

AMENDED COMMON COUNCIL

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Tuesday, May 05, 2026 at 7:00 PM

AGENDA

1. **In-Person and Remote Teleconference via ZOOM**
2. Call to Order.
3. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
4. Presentation of letters, petitions, remonstrances, memorials, and accounts.
5. Public appearances.
6. Business presented by Mayor.
 - a. Swearing in of new Police Officer Hailey Buschman.
 - b. Swearing in of new Police Officer Jacob Burgess.
 - c. 2026 Drug Take Back.
 - d. Proclamation Police Week May 10-16, 2026.
 - e. Proclamation National Public Works Week May 17-23, 2026.
 - f. Proclamation Emergency Medical Services Week May 17-23, 2026.
 - g. Reappoint Jake Van Gompel as Weed Commissioner (1-year term).
 - h. Appointment of Tony Penterman to the Metropolitan Planning Organization (MPO) Policy Board (2-year term).
7. Consent Agenda.
 - a. Approve the Board of Public Works Meeting Minutes of May 4, 2026.
 - b. Approve the Finance and Personnel Committee Meeting Minutes of May 4, 2026.
 - c. Approve the Health and Recreation Committee Meeting Minutes of May 4, 2026.
 - d. Approve the Legislative Committee Meeting Minutes of May 4, 2026.
 - e. Approve the Public Protection and Safety Committee Meeting Minutes of May 4, 2026.
 - f. Approve the Common Council Meeting Minutes of April 21, 2026.
 - g. Approve the Common Council-New Council Seated Meeting Minutes of April 21, 2026.
 - h. Receive and place on file the Grignon Mansion Board Meeting Minutes of February 23, 2026.
 - i. Receive and place on file the Industrial Park Commission Meeting Minutes of March 11, 2026.
 - j. Receive and place on file the Library Board Meeting Minutes of March 24, 2026.
 - k. Receive and place on file the Plan Commission Meeting Minutes of April 9, 2026.
 - l. Bills Payable.
8. Reports of standing and special committees.
 - a. Operator (Bartender) Licenses.

9. Reports of City officers.
 - [a.](#) CSM Resolution - 801 Gertrude Street.
 - [b.](#) *Temporary Parking on Western Side of Prospect Lane.
 - [c.](#) *Temporary Office Support for Planning and Community Development.
10. Presentation of ordinances and resolutions.
 - [a.](#) Resolution 2026-5510 Transportation Resolution.
 - [b.](#) Resolution 2026-5511 World Migratory Bird Day Resolution.
 - [c.](#) Resolution 2026-5512 CSM Resolution - 801 Gertrude Street.
11. Alder requests for discussion at next Common Council meeting.
12. Adjourn.

13. NOTICES

Common Council – Notice is hereby given this is a public meeting of the Common Council. As such, all members or a majority of the City’s Standing Committees will likely be in attendance.

While members of the Common Council or any Standing Committees may participate in discussions, only the Common Council will take formal action.

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

- 14.

15. **MEETING ACCESS INFORMATION:**

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

1. Dial 1-312-626-6799
2. When prompted, enter Meeting ID 234 605 4161 followed by #
3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

1. Go to <http://www.zoom.us>
2. Click the blue link in the upper right hand side that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

1. Download the free Zoom app to your device
2. Click the blue button that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow the app to access your microphone or camera if you wish to speak during the meeting

Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.

PROCLAMATION

Honoring men and women of law enforcement.

WHEREAS, the Congress and President of the United States have designated May 15 as Peace Officers' Memorial Day, and the week in which May 15 falls as National Police week; and

WHEREAS, the members of the law enforcement agency of Kaukauna play an essential role in safeguarding the rights and freedoms of everyone; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and weak against oppression; and

WHEREAS, the men and women of the law enforcement agency of Kaukauna unceasingly provide a vital public service.

NOW, THEREFORE, I, Anthony J. Penterman, Mayor of the City of Kaukauna, Wisconsin, call upon all citizens of Kaukauna and upon all patriotic, civic, and educational organizations to observe the week of May 10-16, 2026, as

POLICE WEEK

in which all our people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities, and in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

IN WITNESS THEREOF, I have hereunto set my hand this 5th day of May 2026.

CITY OF KAUKAUNA



Anthony J. Penterman, Mayor



PROCLAMATION NATIONAL PUBLIC WORKS WEEK

May 17-23, 2026

“Ready and Resilient”

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the City of Kaukauna; and,

WHEREAS, these infrastructures, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,


WHEREAS, it is in the public interest for the citizens, civic leaders and children in the City of Kaukauna to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2026 marks the 66th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association.

THEREFORE, BE IT RESOLVED, that I, Mayor Anthony J. Penterman, do hereby designate the week May 17–23, 2026, as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Seal of the City of Kaukauna to be affixed this 5th day of May 2026.

CITY OF KAUKAUNA



Anthony J. Penterman, Mayor



PROCLAMATION

Honoring emergency care personnel.

WHEREAS, emergency medical services are a vital public service to the people and communities of Wisconsin; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the State of Wisconsin hopes to improve its emergency medical services and trauma care systems in order to assure all citizens the highest standards of emergency medical care, and

WHEREAS, emergency care personnel, including skilled dispatchers, first responders, emergency medical technicians, paramedics, nurses, and physicians – both volunteers and paid personnel – engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, members of emergency medical services teams are ready to provide lifesaving care to those in need 24-hours-a-day, 7-days-a-week; and

WHEREAS, people in Wisconsin benefit daily from the knowledge and skills of these highly trained individuals and their unselfish dedication to Wisconsin’s residents and visitors.

NOW, THEREFORE, I, Anthony J. Penterman, Mayor of the City of Kaukauna, Wisconsin, do hereby proclaim the week of May 17-23, 2026, as

EMERGENCY MEDICAL SERVICES WEEK

in the City of Kaukauna and I commend this observance to all our citizens.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City of Kaukauna to be affixed this 5th day of May 2026.

CITY OF KAUKAUNA



Anthony J. Penterman
Mayor



BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Mayor Penterman on Monday, May 4, 2026, at 6:00 P.M.

Alders present: Antoine, DeCoster, Eggleston, Moore, Schell, Schumacher, and Thiele.

Absent & Excused: Kilgas.

Also present: Mayor Penterman, DPW/Eng. Neumeier, Com. Enrich. and Rec. Dir. Vosters, Fire Chief Carrel, Mark. and Com. Manager Fencl, Lib. Director Thiem-Menning, HR Director Hodge, 1000 Islands Naturalist Garrity, Finance Director Roehl (Zoom), Associate Planner Nelson (Zoom), and interested citizens.

Motion by Moore, seconded by Thiele to excuse the absent member.
All Ald. Present voted aye.
Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. Recommendation for Award of Project 6-26: 1000 Islands Nature Center Entrance Accessibility.

The Community Enrichment & Recreation Director and 1000 Islands staff have identified accessibility concerns at the main nature center entrance. Working with a consultant, they have put together a project scope to improve the main entry way to increase accessibility and improve the overall function of the front entry. Proposed work would include leveling the flooring, moving and replacing the exterior door with a wider ADA accessible door, modifying the interior door, and adding ADA push button controls to both.

Motion made by Moore, seconded by Eggleston to award Project #6-26 - 1000 Islands Nature Center Entrance Accessibility base bid of \$41,200.00 to Frank O. Zeise Construction Co., Inc and authorize the use of the alternate bid item if determined to be needed by the engineer.
All Ald. Present voted aye.
Motion carried.

b. Recommendation for Award of Project 7-25: Kaukauna Public Library Automated Material Handling System.

The library will be adding a new sorting machine as an innovative solution to help relieve some issues caused by staff shortages. In addition to the sorting machine, we are proposing to upgrade the entire automated system, including three self-checks, two sets of security gates, and replacement radio frequency identification (RFID) pads for all the service desks to be able to utilize the same technologies.

Motion made by Antoine, seconded by Thiele to direct staff to formally terminate the agreement with mK Solutions and authorize the Library Director to accept the proposal from Bibliotheca for Project 7-25 Kaukauna Public Library Automated Material Handling System with all accessories and services noted, in the amount of \$126,007.00.
All Ald. Present voted aye.
Motion carried.

c. Three Party Design Engineering Services Contract for Project 6498-09-00 Kenneth Avenue.

The City of Kaukauna has been awarded a Surface Transportation Program (STP) Urban project grant through Wisconsin Department of Transportation (WisDOT) for Kenneth Avenue Reconstruction. The project design may start in fiscal year 2026 and construction has been

tentatively scheduled for 2029. The grant includes up to 80% funding for design, construction, and oversight of participating costs. City staff reviewed 8 qualification-based proposals for the design work under the WisDOT Local Program Consultant Selection process. raSmith was the preferred consultant based on City evaluations/scoring. A project scoping meeting was held with City, WisDOT, and the consultant and a proposed contract was developed.

Motion made by Thiele, seconded by Schell to authorize the Director of Public Works to enter a Three-Party Design Engineering Services Contract for Project 6498-09-00 Kenneth Avenue - W 10th Street to Reaume Ave with the Wisconsin Department of Transportation and raSmith Inc., with approval of the City Attorney.

All Ald. Present voted aye.

Motion carried.

d. Right of Entry for Survey and Exploration - Request from U.S. Army Corps of Engineers for Parcel 322086400.

The U.S. Army Corps of Engineers (USACE) is conducting a formal environmental investigation at the Kaukauna Lock 3 Dry Dock due to historical lead contamination. USACE must perform a Remedial Investigation and Feasibility Study to determine the exact spread of the contamination across soil, groundwater, and sediment, and to evaluate potential cleanup options. USACE is requesting authorization from the City of Kaukauna to enter onto the property for sampling.

Motion made by DeCoster, seconded by Moore to authorize Mayor Penterman to enter into an agreement with U.S. Army Corps of Engineers for Parcel 322086400.

All Ald. Present voted aye.

Motion carried.

e. Slow Mow Summer 2026.

1000 Islands Naturalist Brad Garrity discussed Slow Mow Summer, which was changed from No Mow May in 2023. Slow Mow Summer helps support pollinators year-round and keeps compliance with local ordinances. Slow Mow Summer asks residents to keep their lawn 3 inches or above, which is when flowering plants usually emerge. Slow Mow Summer also asks residents to limit their usage of herbicides and leave growth as long as possible since some pollinators won't emerge until mid-June.

Motion made by Thiele, seconded by Antoine to encourage the City of Kaukauna and Kaukauna residents to participate in Slow Mow Summer 2026.

All Ald. Present voted aye.

Motion carried.

f. Application for Sidewalk Builders License - All City Mudjacking & Masonry.

Motion made by Schell, seconded by Eggleston to approve application for Sidewalk Builders License - All City Mudjacking & Masonry.

All Ald. Present voted aye.

Motion carried.

g. Temporary Parking on Western Side of Prospect Lane.

Team Industries is looking to expand and will need additional employee parking. Their original proposal was to pave part of the grass surface along Prospect Lane for angled street parking. Street parking is not typically allowed, especially in an industrial park. This proposal came before the Industrial Park Commission (IPC) and they denied the proposal. Team Industries is a great employer in the city with good paying jobs, so the IPC wanted to work with them. The IPC recommended allowing parking along the existing roadway, so instead of expanding the street, allowing parallel parking on one side of the road for a period of 1 year. This would lift the current parking restrictions on the western side of Prospect Lane and provide Team Industries more time

to find long-term parking solutions. Alders brought up concerns with truck and semi traffic with the additional parking on Prospect Lane. Additional parking restrictions could be put into place if truck and semi traffic became a concern. The City staff would paint lines to help maximize space available, evaluate and restrict parking in areas that could cause issues with truck traffic, and would work with TEAM on a plan to remove snow.

Motion made by Moore, seconded by Antoine to allow Temporary Parking on Western Side of Prospect Lane for a 6-month trial period and forward to the Common Council for approval.

All Ald. Present voted aye.

Motion carried.

3. Adjourn.

Motion made by Moore, seconded by Decoster to adjourn.

All Ald. Present voted aye.

Motion carried.

Meeting adjourned at 6:47 pm.

Kayla Nessmann, Clerk

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chair Penterman on Monday, May 4, 2026, at 6:50 pm.

Members present: Mayor Penterman, Antoine, Eggleston, Moore, and Thiele.

Absent & Excused: Kilgas.

Also present: Ald. Schumacher, Ald. Schell, Ald. DeCoster, DPW/Eng. Neumeier, Com. Enrich. and Rec. Dir. Vosters, Fire Chief Carrel, Mark. and Com. Manager Fencil, Lib. Director Thiem-Menning, HR Director Hodge, Finance Director Roehl (Zoom), Associate Planner Nelson (Zoom), and interested citizens.

Motion by Thiele, seconded by Antoine to excuse the absent member.
All members present voted aye.
Motion carried.

1. Correspondence.

2. Discussion Topics.

a. Elect Vice-Chair.

Motion by Thiele to nominate Ald. Eggleston and those nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Eggleston as Vice-Chairperson of the Finance and Personnel Committee.
All Ald. Present Voted aye.
Motion carried.

b. Elect Secretary.

Motion by Moore to nominate Ald. Antoine and those nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Antoine as Secretary of the Finance and Personnel Committee.
All Ald. Present Voted aye.
Motion carried.

c. Temporary Office Support for Planning and Community Development.

Director of Planning and Community Development Kittel has been on leave since December 2025. During this time, Associate Planner Nelson and Building Inspector Jensen have been supporting the department. With the upcoming busy season for Planning and Community Development, additional requests for permits and inspections, as well as the increased work volume for development agreements, the additional work volume is putting a strain on the existing resources available. To ensure Associate Planner Nelson and Building Inspector Jensen have time to work on the necessary items that require their specialized skills, there is a need for an additional temporary resource to support both.

It is proposed to add a temporary office resource, provided through the staffing agency Truity, where we have an active agreement, to work up to 35 hours per week through November 2026. This temporary position will support walk-in traffic, respond to phone calls and messages, provide research assistance, review emails, and research invoices. Utilizing a temporary office employee through the staffing agency will reduce the time required to find someone to work in this capacity.

Motion by Moore, seconded by Antoine to approve Human Resources to engage with Truity to identify and select a temporary office employee for the support of the Planning and Community Development department.
All Ald. Voted aye.
Motion carried.

3. Adjourn.

Motion by Eggleston, seconded by Moore to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:58 pm.

Kayla Nessmann, Clerk

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chair Schumacher on Monday, May 4, 2026, at 6:59 P.M.

Members present: Antoine, DeCoster, Schumacher and Thiele.

Also present: Ald. Eggleston, Ald. Schell, Ald. Moore, Mayor Penterman, DPW/Eng. Neumeier, Com. Enrich. and Rec. Dir. Vosters, Fire Chief Carrel, Mark. and Com. Manager FencI, Lib. Director Thiem-Menning, HR Director Hodge, 1000 Islands Naturalist Garrity, Finance Director Roehl (Zoom), Associate Planner Nelson (Zoom), and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Elect Vice-Chair.

Motion by Antoine to nominate Ald. Thiele and those nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Thiele as Vice-Chair for the Health and Recreation Committee.

Roll call vote: Antoine – aye, DeCoster – aye, Schumacher – aye, and Thiele – abstain.
Motion carried.

b. Elect Secretary.

Motion by Thiele to nominate Ald. DeCoster and those nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. DeCoster as Secretary for the Health and Recreation Committee.

Roll call vote: Antoine – aye, DeCoster – abstain, Schumacher – aye, and Thiele – aye.
Motion carried.

c. Temporary Class B License to Kaukauna Lions Club, on June 3, 10, 17, 24; July 1, 8, 15, 22, 29; and August 5, 2026 (rain date August 12), for Hydro Live Concert Series.

Motion by DeCoster, seconded by Antoine to approve the Temporary Class B License to Kaukauna Lions Club, on June 3, 10, 17, 24; July 1, 8, 15, 22, 29; and August 5, 2026 (rain date August 12), for Hydro Live Concert Series.

All members voted aye.
Motion carried.

3. Adjourn.

Motion by Antoine, seconded by DeCoster to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 7:02 pm.

Kayla Nessmann, Clerk

LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Chair Moore on Monday, May 4, 2026, at 7:02 P.M.

Members present: Eggleston, Moore, Schell, and Schumacher.

Also present: Ald. DeCoster, Ald. Eggleston, Ald. Schell, Mayor Penterman, DPW/Eng. Neumeier, Com. Enrich. and Rec. Dir. Vosters, Fire Chief Carrel, Mark. and Com. Manager Fencl, Lib. Director Thiem-Menning, HR Director Hodge, 1000 Islands Naturalist Garrity, Finance Director Roehl (Zoom), Associate Planner Nelson (Zoom), and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Elect Vice-Chair.

Motion by Eggleston to nominate Ald. Schell and those nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Schell as Vice-Chair for the Legislative Committee.

Roll call vote: Eggleston – aye, Moore – aye, Schell – aye, and Schumacher – aye.

Motion carried.

b. Elect Secretary.

Motion by Moore to nominate Ald. Schumacher and those nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Schumacher as Secretary for the Legislative Committee.

Roll call vote: Eggleston – aye, Moore – aye, Schell – aye, and Schumacher – aye.

Motion carried.

c. Resolution 2026-5510 Transportation Resolution.

Motion by Eggleston, seconded by Schell to recommend approval of the Resolution 2026-5510 Transportation Resolution and forward it on to Common Council.

All members voted aye.

Motion carried.

d. Resolution 2026-5511 World Migratory Bird Day Resolution.

Motion by Schell, seconded by Eggleston to recommend approval of the Resolution 2026-5511 World Migratory Bird Day Resolution and forward it on to Common Council.

All members voted aye.

Motion carried.

e. Resolution 2026-5512 CSM Resolution - 801 Gertrude Street.

Motion by Schumacher, seconded by Eggleston to recommend approval of the Resolution 2026-5512 CSM Resolution - 801 Gertrude Street and forward it on to Common Council.

All members voted aye.

Motion carried.

3. Adjourn.

Motion by Schumacher, seconded by Eggleston to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:10 PM

Kayla Nessmann, Clerk

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Chair Schell on Monday, May 4, 2026, at 7:11 P.M.

Members present: DeCoster, Schell, and Schumacher.

Absent & Excused: Kilgas.

Also present: Ald. Antoine, Ald. Eggleston, Ald. Moore, Ald. Thiele, Mayor Penterman, DPW/Eng. Neumeier, Com. Enrich. and Rec. Dir. Vosters, Fire Chief Carrel, Mark. and Com. Manager Fencil, Lib. Director Thiem-Menning, HR Director Hodge, Associate Planner Nelson (Zoom), and interested citizens.

Motion by Schell, seconded by DeCoster to excuse the absent member.

All members present voted aye.

Motion carried.

1. Correspondence - None.

2. Discussion Topics.

a. Elect Vice-Chair.

Motion by Schumacher to nominate Ald. DeCoster and those nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. DeCoster as Vice-Chair for the Public Protection and Safety Committee.

Roll call vote: DeCoster – aye, Schell – aye, and Schumacher – aye.

Motion carried.

b. Elect Secretary.

Motion by DeCoster to nominate Ald. Schumacher and those nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Schumacher as Secretary for the Public Protection and Safety Committee.

Roll call vote: DeCoster – aye, Schell – aye, and Schumacher – aye.

Motion carried.

c. Temporary Parking on Western Side of Prospect Lane.

Motion by Schumacher, seconded by DeCoster, to approve 6 months of temporary parking on the western side of Prospect Lane and can be shut down at any time due to safety reasons and forward on to the Common Council.

All members present voted aye.

Motion carried.

3. Adjourn.

Motion by DeCoster, seconded by Schumacher to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 7:15 p.m.

Kayla Nessmann, Clerk



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – April 21, 2026

Pursuant to adjournment on April 8, 2026, a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, April 21, 2026.

Roll call present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Finance Director Roehl, Fire Chief Carrel, Library Director Thiem-Menning, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

PUBLIC APPEARANCES

BUSINESS PRESENTED BY THE MAYOR

Appointment of Ashley Roehl as Finance Director/Treasurer.

Motion by Schell, seconded by Moore to appoint Ashley Roehl as Finance Director/Treasurer.

All Ald. voted aye.

Motion carried.

Appointment of Ashley Roehl to the Fox Cities Area Room Tax Commission to replace Will VanRossum (1-year term).

Motion by Antoine, seconded by Eggleston to appoint Ashley Roehl to the Fox Cities Area Room Tax Commission to replace Will VanRossum (1-year term).

All Ald. voted aye.

Motion carried.

Proclamation declaring Arbor Day April 24, 2026.

Motion by Moore, seconded by Eggleston to receive and place on file the Proclamation declaring Arbor Day April 24, 2026, Arbor Day in the City of Kaukauna.

All Ald. voted aye.

Motion carried.

Proclamation declaring Municipal Clerks Week May 3 – May 9, 2026, in the City of Kaukauna.

Mayor Penterman read the proclamation declaring Municipal Clerks Week May 3 – May 9, 2026, in the City of Kaukauna.

Motion by Antoine, seconded by Kilgas to receive and place on file the Proclamation declaring Municipal Clerks Week May 3 – May 9, 2026, in the City of Kaukauna.

All Ald. voted aye.

Motion carried.

CONSENT AGENDA

Board of Public Works Meeting Minutes of April 20, 2026.

Finance & Personnel Committee Meeting Minutes of April 20, 2026.

Health & Recreation Committee Meeting Minutes of April 20, 2026.

Legislative Committee Meeting Minutes of April 20, 2026.

Common Council Meeting Minutes of April 8, 2026.

Joint Review Board Meeting Minutes of March 25, 2026.

Plan Commission Meeting Minutes of March 19, 2026.

Heart of the Valley Metropolitan Sewerage District Meeting Minutes of March 10, 2026.

Library Board Meeting Minutes of February 24, 2026.

Fire Report for March 2026.

Ambulance Report for March 2026.

Police Report for March 2026.

Code Enforcement Report for March 2026.

Court Report for March 2026.

Clerk-Treasurer’s Daily Deposit Report for March 2026.

Building Inspection Report for March 2026.

Bills Payable.

All alders voted aye to approve/adopt items within the consent agenda.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Operator (Bartender) Licenses.

The following applicants have applied for an operator’s license for the license year **2024-2026** and have been recommended for approval based on their record check by the police department:

Fischer	D.	Sophia	Neenah
Garvey	F.	Bruce	De Pere
Schaefer	J.	Solon	Kaukauna
Schmidt	M.	Lily	Kaukauna

Motion by DeCoster, seconded by Eggleston, to approve the operator/bartender licenses as listed.

All Ald. voted aye.
Motion carried.

The following applicants have applied for an operator’s license for the license year **2026-2027** and have been recommended for approval based on their record check by the police department:

Brennecke	L.	Linda	Appleton
Jakubowski	A.	Karen	Green Bay
Lacount	A.	Catherine	Green Bay
Vanden Boogaard	J.	Jaren	Kaukauna
Van De Loo	B.	Molly	Kaukauna
Voet	K.	Jamie	Kaukauna

Motion by DeCoster, seconded by Moore, to approve the operator/bartender licenses as listed.
All Ald. voted aye.
Motion carried.

REPORTS OF CITY OFFICERS

Municipal Court Costs – Assembly Bill 443

Assembly Bill 443 allows municipal courts in Wisconsin to be able to increase court costs by \$10, raising them from \$38 to \$48. The last time court costs were increased was 2013. With costs of court administration increasing substantially since 2013, Judge Hufschmid will be raising our municipal court costs to \$48.

Motion by Moore, seconded by DeCoster to receive and place on file the Municipal Court Costs – Assembly Bill 443.
All Ald. voted aye.
Motion carried.

Producer Full-Service Retail Sales Application to Stone Arch Brewpub for Electric City River Jam on June 19 and 20, 2026 from 4:30PM to 10:30PM.

The City will be working with Stone Arch Brewpub this year for beer and soda sales for Electric City River Jam. This license allows a qualified manufacturer to sell their products at a different location. Stone Arch will be donating a portion of the sales of their beer and soda back to the City.

Motion by Thiele, seconded by Kilgas, to approve the full-service retail sales application to Stone Arch Brewpub for Electric City River Jam on June 19 and 20, 2026 from 4:30PM to 10:30PM.
All Ald. voted aye.
Motion carried.

Annexation Petition Review – Verbeten Development

Verbeten Development Inc. has submitted an annexation request for unanimous annexation of parcels 030062307 and 030063500 from the Town of Buchanan to the City of Kaukauna. This is a unanimous annexation, meaning all property owners involved desire to be annexed to the City. The annexation request is for a total of 28.5993 acres. As it currently stands, the property would default to Residential Single-Family for zoning if the annexation is approved, which is compliant with the City’s comprehensive plan. The property can be serviced with water and sewer by the City, and the request for annexation is being made to support future neighborhood development.

Motion by Moore, seconded by Thiele to refer to Plan Commission for review and recommendation.
All Ald. voted aye.
Motion carried.

TID 6 Termination

Finance Director Roehl indicated that as long as Resolution 2026-5507 Resolution Terminating TID 6 is signed after April 15th, but before May 2nd, the City will get another year of increment.

Fire Department Vehicle Purchase

The Fire Department requests approval to purchase a 2026 Dodge Durango through the State of Wisconsin cooperative purchasing contract (505ENT-M24-VEHICLES-03) awarded to Ewald Motors of Oconomowoc, LLC at a cost of \$38,955. This budget item was approved in the 2025 Capital Budget. Outfitting the vehicle will cost roughly \$10,000-\$15,000 but will still be under the budgeted \$65,000. The vehicle will serve as the primary day-staff vehicle for chief officers. The Department's prior chief vehicle, a Chevrolet Impala, has been reassigned to the Fire Inspector, a new position established this year.

Motion by Moore, seconded by Antoine to approve the purchase of a 2026 Dodge Durango from Ewald Motors of Oconomowoc, LLC, through the State of Wisconsin Cooperative Purchasing Contract at a cost of \$38,955, and to authorize the Fire Chief to execute the purchase agreement and related documents.

All Ald. voted aye.
Motion carried.

Presentation of the 2025 Fire Department Annual Report

Fire Chief Carrel presented the 2025 Fire Department Annual Report. Looking back on 2025, Chief Carrel said the greatest thing that stood out was staff perseverance. There were pretty significant changes in the department, heavy workloads, and ongoing staff challenges. Staff rose to the challenge, showed up, and did their jobs. Even though the department wasn't fully staffed for the entire year, they remarkably responded to 1,848 incidents, just over 1,100 inspections, and logged nearly 3,600 hours of training.

The department hasn't been fully staffed since 2024. Traditional methods of hiring weren't producing enough qualified firefighter/paramedics. With Council's support, the department changed their hiring practices to allow EMT's to join the department, but only if they were committed to going to, and completing paramedic school. As soon as the change was made, the department was able to hire three very qualified and eager applicants almost straight out of high school. The current firefighter/EMT's are working full-time and going to school for over 130 hours per month, not including study time. The department is very proud of them.

The EMT program has helped keep the department competitive and also maintain a high level of EMS care at the paramedic level. Chief Carrel is reminded of this by a call that came in September 2025 for an unresponsive child at a playground in the city. This led to a very emergent response from the police and fire department. The fire department was already responding to two other emergencies, so they responded with a broken-up crew from three different locations in the city. When the fire department crews started arriving, they found the police and bystanders caring for the child and performing CPR. The fire department crew assumed care for the child and transported him to a local hospital. A month later, he visited the fire station to reunite with those that cared for him that day. Chief Carrel said when he looks back on that day, he thinks about more than just the good outcome. He thinks about all the people behind it, the bystanders who stepped in on a day they couldn't have imagined, the police officers that helped, the firefighters and paramedics, and the

hospital staff that continued care. It truly takes a team, and it's a reminder of why they do what they do, why they train so much, and why they work hard to maintain staffing levels. It's why work matters.

Motion by Eggleston, seconded by DeCoster to receive and place on file the 2025 Fire Department Annual Report.

All Ald. voted aye.

Motion carried.

2025 Annual Library Report

Library Director Thiem-Menning shared some highlights from 2025 for the library. She said the increase in program attendance was a huge highlight. The community and all of the giving is a highlight particular to our library. There is so much goodwill and people that choose to be connected to others in their community. Another very strong point for our library is that people feel welcome and safe there. Director Thiem-Menning thanked her staff for all of their hard work and the Council for all of their support.

Motion by Antoine, seconded by Kilgas to receive and place on file the 2025 Annual Library Report.

All Ald. voted aye.

Motion carried

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2026-5507 Resolution Terminating Tax Increment District (TID) No. 6.

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Resolution 2026-5507 Resolution Terminating Tax Increment District (TID) No. 6.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Schumacher to adopt Resolution 2026-5507 Resolution Terminating Tax Increment District (TID) No. 6.

All Ald. voted aye.

Motion carried.

Resolution 2026-5508 Resolution Authorizing Resolution for Outdoor Recreation Grant Application.

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Resolution 2026-5508 Resolution Authorizing Resolution for Outdoor Recreation Grant.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Resolution 2026-5508 Resolution for Outdoor Recreation Grant Application.

All Ald. voted aye.

Motion carried.

Resolution 2026-5509 Updating and Clarifying Authorized Signers on City Financial Accounts.

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Resolution 2026-5509 Updating and Clarifying Authorized Signers on City Financial Accounts.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2026-5509 Updating and Clarifying Authorized Signers on City Financial Accounts.

All Ald. voted aye.

Motion carried.

Ordinance 1955-2026 Ordinance Amending Section 7.12(1)(bg) of the Kaukauna Municipal Code.

Motion by Moore, seconded by DeCoster to suspend the rules and waive the reading of Ordinance 1955-2026 Ordinance Amending Section 7.12(1)(bg) of the Kaukauna Municipal Code.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to adopt Ordinance 1955-2026 Ordinance Amending Section 7.12(1)(bg) of the Kaukauna Municipal Code.

All Ald. voted aye.

Motion carried.

ALDER REQUESTS FOR DISCUSSION AT THE NEXT COMMON COUNCIL MEETING

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – The Reserve Update.

Motion by Moore, seconded by Schell to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – The Reserve Update.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 7:40 PM.

Return to Open Session for possible action.

Motion by Antoine, seconded by Schell to return to open session.

All Ald. voted aye.

Motion carried.

Returned to open session at 8:34 PM.

Motion by Moore, seconded by Thiele to direct staff to amend the current contract to require commencement of construction by August 10, 2026, and this amendment be sent to the developer pending tax payments are satisfied.

All Ald. voted aye.

Motion carried.

SWEARING IN OF NEWLY ELECTED OFFICIALS

ADJOURN SINE DIE

Motion by Moore, seconded by DeCoster to adjourn.
All Ald. voted aye.
Motion carried.

Meeting adjourned at 8:38 PM.

Christina Nelson, Deputy Clerk





COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – APRIL 21, 2026

Pursuant to Section 62.11 (2) of the Wisconsin Statutes, a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 8:38 P.M. on Tuesday, April 21, 2026.

Roll call present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Finance Director Roehl, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

PUBLIC APPEARANCES

BUSINESS PRESENTED BY THE MAYOR

Election of Council President.

Mayor Penterman opened nominations for Council President.

Motion by Antoine moved to nominate Ald. John Moore as President of the Council.

No other nominations were made.

Roll call vote: Antoine-aye, DeCoster-aye, Eggleston-aye, Kilgas-aye, Moore-abstain, Schell-aye, Schumacher-aye, and Thiele-aye.

Motion carried. 7-1 (Moore Abstained)

Mayor Penterman congratulated Ald. Moore on being re-elected Council President.

Appointment of Standing Committees and Commissions.

The Mayor provided Council members with his recommended appointments for 2026-2027. Council members were asked to review the appointments and discuss any changes they may want with the Mayor before the next Committee meetings.

CONSENT AGENDA

REPORTS OF STANDING AND SPECIAL COMMITTEES

REPORTS OF CITY OFFICERS

PRESENTATION OF ORDINANCES AND RESOLUTIONS

ALDER REQUESTS FOR DISCUSSION AT THE NEXT COMMON COUNCIL MEETING

ADJOURN

Motion by Schell, seconded by Moore to adjourn.
All Ald. voted aye.
Motion carried.

Meeting adjourned at 8:43 p.m.

Christina Nelson, Deputy Clerk



GRIGNON MANSION BOARD MEETING MINUTES

Monday, February 23, 2026

The meeting was called to order by Vice Chair, Brian Schuh, at 4:30 p.m. in the Municipal Services Building, Hydro View Room.

Roll Call

Present –Christina Crook, Lyle Hansen, Brian Schuh, Bruce Werschem, John Moore, Brian Buechel

Others in Attendance – Allison Engels

Public Appearances- Mary Grogan-Seleen w/Grignon Friends Group

Review/Approve Minutes from February 23, 2026 Meeting

Motion to approve Minutes, Moore moves, Werschem seconds, Minutes approved.

Report from the City

Engels discussed the Friends' Agreement regarding an understanding of the role of the Friends and the role of the Board. There are no big changes but there are some different language/wording changes in the Agreement. Engels indicated that the Agreement was reviewed by the Parks/City Crews Departments and the copy the Board received for today's meeting is in almost final draft form which will be brought to the March 10, 2026 Friends meeting to review again. After review at the March 10, 2026 meeting, the Agreement will be brought to the Board at the March 16, 2026 meeting for approval.

Upon review of the Agreement, the Board discussed possible language changes to clarify who would take on the financial responsibilities should the Friends disband. Additional clarification was discussed of the percentage of contribution of funds from the Friends to the City pursuant to the new terms of the Agreement. The Board understands that the Agreement has been reviewed; however, the Board does not necessarily have input on the daily operations of the Friends; therefore, some of the language reflects that relationship. Follow-up discussion continued regarding the role of the City as a landlord versus a partnership and what that means for the Friends when dealing with minor daily issues at the Mansion versus major repairs and/or maintenance issues.

The Board discussed the funds saved in CDs and accounts which are facilitated by the Friends Group and Schuh suggested a Capital Improvement Fund to be used to assist with financing the needs of the Mansion. Grogan-Seleen indicated that she is hoping to sit down to review accounts and a possible budget since, to her knowledge, this has not been something the Friends have regularly completed in the past. The Board discussed the two (2) CDs that are in the Mansion bank account and how the funds could be better used than just being deposited into a CD.

Further discussion regarding the City's role to conduct an audit on the current state of the systems located at the Mansion. Moore indicated that once the audit was conducted, the Friends and City could then work on funds being allocated to the Mansion through the City budget. Moore again confirmed the City owns the Mansion and understands there will be maintenance and upkeep costs; however, funds have not been requested in the past for Mansion needs.

Schuh asked whether or not the Board needed to vote on the Friends' Agreement. Moore indicated that the Agreement should be seen by the Common Council so the Council is aware that money for the Mansion will be discussed during the October of 2026 budget.

Report for the Friends

Grogan-Seleen indicates the furnace was evaluated, by Bob's Quality Heating. Everything currently looks good and they will be back in June to evaluate the AC.

Still looking at a Mansion interior and exterior clean-up date in April, most likely April 22, 2026. Discussion of getting some volunteers from KHS to help with these tasks.

Moore indicated that KHS has a Master Gardeners Club that could assist.

Report form the Chair

Schmitt was not at the meeting. Vice- Chair Schuh did not have anything to report.

Other Business

Following up on the February meeting, Board Officers were discussed. Werschem moved to approve Board nominations, Moore seconded, motion carries. Unanimous vote was held that Board Officers remain the same moving forward.

Set Next Meeting Date and Location

Monday, March 16, 2026 at 4:30 p.m. in the Hydro View Room

Adjournment

Motion by Werschem to adjourn, seconded by Buechel , Motion unanimously approved with meeting adjourned at 5:25 p.m.

INDUSTRIAL PARK COMMISSION

City of Kaukauna

Hydro View Room

Municipal Services Building

144 W. Second Street, Kaukauna



Wednesday, March 11, 2026 at 3:30 p.m.

MINUTES**In-Person in Hydro View Room**

Avanzi called the meeting to order at 3:30 p.m.

1. Roll Call

Members Present: Michael Avanzi, Ryan Gaffney, Nick Rieth, Glen Schilling, John Sundelius, Mike Vandenberg

Members Absent: Dale Eggert

Others Present: Associate Planner Adrienne Nelson and Jerry VanLanen, representative from Prosperity In, LLC

Schilling made a motion to excuse the absent member. Seconded by Rieth. The motion passed unanimously.

2. Approval of Minutes

a. Approve Minutes from March 4, 2026

Sundelius made a motion to approve the minutes from March 4, 2026. Seconded by Vandenberg. The motion passed unanimously.

3. Old Business

a. New Prosperity Center Façade Requirements

Associate Planner Nelson presented research looking into the historical enforcement of the façade requirements laid out in the covenants governing the NEW Prosperity Center at the request of the Industrial Park Commission. The covenants governing the NEW Prosperity Center were established in October of 2006. Per these covenants, there are requirements regarding decorative masonry, textured prefabricated concrete, smooth concrete finish, or other non-metallic surfaces. There are also exceptions for decorative bands,

windows, doors, future expansion areas, and office areas approved by the Commission.

In reviewing the buildings in NEW Prosperity, earlier constructed buildings started with using more masonry, but as time progressed, the requirements have been less stringently enforced. There have also been some exceptions due to the needs of the business. For example, Holland Cold Storage could not use masonry for their building because it wouldn't meet the requirements for a cold storage facility. Klink was granted an exception because they have 56 overhead doors and masonry would not hold up in that situation as well as metal.

Associate Planner Nelson stated that with changes in staff over the years, there have been different interpretations and/or knowledge of the covenants. Based on this, staff is looking for some direction on how to proceed with enforcing these covenants. Commissioners agreed to keep the covenants as is. The majority of parcels in the NEW Prosperity Center are already built on. Therefore, there aren't many open lots left for new construction to create façade related issues.

b. Site Plan Review – Prosperity In LLC (101 E County Road JJ)

Associate Planner Nelson explained the documentation for the site plan review for Prosperity In LLC is the same information presented at the last IPC meeting on March 4th.

The Commission asked Jerry VanLanen from Prosperity In LLC, to clarify the reason for wanting to keep the east wall of the building entirely metal with no masonry. He explained that he wanted to leave that wall entirely metal in case there is a need to move a crane in for a tenant or for possible future expansion. His intent is to not put masonry on this wall in the future. The Commission questioned the possibility of expansion to the east side of the building with there not being much room to expand.

Rieth made a motion to approve the site plan for Prosperity In LLC (101 E County Road JJ) with the requirement that the east exterior wall

matches the north and west exterior walls with masonry and steel. Seconded by Sundelius. The motion passed unanimously.

4. Other Business
a. IPC Restructuring

Associate Planner Nelson stated at the last meeting, the Commission discussed dropping from nine members to seven. The Commission has been operating with just seven commissioners for some time.

After discussion with Mayor Penterman and Attorney Greenwood, there were no issues noted for decreasing the size of the Commission down to seven members. Associate Planner Nelson and Attorney Greenwood will work on an update to bring to the Legislative Committee and then to Common Council.

Sundelius made a motion to direct the Legislative Committee to look at reducing the Industrial Park Commission from nine members to seven members. Seconded by Schilling. The motion passed unanimously.

5. Adjourn

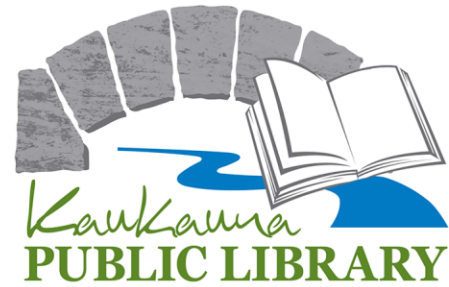
Sundelius made a motion to adjourn. Seconded by Avanzi. The motion passed unanimously.

Meeting adjourned at 4:14 p.m.
Christina Nelson, Deputy Clerk



LIBRARY BOARD MEETING MINUTES

City of Kaukauna
Kaukauna Public Library
207 Thilmany Rd STE 200, Kaukauna



Tuesday, March 24, 2026 at 5:30 PM
Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
 - a. The meeting was called to order by President Neumeier at 5:30p.
2. Roll call of membership
 - a. Present: A. Neumeier, J. Vondracek, J. Van de Hey, C. Fallona, M.J. Kilgas, J. Lucas, C. Van Boxtel, & P. Davis
 - b. Excused: D. Tatro
 - c. Also present: A. Thiem-Menning & J. Berven
3. Public Participation and Communications
 - a. None.
4. Consent Agenda
 - a. Meeting minutes of Tuesday, February 24, 2026
 - b. Bill Register February 2026
 - i. C. Fallona made a motion to approve the consent agenda, seconded by M.L. Kilgas. Motion passed; all in favor.
5. Action Items
 - a. None.
6. Information Items
 - a. Directors Report
 - i. A. Thiem-Menning gave staffing updates.
 - ii. A. Thiem-Menning handed out the first draft of the public 2025 annual report for the Board to look at.
 - iii. J. Berven gave an update on the job pod.
 - b. Youth Services Librarian Report
 - c. Local Historian Report
 - d. Trustee Topic: Chapter 6
 - i. The topic this month was reviews.
 - e. Statistics
 - i. J. Vondracek made a motion to receive and place the reports on file. Seconded by C. Van Boxtel. Motion passed; all in favor.
7. Adjournment
 - a. J. Lucas made a motion to adjourn at 6:26p, seconded by J. Vondracek. Motion passed: all in favor.

Minutes prepared by: A. Thiem-Menning

PLAN COMMISSION

City of Kaukauna

Council Chambers

Municipal Services Building

144 W. Second Street, Kaukauna



Thursday, April 9, 2026 at 4:00 PM

MINUTES**In-Person in Council Chambers**

Mayor Penterman called the meeting to order at 4:00 p.m.

1. Roll Call

Members Present: Giovanna Feller, John Neumeier, John Moore, Michael Avanzi, Ken Schoenike, Pennie Thiele, Mayor Tony Penterman

Members Absent: Brett Jensen

Other(s) Present: Associate Planner Adrienne Nelson, Tim Roehrig

Avanzi made a motion to excuse the absent member. Seconded by Moore. The motion passed unanimously.

2. Approval of Minutes

a. Approve Minutes from March 19, 2026

Feller made a motion to approve the minutes from March 19, 2026. Seconded by Moore. The motion passed unanimously.

3. Old Business

a. None

4. New Business

a. LWCF Grant

Director of Public Works/City Engineer Neumeier presented the Land and Water Conservation Funds (LWCF) Grant application from the Kaukauna High School civic engagement class. The application is for sledding hill improvements at Mount Misery, an ice rink with a chiller, and a new restroom building to replace the existing building. The civic engagement class is asking for city support for a resolution to apply for the LWCF Grant. Tim Roehrig and his civic engagement class

completed the application, but per the recommendation of the Wisconsin DNR, the city is the official applicant.

The results of the application will be communicated in summer or fall 2026. After that point, there is a National Park Service review and a deed would be put over the property. Then the project would be approved to move forward.

The LWCF Grant covers up to 50% of the project cost. Per Tim Roehrig's updated cost estimate, the total project cost is \$2,399,000. The civic engagement class has raised approximately \$650,000. The city wants to see the 50% match from the grant to go forward with the project because the grant is reimbursable. The Wisconsin DNR would reimburse the remaining 50% of the project if the LWCF Grant application is accepted. The city would borrow the gap funding needed in the meantime before reimbursement.

Moore asked if a prior archeological survey on the Grignon Property was referenced in the application. Tim Roehrig stated that potential artifacts were briefly mentioned, but the Grignon Home was mentioned as much as possible because of the relationship between the sledding hill and the Grignon property.

Schoenike asked how the chiller operates. Tim Roehrig responded that if the temperature is below 52 degrees, there will be ice on the ice rink.

Thiele questioned the wording in the second paragraph of item 4 on page 28 of the agenda packet. Thiele noted that the Common Council did not authorize development of the project. Instead, Thiele requested the application be reworded to indicate that the Common Council authorized support for the project. Tim Roehrig agreed to reword references to development.

Avanzi made a motion to recommend approval of the resolution and direct staff to modify the application with the changes discussed. Seconded by Schoenike. The motion passed unanimously.

b. Street Vacation Request - Calmes

Associate Planner Nelson introduced the request for a vacation of a 66-foot-wide planned road located between two parcels. These are parcels 322095712 and 322095713, owned by Randy Calmes. It appears that the street was originally intended to cut through what is now the Commerce Crossing Business Park before most of the planned road was vacated in the late 1980s. A section of the road continues in the Town of Vandebroek; Randy Calmes is working with the Town to vacate this section as well.

Randy Calmes submitted a petition signed by all property owners abutting the road in support of the vacation. Additionally, a lis pendens has been submitted to Outagamie County in compliance with state statute.

Moore asked what Randy Calmes plans to do with the property. Nelson responded that there are interested developers, but the developers all wanted the street area resolved before moving forward.

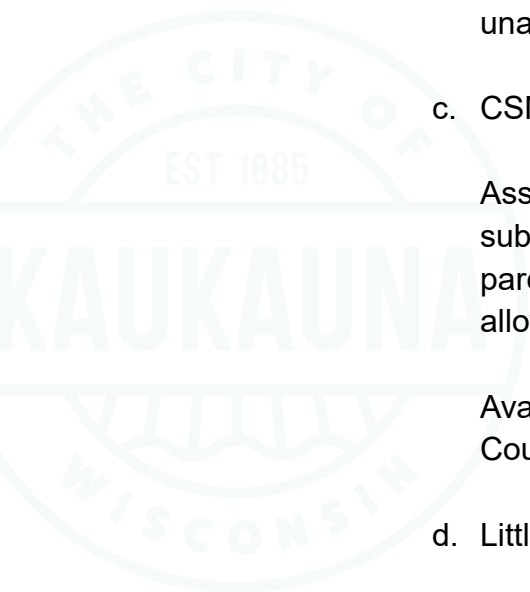
Moore made a motion to recommend approval of the vacation request to Common Council. Seconded by Neumeier. The motion passed unanimously.

c. CSM Review – 801 Gertrude Street

Associate Planner Nelson introduced the Certified Survey Map (CSM) submitted on behalf of Jacqueline Reardon to create two lots from parcel 321063901. This request to split the lot into two parcels will allow for the sale and residential development of the newly created lot.

Avanzi made a motion to approve the CSM and forward it to Common Council. Seconded by Feller. The motion passed unanimously.

d. Little Free Library Park Donation – Location Update



Associate Planner Nelson presented the request for location change of the Little Free Library park donation. Mary Brennan's application for the donation was approved in October 2025. The location for the Little Free Library is owned by the City of Kaukauna but maintained by Kaukauna Utilities (KU).

Nelson noted that the Little Free Library may need to be temporarily relocated when work begins on an upcoming Kaukauna Utilities project. Avanzi stated that KU's work may not impact the location of the Little Free Library but that he would work with Mary Brennan.

Thiele made a motion to approve staff recommended approval of the updated location with the understanding that the Little Free Library may be temporarily relocated when work begins on the KU project. Seconded by Moore. The motion passed unanimously.

e. *Extraterritorial CSM Review – Town of Buchanan

Associate Planner Nelson introduced the extraterritorial CSM submitted by Scott Andersen, surveyor, on behalf of James and Beth Verbeten. The CSM is to create two lots and two out lots from parcels 030062307, 030063500, and 030062304 in the Town of Buchanan. The CSM was brought before the Plan Commission because the parcels fall within the extraterritorial review area of the City of Kaukauna. The parcels are located just to the west of the Verbeten Subdivision and Inside the Park Place. The out lots will be deeded to the adjoining parcels.

Neumeier noted that he had a meeting with the administrator for the Town of Buchanan, Michael Brown, regarding the extraterritorial CSM. Neumeier's concern was with ensuring the out lots are attached immediately but otherwise expressed support for the CSM.

Nelson noted that in conversation with Michael Brown, it was expressed that the Town of Buchanan would execute a CSM to unify the properties according to county regulations.

Neumeier made a motion to approve the extraterritorial CSM to the Common Council. Seconded by Avanzi. The motion passed unanimously.

f. *Preliminary Plat Review – High Pointe Meadows

Associate Planner Nelson introduced the preliminary plat submitted by Tom Dercks on behalf of Verbeten Development Inc. for the development of the High Pointe Meadows Subdivision. This development would be located to the west of the Verbeten Subdivision and Inside the Park Place. This new development is planned to be completed in two phases, and it would create 117 new residential lots over a total of about 48 acres. A total of 1.19 miles of street would be added, with one entrance off DeBruin Road to the west and two entrances to the south off Springcrest Drive and Cilantro Lane. The smallest lot size would be approximately 10,000 square feet, and the largest would be approximately 69,000 square feet. Utility and drainage easements will be added to the final plat.

Moore asked if the plan was to annex the area to the city. Nelson confirmed that a petition for annexation has been submitted to the city and that she further directed the developers to submit a petition to the Town of Buchanan and to the Department of Administration.

Avanzi asked Neumeier if there were concerns from the city's standpoint on servicing utilities to this area. Neumeier confirmed that he had no concerns with water, sewer, and electric, although Neumeier is currently unsure on how stormwater services will be provided with ponds and discharges. There is a pond in Jonen Park that could serve part of the development and may be enlarged. Neumeier noted a current wetland pocket that he would prefer to not fill, instead creating some park lot cul-de-sacs there. Neumeier noted that he overall liked the layout of the plan, although the flood study may change everything about the design.

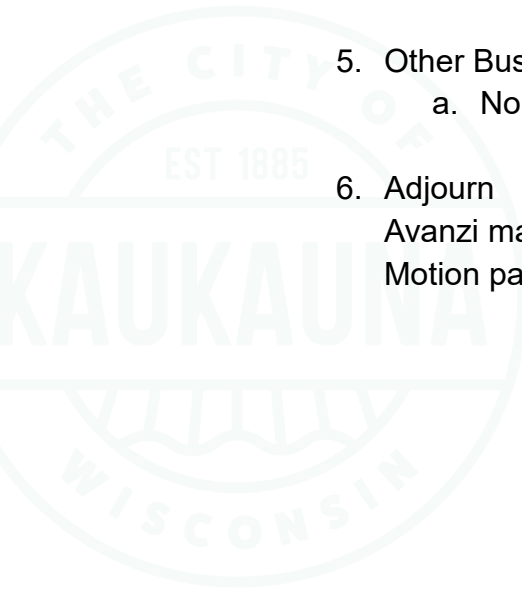
Thiele asked if a development of the size proposed would require a park or if the proximity of Jonen Park would satisfy that requirement.

Neumeier answered that the appropriateness of park areas would be up to the city's discretion.

Thiele asked if there are concerns with traffic. Neumeier stated that he does not anticipate traffic issues because he anticipates the traffic would go out to De Bruin rather than Fieldcrest.

Neumeier noted that a flood study is going on in the development area. The city has also asked for a corridor study on the stream that runs along Fieldcrest Drive. The city is waiting for the study to come back from the DNR and FEMA to see what the actual floodplain would be. Nelson noted that because the floodplain zoning is part of the city's zoning code, if the map is amended, it will need to go through a zoning code update. Moore asked if property owners would be notified at that point. Nelson noted that although the city typically does not notify specific property owners with a zoning code update, she recommends notification to property owners in this case.

Nelson noted that the plans are pending the extraterritorial CSM annexation and that a new floodplain map could significantly alter the proposal. Feller expressed a desire to wait to bring the preliminary plat review to council. No action was taken.

- 
5. Other Business
 - a. None

6. Adjourn

Avanzi made a motion to adjourn the meeting. Seconded by Schoenike. Motion passed unanimously. The meeting adjourned at 4:46 p.m.

City - Bills Payable

Check #	Bills Paid	Date	Class Line Description	Addressee	Amount Paid
126843	27294	4/3/2026	Camera Move - Fire Lobby	Amplitel Technologies LLC	85.00
126844	287325100391X03202026	4/3/2026	Wireless Charges, Wireless Charges	AT&T Mobility	132.17
126845	86128819	4/3/2026	Medical Supplies	Bound Tree Medical, LLC.	669.99
126846	311106426064596	4/3/2026	Park Office	Capital One Commercial	176.31
126846	311106926040728	4/3/2026	Painting/SPaR	Capital One Commercial	28.96
126846	311107126051199	4/3/2026	MSB Building Maint.	Capital One Commercial	111.26
126846	303005726017426	4/3/2026	Paint Supplies/SPaR	Capital One Commercial	22.78
126846	311106926108503	4/3/2026	SPaR, Building Maint./Shop	Capital One Commercial	94.03
126846	303007126050779	4/3/2026	Pool Maint.	Capital One Commercial	56.54
126847	848989	4/3/2026	Cell Phone - IT, Cell Phone - City Attorney, Cell Phone - PD, Cell Phone - Planning, Cell Phone - Inspection, Cell Phone - FD, Cell Phone - FD, Cell Phone - Engineering, Cell Phone - HR, Park Cameras	Cellcom	2,380.43
126848	4262193554	4/3/2026	Mats	Cintas Corp.	65.46
126848	4262866292	4/3/2026	Mats	Cintas Corp.	143.55
126848	4262866204	4/3/2026	Mats	Cintas Corp.	75.91
126848	4261425203	4/3/2026	Mats	Cintas Corp.	143.55
126848	4261425094	4/3/2026	Mats	Cintas Corp.	75.91
126848	4261425135	4/3/2026	Mats	Cintas Corp.	109.65
126848	4262866250	4/3/2026	Mats	Cintas Corp.	109.65
126849	56466	4/3/2026	Oil #84	DC Auto Repair, LLC	54.02
126850	473978	4/3/2026	FSA -	Diversified Benefit Services, Inc.	766.04
126851	67313	4/3/2026	Refund - Rental Cancellation, Refund - Rental Cancellation	Emily Meneau	325.00
126852	30073	4/3/2026	Chain Saw Oil	Evergreen Power	91.96
126852	30072	4/3/2026	New Chain Saw #169	Evergreen Power	1,158.99
126853	032626	4/3/2026	Replacement for Damage (Garbage Container)	Fox River Navigational System Authority	706.45
126854	SPINV033224	4/3/2026	Pelot - Patrol Tactics Training	Fox Valley Technical College	265.00
126855	95199248	4/3/2026	Books	Ingram	19.92
126855	95216963	4/3/2026	Books	Ingram	23.15
126855	95199254	4/3/2026	Books	Ingram	23.68
126855	95199256	4/3/2026	Books	Ingram	24.50
126855	95199262	4/3/2026	Books	Ingram	24.72
126855	95216962	4/3/2026	Books	Ingram	38.79
126855	95168522	4/3/2026	Books	Ingram	46.47
126855	95168514	4/3/2026	Books	Ingram	62.13
126855	95168520	4/3/2026	Books	Ingram	120.78
126855	95168528	4/3/2026	Books	Ingram	277.68
126855	95199246	4/3/2026	Books	Ingram	12.01
126855	95216965	4/3/2026	Books	Ingram	13.45
126855	95168518	4/3/2026	Books	Ingram	13.51
126855	95199243	4/3/2026	Books	Ingram	15.35
126855	95199245	4/3/2026	Books	Ingram	21.42
126855	95199251	4/3/2026	Books	Ingram	35.04
126855	95168502	4/3/2026	Books	Ingram	35.49

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
126855	95199252	4/3/2026	Books		Ingram	35.61
126855	95168517	4/3/2026	Books		Ingram	44.85
126855	95168521	4/3/2026	Books		Ingram	100.39
126855	95168526	4/3/2026	Books		Ingram	211.35
126855	95168540	4/3/2026	Books		Ingram	11.55
126855	95199263	4/3/2026	Books		Ingram	12.03
126855	95168515	4/3/2026	Books		Ingram	12.91
126855	95199261	4/3/2026	Books		Ingram	24.24
126855	95199260	4/3/2026	Books		Ingram	25.12
126855	95168541	4/3/2026	Books		Ingram	26.02
126855	95168523	4/3/2026	Books		Ingram	42.26
126855	95168516	4/3/2026	Books		Ingram	211.64
126855	95168525	4/3/2026	Books		Ingram	242.74
126855	95168527	4/3/2026	Books		Ingram	433.82
126855	95199249	4/3/2026	Books		Ingram	12.57
126855	95199244	4/3/2026	Books		Ingram	13.57
126855	95168503	4/3/2026	Books		Ingram	15.91
126855	95168538	4/3/2026	Books		Ingram	16.69
126855	95168535	4/3/2026	Books		Ingram	17.93
126855	95168511	4/3/2026	Books		Ingram	20.77
126855	95199247	4/3/2026	Books		Ingram	7.50
126855	95216967	4/3/2026	Books		Ingram	7.82
126855	95168537	4/3/2026	Books		Ingram	17.93
126855	95168533	4/3/2026	Books		Ingram	18.90
126855	95199241	4/3/2026	Books		Ingram	19.60
126855	95168529	4/3/2026	Books		Ingram	155.64
126855	95168524	4/3/2026	Books		Ingram	166.53
126855	95168507	4/3/2026	Books		Ingram	11.96
126855	95168536	4/3/2026	Books		Ingram	13.22
126855	95168512	4/3/2026	Books		Ingram	18.02
126855	95199242	4/3/2026	Books		Ingram	34.87
126855	95199259	4/3/2026	Books		Ingram	52.73
126855	95168531	4/3/2026	Books		Ingram	64.36
126855	95168539	4/3/2026	Books		Ingram	11.79
126855	95168509	4/3/2026	Books		Ingram	11.95
126855	95168508	4/3/2026	Books		Ingram	17.99
126855	95168510	4/3/2026	Books		Ingram	20.77
126855	95199255	4/3/2026	Books		Ingram	23.68
126855	95199257	4/3/2026	Books		Ingram	32.28
126855	95199250	4/3/2026	Books		Ingram	36.31
126855	95199253	4/3/2026	Books		Ingram	39.25
126855	95168519	4/3/2026	Books		Ingram	40.84
126855	95216964	4/3/2026	Books		Ingram	15.41
126855	95168504	4/3/2026	Books		Ingram	18.58
126855	95168532	4/3/2026	Books		Ingram	19.21
126855	95216968	4/3/2026	Books		Ingram	21.09
126855	95199258	4/3/2026	Books		Ingram	30.48
126855	95168530	4/3/2026	Books		Ingram	40.52

Check #	Bills Paid	Date	Class Line Description	Addressee	Amount Paid
126855	95168513	4/3/2026	Books	Ingram	60.11
126855	95168506	4/3/2026	Books	Ingram	7.98
126855	95216966	4/3/2026	Books	Ingram	12.77
126855	95168534	4/3/2026	Books	Ingram	12.83
126855	95168505	4/3/2026	Books	Ingram	13.61
126856	1301986	4/3/2026	SPaR Keys and Legal	LaForce	149.05
126857	INV15047630	4/3/2026	Engineering Printer	Marco Technologies LLC NW 7128	40.00
126857	INV15029216	4/3/2026	New Engineering Printer	Marco Technologies LLC NW 7128	7,936.00
126858	00401225	4/3/2026	Commercial Plumbing Inspections - February 2026	McMahon Associates Inc	524.55
126859	2600326-IN	4/3/2026	2026 Contract	Mid-States Organized Crime Information Center	200.00
126860	22PA16PJ	4/3/2026	Warrant Payment for: Jordanlee E. Edwards - Agency Case #026009133, Warrant #22PA16PJ	Outagamie County Sheriff's Office	457.77
126861	X104034139:01	4/3/2026	Truck #209	Quality Truck Care Center	311.15
126861	X104034140:01	4/3/2026	Truck #209	Quality Truck Care Center	161.51
126861	X104034163:01	4/3/2026	Truck #209	Quality Truck Care Center	229.36
126861	X104033918:01	4/3/2026	Refuse Truck #225	Quality Truck Care Center	453.34
126862	99585	4/3/2026	Street Signs	Rent-A-Flash of Wisconsin, Inc	522.16
126863	676884493578SFL	4/3/2026	Recording of RACK Real Estate Mortgage Doc for Club Ritz & Satisfaction & Release of Development Agreement for Grand Kakalin	Simplifile, LC	60.50
126864	90221	4/3/2026	Payment for Cleaning & Televising Services	Speedy Clean Drain & Sewer	22,678.76
126865	033026	4/3/2026	Mailbox Reimbursement	Steve Krebs	57.59
126866	15308176310326	4/3/2026	SPaR Painting	The Sherwin Williams Co.	169.75
126867	031326	4/3/2026	Travel Reimbursement	Tim Hufschmid	459.10
126868	6160441275	4/3/2026	Coverall/Mat Service	VESTIS	95.28
126869	6-Pre Final 03/19/2026	4/3/2026	1-25 Concrete Street Paving - Blue Stem Subdivision, 1-25 Concrete Street Paving - Countryside Subdivision, 1-25 Concrete Street Paving - Wildlife Subdivision, 1-25 Concrete Street Paving - Ashgrove Subdivision	Vinton Construction Co.	121,145.35
00000509/1	AI42B1Z	4/7/2026	Windows 11 Upgrade Project - Surface Pro Laptop	CDW Government	1,409.74
00000509/1	AI4127M	4/7/2026	Windows 11 Upgrade Project - Surface Pro	CDW Government	1,056.02
00000509/2	6062	4/7/2026	Audio Screenings - FD (28), Audio Screenings - Street Dept (24), Audio Screenings - Engineering Dept (4), Audio Screenings - PD (22)	Kaukauna Utilities	1,958.22
00000509/3	508556641	4/7/2026	Digital Library Materials	Midwest Tape	214.10
00000509/3	508584644	4/7/2026	Digital Library Materials	Midwest Tape	31.73
00000509/4	437084	4/7/2026	Shop/Building Maint., SPaR/Building Maint	Superior Chemical, LLC	321.17
00000509/4	437083	4/7/2026	Harlan Shop Supplies	Superior Chemical, LLC	161.50
126870	408377	4/10/2026	Watercraft Trailer	Ken's Sports Inc	1,380.00
126871	02-44339	4/10/2026	General Janitorial Services provided Monday through Friday at the Municipal Services Building and Police Department Services will be provided per the Scope of Work provided with the original work order MARCH 2026 - 2nd half of the month	Advanced Maintenance Solutions	1,303.92
126871	02-44062	4/10/2026	Monthly Contract Janitorial Services for the month of the invoice date Per contract effective 03/02/2026	Advanced Maintenance Solutions	2,277.40
126872	27316	4/10/2026	Push Button Door Release for IT Office	Amplitel Technologies LLC	248.99
126872	27366	4/10/2026	Monthly Managed Services	Amplitel Technologies LLC	14,040.00

Check #	Bills Paid	Date	Class	Line Description	Addressee	Amount Paid
126872	27424	4/10/2026		Additional Fobs	Amplitel Technologies LLC	94.99
126872	27301	4/10/2026		4 PC Instalss - Brett, HR Coordinator, Tammy N, & SPaR Counter	Amplitel Technologies LLC	1,200.00
126873	033026	4/10/2026		Mileage & Reimbursement for WI Governor's Conference on Tourism	Andrea Fencel	208.59
126874	033126	4/10/2026		Mileage & Reimbursements	Anthony Penterman	176.41
126875	P90752479	4/10/2026		Handlight #2122	Batteries Plus, LLC.	36.95
126876	68288	4/10/2026		Security Deposit Refund	Brenda Joseph	200.00
126877	291290	4/10/2026		Oil #2181	Carstens Ace Hardware	1.25
126877	291375	4/10/2026		Plumbing Supplies	Carstens Ace Hardware	43.18
126877	291294	4/10/2026		Electrical Work #2191	Carstens Ace Hardware	4.49
126878	4264460098	4/10/2026		Mats	Cintas Corp.	109.65
126878	4264460075	4/10/2026		Mats	Cintas Corp.	75.91
126878	4264460156	4/10/2026		Mats	Cintas Corp.	143.55
126879	L261186867	4/10/2026		Progress Billing on December 31, 2025 Audit	CliftonLarsonAllen LLP	14,695.76
126880	207108	4/10/2026		Bunker Gear Repair	CR Canvas Specialties, Inc.	75.00
126881	4596	4/10/2026		PD Recruitment	Craig D. Childs, PhD, SC	525.00
126882	68380	4/10/2026		Refund - Youth Program Cancellation	David Herrmann	40.00
126883	56518	4/10/2026		Chief Car Battery, Oil	DC Auto Repair, LLC	773.28
126884	19537	4/10/2026		2 New Squad Decals	Eagle Sign & Design LLC	1,380.00
126885	1515245	4/10/2026		Auto Flush Repair	Ferguson Enterprises, LLC #1550	355.99
126886	CS9596	4/10/2026		Interest Overpayment - Parcel #323222000, 101 Sunny Meadows Road	First American Title Insurance Company	5.78
126887	6429	4/10/2026		3 Animals	Fox Valley Humane Association	184.00
126888	034467613	4/10/2026		AC, LT, SGT Badges	Galls, LLC	507.89
126889	17763	4/10/2026		Shop/Building Maint., SPaR/Building Maint/, Parks/Bldg Maint-Custodial	Haenco LLC	745.76
126890	033126	4/10/2026		New Connections - March	Heart of the Valley Metropolitan - New Connections	3,264.00
126891	95295732	4/10/2026		Books	Ingram	35.36
126891	95363908	4/10/2026		Books	Ingram	11.73
126891	95235549	4/10/2026		Books	Ingram	13.54
126891	95363902	4/10/2026		Books	Ingram	17.04
126891	95235536	4/10/2026		Books	Ingram	37.77
126891	95363897	4/10/2026		Books	Ingram	6.77
126891	95295731	4/10/2026		Books	Ingram	10.21
126891	95235544	4/10/2026		Books	Ingram	10.59
126891	95295739	4/10/2026		Books	Ingram	11.00
126891	95363903	4/10/2026		Books	Ingram	17.09
126891	95363898	4/10/2026		Books	Ingram	17.33
126891	95235540	4/10/2026		Books	Ingram	18.24
126891	95235538	4/10/2026		Books	Ingram	22.67
126891	95235542	4/10/2026		Books	Ingram	23.33
126891	95295727	4/10/2026		Books	Ingram	11.40
126891	95295728	4/10/2026		Books	Ingram	12.07
126891	95235541	4/10/2026		Books	Ingram	23.33

Check #	Bills Paid	Date	Class	Line Description	Addressee	Amount Paid
126891	95363907	4/10/2026	Books		Ingram	6.77
126891	95295737	4/10/2026	Books		Ingram	6.86
126891	95295730	4/10/2026	Books		Ingram	12.13
126891	95363911	4/10/2026	Books		Ingram	12.66
126891	95235548	4/10/2026	Books		Ingram	12.67
126891	95235545	4/10/2026	Books		Ingram	12.76
126891	95363910	4/10/2026	Books		Ingram	48.88
126891	95363899	4/10/2026	Books		Ingram	8.29
126891	95235543	4/10/2026	Books		Ingram	12.17
126891	95235537	4/10/2026	Books		Ingram	13.07
126891	95363904	4/10/2026	Books		Ingram	18.22
126891	95363906	4/10/2026	Books		Ingram	22.06
126891	95295729	4/10/2026	Books		Ingram	9.10
126891	95295740	4/10/2026	Books		Ingram	12.10
126891	95295734	4/10/2026	Books		Ingram	17.56
126891	95295735	4/10/2026	Books		Ingram	18.26
126891	95235539	4/10/2026	Books		Ingram	18.29
126891	95235547	4/10/2026	Books		Ingram	18.67
126891	95295741	4/10/2026	Books		Ingram	19.16
126891	95295742	4/10/2026	Books		Ingram	23.73
126891	95363896	4/10/2026	Books		Ingram	35.89
126891	95235546	4/10/2026	Books		Ingram	12.26
126891	95295738	4/10/2026	Books		Ingram	24.25
126891	95363901	4/10/2026	Books		Ingram	12.08
126891	95363900	4/10/2026	Books		Ingram	12.11
126891	95295733	4/10/2026	Books		Ingram	12.40
126891	95363905	4/10/2026	Books		Ingram	17.64
126891	95363912	4/10/2026	Books		Ingram	18.24
126891	95295736	4/10/2026	Books		Ingram	21.51
126891	95363909	4/10/2026	Books		Ingram	31.06
126892	804129	4/10/2026		Recharge Extinguisher	J.F. Ahern Co.	161.28
126892	805647	4/10/2026		SPaR Annual Inspection	J.F. Ahern Co.	410.00
126892	805683	4/10/2026		Sprinkler Inspections	J.F. Ahern Co.	370.00
126893	210104	4/10/2026		General Supplies	Joe's Power Center	70.84
126894	15759	4/10/2026		Portable - Nelson Trail Head	John's Johns	150.00
126894	15758	4/10/2026		Portable - Dog Park	John's Johns	150.00
126894	15760	4/10/2026		Portable - 1000 Islands Dec - Jan.	John's Johns	150.00
126895	25278510	4/10/2026		Annual Test/Insp Alarm System	Johnson Controls Fire Protection LP	1,233.75
126896	2712026	4/10/2026		Gift Shop Soap	Julie Maro	253.00
126897	032726	4/10/2026		Mileage 2/2 - 3/27/26	Kayla Nessmann	84.39
126898	96788484	4/10/2026		Fuel Filter #2181	Ken's Sports Inc	15.29
126899	10011	4/10/2026		Monthly Lawn & Landscape Maintenance - April	Killian's Lawnspring, Inc.	250.00
126900	1305264	4/10/2026		Main Entry Auto Op Replacement	LaForce	3,466.10
126901	41627727	4/10/2026		Copier Contract	Marco	1,655.81
126902	0283	4/10/2026		Maris Associates book vendor	Maris Associates	288.67
126903	2007	4/10/2026		Storm Sewer Maint., Sanitary Sewer Maint.	MC Tools and Repair LLC	658.75

Check #	Bills Paid	Date	Class Line Description	Addressee	A m o u n t Paid
126904	6058348	4/10/2026	DX Fleet Annual Subscription Renewal	OPW Fuel Management Systems, Inc.	900.00
126905	1874	4/10/2026	Cabling Kaukauna Library Camera	Reliable Cable of WI, LLC	225.00
126906	040726	4/10/2026	Mailbox Reimbursement	Sara VanWychen	125.00
126907	033126	4/10/2026	State Court Share - March 2026	State of Wisconsin	4,139.74
126908	6160443270	4/10/2026	Coverall/Mat Service	VESTIS	98.59
126909	524580	4/10/2026	Legal Fees - General Labor	von Briesen & Roper S.C.	4,121.00
126910	5871246911	4/10/2026	Gas Service - March	We Energies	24.65
126910	5871693502	4/10/2026	Gas Service - March	We Energies	231.10
126910	5870622923	4/10/2026	Gas Service - March	We Energies	664.46
126910	5870187202	4/10/2026	Gas Service - March	We Energies	10.48
126910	5871527740	4/10/2026	Gas Service - March	We Energies	329.54
126910	5871559981	4/10/2026	Gas Service - March	We Energies	147.10
126910	5870887474	4/10/2026	Gas Service - March	We Energies	2,790.19
126910	5870867586	4/10/2026	Gas Service - March	We Energies	507.96
126911	0190004504	4/10/2026	Refuse Truck #229	Wonderland Tire Company	667.00
126911	0200008329	4/10/2026	Loader #29	Wonderland Tire Company	163.63
126912	033126	4/10/2026	National Registry of EMT's Recertification	Wyatt Gezella	32.00
126913	041526	4/14/2026	XYZ Entertainment - 04/15/26	Gary Cross	225.00
00000510/1	040926	4/14/2026	04/09/26 Payroll, 04/09/26 Payroll	MissionSquare Retirement	20,894.43
00000511/1	104113	4/14/2026	3 Reams - 11x17, 3 1/2 Reams - 11x17, 3 1/2 Reams - 11x17, 1 Case - 11x17	Complete Office of Wisconsin	158.97
00000511/2	390980-00 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	37.63
00000511/2	391620-02 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	53.07
00000511/2	312212-00 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	56.83
00000511/2	331391-02 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	123.15
00000511/2	500342-01 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	28.01
00000511/2	454115-00 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	137.98
00000511/2	332585-01 2026-03-24	4/14/2026	Emergency Siren - LaFollette Park	Kaukauna Utilities	18.34
00000511/2	550060-01 2026-03-24	4/14/2026	Emergency Siren - Cty Rd J	Kaukauna Utilities	26.25
00000511/2	403061-01 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	96.20
00000511/2	500341-01 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	164.90
00000511/2	500380-00 2026-03-24	4/14/2026	Augustine Sewer Lift	Kaukauna Utilities	873.10
00000511/2	501802-00 2026-03-31	4/14/2026	Tower Dr Sewer Lift	Kaukauna Utilities	2,297.57
00000511/2	500340-01 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	29.85
00000511/2	460192-00 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	11.19
00000511/2	352197-00 2026-03-24	4/14/2026	Bel Air Lift Station	Kaukauna Utilities	34.41
00000511/2	403075-00 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	16.48
00000511/2	380721-00 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	59.27
00000511/2	490122-00 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	186.38
00000511/2	403066-00 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	25.51
00000511/2	551035-00 2026-03-24	4/14/2026	Cty Rd J Sewer Lift Station	Kaukauna Utilities	37.86
00000511/2	332580-00 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	180.37
00000511/2	500890-00 2026-03-24	4/14/2026	Sherry Ln Sewer Lift	Kaukauna Utilities	427.34
00000511/2	310903-00 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	19,840.57
00000511/2	500114-01 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	1,080.73
00000511/2	421955-05 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	26.75
00000511/2	311674-00 2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	36.30

Check #	Bills Paid	Date	Class	Line Description	Addressee	Amount Paid
00000511/2	403062-00	2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	262.23
00000511/2	500364-00	2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	295.85
00000511/2	310902-00	2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	13.72
00000511/2	410785-00	2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	21.80
00000511/2	500248-00	2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	39.17
00000511/2	500249-00	2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	39.97
00000511/2	403065-00	2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	716.38
00000511/2	500312-00	2026-03-24	4/14/2026	Water, Sewer, & Electric	Kaukauna Utilities	16.48
00000511/2	350376-00	2026-03-24	4/14/2026	10th St Lift Station	Kaukauna Utilities	53.20
00000511/3	55590604		4/14/2026	Oxygen Rental	Linde Gas & Equipment Inc.	71.14
00000511/4	508606662		4/14/2026	Midwest Tape	Midwest Tape	335.71
00000511/5	DBS2026-04-09		4/14/2026	04/09/26 Payroll, 04/09/26 Payroll	Diversified Benefit Services, Inc (DBS) (ACH)	10,549.92
00000511/6	IAFF2026-04-09		4/14/2026	04/09/26 Payroll	Fire Association Local 1594	885.59
00000511/7	KPPA2026-04-09		4/14/2026	04/09/26 Payroll	Police Association	638.00
00000511/8	PEL2026-04-09		4/14/2026	04/09/26 Payroll	Pelion Benefits, Inc (SSA)	1,630.88
00000512/1	0008		4/15/2026	Retainer for Texas Attorney Regarding the WI Judgement Against Alvin Johnson (Dreamville)	Carter Arnett PLLC	10,000.00
Total						314,286.76

May 5, 2026

The following applicants have applied for an operator’s license for the license year **2024-2026** and have been recommended for approval based on their record check by the police department:

Aschenbrener	J.	Robert	Kaukauna
Foley	L.	Ryley	Menasha
Henson	E.	Karen	Combined Locks
Meyer	M.	Tanya	Kaukauna

The following applicants have applied for an operator’s license for the license year **2026-2027** and have been recommended for approval based on their record check by the police department:

Banjade		Anju	De Pere
Bhattari	P.	Surya	Kaukauna
Buechel	D.	Emilie	Kaukauna
De Coster	K.	Deborah	Kaukauna
Degoey	M.	Leah	Kaukauna
Dombrowski	R.	Daniel	Freedom
Fahrbach	D.	Gene	Kaukauna
Geibel	J.	Mason	De Pere
Jensen	G.	Hannah	Kaukauna
Kafle	P.	Lal	Appleton
Khanal		Poonam	Appleton
Lamsal		Om Narayan	Appleton
Moore	J.	Philip	Appleton
Moore	P.	John	Kaukauna
Pitt	A.	Elizabeth	Kaukauna
Sanderfoot	J.	Merlin	Kaukauna
Sestak	M.	Dawn	Brillion
Sonleitner	K.	Deborah	Kaukauna
Wittman	J.	David	Kaukauna



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council
From: Adrienne Nelson, Associate Planner
Date: April 30, 2026
Re: CSM Resolution – 801 Gertrude Street

Steve De Jong, surveyor, has submitted a certified survey map (CSM) on behalf of Jacqueline Reardon, owner, to create two lots from parcel 321063901. This request to split the lot into two parcels will allow for the sale and residential development of the newly created lot. The application and a draft of the CSM are attached to this report. An aerial image of the current property is shown below for reference. The error in the acreage listed for Lot 1 has been corrected.





Staff Recommendation:
Accept and adopt the CSM resolution as presented.



APPLICATION: CERTIFIED SURVEY MAP REVIEW FORM

This application is required if you are seeking to divide, combine, or reconfigure up to four parcels. All parcels must meet the dimensional requirements as set forth in their zoning district. Information on zoning districts can be found in Section 17 of the Municipal Code. Information on certified survey maps can be found in Section 18.29 of the Municipal Code. Please note that the City of Kaukauna has extraterritorial review authority for any certified survey maps created for parcels located in townships within three miles of city borders.

Petitioner Information:

Name: Steve De Jong - Meridian Surveying

Mailing Address: N9637 Friendship Dr., Kaukauna, WI 54130

Phone Number: [REDACTED]

Email: [REDACTED]

***Property Owner Information (If Not Petitioner):**

Name: Jacqueline Reardon

Mailing Address: 801 Gertrude St., Kaukauna, WI 54130

Phone Number: [REDACTED]

Email: [REDACTED]

Property Information:

Site Address/Location: 801 Gertrude St

Lot Dimensions and Area: 170' x 120' 19,495 sq. ft.

Current Zoning: residential

Number of Lots to be Created: 2

***If multiple owners are involved, please add all additional owner information on an attached document.**

Please State Reason(s) for Certified Survey Map Review Request:

Split lot

Additional Requirements: For Certified Survey Map review, professionally drawn maps are required to be submitted. These maps must include all structures, lot lines, and streets with distances to each. Maps should be drawn to a scale of not less than 1":1,000'. Additional information may also be requested as may be appropriate per the proposal being made.

Lot Division by CSM (1-4 lots) Fee Schedule: \$10.00/lot based on total lots

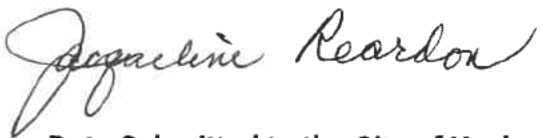
Please Note: The City of Kaukauna will **never** request payment for an application in the form of a wire transfer. All payments are to be made by check to the City of Kaukauna (address below) and are due when the application is submitted, prior to review.

Application Timeline: Certified survey map reviews often require action by multiple governmental bodies and sometimes reviews and authorizations can take more than 30 days. Please let staff know of your request as early as possible if you have a specific deadline that you need Plan Commission authorization by.

Signature of Petitioner:



Signature of Owner (If Not Petitioner):



Date Submitted to the City of Kaukauna: 3-24-2026

Please submit by email to planning@kaukauna.gov or by mail to:
City of Kaukauna
Attn: Planning and Community Development Department
144 W Second Street
Kaukauna, WI 54130

FOR DEPARTMENT USE ONLY:

Date Application Received: 3/24/2026

Payment Received: 3/24/2026

Payment Receipt #: CS9607

Certified Survey Map Reviewed:

Plan Commission Approval: 4/19/2026

Legislative Committee Approval:

Common Council Approval:

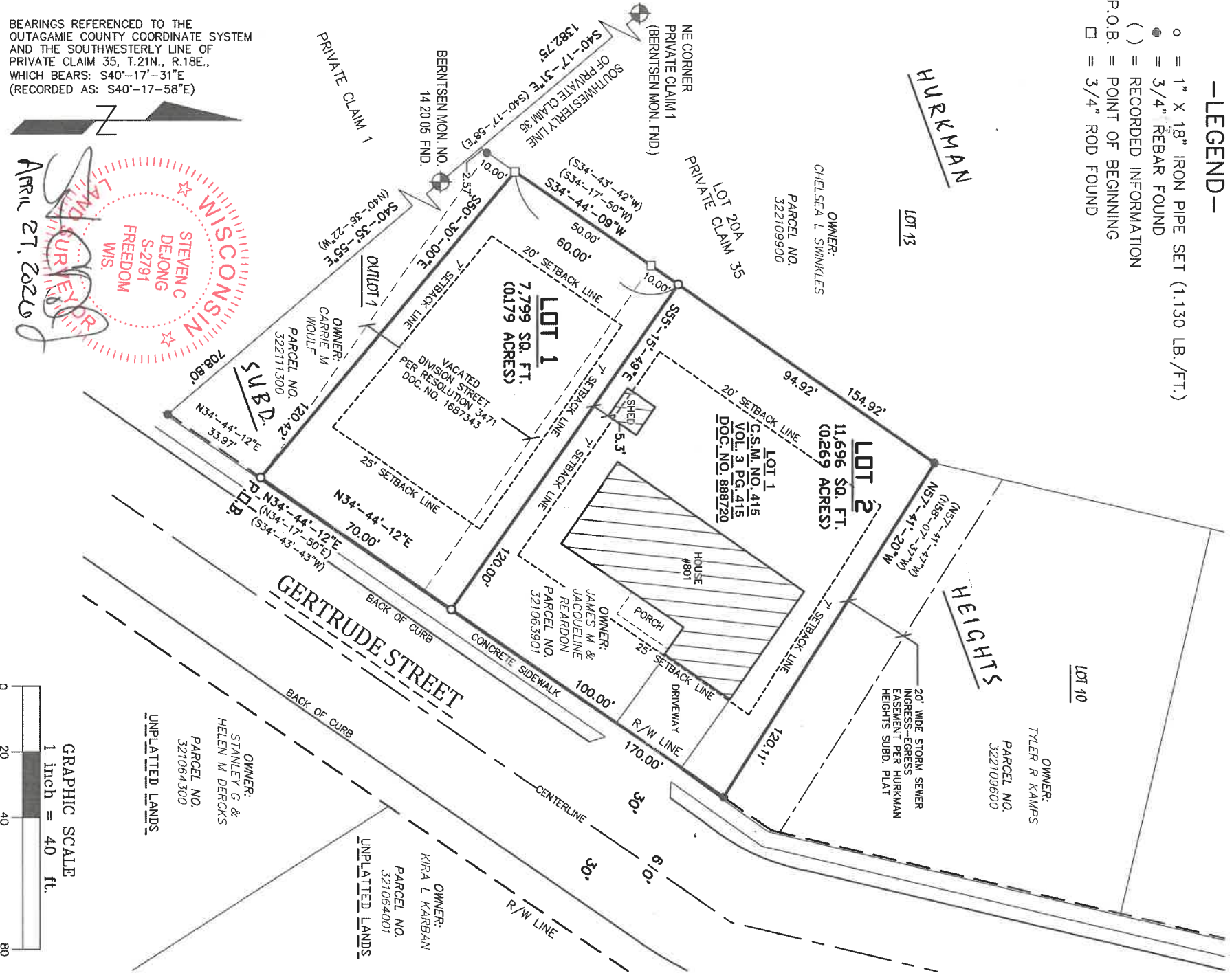
Signature of Planning & Community Dev. Staff:

CERTIFIED SURVEY MAP NO. _____

BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 415, RECORDED IN VOLUME 3, PAGE 415, AS DOCUMENT NO. 888720 AND ALSO A PART OF VACATED DIVISION ST. PER CITY OF KAUKAUNA RESOLUTION NO. 3471 RECORDED AS DOCUMENT NO. 1687343; ALL LOCATED IN LOT 20A IN THE SUBDIVISION OF PRIVATE CLAIM 35, T.21N., R.18E., CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN

—LEGEND—

- = 1" X 18" IRON PIPE SET (1.130 LB./FT.)
- = 3/4" REBAR FOUND
- () = RECORDED INFORMATION
- P.O.B. = POINT OF BEGINNING
- = 3/4" ROD FOUND



BEARINGS REFERENCED TO THE OUTAGAMIE COUNTY COORDINATE SYSTEM AND THE SOUTHWESTERLY LINE OF PRIVATE CLAIM 35, T.21N., R.18E., WHICH BEARS: S40°-17'-31"E (RECORDED AS: S40°-17'-58"E)



APRIL 27, 2020

MERIDIAN SURVEYING, LLC
 19637 Friendship Drive
 Kaukauna, WI 54130
 Office: 920-993-0881
 Fax: 920-273-6037

THIS INSTRUMENT WAS DRAFTED BY: K.R.	FIELD WORK DATE: 2-23-26
CHECKED BY: S.C.D.	FIELD BOOK: X
JOB NO.: 17075	SHEET 1 OF 4

SURVEYED FOR:
 JACQUELINE REARDON
 801 GERTRUDE ST
 KAUKAUNA, WI 54130

STATE OF WISCONSIN) SS
OUTAGAMIE COUNTY)

CERTIFIED SURVEY MAP NO. _____

SHEET 2 OF 4

BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 415, RECORDED IN VOLUME 3 ON PAGE 415 AS DOCUMENT NO. 888720; AND ALSO A PART OF VACATED DIVISION ST. PER CITY OF KAUKAUNA RESOLUTION NO. 3471 RECORDED AS DOCUMENT NO. 1687343; ALL LOCATED IN LOT 20A IN THE SUBDIVISION OF PRIVATE CLAIM 35, T.21N., R.18E., CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE:

I, Steven C. De Jong, Wisconsin Registered Land Surveyor of Meridian Surveying, LLC., certify that I surveyed, divided and mapped under the direction of Jacqueline Reardon a parcel of land being all of Lot One (1) of Certified Survey Map No. 415, recorded in Volume 3 on Page 415 as Document No. 888720; and also a part of vacated Division St. per City of Kaukauna Resolution No. 3471 recorded as Document No. 1687343; all located in Lot 20A in the Subdivision of Private Claim Thirty-Five (35); Township Twenty-One (21) North, Range Eighteen (18) East, City of Kaukauna, Outagamie County, Wisconsin containing 19,495 square feet (0.448 acres) of land and being described by:

Commencing at the Northeast Corner of Private Claim 1, said point being on the southwesterly line of said Private Claim 35; thence S40°-17'-31"E 1382.75 feet along the southwesterly line of said Private Claim 35 to found Bernsten Monument No. 14 20 05; thence continuing along said southwesterly line of Private Claim 35, S40°-35'-55"E 708.80 feet to a point on the westerly line of Gertrude Street; thence N34°-44'-12"E 33.97 feet along said westerly line of Gertrude Street to the point of beginning; thence continuing N34°-44'-12"E 170.00 feet along said westerly line of Gertrude Street to the northeast corner of said Lot 1; thence N57°-41'-20"W 120.11 feet along the northerly line of said Lot 1 to the northwest corner thereof; thence S34°-44'-09"W 154.92 feet along the westerly line of said Lot 1 and its southerly extension; thence S50°-30'-00"E 120.42 feet to the point of beginning.

Being subject to any and all easements and restrictions of record.

That such is a correct representation of all the exterior boundaries of the land surveyed and the subdivision thereof made.

That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and Subdivision Regulations of the City of Kaukauna in surveying, dividing and mapping the same.

Dated this 27th day of April, 2026.

Wisconsin Registered Land Surveyor, S-2791
Steven C. De Jong

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

Owners of Record: James M. Reardon & Jacqueline K. Reardon

Recording Information: Document No. 896721 & 171290

Parcel Number: 321063901



STATE OF WISCONSIN) SS
OUTAGAMIE COUNTY)

CERTIFIED SURVEY MAP NO. _____
SHEET 3 OF 4

BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 415, RECORDED IN VOLUME
3 ON PAGE 415 AS DOCUMENT NO. 888720; AND ALSO A PART OF VACATED
DIVISION ST. PER CITY OF KAUKAUNA RESOLUTION NO. 3471 RECORDED AS
DOCUMENT NO. 1687343; LOCATED IN LOT 20A IN THE SUBDIVISION OF PRIVATE
CLAIM 35, T.21N., R.18E., CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN

OWNER'S CERTIFICATE

As owner I hereby certify that I caused the land on this Certified Survey Map to be surveyed,
divided & mapped as represented on this map. I (we) also certify that this map is required by S.
236.10 or 236.12 to be submitted to the following for approval or objection: City of Kaukauna.

James M. Reardon _____ Date _____

NOTARY CERTIFICATE

Personally came before me this _____ day of _____, 20____.
The above owner to me is known to be the person who executed the foregoing instrument and
acknowledge the same.

Notary Public _____ Wisconsin.

My Commission Expires _____

OWNER'S CERTIFICATE

As owner I hereby certify that I caused the land on this Certified Survey Map to be surveyed,
divided & mapped as represented on this map. I (we) also certify that this map is required by S.
236.10 or 236.12 to be submitted to the following for approval or objection: City of Kaukauna.

Jacqueline K. Reardon _____ Date _____

NOTARY CERTIFICATE

Personally came before me this _____ day of _____, 20____.
The above owner to me is known to be the person who executed the foregoing instrument and
acknowledge the same.

Notary Public _____ Wisconsin.

My Commission Expires _____



STATE OF WISCONSIN) SS
OUTAGAMIE COUNTY)

CERTIFIED SURVEY MAP NO. _____

SHEET 4 OF 4

BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 415, RECORDED IN VOLUME
3 ON PAGE 415 AS DOCUMENT NO. 888720; AND ALSO A PART OF VACATED
DIVISION ST. PER CITY OF KAUKAUNA RESOLUTION NO. 3471 RECORDED AS
DOCUMENT NO. 1687343; LOCATED IN LOT 20A IN THE SUBDIVISION OF PRIVATE
CLAIM 35, T.21N., R.18E., CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN

COMMON COUNCIL RESOLUTION

Resolved by the Common Council of the City of Kaukauna, that the above Certified Survey Map
of the described property is approved,

Passed and approved by Resolution No. _____ this _____ day of _____, 20 ____.

Anthony J. Penterman (City of Kaukauna Mayor)

Kayla Nessmann (City of Kaukauna Clerk)

CITY TREASURER'S CERTIFICATE

As City Treasurer, I hereby certify that the records in our office show no unredeemed taxes and
no unpaid or special assessments affecting any of the lands included in this Certified Survey Map
as of the date listed below

City of Kaukauna Treasurer _____ Date _____

COUNTY TREASURER'S CERTIFICATE

I being the duly elected qualified and acting treasurer of the County of Outagamie, do hereby
certify that in accordance with the records in my office, there are no unpaid taxes or unpaid
assessments as of this _____ day of _____, 20 ____ on any lands included in
this Certified Survey Map.

Outagamie County Treasurer _____ Date _____





MEMO

Department

To: Finance and Personnel
From: HR Director, Elisa Hodge
Date: 5/4/2026
Re: Office Temp - Planning

Background information:

Director of Planning and Community Development Kittel has been on leave since December 2025. During this time, Associate Planner Nelson and Building Inspector Jensen have been supporting the department.

With the upcoming busy season for Planning and Community Development, additional requests for permits and inspections, as well as the increased work volume for development agreements, the additional work volume is putting a strain on the existing resources available.

To ensure Associate Planner Nelson and Building Inspector Jensen have time to work on the necessary items that require their specialized skills, there is a need for an additional temporary resource to support both.

It is proposed to add a temporary office resource, provided through the staffing agency Truity, where we have an active agreement, to work up to 35 hours per week through November 2026. This temporary position will support walk-in traffic, respond to phone calls and messages, provide research assistance, review emails, and research invoices.

Utilizing a temporary office employee through the staffing agency will reduce the time required to find someone to work in this capacity.

Budget:

The hourly billing rate through the staffing agency would be between \$35-\$40 per hour for a temporary office employee, based on the qualifications and skills we'd be seeking. The staffing agency is liable for the payroll and all associated payroll taxes for the employee provided.

At the high end of the costs, a temporary employee working 35 hours per week at a \$40/hour billing rate for 6 months (24 weeks) would cost \$33,600. This expense would come from the salary and wages budget of the Planning and Community Development budget. There are available funds in this budget due to Director Kittel's leave.

Staff Recommended Action:

It is recommended to approve Human Resources to engage with Truity to identify and select a temporary office employee for the support of the Planning and Community Development department.

Transportation Resolution

2026 – 5510

WHEREAS, local units of government in Wisconsin own and maintain approximately 90% of the public road miles in the state, including city and village streets, county highways, and town roads; and

WHEREAS, Wisconsin's economy—rooted in manufacturing, agriculture, and tourism—relies on a safe, reliable, and well-maintained transportation network; and

WHEREAS, local governments greatly appreciate the one-time infusions of General Purpose Revenue, primarily sales and income taxes, and other revenue provided in recent state budgets, which have enabled the initiation and continuation of the successful and popular Local Roads Improvement Program Supplemental (LRIP-S); and

WHEREAS, despite modest increases from the state over the years, transportation aids to local governments remain insufficient to keep pace with inflation and rising construction costs, leaving many communities funded below 2000 levels in real dollars; and

WHEREAS, local governments throughout Wisconsin continue to struggle to perform even routine maintenance, pavement preservation, and safety improvements, resulting in deteriorating roads and bridges; and

WHEREAS, the inaugural inventory and assessment of small bridges between 6 to 20 feet found about 10% of the nearly 17,000 structures to be in poor or severe condition; and

WHEREAS, levy limits and other fiscal constraints prevent local governments from independently filling the funding gap created by inadequate state transportation aids; and

WHEREAS, absent sustainable state funding, many communities have been forced to address their shortfalls by significantly increasing borrowing, deferring essential projects, or imposing local vehicle registration ("wheel") taxes; and

WHEREAS, Wisconsin motorists currently pay among the lowest transportation user fees in the Midwest, while neighboring states and dozens of others nationwide have enacted long-term revenue measures to keep their transportation systems competitive; and

WHEREAS, Wisconsin is increasingly relying on General Purpose Revenues to make needed investments, potentially pitting transportation against other vital services, such as education; and

WHEREAS, continued lack of growing, dedicated, and predictable revenue places Wisconsin at a growing economic disadvantage by threatening the efficiency of freight movement, the safety of travelers, and the attractiveness of our state to businesses and residents; and

WHEREAS, both Wisconsin’s aging Interstate highway system—largely constructed in the 1950s and 1960s—and our extensive network of state and local roads require predictable, adequate, and sustainable funding to meet current and future needs;

NOW, THEREFORE, BE IT RESOLVED that the City of Kaukauna Common Council strongly urges the Governor of Wisconsin and the State Legislature to enact a comprehensive, sustainable transportation funding solution that:

1. Provides adequate and reliable revenue growth for the efficient long-term planning and execution of state and local transportation programs;
2. Includes responsible and prudent use of General Purpose Revenue and bonding;
3. Adjusts any new and existing transportation user fees and other revenue mechanisms to sustain purchasing power in order to maintain and improve Wisconsin’s transportation infrastructure; and
4. Ensures transportation continues to deliver for Wisconsin by adequately funding reconstruction, preservation, and safety investments on the state and local systems.

BE IT FURTHER RESOLVED that the clerk is hereby directed to transmit a copy of this resolution to the Governor’s office, all members of the Wisconsin State Senate and Assembly representing districts within City of Kaukauna, and the League of Wisconsin Municipalities.

Adopted this _____ day of _____, 2026.

APPROVED: _____ Anthony J. Penterman, Mayor

ATTEST: _____ Kayla Nessmann, City Clerk

RESOLUTION NO. 2026-5511**WORLD MIGRATORY BIRD DAY**

WHEREAS, migratory birds are some of the most beautiful and easily observed wildlife that share our communities; and

WHEREAS, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring; and

WHEREAS, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide; and

WHEREAS, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes; and

WHEREAS, public awareness and concern are crucial components of migratory bird conservation; and

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining health bird populations; and

WHEREAS, since 1993 World Migratory Bird Day (formerly International Migratory Bird Day) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S.; and

WHEREAS, hundreds of thousands of people will observe WMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun; and

WHEREAS, while WMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants; and

WHEREAS, WMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action.

NOW THEREFORE, I, Anthony J. Penterman, as Mayor of the City of Kaukauna, do hereby proclaim May 9, 2026 as

World Migratory Bird Day

In the City of Kaukauna, and I urge all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

Introduced and adopted this 5th day of May, 2026.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Kayla Nessmann, Clerk

RESOLUTION 2026-5512

RESOLUTION APPROVING A CERTIFIED SURVEY MAP TO DIVIDE ONE LOT INTO TWO LOTS FOR PARCEL 321063901

WHEREAS, Jacqueline Reardon, as owner of Parcel 321063901, has presented a Certified Survey Map to the City of Kaukauna Common Council as prepared by Steve De Jong, a registered Land Surveyor; and

WHEREAS, a Certified Survey Map of the following described parcel of land has been presented to and recommended for approval by the Plan Commission:

Commencing at the Northeast Corner of Private Claim 1, said point being on the southwesterly line of said Private Claim 35; thence S40°-17'-31"E 1382.75 feet along the southwesterly line of said Private Claim 35 to found Bernsten Monument No. 14 20 05; thence continuing along said southwesterly line of Private Claim 35, S40°-35'-55"E 708.80 feet to a point on the westerly line of Gertrude Street; thence N34°-44'-12"E 33.97 feet along said westerly line of Gertrude Street to the point of beginning; thence continuing N34°-44'-12"E 170.00 feet along said westerly line of Gertrude Street to the northeast corner of said Lot 1; thence N57°-41'-20"W 120.11 feet along the northerly line of said Lot 1 to the northwest corner thereof; thence S34°-44'-09"W 154.92 feet along the westerly line of said Lot 1 and its southerly extension; thence S50°-30'-00"E 120.42 feet to the point of beginning. Being subject to any and all easements and restrictions of record.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin that the said Certified Survey Map attached and made a part hereof is hereby accepted and approved.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 5 day of May, 2026.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Kayla Nessmann, City Clerk