

# BOARD OF PUBLIC WORKS

City of Kaukauna  
**Council Chambers**  
Municipal Services Building  
144 W. Second Street, Kaukauna



Wednesday, November 06, 2024 at 6:00 PM

## AGENDA

### In-Person and Remote Teleconference via ZOOM

1. Correspondence.
2. Discussion Topics.
  - [a.](#) Recommendation for award of Project 11-24: Doty Bayorgeon Hardball Stadium Light Replacement.
  - [b.](#) Authorization to enter into an agreement for design services for the Kaukauna Public Library (KPL) Interior Office and Workroom Improvements.
  - [c.](#) Authorization to seek bids for a new automated garbage truck 228.
3. Adjourn.

## NOTICES

Notice is hereby given that a majority of the City Council will be present at the meeting of the Board of Public Works meeting scheduled for Wednesday, November 6, 2024 at 6:00 P.M. to gather information about a subject over which they have decision making responsibility.

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.**



## **MEETING ACCESS INFORMATION:**

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

1. Dial 1-312-626-6799
2. When prompted, enter Meeting ID 234 605 4161 followed by #
3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

1. Go to <http://www.zoom.us>
2. Click the blue link in the upper right hand side that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

1. Download the free Zoom app to your device
2. Click the blue button that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow the app to access your microphone or camera if you wish to speak during the meeting

\*Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.\*



# MEMO

## Engineering Department

To: Board of Public Works

From: John Neumeier, Director of Public Works / City Engineer

Date: November 6, 2024

Re: Recommendation for award of Project 11-24: Doty Bayorgeon Hardball Stadium Light Replacement

### Background information:

During the tornado and straight-line windstorm in May 2024, one stadium light pole and associated lights at Doty Bayorgeon hardball diamond was damaged. Due to design constraints, age/style of the existing lights, and bedrock depths, a new galvanized light pole with concrete base and LED lights is the recommended replacement. The City received two bids for the installation of the new light. Bodart Electric Service and Enterprise Electric submitted bid on October 30, a bid tabulation is attached.

### Strategic Plan:

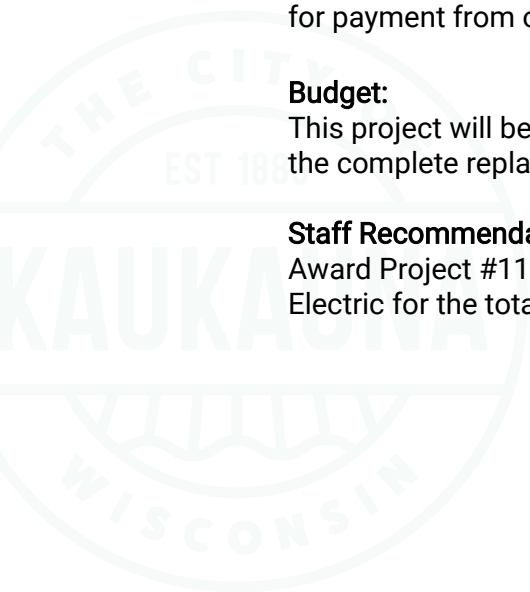
This replacement is needed for the future use of the hardball diamond. It supports creating a community of choice by providing a field for evening and night games at the park. The efforts that Street Superintendent VanGompel has put into working with contractors and vendors to create the most cost-effective solution that will meet our needs and will qualify for payment from our insurance company, shows his commitment to financial responsibility.

### Budget:

This project will be funded by an insurance claim due to storm damage. Estimated cost of the complete replacement was \$55,000; low bid for the work came in at \$64,805.

### Staff Recommendation:

Award Project #11-24 – Doty Bayorgeon Hardball Stadium Light Replacement to Enterprise Electric for the total base bid of \$64,805.00.



**BID TABULATION  
PROJECT 11-24 – DOTY BAYORGEON HARBALL STADIUM LIGHT REPLACEMENT**

JWN 10/30/2024

ITEM	DESCRIPTION	QTY	UNITS	ENTERPRISE ELECTRIC KAUKAUNA		BODART ELECTRIC DE PERE	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
A1	Furnish and install one new galvanized light pole with engineered concrete base.	1	Lump Sum	\$ 23,040.00	\$ 23,040.00	\$ 47,500.00	\$ 47,500.00
A2	Furnish and install approved luminaires to design height and positioning	1	Lump Sum	\$ 31,050.00	\$ 31,050.00	\$ 18,500.00	\$ 18,500.00
A3	Furnish and install all electrical work and associated work: components, leads and wiring to power and operate system, including any underground	1	Lump Sum	\$ 7,500.00	\$ 7,500.00	\$ 9,500.00	\$ 9,500.00
A4	Furnish and install landscape restoration of all affected areas	1	Lump Sum	\$ 3,215.00	\$ 3,215.00	\$ 5,500.00	\$ 5,500.00
<b>TOTAL BASE BID</b>				<b>\$ 64,805.00</b>		<b>\$ 81,000.00</b>	



# MEMO

## Engineering Department

To: Board of Public Works  
From: John Neumeier, Director of Public Works/City Engineer  
Date: 11/06/2024  
Re: Authorization to enter into an agreement for design services for the Kaukauna Public Library (KPL) Interior Office and Workroom Improvements.

### Background information:

To accommodate the installation of the sorting machine at KPL, several office/desk spaces will need to be relocated. In addition, the current office/desk/meeting space is less than what is needed when the library is fully staffed. The City sought proposals from seven architectural/engineering(A/E) firms for interior office and workroom improvements; we received two proposals for the work. A summary comparison of the design phase is Short Elliot Hendrickson at \$6,000 and Dimension IV at \$22,800. Both companies demonstrated strong capabilities for work in libraries and historic buildings. SEH has also provided the design of the current KPL space.

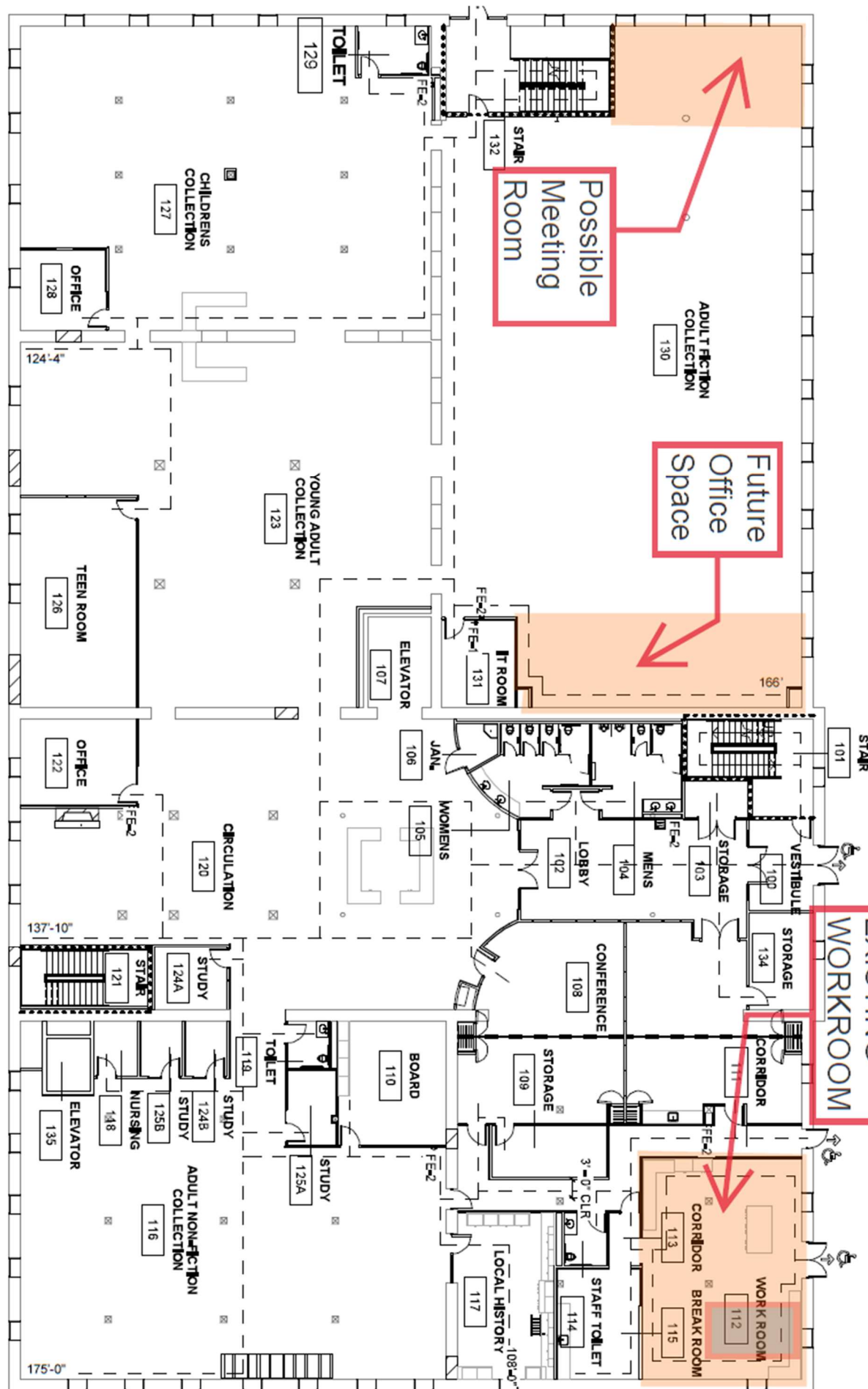
**Strategic Plan:** This combination of innovative improvements will help the library to complete timelier and error free work with available staffing levels. The project will also help improve workplace culture in offering staff proper space to complete their work. Further, the separate meeting room, if feasible, helps us in creating our community of choice, as gathering spaces are important to thriving communities for engagement.

**Budget:** Total for all phases was budgeted in in the 2024 Capital Improvement Plan for \$400,000. Estimated A/E services for this first phase was \$10,000; actual design phase contract with SEH will be for \$6,000, additional work may be added with future Board approval; Bidding Phase \$1,000, and Construction Administration of \$3,000.

### Staff Recommended Action:

Authorize Director of Public Works to enter into an agreement with Short Elliot Hendrickson for Architectural/Engineering design services related to the Library Interior Office and Workroom Improvements for \$6,000.

G103 1/16" = 1'-0"



2 FIRST LEVEL CODE PLAN  
G103 1/16" = 1'-0"

**EXISTING  
WORKROOM**

**Possible  
Meeting  
Room**

**Future  
Office  
Space**

ADULT FICTION  
COLLECTION  
130

CHILDRENS  
COLLECTION  
127

YOUNG ADULT  
COLLECTION  
123

TEEN ROOM  
126

OFFICE  
122

OFFICE  
128

CIRCULATION  
120

STAIR  
121

STUDY  
124A

STUDY  
124B

STUDY  
125B

NURSING  
148

ELEVATOR  
135

ADULT NON-FICTION  
COLLECTION  
116

BOARD  
110

CONFERENCE  
108

STORAGE  
109

LOBBY  
102

MEN'S  
104

WOMEN'S  
105

JAN.  
106

IT ROOM  
131

ELEVATOR  
107

STAIR  
132

VESTIBULE  
100

STAIR  
101

STORAGE  
103

STORAGE  
134

CORRIDOR  
111

CORRIDOR  
113

WORK ROOM  
112

CORRIDOR  
115

STAFF TOILET  
114

LOCAL HISTORY  
117

TURRET  
108-0



# MEMO

## DEPARTMENT OF PUBLIC WORKS

To: Board of Public Works  
From: Jake Van Gompel, Street Superintendent  
Date: November 6, 2024  
Re: Agenda Item 2c

### **Background information:**

Within the 2025 Capital Improvement Plan the Street Department has a project for the replacement of truck 228, one of the three automated garbage trucks in the current fleet. Instead of trading or selling outright the current truck 228, we will be repurposing this unit to an automated leaf collection truck. Truck 228 is a 2014 Peterbilt with a 31yd Labrie packer. This unit has collected garbage daily on residential routes for 10 years. 228 currently has 79,500 miles and over 9,600 hours.

### **Strategic Plan:**

To provide high quality collection services staff looks at potential growth and systematic replacement. This project will not only support the refuse collection, but it will also support the annual fall leaf collection by repurposing equipment.

### **Budget:**

This project will be funded by the 2025 Capital Improvement Plan.

### **Recommended action:**

Authorize the Street Superintendent to seek bids for purchase of new automated garbage truck

