost of parking monthly is \$30 per month. This number (nor the permit) are directly referred to in the City of Kaukauna Municipal Code. The Clerk's office was under the impression that permits were granted at a price of \$20/month.

Permits must be purchased during business hours (8:00 AM - 4:30 PM, Monday through Friday). It is worth noting that if a resident wanted to find information about overnight parking permits online, they are presently not able to do so. The overnight parking permit is not listed on the Clerk/Treasurer "Forms/Documents" section of the City website. Additionally, the following searches were conducted on the City of Kaukauna search bar and no information results were returned: "overnight parking permit", "parking permit", "resident parking", "overnight parking".

Upon purchase of a permit, permittees also receive at the time of purchase a map of permit parking lots which reflect even and odd day parking locations. The intent of even/odd day parking is two-fold:

1. To prevent inoperable vehicles from becoming permanently housed in a downtown municipal lot.
2. To allow for City maintenance on the lot, such as street cleaning, snow removal, etc.

While the maps reflect even/odd parking locations, it is worth noting that the municipal lots themselves are not signed to reflect this.

POLICE ENFORCEMENT

Enforcement

Discussions were had with representatives of the City of Kaukauna Police Department regarding overnight parking in the downtown area and conditions / issues surrounding all municipal parking lots in the near downtown area. Police department representatives shared the following information:

- The hang tag overnight permit, while very easy to see, is not legal to keep up while operating a motor vehicle. The necessity to take off and replace the hang tag permit increases the likelihood that a resident may forget to replace their permit and be ticketed.
- The hang tag overnight permit increases the likelihood of permit transfer, even though the permits are intended to be non-transferrable.
- Enforcement is easier for the police department if overnight permit parking is limited to a small number of lots (as it is now) and parking is limited to a specific area within that lot.
- The Police Department suggested that an affixed permit (semi-permanent or permanent) would reduce the issue of transferability of permits and would not require permit holders to take down and replace their permits as the hang tags do.
- The Police Department was in agreement with the Planning and Community Development Department that any permit structure should aim to be customer-friendly, easy and clear to utilize.

BEST PRACTICES

Overnight parking permits and regulations in ten other Wisconsin municipalities were considered. Their best practices, structures and fee tables varied widely. Some themes and findings from this assessment are included below.

- Some municipalities that have high daytime traffic counts (and necessitate greater enforcement) have transitioned away from paper or decal permits and have moved toward electronic systems that scan license plates (City of Neenah, Village of Shorewood). These systems are costly and likely not necessary for a community with parking volumes like the City of Kaukauna.
- All municipalities examined have seasonal parking restrictions to facilitate snow removal, except for municipalities that grant overnight parking permits for surface parking structures.
- Municipalities examined offer permits in a wide range of time lengths, from as short as 3-day permits (City of Waukesha) to timeframes that are as long as 12 months. Annual permits in some municipalities offer a price break. Only one municipality we examined offers a refund for permit holders who return their annual permit before its expiration (City of Whitewater).
- A majority of municipalities examined limit permit purchase to business hours at City Hall or the City Police Department. One community (City of Waukesha) allows for permit purchase from several downtown gas stations to improve accessibility. One community (City of Neenah) allows for permits to be purchased online.
- One municipality examined offers free overnight parking permits to disabled veterans and those with a physical disability (City of Waukesha).
- One municipality examined (City of Oconomowoc) has a tavern overnight parking program where those who are unable to take their vehicle home can receive a 'grace permit' for their vehicle to remain parked in a City lot overnight (without buying a regular overnight parking permit). This is intended to encourage safe practices in the City.

Additionally, the City of Kaukauna's parking permit price point has been charted in comparison to other Wisconsin municipalities. These comparisons can be seen in Exhibit 3.

RECOMMENDATIONS

In addition to reviewing functionality of the Downtown Parking Permit program with the Kaukauna Police Department, the Kaukauna Streets Department was also engaged on the subject of snow and garbage removal. Knowing that downtown residential development is likely to continue, Kaukauna Utilities was also engaged to estimate potential residential needs in one of the three lots that currently allows overnight parking by permit. These numbers are, of course, subject to change with changes in property ownership or in building use, but offer an initial estimate into what future parking needs might look like in one area of the downtown. An outline of those residential needs can be viewed in Exhibit 4.

Based on a holistic view of all municipal parking lots in and around the downtown and conversations with the respective departments named above, the Planning and Community Development makes the following recommendations:

1. Update the overnight parking permit program to clearly establish a permit price. Staff recommends a price of \$20 monthly (\$240 annually).
2. Update the overnight parking permit program so that is easy for residents to utilize and is flexible. Such a permit program would ideally be:
 - a. Purchased online with a credit card or in-person with check, cash or credit card
 - b. Purchased once yearly, with the ability to request a refund if the permit is no longer needed
 - c. Priced in line with the rates of other similar municipalities (\$240 annually)
 - d. Accompanied by signage in each of the three lots that allow overnight permit parking that clearly state where permittees may park
3. Update the overnight parking permit program so that is easy for the Kaukauna Police Department to enforce. Such a permit program would ideally:
 - a. Restrict overnight permit parking to one section of each of the three lots that allow overnight permit parking
 - b. Feature an affixed (permanent or semi-permanent) decal, rather than a removable hang-tag
4. Update the overnight parking permit program so that it facilitates garbage and snow removal in municipal lots by the Kaukauna Streets Department. Such a permit program would ideally:
 - a. Restrict overnight permit parking to one section of each of the three lots that allow overnight permit parking
 - b. Be accompanied by signage in each of the three lots that allow overnight permit parking that clearly state where permittees may park
5. Consider separately the creation of a Tavern Overnight Grace Permit program that allows patrons to leave their car in a municipal lot with the permit displayed, to encourage safe driving and alcohol consumption behaviors.

A draft of an updated Overnight Parking Permit Application and draft design of a new Overnight Parking Permit is viewable in Exhibit 5. A draft design of a new Tavern Overnight Grace Permit is viewable in Exhibit 6.

In reviewing all numbered municipal lots in the City of Kaukauna, the following proposed changes are suggested for three existing lots and two not-yet named lots that are not addressed in the municipal ordinance.

- **City Lot #5 (Municipal Services Building):** Ordinance currently makes mention of the requirement for municipal employees to display a permit for all-day parking. As employee parking permits are not utilized at City Hall, it is recommended that the ordinance language be changed to reflect an exception to the 4-hour parking requirement for municipal employees (without need of a permit). Signage should reflect this, as well.
- **City Lot #7 (Main and E. Third Street):** By ordinance this lot does not allow for overnight permit parking, but permits have been historically granted to second story residents as a closer parking location than City Lot #8 on the South side of E. Third Street. City should determine if this should be formally changed in the ordinance to reflect past practice.
- **City Lot #10 (Doty Bayorgeon Fields):** Ordinance only includes the parking lot by Diamond #1 on Dodge Street, despite the fact that other parking lots in the vicinity serve an equal recreational purpose/ parking demand. Treating all municipal lots surrounding Doty Bayorgeon Fields, 1000 Islands Environmental Center and the municipal pool as park parking lots seems to be a more consistent practice.
- **Hydro Park Lot:** Staff recommend establishing this lot as City Lot #12 in the municipal ordinance and signing the lot as “no parking 3:00 AM - 6:00 AM”, 4-hour parking 6:00 AM - 6:00 PM, in accordance with other downtown lots.
- **Konkapot Trailhead Parking Lot:** Staff recommend treating this lot as other municipal park lots, which would not restrict hours of parking other than to state no parking after 11:00 PM.

EXHIBITS

Summary of Exhibits

EXHIBIT 1: Maps of City-Owned Lots in the City of Kaukauna

- 1A. City Lot #1
- 1B. City Lot #2
- 1C. City Lot #3
- 1D. City Lot #4
- 1E. City Lot #5
- 1F. City Lot #6
- 1G. City Lot #7
- 1H. City Lot #8
- 1I. City Lot #9
- 1J. City Lot #10
- 1K. City Lot #11
- 1L. Hydro Park Lot
- 1M. Konkapot Trail Park lot

EXHIBIT 2: Current Overnight Parking Permit Application

EXHIBIT 3: Municipal Parking Permit Comparison

EXHIBIT 4: Utility Hookups and Estimated Future Parking Needs

EXHIBIT 5: Proposed Update to Overnight Parking Permit Application

EXHIBIT 6: Proposed Tavern Overnight Grace Permit

LAVE ST.

WISCONSIN AVE.

**ADJACENT TO HOV
CHAMBER
13 SPACES
1 HC SPACE**

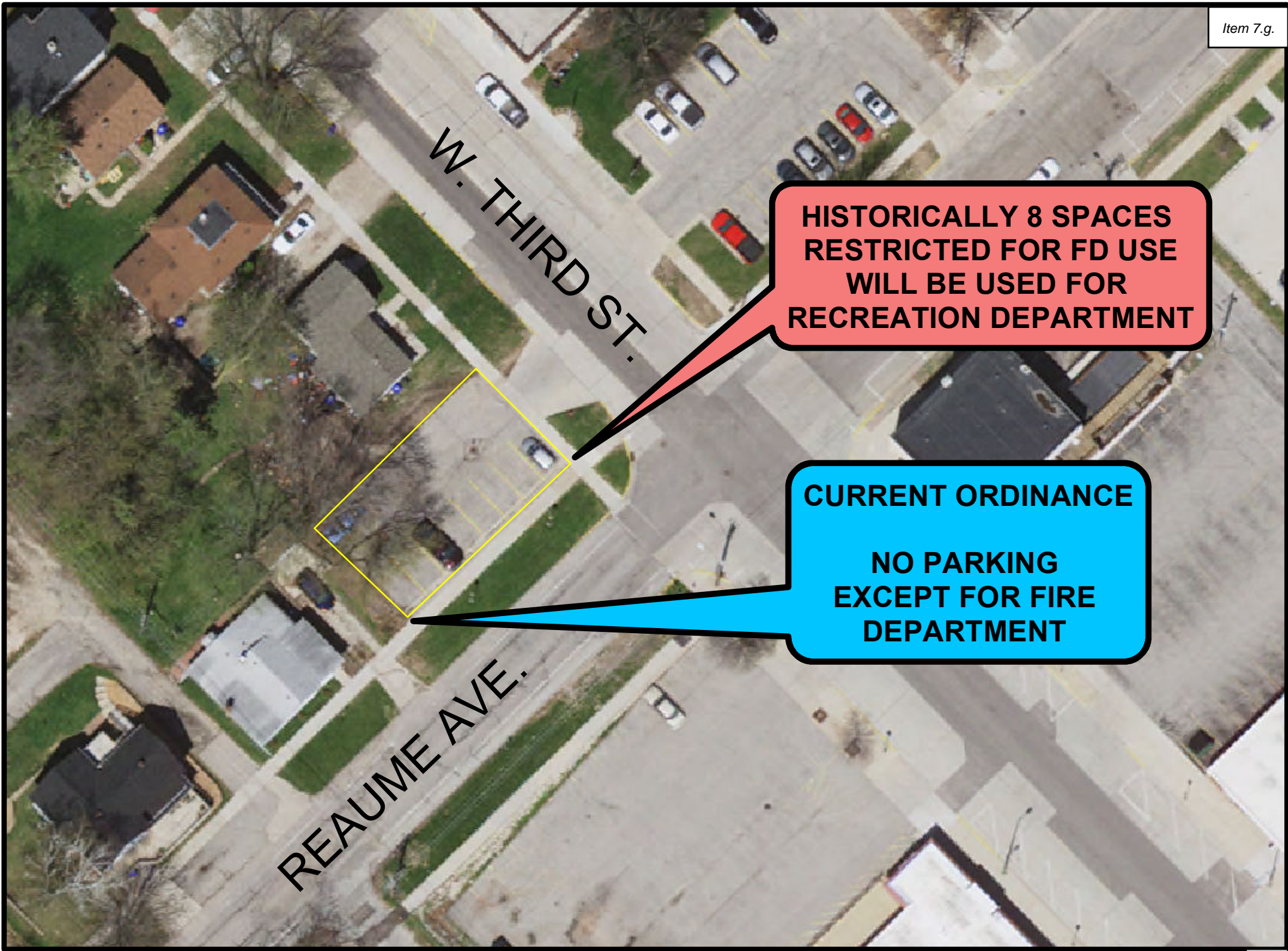
**CURRENT ORDINANCE
NO PARKING
3:00-6:00 AM**

WISCONSIN AVE.

ADJACENT TO SCULPTURE GARDEN
4 SPACES
1 HC SPACE

CURRENT ORDINANCE
NO PARKING
3:00-6:00 AM
4-HOUR PARKING
6:00 AM - 6:00 PM





**HISTORICALLY 8 SPACES
RESTRICTED FOR FD USE
WILL BE USED FOR
RECREATION DEPARTMENT**

**CURRENT ORDINANCE
NO PARKING
EXCEPT FOR FIRE
DEPARTMENT**


CITY LOT #4

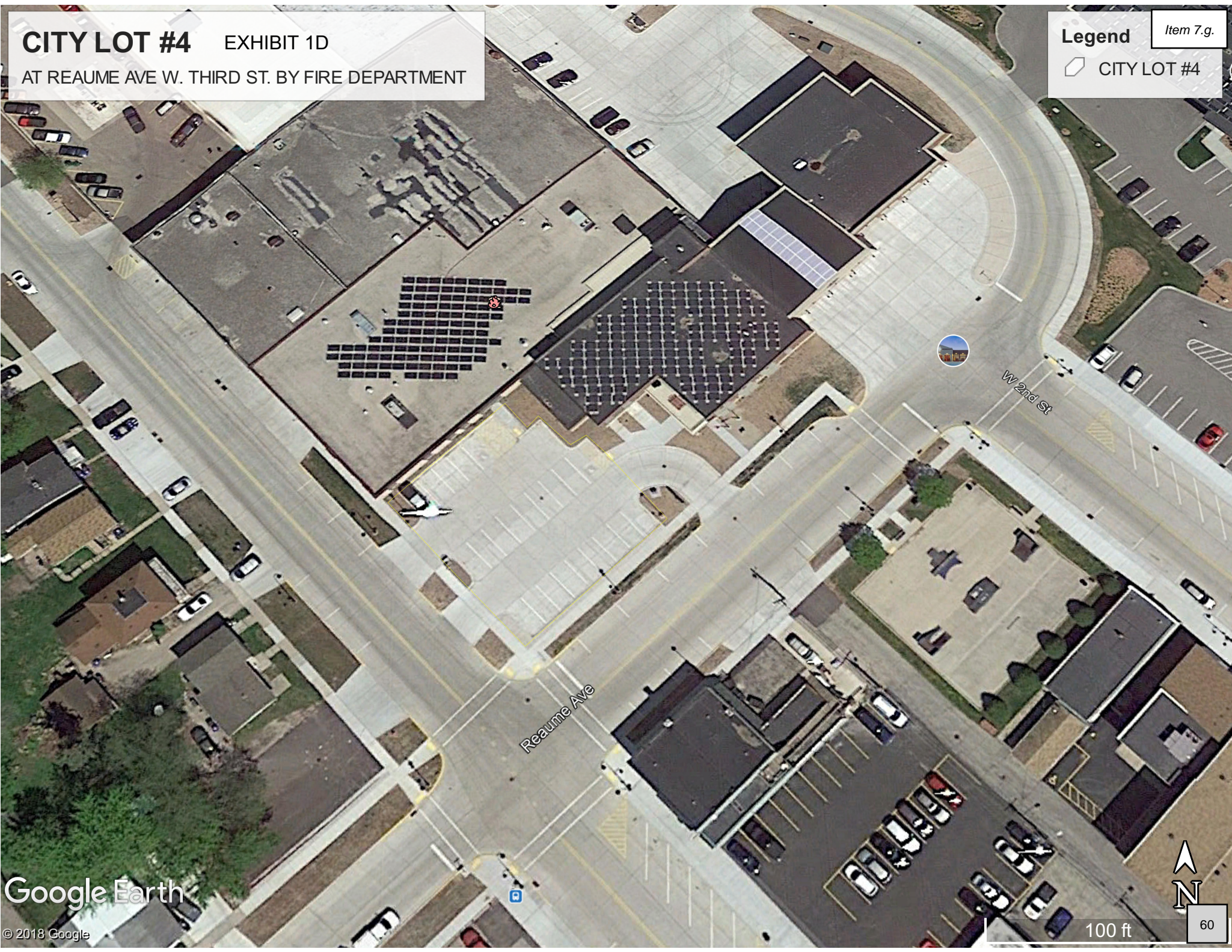
EXHIBIT 1D

AT REAUME AVE W. THIRD ST. BY FIRE DEPARTMENT

Legend

Item 7.g.

 CITY LOT #4



Google Earth

© 2018 Google

Reaume Ave

W 2nd St



100 ft


60

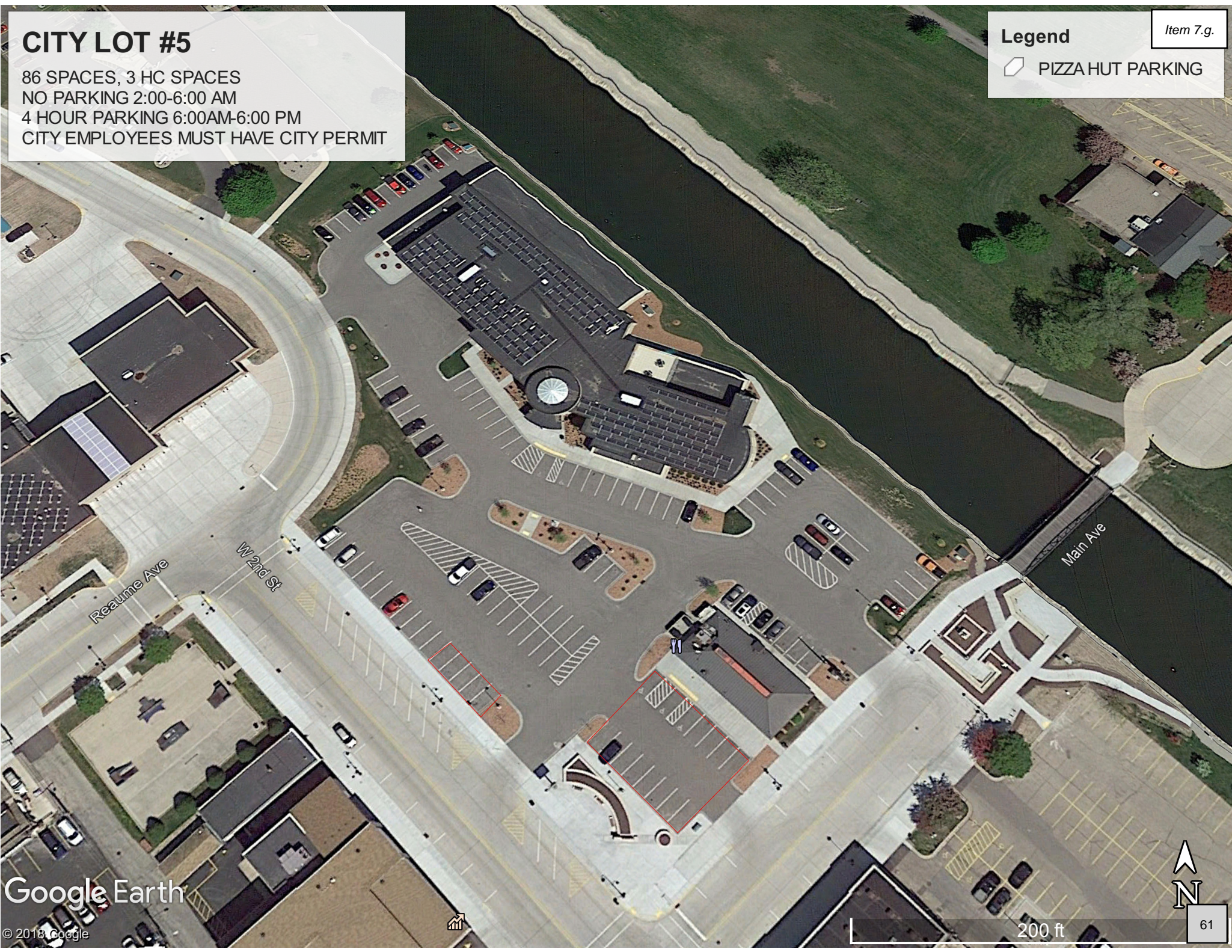
CITY LOT #5

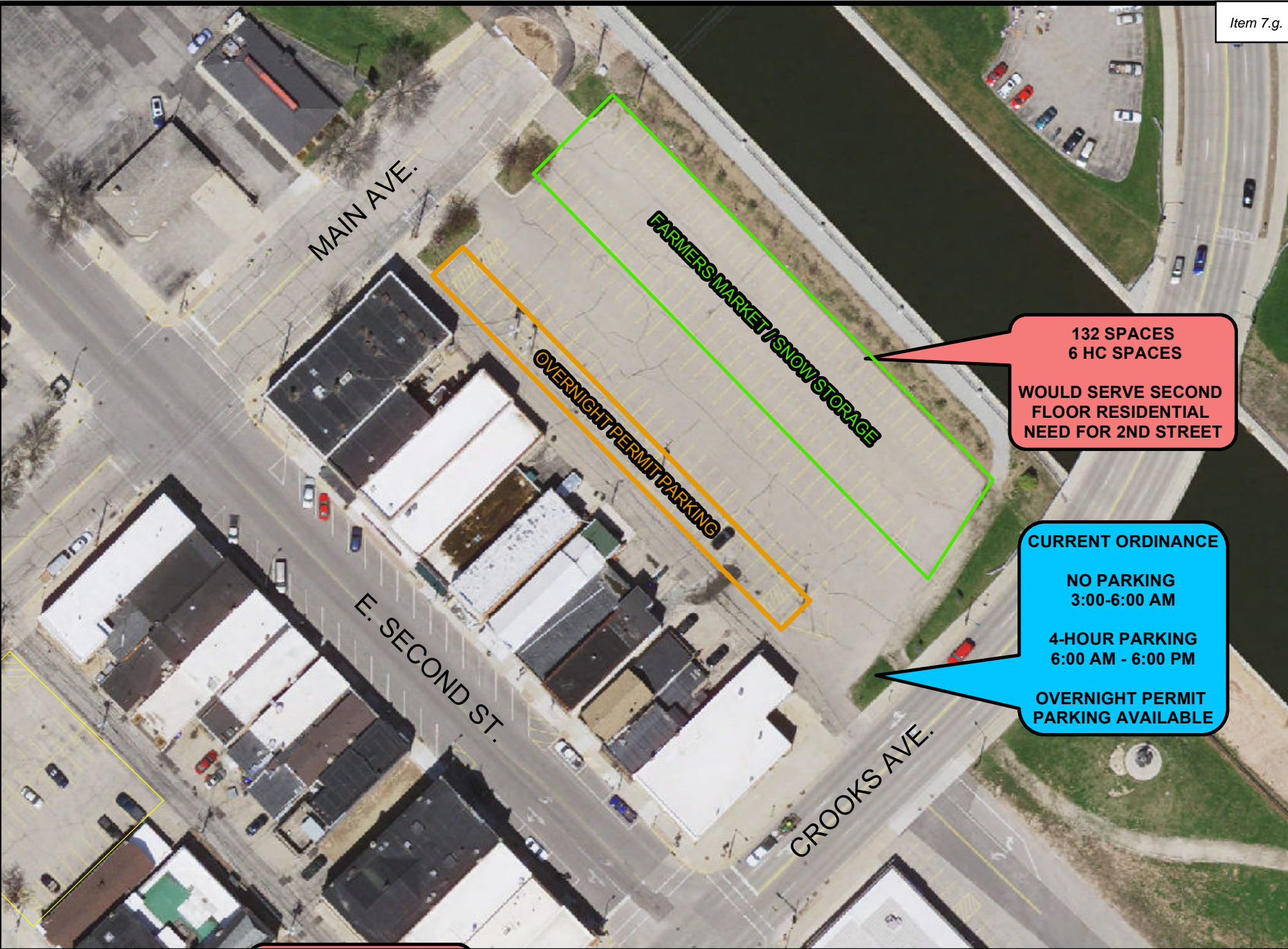
86 SPACES, 3 HC SPACES
NO PARKING 2:00-6:00 AM
4 HOUR PARKING 6:00AM-6:00 PM
CITY EMPLOYEES MUST HAVE CITY PERMIT

Legend

Item 7.g.

 PIZZA HUT PARKING





132 SPACES
6 HC SPACES

WOULD SERVE SECOND FLOOR RESIDENTIAL NEED FOR 2ND STREET

CURRENT ORDINANCE

NO PARKING
3:00-6:00 AM

4-HOUR PARKING
6:00 AM - 6:00 PM

OVERNIGHT PERMIT PARKING AVAILABLE

MAIN AVE.

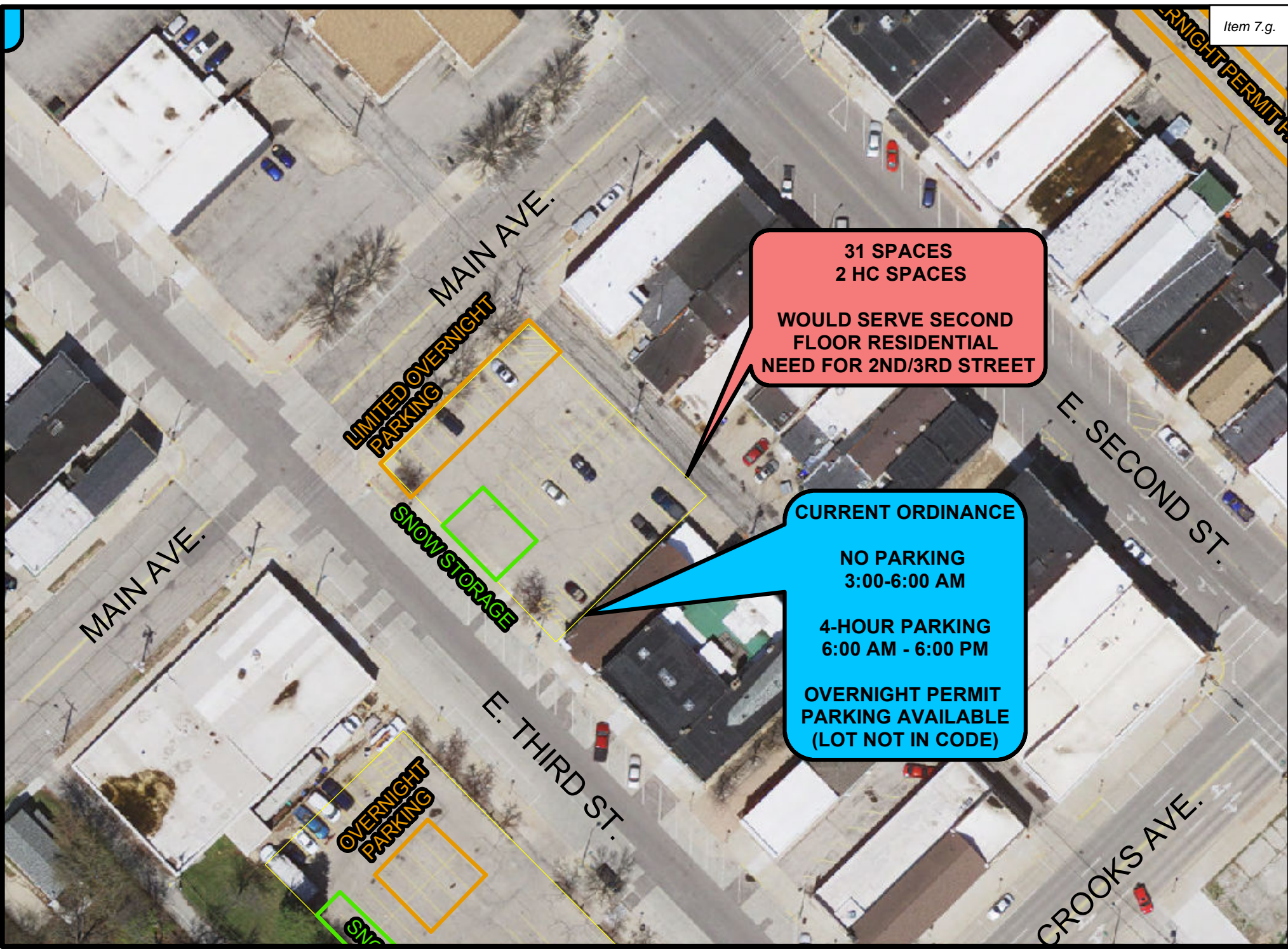
FARMERS MARKET / SNOW STORAGE

OVERNIGHT PERMIT PARKING

E. SECOND ST.

CROOKS AVE.





31 SPACES
2 HC SPACES
WOULD SERVE SECOND FLOOR RESIDENTIAL NEED FOR 2ND/3RD STREET

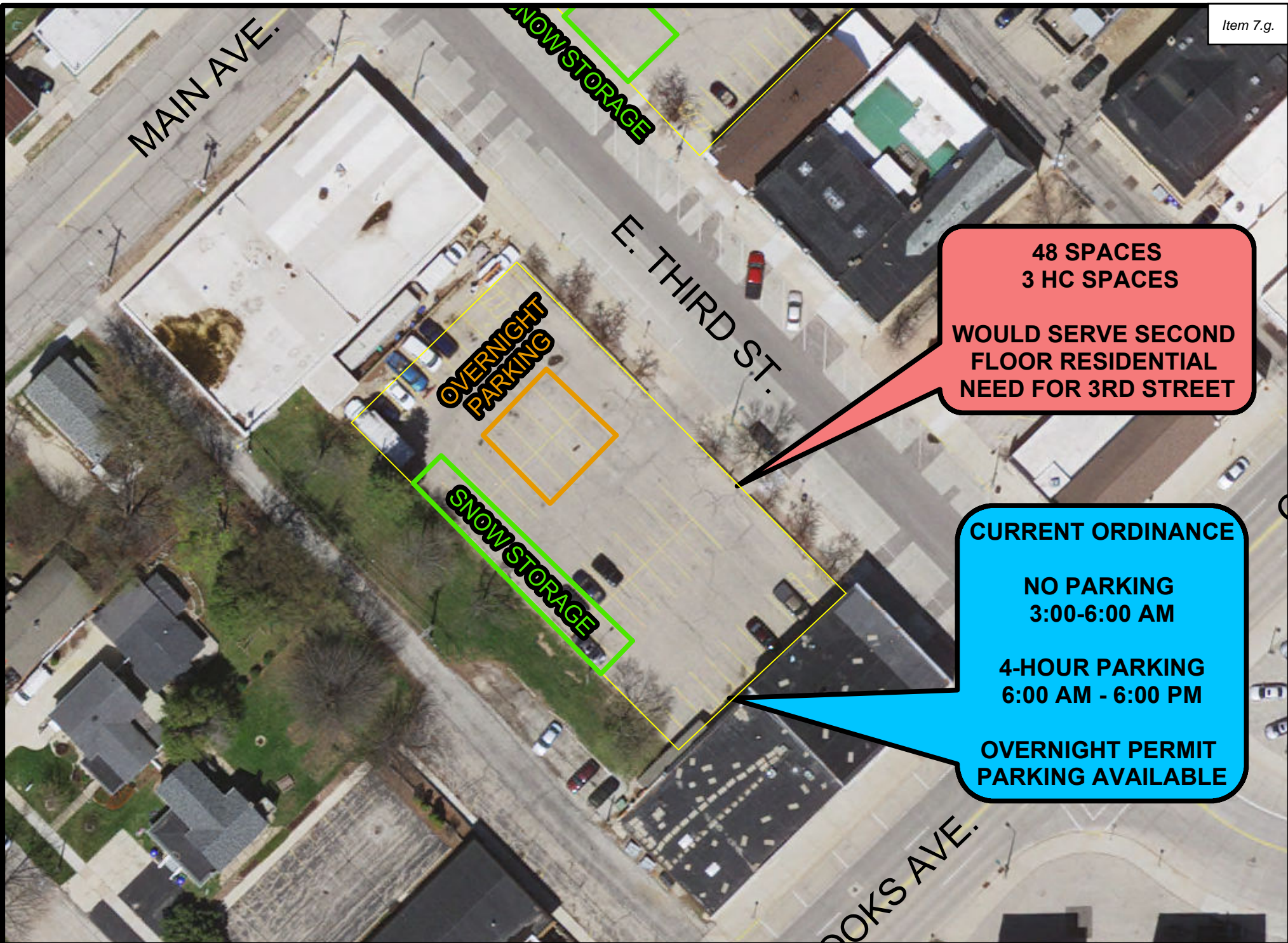
CURRENT ORDINANCE
NO PARKING
3:00-6:00 AM
4-HOUR PARKING
6:00 AM - 6:00 PM
OVERNIGHT PERMIT PARKING AVAILABLE (LOT NOT IN CODE)

MAIN AVE.
LIMITED OVERNIGHT PARKING
SNOW STORAGE
MAIN AVE.

E. THIRD ST.

E. SECOND ST.

CROOKS AVE.



MAIN AVE.

SNOW STORAGE

E. THIRD ST.

OVERNIGHT PARKING

SNOW STORAGE

BROOKS AVE.

48 SPACES
3 HC SPACES

WOULD SERVE SECOND FLOOR RESIDENTIAL NEED FOR 3RD STREET

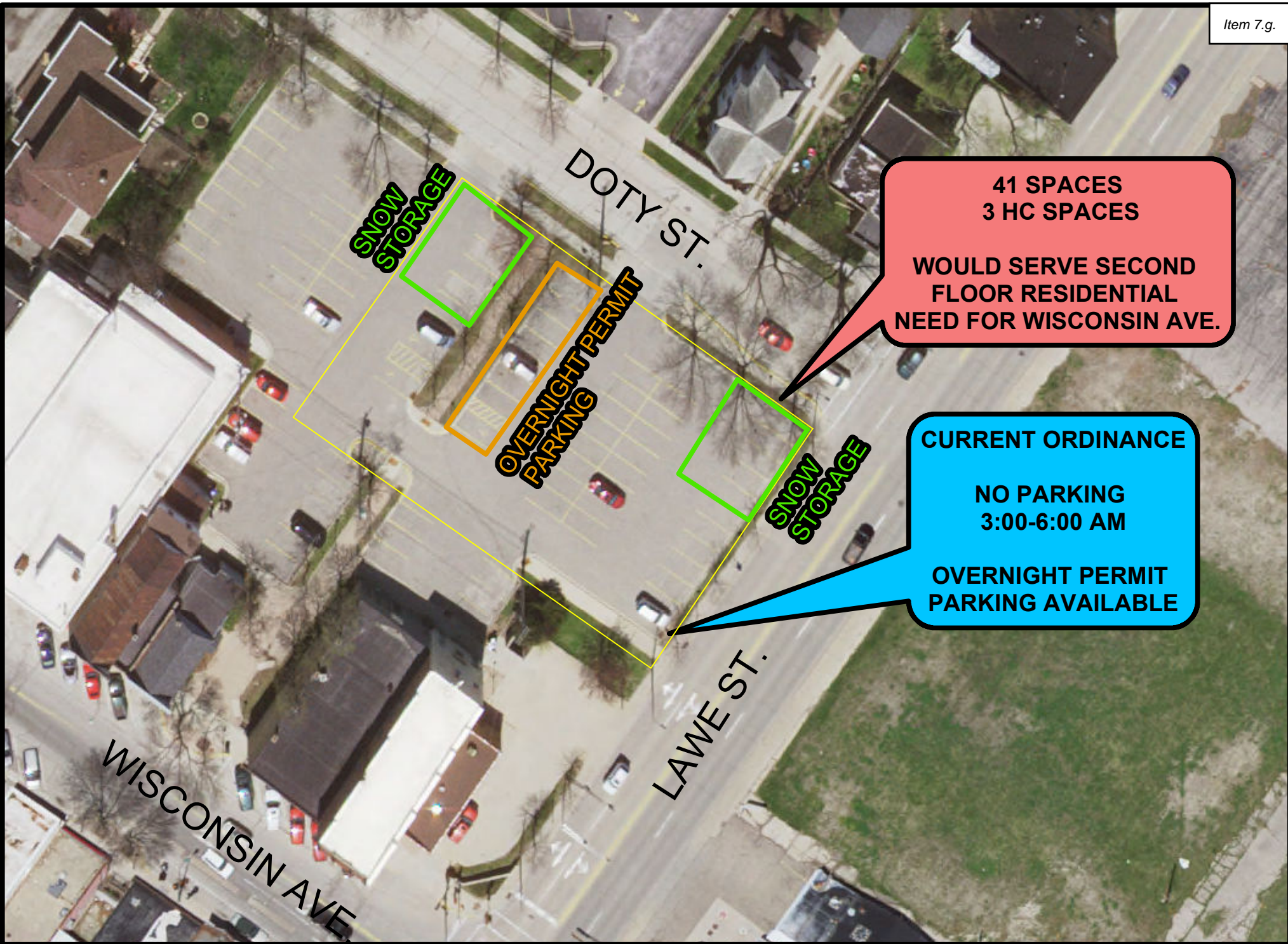
CURRENT ORDINANCE

NO PARKING
3:00-6:00 AM

4-HOUR PARKING
6:00 AM - 6:00 PM

OVERNIGHT PERMIT PARKING AVAILABLE





41 SPACES
3 HC SPACES

WOULD SERVE SECOND FLOOR RESIDENTIAL NEED FOR WISCONSIN AVE.

CURRENT ORDINANCE

NO PARKING
3:00-6:00 AM

OVERNIGHT PERMIT PARKING AVAILABLE

**WOULD NOT SERVE
RESIDENTIAL NEEDS**

**125 SPACES
6 HC SPACES**

CURRENT ORDINANCE

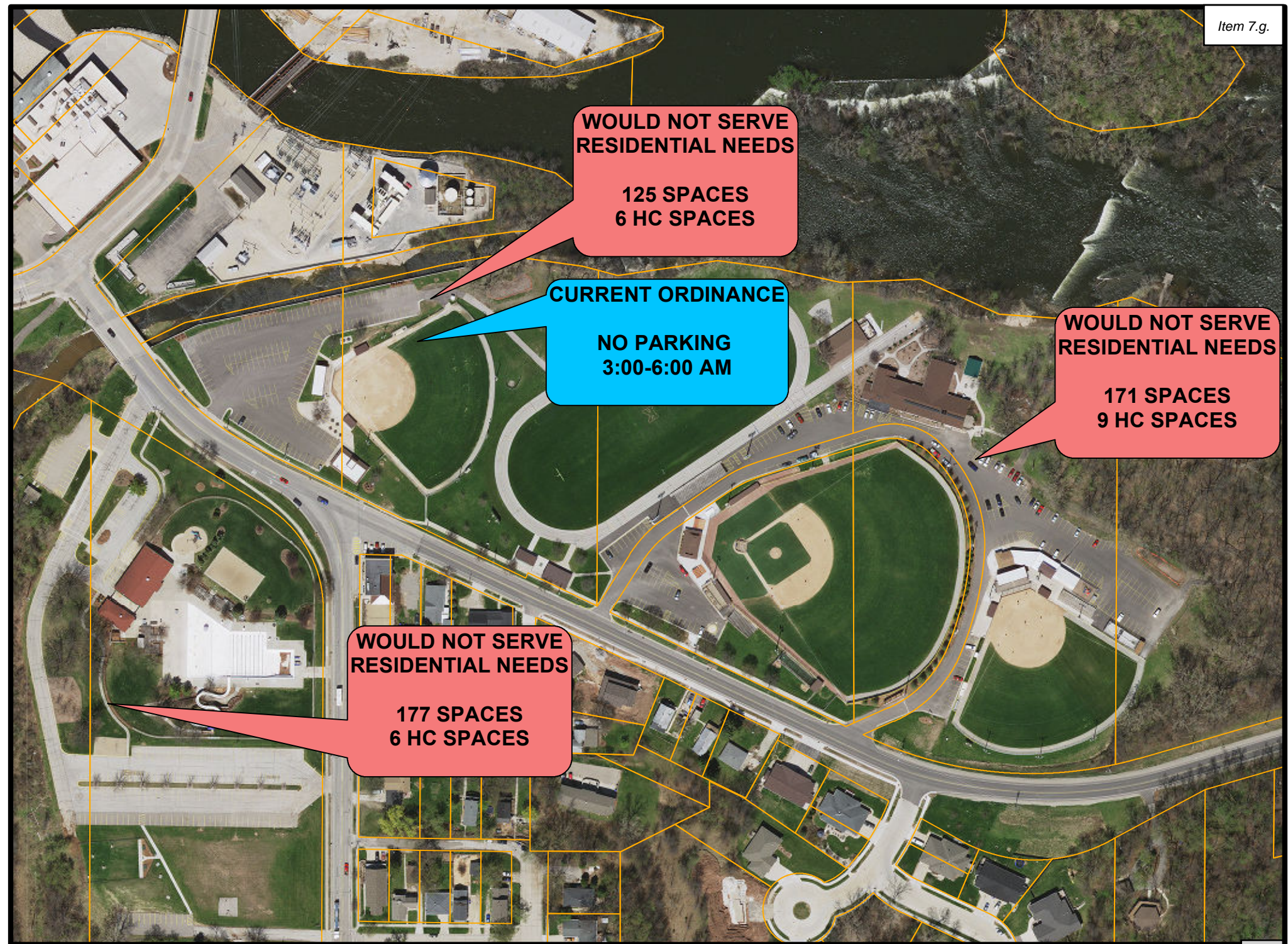
**NO PARKING
3:00-6:00 AM**

**WOULD NOT SERVE
RESIDENTIAL NEEDS**

**171 SPACES
9 HC SPACES**

**WOULD NOT SERVE
RESIDENTIAL NEEDS**

**177 SPACES
6 HC SPACES**





NO ORDINANCE
81 SPACES
4 HC SPACES

32 SPACES
3 HC SPACES
NEAR GRIGNON
MANSION AND PARK

CURRENT ORDINANCE
NO PARKING
2:00-6:00 AM

AUGUSTINE ST.




HYDRO PARK LOT

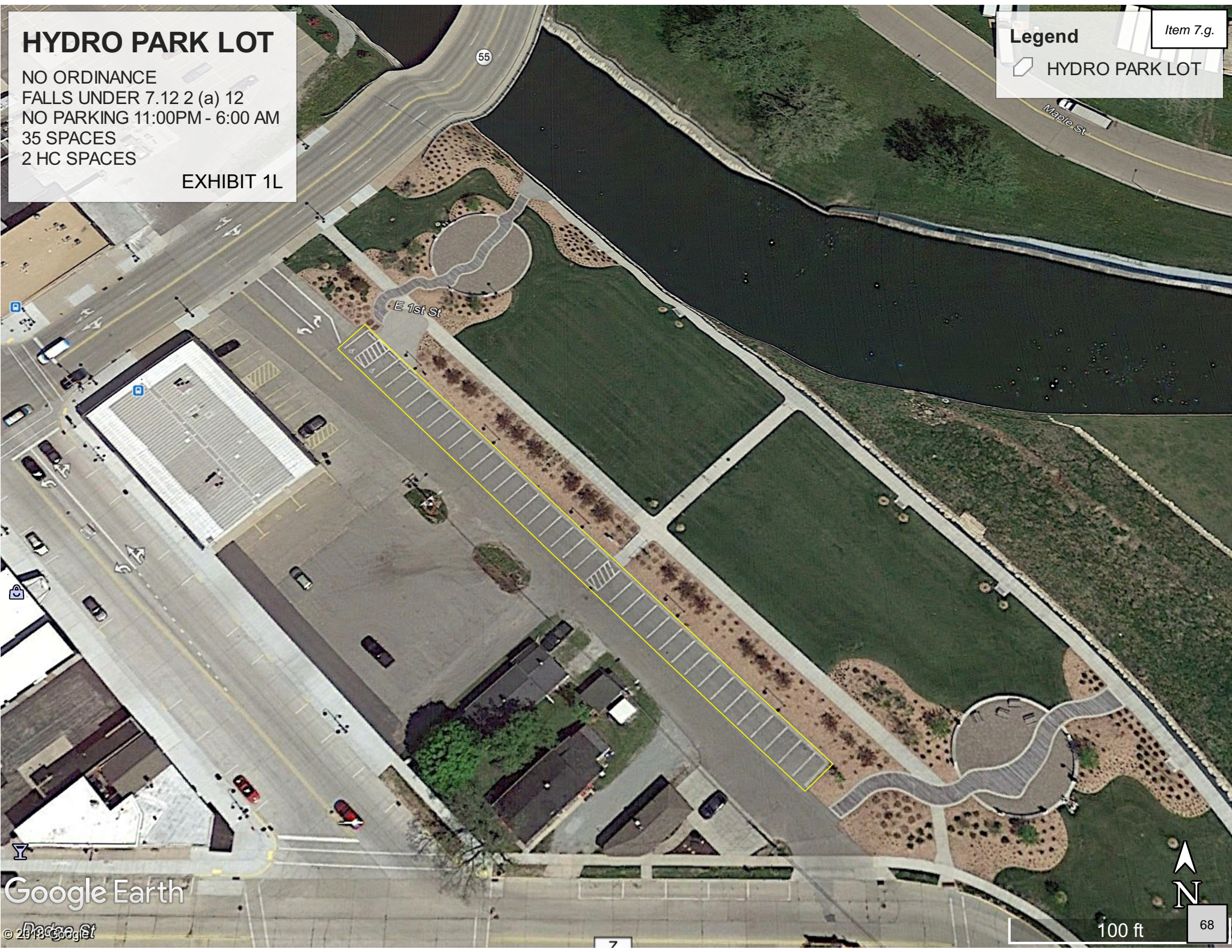
NO ORDINANCE
FALLS UNDER 7.12 2 (a) 12
NO PARKING 11:00PM - 6:00 AM
35 SPACES
2 HC SPACES

EXHIBIT 1L

Legend

Item 7.g.

 HYDRO PARK LOT



Google Earth

© 2018 Google

100 ft



68

KONKAPOT TRAIL PARK LOT

NO ORDINANCE
FALLS UNDER 7.12 2 (a) 12
NO PARKING 11:00PM - 6:00 AM
NOT YET STRIPED

EXHIBIT 1M

Legend

 KONKAPOT TRAIL LOT

Item 7.g.

Google Earth

© 2018 Google

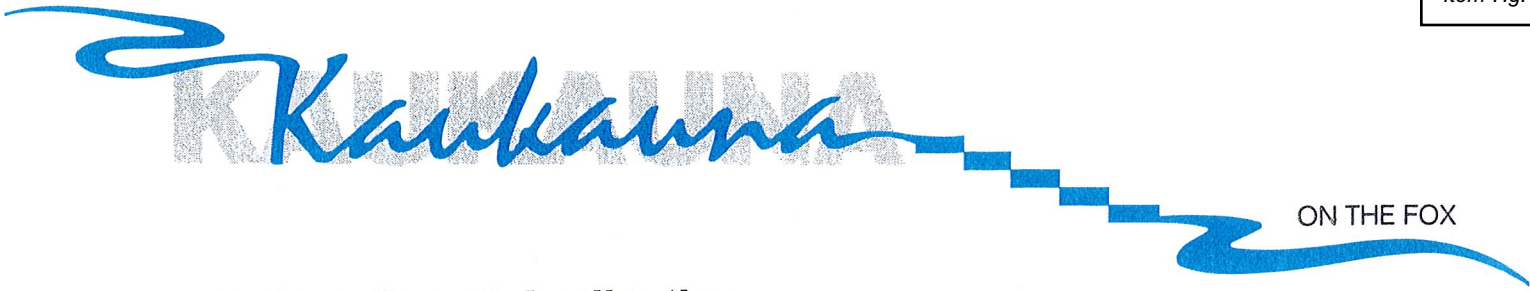
Konkapot Creek Trail

Dodge St Z

Pool Rd No 2



100 ft



Parking Permit Application

Applicant Information:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Business Phone: _____ Home Phone: _____

Cell Phone: _____ E-Mail: _____

Employer Name: _____

Vehicle Information:

License Plate #: _____

Registered Owner Name: _____

Registered Owner Address: _____

Registered Owner Phone: _____

Vehicle Make: _____ Model: _____ Color: _____

For Office Use Only:

Permit #: _____ Lot Name: _____

Permit Type Requested: Monthly Quarterly Annually

Effective Date: _____ Expiration Date: _____

Permit Fee: \$ _____ Receipt # and Date: _____



PARKING SPACE LEASE

This Agreement is made and entered on this _____ day of _____, 20_____, between the City of Kaukauna, hereinafter referred to as "Landlord" and _____, of _____, hereinafter referred to as "Tenant".

WHEREAS, Landlord desires to lease to Tenant and Tenant desires to lease from Landlord the premises generally described as one parking space in the City of Kaukauna monthly rental parking lots, it is herein agreed as follows:

Landlord hereby leases to Tenant one parking space located at the premises described above for a term of _____ beginning _____ and ending _____.

1. Tenant agrees to pay the stipulated rent (\$30 monthly) in advance on the first day of each month, or annually to Landlord or his agent by mail or in person to Landlord or his agent at their respective addresses as noted above.
2. Upon receiving any payment of parking space rent in cash, Landlord agrees to issue a receipt stating the name of Tenant, the amount of rent paid, and the period for which said rent is paid.
3. Tenant affirms his understanding that Landlord does not furnish attendants for the parking of automobiles, and if any employee of Landlord shall, at the request of the Tenant, handle, move, park or drive any vehicle placed in the parking area, then, and in every case, such employee shall be deemed the agent of Tenant, and Tenant, not the Landlord, shall be liable for any loss, damage, injury or expense that may be suffered or sustained in connection therewith or arising from the acts of Tenant or any employee who may be acting as agent of Tenant.
4. Tenant agrees to move the vehicle by 8:00 a.m. each day to the designated side of the lot as specified on the lot map. Odd days are the west ends even days are the east ends of the lots. Failure to move the vehicle in a timely manner will result in termination of lease.
5. Tenant agrees to keep vehicle in working order free from leaking fluids and other signs of neglect.
6. Tenant agrees no camper, boat, trailer of any kind, or unlicensed vehicle will be allowed.
7. Landlord reserves the right to terminate the lease at any time and return the unused portion of rent.
8. Landlord is not responsible for items left in any vehicle parked in the designated lots.

REMINDER: SECURE YOUR VEHICLE AND DO NOT LEAVE VALUABLES INSIDE.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

Figure 1. Municipal Parking Permit Structures by Population (Smallest-Largest)

Municipality	Approximate Population	Daily Rate (8 hrs)	Monthly Rate	Yearly Rate	Yearly Ramp	Yearly Lot	Yearly On-Street
C. Hudson	12,000	\$ 4.00	\$ 10.00	\$ 100.00		\$ 100.00	
C. Whitewater	14,500	Free		\$ 200.00		\$ 200.00	
C. Kaukauna	15,000	Free	\$ 20.00	\$ 240.00		\$ 240.00	
C. Oconomowoc	15,000	Free	\$ 25.00	\$ 300.00		\$ 300.00	
V. Shorewood	15,000	\$ 2.00		\$ 730.00			\$ 730.00
C. Menasha	18,000	Free	\$ 30.00	\$ 360.00		\$ 360.00	
C. Neenah	25,000	Depending on location \$2 or \$4	\$ 22.00	\$ 264.00	\$ 264.00	\$ 264.00	
C. La Crosse	52,000	\$1/hour after first 3 hours	\$42		\$ 504.00		\$ 50.00
C. Burlington	53,000	Free	\$ 10.00	\$ 120.00	\$ 120.00	\$ 120.00	
C. Waukesha	72,000	\$ 3.00		\$ 360.00	\$ 360.00		\$ 120.00
C. Appleton	75,000	\$ 5.00	\$ 30.00	\$ 360.00	\$ 360.00		

Figure 2. Municipal Parking Structures by Monthly/Yearly Parking Fees (Lowest to Highest)

Municipality	Approximate Population	Daily Rate (8 hrs)	Monthly Rate	Yearly Rate	Yearly Ramp	Yearly Lot	Yearly On-Street
C. Hudson	12,000	\$ 4.00	\$ 10.00	\$ 100.00		\$ 100.00	
C. Burlington	53,000	Free	\$ 10.00	\$ 120.00	\$ 120.00	\$ 120.00	
C. Whitewater	14,500	Free	\$16.66	\$ 200.00		\$ 200.00	
C. Kaukauna	15,000	Free	\$ 20.00	\$ 240.00		\$ 240.00	
C. Neenah	25,000	Depending on location \$2 or \$4	\$ 22.00	\$ 264.00	\$ 264.00	\$ 264.00	
C. Oconomowoc	15,000	Free	\$ 25.00	\$ 300.00		\$ 300.00	
C. Menasha	18,000	Free	\$ 30.00	\$ 360.00		\$ 360.00	
C. Waukesha	72,000	\$ 3.00	\$ 30.00	\$ 360.00	\$ 360.00		\$ 120.00
C. Appleton	75,000	\$ 5.00	\$ 30.00	\$ 360.00	\$ 360.00		
C. La Crosse	52,000	\$1/hour after first 3 hours	\$ 42.00		\$ 504.00		\$ 50.00
V. Shorewood	15,000	\$ 2.00	\$ 60.00	\$ 730.00			\$ 730.00

Figure 3. Municipal Parking by Yearly Rate for Municipal Surface Lots ONLY

Municipality	Approximate Population	Daily Rate (8 hrs)	Monthly Rate	Yearly Rate	Yearly Ramp	Yearly Lot	Yearly On-Street
C. Hudson	12,000	\$ 4.00	\$ 10.00	\$ 100.00		\$ 100.00	
C. Burlington	53,000	Free	\$ 10.00	\$ 120.00	\$ 120.00	\$ 120.00	
C. Whitewater	14,500	Free	\$16.66	\$ 200.00		\$ 200.00	
C. Kaukauna	15,000	Free	\$ 20.00	\$ 240.00		\$ 240.00	
C. Neenah	25,000	Depending on location \$2 or \$4	\$ 22.00	\$ 264.00	\$ 264.00	\$ 264.00	
C. Oconomowoc	15,000	Free	\$ 25.00	\$ 300.00		\$ 300.00	
C. Menasha	18,000	Free	\$ 30.00	\$ 360.00		\$ 360.00	

Figure 4. Municipal Parking by Yearly Rate for Communities with Free Daily Parking ONLY

Municipality	Approximate Population	Daily Rate (8 hrs)	Monthly Rate	Yearly Rate	Yearly Ramp	Yearly Lot	Yearly On-Street
C. Burlington	53,000	Free	\$ 10.00	\$ 120.00	\$ 120.00	\$ 120.00	
C. Whitewater	14,500	Free	\$16.66	\$ 200.00		\$ 200.00	
C. Kaukauna	15,000	Free	\$ 20.00	\$ 240.00		\$ 240.00	
C. Oconomowoc	15,000	Free	\$ 25.00	\$ 300.00		\$ 300.00	
C. Kaukauna	15,000	Free	\$ 30.00	\$ 360.00		\$ 360.00	
C. Menasha	18,000	Free	\$ 30.00	\$ 360.00		\$ 360.00	

Potential Resident Parking Needs Based on Utility Hookups, 100 Block of E. 2nd Street, North-side parking lot.
 Data provided from Kaukauna Utilities

North Side of 100 Block E 2nd Street, Potential Tenant Information								
Utility Account no	Name	Street no	Street mod	Serv street	Serv unit	Notes:	Space for tenant?	Active tenant?
311640	LOOK BACK IN TIME	112	E	2ND ST		Based on water use, no upstairs tenant	Unknown	No
311621	EXCLUSIVE INVESTMENTS LLC	120	E	2ND ST		Based on water use, no upstairs tenant	Unknown	No
311610	CARPET MART OF KAUKAUNA LLC	124	E	2ND ST		Business uses space upstairs	No	No
311595	SARA J WEBER	128 & 130	E	2ND ST			1	Yes
311575	DAVID J ERDMAN	136	E	2ND ST	1/2	Used to be 2 upper apartments	2	No
312510	RICHARD P GONNERING	140	E	2ND ST	B		1	Yes
311526	CLAY J EITING	144	E	2ND ST	1/2		1	No
311542	150-152 E 2ND ST LLC	150	E	2ND ST	1		1	No
311544	150-152 E 2ND ST LLC	150	E	2ND ST	2		1	No
311546	150-152 E 2ND ST LLC	150	E	2ND ST	3		1	No
311548	150-152 E 2ND ST LLC	150	E	2ND ST	4		1	No
						Totals:	9	2



Parking Permit Application

Applicant Information:

Name: _____

Address (where you live): _____

Mailing Address (if different from above, this is where a renewal invoice may be sent to you): _____

City: _____ State: _____ Zip: _____

Best Phone Number to Reach You: _____ (You will only be contacted in the event of an issue where your vehicle may need to be moved, such as a snow emergency or special use of the parking lot where your vehicle is parked)

Best Email Address to Reach You: _____

Vehicle Information:

License Plate #: _____

Registered Owner Name: _____

Registered Owner Address: _____

Registered Owner Phone Number: _____

Vehicle Make: _____ Vehicle Model: _____ Color: _____

FOR OFFICE USE ONLY:

Permit # Issued: _____ Lot Permit Issued to: _____

Permit Issued on (Date): _____

Permit Fee: \$ _____ Receipt # and Date: _____

Permit Returned on (Date): _____

Permit Returned (Circle one): In-Person By Mail In After Hours Dropbox

Permit Refund Issued: \$ _____ Receipt # and Date: _____

Refund Issued by (circle one): In-Person By Mail

PARKING SPACE LEASE

This Agreement is made and entered on this _____ day of _____ 20____, between the City of Kaukauna, hereinafter referred to as "Landlord" and (name) _____, of (address) _____, hereinafter referred to as "Tenant".

WHEREAS, Landlord desires to lease to Tenant and Tenant desires to lease from Landlord the promises generally described as one parking space in the City of Kaukauna monthly rental parking lots, it is herein agreed as follows:

Landlord hereby leases to Tenant one parking space located at the premises described above for a term of _____ months beginning _____ and ending _____.

1. Tenant agrees to pay the stipulated rent annually to Landlord by mail, in person or electronically.
2. Upon receiving any payment of parking space rent by cash, check or by electronic payment, Landlord agrees to issue a receipt stating the name of Tenant, the amount of rent paid, and the period for which said rent is paid.
3. Tenant affirms his understanding that Landlord does not furnish attendants for the parking of automobiles, and if any employee of Landlord shall, at the request of the Tenant, handle, move, park or drive any vehicle placed in the parking area, then, and in every case, such employee shall be deemed the agent of Tenant, and Tenant, not the Landlord, shall be liable for any loss, damage, injury or expense that may be suffered or sustained in connection therewith or arising from the acts of Tenant or any employee who may be acting as agent of Tenant.
4. Tenant agrees to move the vehicle by 8:00 a.m. each day to the designated side of the lot as specified on the lot map. Odd days are the west ends, even days are the east ends of the lots. Failure to move the vehicle in a timely manner will result in termination of lease.
5. Tenant agrees to move to keep vehicle in working order free from leaking fluids and other signs of neglect.
6. Tenant agrees no camper, boat, trailer of any kind, or unlicensed vehicle will be allowed.
7. Landlord reserves the right to terminate the lease at any time and return the unused portion of rent.
8. Landlord is not responsible for items left in any vehicle parked in the designated lot.

REMINDER: SECURE YOUR VEHICLE AND DO NOT LEAVE VALUABLES INSIDE.

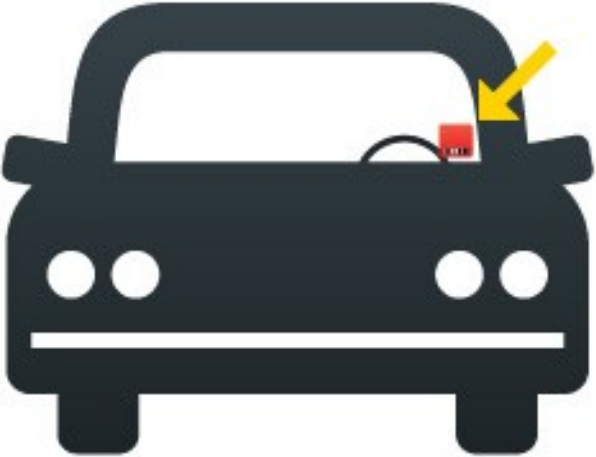
IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

(Tenant signature) (Tenant name - printed)

(Landlord / City representative) (Landlord / City name - printed)

Enclosed is your Downtown Resident Parking Permit decal for 2018. This permit must be affixed to your front windshield on the drivers side as pictured below to be valid. Overnight parking with this permit is restricted to the lot your permit was issued for. Your permit must be visible to an officer, non-visible permits (displayed in the wrong location, not affixed to your windshield) will result in a parking fine.

Permits are valid for a full calendar year. A schedule of fees is on the attached page.



DOWNTOWN RESIDENT PARKING PERMIT FEE SCHEDULE (\$20/MONTH)

Permits are only issued for the current calendar year. Prices are prorated accordingly, based on the 1st day of the month in which you purchase. All permits must be purchased through the end of the year. Should you move out of the downtown area or no longer have a need for your downtown resident parking permit, you may receive a refund for full, unused months remaining in the calendar year. Portions of unused months will not be refunded. Please see the prorated fee schedule for permit purchase and returns below. Permits may be purchased in-person, by mail or online.

DOWNTOWN RESIDENT PARKING PERMIT PURCHASE PRICES

PURCHASE DATE	PRICE	PURCHASE DATE	PRICE	PURCHASE DATE	PRICE
JANUARY 1-31	\$240	JUNE 1-30	\$140	NOVEMBER 1-30	\$40
FEBRUARY 1-28/29	\$220	JULY 1-31	\$120	DECEMBER 1-31	\$20
MARCH 1-31	\$200	AUGUST 1-31	\$100	There is no pro-rated rate for buying a permit mid-month. If you only need a permit for a portion of the year, you may return your permit and request a refund.	
APRIL 1-30	\$180	SEPTEMBER 1-30	\$80		
MAY 1-31	\$160	OCTOBER 1-31	\$60		

DOWNTOWN RESIDENT PARKING PERMIT REFUND PRICES

RETURN DATE	REFUND	RETURN DATE	REFUND	RETURN DATE	REFUND
JANUARY 1-31	\$220	JUNE 1-30	\$120	NOVEMBER 1-30	\$20
FEBRUARY 1-28/29	\$200	JULY 1-31	\$100	DECEMBER 1-31	\$0
MARCH 1-31	\$180	AUGUST 1-31	\$80	Residents who no longer need their parking permit may return their decal for a refund of full, unused months. You may not receive a refund for a portion of a used month.	
APRIL 1-30	\$160	SEPTEMBER 1-30	\$60		
MAY 1-31	\$140	OCTOBER 1-31	\$40		

CITY OF KAUKAUNA OVERNIGHT GRACE PARKING PERMIT

ISSUED ON (DATE): _____

PERMIT MUST BE DATED TO BE VALID. PLACE THIS PERMIT (THIS SIDE UP) ON YOUR DASHBOARD AND ENSURE VEHICLE IS PARKED IN A MUNICIPAL PARKING LOT. VEHICLES MAY NOT BE LEFT OVERNIGHT ON CITY STREETS WITH THIS PERMIT.

APPROVED BY THE CITY OF KAUKAUNA POLICE DEPARTMENT

STAY ALIVE, DON'T DRINK AND DRIVE. THANKS FOR LEAVING YOUR CAR HERE TONIGHT!

LEAVE THIS DATED PERMIT ON YOUR DASHBOARD (DATED SIDE FACING UP) IN ANY CITY OF KAUKAUNA MUNICIPAL PARKING LOT AND YOUR VEHICLE WILL NOT BE TICKETED. PERMITS ARE ONLY VALID FOR THE DATE WRITTEN. NON-DATED PERMITS ARE NOT VALID. VEHICLES MAY NOT BE LEFT OVERNIGHT ON CITY STREETS WITH THIS PERMIT.

CITY OF KAUKAUNA 2018 SAFE RIDE OVERNIGHT PARKING PERMIT. IF YOU HAVE BLANK PERMITS AT THE END OF 2018, PLEASE DISPOSE OF THEM AND CONTACT THE CITY OF KAUKAUNA PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT FOR 2019 PERMITS: 920-766-6315 Ext. 1165

CITY OF KAUKAUNA

updated 9/15/2021

CAPITAL PROJECTS 2022-2026

YEAR	Fund	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	SUBDIVISION FEE FUND	OTHER
2022		EQUIPMENT							
	421 - Equipment	Replace 2009 Pick Up Truck (Fleet #14) - Engineering	\$27,000	\$27,000					
	421 - Equipment	Replace 2010 Pelican Street Sweeper (Fleet #25)	\$140,000	\$140,000					
	421 - Equipment	Replace 2007 2 1/2 Ton Dump Truck (Fleet #216)	\$165,000	\$165,000					
	421 - Equipment	Replace 2007 2 1/2 Ton Dump Truck (Fleet #217)	\$165,000	\$165,000					
	421 - Equipment	Type I, 4x4 Ambulance	\$290,000	\$290,000					
	421 - Equipment	Fire Personal Protective Equipment (Bunker Gear)	\$50,000	\$50,000					
	421 - Equipment	Fire SCBA Harness and Bottle Replacemetns	\$120,000	\$120,000					
2022		MUNICIPAL BUILDINGS/STRUCTURES							
	423 - Bldgs & Misc	Library Safety & Security Upgrade	\$64,000	\$64,000					
2022		SANITARY SEWER							
	602- Sanitary	Kenneth Avenue Area (Phase 2 of 3, 8th St to Klein St)	\$1,100,000		\$200,000		\$900,000		
	602 - Sanitary	Lift Station Force Main Rehabilitation	\$200,000				\$200,000		
2022		PARK & POOL IMPROVEMENTS							
	422- Parks and Pools	Grignon Structure Repair (Year 1 of 2)	\$300,000	\$300,000					
	422- Parks and Pools	Nickels Farm Development - Wetlands	\$250,000	\$250,000					
	422- Parks and Pools	Blustern Park Development - Wetlands	\$500,000	\$500,000					
	422- Parks and Pools	Inside the Park Development	\$500,000	\$500,000					
	422- Parks and Pools	Wisconsin Avenue Boat Dock	\$150,000	\$75,000					\$75,000
	422- Parks and Pools	Pool Reconstruction - Phase one	\$1,825,000						
	422- Parks and Pools	Pool Reconstruction - Phase 2 Design/Construction Docs	\$150,000	\$150,000					
	422- Parks and Pools	Pickleball Complex	\$200,000	\$200,000					
	422- Parks and Pools	Jonen Park Pavillion	\$350,000	\$350,000					
	422- Parks and Pools	Park Pavillion Maintenance/Updates	\$10,000	\$10,000					
2022		STORM SEWER							
	601 - Storm	Horseshoe Park 72" Liner/Repair	\$50,000			\$50,000			
	601 - Storm	Glenview Ravine Outfall	\$650,000			\$650,000			
	601 - Storm	Erosion Control / Remediation - Shoreline/Outfalls/Streambank	\$35,000			\$35,000			

CITY OF KAUKAUNA

updated 9/15/2021

CAPITAL PROJECTS 2022-2026

YEAR	Fund	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	SUBDIVISION FEE FUND	OTHER
2022		STREET PAVING							
		New Concrete Streets							
	420 - Streets and Sidewalk	Red Fox, White Birch, Antelope, White Wolf	\$1,200,000	\$500,000	\$700,000				
		Reconstruction							
	420 - Streets and Sidewalk	Island Street Bridge Over Tail Race	\$2,450,000	\$600,000					\$1,858,195
	420 - Streets and Sidewalk	Island Street (Dodge Street to Tail Race) - 400'	\$200,000	\$200,000					
	420 - Streets and Sidewalk	Island Street Traffic Signals / Intersection	\$350,000	\$200,000					\$150,000
	420 - Streets and Sidewalk	Elm/Thilmany Intersection	\$60,000	\$60,000					
	420 - Streets and Sidewalk	CTH J - Lawe Street Curb	\$60,000	\$60,000					
	420 - Streets and Sidewalk	CTH Q - Hillcrest Drive Curb Repair	\$50,000	\$50,000					
	420 - Streets and Sidewalk	Alley Reconstruction	\$225,000	\$100,000	\$125,000				
2022		SIDEWALKS							
	420 - Streets and Sidewalk	STH 55 - Crooks Ave - CTH CE to Ridge Crest	\$150,000	\$55,000	\$95,000				
	420 - Streets and Sidewalk	CTH Q/Hillcrest Drive(Cleveland to GSA Camp) and Ridge Ct	\$150,000	\$40,000	\$110,000				
	420 - Streets and Sidewalk	Replace Defective Walks	\$200,000	\$25,000	\$175,000				
	420 - Streets and Sidewalk	CTH J - Lawe Street Walk	\$150,000	\$60,000	\$90,000				
2022		MISCELLANEOUS							
	423 - Buildings and Misc	Wayfinding Signage (Phase #4)	\$664,000						\$664,000
		TOTAL	\$13,200,000	\$5,306,000	\$1,495,000	\$735,000	\$1,100,000	\$0	\$2,747,195

CITY OF KAUKAUNA

updated 9/15/2021

CAPITAL PROJECTS 2022-2026

YEAR	Fund	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	SUBDIVISION FEE FUND	OTHER
2023		EQUIPMENT							
	421 - Equipment	Replace Accounting Software	\$200,000	\$200,000					
	421 - Equipment	Replace 1995 Grader with Wing (Fleet #20)	\$300,000	\$300,000					
	421 - Equipment	Replace 2008 Skid Steer Loader (Fleet #30)	\$31,000	\$31,000					
	421 - Equipment	Replace 2008 2 1/2 Ton Dump Truck (Fleet #212)	\$168,000	\$168,000					
	421 - Equipment	Replace 2008 2 1/2 Ton Dump Truck (Fleet #213)	\$168,000	\$168,000					
	421 - Equipment	Fire SCBA Harness and Bottle Replacemetns	\$120,000	\$120,000					
2023		MUNICIPAL BUILDINGS/STRUCTURES							
2023		SANITARY SEWER							
	602 - Sanitary	Reaume Avenue Area (4th, 5th, Hendricks)	\$1,000,000		\$200,000		\$700,000		
	602- Sanitary	Thilmany Interceptor	\$90,000		\$10,000		\$80,000		
	602- Sanitary	Manhole Lining/Repair	\$25,000				\$25,000		
2023		PARK & POOL IMPROVEMENTS							
	422- Parks and Pools	Haas Road Park Pavillion	\$350,000	\$350,000					
	422- Parks and Pools	Park Pavillion Maintenance/Updates	\$10,000	\$10,000					
	422- Parks and Pools	Grignon Structure Repair (Year 2 of 2)	\$300,000	\$300,000					
	422- Parks and Pools	Pool Reconstruction - Phase Two	\$3,560,000	\$3,560,000					
2023		STORM SEWER							
	601 - Storm	Pool Road and Parking Lot	\$80,000			\$80,000			
	601 - Storm	Quinney / Metoxen Street Area 1 of 2	\$400,000		\$50,000	\$350,000			
	601 - Storm	Schultheis/Oak Street Storm Sewer	\$65,000		\$15,000	\$50,000			
	601 - Storm	Parallel 36" Storm in Linda Ct and Thelen Ave	\$600,000			\$600,000			
	601 - Storm	Erosion Control / Remediation - Shoreline/Outfalls/Streambank	\$35,000			\$35,000			
	601 - Storm	Badger Road Pond	\$350,000			\$350,000			
2023		STREET PAVING							
	420 - Streets and Sidewalk	New Concrete Streets White Dove, White Birch, Boxer, Greyhound	\$1,600,000	\$1,000,000	\$600,000	\$1,000,000			
	420 - Streets and Sidewalk	Reconstruction Quinney/Metoxen Street Area Phase 1	\$1,300,000	\$500,000	\$700,000				
	420 - Streets and Sidewalk	Schultheis Street/Oak Street	\$250,000	\$200,000	\$50,000				
	420 - Streets and Sidewalk	Canal Street	\$250,000	\$200,000	\$50,000				
	420 - Streets and Sidewalk	Pool Road and Parking Lot	\$225,000	\$225,000					
	420 - Streets and Sidewalk	Alley Reconstruction	\$250,000	\$100,000	\$150,000				
2023		SIDEWALKS							
	420 - Streets and Sidewalk	Replace Defective Walks	\$200,000	\$25,000	\$175,000				
2023		MISCELLANEOUS							
		TOTAL	\$11,727,000	\$7,257,000	\$2,000,000	\$2,465,000	\$805,000	\$0	\$0

CITY OF KAUKAUNA

updated 9/15/2021

CAPITAL PROJECTS 2022-2026

YEAR	Fund	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	SUBDIVISION FEE FUND	OTHER
2024		EQUIPMENT							
	421 - Equipment	Replace 1991 John Deere Grader #21	\$300,000	\$300,000					
	421 - Equipment	Replace 2011 Chevy 1 ton w/lift gate #7	\$55,000	\$55,000					
	421 - Equipment	Replace 2012 Mb Msv #105	\$108,000	\$108,000					
	421 - Equipment	Replace 2012 Chevy Silverado 1500 4 X 4 (Engineering)	\$30,000	\$30,000					
	421 - Equipment	Replace 2011 international Work star 7400 (#218)	\$168,000	\$168,000					
	421 - Equipment	Platform Ladder Truck	\$1,500,000	\$1,500,000					
2024		PARK & POOL IMPROVEMENTS							
	422- Parks and Pools	Park Pavillion Maintenance/Updates	\$10,000	\$10,000					
2024		STORM SEWER							
	601 - Storm	Quinney/Metoxen Street Area Phase 2	\$400,000		\$50,000	\$350,000			
	601 - Storm	Mini Storm Sewer - East 19th Street	\$150,000		\$50,000	\$100,000			
	601 - Storm	Riverview Stormwater Detention	\$2,000,000			\$1,400,000			\$600,000
	601 - Storm	Glenview Avenue Storm Sewer	\$350,000			\$350,000			
	601 - Storm	Erosion Control / Remediation - Shoreline/Outfalls/Streambank	\$35,000			\$35,000			
2024		SANITARY SEWER							
	602- Sanitary	Kenneth-Sullivan Phase 1 of 2 (10th to 13th)	\$600,000				\$600,000		
	602- Sanitary	River Street Sanitary Sewer and Easement	\$150,000		\$10,000		\$140,000		
	602- Sanitary	Manhole Lining/Repair	\$25,000				\$25,000		
2024		STREET PAVING							
		New Concrete Streets							
	420 - Streets and Sidewalk	South Weilwe Road, Campfire Court	\$1,300,000	\$600,000	\$700,000				
		Reconstruction							
	420 - Streets and Sidewalk	Quinney/Metoxen Street Area Phase 2	\$1,500,000	\$750,000	\$750,000				
	420 - Streets and Sidewalk	Concrete Street Patch Program	\$500,000	\$500,000					
	420 - Streets and Sidewalk	Central Park Road	\$60,000	\$30,000					\$30,000
	420 - Streets and Sidewalk	High Street (700')	\$150,000	\$75,000	\$75,000				
	420 - Streets and Sidewalk	River Street/Parking Area	\$450,000	\$400,000	\$50,000				
2024		SIDEWALKS							
		None							
2024		MISCELLANEOUS							
	423 – Bldgs & Misc	Library Workroom Redesign and RFID Sorter Installation	\$55,000	\$55,000					
		TOTAL	\$9,596,000	\$4,281,000	\$1,685,000	\$2,235,000	\$765,000	\$0	\$630,000

EASEMENT AGREEMENT

THIS AGREEMENT, made by and between **BOWLAND, LLC, GRANTOR**, and the **CITY OF KAUKAUNA, A MUNICIPAL CORPORATION**, duly organized and existing by virtue of the laws of the State of Wisconsin, located in Outagamie County, **GRANTEE**.

WITNESSETH:

That for and in consideration of One Dollar (\$1.00), in hand paid to the Grantor by the Grantee, the receipt of which is hereby acknowledged, said Grantor hereby grants and conveys to the Grantee, its successors and assigns a permanent right-of-way and easement in the property described hereinafter, together with the right, privilege and authority to said Grantee, its successors and assigns, to construct, operate and maintain a storm sewer easement for the purpose of transporting storm water under the following described lands situated in the City of Kaukauna, Outagamie County, Wisconsin, to-wit:

This is easement is described as follows:

A part of Lots Five (5), Six (6) and Thirteen (13) , in Block Five (5), Lawe, Meade and Black’s Addition, located in Private Claim 1, All in Township 21 North, Range 18 East, City of Kaukauna, Outagamie County, Wisconsin, containing 500 Square Feet (0.011 Acres) of land more or less and being further described as follows:

Commencing at the Southeasterly corner of Lot 6 of said Block 5 and being the point of beginning;

Thence South 35°10'54" West 12.00 feet along the Easterly line of said Lot 13;

Thence North 32°24'50" West 12.18 feet;

Thence North 35°11'16" East 5.38 feet to the Southerly line of said Lot 6;

Thence South 83°49'08" East 47.28 feet;

Thence South 35°11'16" West 21.00 feet to the Southerly line of said Lot 5;

Thence North 54°42'31" West 30.09 feet along the Southerly line of said Lot 5 to the point of beginning.

Less and excepting any portion of the above described lands that is located within an existing building that has a foundation.

Part of tax parcels 2-0383 and 2-0382. Owned by Bowland LLC

This agreement shall also permit installation and maintenance of storm sewers by the Grantee and/or Grantees licenses, within the above-described easement area, and all of the provisions hereof shall apply thereto.

Grantor does further grant to the Grantee the following rights and privileges and the parties do further agree as follows:

1. Grantor grants to the Grantee the right to enter upon the easement and right-of-way for the purpose of installing, changing, repairing, replacing and removing the storm sewer, and to do any and all other such acts necessary in the proper construction maintenance safeguarding and operation of said sewer. Grantor does further grant to the Grantee the right to go upon the Grantor’s property outside of the right-of-way for the purpose of

gaining access to the right-of-way in the event direct access to the right-of-way is not practical. Grantee shall notify the Grantor, when possible, before going upon the Grantor's property, except in the event of an emergency.

- 2. Grantor agrees that it will not construct any improvement, plant any trees or change the grade more than one foot within the easement and right-of-way without first securing the prior written consent of the Grantee.
- 3. Grantor shall indemnify the Grantee from and against all loss, costs, injury, death, or damage to persons or property that at any time during the term of this Agreement may be suffered or sustained by any person or entity in connection with the Grantee's activities conducted on the easement and right-of-way, regardless of the cause of the injury, except to the extent caused by the gross negligence or misconduct of the Grantor or Grantor's agents or employees.
- 4. All of the terms and conditions in this Agreement, including the benefits and burdens, shall run with the land and shall be binding upon, and inure to the benefit of, and be enforceable by the Grantor and Grantee and their respective successors and assigns. The Grantor and any successor or assign to the Grantor as fee simple owner of the easement and right-of-way shall cease to have any liability under this Agreement with respect to facts or circumstances arising after the Grantor and any successor or assign has transferred the fee simple interest.

IN WITNESS WHEREOF, Jason Daniel Hurst, Registered Agent of Bowland, LLC, has agreed to and executed this Easement this ___ day of _____, 2021.

By:

Jason D. Hurst, Registered Agent

Signature of Jason D. Hurst authenticated on this ___ day of _____, 20__.

Signature of Notary Public

Typed/printed name of Notary Public

Notary Public, State of _____

My Commission (expires) (is) _____

Notary Public, State of _____

My Commission (expires) (is) _____

This instrument was drafted by
Allyson Watson Brunette
Planning and Community Development Department
144 W. Second Street
Kaukauna, WI 54130
(920) 766-6315

ATTACHMENTS

EXHIBIT A – Legal Description of Easement Area

EXHIBIT B – Storm Sewer Easement Exhibit

EXHIBIT A

LEGAL DESCRIPTION OF EASEMENT AREA

A part of Lots Five (5), Six (6) and Thirteen (13) , in Block Five (5), Lawe, Meade and Black’s Addition, located in Private Claim 1, All in Township 21 North, Range 18 East, City of Kaukauna, Outagamie County, Wisconsin, containing 500 Square Feet (0.011 Acres) of land more or less and being further described as follows:

Commencing at the Southeasterly corner of Lot 6 of said Block 5 and being the point of beginning;

Thence South 35°10'54" West 12.00 feet along the Easterly line of said Lot 13;

Thence North 32°24'50" West 12.18 feet;

Thence North 35°11'16" East 5.38 feet to the Southerly line of said Lot 6;

Thence South 83°49'08" East 47.28 feet;

Thence South 35°11'16" West 21.00 feet to the Southerly line of said Lot 5;

Thence North 54°42'31" West 30.09 feet along the Southerly line of said Lot 5 to the point of beginning.

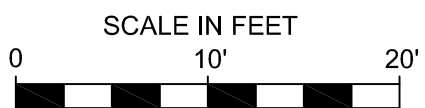
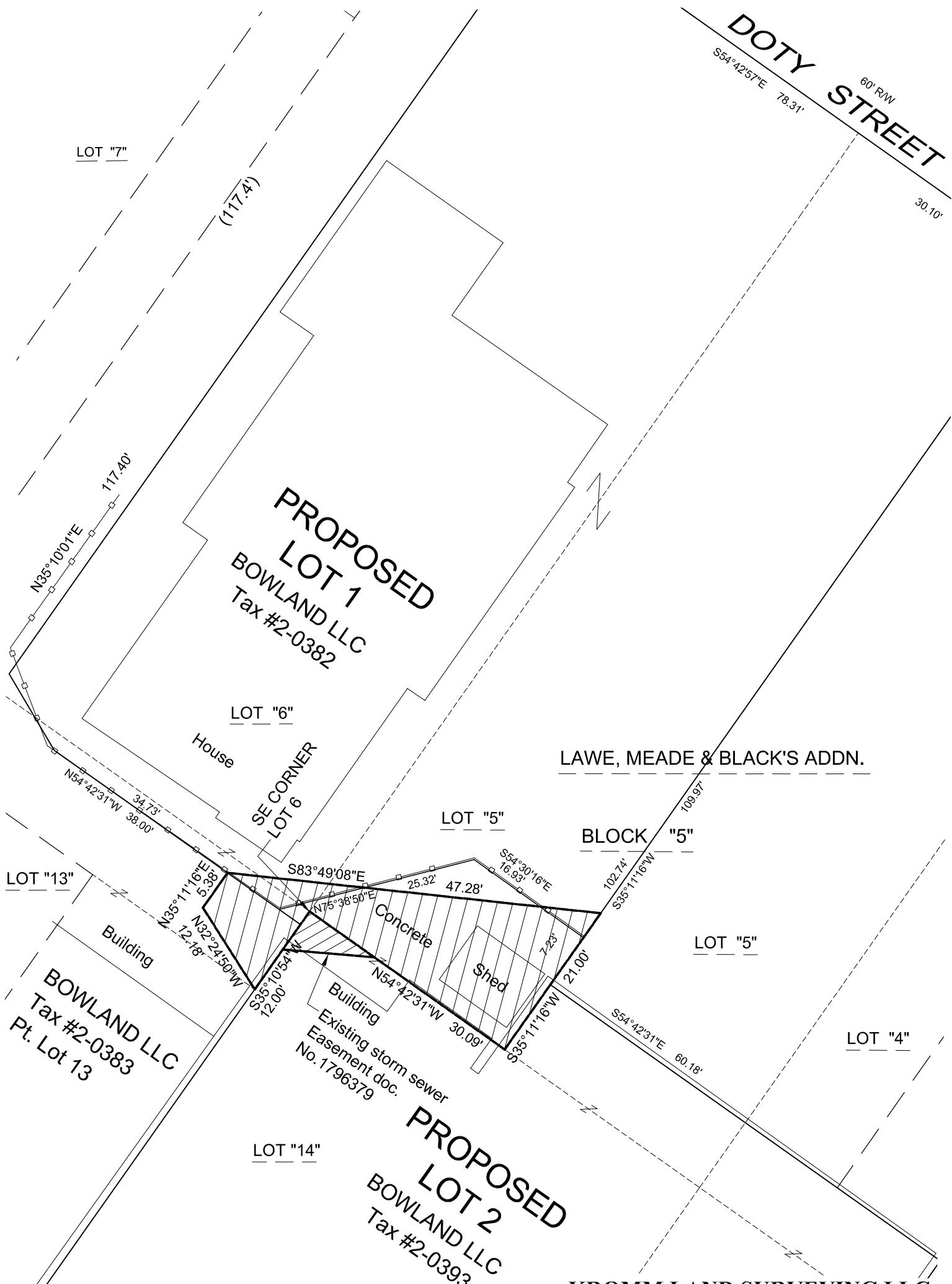
Less and excepting any portion of the above described lands that is located within an existing building that has a foundation.

Part of tax parcels 2-0383 and 2-0382. Owned by Bowland LLC

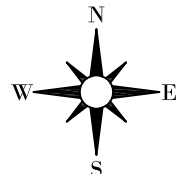
EXHIBIT B:

STORM SEWER EASEMENT EXHIBIT

A PART OF LOTS FIVE (5), SIX (6) AND LOT THIRTEEN (13), IN BLOCK FIVE (5), LAWE, MEADE AND BLACK'S ADDITION, LOCATED IN PRIVATE CLAIM 1, TOWNSHIP 21 NORTH, RANGE 18 EAST, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN.



ALL BEARINGS ARE REFERENCED THE WISCONSIN COUNTY COORDINATE SYSTEM, OUTAGAMIE COUNTY: NE'LY LINE OF PRIVATE CLAIM 1, T.21N., R.18E., PUBLISHED AS N40°14'23"W



KROMM LAND SURVEYING LLC.

200 PROSPECTOR COURT
KAUKAUNA, WI 54130
920-996-9649
Kromm2062@gmail.com
Kls\2021\L_Kavanaugh_0414_2021

**RESOLUTION 2021-5297
ACCEPTING A STORM SEWER EASEMENT FROM BOWLAND, LLC**

WHEREAS, the City of Kaukauna recently adopted a 2-lot Certified Survey Map submitted by Bowland, LLC with properties located at 136 W. Wisconsin Avenue and 119 Doty Street by Resolution 2021-5293; and

WHEREAS, the examination of such certified survey map and surrounding easements found a scrivener’s error in the mathematical description of a storm sewer easement; and

WHEREAS, a correction to the description of the storm sewer easement was presented to Plan Commission and approved by that body on September 9, 2021.

NOW, THEREFORE, Be It Resolved, by the Common Council of the City of Kaukauna, Wisconsin, that the Mayor and Clerk are authorized on behalf of the City of Kaukauna to accept the storm sewer easement from Bowland, LLC, attached and made a part hereof granting an access easement..

Introduced and adopted this 21st day of September, 2021.

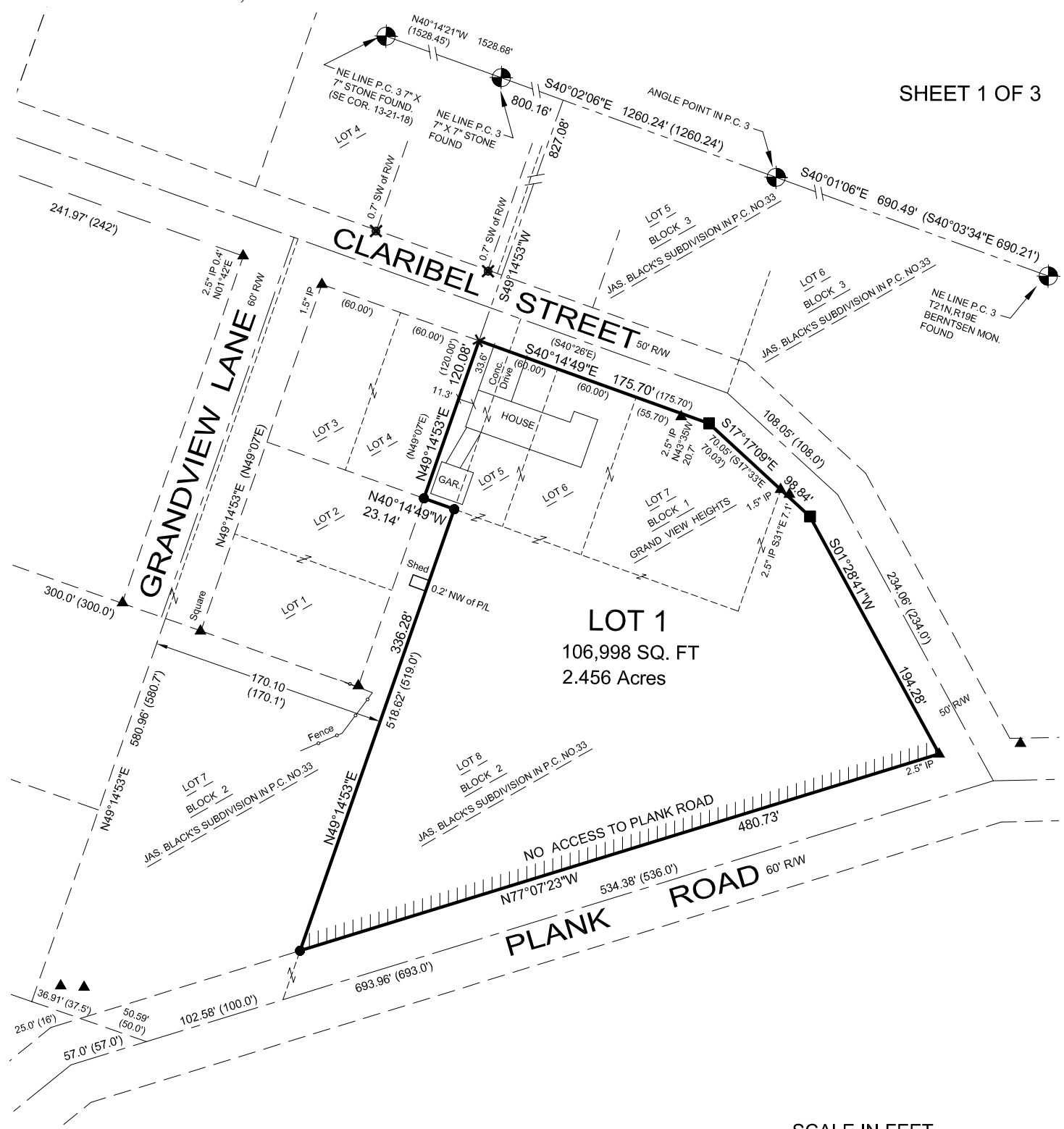
APPROVED: _____
 Anthony J. Penterman, Mayor

ATTEST: _____
 Sally A. Kenney, City Clerk

CERTIFIED SURVEY MAP NO. _____

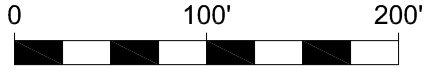
LOTS 5, 6 AND 7, IN BLOCK 1, GRAND VIEW HEIGHTS AND LOT 8, IN BLOCK 1, JAS. BLACK'S SUBDIVISION OF A PART OF PRIVATE CLAIM No. 33, TOWNSHIP 21 NORTH, RANGE 19 EAST, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN.

SHEET 1 OF 3



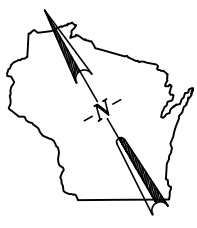
LOT 1
 106,998 SQ. FT
 2.456 Acres

SCALE IN FEET



-----LEGEND-----

- = #10 Rebar x 30" weighing 4.30 lbs./ft. set
- × = Chisel X Set in Concrete
- = 2" O.D. x 24" Iron Pipe weighing 3.65 lbs/ft. Set
- ▲ = 1.3" O.D. Iron Pipe Found unless noted otherwise
- ✕ = 3/4" Iron Rebar Found
- () = Measurements of Record
- ⊙ = Government Corner
- //// = No Access Allowed



SURVEY FOR:
 BRUCE VANDENBERG
 411 CLARIBEL STREET
 KAUKAUNA, WI.

ALL BEARINGS ARE REFERENCED THE WISCONSIN COUNTY COORDINATE SYSTEM, OUTAGAMIE COUNTY: THE NORTHEAST LINE OF A PART OF P.C. #3, RECORDED AS N.40°14'21"W.

KROMM LAND SURVEYING LLC.

200 PROSPECTOR COURT
 KAUKAUNA, WI 54130
 920-996-9649
 Kromm2062@gmail.com
 KIs\2021\Bruce Vandenberg_0804_2021\
 B_V_0809_2021

L-3460

CERTIFIED SURVEY MAP NO. _____

LOTS 5, 6 AND 7, IN BLOCK 1, GRAND VIEW HEIGHTS AND LOT 8, IN BLOCK 1, JAS. BLACK'S SUBDIVISION OF A PART OF PRIVATE CLAIM No. 33, TOWNSHIP 21 NORTH, RANGE 19 EAST, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN.

SHEET 2 OF 3

SURVEYOR'S CERTIFICATE:

I, Thomas M. Kromm, Wisconsin Professional Land Surveyor, certify that I have surveyed, combined and or divided and mapped under the direction of the Bruce Vanden Berg, All of Lots 5, 6 and 7, in Block 1, GRAND VIEW HEIGHTS and Lot 8, in Block 1, JAS. BLACK'S SUBDIVISION OF A PART OF PRIVATE CLAIM No. 33, Township 21 North, Range 19 East, City of Kaukauna, Outagamie County, Wisconsin.

That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the City of Kaukauna subdivision ordinance in surveying, combining and or dividing and mapping the same. That this map is a correct representation of all exterior boundaries of the land surveyed and the combination or division thereof.

Dated this ____ day of _____, 2021.

Wisconsin Professional Land Surveyor: Thomas M. Kromm

This Certified Survey Map is all of tax parcel 322088500, 322088700 and 322069300

This Certified Survey Map is fully contained within the property described in the following recorded instruments: Doc. No. 1936944. All building setbacks and other land use requirements should be verified by the City of Kaukauna prior to any construction or other land use activity. There may be easements of record which affect the lands described on this Certified Survey Map but are not shown hereon. This Certified Survey Map does not constitute a warranty as to the existence or non-existence of any easements or agreements, which may affect said lands. A complete and accurate title report or abstract of the described property would reveal any easements or agreements of record.

COMMON COUNCIL RESOLUTION

“Resolved by the Common council of the City of Kaukauna, that this Certified Survey Map is hereby approved.” Passed and approved by resolution No. _____ on this _____ day of _____, 2021.

Mayor – Anthony J. Penterman

Date

I hereby certify that the above is a true and correct copy of the resolution adopted by the Common Council on _____, 2021.

City Clerk – Sally Kenney

Date

**RESOLUTION 2021- 5298
RESOLUTION APPROVING A 1-LOT CERTIFIED SURVEY MAP AT 411 CLARIBEL STREET SUBMITTED BY BRUCE
VANDENBERG.**

WHEREAS, a one-lot Certified Survey Map of the following described parcel of land has been presented to and recommended for approval by the Plan Commission:

Lots 5, 6, and 7, in Block 1, Grand View Heights, and Lot 8, in Block 1, Jas. Black’s Subdivision of a part of Private Claim No. 33, Township 21 North, Range 19 East, City of Kaukauna, Outagamie County, Wisconsin.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin that the said Certified Survey Map attached and made a part hereof is hereby accepted and approved.

Introduced and adopted this 21st day of September, 2021.

Approved: _____
Anthony J. Penterman, Mayor

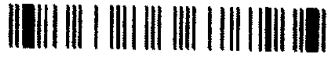
Attest: _____
Sally A. Kenney, Clerk

1796378

EASEMENT AGREEMENT

THIS AGREEMENT, made by and between **Leo Driessen**, Grantor and the **City of Kaukauna**, a **municipal corporation**, duly organized and existing by virtue of the laws of the State of Wisconsin, located in **Outagamie County**, Grantee.

Recorded
May 21, 2008 AT 12:44PM
OUTAGAMIE COUNTY
JANICE FLENZ
REGISTER OF DEEDS
Fee Amount: \$17.00
Total Pages 4



WITNESSETH:

That for and in consideration of One Dollar (\$1.00), in hand paid to the Grantor by the Grantee, the receipt of which is hereby acknowledged, said Grantor hereby grants and conveys to the Grantee, its successors and assigns a permanent right-of-way and easement in the property described hereinafter, together with the right, privilege and authority to said Grantee, its successors and assigns, to construct, operate and maintain a storm sewer easement for the purpose of transporting storm water under the following described lands situated in the **City of Kaukauna, Outagamie County, Wisconsin**, to-wit:

This easement is described as follows: Commencing at the Southeast corner of Lot Six (6), Block Five (5) of the LAWE, MEADE and BLACKS ADDITION, said point also being the point of beginning; thence South 55° East, 30.14 feet; thence North 35° East, 21.00 feet; thence North 84° West, 46.63 feet; thence South 35° West, 5.98 feet; thence South 33° East, 12.65 feet; thence North 35° East 12.00 feet to the point of beginning.

Return to:
Susan Duda, Clerk/Treasurer
City of Kaukauna
201 West Second Street
Kaukauna, WI 54130

Tax Parcel No.: (tax key no.)
32-2-0382

This agreement shall also permit installation and maintenance of storm sewers by the Grantee and/or Grantees licensees, within the above-described easement area, and all of the provisions hereof shall apply thereto.

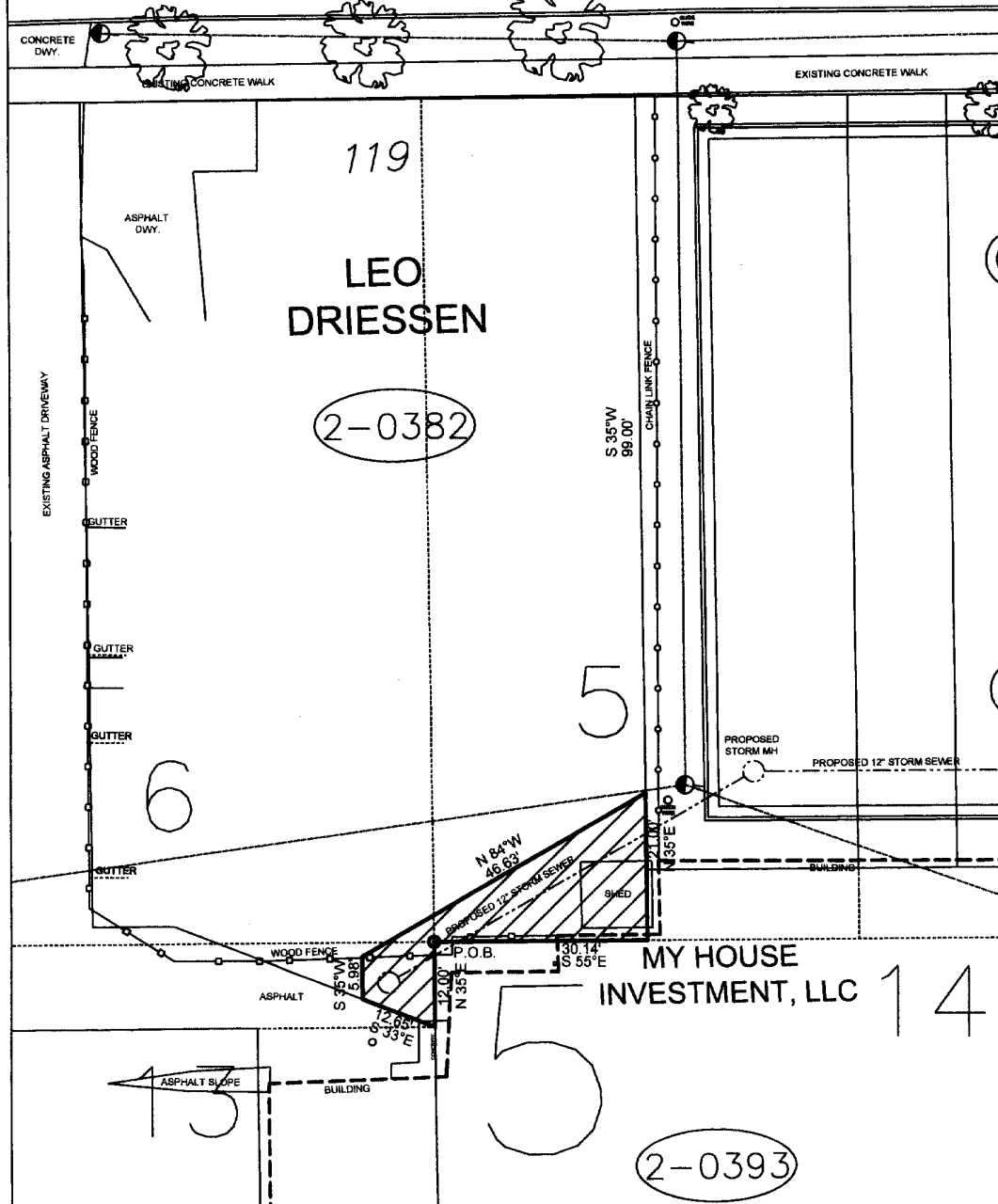
Grantor does further grant to the Grantee the following rights and privileges and the parties do further agree as follows:

1. Grantor grants to the Grantee the right to enter upon the easement and right-of-way for the purpose of installing, changing, repairing, replacing and removing the storm sewer, and to do any and all other such acts necessary in the proper construction, maintenance, safeguarding and operation of said sewer. Grantor does further grant to the Grantee the right to go upon the Grantor's property outside of the right-of-way for the purpose of gaining access to the right-of-way in the event direct access to the right-of-way is not practical. Grantee shall notify the Grantor, when possible, before going upon the Grantor's property, except in the event of an emergency.
2. Grantor agrees that it will not construct any improvement, plant any trees or change the grade more than one foot within the easement and right-of-way without first securing the prior written consent of the Grantee.
3. Grantee shall indemnify the Grantor from and against all loss, costs, injury, death, or damage to persons or property that at any time during the term of this Agreement may be suffered or sustained by any person or entity in connection with the Grantee's activities conducted on the easement and right-of-way, regardless of the cause of the injury, except to the extend caused by the gross negligence or misconduct of the Grantor or Grantor's agents or employees.
4. All of the terms and conditions in this Agreement, including the benefits and burdens, shall run with the land

17.00
④

STORM SEWER EASEMENT

DOTY STREET



GRAPHIC SCALE



(IN FEET)
1 inch = 20 ft.

CITY OF KAUKAUNA ENGINEERING DEPARTMENT	DRAWN BY: <u>STRELCHECK, P.E.</u>	SHEET <u>1</u> OF <u>2</u>
	APPROVED: <u>SUNDELIUS, P.E.</u>	FILE: _____
	DATE: <u>APRIL 23, 2008</u>	

STORM SEWER EASEMENT

COMMENCING AT THE SOUTHEAST CORNER OF LOT 6, BLOCK 5 OF THE LAWE, MEADE AND BLACKS ADDITION, SAID POINT ALSO BEING THE POINT OF BEGINNING; THENCE S 55° E, 30.14 FEET; THENCE N 35° E, 21.00 FEET; THENCE N 84° W, 46.63 FEET; THENCE S 35° W, 5.98 FEET; THENCE S 33° E, 12.65 FEET; THENCE N 35° E, 12.00 FEET TO THE POINT OF BEGINNING.

GRAPHIC SCALE



(IN FEET)
1 inch = 20 ft.

CITY OF KAUKAUNA ENGINEERING DEPARTMENT	DRAWN BY: <u>STRELCHECK, P.E.</u>	SHEET <u>2</u> OF <u>2</u>
	APPROVED: <u>SUNDELIUS, P.E.</u>	FILE: _____
	DATE: <u>APRIL 23, 2008</u>	

RESOLUTION 2021-5299

RELEASE OF STORM SEWER EASEMENT BETWEEN THE CITY OF KAUKAUNA AND LEO DRIESSEN

WHEREAS, the City of Kaukauna recorded that certain instrument dated April 29, 2008, recorded in the office of the Outagamie County Register of Deeds on May 21, 2008, as Document No. 1796378, containing a storm sewer easement; and

WHEREAS, pursuant to the terms of the Easement, the City was granted an easement in, over and upon a parcel of land situated in the City of Kaukauna, Outagamie County, Wisconsin, to-wit:

COMMENCING AT THE SOUTHEAST CORNER OF LOT 6, BLOCK 5 OF THE LAWE, MEADE AND BLACKS ADDITION, SAID POINT ALSO BEING THE POINT OF BEGINNING; THENCE SOUTH 55 ° EAST, 30.14 FEET; THENCE NORTH 35 ° EAST, 21.00 FEET; THENCE NORTH 84 ° WEST, 46.63 FEET; THENCE SOUTH 35 ° WEST, 5.98 FEET; THENCE SOUTH 33 ° EAST, 12.65 FEET; THENCE NORTH 35 ° EAST, 12.00 FEET TO THE POINT OF BEGINNING.

WHEREAS, Bowland, LLC is the current owner of record of the subject property; and

WHEREAS, the City does not require the Easement and the easement will not be used for its intended purposes; and

WHEREAS, the City has entered into a revised Easement agreement with the current owner of record of the subject property; and

WHEREAS, the City releases this Easement in conjunction with the entry into the new Easement agreement with Bowland, LLC.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City hereby releases, terminates and quitclaims any and all right, title and interest in and to the Easement.

This Release is binding upon the Owner of the property underlying the Easement Area, its successors and assigns, and runs with the property underlying the described Easement area.

Introduced and adopted this 21st day of September, 2021.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally A. Kenney, City Clerk