

BOARD OF PUBLIC WORKS

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Monday, March 14, 2022 at 6:00 PM

AGENDA

In-Person

1. Correspondence.
2. Discussion Topics.
 - a. Open Bids for Truck #7.
 - b. Permission to Bid Project #10-22 - CTH Q & CTH J (Lawe Street) Curb Replacement and Sidewalk Installation.
 - c. Award Bid for Project 1-22, Concrete Street Paving.
 - d. Sidewalk Builders License to Al Dix Concrete, Inc.
 - e. Sidewalk Builders License to Jim Fischer Inc.
 - f. Sidewalk Builders License to IEI General Contractors, Inc.
 - g. Sidewalk Builders License to Dan Verbeten Construction.
 - h. 2021 Municipal Separate Storm Sewer System (MS4) Annual Report to DNR.
 - i. Authorize the Director of Public Works to submit applications for Bipartisan Infrastructure Law (BIL) funding on behalf of the City of Kaukauna.
3. General Matters.
4. Adjourn.

NOTICES

Notice is hereby given that a majority of the City Council will be present at the meeting of the Board of Public Works meeting scheduled for Monday, March 14, 2022 at 6:00 P.M. to gather information about a subject over which they have decision making responsibility.

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

WE ARE FOLLOWING CDC GUIDELINES REGARDING MASK-WEARING IN CITY FACILITIES.

City of Kaukauna
Board of Public Works

March 14, 2022

btc/engr dept

Agenda Item #2b

Permission to Bid Project #10-22 – CTH Q & CTH J (Lawe Street) Curb Replacement and Sidewalk Installation

Background

As part of the 2022 Outagamie County Highway asphalt re-surfacing project on CTH J and CTH Q, the City will be spot replacing sections of existing vertical curb and gutter as maintenance prior to the new asphalt pavement on CTH J (STH 55 to Lamplighter Drive) and on CTH Q (Dodge Street to CTH CE)

In conjunction with this project, the Engineering department is recommending the addition of concrete sidewalk along the west and east side of Lawe Street. A map showing the proposed sidewalk along Lawe Street can be seen in Exhibit A. This map and an informational letter (Exhibit B) was sent out to residents on Monday, March 7th, 2022.

Recommended Action

Motion to authorize the Engineering Department to seek bids for:
Project #10-22 - CTH Q & CTH J (Lawe Street) Curb Replacement and Sidewalk Installation.

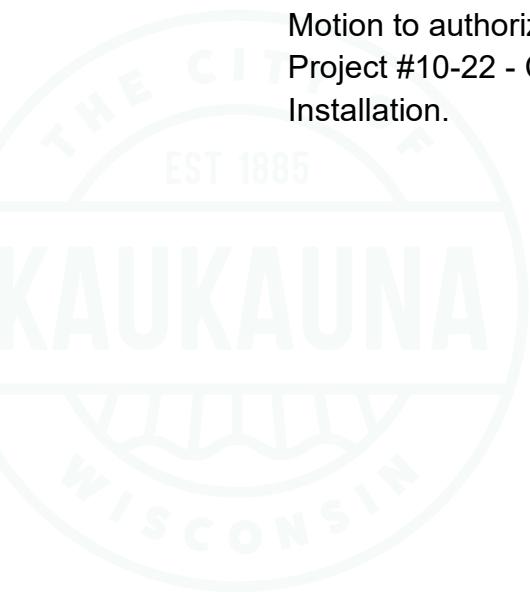


EXHIBIT A: PROJECT 10-22
SIDEWALK INSTALLATION ALONG LAWE STREET

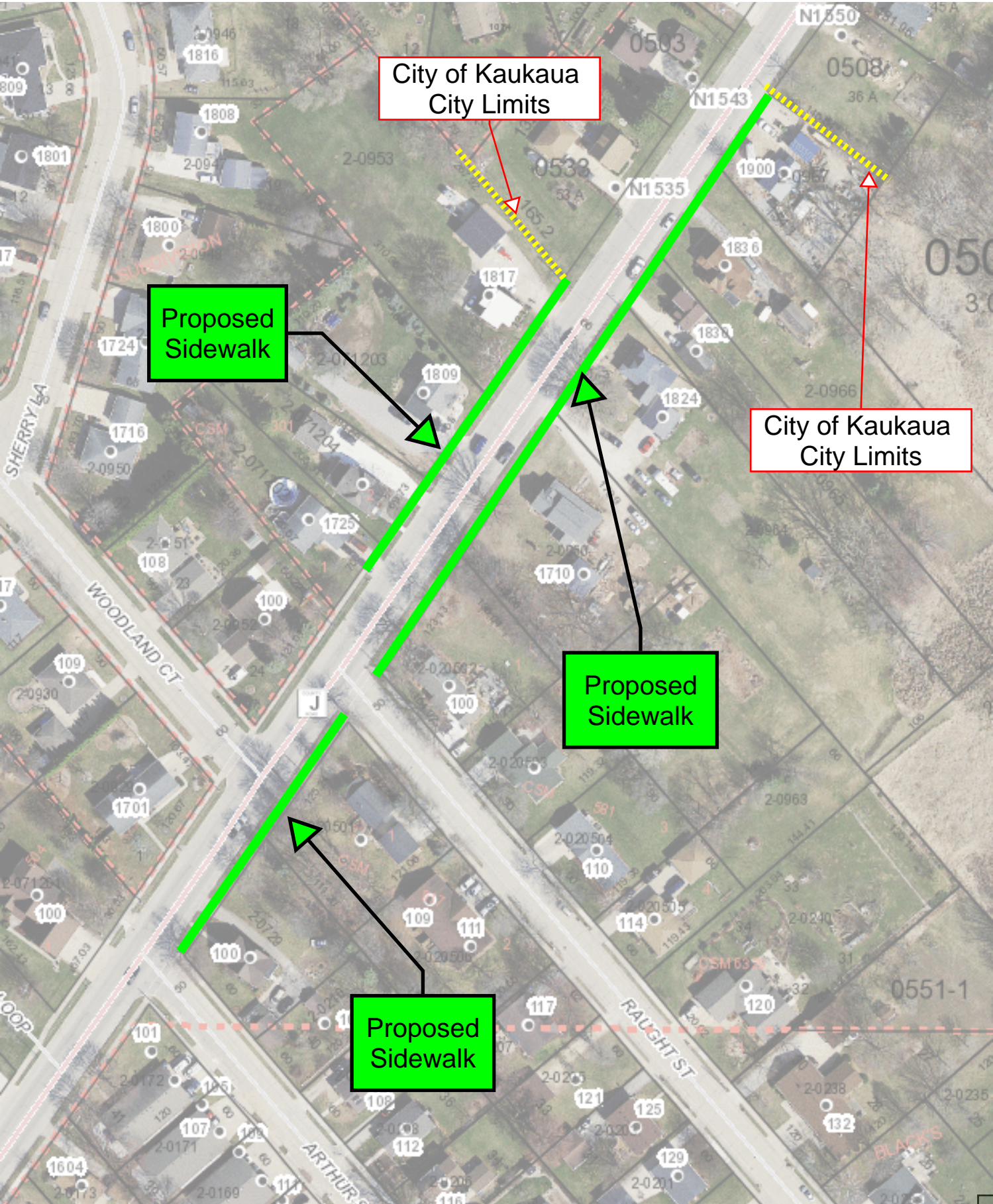


EXHIBIT B



Date: March 4, 2021

To: Residents Abutting Sidewalk Extension Proposal on Lawe Street

RE: Agenda Item requesting authorization to bid a project, including sidewalk extensions on the west and east side of Lawe Street.

The City Engineering Department will be recommending the addition/extension of sidewalk on the east and west side of Lawe Street at next week's Board of Public Works meeting. This work would be completed prior to, or in conjunction with, the proposed Outagamie County Highway Department re-paving of the road this summer. Please see enclosed agenda item for background information and a map showing the extensions. The proposed sidewalk extension is shown in green.

This will be the first of a few meetings related to the project this year. If the project is authorized to go to bid, there will also be a preliminary resolution for special assessments, bid opening and award, and a formal public hearing to set assessment rates at future Board of Public Works meetings.

Please feel free to contact me anytime with any question or concerns, or you may contact your aldermen before or after the meeting. You may also choose to **attend the meeting at 6:00 PM on Monday March 14th.**

District 1 Alderman

Jennie Eggleston

jennie.eggleston@kaukauna-wi.org

[920.421.9911](tel:920.421.9911)

District 1 Alderman

Marty Decoster

marty.decoster@kaukauna-wi.org

[920.716.7484](tel:920.716.7484)

Sincerely,

Brandon Cesafsky
Senior Project Engineer

Phone: 920-766-6305

Email: bcesafsky@kaukauna-wi.org

City of Kaukauna
Board of Public Works
BTC/engr dept

March 14th , 2022

Agenda Item # 2C
1-22 Concrete Street Paving Project

Background

The Engineering Department has reviewed and analyzed the bids from Vinton Construction and Michels Stone and Road Inc, received on March 9th, 2022 at 4:00PM for the 1-22 Concrete Street Paving Project. The Engineering Department received two bids this year and also created an engineer's estimate prior to bid opening.

Review

The Engineering Department has compared the two received bids against the engineers estimate. The bids themselves are within \$26,446.46 of each other which is a good indication that they are competitive. The higher bid (Michels) is also under the Engineers Estimate by \$33,291.50 which is another indication that the received bids are reasonable and competitive. The engineers estimate is compiled utilizing previous years' prices and adjusted for inflation and changes in work descriptions. Attached is a comparison file showing the pricing differences between the received bids and the engineer's estimate.

Recommended Action

Award Project 1-22 Concrete Street Paving to Vinton Construction, Manitowoc, WI for a total bid price of \$1,026,966.79.

BID TABULATION

PROJECT 1-22 CONCRETE STREET PAVING

UNIT A - NEW CONSTRUCTION STREETS

White Wolf Lane, Gray Squirrel Lane, Red Fox Lane, White Birch Street				Vinton Construction		Michels Road and Stone, Inc.		Engineers Estimate	
ITEM	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
A1	6" plain concrete pavement; Furnish and install 11730 square yards, more or less, all complete for:	11730	SY	\$34.37	\$403,160.10	\$30.57	\$358,586.10	\$32.00	\$375,360.00
A2	Fine grading for concrete pavement; Furnish 11730 square yards, more or less, all complete for:	11730	SY	\$3.00	\$35,190.00	\$2.19	\$25,688.70	\$1.50	\$17,595.00
A3	Full depth saw cutting; Furnish 100 lineal feet, more or less, all complete for:	100	LF	\$3.00	\$300.00	\$7.50	\$750.00	\$3.00	\$300.00
A4	Connect to Existing Pavement; Furnish and install, 3 each, more or less, all complete for:	3	EA	\$500.00	\$1,500.00	\$125.00	\$375.00	\$1,000.00	\$3,000.00
A5	Pavement GAP; furnish and install, 1 each, more or less, all complete for:	1	EA	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00
A6	4" concrete sidewalk; Furnish and install, 18450 square feet, more or less , all complete for:	18450	SF	\$5.05	\$93,172.50	\$4.65	\$85,792.50	\$5.50	\$101,475.00
A7	6" concrete sidewalk & driveway apron; Furnish and install, 23500 square feet, more or less, all complete for:	23500	SF	\$5.60	\$131,600.00	\$5.50	\$129,250.00	\$6.00	\$141,000.00
A8	6" concrete curb ramp; Furnish and install, 700 square feet, more or less, all complete for:	700	SF	\$6.20	\$4,340.00	\$5.80	\$4,060.00	\$6.15	\$4,305.00
A9	Detectable warning fields; Furnish and install, 8 each, more or less, all complete for:	8	EA	\$300.00	\$2,400.00	\$300.00	\$2,400.00	\$300.00	\$2,400.00
A10	Furnish unclassified excavation, all complete for:	1	LS	\$30,000.00	\$30,000.00	\$22,500.00	\$22,500.00	\$45,000.00	\$45,000.00
A11	Furnish unclassified fill, all complete for:	1	LS	\$8,500.00	\$8,500.00	\$13,500.00	\$13,500.00	\$25,000.00	\$25,000.00
A12	Removal of Miscellaneous Concrete Street; Furnish and install, 10 SY, more or less, all complete for:	10	SY	\$15.00	\$150.00	\$25.00	\$250.00	\$10.00	\$770.00
A13	Removal of Concrete Street; Furnish and install, 77 SY, more or less, all complete for:	77	SY	\$10.00	\$770.00	\$80.00	\$6,160.00	\$10.00	\$770.00
A14	1 1/4" Base Coarse Material; Furnish and install, 500 tons, more or less, all complete for:	500	TON	\$0.01	\$5.00	\$21.00	\$10,500.00	\$13.50	\$6,750.00
A15	Excavation Below Subgrade (EBS); Furnish 250 cubic yards, more or less, all complete for:	250	CY	\$0.01	\$2.50	\$50.00	\$12,500.00	\$45.00	\$11,250.00
A16	Manhole Adjustments; Furnish 27 each, more or less, of manhole adjustments, all complete for:	27	EA	\$300.00	\$8,100.00	\$450.00	\$12,150.00	\$325.00	\$8,775.00
A17	Inlet adjustments; Furnish, 14 each, more or less, all complete for:	14	EA	\$300.00	\$4,200.00	\$400.00	\$5,600.00	\$325.00	\$4,550.00
A18	Sanitary manhole Cretex Classic Internal Chimney Seals; Furnish and Install, 9 each, more or less, all complete for:	9	EA	\$465.00	\$4,185.00	\$690.00	\$6,210.00	\$600.00	\$5,400.00
A19	Sanitary manhole Cretex LSS Internal Chimney Seals w/middle bands; Furnish and Install, 3 each, more or less, of , all complete for:	3	EA	\$750.00	\$2,250.00	\$500.00	\$1,500.00	\$600.00	\$1,800.00
A20	2'x3' catch basin inlet; Furnish and install, 4.3 vertical feet more or less, all complete for:	4.3	VF	\$833.00	\$3,581.90	\$600.00	\$2,580.00	\$500.00	\$2,150.00
A21	10-inch PVC storm sewer; Furnish and install, 36 lineal feet, more or less, all complete for:	36	LF	\$79.00	\$2,844.00	\$95.00	\$3,420.00	\$95.00	\$3,420.00
A22	Connect to Existing Structure, Furnish and install, 1 each, more or less, all complete for:	1	EA	\$425.00	\$425.00	\$650.00	\$650.00	\$500.00	\$500.00
A23	Type D-HR Inlet Protection; Furnish and install, 16 each, more or less, all complete for:	16	EA	\$105.00	\$1,680.00	\$125.00	\$2,000.00	\$120.00	\$1,920.00
A24	Turf Restoration; Furnish and install, 5300 square yards, more or less, all complete for:	5300	SY	\$7.00	\$37,100.00	\$10.75	\$56,975.00	\$12.50	\$66,250.00
A25	Furnish construction staking, one lump sum, all complete for:	1	LS	\$7,354.80	\$7,354.80	\$7,428.35	\$7,428.35	\$10,000.00	\$10,000.00
A26	Furnish mobilization of all necessary equipment, one lump sum, all complete for:	1	LS	\$35,000.00	\$35,000.00	\$15,000.00	\$15,000.00	\$20,000.00	\$20,000.00
A27	Furnish traffic control, one lump sum, all complete for:	1	LS	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
				UNIT TOTAL					

B10	Detectable warning fields; Furnish and install, 4 each, more or less, all complete for:	4	EA	\$300.00	\$1,200.00	\$300.00	\$1,200.00	\$300.00	\$1,200.00
B11	6" Epoxy Cross Walk Paint, Furnish and install, 300 lineal feet, more or less, all complete for:	300	LF	\$15.75	\$4,725.00	\$26.35	\$7,905.00	\$20.00	\$6,000.00
B12	Connect to Existing Pavement; Furnish and install, 2 each, more or less, all complete for:	2	EA	\$750.00	\$1,500.00	\$125.00	\$250.00	\$1,000.00	\$2,000.00
B13	Unclassified Excavation; Furnish, one lump sum, all complete for:	1	LS	\$10,000.00	\$10,000.00	\$27,000.00	\$27,000.00	\$20,000.00	\$20,000.00
B14	Unclassified fill; Furnish and install, one lump sum all complete for:	1	LS	\$5,500.00	\$5,500.00	\$2,500.00	\$2,500.00	\$10,000.00	\$10,000.00
B15	Excavation Below Subgrade (5" Breaker Run); Furnish and install 100 CY, more or less, all complete for:	100	CY	\$42.00	\$4,200.00	\$50.00	\$5,000.00	\$50.00	\$5,000.00
B16	Rock Excavation; furnish, 2 CY, more or less, all complete for:	2	CY	\$200.00	\$400.00	\$700.00	\$1,400.00	\$500.00	\$1,000.00
B17	Geotextile fabric, Type SAS; Furnish and install, 1855 square yards, more or less, all complete for:	1855	SY	\$2.00	\$3,710.00	\$3.75	\$6,956.25	\$1.55	\$2,875.25
B18	6" of 1 1/4" Base Coarse Material over 6" of 5" Breaker Course; Furnish and install 1855 SY, more or less, all complete for:	2015	SY	\$7.70	\$15,515.50	\$14.75	\$29,721.25	\$10.00	\$20,150.00
B19	Manhole Adjustments; Furnish, 4 each, more or less, all complete for:	4	EA	\$300.00	\$1,200.00	\$450.00	\$1,800.00	\$325.00	\$1,300.00
B20	Inlet Adjustments; Furnish, 2 each, more or less, all complete for:	2	EA	\$300.00	\$600.00	\$400.00	\$800.00	\$325.00	\$650.00
B21	Sanitary manhole Cretex Classic Internal Chimney Seals; Furnish and Install, 1 each, more or less, all complete for:	1	EA	\$465.00	\$465.00	\$800.00	\$800.00	\$600.00	\$600.00
B22	Type D-HR Inlet Protection; Furnish and install, 6 each, more or less, all complete for:	6	EA	\$105.00	\$630.00	\$125.00	\$750.00	\$120.00	\$720.00
B23	8" Perforated PVC storm sewer; Furnish and install, 5 lineal feet, more or less, all complete for:	5	LF	\$108.00	\$540.00	\$125.00	\$625.00	\$75.00	\$375.00
B24	Remove, Rotate, and Reinstall Manhole Top; Furnish and install, 1 each, more or less, all complete for:	1	EA	\$1,385.00	\$1,385.00	\$700.00	\$700.00	\$1,000.00	\$1,000.00
B25	2'x3' catch basin inlet with poured bottom; Furnish and install, 4 vertical feet, more or less, all complete for:	4	VF	\$910.00	\$3,640.00	\$650.00	\$2,600.00	\$500.00	\$2,000.00
B26	Connect to Existing Storm Sewer; Furnish and install, 1 each, more or less, all complete for:	1	EA	\$425.00	\$425.00	\$550.00	\$550.00	\$500.00	\$500.00
B27	Turf Restoration; Furnish and install, 2600 square yards, more or less, all complete for:	2600	SY	\$7.00	\$18,200.00	\$10.75	\$27,950.00	\$12.50	\$32,500.00
B28	Removal of shrubs and landscaping; furnish 25 square yards, more or less, all complete for:	1	LS	\$500.00	\$500.00	\$1,500.00	\$1,500.00	\$500.00	\$500.00
B29	Furnish construction staking, one lump sum, all complete for:	1	LS	\$1,234.99	\$1,234.99	\$1,235.00	\$1,235.00	\$1,500.00	\$1,500.00
B30	Furnish mobilization of all necessary equipment, one lump sum, all complete for:	1	LS	\$16,000.00	\$16,000.00	\$10,500.00	\$10,500.00	\$5,000.00	\$5,000.00
B31	Furnish traffic control, one lump sum, all complete for:	1	LS	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00
				UNIT TOTAL	\$204,655.99	UNIT TOTAL	\$263,587.60	UNIT TOTAL	\$222,464.75

TOTAL BID (UNIT A & B) FOR PROJECT "1-22 CONCRETE STREET PAVING"

\$1,026,966.79

\$1,053,413.25

\$1,086,704.75

**APPLICATION FOR
SIDEWALK BUILDERS LICENSE
CITY OF KAUKAUNA**

FEE - \$15.00

BUSINESS NAME Al Dix Concrete Inc

ADDRESS 401 Gertrude St

CONTACT PERSON Dylan Dix


PHONE # 920 858-0883

BOND - \$5,000

Each applicant shall deposit with his application a fee of \$15.00 and before such license is issued shall furnish a bond in the sum of \$5,000 conditioned that he will observe and obey all requirements of the City relating to the construction of sidewalks, and that he will indemnify the City or any person in front of whose property he constructs a sidewalk against loss by reason of his failure to observe all of the requirements of the City or of the grade and line furnished by the City Engineer. The bond shall also support the guarantee of the sidewalk builder that he will rebuild, replace, restore, or repair any imperfect work or defective walk construction within one year from the time of completion by such applicant.

INSURANCE

Workmen compensation and property damage and public liability insurance shall be kept in force during the construction period, including preliminary work and follow-up. Property damage insurance shall not be less than \$20,000 and public liability insurance not less than \$50,000. A certificate showing such coverage shall be filed with the City Clerk/Treasurer before construction is begun.

 3/1/22
Signature Date

Kaukauna Municipal Code
Public Works 8.05 (3) (a) & (b)

Return completed form and payment to: Clerk/Treasurer's Office
City of Kaukauna
144 W. 2nd Street
P.O. Box 890
Kaukauna WI 54130-0890

2/2020

pd. \$15 - Receipt # 63261



MERCHANTS BONDING COMPANY (MUTUAL) P.O. BOX 14498, DES MOINES, IA 50306-3498
 PHONE: (800) 678-8171 FAX: (515) 243-3854

LICENSE AND PERMIT BOND

Bond No. WI5833002

KNOW ALL PERSONS BY THESE PRESENTS:

That we, Al Dix Concrete, Inc,
 of Kaukauna, State of Wisconsin, as Principal,
 and Merchants Bonding Company (Mutual), a corporation duly licensed to do business in the State of
Wisconsin, as Surety, are held and firmly bound unto
City of Kaukauna, Obligee, in the penal
 sum of Five Thousand Dollars (\$5,000.00) DOLLARS.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that whereas, the Principal has been licensed
 Street and Storm Drain Contractor - 3rd Party Liability

by the Obligee.

NOW THEREFORE, if the Principal shall faithfully perform the duties and in all things comply with the laws
 and ordinances, including all Amendments, appertaining to the license or permit applied for, then this obligation
 to be void, otherwise to remain in full force and effect for a period commencing on the 1st day of
March, 2022, and ending on the 1st day of March,
2023, unless renewed by Continuation Certificate.

This bond may be terminated at any time by the Surety upon sending notice in writing to the Obligee and to the
 Principal, in care of the Obligee or at such other address as the Surety deems reasonable, and at the expiration of
 thirty-five (35) days from the mailing of notice or as soon thereafter as permitted by applicable law, whichever is later,
 this bond shall ipso facto terminate and the surety shall thereupon be relieved from any liability for any subsequent
 acts or omissions of the Principal.

No right of action shall accrue on this bond to or for the use of any person or corporation other than Obligee
 named herein.

Dated this 1st day of March, 2022

Al Dix Concrete, Inc

Principal

Countersigned (if required):

Principal

By: _____

Merchants Bonding Company (Mutual)

By: _____

Michael L Tiedt Attorney-in-Fact

685-00

**APPLICATION FOR
SIDEWALK BUILDERS LICENSE
CITY OF KAUKAUNA**

FEE - \$15.00

BUSINESS NAME Jim Fischer Inc)

ADDRESS 2635 S. Casaloma Dr. Appleton, WI 54914

CONTACT PERSON Randy Fischer

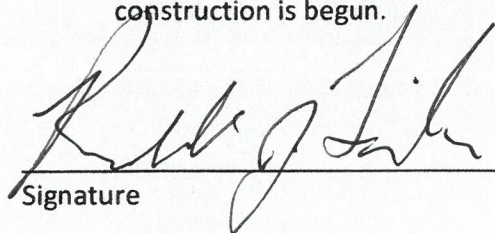
PHONE # 920 734 0519

BOND - \$5,000

Each applicant shall deposit with his application a fee of \$15.00 and before such license is issued shall furnish a bond in the sum of \$5,000 conditioned that he will observe and obey all requirements of the City relating to the construction of sidewalks, and that he will indemnify the City or any person in front of whose property he constructs a sidewalk against loss by reason of his failure to observe all of the requirements of the City or of the grade and line furnished by the City Engineer. The bond shall also support the guarantee of the sidewalk builder that he will rebuild, replace, restore, or repair any imperfect work or defective walk construction within one year from the time of completion by such applicant.

INSURANCE

Workmen compensation and property damage and public liability insurance shall be kept in force during the construction period, including preliminary work and follow-up. Property damage insurance shall not be less than \$20,000 and public liability insurance not less than \$50,000. A certificate showing such coverage shall be filed with the City Clerk/Treasurer before construction is begun.


Signature

31-22
Date

Kaukauna Municipal Code
Public Works 8.05 (3) (a) & (b)

Return completed form and payment to: Clerk/Treasurer's Office
City of Kaukauna
144 W. 2nd Street
P.O. Box 890
Kaukauna WI 54130-0890

2/2020

Bond **999162541****LICENSE OR PERMIT BOND**KNOW ALL BY THESE PRESENTS, That we, Jim Fischer, Inc.

_____ as Principal, of
2635 S. Casaloma Drive

(Street and Number)

Appleton, Wisconsin and the The Ohio Casualty Insurance Company,
 (City) (State)

New Hampshire corporation, as Surety, are held and firmly bound unto City of Kaukauna
 (State)

_____, as Obligee, at

144 W 2nd Street, Kaukauna, WI 54130, in the sum of
Five Thousand Dollars And Zero Cents

(\$5,000.00) for which sum, well and truly to be paid, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Sealed with our seals, and dated this 1st day of March, 2022.

THE CONDITION OF THIS OBLIGATION IS SUCH, That WHEREAS, the Principal has been or is about to be granted a license or permit to do business as Sidewalk Permit
 for the work to be performed at/for: Sidewalk Construction City of Kaukauna by the Obligee.

NOW, THEREFORE, if the Principal well and truly comply with applicable local ordinances, and conduct business in conformity therewith, then this obligation to be void; otherwise to remain in full force and effect.

PROVIDED, HOWEVER:

1. This bond shall continue in force:

☒ Until 1st day of March, 2023, or until the date of expiration of any Continuation Certificate executed by the Surety

OR

☐ Until canceled as herein provided.

2. This bond may be canceled by the Surety by the sending of notice in writing to the Obligee, stating when, not less than thirty days thereafter, liability hereunder shall terminate as to subsequent acts or omissions of the Principal.

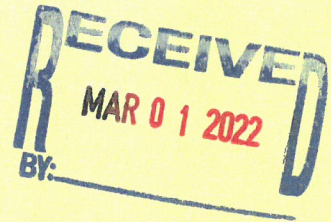
Jim Fischer, Inc.

By Randall J. Fischer
Randall J. Fischer / President Principal
The Ohio Casualty Insurance Company



By Cindy Massman
Cindy Massman Attorney-in-Fact

**APPLICATION FOR
SIDEWALK BUILDERS LICENSE
CITY OF KAUKAUNA**



Pl. FEE - \$15.00

BUSINESS NAME IEI General Contractors, Inc.

ADDRESS 1725 Midway Rd, De Pere, WI 54115

CONTACT PERSON Nick Van Handel

PHONE # 920-337-2111

BOND - \$5,000

Each applicant shall deposit with his application a fee of \$15.00 and before such license is issued shall furnish a bond in the sum of \$5,000 conditioned that he will observe and obey all requirements of the City relating to the construction of sidewalks, and that he will indemnify the City or any person in front of whose property he constructs a sidewalk against loss by reason of his failure to observe all of the requirements of the City or of the grade and line furnished by the City Engineer. The bond shall also support the guarantee of the sidewalk builder that he will rebuild, replace, restore, or repair any imperfect work or defective walk construction within one year from the time of completion by such applicant.

INSURANCE

Workmen compensation and property damage and public liability insurance shall be kept in force during the construction period, including preliminary work and follow-up. Property damage insurance shall not be less than \$20,000 and public liability insurance not less than \$50,000. A certificate showing such coverage shall be filed with the City Clerk/Treasurer before construction is begun.

Signature

3-1-22

Date

Kaukauna Municipal Code
Public Works 8.05 (3) (a) & (b)

Return completed form and payment to: Clerk/Treasurer's Office
City of Kaukauna
144 W. 2nd Street
P.O. Box 890
Kaukauna WI 54130-0890



The Hanover Insurance Company | 440 Lincoln Street, Worcester, MA 01653
 Citizens Insurance Company of America | 645 West Grand River Avenue, Howell, MI 48843
 Massachusetts Bay Insurance Company | 440 Lincoln Street, Worcester, MA 01653

CONTINUATION CERTIFICATE

Principal:

IEI General Contractors Inc.

1725 Midway Road

De Pere

WI 54115

Bond No.: BL11087736

Date: January 26, 2022

Continuation Term: License or Permit Bond

From: March 24, 2022 **To:** March 24, 2023

Obligee:

City of Kaukauna

114 W 2nd St

Kaukauna

WI 54130

Agent:

AON Risk Services

PO Box 1447

Lincolnshire, IL 60069

Bond Amount: \$ \$5,000.00

Premium: \$ \$100.00

It is hereby agreed that the above referenced captioned numbered Bond issued by The Hanover Insurance Company (hereinafter the "Surety") is continued in force in the above amount for the Continuation Term period of the continued term stated above, and is subject to all the covenants and conditions of said Bond.

This Continuation Certificate shall be deemed a part of the original Bond, and not a separate obligation, no matter how long the Bond has been in force or how many premiums are paid for the Bond, unless otherwise provided for by statute or ordinance applicable.

Surety's liability under said Bond and for all continuation certificates issued in connection therewith shall not be cumulative and in no event shall the liability of the Surety exceed the amount as set forth in the Bond or in any additions, riders, or endorsements properly issued by the Surety as supplements thereto.

In witness whereof, the company has caused this instrument to be duly signed, sealed and dated as of the above "continuation effective date."



The Hanover Insurance Company

By: _____
 Attorney-In-Fact

cc: 3809286

**APPLICATION FOR
SIDEWALK BUILDERS LICENSE
CITY OF KAUKAUNA**



FEE - \$15.00

BUSINESS NAME DAN VERBETEN CONSTRUCTION

801 Lawe Street
Kaukauna WI 54130

ADDRESS _____

CONTACT PERSON Dan Verbeten

PHONE # 920-858-1645

BOND - \$5,000

Each applicant shall deposit with his application a fee of \$15.00 and before such license is issued shall furnish a bond in the sum of \$5,000 conditioned that he will observe and obey all requirements of the City relating to the construction of sidewalks, and that he will indemnify the City or any person in front of whose property he constructs a sidewalk against loss by reason of his failure to observe all of the requirements of the City or of the grade and line furnished by the City Engineer. The bond shall also support the guarantee of the sidewalk builder that he will rebuild, replace, restore, or repair any imperfect work or defective walk construction within one year from the time of completion by such applicant.

INSURANCE

Workmen compensation and property damage and public liability insurance shall be kept in force during the construction period, including preliminary work and follow-up. Property damage insurance shall not be less than \$20,000 and public liability insurance not less than \$50,000. A certificate showing such coverage shall be filed with the City Clerk/Treasurer before construction is begun.

Signature

Dan Verbeten

Date

3-4-22

Kaukauna Municipal Code
Public Works 8.05 (3) (a) & (b)

Return completed form and payment to: Clerk/Treasurer's Office
City of Kaukauna
144 W. 2nd Street
P.O. Box 890
Kaukauna WI 54130-0890



Western Surety Company

CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 41433965 briefly described as SIDEWALKS CITY OF KAUKAUNA,
 _____,
 for DANIEL VERBETEN CONSTRUCTION,
 _____, as Principal,
 in the sum of \$ FIVE THOUSAND AND NO/100 Dollars, for the term beginning March 21, 2022, and ending March 21, 2023, subject to all the covenants and conditions of the original bond referred to above.

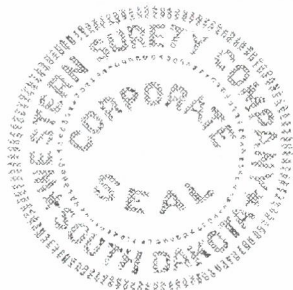
This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 9th day of March, 2022.

WESTERN SURETY COMPANY

By

Paul T. Bruhat, Vice President



THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One SIDEWALKS CITY OF KAUKAUNA
bond with bond number 41433965
for DANIEL VERBETEN CONSTRUCTION
as Principal in the penalty amount not to exceed: \$5,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President Paul T. Bruflat with the corporate seal affixed this 9th day of March, 2022.

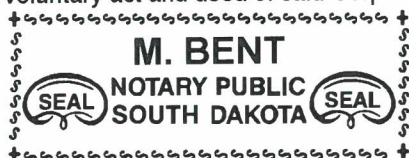
ATTEST

P. Leitheiser
P. Leitheiser, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 9th day of March, 2022, before me, a Notary Public, personally appeared
Paul T. Bruflat and P. Leitheiser
who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President
and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



M. Bent
Notary Public

My Commission Expires March 2, 2026

Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.



City of Kaukauna**Board of Public Works March 14, 2022**

jn/engr dept

Agenda Item #2h**2021 Municipal Separate Storm Sewer System (MS4) Annual Report to DNR****Background**

As a Permitted Municipality under Wisconsin NR 216, an annual report of activities and updates to the City's storm water management is submitted to Wisconsin DNR. Prior to the March 31 submission, the City Engineering Department distributes the report to the BOPW and Common Council and provides public access to the report via the City website. The reason for distribution is an effort to provide awareness to the activities the City is completing in order to maintain compliance with State and Federal regulations as well as gather comments on the report itself.

In addition to the DNR reporting form, a summary of activities and accomplishments is attached, citing each General Permit section requirements. Please review the report and summary and contact John Neumeier with any questions or concerns.

Recommended Action

Motion to receive and place on file the 2021 Municipal Separate Storm Sewer System (MS4) Annual Report and direct the Engineering Department to submit the same to Wisconsin DNR.

City of Kaukauna MS4 Program 2021 Summary – Supplement to MS4 Annual Report

Public Education and Outreach MS4 GP Section 2.1

The City continued to implement the Public Education and Outreach outlined in Chapter 3 of the City's Stormwater Management Plan. This section of the City Stormwater Management Plan (SWMP) is being recreated as part of the NR216 Municipal Permit updates. The program includes, but not limited to, storm water topics in the quarterly newsletter to residents, maintaining and updating the City Stormwater Management webpage, displaying educational flyers as at City Hall and Department of Public Works, passively distributing flyers at various City Hall displays, giving presentations to general public and elected officials, and participating in NEWSC with panels, trainings, and regular meetings. Public Education action items for 2021 include:

Stormwater topics in the quarterly newsletter to residents:

- Yard Waste/Spring Clean-Up
- Leaf Pick-up/Fall Clean Up

Stormwater Management webpage posts:

- City MS4 Annual Report / Program Summary
- NEWSC Annual Report
- Updates to Permit Forms

Stormwater Management social media posts:

- Multiple – 13 posts

Passive Flyers and Hand-Outs

- Renew Our Waters/Every Choice counts
- Good Dog/Good Owner
- Stormwater Pollution Door Hangers (Grass Clippings)

Targeted Audiences in Addition to General Public

- Pet Owners – Good Dog/Owner Poster at Kaukauna Dog Park
- Stormwater Pollution Door Hangers
- Concrete Contractors

1000 Islands Programs

- Introduction to Eagle Monitoring – 30 participants
- Eagle Days 2021 – 750 participants
- Crayfish & Critter Hunts
 - School & Daycare Groups – 867 participants
 - Public Programming – 380 participants
- Fox River Ecology – 94 participants
- Virtual River Program – 269 participants

NEWSC Presentations

- Kaukauna Girl Scouts

Public Involvement and Participation MS4 GP Section 2.2

The City continued to implement the Public Involvement program outlined in Chapter 4 of the City's Stormwater Management Plan. This section is being recreated as part of the NR216 Municipal Permit updates. The program includes, but is not limited to, considering information submitted by the public relating to stormwater topics, promoting river clean ups, rain barrel workshops, and other training and volunteer activities in the area, giving presentations to general public and elected officials, promoting educational opportunities at 1000 Islands Environmental Center, and participating and promoting NEWSC panels, trainings, and regular meetings. Public Involvement action items for 2021 include:

Presentations/Discussions at Public Meetings

- MS4 Annual Report
- Stream Bank Erosion & Stream Restoration Projects –
 - o Grignon Park Stream Restoration UNPS Grant
- Inside the Park Place Wetland Mitigation
- Bluestem Wetland Mitigation

Volunteer Opportunities Promoted/Supported

- Fox Wolf Watershed River Clean-Up Sites – 78 Participants at Kaukauna Sites
- Salt Paddle in Kaukauna (chloride monitoring/runoff issues)

Trainings/Classes Promoted:

- 1000 Islands Environmental Center Program Guides
- Parking Lot Maintenance Workshop

Illicit Discharge Detection and Elimination MS4 GP Section 2.3

The City's IDDE program includes outfall field screenings, cross connection inspections, documenting resident complaints and follow-up actions. Minor updates were made to this section of the City SWMP. The City and KU have been specifically checking for water softener discharge to sump pits during routine inspections for clear water connections to sanitary sewer. Residents are required to re-route the water softener discharge to sanitary sewer. IDDE action items for 2021 include:

- Issued 19 IDDE door hangers to address common issues including grass clippings
- Received and responded to 23 illicit discharge complaints
- Updated the City MS4 map with new BMPs, outfall changes and new storm sewers installed

Construction Site Pollution Control MS4 GP Section 2.4

The City Construction Site Pollution Control program includes review of permit applications and erosion control plans, conducting municipal site inspections, and enforcing the erosion control ordinance. The program also includes an educational component including educating permit applicants, designers, contractors, inspectors and ordinance violators about City and DNR design and site management standards. Construction Site Pollution Control action items for 2021 include:

- Reviewed and issued 10 private and 1 municipal permits
- Discussed ordinances and environmental design considerations with 9 site designers

- Inspected 15 construction sites including some 2019/2020 permitted sites still under construction. 94 total inspections.
- Issued 5 verbal warning, 1 written warning, to correct violations of erosion control ordinances
- Continued policy of permitting City construction sites based on the same criteria as private construction sites.

Post-Construction Storm Water Management MS4 GP Section 2.5

The City Post-Construction Site Pollution Control program includes review of permit applications, plans, maintenance agreements, tracking long-term maintenance of stormwater management facilities, and educating permit applicants, designers, contractors, inspectors, and facility owners. Minor updates were made to this section of the City SWMP. Post-Construction Site Pollution Control action items for 2021 include:

- Reviewed and issued permits for 6 construction sites with structural storm water BMPs
- Discussed ordinances and environmental design considerations with 8 site designers
- Visited/Inspected 6 private stormwater best management practices, include ponds and new bio-filters for which the City has a maintenance agreement
- Issued 3 verbal and 1 written warning to correct deficiencies, site not in compliance with submitted plan
- Consulted with private home and business owners on management of existing stormwater bmp

Pollution Prevention MS4 GP Section 2.6

The City Pollution Prevention program includes conducting routine inspections and maintenance of municipally owned structural BMPs, street sweeping, catch basin cleaning, apply road salt and deicers only as necessary to maintain public safety, properly manage leaves and grass clippings, conduct pollution prevention planning for municipal garage and storage areas (Storm Water Pollution Prevention Plan or SWPPP), and educate municipal employees about pollution prevention. Pollution prevention action items for 2021 include:

- Inspected 52 municipally operated/maintained BMPs
- Inspected 13 privately operated/maintained BMPs
- Updated BMP Inspection Policy to match DNR
- Compiled a bmp maintenance list for DPW to complete – Prioritized on immediate needs – Presentation of the 2021 BMP inspections to Engineering and DPW staff.
- Completed bank stabilization/outfall project along unnamed tributary to Fox River – CTH ZZ – Hoersch Property - **TMDL Action Item**
- Conducted inspections at Department of Public Works and 1 inspection of the compost site.
- Street Sweeper removed approximately 84 tons of material from streets and parking lots
- Conducted leaf collection throughout the City, followed by street sweeping.
- Conducted Spring Clean-up, Fall Clean-Up, and yard waste drop-off events
- Provided snow and ice control on approximately **175 lane-miles**
- Managed de-icer usage with calibration, pre-wetting, pre-treating with brine, and proper timing of salt applications.

- Posted best management practices information at DPW shop
- Contracted with McMahon Associates for management/monitoring of multiple ponds, fish spawning, wetland, prairie, and stream mitigation sites.
- Contracted for nuisance wildlife management at 6 City ponds (117 muskrats)
- Eagle Scout project to reconstruct the fishing pier at 1000 Islands also added a fishing line recycling container and educational signs on the importance of lead-free tackle.

Stormwater Quality and MS4 Map Updates GP Section 2.7-2.8

An updated 2021 City MS4 Map is submitted with the annual report and are available online. Changes include the following:

Storm Sewer:

- **Additions/Updates:**
Countryside Estates, Inside the Park Place, and Ash Grove Place

Outfalls:

- **Additions:**
- Countryside Estates
- Inside the Park Place

Best Management Practices:

- Countryside Estates Pond
- Inside the Park Place Pond
- Ash Grove Place Pond

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? ☒ Annual Report ☐ Other

Project Name: 2021 Annual Report

County: Outagamie

Municipality: Kaukauna, City

Permit Number: S050075

Facility Number: 31105

Reporting Year: 2021

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ☐ Yes ☒ No

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment
 - TMDL Attachment
 - Storm Water Consortium/Group Report

- Municipal Cooperation Attachment
- Other Annual Report Attachment

- Attach the following permit compliance documents as appropriate using the attachments tab above
 - Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
 - Total Maximum Daily Load documents (**If applicable, see permit for due dates.*)
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
 - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31, 2023*)
- Sign and Submit form

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information**Name of Municipality** Kaukauna, City**Facility ID # or (FIN):** 31105**Updated Information:** ☐ Check to update mailing address information**Mailing Address:** PO Box 890**Mailing Address 2:****City:** Kaukauna**State:** Wisconsin**Zip Code:** 54130 xxxxx or xxxxx-xxxx**Primary Municipal Contact Person (Authorized Representative for MS4 Permit)**

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☐ Select to **create new** primary contact**First Name:** John**Last Name:** Neumeier☒ Select to **update** current contact information**Title:** Dir. Public Works**Mailing Address:** 144 W Second Street**Mailing Address 2:****City:** Kaukauna**State:** WI**Zip Code:** 54130 xxxxx or xxxxx-xxxx**Phone Number:** 920-766-6305 **Ext:** xxx-xxx-xxxx**Email:** neumeier@kaukauna-wi.org**Additional Contacts Information (Optional)**☐ I&E Program

**Individual with responsibility for:
(Check all that apply)**

- ☐ IDDE Program
- ☐ IDDE Response Procedure Manual
- ☐ Municipal-wide Water Quality Plan
- ☐ Ordinances
- ☐ Pollution Prevention Program
- ☐ Post-Construction Program
- ☐ Winter roadway maintenance

First Name:

Last Name:

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code:

xxxxx or xxxxx-xxxx

Phone Number:

Ext:

xxx-xxx-xxxx

Email:

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

☒ Yes ☐ No

☒ Public Education and Outreach NEWSC

☒ Public Involvement and Participation NEWSC

☒ Illicit Discharge Detection and Elimination NEWSC

☒ Construction Site Pollutant Control NEWSC

☒ Post-Construction Storm Water Management NEWSC

☐ Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

☐ Yes ☒ No

Missing Information

Do not close your work until you **SAVE**.**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

Minimum Control Measures- Section 1 : Complete**1. Public Education and Outreach**

a. Complete the following information on Public Education and Outreach Activities related to storm water. Select the Delivery Mechanism that best describes how the topics were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	8/27/2021		
Project/Event Name	IDDE Review Vide for staff		
Delivery Mechanism	Educational activity* *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other:	<input type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	1 - 10	<input type="radio"/> Yes <input checked="" type="radio"/> No

Event Start Date	5/3/2021		
Project/Event Name	IDDE Door Hangers		
Delivery Mechanism	Distribution of print media *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input type="radio"/> No

Event Start Date	3/30/2021		
Project/Event Name	CE Trail Clean-up Advertisement - Facebook		
Delivery Mechanism	Social media post *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input checked="" type="radio"/> Yes <input type="radio"/> No

Event Start Date	4/1/2021		
Project/Event Name	Spring Clean-up Week Notification		
Delivery Mechanism	Website *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input checked="" type="radio"/> No

Event Start Date	4/19/2021		
Project/Event Name	FWWA River Cleanup - Ad		
Delivery Mechanism	Social media post *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents	101 +	<input type="radio"/> Yes <input type="radio"/> No

☐ Yard waste management/pesticide and fertilizer application
☒ Stream and shoreline management
☐ Residential infiltration
☐ Construction sites and post-construction storm water management
☒ Pollution prevention
☐ Green infrastructure/low impact development
☐ Other:

☐ Businesses
☐ Contractors
☐ Developers
☐ Industries
☐ Other

Event Start Date	4/27/2021		
Project/Event Name	Rain Barrel Post		
Delivery Mechanism	Social media post *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input checked="" type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input type="radio"/> No

Event Start Date	5/6/2021		
Project/Event Name	Rain Garden Post - Link to construction info		
Delivery Mechanism	Social media post *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input type="radio"/> No

Event Start Date	6/14/2021		
Project/Event Name	Grass Clippings Post		
Delivery Mechanism	Social media post *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: 	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input type="radio"/> No

Event Start Date	7/9/2021		
Project/Event Name	Kids Can Help		
Delivery Mechanism	Social media post *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: 	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input type="radio"/> No

Event Start Date	7/28/2021		
Project/Event Name	Perfect Lawn Post		
Delivery Mechanism	Social media post *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees	101 +	<input type="radio"/> Yes <input type="radio"/> No

waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other		
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Item 2.h.

Event Start Date	8/19/2021		
Project/Event Name	Household Hazardous Waste Post		
Delivery Mechanism	Social media post		*Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input type="radio"/> No

Event Start Date	9/20/2021		
Project/Event Name	Fishing Pier Grand Opening - 1000 Islands		
Delivery Mechanism	Government Event (Public Hearing, Council Meeting, etc)*		*Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input type="radio"/> No

☒ Other:

Eagle Scout Installed fishing line recyccli...

Item 2.h.

Event Start Date	9/21/2021		
Project/Event Name	Fish Don't Swim in Chlorine		
Delivery Mechanism	Social media post *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input type="radio"/> No

Event Start Date	10/27/2021		
Project/Event Name	Fall Clean-Up Week Post		
Delivery Mechanism	Website *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input type="radio"/> No

Event Start Date	8/24/2021		
Project/Event Name	Pond Annual Inspection Review		
Delivery Mechanism	Government Event (Public Hearing, Council Meeting, etc)* *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination	<input type="checkbox"/> General Public	1 - 10	<input type="radio"/> Yes <input checked="" type="radio"/> No

<input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input checked="" type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other			Item 2.h.
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b. Brief explanation on Public Education and Outreach reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See Attached MS4 Program 2021 Summary

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how the permit activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	4/5/2021		
Project/Event Name	Grignon Stream Restoration Project - Grant		
Delivery Mechanism	Government Event (Public Hearing, Council Meeting, etc)		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	51-100	<input type="radio"/> Yes <input checked="" type="radio"/> No
Event Start Date	3/15/2021		
Project/Event Name	MS4 Annual Report		

Delivery Mechanism		Government Event (Public Hearing, Council Meeting, etc)		Item 2.h.
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)	
<input checked="" type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	51-100	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Event Start Date	4/13/2021			
Project/Event Name	Presentation to Girl Scouts			
Delivery Mechanism	Presentation of Storm Water Information			
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)	
<input type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input checked="" type="checkbox"/> Other: Various Topics Covered. See NEWSC An...	<input type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Other	11-50	<input checked="" type="radio"/> Yes <input type="radio"/> No	

b. Volunteer Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how volunteer activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	4/24/2021 <input type="checkbox"/> NA (Individual Permittee).			
Project/Event Name	Watershed Cleanup Along Fox River			
Delivery Mechanism	Clean up event			
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)	
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	51-100	<input checked="" type="radio"/> Yes <input type="radio"/> No	
Event Start Date	9/21/2021 <input type="checkbox"/> NA (Individual Permittee).			

Project/Event Name		Salt Paddle Event		Item 2.h.
Delivery Mechanism		Stream monitoring		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)	
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	1 - 10	<input checked="" type="radio"/> Yes <input type="radio"/> No	
Event Start Date		1/1/2021 <input type="checkbox"/> NA (Individual Permittee).		
Project/Event Name		Crayfish & Critter Hunts		
Delivery Mechanism		Other hands-on event		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)	
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input type="radio"/> No	
Event Start Date		1/1/2021 <input type="checkbox"/> NA (Individual Permittee).		
Project/Event Name		Fox River Ecology		
Delivery Mechanism		Presentation of Storm Water Information		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)	
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers	51-100	<input type="radio"/> Yes <input type="radio"/> No	

	<input type="checkbox"/> Industries <input type="checkbox"/> Other			Item 2.h.
Event Start Date	1/1/2021	<input type="checkbox"/> NA (Individual Permittee).		
Project/Event Name	Virtual River Program			
Delivery Mechanism	Presentation of Storm Water Information			
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)	
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input type="radio"/> No	

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See Attached MS4 Program 2021 Summary

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

- How many total outfalls does the municipality have? ☐ Unsure
- How many outfalls did the municipality evaluate as part of their routine ongoing field screening program? ☐ Unsure
- From the municipality's routine screening, how many were confirmed illicit discharges? ☐ Unsure
- How many illicit discharge complaints did the municipality receive? ☐ Unsure
- From the complaints received, how many were confirmed illicit discharges? ☐ Unsure
- How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? ☐ Unsure

- g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

<input checked="" type="checkbox"/> Verbal Warning	4
<input checked="" type="checkbox"/> Written Warning (including email)	19
<input type="checkbox"/> Notice of Violation	
<input type="checkbox"/> Civil Penalty/ Citation	

Additional Information: _____

- h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Unable to confirm 1 complaint, but a verbal warning was still issued and documented. See Attached MS4 Program 2021 Summary.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year? 15 ☐ Unsure
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year? 8 ☐ Unsure
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)? 94 ☐ Unsure
- d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure
- | | |
|---|---|
| <input type="checkbox"/> No Authority | |
| <input checked="" type="checkbox"/> Verbal Warning | 5 |
| <input checked="" type="checkbox"/> Written Warning (including email) | 1 |
| <input type="checkbox"/> Notice of Violation | |
| <input type="checkbox"/> Civil Penalty/ Citation | |
| <input type="checkbox"/> Stop Work Order | |

☐ Forfeiture of Deposit

☐ Other - Describe below

Item 2.h.

- e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See Attached MS4 Program 2021 Summary

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many sites with new structural storm water management facilities* have received local approval ? ☐ Unsure

*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement, catch basin sumps, etc.

- b. Does the permittee have procedures for inspecting and maintaining private storm water facilities? ☒ Yes ☐ No ☐ Unsure

- c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ? ☐ Unsure

Inspections completed by private landowners should be included in the reported number.

- d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

☐ No Authority

☒ Verbal Warning

☒ Written Warning (including email)

☒ Notice of Violation

☒ Civil Penalty/ Citation

☐ Forfeiture of Deposit

☒ Complete Maintenance

☒ Bill Responsible Party

☐ Other - Describe below

- e. Brief explanation on Post-Construction Storm Water Management reporting . *If*

marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.

Item 2.h.

See Attached MS4 Program 2021 Summary

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Facility Inspections ☐ Not Applicable

- a. Enter the total number of municipally owned or operated structural storm water management facilities? ☐ Unsure
- b. How many new municipally owned storm water management facilities were installed in the reporting year? ☐ Unsure
- c. How many municipally owned storm water management facilities were inspected in the reporting year? ☐ Unsure
- d. What elements are looked at during inspections (250 character limit)?

INFLOW

FOREBAY

VEGETATED SHELF & MAIN TREATMENT AREA

EMBANKMENT

OUTLET DEVICE

MISCELLANEOUS(Debris, trash, overall function, vegetation)

- e. How many of these facilities required maintenance? ☐ Unsure
- f. Brief explanation on Storm Water Management Facility inspection reporting. If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.

See Attached MS4 Program 2021 Summary

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review) ☐ Not Applicable

- g. How many municipal properties require a SWPPP? ☐ Unsure

h. How many inspections of municipal properties have been conducted in the reporting year? ☐ Unsure

Item 2.h.

i. Have amendments to the SWPPPs been made?

☒ Yes ☐ No ☐ Unsure

j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

Upgrade to Municipal Yard Facility completed - See revised SWPPP attached.

k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Collection Services - *Street Sweeping / Cleaning Program* ☐ Not Applicable

l. Did the municipality conduct street sweeping/cleaning during the reporting year?

☒ Yes ☐ No ☐ Unsure

m. If known, how many tons of material was removed?

☐ Unsure

n. Does the municipality have a low hazard exemption for this material? ☐ Yes ☒ No

o. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?

☒ Yes - Explain frequency Varies based on regional BMP's and uses

☐ No - Explain _____

☐ Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* ☐ Not Applicable

p. Did the municipality conduct catch basin sump cleaning during the reporting year? ☒ Yes ☐ No ☐ Unsure

q. How many catch basin sumps were cleaned in the reporting year? ☐ Unsure

r. If known, how many tons of material was collected? ☐ Unsure

s. Does the municipality have a low hazard exemption for this material? ☐ Yes ☒ No

t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?

☐ Yes- Explain frequency _____

☐ No - Explain _____

☒ Not Applicable

Collection Services - *Leaf Collection Program* ☐ Not Applicable

u. Does the municipality conduct curbside leaf collection? ☒ Yes ☐ No ☐ Unsure

v. Does the municipality notify homeowners about pickup? ☒ Yes ☐ No ☐ Unsure

w. Where are the residents directed to store the leaves for collection?

☒ Pile on terrace ☐ Pile in street ☒ Bags on terrace ☐ Unsure

☐ Other - Describe _____

x. What is the frequency of collection?

Weekly - October/November

y. Is collection followed by street sweeping/cleaning?

☒ Yes ☐ No ☐ Unsure

z. Brief explanation on Collection Services reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Winter Road Management ☐ Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control?

175

☐ Unsure

ab. Provide amount of de-icing products used by month last winter season?
Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
<u>Salt</u>	0	0	300	230	171	0

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
<u>Brine</u>	0	0	2000	3000	4000	0

ac. Was salt applying machinery calibrated in the reporting year?

☒ Yes ☐ No ☐ Unsure

ad. Have municipal personnel attended salt reduction strategy training in the reporting year?

☐ Yes ☒ No ☐ Unsure

Training Date	Training Name	# Attendance
<input type="text"/>	<input type="text"/>	<input type="text"/>

ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Internal (Staff) Education & Communication

af. Has training or education been held for municipal or other personnel involved in implementing each of the pollution prevention program elements ?

☐ Yes ☒ No ☐ Unsure

If yes, describe what training was provided (250 character limit):

Some elements including salt use and grass discharge discussed at time-clock meetings.

When:

How many attended: 23

- ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs and its requirements.

Elected Officials

MS4 Annual Report and Multiple Agenda Items discussed throughout the year.

Municipal Officials

Stormwater discussion items on various agendas. Internal communications.

Appropriate Staff (such as operators, Department heads, and those that interact with public)

As-needed conversations, emails, phone calls, on operations and maintenance.

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See Attached MS4 Program 2021 Summary

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

☒ Yes ☐ No ☐ Unsure

If yes, check the areas the map items that got updated or changed:

☒ Storm water treatment facilities

☒ Storm pipes

☐ Vegetated swales

☒ Outfalls

☐ Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See Attached MS4 Program 2021 Summary

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
---	--------------------------	----------------------------	-----------------

Element: Public Education and Outreach

2021	550	600	<u>Storm water utility</u>
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Element: Public Involvement and Participation

2021	550	600	<u>Storm water utility</u>
------	-----	-----	----------------------------

Element: Illicit Discharge Detection and Elimination

2021	5330	6000	<u>Storm water utility</u>
------	------	------	----------------------------

Element: Construction Site Pollutant Control

2021	3500	3500	<u>Storm water utility</u>
------	------	------	----------------------------

Element: Post-Construction Storm Water Management

2021	3500	3500	<u>Storm water utility</u>
------	------	------	----------------------------

Element: Pollution Prevention

2021	525000	700000	<u>Storm water utility</u>
------	--------	--------	----------------------------

Other (describe)

			<u>Select...</u>
--	--	--	------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the

municipality's storm sewer system directly discharges to?

☒ Yes ☐ No ☐ Unsure If Yes, explain below:

Reduction in TSS/TP from outfall restoration project on CTH ZZ

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☐ No ☒ Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

☐ Yes ☒ No ☐ Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

☒ Yes ☐ No ☐ Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? ☐ Yes ☒ No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Status of Total Maximum Daily Loads (TMDLs) Implementation

The permittee Kaukauna, City is subject to the following approved TMDLs: Lower Fox River Basin and Lower Green Bay

The permittee intends to comply with the following permit requirements to show progress towards meeting the TMDL:

[A.3.1] The Permittee is following the TMDL Compliance Plan, which received department concurrence prior to April 30, 2019.

The permittee is confirming that all planned efforts are on schedule.

☒ Agree ☐ Disagree

[A.6.3] Final Documentation.

The permittee is confirming that all planned efforts are on schedule to submit the final documentation materials [updates to mapping, modeling, tabular summary, and Implementation Plan] under section A.6.3 by October 31, 2023.

☒ Agree ☐ Disagree

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the

municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Item 2.h.

Investigating opportunities for increasing sweeping program, pond maintenance, inspection capabilities, and expanding training opportunities.