

BOARD OF PUBLIC WORKS

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Monday, December 01, 2025 at 6:00 PM

AGENDA

In-Person and Remote Teleconference via ZOOM

1. Correspondence.
2. Discussion Topics.
 - [a.](#) Authorization to seek bids for Project 2-26: Wisconsin Avenue Area Utility Relay - Phase 1.
 - [b.](#) Update on Sale of used DPW Equipment.
 - c. Public Works Updates.
3. Adjourn.

NOTICES

Board of Public Works - Notice is hereby given this is a public meeting of the Board of Public Works. As such, all members or a majority of the City's Common Council and Standing Committees will likely be in attendance. While members of the Common Council or any Standing Committees may participate in discussions, only the Board of Public Works will take formal action.

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.



MEETING ACCESS INFORMATION:

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

1. Dial 1-312-626-6799
2. When prompted, enter Meeting ID 234 605 4161 followed by #
3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

1. Go to <http://www.zoom.us>
2. Click the blue link in the upper right hand side that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

1. Download the free Zoom app to your device
2. Click the blue button that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow the app to access your microphone or camera if you wish to speak during the meeting

Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.



MEMO

Engineering Department

To: Board of Public Works

From: Taylor Conger

Date: December 1, 2025

Re: **Agenda Item #2a:** Authorization to seek bids for Project #2-26 – Wisconsin Avenue Area Utility Relay – Phase 1

Background information:

The Engineering Department is completing plans for our annual utility relay project with Kaukauna Utilities. The proposed project is in the Wisconsin Avenue to Riverside Park area along Wisconsin Avenue, Idlewild Street, Riverside Drive, and River Street. The project will include replacement of sanitary sewer, water mains, private laterals from the main to the homes, temporary asphalt overlay, and restoration of the affected areas. A map depicting the work locations is shown on the following page.

Strategic Plan:

N/A

Budget:

Funds will be taken from the 602 – Sanitary Account. City spending estimated to be near \$500,000, with the remaining costs being recouped from Kaukauna Utilities. Total project cost estimated to be near \$1.2 Million.

Staff Recommended Action:

Motion to authorize the Engineering Department to seek bids for Project #2-26, Wisconsin Avenue Area Utility Relay – Phase 1





MEMO

DEPARTMENT OF PUBLIC WORKS

To: Board of Public Works
From: Jake Van Gompel, Street Superintendent
Date: December 1, 2025
Re: Item 2b, Update of Sale of used DPW Equipment

Background information:

Through the process of replacing capital equipment, staff look at all departments and discuss operational needs and constraints to get vehicle replacements on a schedule. With four of the recent replacements, the Street Department listed the replaced equipment on the Wisconsin Surplus auction website. Selling outright vs. accepting trade may not always be in the best interest of the City, but I am pleased to report on the research done by staff, and receiving approval from this board, the return was a success.

The Fire Department replaced their 30yr old ladder truck which received \$10,913 at auction. Looking at past sales of similar equipment, this was the expected return.

The Street Department replaced three pieces of equipment that went to auction. Truck #213 a 2009 International Dump Truck sold for \$9,650, and Grader #21, a 1991 John Deere, sold for \$25,250. Both combined sales exceeded the trade values by just under \$20,000.

The third piece of equipment replaced by the Street Department was an ageing 1999 International Bucket Truck. Instead of looking to purchase new, Kaukauna Utilities was contacted to discuss their replacement schedule and if they had a unit that was up for replacement. Timing was right and the Utility Commission approved to replace the Street Departments 1999 International with their 2006 International for the funds received in the sale of the old truck. \$10,675 was received at auction which will be turned over to Kaukauna Utilities.

Equipment plays a vital role in the operations of departments. Working collaboratively has proven to be a success in keeping fleets operational and updated in this growing community. A huge thank you to city mechanic Harlan Hirschy for spearheading these replacement efforts and to Kaukauna Utilities for their continued support in replacements of our aerial equipment.

Strategic Plan:

To continue providing a high quality of life through services, and to maintain a safe community, the Street Department replaces older equipment to keep up with demand of a growing city and limit downtime.

Budget:

Funds received will be deposited in the 421-capital equipment fund.

Recommended action:

Update only.

