

1000 ISLANDS ENVIRONMENTAL CENTER

ADMINISTRATIVE/FINANCE SUB-COMMITTEE MEETING

City of Kaukauna
Nature Center Building
1000 Beaulieu Court, Kaukauna



Thursday, August 04, 2022 at 4:00 PM

AGENDA

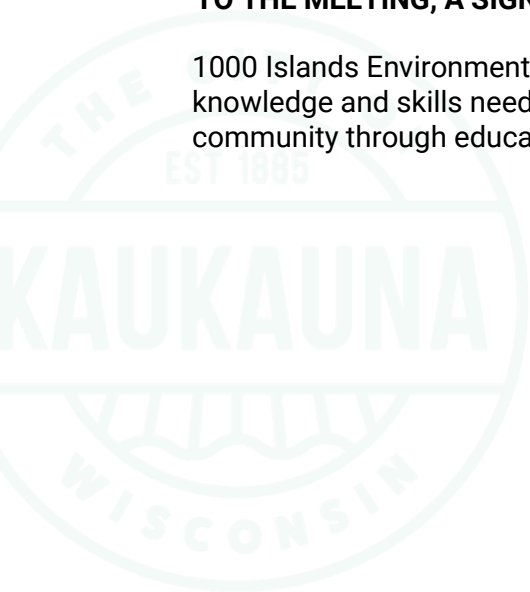
In-Person

1. Call to Order
2. Reading and Approval Minutes
 - [a.](#) 1000 Islands Administrative/Finance Sub-Committee Minutes of June 15, 2022
 - [b.](#) 1000 Islands Administrative/Finance Sub-Committee Minutes of June 29, 2022
3. Old Business
4. New Business
 - [a.](#) Review Draft of 2023 Non-Personnel Budget
5. Other Sub-Committee Items
6. Adjournment

NOTICES

THIS MEETING IS ACCESSIBLE TO THE HANDICAPPED. IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

1000 Islands Environmental Center Mission Statement: To provide children, adults and families the knowledge and skills needed to build a sustainable balance among the environment, economy and community through education, conservation and recreation.



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City of Kaukauna
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Wednesday, June 15, 2022 at 4:00 PM

MINUTES

In-Person

1. Call to Order

Members Present: No members present

Also Present: Nowak

Due to a lack of a quorum, the June 15, 2022 Administrative/Finance Sub-Committee Meeting was cancelled.

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Wednesday, June 29, 2022 at 4:00 PM

MINUTES

In-Person

1. Call to Order

Van Berkel called the meeting to order at 4:06 PM

Members Present: Van Berkel, Eggleston, Manion

Also Present: Nowak

2. Reading and Approval Minutes

- a. 1000 Islands Administrative/Finance Sub-Committee Minutes of December 1, 2021

Eggleston moved to waive the reading and approve the minutes of the December 1, 2021 minutes. Second by Manion. Motion carried.

3. New Business

- a. Strategic Planning Discussion

Nowak led a brainstorming discussion on what administrative and finance goals are important to try to accomplish over the next 5 years. Several ideas were discussed in detail. This list of goals will be submitted to the Strategic Planning Steering Committee for potential inclusion in the final strategic plan.

4. Other Sub-Committee Items

Discussion on the frequency of sub-committee meetings and the time between a meeting and the approval of the minutes. Options to decrease the time frame were discussed. Van Berkel suggested that draft minutes are shared with the sub-committee members when they are created giving members a chance to review while the meeting is still fresh in the memory.

5. Adjournment

Manion moved to adjourn. Second by Eggleston. Meeting adjourned at 5:31 pm.

