

LEGISLATIVE COMMITTEE MEETING

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Tuesday, December 16, 2025 at 6:40 PM

AGENDA

In-Person and Remote Teleconference via ZOOM

1. Correspondence.
2. Discussion Topics.
 - [a.](#) Introduction to discuss recreation and other vehicles in rear/ side yard.
 - [b.](#) CSM Review – Parcel 030032306 (Lauers Subdivision).
3. Adjourn.

NOTICES

Legislative Committee - Notice is hereby given this is a public meeting of the Legislative Committee. As such, all members or a majority of the City's Common Council and Standing Committees will likely be in attendance. While members of the Common Council or any Standing Committees may participate in discussions, only the Legislative Committee will take formal action.

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.



MEETING ACCESS INFORMATION:

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

1. Dial 1-312-626-6799
2. When prompted, enter Meeting ID 234 605 4161 followed by #
3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

1. Go to <http://www.zoom.us>
2. Click the blue link in the upper right hand side that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

1. Download the free Zoom app to your device
2. Click the blue button that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow the app to access your microphone or camera if you wish to speak during the meeting

Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.



MEMO

Department

To: Legislative Committee
From: Tim Greenwood, City Attorney
Date: December 16, 2025
Re: Accessory Vehicle Storage Ordinance 17.32(3)(c)(2)

Background information:

From discussions with our Code Enforcement Officer, there has been an increasing number of accessory vehicles attempted to be stored in side or rear yards. From our Code Enforcement Officer's research into nearby municipalities, many do allow for storage of accessory vehicles in rear or side yards with certain restrictions on setbacks, screenings, or other required improvements.

If the City did consider making a revision to storage of accessory vehicles we should look at: defining what "storage" means, including the duration, setbacks, that they are not stored in easements, how many would be allowed, whether a screen or other visibility barrier is required, what kinds of vehicles does this apply to, among other potential restrictions.

Currently, vehicles can be stored in the side yard, but only if there is a driveway extension.

Strategic Plan:

A change could align with the City's perspective on recreation and a changing local culture that seems to be moving toward allowing this type of storage.

Budget: N/A

Staff Recommended Action:

This is presented purely for discussion purposes and if the Committee would want to have resources within the City pursue what changes could look like if it wants to consider allowing accessory vehicles in the side/rear yards.



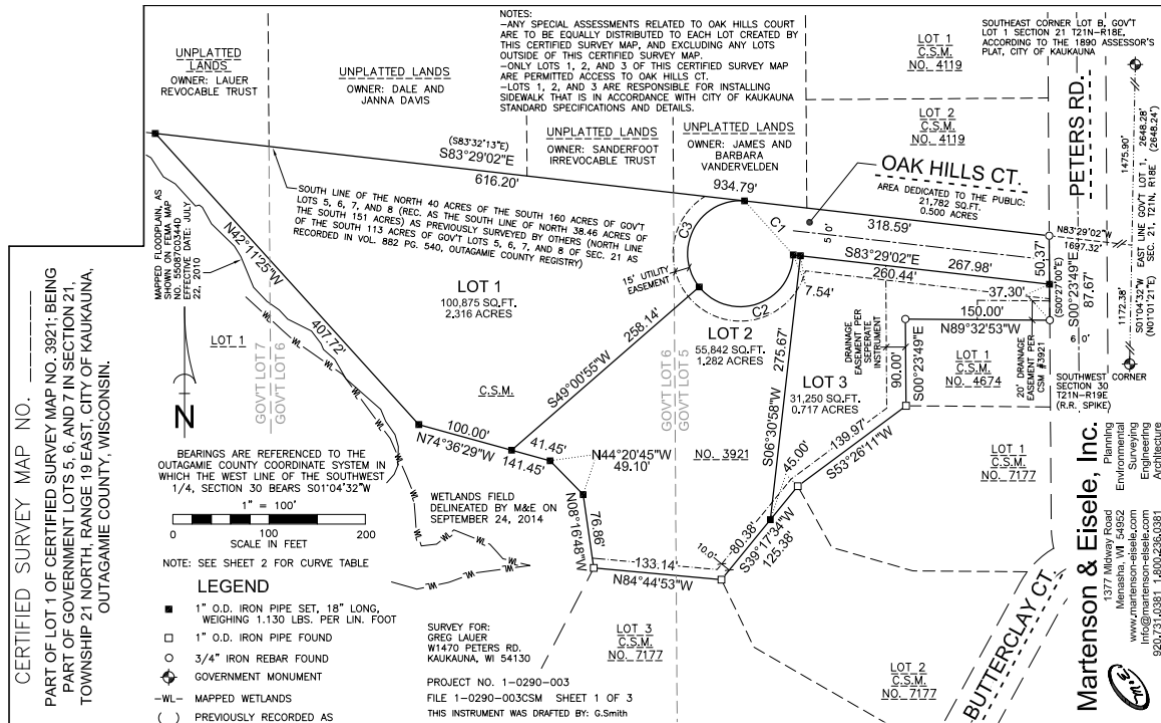
MEMO

PLANNING & COMMUNITY DEVELOPMENT

To: Legislative Committee
From: Adrienne Nelson, Associate Planner
Date: December 11, 2025
Re: CSM Review – Parcel 030032306 (Lauers Subdivision)

Garrett Smith, agent, has submitted a certified survey map on behalf of Gregory Lauer, owner, for his property located on Peters Road (parcel 030032306). The property was recently annexed into the City and is pending an updated parcel number. The CSM creates, essentially, four lots. One would be landlocked and abuts the Konkapot River. This landlocked lot has some topography and floodplain items that would make it difficult to develop. Three lots would be created near Peters Road with a small access road with a cul-de-sac at the end. Below is an image of the existing lot and the proposed new lots with the access road:





The new access road and cul-de-sac meet municipal requirements per Section 18. Edits have been made to the CSM based on staff and Plan Commission recommendations, including: the addition of 15' public utility easements along the front of the lots, a note stating that any special assessments related to these lots will exclude any lots outside of this CSM, a note restricting access to the lots, a note stating that the lots are responsible for installing sidewalks, and the correction of a drainage easement error.

Staff Recommendation:

To recommend approval of this CSM to the Common Council.

PART OF LOT 1 OF CERTIFIED SURVEY MAP NO. 3921; BEING
PART OF GOVERNMENT LOTS 5, 6, AND 7 IN SECTION 21,
TOWNSHIP 21 NORTH, RANGE 19 EAST, CITY OF KAUKAUNA,
OUTAGAMIE COUNTY, WISCONSIN.



CERTIFIED SURVEY MAP NO. _____

PART OF LOT 1 OF CERTIFIED SURVEY MAP NO. 3921; BEING PART OF GOVERNMENT LOTS 5, 6, AND 7 IN SECTION 21, TOWNSHIP 21 NORTH, RANGE 19 EAST, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN.

CURVE TABLE							
CURVE	RADIUS	DELTA	LENGTH	CHORD BEARING	CHORD	TANGENT IN	TANGENT OUT
1	55.00'	086°47'52"	83.32'	N 42°03'52.0" W	75.58'	N 01°20'04" E	N 85°27'48" W
2	55.00'	139°43'12"	134.12'	N 71°11'40.0" E	103.27'	S 38°56'44" E	N 01°20'04" E
3	55.00'	133°28'56"	128.13'	S 27°47'44.0" W	101.06'	N 85°27'48" W	S 38°56'44" E

SURVEYOR'S CERTIFICATE
I, GARY A. ZHRINGER, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY:

THAT I HAVE SURVEYED, MAPPED AND DIVIDED AT THE DIRECTION OF GREG LAUER, PART OF LOT 1 OF CERTIFIED SURVEY MAP NO. 3921; BEING PART OF GOVERNMENT LOTS 5, 6, AND 7 IN SECTION 21, TOWNSHIP 21 NORTH, RANGE 19 EAST, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN. MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER LOT B, GOVERNMENT LOT 1 OF SAID SECTION 21; THENCE SOUTH 01 DEGREE 04 SECONDS 32 MINUTES WEST, ALONG THE EAST LINE OF GOVERNMENT LOT 1, A DISTANCE OF 1475.90 FEET; THENCE NORTH 83 DEGREES 29 MINUTES 02 SECONDS WEST, A DISTANCE OF 1697.32 FEET TO A POINT ON THE WEST RIGHT-OF-WAY OF PETERS RD., ALSO BEING THE POINT OF BEGINNING; THENCE SOUTH 00 DEGREES 23 MINUTES 49 SECONDS EAST, ALONG THE WEST RIGHT-OF-WAY OF PETERS RD., A DISTANCE OF 87.67 FEET; THENCE NORTH 89 DEGREES 32 MINUTES 53 SECONDS WEST, ALONG THE NORTH LINE OF LOT 1 OF CERTIFIED SURVEY MAP NO. 4674, A DISTANCE OF 150.00 FEET; THENCE SOUTH 00 DEGREES 23 MINUTES 49 SECONDS EAST, ALONG THE WEST LINE OF LOT 1 OF CERTIFIED SURVEY MAP NO. 4674, A DISTANCE OF 90.00 FEET; THENCE SOUTH 53 DEGREES 26 MINUTES 11 SECONDS WEST, ALONG A WESTERLY LINE OF LOT 1 OF CERTIFIED SURVEY MAP NO. 7177, A DISTANCE OF 139.97 FEET; THENCE SOUTH 39 DEGREES 17 MINUTES 34 SECONDS WEST, ALONG THE NORTHWEST LINE OF LOT 2 OF CERTIFIED SURVEY MAP NO. 7177, A DISTANCE OF 125.38 FEET; THENCE NORTH 84 DEGREES 44 MINUTES 53 SECONDS WEST, ALONG THE NORTH LINE OF LOT 3 OF CERTIFIED SURVEY MAP NO. 7177, A DISTANCE OF 133.14 FEET; THENCE NORTH 08 DEGREES 16 MINUTES 48 SECONDS WEST, A DISTANCE OF 76.86 FEET; THENCE NORTH 44 DEGREES 20 MINUTES 45 SECONDS WEST, A DISTANCE OF 49.10 FEET; THENCE NORTH 74 DEGREES 36 MINUTES 29 SECONDS WEST, A DISTANCE OF 141.45 FEET; THENCE NORTH 42 DEGREES 11 MINUTES 25 SECONDS WEST, A DISTANCE OF 407.72 FEET; THENCE SOUTH 83 DEGREES 29 MINUTES 02 SECONDS EAST, ALONG THE SOUTH LINE OF THE NORTH 40 ACERS OF THE SOUTH 160 ACRES OF GOVERNMENT LOTS 5, 6, 7, AND 8 (RECORDED AS THE SOUTH LINE OF THE NORTH 38.46 ACRES OF THE SOUTH 151 ACRES) AND (RECORDED AS THE NORTH LINE OF THE SOUTH 113 ACRES OF GOVERNMENT LOTS 5, 6, 7, AND 8 OF SECTION 21 AS RECORDED IN VOLUME 882 OF DEEDS ON PAGE 540, OUTAGAMIE COUNTY REGISTRY) AS PREVIOUSLY SURVEYED BY OTHERS, A DISTANCE OF 934.79 FEET TO THE POINT OF BEGINNING. CONTAINING 211,353 SQUARE FEET [4.852 ACRES]. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND WITH THE CITY OF KAUKAUNA SUBDIVISION ORDINANCE IN SURVEYING, DIVIDING AND MAPPING THE SAME.

THAT THIS MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF.

GIVEN UNDER MY HAND THIS 10TH DAY OF JULY, 2025.

GARY A. ZHRINGER, PROFESSIONAL LAND SURVEYOR S-2098

THIS CERTIFIED SURVEY MAP IS CONTAINED WHOLLY WITHIN THE PROPERTY DESCRIBED IN THE FOLLOWING RECORDED INSTRUMENTS

OWNERS OF RECORD:	RECORDING INFORMATION:	PARCEL NUMBER:
GREG LAUER REVOCABLE TRUST	DOCUMENT NO. 2249415	03-0-0323-06

CITY OF KAUKAUNA COMMON COUNCIL APPROVAL:
RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KAUKAUNA, THAT THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED.

DATED THIS _____ DAY OF _____, 2025.

ANTHONY J. PENTERMAN, MAYOR

I HEREBY CERTIFY THAT THE ABOVE IS A TRUE AND CORRECT COPY OF THE RESOLUTION ADOPTED BY THE COMMON COUNCIL.

DATED THIS _____ DAY OF _____, 2025.

KAYLA NESSMANN, CITY CLERK

CERTIFIED SURVEY MAP NO. _____

PART OF LOT 1 OF CERTIFIED SURVEY MAP NO. 3921; BEING PART OF GOVERNMENT LOTS 5, 6,
AND 7 IN SECTION 21, TOWNSHIP 21 NORTH, RANGE 19 EAST, CITY OF KAUKAUNA, OUTAGAMIE
COUNTY, WISCONSIN.

TREASURER'S CERTIFICATE:

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LANDS SHOWN INCLUDED IN THIS CERTIFIED SURVEY MAP.

WILLIAM VAN ROSSUM,	DATE
TREASURER	

COUNTY TREASURER _____ DATE _____

GREGORY R. LAUER IRREVOCABLE TRUST OWNERS CERTIFICATE:

AS OWNER, I THE UNDERSIGNED, HEREBY CERTIFY THAT WE CAUSED THE LAND ABOVE DESCRIBED TO BE SURVEYED, DIVIDED, AND MAPPED AS SHOWN AND REPRESENTED ON THIS MAP.

I ALSO FURTHER CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED BY S.236.10 OR 236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: CITY OF KAUKAUNA

DATED THIS DAY OF , 2025

TRUSTEE SIGNATURE

PRINT NAME _____

STATE OF WISCONSIN)) SS
OUTAGAMIE COUNTY)

PERSONALLY CAME BEFORE ME ON THE _____ DAY OF _____, 2025, THE ABOVE OWNERS TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC, STATE OF WISCONSIN
MY COMMISSION (IS PERMANENT)
(EXPIRES:)

RESOLUTION 2025-5491

RESOLUTION APPROVING A CERTIFIED SURVEY MAP TO DIVIDE ONE LOT INTO FOUR LOTS FOR PARCEL 030032306

WHEREAS, the Gregory R. Lauer Revocable Trust, by its trustee Greg Lauer, owner of Parcel 030032306 has presented a Certified Survey Map to the City of Kaukauna Common Council as prepared by Gary A. Zahringer, a registered Land Surveyor; and

WHEREAS, a Certified Survey Map of the following described parcel of land has been presented to and recommended for approval by the Plan Commission:

COMMENCING AT THE SOUTHEAST CORNER LOT B, GOVERNMENT LOT 1 OF SAID SECTION 21; THENCE SOUTH 01 DEGREE 04 SECONDS 32 MINUTES WEST, ALONG THE EAST LINE OF GOVERNMENT LOT 1, A DISTANCE OF 1475.90 FEET; THENCE NORTH 83 DEGREES 29 MINUTES 02 SECONDS WEST, A DISTANCE OF 1697.32 FEET TO A POINT ON THE WEST RIGHT-OF-WAY OF PETERS RD., ALSO BEING THE POINT OF BEGINNING; THENCE SOUTH 00 DEGREES 23 MINUTES 49 SECONDS EAST, ALONG THE WEST RIGHT-OF-WAY OF PETERS RD., A DISTANCE OF 87.67 FEET; THENCE NORTH 89 DEGREES 32 MINUTES 53 SECONDS WEST, ALONG THE NORTH LINE OF LOT 1 OF CERTIFIED SURVEY MAP NO. 4674, A DISTANCE OF 150.00 FEET; THENCE SOUTH 00 DEGREES 23 MINUTES 49 SECONDS EAST, ALONG THE WEST LINE OF LOT 1 OF CERTIFIED SURVEY MAP NO. 4674, A DISTANCE OF 90.00 FEET; THENCE SOUTH 53 DEGREES 26 MINUTES 11 SECONDS WEST, ALONG A WESTERLY LINE OF LOT 1 OF CERTIFIED SURVEY MAP NO. 7177, A DISTANCE OF 139.97 FEET; THENCE SOUTH 39 DEGREES 17 MINUTES 34 SECONDS WEST, ALONG THE NORTHWEST LINE OF LOT 2 OF CERTIFIED SURVEY MAP NO. 7177, A DISTANCE OF 125.38 FEET; THENCE NORTH 84 DEGREES 44 MINUTES 53 SECONDS WEST, ALONG THE NORTH LINE OF LOT 3 OF CERTIFIED SURVEY MAP NO. 7177, A DISTANCE OF 133.14 FEET; THENCE NORTH 08 DEGREES 16 MINUTES 48 SECONDS WEST, A DISTANCE OF 76.86 FEET; THENCE NORTH 44 DEGREES 20 MINUTES 45 SECONDS WEST, A DISTANCE OF 49.10 FEET; THENCE NORTH 74 DEGREES 36 MINUTES 29 SECONDS WEST, A DISTANCE OF 141.45 FEET; THENCE NORTH 42 DEGREES 11 MINUTES 25 SECONDS WEST, A DISTANCE OF 407.72 FEET; THENCE SOUTH 83 DEGREES 29 MINUTES 02 SECONDS EAST, ALONG THE SOUTH LINE OF THE NORTH 40 ACERS OF THE SOUTH 160 ACRES OF GOVERNMENT LOTS 5, 6, 7, AND 8 (RECORDED AS THE SOUTH LINE OF THE NORTH 38.46 ACRES OF THE SOUTH 151 ACRES) AND (RECORDED AS THE NORTH LINE OF THE SOUTH 113 ACRES OF GOVERNMENT LOTS 5, 6, 7, AND 8 OF SECTION 21 AS RECORDED IN VOLUME 882 OF DEEDS ON PAGE 540, OUTAGAMIE COUNTY REGISTRY) AS PREVIOUSLY SURVEYED BY OTHERS, A DISTANCE OF 934.79 FEET TO THE POINT OF BEGINNING. CONTAINING 211, 353 SQUARE FEET [4.852 ACRES]. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin that the said Certified Survey Map attached and made a part hereof is hereby accepted and approved.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 16th day of December, 2025.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Kayla Nessman, City Clerk