

GRIGNON MANSION BOARD

City of Kaukauna

Council Chambers, 1st Floor

Municipal Services Building

144 W. Second Street, Kaukauna



Monday, October 24, 2022 at 5:30 PM

AGENDA

In-Person

1. Roll Call
2. Welcome Others in Attendance
3. Reading and Approval of Minutes.
 - a. [Approve Minutes from September 26, 2022 meeting](#)
4. Report from the City
 - a. Grignon Mansion Repairs Update
5. Reports from Friends
 - a. Friends Finance Report
 - b. Other Issues
6. Report from the Chair
 - a. Grignon Mansion Board Vacancy
7. Other Business
8. Set Next Meeting Date and Location
9. Adjournment

NOTICES

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

WE ARE FOLLOWING CDC GUIDELINES REGARDING MASK-WEARING IN CITY FACILITIES.

GRIGNON MANSION BOARD MEETING MINUTES

Monday, September 26, 2022

The meeting was called to order by Pennie Thiele at 5:30 PM in the Municipal Services Building Council Chambers



Roll Call

- Present –Patty DeGoey, Sandy Coenen, Patty Brogan, Shellee Jackels, Pennie Thiele, Al Borchardt, Bruce Werschem, Christina Crook
- Absent – Gavin Schmitt
- Others in Attendance – Cassidy Mickelson, Terri Vosters

Review/Approve Minutes from August 22, 2022 Meeting

- Motion by Bruce Werschem to approve prior meeting minutes. Seconded by Patty DeGoey. Motion Unanimously Approved.

Report from the City (Mickelson)

- Grignon Mansion Repairs
 - There are remaining repairs that need attention, including the pitch on the front porch. A punch list of over a dozen items has been compiled for the contractor to complete.
 - There will be one week in October assigned to complete the items on the list. Currently waiting on materials.
- Lawrence University Archaeological Project Update
 - Proposal on the details of the dig/research being conducted was brought to the City Council and the Memorandum of Understanding with Lawrence University was updated.
 - Professor Peregrine and his students began their work on 9/22/22 with ground penetrating radar. Excavating work by the back tree line will begin 9/27/22. They will wrap up their work on 10/11/22.

Report from Friends (DeGoey)

- Friends Finance Report
 - Grant Money Account - Beginning balance of \$20,020.73, and ending balance of \$30,020.73.
 - Savings Account - Beginning balance of \$100.13, and ending balance of \$100.13
 - Original Checking Account - Beginning balance of \$48,632.46, ending balance of \$57,567.64, with \$35,795.33 in total deposits and \$26,860.15 in total withdrawals. Available non-designated funds \$45,871.05
 - \$30,000 in grant account
 - \$10,000 for mold remediation in the Mansion
 - \$10,000 for 3rd party strategic planning
 - \$10,000 that was recently acquired that still needs to be assigned/designated
 - Car Show Net Profit: \$4,317.98
 - Civil War Living History Demonstration Net Profit: \$3,836.56
- Emergency Repair at the Mansion

- The water heater died and leaked water into the utility closet area
- Other Issues
 - Native American Dance Performance – October 1, 2022
 - Preparing for upcoming Christmas Events and Tours
 - Opting out of the Fox Cities Festival of Lights due to safety concerns

Report from the Chair (Thiele)

- Budget time is underway approaching at the City. Thiele is optimistic about support from the Council for the Mansion. A long range plan needs to be addressed regarding the support of the Executive Director position

Other Business

- Werschem proposed that the Board inquire about a possibility of a hired position within the City designated to the care and the upkeep of the Mansion grounds
 - Vosters explained that there will be an upcoming “People Planning” event within the City where this topic could be addressed.

Set Next Meeting Date and Location

- Monday, October 24, 2022 at 5:30 PM in the Council Chambers at the Municipal Building.

Adjourn at 6:06 PM

- Motion by Al Borchardt. Seconded by Shellee Jackels. Motion Unanimously Approved.

