

LEGISLATIVE COMMITTEE MEETING

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Monday, May 02, 2022 at 6:20 PM

AGENDA

In-Person

1. Correspondence.
2. Discussion Topics.
 - a. Elect Vice-Chair.
 - b. Elect Secretary.
 - [c.](#) Ordinance Amending Section 1.39 Grignon Mansion Board.
3. General Matters.
4. Adjourn.

NOTICES

Notice is hereby given that a majority of the City Council will be present at the meeting of the Legislative Committee scheduled for Monday, May 2, 2022 at 6:20 P.M. to gather information about a subject over which they have decision making responsibility.

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.





MEMO

GRIGNON MANSION

To: Legislative Committee
From: Cassidy Mickelson, Grignon Mansion Executive Director
Date: May 2, 2022
Re: Ordinance Amending Section 1.39 Grignon Mansion Board

Background: Currently, the board governing the Grignon Mansion is referred to in section 1.39 of City of Kaukauna Municipal Code as Grignon Home Board, which is inconsistent with current signage, web presence, and other materials that refer to the structure as the Grignon Mansion. The updates to the ordinance will create continuity in how the Grignon Mansion and the board are represented.

Recommended Action: Recommend adoption of the Ordinance Amending Section 1.39 to the Common Council.



**CITY OF KAUKAUNA
ORDINANCE _____-2022**

AN ORDINANCE AMENDING SECTION 1.39 GRIGNON MANSION BOARD

WHEREAS, the Grignon Mansion Board has noticed inconsistencies within the name of the mansion throughout previous Ordinances and Bylaws; and

WHEREAS, the Grignon Mansion Board believes that it is beneficial to have the name of the Board coincide with the name on City documents and signage;

NOW THEREFORE, be it ordained by the Common Council of the City of Kaukauna, in the State of Wisconsin, as follows:

SECTION 1: **AMENDMENT** “1.39 Grignon Home Board” of the City of Kaukauna Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

1.39 Grignon Home Board

1. *Composition.* The Grignon Home Board shall consist of nine members, comprised of one alderperson and eight interested citizens, who may reside outside the city limits, of which a minimum of two shall be Friends of the Grignon Mansion members. The Grignon Mansion Executive Director shall be a non-voting, ex-officio member of this Board.
2. *Appointments.*
 - a. The initial appointments to the board shall be as follows:
 - (1) Three members to be appointed for one year.
 - (2) Three members to be appointed for two years.
 - (3) Three members to be appointed for three years.
 - b. Thereafter, all appointments shall be for a term of three years, except that the alderperson's term shall cease sooner, if no longer holding the office. Appointments shall be made by the mayor, subject to confirmation by the council.
3. *Powers and duties.*
 - a. The board may establish such rules for the conduct of its affairs as it deems advisable to cover such matters as the time and place of board meetings, the transaction of business at such meetings, the formation of any subcommittees by the board and the basic organization of the board itself.
 - b. The board shall take such steps as it determines necessary to promote, protect and preserve the Grignon Home, to educate the public regarding the home and to develop public information programs in relation thereto.
 - c. To the extent possible, the board shall coordinate all activities related to the

Grignon Home.

- d. The area subject to the management and control of the board is described as follows:

Commencing at a six-inch by six-inch concrete monument at the intersection of the northeasterly line of Private Claim 34, and the northerly line of the Heart of the Valley Metropolitan Sewage Treatment Facility; thence northerly along the Private Claim line, which is assumed to bear N40° 17' 20" W, 295.57 feet to a two-inch iron pipe located in the Augustine Street R.O.W.; thence continuing N40° 17' 20" W, 4.21 feet to the point of beginning, the point being on the northerly line of Augustine Street; thence S60° 15' 10" W, along the northerly line of Augustine Street, 240 feet to a point; thence N30° 58' 15" W, 70 feet to a point; thence S60° 15' 10" W, 40 feet to a point; thence N30° 58' 15" W, 317.70 feet to a point; thence N56° 38' 20" E, 214.07 feet to a point on the northeasterly line of Private Claim 34; thence S40° 17' 20" E, 407.77 feet to the point of beginning.

4. *Budget.* Annually, at the time the regular city budget is prepared, the board shall submit to the council, for approval, a budget regarding the operations of the board for the succeeding year. The budget, as approved by the council, may become part of the regular city tax levy. The expenditures of such appropriated money, and any other funds received and designated for use in conjunction with the Grignon Home, is under the direction of the board. The board shall submit requests to the city for payment on a monthly basis as expenses are incurred.
5. *Compensation.* The members of the board shall serve without compensation but shall receive reimbursement of reasonable and necessary expenses as the board directs.

(Code 2011, § 1.39)

AFTER AMENDMENT

1.39 Grignon ~~Home~~Mansion Board

1. *Composition.* The Grignon ~~Home~~Mansion Board shall consist of nine members, comprised of one alderperson and eight interested citizens, who may reside outside the city limits, of which a minimum of two shall be Friends of the Grignon Mansion members. The Grignon Mansion Executive Director shall be a non-voting, ex-officio member of this Board.
2. *Appointments.*
 - a. The initial appointments to the board shall be as follows:
 - (1) Three members to be appointed for one year.
 - (2) Three members to be appointed for two years.
 - (3) Three members to be appointed for three years.
 - b. Thereafter, all appointments shall be for a term of three years, except that the alderperson's term shall cease sooner, if no longer holding the office. Appointments shall be made by the mayor, subject to confirmation by the council.

3. *Powers and duties.*

- a. The board may establish such rules for the conduct of its affairs as it deems advisable to cover such matters as the time and place of board meetings, the transaction of business at such meetings, the formation of any subcommittees by the board and the basic organization of the board itself.
- b. The board shall take such steps as it determines necessary to promote, protect and preserve the Grignon Home, to educate the public regarding the home and to develop public information programs in relation thereto.
- c. To the extent possible, the board shall coordinate all activities related to the Grignon Home.

- d. The area subject to the management and control of the board is described as follows:

Commencing at a six-inch by six-inch concrete monument at the intersection of the northeasterly line of Private Claim 34, and the northerly line of the Heart of the Valley Metropolitan Sewage Treatment Facility; thence northerly along the Private Claim line, which is assumed to bear N40° 17' 20" W, 295.57 feet to a two-inch iron pipe located in the Augustine Street R.O.W.; thence continuing N40° 17' 20" W, 4.21 feet to the point of beginning, the point being on the northerly line of Augustine Street; thence S60° 15' 10" W, along the northerly line of Augustine Street, 240 feet to a point; thence N30° 58' 15" W, 70 feet to a point; thence S60° 15' 10" W, 40 feet to a point; thence N30° 58' 15" W, 317.70 feet to a point; thence N56° 38' 20" E, 214.07 feet to a point on the northeasterly line of Private Claim 34; thence S40° 17' 20" E, 407.77 feet to the point of beginning.

- 4. *Budget.* Annually, at the time the regular city budget is prepared, the board shall submit to the council, for approval, a budget regarding the operations of the board for the succeeding year. The budget, as approved by the council, may become part of the regular city tax levy. The expenditures of such appropriated money, and any other funds received and designated for use in conjunction with the Grignon ~~Home~~Mansion, is under the direction of the board. The board shall submit requests to the city for payment on a monthly basis as expenses are incurred.
- 5. *Compensation.* The members of the board shall serve without compensation but shall receive reimbursement of reasonable and necessary expenses as the board directs.

(Code 2011, § 1.39)

PASSED AND ADOPTED BY THE CITY OF KAUKAUNA COMMON COUNCIL

Presiding Officer

Attest

Anthony J. Penterman, Mayor, City of
Kaukauna

Sally Kenney, Clerk City of
Kaukauna