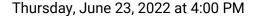
## PLAN COMMISSION

City of Kaukauna **Council Chambers** Municipal Services Building 144 W. Second Street, Kaukauna



#### **AGENDA**

- 1. Roll Call.
- 2. Approval of Minutes.
  - a. Approve Minutes of June 16, 2022 Meeting
- 3. Old Business.
- 4. New Business.
  - a. Hurkman Heights Subdivision Ben's Way Extension
  - b. Park Donation Application Review
  - c. Petition for Unanimous Annexation
- 5. Other Business.
- 6. Adjourn.

#### **NOTICES**

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

WE ARE FOLLOWING CDC GUIDELINES REGARDING MASK-WEARING IN CITY FACILITIES.





## PLAN COMMISSION

City of Kaukauna **Council Chambers** Municipal Services Building 144 W. Second Street, Kaukauna

Thursday, June 16, 2022 at 4:00 PM

#### **MINUTES**

#### Roll Call.

The meeting was called to order by Mayor Penterman at 4:02 PM.

Members Present: Ald. Moore, Ald. Thiele, Commissioner Feller, Commissioner Schoenike, DPW Neumeier, PCDD Stephenson, and AP Paul.

Member(s) Absent: Commissioner Avanzi.

Others Present: Wanda Rooyakkers, owner of parcel 322095601, & Steve Lowney, owner of parcels 322097201 & 322097202.

A motion was made by Ald. Thiele to excuse the absent member(s). Commissioner Schoenike seconded the motion. The motion passed.

- 2. Approval of Minutes.
  - Approve Minutes of June 9, 2022 Meeting

A motion was made by Commissioner Feller to approve the minutes. Ald. Moore seconded the motion. The motion passed.

- New Business.
  - Site Plan Review U-Haul Storage Commerce Crossing

AP Paul reviewed the site plan for the U-Haul Storage Facility. The site plan meets all building, façade, landscape, and lighting requirements. There was discussion about a proposed mini storage marked on the site plan. That would not be allowed in this zone even with the special exception. The only buildings on the site plan that are allowed and being reviewed are buildings A & B marked on the site plan. The site plan shows 89.5% impervious surface while only 85% is allowed. Proper Stormwater and Erosion Control Permits will need to be submitted and approved by City of Kaukauna Engineering before building permits are issued.

A motion was made by DPW Neumeier to approve buildings A & B of the U-Haul storage facility site plan with the conditions that they resubmit site plans back to staff with impervious surface reduced to 85% or less, and that proper Stormwater and Erosion control permits are approved. Ald. Thiele seconded the motion. The motion passed.

### b. Site Plan Review - DrainSupply Properties - 2928 Lawe Street

AP Paul provided overview for the site plan for DrainSupply Properties outdoor storage. No buildings are proposed. There are 3 areas of ground storage. Nothing is proposed to be laid down for the storage areas right now as it is temporary. An additional driveway is proposed to be built off of E Frontage Road. The owner has obtained the right approvals and permitting from the Town of Kaukauna to create a second driveway on the property. As far as extending the driveway into the property, Stormwater and Erosion control permits will have to be approved. After discussion, it was determined that site plans with no building proposed will be reviewed by staff internally, only. Staff was directed to work with the owner to approve updated site plans.

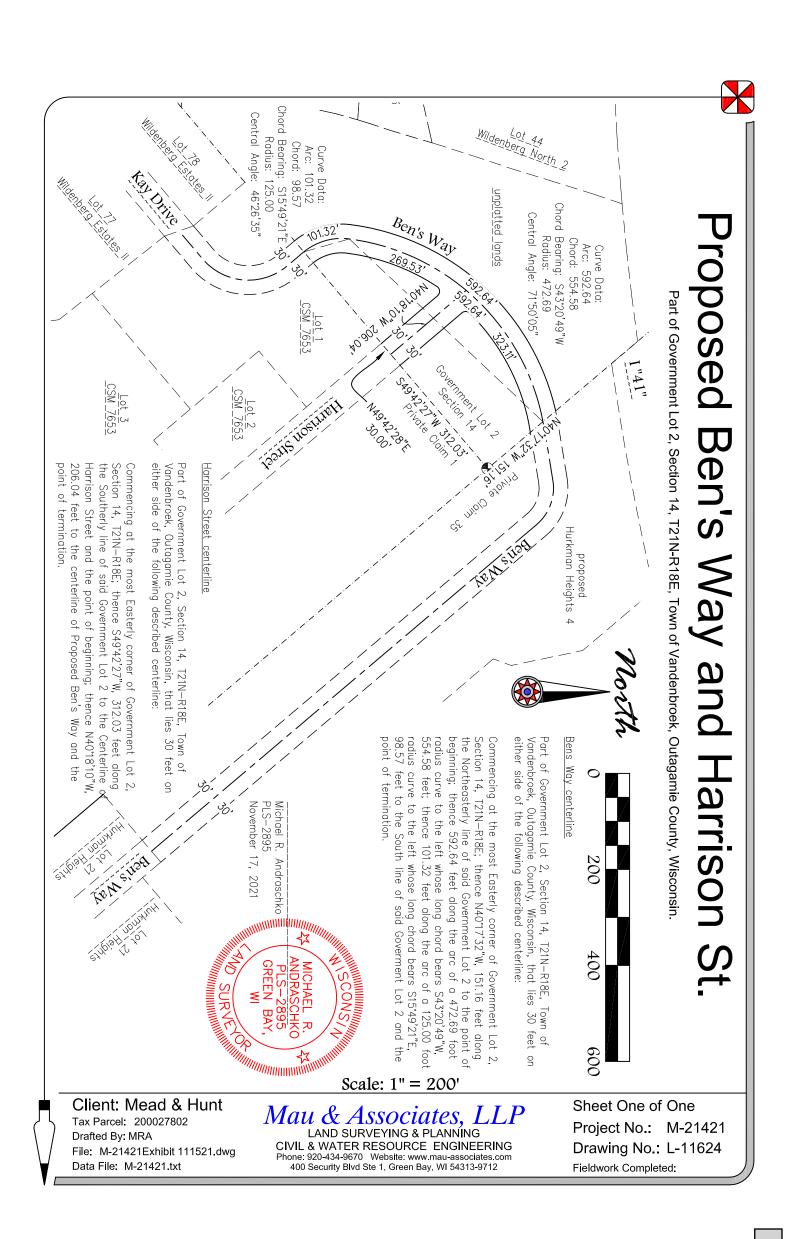
No action was taken.

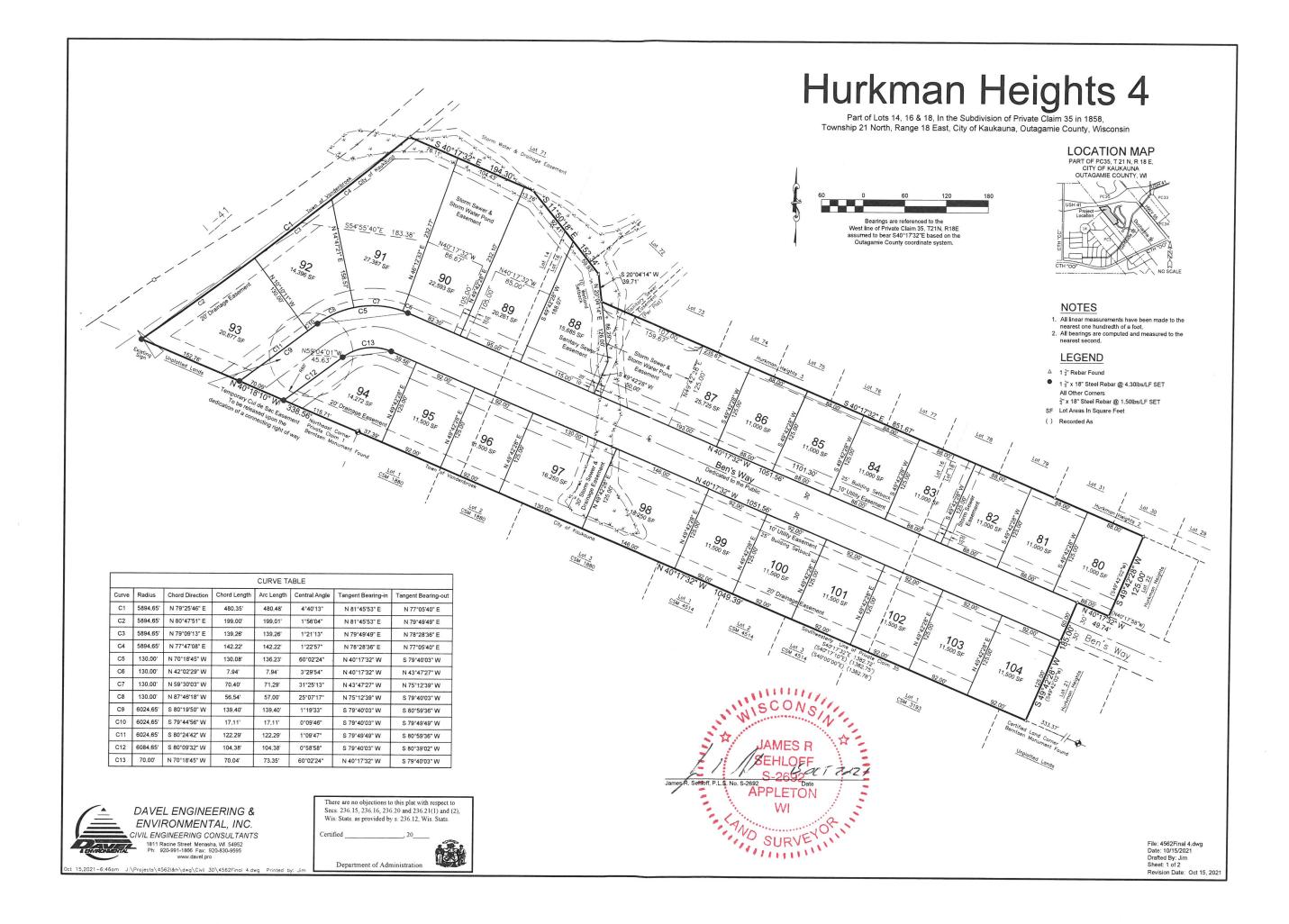
#### Other Business.

There was no other business.

#### 5. Adjourn.

A motion was made to adjourn the meeting at 4:35 PM by Commissioner Feller. The motion was seconded by Commissioner Schoenike seconded. The motion carried.





# Hurkman Heights 4

Part of Lots 14, 16 & 18, In the Subdivision of Private Claim 35 in 1858, Township 21 North, Range 18 East, City of Kaukauna, Outagamie County, Wisconsin

#### Surveyor's Certificate

I, James R. Sehloff, Professional land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the City of Kaukauna, and under the direction of Hurkman Heights Value Development, LLC, owner of said land, I have surveyed divided and mapped Hurkman Heights 4; tax uch plat correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is part of Lots 14, 16 & 18, In the Subdivision of Private Claim 35 in 1858. Township 21 North, Range 18 East, City of Kaukauna, Outagamie County, Wisconsin, Containing 441,389 Square Feet (10,1329 Ac) of Idescribed as follows:

Commencing at the Northeasterly corner of Private Claim 1; thence, along the West line of Private Claim 35, N40°10′18″W, 338.56 feet; thence 480.48 feet along the arc of a curve to the left with a radius of 5894,65 feet and a chord of 480.35 feet which bears N79′25′86″E to the Southwest line of Hurkman Heights 3; thence, along said Southwest line, S40°17′32′E, 194.30 feet; thence, continuing along said South line, S11°50′18″E, 152.34 feet; thence, continuing along said South line, S20°04′14′W, 39.71 feet; thence, continuing along said South line, S20°04′14′W, 39.71 feet; thence, continuing along said South line, S10°10′18″E, 152.34 feet; thence, continuing along said South line, S20°04′14′4W, 39.71 feet; thence, continuing along said South line, S20°04′14′4W, 39.71 feet; thence, slong along the Northerty line of said Lut 22, S49′42′28″W, 125.00 feet to the Easterly right of tway line of Ben's Way; thence along said Easterly right of way line, M00°17′32′W, 49.74 feet to the Northeast corner of said right of way, thence along the Northerty line of said Hurkman Heights; S49′42′28″W, 185.00 feet to said West line, S49′42′28″W, 185.00 feet to the Said West line, S40′42′28″W, 185.00 feet to said West line, S40′42″W, 185.00 feet to said West line, S40′42″W, 185.00 feet to said West line, S40′42″W, 185.00 feet to said West line,

JAMES R

SEHLOFF S-2692

**APPLETON** 

TWO SURVEY

Given under my hand this 15 day of CCT, 20 21.

James R. Sehloff, Wisconsin Professional Land Surgeyor No. S-2692

#### Utility Easement Provisions

An easement for electric and communications service is hereby granted by Hurkman Heights Development, LLC, to:

Kaukauna Utilities AT&T and Time Warner Cable

Grantees, their respective successors and assigns, to construct, install operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy for such purposes as the same is now and may hereafter be used and for sounds and signals, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Ublity Easement Areas" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across within and beneath the surface of each lot to serve improvements thereon, or on adjacent lots, also the right to tim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, soon tot apply to the initial installation of said underground and/or above ground electrical facilities or communication facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Buildings shall not be placed over Grantees facilities or in, upon or over the property within the lines marked "Utility Easement Areas" without the prior written consent of the Grantees.

After installation of any such facilities, the grade of the subdivided property shall not be altered by more than four inches without the written consent of grantees.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

Bill J. Bowers, Managing Member

#### Owner's Certificate

Hurkman Heights Development, LLC, a limited liability company duly organized and existing under and by virtue of the laws of the State of Wisconsin, as the property owner, does hereby certify that said limited liability company caused the land described on this plat to be surveyed, divided, mapped and dedicated as represented on this plat.

Hurkman Heights Development, LLC, does further certify this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

City of Kaukauna Department of Administration

Bill J. Bowers, Managing Member
State of Wisconsin)

Notary Public, Wisconsin

#### City of Kaukauna Common Council Approval Certificate

Resolved, that the plat of Hurkman Heights 4 in the City of Kaukauna, Hurkman Heights Development, LLC, owner, is hereby approved by the Common Council.

I hereby certify that the foregoing is a copy of a resolution adopted by the Common Council of the City of Kaukauna.

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers' of the City of Kaukauna and Outagamie County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this plat.

City Treasurer Date

#### City of Kaukauna Drainage Easement Restrictions:

The following uses and structures are prohibited within all Drainage Easements in the subdivision plat of Hurkman Heights 4; filling, grading, and excavating except for construction of drainage ways and drainage facilities; the cultivation of crops, fruits, or vegetables; the dumping or depositing of asshes, waste, compost or material of any kind; the storage of vehicles e, eighnent, materials or personal property of ay kind and constructing, erecting or moving any building or structure, including fences, within the drainage easement.

#### City of Kaukauna Drainage Easement Maintenance:

Maintenance of all drainage ways and associated drainage structures within the subdivision of Hurkman Heights 4 are the sole responsibility of the property owners in the subdivision, unless otherwise noted on the drainage plan which has been prepared for this subdivision and which has been approved by and is on file with the City of Kaukauna.

Upon failure of any property owner to perform maintenance, abide by restrictions, or follow grading requirements of the drainage ways and associated drainage structures, the City of Kaukauna retains the right to have maintenance or corrective measures performed. The cost of said maintenance or corrective measures on any given lot shall be a special charge to the non-complying lot.

Maintenance by the City to include, but not limited to, the removal of silt and decomposed vegetation that gradually accumulates in the bottom of a pond, a detention area, and/or accompanying ditch. Payment for city maintenance may be placed on the annual real estate tax bill from all contributing sources as a special assessment if not paid.

#### Grading and Grades

All grading and final grades for the construction of any public or private improvements, including landscaping, shall conform to the surface water drainage plan as approved and on file with the City of Kaukauna.

#### Sidewalks

All parts of a lot fronting a street, within the Hurkman Heights 4, will have sidewalk.

This Final Plat is contained wholly within the property described in the following recorded instruments:

The property owner of record: Recording Information: Hurkman Heights Development, LLC Doc No. 2162521

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Department of Administration



File: 4562Final 4.dwg Date: 10/15/2021 Drafted By: Jim Sheet: 2 of 2

Revision Date: Oct 15, 2021





# **MEMO**

## PLANNING & COMMUNITY DEVELOPMENT

To: Plan Commission

From: Lily Paul, Associate Planner

Date: June 17, 2022

Re: Park Donations

A Park Donation application has been submitted by Kristy Stumpf for review. Ms. Stumpf is proposing to place 3 benches on the Nelson Family Heritage Trail. One at the entrance of the trail in the City of Kaukauna, and one at the end of the trail, before the boardwalk to Little Chute. She is also willing to donate 3 garbage receptacles on the trail. Her proposed locations for those are at the entrance, middle, and end (before the boardwalk) of the trail. Finally, she would like to include dog waste stations to her donation and place one next to each garage receptacle she proposed.

The benches will be memorial benches with the following memorial plagues:

"In Memory of Les Stumpf 1926 – 2019" "In Memory of Bill Carnot 1950 – 2013"

Staff has contacted the Village of Little Chute to inquire what benches, garbage receptacles and dog waste stations they have used. Staff feels that this trail should remain consistent with what style of benches, receptacles and other items that have already been installed. The attached images show the dimensions and style of the bench proposed to be installed with Redwood Recycled Plastic. The price of these benches are similar to the new standard that was decided upon and will not create a problem for donation amounts.

#### **Staff Recommendation**

Staff recommends to approve all park donations and grant staff to work with the applicant to install the bench in a more precise location in the general vicinity that was requested.



Cost of Project (materials and installation) \*Please provide an estimate if you are not sure

on exact cost

#### APPLICATION FOR PARK DONATION

Donor Name: Corey & Kristy Stumpf

Phone Number: 920-277-0900

Address: N8340 Firelane 12 Menasha

Email Address: Kstumpf31@gmail.com

Park for Donation: The Nelson Trail

Proposed Location: Along the trial

Type of Donation:

Bench

Table

Tree

Other Item (Please Describe)

3 dog waste stations and 3 garbage receptacles

Inscription Text (If Applicable)

In memory of Bill Carnot In memory of Les Stumpf

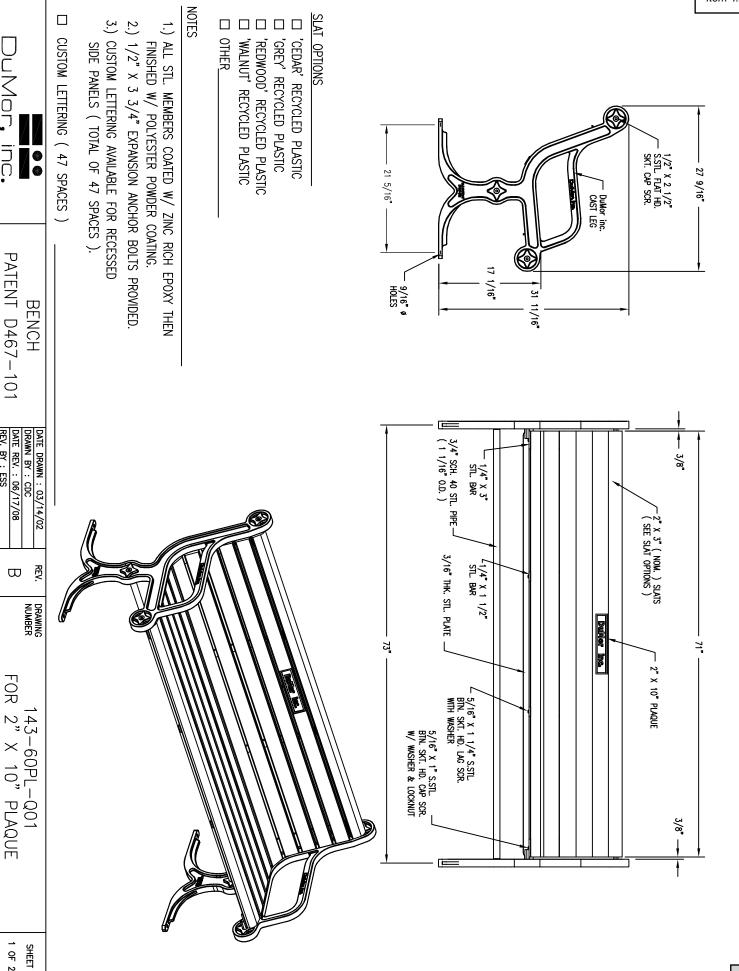
1926 - 2019 1950-2013

Please attach any necessary photos or documents with this form

Park Donations to the City of Kaukauna are considered outright and unrestricted donations. The City of Kaukauna does not guarantee the permanency of the accepted donation. If a memorial must be relocated, Department staff will attempt to notify the donor in writing at the address shown on this form. Donations may be tax deductible (please consult an accountant). The donor declares to have read the Parks Donation Policy and Guidelines. The donor understands and agrees with the conditions set forth in this policy and agrees to any conditions required by City staff or elected officials.

By signing below, I acknowledge that I have read and understand the Parks Donation Policy and Guidelines

6/9/22



PATENT D467-101

REV. BY : ESS

 $\varpi$ 

1 OF 2

Item 4.b.

3/4" WRENCH

TOOLS REQ'D

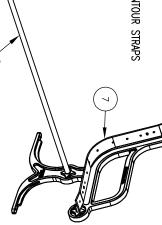
DURING ASSEMBLY PROCEDURE;
DO NOT COMPLETELY TIGHTEN HARDWARE.
2.) THE ACTUAL PARTS WILL NOT BE NUMBERED.

3.) UPON COMPLETION OF ASSEMBLY SQUARE ALL COMPONENTS THEN TIGHTEN ALL HARDWARE. NUMBERS ONLY APPLY TO DRAWING.

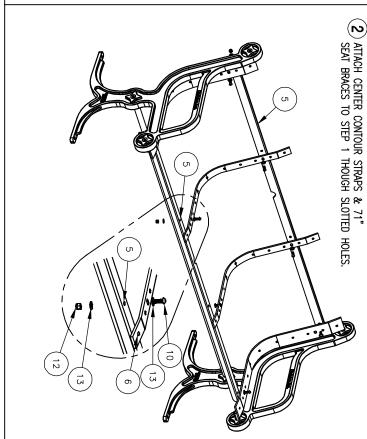
4.) MOUNT AND ANCHOR AS SPECIFIED.

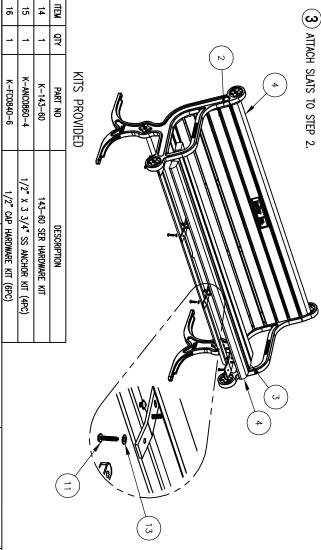
3/16" ALLEN WRENCH 5/16" ALLEN WRENCH /2" WRENCH /4" ALLEN WRENCH

 $\stackrel{\textstyle \frown}{}$  attach cast iron bench supports to 71 3/4" pipe brace, attach end contour straps 1/2" MASONRY DRILL BIT DRILL



∞





6 5 7

INSTRUCTIONS

REV. BY : XXX DRAWN BY : ESS DATE REV. : 00/00/00 DATE DRAWN : 06/17/08

**ASSEMBLY** 

₽.  $\triangleright$ 

DRAWING NUMBER

FOR 2"

× 10" 60PL-Q01

PLAQUE

2 OF 2 SHEET 5 9 00 ₫

2

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1-22-017	1-20-016	1-13-023	1-12-116	1-12-065	0-57-60-04	0-57-00-05	0-57-00-03	0-16-60-06	0-143-60PL-02	0-143-60PL-01	0-143-60PL-01	0-140-00-01	PART NO
5/16" SS FLAT WASHER	5/16" SS NYLON LOCKNUT	5/16" X 1 1/4" SS BTN SKT HD LAG	5/16" X 1" SS BTN SKT HD CAP SCR	1/2" X 2 1/2" FLT SKT HD CAP SCR	71 3/4" PIPE BRACE	END CONTOUR STRAP	CENTER CONTOUR STRAP	71" SEAT BRACE	2" x 3" x 71" Plastic edge slat	2" X 3" X 71" INT'R SLAT, PLASTIC	2" X 3" X 71" INT'R SLAT, FOR 2" X 10" PLAQUE, PLASTIC	CAST IRON BENCH SUPPORT	DESCRIPTION

6 5 4





## **MEMO**

## PLANNING & COMMUNITY DEVELOPMENT

To: Plan Commission

From: Lily Paul, Associate Planner

June 17, 2022 Date:

Re: Petition for Unanimous Annexation

David Evers, owner of parcel 030067904, has submitted a petition for annexation of his property into the City of Kaukauna. This property is a ~1 acre, vacant lot located on the North East corner at the intersection of County Road CE and County Road HH. Mr. Evers is proposing to build a multifamily home at this site.

The property does have a curb cut for a drive way, and the distance is ~160 feet from the entrance/exit of the roundabout.

The north east part of the property is situated in the Flood Plain of Garner's Creek. Due to 75 foot stream setbacks, 0.61 acres of the parcel is unbuildable. Reviewing both section 17.18(3) Residential Two-Family District and section 17.19(3) Residential Multifamily District Regulations, the required front yard building set backs are 25 feet. Following these setbacks would be difficult to build a multifamily structure on the parcel.

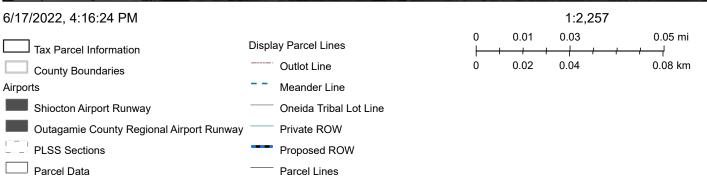
There is no sewer serviced to the parcel and no plans to extend sewer to that area.

#### Staff Recommendation:

Staff recommends to deny the Petition for Unanimous Annexation for David Evers and parcel 030067904.

## Annexation Petition for Parcel 030067904





FORM NO. 985-A Filed this Eventual Experience Document Number 1729612 Filed this 23 day of October, 2006 as in Volume 31 of Certified Survey Stock No. 26273 Maps on page 5479 being Certified Survey Map Number 5479. 23 day of October, 2006 at 2:34 PM of Deeds Janio 5479 (Two Pages) Page Certified Survey Map No. All of Lot 1 of CSM 4318 and all of Lot 130, 5th Addition to Farmview Village, located in part of Government Lot 1, Section 24, and part of Government Lot 8, Section 23, Township 21 North, Range 18 East, City of Kaukauna and Town of Buchanan, Outagamie County, Wisconsin. 5th Add to Farmview Village Centerline 849.94 (Certified Land 123 124 122 125 126 N 89°50'52" E 425.20' <u>o</u> *saunde* 89.50.52 ഗ CTH Sec 128 Corner 3°45'39" 176.90' K and W 24-21-1 ര S with Outagamie County) West 238.6 st line of Gov't Lot PK Nail Rdĕ N 86°14'21" E Bruin 120.00' 55 ည Z Building Access Point 000 Screo °45 Road <u>Access</u> 123.00 ,06' 39 3748.37 ယ် ≶ S 86°14'21" \( \int \) 120.00 6 Lot 1 340,451 SF± 323,213 SF to ML Park N00.06,33,M 03°45'39" Trails 5 5988.31 510. 4 Access Point Lot 2 Sec Southwest Gov't Lot 1 Sec 24-21-1 46,850 SF± ron 26,545 SF to ML 293.63 S 85°58' 85 CE 146.13 EGEND 100 200 1¼" x 24" Steel Rebar @ 4.30lbs/LF SET 11/4" Rebar Found KOTTLER Bearings are referenced to the West line of 3/4" Rebar Found Government Lot 1 of Section 26, T 21 N, R 18 E, Recorded to Bear N00°06'33"W LS-2348 1" Iron Pipe Found APPLETON Government Corner Davel Engineering, Inc. Civil Engineers and
Land Surveyors
1811 Racine Street
Menasha, Wisconsin
Ph. 920-991-1866, Fax 920-930-9595 Survey for:

David Evers

102 Edgewood Lane

Combined Locks, WI 54113

File: 2897csm.dwg Date: 10/16/2006

Drafted By: Will

Sheet: 1 of 2

13



Page 5479 (Two Pages)

Certified Survey Map No. 5479

### Surveyor's Certificate

I, William F. Kottler, registered land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the City of Kaukauna, Town of Buchanan and Outagamie County, and under the direction of owner of said land, I have surveyed divided and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is located in all of Lot 1 of CSM 4318 and all of Lot 130, 5th Addition to Farmview Village, located in part of Government Lot 1, Section 24, and part of Government Lot 8, Section 23, Township 21 North, Range 18 East, City of Kaukauna and Town of Buchanan, Outagamie County, Wisconsin, containing 387,301 square feet (8.8912 acres) described as follows:

Commencing at the Southwest corner of said Government Lot 1; thence N00°06'33"W, 3748.37 feet; thence N89°50'52"E, 41.25 feet to the Southwest corner of Lot 122 of 5th Addition to Farmview Village being the point of beginning; thence along the South line of said Lot 122 and continuing along the South line of Lots 123 to 126 of 5th Addition to Farmview Village, N89°50'52"E, 425.20 feet to Southeast corner of said Lot 126; thence S03°45'39"E, 176.90 feet to the Southwest corner of Lot 129 of 5th Addition to Farmview Village; thence along the South line of said Lot 129, N86°14'21"E, 120.00 feet to the West line of Saunders Road; thence along said West line, S03°45'39"E, 123.00 feet to the Northeast corner of Lot 6 of Park Trails; thence along the North line of said Lot 6, S86°14'21"W, 120.00 feet to the Northwest corner of said Lot 6; thence along the West line of Park Trails, S03°45'39"E, 510.00 feet to the North line of CTH "CE"; thence along said North line, S85°21'24"W, 293.63 feet; thence continuing along said North line, S85°58'31"W, 146.13 feet; thence N47°04'01"W, 52.38 feet to the East line of DeBruin Road; thence along said East line, N00°06'33"W, 805.37 feet to the point of beginning, subject to all easements, and restrictions of record.

Given under my hand this 16th day of October William F. Kottler, Wisconsin Registered Land Surveyor No. S-2348



#### Common Council Resolution

Resolved, this minor subdivision in the City of Kaukauna is hereby approved by the Common Council on

this 19th day of September

County Planning Agency Approval Certificate

Resolved, that this certified survey map in the Town of Buchanan, is hereby approved by the Outagamie County Planning Department.

Authorized sign#ture

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

Owners of record:

Recording Information: Doc No. 001484458

Parcel Number(s): 030067904 323217300

David R. Evers

Doc No. 001484457