

# GRIGNON MANSION BOARD

City of Kaukauna

**Hydro View Room, 1st Floor**

Municipal Services Building

144 W. Second Street, Kaukauna

Monday, October 23, 2023 at 5:00 PM



## AGENDA

### In-Person

1. Roll Call
2. Public Appearances
3. Reading and Approval of Minutes.
  - a. [Approve August 28, 2023 Meeting Minutes](#)
4. Report from the City
  - a. Strategic Plan
5. Reports from Friends
  - a. Financial Reports
6. Report from the Chair
  - a. Grignon Park Winter Project Update
  - b. Grignon Mansion Executive Director Position
7. Other Business
8. Set Next Meeting Date and Location
9. Adjournment

## NOTICES

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.**

**WE ARE FOLLOWING CDC GUIDELINES REGARDING MASK-WEARING IN CITY FACILITIES.**

# GRIGNON MANSION BOARD MEETING MINUTES

Monday, August 28, 2023

The meeting was called to order by Pennie Thiele at 5:30 PM in the Municipal Services Building, Hydro View Room

## Roll Call

Present – Al Borchardt, Bruce Werschem, Sandy Coenen, Christina Crook, Patty Brogan, Gavin Schmitt, Pennie Thiele  
Others in Attendance – Terri Vosters, Cassidy Mickelson

## Review/Approve Minutes from July 24, 2023 Meeting

- Motion by Sandy Coenen to approve meeting minutes. Seconded by Bruce Werschem. Motion Unanimously Approved.

## Closed Session

- Adjourn to Closed Session Pursuant to State Statute 19.85 (1)(c) to discuss employment, promotion, compensation or performance evaluation data of any public employee. Motion by Bruce Werschem. Seconded by Sandy Coenen. Motion Unanimously Approved.
- Return to Open Session for possible action. Motion by Bruce Werschem. Seconded by Gavin Schmitt. Motion Unanimously Approved.

## Report from the City

- August Event Wrap-Up
  - A big thank you to all volunteers who helped with planning and on the day of the events. The Car Show had 125 cars register (99 last year) and there were 438 attendees to the Civil War Living History Demonstration (377 last year). Mickelson is still working on final amounts for revenue, but both events were more successful than last year.

## Report from Friends

- Financial Reports
  - July 2023
    - Grant Money Account - Beginning balance of \$30,042.15, ending balance \$30,049.64.
    - Checking Account - Beginning balance of \$3,386.12, ending balance \$3,361.52, with total deposits of \$622.45 and total withdrawals of \$494.50.
    - Savings account – Beginning balance of \$44,936.21, ending balance of \$41,945.45.
- Motion to recommend the City of Kaukauna provides the monthly expenditure report on bills paid for by endowment funds by Patty Brogan. Seconded by Christina Crook. Motion Unanimously Approved.

## Report from the Chair

- Grignon Mansion Endowment
  - Thiele presented information on the current status of the endowment that is held by the Community Foundation and interest is given annually to the City of Kaukauna to pay for utilities and maintenance of the Mansion. She also pointed out that although the fund is called the Charles A Grignon Mansion fund, the Grignon board is still called “Grignon Home” in the bylaws.
- Grignon Mansion Strategic Plan
  - Thiele pointed out the necessity to complete a strategic plan to guide the Grignon

Mansion moving forward. A clear mission and vision will be needed as the Mansion moves into its next stage of growth.

**Set Next Meeting Date and Location**

- Monday, September 25, 2023, at **5:00 PM** in the Hydro View Room.

**Adjourn at 6:42 PM**

- Motion by Bruce Werschem. Seconded by Al Borchardt. Motion Unanimously Approved.

DRAFT