



In-Person

1. Call to Order
2. Roll Call - Verification of a quorum
3. Public Appearances
4. Reading and Approval Minutes
 - a. [1000 Islands Environmental Center Committee Minutes of August 21, 2025](#)
5. Financial Report
 - a. [August Financial Report](#)
6. Correspondence
 - a. [August Donation Report](#)
7. The Friends of 1000 Islands Report
8. Naturalist Report
 - a. [August Naturalist Report](#)
9. Committee Reports
 - a. Administrative/Finance Committee Reports
 - b. Education Committee Report
 - c. Building & Grounds Committee Reports
10. Old Business
 - a. [July Financial Report \(tabled from August meeting\)](#)
11. New Business
12. Good of the Center
13. Next Meeting - Thursday, October 16, 2025
14. Adjournment

NOTICES

THIS MEETING IS ACCESSIBLE TO THE HANDICAPPED. IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

1000 Islands Environmental Center Mission Statement: To provide children, adults and families the knowledge and skills needed to build a sustainable balance among the environment, economy and community through education, conservation and recreation.



1000 ISLANDS ENVIRONMENTAL CENTER

1000 ISLANDS COMMITTEE

City of Kaukauna

Nature Center Building

1000 Beaulieu Court, Kaukauna

Thursday, August 21, 2025, at 6:30 PM

MINUTES

Members Present White, Breitzman, Eggleston, Jakel, Manion, Pautz, West, and VanBerkel

Not Present Rumbuc and Hietpas

Also Present Brad Garrity, Terri Vosters, and Cassie Kohls

White called the meeting to order at 6:34 PM. A quorum was present.

Public Appearances None

July 17, 2025, Committee Meeting Minutes

Manion moved to approve the meeting minutes. Motion was seconded by Pautz. Motion carried.

July Financial Reports

The July 2025 Financial Report was reviewed. Pautz inquired about the timing of the Kaukauna School District's payment. West indicated it is typically received in October but will confirm the exact timing.

The Committee raised a question regarding the balance in the 5499-Miscellaneous account, which showed a July actual amount of \$98,684.07. Due to the need for further clarification, the Committee postponed approval of the report. Staff will coordinate with the City of Kaukauna's Finance Department to better understand the details of this amount and report back at the next meeting. Van Berkel moved to table the discussion until the next meeting, with Manion seconding. Motion carried.

Additionally, the Committee reviewed the 1000 Islands Endowment Fund statement from the Community Foundation for the Fox Valley Region. Van Berkel moved to approve and place the statement on file, seconded by Manion. Motion carried.

Donation Report

Pautz asked about the intended use for the donated pelts. Garrity explained that the pelts will be used for educational programming rather than display. Some of the pelts currently in the back hallway may be replaced with donations from the Site Manager's father, and their location may also be reconsidered. West moved to accept and place the Donation Report on file, seconded by Breitzman. Motion carried.

Friends of 1000 Islands Report

In Hietpas' absence, Garrity presented the Friends Report. The Friends group met on Monday and discussed the field trip bussing subsidy. Half of the allocated funds have already been used. Garrity noted that schools outside the Kaukauna School District may be considered for the subsidy at the Naturalist's discretion, using a cost-share model. If a school cancels due to transportation issues, staff may offer the subsidy to help facilitate the trip. The Friends remain committed to bringing students to the Nature Center.

The Friends group also gave a verbal commitment to sponsor the National Eagle Center for Eagle Days 2026. Time constraints continue to be a challenge for Friends members. To support outreach efforts, Garrity volunteered to compile the Friends membership list. He will also help relaunch the *Cattails* Newsletter as a quarterly email publication. After six months, Garrity plans to transition outreach responsibilities back to the Friends group. The overarching goals are to boost engagement, recruit new members, and develop membership incentives.

Naturalist's Report

Carol Van Boxtel has authored a new children's history book, with editing support from Kohls and Garrity. The book is now owned by the Kaukauna Public Library.

Pautz is leading a project to install an eagle nest viewing camera, with a target completion date of November. Several details are still being finalized, including camera placement, installation logistics, and establishing Wi-Fi access on the island. The Friends group has expressed interest in sponsoring the camera.

The Wisconsin DNR confirmed that no formal approval is required and shared information from the U.S. Fish and Wildlife Service indicating that no permit is needed for the installation. The American Eagle Foundation noted that while eagle nest cameras exist in western Wisconsin, there are currently none in the eastern part of the state.

Ahlstrom Tech Services is being considered as a potential partner to help provide Wi-Fi connectivity to the island.

Sadly, Steve Keller has passed away, and his Celebration of Life will be held at the Nature Center. Carl hopes to continue presenting the Steve Keller Snake Show moving forward.

Twenty new crayfish nets were purchased; however, there was an overcharge on shipping. A \$200 credit was issued due to the overcharge and was used to acquire 10 additional smaller nets, with no shipping cost applied. To prevent loss or misplacement of crayfishing nets, a sign-out procedure has been implemented. Staff now collect the name and phone number of individuals borrowing nets, as some had previously been found left along the river.

Basic Survival Camp was successful despite air quality.

The Nature Center entryway project is scheduled for 2026. The initial design from McMahon will be revisited by both the Building & Grounds and Admin-Finance Sub-Committees.

Volunteer engagement has been strong, with two consistent youth volunteers contributing throughout the summer. Additional support came from SOAR Fox Cities and a team of 10 employees from Frito Lay.

The Community Foundation recently rented the Nature Center and provided positive feedback regarding both the staff and the facility.

Pautz asked about the status of Truck 19. Garrity reported that the brake pads have been

replaced, and the caliper still needs to be inspected.

There have been reports of a few geese missing feet. Coyotes were spotted on the blacktop trail, though it's unclear whether they were responsible for the injuries to the geese.

Admin and Finance Sub-Committee

Garrity noted a correction to the header of the meeting minutes, which should reference the "Admin-Finance Sub-Committee."

Window replacements are scheduled for 2027. Security camera upgrades have been moved up to 2028 in the Capital Improvement Plan.

With a quorum of the Admin-Finance Sub-Committee present, members reviewed the meeting minutes from August 14, 2025. Van Berkel moved to approve the minutes with the noted header correction and place them on file, seconded by Pautz. Motion carried.

The 1000 Islands Committee also reviewed the Admin-Finance Sub-Committee minutes from August 14, 2025. Jakel moved to approve and place the minutes on file, seconded by Breitzman. Motion carried.

Education Sub-Committee

No meeting was held, but the committee will meet on September 3, 2025, at 11:30 AM.

Building and Grounds Sub-Committee

No meeting was held. A property walk will be held on September 10, at 4:30 PM. All are welcome; no need to be a Buildings and Grounds member.

Old Business

None

New Business

Ordinance Amendment – Section 1.44:

Vosters explained the proposed wording changes to the ordinance. Since 1000 Islands is a City entity, the language was updated to reflect the Committee's role as advisory in nature. Eggleston pointed out a grammatical correction, noting that all references should read "1000 Islands" rather than "1000 Island."

Eggleston moved to approve the ordinance amendment with the following corrections:

- Add an "s" to all singular references of "1000 Island"
- Remove the apostrophe "s" after "Committee" in the second paragraph
- Eliminate the second instance of the word "creation" in paragraph two

Manion seconded the motion. Motion carried.

Existing policies will remain in effect until they are revised and formally approved.

Good for the Center

Intern Maddie's final day will be August 29, 2025. She will be pursuing a degree in law enforcement at Fox Valley Technical College.

Benches have been installed along the boardwalk. Garrity is currently working on creating plaques for each bench and coordinating with the Mayor's office to schedule a ribbon-cutting ceremony for the boardwalk.

Jakel shared that her article about the goats at 1000 Islands was published in *Appleton Monthly* magazine. The publication is free and available at local grocery stores.

Garrity has been invited to speak on the *In the Know of 920* podcast in October. The episode will

focus on engaging both new and longtime residents.

Vosters announced that the Civil War Encampment will take place at Grignon Mansion over the weekend, featuring raffles, tours, and refreshments.

Next Committee Meeting

The next Committee Meeting will be on Thursday, September 18, 2025, at 6:30 PM in the Nature Center building.

Adjournment

There being no further business, Pautz moved to adjourn the August 21, 2025, Committee Meeting at 7:31 PM. Seconded by Breitzman. Motion Carried.

Cassie Kohls

DRAFT

City of Kaukauna
1000 Islands Environmental Center
Budget vs. Actual
From January 1, 2025 to August 31, 2025

Account	August Actuals	YTD Amount	Budget Amount	Amount Over Budget	% of Budget
Income					
4391 - Kaukauna School Dist Aids		\$0.00	\$15,000.00	(\$15,000.00)	0.00%
4392 - Outagamie County Aids		\$10,000.00	\$10,000.00	\$0.00	100.00%
4694 - Facilities/Building Rental (Taxable)	\$147.26	\$830.18	\$1,500.00	(\$669.82)	55.35%
4695 - Facilities/Building Rental (Non-Taxable)	\$200.00	\$125.00	\$500.00	(\$375.00)	25.00%
4696 - Programing Fees	\$820.00	\$10,236.00	\$7,000.00	\$3,236.00	146.23%
4716 - Gift Shop Sales	\$525.96	\$3,183.91	\$6,000.00	(\$2,816.09)	53.07%
4802 - Donations & Contributions	\$297.00	\$42,815.98	\$45,000.00	(\$2,184.02)	95.15%
4810 - Interest Income		\$741.17	\$7,500.00	(\$6,758.83)	9.88%
4910 - Env Center Restricted Donate		\$2,482.83	\$0.00	\$2,482.83	0.00%
4911 - Fundraising Sales		\$5,263.65	\$0.00	\$5,263.65	0.00%
4912 - Animal Care - Jabber	\$20.00	\$270.00	\$0.00	\$270.00	0.00%
4913 - Memorial Purchases	\$1,200.00	\$7,725.00	\$0.00	\$7,725.00	0.00%
Total - Income	\$3,210.22	\$83,673.72	\$92,500.00	(\$8,826.28)	90.46%
Expense					
5101 - Regular Payroll	\$7,090.41	\$109,470.02	\$179,421.00	(\$69,950.98)	61.01%
5104 - Temporary Payroll	\$960.54	\$5,217.11	\$6,620.00	(\$1,402.89)	78.81%
5107 - Overtime Pay		\$19.05	\$0.00	\$19.05	0.00%
5151 - Retirement Plan	\$421.37	\$6,500.14	\$10,599.00	(\$4,098.86)	61.33%
5154 - Social Security	\$474.41	\$7,210.94	\$12,152.00	(\$4,941.06)	59.34%
5157 - Group Health Insurance	\$1,707.74	\$26,293.10	\$41,310.00	(\$15,016.90)	63.65%
5160 - Group Life Insurance	\$6.31	\$94.65	\$133.00	(\$38.35)	71.17%
5163 - Workers Compensation	\$167.40	\$2,501.86	\$3,767.00	(\$1,265.14)	66.42%
5205 - Seminar Expenses		\$175.00	\$2,500.00	(\$2,325.00)	7.00%
5208 - Travel - City Business		\$0.00	\$200.00	(\$200.00)	0.00%
5211 - Education & Memberships		\$175.00	\$500.00	(\$325.00)	35.00%
5260 - Animal & Bird Care	\$59.49	\$574.61	\$2,000.00	(\$1,425.39)	28.73%
5264 - Programs	\$242.52	\$2,449.75	\$4,500.00	(\$2,050.25)	54.44%
5276 - Conservancy Zone Maint	\$104.09	\$846.87	\$4,000.00	(\$3,153.13)	21.17%
5303 - Communications		\$350.00	\$900.00	(\$550.00)	38.89%
5306 - Heating Fuels	\$20.46	\$1,434.90	\$3,000.00	(\$1,565.10)	47.83%
5309 - Water Sewer & Electric	\$927.23	\$6,007.81	\$10,000.00	(\$3,992.19)	60.08%
5312 - Maintenance - Buildings	\$300.35	\$1,953.00	\$4,500.00	(\$2,547.00)	43.40%
5315 - Maintenance - Office Equipment	\$258.20	\$1,194.30	\$1,500.00	(\$305.70)	79.62%
5318 - Maintenance - Automotive	\$65.27	\$124.92	\$500.00	(\$375.08)	24.98%
5325 - Contractual Services	\$859.95	\$7,845.00	\$12,000.00	(\$4,155.00)	65.38%
5334 - Printing Expense		\$0.00	\$400.00	(\$400.00)	0.00%
5401 - Office Supplies	\$12.08	\$373.44	\$600.00	(\$226.56)	62.24%
5404 - Clothing Expense		\$0.00	\$700.00	(\$700.00)	0.00%
5407 - Automotive Supplies		\$151.16	\$300.00	(\$148.84)	50.39%
5410 - General Supplies	\$151.79	\$240.63	\$1,500.00	(\$1,259.37)	16.04%
5416 - Custodial Supplies	\$19.91	\$1,278.78	\$1,000.00	\$278.78	127.88%
5431 - Postage		\$13.20	\$100.00	(\$86.80)	13.20%
5440 - Concession Product	\$44.23	\$1,429.05	\$3,700.00	(\$2,270.95)	38.62%
5499 - Miscellaneous	\$114.45	\$98,950.78	\$1,500.00	\$97,450.78	6,596.72%
5897 - Restricted Funds - Animal Care/Jabber		\$257.85	\$0.00	\$257.85	0.00%
5898 - Restricted Funds	\$554.74	\$8,932.08	\$0.00	\$8,932.08	0.00%
Total - Expense	\$14,562.94	\$292,065.00	\$309,902.00	(\$17,837.00)	94.24%
Net Income	(\$11,352.72)	(\$208,391.28)	(\$217,402.00)	\$9,010.72	95.86%

Lines bolded in red are 201 accounts

1000 Islands Donation Report

Donations Posted: August 2025

Account: 201-48501-4802

Date	Name	Memo	Amount
8/4/2025	Ameriprise Financial	James J Miller - Endowment Fund	\$ 47,931.57
8/4/2025	Community Foundation for Fox Valley	Transfer James J Miller memorial funds to Endowment	\$ (47,931.57)
8/8/2025	General Donation	Collection Bins	\$ 58.00
8/21/2025	General Donation	Collection Bins	\$ 80.00
8/22/2025	Kay Auden	Memorial Donation for Wes Bevers	\$ 100.00
8/22/2025	Community Foundation for Fox Valley	Transfer Wes Bevers memorial funds to Endowment	\$ (100.00)
8/29/2025	General Donation	Collection Bins	\$ 59.00
8/31/2025	Jennifer Breining	Donation from website	\$ 100.00
		TOTAL:	\$ 297.00

Account: 201-48501-4910 - Env Center Restricted Donate

Date	Name	Memo	Amount
		TOTAL:	\$ -

Account: 201-48501-4911 - Fundraising Sales

Date	Name	Memo	Amount
		TOTAL:	\$ -

Account: 201-48501-4912 - Jabber

Date	Name	Memo	Amount
8/8/2025	Gift Shop Sale - Jabber		\$ 5.00
8/21/2025	Gift Shop Sale - Jabber		\$ 15.00
		TOTAL:	\$ 20.00

Account: 201-48501-4913 - Memorial Purchases

Date	Name	Memo	Amount
		TOTAL:	\$ -

Other Donations Received in August

Date	Name	Memo	Amount
8/13/2025	Ross Schuh	Hedge trimmer attachment	\$ 210.99
		TOTAL:	\$ 210.99

1000 Islands Environmental Center

August 2025 Naturalist Report

Brad Garrity – Naturalist, 1000 Islands

Terri Vosters – Director, Community Enrichment

1000 Islands Update

Admin/Finance

- Maddie's last day as our Naturalist Intern was August 29th. She is attending FVTC this fall for Law Enforcement training to help her reach her goal to be a Conservation Warden.
- Our Youth Volunteers Scarlett and Josephine wrapped up their summer with us as they headed back to school. We appreciate their contributions to the center and provided them with letters of recommendation.
- City budget season got underway with Brad and Terri working on the CIP and Operating budget proposal which was reviewed and advised upon by the Admin/Finance committee, and in turn the 1000 Islands Committee.
- The ordinance changes for the 1000 Island Committee were approved to move on to Council for recommendation of their approval.
- August Communications team meeting featured a presentation from Outagamie County on Public Information Officer training on best practices for social media use and working with news media for interviews and disseminating public information. Brad and Maddie attended.

Education / Programming

- Our two final summer public Crayfish and Critter Hunts were wildly successful with approx. 150 participants per session.
- We ordered 20 new standard crayfishing D-nets and 10 short-handled nets in response to the increase in school, daycare, summer camp and public groups using our nets. We now have approximately 60 standard nets and 10 smaller nets for those under age 5. or with special needs.
- We hosted an Outdoor Art Maker badge clinic for local Daisy troops. Despite stormy weather, participants observed colors and sounds in nature and then made individual canvas paintings of their visual observations. They also made buzzy bee

noisemakers, and concluded by taking pictures of their creations to share with others.

- Our “Natures Wind Chimes” program was very well attended by families and individuals alike. Participants went on a hike to collect natural items to craft into a decorative “windchime.”
- Our Summer Birdfeeder clinic was well attended, with 26 attendees creating 19 feeders that they built from premade kits and painted. Special thanks to volunteer Bill Lettau and his wife Hettie for cutting and packaging half of our kits and also helping at the event.
- Brad and Kat attended the day long the bi-annual NEWNA meeting at Maywood Nature Center (owned and operated by the City of Sheboygan) along with other Nature Centers to network and discuss various topics. Particular attention was on summer camp groups, and we also enjoyed a presentation from Custom Products out of Chilton who manufacture and sell boardwalk and bridge kits, including the swamp pans that were used for our project. Also presenting were staff at Maywood as well as UWGB who talked about continuing education, lifelong learning, and other services that they provide to nonprofit and government agencies. We also learned about biochar production and use from Lake Michigan Bird Observatory who is running a pilot program to study its use and effectiveness for increasing tree and in turn bird populations.
- We wrapped up our Summer daycare and camps field trip programming on a high note and are enjoying a brief but well deserved and needed few weeks of peace and quiet before the school year trips begin! 😊

Building and Grounds

- Brad met with Eagle Graphics to design signage for the building as a final part of the siding project. Two logo signs will be installed, a large sign by the flagpole door to replace the old lettering that was there, and a smaller version of the same sign by the main entrance. They also discussed preliminary plans for trail signage updates and potential for display signage later in the future.
- Thanks to Eric for helping cut and package half of our bird feeder kits for the feeder clinic.
- Volunteer Ross Schuh kept up with planting and tending to new native plants and also helped clear overgrowth in the areas around the pollinator gardens as well as by the riverfront and fishing pier.

City of Kaukauna
1000 Islands Environmental Center
Budget vs. Actual
From January 1, 2025 to July 31, 2025

Account	July Actuals	YTD Amount	Budget Amount	Amount Over Budget	% of Budget
Ordinary Income/Expense					
Income					
4391 - Kaukauna School Dist Aids		\$0.00	\$15,000.00	(\$15,000.00)	0.00%
4392 - Outagamie County Aids		\$10,000.00	\$10,000.00	\$0.00	100.00%
4694 - Facilities/Building Rental (Taxable)	\$47.27	\$682.92	\$1,500.00	(\$817.08)	45.53%
4695 - Facilities/Building Rental (Non-Taxable)	(\$200.00)	(\$75.00)	\$500.00	(\$575.00)	-15.00%
4696 - Programing Fees	\$2,684.00	\$9,416.00	\$7,000.00	\$2,416.00	134.51%
4716 - Gift Shop Sales	\$261.84	\$2,657.95	\$6,000.00	(\$3,342.05)	44.30%
4802 - Donations & Contributions	\$318.61	\$42,518.98	\$45,000.00	(\$2,481.02)	94.49%
4810 - Interest Income		\$741.17	\$7,500.00	(\$6,758.83)	9.88%
4910 - Env Center Restricted Donate	\$406.93	\$2,482.83	\$0.00	\$2,482.83	0.00%
4911 - Fundraising Sales		\$5,263.65	\$0.00	\$5,263.65	0.00%
4912 - Animal Care - Jabber	\$15.00	\$250.00	\$0.00	\$250.00	0.00%
4913 - Memorial Purchases		\$6,525.00	\$0.00	\$6,525.00	0.00%
Total - Income	\$3,533.65	\$80,463.50	\$92,500.00	(\$12,036.50)	86.99%
Expense					
5101 - Regular Payroll	\$21,114.68	\$102,379.61	\$179,421.00	(\$77,041.39)	57.06%
5104 - Temporary Payroll	\$2,775.61	\$4,256.57	\$6,620.00	(\$2,363.43)	64.30%
5107 - Overtime Pay	\$4.82	\$19.05	\$0.00	\$19.05	0.00%
5151 - Retirement Plan	\$1,253.24	\$6,078.77	\$10,599.00	(\$4,520.23)	57.35%
5154 - Social Security	\$1,427.97	\$6,736.53	\$12,152.00	(\$5,415.47)	55.44%
5157 - Group Health Insurance	\$3,342.48	\$24,585.36	\$41,310.00	(\$16,724.64)	59.51%
5160 - Group Life Insurance	\$12.62	\$88.34	\$133.00	(\$44.66)	66.42%
5163 - Workers Compensation	\$496.11	\$2,334.46	\$3,767.00	(\$1,432.54)	61.97%
5205 - Seminar Expenses		\$175.00	\$2,500.00	(\$2,325.00)	7.00%
5208 - Travel - City Business		\$0.00	\$200.00	(\$200.00)	0.00%
5211 - Education & Memberships		\$175.00	\$500.00	(\$325.00)	35.00%
5260 - Animal & Bird Care	\$136.22	\$515.12	\$2,000.00	(\$1,484.88)	25.76%
5264 - Programs	\$253.61	\$2,207.23	\$4,500.00	(\$2,292.77)	49.05%
5276 - Conservancy Zone Maint	\$203.63	\$742.78	\$4,000.00	(\$3,257.22)	18.57%
5303 - Communications	\$50.00	\$350.00	\$900.00	(\$550.00)	38.89%
5306 - Heating Fuels	\$10.45	\$1,414.44	\$3,000.00	(\$1,585.56)	47.15%
5309 - Water Sewer & Electric	\$896.40	\$5,080.58	\$10,000.00	(\$4,919.42)	50.81%
5312 - Maintenance - Buildings	\$267.91	\$1,652.65	\$4,500.00	(\$2,847.35)	36.73%
5315 - Maintenance - Office Equipment	\$177.02	\$936.10	\$1,500.00	(\$563.90)	62.41%
5318 - Maintenance - Automotive		\$59.65	\$500.00	(\$440.35)	11.93%
5325 - Contractual Services	\$873.65	\$6,985.05	\$12,000.00	(\$5,014.95)	58.21%
5334 - Printing Expense		\$0.00	\$400.00	(\$400.00)	0.00%
5401 - Office Supplies	\$26.37	\$361.36	\$600.00	(\$238.64)	60.23%
5404 - Clothing Expense		\$0.00	\$700.00	(\$700.00)	0.00%
5407 - Automotive Supplies	\$18.35	\$151.16	\$300.00	(\$148.84)	50.39%
5410 - General Supplies	\$23.62	\$88.84	\$1,500.00	(\$1,411.16)	5.92%
5416 - Custodial Supplies	\$78.72	\$1,258.87	\$1,000.00	\$258.87	125.89%
5431 - Postage	\$13.20	\$13.20	\$100.00	(\$86.80)	13.20%
5440 - Concession Product	\$399.45	\$1,384.82	\$3,700.00	(\$2,315.18)	37.43%
5499 - Miscellaneous	\$98,684.07	\$98,836.33	\$1,500.00	\$97,336.33	6,589.09%
5897 - Restricted Funds - Animal Care/Jabber		\$257.85	\$0.00	\$257.85	0.00%
5898 - Restricted Funds	\$1,641.49	\$8,377.34	\$0.00	\$8,377.34	0.00%
Total - Expense	\$134,181.69	\$277,502.06	\$309,902.00	(\$32,399.94)	89.55%
Net Income	(\$130,648.04)	(\$197,038.56)	(\$217,402.00)	\$20,363.44	90.63%

Lines bolded in red are 201 accounts

Cassandra Kohls

From: Ashley Roehl
Sent: Friday, August 22, 2025 8:59 AM
To: Terri Vosters; Cassandra Kohls
Cc: William J. VanRossum
Subject: CD Closure
Attachments: 7 - 2025 CD & Golden Account Summary.pdf

The CD's balance was sitting in its own cash account separate of the Restricted funds. The CD's cash balance was on the city's book and in order to get the cash off the books we have to book an expense. It is just like when paying a vendor invoice.

When a CD was first opened, the city recorded the cash in and recorded a revenue. When the CD was redeemed and sent to the Endowment at the Community foundation we have to get the cash off our books as we no longer have possession of that cash. So we reduced the CD's cash balance and had to book an expense.

I'm not sure if they are missing the Balance Sheet side that shows the CD cash balance and then it goes to zero. The \$98k of CD's plus the golden account of \$13k was in the CD cash account. 98k was sent to the community foundation and the \$13k was transfers to the restricted funds account. They would see the \$98k as a donation on the community foundation report. But we do not record the balance of the community foundation on our books as we don't have direct access to those funds.

City - Balance Sheet (Years 2025+) [View Detail](#)

FINANCIAL ROW	JAN 2025 Amount	FEB 2025 Amount	MAR 2025 Amount	APR 2025 Amount	MAY 2025 Amount	JUN 2025 Amount	JUL 2025 Amount
ASSETS							
Current Assets							
Bank							
1005 - Cash	\$16,054.45	\$20,441.18	\$22,676.82	\$23,398.82	\$24,305.82	\$24,762.82	\$26,562.93
1120 - Restrict Invest - Cash	\$88,175.36	\$90,572.79	\$95,350.57	\$98,829.91	\$99,178.07	\$98,556.29	\$106,880.50
1150 - Restrict Invest Endow - Cd	\$111,997.41	\$111,997.41	\$111,997.41	\$111,997.41	\$111,997.41	\$111,997.41	\$0.00
Total Bank	\$216,227.22	\$223,011.38	\$230,024.80	\$234,226.14	\$235,481.30	\$235,316.52	\$133,443.43
Other Current Asset							
1630 - Undeposited Funds	\$120.00	\$1,713.03	\$0.00	\$382.00	\$0.00	\$0.00	\$0.00
Total Other Current Asset	\$120.00	\$1,713.03	\$0.00	\$382.00	\$0.00	\$0.00	\$0.00
Total Current Assets	\$216,347.22	\$224,724.41	\$230,024.80	\$234,608.14	\$235,481.30	\$235,316.52	\$133,443.43
Total ASSETS	\$216,347.22	\$224,724.41	\$230,024.80	\$234,608.14	\$235,481.30	\$235,316.52	\$133,443.43
Liabilities & Equity							
Current Liabilities							
Credit Card							
2700 - Ramp Card	\$0.00	(\$4.36)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,481.50
Total Credit Card	\$0.00	(\$4.36)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,481.50
Total Current Liabilities	\$0.00	(\$4.36)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,481.50
Equity							
Retained Earnings	\$212,133.82	\$212,133.82	\$212,133.82	\$212,133.82	\$212,133.82	\$212,133.82	\$212,133.82
Net Income	\$4,213.40	\$12,594.95	\$17,890.98	\$22,474.32	\$23,347.48	\$23,182.70	(\$80,171.89)
Total Equity	\$216,347.22	\$224,728.77	\$230,024.80	\$234,608.14	\$235,481.30	\$235,316.52	\$131,961.93
Total Liabilities & Equity	\$216,347.22	\$224,724.41	\$230,024.80	\$234,608.14	\$235,481.30	\$235,316.52	\$133,443.43

Let me know if you need more. Not sure how else to explain it.

Ashley Roehl, CPA
 Senior Accountant & Deputy Treasurer

Environmental Center Investment Balance

<u>Maturity</u>	<u>Acct #</u>	<u>12/31/2023</u>	<u>Interest**</u>	<u>In</u>	<u>Out**</u>	<u>Closing CDs/Acct</u>	<u>Current Bal</u>
1/6/2025	41-214758-5	\$33,219.04	\$223.52		(\$222.98)	(\$33,219.58)	\$0.00
1/19/2025	413015757	\$65,411.79	\$98.70		(\$96.55)	(\$65,413.94)	\$0.00
	B of K 906-816	\$13,366.58	\$16.58			(\$13,383.16)	\$0.00
	TOTALS	\$111,997.41	\$338.80	\$0.00	(\$319.53)	(\$112,016.68)	\$0.00
	<u>Account Balance</u>	<u>\$111,997.41</u>			Adjustment		(\$111,997.41)

Adjustment Investment Balance

	DR		CR
201-10000-1150		\$19.27	
201-48501-4910			\$19.27
	DR		CR
201-10000-1150			\$98,633.52
201-56900-5499		\$98,633.52	
	DR		CR
201-10000-1150			\$13,383.16
201-10000-1120		\$13,383.16	