

COMMON COUNCIL

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Tuesday, August 15, 2023 at 7:00 PM

AGENDA

In-Person

1. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
2. Reading and approval of minutes.
 - [a.](#) Common Council Meeting Minutes of August 1, 2023.
3. Presentation of letters, petitions, remonstrances, memorials, and accounts.
 - [a.](#) Bills Payable.
4. Public appearances.
5. Business presented by Mayor.
 - a. Reappointment of Paul Hennes to the Redevelopment Authority of the City of Kaukauna.
6. Reports of standing and special committees.
 - [a.](#) Board of Public Works Meeting Minutes of August 14, 2023.
 - [b.](#) Finance and Personnel Committee Meeting Minutes of August 14, 2023.
 - [c.](#) Health and Recreation Committee Meeting Minutes of August 14, 2023.
 - [d.](#) Plan Commission Meeting Minutes of June 8, 2023.
 - [e.](#) Redevelopment Authority Meeting Minutes of July 6, 2023.
 - [f.](#) Industrial Park Commission Meeting Minutes of July 12, 2023.
 - [g.](#) Operator (Bartender) License.
7. Reports of City officers.
 - [a.](#) Fire Report.
 - [b.](#) Ambulance Report.
 - [c.](#) Police Report.
 - [d.](#) Court Report.
 - [e.](#) Clerk-Treasurer's Deposit Report.
 - [f.](#) Building Inspection Report.
 - [g.](#) 1000 Islands Environmental Center Strategic Plan.
 - [h.](#) Development Update.
8. Presentation of ordinances and resolutions.
 - [a.](#) Resolution 2023-5402 Resolution Approving a Lot Division for Parcel 322095500.
9. Closed session.
 - a. Adjourn to Closed Session Pursuant to 19.85(1)(e) to discuss disposition of public property - Listing Contract.

- b. Return to Open Session for possible action.
- c. Adjourn to Closed Session Pursuant to 19.85(1)(e) to discuss disposition of public funds - Commerce Crossing.
- d. Return to Open Session for possible action.

10. Adjourn.

NOTICES

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER
WILL BE MADE AVAILABLE AT NO CHARGE.**



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – AUGUST 1, 2023

Pursuant to adjournment on July 18, 2023, the meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, August 1, 2023.

Roll call present: Antoine (via ZOOM), Coenen, DeCoster, Eggleston, Kilgas, Moore, and Thiele.

Absent & Excused: Schell.

Also present: Attorney Davidson, DPW/Eng. Neumeier, Assoc. Planner Paul, Police Chief Graff, Fire Chief Carrel, and interested citizens.

Motion by Coenen, seconded by Moore to excuse the absent member.

All Ald. present voted aye.

Motion carried.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Thiele to adopt the minutes of the Common Council meeting of July 18, 2023.

All Ald. present voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Kilgas to pay bills out of the proper accounts.

All Ald. present voted aye.

Motion carried.

PUBLIC APPEARANCES

None.

BUSINESS PRESENTED BY THE MAYOR

2024 Budget Preparation and Approval Process Schedule.

Mayor Penterman provided the 2024 Budget Preparation and Approval Process Schedule with dates starting in August with the Public Hearing and Adoption of the Budget in mid-November.

Day's Inn Delinquent Room Tax.

The matter regarding the Day's Inn hotel operator's failure to fulfill their room tax obligations was brought to the Council's attention. As of the latest update, the operator is behind on paying required room taxes for quarter two of 2023, causing significant concerns for both City staff and the room tax commission. Despite continuous efforts by City staff to assist the operator in establishing an

efficient tax collection process, no progress has been made. It is evident that a streamlined approach is desperately needed to avoid further delays and unpaid taxes. Our recommended solution is straightforward and in line with adopted Ordinance 1773. The operator must collect the room tax from guests. All collected room taxes should be deposited into a designated account. A comprehensive quarterly report, along with the corresponding payment, must be submitted to the room tax commission fiscal agent within 30 days after the end of each quarter. Failure to adhere to this process has resulted in mounting issues for City staff and room tax commission personnel. Both are expending additional staff time and resources to chase down outstanding payments. To rectify this situation, we've set a deadline of July 31, 2023, for the Day's Inn hotel operator to settle all outstanding room taxes. Failure to meet this deadline, the city must take decisive action to enforce compliance. In 2018, a similar situation necessitated the issuance of a cease-and-desist order to the same operator, which proved effective in resolving the delinquent room taxes. Discussion was held and questions answered.

Motion by DeCoster, seconded by Eggleston to grant the City Attorney permission to initiate the legal action of a cease-and-desist order against the Day's Inn Hotel operator allowing a three-day grace period from the receipt of the notice and direct City Attorney to initiate this order anytime a payment is late.

All Ald. present voted aye.

Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Public Protection and Safety Committee Meeting Minutes of July 17, 2023.

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Chairman DeCoster on Monday, July 17, 2023 at 6:50 P.M.

Members present: Antoine, DeCoster, Kilgas, Thiele.

Also present: Mayor Penterman, Ald. Coenen, Ald. Eggleston, Ald. Moore, Ald. Schell, DPW/Eng. Neumeier, Attorney Davidson, Fire Chief Carrel, HR Dir. Swaney, Com. Enrich. Serv. Dir. Vosters, Grignon Mansion Dir. Mickelson, and interested citizens.

1. **Correspondence** - None.

2. **Discussion Topics.**

a. **Pedestrian and School Zone Safety Efforts Discussion/Update.**

DPW/Eng. Neumeier stated several calls have been received on pedestrian and school zone safety, therefore he wanted to update the Public Protection and Safety Committee on what the City does to help create a safer environment. Some of the things being done are having the Street Superintendent, Street Foreman and himself attend a highway safety program from the Department of Transportation. Staff members are currently doing a school zone signage and equipment inventory and making updates to signs and crossings to meet current standards. Staff have reached out to KASD and Kobussen Bus Safety Manager regarding safety concerns on walking routes and bus routes for possible improvements. Staff have been working with consultants and other government agencies on completing studies and looking at possible improvements. This Council has been a strong proponent for rehabilitation and installation of sidewalks to provide safer walking and biking. Staff will be putting

together social media posts and get word out to drivers about creating a safer place for bikers and walkers. The important message for both drivers and pedestrians is to slow down and pay attention. Discussion held and questions answered.

b. Equipment Sharing Agreement - Fire Department.

Fire Chief Carrel stated this Equipment Sharing Agreement was shared with the Public Protection and Safety Committee about a month ago. Since first sharing, the agreement was reviewed further by Attorney Davidson and was recommended to have the agreement put into a resolution for approval. No changes were made from the original version. Resolution 2023-5395 will be brought to the Common Council at the July 18 meeting.

3. Adjourn.

Motion by Thiele, seconded by Kilgas to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 7:02 p.m.

Sally Kenney, Clerk

Motion by DeCoster, seconded by Coenen to adopt the Public Protection and Safety Committee Meeting Minutes of July 17, 2023, as presented.
All Ald. present voted aye.
Motion carried.

Board of Public Works Meeting Minutes of July 31, 2023.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, July 31, 2023 at 6:00 P.M.

Members present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, and Thiele.

Absent and Excused: Schell.

Also present: Mayor Penterman, DPW/Eng. Neumeier, Com. Enrich. Serv. Dir. Vosters, HR Dir. Swaney, Fire Chief Carrel and interested citizens.

Motion by Coenen, seconded by Kilgas to excuse the absent member.
All Ald. present voted aye.
Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. Authorization to seek bids for Project 13-23, Company Woods Pond.

The Engineering Department is requesting authorization to seek bids for the Company Woods Pond retrofit project. The pond modifications are part of the approved Total Maximum Daily

Loading (TMDL) action plan and budgeted work plan submitted to DNR for the City. The project will take an existing pond, that does not meet current standards, for removal of suspended solids or phosphorus and will increase the depth and surface area to allow for enhanced treatment of the stormwater before it enters the company woods stream and the Lower Fox River. A second phase of this project will create a wetland safety shelf and mesic prairies, as well as planting trees around the pond area. The additions will provide habitat and a low maintenance natural area within the 1000 Islands Conservancy Zone. An urban non-point source grant for the retrofit project was received from WI DNR and will reimburse up to 50% of the project cost. Questions from the Board were answered.

Motion by Antoine, seconded by Eggleston to authorize the Engineering Department to seek bids for Project 13-23, Company Woods Pond.

All Ald. present voted aye.

Motion carried.

b. Municipal Pool Project Update - Mini Golf Discussion.

DPW/Eng. Neumeier provided the original bids received along with the change order information. Items changed were the waterslide, pump house addition, dense graded basecourse, concrete pavement and earthwork. The staff is looking for direction from the Board of Public Works on the continuation of installing mini golf or eliminating this project. There could be an option to install mini golf in the future. Options to be considered are to work with local contractors to come back with a more suitable price for the project; not installing mini golf currently and possibly fundraising for installation later; or keeping it under the same contract with Miron Construction and try to save some money by installing the mini golf with the project. Discussion was held and questions answered. ????????This item will come back to the Board for future recommendations.

Motion by Moore, seconded by Kilgas to recognize that Ader Schell joined the meeting via phone at 6:16 p.m.

All Ald. present voted aye.

Motion carried.

c. Public Works Update.

DPW/Eng. Neumeier updated the Board on current projects. The Veteran's Memorial Lift Bridge will be closed tomorrow from 9 am to 2 pm. This Friday, lane closures on Highway 55 will begin for a utility project around 4th Street and again next week for concrete patches. Main Avenue pedestrian bridge will be closed for crack repairs. DPW is working with a flail mower along Nelson Trail and Konkapot Trail to remove overgrowth. These trails will be closed for a short time for this work. The Dog Park will be closed Tuesday, August 1 for invasive plants treatment. ATC Transmission Company will be spraying under their power lines along the Konkapot trail this week. Questions from the Board were answered.

3. Adjourn.

Motion made by Moore, seconded by Coenen to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:39 p.m.

Sally Kenney, Clerk

Motion by Thiele, seconded by Moore to adopt the Board of Public Works Meeting Minutes of July 31, 2023, as presented.

All Ald. voted aye.

Motion carried.

Finance and Personnel Committee Meeting Minutes of July 31, 2023.

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chair Penterman on Monday, July 31, 2023, at 6:40 p.m.

Members present: Mayor Penterman, Antoine, Coenen, Eggleston, Moore, and Thiele.

Also present: Ald. Schell (via phone), Ald. DeCoster, Ald. Kilgas, DPW/Eng. Neumeier, Fire Chief Carrel, HR Dir. Swaney, Com. Enrich. Serv. Dir. Vosters and interested citizens.

1. **Correspondence** - None.
2. **Discussion Topics** - None.
3. **Closed Session**
 - a. **Adjourn to Closed Session Pursuant to State Statute 19.85 (1)(c) to discuss employment, promotion, compensation, or performance evaluation data of any public employee.**
 Motion by Eggleston, seconded by Antoine to Adjourn to Closed Session Pursuant to State Statute 19.85 (1)(c) to discuss employment, promotion, compensation, or performance evaluation data of any public employee.
 All members voted aye.
 Motion carried.

 Moved to closed session at 6:41 p.m.
 - b. **Return to Open Session for possible action.**
 Motion by Moore, seconded by Coenen to return to Open Session.
 All members voted aye.
 Motion carried.

 Returned to Open Session at 7:09 p.m.
- Motion by Moore, seconded by Antoine to re-grade the Recreation Program Manager from a grade 17 to grade 14.
 All members voted aye.
 Motion carried.
 - Motion by Thiele, seconded by Antoine to fill the vacant Recreation Program Manager position.
 All members voted aye.
 Motion carried.
4. **Adjourn.**

Motion by Antoine, seconded Coenen to adjourn.
 All members voted aye.
 Motion carried.

Meeting adjourned at 7:12 p.m.

Sally Kenney, Clerk

Motion by Eggleston, seconded by Thiele to adopt the Finance and Personnel Committee Meeting Minutes of July 31, 2023, as presented.
 All Ald. present voted aye.
 Motion carried.

Health & Recreation Meeting Minutes of July 31, 2023.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chair Kilgas on Monday, July 31, 2023 at 7:12 P.M.

Members present: Coenen, DeCoster, Kilgas and Schell (via phone).

Also present: Mayor Penterman, Ald. Antoine, Ald. Eggleston, Ald. Moore, Ald. Thiele, DPW/Eng. Neumeier, Fire Chief Carrel, HR Dir. Swaney, Com. Enrich. Serv. Dir. Vosters and interested citizens.

1. Correspondence – None.

2. Discussion Topics.

a. Temporary Class "B" License to St. Paul Elder Services, 316 E. 14th Street, on August 21, 2023 or rain date of August 28, 2023 for Brat Fry/Car Show – Alzheimer's Fundraiser.

Motion by Schell, seconded by DeCoster to approve the Temporary Class "B" License to St. Paul Elder Services, 316 E. 14th Street, on August 21, 2023 or rain date of August 28, 2023 for Brat Fry/Car Show – Alzheimer's Fundraiser.

All members voted aye.

Motion carried.

3. Adjourn.

Motion made by Coenen, seconded by DeCoster to adjourn.

All members voted aye.

Motion carried.

The meeting adjourned at 7:14 P.M.

Sally Kenney
 Clerk

Motion by Kilgas, seconded by Eggleston to adopt the Health & Recreation Meeting Minutes of July 31, 2023, as presented.

All Ald. voted aye.

Motion carried.

Legislative Committee Meeting Minutes of July 31, 2023.

LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Chair Coenen on Monday, July 31, 2023 at 7:15 P.M.

Members present: Coenen, Eggleston, Moore, and Schell (via phone).

Also present: Mayor Penterman, Ald. DeCoster, Kilgas, Antoine, Thiele, DPW/Eng. Neumeier, Fire Chief Carrel, HR Dir. Swaney, Com. Enrich. Serv. Dir. Vosters and interested citizens.

1. Correspondence - None.

2. Discussion Topics.

a. Ordinance Amending Section 7.12(2)(A)(3) Parking Regulations Lot 3.

Staff have become aware of an outdated parking restriction in the old fire department parking lot. (S/W corner of Reaume Ave. and W 3rd St.) Since the construction of the new fire department this lot is no longer needed for fire department employees. Staff believe that Lot 3 should have the same restrictions as Lot 4 (the SPAR parking lot). The recommended change is on page 24 of the attached ordinance, approving the same time restricted parking to lot 3 as other city owned parking lots to better utilize this lot for downtown parking.

Motion by Eggleston, seconded by Moore to recommend approval of the proposed ordinance, amending section 7.12(2)(A)(3) for Lot 3 and recommend the same to Common Council.

All members voted aye.

Motion carried.

b. Memorandum of Understanding (MOU) Establishing Unified Command for Fox Cities Marathon 2023.

Chief Carrel stated this MOU is intended to form the basis of a Unified Command (UC). The UC can be filled by any Department personnel and would have the authority to: Dispatch units to needs within the FCM route; relocate Departments assets as needed throughout the FCM route; and be in contact with participating department(s) duty commanders to end or extend the commitment of assets. This MOU shall only be in effect for 2023 FCM event, commencing Friday September 15, and ending September 17, 2023.

Motion Moore, seconded by Eggleston to recommend approval of Memorandum of Understanding (MOU) Establishing Unified Command for Fox Cities Marathon 2023 to the Common Council.

All members voted aye.

Motion carried.

3. General Matters – none.

4. Adjourn.

Motion by Moore, seconded by Schell to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:20 p.m.

Sally Kenney, Clerk

Motion by Coenen, seconded by Thiele to adopt the Legislative Committee Meeting Minutes of July 31, 2023, as presented.

All Ald. present voted aye.

Motion carried.

Grignon Mansion Board Meeting Minutes of June 26, 2023.

Motion by Thiele, seconded by Kilgas to receive and place on file the Grignon Mansion Board Meeting Minutes of June 26, 2023.

All Ald. present voted aye.

Motion carried.

1000 Islands Environmental Center Committee Meeting Minutes of June 15, 2023.

Motion by Eggleston, seconded by Coenen to receive and place on file the 1000 Islands Environmental Center Committee Meeting Minutes of June 15, 2023.

All Ald. present voted aye.

Motion carried.

Operators/Bartenders License

The following applicants have applied for an operator's license for the license year **2022-2024** and have been recommended for approval based on their record check by the police department:

Becerra	DeEtta	M.	616 S. Memorial Dr.	Appleton
Becker	Sky	R.	114 W. Foster St.	Appleton
Hietpas	Shelby	M.	220 Jefferson St.	Kaukauna
Leon	Kendra	R.	660 Frances St.	Kaukauna
Raether	Taylor	J.	104 W. 11 th St.	Kaukauna

Motion by Kilgas, seconded by Moore to approve the operators/bartender Licenses.

All Ald. present voted aye.

Motion carried.

REPORTS OF CITY OFFICERS

None.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2023-5397 Resolution Approving the Final Plat for Legacy Acres Subdivision.

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Resolution 2023-5397.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Resolution 2023-5397.

All Ald. present voted aye.

Motion carried.

Resolution 2023-5398 A Resolution Approving a Lot Division for Part of Parcel 325118158 and all of Parcels 325118159, 325118160, and 325118161.

Associate Planner Paul explained that Davel Engineering has submitted a certified survey map for Dercks DeWitt LLC, owner, to split lots 122, 121, 120 and 119 of Blue Steam Meadows 3. All the lots are zoned Residential Single-Family (RSF). The new lot width for these parcels will be 74 feet to 75 feet. Per section 17.16(4) RSF of the City of Kaukauna Zoning Code the required lot width is 60 feet and side yard setbacks are seven (7) feet. This lot split has created one additional lot within the subdivision on White Dove Lane. Cottage style houses are proposed to be built on these lots.

Motion by Moore, seconded by Coenen to suspend the rules and waive the reading of Resolution 2023-5398.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Coenen to adopt Resolution 2023-5398.

All Ald. present voted aye.

Motion carried.

Resolution 2023-5399 A Resolution Approving a Lot Division for Part of Parcel 325118158 and all of Parcels 325118157 and 325118156.

Motion by Moore, seconded by Antoine to suspend the rules and waive the reading of Resolution 2023-5399.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Coenen to adopt Resolution 2023-5399.

All Ald. present voted aye.

Motion carried.

Resolution 2023-5400 A Resolution Approving a Lot Division for Parcel 130044800.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Resolution 2023-5400.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2023-5400.

All Ald. present voted aye.

Motion carried.

Resolution 2023-5401 Resolution Authorizing the Memorandum of Understanding (MOU) Establishing Unified Command for Fox Cities Marathon 2023.

Motion by Moore, seconded by Coenen to suspend the rules and waive the reading of Resolution 2023-5401.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Resolution 2023-5401.

All Ald. present voted aye.

Motion carried.

Ordinance 1885-2023 Ordinance Amending Section 7.12(2)(A)(3) Parking Regulations Lot 3.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Ordinance 1885-2023.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Thiele to adopt Ordinance 1885-2023.

All Ald. present voted aye.

Motion carried.

ADJOURN

Motion by Kilgas, seconded by Coenen to adjourn.

All Ald. present voted aye.

Motion carried.

Meeting adjourned at 7:50 p.m.

Sally Kenney, Clerk



City - Bills Payable

Check #	Date	Fund	Addressee	Absolute Value of Amount
00000025/1	7/20/2023	Solid Waste - 220	Wis. Dept. of Revenue - ACH PAYMENT	25.29
00000026/1	7/20/2023	General Fund - 101	Delta Dental of Wisconsin	1,758.96
00000026/2	7/20/2023	General Fund - 101	Wis. Dept. of Revenue - ACH PAYMENT	1,641.19
00000026/3	7/20/2023	General Fund - 101	Wisconsin Employee Trust Funds (ETF)	524,765.34
119591	7/21/2023	General Fund - 101	A T F Tires & Service Center Inc.	1,771.10
119592	7/21/2023	General Fund - 101	Airgas USA, LLC	18.34
119593	7/21/2023	General Fund - 101	All-Lift Systems, Inc.	282.34
119594	7/21/2023	General Fund - 101	American Bottling Company	1,543.50
119595	7/21/2023	General Fund - 101	BayCare Aurora LLC	67.22
119596	7/21/2023	General Fund - 101	Beacon Athletics	224.20
119597	7/21/2023	General Fund - 101	Bob & Dave's Lawn & Landscaping	387.00
119598	7/21/2023	General Fund - 101	Carrico Aquatic Resources	4,735.00
119599	7/21/2023	General Fund - 101	City Of Appleton	780.50
119600	7/21/2023	General Fund - 101	CivicPlus, LLC	5,800.00
119601	7/21/2023	General Fund - 101	Dean Enterprises, LLC	161.43
119602	7/21/2023	General Fund - 101	Diamond Vogel Inc.	8,618.61
119603	7/21/2023	General Fund - 101	Diversified Benefit Services, Inc.	678.90
119604	7/21/2023	General Fund - 101	Eagle Sign & Design LLC	150.00
119605	7/21/2023	General Fund - 101	Emergency Medical Products	1,083.60
119606	7/21/2023	General Fund - 101	Energy Control & Design, Inc.	334.32
119607	7/21/2023	General Fund - 101	Envirotech Equipment Company, LLC.	321.09
119608	7/21/2023	General Fund - 101	Evergreen Power, LLC	935.61
119609	7/21/2023	General Fund - 101	Faith Technologies, Inc.	460.32
119610	7/21/2023	General Fund - 101	Fox Specialty Company LLC	80.88
119612	7/21/2023	General Fund - 101	Grainger Inc	224.90
119613	7/21/2023	General Fund - 101	Ingram	7,046.22
119614	7/21/2023	General Fund - 101	Iron Mountain Inc.	105.19
119615	7/21/2023	General Fund - 101	J.F. Ahern Co.	240.00
119616	7/21/2023	General Fund - 101	Joey Larson	125.00
119617	7/21/2023	General Fund - 101	K. R. West Company Inc	42.70
119618	7/21/2023	General Fund - 101	Kwik Trip, Inc.	1,605.08
119619	7/21/2023	General Fund - 101	Marco	947.91
119620	7/21/2023	General Fund - 101	Matthew Kohl	23.07
119621	7/21/2023	General Fund - 101	Midwest Tape	1,113.21
119622	7/21/2023	General Fund - 101	MO Med Supplies	260.00
119623	7/21/2023	General Fund - 101	Modern Dairy	8,118.15
119624	7/21/2023	General Fund - 101	News Publishing Co, Inc.	1,914.82
119625	7/21/2023	General Fund - 101	Northcentral Utility of Wisconsin, LLC	41.66
119626	7/21/2023	General Fund - 101	Quadient Finance USA, Inc.	1,100.00
119627	7/21/2023	General Fund - 101	Reinders Inc.	1,534.16
119628	7/21/2023	General Fund - 101	RMC Imaging, Inc.	845.00
119629	7/21/2023	General Fund - 101	Screening One, Inc.	205.75
119630	7/21/2023	General Fund - 101	Service Motor Company, Inc.	481.79
119631	7/21/2023	General Fund - 101	Sherwin Industries	450.00
119632	7/21/2023	General Fund - 101	Stoneridge Piggly Wiggly	236.17
119633	7/21/2023	General Fund - 101	Tapco	447.48
119634	7/21/2023	General Fund - 101	The Sherwin Williams Co.	434.99

Check #	Date	Fund	Addressee	Absolute Value of Amount
119635	7/21/2023	General Fund - 101	The Uniform Shoppe of Green Bay, Inc.	233.80
119636	7/21/2023	General Fund - 101	Treetop Explorer, LLC	280.00
119637	7/21/2023	General Fund - 101	Triumph Tires Inc	326.00
119638	7/21/2023	General Fund - 101	Unison Credit Union	6,966.93
119639	7/21/2023	General Fund - 101	United States Treasury	369.00
119640	7/21/2023	General Fund - 101	VandenPlas Portable Solutions	150.00
119641	7/21/2023	General Fund - 101	Waste Management of WI	497.08
119642	7/21/2023	General Fund - 101	Ascension WI Employer Solutions	1,220.00
119643	7/21/2023	General Fund - 101	CDW Government	81.51
119644	7/21/2023	General Fund - 101	Complete Office of Wisconsin	852.96
119645	7/21/2023	General Fund - 101	Wisconsin Dept of Justice	189.00
119646	7/21/2023	General Fund - 101	Fox Valley Humane Association	240.00
119647	7/21/2023	General Fund - 101	Ryan Geiger	4,687.00
119648	7/21/2023	General Fund - 101	Gila, LLC	179.80
119649	7/21/2023	General Fund - 101	Samantha Precord	1,117.00
119650	7/21/2023	General Fund - 101	Stephanie Peebles	30.00
119651	7/21/2023	General Fund - 101	Amanda J Leary	50.00
119652	7/21/2023	General Fund - 101	Fond du Lac County Sheriff's Office	55.00
119653	7/21/2023	General Fund - 101	James Imaging	112.96
119654	7/21/2023	General Fund - 101	Kelly Wheeler	300.00
119655	7/21/2023	General Fund - 101	Thomas S Fink	129.10
119656	7/21/2023	General Fund - 101	Samantha Hull	116.00
119657	7/21/2023	General Fund - 101	Sarah Zygarlicke	92.00
119658	7/21/2023	General Fund - 101	Isela Vera	300.00
119659	7/21/2023	General Fund - 101	Jennifer Steinacker	150.00
119660	7/21/2023	General Fund - 101	Peggy VanDinter	100.00
119661	7/21/2023	General Fund - 101	Jessica Winans	50.00
119662	7/21/2023	General Fund - 101	Jean Carstens	200.00
119572	7/21/2023	1000 Islands - 201	Unison Credit Union	97.43
119573	7/21/2023	Equipment Capital - 421	Napleton Chevrolet Columbus	4,980.47
119574	7/21/2023	Park & Pool Capital - 422	Berglund Construction Co.	11,475.65
119575	7/21/2023	Park & Pool Capital - 422	McMahon Associates Inc	1,200.00
119576	7/21/2023	Park & Pool Capital - 422	Parkitecture + Planning	40,101.20
119577	7/21/2023	Park & Pool Capital - 422	Simplifile, LC	60.50
119578	7/21/2023	Park & Pool Capital - 422	Unison Credit Union	89.07
119579	7/21/2023	Public Protect & Safety Grant - 212	Napleton Chevrolet Columbus	43,828.77
119580	7/21/2023	Rack - Commercial Revolving - 206	Reynebeau Floral & Greenhouses	582.75
119581	7/21/2023	Sanitary Sewer Utility - 602	Diggers Hotline Inc.	916.90
119582	7/21/2023	Sanitary Sewer Utility - 602	Lazer Utility Locating, LLC	310.50
119583	7/21/2023	Sanitary Sewer Utility - 602	Unison Credit Union	302.62
119584	7/21/2023	Storm Water Utility - 601	McMahon Associates Inc	561.00
119585	7/21/2023	Storm Water Utility - 601	Zignego Company, Inc.	93,720.68
119586	7/21/2023	Streets & Sidewalk Capital - 420	Al Dix Concrete Inc.	141,457.98
119587	7/21/2023	Streets & Sidewalk Capital - 420	Zignego Company, Inc.	48,459.66
119588	7/21/2023	TID #4 Construction Fund - 464	News Publishing Co, Inc.	96.55
119589	7/21/2023	TID #5 Construction Fund - 465	Simplifile, LC	30.25
119590	7/21/2023	TID #6 Construction Fund - 466	Unison Credit Union	28.75
119663	7/21/2023	General Fund - 101	General Beer Dist-NE	1,098.45
00000027/1	7/28/2023	Storm Water Utility - 601	Kaukauna Utilities	9.00

Check #	Date	Fund	Addressee	Absolute Value of Amount
00000028/1	7/28/2023	Nelson Crossing Fund - 224	Kaukauna Utilities	24.48
00000029/1	7/28/2023	Industrial Park - 401	Kaukauna Utilities	47.59
00000030/1	7/28/2023	TID #5 Construction Fund - 465	Kaukauna Utilities	152.54
00000031/1	7/28/2023	Sanitary Sewer Utility - 602	Kaukauna Utilities	171.10
119664	7/28/2023	Rack - Commercial Revolving - 206	Wausau Tile Inc.	5,606.15
00000032/1	7/28/2023	General Fund - 101	Kaukauna Utilities	20,703.28
119665	7/28/2023	Storm Water Utility - 601	MacQueen Equip Group	360.39
119666	7/28/2023	Storm Water Utility - 601	Stantec Consulting Services Inc.	1,486.25
119667	7/28/2023	Storm Water Utility - 601	AT&T Mobility	43.58
119668	7/28/2023	Streets & Sidewalk Capital - 420	Al Dix Concrete Inc.	9,538.00
119669	7/28/2023	Streets & Sidewalk Capital - 420	Neenah Foundry Company Infrastructure	8,899.00
119670	7/28/2023	TID #9 Construction Fund - 469	Dutch Boyz Development	20,000.00
119671	7/28/2023	General Fund - 101	Automotive Supply Co	979.53
119672	7/28/2023	General Fund - 101	Belson Outdoors, Inc.	119.83
119673	7/28/2023	General Fund - 101	Bob & Dave's Lawn & Landscaping	460.00
119674	7/28/2023	General Fund - 101	Conway Shield	567.00
119675	7/28/2023	General Fund - 101	Emergency Medical Products	167.90
119676	7/28/2023	General Fund - 101	Fox Specialty Company LLC	374.31
119677	7/28/2023	General Fund - 101	Insta Prints Plus, Inc.	126.69
119678	7/28/2023	General Fund - 101	Kaukauna Area School District	3,012.00
119679	7/28/2023	General Fund - 101	Marco Technologies LLC	237.07
119680	7/28/2023	General Fund - 101	Modern Dairy	3,112.55
119681	7/28/2023	General Fund - 101	Superior Chemical Corp.	641.75
119682	7/28/2023	General Fund - 101	Tapco	493.51
119683	7/28/2023	General Fund - 101	Times-Villager	80.00
119684	7/28/2023	General Fund - 101	Advanced Maintenance Solutions	1,687.85
119685	7/28/2023	General Fund - 101	AT&T Mobility	137.08
119686	7/28/2023	General Fund - 101	Christina Stefenhagen	30.00
119687	7/28/2023	General Fund - 101	James Imaging	63.04
119688	7/28/2023	General Fund - 101	BluePearl Pet Hospital	6,017.88
119689	7/28/2023	General Fund - 101	Dercks DeWitt LLC	250.00
119690	7/28/2023	General Fund - 101	Cortney Swanson	200.00
119691	7/28/2023	General Fund - 101	Ava Bekish	500.00
119692	7/28/2023	General Fund - 101	I/O Solutions, Inc.	470.00
119693	7/28/2023	General Fund - 101	Heidi Gronke	174.96
119694	7/28/2023	General Fund - 101	Rocky Koenig	1,080.00
119695	7/28/2023	General Fund - 101	Melanie Balthazor	56.81
119696	7/28/2023	General Fund - 101	Ashley E Fisk	30.00
119697	7/28/2023	General Fund - 101	Springbrook Holding Company LLC	7,208.53
Total				1,087,961.96

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, August 14, 2023 at 6:00 P.M.

Members present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell and Thiele.

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, Com. Enrich. Serv. Dir. Vosters, HR Dir. Swaney, Fire Chief Carrel, Grignon Mansion Dir. Mickelson, and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Authorize Director of Public Works to apply for Wisconsin Department of Transportation Program Funding.

DPW/Eng. Neumeier is requesting authorization to apply for a STP (Service Transportation Program) Urban Grant awarded through the Department of Transportation (DOT). The City project, for which the grant would be for, starts on 3rd Street at the Street Department and goes up the hill to include Kenneth Ave to 10th Street. Funding for this program would not be available until 2029.

Motion by Moore, seconded by Coenen to authorize Director of Public Works to apply for Wisconsin Department of Transportation Program Funding.

All Ald. voted aye.

Motion carried.

b. Heart of the Valley Metropolitan Sewerage District Interceptor Project Update.

DPW/Eng. Neumeier provided an update on the interceptor project. The bid award recommendation is to Visu Sewer. Their bid came in at just over 18 million. Riverside Park was chosen for the boat launch site. A memorandum of understanding agreement will be coming soon. The budget this fall will include sanitary sewer improvements at Meter Station 6 on Augustine Street; the HOV has included an alternate bid for improvements to the City wet well as part of the interceptor project. The cost for wet-well improvements will be about \$78,000. This amount will be placed on the 2024/2025 CIP plan. Questions from the Board were answered.

c. Public Works Update.

DPW/Eng. Neumeier updated the Board on current projects. The Main Avenue pedestrian bridge repairs were completed last week. Hwy 55 patching and watermain work is about 90% complete. They do have to come back to do the far west lane with sewer and extra concrete panel replacement. The City was lucky to have the high school football team help with numerous projects last week. A huge thank you to coach Binsfeld and the players. Coming up soon will be curb repairs, updating school signage and more tree removal.

Community Enrichment Services Director Vosters provided the Board with an update on the pool renovations. Park and Recreation crews were removing things from the pool site. The entire playground was salvaged and will be stored until next year, when it can be repurposed at another park. Sand was taken out of volleyball area to be used in other City parks. The project manager will be bringing their trailer onsite later this week. Demolition is scheduled to start next week. Questions from the Board were answered.

3. Adjourn.

Motion made by Coenen, seconded by Antoine to adjourn.

All members voted aye.
Motion carried.

Meeting adjourned at 6:14 pm.

Sally Kenney
Clerk

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chair Penterman on Monday, August 14, 2023, at 6:16 p.m.

Members present: Mayor Penterman, Antoine, Coenen, Eggleston, Moore, and Thiele.

Also present: Ald. Schell, Ald. DeCoster, Ald. Kilgas, Attorney Davidson, DPW/Eng. Neumeier, Fire Chief Carrel, HR Dir. Swaney, Com. Enrich. Service Dir. Vosters, Grignon Mansion Exec. Dir. Mickelson and interested citizens.

1. **Correspondence** - None.

2. **Discussion Topics.**

- a. **Adjourn to Closed Session Pursuant to State Statute 19.85 (1)(c) to discuss employment, promotion, compensation, or performance evaluation data of any public employee.**

Motion by Moore, seconded by Coenen to Adjourn to Closed Session Pursuant to State Statute 19.85 (1)(c) to discuss employment, promotion, compensation or performance evaluation data of any public employee.

All members voted aye.

Motion carried.

Moved to closed session at 6:17 p.m.

- b. **Return to Open Session for possible action.**

Motion by Thiele, seconded by Eggleston to return to Open Session.

All members voted aye.

Motion carried.

Returned to Open Session at 7:13 p.m.

3. **Adjourn.**

Motion by Thiele, seconded Coenen to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:14 p.m.

Sally Kenney, Clerk

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chair Kilgas on Monday, August 14, 2023 at 7:15 P.M.

Members present: Coenen, DeCoster, Kilgas and Schell.

Also present: Mayor Penterman, Ald. Antoine, Ald. Eggleston, Ald. Moore, Ald. Thiele, DPW/Eng. Neumeier, Fire Chief Carrel, HR Dir. Swaney, Com. Enrich. Serv. Dir. Vosters, Grignon Mansion Exec. Dir. Mickelson and interested citizens.

1. Correspondence – None.

2. Discussion Topics.

a. Solicitors License to Angella Krueger, 330 W. Wilson Ave., Appleton for the sale of Kirby Vacuums.

Motion by Coenen, seconded by Schell to approve the Solicitors License to Angella Krueger, 330 W. Wilson Ave., Appleton for the sale of Kirby Vacuums.

All members voted aye.

Motion carried.

b. Request from Sarah VanderSteen, Precision Paper Converters, for a bounce house at LaFollette Park on September 23, 2023.

Motion by Coenen, seconded by Schell to approve the request from Sarah VanderSteen, Precision Paper Converters, for a bounce house at LaFollette Park on September 23, 2023 contingent upon receiving an insurance certificate.

All members voted aye.

Motion carried.

c. Amplified music request to Rachel Elliott, Flow Family Chiropractic at Hydro Park on September 16, 2023.

Motion by Schell, seconded by DeCoster to approve the request for amplified music to Rachel Elliott, Flow Family Chiropractic at Hydro Park on September 15, 2023.

All members voted aye.

Motion carried.

3. Adjourn.

Motion made by DeCoster, seconded by Coenen to adjourn.

All members voted aye.

Motion carried.

The meeting adjourned at 7:20 P.M.

Sally Kenney
Clerk

PLAN COMMISSION

City of Kaukauna
Council Chambers
 Municipal Services Building
 144 W. Second Street, Kaukauna



Thursday, June 08, 2023 at 4:00 PM

MINUTES

1. Roll Call.

Members present: Michael Avanzi, Giovanna Feller, John Moore, Mayor Penterman, Ken Schoenike, Pennie Thiele

Member(s) absent: DPW John Neumeier

Other(s) present: AP Lily Paul, PCDD Joe Stephenson

Avanzi made a motion to excuse the absent members. Moore seconded the motion. The motion passed unanimously.

2. Approval of Minutes.

a. Approve Minutes from May 18, 2023 Meeting

Moore made a motion to approve the minutes from May 18, 2023 Meeting. Feller seconded the motion. The motion passed unanimously.

3. New Business.

a. Rezoning Request - Parcel 200027000

AP Lily presented a rezoning request for a parcel that is not yet in the City of Kaukauna. The property is adjacent to Commerce Crossing north of I-41. Site plans for the development of the parcel have been approved contingent upon the parcel being annexed into the city. The proposed development is a light industrial use, whereas the current zoning is General Agriculture. If the parcel is annexed into the City of Kaukauna it resumes its current Zoning and will need to be adjusted for development. Staff has created a new zoning district called Business District that allows most commercial uses and light industrial uses. This parcel is looking to gain that zoning classification. Further steps of approval will come after the annexation process.

Avanzi made a motion to approve the rezone of parcel 200027000 from General Ag to Business District contingent upon the City annexing the property. Thiele seconded the motion. The motion passed unanimously.

b. CSM Review - Parcel 200027000

AP Lily presented a CSM for a parcel 200027000, which is not yet within the City of Kaukauna. The CSM is a part of a new development adjacent to Commerce Crossing to the west and just north of I-41. The CSM splits the parcel in two to accommodate two light industrial developments. The CSM will include a 15 foot utility set back.

Avanzi made a motion to approve the CSM with a 15 foot utility setback. Schoenike seconded the motion. The motion passed unanimously.

4. Other Business.

There was no other business.

5. Adjourn.

Thiele made a motion to adjourn the meeting. Moore seconded the motion. The motion passed unanimously. Meeting adjourned at 4:14 PM.

REDEVELOPMENT AUTHORITY OF THE CITY OF KAUKAUNA

City of Kaukauna
Council Chambers
 Municipal Services Building
 144 W. Second Street, Kaukauna



Thursday, July 06, 2023 at 9:00 AM

MINUTES

Chair Moore called the meeting to order at 9:00 AM.

1. Roll Call.

Members present: Karl Kilgas, Quin Lenz, John Moore, Julie Schroeder, Nicci Sprangers

Member(s) absent: Heather Hayes, Paul Hennes

Other(s) present: AP Lily Paul, PCDD Joe Stephenson, Brian Roebke Times Villager, and Kate Geitman Mural Artist

Schroeder made a motion to excuse the absent members. Kilgas seconded the motion. The motion passed unanimously.

2. Approval of Minutes.

a. Approve Minutes from June 8, 2023 Meeting

Sprangers made a motion to approve the minutes from June 8, 2023 meeting. Kilgas seconded the motion the motion passed unanimously.

3. New Business.

a. Renew Kaukauna Grant Application Review - Heritage Mall Mural

The Hubers, owners of Heritage Mall submitted a grant application to create a stained glass style mural on their building on 2nd Street. Kate will be the muralist, where she will use a projector to help her accomplish the project by September. The mural will have 5 patriotic themes to the "stained glass window" which are a bald eagle, and American flag, a fire truck, police car and K-9, and finally a landscape image of the lit KAUKAUNA sign over the damn. The size of the mural is 50 feet by 26 feet. There was input to gather internal approval from police and fire for the images representing their department.

Kilgas made a motion to approve the \$2500 grant for the patriotic mural on Heritage Mall with internal approval from police and fire departments. Sprangers seconded the motion. The motion passed unanimously.

b. Certificate of Appropriateness - Heritage Mall Mural

This Certificate of Appropriateness is a formality deeming the mural mentioned before as appropriate and therefore can be designed on the façade of this building. Any façade work within the Commercial Core District requires a COA.

Schroeder made a motion to approve the Certificate of Appropriateness for the Heritage Mall Patriotic Mural. Lenz seconded the motion. The motion passed unanimously.

4. Closed Session.

- a. Adjourn to Closed Session per Wisconsin State Statute 19.85 (1)(e) to discuss the disposition of public funds - Heritage Mall Mural

No action was taken, meeting was not adjourned into closed session for this item.

- b. Return to Open Session for possible action

No action was taken.

- c. Adjourn to Closed Session per Wisconsin State Statute 19.85 (1)(e) to discuss the disposition of public funds - Sticky Fingers Cafe & Catering

Kilgas made a motion to adjourn into closed session. Schroeder seconded the motion. The motion passed unanimously. The meeting adjourned into closed session at 9:17 AM.

- d. Return to Open Session for possible action

Sprangers made a motion to return to open session. Kilgas seconded the motion. The motion passed unanimously. Meeting adjourned returned to open session at 9:42 AM.

No action was taken.

5. Other Business.

There was no other business.

6. Adjourn.

Schroeder made a motion to adjourn the meeting. Kilgas seconded the motion. The motion passed unanimously. Meeting adjourned at 9:43 AM.

INDUSTRIAL PARK COMMISSION

City of Kaukauna
Hydro View Room
 Municipal Services Building
 144 W. Second Street, Kaukauna



Wednesday, July 12, 2023 at 3:00 PM

MINUTES

AP Lily called the meeting to order at 3:21 PM.

1. Roll Call.

Members present: Tony Nytes, Nick Rieth, Glen Schilling, Mike Vandenberg

Member(s) absent: Michael Avanzi, Scott Jerome, Ryan Gaffney

Other(s) present: AP Lily Paul, PCDD Stephenson, DPW John Neumeier, Adam Figurin NAI Pfefferle

Rieth made a motion to excuse the absent members. Schilling seconded the motion. The motion passed unanimously.

2. Approval of Minutes.

a. Approve Minutes from June 1, 2023 Meeting

Schilling made a motion to approve the June 1, 2023 meeting minutes. Vandenberg seconded the motion. The motion passed unanimously.

3. New Business.

a. Review of Offer - NEW Prosperity Center Lot 7; Ready Mix Concrete

PCDD Stephenson presented an updated offer to purchase after requesting preliminary site plan changes to the development. A Wetland Delineation was conducted, and the original offer of full asking price was lowered. Commissioners will not accept that since the wetland report did not shrink the buildable land.

4. Closed Session.

a. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of public property - Ready Mix Concrete Plant; NEW Prosperity Center Lot 7

Rieth made a motion to adjourn to closed session. Nytes seconded the motion. The motion passed unanimously. The meeting adjourned to closed session at 3:29 PM.

b. Return to Open Session for possible action

Schilling made a motion to return to open session. Rieth seconded the motion. The meeting returned to open session at 3:57 PM.

Rieth made a motion to reject the offer and direct the buyer to submit a new offer with the following requirements:

- Full asking price
- Site Plan Implementation Plan
 - o Full Site Plan
 - o Dust Control
 - o Raw Material Storage
 - o Paving Timeline

Schilling seconded the motion. The motion passed unanimously.

5. Other Business.

There was no other business.

6. Adjourn.

Vandeberg made a motion to adjourn the meeting. Nytes seconded the motion. The meeting adjourned at 4:02 PM.

August 15, 2023

The following applicants have applied for an operator's license for the license year **2022-2024** and have been recommended for approval based on their record check by the police department:

DeGroot	Michelle	L.	950 State St.	Kaukauna
Dragoo	Malorie	L.	300 Schindler Pl. Apt. 203	Menasha
Kutzleb	Kristin	E.	530 E. Sylvan Ave.	Appleton
Miller	Hollan	B.	916 Denise Ct.	Kaukauna
Welter	Korena	J.	1617 Crooks Ave.	Kaukauna

Kaukauna Fire Department

Fire Report -July 2023

Incident Type: Fire

Code - Description	Number of Runs	Year to Date
100 - Fire, other	0	2
111 - Building Fire	1	8
113 - Cooking Fire, confined to container	0	4
131 - Passenger vehicle fire	0	3
142 - Brush or Brush And Grass Mixture	0	1
151 - Outside rubbish, trash or waste fire	0	1
154 - Dumpster or other outside trash receptable fire	0	1
Total	1	20

Incident Type: Rescue & Emergency Medical Services

Code - Description	Number of Runs	Year to Date
321 - EMS Call	126	853
322 - Motor Vehicle Accident with Injuries	4	18
323 - Motor Vehicle/Pedestrian Accident	1	4
324 - Motor Vehicle Accident with No Injuries	1	10
340 - Search for lost person, other	0	1
381 - Rescue or EMS Standby	1	6
Total	133	892

Incident Type: Rescue & Emergency Medical Services

Code - Description	Number of Runs	Year to Date
411 - Gasoline or other flammable liquid spill	0	1
412 - Gas leak (natural gas or LPG)	1	3
413 - Oil or other combustible liquid spill	0	1
424 - Carbon Monoxide Incident	0	1
440 - Electrical wiring/equipment problem, other	1	1
444 - Power Line Down	0	2
463 - Vehicle Accident, General Cleanup	0	3
Total	2	12

Incident Type: Service Call

Code - Description	Number of Runs	Year to Date
500 - Service Call, Other	2	6
511 - Lock-out	2	13
520 - Water Problem, Other	0	2
531 - Smoke or Odor Removal	0	1
542 - Animal Rescue	1	3
550 - Public Service Assistance, Other	0	1
552 - Police Matter	0	1
561 - Unauthorized Burning	0	1
Total	5	28

Kaukauna Fire Department

Fire Report - July 2023

Incident Type: Good Intent Call

Code - Description	Number of Runs	Year to Date
600 - Good intent call, other	0	7
611 - Dispatched and Canceled Enroute	3	26
631 - Authorized controlled burning	0	2
651 - Smoke scare, odor or smoke	0	6
Total	3	41

Incident Type: False Alarm & False Call

Code - Description	Number of Runs	Year to Date
700 - False alarm or false call, other	0	1
731 - Sprinkler Activation Due to Malfunction	1	4
733 - Smoke Detector Activation due to Malfunction	1	6
734 - Heat Detector Activation Due to Malfunction	0	1
735 - Alarm System Sounded due to Malfunction	0	5
736 - CO detector activation due to malfunction	1	3
740 - Unintentional transmission of alarm, other	0	1
743 - Smoke Detector Activation, No Fire - Unintentional	1	6
744 - Detector Activation, No Fire - Unintentional	0	2
745 - Alarm System Activation, No Fire - Unintentional	2	14
746 - Carbon Monoxide Detector Activation, No CO	0	4
Total	6	47

Incident Type: Special Incident Type

Code - Description	Number of Runs	Year to Date
911 - Citizen Complaint	1	7
Total	1	7

Grand Total **151** **1,047**

Fire Inspection Summary

	Completed This Month	Year to Date
Inspections Completed	100	716
Violations Found	2	48
Violations Corrected	2	35

Kaukauna Fire Department

Ambulance Report - July 2023

Runs by Municipality		
City / Village / Town	Number of Runs	Year to Date
City of Kaukauna	123	769
Village of Combined Locks	9	85
Town of Holland	4	11
Village of Little Chute	0	3
Town of Grand Chute	0	4
City of Appleton	0	2
Village of Kimberly	0	1
Total	136	875

Runs by County		
County	Number of Runs	Year to Date
Outagamie	132	864
Brown	4	11
Total	136	875

Runs by Disposition		
Disposition	Number of Runs	Year to Date
Patient Treated, Transported by Kaukauna Fire	107	649
Patient Treated, Released	10	91
Patient Refused Evaluation/Care, No Transport	7	49
Patient Evaluated, No Treatment/Transport Required	5	38
Canceled Prior to Arrival	2	15
Patient Dead at Scene - No Resuscitation Attempted	1	11
Canceled on Scene, No Patient Found	2	7
Standby- No Services or Support Provided	1	6
Canceled on Scene, No Patient Contact	1	3
Canceled - Request Transferred to Another Provider	0	3
Patient Dead at Scene - Resuscitation Attempted	0	2
Standby- Public Safety, Fire, or EMS Operational Support Provided	0	1
Total	136	875

Runs by Ambulance		
Primary Unit	Number of Runs	Year to Date
First Out Ambulance	117	749
Second Out Ambulance	17	116
Third Out Ambulance	2	8
Engine Company	0	2
Total	136	875

Kaukauna Fire Department
Ambulance Report - July 2023

Mutual Aid		
	Number of Runs	Year to Date
Provided	0	8
Received	0	2

Police calls generated by:		YTD
911 call	296	1,928
Officer initiated	574	4,047
Called general phone number	290	2,195
TOTAL	1,160	8,170
Breakdown of calls:		
ABANDONED VEHICLE	7	18
ACCIDENT	27	194
ALARMS	13	66
ALCOHOL OFFENSE	0	3
ANIMAL	33	212
ARSON	0	0
ASSISTS	86	873
ASSAULT	0	4
BURGLARY	0	12
CIVIL	0	4
CRIME PREVENTION	164	1,067
DAMAGE TO PROPERTY	8	55
DISTURBANCES	22	168
DOMESTIC	5	22
DRUGS	7	72
FIRE CALLS	9	80
FIREWORKS	15	16
FRAUD	13	63
HARASSMENT	10	50
HAZARD	13	72
JUVENILE	12	130
LOCKOUT	11	74
LOST & FOUND	16	83
MEDICAL	101	638
MISSING PERSON	0	4
OPEN DOOR	6	20
OPERATING WHILE INTOXICATED	4	22
ORDINANCE VIOLATIONS	12	63
PARKING	21	149
RECKLESS DRIVE COMPLAINT	44	191
SCHOOL SAFETY	0	249
SEX OFFENSE	5	38
SUICIDE; ATTEMPT, THREAT, COMPLETED	1	11
SUSPICIOUS PERSON, VEHICLE , SITUATION	34	235
THEFT	4	89
TRAFFIC	208	1,379
TRAFFIC SAFETY	1	15
TRESPASS	2	16
TRUANCY	0	15
VIOLATE COURT ORDER	5	31
WANTED PERSON OR APPREHENSION	5	45
WARNINGS	155	1,025
WEAPON	1	6
WELFARE CHECK	40	321
911 HANGUP/ASSIST	111	915
total	1,231	8,815
note- the difference between the totals is some calls have mulitple offenses		

**MUNICIPAL JUDGE
COURT REPORT**

JULY

	2023	2022	2021 CUMULATIVE	2023 CUMULATIVE
FORFEITURES/MUNICIPAL ORDINANCE VIOLATIONS	\$4,911.87	\$3,763.90	\$50,090.66	\$36,215.19
MUNICIPAL COURT COSTS	\$2,896.57	\$1,907.90	\$21,298.95	\$15,188.44
PENALTY SURCHARGES	\$1,069.99	\$1,058.03	\$12,728.83	\$10,220.26
COUNTY JAIL SURCHARGES	\$699.20	\$494.20	\$5,660.80	\$4,291.80
DRIVER IMPROVEMENT SURCHARGES	\$1,925.00	\$1,550.35	\$12,134.01	\$6,883.55
CRIME LAB/DRUG ENFORCEMENT SURCHARGES	\$913.74	\$642.72	\$6,823.40	\$5,566.25
IGNITION INTERLOCK DEVICE SURCHARGE	\$50.00	\$0.00	\$150.00	\$100.00
SAFE RIDE PROGRAM	\$150.00	\$200.00	\$1,183.00	\$750.00
TOTAL	\$12,616.37	\$9,617.10	\$110,069.65	\$79,215.49

Clerk-Treasurer Daily Deposit Report

Date	Deposit	Balance	Month: July
7/3/2023	\$4,380.40	\$39,206.80	
7/3/2023	\$711.25	\$34,826.40	
7/3/2023	\$655.40	\$34,115.15	
7/3/2023	\$621.50	\$33,459.75	
7/3/2023	\$573.00	\$32,838.25	
7/3/2023	\$518.25	\$32,265.25	
7/3/2023	\$441.75	\$31,747.00	
7/3/2023	\$430.50	\$31,305.25	
7/3/2023	\$356.75	\$30,874.75	
7/3/2023	\$260.00	\$30,518.00	
7/3/2023	\$258.00	\$30,258.00	
7/5/2023	\$19,667.00	\$52,281.00	
7/5/2023	\$893.75	\$32,614.00	
7/5/2023	\$726.50	\$31,720.25	
7/5/2023	\$492.50	\$30,993.75	
7/5/2023	\$411.25	\$30,501.25	
7/5/2023	\$90.00	\$30,090.00	
7/6/2023	\$298.80	\$30,600.55	
7/6/2023	\$122.75	\$30,301.75	
7/6/2023	\$109.00	\$30,179.00	
7/6/2023	\$70.00	\$30,070.00	
7/7/2023	\$514.50	\$30,945.35	
7/7/2023	\$344.60	\$30,430.85	
7/7/2023	\$86.25	\$30,086.25	
7/10/2023	\$17,634.96	\$50,703.21	
7/10/2023	\$585.00	\$33,068.25	
7/10/2023	\$550.50	\$32,483.25	
7/10/2023	\$548.00	\$31,932.75	
7/10/2023	\$448.50	\$31,384.75	
7/10/2023	\$365.25	\$30,936.25	
7/10/2023	\$357.25	\$30,571.00	
7/10/2023	\$213.75	\$30,213.75	
7/11/2023	\$2,058.07	\$34,590.32	
7/11/2023	\$1,022.25	\$32,532.25	
7/11/2023	\$707.00	\$31,510.00	
7/11/2023	\$400.00	\$30,803.00	
7/11/2023	\$340.00	\$30,403.00	
7/11/2023	\$63.00	\$30,063.00	
7/12/2023	\$425.00	\$31,366.96	
7/12/2023	\$377.75	\$30,941.96	
7/12/2023	\$259.21	\$30,564.21	
7/12/2023	\$200.00	\$30,305.00	
7/12/2023	\$105.00	\$30,105.00	
7/13/2023	\$8,834.86	\$39,389.36	

7/13/2023	\$215.00	\$30,554.50
7/13/2023	\$184.00	\$30,339.50
7/13/2023	\$155.50	\$30,155.50
7/14/2023	\$219.00	\$30,480.50
7/14/2023	\$197.00	\$30,261.50
7/14/2023	\$64.50	\$30,064.50
7/17/2023	\$5,684.68	\$37,831.43
7/17/2023	\$446.75	\$32,146.75
7/17/2023	\$372.25	\$31,700.00
7/17/2023	\$308.25	\$31,327.75
7/17/2023	\$305.00	\$31,019.50
7/17/2023	\$269.25	\$30,714.50
7/17/2023	\$190.25	\$30,445.25
7/17/2023	\$130.00	\$30,255.00
7/17/2023	\$125.00	\$30,125.00
7/18/2023	\$19,830.30	\$50,350.55
7/18/2023	\$282.00	\$30,520.25
7/18/2023	\$199.25	\$30,238.25
7/18/2023	\$39.00	\$30,039.00
7/19/2023	\$16,222.66	\$47,030.16
7/19/2023	\$386.75	\$30,807.50
7/19/2023	\$292.75	\$30,420.75
7/19/2023	\$128.00	\$30,128.00
7/20/2023	\$2,273.00	\$36,050.76
7/20/2023	\$2,025.76	\$33,777.76
7/20/2023	\$849.50	\$31,752.00
7/20/2023	\$452.50	\$30,902.50
7/20/2023	\$400.00	\$30,450.00
7/20/2023	\$50.00	\$30,050.00
7/21/2023	\$8,771.64	\$45,069.24
7/21/2023	\$5,565.25	\$36,297.60
7/21/2023	\$420.75	\$30,732.35
7/21/2023	\$311.60	\$30,311.60
7/24/2023	\$78,378.00	\$112,612.29
7/24/2023	\$3,969.29	\$34,234.29
7/24/2023	\$265.00	\$30,265.00
7/25/2023	\$112,551.25	\$145,676.27
7/25/2023	\$618.35	\$33,125.02
7/25/2023	\$472.25	\$32,506.67
7/25/2023	\$460.50	\$32,034.42
7/25/2023	\$364.25	\$31,573.92
7/25/2023	\$353.65	\$31,209.67
7/25/2023	\$308.70	\$30,856.02
7/25/2023	\$308.57	\$30,547.32
7/25/2023	\$204.75	\$30,238.75
7/25/2023	\$25.00	\$30,034.00
7/25/2023	\$9.00	\$30,009.00

7/26/2023	\$3,900.00	\$35,419.75
7/26/2023	\$846.25	\$31,519.75
7/26/2023	\$478.50	\$30,673.50
7/26/2023	\$95.00	\$30,195.00
7/26/2023	\$90.00	\$30,100.00
7/26/2023	\$10.00	\$30,010.00
7/27/2023	\$2,358.00	\$33,655.75
7/27/2023	\$620.00	\$31,297.75
7/27/2023	\$316.25	\$30,677.75
7/27/2023	\$311.50	\$30,361.50
7/27/2023	\$50.00	\$30,050.00
7/28/2023	\$2,480.35	\$57,449.47
7/28/2023	\$1,049.50	\$54,969.12
7/28/2023	\$700.25	\$53,919.62
7/28/2023	\$505.25	\$53,219.37
7/28/2023	\$200.00	\$52,714.12
7/31/2023	\$12,658.11	\$45,336.17
7/31/2023	\$652.40	\$32,678.06
7/31/2023	\$455.00	\$32,025.66
7/31/2023	\$449.50	\$31,570.66
7/31/2023	\$448.41	\$31,121.16
7/31/2023	\$285.25	\$30,672.75
7/31/2023	\$247.50	\$30,387.50
7/31/2023	\$140.00	\$30,140.00

Note: This deposit report includes all cash and checks that were handled/receipted in the clerk's office and deposited at close of business for the month indicated on the top of report

Municipal address	Legal address	Category	Work type	Work target	Applicant	Owner	Status
2161 ANTELOPE TR	LOT 58 BLUE STEM MEADOWS 2	Plumbing	Remodel	Other	Kevin Kussow	Don Dobrin	Permit fee payment
3650 RIDGECREST LA	LOT 24 INSIDE THE PARK PLACE	Electrical	New	Open Frame	Eric Hartjes	Jason selig	Permit fee payment
913 DRAPER ST	J. M. BLACKS ADDITION 1ST WARD LOT 12	Other structures	New	Fence	Joe Grundy	Joe Grundy	Permit fee payment
2325 HEARTHSTONE DR	3RD ADDITION TO COUNTRY MANOR LOT 130	Accessory structures	New	Shed	Justin Baur	Justin Baur	Permit fee payment
2220 WHITE WOLF LA	LOT 2 CSM 7887	Storm Sewer/ Waters / Sanitary laterals	New	Water, storm and sanitary	Ernest Schumacher	Mike Ninedorf	Permit fee payment
111 PLANK RD SUITE 140	SUBD PC #35 ASSRS PLT PRT LOT D IN N1/2 PC35 LY NLY OF NLY/L WILSON ST EXT IN STRAIGHT LINE ACROSS LOT D TO NELY/L LOT D & PRT RR PROP DESC IN 4032M17 LESS HY EXCPTG ROW IN #2102479	Commercial building	Remodel	Restaurant, Bar, etc.	Jeff Klemstein	Nicole Lemens	Permit issued
148 WASHINGTON ST	LOT 16 & 1/2 LOT 18 BLK A BLACKS PLAT	Other structures	New	Fence	Chelsea Van Abel	Chelsea Van Abel	Permit fee payment
2460 FAIRWAY DR	LOT 16 VILLAGE IN THE GREENS	Accessory structures	New	Deck	Megan Brouch	Megan Brouch	Submitted
120 E WISCONSIN AV	LOT 1 CSM 8454	Residential building	New	Apartment Building	Cory Miller, Cory Miller	Alvin Johnson	Permit fee payment

2161 ANTELOPE TR	LOT 58 BLUE STEM MEADOWS 2	Electrical	Remodel	Open Frame	Rick Steffens	Don Durbin	Permit fee payment
120 E WISCONSIN AV	LOT 1 CSM 8454	Residential building	New	Apartment Building	Cory Miller	Alvin Johnson	Permit fee payment
900 W ANN ST	5TH ADDITION TO FARMVIEW VILLAGE LOT 153	HVAC	Repair	A/C	Black-Haak Heating	Jeramy Bidwell	Permit issued
148 MC KINLEY ST	BLACK PLAT OF PRT PC #33 LOTS 14 & 16 BLK D	HVAC	Repair	A/C	Black-Haak Heating	Nolan Merryfield	Permit issued
2051 WHITE WOLF LA	2ND ADDITION TO MEADOW SUBDIVISION LOT 126	HVAC	Repair	A/C	Black-Haak Heating	Brian Headson	Permit issued
524 PAUL DR	FIRST ADDN TO THELEN ESTATES LOT 75 9872M43	HVAC	Repair	A/C	Black-Haak Heating	Tim McClure	Permit issued
2060 MAYFLOWER ST	MEADOW SUBDIVISION LOT 42	HVAC	Repair	A/C	Black-Haak Heating	Ruth Anderson	Permit issued
801 LAWE ST	BLACKWELL ADDN LOT 1 BLK A LESS HY	Electrical	New	Open Frame	Paul Ploetz	Dan Verbeten	Permit issued
532 SWEET MEADOW LA	LOT 45 HAEN MEADOWS	Plumbing	Remodel	Other	Ryan Heenan	Ryan Heenan	Permit issued
532 SWEET MEADOW LA	LOT 45 HAEN MEADOWS	HVAC	Remodel	Ductwork	Ryan Heenan	Ryan Heenan	Permit issued
100 E ANN ST	GREEN MEADOW PLAT LOT 24 LESS ELY18.75FT	Electrical	Remodel	Open Frame	Rick Steffens	Kevin Hawley	Permit issued
532 SWEET MEADOW LA	LOT 45 HAEN MEADOWS	Electrical	Remodel	Open Frame	Ryan Heenan	Ryan Heenan	Permit issued
426 W SIXTH ST	J & P BRILLS PLAT LOT 9 BLK 6	Other structures	New	Fence	Derrick Kern	Derrick Kern	Permit issued

2900 SOUTH WEILER ROAD	OUTLOT 1 BLUE STEM MEADOWS	Storm Sewer/ Waters / Sanitary laterals	New	Water, storm and sanitary	Ric Huss	Ric Huss	Construction started
2900 S WEILER RD	LOT 36 COUNTRY SIDE ESTATES	Residential building	New	Single-family dwelling	Riley Vander Wyst	Riley Vander Wyst	Permit issued
704 W TENTH ST	704 - 706 W TENTH STREET CONDOMINIUM UNIT 1 & 50% INT IN COMMON AREAS	Other structures	New	Fence	THOMAS SCHMID	THOMAS SCHMID	Permit issued
1449 MASE DR	LOT 33 WILDENBERG NORTH 2	Other structures	New	Fence	Kaitlyn Stasiak	Brandon Jonen	Permit issued
124 GARFIELD ST	BLACK PLAT OF PRT PC #33 SELY120FT LOT 26 BLK C 10410M40	HVAC	Repair	A/C	Black-Haak Heating	Pat Kelly	Permit issued
1509 SULLIVAN AV	LOT 14 BLK 8 GLENVIEW ACRES	Other structures	Demolition	Other	Randi Trudeau	Randi Trudeau	Permit issued
1504 OAKRIDGE AV	VAN DAALWYK SUBD NO 2 ALL LOT 1 BLK 2 & N1/2 LOT 2 BLK 2	Accessory structures	New	Garage	Chris Balck	Chris Balck	Permit issued
309 E FIFTEENTH ST	VAN DAALWYK SUBD LOT 6 BLK 2	Plumbing	Replacement	Water Heater	TUREKS PLUMBING	WAYNE HUSS	Permit issued
1804 GLENVIEW AV	KLEINS HARMONY PLAT LOT 17 1804 GLENVIEW AV 14702M47	Storm Sewer/ Waters / Sanitary laterals	Replacement	Storm lateral	Black-Haak Heating	Diane Rammer	Permit issued
2091 ANTELOPE TR	WILDLIFE HEIGHTS LOT 113	HVAC	New	Heating	John Kramer	John Kramer	Permit issued

424 W WISCONSIN AV	STOVEKIN PLAT W33FT OF LOT B BLK 1 LESS N60FT & LOT 2 BLK 1 LESS N60FT	Electrical	Repair	Panel	Michael Kortz	Richard Robach	Permit issued
5 MC FARLAND PL	MCFARLAND PLACE CONDOMINIUM UNIT 5 & UNDIVIDED INT IN COMMON AREAS	HVAC	Repair	A/C	Black-Haak Heating	Jeff Dercks	Permit issued
227 E NINTH ST	LOT 7 BLK 28 LEDYARD PLAT	Other structures	New	Fence	Elizabeth Young	Elizabeth Young	Permit issued
2009 ANTELOPE TR	WILDLIFE HEIGHTS LOT 125	HVAC	New	Furnace	Black-Haak Heating	Vans Realty & Construction	Permit issued
1506 GREEN BAY RD	JAS BLACKS SUBD OF PC33 BETW GREEN BAY RD & PLANK RD LOT 6 BLK 1 LESS PARCEL 23 TPP NO: 4075-33- 21-4.04 REC IN DOC #2124110, CONVEYED IN DOC #2163763	Residential building	Repair	Single-family dwelling	Ashley Jenkins	Tristen Frisbie	Permit issued
124 BROTHERS ST	LAW MEADE & BLACK ADDN S118FT LOT 7 BLK 22	Electrical	New	Underground	Kirsten Melchert	Kirsten Melchert	Permit issued
2090 ANTELOPE TR	WILDLIFE HEIGHTS LOT 112	HVAC	New	Heating	John Kramer	John Kramer	Permit issued

2961 S. WEILER LOT # 1	LOT 1 COUNTRYSIDE ESTATES	Plumbing	New	Other	Terry Huss	Riley Vander Wyst	Construction started
237 IDLEWILD ST	J.M BLACKS 2ND ADDN LOTS 1 & 2 BLK 2	Residential building	Remodel	Single-family dwelling	Adam Dehli	Adam Dehli	Permit issued
3408 RIDGECREST LA	LOT 179 SECOND ADDITION TO FIELDCREST SUBDIVISION	Other structures	New	Fence	Jane Sprangers	Jane Sprangers	Permit issued
1517 HILLCREST DR	HILLCREST VIEW SUBD LOT 3	Residential building	Remodel	Duplex dwelling	Heather Vande Burgt	Kristy Judd	Permit issued
708 W ANN ST	FOURTH ADDITION TO FARMVIEW VILLAGE LOT 100	Other structures	New	Fence	Robert Meherg	Robert Meherg	Permit issued
913 LAUREL LA	RAVINIA COURTS LOT 33 7326M1	Plumbing	Remodel	Water Heater	Matthew Van Den Elzen	Frank Bouressa	Permit issued
709 JOYCE ST	JOHN P DIEDRICH SUBD LOT 2 BLK 2 10479M27	Accessory structures	Remodel	Siding	Delmer Giesxsels	Delmer Giesxsels	Permit issued
250 CANAL ST	LAW MEADE & BLACK ADDN PRT LOTS 10, 11, 12 & 13 BLK 14 TO INCL LOT 2 BUT EXCLUDING LOT 3 CSM 547 7389M15 & 9115M34 & 9743M14	Accessory structures	New	Deck	Kurt Johnson	Kurt Johnson	Permit issued
1301 W HENRY ST	FIRST ADDITION FARMVIEW VILLAGE LOT 33	Accessory structures	New	Shed	Joseph Resch	Joseph Resch	Permit issued

2501 HAAS RD	CSM 4906 LOT 4 (PLATTED OUT OF PRT NE SW & PRT SE SW SEC30- 21- 19) .31AC M/L	Plumbing	New	Other	Ryan Petersen	Jade Schmidt	Permit issued
500 W SIXTH ST	LOT 14 BLK 2 JOHN & PETER BRILLS ADDITION	Other structures	Remodel	Fence	Michele Krokes	Michele Krokes	Permit issued
809 JOYCE ST	D S K PLAT LOT 2	Other structures	New	Fence	Jose Deras Jr.	Jose Deras Jr.	Permit issued
911 DELANGLADE ST	LOT 2 CSM 3994 EXCPTG ROW IN #2100254	HVAC	Remodel	Furnace	Matt Juley, Matt Juley	Tilak Andhole	Permit issued
405 EDEN AV	ALTENDORFS SUBD LOT 20 BLK 1	Accessory structures	New	Garage	Mark Ludvigsen	Mark Ludvigsen	Permit issued
122 BROTHERS ST	LAW MEADE & BLACK ADDN S1/2 LOT 6 BLK 22	Plumbing	Replacement	Water Heater	Black-Haak Heating	Carlton Kirchner	Permit issued
2021 BEAR PAW TR	WILDLIFE HEIGHTS LOT 146	Residential building	New	Single-family dwelling	Bryan Renaud	Bryan Renaud	Construction started
421 GREEN HAVEN LA	GREEN HAVEN ACRES LOT 7	Accessory structures	Addition	Lean-to	Jeffrey E Beyer	Jeffrey E Beyer	Permit issued
2981 S WEILER RD	LOT 3 COUNTRY SIDE ESTATES	Electrical	New	Open Frame	Jeff Widmann	Max Lasee	Permit issued
3240 S WEILER RD	LOT 17 COUNTRY SIDE ESTATES	Electrical	New	Open Frame	Jeff Widmann	Max Lasee	Permit issued
2991 S WEILER RD	LOT 4 COUNTRY SIDE ESTATES	Electrical	New	Open Frame	Jeff Widmann	Max Lasee	Permit issued
	LOT 1 CSM 8468	Residential building	New	Apartment Building	KEITH DUQUAINE	Janet Duquaine	Permit issued
562 ROGER CT	FIRST ADDN TO THELEN ESTATES LOT 96	Other structures	Repair	Other	Krissy Devine	Carol Schoenfeld	Permit issued

805 JOSHUA ST	FIRST ADDITION TO WESTFIELD ESTATES LOT 48	Pools	New	Above Ground Pool	Chad Howe	Chad Howe	Permit issued
2091 BEAR PAW TR	WILDLIFE HEIGHTS LOT 139	Storm Sewer/ Waters / Sanitary laterals	New	Water, storm and sanitary	Andy Parker	Lisa Schmidt	Permit issued
1474 MASE DR	LOT 53 WILDENBERG NORTH 2	Accessory structures	New	Shed	Ronald Dorschner	Ronald Dorschner	Permit issued
1416 HAEN DR	LOT 1 CSM 7836	Other structures	New	Fence	Ashley Jared	Daniel Schmidt	Permit issued
305 E TWELFTH ST	CSM 907 LOT 1 (PLATTED OUT OF GOV LOTS 4 & 5 SEC22-21-18) 1.53AC M/L 11950M37	Commercial building	Repair	Office Building	Krissy Devine	Liz Gilles	Permit issued
905 OVIATT ST	NEILSON ADDN LOT 2 BLK 4	Plumbing	Repair	Other	TUREKS PLUMBING	JOSH AND HOLLY CHACON	Finished
2021 BEAR PAW TR	WILDLIFE HEIGHTS LOT 146	Storm Sewer/ Waters / Sanitary laterals	New	Water, storm and sanitary	Ryan Peterson	Brian Renaud	Permit issued
509 E NINETEENTH ST	LEHRERS 2ND SUBD LOT 3 BLK 8 & PAR DESC IN 1054M18	Accessory structures	New	Garage	Frank Livermore	Frank Livermore	Construction started
2200 WHITE DOVE LA	LOT 106 BLUE STEM MEADOWS 3	Plumbing	New	Sewage System	Ric Huss	Riley Vander Wyst	Finished

2080 BEAR PAW TR	WILDLIFE HEIGHTS LOT 137	Storm Sewer/ Waters / Sanitary laterals	New	Water, storm and sanitary	Ryan Peterson	Arlen Baumann	Permit issued
2808 MAIN AV	LOT 116 FIELDCREST SUBDIVISION	Other structures	New	Fence	Jake Stephenson, Daniel Igoe	Daniel Igoe	Permit issued
647 BENEDICT DR	WILDENBERG ESTATES III LOT 92 #1597336 & #1604177 DR DIST .51AC M/L (WAS PRT #200 027900)	Other structures	New	Fence	Julie Johnson	Julie Johnson	Permit issued
3523 RIDGECREST LA	LOT 3 INSIDE THE PARK PLACE	Other structures	New	Fence	Jeff Harpt	Deb Christensen	Permit issued
716 METOXEN AV	SUBD BLK 33 LEDYARD PLAT LOT 7 BLK B 17171M21	Residential building	Remodel	Single-family dwelling	Anthony Diedrich	TED BECKLUND	Permit issued
2080 BEAR PAW TR	WILDLIFE HEIGHTS LOT 137	Residential building	New	Single-family dwelling	Arlen Baumann	Arlen Baumann	Permit issued
1956 EVERGREEN DRIVE BUILDING 2	LOT 1 CSM 8468	Commercial building	Footings and foundations	Other	KEITH DUQUAINE	Janet Duquaine	Permit issued
115 E FOURTH ST	LEDYARD PLAT LOT 4 BLK 16	Residential building	Remodel	Single-family dwelling	Brett Konkle	Brett Konkle	Permit issued
2971 S WEILER RD	LOT 2 COUNTRY SIDE ESTATES	Electrical	New	Open Frame	Kevin Schuh	Troy Hartl	Permit issued
25 ASH GROVE PL	LOT 7 ASH GROVE ESTATES	Residential building	New	Single-family dwelling	Marcus McGuire	Marcus McGuire	Permit issued
1100 EVERGREEN DRIVE		Plumbing	New	Other	Adam Horn	Keith Duquaine	Permit issued
931 SETTER DR	LOT 70 HURKMAN HEIGHTS 3	Residential building	New	Single-family dwelling	Ben Selsing	Ben Selsing	Permit issued

WINCHESTER PARK							
2117 STAFFORD LA	LOT 11	Driveway/Culvert	Additional	Residential	Travis Dybus	Travis Dybus	Permit issued
2220 WHITE WOLF		Residential		Single-family			
LA	LOT 2 CSM 7887	building	New	dwelling	Michael Ninedorf	Michael Ninedorf	Permit issued



1000 Islands
Environmental Center

STRATEGIC PLAN



2023-2027





INTRODUCTION

PURPOSE

The purpose for strategic planning is to prepare this organization to focus on its mission, embrace change, and to be proactive toward its direction.

PROCESS

The strategic planning process involved several different stages. It began with a community survey and a strategic planning session with several different stakeholders. The strategic planning process culminated with small group planning sessions including staff and each sub-committee.

MISSION STATEMENT

To provide children, adults and families the knowledge and skills needed to build a sustainable balance among the environment, economy and community through education, conservation and recreation.

BACKGROUND

1000 Islands Conservancy Zone was established in 1969, by the Common Council of the City of Kaukauna. The purpose of the Conservancy Zone is to preserve the land in a natural state for the benefit of all citizens, with the idea of teaching good conservation practices and preservation of natural resources. The Conservancy Zone now encompasses 350 acres. In 1976 the initial building was dedicated as a Bicentennial remembrance established by the City.

1000 Islands is administered by the 1000 Islands Environmental Center Committee - consisting of 10 members appointed by the Mayor and approved by Common Council as well as the President of the Friends of 1000 Islands or their designee. It is staffed by a full-time Director/Naturalist and 3 part-time positions: an Administrative Assistant, Assistant Naturalist, and Site Manager.

1000 Islands hosts well over 20,000 visitors each year including school children, scouts, senior citizens groups and the general public.

STAKEHOLDER PARTICIPANTS

Kelli Antoine

Aldersperson, City of Kaukauna

Lilly Roehrig

Student, Kaukauna High School

Leah Vanevenhoven

Teacher, Park Community Charter School

Stefanie Stainton

Teacher, Kaukauna High School

Ron VanderVelden

Retired Teacher, Kaukauna High School



Committee & Staff

Kathy Breitzman

Kymberly Carlson

Jennie Eggleston

Sue Gertz

Eric Hietpas

Deb Jakel

John Manion

Penni Pautz

Paul Van Berkel

Diane White

Debra Nowak - Director/Naturalist

Maureen Feldt - Administrative Assistant

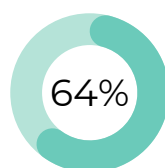
Sarah Ironside - Assistant Naturalist

Brad Garrity - Site Manager

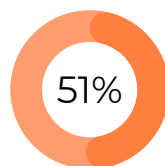


A public survey gathered feedback from the community and other visitors. A few highlights of the information collected through the survey include:

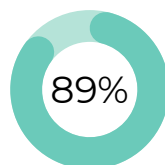
Top reasons that prevent respondents from participating in more programs or utilizing the property more are being unaware of opportunities and not having enough time.



64% of respondents are very satisfied with the Environmental Center and the Conservancy Zone



51% of respondents explore the Nature Center building during a visit to 1000 Islands



89% of respondents hike on the trails during a visit to 1000 Islands



Goal One:

INCREASE FULL-TIME STAFF

OBJECTIVE

To increase our ability to recruit and coordinate volunteers, increase exposure of the department and its educational and recreational opportunities, and increase revenue through additional grant writing and private donation efforts. In addition, 1000 Islands strives to better manage the aging infrastructure and the continued threats of erosion and invasive species.

ACTIVITIES

- Request all permanent, part-time positions be increased to full-time over three budget years.
- Utilize the Personnel and Operations Plan to justify staffing needs.
- Establish productivity markers to evaluate the effectiveness of additional staff time.

SUPPORTED SECONDARY GOALS

This goal will support the remaining goals of this strategic plan as well as all secondary goals with an increased ability to plan, fund, and implement. See page 9 for full list.



Goal Two:

INCREASE FINANCIAL SUPPORT

OBJECTIVE

To increase our ability to contribute towards the annual operating and personnel expenses as well as reduce the budgetary impact of educational programs and special events.

ACTIVITIES

- Increase revenue through restructured fees and evaluating gift shop and rentals to maximize profit.
- Develop new fundraising projects to support specific programs.
- Continue collaboration with the Friends of 1000 Islands and help create a vision for their future.
- Create a 1000 Islands Foundation as a 501(c)3 organization to better manage the endowment.

SUPPORTED SECONDARY GOALS

The majority of the secondary goals will be supported through additional financial support. Some of the projects that could be supported through specific fundraising efforts include:

- Build a natural play area
- Install a webcam on the bald eagle nest within the Conservancy Zone
- Build outdoor teaching areas
- Build STEM/indoor classroom space



Goal Three: **ADDRESS BUILDING NEEDS**

OBJECTIVE

To update the Nature Center building through structural improvements, remodeled areas and upgrades to reduce maintenance and create a better experience for visitors.

ACTIVITIES

- Replace flooring throughout the majority of the building.
- Replace siding with low-maintenance material.
- Remodel the restrooms.
- Replace the front storage room to address structural concerns and maximize storage capacity.

SUPPORTED SECONDARY GOALS

- New live animal displays
- New or improved educational exhibits



Goal Four:

IMPROVE TRAILS

OBJECTIVE

To improve the visitor experience by upgrading trail sections. In addition to upgrading the trail surface conditions, accessibility will be improved with wider trails, visitors will be able to navigate the trail system easier, and erosion issues will be addressed through erosion control measures.

ACTIVITIES

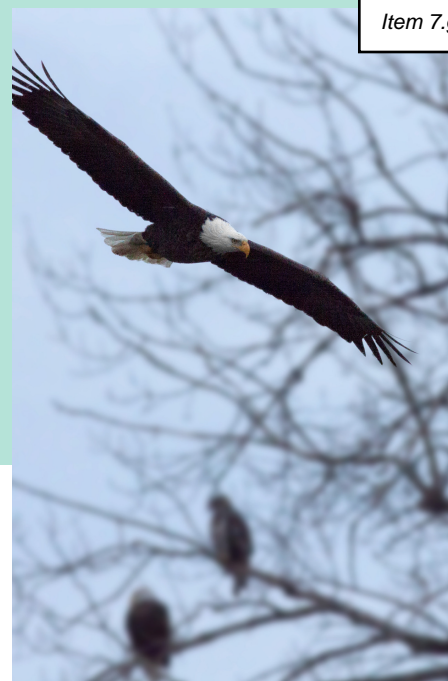
- Replace existing boardwalk trails to make them wider and include railings where appropriate for safety.
- Create a system of trail signage including updated maps, wayfinding signs, and emergency location markers.
- Improve blacktop trail to address drainage and erosion concerns.

SUPPORTED SECONDARY GOALS

- Increase Inclusivity – Offer Spanish & Hmong translations

LOOKING BEYOND

The preceding goals were chosen as the highest priority to focus on over the next five years. Progressing towards these goals will help move 1000 Islands towards success in the future beyond this strategic plan. Below are additional goals that came from the strategic planning process that will help the Committee and staff direct additional time, effort and funding as appropriate.



Secondary Goals

Interpretive/Exhibit Improvements in Nature Center

- Hunting - Shoot/Don't Shoot Display
- Purchase New Pelts
- Educational Friendly Signs for Building Expectations
- Crayfish Exhibit
- Remove Non-Wisconsin fish collection
- Invasive Species Exhibit
- Upgrade Displays – remove glass display cases
- Increase Inclusivity – Offer Spanish & Hmong translations

Expanded Programs

- Sustainable Program Series
- Additional Summer Camps
- Additional Adult Programs
- Additional Make & Take Programs
- Program Registration Software
- Broader Special Events – Tie to fundraising efforts
- Invasive Species Education
- Program Evaluation System
- Increase Inclusivity – programming for special needs – sensory based
- STEM Room/Classroom Space

Collaboration with Other Groups

- Networking with other organizations, groups, and city departments
- Join Friends with Environmental Action Group/Reorganization of Friends

Outreach

- Increase Social Media Presence
- Increase Marketing
- Develop Outreach Table

Equipment Needs

- Purchase New Truck – EV
- Purchase BenQ Board
- Eagle Nest Webcam
 - Fundraising Plan
 - Installation of Webcam

Live Animal Collection Improvements

- New Displays
- Improve Animal Husbandry Practices

Property Improvements

- Natural Play Area
- Outdoor Teaching Area
 - Picnic Area
 - Upper Woods
- Establish New Use for Previous Goat Browsing Area
- Permanent Orienteering Course in Upper Woods
- Evaluate and investigate uses of Island #3
- State-of-the-Art Sugar Shack
- Utilize ball diamonds/football field if no longer used by other groups





Thank you to the City of Kaukauna, 1000 Islands Committee, stakeholders and visitors for your continued support.



1000 ISLANDS ENVIRONMENTAL CENTER

1000 Beaulieu Court
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MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council
From: Joe Stephenson – Director of Planning and Community Development
Date: August 8th, 2023
Re: Development Update

1. Uhaul Project at Commerce Crossing – Staff has been working with Uhaul over the summer to obtain state and local permits. Eplan has been instrumental in getting this one through the state, as it needed a variance to one of the dwelling codes. Uhaul broke ground and will begin construction.
2. Legacy Creekside Apartments – 5 apartments at Commerce Crossing – This project is running ahead of scheduled and broke ground in late July. (previously planned for August 31st) Foundations have been poured and they are starting work on the largest apartment on the west end.
3. Annexation: the annexation of land north of commerce crossing continues to move forward. This annexation will pave the way for multiple developments in the future. Staff has talked with all land owners and while not all agree with the annexation they understand the process. In addition, all governments affected have been notified and staff had a conversation with Little Chute on the matter.
4. Dreamville – see previous memo, no new updates. Staff meets with Dreamville every ten days.
5. The Reserve – Medical Residential, Senior Living Facility at Commerce Crossing. The development team agreed to the City's terms and signed the Development Agreement. Staff has worked with them providing updated City side costs and they plan to start work on the engineered drawings through the fall and submit to Plan

Commission in the Winter. Bi-Monthly meetings have started, and staff met with their team on 8-9-23. The Reserve has started their architecture and engineering process. They have a letter of intent for site plans and estimate the plans will cost about \$1.5 million.

6. Tann Corporation – Manufacturing Facility at New Prosperity Center – Tann’s development agreement was updated last April, extending their contract a year. Tann plans to start construction yet this summer in August or September. This project is a relatively quick build and they will likely be completed before the December 31st, 2024 deadline.
7. Ready Mix – Concrete Manufacturer at New Prosperity Center – this project was rejected by the Industrial Park Commission, due to concerns on dust and the issues with existing facilities this owner has in town.
8. Copps Building – Former City Hall – the Copps building has been purchased by 111 Main Street LLC – Timothy Shuelke (Owner of Carnegie building). Staff continues to have meetings with the new owner to discuss development ideas for the site.
9. Bassett Mechanical – Industrial Manufacturer in the South Industrial Park – currently under construction. Foundations have been poured and steel framing is up.
10. As always, staff talks with many developers and people interested in sites. We have had particular interest in our Industrial Zoned lots at New Prosperity Center but no formal offers or projects have been submitted yet.
11. Renew Kaukauna is live and we have had a lot of interest from the business community downtown. Our first mural was approved and we have met with several business to discuss façade renovations.
12. Grandstay Hotel – See memo – Contract Update
13. Inside the Park Place – See memo – Contract Update
14. Straightline – Manufacturer in New Prosperity Industrial Park – Straightline has performed soil borings, wetland delineations, and just submitted a full site plan set to be reviewed by plan commission. Once the site plan is approved, they will apply for building permits and begin construction.

If any other developments or planning process are of interest, feel free to contact me or direct staff to give an update at a council meeting. We plan on providing development updates on a bi-monthly basis.



RESOLUTION NO. 2023-5402

A RESOLUTION APPROVING A LOT DIVISION FOR PARCEL 322095500

WHEREAS, a two lot certified survey map of the following described parcel of land has been presented to and recommended for approval by the Plan Commission:

ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 8648, LOCATED IN PRIVATE CLAIM 35, TOWNSHIP 21 NORTH, RANGE 18 EAST, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin that the said Certified Survey Map attached and made a part hereof is hereby accepted and approved.

Introduced and adopted this 15th day of August, 2023.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally A. Kenney, Clerk