

COMMON COUNCIL

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Tuesday, December 07, 2021 at 7:00 PM

AGENDA

In-Person

1. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
2. Reading and approval of minutes.
 - a. [Common Council Meeting Minutes of November 16, 2021.](#)
3. Presentation of letters, petitions, remonstrances, memorials, and accounts.
 - a. [Bills Payable.](#)
4. Public appearances.
5. Business presented by Mayor.
 - a. Wisconsin Asphalt Pavement Association Local Asphalt Award.
 - b. 2021 Leaf Collection.
6. Reports of standing and special committees.
 - a. [Board of Public Works Meeting Minutes of December 6, 2021.](#)
 - b. [Finance and Personnel Committee Meeting Minutes of December 6, 2021.](#)
 - c. [Health and Recreation Committee Meeting Minutes of December 6, 2021.](#)
 - d. [Plan Commission Meeting Minutes of November 18, 2021.](#)
 - e. [Grignon Mansion Board Meeting Minutes of October 25, 2021.](#)
 - f. [Operators \(Bartender\) Licenses.](#)
7. Reports of City officers.
 - a. [Authorization to sign agreement with Combined Locks for ambulance services.](#)
8. Presentation of ordinances and resolutions.
 - a. [Resolution 2021-5308 Resolution Amending Equivalent Runoff Unit \(ERU\) Charges for Stormwater Utility.](#)
 - b. [Ordinance 1848 Ordinance Amending Section 13.05\(A\) and \(B\) of the Kaukauna Municipal Code.](#)
 - c. [Ordinance 1849 Establishing Salary of Mayor.](#)
 - d. [Ordinance 1850 Establishing Salaries for Various Elected Officials.](#)
9. Consideration of Miscellaneous Business.
10. Adjourn.

NOTICES

This constitutes a meeting of the City Council pursuant to State ex. Rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N. W.2d 408 (1993), and must be noticed as such, although the Council will not take any formal action at this meeting.

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

WE ARE FOLLOWING CDC GUIDELINES REGARDING MASK-WEARING IN CITY FACILITIES.



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – NOVEMBER 16, 2021

Pursuant to adjournment on November 2, 2021 meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, November 16, 2021.

Roll call present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell and Thiele.

Also present: Attorney Davidson, Sen. Proj. Eng. Neumeier, Fin. Dir. Van Rossum, Planner Stephenson, Fire Chief Carrel, Asst. Police Chief Sanderfoot, Rec. Dir. Malloy, Lib. Dir. Thiem-Manning, HR Dir. Audette, Naturalist Nowak, Grignon Dir. Mickelson, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of the minutes of the previous meeting of November 2, 2021.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Thiele to adopt the minutes of the Common Council meeting of November 2, 2021.

All Ald. voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Eggleston to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

PUBLIC APPEARANCES

None

BUSINESS PRESENTED BY THE MAYOR

Public Hearing on the 2022 City of Kaukauna Budget.

Mayor Penterman declared the Public Hearing on the 2022 City of Kaukauna Budget open and asked if anyone wished to address the Council.

Mayor Penterman asked two more times if anyone wished to address the Council on the 2022 City of Kaukauna Budget. No one appeared. The Public Hearing was declared closed.

Appointment of Kathryn Brietzman to the 1000 Islands Environmental Center Committee.

Motion by Schell, seconded by Eggleston to appoint Kathryn Brietzman to the 1000 Islands Environmental Center Committee.

All Ald. voted aye.

Motion carried.

Appointment of Michael Avanzi to the City Plan Commission to replace Jeff Feldt due to retirement for the remainder of his term ending 4-30-23.

Motion by Thiele, seconded by Antoine to appoint Michael Avanzi to the City Plan Commission to replace Jeff Feldt due to retirement for the remainder of his term ending 4-30-23.

All Ald. voted aye.

Motion carried.

Appointment of Michael Avanzi to the Industrial and Commercial Development Commission to replace Jeff Feldt due to retirement for the remainder of his term ending 4-01-22.

Motion by Moore, seconded by Kilgas to appoint Michael Avanzi to the Industrial and Commercial Development Commission to replace Jeff Feldt due to retirement for the remainder of his term ending 4-01-22.

All Ald. voted aye.

Motion carried.

Mayor Penterman introduced Michael Avanzi to the Common Council. Mr. Avanzi is the new General Manager of Kaukauna Utilities.

Small Business Saturday – November 27.

Mayor Penterman encouraged all City Staff and residents to shop and dine local. The Heart of the Valley Chamber of Commerce will be having a “Shop Small Support Local” event between November 25 and November 28 involving 125+ small businesses in the campaign.

Certificate of Appreciation to KHS Civic Engagement Class students Emma Veldman, Makenna Nushart, Bailey Bidwell, and Makenna DeValk for coordinating the Little Food Pantry Food Drive.

The City of Kaukauna and the Kaukauna Public Library would like to acknowledge and thank the Civic Engagement Class for their help in collecting three truckloads of food and hygiene products. Mayor Penterman thanked community members who graciously donated items. A special thank you to the Civic Engagement Class project organizers Emma Veldman, Makenna Nushart, Bailey Bidwell, and Makenna DeValk. These students were presented certificates of appreciation for coordinating the Little Food Pantry Food Drive.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Board of Public Works Meeting Minutes of November 15, 2021.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairman Thiele on Monday, November 15, 2021 at 6:00 P.M. in-person.

Members present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell and Thiele.

Also present: Mayor Penterman, Attorney Davidson, Sen. Proj. Eng. Neumeier, Fire Chief Carrel, HR Dir. Audette, Fin. Dir. Van Rossum, Street Sup. Vandenheuvell, Police Chief Graff, Rec. Dir. Malloy and interested citizens.

1. Correspondence – none.

2a. Open bids for the replacement of Truck #208.

Motion by Coenen, seconded by Moore to accept no more bids and open the bids received for the replacement of Truck #208.

All members voted aye.

Motion carried.

Street Superintendent Vandenheuvel opened the bids for Truck #208 replacement.

<u>BIDDER</u>	<u>OUTRIGHT PRICE</u>	<u>TRADE IN</u>	<u>TOTAL PACKAGE</u>
Packer City International	\$183,783	\$14,700	\$169,083
Truck Country	\$181,800	\$12,000	\$169,800

Motion by Moore, seconded by Kilgas to direct staff to tabulate the bids and come back to the board with a recommendation.

All members voted aye.

Motion carried.

Discussion was held on the availability of getting a truck with the supply being low.

2b. Snow removal from private walks.

Street Superintendent Vandenheuvel stated City Staff and Alderpersons Moore and Thiele met to discuss the snow removal process of private sidewalks. The group concluded the process may need some adjustments. City Staff is recommending that snow removal bills include the verbiage of the City code of ordinances. The fees charged and the timing of snow removal will remain the same. The appeal process will be explained in the information provided to residents with questions. The bill will also include the section of City Code being followed. Questions from the Board were answered.

Motion by Moore, seconded by Antoine to approve the snow and ice removal provisions.

All members voted aye.

Motion carried.

2c. Ann Street/Crooks Avenue Traffic Study.

The Engineering Department can work with Wisconsin Department of Transportation (WisDOT) to complete traffic counts and analyze intersections for function and traffic signal warrants. The intersection of STH 55 (Crooks Ave) and East Ann Street has been looked at several times but has not met warrants previously. (Previous studies completed in 1992, 2001, 2009, 2013) The analysis starts with a complete intersection count, meaning staff would count vehicles entering the intersection, turns, and pedestrians. This count would take place on a weekday between 6am and 6pm. Then WisDOT looks at intersection design and history of accidents. WisDOT will compile the data and send a detailed report back to the City; noting if any traffic signal warrants are met, and any possible recommendations. Discussion was held.

Motion by Coenen, seconded by Schell to direct Engineering Department to work with WisDOT to complete a traffic count and analysis at the intersection of STH 55 (Crooks Ave) and East Ann Street.

All members voted aye.

Motion carried.

3. General Matters.

Ald. DeCoster asked to have the Board of Public Works reconsider the overnight winter parking restrictions. Street Superintendent stated this has been reviewed with other communities. City Staff would not recommend changing the street restrictions for winter parking.

Ald. Antoine and Ald. Eggleston thanked Street Superintendent Vandenheuvel and staff for providing leaf pickup an additional week.

4. Adjourn.

Motion made by Moore, seconded by Eggleston to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:28 p.m.

Sally Kenney, Clerk

Motion by Thiele, seconded by Moore to adopt the Board of Public Works Meeting Minutes of November 15, 2021 as presented.

All Ald. voted aye.

Motion carried.

Finance and Personnel Meeting Minutes of November 15, 2021.

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Monday, November 15, 2021 at 6:29 P.M. in-person.

Members present: Mayor Penterman, Antoine, Coenen, DeCoster, Kilgas, and Moore.

Also present: Ald. Thiele, Ald. Eggleston, Ald. Schell, Attorney Davidson, Fin. Dir. Van Rossum, Sen. Proj. Eng. Neumeier, Street Sup. Vandenheuvel, Police Chief Graff, Fire Chief Carrel, Rec. Dir. Malloy, HR Dir. Audette and interested citizens.

1. **Correspondence** - None.

2. **Discussion Topics.**

a. **Review of Planning/Community Development Organizational Chart.**

Due to the limited pool of candidates for our recent Principal Planner posting, the Director of Planning & Community Development has requested a modification to the position. A new position has been created, Associate Planner, which reduces to amount of experience we are looking for in a new planner. This will allow for a wider pool of candidates along

with the goal of keeping someone in the position longer term as they will have the ability to grow and eventually “promote into” the Principal Planner role. The Org Chart and job description were provided. Questions from the committee were answered.

Motion by Antoine, seconded by Kilgas to approve the Org Chart as presented for the Planning Department.
All members voted aye.
Motion carried.

b. Associate Planner Job Description.

The Associate Planner Job Description was reviewed in item 2a.

c. Recreation & Community Enrichment Services Director Job Description.

The Recreation & Community Enrichment Services Director Job Description was reviewed. Questions from the Committee were answered.

Motion by Kilgas, seconded by Antoine to give authorization to finalize and fill the position of Recreation & Community Enrichment Services Director.
All members voted aye.
Motion carried.

d. Recreation Program Manager Job Description.

The Recreation Program Manager Job-Description was reviewed. Questions from the Committee were answered.

e. Letter of retirement from Director of Public Works/City Engineer John Sundelius.

The letter of retirement from Director of Public Works/City Engineer John Sundelius was read. His retirement will be effective on January 12, 2022.

Motion by Moore, seconded by Coenen to receive and place on file the letter of retirement from DPW/Eng. Sundelius.
All members voted aye.
Motion carried.

f. Permission to fill Director of Public Works/City Engineer position due to retirement.

This position will be posted internally and interview any inside interested candidates. If no internal candidates, the position will be posted externally.

Motion by Coenen, seconded by Kilgas to grant permission to fill the position of Director of Public Works/City Engineer position due to retirement.
All members voted aye.
Motion carried.

g. PILOT Agreement with Kaukauna Housing Authority.

In connection with the RAD program, the Kaukauna Housing Authority intends to ground lease the KHA Property and the 11th Street Property to the LLC such that the LLC may operate the KHA Property and the 11th Street Property as an affordable housing project pursuant to the RAD program. The Housing Authority has been making payments in lieu of taxes ("PILOT") to the City with respect to the KHA Property. Housing Authority and City Staff have determined that it is in their best interests to enter into this Agreement to memorialize the terms and conditions with respect to future PILOT payments for the KHA Property and the 11th Street Property. The Housing Authority and the City recognize that, notwithstanding property tax exempt status of the KHA Property and the 11th Street Property, valuable government services and benefits will be provided to it and said properties, which services and benefits directly or indirectly relate to the public health, safety and welfare, and which include, but are not limited to fire and police protection, paved streets and sidewalks, street lights and snow removal and the Housing Authority wishes to make PILOT payments to the City in recognition of those services and benefits referred to herein. A copy of the proposed agreement was provided.

A resolution authorizing Mayor to enter into the agreement is on Tuesday's Common Council Agenda.

3. **General Matters** - none.

Motion by DeCoster, seconded Moore to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 6:50 p.m.

Sally Kenney
Clerk

Motion by Moore, seconded by Antoine to adopt the Finance and Personnel Meeting Minutes of November 15, 2021 as presented.
All Ald. voted aye.
Motion carried.

Committee of the Whole Meeting Minutes of November 8, 2021.

COMMITTEE OF THE WHOLE

A meeting of the Committee of the Whole was called to order by Chairman Penterman on Monday, November 8, 2021 at 6:00 P.M. in-person.

Members present: Antoine, Coenen, Eggleston, Kilgas, Moore, Schell and Thiele.

Absent & Excused: DeCoster.

Also present: Attorney Davidson, DPW/Eng. Sundelius, Police Chief Graff, Finance Dir. Van Rossum, Staff Accountant Roehl, Planning Dir. Stephenson, Rec. Dir. Malloy (via phone), Library Dir. Thiem-Menning, Fire Chief Carrel, HR Dir. Audette, Naturalist Nowak, Grignon Mansion Dir. Mickelson and interested citizens.

Motion by Moore, seconded by Coenen to excuse the absent member.

All Ald. present voted aye.
Motion carried.

1. Correspondence – none.

2. 2022 Budget presentation.

Mayor Penterman read his letter dated November 4, 2021. The proposed 2022 budget reflects a tax decrease of \$1.53 per thousand of assessed value, which is a 15.46% decrease in the assessed tax rate. The City's tax levy increased \$709,679 or 7.37%. Under state law the levy is allowed to increase 7.49% plus increase debt service requirements. This levy increase is less than the maximum increase allowed under state law. Budgeted general fund expenditures for 2022 are \$15,751,680. An increase of 4.8%. This will allow the city to continue to qualify for state expenditure restraint program aid. The general fund balance is projected to be \$4,925,095 on December 31, 2021. This fund balance exceeds the Council's objective of \$2,362,752, which will allow the City to continue to receive excellent bond rating resulting in low interest rates when issuing further debt.

Motion by Kilgas, seconded by Moore to receive and place on file the Mayor's 2022 Budget Letter to the Common Council.
All members present voted aye.
Motion carried.

Mayor Penterman presented his 2021-2022 Goals and Objectives.

Motion by Antoine, seconded by Eggleston to receive and place on file the Mayor's 2021-2022 Goals and Objectives.
All members present voted aye.
Motion carried.

Fin. Dir. Van Rossum presented various schedules showing a 2021 levy for city purposes of \$10,336,537 with an assessed tax rate of 8.46470. He reviewed the levy limit calculation for 2021, the expenditure restraint calculation, and the City's debt service. The increases and decreases in the revenues and expenditures were highlighted and updates on the tax increments were given. Discussion was held on the proposed budget.

3. 2022 Budget deliberations.

Alderspersons asked several questions of staff during the deliberation process. Discussion items included future borrowing rates, Police and Fire Commissioner's pay, department goals and objectives, CARES Grant money, Nelson Crossing costs, bridge maintenance costs and residency payment.

Ald. Moore thanked Mayor Penterman, Fin. Dir. Van Rossum and City staff for all for all the hard work and coordinating efforts put into 2022 Budget.

4. General Matters – none.

Motion made by Coenen, seconded by Schell to adjourn.
All members present voted aye.

Motion carried.

Meeting adjourned at 7:29 p.m.

Sally Kenney, Clerk

Motion by Moore, seconded by Coenen to approve the Committee of the Whole Meeting Minutes of November 8, 2021 as presented.

All Ald. voted aye.

Motion carried.

Plan Commission Meeting Minutes of October 21, 2021.

Motion by Moore, seconded by Thiele to receive and place on file the Plan Commission Meeting Minutes of October 21, 2021.

All Ald. voted aye.

Motion carried.

Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of October 12, 2021.

Motion by Moore, seconded by Antoine to receive and place on file the Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of October 12, 2021.

All Ald. voted aye.

Motion carried.

Heart of the Valley Metropolitan Sewerage District Special Meeting Minutes of October 26, 2021.

Motion by Moore, seconded by Schell to receive and place on file the Heart of the Valley Metropolitan Sewerage District Special Meeting Minutes of October 26, 2021.

All Ald. voted aye.

Motion carried.

Heart of the Valley Metropolitan Sewerage District Special Community Meeting Minutes of October 28, 2021.

Motion by Moore, seconded by Kilgas to receive and place on file the Heart of the Valley Metropolitan Sewerage District Special Community Meeting Minutes of October 28, 2021.

All Ald. voted aye.

Motion carried.

Kaukauna Public Library Meeting Minutes of September 28, 2021.

Motion by Kilgas, seconded by Antoine to receive and place on file the Kaukauna Public Library Meeting Minutes of September 28, 2021.

All Ald. voted aye.

Motion carried.

1000 Islands Environmental Center Committee Meeting Minutes of September 16, 2021.

Motion by Eggleston, seconded by Antoine to receive and place on file the 1000 Islands Environmental Center Committee Meeting Minutes of September 16, 2021.

All Ald. voted aye.

Motion carried.

Operators/Bartenders License.

The following applicants have applied for an operator’s license for the license year 2020 2022 and have been recommended for approval based on their record check by the police department:

DuFrane	Matthew	D.	16 Woodhaven Ln.	Kaukauna
McGee	Jennifer	T.	227 Kamps St.	Combined Locks

Motion by DeCoster, seconded by Schell to grant the operator/bartender licenses.
All Ald. voted aye.
Motion carried.

REPORTS OF CITY OFFICERS

Fire Report

Motion by Moore, seconded by Kilgas to receive and place on file the October 2021 Fire Report.
All Ald. voted aye.
Motion carried.

Ambulance Report

Motion made by Moore, seconded by Antoine to receive and place on file the October 2021 Ambulance Report.
All Ald. voted aye.
Motion carried.

Police Report

Motion made by Moore, seconded by Eggleston to receive and place on file the October 2021 Police Report.
All Ald. voted aye.
Motion carried.

Municipal Court Report

Motion made by Moore, seconded by Thiele to receive and place on file the October 2021 Municipal Court Report.
All Ald. voted aye.
Motion carried.

Clerk-Treasurer’s Deposit Report

Motion by Moore, seconded by Eggleston to receive and place on file the October 2021 Clerk-Treasurer’s Deposit Report.
All Ald. voted aye.
Motion carried.

Building Inspection Report

Motion made by Moore, seconded by Kilgas to receive and place on file the October 2021 Building Inspection Report.
All Ald. voted aye.
Motion carried.

Downtown Parking Summary.

Planner Stephenson gave an overview of the Downtown Parking Summary. Discussion was held and questions answered.

Motion by Thiele, seconded by DeCoster to update the downtown parking program and allow for permitted overnight parking in Lots 6, 7, 8 and 9.

All Ald. voted aye.

Motion carried.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2021-5303 Resolution Designating Appropriations and Levying a Tax for the 2022 Budget of the City of Kaukauna.

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Resolution 2021-5303 Resolution Designating Appropriations and Levying a Tax for the 2022 Budget of the City of Kaukauna.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2021-5303 Resolution Designating Appropriations and Levying a Tax for the 2022 Budget of the City of Kaukauna.

All Ald. voted aye.

Motion carried.

Resolution 2021-5304 Resolution approving a one-lot Certified Survey Map at Lot 17 and 16 of Rueden Ridge, Outagamie County Road, Town of Buchanan.

Motion by Moore, seconded by Schell to suspend the rules and waive the reading of Resolution 2021-5304 Resolution Approving a one-lot Certified Survey Map at Lot 17 and 16 of Rueden Ridge, Outagamie County Road, Town of Buchanan.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2021-5304 Resolution Approving a one-lot Certified Survey Map at Lot 17 and 16 of Rueden Ridge, Outagamie County Road, Town of Buchanan.

All Ald. voted aye.

Motion carried.

Resolution 2021-5305 Resolution Accepting Plan Commission Approval of a Special Exception for Parcel 322095700.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Resolution 2021-5305 Resolution Accepting Plan Commission Approval of a Special Exception for Parcel 322095700.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Thiele to adopt Resolution 2021-5305 Resolution Accepting Plan Commission Approval of a Special Exception for Parcel 322095700.

All Ald. voted aye.

Motion carried.

Resolution 2021-5306 Resolution Adopting a New Official Seal of the City of Kaukauna.

Motion by Moore, seconded by DeCoster to suspend the rules and waive the reading of Resolution 2021-5306 Resolution Adopting a New Official Seal of the City of Kaukauna.

All Ald. voted aye.
Motion carried.

Motion by Moore, seconded by Thiele to adopt Resolution 2021-5306 Resolution Adopting a New Official Seal of the City of Kaukauna.

All Ald. voted aye.
Motion carried.

Resolution 2021-5307 Authorization to sign the Housing Authority of the City of Kaukauna Pilot Agreement.

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Resolution 2021-5307 Authorization to sign the Housing Authority of the City of Kaukauna Pilot Agreement.

All Ald. voted aye.
Motion carried.

Motion by Moore, seconded by Kilgas to adopt Resolution 2021-5307 Authorization to sign the Housing Authority of the City of Kaukauna Pilot Agreement.

All Ald. voted aye.
Motion carried.

CONSIDERATION OF MISCELLANEOUS BUSINESS

Ald. Thiele thanked the City Street Department Staff for extending the leaf pickup for an additional week.

ADJOURN

Motion by Moore, seconded by DeCoster to adjourn.

All Ald. voted aye.
Motion carried.

Meeting adjourned at 8:02 p.m.

Sally Kenney, Clerk



Accounts Payable

Checks for Approval

User: cnelson
 Printed: 11/19/2021 - 1:52 PM



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
0	11/05/2021	General Fund	Lease - Buildings	Grand Kakalin LLC		11,993.00
0	11/05/2021	General Fund	Weed & Nuisance Control	Wis. Dept. of Revenue - ACH PAYMENT		57.47
0	11/05/2021	General Fund	Maintenance - Buildings	Grand Kakalin LLC		10,833.00
0	11/05/2021	General Fund	Hydro Park Event Sales	Wis. Dept. of Revenue - ACH PAYMENT		565.72
0	11/05/2021	General Fund	Adult Programs	Wis. Dept. of Revenue - ACH PAYMENT		76.51
0	11/05/2021	General Fund	Facilities Rental	Wis. Dept. of Revenue - ACH PAYMENT		98.15
0	11/05/2021	General Fund	Aquatics	Wis. Dept. of Revenue - ACH PAYMENT		2,113.53
0	11/05/2021	1000 Islands	Building Rental (Taxable)	Wis. Dept. of Revenue - ACH PAYMENT		25.05
0	11/05/2021	1000 Islands	Gift Shop Sales	Wis. Dept. of Revenue - ACH PAYMENT		97.53
0	11/05/2021	Solid Waste	Other Payments-Cart Repayments	Wis. Dept. of Revenue - ACH PAYMENT		127.99
114906	11/05/2021	General Fund	Unidentifiable Rec Sys Rev	A T F Tires & Service Center Inc.		1,607.27
114907	11/05/2021	General Fund	Contractual Services	Advanced Maintenance Solutions		2,122.90
114907	11/05/2021	General Fund	Contractual Services	Advanced Maintenance Solutions		1,278.35
114908	11/05/2021	General Fund	Contractual Services	Amplitel Technologies LLC		1,273.71
114909	11/05/2021	General Fund	Contractual Services	Ascension Medical Group - Fox Valley DBA - Ascen		239.00
114910	11/05/2021	Sanitary Sewer Utility	Contractual Services	AT&T		3,889.94
114911	11/05/2021	General Fund	Maintenance - Buildings	ATIS Elevator Inspections, LLC		143.00
114911	11/05/2021	General Fund	Maintenance - Buildings	ATIS Elevator Inspections, LLC		71.50
114912	11/05/2021	General Fund	Lost and Paid Material	Beth Bowers		3.99
114913	11/05/2021	Storm Water Utility	Contractual Services	Roger Bowers Construction Co, Inc		480.00
114914	11/05/2021	General Fund	Seminar Expenses	Jim Brandt		30.14
114915	11/05/2021	General Fund	Contractual Services	Cadre		1,150.13
114915	11/05/2021	General Fund	Contractual Services	Cadre		1,150.13
114916	11/05/2021	General Fund	Maintenance - Buildings	Carstens Ace Hardware		135.75
114916	11/05/2021	General Fund	Maintenance - Buildings	Carstens Ace Hardware		44.05
114916	11/05/2021	General Fund	Maintenance - All Other Equipm	Carstens Ace Hardware		13.49
114916	11/05/2021	General Fund	Custodial Supplies	Carstens Ace Hardware		12.58
114916	11/05/2021	General Fund	General Supplies	Carstens Ace Hardware		11.59
114916	11/05/2021	General Fund	Plumbing Supplies	Carstens Ace Hardware		63.00
114916	11/05/2021	General Fund	Maintenance - Buildings	Carstens Ace Hardware		7.18
114916	11/05/2021	General Fund	Custodial Supplies	Carstens Ace Hardware		64.66
114916	11/05/2021	General Fund	Maintenance - Roads & Walks	Carstens Ace Hardware		24.32
114916	11/05/2021	General Fund	General Supplies	Carstens Ace Hardware		11.15
114916	11/05/2021	General Fund	General Supplies	Carstens Ace Hardware		45.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
114916	11/05/2021	General Fund	General Supplies	Carstens Ace Hardware		5.37
114916	11/05/2021	General Fund	Maintenance - Buildings	Carstens Ace Hardware		13.66
114916	11/05/2021	General Fund	General Supplies	Carstens Ace Hardware		43.94
114916	11/05/2021	General Fund	Maintenance - Buildings	Carstens Ace Hardware		2.00
114916	11/05/2021	General Fund	General Supplies	Carstens Ace Hardware		31.48
114916	11/05/2021	Storm Water Utility	Maintenance - Roads & Walks	Carstens Ace Hardware		16.19
114917	11/05/2021	1000 Islands	Contractual Services	Cintas		57.08
114917	11/05/2021	General Fund	Maintenance - Buildings	Cintas		258.00
114917	11/05/2021	General Fund	Maintenance - Buildings	Cintas		180.00
114917	11/05/2021	General Fund	Maintenance - Buildings	Cintas		210.44
114918	11/05/2021	1000 Islands	Contractual Services	Cleaning Solution Services, Inc.		625.00
114919	11/05/2021	General Fund	Dance Non-Taxable	Monique Coumbe		30.00
114920	11/05/2021	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		29.00
114920	11/05/2021	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		68.48
114920	11/05/2021	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		29.00
114921	11/05/2021	General Fund	Maintenance - Automotive	District 2, Inc.		46.58
114922	11/05/2021	General Fund	Contractual Services	Diversified Benefit Services, Inc.		684.98
114923	11/05/2021	General Fund	Maintenance - Buildings	Eagle Sign & Design LLC		75.00
114924	11/05/2021	General Fund	Maintenance - Buildings	Energy Control & Design, Inc.		482.60
114925	11/05/2021	General Fund	General Supplies	Fastenal Company		51.41
114926	11/05/2021	General Fund	General Insurance	Fox Valley Safety & Training		2,400.00
114927	11/05/2021	General Fund	Miscellaneous	Fox Valley Technical College		1,000.00
114928	11/05/2021	General Fund	Contractual Services	Town of Grand Chute		300.00
114929	11/05/2021	General Fund	Tax Roll	Grounded Property Group, LLC		467.17
114930	11/05/2021	General Fund	Building Permit	Heart of The Valley Metro.		6,695.00
114931	11/05/2021	General Fund	Library Materials	Ingram		-54.81
114931	11/05/2021	General Fund	Library Materials	Ingram		-48.95
114931	11/05/2021	General Fund	Library Materials	Ingram		22.11
114931	11/05/2021	General Fund	Library Materials	Ingram		23.62
114931	11/05/2021	General Fund	Library Materials	Ingram		620.26
114931	11/05/2021	General Fund	Library Materials	Ingram		28.84
114931	11/05/2021	General Fund	Library Materials	Ingram		46.50
114932	11/05/2021	General Fund	Office Supplies	Insta Prints Plus, Inc.		30.71
114932	11/05/2021	General Fund	Office Supplies	Insta Prints Plus, Inc.		30.71
114932	11/05/2021	General Fund	Office Supplies	Insta Prints Plus, Inc.		30.71
114933	11/05/2021	General Fund	Maintenance - Automotive	Interstate Battery		130.95
114933	11/05/2021	General Fund	Maintenance - Automotive	Interstate Battery		157.95
114934	11/05/2021	General Fund	Miscellaneous	Kaukauna High School (LEAD)		2,000.00
114935	11/05/2021	General Fund	Water Sewer & Electric	Kaukauna Utilities		137.71
114935	11/05/2021	General Fund	Water Sewer & Electric	Kaukauna Utilities		20,069.42
114935	11/05/2021	Sanitary Sewer Utility	Water Sewer & Electric	Kaukauna Utilities		1,081.01
114935	11/05/2021	Sanitary Sewer Utility	Water Sewer & Electric	Kaukauna Utilities		79.61
114935	11/05/2021	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,308.81
114935	11/05/2021	Grignon Home	Water Sewer & Electric	Kaukauna Utilities		258.22

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
114935	11/05/2021	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,575.55
114935	11/05/2021	Environmental Remediate TID	Remediation Costs - City	Kaukauna Utilities		16.35
114936	11/05/2021	1000 Islands	Heating Fuels	Kwik Trip, Inc.		26.06
114937	11/05/2021	General Fund	Service Contracts	Marco		248.09
114938	11/05/2021	General Fund	Dance Non-Taxable	Kathleen Mayer		30.00
114939	11/05/2021	General Fund	Library Materials	MicroMarketing LLC		317.46
114939	11/05/2021	General Fund	Library Materials	MicroMarketing LLC		29.99
114939	11/05/2021	General Fund	Library Materials	MicroMarketing LLC		29.99
114940	11/05/2021	General Fund	Library Materials	Midwest Tape		14.99
114940	11/05/2021	General Fund	Library Materials	Midwest Tape		14.99
114941	11/05/2021	Streets & Sidewalk Capital	Street Improvements	MSA Professional Services, Inc.		6,264.70
114942	11/05/2021	General Fund	Seminar Expenses	Heidi Murphy		188.04
114943	11/05/2021	General Fund	Dance Non-Taxable	Jesse Oudenhoven		20.00
114944	11/05/2021	General Fund	Outagamie County	Outagamie County Treasurer		940.42
114945	11/05/2021	General Fund	Travel - City Business	Anthony Penterman		164.49
114946	11/05/2021	General Fund	Library Materials	The Penworthy Company LLC		2,352.55
114947	11/05/2021	1000 Islands	Maintenance - Buildings	Keith Petersen Plumbing Inc.		2,025.00
114948	11/05/2021	General Fund	Maintenance - Buildings	Proshine Window Cleaning LLC		1,161.00
114949	11/05/2021	General Fund	Maintenance - All Other Equipm	Reinders Inc.		907.63
114949	11/05/2021	General Fund	Maintenance - Roads & Walks	Reinders Inc.		142.02
114950	11/05/2021	General Fund	Contractual Services	Screening One, Inc.		74.55
114951	11/05/2021	Rack - Commercial Revolving	Administrative Expense	Simplifile, LC		30.25
114951	11/05/2021	General Fund	Contractual Services	Simplifile, LC		30.25
114951	11/05/2021	General Fund	Contractual Services	Simplifile, LC		90.75
114952	11/05/2021	Storm Water Utility	Contractual Services	Suburban Wildlife Solutions LLC		3,271.00
114953	11/05/2021	General Fund	Investigation Equipment	T-Mobile USA		800.00
114954	11/05/2021	General Fund	Contractual Services	Valley Corvette Realty Inc.		75.00
114955	11/05/2021	1000 Islands	Building Rental (Non-Taxable)	Frank VanderWyst		200.00
114956	11/05/2021	General Fund	Heating Fuels	We Energies		59.50
114956	11/05/2021	General Fund	Heating Fuels	We Energies		130.84
114956	11/05/2021	General Fund	Heating Fuels	We Energies		203.48
114956	11/05/2021	General Fund	Heating Fuels	We Energies		2,484.98
114956	11/05/2021	1000 Islands	Heating Fuels	We Energies		25.83
114956	11/05/2021	General Fund	Water Sewer & Electric	We Energies		10.89
114956	11/05/2021	Grignon Home	Heating Fuels	We Energies		10.89
114957	11/05/2021	General Fund	Miscellaneous	Karen Wirth		275.65
114958	11/05/2021	General Fund	Accrued 10% Fines	State of Wisconsin		2,458.66
114959	11/12/2021	General Fund	Maintenance - Automotive	Accurate		1,306.48
114960	11/12/2021	General Fund	Contractual Services	City Of Appleton		745.50
114961	11/12/2021	General Fund	Maintenance - Automotive	Aring Equipment Co. Inc		480.16
114961	11/12/2021	General Fund	Maintenance - Automotive	Aring Equipment Co. Inc		125.33
114962	11/12/2021	General Fund	Unidentifiable Rec Sys Rev	Automotive Supply Co		-1,607.27
114962	11/12/2021	General Fund	Maintenance - Buildings	Automotive Supply Co		59.96
114962	11/12/2021	General Fund	Maintenance - Automotive	Automotive Supply Co		15.57

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
114962	11/12/2021	General Fund	Maintenance - Automotive	Automotive Supply Co		4.87
114962	11/12/2021	General Fund	Maintenance - Automotive	Automotive Supply Co		119.62
114962	11/12/2021	General Fund	Automotive Supplies	Automotive Supply Co		39.00
114962	11/12/2021	General Fund	Maintenance - Automotive	Automotive Supply Co		16.32
114962	11/12/2021	General Fund	Maintenance - Automotive	Automotive Supply Co		122.54
114962	11/12/2021	General Fund	Maintenance - Automotive	Automotive Supply Co		162.36
114962	11/12/2021	General Fund	Maintenance - Automotive	Automotive Supply Co		164.05
114962	11/12/2021	General Fund	Maintenance - Automotive	Automotive Supply Co		39.45
114962	11/12/2021	General Fund	Maintenance - Automotive	Automotive Supply Co		151.93
114962	11/12/2021	General Fund	Maintenance - Automotive	Automotive Supply Co		102.40
114962	11/12/2021	General Fund	Maintenance - Automotive	Automotive Supply Co		165.35
114962	11/12/2021	General Fund	Maintenance - Automotive	Automotive Supply Co		171.73
114962	11/12/2021	General Fund	Maintenance - Automotive	Automotive Supply Co		105.82
114962	11/12/2021	General Fund	Maintenance - All Other Equipm	Automotive Supply Co		49.63
114962	11/12/2021	1000 Islands	Maintenance - Automotive	Automotive Supply Co		389.38
114963	11/12/2021	1000 Islands	Maintenance - Buildings	Baumgart Mechanical Inc		1,350.00
114964	11/12/2021	Grignon Home	Heating Fuels	Bob's Quality Heating & Cooling, Inc.		109.95
114965	11/12/2021	General Fund	Maintenance - Automotive	Brooks Tractor Inc.		168.17
114965	11/12/2021	General Fund	Maintenance - Automotive	Brooks Tractor Inc.		132.66
114966	11/12/2021	General Fund	Communications	Charter Communications		200.26
114967	11/12/2021	1000 Islands	Contractual Services	Cintas		57.08
114967	11/12/2021	General Fund	Maintenance - Buildings	Cintas		258.00
114967	11/12/2021	General Fund	Maintenance - Buildings	Cintas		180.00
114967	11/12/2021	General Fund	Maintenance - Buildings	Cintas		210.44
114968	11/12/2021	General Fund	Maintenance - Office Equipment	Complete Office of Wisconsin		119.97
114968	11/12/2021	General Fund	Maintenance - Buildings	Complete Office of Wisconsin		119.97
114968	11/12/2021	General Fund	Maintenance - Buildings	Complete Office of Wisconsin		359.91
114968	11/12/2021	General Fund	Office Supplies	Complete Office of Wisconsin		73.87
114968	11/12/2021	General Fund	Office Supplies	Complete Office of Wisconsin		19.67
114968	11/12/2021	General Fund	Office Supplies	Complete Office of Wisconsin		72.46
114968	11/12/2021	General Fund	Office Supplies	Complete Office of Wisconsin		10.68
114968	11/12/2021	General Fund	Office Supplies	Complete Office of Wisconsin		27.40
114968	11/12/2021	General Fund	Office Supplies	Complete Office of Wisconsin		20.28
114968	11/12/2021	General Fund	Office Supplies	Complete Office of Wisconsin		23.84
114968	11/12/2021	General Fund	Office Supplies	Complete Office of Wisconsin		20.28
114968	11/12/2021	General Fund	Office Supplies	Complete Office of Wisconsin		25.68
114968	11/12/2021	General Fund	Office Supplies	Complete Office of Wisconsin		3.56
114968	11/12/2021	General Fund	Office Supplies	Complete Office of Wisconsin		13.76
114969	11/12/2021	Sanitary Sewer Utility	Contractual Services	Crane Engineering		1,257.10
114969	11/12/2021	Sanitary Sewer Utility	Maintenance - All Other Equip	Crane Engineering		534.00
114970	11/12/2021	Sanitary Sewer Utility	Contractual Services	Damage Prevention Services, LLC		253.25
114971	11/12/2021	1000 Islands	Conservancy Zone Maint	Dan Verbeten Construction		1,250.00
114972	11/12/2021	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		29.00
114972	11/12/2021	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		29.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
114973	11/12/2021	Streets & Sidewalk Capital	Sidewalk Replacement	Elmstar Electric Corp.		1,025.28
114973	11/12/2021	Streets & Sidewalk Capital	Sidewalk Replacement	Elmstar Electric Corp.		758.86
114974	11/12/2021	General Fund	General Supplies	Endries International, Inc.		546.81
114975	11/12/2021	Sanitary Sewer Utility	Contractual Services	Energences, Inc.		718.75
114976	11/12/2021	General Fund	Maintenance - Buildings	Ferguson Enterprises, LLC #1550		116.77
114977	11/12/2021	General Fund	Expense Allowance	Fox River Vending, Inc.		100.00
114978	11/12/2021	General Fund	Contractual Services	Fox Valley Humane Association		438.00
114978	11/12/2021	General Fund	Contractual Services	Fox Valley Humane Association		320.00
114979	11/12/2021	General Fund	Recycling Program	GFL Green For Life Environmental		61.02
114980	11/12/2021	General Fund	Bank and Credit Card Fees	Gila, LLC		51.53
114980	11/12/2021	General Fund	Bank and Credit Card Fees	Gila, LLC		101.42
114980	11/12/2021	General Fund	Bank and Credit Card Fees	Gila, LLC		9.46
114980	11/12/2021	General Fund	Bank and Credit Card Fees	Gila, LLC		1.50
114980	11/12/2021	General Fund	Bank and Credit Card Fees	Gila, LLC		3.52
114981	11/12/2021	General Fund	General Supplies	Jeremy Goffard		200.00
114982	11/12/2021	Sanitary Sewer Utility	Water Sewer & Electric	Heart of The Valley Metropolitan Sewerage District		147,562.10
114983	11/12/2021	General Fund	General Supplies	Interstate Battery		21.90
114984	11/12/2021	General Fund	Maintenance - Automotive	JX Enterprises, Inc.		-1,059.98
114984	11/12/2021	Sanitary Sewer Utility	Maintenance - Automotive	JX Enterprises, Inc.		-799.00
114984	11/12/2021	General Fund	Maintenance - Automotive	JX Enterprises, Inc.		799.99
114984	11/12/2021	General Fund	Maintenance - Automotive	JX Enterprises, Inc.		840.98
114984	11/12/2021	General Fund	Maintenance - Automotive	JX Enterprises, Inc.		81.40
114984	11/12/2021	General Fund	Maintenance - Automotive	JX Enterprises, Inc.		398.99
114984	11/12/2021	General Fund	Maintenance - Automotive	JX Enterprises, Inc.		19.09
114984	11/12/2021	General Fund	Maintenance - Automotive	JX Enterprises, Inc.		194.97
114984	11/12/2021	General Fund	Maintenance - Automotive	JX Enterprises, Inc.		-21.00
114984	11/12/2021	General Fund	Maintenance - Automotive	JX Enterprises, Inc.		2,709.79
114985	11/12/2021	General Fund	Maintenance - Automotive	K. R. West Company Inc		20.61
114985	11/12/2021	General Fund	Maintenance - Automotive	K. R. West Company Inc		15.00
114986	11/12/2021	Storm Water Utility	Water Sewer & Electric	Kaukauna Utilities		1,306.31
114986	11/12/2021	General Fund	Contractual Services	Kaukauna Utilities		450.63
114986	11/12/2021	General Fund	Communications	Kaukauna Utilities		85.05
114986	11/12/2021	General Fund	Communications	Kaukauna Utilities		706.85
114986	11/12/2021	General Fund	Communications	Kaukauna Utilities		65.00
114986	11/12/2021	General Fund	Communications	Kaukauna Utilities		407.21
114987	11/12/2021	General Fund	K9 Program	Kaukauna Veterinary Clinic, LLP		565.10
114988	11/12/2021	General Fund	General Supplies	Kimball Midwest		154.70
114989	11/12/2021	General Fund	Maintenance - Buildings	Klink Hydraulics, LLC		207.69
114990	11/12/2021	General Fund	Maintenance - Automotive	Kundinger Fluid Power Inc		221.44
114990	11/12/2021	General Fund	Maintenance - Automotive	Kundinger Fluid Power Inc		235.67
114991	11/12/2021	General Fund	Automotive Supplies	Kwik Trip, Inc.		6.11
114992	11/12/2021	General Fund	Rent - Equipment	Marco		157.98
114992	11/12/2021	General Fund	Rent - Equipment	Marco		157.98
114992	11/12/2021	General Fund	Rent - Equipment	Marco		94.79

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
114992	11/12/2021	General Fund	Rent - Equipment	Marco		31.60
114992	11/12/2021	General Fund	Printing Expense	Marco		31.60
114992	11/12/2021	General Fund	Rent - Equipment	Marco		39.50
114992	11/12/2021	General Fund	Rent - Equipment	Marco		39.50
114992	11/12/2021	General Fund	Rent - Equipment	Marco		39.50
114992	11/12/2021	General Fund	Printing Expense	Marco		39.50
114992	11/12/2021	General Fund	Contractual Services	Marco		157.98
114992	11/12/2021	General Fund	Contractual Services	Marco		31.58
114992	11/12/2021	General Fund	Contractual Services	Marco		126.40
114993	11/12/2021	General Fund	General Supplies	Matheson Tri-Gas Inc.		41.17
114994	11/12/2021	General Fund	Maintenance - Roads & Walks	MCC Inc.		679.78
114994	11/12/2021	General Fund	Maintenance - Roads & Walks	MCC Inc.		2,168.29
114995	11/12/2021	Storm Water Utility	Contractual Services	McMahon Associates Inc		169.00
114995	11/12/2021	Storm Water Utility	Contractual Services	McMahon Associates Inc		2,098.11
114995	11/12/2021	Storm Water Utility	Contractual Services	McMahon Associates Inc		572.60
114995	11/12/2021	Storm Water Utility	CIP - Infrastructure	McMahon Associates Inc		616.65
114996	11/12/2021	General Fund	Youth Programs Non-Taxable	Kaye Michalski		20.00
114997	11/12/2021	General Fund	General Supplies	Midwest Workwear		406.69
114998	11/12/2021	General Fund	Contractual Services	MJB Industries		5,500.00
114999	11/12/2021	General Fund	Recreation	John Mueller		100.00
115000	11/12/2021	General Fund	Advertising	News Publishing Co, Inc.		505.60
115000	11/12/2021	General Fund	Advertising	News Publishing Co, Inc.		248.61
115000	11/12/2021	General Fund	Advertising	News Publishing Co, Inc.		1,603.54
115000	11/12/2021	General Fund	Advertising	News Publishing Co, Inc.		50.00
115000	11/12/2021	General Fund	Advertising	News Publishing Co, Inc.		174.07
115001	11/12/2021	Streets & Sidewalk Capital	Street Improvements	Northeast Asphalt Inc.		540.00
115002	11/12/2021	General Fund	Automotive Supplies	Patrick O'Kane		10.00
115003	11/12/2021	General Fund	Maintenance - Automotive	Packer City International Trucks, Inc.		43.54
115004	11/12/2021	General Fund	Rent - Equipment	Quadient Finance USA, Inc.		1,000.00
115005	11/12/2021	General Fund	Maintenance - Automotive	Quality Truck Care Center		343.33
115006	11/12/2021	General Fund	Miscellaneous	Registration Fee Trust		169.50
115007	11/12/2021	General Fund	Botanical & Agricultural	Reinders Inc.		80.00
115008	11/12/2021	General Fund	General Supplies	Rent-A-Flash of Wisconsin, Inc		932.30
115009	11/12/2021	General Fund	Maintenance - All Other Equipm	Revels Turf & Tractor		319.98
115010	11/12/2021	General Fund	Miscellaneous	Rick's Towing & Recovery		150.00
115011	11/12/2021	General Fund	Maintenance - All Other Equipm	Riesterer & Schnell Inc		142.61
115011	11/12/2021	General Fund	Maintenance - All Other Equipm	Riesterer & Schnell Inc		137.85
115011	11/12/2021	General Fund	Maintenance - All Other Equipm	Riesterer & Schnell Inc		118.52
115011	11/12/2021	Storm Water Utility	Maintenance - Automotive	Riesterer & Schnell Inc		65.12
115011	11/12/2021	General Fund	Maintenance - All Other Equipm	Riesterer & Schnell Inc		38.22
115011	11/12/2021	General Fund	Maintenance - All Other Equipm	Riesterer & Schnell Inc		-22.97
115012	11/12/2021	General Fund	Mach Tools & Instruments	Seiler Instrument & Mfg. Co. Inc.		271.00
115012	11/12/2021	General Fund	Mach Tools & Instruments	Seiler Instrument & Mfg. Co. Inc.		105.00
115012	11/12/2021	General Fund	Mach Tools & Instruments	Seiler Instrument & Mfg. Co. Inc.		250.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
115012	11/12/2021	General Fund	Mach Tools & Instruments	Seiler Instrument & Mfg. Co. Inc.		250.00
115013	11/12/2021	1000 Islands	Animal & Bird Care	Stoneridge Piggly Wiggly		44.98
115013	11/12/2021	General Fund	Crime Prevention Program	Stoneridge Piggly Wiggly		15.96
115013	11/12/2021	General Fund	Miscellaneous	Stoneridge Piggly Wiggly		4.69
115013	11/12/2021	General Fund	Custodial Supplies	Stoneridge Piggly Wiggly		21.12
115013	11/12/2021	General Fund	Miscellaneous	Stoneridge Piggly Wiggly		38.70
115013	11/12/2021	General Fund	Law Enforcement	Stoneridge Piggly Wiggly		30.92
115014	11/12/2021	General Fund	Maintenance - Buildings	Superior Chemical Corp.		309.49
115014	11/12/2021	General Fund	Maintenance - Buildings	Superior Chemical Corp.		309.48
115014	11/12/2021	General Fund	Maintenance - Buildings	Superior Chemical Corp.		144.28
115014	11/12/2021	General Fund	Maintenance - Buildings	Superior Chemical Corp.		144.28
115015	11/12/2021	General Fund	Contractual Services	Jodi Sweeney		16,000.00
115016	11/12/2021	General Fund	Contractual Services	TrueLook, Inc.		945.00
115017	11/12/2021	General Fund	Contractual Services	von Briesen & Roper S.C.		118.00
115017	11/12/2021	General Fund	Contractual Services	von Briesen & Roper S.C.		2,520.04
115018	11/12/2021	General Fund	Contractual Services	West Bend Mutual Insurance Company		100.00
115019	11/12/2021	General Fund	Contractual Services	Wis. Dept. of Justice		56.00

Report Total:

317,478.08

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairman Thiele on Monday, December 6, 2021 at 6:00 P.M. in-person.

Members present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell and Thiele.

Absent & Excused: Coenen.

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Sundelius, Sen. Proj. Eng. Neumeier, Fire Chief Carrel, HR Dir. Audette, Fin. Dir. Van Rossum, Planner Stephenson, Street Sup. Vandenheuvel, Police Chief Graff, Rec. Dir. Malloy and interested citizens.

Motion by Moore, seconded by DeCoster to excuse the absent member.

All members present voted aye.

Motion carried.

1. Correspondence.

1a. Letters in favor/opposing sidewalks between CE and Ridgecrest Lane.

Chairman Thiele read the letter dated November 4 from residents in regards to sidewalks between Hwy. CE and Ridgecrest Lane. Residents who signed the opposition letter are Perry Killian & Cindy Killian – 2807 Crooks Ave., Konrad Weaver, Joshua Weaver and Angela Weaver – 2713 Crooks Ave., Janet Pitt – 2705 Crooks Ave., Scott Driver – 2701 Crooks Ave., Linda Vander Zanden, and Donald Vander Zanden – 108 Clare Ct., Susan Kramer, Abigail Kramer and Karl Kramer – 124 Clare Ct., Dai Yang and Joa Chang – 2727 Crooks Ave., Haley Roundy and Taylor Walton – 116 Clare Ct.

Motion by Moore, seconded by Kilgas to receive and place on file the letter dated November 4 from residents opposing the sidewalk installation between Hwy. CE and Ridgecrest Lane.

All Ald. present voted aye.

Motion carried.

Mayor Penterman stated the Engineering Department will be looking, in late winter or early spring, to get authorization to bid this project. Residents are encouraged to come back to the Council and speak for or against this project. They may also call the Engineering Department to discuss this project.

2a. Bid Tabulations for replacement of Truck #208.

Street Superintendent Vandenheuvel stated the bids for replacement of Truck #208 opened on November 15, 2021 have been tabulated. Staff feels the bids were high and trade in amounts low. The Board was asked to reject all bids.

Motion by Moore, seconded by Schell to reject all bids for the replacement of Truck #208.

All members present voted aye.

Motion carried.

2b. Authorize Purchase of a 2021 International Demo Truck from Packer City International.

Street Superintendent Vandenheuvel stated dealers cannot guarantee the delivery of a truck in 2022. It would be more than likely the City would have to wait until 2023 for the replacement truck. Dealers cannot hold their quote into 2023. City Staff is recommending the City purchase

the 2021 International Demo Truck from Packer City International for a cost of \$168,000 and leave Truck #208 as a replacement in 2023. Questions from the Board were answered.

Motion by Eggleston, seconded by Antoine to authorize the purchase of a 2021 International Demo Truck from Packer City International at a cost of \$168,000.

Roll call vote: Antoine-aye, DeCoster-aye, Eggleston-aye, Kilgas-aye, Moore-aye, Schell-aye, Thiele-aye.

Motion carried.

2c. Award Contract for Project 11-21, Municipal Wayfinding Signage.

The City of Kaukauna conducted a rebranding effort that updated and expanded the City's brand. New logos, color scheme, and brand standardization were all included in the rebranding effort. The City's new brand is to be implemented on its signage. To that end, the City went out for bids looking to find a qualified cost-effective signage company that could update all of the City's existing signage. Bids were opened on Monday, October 18th, 2021, at 6:00 PM before the Board of Public Works. Staff has reviewed the proposals and conducted interviews with the top companies. ACSM was among the companies that submitted bids. ACSM has demonstrated that they can provide the quality product we are looking for at a reasonable price. ACSM has provided creative and state of the art signs to municipalities throughout the country. ACSM also has a track record of keeping their projects within budget and completing them in a timely manner. Staff feels that their skill, past projects, experience and cost effective proposal makes them the right company for the job. Questions from the Board were answered by representative from ACSM Glen Nock and Planner Stephenson.

Motion by Antoine, seconded by Schell to approve the proposal, submitted by ACSM Inc. for Project 11-21; Municipal Wayfinding Signage.

All members present voted aye.

Motion carried.

2d. Pool Renovation Project Update.

Parkitecture + Planning has provided the City with the tentative construction schedule for the renovation project for the Kaukauna Municipal Pool. Staff has contracted with Davel Engineering & Environmental to do a Topographical/Boundary Survey of the pool property. That work will commence December 10. Parkitecture + Planning is conducting a walk-through at the facility on Monday, December 6. The Sweeney Group is conducting a meeting with a small group of community influencers on Thursday, December 16. The hope is that this group will identify other influential community members to interview/survey regarding the viability of a capital campaign for the project. Staff has been in contact with representatives of the Community Foundation for the Fox Valley Region in hopes that the Foundation will serve as the fiscal agent for the capital campaign.

3. Closed Session.

3a. Adjourn to Closed Session as per Wis. Stat. sec. 19.85 1(e) to deliberate of, or negotiate for purchase of public properties, investment of public funds, or conduct other specific public business, due to competitive or bargaining reasons.

Motion by Moore, seconded by Kilgas to Adjourn to Closed Session as per Wis. Stat. sec. 19.85 1(e) to deliberate of, or negotiate for purchase of public properties, investment of public funds, or conduct other specific public business, due to competitive or bargaining reasons.

All members present voted aye.

Motion carried.

Adjourned to Closed Session at 6:27 pm.

3b. Return to Opens Session for possible action.

Motion by Moore, seconded by Kilgas to return to open session for possible action.
All members present voted aye.
Motion carried.

Returned to Open Session at 7:00 pm.

4. General Matters.

Mayor Penterman informed the Board of details for participating in the City of Kaukauna Christmas Parade.

5. Adjourn.

Motion made by Moore, seconded by Eggleston to adjourn.
All members present voted aye.
Motion carried.

Meeting adjourned at 7:02 p.m.

Sally Kenney, Clerk

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Monday, December 6, 2021 at 7:04 P.M. in-person.

Members present: Mayor Penterman, Antoine, DeCoster, Kilgas, and Moore.

Absent & Excused: Coenen

Also present: Ald. Thiele, Ald. Eggleston, Ald. Schell, Attorney Davidson, DPW/Eng. Sundelius, Fin. Dir. Van Rossum, Sen. Proj. Eng. Neumeier, Street Sup. Vandenheuvel, Planner Stephenson, Police Chief Graff, Fire Chief Carrel, Rec. Dir. Malloy, HR Dir. Audette and interested citizens.

Motion by Moore, seconded by DeCoster to excuse the absent member.

All members present voted aye.

Motion carried.

1. **Correspondence** - None.

2. **Discussion Topics.**

a. **Discuss license fee relief for Class B Combination Licenses.**

In May of 2020, fee relief for Class B Combination Licenses was discussed and fee relief was given. Eight of the license holders chose to only pay for the first half of the fee. The Finance & Personnel Committee approved to charge fifty percent of the fee (\$225) for the Combination Licenses for the 2020-2021 term and the first half of the 2021-2022 term (July 1, 2021 to December 31, 2021). The second half of the fee for the 2021-2022 term was to be reviewed by December 1, 2021. Staff is looking for direction on whether or not to charge the second half of the fee for Class B Combination Licenses for the 2021-2022 term.

Motion by Moore, seconded by Antoine to not charge the second half of fee (\$225) to Class B Combination License holders and charge the full rate for the licenses in 2022-2023.

Ayes – Antoine, Kilgas, Moore, Penterman.

Abstained – DeCoster.

Motion carried.

b. **2022 Pay Grade Classification.**

The 2022 Pay Grade Classifications were presented by HR Director Audette. This reflects a couple job description title changes and revisions of current positions. Questions from the committee were answered.

Motion by DeCoster, seconded by Moore to adopt the 2022 Pay Grade Classifications as presented.

All members present voted aye.

Motion carried.

c. **2022 Pay Schedule.**

The 2022 Pay Schedule represents a 3% increase which was approved in the 2022 budget.

Motion by Kilgas, seconded by DeCoster to adopt the 2022 Pay Schedule as presented.
All members present voted aye.
Motion carried.

d. 2022 Pay Schedule for Department of Public Works.

The 2022 Pay Schedule for Department of Public Works was presented.

Motion by Moore, seconded by Coenen to adopt the 2022 Pay Schedule for Department of Public Works.
All members voted aye.
Motion carried.

Motion by Kilgas, seconded by Moore to recognize the attendance of Ald. Coenen at 7:12 p.m.
All members voted aye.
Motion carried.

e. 2022 Pay Schedule for seasonal employees.

The 2022 Pay Schedule for seasonal employees was presented and questions from the Committee were answered.

Motion by Moore, seconded by Kilgas to adopt the 2022 Pay Schedule for Seasonal Employees as presented and to come back to the Finance and Personnel Committee with recommendations on pay increases as discussed.
All members voted aye.
Motion carried.

3. General Matters - None.

Motion by Moore, seconded Antoine to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 7:18 pm.

Sally Kenney
Clerk

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Vice Chairman Eggleston on Monday, December 6, 2021 at 7:19 P.M.

Members present: Coenen, DeCoster, Eggleston, and Schell.

Also present: Mayor Penterman, Ald. Antoine, Ald. Kilgas, Ald. Thiele, Attorney Davidson, DPW/Eng. Sundelius, Sen. Proj. Eng. Neumeier, Fin. Dir. Van Rossum, Street Sup. VandenHeuvel, Fire Chief Carrel, Police Chief Graff, Rec. Dir. Malloy, Planner Stephenson, and interested citizens.

1. Correspondence – None.

2a. Request for amplified music to Sandra Arcenreezes, Manuel Eustino Rodriguez and Manuel Ramirez, on Saturday, January 8, 2022 in the Community Room from 3 to 10 pm.

Motion by Eggleston, seconded by Schell to approve the request for amplified music on Saturday, January 8, 2022 in the Community Room from 3 to 10 pm.
All members voted aye.
Motion carried.

3. General Matters – None.

4. Adjourn.

Motion made by Coenen, seconded by Schell to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 7:20 pm.

Sally Kenney
Clerk



PLAN COMMISSION

City of Kaukauna
 Council Chambers
 Municipal Services Building
 144 W. Second Street, Kaukauna

Thursday, November 18th, 2021 at 4:00 PM

MINUTES

HYBRID MEETING (May attend in-person or via Zoom)
In-person in Common Council Chambers, City of Kaukauna
Remote Attendance option available via Zoom

1. Roll Call.

The Meeting was called to order by Mayor Penterman at 4:03 PM.

Members Present: Commissioners Feller, Avansi, Alderperson Moore (District 2), Alderperson Thiele (District 4), PCDD Stephenson, and Mayor Penterman.

Members Absent: DPW Sundelius and Commissioner Schoenike

A motion was made by Alderperson Thiele to excuse the absent members. The motion was seconded by Alderperson Moore. The motion carried.

2. Approval of Minutes.

a. Approval of Minutes of November 4th, 2021 Meeting

A motion was made by Commissioner Feller to approve the minutes of the November 4th, 2021 Plan Commission Meeting. The motion was seconded by Alderperson Moore. The motion carried.

3. Old Business.

No old business at this time.

New member, Michael Avansi, was welcomed by the Plan Commission.

4. New Business.

a. Review Park Bench Donation by Kelsey Landau

PCDD Stephenson gave a background on the park bench donation for Kelsey Landua on behalf of Barb Landua. The bench is proposed to be located at the intersection of the CE Trail and the Konkapot Trail.

The Plan Commission entered into a conversation with the following being discussed:

1. Ensuring the bench matches other benches proposed along Kaukauna's trail system

2. The bench must be weather resistant and attractive.
3. The location of the bench.
4. The location of other nearby benches.

Aldersperson Thiele made a motion to approve the Memorial Bench for Barb Landua with the following conditions:

1. The bench is similar in style and material to other memorial benches along Kaukauna's trail system.

The motion was seconded by Aldersperson Moore. The motion carried.

b. Discuss Commercial Highway District Update

PCDD Stephenson gave a background on the proposed zoning district update for the Commercial Highway District (CHD). PCDD Stephenson indicated that the current zoning district has a few restrictions that are stifling business expansion and are preventing the highest and best use of city lands.

The Plan Commission entered into a conversation with the following being discussed:

1. Changing the height restriction of the district to match adjacent communities.
2. Changing the density restriction of the district to allow business development.
3. Allowing various other commercial uses within the district.
4. Allowing plan commission to approve height exceptions and density exceptions on a case-by-case basis.
5. What the density maximums in other communities are.
6. The height of comparable buildings within the city.
7. The need to retain our businesses by allowing them to grow and expand.

A motion was made Aldersperson Moore to direct staff to prepare a draft ordinance, updating the Commercial Highway District (CDH), and bring the ordinance back for Plan Commission review.

The motion was seconded by Commissioner Avansi. The motion carried.

1. Other Business.

No other business at this time.

2. Adjourn.

A motion was made by Commissioner Avansi to adjourn the meeting at 4:26 PM. The motion was seconded by Aldersperson Moore. The motion carried.



GRIGNON MANSION BOARD MEETING MINUTES

Monday, October 25, 2021

The meeting was called to order by Pennie Thiele at 5:30 PM in the Municipal Services Building Council Chambers

Roll Call

- Present - Sandy Coenen, Patty DeGoey, Shellee Jackels, Carol King, Pennie Thiele, Patty Brogan
- Absent - Bruce Werschem, Lisa Verhagen, Al Borchardt
- Others in Attendance - Cassidy Mickelson

Review/Approve Minutes from September 27, 2021 Meeting

- Motion by Sandy Coenen to approve prior meeting minutes. Seconded by Patty Brogan. Motion Unanimously Approved.

Report from the City (Mickelson)

- Grignon Mansion Structure Repairs – The goal is to obtain funding from the City of Kaukauna to complete necessary repairs on the Mansion. Once the budget is approved, Cassidy will work with the engineering department to create a project scope and begin the bid process. Hopefully, the repairs will be completed by August 1, 2022, when a majority of special events take place.
 - There are several contracting businesses experienced in historic preservation work interested in assisting with the repairs.
- Other Business – The City of Kaukauna is now using an online platform to post agendas and minutes in an effort to go paperless.
 - New Director of Planning and Community Development – Joe Stephenson

Report from Friends (DeGoey)

- Friends Finance Report
 - Grant Received from the Nelson Foundation for the Executive Director's salary and \$20,000 was distributed to the City of Kaukauna. The remaining \$10,000 will most likely be used for mold mitigation in the Mansion.
 - Grant Money Account - Beginning balance \$10,006.53, ending balance \$10,003.59
 - Savings Account - Beginning balance \$100.03, ending balance \$100.06
 - Original Checking Account - Beginning balance \$74,472.11, outstanding checks \$735.76, ending balance \$44,822.40 available non-designated funds \$37,514.29
- Christmas Tours
 - More decorative lighting has been purchased, carriage rides are being arranged.

- There will be cookies and hot drink available for guests. Crafts will be take and make to limit large groups inside. Volunteers and guests will be asked to wear masks inside.
- Fox Cities Festival of Lights
 - Set-up November 13, 8am - 3pm - at least 5 volunteers will be needed which can be done in shifts
 - Event November 26, 4:30 - 9:00pm - 6 - 8 volunteers will be needed
- Christmas Parades
 - Little Chute - Monday, November 29, 2021, 6:30pm
 - Kaukauna - Tuesday, December 7, 2021, 6:00pm

Report from the Chair (Thiele)

- As of October 2, there has been no response from the railroad
- The City is ordering that a full update on the crossing be completed by June 30, 2022

Set Next Meeting Date and Location

- Monday, November 22, 2021 at 5:30 PM in the Council Chambers at the Municipal Building.
- No board meeting for the month of December, regular meetings will resume in January of 2022.

Adjourn at 6:05 PM

- Motion by Sandy Coenen. Seconded by Shellee Jackels. Motion Unanimously Approved.



December 7, 2021

THE FOLLOWING APPLICANTS HAVE APPLIED FOR AN OPERATOR'S LICENSE FOR THE LICENSE YEAR 2020-2022 AND HAVE BEEN RECOMMENDED FOR APPROVAL BASED ON THEIR RECORD CHECK BY THE POLICE DEPARTMENT:

Brunette	Amy	J.	2243 Hearthstone Dr.	Kaukauna
Johnson	Kaitlynn	I.	646 Alyssa St.	Kaukauna
LaChance	Lexi	L.	1973 Andraya Ln.	De Pere
Lamsal	Om	N.	W5965 Strawflower Dr.	Appleton
Penterman	Dana	J.	520 Idlewild St. #702	Kaukauna
Schlichting	Tasha	J.	138 ½ N. Wilson St.	Kimberly
Stark	Brian	T.	N425 Fontana Way	Appleton
Thompson	Zachary	R.	N9040 Spring Valley Rd.	Menasha
VandenBoogard	Eric	M.	4840 N. Latitude Ln. Unit E	Appleton
Weiner	Caina	J.	613 Linda St.	Combined Locks

AMBULANCE SERVICE AGREEMENT

This **AGREEMENT for AMBULANCE SERVICE** is made and entered into by and between the City of Kaukauna, a Wisconsin municipal corporation, with its principal offices located at 144 W. Second Street, Kaukauna, Outagamie County, Wisconsin 54130-2406 ("CITY"), and the Village of Combined Locks, a political subdivision and body politic of the State of Wisconsin, with its principal offices located at 405 Wallace Street, Combined Locks, Outagamie County, Wisconsin 54113-1129 ("VILLAGE").

WHEREAS, the VILLAGE desires to provide emergency medical services to their citizens, pursuant to Chapter 256 of the Wisconsin Statutes, and Chapters DHS 110 of the Wisconsin Administrative Code, as amended from time to time, as may be applicable herein, through contract with CITY; and,

WHEREAS, CITY has indicated a desire and willingness to provide such services to VILLAGE.

NOW, THEREFORE, for and in consideration of the mutual agreements herein contained and other good and valuable consideration, CITY and VILLAGE agree as follows:

1. DESCRIPTION OF SERVICES: CITY shall provide emergency ambulance service within VILLAGE limits. For purposes of this agreement, "emergency ambulance service" shall be defined as that ambulance service which is necessary to respond to a condition that in the opinion of the person, his/her family or whoever calls for and/or attends to the person, requires immediate medical attention, but shall specifically exclude non-emergency transfer calls.

2. TERM AND TERMINATION: The parties understand that this is a contract of definite term. It is understood that in the event of non-renewal, the parties may need time to make alternative arrangements. The Term of this Agreement shall commence at 12:00 a.m. on **January 1, 2022**, and shall end at 11:59 p.m. on **December 31, 2024**, unless: (i) extended pursuant to the provisions of this

Agreement, or: (ii) sooner terminated in accordance with the terms and conditions contained in this Agreement. The initial term of this Agreement, plus any applicable renewal term(s), collectively shall be called, the "Term." The Term of this Agreement shall be extended for an additional twelve months, on the same terms, unless written notice of termination is delivered by first class mail to the CITY or VILLAGE clerk, postmarked no later than October 1 of the last year of the Term.

3. **PATIENT BILLING:** The CITY shall be solely responsible for invoicing and collecting all fees for ambulance service pursuant to its schedule of costs, including mileage. Residents residing within the VILLAGE limits will be billed at the "resident" rate.

4. **LIFT ASSISTS:** Lift assist calls for service are those in which the patient is not injured, and only needs non-medical assistance. CITY will provide up to two (2) Lift assists per calendar year to an individual within VILLAGE limits . Any additional lift assist calls for service will be billed to the resident at the current billable rate established by the CITY for non-transport service calls. Final determination of billable or non-billable will be at the sole discretion of the CITY fire chief.

5. **PAYMENT:** VILLAGE shall pay the CITY, an annual fee of \$20 per VILLAGE resident, based on population as published in the most recent Wisconsin Department of Administration Municipality Population Estimate. CITY shall invoice VILLAGE in January of each year, with the fee due by March 1st.

6. **LIABILITY AND HOLD HARMLESS:** Subject to any limitations contained in Secs. 893.80, 893.83, 345.05, and any similar statute of the Wisconsin Statutes, the CITY agrees to hold VILLAGE, its officers, officials, employees and agents harmless from any and all liability, including claims, demands, losses, costs, damages, and expenses of every kind and description (including

death), or damages to person or property arising out of the terms of this Agreement where any such liability is based upon or arises from the acts or omission of any of CITY's officers, employees or agents while acting within the scope of their employment.

Subject to any limitations contained in Secs. 893.80, 893.83, 345.05, and any similar statute of the Wisconsin Statutes, VILLAGE agrees to hold the CITY, its officers, officials, employees and agents harmless from any and all liability, including claims, demands, losses, costs, damages, and expenses of every kind and description (including death), or damages to person or property arising out of the terms of this Agreement where any such liability is based upon or arises from the acts or omission of any of VILLAGES' officers, employees or agents while acting within the scope of their employment.

The parties' intention to this Agreement is that each party shall be solely responsible for its own actions and activities and the actions and activities of its own officers, employees and agents while acting within the scope of their employment. Further, it is the intention of the parties to this Agreement that each party shall be entitled to rely upon the municipal limitations and immunities available under Wisconsin law, including but not limited to section 345.05, 893.80 and 893.83 of the Wisconsin Statutes and that such damage limits, caps and immunities shall be used to govern all disputes, contractual or otherwise, as they apply to the parties, their agents, officers and employees. CITY and VILLAGE agree to provide notice to the other party of any claims presented pursuant to Wis. Stat. § 893.80 related to either CITY's or VILLAGE's performance under this Agreement.

7. SERVICES AND SUPPLIES: CITY shall replace those supplies used by VILLAGE first responders to treat patients when a like product is available.

- 8. AMENDMENTS: All agreements and understandings have been embodied in the Agreement and no changes will be made herein except in writing and duly signed by the authorized representatives of the respective parties.

- 9. FIRST RESPONDER PROGRAM: The VILLAGE will maintain a first responder program to assist CITY on emergency medical responses.

- 10. NO THIRD PARTY BENEFICIARIES: This agreement is solely for the benefit of the CITY, VILLAGE, and VILLAGE residents, and it is not intended to benefit any third party.

- 11. ENTIRE AGREEMENT: This Agreement, constitutes the entire agreement between the parties, and any other prior understandings or representations made by any party shall not be binding on any other party unless incorporated within this document or written amendment thereto.

(Signature Pages to Follow)



MEMO

FINANCE

To: Common Council
From: William Van Rossum, Finance Director/Treasurer
Date: December 7, 2021
Re: Resolution Amending Storm Water User Fee

The Storm Water Utility (Fund 601) is funded by a user fee. This fee is reviewed each budget cycle to confirm if the revenue generated by the current user fee is sufficient to support the budget of the Storm Water Utility fund. In addition to the budgeted expenses and revenue the utility fund has debt covenants that need to be met which entails a debt coverage ratio of at least 1.25 times the debt service expense. With this increase, the utility fund covers the budget for 2022 and meets the debt coverage ratio.



RESOLUTION NO.

**RESOLUTION AMENDING EQUIVALENT RUNOFF UNIT (ERU)
CHARGES FOR STORMWATER UTILITY**

WHEREAS, the ordinance creating a stormwater utility contains a provision that charges for stormwater services for each lot within the City of Kaukauna shall be made by resolution and,

WHEREAS, the ERU rate of \$90.00 (\$7.50 per month) effective January 1, 2019, is insufficient to cover the 2022 budgeted expenditures of the stormwater utility.

THEREFORE, BE IT RESOLVED that the stormwater charge shall be based on the Equivalent Runoff Unit (ERU) and the charge for one (1) ERU shall be \$96.00 (\$8.00 per month) effective January 1, 2022.

BE IT FURTHER RESOLVED that the contents of this resolution will be applicable to service billed by Kaukauna Utilities or the City of Kaukauna on or after January 1, 2022.

BE IT FURTHER RESOLVED that the Finance Director and Director of Public Works shall report to the Mayor and the Common Council as to whether the rates are still appropriate at least annually.

Introduced and adopted this 7th day of December, 2021.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally Kenney, Clerk/Treasurer



MEMO

FINANCE

To: Common Council
From: William Van Rossum, Finance Director/Treasurer
Date: December 7, 2021
Re: Ordinance Amending Sanitary Sewer User Fee

The Sanitary Utility (Fund 602) is funded by a user fee. This fee is reviewed each budget cycle to confirm if the revenue generated by the current user fee is sufficient to support the budget of the Sanitary utility fund. In addition to the budgeted expenses and revenue the utility fund has debt covenants that need to be met which entails a debt coverage ratio of at least 1.25 times the debt service expense. With this increase, the Sanitary Fund covers the budget for 2022 and meets the debt coverage ratio.



ORDINANCE NO.

ORDINANCE AMENDING SECTION 13.05(A) AND (B) OF THE KAUKAUNA MUNICIPAL CODE

The Common Council of the City of Kaukauna, Wisconsin, do ordain that Section 13.05 (5) (a) and (b) of the Kaukauna Municipal Code are hereby amended by changing the volume charge portion of the user charges as stated in each section from \$6.75 per 100 cubic feet to \$7.00 per 100 cubic feet effective January 1, 2022.

The effective date of this ordinance related to the sewer user fees shall be as indicated above.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____

Sally Kenney, Clerk

Adopted:
Published:

ORDINANCE NO. 1849

ORDINANCE ESTABLISHING SALARY OF MAYOR

The Common Council of the City of Kaukauna, Wisconsin, do ordain that the salary of the Mayor is hereby established at \$87,582 per year effective April 13, 2022, and \$90,209 per year effective April 12, 2023.

This ordinance shall be in full force and effect from and after its adoption and publication.

APPROVED: _____

Anthony J. Penterman

ATTEST: _____

Sally A. Kenney, Clerk

Adopted: 12-07-2021

Published: 12-15-2021

ORDINANCE NO. 1850

**ORDINANCE ESTABLISHING SALARIES
FOR VARIOUS ELECTED OFFICIALS**

The Common Council of the City of Kaukauna, Wisconsin, do ordain that salaries for various elected officials of the City of Kaukauna are hereby established as follows:

	<u>AMOUNT</u>	<u>EFFECTIVE DATE</u>
City Attorney	\$103,823 per year	May 1, 2022
Municipal Judge	\$ 11,849 per year	May 1, 2022

This ordinance shall be in full force and effect from and after its adoption and publication.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally A. Kenney, Clerk

Adopted: 12-07-21
Published: 12-15-21