

COMMON COUNCIL

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Tuesday, January 02, 2024 at 7:00 PM

AGENDA

In-Person

1. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
2. Reading and approval of minutes.
 - a. [Common Council Meeting Minutes of December 19, 2023.](#)
3. Presentation of letters, petitions, remonstrances, memorials, and accounts.
 - a. [Bills Payable.](#)
4. Public appearances.
5. Business presented by Mayor.
 - a. Reappointment of Kelli Antoine to the ARA Exhibition Center Advisory Committee.
 - b. [Proclamation National Law Enforcement Appreciation Day.](#)
6. Reports of standing and special committees.
 - a. [Industrial Park Commission Meeting Minutes of December 11, 2023.](#)
 - b. [Board of Appeals Meeting Minutes of December 20, 2023.](#)
 - c. Operator (Bartender) Licenses.
7. Reports of City officers.
8. Presentation of ordinances and resolutions.
 - a. [Ordinance 1899-2024 Ordinance Amending the General Ordinances of the City of Kaukauna, Wisconsin.](#)
9. Closed session.
 - a. Adjourn to Closed Session Pursuant to 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. - N.E.W. Prosperity Center (Klink Equipment).
 - b. Return to Open Session for possible action.
 - c. Adjourn to Closed Session Pursuant to 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - Outlot 3 N.E.W. Prosperity Center.
 - d. Return to Open Session for possible action.
 - e. Adjourn to Closed Session Pursuant to 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified

public business, whenever competitive or bargaining reasons require a closed session. (Inside the Park Place).

f. Return to Open Session for possible action.

10. Adjourn.

NOTICES

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER
WILL BE MADE AVAILABLE AT NO CHARGE.**



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – DECEMBER 19, 2023

Pursuant to adjournment on December 5, 2023 a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, December 19, 2023.

Roll call present: DeCoster, Eggleston, Kilgas, Moore, and Thiele.

Absent & Excused: Antoine, Coenen, and Schell

Also present: Attorney Davidson, DPW/Eng. Neumeier, Fire Chief Carrel, Fin. Dir. Van Rossum, Lib. Dir. Thiem-Menning, Building Insp. Jensen, KU Gen. Mgr. Avanzi, KU Eng. & Oper. Dir. Pahl, KU Water Sup. Vanden Heuvel, Asst. Fire Chief Foss, and interested citizens.

Motion by Thiele, seconded by Kilgas to excuse the absent members.

All Ald. present voted aye.

Motion carried.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of the minutes of the Common Council meeting of December 5, 2023.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt the Common Council meeting minutes of December 5, 2023.

All Ald. present voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Thiele to pay bills out of the proper accounts.

All Ald. present voted aye.

Motion carried.

PUBLIC APPEARANCES

None.

BUSINESS PRESENTED BY THE MAYOR

Certificate of appreciation to KHS Civic Engagement Class students Daisy Vera, Noah Ritzke and Andrew Milhans for coordinating the Little Free Pantry Food Drive.

Library Director Thiem-Menning stated the KHS Civic Engagement Class collected enough food to last about three months. She thanked the class for help in collecting food for the Little Free Food Pantry.

Mayor Penterman presented the Noah Ritzke with a certificate of appreciation. Daisy Vera and Andrew Milhans were unable to make this meeting.

Approval of Election Inspectors for the 2024-2025 term.

Motion by Moore, seconded by DeCoster to approve the Election Inspectors for the 2024-2025 term.

All Ald. present voted aye.

Motion carried.

2024 Committee and Council Meeting Schedule.

Motion by Moore, seconded by Kilgas to approve the 2024 Committee and Council Meeting Schedule.

All Ald. present voted aye.

Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Committee of the Whole Meeting Minutes of December 12, 2023.

COMMITTEE OF THE WHOLE

A meeting of the Committee of the Whole was called to order by Chairman Penterman on Tuesday, December 12, 2023 at 5:00 P.M.

Members present: Coenen (Via Zoom), Eggleston, Kilgas, Moore, Schell, and Thiele.

Absent & Excused: Antoine, and DeCoster.

Also present: DPW/Eng. Neumeier, Attorney Davidson, and interested citizens.

Motion by Kilgas, seconded by Moore to excuse the absent members.

All members present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics

a. Resolution 2023-5414 A Resolution Opposing 2023 Senate Bill 691 Regarding the Creation of Urban Towns.

Mayor Penterman read the Resolution.

CITY OF KAUKAUNA RESOLUTION 2023-5414

A RESOLUTION OPPOSING 2023 SENATE BILL 691 REGARDING THE CREATION OF URBAN TOWNS

WHEREAS, current law allows for villages and cities to determine the service area for their water and sewerage systems; and

WHEREAS, this statutory home rule power given to villages and cities to make its own decisions on public services is a fundamental reason for many local communities to become incorporated municipality; and

WHEREAS, 2023 Senate Bill 691 would require cities and villages to allow connection to their water or sewerage systems outside its boundaries in any town that is self-designated as an "Urban Town;" and

WHEREAS, 2023 Senate Bill 691 would define a town as an "Urban Town" if:

- The town has a population of more than 5,000;
- The town has a population density of 750 persons in any square mile;
- The town provides law enforcement service;
- The town has enacted a subdivision ordinance;
- The town has enacted a zoning ordinance or is subject to county zoning; and

WHEREAS, the water or sewerage system owner would be allowed to disapprove a request only if its water or sewerage system does not have sufficient capacity to serve the area that is subject of the request; and

WHEREAS, "Urban Towns" would not be subject to extraterritorial zoning or extraterritorial plat approval by a neighboring city or village; and

WHEREAS, "Urban Town" territory may not be annexed to a city or village except by unanimous approval of all the property owners of the property to be annexed; and

WHEREAS, villages and cities have made significant investments in their water and sewerage systems and depend on additional tax revenues created through the addition of properties to their jurisdictions which their utility services promote; and

WHEREAS, Senate Bill 691 does not require any minimum level of police service, rendering that criterion essentially meaningless as an indication of real urbanization, and the historical policy of directing development to incorporated municipalities that provide true urban levels of service promotes the public health, safety and welfare and should be continued; and

WHEREAS, Senate Bill 691 allows an urban town to designate the service area and may consume all reserve capacity of the existing city or village system, forcing city or village taxpayers or ratepayers to contribute the cost of new wells, water towers, and other major infrastructure improvements to meet their future needs that would otherwise be accommodated by the existing system capacities; and

WHEREAS, Senate Bill 691 allows an urban town to designate the service area and may consume all reserve capacity of the existing city or village system, effectively limiting the city's or village's ability to expand services for development within its own boundaries; and

WHEREAS, Senate Bill 691 would make the urban town responsible for maintenance of the portion of the water or sewer system located in the town, but makes no provision assuring the urban town will have the experience or ability to properly maintain a water or sewer system and creating a risk that inadequate maintenance would result in contamination of a municipal water system, excess treatment costs due to clearwater infiltration and inflow resulting in damage to the city or village system and excess costs to all ratepayers; and

WHEREAS, Senate Bill 691 provides no mechanism for collection of unpaid utility service charges owed by customers they would be forced to serve beyond their jurisdictions such as is available under §66.0809, Wis. Stats. for customers within the serving municipality nor any requirement that an urban town clerk pay over any amounts collected through special charges to the municipality to which they are owed; and

WHEREAS, Senate Bill 691 would allow an urban town to designate the point of connection to the city or village system with no requirement that such determination be made in accordance with sound engineering practices; and

WHEREAS, Senate Bill 691 would allow an urban town to impose maintenance responsibility for sanitary lift stations and other substantial improvements on a city or village by selecting a connection point that assures those improvements are located in the city or village.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Kaukauna opposes Senate Bill 691 and requests that the Legislature and the Governor reject its enactment; and

BE IT FURTHER RESOLVED, that the City of Kaukauna Clerk is directed to send a copy of this resolution to the Governor of the State of Wisconsin, current representatives of the City in the State Legislature, and the League of Wisconsin Municipalities.

Introduced and adopted this 12th day of December, 2023.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally Kenney, Clerk

Motion by Moore, seconded by Kilgas to approve Resolution 2023-5414 A Resolution Opposing 2023 Senate Bill 691 Regarding the Creation of Urban Towns as printed.

All members present voted aye.

Motion carried.

3. Adjourn.

Motion made by Thiele, seconded by Eggleston to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 5:11 pm.

Sally Kenney, Clerk

Motion by Moore, seconded by Thiele to approve the Committee of the Whole Meeting Minutes of December 12, 2023 as printed.

All Ald. present voted aye.

Motion carried.

Board of Public Works Meeting Minutes of December 18, 2023.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, December 18, 2023 at 6:00 P.M.

Members present: Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Absent & Excused: Antoine.

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, HR Dir. Swaney, Street Sup. Van Gompel, Police Chief Graff, Com. Erich. & Rec. Dir. Vosters, Grignon Mansion Exec. Dir. Mickelson, Rec. Prog. Mgr. Zimmer and interested citizens.

Motion by Coenen, seconded by Schell to excuse the absent member.
All Ald. present voted aye.
Motion carried.

2. Correspondence – none.

3. Discussion Topics.

a. Recommendation for award of Replacement of Truck 213.

The Street Department received bids from Quality Truck and Packer City for the 2023 or newer dump truck with plow package. Both trucks were bid with Monroe Equipment. Quality Truck bid the Western Star 47X while Packer City bid the International HV607. Bid packets were sent out with four body/plow package options. After reviewing bids and options we feel the Western Star 47X is the best option with overall quality and shorter lead times.

Motion by Moore, seconded by Eggleston to award bid to Quality Truck with option #1, Stainless steel box, option #2 electric controls, #4 sander pre-wet, without the trade for \$293,090.00.
All Ald. present voted aye.
Motion carried.

b. Recommendation for award of Project 10-23R Diesel Back-Up Generator Replacement at Tower Drive Lift Station – Re-Bid.

The back-up generator at the Tower Drive Stormwater Lift Station is near the end of its useful life. This project was previously bid, and all bids were rejected due to the price of work and the complexity of the options. The project scope has been revised/reduced and we will now seek bids for an outside generator set. The City received two lump sum – base bids for the new generator: Enterprise Electric Inc - \$168,000.00 Elmstar Electric - \$184,772.00.

Motion by Schell, seconded by Kilgas to award Project 10-23R Diesel Back-Up Generator Replacement at Tower Drive Lift Station – Re-Bid to Enterprise Electric, Inc. for total bid price of \$168,000.00.
All Ald. present voted aye.
Motion carried.

c. Recommendation for Municipal Pool Change Order #2.

DPW/Eng. Neumeier stated a change order for the municipal pool was received from Enterprise Electric for undergrounds. During the demo process, all the original wires that needed to be disconnected and reconnected to the new building, were discovered to be poured into the concrete floor. The damaged conduits and wires will need to be replaced. The existing speaker wires will also need to be reconnected.

Motion by Moore, seconded by DeCoster to approve the Municipal Pool Change Order #2 for the underground wires and speakers not to exceed a cost of \$22,388.58.

All Ald. present voted aye.

Motion carried.

d. Memorandum of Understanding (MOU) - Outagamie County Highway Department.

DPW/Eng. Neumeier stated the Memorandum of Understanding establishes the highway maintenance responsibilities for Outagamie County highways within the City of Kaukauna. This understanding is in regard to maintenance operations only and does not change how capital project costs are shared. Discussion held and questions answered.

Motion by Coenen, seconded by Kilgas to authorize the Mayor and DPW/Eng. Neumeier to enter into a Memorandum of Understanding (MOU) with Outagamie County Highway Department for maintenance pending the City Attorney approval.

All Ald. present voted aye.

Motion carried.

e. Authorization to seek bids for Project 3-24 - Downtown Alley Paving.

The Engineering Department has included an alley reconstruction project in the 5-year capital plan in order to continue the replacement of deteriorating alleys throughout the City. The area chosen for 2024 are alleys which had been previously identified for significant repairs, has existing drainage issues, and will include the pedestrian alley site work. The Engineering Department has completed a survey and is finalizing design for installation of concrete alleys. A preliminary resolution declaring intent to exercise special assessments will be included on a future Common Council agenda.

Motion by Eggleston, seconded by DeCoster to authorize the Engineering Department to seek bids for Project #3-24, 2024 Alley Paving Project.

All Ald. present voted aye.

Motion carried.

f. Authorization to seek bids for Project 5-24 - Kenneth Avenue Utility Relay.

The Engineering Department is completing plans for our Kenneth Avenue utility relay project with Kaukauna Utilities. The proposed project is in the Kenneth Avenue neighborhoods. The project will include replacement of sanitary sewer, water mains, private laterals from the main to the homes, temporary asphalt overlay, and restoration of the affected areas.

Motion by Moore, seconded by Coenen to authorize the Engineering Department to seek bids for Project #5-24, Kenneth Avenue Utility Relay.

All Ald. present voted aye.

Motion carried.

g. State/Municipal Financial Agreement (SMFA) - Wisconsin DOT - Rosehill Road Overpass.

DPW/Eng. Neumeier stated the I41 project is starting, and the overpass has been moved up on the list due to deterioration of the overpass. The City has an opportunity to add lighting and sidewalks with DOT funding. The estimated cost of completing the sidewalks along this area is just under one hundred thousand dollars and the State would pay eighty percent. The lighting costs would be about fifty thousand dollars and the City's portion of cost would be about thirteen thousand dollars. Discussion was held and questions answered.

Motion by Moore, seconded by Coenen to authorize the Department of Public Works to enter

into the State Municipal Financial Agreement for Rosehill Road as presented to include the sidewalk and lighting.

Roll call vote: Coenen-aye, DeCoster-aye, Eggleston-aye, Kilgas-nay, Moore-aye, Schell-aye, Thiele-aye.

Motion carried.

h. **Public Works Update.**

DPW/Eng. Neumeier provided an update on City projects. Municipal Pool renovation pictures were shared. Jonen Park pavilion is well underway. The block walls should be up by the end of the year. Street Superintendent Van Gompel stated the Street Department is expanding their use of brine by fabricating spray bars for existing equipment to help with trail, sidewalk, and street snow removal operations, while reducing salt use. Discussion held and questions answered.

4. Adjourn.

Motion made by Moore, seconded by Coenen to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 6:52 pm.

Sally Kenney

Clerk

Motion by Thiele, seconded by Kilgas to adopt the Board of Public Works Meeting Minutes of December 18, 2023.

All Ald. present voted aye.

Motion carried.

Mayor Penterman stated the Memorandum of Understanding – Outagamie County Highway Department was reviewed and approved by the City Attorney.

Finance and Personnel Committee Meeting Minutes of December 18, 2023.

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chair Penterman on Monday, December 18, 2023, at 6:53 p.m.

Members present: Mayor Penterman, Coenen, Eggleston, Moore, and Thiele.

Absent & Excused: Antoine.

Also present: Ald. Schell, Ald. Kilgas, Ald. DeCoster, Attorney Davidson, DPW/Eng. Neumeier, HR Dir. Swaney, Fin. Dir. Van Rossum, Com. Enrich. Service Dir. Vosters, Grignon Mansion Exec. Dir. Mickelson and interested citizens.

Motion by Coenen, seconded by Moore to excuse the absent member.

All members present voted aye.

Motion carried.

1. Correspondence - None.

2. Discussion Topics.

a. **Permission to fill Records Assistant.**

Melody Lankey, Records Assistant at the Police Department, has turned in official notice of her retirement. Melody has been with the department since 2016. Her last day of employment will be 2/1/2024.

Motion by Thiele, seconded by Coenen to authorize filling the position of Records Assistant due to retirement.

All members present voted aye.

Motion carried.

b. **Permission to fill Laborer.**

Bill Leon, Sweeper Operator in the street department, has turned in official notice of his retirement. Bill has been with the street department since 1997. His last day of employment will be 1/2/2024.

Motion by Moore, seconded by Eggleston to authorize filling a Laborer position due to retirement.

All Ald. present voted aye.

Motion carried.

c. **Seasonal Youth Sports Position wage update.**

Recreation staff currently do not have a generic youth sport employee wage. Each sport is specific to a position and position wage. Staff is recommending that we update the 2024 seasonal wage position to add a youth sports position with a wage of \$15.01.

Motion by Moore, seconded by Thiele to accept the proposed update to youth sport assistant position wage.

All members present voted aye.

Motion carried.

d. **Aquatic Center Fees for 2024.**

Staff evaluated current daily admission, season passes and pool rental fees for comparison from neighboring communities. Our current daily admissions, season passes and rental fees along with surrounding communities' fees were provided. We currently do not offer rentals during open swim. Staff is not recommending an increased non-resident daily fee but are recommending different rates for non-resident and resident season pass fee.

Motion by Moore, seconded by Thiele to approve the recommended Aquatic Center Fees for 2024.

All members present voted aye.

Motion carried.

e. **Adjourn to Closed Session Pursuant to State Statute 19.85(1)(c) to discuss employment, promotion, compensation, or performance evaluation data of any public employee.**

Motion by Moore, seconded by Eggleston to adjourn to Closed Session Pursuant to State Statute 19.85(1)(c) to discuss employment, promotion, compensation, or performance evaluation data of any public employee.

All members present voted aye.

Motion carried.

Adjourned to Closed Session at 7:08 pm.

f. Return to Open Session for possible action.

Motion by Moore, seconded by Coenen to return to Open Session.

All members present voted aye.

Motion carried.

Returned to Open Session at 7:27 pm.

g. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(c) to discuss employment, promotion, compensation, or performance evaluation data of any public employee.

Motion by Moore, seconded by Coenen to adjourn to Closed Session Pursuant to State Statute 19.85(1)(c) to discuss employment, promotion, compensation, or performance evaluation data of any public employee.

All members present voted aye.

Motion carried.

Adjourned to Closed Session at 7:28 pm.

h. Return to Open Session for possible action.

Motion by Moore, seconded by Thiele to return to Open Session.

All members present voted aye.

Motion carried.

Returned to Open Session at 8:04 pm.

Motion by Moore, seconded by Thiele to counter Maureen Feldt's offer to increase her hours from 29 to 37.5 per week for the time period of December 26 to February 2 with the hourly pay rate increase of \$4.41/hour.

All members present voted aye.

Motion carried.

Motion by Thiele, seconded by Eggleston to authorize the placement of the Naturalist position with pay range of \$59,770 - \$75,184.

All members present voted aye.

Motion carried.

3. Adjourn.

Motion by Moore, seconded Coenen to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 8:07 p.m.

Sally Kenney, Clerk

Alder Eggleston clarified the dates for Maureen Feldt's retirement letter.

Motion by Eggleston, seconded by Moore to adopt the Finance and Personnel Committee Meeting Minutes of December 18, 2023 as amended.

All Ald. present voted aye.

Motion carried.

Health and Recreation Committee Meeting Minutes of December 18, 2023.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chair Kilgas on Monday, December 18, 2023 at 8:07 P.M.

Members present: Coenen, DeCoster, Kilgas and Schell.

Also present: Mayor Penterman, Ald. Eggleston, Ald. Moore, Ald. Thiele, Attorney Davidson, DPW/Eng. Neumeier, Com. Erich. & Rec. Dir. Vosters, Grignon Mansion Exec. Dir. Mickelson, HR Dir. Swaney, Fin. Dir. Van Rossum, and interested citizens.

1. Correspondence – None.

2. Discussion Topics.

a. Introduction of Community Enrichment Coordinators Alex Depagter and Tayler Lentz.

Item pulled.

b. Live! at Hydro 2023 Recap.

Terri provided observations and notes on the Live! From Hydro 2023.

c. Request for Proposal (RFP) for Live! from Hydro.

Two proposals for entertainment management for the City of Kaukauna's Live! from Hydro Park Concert Series were submitted to City staff. At this time, staff is asking for permission to enter into contract negotiations with ARS Productions, LLC based on the proposal received.

Motion by Schell, seconded by Coenen to enter into contract negotiations with ARS Productions, LLC based on the proposal received.

All members voted aye.

Motion carried.

3. Adjourn.

Motion made by Coenen, seconded by DeCoster to adjourn.

All members voted aye.

Motion carried.

The meeting adjourned at 8:14 P.M.

Sally Kenney
Clerk

Motion by Kilgas, seconded by Eggleston to adopt the Health and Recreation Committee Meeting Minutes of December 18, 2023.

All Ald. present voted aye.

Motion carried.

Legislative Committee Meeting Minutes of December 18, 2023.

LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Chair Coenen on Monday, December 18, 2023 at 8:15 P.M.

Members present: Coenen, Eggleston, Moore, and Schell.

Also present: Mayor Penterman, Ald. DeCoster, Ald. Kilgas, Ald. Thiele, Attorney Davidson, DPW/Eng. Neumeier, HR Dir. Swaney, Fin. Dir. Van Rossum and interested citizens.

1. Correspondence - None.

2. Discussion Topics.

a. Update to Municipal Code 1.37 Board of Police and Fire Commissioners.

The City of Kaukauna Common Council adopted ordinance 1743 on August 16, 2016 enacting a board without pay. In review of previous ordinances, the Board of Police and Fire Commission have been compensated dating back to at least 1951. After review of the current ordinance and compensation records, the City of Kaukauna is still and has been compensating the board for their service. Due to the workload and time commitment compensation should continue as removal of this might hinder their willingness to serve.

Motion by Moore, seconded by Eggleston to recommend approval to the Common Council for approval of the ordinance amending section 1.37(1) Board of Police and Fire Commission.

All members voted aye.

Motion carried.

b. Update to 7.12(1)(ar) Reaume Avenue Parking.

DPW/Eng. Neumeier stated this item was brought to the Board of Public Works for discussion previously.

Motion by Eggleston, seconded by Coenen to approve the update to 7.12(1)(ar) Reaume Avenue Parking and recommend the same to the Common Council.

All members voted aye.

Motion carried.

3. Adjourn.

Motion by Moore, seconded by Schell to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 8:21 p.m.

Sally Kenney, Clerk

Motion by Eggleston, seconded by Moore to adopt the Legislative Committee Meeting Minutes of November 20, 2023 as presented.

All Ald. present voted aye.

Motion carried.

Plan Commission Meeting Minutes of November 9, 2023.

Motion by Moore, seconded by DeCoster to receive and place on file the Plan Commission Meeting Minutes of November 9, 2023.

All Ald. present voted aye.

Motion carried.

Redevelopment Authority of the City of Kaukauna Meeting Minutes of November 9, 2023.

Motion by Moore, seconded by DeCoster to receive and place on file the Redevelopment Authority of the City of Kaukauna Meeting Minutes of November 9, 2023.

All Ald. present voted aye.

Motion carried.

Industrial Park Commission Meeting Minutes of October 16, 2023.

Motion by Moore, seconded by Kilgas to receive and place on file the Industrial Park Commission Meeting Minutes of October 16, 2023.

All Ald. present voted aye.

Motion carried.

Grignon Mansion Board Meeting Minutes of October 23, 2023.

Motion by Thiele, seconded by DeCoster to receive and place on file the Grignon Mansion Board Meeting Minutes of October 23, 2023.

All Ald. present voted aye.

Motion carried.

Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of November 14, 2023.

Motion by Moore, seconded by DeCoster to receive and place on file the Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of November 14, 2023.

All Ald. present voted aye.

Motion carried.

Operator (Bartender) Licenses.

The following applicants have applied for an operator's license for the license year **2022-2024** and have been recommended for approval based on their record check by the police department:

Anthony	Joshua	M.	4538 Grandview Rd.	Larsen
Kelnhofer	Natasha	E.	813 Oviatt St.	Kaukauna
Ritari	Rachel	A.	105 E. McKinley Ave.	Little Chute
Russell	Tracy	L.	2115 Glenview Ave.	Kaukauna
Smith	Jessica	A.	400 E. 20 th St.	Kaukauna

Motion by Kilgas, seconded by Eggleston to approve the Operator (Bartender) Licenses.

All Ald. present voted aye.

Motion carried.

REPORTS OF CITY OFFICERS**Fire Report**

Motion by Moore, seconded by Thiele to receive and place on file the November 2023 Fire Report.

All Ald. present voted aye.

Motion carried.

Ambulance Report

Motion by Moore, seconded by DeCoster to receive and place on file the November 2023.

Ambulance Report.

All Ald. present voted aye.
Motion carried.

Police Report

Motion by Moore, seconded by Kilgas to receive and place on file the November 2023 Police Report.
All Ald. present voted aye.
Motion carried.

Municipal Court Report

Motion by Moore, seconded by DeCoster to receive and place on file the November 2023 Municipal Court Report.
All Ald. present voted aye.
Motion carried.

Clerk-Treasurer's Deposit Report

Motion by Moore, seconded by Eggleston to receive and place on file the November 2023 Clerk-Treasurer's Deposit Report.
All Ald. present voted aye.
Motion carried.

Building Inspection Report.

Motion by Moore, seconded by DeCoster to receive and place on file the November 2023 Building Inspection Report.
All Ald. present voted aye.
Motion carried.

Development Update.

Mayor Penterman provided an update on developments within the City of Kaukauna. Uhaul Project at Commerce Crossing – Continues construction, the elevator shaft along with the exterior walls have been erected. Legacy Creekside Apartments – 5 apartments at Commerce Crossing – continue to build and has finished the structure of the largest western apartment building and will be starting on the interior work. Dreamville – will be looking to close on their bond in the new year. Staff continues to meet with them regularly. The Reserve – Medical Residential, Senior Living Facility at Commerce Crossing, will be closing on the property on or before December 4th. They have started on their site plans and continue to get engineering and site work together. Tann Corporation – Manufacturing Facility at New Prosperity Center –Tann broke ground Monday September 25th, 2023, and has started putting in their foundations. Bassett Mechanical – Industrial Manufacturer in the South Industrial Park – Is nearly complete with their office addition. This project will likely have occupancy before the end of the year. Straightline – Manufacturer in New Prosperity Industrial Park –broke ground and has their foundation in as they continue construction through the winter. Klink Equipment – Klink and the City have agreed to the terms of an offer to purchase on a lot in the Industrial Park. Staff has been preparing all the deliverables for the contract and Klink has started their due diligence work on the property. Grand Stay Hotel – Grand Stay hotel has done all their soil borings and expects those results to be back to them within the week. Once they have the soil boring tests, they will begin engineering work and refining their site plan for the new 4 story hotel building vs the previous 3 story. Enterprise Electric: Enterprise Electric will be building a new 9,000 square foot facility off of Driessen Drive. They have submitted site plans to the plan commission to review. Industrial Development: there is an interested party for the 10-acre corner lot of our industrial park. Planning believes this use will fit very well. Once a formal offer is submitted more information will be given. Copps Building: A new owner has taken over the Copps building and is working with Planning to develop a concept for the site. Senior Living: senior living

remains a hot topic in the area. Multiple soft inquiries have been made to build several types of housing targeted at seniors. Housing: housing continues to be a topic of discussion. While staff has had numerous soft inquiries for more market rate housing, affordable rent-controlled housing that many members of the community are asking for, remains to be a hard spot to fill. Staff has found little interest from the development community to build this type of product. Commercial: commercial inquiries have been near non-existent. This has been a similar trend in other communities as well.

Water Study Update - Michael Avanzi.

Kaukauna Utilities General Manager Michael Avanzi introduced Engineer and Operations Manager Dave Pahl and Water Superintendent Andy Vandenheuvel. A presentation with a high-level overview of the water system study and the various alternatives and options being considered for Kaukauna water was given.

Reallocation of KU ARPA Funds.

Kaukauna Utilities seeks to reallocate approved ARPA funds from one project to another. Currently, the private wells project, initially funded at \$50,000, is significantly under budget. The water study project, also allocated \$50,000, is experiencing overruns and costs that continue to rise. The objective is to transfer unspent funds from the private wells project to the water study, ensuring that the combined expenditure for both projects remain within the approved total of \$100,000.

Motion by Thiele, seconded by DeCoster to approve the reallocation of ARPA funds from the Private well project (49) to the Water Study project (51) for a total spend of both projects not to exceed \$100,000.

All Ald. present voted aye.

Motion carried.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Ordinance 1896-2023 Ordinance Amending Section 1.37 (1) Board of Police and Fire Commission.

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Ordinance 1896-2023.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Ordinance 1896-2023.

All Ald. present voted aye.

Motion carried.

Ordinance 1897-2023 - Ordinance Creating Section 7.12(1)(AR)(4) - No Parking Reaume Avenue.

Motion by Moore, seconded by DeCoster to suspend the rules and waive the reading of Ordinance 1897-2023.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Ordinance 1897-2023.

All Ald. present voted aye.

Motion carried.

Ordinance 1898-2023 Ordinance Annexing Land from the Town of Buchanan to the City of Kaukauna.

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Ordinance 1898-2023.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Ordinance 1898-2023.

All Ald. present voted aye.

Motion carried.

Resolution 2023-5415 Resolution Approving a Lot Split Certified Survey Map for Parcel 322095504.

Motion by Moore, seconded by DeCoster to suspend the rules and waive the reading of Resolution 2023-5415.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by DeCoster to adopt Resolution 2023-5415.

All Ald. present voted aye.

Motion carried.

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) with respect to litigation in which it is or is likely to become involved - Raze/Repair Order for 317 Park Street.

Motion by Moore, seconded by Kilgas to adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) with respect to litigation in which it is or is likely to become involved - Raze/Repair Order for 317 Park Street.

All Ald. present voted aye.

Motion carried.

Adjourned to closed session at 8:09 p.m.

Return to Open Session for possible action.

Motion by DeCoster, seconded by Eggleston to return to open session for possible action.

All Ald. present voted aye.

Motion carried.

Returned to open session at 8:13 p.m.

Motion by Moore, seconded by Kilgas to authorize the City Attorney to file a dismissal of the Raze/Repair order with Outagamie County Circuit Court for 317 Park Street, Kaukauna.

All Ald. present voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business - Outlot 3 NEW Prosperity Center.

Motion by Moore, seconded by Eggleston to adjourn to Closed Session.

All Ald. present voted aye.

Motion carried.

Adjourned to closed session at 8:14 p.m.

Return to Open Session for possible action.

Motion by DeCoster, seconded by Moore to return to open session for possible action.

All Ald. present voted aye.

Motion carried.

Returned to open session at 8:29 p.m.

Motion by Moore, seconded by DeCoster to make a counteroffer on Lot 3 - New Prosperity Center with same financial conditions adding normal city contingencies.

All Ald. present voted aye.

Motion carried.

ADJOURN

Motion by Eggleston, seconded by DeCoster to adjourn.

All Ald. present voted aye.

Motion carried.

Meeting adjourned at 8:31 p.m.

Sally Kenney, Clerk



City - Bills Payable

Check #	Date	Fund	Addressee	Absolute Value of Amount
00000093/1	12/1/2023	TID #5 Construction Fund - 465	Kaukauna Utilities	129.78
00000095/1	12/1/2023	Sanitary Sewer Utility - 602	Kaukauna Utilities	96.22
00000094/1	12/1/2023	Storm Water Utility - 601	Kaukauna Utilities	3,058.36
00000096/1	12/1/2023	Industrial Park - 401	Kaukauna Utilities	45.35
00000097/1	12/1/2023	General Fund - 101	Kaukauna Utilities	16,410.94
120645	12/1/2023	1000 Islands - 201	Tower Optical Co. Inc.	600.00
120618	12/1/2023	American Rescue Plan Act Funds - 223	Eagle Sign & Design LLC	277.20
120636	12/1/2023	Park & Pool Capital - 422	Parkitecture + Planning	4,272.00
120609	12/1/2023	Sanitary Sewer Utility - 602	BoardmanClark	7,070.00
120641	12/1/2023	Public Protect & Safety Grant - 212	Stoneridge Piggly Wiggly	74.72
120607	12/1/2023	Storm Water Utility - 601	AT&T Mobility	43.63
120638	12/1/2023	Storm Water Utility - 601	Reinders Inc.	327.00
120604	12/1/2023	General Fund - 101	Advanced Maintenance Solutions	1,687.85
120605	12/1/2023	General Fund - 101	Airgas USA, LLC	274.25
120606	12/1/2023	General Fund - 101	Amplitel Technologies LLC	35,835.33
120608	12/1/2023	General Fund - 101	AT&T Mobility	137.16
120610	12/1/2023	General Fund - 101	Charter Communications	198.64
120611	12/1/2023	General Fund - 101	City Of Appleton	36,328.00
120612	12/1/2023	General Fund - 101	Complete Office of Wisconsin	40.01
120613	12/1/2023	General Fund - 101	DC Auto Repair, LLC	656.41
120614	12/1/2023	General Fund - 101	Dean Enterprises, LLC	255.00
120615	12/1/2023	General Fund - 101	Digisage	136.00
120616	12/1/2023	General Fund - 101	Diversified Benefit Services, Inc.	241.28
120617	12/1/2023	General Fund - 101	Eagle Graphics LLC	199.84
120619	12/1/2023	General Fund - 101	Energy Control & Design, Inc.	546.72
120620	12/1/2023	General Fund - 101	Fox Specialty Company LLC	43.05
120621	12/1/2023	General Fund - 101	Fox Valley Technical College	30.00
120622	12/1/2023	General Fund - 101	Gila, LLC	0.11
120623	12/1/2023	General Fund - 101	Ingram	549.69
120624	12/1/2023	General Fund - 101	John VanDrunen	379.90
120625	12/1/2023	General Fund - 101	JX Enterprises, Inc.	1,356.74
120626	12/1/2023	General Fund - 101	Kelly Wheeler	650.00
120627	12/1/2023	General Fund - 101	Lappen Security Products, Inc.	3,657.44
120628	12/1/2023	General Fund - 101	Marco	947.91
120629	12/1/2023	General Fund - 101	Marco Technologies LLC NW 7128	46.74
120630	12/1/2023	General Fund - 101	McClone	1,788.00
120631	12/1/2023	General Fund - 101	Midwest Tape	749.58
120632	12/1/2023	General Fund - 101	News Publishing Co, Inc.	1,518.79
120633	12/1/2023	General Fund - 101	Northeast Asphalt Inc.	366.23
120634	12/1/2023	General Fund - 101	ORKIN Pest Control	191.98
120635	12/1/2023	General Fund - 101	Outagamie County Treasurer	11.94
120637	12/1/2023	General Fund - 101	RecTrac, LLC	900.00
120639	12/1/2023	General Fund - 101	Ryan Geiger	4,467.50
120640	12/1/2023	General Fund - 101	Screening One, Inc.	76.70
120642	12/1/2023	General Fund - 101	Stoneridge Piggly Wiggly	235.02
120643	12/1/2023	General Fund - 101	Tapco	3,266.61
120644	12/1/2023	General Fund - 101	Teleflex LLC	612.50

Check #	Date	Fund	Addressee	Absolute Value of Amount
120646	12/1/2023	General Fund - 101	Tracy Curnett	25.00
120647	12/1/2023	General Fund - 101	Treetop Explorer, LLC	490.00
120648	12/1/2023	General Fund - 101	We Energies	21.25
120649	12/1/2023	General Fund - 101	Wisconsin Dept of Justice	7.00
00000099/1	12/11/2023	General Fund - 101	Paycor HCM Inc.	1,443.50
00000099/2	12/11/2023	General Fund - 101	MissionSquare Retirement	21,316.96
00000100/1	12/11/2023	Environmental Remediate TID - 450	Kaukauna Utilities	16.48
00000101/1	12/11/2023	Sanitary Sewer Utility - 602	Kaukauna Utilities	1,417.20
00000102/1	12/11/2023	General Fund - 101	Garrow Oil Corp.	23,121.98
00000102/2	12/11/2023	General Fund - 101	Kaukauna Utilities	24,082.64
00000102/3	12/11/2023	General Fund - 101	Securian Financial Group, Inc.	2,903.84
00000102/4	12/11/2023	General Fund - 101	Diversified Benefit Services, Inc (DBS) (ACH)	8,344.83
00000102/5	12/11/2023	General Fund - 101	Fire Association Local 1594	637.80
00000102/6	12/11/2023	General Fund - 101	Police Association	696.00
00000102/7	12/11/2023	General Fund - 101	Pelion Benefits, Inc (SSA)	1,364.43
120715	12/8/2023	Streets & Sidewalk Capital - 420	Westwood Professional Services, Inc.	1,573.75
120692	12/8/2023	Storm Water Utility - 601	McMahon Associates Inc	4,081.85
120718	12/8/2023	Storm Water Utility - 601	Zarnoth Brush Works	1,722.00
120700	12/8/2023	Special Assessment Fund - 215	Outagamie County Treasurer	9,132.89
120714	12/8/2023	Solid Waste - 220	WasteQuip/Toter, LLC	9,555.20
120656	12/8/2023	Sanitary Sewer Utility - 602	AT&T	226.51
120658	12/8/2023	Sanitary Sewer Utility - 602	BoardmanClark	2,760.00
120669	12/8/2023	Sanitary Sewer Utility - 602	Energenecs, Inc.	10,453.03
120685	12/8/2023	Sanitary Sewer Utility - 602	Lazer Utility Locating, LLC	510.75
120693	12/8/2023	Park & Pool Capital - 422	McMahon Associates Inc	853.50
120687	12/8/2023	Park & Pool Capital - 422	Leaves Inspired Tree Nursery LLC	2,878.00
120651	12/8/2023	General Fund - 101	Amplitel Technologies LLC	11,500.00
120652	12/8/2023	General Fund - 101	Anthony Penterman	130.36
120654	12/8/2023	General Fund - 101	Ashley Thiem-Menning	172.92
120655	12/8/2023	General Fund - 101	Assessment Technologies of Wisconsin LLC	3,490.24
120657	12/8/2023	General Fund - 101	Bear Graphics	193.27
120659	12/8/2023	General Fund - 101	Bob & Dave's Lawn & Landscaping	195.00
120661	12/8/2023	General Fund - 101	Carstens Ace Hardware	34.94
120662	12/8/2023	General Fund - 101	Cellcom	1,560.91
120663	12/8/2023	General Fund - 101	Cintas Corp.	193.85
120665	12/8/2023	General Fund - 101	Diversified Benefit Services, Inc.	240.65
120666	12/8/2023	General Fund - 101	Eagle Sign & Design LLC	550.00
120668	12/8/2023	General Fund - 101	Emergency Services Marketing Corp.	810.00
120670	12/8/2023	General Fund - 101	Faith Technologies, Inc.	2,994.71
120672	12/8/2023	General Fund - 101	Fox Valley Safety LLC	2,481.00
120674	12/8/2023	General Fund - 101	GFL Green For Life Environmental	1,238.55
120676	12/8/2023	General Fund - 101	Home Team Sports & Apparel Inc	513.60
120678	12/8/2023	General Fund - 101	James Imaging Systems, Inc.	128.57
120679	12/8/2023	General Fund - 101	Jefferson Fire & Safety, Inc.	453.65
120680	12/8/2023	General Fund - 101	Jennie Eggleston	150.00
120681	12/8/2023	General Fund - 101	Josh Karl	125.00
120682	12/8/2023	General Fund - 101	JX Enterprises, Inc.	180.03
120683	12/8/2023	General Fund - 101	Kelli Antoine	113.65
120684	12/8/2023	General Fund - 101	KK Sew & Vac Inc.	23.94

Check #	Date	Fund	Addressee	Absolute Value of Amount
120686	12/8/2023	General Fund - 101	League of Wisconsin Municipalities	5,725.00
120688	12/8/2023	General Fund - 101	Marco	64.46
120689	12/8/2023	General Fund - 101	Marco Technologies LLC NW 7128	1,064.92
120690	12/8/2023	General Fund - 101	Mary Jo Kilgas	150.00
120691	12/8/2023	General Fund - 101	Matthew Wallace	125.00
120697	12/8/2023	General Fund - 101	Oracle NetSuite	1,633.50
120699	12/8/2023	General Fund - 101	Outagamie County Treasurer	32,260.38
120701	12/8/2023	General Fund - 101	Prime Media	174.12
120702	12/8/2023	General Fund - 101	R. Lewis Technologies, Inc.	91.00
120703	12/8/2023	General Fund - 101	Roger Bowers Construction Co, Inc	360.00
120705	12/8/2023	General Fund - 101	Samuel Hebert	200.00
120706	12/8/2023	General Fund - 101	Silver Squirrel Engraving & Gifts	62.50
120707	12/8/2023	General Fund - 101	State of Wisconsin	1,686.04
120708	12/8/2023	General Fund - 101	Stoneridge Piggly Wiggly	45.84
120710	12/8/2023	General Fund - 101	TransUnion Risk and Alternative Data Solutions Inc	75.00
120711	12/8/2023	General Fund - 101	Triumph Tires Inc	4,223.08
120712	12/8/2023	General Fund - 101	Truck Country Of Wisconsin	1,541.06
120713	12/8/2023	General Fund - 101	Walt's Petroleum Service	16.50
120716	12/8/2023	General Fund - 101	Weyers Equipment Inc	4,826.85
120717	12/8/2023	General Fund - 101	Wisconsin Park & Recreation Assn	300.00
120653	12/8/2023	General Fund - 101	Ascension WI Employer Solutions	552.00
120664	12/8/2023	General Fund - 101	DC Auto Repair, LLC	45.90
120671	12/8/2023	General Fund - 101	Fox Valley Humane Association	914.80
120650	12/8/2023	General Fund - 101	Adam VanderHyden	200.00
120675	12/8/2023	General Fund - 101	Haenco LLC	723.22
120673	12/8/2023	General Fund - 101	Galls, LLC	110.35
120704	12/8/2023	General Fund - 101	Safety First Aquatics LLC	125.00
120667	12/8/2023	General Fund - 101	Elena Hill	175.00
120696	12/8/2023	General Fund - 101	Nikole Linzmeyer	200.00
120695	12/8/2023	General Fund - 101	Nicole Reinl	30.00
120660	12/8/2023	General Fund - 101	Brian Schell	106.44
120677	12/8/2023	General Fund - 101	James Berven	409.24
120709	12/8/2023	General Fund - 101	Sue Haseman	200.00
120694	12/8/2023	General Fund - 101	Mirsberger Sales & Service, Inc.	9,999.00
120719	12/8/2023	General Fund - 101	Outagamie County Treasurer	28,299.96
00000103/1	12/15/2023	General Fund - 101	Grand Kakalin LLC	11,993.00
00000103/2	12/15/2023	General Fund - 101	Kaukauna Utilities	24.87
00000104/1	12/15/2023	Sanitary Sewer Utility - 602	Kaukauna Utilities	79.52
120729	12/15/2023	Sanitary Sewer Utility - 602	Carl Bowers & Sons Construction Co, Inc	929,771.24
120736	12/15/2023	Sanitary Sewer Utility - 602	Diggers Hotline Inc.	1,110.24
120743	12/15/2023	Sanitary Sewer Utility - 602	Heart of the Valley Metropolitan Sewerage District	152,627.66
00000105/1	12/15/2023	Storm Water Utility - 601	Kaukauna Utilities	6,185.49
120747	12/15/2023	Park & Pool Capital - 422	Miron Construction Co, Inc	320,947.76
120728	12/15/2023	Storm Water Utility - 601	Brooks Tractor Inc.	88.76
120762	12/15/2023	Storm Water Utility - 601	Zignego Company, Inc.	13,627.75
120759	12/15/2023	Storm Water Utility - 601	Visu-Sewer, Inc.	1,765.70
120763	12/15/2023	Streets & Sidewalk Capital - 420	Zignego Company, Inc.	1,339,545.06
120722	12/15/2023	General Fund - 101	Aramark Uniform	601.49
120723	12/15/2023	General Fund - 101	Automotive Supply Co	10.80

Check #	Date	Fund	Addressee	Absolute Value of Amount
120724	12/15/2023	General Fund - 101	Batteries Plus, LLC.	25.15
120725	12/15/2023	General Fund - 101	Bob & Dave's Lawn & Landscaping	387.00
120726	12/15/2023	General Fund - 101	Bound Tree Medical, LLC.	1,557.54
120727	12/15/2023	General Fund - 101	Bowmar Appraisal Inc.	7,775.00
120731	12/15/2023	General Fund - 101	Carstens Ace Hardware	86.31
120732	12/15/2023	General Fund - 101	Charter Communications	199.20
120733	12/15/2023	General Fund - 101	City Of Appleton	780.50
120734	12/15/2023	General Fund - 101	Crescent Electric Supply	53.40
120735	12/15/2023	General Fund - 101	Dean Enterprises, LLC	217.50
120737	12/15/2023	General Fund - 101	Douglas Hietpas	250.00
120738	12/15/2023	General Fund - 101	Emergency Medical Products	1,171.42
120739	12/15/2023	General Fund - 101	Enterprise Electric Inc	274.27
120740	12/15/2023	General Fund - 101	Fox Valley Technical College	292.50
120741	12/15/2023	General Fund - 101	General Beer Dist-NE	1,298.38
120744	12/15/2023	General Fund - 101	Lappen Security Products, Inc.	138.75
120745	12/15/2023	General Fund - 101	Linde Gas & Equipment Inc.	205.23
120748	12/15/2023	General Fund - 101	Motorola Solutions, Inc.	6,814.70
120751	12/15/2023	General Fund - 101	North East Wisconsin Welding LLC	250.00
120752	12/15/2023	General Fund - 101	Northcentral Utility of Wisconsin, LLC	112.02
120753	12/15/2023	General Fund - 101	Quadient Leasing USA, Inc.	500.91
120754	12/15/2023	General Fund - 101	Stoneridge Piggly Wiggly	103.32
120755	12/15/2023	General Fund - 101	Superior Chemical, LLC	316.32
120757	12/15/2023	General Fund - 101	Triumph Tires Inc	4,443.82
120760	12/15/2023	General Fund - 101	Walt's Petroleum Service	697.52
120761	12/15/2023	General Fund - 101	We Energies	1,338.07
120720	12/15/2023	General Fund - 101	Advanced Maintenance Solutions	1,687.85
120742	12/15/2023	General Fund - 101	Heart of the Valley Metropolitan - New Connections	14,310.00
120756	12/15/2023	General Fund - 101	T-Mobile	363.37
120750	12/15/2023	General Fund - 101	Nolte's Service & 24 HR Towing LLC	301.40
120749	12/15/2023	General Fund - 101	Musco Corporation	475.00
120746	12/15/2023	General Fund - 101	Michele Wyro	200.00
120721	12/15/2023	General Fund - 101	Amy Richie	25.00
120758	12/15/2023	General Fund - 101	UW Extension	350.00
120730	12/15/2023	General Fund - 101	Carly Zimmer	98.25
120764	12/15/2023	General Fund - 101	Charter Communications	1,102.35
Total				3,211,196.90

PROCLAMATION

NATIONAL LAW ENFORCEMENT APPRECIATION DAY (L.E.A.D.) – Celebrated January 9, 2024

WHEREAS, the health and safety of the citizens of the City of Kaukauna, Wisconsin, is important to the happiness, prosperity and well-being of our City's families and community; and

WHEREAS, the City of Kaukauna, Wisconsin, is the proud home of dedicated police officers who put their lives on the line to keep our community safe; and

WHEREAS, these officers stand as leaders and teachers, educating the community about the importance of public safety; and

WHEREAS, the City of Kaukauna, Wisconsin, appreciates the extraordinary efforts and sacrifices made by officers and their family members on a daily basis in order to protect our schools, workplaces, roadways, and homes; and

WHEREAS, National Law Enforcement Appreciation Day is an opportunity to show our support for law enforcement.

NOW, THEREFORE BE IT RESOLVED that I, Mayor Anthony J. Penterman of the City of Kaukauna, Wisconsin, declare January 9, 2024, to be National Law Enforcement Appreciation Day, and call this observance to the attention of all our citizens.

Dated this 2nd day of January 2024.



Anthony J. Penterman, Mayor





INDUSTRIAL PARK COMMISSION

City of Kaukauna
Hydro View Room
 Municipal Services Building
 144 W. Second Street, Kaukauna

Monday, December 11, 2023 at 3:00 PM

MINUTES

In-Person

Chair Avanzi called the meeting to order at 3:00 PM.

1. Roll Call.

Members present: Michael Avanzi, Scott Jerome, Nick Rieth, Glenn Schilling, John Sundelius, Mike VandeBerg

Member(s) absent: Ryan Gaffney, Tony Nytes

Other(s) present: Associate Planner Lily Paul, PCDD Joe Stephenson, DPW John Neumeier, Mayor Tony Penterman, Mike Klarner – Fox Structures, Brian Klink – Klink Equipment

Sundelius made a motion to excuse the absent members. Schilling seconded the motion. The motion passed unanimously.

2. Approval of Minutes.

- a. Approve Minutes from October 16, 2023 Meeting

Schilling made a motion to approve the minutes from October 16, 2023 meeting. Sundelius seconded the motion. The motion passed unanimously.

3. New Business.

- a. Offer to Purchase Review - Outlot 3 NEW Prosperity Center

PCDD Stephenson presented an offer to purchase for Outlot 3 in NEW Prosperity Center. The development that would go there is a bakery and the primary use would be warehouse and storage. The offer shows a purchase price of \$24,001 and there is an addendum to the offer to purchase stating that the "seller agrees to pay J. Ross Associates a Buyer Incentive Fee of \$24,000 at the time of closing." This means that essentially the land purchase is a dollar deal considering the configuration of the land/wetlands and there is no more TIF incentive.

- b. Request for Alternative Facade Material - Klink Equipment LLC; Part of Lot 5, NEW Prosperity Center

AP Lily explained that she reviewed the rendering of the new building that is proposed to be built in NEW Prosperity Center. The rendering showed metal siding

which is not allowed per the protective covenants. The Industrial Park Commission has the ability to allow alternative façade materials. It was made aware that the building will have at least 52 over head doors as the primary use is a repair shop. 52 overheard doors does make masonry siding a bit difficult. Owner Brian Klink, and Representative Mike Klarner explained the look of the metal siding that is proposed. The metal will alternate directions and colors. They offered to bring in steel samples and provide examples of buildings that were built the same way. The commission's biggest concern is that this would begin a decline in quality and future development would ask for the same the thing. Once the sample are in the commission will reconvene to make a decision.

There was no action taken.

4. Closed Session.

- a. Adjourn to Closed Session per Wisconsin State Statutes 19.85(1)(e) to discuss the disposition of public property - Outlot 3 NEW Prosperity Center

Schilling made a motion to adjourn to closed session. VandeBerg seconded the motion. The motion passed unanimously. Meeting adjourned to closed session at 3:28 PM.

- b. Return to Open Session for possible action

Sundelius made a motion to return to open session. Schilling seconded the motion. The motion passed unanimously. Meeting returned to open session at 3:47 PM.

Rieth made a motion to reject the offer to purchase and advise staff to negotiate a purchase price of \$200,000. VandeBerg seconded the motion. The motion passed unanimously.

5. Other Business.

There was no other business.

6. Adjourn.

Sundelius made a motion to adjourn the meeting. Schilling seconded the motion. The motion passed unanimously. Meeting adjourned at 3:49 PM.

BOARD OF APPEALS

A Meeting of The Board of Appeals was called to order by Chair Kavanaugh at 4:00 P.M. on Wednesday, December 20, 2023.

Members present: Brandt, Fallona, Hennes, Kavanaugh, Nisler, Vandeberg and Werschem.

Also Present: Planning/Eng. Tech. Holmes, Building Inspector Jensen, and applicants.

Kenney read the official published ad relative to the appeal. Notice is hereby given that CHB Properties LLC, 2301 Riverside Drive, Kaukauna Wisconsin who has applied for a variance to the Zoning Board of Appeals for a decision of the City Building Inspector as follows:

ADDRESS OF AFFECTED PARCEL: 1401/1403 Arbor Way, Kaukauna WI 54130

The applicant is requesting a variance to construct an addition to a commercial building. Section 17.53 Façade Standards 3. a. (2). Facades shall have a minimum of 10 percent masonry on sides that face a public street.

Property owner Chris Berkers and Keller Structures representative Dave Stubbs were sworn in.

Berkers gave background on the reasoning for the appeal request.

Planning/Eng. Tech. Holmes stated this property does not have unusual or unique characteristic which creates a hardship. The lot is flat ground with no unusual features. The hardship is self-created. The applicant will not lose use of the lot as a commercial property this is a financial burden imposed on the owner by the municipal code. The variance that is being requested is the minimum needed to avoid installation of the masonry to the façade facing the public street. The granting of this variance will have a negative effect on the community as a whole. The façade ordinance was created and approved by the governing body of the City of Kaukauna. By selectively applying the ordinance to certain properties as per owners wishes, a negative trend will emerge in the community.

Due to this project starting before the facade ordinance changed and the new addition looking different from the existing building, Board of Appeals members felt an exception should be made and the appeal should be granted.

Motion by Werschem, seconded by Brandt to approve the variance to CHB Properties LLC at 1401/1403 Arbor Way, Kaukauna, WI 54130.

Upon roll call, Hennes – aye, Kavanaugh – aye, Fallona – aye, Brandt – aye, Werschem – aye, Nisler – nay, Vandeberg – aye.

Motion carried.

Motion by Hennes, seconded by Brandt to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 4:17 P.M.

Sally Kenney, Clerk

ORDINANCE NO. 1899-2024**ORDINANCE AMENDING THE GENERAL ORDINANCES
OF THE CITY OF KAUKAUNA, WISCONSIN**

WHEREAS, it is deemed expedient and necessary that the Municipal Code of the City of Kaukauna be brought up-to-date; and

WHEREAS, ordinances adopted through 1898, dated through December 19, 2023, and changes necessitated by changes in State law have now been incorporated into the Municipal Code; and

WHEREAS, a copy of such amended code has been on file and open for public inspection in the office of the Clerk for not less than two weeks, as required by Section 66.0103 of the Wisconsin Statutes, and notice thereof was given by publication on December 27, 2023, in the Times-Villager.

NOW, THEREFORE, the Common Council of the City of Kaukauna do ordain that the Code of Ordinances in book form entitled, "Municipal Code of the City of Kaukauna, Wisconsin," as amended, shall be and hereby is adopted as the general ordinances in and for the City of Kaukauna, Wisconsin.

This ordinance shall be in full force and effect from and after January 2, 2024.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally Kenney, Clerk