BOARD OF PUBLIC WORKS

City of Kaukauna **Council Chambers** Municipal Services Building 144 W. Second Street, Kaukauna

Monday, May 19, 2025 at 6:00 PM

AGENDA

In-Person and Remote Teleconference via ZOOM

- 1. Correspondence.
- 2. Discussion Topics.
 - a. Disposal Site Discussion.
 - b. Sidewalk Builders License to Right Way Concrete Construction.
 - c. Public Works Updates.
- 3. Adjourn.

NOTICES

Notice is hereby given that a majority of the City Council will be present at the meeting of the Board of Public Works meeting scheduled for Monday, May 19, 2025, at 6:00 P.M. to gather information about a subject over which they have decision making responsibility.

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.





MEETING ACCESS INFORMATION:

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

- 1. Dial 1-312-626-6799
- 2. When prompted, enter Meeting ID 234 605 4161 followed by #
- 3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

- 1. Go to http://www.zoom.us
- 2. Click the blue link in the upper right hand side that says Join a Meeting
- 3. Enter Meeting ID 234 605 4161
- 4. Enter Password 54130
- 5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

- 1. Download the free Zoom app to your device
- 2. Click the blue button that says Join a Meeting
- 3. Enter Meeting ID 234 605 4161
- 4. Enter Password 54130
- 5. Allow the app to access your microphone or camera if you wish to speak during the meeting

Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.



MEMO

DEPARTMENT OF PUBLIC WORKS

- To: Board of Public WorksFrom: Jake Van Gompel, Street SuperintendentDate: May 19, 2025
- Re: Agenda Item 2a, Disposal Site Discussion

Background information:

Disposal site usage has been on the incline since opening in April of 2023. Currently there are 1,932 active site users. Staff have been informing site users by Facebook posts, website updates, updated signage, increased enforcement with fees and personal conversations to help reduce the violations. Significant non-compliance with the Disposal Site rules continues. Refuse dumpsters continue to see violations of building materials, furniture, metal, appliances, electronics, and overfilled containers. The bulk of violations are after 5pm on weekdays and throughout the weekend.

Unauthorized materials pose a safety risk to employees. Building materials can shatter and become flying objects, cabinets and furniture get stuck in dumpsters and become arial hazards from falling and shifting. There have been two recorded injuries to staff and countless verbal close calls.

With continued concern about the safety of employees and violations of allowable garbage at the Disposal Site, we need to evaluate operational changes to help keep the site open and safe.

Strategic Plan: N/A

Budget:

Disposal is budgeted in the refuse disposal operating account.

Recommended action:

There are several options to consider and discuss. A decision does not have to be made today but limiting hours and further restrictions will need to be considered to keep the site operational

Below is a list of options to start the discussion.

- 1. Alter dumpsters with locks on lids to not allow disposal of garbage materials from Friday at 1pm to 7:30am on Monday.
- 2. Change operating hours on weekends to 7am-12pm on Saturday and close the site completely on Sunday, while staffing the disposal site on Saturdays from 7am-12pm.
- 3. Change operating hours to 7am-3:30pm Monday through Thursday and Friday 7am to 1pm. Closed on weekends.
- 4. Further restrict garbage items to be bagged garbage only.
- 5. Remove garbage as accepted material at this site and remove dumpsters.





APPLICATION FOR SIDEWALK BUILDERS LICENSE CITY OF KAUKAUNA

FEE - \$15.00
BUSINESS NAME Right Way Concrete Construction LLC
ADDRESS 2117 Stafford Ln Kankung WF 54170
CONTACT PERSON Travis Dybus
PHONE # 920 227 1202
27.8-

BOND - \$5,000

Each applicant shall deposit with his application a fee of \$15.00 and before such license is issued shall furnish a bond in the sum of \$5,000 conditioned that he will observe and obey all requirements of the City relating to the construction of sidewalks, and that he will indemnify the City or any person in front of whose property he constructs a sidewalk against loss by reason of his failure to observe all of the requirements of the City or of the grade and line furnished by the City Engineer. The bond shall also support the guarantee of the sidewalk builder that he will rebuild, replace, restore, or repair any imperfect work or defective walk construction within one year from the time of completion by such applicant.

INSURANCE

Workmen compensation and property damage and public liability insurance shall be kept in force during the construction period, including preliminary work and follow-up. <u>Property</u> damage insurance shall not be less than \$20,000 and public liability insurance not less than \$50,000. A certificate showing such coverage shall be filed with the City Clerk/Treasurer before construction is begun.

Signature

5-15-25

Date

Kaukauna Municipal Code Public Works 8.05 (3) (a) & (b)

Return completed form and payment to:

Clerk/Treasurer's Office City of Kaukauna 144 W. 2nd Street P.O. Box 890 Kaukauna WI 54130-0890





THE SILVER LINING*

48697 Direct Billed ·

BOND EXECUTION REPORT

Date: 05/15/2025

Bond Number: 2647983

ADEMINO & ASSOCIATES 1001 TRUMAN STREET KIMBERLY, WI 54136

Principal Information: Rightway Concrete Construction LLC 2117 Stafford Ln Kaukauna, WI 54130-2918

Billing Address - if blank, see Principal above:

c/o:

Obligee Information: City of Kaukauna

144 W 2nd St Kaukauna, WI 54130-2406

WB Index: 2647983 Bond Eff Date: 05/15/2025 Bond Exp Date: 05/15/2026

Bond Type: License & Permit Compliance Bond Work Description: Sidewalk Right of Way Kaukauna's Sidewalk Builders License

Current Bond Penalty: \$ 5,000.00 Previous Bond Penalty: \$ 5,000.00 Bond Premium: \$ 100.00 Premium Change: \$ 100.00

Effective January 1, 2024, West Bend Mutual Insurance Company changed its name to West Bend Insurance Company, therefore, any reference to West Bend Mutual Insurance Company shall be considered a reference to West Bend Insurance Company.

THIS IS NOT AN INVOICE

MICHIGAN ONLY: This policy is exempt from filing requirements of Section 2236 of the Insurance Code of 1956, 1956 PA 218 and MCL 500.2236.

Item 2.b

Bond Number 2647983

License and Permit Bond

Not valid for Contract, Performance, Maintenance, Subdivision, Supply or Utility Guarantee Bond

Principal: (Full r	name and address)	Obligee: (Principal's customer)	
Rightway Concr	ete Construction LLC	City of Kaukauna	
2117 Stafford Ln	1	144 W 2nd St	_
Kaukauna, WI 54	130-2918	Kaukauna, WI 54130-2406	
Effective Date:	05/15/2025	Expiration Date: 05/15/2026	_

PENAL AMOUNT OF BOND:

Five Thousand Dollars and Zero Cents

STREN

Dollars (\$ 5,000.00

lawful money of the United States, to be paid to the said obligee, for which payment well and truly to be made we bind ourselves and our legal representative, jointly and severally.

The condition of this obligation is such, that whereas, the principal has been licensed by the Obligee for: Sidewalk Right of Way Kaukauna's Sidewalk Builders License

NOW, THEREFORE, if said Principal shall faithfully perform all the duties and comply with the laws and ordinances, (including all amendments) pertaining to the license or permit, then this obligation shall be null and void; otherwise to remain in full force unless renewed by continuation certificate.

This bond may be terminated at any time by the Surety upon sending notice in writing to the Obligee and to the Principal and at the expiration of thirty-five (35) days from the mailing of notice or as soon thereafter as permitted by applicable law, whichever is later, this bond shall ipso facto terminate and the Surety shall be relieved from any liability for any subsequent acts or omissions of the Principal.

Principal shall save and keep harmless the Obligee from all losses or damage which it may sustain or for which it may become liable on account of the issuance of said license and permit. The maximum liability shall not exceed the bond penalty.

Signed with our	hands and	sealed with	our seals this,	the	15th	day of
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Rightway Concrete Construction LLC

WEST BEND INSURANCE COMPANY

May

(Principal)



20 25

MICHIGAN ONLY: This policy is exempt from the filing requirements of Section 2236 of the Insurance Code of 1956, 1956 PA 218 and MCL 500.2236.

RHODE ISLAND ONLY: Under R.I. Gen. Laws § 27-65-1, this policy is exempt from the filing and approval requirements of forms used and rates charged.



Bond No.

2647983

POWER OF ATTORNEY

Know all men by these Presents, that West Bend Insurance Company (formerly known as West Bend Mutual Insurance Company prior to 1/1/2024), a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

Jason Enders

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship executed under this authority shall exceed in amount the sum of: Five Thousand Dollars and Zero Cents 5,000.00

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Insurance Company by unanimous consent resolution effective the 1st day of January 2024.

Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating therefore and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.

Any reference to West Bend Mutual Insurance Company in any Bond and all continuations thereof shall be considered a reference to West Bend Insurance Company.

In witness whereof, West Bend Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 1st day of January 2024.

Attest Mustropher C. Zunga

Christopher C. Zwygart Secretary

State of Wisconsin County of Washington

On the 1st day of January 2024, before me personally came Robert Jacques, to me known being by duly sworn, did depose and say that he is the President of West Bend Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that is was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.



Quil Benedin

Hobert J. Jacques

President

Lead Corporate Attorney Notary Public, Washington Co., WI My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 15th day of	May ,	2025
	SEAL SEAL	Christopher C. Zwygart Secretary

1900 S 18th Avenue | West Bend, WI 53095 | Phone: (800) 236-5010 | Fax: (877) 674-2663 | www.thesilverlining.com

CERTIFICATE OF LIABILITY INSURANCE DATE and DOTE DOTE and DOTE and DOTE and DOTE DOTE and DOTE DOTE and DOTE DOTE DOTE and DOTE									B	IGHT02		
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Bill To

City of Kaukauna 144 W 2nd Street Kaukauna WI 54130 United States

Cash Sale #CS6800

5/15/2025

\$15.00

General Customer - Clerk United States TOTAL \$15.00

Total

4

Payment Method Check # Cash

Quantity	Item	Options	Rate	Amount
1	LP09 - Misc - Solicitors, Sidewalk Right Way Concrete Construction - Sidewalk Builders License		\$15.00	\$15.00
			Subtotal	\$15.00
			Tax (%)	

