

FINANCE AND PERSONNEL COMMITTEE

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Wednesday, February 16, 2022 at 6:00 PM

AGENDA

In-Person

1. Correspondence.
2. Discussion Topics.
 - a. [a.](#) Authorization to fill an IT Service Desk Technician position.
3. Closed Session.
 - a. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee.
 - b. Return to open session for possible action.
4. General Matters.
5. Adjourn.

NOTICES

Notice is hereby given that a majority of the City Council will be present at the meeting of the Finance and Personnel Committee scheduled for Wednesday, February 16, 2022 at 6:00 P.M. to gather information about a subject over which they have decision making responsibility.

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

WE ARE FOLLOWING CDC GUIDELINES REGARDING MASK-WEARING IN CITY FACILITIES.



MEMO

HUMAN RESOURCES

To: Finance and Personnel Committee
From: Shanon Swaney, Human Resources Director
Date: February 4, 2022
Re: Approval to post position

Staff seeks authorization from the Finance and Personnel Committee to fill an IT Service Desk Technician position. This is a new position which was approved in the 2022 budget.

Staff seeks authorization to add the IT Service Desk Technician position to the 2022 pay grade classification as a classification 8. The position was budgeted into the 2022 budget as a classification 9.

