

# LEGISLATIVE COMMITTEE MEETING

City of Kaukauna  
**Council Chambers**  
Municipal Services Building  
144 W. Second Street, Kaukauna



Monday, April 20, 2026 at 6:15 PM

## AGENDA

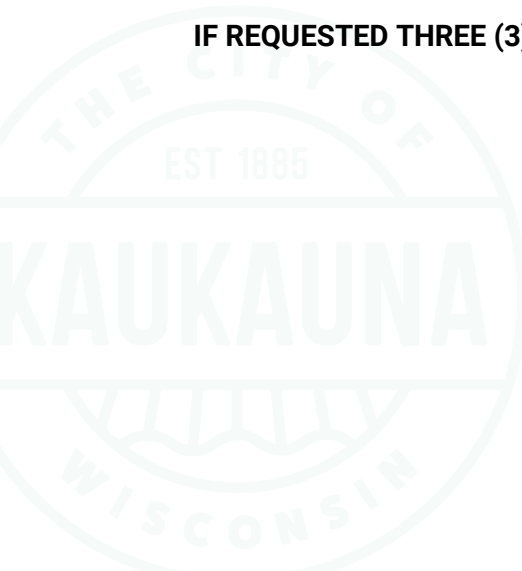
### In-Person and Remote Teleconference via ZOOM

1. Correspondence.
2. Discussion Topics.
  - [a.](#) Resolution 2026-5508 Authorizing Resolution for Outdoor Recreation Grant Application.
  - [b.](#) Resolution 2026-5509 Updating and Clarifying Authorized Signers on City Financial Accounts.
  - [c.](#) Ordinance 1955-2026 Ordinance Amending Section 7.12(1)(bg) of the Kaukauna Municipal Code.
  - [d.](#) Street Vacation Resolution - Calmes.
  - [e.](#) CSM Resolution - 801 Gertrude Street.
3. Adjourn.

## NOTICES

Legislative Committee - Notice is hereby given this is a public meeting of the Legislative Committee. As such, all members or a majority of the City's Common Council and Standing Committees will likely be in attendance. While members of the Common Council or any Standing Committees may participate in discussions, only the Legislative Committee will take formal action.

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.**



## **MEETING ACCESS INFORMATION:**

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

1. Dial 1-312-626-6799
2. When prompted, enter Meeting ID 234 605 4161 followed by #
3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

1. Go to <http://www.zoom.us>
2. Click the blue link in the upper right hand side that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

1. Download the free Zoom app to your device
2. Click the blue button that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow the app to access your microphone or camera if you wish to speak during the meeting

\*Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.\*

**RESOLUTION 2026-5508**

**AUTHORIZING RESOLUTION FOR OUTDOOR RECREATION  
GRANT APPLICATIONS**

**WHEREAS**, the City of Kaukauna is interested in developing lands for public outdoor recreation purposes as described in the application; and

**WHEREAS**, financial aid is required to carry out the project.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Kaukauna, Wisconsin that the City of Kaukauna will request future borrowing of a sum sufficient to complete the project; and

**HEREBY AUTHORIZES** John W. Neumeier, Director of Public Works and City Engineer to act on behalf of the City to:

- Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available.
- Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date.
- Submit signed documents; and
- Take necessary action to undertake, direct and complete the approved project.

**BE IT FURTHER RESOLVED** that the City of Kaukauna will comply with state or federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting, and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 21<sup>st</sup> day of April, 2026.

APPROVED: \_\_\_\_\_  
Anthony J. Penterman, Mayor

ATTEST: \_\_\_\_\_  
Kayla Nessmann, City Clerk

RESOLUTION NO. 2026-5509

UPDATING AND CLARIFYING AUTHORIZED SIGNERS ON CITY FINANCIAL ACCOUNTS

WHEREAS, the City's former Finance Director/Treasurer resigned effective February 2, 2026, and the Common Council adopted Resolution No. 2026-5497 to remove the outgoing Finance Director/Treasurer and to designate the Deputy Treasurer as an authorized signer on an interim basis until the position was filled; and

WHEREAS, the Common Council desires to clarify and update authorized signer designations to reflect the filled position and to establish position-based authorizations that ensure continuity, internal controls, and administrative efficiency;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin that:

**1. Rescission of Interim Authorization.**

The interim authorized signer designation set forth in Resolution No. 2026-5497 is hereby superseded and replaced by the authorizations contained in this Resolution.

**2. Position-Based Authorized Signers.**

The following City positions are hereby designated as authorized signers on all City bank, investment, and financial accounts, by virtue of holding the position:

- Treasurer
- Deputy Treasurer
- Mayor
- City Clerk

**3. Removal of Former Officials.**

Any individual previously serving in one of the above positions who no longer holds such position is hereby removed as an authorized signer on all City financial accounts, effective immediately.

**4. Continuity of Authority.**

Authorized signer status shall automatically attach to the individual appointed or elected to any position listed in Section 2 without the need for additional Common Council action, unless otherwise directed by the Common Council.

**5. Administrative Implementation.**

City staff is directed to provide certified copies of this Resolution and approved minutes to the City's financial institutions and to execute any documents necessary to implement this Resolution.

Introduced and adopted this 21<sup>st</sup> day of April 2026

APPROVED: \_\_\_\_\_  
Anthony J. Penterman, Mayor

ATTEST: \_\_\_\_\_  
Kayla Nessmann, Clerk

**ORDINANCE NO. 1955-2026**

**ORDINANCE AMENDING SECTION 7.12(1)(bg) OF THE KAUKAUNA MUNICIPAL CODE**

**WHEREAS**, motor vehicle parking on public streets impedes the City of Kaukauna’s High Efficiency Street Sweeping program and reduces the efficiency and effectiveness of the program in removing solids and pollutants that migrate into the municipal separate storm sewer system; and

**WHEREAS**, the effective January 2026, City has changed garbage and recycling collection routes to provide a more consistent, safe, and achievable number of collections per day; and

**WHEREAS**, the City desires to make collections of garbage, recycling, white goods, large and irregular items, and leaves, safe and efficient for municipal employees and residents by collecting all of the above on the same day of the week;

**NOW THEREFORE**, it is ordained by the Common Council of the City of Kaukauna that Section 7.12(1) of the Kaukauna Municipal Code is amended as follows:

**7.12(1)(bg) Parking prohibited during street sweeping and fall leaf pickup. |**

- 1. Duration. Beginning April 1st of each year and continuing through September 30 of each year, parking restrictions shall be in effect for the City of Kaukauna for the purpose of street sweeping. Beginning October 1 through the Friday prior to Thanksgiving of each year parking restrictions shall be in effect for the City of Kaukauna for the purpose of fall leaf pickup. |
- 2. Street Sweeping and Fall Leaf Pickup Map. Street Sweeping and Fall Leaf Pickup Map shall be prepared and maintained by the Director of Public Works and kept on file as public records in the office of the City Engineer, copies of which shall be distributed to the members of the council and filed with the council. |
- 3. ~~Districts~~ Sectors for street sweeping and fall leaf pickup. The Street Sweeping and Fall Leaf Pickup Maps shall divide the city into areas or ~~districts~~ sectors in which street sweeping and fall leaf pickup shall be conducted on the days of the week ~~herein~~ specified on the Street Sweeping and Fall Leaf Pickup Map. No vehicles shall be parked on the street abutting each sector between the hours of 7:00 a.m. and 3:00 p.m. during street sweeping and fall leaf pickup ~~for the streets set forth herein, and as more specifically described below:~~ on the day of the week noted for the sector. |

~~District 1. No parking on Mondays during street sweeping and fall leaf pickup on any residential street north of the Fox River and including Island Street, Maple Street, Elm Street, Oak Street, and Schultheis Street: |~~

~~District 2. No parking on Tuesdays during street sweeping and fall leaf pickup on any residential street in the area bounded by the following: South of the Fox River; north of and including Henry Street; West of Crooks Avenue to the city limits. And south of the Fox River; north of and including 20th Street; east of Crooks Avenue to Konkapot Creek. |~~

~~District 3. No parking on Wednesdays during street sweeping and fall leaf pickup on any residential street in the area bounded by the following: South of the Fox River; north of~~

~~CTH CE; east of Konkapot Creek to Haas Road; but excluding Haas Road, Olde Country Circle, Manchester Drive, Fenway Court and Camden Way. And south of Henry Street; north of CTH KK; west of Konkapot Creek to the city limits.~~

~~District 4. No parking on Thursdays during street sweeping and fall leaf pickup on any residential street in the area bounded by the following: South of CTH CE; north of CTH KK; east of Konkapot Creek to city limits. And south of the Fox River; north of CTH CE; east of Haas Road to city limits; and including Haas Road, Olde Country Circle, Manchester Drive, Fenway Court and Camden Way.~~

4. Notice. The Director of Public Works shall post signs identifying the street sweeping regulations applicable to each particular area or **district sector**.

5. Citations. Citations may be issued if a vehicle is parked in violation of this section.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 21<sup>st</sup> day of April, 2026.

APPROVED: \_\_\_\_\_  
Anthony J. Penterman, Mayor

ATTEST: \_\_\_\_\_  
Kayla Nessmann, City Clerk



# MEMO

## PLANNING AND COMMUNITY DEVELOPMENT

To: Legislative Committee  
From: Adrienne Nelson, Associate Planner  
Date: April 16, 2026  
Re: Street Vacation Request - Calmes

Randy Calmes, owner of parcels 322095712 and 322095713 in the City of Kaukauna, is requesting a vacation of a 66' wide planned road that is located between his two parcels. It appears that this street was originally intended to cut through what is now the Commerce Crossing Business Park before the majority of the planned road was vacated in the late 1980s. A section of the road continues into the Town of Vandebroek, and Mr. Calmes has been working with the Town to have this section vacated as well. The highlighted section below shows the remaining strip of road located within City limits.





Per [State Statute 66.1003](#), Mr. Calmes has submitted a petition signed by all property owners abutting the road in support of the vacation. Additionally, a lis pendens has been submitted to Outagamie County in compliance with [State Statute 840.11](#). The petition, map, legal description, and resolution are attached to this memo.

**Staff Recommendation**

Staff recommend approval of the resolution to Common Council.

**PETITION TO VACATE UNDEVELOPED STREET RIGHT OF WAY  
LOCATED ON ATTACHED MAP**

The undersigned petitioners, owning adjacent property, hereby request the City of Kaukauna to vacate this undeveloped right of way and return ownership to the adjacent abutting property owners.

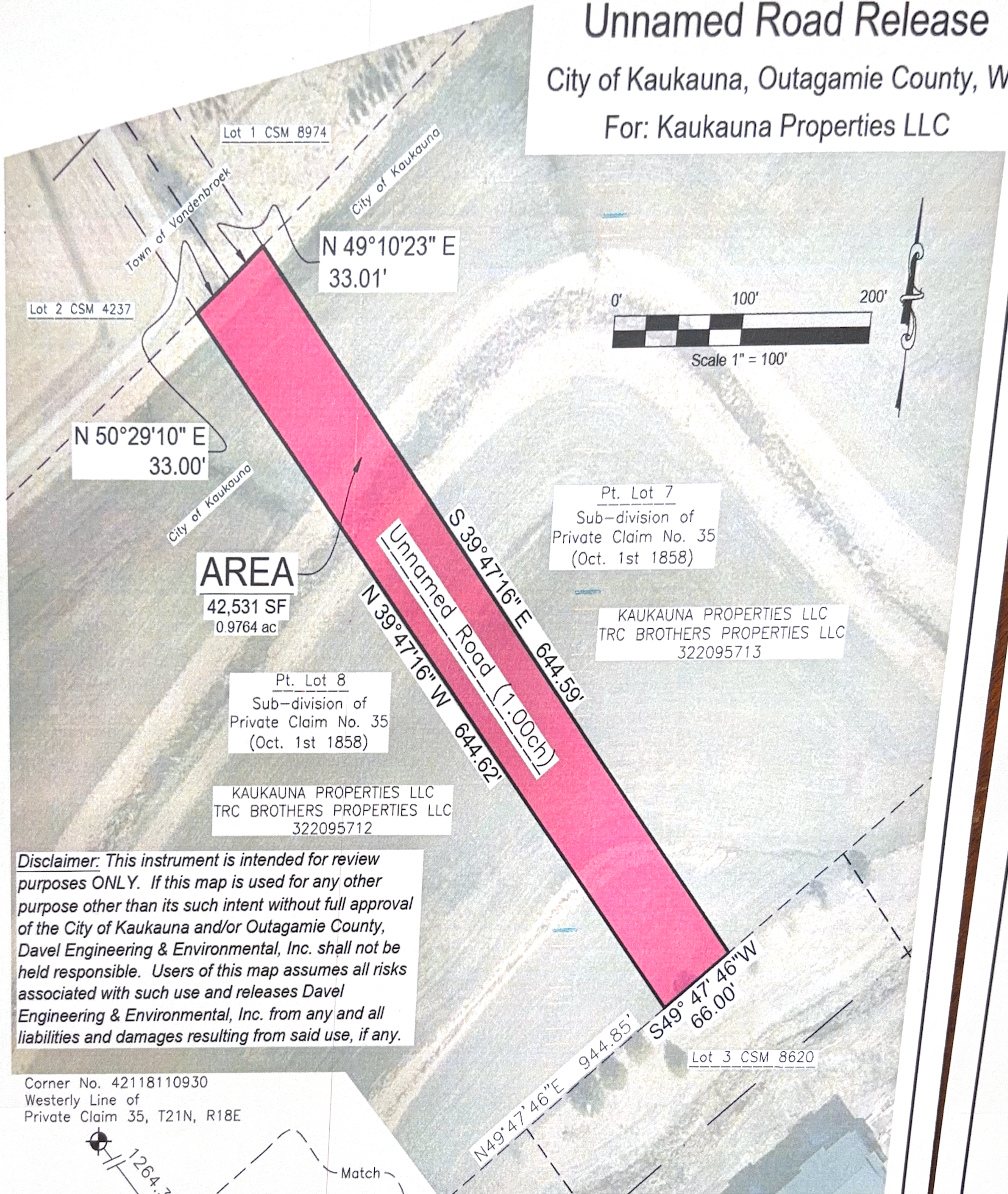
	OWNER/SIGNATURE	ADDRESS/PHONE NUMBER	TAX PARCEL OF ADJACENT PROPERTY
1.	Randy of Celms	N1851 State Highway 55 Kaukauna, WI 54180 [REDACTED]	# 2000 56600
2.	Randy of Celms	N1851 State Highway 55 Kaukauna, WI 54180 [REDACTED]	# 322095712
3.	Randy of Celms	N1851 State Highway 55 Kaukauna, WI 54180 [REDACTED]	# 322095713
4.	Mattie A. Murrie	4329 Nicollet Drive Green Bay, WI. 54311	# 3 2 2 0 9 5 5 0 5
5.			
6.			

# Exhibit

## Unnamed Road Release

City of Kaukauna, Outagamie County, WI

For: Kaukauna Properties LLC



**AREA**  
42,531 SF  
0.9764 ac

Pt. Lot 7  
Sub-division of  
Private Claim No. 35  
(Oct. 1st 1858)

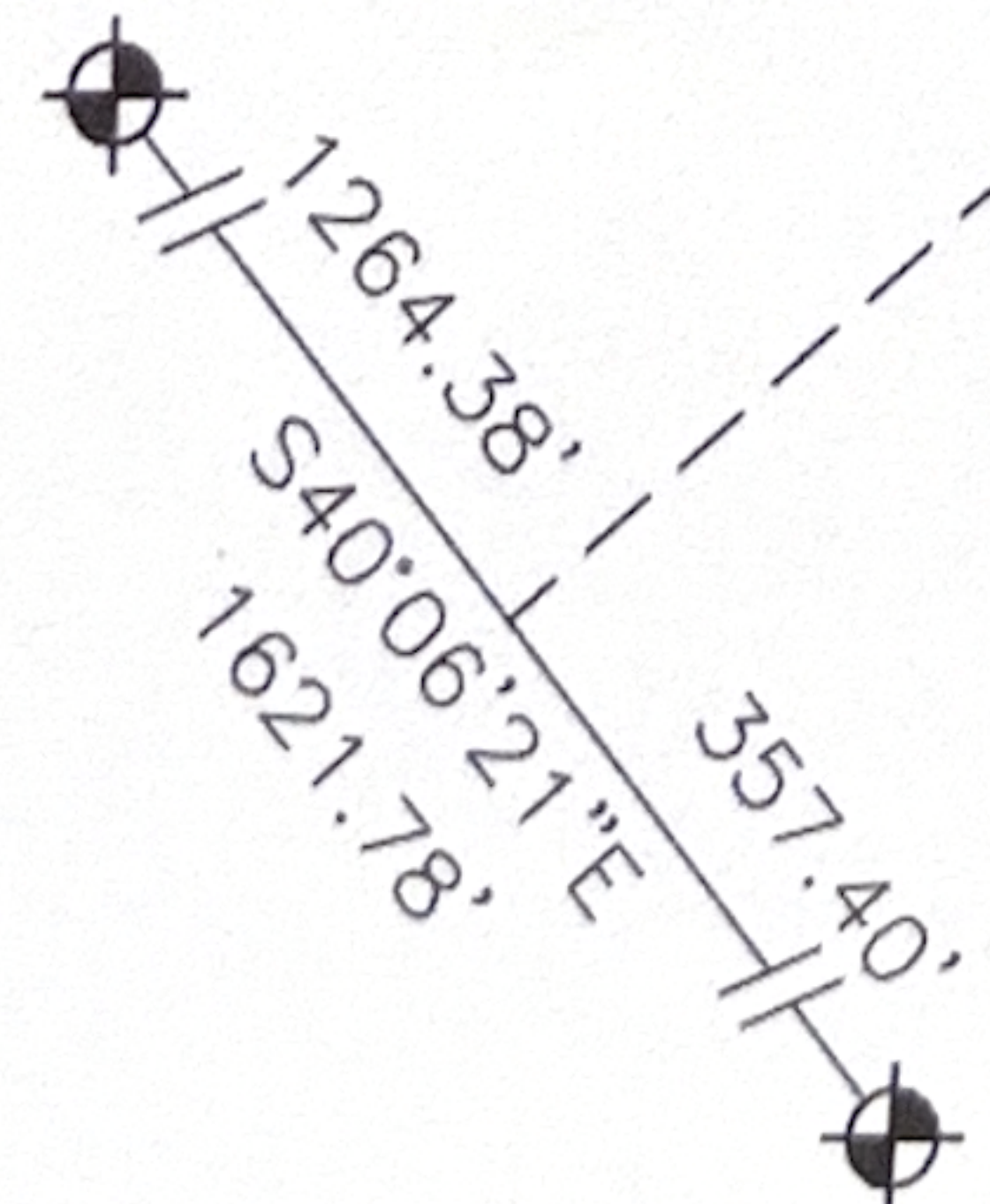
KAUKAUNA PROPERTIES LLC  
TRC BROTHERS PROPERTIES LLC  
322095713

Pt. Lot 8  
Sub-division of  
Private Claim No. 35  
(Oct. 1st 1858)

KAUKAUNA PROPERTIES LLC  
TRC BROTHERS PROPERTIES LLC  
322095712

*Disclaimer: This instrument is intended for review purposes ONLY. If this map is used for any other purpose other than its such intent without full approval of the City of Kaukauna and/or Outagamie County, Davel Engineering & Environmental, Inc. shall not be held responsible. Users of this map assumes all risks associated with such use and releases Davel Engineering & Environmental, Inc. from any and all liabilities and damages resulting from said use, if any.*

Corner No. 42118110930  
Westerly Line of  
Private Claim 35, T21N, R18E



SE Corner of Gov't Lot 4  
Section 11, T21N, R18E

File: 5262RoadVacate.dwg  
Date: 04/02/2026  
Drafted By: scott  
Sheet: 1 of 2



**DAVEL ENGINEERING & ENVIRONMENTAL, INC.**  
Civil Engineers and Land Surveyors  
1164 Province Terrace, Menasha, WI 54952  
Ph: 920-991-1866  
www.davel.pro



# Legal Description

## Legal Description for: Kaukauna Properties LLC

### Unnamed - Undeveloped Road

Road to be Released/Vacated is Situated Between Lot 7 and Lot 8 of Sub-division of Private Claim No. 35 (Oct. 1st 1858); Located in Private Claim 35, Township 21 North, Range 18 East, City of Kaukauna, Outagamie County, containing 42,251 Square Feet (0.9764 Acres) of land described as follows:

Commencing at a Point No. 42118110930 on the Westerly Line of Private Claim 35, Township 21 North, Range 18 East; thence, along said westerly line, S40°06'21"E, 1264.38 feet; thence, N49°47'46"E, 944.85 feet to the Easterly line of Lot 8 of Sub-division of Private Claim No. 35 (Oct. 1st 1858) and to the Point of Beginning of the Unnamed-Undeveloped Road to be released/vacated; thence, along said Easterly Line of Lot 8, N39°47'16"W, 644.62 feet; thence, N50°29'10"E, 33.00 feet; thence, N49°10'23"E, 33.01 feet to the Westerly Line of Lot 7 of Sub-division of Private Claim No. 35 (Oct. 1st 1858); thence along said Westerly Line of Lot 7, S39°47'16"E, 644.59 feet; thence, S49°47'46"W, 66.00 feet to the point of beginning. Described Area is subject to easement and restriction of record.



**DAVEL ENGINEERING &  
ENVIRONMENTAL, INC.**

*Civil Engineers and Land Surveyors*

1164 Province Terrace, Menasha, WI 54952

Ph: 920-991-1866

www.davel.pro

File: 5262RoadVacate.dwg

Date: 04/02/2026

Drafted By: scott

Sheet: 2 of 2

**RESOLUTION 2026-\_\_\_\_\_**

**RESOLUTION VACATING UNNAMED ROAD**

**WHEREAS**, the City of Kaukauna received a petition for the vacation of an unnamed 66' wide road located within city limits; and

**WHEREAS**, the petitioner recorded a lis pendens with the Outagamie County Register of Deeds, in accordance with Wisconsin State Statute 840.11; and

**WHEREAS**, written notice stating when and where the resolution for the vacation of the unnamed road would be acted upon was given in accordance with Wisconsin State Statute 66.1003; and

**WHEREAS**, the Plan Commission, at its meeting of April 9, 2026, made recommendation to vacate said unnamed road;

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Kaukauna, Wisconsin that the following described property is hereby vacated:

Commencing at a Point No. 42118110930 on the Westerly Line of Private Claim 35, Township 21 North, Range 18 East; thence, along said westerly line, S40°06'21"E, 1264.38 feet; thence, N49°47'46"E, 944.85 feet to the Easterly line of Lot 8 of Sub-division of Private Claim No. 35 (Oct. 1st 1858) and to the Point of Beginning of the Unnamed-Undeveloped Road to be released/vacated; thence, along said Easterly Line of Lot 8, N39°47'16"W, 644.62 feet; thence, N50°29'10"E, 33.00 feet; thence, N49°10'23"E, 33.01 feet to the Westerly Line of Lot 7 of Sub-division of Private Claim No. 35 (Oct. 1st 1858); thence along said Westerly Line of Lot 7, S39°47'16"E, 644.59 feet; thence, S49°47'46"W, 66.00 feet to the point of beginning. Described Area is subject to easement and restriction of record.

**BE IT FURTHER RESOLVED** that the aforesaid property vacated as a public road be annexed to the adjoining lands to which it originally belonged.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 19<sup>th</sup> day of May, 2026.

APPROVED: \_\_\_\_\_  
Anthony J. Penterman, Mayor

ATTEST: \_\_\_\_\_  
Kayla Nessmann, City Clerk



# MEMO

## PLANNING AND COMMUNITY DEVELOPMENT

To: Legislative Committee  
From: Adrienne Nelson, Associate Planner  
Date: April 16, 2026  
Re: CSM Resolution – 801 Gertrude Street

Steve De Jong, surveyor, has submitted a certified survey map (CSM) on behalf of Jacqueline Reardon, owner, to create two lots from parcel 321063901. This request to split the lot into two parcels will allow for the sale and residential development of the newly created lot. The application and a draft of the CSM are attached to this report. An aerial image of the current property is shown below for reference.





**Staff Recommendation:**  
Recommend approval of the CSM resolution to the Common Council.





**APPLICATION: CERTIFIED SURVEY MAP REVIEW FORM**

This application is required if you are seeking to divide, combine, or reconfigure up to four parcels. All parcels must meet the dimensional requirements as set forth in their zoning district. Information on zoning districts can be found in Section 17 of the Municipal Code. Information on certified survey maps can be found in Section 18.29 of the Municipal Code. Please note that the City of Kaukauna has extraterritorial review authority for any certified survey maps created for parcels located in townships within three miles of city borders.

**Petitioner Information:**

Name: Steve De Jong - Meridian Surveying

Mailing Address: N9637 Friendship Dr., Kaukauna, WI 54130

Phone Number: [REDACTED]

Email: [REDACTED]

**\*Property Owner Information (If Not Petitioner):**

Name: Jacqueline Reardon

Mailing Address: 801 Gertrude St., Kaukauna, WI 54130

Phone Number: [REDACTED]

Email: [REDACTED]

**Property Information:**

Site Address/Location: 801 Gertrude St

Lot Dimensions and Area: 170' x 120' 19,495 sq. ft.

Current Zoning: residential

Number of Lots to be Created: 2

**\*If multiple owners are involved, please add all additional owner information on an attached document.**

**Please State Reason(s) for Certified Survey Map Review Request:**

Split lot

**Additional Requirements:** For Certified Survey Map review, professionally drawn maps are required to be submitted. These maps must include all structures, lot lines, and streets with distances to each. Maps should be drawn to a scale of not less than 1":1,000'. Additional information may also be requested as may be appropriate per the proposal being made.

**Lot Division by CSM (1-4 lots) Fee Schedule:** \$10.00/lot based on total lots

**Please Note:** The City of Kaukauna will **never** request payment for an application in the form of a wire transfer. All payments are to be made by check to the City of Kaukauna (address below) and are due when the application is submitted, prior to review.

**Application Timeline:** Certified survey map reviews often require action by multiple governmental bodies and sometimes reviews and authorizations can take more than 30 days. Please let staff know of your request as early as possible if you have a specific deadline that you need Plan Commission authorization by.

**Signature of Petitioner:**

A handwritten signature in black ink, appearing to be 'S. J. [unclear]', written over a horizontal line.

**Signature of Owner (If Not Petitioner):**

**Date Submitted to the City of Kaukauna:** 3-24-2026

Please submit by email to [planning@kaukauna.gov](mailto:planning@kaukauna.gov) or by mail to:  
City of Kaukauna  
Attn: Planning and Community Development Department  
144 W Second Street  
Kaukauna, WI 54130

**FOR DEPARTMENT USE ONLY:**

Date Application Received: 3/24/2026

Payment Received: 3/24/2026

Payment Receipt #: CS9607

Certified Survey Map Reviewed:

Plan Commission Approval: 4/9/2026

Legislative Committee Approval:

Common Council Approval:

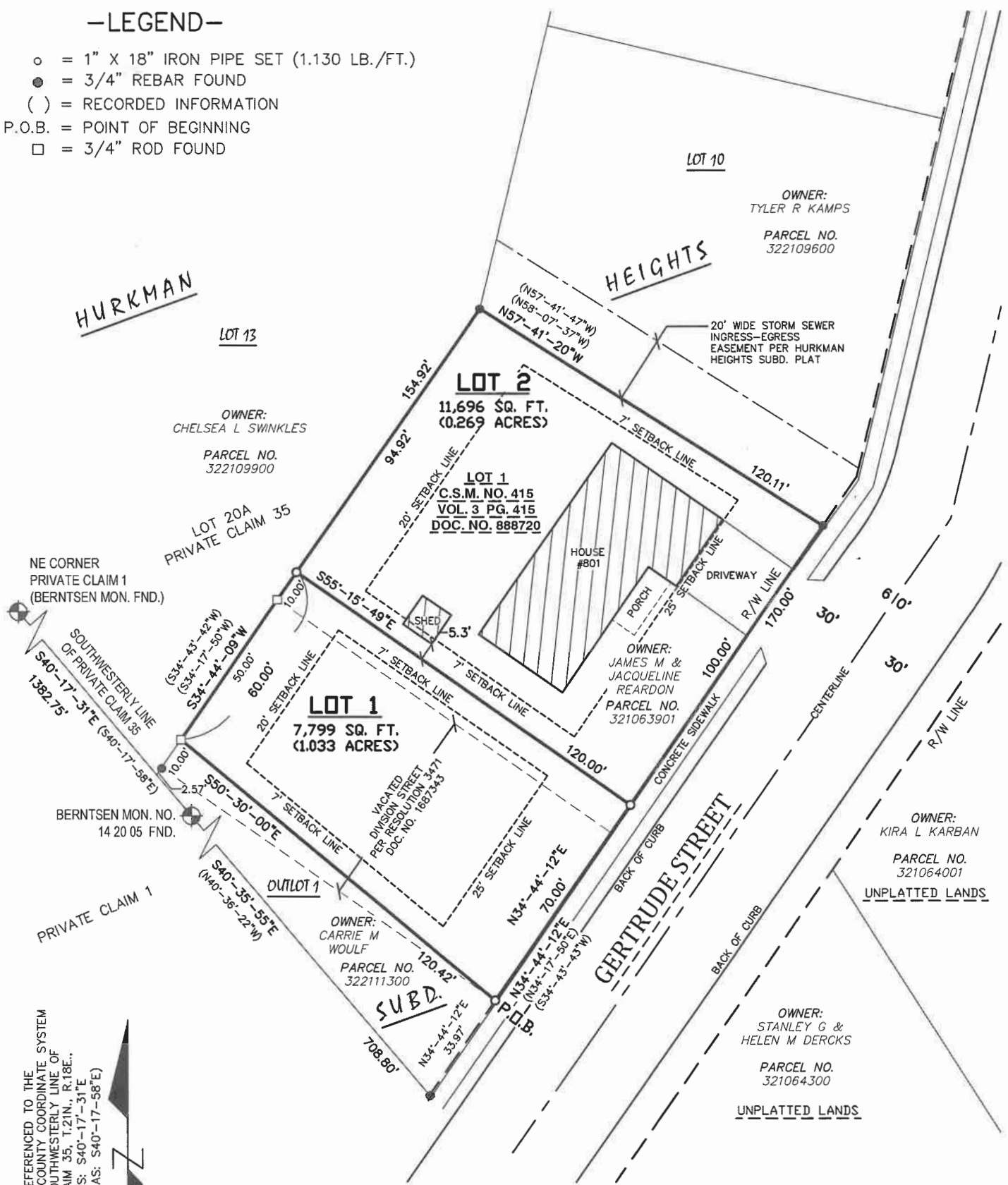
Signature of Planning & Community Dev. Staff:

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

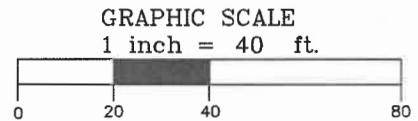
BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 415, RECORDED IN VOLUME 3, PAGE 415, AS DOCUMENT NO. 888720 AND ALSO A PART OF VACATED DIVISION ST. PER CITY OF KAUKAUNA RESOLUTION NO. 3471 RECORDED AS DOCUMENT NO. 1687343; ALL LOCATED IN LOT 20A IN THE SUBDIVISION OF PRIVATE CLAIM 35, T.21N., R.18E., CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN

## -LEGEND-

- = 1" X 18" IRON PIPE SET (1.130 LB./FT.)
- = 3/4" REBAR FOUND
- ( ) = RECORDED INFORMATION
- P.O.B. = POINT OF BEGINNING
- = 3/4" ROD FOUND



BEARINGS REFERENCED TO THE OUTAGAMIE COUNTY COORDINATE SYSTEM AND THE SOUTHWESTERLY LINE OF PRIVATE CLAIM 35, T.21N., R.18E., WHICH BEARS: S40°-17'-31"E (RECORDED AS: S40°-17'-58"E)



**MERIDIAN SURVEYING, LLC**

99637 Friendship Drive Office: 920-993-0881  
Kaukauna, WI 54130 Fax: 920-273-6037

THIS INSTRUMENT WAS DRAFTED BY: K.R.	FIELD WORK DATE: 2-23-26
CHECKED BY: S.C.D.	FIELD BOOK: X
JOB NO.: 17075	SHEET 1 OF 4

SURVEYED FOR:  
JACQUELINE REARDON  
801 GERTRUDE ST  
KAUKAUNA, WI 54130

STATE OF WISCONSIN) SS  
OUTAGAMIE COUNTY)

**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**  
SHEET 2 OF 4

BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 415, RECORDED IN VOLUME 3 ON PAGE 415 AS DOCUMENT NO. 888720; AND ALSO A PART OF VACATED DIVISION ST. PER CITY OF KAUKAUNA RESOLUTION NO. 3471 RECORDED AS DOCUMENT NO. 1687343; ALL LOCATED IN LOT 20A IN THE SUBDIVISION OF PRIVATE CLAIM 35, T.21N., R.18E., CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN

**SURVEYOR'S CERTIFICATE:**

I, Steven C. De Jong, Wisconsin Registered Land Surveyor of Meridian Surveying, LLC., certify that I surveyed, divided and mapped under the direction of Jacquelin Reardon a parcel of land being all of Lot One (1) of Certified Survey Map No. 415, recorded in Volume 3 on Page 415 as Document No. 888720; and also a part of vacated Division St. per City of Kaukauna Resolution No. 3471 recorded as Document No. 1687343; all located in Lot 20A in the Subdivision of Private Claim Thirty-Five (35); Township Twenty-One (21) North, Range Eighteen (18) East, City of Kaukauna, Outagamie County, Wisconsin containing 19,495 square feet (0.448 acres) of land and being described by:

Commencing at the Northeast Corner of Private Claim 1, said point being on the southwesterly line of said Private Claim 35; thence S40°-17'-31"E 1382.75 feet along the southwesterly line of said Private Claim 35 to found Bernsten Monument No. 14 20 05; thence continuing along said southwesterly line of Private Claim 35, S40°-35'-55"E 708.80 feet to a point on the westerly line of Gertrude Street; thence N34°-44'-12"E 33.97 feet along said westerly line of Gertrude Street to the point of beginning; thence continuing N34°-44'-12"E 170.00 feet along said westerly line of Gertrude Street to the northeast corner of said Lot 1; thence N57°-41'-20"W 120.11 feet along the northerly line of said Lot 1 to the northwest corner thereof; thence S34°-44'-09"W 154.92 feet along the westerly line of said Lot 1 and its southerly extension; thence S50°-30'-00"E 120.42 feet to the point of beginning.

Being subject to any and all easements and restrictions of record.

That such is a correct representation of all the exterior boundaries of the land surveyed and the subdivision thereof made.

That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and Subdivision Regulations of the City of Kaukauna in surveying, dividing and mapping the same.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Wisconsin Registered Land Surveyor, S-2791  
Steven C. De Jong

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

Owners of Record: James M. Reardon & Jacqueline K. Reardon

Recording Information: Document No. 896721 & 171290

Parcel Number: 321063901

STATE OF WISCONSIN) SS  
OUTAGAMIE COUNTY)

**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**  
SHEET 3 OF 4

BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 415, RECORDED IN VOLUME 3 ON PAGE 415 AS DOCUMENT NO. 888720; AND ALSO A PART OF VACATED DIVISION ST. PER CITY OF KAUKAUNA RESOLUTION NO. 3471 RECORDED AS DOCUMENT NO. 1687343; LOCATED IN LOT 20A IN THE SUBDIVISION OF PRIVATE CLAIM 35, T.21N., R.18E., CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN

**OWNER'S CERTIFICATE**

As owner I hereby certify that I caused the land on this Certified Survey Map to be surveyed, divided & mapped as represented on this map. I (we) also certify that this map is required by S. 236.10 or 236.12 to be submitted to the following for approval or objection: City of Kaukauna.

\_\_\_\_\_  
James M. Reardon

\_\_\_\_\_  
Date

**NOTARY CERTIFICATE**

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

The above owner to me is known to be the person who executed the foregoing instrument and acknowledge the same.

\_\_\_\_\_  
Notary Public \_\_\_\_\_ Wisconsin.

My Commission Expires \_\_\_\_\_

**OWNER'S CERTIFICATE**

As owner I hereby certify that I caused the land on this Certified Survey Map to be surveyed, divided & mapped as represented on this map. I (we) also certify that this map is required by S. 236.10 or 236.12 to be submitted to the following for approval or objection: City of Kaukauna.

\_\_\_\_\_  
Jacqueline K. Reardon

\_\_\_\_\_  
Date

**NOTARY CERTIFICATE**

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

The above owner to me is known to be the person who executed the foregoing instrument and acknowledge the same.

\_\_\_\_\_  
Notary Public \_\_\_\_\_ Wisconsin.

My Commission Expires \_\_\_\_\_

STATE OF WISCONSIN) SS  
OUTAGAMIE COUNTY)

**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**  
SHEET 4 OF 4

BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 415, RECORDED IN VOLUME 3 ON PAGE 415 AS DOCUMENT NO. 888720; AND ALSO A PART OF VACATED DIVISION ST. PER CITY OF KAUKAUNA RESOLUTION NO. 3471 RECORDED AS DOCUMENT NO. 1687343; LOCATED IN LOT 20A IN THE SUBDIVISION OF PRIVATE CLAIM 35, T.21N., R.18E., CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN

**COMMON COUNCIL RESOLUTION**

Resolved by the Common Council of the City of Kaukauna, that the above Certified Survey Map of the described property is approved,

Passed and approved by Resolution No. \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Anthony J. Penterman (City of Kaukauna Mayor)

\_\_\_\_\_  
Kayla Nessmann (City of Kaukauna Clerk)

**CITY TREASURER'S CERTIFICATE**

As City Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the date listed below

\_\_\_\_\_  
City of Kaukauna Treasurer

\_\_\_\_\_  
Date

**COUNTY TREASURER'S CERTIFICATE**

I being the duly elected qualified and acting treasurer of the County of Outagamie, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid assessments as of this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ on any lands included in this Certified Survey Map.

\_\_\_\_\_  
Outagamie County Treasurer

\_\_\_\_\_  
Date

**RESOLUTION 2026-\_\_\_\_\_**

**RESOLUTION APPROVING A CERTIFIED SURVEY MAP TO DIVIDE ONE LOT INTO TWO LOTS FOR PARCEL 321063901**

**WHEREAS**, Jacqueline Reardon, as owner of Parcel 321063901, has presented a Certified Survey Map to the City of Kaukauna Common Council as prepared by Steve De Jong, a registered Land Surveyor; and

**WHEREAS**, a Certified Survey Map of the following described parcel of land has been presented to and recommended for approval by the Plan Commission:

Commencing at the Northeast Corner of Private Claim 1, said point being on the southwesterly line of said Private Claim 35; thence S40°-17'-31"E 1382.75 feet along the southwesterly line of said Private Claim 35 to found Bernsten Monument No. 14 20 05; thence continuing along said southwesterly line of Private Claim 35, S40°-35'-55"E 708.80 feet to a point on the westerly line of Gertrude Street; thence N34°-44'-12"E 33.97 feet along said westerly line of Gertrude Street to the point of beginning; thence continuing N34°-44'-12"E 170.00 feet along said westerly line of Gertrude Street to the northeast corner of said Lot 1; thence N57°-41'-20"W 120.11 feet along the northerly line of said Lot 1 to the northwest corner thereof; thence S34°-44'-09"W 154.92 feet along the westerly line of said Lot 1 and its southerly extension; thence S50°-30'-00"E 120.42 feet to the point of beginning. Being subject to any and all easements and restrictions of record.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Kaukauna, Wisconsin that the said Certified Survey Map attached and made a part hereof is hereby accepted and approved.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 5 day of May, 2026.

APPROVED: \_\_\_\_\_  
Anthony J. Penterman, Mayor

ATTEST: \_\_\_\_\_  
Kayla Nessmann, City Clerk