

COMMON COUNCIL

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Tuesday, March 07, 2023 at 7:00 PM

AGENDA

In-Person

1. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
2. Reading and approval of minutes.
 - [a.](#) Common Council Meeting Minutes of February 22, 2023.
3. Presentation of letters, petitions, remonstrances, memorials, and accounts.
 - [a.](#) Bills Payable.
4. Public appearances.
5. Business presented by Mayor.
 - a. Congratulations to Sgt. Robert Momberg on 25 years of service with the City of Kaukauna Police Department.
 - b. Retirement of Sgt. Rex Swenson from the City of Kaukauna Police Department.
6. Reports of standing and special committees.
 - [a.](#) Board of Public Works Meeting Minutes of March 6, 2023.
 - [b.](#) Health & Recreation Committee Meeting Minutes of March 6, 2023.
 - [c.](#) Public Protection and Safety Committee Meeting Minutes of March 6, 2023.
 - [d.](#) Plan Commission Meeting Minutes of February 9, 2023.
 - [e.](#) Library Board Meeting Minutes of January 24, 2023.
 - [f.](#) 1000 Islands Environmental Center Committee Meeting Minutes of January 19, 2023.
 - [g.](#) Grignon Mansion Board Meeting Minutes of November 28, 2022.
 - [h.](#) Operator (Bartender) Licenses.
7. Reports of City officers.
8. Presentation of ordinances and resolutions.
 - [a.](#) Resolution 2023-5376 Preliminary Resolution Declaring Intent to Exercise Special Assessment Police Powers for Public Improvements to Alleys Abutting Properties along East 3rd Street, West 3rd Street, East 4th Street, West 4th Street, Reaume Avenue, Main Avenue, Crooks Avenue, Island Street, Schultheis Street, Elm Street, and Oak Street.
 - [b.](#) Resolution 2023-5377 Resolution Approving a Lot Division for Parcel 322095700.
9. Adjourn.

NOTICES

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER
WILL BE MADE AVAILABLE AT NO CHARGE.**

Join Zoom Meeting

<https://us06web.zoom.us/j/2346054161?pwd=SWRkZ3k5V2tOMDkzN241d0RvR3h1QT09>

Meeting ID: 234 605 4161

Passcode: 54130

One tap mobile

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+1 386 347 5053 US

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COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – FEBRUARY 22, 2023

Pursuant to adjournment on February 7, 2023 meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Wednesday, February 22, 2023.

Roll call present: Antoine, Coenen, Eggleston, Kilgas, Moore, Schell, and Thiele.

Absent & Excused: DeCoster

Also present: Attorney Davidson, DPW/Eng. Neumeier, Fire Chief Carrel (via Zoom), Fin. Dir. Van Rossum, Police Chief Graff, Planner Stephenson (via Zoom), HR Dir. Swaney (via Zoom), Street Foreman Nelson, Deputy Clerk Nelson, and interested citizens.

Motion by Coenen, seconded by Moore to excuse the absent member.

All Ald. present voted aye.

Motion carried.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Thiele to adopt the minutes of the Common Council meeting of February 7, 2023.

All Ald. present voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Antoine to pay bills out of the proper accounts.

All Ald. present voted aye.

Motion carried.

PUBLIC APPEARANCES

Mayor Penterman informed the Council of the death of Bernard “Bud” Nelson. Bud served as a Kaukauna Police Officer from 1972 to 2006. Deepest sympathies go out to his family.

BUSINESS PRESENTED BY THE MAYOR

Public Hearing for amendment to City Zoning Code Section 17.22 – Commercial Highway District.

Mayor Penterman declared the public hearing open and asked if anyone in the Council Chambers or via Zoom wished to address the Council regarding City Zoning Code Section 17.22 – Commercial Highway District.

After asking two more times if anyone wished to address the council. No one appeared. Mayor Penterman declared the public hearing closed.

Retirement of Rex Swanson from the City of Kaukauna Police Department.

This item was pulled and placed on the March 7 agenda.

Reappointment of Kenneth Kavanaugh to the Board of Appeals.

Motion by Thiele, seconded by Moore to reappoint Kenneth Kavanaugh to the Board of Appeals.

All Ald. present voted aye.

Motion carried.

Reappointment of Bruce Werschem to the Board of Appeals.

Motion by Schell, seconded by Kilgas to reappoint Bruce Werschem to the Board of Appeals.

All Ald. present voted aye.

Motion carried.

Mayoral Proclamation Declaring Class III Snow Emergency Pursuant to 7.125 Traffic Regulations During Snow Emergencies.

Motion by Eggleston, seconded by Coenen to receive and place on file the Mayoral Proclamation Declaring Class III Snow Emergency Pursuant to 7.125 Traffic Regulations During Snow Emergencies.

All Ald. present voted aye.

Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Board of Public Works Meeting Minutes of February 22, 2023.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairperson Thiele on Wednesday, February 22, 2023 at 6:00 P.M.

Members present: Antoine, Coenen, Eggleston, Kilgas, Moore, Schell, and Thiele.

Absent & Excused: DeCoster

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, Finance Dir. Van Rossum, Planner Stephenson (via Zoom), HR Dir. Swaney (via Zoom), Police Chief Graff, Fire Chief Carrel (via Zoom), Street Foreman Nelson, Clerk Kenney and interested citizens.

Motion by Coenen, seconded by Kilgas to excuse the absent member.

All Ald. present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. Award Bid for Project 2-23, Kenneth Avenue Area Relay-Phase 3.

DPW/Eng. Neumeier stated the Engineering Department has compared the seven bids received against the engineer's estimate. The two lowest bidders are within \$23,271.75 with their base bid, and within \$48,073.27 for their alternate bid, which is a good indication that they are competitive, yet the City is also getting a much better price. All seven bids were

within \$367,042.60 of one another, again showing the competitiveness and good prices. The engineer's estimate is compiled utilizing previous years' prices and adjusted for inflation and changes in work descriptions, and all seven bids were lower than that estimate. The comparison file showing the pricing differences between the received bids and the engineer's estimate was provided.

Motion by Moore, seconded by Coenen to award Project 2-23 Kenneth Avenue Area Utility Relay – Phase 3 to Carl Bowers & Sons, Kaukauna, WI for Unit A of the Base Bid, an amount of \$779,494.25 and all Alternate Bid Units (AA, BB, and CC) an amount of \$1,671,208.78 for a total bid price of \$2,450,703.03.

All members present voted aye.

Motion carried.

b. Authorization to seek bids for Project #6-23: LaFollette Park Playground Renovation.

American Rescue Plan (ARPA) funds of \$350,000 were proposed to renovate a playground in an area of the City that historically has more disadvantaged children. Staff sought information from the School District and found that LaFollette Park would be the best option for this renovation. Staff has been in contact with three vendors to evaluate a LaFollette Park playground renovation, potential layouts, and different equipment/amenities available. We are generating a final specifications manual with guidelines for the type of equipment, playground surfacing, and site amenities we would want to see installed. City staff will save costs by performing some of the site work in and around the playground area in conjunction with the project. Currently, staff is seeking authorization to seek competitive bids for providing a final design/layout based on specifications, the furnishing and installing of park equipment, and related surfacing work, utilizing funds made available by the ARPA funding. Questions from the Board were answered.

Motion by Eggleston, seconded by Schell to authorize staff to seek bids for Project #6-23: LaFollette Park Playground Renovation.

All members present voted aye.

Motion carried.

c. Alley Project Utility Discussion/Direction.

DPW/Eng. Neumeier indicated that the City is looking to improve some vacant lot spaces on Second and Third Street and make these spaces more usable by the public. In conjunction with this, on the CIP this year is to repave the alley between Second and Third Street. Staff would like to bury the utility lines during this process to add to the beautification process. The estimated cost to bury the lines is \$300,000 to \$400,000.

Questions from the Board were answered.

d. Application for Sidewalk Builders License to Dan Verbeten Construction.

Motion by Moore, seconded by Coenen to approve the Sidewalk Builders License to Dan Verbeten Construction.

All members voted aye.

Motion carried.

e. Update to Disposal Site Agreement and Online Renewal Fee.

DPW/Eng. Neumeier provided the Municipal Disposal Site Use Agreement and changes

proposed. The City Attorney worked with Superintendent VanGompel to create a more thorough agreement. The fee was also discussed and proposed to be the same for both in-person and online registrations.

Questions from the Board were answered.

f. Public Works Update.

DPW/Eng. Neumeier stated that traffic signal upgrades were done at the Catherine, Taylor, and Lawe Street lights, and they are now up to current standards.

DPW/Eng. Neumeier also thanked Street Superintendent VanGompel for his quick thinking with the recent fire in a garbage truck. His quick thinking led to no damage to the garbage truck and no injuries to the crew. The debris from the truck was dumped and the fire quickly put out by the fire department.

3. Adjourn.

Motion made by Antoine, seconded by Kilgas to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 6:30 p.m.

Christina Nelson
Deputy Clerk

Motion by Thiele, seconded by Moore to adopt the Board of Public Works Meeting Minutes of February 22, 2023.

All Ald. present voted aye.

Motion carried.

Finance & Personnel Committee Meeting Minutes of February 22, 2023.

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Wednesday, February 22, 2023, at 6:32 pm.

Members present: Mayor Penterman, Alders Coenen, Moore, Kilgas, and Schell.

Also present: Attorney Davidson, Alder Thiele, Alder Eggleston, Alder Antoine, DPW/Eng. Neumeier, HR Dir. Swaney, Street Foreman Nelson, Planner Stephenson, Fin. Dir. Van Rossum, Fire Chief Carrel, Police Chief Graff and interested citizens.

Motion by Moore, seconded by Schell to excuse the absent member.

All members present voted aye.

Motion carried.

1. **Correspondence** - None.
2. **Discussion Topics.**
3. **Adjourn to Closed Session.**

- a. Adjourn to Closed Session pursuant to State Statute 19.85(1)(c) to discuss employment, promotion, compensation, or performance evaluation data of any public employee.

Motion by Moore, seconded by Kilgas to adjourn to Closed Session.
All members present voted aye.
Motion carried.

Adjourned to Closed Session at 6:33 p.m.

- b. Return to Open Session for possible action.

Motion by Moore, seconded by Coenen to return to Open Session.
All members present voted aye.
Motion carried.

Returned to Open Session at 6:46 p.m.

Motion by Moore, seconded by Kilgas to approve the reclassification of Lieutenant of Training to Assistant Chief of Training with a salary range of \$67,448 to \$88,399.
All members present voted aye.
Motion carried.

Motion by Coenen, seconded by Schell to approve an updated job title of Naturalist to Director/Naturalist.
Motion carried 4 ayes – 1 nay (Moore).

4. Adjourn.

Motion by Moore, seconded by Kilgas to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 6:48 pm.

Sally Kenney, Clerk

Motion by Moore, seconded by Thiele to adopt the Finance & Personnel Committee Meeting Minutes of February 22, 2023 as read.
All Ald. present voted aye.
Motion carried.

Legislative Committee Meeting Minutes of February 22, 2023.

LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Vice-Chairman Coenen on Wednesday, February 22, 2023 at 6:48 P.M.

Members present: Antoine, Coenen, Moore, and Thiele.

Also present: Mayor Penterman, Attorney Davidson, Alder Eggleston, Alder Kilgas, Alder Schell, DPW/Eng. Neumeier, HR Dir. Swaney, Street Foreman Nelson, Fin. Dir. Van Rossum, Planner Stephenson, Fire Chief Carrel, Police Chief Graff and interested citizens.

1. Correspondence - none.

2. Discussion Topics.

a. Update to 11.11 Waste - Ordinance Review.

City Staff have been working on updates to Municipal Code 11.11 Waste Material for several months. We are bringing back a final draft with additional language recommended for Legislative Committee approval. Discussion was held and questions answered.

Motion by Thiele, seconded by Moore to approve, and recommend approval to the Common Council, proposed ordinance 1875-2023 Ordinance repealing and recreating Section 11.11 Waste Material with the additional provisions noted during discussion, and direct staff to present the proposed ordinance update in an informational campaign and/or hold a public informational meeting.

All members voted aye.

Motion carried.

3. Adjourn.

Motion by Moore, seconded by Antoine to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:58 p.m.

Sally Kenney, Clerk

Motion by Coenen, seconded by Antoine to adopt the Legislative Committee Meeting Minutes of February 22, 2023.

All Ald. present voted aye.

Motion carried.

Plan Commission Meeting Minutes of January 19, 2023.

Motion by Moore, seconded by Schell to receive and place on file the Plan Commission Meeting Minutes of January 19, 2023.

All Ald. present voted aye.

Motion carried.

Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of January 10, 2023.

Motion by Moore, seconded by Kilgas to receive and place on file the Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of January 10, 2023.

All Ald. present voted aye.

Motion carried.

Board of Appeals Meeting Minutes of January 25, 2023.

Motion by Moore, seconded by Eggleston to receive and place on file the Board of Appeals Meeting Minutes of January 25, 2023.

All Ald. present voted aye.

Motion carried.

Board of Appeals Meeting Minutes of February 15, 2023.

Motion by Moore, seconded by Eggleston to receive and place on file the Board of Appeals Meeting Minutes of February 15, 2023.

All Ald. present voted aye.

Motion carried.

Operator (Bartender) Licenses.

The following applicants have applied for an operator's license for the license year **2022-2024** and have been recommended for approval based on their record check by the police department:

Atkinson	Todd	D.	1452 Haen Dr.	Kaukauna
Bohm	Isaiah	K.	W2222 Gentry Dr. Apt. 02	Kaukauna
Lindberg	Andrea	M.	7 Armstong Ct.	Kaukauna
Schultz	Margarita	M.	216 Ravine St.	Little Chute

Motion by Eggleston, seconded by Antoine to approve the Operator (Bartender) Licenses.

All Ald. present voted aye.

Motion carried.

REPORTS OF CITY OFFICERS

Fire Report

Motion by Moore, seconded by Schell to receive and place on file the January 2023 Fire Report.

All Ald. present voted aye.

Motion carried.

Ambulance Report

Motion by Moore, seconded by Kilgas to receive and place on file the January 2023 Ambulance Report.

All Ald. present voted aye.

Motion carried.

Police Report

Motion by Moore, seconded by Coenen to receive and place on file the January 2023 Police Report.

All Ald. present voted aye.

Motion carried.

Municipal Court Report

Motion by Moore, seconded by Antoine to receive and place on file the January 2023 Municipal Court Report.

All Ald. present voted aye.

Motion carried.

Clerk-Treasurer's Deposit Report

Motion by Moore, seconded by Coenen to receive and place on file the January 2023 Clerk-Treasurer's Deposit Report.

All Ald. present voted aye.

Motion carried.

Building Inspection Report.

Motion by Moore, seconded by Coenen to receive and place on file the January 2023 Building Inspection Report.

All Ald. present voted aye.

Motion carried.

2022 Tax Levy Collection Update.

Finance Director Van Rossum provided an overview of the 2022 Tax Levy Collection. The last day for collecting was on January 31. The team agrees it was another well-orchestrated collection season. The largest wave of payments proves to be the late December time frame. Many citizens as well as financial institutions wait for the last possible day making it a bit of a challenge. Between all taxing jurisdictions the total of taxes in 2022 levy are \$27,623,698. The City collected 80% of the total taxes in that first settlement. Over half of the tax payments were made by mail. This year we had 12% of the tax payments receipted in bulk which saves time. Settlement checks have been sent to the other taxing jurisdictions and the remaining \$5.5 million unpaid Real Estate property taxes have been turned over to the County for collection of the second installments. All remaining payments will need to be made at the County or on the County website.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2023-5374 A Resolution Approving a Lot Division for Parcel 322095500.

Motion by Moore, seconded by Antoine to suspend the rules and waive the reading of Resolution 2023-5374.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2023-5374.

All Ald. present voted aye.

Motion carried.

Resolution 2023-5375 A Resolution Approving a Lot Division for Parcel 322095603.

Motion by Moore, seconded by Coenen to suspend the rules and waive the reading of Resolution 2023-5375.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Schell to adopt Resolution 2023-5375.

All Ald. present voted aye.

Motion carried.

Ordinance 1880-2023 An Ordinance Amending Commercial Highway District Ch. 17, Sec. 17.22 in the Municipal Code of Ordinances.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Ordinance 1880-2023.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Ordinance 1880-2023.

All Ald. present voted aye.

Motion carried.

CLOSED SESSION

Adjourn to Closed Session Pursuant to 19.85(1)(e) to discuss disposition of public property – 2022-PL-08 Duquaine 2.

Motion by Moore, seconded by Eggleston to adjourn to closed session.

All Ald. present voted aye.

Motion carried.

Moved to closed session at 7:55 p.m.

Return to Open Session for possible action.

Motion by Antoine, seconded by Moore to return to Open Session.

All Ald. present voted aye.

Motion carried.

Returned to Open Session at 8:04 p.m.

Motion by Moore, seconded by Thiele to approve the amended WD-40 for PL-08 Duquaine 2.

All Ald. present voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to 19.85(1)(e) to discuss the disposition of public property – Commerce Crossing – 2022-PL-19 Grandstay Hotel.

Motion by Moore, seconded by Coenen to adjourn to closed session.

All Ald. present voted aye.

Motion carried.

Moved to closed session at 8:06 p.m.

Return to Open Session for possible action.

Motion by Moore, seconded by Coenen to return to Open Session.

All Ald. present voted aye.

Motion carried.

Returned to Open Session at 8:13 p.m.

Motion by Moore, seconded by Coenen to approve the WB-40 Amendment to the Offer to Purchase and the Developers Agreement for 2022-PL-19 Grandstay Hotel.

All Ald. present voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to 19.85(1)(e) to discuss the disposition of public funds - Commerce Crossing - 2022-PL-24 Arbor 55 Real Estate (The Reserve).

Motion by Moore, seconded by Schell to adjourn to closed session.

All Ald. present voted aye.

Motion carried.

Moved to closed session at 8:15 p.m.

Return to Open Session for possible action.

Motion by Eggleston, seconded by Moore to return to Open Session.

All Ald. present voted aye.

Motion carried.

Returned to Open Session at 8:26 p.m.

Motion by Moore, seconded by Antoine to approve WB-40 Commerce Crossing – 2022-PL-24 Arbor 55 Real Estate (The Reserve) with suggested edits by the City Attorney.

All Ald. present voted aye.
Motion carried.

ADJOURN

Motion by Coenen, seconded by Kilgas to adjourn.
All Ald. present voted aye.
Motion carried.

Meeting adjourned at 8:27 p.m.

Sally Kenney, Clerk



Accounts Payable

Checks for Approval

User: cnelson
Printed: 2/17/2023 - 9:11 AM



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
0	02/03/2023	General Fund	Lease - Buildings	Grand Kakalin LLC		11,993.00
0	02/03/2023	General Fund	Communications	Cellcom		31.05
0	02/03/2023	General Fund	Maintenance - Buildings	Grand Kakalin LLC		8,820.00
0	02/03/2023	General Fund	Communications	Cellcom		968.78
0	02/03/2023	General Fund	Communications	Cellcom		31.05
0	02/03/2023	General Fund	Communications	Cellcom		74.72
0	02/03/2023	General Fund	Communications	Cellcom		65.00
0	02/03/2023	General Fund	Communications	Cellcom		165.21
0	02/03/2023	General Fund	Communications	Cellcom		62.10
0	02/03/2023	General Fund	Communications	Cellcom		31.05
0	02/10/2023	General Fund	Miscellaneous	Garrow Oil Corp.		25,341.08
0	02/10/2023	General Fund	WI Retirement	Wisconsin Employee Trust Funds (ETF)		185,613.36
0	02/10/2023	General Fund	Group Life Insurance	Securian Financial Group, Inc.		2,728.33
0	02/10/2023	General Fund	Group Health Insurance	Wisconsin Employee Trust Funds (ETF)		344,208.22
118334	02/03/2023	General Fund	Contractual Services	Airgas USA, LLC		164.92
118335	02/03/2023	General Fund	Maintenance - Buildings	Amplitel Technologies LLC		150.00
118335	02/03/2023	General Fund	Contractual Services	Amplitel Technologies LLC		11,500.00
118336	02/03/2023	Sanitary Sewer Utility	Contractual Services	AT&T		238.01
118337	02/03/2023	Sanitary Sewer Utility	Contractual Services	BoardmanClark		2,630.00
118338	02/03/2023	General Fund	Maintenance - Automotive	Capital One Commercial		42.96
118338	02/03/2023	General Fund	General Supplies	Capital One Commercial		26.32
118338	02/03/2023	General Fund	Maintenance - Buildings	Capital One Commercial		116.44
118338	02/03/2023	General Fund	General Supplies	Capital One Commercial		6.99
118338	02/03/2023	General Fund	General Supplies	Capital One Commercial		542.86
118338	02/03/2023	General Fund	Maintenance - Buildings	Capital One Commercial		22.47
118338	02/03/2023	General Fund	General Supplies	Capital One Commercial		38.98
118338	02/03/2023	General Fund	Maintenance - Buildings	Capital One Commercial		46.46
118339	02/03/2023	General Fund	Custodial Supplies	Fox Specialty Company LLC		457.24
118340	02/03/2023	General Fund	General Insurance	Fox Valley Safety LLC		2,481.00
118341	02/03/2023	General Fund	Due to Other Organizatiions	Friends of the Kaukauna Public Library		920.00
118341	02/03/2023	General Fund	Expense Allowance	Friends of the Kaukauna Public Library		340.00
118342	02/03/2023	General Fund	Contractual Services	Debra Johnson		264.00
118343	02/03/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		163.92
118343	02/03/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		20,992.16

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
118343	02/03/2023	Sanitary Sewer Utility	Water Sewer & Electric	Kaukauna Utilities		1,307.01
118343	02/03/2023	Sanitary Sewer Utility	Water Sewer & Electric	Kaukauna Utilities		18.79
118343	02/03/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,166.26
118343	02/03/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		181.76
118343	02/03/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,710.71
118343	02/03/2023	Environmental Remediate TID	Remediation Costs - City	Kaukauna Utilities		16.80
118344	02/03/2023	General Fund	Facilities Rental Non-Taxable	Rhonda Kilgas		200.00
118345	02/03/2023	General Fund	Rent - Equipment	Marco Technologies LLC		68.77
118345	02/03/2023	General Fund	Rent - Equipment	Marco Technologies LLC		68.77
118345	02/03/2023	General Fund	Rent - Equipment	Marco Technologies LLC		38.70
118345	02/03/2023	General Fund	Rent - Equipment	Marco Technologies LLC		17.20
118345	02/03/2023	General Fund	Printing Expense	Marco Technologies LLC		17.20
118345	02/03/2023	General Fund	Rent - Equipment	Marco Technologies LLC		21.50
118345	02/03/2023	General Fund	Rent - Equipment	Marco Technologies LLC		21.50
118345	02/03/2023	General Fund	Rent - Equipment	Marco Technologies LLC		21.50
118345	02/03/2023	General Fund	Printing Expense	Marco Technologies LLC		21.50
118345	02/03/2023	General Fund	Contractual Services	Marco Technologies LLC		64.48
118345	02/03/2023	General Fund	Contractual Services	Marco Technologies LLC		17.20
118345	02/03/2023	General Fund	Contractual Services	Marco Technologies LLC		51.59
118345	02/03/2023	General Fund	Desktop Printer/Fax Expense	Marco Technologies LLC		13.03
118346	02/03/2023	General Fund	Medical & Laboratory Supplies	MO Med Supplies		260.00
118347	02/03/2023	General Fund	Education & Memberships	Outagamie County Fire Investigation Unit		25.00
118348	02/03/2023	General Fund	Miscellaneous	Silver Squirrel Engraving & Gifts		22.00
118349	02/03/2023	General Fund	Medical & Laboratory Supplies	Smith Pharmacy		61.00
118350	02/03/2023	General Fund	Office Supplies	Tailored Label Products Inc.		1,172.26
118351	02/03/2023	General Fund	Maintenance - Automotive	Truck Country Of Wisconsin		96.02
118352	02/03/2023	General Fund	Contractual Services	Valley Corvette Realty Inc.		75.00
118353	02/03/2023	General Fund	Contractual Services	von Briesen & Roper S.C.		126.00
118353	02/03/2023	General Fund	Contractual Services	von Briesen & Roper S.C.		630.00
118354	02/03/2023	Park & Pool Capital	Buildings	Terri Vosters		132.85
118355	02/03/2023	1000 Islands	Restricted Funds	Wildlife of Wisconsin		50.00
118356	02/10/2023	General Fund	Tax Roll	Kyle Abegglen		2,487.81
118357	02/10/2023	General Fund	Tax Roll	Associated Bank		11.29
118358	02/10/2023	General Fund	Tax Roll	Roxann Bannach		1,031.74
118359	02/10/2023	General Fund	Tax Roll	Julie Bloy		100.90
118360	02/10/2023	General Fund	Tax Roll	Bob's Inn		60.00
118361	02/10/2023	General Fund	Tax Roll	Ronald & JoAnne Carlson		72.26
118362	02/10/2023	General Fund	Tax Roll	Century Investments LLC		842.99
118363	02/10/2023	General Fund	Tax Roll	CoreLogic Inc.		1,479.20
118363	02/10/2023	General Fund	Tax Roll	CoreLogic Inc.		2,666.70
118363	02/10/2023	General Fund	Tax Roll	CoreLogic Inc.		1,024.76
118363	02/10/2023	General Fund	Tax Roll	CoreLogic Inc.		81.65
118363	02/10/2023	General Fund	Tax Roll	CoreLogic Inc.		4,206.43
118363	02/10/2023	General Fund	Tax Roll	CoreLogic Inc.		2,486.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
118363	02/10/2023	General Fund	Tax Roll	CoreLogic Inc.		5,695.34
118364	02/10/2023	General Fund	Tax Roll	Patricia Cox		792.70
118365	02/10/2023	General Fund	Tax Roll	East Wisconsin Savings Bank		30.00
118366	02/10/2023	General Fund	Tax Roll	Expera Specialty Solutions		32.81
118367	02/10/2023	General Fund	Tax Roll	Jason Fenn		1.71
118368	02/10/2023	General Fund	Tax Roll	Freedom Mortgage		3,479.85
118369	02/10/2023	General Fund	Tax Roll	Guaranty Closing & Title Services		177.25
118370	02/10/2023	General Fund	Tax Roll	Matthew Hansel		90.38
118371	02/10/2023	General Fund	Tax Roll	Steven Kahler		98.16
118372	02/10/2023	General Fund	Tax Roll	Jamison & Christin Kifer		4,545.92
118373	02/10/2023	General Fund	Tax Roll	Thomas Kilgas, Jr.		18.62
118374	02/10/2023	General Fund	Tax Roll	Andrew & Heidi Kornowski		106.61
118375	02/10/2023	General Fund	Tax Roll	Lighthouse Title Inc		122.82
118376	02/10/2023	General Fund	Tax Roll	Jesse & Sara Massonet		345.62
118377	02/10/2023	General Fund	Tax Roll	Richard Quella		33.00
118378	02/10/2023	General Fund	Tax Roll	Kevin Scheffen & Melissa Hoff-Scheffen		28.38
118379	02/10/2023	General Fund	Tax Roll	State Farm Insurance	5.66	0.00
118380	02/10/2023	General Fund	Tax Roll	Charles & Chris Stefenhagen		452.62
118381	02/10/2023	General Fund	Tax Roll	Randall Stone		96.48
118382	02/10/2023	General Fund	Tax Roll	Tyler Swedberg		60.31
118383	02/10/2023	General Fund	Tax Roll	Town N Country Title	4,120.96	0.00
118384	02/10/2023	General Fund	Tax Roll	Carl C VanDera		225.90
118385	02/10/2023	General Fund	Tax Roll	Shelly Jo VanGrinsven		45.24
118386	02/10/2023	General Fund	Tax Roll	Donna Wiskow		136.13
118387	02/10/2023	General Fund	Tax Roll	Xa Yang		33.49
118388	02/10/2023	General Fund	Maintenance - Buildings	Advanced Maintenance Solutions		409.50
118388	02/10/2023	General Fund	Contractual Services	Advanced Maintenance Solutions		2,165.36
118388	02/10/2023	General Fund	Contractual Services	Advanced Maintenance Solutions		1,278.35
118389	02/10/2023	General Fund	Maintenance - Buildings	All-Lift Systems, Inc.		960.00
118390	02/10/2023	General Fund	Maintenance - Automotive	Aring Equipment Co. Inc		71.58
118391	02/10/2023	Sanitary Sewer Utility	Contractual Services	AT&T		86.70
118392	02/10/2023	General Fund	Contractual Services	Bowmar Appraisal Inc.		7,775.00
118393	02/10/2023	General Fund	Maintenance - Automotive	Brooks Tractor Inc.		856.43
118393	02/10/2023	General Fund	Maintenance - Automotive	Brooks Tractor Inc.		591.88
118393	02/10/2023	General Fund	Maintenance - Automotive	Brooks Tractor Inc.		22.00
118393	02/10/2023	General Fund	Maintenance - Automotive	Brooks Tractor Inc.		-856.43
118394	02/10/2023	General Fund	General Supplies	Jerrold Butteris		125.00
118395	02/10/2023	TID #5 Construction Fund	Marketing & Administration	Carow Land Surveying		1,795.00
118396	02/10/2023	General Fund	Conservancy Zone Maint	Carstens Ace Hardware		6.29
118396	02/10/2023	General Fund	General Supplies	Carstens Ace Hardware		127.32
118396	02/10/2023	General Fund	Custodial Supplies	Carstens Ace Hardware		5.38
118396	02/10/2023	General Fund	General Supplies	Carstens Ace Hardware		30.22
118396	02/10/2023	General Fund	General Supplies	Carstens Ace Hardware		8.08
118396	02/10/2023	General Fund	General Supplies	Carstens Ace Hardware		8.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
118396	02/10/2023	General Fund	Maintenance - All Other Equipm	Carstens Ace Hardware		16.18
118396	02/10/2023	General Fund	Custodial Supplies	Carstens Ace Hardware		13.47
118396	02/10/2023	General Fund	Maintenance - Buildings	Carstens Ace Hardware		17.99
118396	02/10/2023	General Fund	Maintenance - Buildings	Carstens Ace Hardware		2.51
118396	02/10/2023	General Fund	Maintenance - Buildings	Carstens Ace Hardware		7.18
118396	02/10/2023	General Fund	Maintenance - Buildings	Carstens Ace Hardware		36.17
118396	02/10/2023	General Fund	Maintenance - Buildings	Carstens Ace Hardware		5.35
118396	02/10/2023	General Fund	Maintenance - Buildings	Carstens Ace Hardware		10.57
118396	02/10/2023	General Fund	Maintenance - Buildings	Carstens Ace Hardware		5.39
118396	02/10/2023	General Fund	General Supplies	Carstens Ace Hardware		67.77
118396	02/10/2023	General Fund	General Supplies	Carstens Ace Hardware		19.93
118396	02/10/2023	General Fund	Maintenance - Automotive	Carstens Ace Hardware		21.73
118396	02/10/2023	General Fund	Maintenance - Automotive	Carstens Ace Hardware		35.02
118396	02/10/2023	General Fund	Maintenance - Automotive	Carstens Ace Hardware		32.69
118396	02/10/2023	General Fund	General Supplies	Carstens Ace Hardware		18.84
118396	02/10/2023	General Fund	General Supplies	Carstens Ace Hardware		33.95
118396	02/10/2023	General Fund	Park Equipment	Carstens Ace Hardware		59.45
118396	02/10/2023	Sanitary Sewer Utility	Maintenance - All Other Equip	Carstens Ace Hardware		19.02
118397	02/10/2023	General Fund	Maintenance - Automotive	Casper's Truck Equipment		24.00
118398	02/10/2023	General Fund	Communications	Charter Communications		196.81
118399	02/10/2023	General Fund	Contractual Services	CLIA Laboratory Program		180.00
118400	02/10/2023	Equipment Capital	Equipment	Conway Shield		17,500.00
118400	02/10/2023	Equipment Capital	Equipment	Conway Shield		43.50
118401	02/10/2023	General Fund	Maintenance - Buildings	Dawes Rigging & Crane Rental, Inc.		235.00
118402	02/10/2023	General Fund	Concession Product	Diddles Dairy LLC		120.00
118403	02/10/2023	General Fund	Contractual Services	Diversified Benefit Services, Inc.		672.71
118404	02/10/2023	General Fund	Tax Roll	Scott & Kailey Ebben		4,120.96
118405	02/10/2023	General Fund	Medical & Laboratory Supplies	Emergency Medical Products		1,983.50
118406	02/10/2023	General Fund	Maintenance - Buildings	Energy Control & Design, Inc.		97.36
118407	02/10/2023	General Fund	Maintenance - All Other Equipm	Evergreen Power, LLC		85.28
118408	02/10/2023	General Fund	Custodial Supplies	Fox Specialty Company LLC		170.22
118409	02/10/2023	General Fund	Maintenance - Automotive	Gandrud		271.14
118410	02/10/2023	General Fund	Wellness Program	Ryan Geenen		52.48
118411	02/10/2023	General Fund	Bank and Credit Card Fees	Gila, LLC		59.99
118411	02/10/2023	General Fund	Bank and Credit Card Fees	Gila, LLC		41.82
118411	02/10/2023	General Fund	Bank and Credit Card Fees	Gila, LLC		2.71
118411	02/10/2023	General Fund	Bank and Credit Card Fees	Gila, LLC		40.67
118411	02/10/2023	General Fund	Bank and Credit Card Fees	Gila, LLC		33.65
118411	02/10/2023	General Fund	Bank and Credit Card Fees	Gila, LLC		38.00
118412	02/10/2023	General Fund	Tuition Assistance Program	Michael Hamilton		551.06
118413	02/10/2023	General Fund	Building Permit	Heart of The Valley Metro.		5,724.00
118414	02/10/2023	Sanitary Sewer Utility	Water Sewer & Electric	Heart of The Valley Metropolitan Sewerage District		157,251.56
118415	02/10/2023	General Fund	Library Materials	Ingram		310.25
118415	02/10/2023	General Fund	Library Materials	Ingram		83.79

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
118415	02/10/2023	General Fund	Library Materials	Ingram		74.71
118415	02/10/2023	General Fund	Library Materials	Ingram		218.74
118415	02/10/2023	General Fund	Library Materials	Ingram		145.75
118416	02/10/2023	General Fund	Rent - Equipment	James Imaging Systems, Inc.		128.57
118417	02/10/2023	General Fund	Medical & Laboratory Supplies	Jerry's Transmission Service		1,351.03
118418	02/10/2023	Sanitary Sewer Utility	Water Sewer & Electric	Kaukauna Utilities		133.52
118418	02/10/2023	Storm Water Utility	Water Sewer & Electric	Kaukauna Utilities		3,485.37
118418	02/10/2023	General Fund	Contractual Services	Kaukauna Utilities		42,384.76
118418	02/10/2023	General Fund	Contractual Services	Kaukauna Utilities		10,596.19
118418	02/10/2023	General Fund	Contractual Services	Kaukauna Utilities		6,857.14
118418	02/10/2023	General Fund	Contractual Services	Kaukauna Utilities		1,714.28
118418	02/10/2023	Sanitary Sewer Utility	Contractual Services	Kaukauna Utilities		300,500.00
118418	02/10/2023	Sanitary Sewer Utility	CIP - Infrastructure	Kaukauna Utilities		95,090.00
118419	02/10/2023	General Fund	K9 Program	Kaukauna Veterinary Clinic, LLP		41.50
118419	02/10/2023	General Fund	K9 Program	Kaukauna Veterinary Clinic, LLP		41.50
118420	02/10/2023	General Fund	Facilities Rental Non-Taxable	Paige Kern		200.00
118421	02/10/2023	General Fund	General Supplies	Klink Hydraulics, LLC		204.80
118421	02/10/2023	General Fund	Maintenance - Automotive	Klink Hydraulics, LLC		288.74
118421	02/10/2023	General Fund	Maintenance - All Other Equipm	Klink Hydraulics, LLC		117.32
118422	02/10/2023	General Fund	Facilities Rental Non-Taxable	Annika Leon		300.00
118423	02/10/2023	Storm Water Utility	Maintenance - Automotive	MacQueen Equip Group		230.82
118424	02/10/2023	General Fund	Service Contracts	Marco		413.74
118424	02/10/2023	General Fund	Rent - Equipment	Marco		157.98
118424	02/10/2023	General Fund	Rent - Equipment	Marco		157.98
118424	02/10/2023	General Fund	Rent - Equipment	Marco		94.79
118424	02/10/2023	General Fund	Rent - Equipment	Marco		31.60
118424	02/10/2023	General Fund	Printing Expense	Marco		31.60
118424	02/10/2023	General Fund	Rent - Equipment	Marco		39.50
118424	02/10/2023	General Fund	Rent - Equipment	Marco		39.50
118424	02/10/2023	General Fund	Rent - Equipment	Marco		39.50
118424	02/10/2023	General Fund	Printing Expense	Marco		39.50
118424	02/10/2023	General Fund	Contractual Services	Marco		157.98
118424	02/10/2023	General Fund	Contractual Services	Marco		31.58
118424	02/10/2023	General Fund	Contractual Services	Marco		126.40
118425	02/10/2023	General Fund	Contractual Services	McMahon Associates Inc		283.60
118426	02/10/2023	General Fund	Library Materials	MicroMarketing LLC		90.00
118427	02/10/2023	General Fund	Education & Memberships	Mid-States Organized Crime Information Center		200.00
118428	02/10/2023	General Fund	Library Materials	Midwest Tape		866.83
118429	02/10/2023	General Fund	Wellness Program	Inge Murphy		200.00
118430	02/10/2023	General Fund	Advertising	News Publishing Co, Inc.		388.36
118430	02/10/2023	General Fund	Advertising	News Publishing Co, Inc.		183.03
118430	02/10/2023	General Fund	Advertising	News Publishing Co, Inc.		425.71
118430	02/10/2023	General Fund	Advertising	News Publishing Co, Inc.		50.00
118431	02/10/2023	General Fund	Outagamie County	Outagamie County Treasurer		651.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
118431	02/10/2023	General Fund	Contractual Services	Outagamie County Treasurer		6,671.75
118431	02/10/2023	General Fund	Miscellaneous	Outagamie County Treasurer		15.90
118432	02/10/2023	General Fund	Data Processing Supplies	Outagamie Waupaca Library System		120.00
118432	02/10/2023	General Fund	Office Supplies	Outagamie Waupaca Library System		24.00
118432	02/10/2023	General Fund	Library Materials	Outagamie Waupaca Library System		4,713.68
118433	02/10/2023	General Fund	Maintenance - Buildings	Keith Petersen Plumbing Inc.		178.42
118434	02/10/2023	General Fund	Rent - Equipment	Pitney Bowes Global Financial Services		367.17
118435	02/10/2023	General Fund	General Supplies	Plymouth Lubricants		237.11
118436	02/10/2023	General Fund	Postage	Quadient Finance USA, Inc.		1,000.00
118437	02/10/2023	General Fund	Maintenance - Automotive	Quality Truck Care Center		255.98
118438	02/10/2023	General Fund	Maintenance - Automotive	R.N.O.W., Inc.		713.00
118439	02/10/2023	General Fund	Wellness Program	Ashley Roehl		200.00
118440	02/10/2023	General Fund	Miscellaneous	Stoneridge Piggly Wiggly		1.79
118440	02/10/2023	General Fund	Miscellaneous	Stoneridge Piggly Wiggly		8.64
118440	02/10/2023	General Fund	Miscellaneous	Stoneridge Piggly Wiggly		39.62
118440	02/10/2023	General Fund	Aminal & Bird Care	Stoneridge Piggly Wiggly		43.03
118441	02/10/2023	General Fund	Contractual Services	Stryker Sales Corporation		5,121.72
118442	02/10/2023	General Fund	Education & Memberships	Titan Public Safety Solutions, LLC		525.00
118443	02/10/2023	General Fund	Maintenance - Automotive	Triumph Tires Inc		1,390.00
118443	02/10/2023	General Fund	General Supplies	Triumph Tires Inc		520.00
118444	02/10/2023	General Fund	Automotive Supplies	Truck Country Of Wisconsin		73.35
118445	02/10/2023	General Fund	Advertising	The Valley Guide, LLC		800.00
118446	02/10/2023	Streets & Sidewalk Capital	Street Improvements	Vinton Construction Co.		85,963.94
118446	02/10/2023	Streets & Sidewalk Capital	Street Improvements	Vinton Construction Co.		1,618.32
118446	02/10/2023	Streets & Sidewalk Capital	Street Improvements	Vinton Construction Co.		2,486.72
118447	02/10/2023	General Fund	Seminar Expenses	Terri Vosters		154.58
118448	02/10/2023	General Fund	Heating Fuels	We Energies		1,403.30
118448	02/10/2023	General Fund	Heating Fuels	We Energies		460.32
118448	02/10/2023	General Fund	Heating Fuels	We Energies		174.81
118448	02/10/2023	General Fund	Heating Fuels	We Energies		24.65
118448	02/10/2023	General Fund	Heating Fuels	We Energies		4,720.08
118448	02/10/2023	General Fund	Heating Fuels	We Energies		413.01
118448	02/10/2023	General Fund	Water Sewer & Electric	We Energies		9.57
118448	02/10/2023	General Fund	Heating Fuels	We Energies		303.99
118449	02/10/2023	General Fund	Contractual Services	Wis. Dept. of Justice		224.00
118450	02/10/2023	General Fund	Accrued 10% Fines	State of Wisconsin		1,760.17
118451	02/14/2023	Agency - Other Governments	Calumet County	Calumet County Treasurer		81.99
118452	02/14/2023	Agency - Other Governments	Fox Valley Technical College	Fox Valley Technical College		437,001.88
118452	02/14/2023	Agency - Other Governments	Fox Valley Tech - Calumet	Fox Valley Technical College		16.59
118453	02/14/2023	Agency - Other Governments	Kaukauna School District	Kaukauna Area School District		3,268,056.66
118453	02/14/2023	Agency - Other Governments	Kaukauna School Dist-Calumet	Kaukauna Area School District		124.06
118454	02/14/2023	Agency - Other Governments	Outagamie County	Outagamie County Treasurer		1,721,172.62

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
Report Total:						6,885,950.00

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairperson Thiele on Monday, March 6, 2023 at 6:00 P.M.

Members present: Antoine (via Zoom), Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, Finance Dir. Van Rossum, Street Sup. Van Gompel, Police Chief Graff, Fire Chief Carrel, Planner Stephenson (via Zoom) and interested citizens.

1. **Correspondence** – none.

2. **Discussion Topics.**

a. KHS Civic Engagement Class Presentation – Proposed Grignon Park Project.

Members of the Civic Engagement Class; including teacher Tim Roehrig, students Audrey Arnoldussen, Marin Sanderfoot and McKenna Young were present to introduce the proposed Grignon Park Project (Winter Park). The Civic Engagement Class has been working with Baisch Engineering on design plans. Preliminary designs of the area were presented. Included in this project would be an ice rink with chiller, tow rope for tubing hill, concession stand, ice skate and tube rental area, sitting area, outdoor patio area with gas fire pits, soccer storage, etc. This project will be a destination for families. General estimated costs and funding were given. Outagamie County is looking to bring a project of this nature to the County. Once project is complete it would be turned over to the City of Kaukauna Parks & Recreation to operate. The cost would be offset by the rental of tubes, ice skates, concessions, etc. Parking problems were discussed. A donation recognition wall, along with building and ice rink naming rights will help to fund this project. The donation wall will have several levels – gold, silver, bronze. The city would be able to rent out the facility when not in use. Questions from the Board were answered.

The Board of Public Works gave Tim Roehrig and the Civic Engagement class support to move forward and continue working on this project. The Civic Engagement Class should continue to work with City staff for input.

b. Permission to bid Project 3-23, Alley Paving Project.

DPW/Eng. Neumeier stated the Engineering Department has included an alley reconstruction project in the 5-year capital plan in order to continue the replacement of deteriorating alleys throughout the City. The areas chosen for 2023 are alleys which had been previously identified for significant repairs, have existing drainage issues, and had little to no utility work required.

Motion by Moore, seconded by Coenen to authorize the Engineering Department to seek bids for Project #3-23, 2023 Alley Paving Project.

All members voted aye.

Motion carried.

c. Public Works Update.

DPW/Eng. Neumeier stated that spring weight limits go into effect this week. Fox Shores former railroad site project will be delayed until early 2024. There is an I-41 Corridor Local Officials update meeting tomorrow.

3. Adjourn.

Motion made by Moore, seconded by Schell to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 7:01 p.m.

Sally Kenney
Clerk

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Eggleston on Monday, March 6, 2023 at 7:01 P.M.

Members present: Antoine (via Zoom), DeCoster, Eggleston, and Kilgas.

Also present: Mayor Penterman, Attorney Davidson, Alder Thiele, Alder Coenen, Alder Schell, Alder Moore, Street Sup. Van Gompel, Fin. Dir. Van Rossum, DPW/Eng. Neumeier, Planner Stephenson (via Zoom), Police Chief Graff, Fire Chief Carrel, and interested citizens.

1. Correspondence – None.

2. Discussion Topics.

a. Request for use of Hydro Park, Farmers Market Lot, and one block of East Second Street and for Amplified Music in Hydro Park on June 8, 9, 10, 2023, submitted by Jason Lipsky (Electric City Experience).

Motion by DeCoster, seconded by Antoine to grant the Request for use of Hydro Park, Farmers Market Lot, and one block of East Second Street and for Amplified Music in Hydro Park on June 8, 9, 10, 2023, submitted by Jason Lipsky (Electric City Experience).

All members voted aye.

Motion carried.

b. Request for Use of Hydro Park and Hydro Park Parking Lot for Friday, June 30 through Wednesday, July 5, 2023 and for Amplified Music in Hydro Park for July 3 & 4, 2023, submitted by Jessica Decet (Fox Firecracker 5K and Kids Run).

Motion by DeCoster, seconded by Kilgas to grant the Request for Use of Hydro Park and Hydro Park Parking Lot for Friday, June 30 through Wednesday, July 5, 2023 and for Amplified Music in Hydro Park for July 3 & 4, 2023, submitted by Jessica Decet (Fox Firecracker 5K and Kids Run).

All members voted aye.

Motion carried.

c. Request for amplified music to Joseph and Brandi Bruley on July 8, 2023 at Riverside Park..

Motion by DeCoster, seconded by Antoine to grant the Request for amplified music to Joseph and Brandi Bruley on July 8, 2023 at Riverside Park to fall in line with park hours.

All members voted aye.

Motion carried.

3. Adjourn.

Motion made by Antoine, seconded by Kilgas to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:12 pm.

Sally Kenney, Clerk

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Chairman Kilgas on Monday, March 6, 2023 at 7:12 pm.

Members present: Eggleston, Kilgas, Schell, Thiele.

Also present: Mayor Penterman, Ald. Antoine (via Zoom), Coenen, DeCoster, Moore, Atty. Davidson, DPW/Eng. Neumeier, Planner Stephenson (via Zoom), Police Chief Graff, Fire Chief Carrel, Fin. Dir. Van Rossum, Street Sup. Van Gompel, and interested citizens.

1. Correspondence - None.

2. Discussion Topics.

a. Flock License Plate Reader Cameras.

Chief Graff gave an overview of the Flock License Plate Reader Cameras. The cameras capture a photo of license plates as cars drive by. The license plate images are stored to the Cloud. Once the photo is in the system you can search by the type of car and retrieve a picture of the license plate. These cameras can communicate with other Flock License plate reader camera images throughout the country and are connected to crime databases in thousands of communities in the country. The cameras are solar powered and are connected to satellites. Costs and set up of the cameras were discussed.

Motion by Thiele, seconded by Eggleston to enter into a contract for the Flock License Plate Reader Cameras.

All members voted aye.

Motion carried.

b. Firefighting Foam Bank Agreement Final Contract.

Chief Carrel stated minor changes have been made to this agreement. Attorney Davidson stated this agreement was reviewed and approved.

Motion by Eggleston, seconded by Schell to approve the final contract for the Firefighting Foam Bank Agreement as presented.

All members voted aye.

Motion carried.

3. Adjourn.

Motion by Thiele, seconded by Schell to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 7:35 p.m.

Sally Kenney
Clerk



*AMENDED PLAN COMMISSION

City of Kaukauna
Council Chambers
 Municipal Services Building
 144 W. Second Street, Kaukauna

Thursday, February 9, 2023 at 4:00 PM

MINUTES

1. Roll Call.

Members present: John Moore, Michael Avanzi, Pennie Thiele, Kenneth Schoenike, DPW John Neumeier, Mayor Tony Penterman

A motion was made to excuse the absent member by Thiele seconded by Moore, all members voted aye.

Other(s) present: Planning Director Stephenson; Planning/Engineering Tech. Holmes; Brian Roebke, Times Villager; Steve Bieda Mau and Associates

2. Approval of Minutes.

a. Approve Minutes from January 19, 2023 meeting

Motion was made by Avanzi to approve the minutes from January 19, 2023 meeting. Moore seconded the motion. All members voted aye.

3. New Business.

a. CSM Review Lot Split - Parcel 322095500; Commerce Crossing

Mr. Holmes explained the CSM was for the creation of lots for sale in Commerce Crossing Business Park. The westerly lot is for Legacy Creekside apartments, the easterly lot is for a future sale. Mr. Neumeier stated the 75-foot stream set-back may be reduced to City set-back requirements of 50 feet, if approved by the Outagamie County Drainage Board.

A motion was made to approve the CSM by Schoenike seconded by Thiele, all members voted aye.

b. CSM Review Lot Split - Parcel 322095603; Commerce Crossing

Mr. Holmes explained the CSM was for the creation of a lot for sale in Commerce Crossing Business Park. Mr. Neumeier asked if this lot creation was necessary as the sale was declined by Council. Mr. Stephenson stated that the lot will be easier to market and sell once the CSM is approved.

A motion was made to approve the CSM by Avanzi seconded by Moore, all members voted aye.

c. Special Exception Request – The Legacy Creekside Apartments

Mr. Stephenson explained the Legacy Creekside Apartments was listed as a special exception in the Commercial Highway Zoning District and the use needs approval by the Planning Commission. Mr. Schoenike asked if the apartments are market rate? Mr. Stephenson replied that they are. Mr. Moore asked if adjacent property owners need to be notified of this use of the property. Mr. Stephenson replied it is not necessary for a special exception.

A motion was made by Neumeier seconded by Thiele to approve the special exception request and forward to Common Council; all member voted aye.

*Minutes approved by the Plan Commission on February 23, 2023, with the following amendment: Neumeier made a motion to rescind his motion on item 3 c. Thiele seconded the motion. All voted aye, 5-0 vote. Thiele made a motion to approve the minutes as amended, Neumeier seconded the motion. Motion passed.

d. Site Plan Review – The Legacy Creekside Apartments

Mr. Stephenson explained the site plan and noted he had no concerns with it. He then stated that a variance for the front yard setback will be needed, the hearing before the Zoning Board of Appeals is scheduled for February 15, 2023. Alternately, a reduction of the stream setback from the Outagamie County Drainage Board could be approved. Sidewalks are to be extended to the west lot line. Mr. Avanzi explained the lead time for meters is one year out and urged the developer to contact the Utility soon to get what they will need ordered. He also asked if we could require EV charging on this site plan review. Mr. Stephenson replied we can suggest but have no ordinance to affect that request. Mr. Neumeier added it had been discussed in correspondence with the developer.

A motion was made by Thiel approving the site plan with the following conditions: A variance must be obtained from the City of Kaukauna or the Outagamie Drainage Board; with the reduction of the 75-foot stream setback being preferred. Stormwater and erosion control permits must be obtained from the Engineering Department. Developer to provide documentation of wetland permitting. The sidewalk will be extended to the westerly lot line. And the developer must obtain approval from Outagamie County Drainage Board for a connection to the legal drain(stream). Seconded by Neumeier; all members voted aye.

e. Storm Sewer Easement Request – U-Haul, 1550 Arbor Way

Mr. Neumeier explained the site in Commerce Crossing where the U-Haul store will be built requires 3 easements granted from the City to the owner. The City will draft the language and the owner complete the survey and provide the exhibits.

A motion was made by Schoenike to approve the easement seconded by Avanzi; all members voted aye.

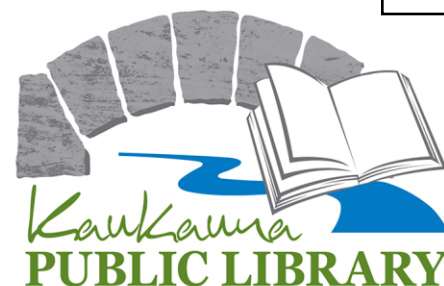
4. Other Business.

There was no other business.

5. Adjourn.

A motion was made by Moore to adjourn the meeting. Thiele seconded the motion. Meeting adjourned at 4:32 PM.

Respectfully submitted by Jason Holmes



LIBRARY BOARD MEETING MINUTES

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna

Tuesday, January 24, 2023 at 5:30 PM

Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
 - a. The meeting was called to order at 5:32p.
2. Roll call of membership
 - a. Members present: A. Schnieder, J. Lucas, M. Kilgas, K. Hietpas, J. Van De Hey, C. Fallona, J. Vondracek, A. Neumeier, C. Van Boxtel.
 - b. Also present: A. Thiem-Menning
3. Approval of minutes from previous meeting
 - a. Tuesday, November 22, 2022 Meeting Minutes
 - i. C. Fallona made a motion to approve the Tuesday, November 22, 2022 meeting minutes. Seconded by M. Kilgas. Motion carries, all in favor.
4. Public Participation and Communications
 - a. C. Fallona shared that an organization she is a part of held a meeting at the Library in January in which most attendees were from the Appleton area and they were very impressed with our facility.
5. Action Items
 - a. Bill Register November 2022
 - b. Bill Register December 2022
 - i. A. Thiem-Menning noted that the ledger for December might change a small amount based on final invoices being paid. We will adopt the 2022 bill register after the City audit is complete.
 - ii. C. Van Boxtel made a motion to accept both the November 2022 and December 2022 Bill Registers. Seconded by M. Kilgas. Motion carries, all in favor.
6. Information Items
 - a. Directors Report
 - i. A. Thiem-Menning noted that since writing the report, she did receive a future resignation date for a Library Assistant and that the position along with an On-Call position will be posted soon.
 - b. Adult Services Librarian Report
 - i. The Board acknowledged the amount of work that the Adult Services Librarian has done in getting the new website calendar software in place.
 - c. Youth Services Librarian Report
 - i. The Board acknowledged what a wonderful job the new Youth Services Librarian is doing in the role.
 - d. Technology Coordinator Report

- i. Since the writing of the report, another display TV has stopped working and will need to be replaced.
- e. Marketing Coordinator Report
 - i. A. Thiem-Menning noted that the Library will be working harder this year in keeping qualitative and quantitative information for the new annual report that was created by the Communications Coordinator. The Board asked where the report would be displayed and A. Thiem-Menning noted that it would be printed out and left in areas around the library.
- f. Local History Report
 - i. The Board enjoyed this report and C. Van Boxtel is very excited for the progress with Past Perfect.
- g. Trustee Topic 2
 - i. This topic dealt with the powers and duties of being a Library Trustee.
- h. Statistics
 - i. A. Thiem-Menning was very happy with the increase in numbers and has specific areas they are looking for improvement in next year.
- i. Investment Report
 - i. The Community Foundation switched software systems and as a result, end of year statements are not available and may not be available until late February or early March.
 - ii. J. Vonracek made a motion to place these reports on file. Seconded by A. Neumeier. Motion carries, all in favor.
- 7. Adjournment
 - a. The meeting adjourned at 6:29p.



Minutes for 1000 Islands Environmental Center Committee Meeting on Thursday, January 19, 2023

Members Present: Breitzman, Carlson, Eggleston, Gertz, Manion, Van Berkel and White

Not Present: Hietpas, Jakel and Pautz

Also Present: Debra Nowak, Maureen Feldt and Justin Krueger

Vice-Chair, Carlson called the January Committee Meeting to order at 6:32 PM. A quorum is present.

November 17, 2022 Committee Meeting Minutes

Van Berkel made a motion to waive the reading of the minutes and approve the November 17, 2022 Committee Meeting minutes. Seconded by Manion. Motion carried.

Public Appearances: Justin Krueger introduced himself and is running for Outagamie County Executive. Justin mentioned how he enjoys visiting 1000 Islands with his children.

November and December Financial Reports

Manion made a motion to approve both November and December Financial Reports. Seconded by Gertz. Motion carried.

Correspondence

We received a \$350 gift card from Scheels for new snowshoes. Joseph Eiting gave an endowment donation in memory of his wife, Leone and in honor of himself. We received a \$100 Giving Tuesday donation from Patti Janz. Over \$500 in donations were received in memory of Michaeline Steffens. We received two boxes of Wish List items from Miken Frost. The Friends won \$2,500 from the Scheels Giving Campaign. A donation to purchase a tree was received in memory of Carol Derks. Quinney Elementary raised over \$800 in a Penny War and was donated to the Nature Center for new snowshoes.

Friends of 1000 Islands Report

The Annual Meeting was on Sunday, January 8th with a very low turnout. Brian Jacobs gave an excellent presentation on honey bees and the bee hives he has at 1000 Islands. The Friends will host a Food Stand at Eagle Days and the Art Fair is May 21st. Vendor applications are starting to come in.

Naturalist's Report

Admin/Finance – The correct amount received from Quinney Elementary School's Penny War is \$802.37 and not \$300. A thank you will be sent to Quinney School for this donation. Gertz made a motion to accept the November and December Naturalist Reports and place them on file. Seconded by White. Motion carried.

Fourth Quarter 2022 Usage Report – Van Berkel made a motion to accept the Fourth Quarter Usage Report and put it on file. Seconded by Breitzman. Motion carried.

2022 Year in Review – Eggleston made a motion to accept and put on file the 2022 Year in Review report and put it on file. Seconded by Manion. Motion carried.

Admin and Finance Sub-Committee

Manion made a motion to accept and put on file the October 20, 2022 Administrative and Finance Sub-Committee meeting minutes. Seconded by Eggleston. Motion carried.

Policy 2.0012 – Gertz made the motion to approve revised Policy 2.0012 for the Admin. Assistant position description and new work schedule. Seconded by White. Motion carried. The approved description and work schedule will be sent to the City's HR Director for Council approval if necessary.

Policy 2.029 – Gertz made the motion to approve revised Policy 2.029 to eliminate renting the Nature Center building for parties. Seconded by Breitzman. Motion carried.

Policy 2.0031 – The Committee discussed wording changes to include:

- A. For the first option for full-time staff, instead of "Report to work as...", it will read "Report to 1000 Islands as..."
- B. First sentence of third paragraph changed from . . . "part-time staff will also have the ability ..." to "part-time staff will be permitted, with Director/Naturalist approval, ..."
- C. Last paragraph changed from "Any other weather..." to "Any additional weather..."

Breitzman made the motion to approve the Inclement Weather Policy with the additional changes per the Committee's input. Seconded by Manion. Motion carried.

Education Sub-Committee

Van Berkel made a motion to accept and put on file the November 1, 2022 Education Sub-Committee meeting minutes. Seconded by Breitzman. Motion carried.

Snowshoe Replacement – The Committee reviewed the snowshoe replacement plan that Nowak created. Gertz made a motion to spend up to \$6,000.00 to purchase new Tubbs snowshoes from Tubbs Corporate. Seconded by White. Motion carried.

Buildings and Grounds Sub-Committee

The flooring project within the Nature Center building is continuing on schedule.

Old Business

Amazon has announced that their Amazon Smile non-profit program will be discontinued in February.

New Business

Nothing to report.

Good for the Center

We received a note from a donor that stated *"You have an organization that is outstanding and one that I hope you are all proud of."*

Next Committee Meeting

Next Committee Meeting will be on Thursday, February 16, 2023 at 6:30 PM.

Adjournment

There being no further business, Breitzman moved to adjourn the meeting at 7:25 PM. Seconded by Manion. Motion carried.

Maureen Feldt,
Acting Secretary

GRIGNON MANSION BOARD MEETING MINUTES

Monday, November 28, 2022

The meeting was called to order by Pennie Thiele at 5:30 PM in the Municipal Services Building Council Chamber

Roll Call

Present – Pennie Thiele, Gavin Schmitt, Christina Crook, Al Borchardt, Patty Brogan

Absent – Sandy Coenen, Shellee Jackels, Bruce Werschem

Others in Attendance – Cassidy Mickelson

Review/Approve Minutes from October 24, 2022, Meeting

- Motion by Patty Brogan to approve meeting minutes. Seconded by Al Borchardt. Motion Unanimously Approved.

Report from the City

- Grignon Mansion Repairs
 - The third floor furnace was not working and has been replaced with a whole new furnace because the part needed was on national back order. When the new furnace was replaced, it was found that the true issue was that the output pipe was blocked.
 - Volunteer blacksmith, Dave Shearier, completed the stair railings on the front and back steps. The materials for the rails were donated to the Friends of the Grignon Mansion by Bassett Mechanical. The City of Kaukauna Street Department welded the railings together and installed them. In the spring, the rails will be removed and painted.
- 2023 Goals and Projects
 - Continue work with 1000 Islands Environmental Center, Kaukauna Public Library and Recreation Department to create joint events and cross-promote programs.
 - Create and implement Grignon Mansion membership program.
 - Establish new seasonal hours and programming to better utilize staff and volunteer time.
 - Rewrite agreement between the Friends of the Grignon Mansion and City of Kaukauna to reflect roles and responsibilities.

Report from Friends

- Grant Money Account - Beginning balance of \$30,027.17, and ending balance of \$30,027.17.
- Savings Account - Beginning balance of \$100.16, and ending balance of \$100.16.
- Original Checking Account - Beginning balance of \$52,082.46, ending balance of \$51,261.39, with \$2,409.65 in total deposits and \$3,230.72 in total withdrawals. Available non-designated funds \$38,715.60.60.

Report from the Chair

- The City Council and staff is on board with keeping Executive Director position in the 2023 budget and for the next 5 years.

Other Business

- Gavin Schmitt finished draft of Grignon Family genealogy

Set Next Meeting Date and Location

- Monday, January 23, 2023 at 5:30 PM in the Council Chambers

Adjourn at 6:03

- Motion by Gavin Schmitt. Seconded by Christina Crook. Motion Unanimously Approved.

March 7, 2023

The following applicants have applied for an operator's license for the license year **2022-2024** and have been recommended for approval based on their record check by the police department:

Postel	Austin	R.	504 Idlewild St. Apt. #503	Kaukauna
Verstegen	Justin	M.	W6604 Ethan Dr.	Appleton

RESOLUTION NO. 2023-5376

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POLICE POWERS FOR PUBLIC IMPROVEMENTS TO ALLEYS ABUTTING PROPERTIES ALONG EAST 3RD STREET, WEST 3RD STREET, EAST 4TH STREET, WEST 4TH STREET, REAUME AVENUE, MAIN AVENUE, CROOKS AVENUE, ISLAND STREET, SCHULTHEIS STREET, ELM STREET, AND OAK STREET.

WHEREAS, Kaukauna Municipal Code requires cost of alley reconstruction to be assessed by the lineal footage of alley frontage for such property abutting the alley; and

WHEREAS, the Kaukauna Municipal Code authorizes, pursuant to state statutes, the exercise of police powers for such public improvements;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin that the Common Council hereby declares its intention to exercise the police powers under Section 66.0703 of the Wisconsin Statutes to levy special assessments upon property within the following areas for improvements conferred upon such property:

1. The installation of asphalt alleys, grading, gravel base, excavation, landscaping and topsoil including engineering charges on the following alleys:
 - Alley Between Island Street and Schultheis Street – Oak Street to Elm Street
 - Alley Between E 3rd Street and E 4th Street – Crooks Avenue to Main Avenue
 - Alley Between W 3rd Street and W 4th Street – Main Avenue to Reaume Avenue
 - Alley Between W 3rd Street and W 4th Street – Reaume Avenue to Westerly Terminus
2. The assessment against any parcel abutting the project related to the installation of asphalt alleys, grading, gravel base, excavation, landscaping and topsoil installation may be paid in cash or over a period of ten (10) years or less. All deferred payments shall bear interest at the rate paid by the City on the borrowed money plus one percent (1%).
3. The City Engineer and Board of Public Works are hereby directed to prepare a report consisting of:
 - a. Final plans and specifications for the said improvements.
 - b. An estimate of the entire cost of the proposed project.
 - c. A schedule of the proposed assessments.
 - d. A statement that the property against which the assessments are proposed is benefited.
4. Upon completion of the above report, a copy of the same is to be filed in the office of the City Clerk for public inspection, and the Clerk is then directed to give notice

of a public hearing on such report pursuant to Section 66.0703(7) of the Wisconsin Statutes.

Introduced and adopted this 7th day of March, 2023

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally A. Kenney, Clerk



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council
From: Joe Stephenson, Director of Planning and Community Development
Date: March 3, 2023
Re: CSM Review Lot Split – Parcel 322095700; Commerce Crossing

Carow Land Surveying Company Inc. has submitted a certified survey map for the City of Kaukauna that will split parcel 322095700. This CSM is intended to split the large ~15 acre parcel into 3 smaller parcels. These parcels will accommodate the Reserve Development (Lot 1, ~11 acres) and Grand Stay Hotel Development (Lot 3, ~2 acres), leaving one parcel (Lot 2, ~1.9 acres) for future development. Please refer to the CSM drawing for lots.

Plan Commission recommended approval of the Certified Survey Map splitting parcel 322095700 on February 23, 2023.



RESOLUTION NO. 2023-5377

A RESOLUTION APPROVING A LOT DIVISION FOR PARCEL 322095700

WHEREAS, a three lot certified survey map of the following described parcel of land has been presented to and recommended for approval by the Plan Commission:

ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 7630 AS RECORDED IN 11 & 14, TOWNSHIP 21 NORTH RANGE 18 EAST, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin that the said Certified Survey Map attached and made a part hereof is hereby accepted and approved.

Introduced and adopted this 7th day of March, 2023.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally A. Kenney, Clerk

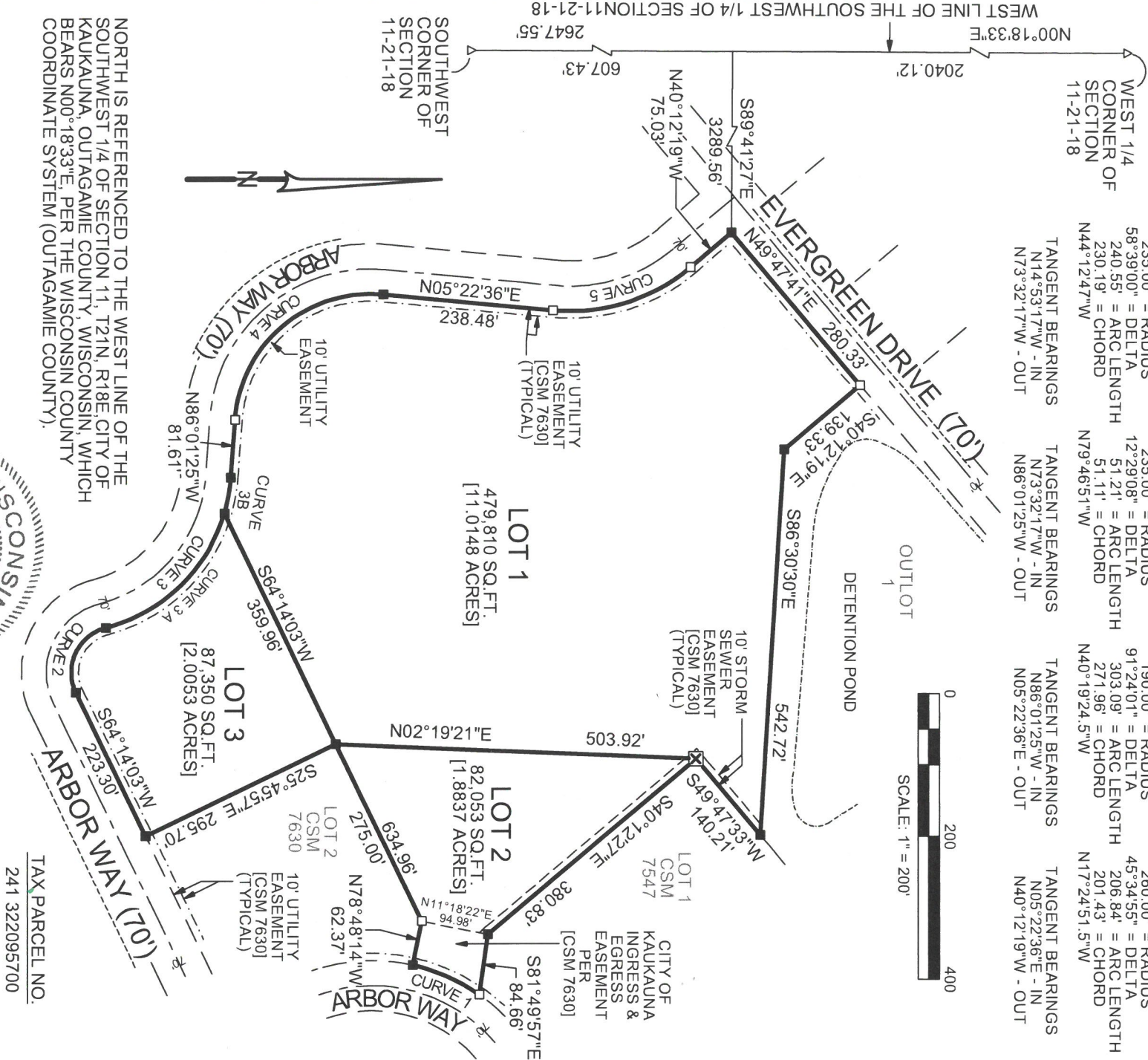
CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 7630 AS RECORDED IN DOCUMENT NO. 2145827, LOCATED IN PRIVATE CLAIM 35, SECTIONS 11 & 14, TOWNSHIP 21 NORTH, RANGE 18 EAST, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN.

CURVE 1	CURVE 2	CURVE 3
260.00' = RADIUS	65.00' = RADIUS	235.00' = RADIUS
22°36'28" = DELTA	100°56'35" = DELTA	71°08'08" = DELTA
102.59' = ARC LENGTH	114.52' = ARC LENGTH	291.76' = ARC LENGTH
101.93' = CHORD	100.27' = CHORD	273.38' = CHORD
S23°51'29"W	N65°17'40"W	N50°27'21"W

TANGENT BEARINGS	TANGENT BEARINGS	TANGENT BEARINGS
S35°09'43"W - IN	S64°14'02.5"W - IN	N14°53'17"W - IN
S12°33'15"W - OUT	N14°49'22.5"W - OUT	N86°01'25"W - OUT

CURVE 3A	CURVE 3B	CURVE 4	CURVE 5
235.00' = RADIUS	235.00' = RADIUS	190.00' = RADIUS	260.00' = RADIUS
58°39'00" = DELTA	12°29'08" = DELTA	91°24'01" = DELTA	45°34'55" = DELTA
240.55' = ARC LENGTH	51.21' = ARC LENGTH	303.09' = ARC LENGTH	206.84' = ARC LENGTH
230.19' = CHORD	51.11' = CHORD	271.96' = CHORD	201.43' = CHORD
N44°12'47"W	N79°46'51"W	N40°19'24.5"W	N17°24'51.5"W
TANGENT BEARINGS	TANGENT BEARINGS	TANGENT BEARINGS	TANGENT BEARINGS
N14°53'17"W - IN	N73°32'17"W - IN	N86°01'25"W - IN	N05°22'36"E - IN
N73°32'17"W - OUT	N86°01'25"W - OUT	N05°22'36"E - OUT	N40°12'19"W - OUT



NORTH IS REFERENCED TO THE WEST LINE OF THE SOUTHWEST 1/4 OF SECTION 11, T21N, R18E, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN, WHICH BEARS N00°18'33"E, PER THE WISCONSIN COUNTY COORDINATE SYSTEM (OUTAGAMIE COUNTY).

TAX PARCEL NO.
241 322095700

LEGEND

- = 1" X 18" I.D. IRON PIPE SET, WEIGHING 1.13 LBS PER LIN. FT. WITH CAROW LAND SURVEYING CAP
- ☒ = CUT CROSS SET IN CONCRETE BASE OF CATCH BASIN
- = EXISTING 1" I.D. IRON PIPE
- △ = EXISTING MAG NAIL IN DISK



CHRISTOPHER E. PERREAULT, PLS 2249 DATE
CAROW LAND SURVEYING CO., INC.
615 N. LYNDALE DRIVE
APPLETON, WI 54914
(920) 731 4168
A2104.27 - 3 - 23 (CEP) 1/23/2023