



## **In-Person**

1. Call to Order
2. Roll Call - Verification of a quorum
3. Public Appearances
4. Reading and Approval Minutes
  - [a.](#) 1000 Islands Environmental Center Committee Minutes of June 19, 2025
5. Financial Report
  - [a.](#) June Financial Report
  - [b.](#) 2026 Budget Schedule
6. Correspondence
  - [a.](#) June Donation Report
7. The Friends of 1000 Islands Report
8. Naturalist Report
  - [a.](#) June Naturalist Report
  - [b.](#) 2nd Quarter Usage Report
  - [c.](#) Golden Investment Account Update
  - [d.](#) June Community Foundation Statement
9. Committee Reports
  - a. Administrative/Finance Committee Reports
    - [i.](#) Receive and Place on File Minutes of June 19, 2025, Administrative/Finance Sub-Committee
  - b. Education Committee Report
  - c. Building & Grounds Committee Reports
10. Old Business
11. New Business
12. Good of the Center
  - [a.](#) Three Sisters Garden
13. Next Meeting - Thursday, August 21, 2025
14. Adjournment

## **NOTICES**

**THIS MEETING IS ACCESSIBLE TO THE HANDICAPPED. IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.**

1000 Islands Environmental Center Mission Statement: To provide children, adults and families the knowledge and skills needed to build a sustainable balance among the environment, economy and community through education, conservation and recreation.



# 1000 ISLANDS ENVIRONMENTAL CENTER

## 1000 ISLANDS COMMITTEE

City of Kaukauna  
**Nature Center Building**  
 1000 Beaulieu Court, Kaukauna



Thursday, June 19, 2025, at 6:30 PM

### MINUTES

**Members Present** Hietpas, Manion, Van Berkel, Rumbuc, Breitzman, White, and Pautz

**Not Present** West, Eggleston, and Jakel

**Also Present** Brad Garrity and Cassandra Kohls

White called the meeting to order at 6:31 PM. A quorum was present.

**Public Appearances** None

#### April 17, 2025, Committee Meeting Minutes

Pautz recommended removing a carryover from the previous meeting minutes that stated, "Eggleston moved to approve the minutes; Breitzman seconded. The motion carried." Van Berkel suggested revising the phrase "a draft of the By-Laws updates" to read "the By-Laws and items that could be updated were highlighted." Manion moved to approve the meeting minutes with the proposed corrections, and the motion was seconded by Hietpas. Motion carried.

#### Financial Reports

The April Financial Report was reviewed. Pautz noted an increase in custodial supply expenditures. Garrity explained that new paper towel dispensers, which were not originally budgeted, were purchased as part of the restroom updates. He also stated that he will explore alternative custodial supply vendors to compare pricing. This budget line is expected to be increased in the 2026 budget. Breitzman moved to approve the April Financial Report, with a second by Manion. Motion carried.

The May Financial report was reviewed. Pautz moved to approve the report; seconded by Breitzman. Motion carried.

#### Donation Report

The April–May Donation Report was reviewed. Pautz inquired about the microscope donation, and Garrity explained that it may be used for water quality education programs. The donation included slides and eyepieces. Rumbuc asked about income from the sale of a garden bed. Garrity described the related Eagle Scout project and noted that one garden bed remains available for purchase in the gift shop.

#### Friends of 1000 Islands Report

Hietpas provided a summary of the Art Fair, noting that attendance was down. Sales were down at the Bake Sale, Food Stand, and others vendor compared to previous years. The number of participating art vendors was also lower. Some art vendors mentioned they may not have received

the sign-up emails, possibly due to messages being filtered into spam folders.

Garrity reported that Stone Arch Brewery felt the event was well-organized but expressed disappointment with the lower foot traffic and confirmed they will not return next year. The cooler temperatures may have also impacted attendance. On a positive note, the basket raffle performed very well.

### **Naturalist's Report**

Garrity noted that April through May is a particularly busy time at the Nature Center. The transition of Assistant Naturalist Berge to a full-time role has been especially helpful during this period. Additionally, Intern Maddie joined the team earlier this year, providing further support.

Field trip participation has expanded beyond the local area, now drawing schools from districts such as Green Bay, Reedsville, and Oshkosh. Garrity suggested that the limited number of nature centers in the Oshkosh area may be contributing to this outreach. As teachers move to new districts, they are helping to spread awareness of the field trip opportunities available at 1000 Islands.

Pautz commented on the affordability of the trips. Garrity noted that the value justifies the travel distance for many schools. Increased media presence in the Green Bay area has also contributed to the growing interest from those districts. Garrity added that the June 14th Service Saturday event was a success, with participation from a local Scout troop.

### **Admin and Finance Sub-Committee**

Van Berkel reported that priorities and planning were discussed during the Admin-Finance Sub-Committee meeting held earlier this evening. The Committee will provide budget guidance to staff in August and has requested a project timeline to support that process. Manion commended staff for their collaboration with the City.

Pautz inquired about the release date for the 2026 budget documents to allow time for review and recommendations. Van Berkel asked whether Garrity would have the ability to adjust the preliminary operational budget, excluding payroll-related accounts. Garrity confirmed that he would.

Van Berkel reported that the Admin-Finance Sub-Committee approved the transfer of approximately \$13,000 from the Golden Investment account to the 1000 Islands Restricted Fund, along with the closure of the Golden Investment account. Van Berkel made a motion to approve; seconded by Pautz. Motion carried.

### **Education Sub-Committee**

Pautz provided a report noting that the Naturalist Report effectively summarized the discussion at the Sub-Committee meeting. River View Middle School will be relocating, and the group discussed how this move may impact students' ability to walk to the Nature Center. The new school site may include a school forest, which could provide opportunities for staff to deliver on-site nature programs at the new location.

### **Building & Grounds**

Manion reported that a property walk is scheduled for Fall 2026. The Sub-Committee discussed several topics, including potential Capital Improvement Projects, the possible acquisition of Camp Winnecomac, a project wish list, and prioritization of future initiatives. Ideas included constructing an observation tower in the Upper Woods, trail and canoe launch repairs, improving trail

accessibility for strollers, and replacing the truck now that it falls under the City's fleet and replacement schedule. Manion also noted the progress staff have made in integrating with City and its benefits.

Hietpas added the discussion included the need to address erosion, hire a Forester, and conduct selective tree thinning along property lines and to manage the tree canopy. Garrity added that the shaded canopy helps suppress invasive species. Manion suggested that a consultant could assist in maintaining a healthy ecological balance. Van Berkel raised concerns about the impact of urban deer on plant life, and Manion proposed municipal deer hunting as a potential management strategy.

Hietpas reported that a landowner has a deer stand encroaching on the Hoersch property. Lot lines will need to be verified. Signage will be included on the Capital Improvement Plan (CIP).

Trail restoration and foot bridge repairs will follow the erosion project, as the landscape will change due to construction. A switchback on the Valley Trail in the Upper Woods was discussed to improve accessibility, with Manion citing Mosquito Hill as a model. Garrity noted that the new stairs to the Upper Woods could benefit from a railing.

Hietpas suggested adding a perimeter trail around Island 3, and Garrity asked whether Ahlstrom Thilmany Mill could assist with the project. Signage was recommended to be added to identify Island 3 as part of the 1000 Islands Conservancy Zone.

#### **Old Business**

None

#### **New Business**

None

#### **Good for the Center**

Garrity reported that April through May was an especially busy period, with all staff contributing to support operations. Ten benches were ordered for the Boardwalk—three funded through trail funds and the remaining seven purchased by visitors as memorial donations. The benches are expected to arrive by the end of July. White also noted that staff members Berge and Gonnering assisted in protecting a snapping turtle found on the property.

#### **Next Committee Meeting**

The next Committee Meeting will be on July 17, 2025, at 6:30 PM in the Nature Center building.

#### **Adjournment**

There being no further business, Pautz moved to adjourn the June 19, 2025, Committee Meeting at 7:52 PM. Seconded by Breitzman. Motion Carried.

Cassandra Kohls, Administrative Assistant

**City of Kaukauna**  
**1000 Islands Environmental Center**  
**Budget vs. Actual**  
**From Jan 2025 to Jun 2025**

Account	June Actuals	Amount	Budget Amount	Amount Over Budget	% of Budget
<b>Income</b>					
<b>4391 - Kaukauna School Dist Aids</b>		<b>\$0.00</b>	<b>\$15,000.00</b>	<b>(\$15,000.00)</b>	<b>0.00%</b>
<b>4392 - Outagamie County Aids</b>		<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>100.00%</b>
4694 - Facilities/Building Rental (Taxable)	(\$2.70)	\$635.65	\$1,500.00	(\$864.35)	42.38%
4695 - Facilities/Building Rental (Non-Taxable)	(\$600.00)	\$125.00	\$500.00	(\$375.00)	25.00%
4696 - Programing Fees	\$291.00	\$6,732.00	\$7,000.00	(\$268.00)	96.17%
4716 - Gift Shop Sales	\$743.13	\$2,396.11	\$6,000.00	(\$3,603.89)	39.94%
<b>4802 - Donations &amp; Contributions</b>	<b>\$457.00</b>	<b>\$42,200.37</b>	<b>\$45,000.00</b>	<b>(\$2,799.63)</b>	<b>93.78%</b>
4810 - Interest Income		\$741.17	\$7,500.00	(\$6,758.83)	9.88%
<b>4910 - Env Center Restricted Donate</b>	<b>\$356.79</b>	<b>\$2,075.90</b>	<b>\$0.00</b>	<b>\$2,075.90</b>	<b>0.00%</b>
<b>4911 - Fundraising Sales</b>	<b>(\$2.16)</b>	<b>\$5,263.65</b>	<b>\$0.00</b>	<b>\$5,263.65</b>	<b>0.00%</b>
<b>4912 - Animal Care - Jabber</b>	<b>\$60.00</b>	<b>\$235.00</b>	<b>\$0.00</b>	<b>\$235.00</b>	<b>0.00%</b>
<b>4913 - Memorial Purchases</b>		<b>\$6,525.00</b>	<b>\$0.00</b>	<b>\$6,525.00</b>	<b>0.00%</b>
<b>Total - Income</b>	<b>\$1,303.06</b>	<b>\$76,929.85</b>	<b>\$92,500.00</b>	<b>(\$15,570.15)</b>	<b>83.17%</b>
<b>Expense</b>					
5101 - Regular Payroll	\$14,041.72	\$81,264.93	\$179,421.00	(\$98,156.07)	45.29%
5104 - Temporary Payroll	\$1,480.96	\$1,480.96	\$6,620.00	(\$5,139.04)	22.37%
5107 - Overtime Pay	\$4.82	\$14.23	\$0.00	\$14.23	0.00%
5151 - Retirement Plan	\$833.06	\$4,825.53	\$10,599.00	(\$5,773.47)	45.53%
5154 - Social Security	\$931.87	\$5,308.56	\$12,152.00	(\$6,843.44)	43.68%
5157 - Group Health Insurance	\$3,342.48	\$21,242.88	\$41,310.00	(\$20,067.12)	51.42%
5160 - Group Life Insurance	\$12.62	\$75.72	\$133.00	(\$57.28)	56.93%
5163 - Workers Compensation	\$320.57	\$1,838.35	\$3,767.00	(\$1,928.65)	48.80%
5205 - Seminar Expenses		\$175.00	\$2,500.00	(\$2,325.00)	7.00%
5208 - Travel - City Business		\$0.00	\$200.00	(\$200.00)	0.00%
5211 - Education & Memberships		\$175.00	\$500.00	(\$325.00)	35.00%
5260 - Animal & Bird Care	\$42.90	\$378.90	\$2,000.00	(\$1,621.10)	18.95%
5264 - Programs	\$327.75	\$1,953.62	\$4,500.00	(\$2,546.38)	43.41%
5276 - Conservancy Zone Maint		\$539.15	\$4,000.00	(\$3,460.85)	13.48%
5303 - Communications	\$50.00	\$300.00	\$900.00	(\$600.00)	33.33%
5306 - Heating Fuels	\$40.87	\$1,403.99	\$3,000.00	(\$1,596.01)	46.80%
5309 - Water Sewer & Electric	\$740.52	\$4,184.18	\$10,000.00	(\$5,815.82)	41.84%
5312 - Maintenance - Buildings	\$502.97	\$1,384.74	\$4,500.00	(\$3,115.26)	30.77%
5315 - Maintenance - Office Equipment	\$64.46	\$759.08	\$1,500.00	(\$740.92)	50.61%
5318 - Maintenance - Automotive		\$59.65	\$500.00	(\$440.35)	11.93%
5325 - Contractual Services	\$2,005.80	\$6,111.40	\$12,000.00	(\$5,888.60)	50.93%
5334 - Printing Expense		\$0.00	\$400.00	(\$400.00)	0.00%
5401 - Office Supplies	\$86.38	\$334.99	\$600.00	(\$265.01)	55.83%
5404 - Clothing Expense		\$0.00	\$700.00	(\$700.00)	0.00%
5407 - Automotive Supplies		\$132.81	\$300.00	(\$167.19)	44.27%
5410 - General Supplies	\$26.98	\$65.22	\$1,500.00	(\$1,434.78)	4.35%
5416 - Custodial Supplies	\$214.48	\$1,180.15	\$1,000.00	\$180.15	118.02%
5431 - Postage		\$0.00	\$100.00	(\$100.00)	0.00%
5440 - Concession Product	\$270.00	\$985.37	\$3,700.00	(\$2,714.63)	26.63%
5499 - Miscellaneous	\$25.41	\$152.26	\$1,500.00	(\$1,347.74)	10.15%
<b>5897 - Restricted Funds - Animal Care/Jabber</b>	<b>\$178.42</b>	<b>\$257.85</b>	<b>\$0.00</b>	<b>\$257.85</b>	<b>0.00%</b>
<b>5898 - Restricted Funds</b>	<b>\$857.99</b>	<b>\$6,735.85</b>	<b>\$0.00</b>	<b>\$6,735.85</b>	<b>0.00%</b>
<b>Total - Expense</b>	<b>\$26,403.03</b>	<b>\$143,320.37</b>	<b>\$309,902.00</b>	<b>(\$166,581.63)</b>	<b>46.25%</b>
<b>Net Income</b>	<b>(\$25,099.97)</b>	<b>(\$66,390.52)</b>	<b>(\$217,402.00)</b>	<b>\$151,011.48</b>	<b>30.54%</b>
Lines bolded in red are 201 accounts					

## 2025 Budget Preparation and Approval Process Schedule

August '24						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September '24						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October '24						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November '24						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- August 1– Distribution of 5 Year Capital Improvement Project CIP to Department Managers
- August 5 – Distribution of Budget Worksheets to Department Managers
- September 4 – Review CIP Internally with Department Heads
- September 9 – Non –Personnel Budgets Due
- September 16 – through 20 – Administrative Budget Round Table (Discuss Budget Items) as an Aggregate
- September 17 – Present 5-year Capital Improvement CIP to Council for Feedback
- September 30 – Present Non-Personnel Items and Tax Rate to Committee of the Whole for feedback
- October 14 – Present Personnel items to Committee of the Whole for feedback
- **October 24 – Submit Public Hearing Notice to Clerk for Class 1 posting at least 15 days prior to Hearing**
- *Week of October 28<sup>th</sup> – Print Budget Books and Distribute*
- November 11 – Proposed Budget Presentation to Committee of the Whole at 6pm
- November 19 – Public Hearing and Budget Adoption

# 1000 Islands Donation Report

Donations Posted: June 2025

**Account: 201-48501-4802**

Date	Name	Memo	Amount
6/6/2025	General Donations	Collections bins	\$ 91.00
6/6/2025	Eagle Graphics LLC	Spring 2025 Online Goat Apparel Sales	\$ 65.00
6/13/2025	General Donations	Collections bins	\$ 92.00
6/16/2025	Susan Staniak	Donation	\$ 100.00
6/27/2025	General Donations	Collections bins	\$ 109.00
		<b>TOTAL:</b>	<b>\$ 457.00</b>

**Account: 201-48501-4910 - Env Center Restricted Donate**

Date	Name	Memo	Amount
		<b>TOTAL:</b>	<b>\$ -</b>

**Account: 201-48501-4911 - Fundraising Sales**

Date	Name	Memo	Amount
		<b>TOTAL:</b>	<b>\$ -</b>

**Account: 201-48501-4912 - Jabber**

Date	Name	Memo	Amount
6/6/2025	Gift Shop Sales - Jabber		\$ 15.00
6/13/2025	Gift Shop - Jabber		\$ 15.00
6/27/2025	Jabber Gift Shop Sale		\$ 30.00
		<b>TOTAL:</b>	<b>\$ 60.00</b>

**Account: 201-48501-4913 - Memorial Purchases**

Date	Name	Memo	Amount
		<b>TOTAL:</b>	<b>\$ -</b>

**Other Donations Received in June**

6/24/2025	Rick & Judy Schnese	Mounted fox table	



# 1000 Islands Environmental Center

## June 2025 Naturalist Report

Brad Garrity – Naturalist

Terri Vosters – Director, Community Enrichment

### 1000 Islands Update

#### Admin/Finance

Admin/Finance Committee met prior to our last meeting. We discussed that content at the full committee meeting, but the minutes are now complete and available in this packet.

The Nature Center was closed July 4<sup>th</sup> and 5<sup>th</sup> for the weekend of the holiday. Brad was in each day to feed animals and reported that usage was sparse on the property, supporting the decision to close on Sat 7/5 which allowed staff to enjoy the full weekend. This is a rare occurrence only when the holiday falls on a Friday, but something we'll consider when other moving holidays such as Christmas or New Year's Day fall on a Friday, as will happen in 2026.

#### Education / Programming

After a successful and very busy Spring school field trip season, staff had a little break to catch their breath and transition to the summer daycare/camp groups.

We have had some pavilion rentals this summer already, including the group IndUs who held their annual party on our grounds. Overall, group rentals of the pavilion are down this summer but use of the pavilion by families and individuals for lunches, art, and other general enjoyment continues to be strong.

Ann Rosenberg brought Fran the Great Horned Owl in for a program which was well attended and very informative. We hope to have them back again very soon as it is a treat to see Fran up close and learn cool new stuff about owls.

Our public Crayfish and Critter Hunt continues to be one of our most popular programs, and we offer one morning and one afternoon session per month during the summer. Our June afternoon hunt brought in around and estimated 200 people! Lots of people are taking advantage of using our nest and buckets on their own during business hours as well!

We had one of our most well attended Service Saturdays in June as scout troops have started to use the day to bring their troops to allow scouts to complete their Conservation

hours requirements. The group in June worked on follow up work removing invasives from the gardens and the old goat browsing areas.

Local TV stations had high interest in stories about snapping turtles being active laying eggs and interviewed both Brad and Kat for their news stories. We are seeing an increase in local reporters contacting us for our expertise on relevant nature stories.

### Building and Grounds

The Kaukauna Goats were on site from Mulberry Lane Farms from June 8 – 23<sup>rd</sup>.

- Maddie served as the staff liaison for the Goat Team, helping with goat moving, mucking the pen, talking to visitors and volunteers.
- Mayor Penterman declared June to be Invasive Species Control Month in the City of Kaukauna. The Mayor also came to our informal open house for Council and helped run the goats to their night enclosure.
- Media coverage was excellent. We had 3 stations show up unannounced on Day 1, as well as scheduled on-site interviews with WFRV 5 and WLUK 11. WFRV also featured our public Crayfish and Critter Hunt.
- The goats cleared the leaves off approximately 80-90% of the buckthorn in the large area behind the kiosk.
- Many visitors came to the property because of the goats and the Nature Center was very busy for those two weeks. The Goat Team hosted 5 groups from local assisted living/senior citizen communities (6 scheduled, 1 canceled due to rain.)

Based on updated information on the localized effects to other plants and near-water usage, we have discontinued use of the herbicide Tordon for stump treating buckthorn and other woody invasive plants. We have gone back to using Triclopyr 4.

We have had some pavilion rentals this summer already, including the group IndUs who held their annual party on our grounds. Overall, group rentals of the pavilion are down this summer but use of the pavilion by families and individuals for lunches, art, and other general enjoyment continues to be strong.

We continue to have new volunteers and volunteer groups working on the property doing work with building maintenance, trail work, weeding in the butterfly and memorial gardens (LOTS of thistle this year!)

Scarlett Aull is a youth volunteer working in the center weekly, helping with general duties as well as with some programming.

In collaboration with Kaukauna Public Library, a Three Sisters Garden has been planted on our property by the garage. KPL will be installing some educational signage and bringing their summer program participants over to work on weeding. 1000 Isl staff will help with watering and involved with the harvest.

**1000 Islands Dashboard  
2nd Quarter 2025**

Item 8.b.

Date	Attendance	Group Name	Purpose	Kauk School	Other School	District Code	Kauk Group	Other Group	Kauk Scouts	Other Scouts	Kauk Res	Other Res	Outagamie Co	District Codes
4/1/25	72	River View Middle School	Landforms/Watercycle	72							72		72	
4/1/25	72	River View Middle School	Landforms/Watercycle	72							72		72	
4/3/25	15	Excelerate - Faith Technology Inc.	Volunteering											
4/3/25	6	Public Program	Junior Naturalist		6								6	
4/4/25	46	Park Community Charter	Papermaking	46							46		46	
4/4/25	10	Paragon	Lunch on their own				10					10		
4/5/25		Public Program	Survival Skills Saturday w/KPL											
4/7/25	8	Boy Scout Troop 104/31	Building Use - Troop Meeting					8		8			8	
4/8/25	50	West De Pere Intermediate	Fox River Ecology   Plant and Animal Adaptations		50	DP					50			
4/9/25	50	West De Pere Intermediate	Fox River Ecology   Plant and Animal Adaptations		50	DP					50			
4/10/25	15	Excelerate - Faith Technology Inc.	Volunteering											A Appleton
4/10/25	50	West De Pere Intermediate	Fox River Ecology   Plant and Animal Adaptations		50	DP					50			B Brillion
4/11/25	50	West De Pere Intermediate	Fox River Ecology   Plant and Animal Adaptations		50	DP					50			C Clintonville
4/12/25	9	Public Program	Daisy Clinic											CO Coleman
4/12/25	5	Public Program	Brownie Clinic											CR Crivitz
4/14/25	8	Boy Scout Troop 104/31	Building Use - Troop Meeting					8		8				D Day Care/Preschool
4/15/25	48	Fox River Academy	Crayfish and Critter Hunt / Bald Eagle Ecology											DM Denmark
4/16/25	50	West De Pere Intermediate	Fox River Ecology   Plant and Animal Adaptations		48	A							48	DP De Pere
4/17/25	27	Houdini Elementary	Nature Hike   Crayfish   Plant & Animal Adpt   Colorful Confusion		50	DP					50			F Freedom
4/18/25	5	Public Program	1000 Little Wonders: Weather		27	A					27		27	GB Green Bay
4/19/25	20	Public Program	Earth Day - Wellbeing Saturday							5	15	20		H Hortonville
4/21/25	8	Boy Scout Troop 104/31	Building Use - Troop Meeting					8		8			8	HA Home School Association
4/21/25	6	Friends of 1000 Islands	Meeting											HI Hilbert
4/22/25	75	River View Middle School	Ecologies											HS Howard-Suamico
4/23/25	55	Houdini Elementary	Hike   Crayfish   Plant & Animal Adpt   Colorful Confusion	75						75			75	K Kimberly
4/25/25	150	Tree Seedling Distribution	Fundraiser (131 Orders)		55	A					55		55	L Little Chute
4/28/25	8	Boy Scout Troop 104/31	Building Use - Troop Meeting					8		8			8	M Menasha
4/29/25	8	Paragon	Lunch on their own				8				8			N Neenah
4/29/25	58	Fox River Academy	Crayfish   Every Drop Counts   Orienteering								58		58	NH New Holstein
4/30/25	50	Sunrise Elementary - Grade 2	Hike   Colorful Confusion   Nature Games   What am I?		58	A					58		58	OS Oshkosh
4/30/25	35	Sunrise Elementary - Grade 1	Nature Hike   The Very Best Bed		50	K					50		50	OC Oconto Falls
4/30/25	8	Windows of WI	Volunteering		35	K		8					35	OP Online Public School
5/1/25	50	Sunrise Elementary	Hike   Colorful Confusion   Nature Games   What am I?								8			P Parochial/Private
5/1/25	35	Sunrise Elementary	Nature Hike   The Very Best Bed		50	K					50		50	R Reedsville
5/2/25	46	Park Community Charter	Plants		35	K					35		35	RI Ripon
5/2/25	64	Howard-Suamico Elementary	Crayfish	46						46			46	S Seymour
5/3/25	30	Fox-Wolf Watershed Clean-up	16 bags of trash collected; 57.2 lbs of trash		46	HS					64			W Wrightstown
5/5/25	8	Boy Scout Troop 104/31	Building Use - Troop Meeting					8		8			8	WR Wisconsin Rapids
5/5/25	5	Friends of 1000 Islands	Meeting											
5/6/25	35	Janssen Elementary	Hike   What am I?								35		35	
5/7/25	35	Janssen Elementary			35	K					35		35	
5/7/25	46	Park Community Charter	Crayfishing		35	K								
5/7/25		River Valley Outdoorsmen	Building Use - Meeting	46						46			46	
5/8/25	40	Park Community Charter	Insects/Bug Hunt											
5/9/25	34	Pilgrim Lutheran School		20						20			20	
5/10/25	11	Public Program	1000 Little Wonders: Special Saturday Edition - Flowers		34	GB					34		11	
5/10/25	19	Public Program	World Migratory Bird Day - Robin Platform Birdhouse								10		9	
5/12/25	8	Boy Scout Troop 104/31	Building Use - Troop Meeting					8		8			8	
5/12/25	5	Friends of 1000 Islands	Meeting											
5/13/25	48	Highlands Elementary	Colorful Confusion   Crayfish   Hike								48		48	
5/14/25	45	Park Community Charter	Habitats & Adpt   Teacher-led activity on site   Crayfishing		48	A					45		45	
5/15/25	32	Highlands Elementary	Colorful Confusion   Crayfish   Hike	45							32		32	
5/16/25	50	Public Program	Storybook Walk w/KPL		32	A								
5/16/25	32	Coleman Elementary	Colorful Confusion   Crayfish   Hike								32			
5/18/25		Friends of 1000 Islands	Nature's Images Art Fair		32	CO								
5/19/25	8	Boy Scout Troop 104/31	Building Use - Troop Meeting					8		8			8	
5/20/25	28	Hilbert Elementary	Animal Adpt   Crayfish   Fire Building   Bug Hunt								28			
5/21/25	45	MacArthur Elementary	Crayfish   Nature Hike   Campfire Lunch   Shelter Bldg		28	HI					45			
5/22/25	44	Park Community Charter	Animals- Babies/Parents   Biomimicry		45	GB								
5/22/25				44						44			44	

**1000 Islands Dashboard  
2nd Quarter 2025**

Item 8.b.

5/22/25	46	NDLC	Colorful Confusion   Hike	46							46		46				
5/22/25	40	Park Community Charter	Garlic Mustard Removal   Trash Pick-up   Plant Hike	40							40		40				
5/23/25	47	Lineville Intermediate	Water Quality Testing   River Walk   Crayfish		47	GB						47					
5/23/25	50	River View Middle School	Day of Service	50							50		50				
5/24/25	40	Wild Ones	Building Use - Foraging Program									40					
5/28/25	100	Tanner Early Learning Center	Crayfish   Hike   Bug Hunt	50							50		50				
5/28/25		Moments Hospice - Green Bay	Memorial Walk - Cancelled due to Rain														
5/29/25	100	Tanner Early Learning Center	Crayfish   Hike   Bug Hunt	100							100		100				
5/30/25	25	Off Site - Jefferson Elementary	Nature Games   Bug Hunt   Hike   Scavenger Hunt		25	A						25	25				
5/31/25	3	Public Program	Service Saturday									3					
5/31/25	18	Public Program	Brownie Scout Clinic														
6/1/25	90	IndUS	Building & Pavilion Use: Annual Picnic									40	50				
6/2/25	8	Boy Scout Troop 104/31	Building Use - Troop Meeting						8		8		8				
6/3/25	50	Woodland Elementary	Biomimicry   Crayfish   Nature Games   Scavenger Hunt		50	A						50	50				
6/3/25	0	Kwik Trip	Pavilion Rental - Cancelled due to rain														
6/4/25	50	Woodland Elementary	Biomimicry   Crayfish   Nature Games   Scavenger Hunt		50	A						50	50				
6/4/25		River Valley Outdoorsmen	Building Use - meeting														
6/6/25	14	Public Program	1000 Little Wonders - Bees/Pollinators								7	7	14				
6/6/25	3	Vanity Fair	Volunteering														
6/7/25	14	Public Program	Plein Air Painting									14					
6/8/25	30	Ray and Joyce Schmoeker	Pavilion Rental - Family Reunion								15	15	30				
6/9/25		Club Gabriel	Goats														
6/9/25	8	Boy Scout Troop 104/31	Building Use - Troop Meeting						8		8		8				
6/10/25	60	Public Program	Crayfish & Critter Hunt								30	30	60				
6/10/25	35	Kaukauna Lions Club	Building Use - Club Picnic					35			35		35				
6/11/25		St. Paul - Reflections & Villa	Pavilion - lunch & Goats														
6/11/25	0	Public Program	Hike w/a Naturalist - Dog Walk														
6/12/25	60	League of Women Voters	Building & Pavilion Use - Meeting								30	30	60				
6/14/25	10	Public Program	Service Saturday														
6/16/25		St. Paul Elder Services	Goats														
6/16/25	8	Boy Scout Troop 104/31	Building Use - Troop Meeting						8		8		8				
6/16/25		Friends of 1000 Islands	Meeting														
6/17/25	12	Off Site - WI Swim Academy	What am I?					12				12	12				
6/17/25	0	Public Program	Pollinators on Our Plate														
6/17/25	10	City of Appleton	Teambuilding - Crayfishing					10				10	10				
6/17/25	15	Primrose Retirement (Off-site)	WI Native Plants/Pollinator Program					15				15	15				
6/18/25	55	Davis Childcare Center	The Very Best Bed			OS		55				55					
6/18/25	30	Appleton West HS EL Summer School	Fire Building   Shelter Building   Nature Walk   Scavenger Hunt		30	A						30	30				
6/18/25		Saint Paul Manor	Goats														
6/19/25	17	Kids Kingdom Daycare	Crayfishing					17				17					
6/19/25		St. Paul - Connections	Goats														
6/20/25	12	Public Program	1000 Little Wonders - Explorers								6	6	12				
6/21/25	0	Public Program	Pollinator Trivia/Pizza Party														
6/23/25	8	Boy Scout Troop 104/31	Building Use - Troop Meeting						8		8		8				
6/24/25	30	Menasha Summer School	Scavenger Hunt   Nature Walk		30	M						30					
6/25/25	38	Kiddie College Childcare Center				GB						38					
6/25-6/27	0	Planet Defenders Camp	Cancelled														
6/26/25	200	Public Program	Crayfish and Critter Hunt								100	100	200				
6/27/25	100	Public Program	Storybook Walk w/KPL														
6/28/25	45	Public Program	Owl Facts w/Fran								22	23	45				
6/30/25	8	Boy Scout Troop 104/31	Building Use - Troop Meeting						8		8		8				
<b>TOTALS</b>	<b>2925</b>			<b>562</b>	<b>993</b>	<b>9</b>	<b>0</b>	<b>160</b>	<b>88</b>	<b>0</b>	<b>900</b>	<b>1411</b>	<b>2105</b>				



**The Bank of Kaukauna**  
P.O. Box 320  
Kaukauna, WI 54130  
bankofkaukauna.com | 920.766.4674

## Statement Ending 06/30/2025

Item 8.c.

1000 ISLANDS ENVIRO CENTER

Page 1 of 2

Customer Number: XXXX6816

### Managing Your Accounts



Bank

The Bank of Kaukauna



Address

264 West Wisconsin Ave  
Kaukauna, WI 54130



Phone

(920) 766-4674



Website

Bankofkaukauna.com

>000310 4832272 0001 93432 10Z

0023637  
NSP 576

1000 ISLANDS ENVIRO CENTER  
MEMORIAL ENDOWMENT FUND  
1000 BEAULIEU CT  
KAUKAUNA WI 54130-2597



\*\*\*Please review the updated Fee Schedule included within this statement.\*\*\*  
Contact us at (920)766-4674 with any further questions.

### Summary of Accounts

Account Type	Account Number	Ending Balance
GOLDEN INVESTMENT	XXXX6816	\$13,383.16

### GOLDEN INVESTMENT - XXXX6816

#### Account Summary

Date	Description	Amount
04/01/2025	Beginning Balance	\$13,374.82
	1 Credit(s) This Period	\$8.34
	0 Debit(s) This Period	\$0.00
06/30/2025	Ending Balance	\$13,383.16

#### Interest Summary

Description	Amount
Interest Earned From 04/01/2025 Through 06/30/2025	
Annual Percentage Yield Earned	0.25%
Interest Days	91
Interest Earned	\$8.34
Interest Paid This Period	\$8.34
Interest Paid Year-to-Date	\$16.58
Average Available Balance	\$0.00

#### Other Credits

Date	Description	Amount
06/30/2025	INTEREST AT .2501 %	\$8.34

#### Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00





**1000 Islands Endowment Fund**  
**June 01, 2025 through June 30, 2025**

**Fund Activity Summary (Unaudited)**

<b>Balance as of June 01, 2025</b>	<b>\$404,821.64</b>
<b>Fund Fees</b>	
Administrative Fees	\$ 195.80
Fund Fees total	\$ 195.80
<b>Balance as of June 30, 2025<sup>+</sup></b>	<b>\$404,625.84</b>



1000 Islands Endowment Fund

Fund Financial Information as of June 30, 2025

Amount Available for Distribution^

\$0

Current Fund Assets	
Endowment Fund Pool	\$404,625.84
Total	\$404,625.84

Outstanding Fund Liabilities

No outstanding liabilities for the fund

**Notes to Statements**

+ Grants are recorded in the month they are recommended regardless of scheduled payment date(s) and show in "Grants and Scholarships paid" section. The result of this accounting treatment is the fund may show a negative end balance. For example, a fund issues a grant for \$30,000 payable over three years. The fund will show a grant paid of \$30,000 and the fund balance will be reduced by the full \$30,000.

^ If the fund has a multi-payment grant scheduled, the current amount available for distribution will be reduced by the future payments. If the fund has a multi-payment grant, please contact your Community Foundation staff contact to determine the amount available for distribution for the fund.

\* Processing Fees include credit card processing fees, stock commissions, and other similar bank fees





## **1000 Islands Endowment Fund**

**June 01, 2025 through June 30, 2025**

### **Fund Activity Detail**

#### **Contributions**

No contributions were received this statement period.

#### **Grants Awarded**

No grants were awarded this statement period.

# 1000 ISLANDS ENVIRONMENTAL CENTER

## ADMIN-FINANCE SUB-COMMITTEE

City of Kaukauna  
**Nature Center Building**  
 1000 Beaulieu Court, Kaukauna



Thursday, June 19, 2025, at 5:30 PM

### MINUTES

#### In-Person

#### 1. Call to Order

Members Present: Manion, Van Berkel, White, Breitzman, and Pautz

Also Present: Garrity, Kohls

Van Berkel called the meeting to order at 5:40 PM

#### 2. Reading and Approval Minutes

- a. None approved

#### 3. Golden Investment Account at the Bank of Kaukauna

Van Berkel recommended transferring the remaining balance of the Golden Investment account (approximately \$13,000) to the 1000 Islands Restricted Fund and closing the Golden Investment account once the transfer is complete. A motion to approve this recommendation was made by Pautz and seconded by White. The motion carried.

#### 4. Camp Winnecomac

The Sub-committee discussed the 50-year deed for Camp Winnecomac. Garrity noted that the City has expressed interest in purchasing the property. Van Berkel emphasized the importance of maintaining Conservancy Zoning to ensure the land remains designated solely for conservation purposes. Kohls will provide a copy of the deed for the sub-committee to review at the next meeting.

#### 5. Property Management

Van Berkel expressed concern that hiring a consultant to conduct a full inventory of the property might be an unnecessary expense. Garrity clarified that the consultant's role would be focused on identifying specific timber for a selective tree cut, particularly along the boundaries of

the Conservancy Zone. He also noted that the Conservancy Zone's Master Plan, adopted in 1981, included a tree species inventory at that time. An updated inventory would be valuable in understanding how the forest composition has changed over the years.

The Sub-committee requested that the City Attorney prepare a letter to a property owner whose tree stand is encroaching on 1000 Islands Conservancy Zone land. Manion recommended obtaining an independent certified survey to accurately determine the property lines. Van Berkel suggested exploring the option of sharing the cost of the survey with the landowner.

## 6. Trails

The Sub-committee discussed the process for snow removal on the Boardwalk. Garrity explained that the Site Manager would be responsible for clearing snow from the area.

## 7. Bridges

Garrity reported that staff expect to receive the results of the grant application to address erosion issues on the Hoersch property in July. In addition, small footbridges on the property will be evaluated to determine which ones require maintenance.

## 8. Signage

Van Berkel suggested that simple trail signage would be sufficient. However, Garrity noted that the current signage is inadequate – visitors often struggle to navigate the trails, and existing trail maps do not accurately reflect the layout. Additionally, the signage is not consistent with the City's standard design. Once the erosion control project is completed, the trails on the Hoersch property will need to be clearly delineated. Garrity expressed interest in creating a new GPS-based trail map, potentially with assistance from Kaukauna Utilities.

Garrity also recommended renaming the trail and installing emergency location markers at key points. Interpretive signage could be added at a later stage. In response to Manion's question about the estimated \$50,000 cost for new signage, Garrity explained that the figure was based on a preliminary estimate from the Bureau of Correctional Enterprises (BCE) and could be adjusted as needed. Garrity added that grant funding and community fundraising could help support the project.

## 9. Account Reconciliation - Capital Reconstruction Boardwalk Project

Van Berkel inquired about any unexpended funds remaining for the boardwalk project. Kohls will prepare and provide an itemized summary of all expenses incurred to date.

#### 10. Building Improvements: Windows and Roof

Former Naturalist/Director Nowak had previously developed a window replacement schedule. Garrity noted that most of the windows in the building—excluding those in the office and conservation room—are in need of replacement. Manion recommended replacing all the windows at once for efficiency. Pautz suggested obtaining a quote from Windows of Wisconsin, which offers a mid-range pricing option.

Regarding the Nature Center roof, a quote was received from Security Luebke; however, the cost appeared to be high. Staff will seek a second opinion to obtain a more objective assessment.

#### 11. People Plan

Garrity suggested that the Site Manager position could be considered for inclusion in the City's People Plan as a full-time role. This proposal could be aligned with the potential acquisition of Camp Winnecomac. Further discussion will be needed to define the responsibilities and structure of the Site Manager position.

#### 12. Adjourn

With no further business to discuss, Manion made a motion to adjourn. Seconded by White. Meeting adjourned at 6:30 pm.



## **3 Sisters Garden: Lessons in Sustainability and Food sovereignty**

## What is a 3 Sisters Garden?

A "Three Sisters Garden" is a traditional Native American planting technique where corn, beans, and squash are grown together in a symbiotic relationship, with the corn providing a structure for the beans to climb, the beans fixing nitrogen in the soil, and the squash acting as ground cover to suppress weeds; essentially, each plant supports the others when grown close together.

The story of the three sisters: given by the creator as sustainers of life. 3 sisters were living in a field when a young boy took each one away to his village to live. The sisters were so happy to be back together, they gave their gifts to the village to live.







## Purpose of a community garden project

- **Purpose:** Gardening projects promote physical and mental health
- Gardening can reduce stress, anxiety, and depression. Being in nature can also improve mood.
- **Air quality:** Community gardens improve air quality by reducing waste and food trucking miles.
- **Habitat:** Community gardens provide habitat for organisms.
- **Social interaction:** Community gardens can help people get to know their neighbors.
- **Community empowerment:** gardens are built and maintained by stakeholder's and volunteers.
- **Educational Programming opportunities:** Community gardens projects can teach children about environmental sustainability and math, business, and communication skills. Document process then be able to present findings and use in programming, programs can be developing throughout the summer as the process happens from planting, harvest, beyond
- **Food security:** Community gardens can help fill gaps when food banks cannot provide fresh produce.

## Partners:

### Kaukauna Public Library

ground prep,  
planting, seeds,  
document process  
and progress,  
programming,  
harvesting,  
education,  
marketing

### 1000 Island Nature Center

Space  
ground prep  
watering?  
Volunteers *ERIC/Intern*  
→ *Leslie?*  
*Master Gardener?*

### Volunteers

Watering  
harvesting  
weeding

### Consultants

Eliza Skenandore-  
Consultant planting,  
harvesting  
Oneida Cannery:  
Jodi King  
Elena Hill  
Agroecology,  
Consultant Soil  
testing, Indigenous  
Ways, Deer  
deterrent,  
harvesting



## Program Tie-Ins

01

The stories of the 3 Sisters  
(June)

02

Three Sisters Garden: Natural  
Deer Deterrent including DIY  
(June) Deer resistant plants such  
as basil orregeno merrigolds

03

Three Sisters Garden:  
Harvesting food  
processing (fall)  
Trip for staff to  
Tsyunhehkwa husking bee

04

Three Sisters Garden: Food  
Sovereignty/Jodi King  
from Oneida Cannery (fall)

