

COMMON COUNCIL

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Tuesday, August 16, 2022 at 7:00 PM

AGENDA

In-Person

1. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
2. Reading and approval of minutes.
 - [a.](#) Common Council Meeting Minutes of August 2, 2022.
3. Presentation of letters, petitions, remonstrances, memorials, and accounts.
 - [a.](#) Bills Payable.
4. Public appearances.
5. Business presented by Mayor.
 - [a.](#) Agenda item changes.
 - [b.](#) Appointment of Christina Crook to Grignon Mansion replacing Carol King who's term ends 01-17-24.
 - [c.](#) Jamie Graff 25 years with the Kaukauna Police Department.
 - [d.](#) Rex Swanson 25 years with the Kaukauna Police Department.
 - [e.](#) Municipal Pool Project Update.
 - [f.](#) City Attorney Position Referendum Question Modification.
 - [g.](#) City Attorney Referendum Information Sheet and Public Information Meeting Dates.
 - [h.](#) Budget Schedule Update - Changing Committee of the Whole to November 2.
6. Reports of standing and special committees.
 - [a.](#) Board of Public Works Meeting Minutes of August 15, 2022.
 - [b.](#) Finance & Personnel Committee Meeting Minutes of August 15, 2022.
 - [c.](#) Health & Recreation Committee Meeting Minutes of August 15, 2022.
 - [d.](#) Legislative Committee Meeting Minutes of August 15, 2022.
 - [e.](#) Public Protection & Safety Committee Meeting Minutes of August 15, 2022.
 - [f.](#) Operator (Bartender) Licenses.
7. Reports of City officers.
 - [a.](#) Fire Report.
 - [b.](#) Ambulance Report.
 - [c.](#) Police Report.
 - [d.](#) Court Report.
 - [e.](#) Clerk-Treasurer's Daily Deposit Report.
 - [f.](#) Building Inspection Report.
8. Presentation of ordinances and resolutions.

- [a.](#) Resolution 2022-5351 Resolution Authorizing the Mayor to enter into a lease agreement with Bob's Inn.
 - [b.](#) Resolution 2022-5352 Resolution Establishing Hiring of City Attorney.
 - [c.](#) Ordinance 1865-2022 Ordinance Amending Sections 12.01(2)(D) Reserve Class B and 12.03(11) Permit for Outdoor Alcoholic Beverage Area of the Municipal Code.
- 9. Closed session.
 - a. Adjourn to Closed Session Pursuant to 19.85(1)(e) deliberating and/or negotiations regarding disposition of public property.
 - b. Return to Open Session for possible action.
 - c. Adjourn to Closed Session Pursuant to 19.85(1)(e) deliberating and/or negotiations regarding disposition of public property.
 - d. Return to Open Session for possible action.
 - e. Adjourn to Closed Session Pursuant to 19.85(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
 - f. Return to Open Session for possible action.
- 10. Consideration of Miscellaneous Business.
- 11. Adjourn.

NOTICES

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER
WILL BE MADE AVAILABLE AT NO CHARGE.**



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – AUGUST 2, 2022

Pursuant to adjournment on July 19, 2022, meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, August 2, 2022.

Roll call present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Attorney Davidson, DPW/Eng. Neumeier, Planner Stephenson, Fin. Dir. Van Rossum, Police Chief Graff, Asst. Police Chief Sanderfoot, Fire Chief Carrel, Lib. Dir. Thiem-Menning and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Antoine to adopt the minutes of the Common Council meeting of July 19, 2022.

All Ald. voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Eggleston to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

PUBLIC APPEARANCES

Municipal Judge Carley Windorff, 2909 Hendricks Ave., Kaukauna spoke regarding agenda item 5d – Municipal Court Operations Update and recommendations. Concerns about this matter were submitted in a memo by herself to the Alders and City Attorney. She asked that she be able to respond with her concerns when discussing this item. She feels several recommendations violate the separation of powers and other statutory powers of the municipal judge.

Mayor Penterman informed the Council of the back-to-school drive going on now through August 10. School supply donations can be dropped off at the library and at the Municipal Services Building.

BUSINESS PRESENTED BY THE MAYOR

Swearing in of Police Officer Caleb Lyons.

Police Chief Graff introduced Caleb Lyons. Caleb is originally from Kentucky and comes to Kaukauna with several years of law enforcement experience. Caleb spent almost six years in the Air Force, four of which were active duty, before becoming a law enforcement officer. Caleb lives in Kaukauna with his wife Chelsey.

Clerk Kenney swore in new police officer Caleb Lyons.

Appointment of Cindy Fallona to the Kaukauna Public Library Board to replace Shana Beach for the remainder of her term ending 6-30-24.

Motion by Kilgas, seconded by Coenen to appointment of Cindy Fallona to the Kaukauna Public Library Board to replace Shana Beach for the remainder of her term ending 6-30-24.

All Ald. voted aye.

Motion carried.

City of Kaukauna receives \$345,000 in grants through the David L. and Rita E. Nelson Family Fund within the Community Foundation for the Fox Valley Region.

The City received \$345,000 in grants through the David L. and Rita E. Nelson Family Fund within the Community Foundation of the Fox Valley Region. Mayor Penterman stated \$250,000 is to repair and upgrade the Kaukauna Municipal Pool. The remaining \$95,000 is to help build the new Wisconsin Avenue boat dock which will allow access to uptown and downtown Kaukauna businesses through trails and sidewalks. It will serve as a direct link to the Kaukauna Interpretive Locks Trail.

Municipal Court Operations update and recommendations.

There has been an increase in complaints from the public around the lack of customer service the municipal court has been providing. With a gain in efficiency is a loss in office hours and availability. The current clerk of court has made significant improvements to the administrative processes. With this, there has been less time spent in the office and standard office hours have not been upheld. Because of this, other staff has been fielding calls that they haven't been able to answer. Some of these calls have been bounced around to City staff and ended up in a voicemail box of many different departments. Some have been returned in a reasonable time while others haven't. Customers that come in can make payments, but other information has been limited if the clerk of courts isn't present. This seems to have caused deterioration in trust and respect for law enforcement and the judiciary, which is a big problem, and actions locally can either help or hinder, and they directly impact local attitudes toward the police department and the Court. For obvious reasons the police department, the City Attorney and the Muni Court will always receive complaints from some unhappy defendants, so we must take many complaints with a grain of salt, but some are legitimate, and when the judiciary shows no respect to the people, the people will respond in kind. With the recent resignation of the current Clerk of Courts Mayor Penterman would like to reestablish some standards that he believes will improve the operations of the judiciary. All the Alders received a letter from the Judge in response this information.

City Attorney clarified that a mandate is not within the Council's authority. The hiring and the running of the court are the preview of the Municipal Judge.

Discussion was held and questions answered. Mayor Penterman was given direction for staff to find an appropriate office space to best accommodate current staff without adding space and increasing the city budget. An agreement between the Municipal Judge and the Mayor needs to be worked out to rectify issues.

City Attorney Referendum Information Sheet and public info meeting dates.

An information sheet on the City Attorney Referendum and public information meeting dates was provided. Additional comparison data should be included with the informational sheet. How to reach the most residents was considered. Dates for the public information meetings were discussed. Alder Antione would like to have the wording of the referendum question changed replacing the word "appointed".

REPORTS OF STANDING AND SPECIAL COMMITTEES

Board of Public Works Meeting Minutes of August 1, 2022.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairman Thiele on Monday, August 1, 2022 at 6:00 P.M.

Members present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, HR Dir. Swaney, Street Sup. Vanden Heuvel, Police Chief Graff, Fire Chief Carrel, Fin. Dir. Van Rossum, Com. Enrich. Ser. Dir. Vosters, Street Foreman Van Gompel, KU Gen. Mgr. Avanzi, KU Water Sup. Vanden Heuvel, Naturalist Nowak, and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Retirement of Street Superintendent Patrick J. Vanden Heuvel.

Street Superintendent Vanden Heuvel thanked city staff and his family for their support in his 16 years of service with the City of Kaukauna. Mayor Penterman and Alders thanked Vanden Heuvel for his service in the Street Department and wished him well in retirement.

b. Authorization to seek bids for Project 11-22 – Jonen Park Pavilion.

DPW/Eng. Neumeier provided background information on the project. City staff have been working with McMahon Associates to develop plans and specifications for the construction of a pavilion at Jonen Park. A draft rendering and floor plan were provided. There would be an anticipated September bid opening and construction schedule of late Fall 2022-Spring 2023. The pavilion could be ready for next spring/summer park use. Questions from the Board were answered.

Motion by Coenen, seconded by Schell to authorize the Engineering Department to seek bids for Project 11-22 – Jonen Park Pavilion.

All members voted aye.

Motion carried.

c. Public Works update.

DPW/Eng. Neumeier provided a list of projects currently, or soon to be, underway. These projects include the intersection of Island and Elm Streets with traffic light installation and Riverview Middle School moving its driveway; utility work being done between Kenneth and Crooks Avenue; curb patching for the two County paving projects (Lawe Street and Hillcrest Drive); alley paving project; and the Island Street Bridge behind Kaukauna Utilities will be starting on August 15 and will be closed for three months. Questions from the Board were answered.

3. General Matters.

Alder Eggleston requested a garbage receptacle be placed at Riverside Park at the top of the hill above the ball diamond.

4. Adjourn.

Motion made by DeCoster, seconded by Moore to adjourn.
All members present voted aye.
Motion carried.

Meeting adjourned at 6:15 p.m.

Sally Kenney
Clerk

Motion by Thiele, seconded by Antoine to adopt the Board of Public Works Meeting of August 1, 2022 as read.
All Ald. voted aye.
Motion carried.

Finance & Personnel Committee Meeting Minutes of August 1, 2022.

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Monday, August 1, 2022, at 6:16 pm.

Members present: Mayor Penterman, Alders Coenen, DeCoster, Kilgas, Schell, and Moore.

Also present: Attorney Davidson, Alder Thiele, Alder Eggleston, Alder Antoine, DPW/Eng. Neumeier, HR Dir. Swaney, Street Sup. Vanden Heuvel, Police Chief Graff, Fire Chief Carrel, Fin. Dir. Van Rossum, Com. Enrich. Ser. Dir. Vosters, Street Foreman Van Gompel, KU Gen. Mgr. Avanzi, KU Water Sup. Vanden Heuvel, Naturalist Nowak, and interested citizens.

1. Correspondence - None.

2. Discussion Topics.

a. ARPA project presentation and discussion on what projects to fund.

The ARPA Committee has narrowed the list of projects to the awarded \$1.7 million. Some projects were left as presented the first time, while others had funding reduced and some projects removed. A complete list of projects for ARPA funding was provided by Finance Director Van Rossum. Questions from the Alders were answered.

Motion by Moore, seconded by Coenen to use the standard revenue loss allowance for the ARPA funding.

All members voted aye.

Motion carried.

Motion by Moore, seconded by DeCoster to approve the fund allocation as shown in Table B of this document, supporting the ARPA projects from Table C.

All members voted aye.

Motion carried.

b. Approval of 2022 Handbook updates.

HR Director Swaney stated the City of Kaukauna employee handbook recently underwent a full legal and compliance review. The purpose of this review was to ensure the handbook

accurately captured the City's policies, procedures and was in legal compliance with current state and federal law. As a result of this review changes were made to the handbook. Alder Moore feels some corrections and changes need to be made before the handbook updates can be approved.

c. Compensation and classification study update.

HR Director Swaney stated representatives from HR Consulting were unable to attend the meeting to provide information on the compensation and classification study. Swaney explained that all job descriptions have been reviewed and the consulting firm is working with Department Heads to get clarification on aspects of certain job descriptions and making necessary adjustments. A market study is on track and should be completed by the end of September.

d. Notification of Jake Van Gompel accepting Street Superintendent position.

HR Director Swaney informed the Council that Jake Van Gompel was offered and has accepted the position of Street Superintendent. His first day in this role is August 3, 2022. Jake provided some personal and career information to the Council. He is excited to start his new role as Street Superintendent.

e. Permission to fill Street Foreman position.

Motion by Kilgas, seconded by Coenen to grant permission to fill the Street Foreman position.

All members voted aye.

Motion carried.

3. General Matters – none.

4. Adjourn.

Motion by DeCoster, seconded Coenen to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 6:47 pm.

Sally Kenney, Clerk

Motion by Moore, seconded by Schell to approve the Finance & Personnel Committee Meeting Minutes of August 1, 2022 as read.

All Ald. voted aye.

Motion carried.

Health & Recreation Meeting Minutes of August 1, 2022.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Eggleston on Monday, August 1, 2022 at 6:47 P.M.

Members present: Antoine, DeCoster, Eggleston, and Kilgas.

Also present: Mayor Penterman, Attorney Davidson, Alder Thiele, Alder Coenen, Alder Moore, Alder Schell, DPW/Eng. Neumeier, HR Dir. Swaney, Street Sup. Vanden

Heuvel, Police Chief Graff, Fire Chief Carrel, Fin. Dir. Van Rossum, Com. Enrich. Ser. Dir. Vosters, Street Foreman Van Gompel, and interested citizens.

1. Correspondence – None.

2. Discussion Topics.

- a. Amplified music request to Annie Johnson, St. Paul Elder Services, 316 E. Fourteenth Street, Kaukauna on October 8, 2022 from 7:30 am to 12:00 pm.**

Motion by DeCoster, seconded by Antoine to grant amplified music request to Annie Johnson, St. Paul Elder Services, 316 E. Fourteenth Street, Kaukauna on October 8, 2022 from 7:30 am to 12:00 pm.

All members voted aye.

Motion carried.

- b. Request for amplified music to Esmeralda Mireles, 410 Foxshores Drive, Apt. 4, Kaukauna in the Community Room on Saturday, August 6, 2022.**

Motion by DeCoster, seconded by Kilgas to grant the request for amplified music to Esmeralda Mireles, 410 Foxshores Drive, Apt. 4, Kaukauna in the Community Room on Saturday, August 6, 2022.

All members voted aye.

Motion carried.

3. General Matters.

4. Adjourn.

Motion made by Antoine, seconded by Kilgas to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:50 P.M.

Sally Kenney
Clerk

Motion by Eggleston, seconded by Kilgas to adopt the Health & Recreation Meeting Minutes of August 1, 2022 as read.

All Ald. voted aye.

Motion carried.

Legislative Committee Meeting Minutes of August 1, 2022.

LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Chairman Antoine on Monday, August 1, 2022 at 6:51 P.M.

Members present: Antoine, Coenen, Moore, and Thiele.

Also present: Mayor Penterman, Attorney Davidson, Alder DeCoster, Alder Eggleston, Alder

Kilgas, Alder Schell, DPW/Eng. Neumeier, HR Dir. Swaney, Street Sup. Vanden Heuvel, Police Chief Graff, Fire Chief Carrel, Fin. Dir. Van Rossum, Com. Enrich. Ser. Dir. Vosters, Street Foreman Van Gompel, and interested citizens.

1. Correspondence - none.

2. Discussion Topics.

a. Consideration to change Mayor term from 2 to 4 years.

Staff has checked in to other communities to see what term lengths for the Mayor position are. A table listing thirty-eight other communities with similar populations to Kaukauna was provided. Feedback from department heads was requested on their interactions with the Mayor position. The request asked to provide feedback on their preference on term length and why. Four responses were received and provided. The Mayor term is solidified by City Code 2011, § 1.04. Any change to the position term will have to come in the form of an ordinance change that is done at the council level. Alders asked to table this matter until additional information can be provided.

b. Outdoor Alcohol Beverage Area Ordinance Review.

This item was tabled until City staff is available to provide more information.

c. Recommended Ordinance Update 17.32(3)(c)(1) – Driveway Ordinance.

Section 17.32(3)(c)(1) commonly referred to as the driveway ordinance, was sent back to Plan Commission for review. Engineering Department outlined some changes and discussion was held. Plan Commission recommendations for updated language were provided. Discussion was held and questions answered.

Motion by Thiele, seconded by Moore to direct the City Attorney and staff to draft the ordinance amendment documents for Common Council and to schedule a public hearing for the same.

All members voted aye.

Motion carried.

3. General Matters – None.

4. Adjourn.

Motion by Coenen, seconded by Thiele to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:16 p.m.

Sally Kenney, Clerk

Motion by Antoine, seconded by Coenen to approve the Legislative Committee Meeting Minutes of August 1, 2022 as read.

All Ald. voted aye.

Motion carried.

Grignon Mansion Board Meeting Minutes of June 27, 2022.

Motion by Thiele, seconded by Moore to receive and place on file the Grignon Mansion Board Meeting Minutes of June 27, 2022.

All Ald. voted aye.

Motion carried.

Plan Commission Meeting Minutes of June 23, 2022.

Motion by Moore, seconded by Thiele to receive and place on file the Plan Commission Meeting Minutes of June 23, 2022.

All Ald. voted aye.

Motion carried.

1000 Islands Environmental Center Committee Meeting Minutes of June 16, 2022.

Motion by Eggleston, seconded by Thiele to receive and place on file the 1000 Islands Environmental Center Committee Meeting Minutes of June 16, 2022.

All Ald. voted aye.

Motion carried.

Operators/Bartenders License

The following applicants have applied for an operator's license for the license year 2022-2024 and have been recommended for approval based on their record check by the police department:

Callaway	Corrine	M.	322 N. Nash St.	Hortonville
Coffey	Kevin	M.	115 E. 7 th St.	Kaukauna
Eierman	Sarah	R.	4416 Island View Dr.	Oshkosh
Granger	Michael	J.	400 Lemon Grass Way	Kaukauna
Kelly	Angela	A.	2349 Comet St.	Oshkosh
Krueger	Riley	J.	817 Augustine St.	Kaukauna
Terry	Rachel	A.	220 W. 12 th St. Apt. 4	Kaukauna
VandenHoogen	Brett	H.	2230 Imperial Ln. Apt. 7	Appleton
Wepfer	Christine	M.	100 E. Mitchell Ave. Apt. 7	Appleton
Zornow	Tania	A.	2101 Taylor St.	Little Chute

Motion by Eggleston, seconded by Coenen to approve the operator/bartender licenses.

All Ald. voted aye.

Motion carried.

REPORTS OF CITY OFFICERS

No Reports.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Ordinance 1865-2022 Ordinance Amending Sections 12.01(2)(D) Reserve Class B and 12.03(11) Permit for Outdoor Alcoholic Beverage Area of the Municipal Code.

This item was pulled from the agenda.

CLOSED SESSION

Adjourn to Closed Session Pursuant to 19.85(1)(e) deliberating and/or negotiations regarding disposition of public property.

Motion by Moore, seconded by Coenen to Adjourn to Closed Session Pursuant to 19.85(1)(e) deliberating and/or negotiations regarding disposition of public property.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 8:04 p.m.

Return to Open Session for possible action.

Motion by Coenen, seconded by Moore to return to open session for possible action.

All Ald. voted aye.

Motion carried.

Returned to open session at 8:30 p.m.

Motion by Moore, seconded by Schell to approve the parking lot lease agreement as discussed with changes to cost, annual fee, and restoration.

All Ald. voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to 19.85(1)(g) with respect to litigation in which it is or is likely to become involved.

This item was pulled from the agenda.

CONSIDERATION OF MISCELLANEOUS BUSINESS

Alder Antoine thanked the Council members for their open discussion on tricky topics over the last two meetings.

Alder Schell asked about the status of the Marathon gas station on Lawe Street. He feels it is an eye sore and should be torn down.

Alder Moore would like an update on the Red Hills Landfill odor.

Alder Kilgas asked to have additional no parking and no U-Turn signage by the library.

Alder Coenen would like additional recycling receptacles in the waste drop off site.

ADJOURN

Motion by Thiele, seconded by Kilgas to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 8:34 p.m.

Sally Kenney, Clerk

Accounts Payable

Checks for Approval

User: cnelson
Printed: 8/4/2022 - 9:14 AM



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Amount
0	07/29/2022	General Fund	WI Retirement	Wisconsin Employee Trust Funds (ETF)	157,918.37
0	07/22/2022	General Fund	Hydro Park Event Sales	Wis. Dept. of Revenue - ACH PAYMEN	386.30
0	07/22/2022	General Fund	Supplemental Dental/Vision Ins	Delta Dental of Wisconsin	1,062.08
0	07/22/2022	General Fund	Adult Programs	Wis. Dept. of Revenue - ACH PAYMEN	55.44
0	07/22/2022	General Fund	Supplemental Dental/Vision Ins	Delta Dental of Wisconsin	219.40
0	07/22/2022	General Fund	Facilities Rental	Wis. Dept. of Revenue - ACH PAYMEN	131.34
0	07/22/2022	General Fund	Supplemental Dental/Vision Ins	Delta Dental of Wisconsin	48.80
0	07/22/2022	General Fund	Aquatics	Wis. Dept. of Revenue - ACH PAYMEN	1,989.82
0	07/22/2022	General Fund	Sale Of Other Equipment	Wis. Dept. of Revenue - ACH PAYMEN	1,368.13
0	07/22/2022	1000 Islands	Building Rental (Taxable)	Wis. Dept. of Revenue - ACH PAYMEN	21.89
0	07/22/2022	1000 Islands	Gift Shop Sales	Wis. Dept. of Revenue - ACH PAYMEN	81.46
0	07/22/2022	1000 Islands	Fundraising Sales	Wis. Dept. of Revenue - ACH PAYMEN	9.58
0	07/22/2022	Solid Waste	Other Payments-Cart Repayments	Wis. Dept. of Revenue - ACH PAYMEN	66.35
0	07/22/2022	General Fund	Contractual Services	MYGOV, LLC	1,750.00
116879	07/18/2022	General Fund	Automotive	Bergstrom of Kaukauna	24,283.00
116880	07/22/2022	General Fund	Maintenance - Automotive	A T F Tires & Service Center Inc.	112.38
116880	07/22/2022	General Fund	Automotive Supplies	A T F Tires & Service Center Inc.	493.58
116880	07/22/2022	General Fund	Maintenance - Automotive	A T F Tires & Service Center Inc.	744.18
116880	07/22/2022	General Fund	Maintenance - Automotive	A T F Tires & Service Center Inc.	689.48
116880	07/22/2022	General Fund	Maintenance - Automotive	A T F Tires & Service Center Inc.	64.43
116880	07/22/2022	General Fund	Maintenance - Automotive	A T F Tires & Service Center Inc.	43.18
116880	07/22/2022	General Fund	Maintenance - Automotive	A T F Tires & Service Center Inc.	585.16
116880	07/22/2022	General Fund	Maintenance - All Other Equipm	A T F Tires & Service Center Inc.	102.00
116880	07/22/2022	General Fund	Maintenance - All Other Equipm	A T F Tires & Service Center Inc.	23.64
116880	07/22/2022	General Fund	Maintenance - Automotive	A T F Tires & Service Center Inc.	412.00
116880	07/22/2022	General Fund	Maintenance - All Other Equipm	A T F Tires & Service Center Inc.	42.50
116881	07/22/2022	Buildings & Misc. Capital	Miscellaneous	ACSM Inc.	50,000.00
116882	07/22/2022	General Fund	Contractual Services	Advanced Maintenance Solutions	1,278.35
116883	07/22/2022	1000 Islands	Programs	Amplitel Technologies LLC	450.00
116884	07/22/2022	General Fund	Contractual Services	City Of Appleton	30,795.00
116885	07/22/2022	Storm Water Utility	CIP - Infrastructure	Archaeological Consulting and Services I	1,875.00
116886	07/22/2022	General Fund	Maintenance - Automotive	Automotive Supply Co	25.95
116886	07/22/2022	General Fund	Mach Tools & Instruments	Automotive Supply Co	189.95
116886	07/22/2022	General Fund	Maintenance - Automotive	Automotive Supply Co	52.44
116886	07/22/2022	General Fund	Maintenance - Automotive	Automotive Supply Co	28.70

116886	07/22/2022	General Fund	Maintenance - Automotive	Automotive Supply Co	146.24
116886	07/22/2022	General Fund	Maintenance - Automotive	Automotive Supply Co	52.73
116886	07/22/2022	General Fund	Automotive Supplies	Automotive Supply Co	38.86
116886	07/22/2022	General Fund	Maintenance - Automotive	Automotive Supply Co	25.24
116886	07/22/2022	General Fund	Maintenance - Automotive	Automotive Supply Co	22.14
116886	07/22/2022	General Fund	Maintenance - Automotive	Automotive Supply Co	32.14
116886	07/22/2022	General Fund	Contractual Services	Automotive Supply Co	25.43
116886	07/22/2022	General Fund	General Supplies	Automotive Supply Co	74.88
116886	07/22/2022	General Fund	Maintenance - Automotive	Automotive Supply Co	8.84
116886	07/22/2022	General Fund	Maintenance - Automotive	Automotive Supply Co	215.25
116886	07/22/2022	General Fund	Maintenance - All Other Equipm	Automotive Supply Co	17.12
116886	07/22/2022	General Fund	Maintenance - All Other Equipm	Automotive Supply Co	50.48
116886	07/22/2022	General Fund	Maintenance - All Other Equipm	Automotive Supply Co	30.76
116887	07/22/2022	General Fund	Medical & Laboratory Supplies	BayCare Aurora LLC	158.08
116888	07/22/2022	General Fund	Travel - City Business	Todd Blank	84.83
116889	07/22/2022	Sanitary Sewer Utility	Contractual Services	BoardmanClark	11,007.50
116890	07/22/2022	General Fund	Medical & Laboratory Supplies	Bound Tree Medical, LLC.	720.04
116890	07/22/2022	General Fund	Medical & Laboratory Supplies	Bound Tree Medical, LLC.	230.16
116891	07/22/2022	General Fund	Contractual Services	Carrico Aquatic Resources	632.93
116892	07/22/2022	1000 Islands	Conservancy Zone Maint	Carstens Ace Hardware	70.58
116892	07/22/2022	1000 Islands	Programs	Carstens Ace Hardware	11.98
116892	07/22/2022	General Fund	General Supplies	Carstens Ace Hardware	63.40
116892	07/22/2022	General Fund	General Supplies	Carstens Ace Hardware	275.85
116892	07/22/2022	General Fund	General Supplies	Carstens Ace Hardware	-33.27
116892	07/22/2022	General Fund	General Supplies	Carstens Ace Hardware	22.36
116892	07/22/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware	20.20
116892	07/22/2022	General Fund	General Supplies	Carstens Ace Hardware	45.86
116892	07/22/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware	83.92
116892	07/22/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware	13.19
116892	07/22/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware	25.18
116892	07/22/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware	-9.88
116892	07/22/2022	General Fund	General Supplies	Carstens Ace Hardware	2.33
116892	07/22/2022	General Fund	Custodial Supplies	Carstens Ace Hardware	7.19
116892	07/22/2022	General Fund	Miscellaneous	Carstens Ace Hardware	1.79
116892	07/22/2022	General Fund	General Supplies	Carstens Ace Hardware	16.09
116892	07/22/2022	General Fund	General Supplies	Carstens Ace Hardware	78.12
116892	07/22/2022	General Fund	Maintenance - All Other Equipm	Carstens Ace Hardware	55.75
116892	07/22/2022	General Fund	Custodial Supplies	Carstens Ace Hardware	37.79
116892	07/22/2022	General Fund	Plumbing Supplies	Carstens Ace Hardware	33.27
116892	07/22/2022	General Fund	Plumbing Supplies	Carstens Ace Hardware	10.79
116892	07/22/2022	General Fund	General Supplies	Carstens Ace Hardware	4.04
116892	07/22/2022	Equipment Capital	Equipment	Carstens Ace Hardware	72.52
116892	07/22/2022	Sanitary Sewer Utility	General Supplies	Carstens Ace Hardware	84.58
116893	07/22/2022	General Fund	Recruitment Expenses	Craig D. Childs, PhD, SC	500.00

116894	07/22/2022	General Fund	Office Supplies	Complete Office of Wisconsin	305.09
116894	07/22/2022	General Fund	Office Supplies	Complete Office of Wisconsin	52.59
116894	07/22/2022	General Fund	Custodial Supplies	Complete Office of Wisconsin	348.32
116894	07/22/2022	General Fund	Office Supplies	Complete Office of Wisconsin	115.32
116895	07/22/2022	General Fund	Maintenance - Automotive	DC Auto Repair, LLC	38.85
116895	07/22/2022	General Fund	Maintenance - Automotive	DC Auto Repair, LLC	49.29
116895	07/22/2022	General Fund	Maintenance - Automotive	DC Auto Repair, LLC	1,730.19
116896	07/22/2022	General Fund	Aquatics Non-Taxable	Nicole Dreier	35.00
116897	07/22/2022	1000 Islands	Miscellaneous	Eagle Graphics LLC	507.30
116897	07/22/2022	General Fund	Clothing Expense	Eagle Graphics LLC	469.00
116898	07/22/2022	Sanitary Sewer Utility	Contractual Services	East Central WI Regional Planning Comm	250.00
116899	07/22/2022	General Fund	Medical & Laboratory Supplies	Emergency Medical Products	1,120.15
116899	07/22/2022	General Fund	Medical & Laboratory Supplies	Emergency Medical Products	163.20
116899	07/22/2022	Public Protect & Safety Grant	Mach Tools & Instruments	Emergency Medical Products	517.58
116900	07/22/2022	1000 Islands	Maintenance - Buildings	Flush Drain & Sewer Cleaning, Inc.	165.00
116901	07/22/2022	General Fund	General Supplies	Fox Specialty Company LLC	200.43
116901	07/22/2022	General Fund	General Supplies	Fox Specialty Company LLC	311.93
116902	07/22/2022	General Fund	Chemicals & Ordnance	Fox Valley Metro Police Dept	600.00
116903	07/22/2022	General Fund	Contractual Services	Fox Valley Safety LLC	425.00
116904	07/22/2022	General Fund	Hydro Live Expenses	General Beer Dist-NE	636.80
116905	07/22/2022	General Fund	Aquatics Non-Taxable	Theresa Holmes	35.00
116906	07/22/2022	1000 Islands	Travel Expense	Sarah Ironside	27.50
116907	07/22/2022	General Fund	Contractual Services	Debra Johnson	168.00
116908	07/22/2022	General Fund	Aquatics Non-Taxable	Katie Johnson	25.00
116909	07/22/2022	General Fund	Aquatics Non-Taxable	Allison Jones	25.00
116910	07/22/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities	1,558.29
116910	07/22/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities	6,057.43
116910	07/22/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities	4,103.42
116910	07/22/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities	143.95
116910	07/22/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities	119.66
116910	07/22/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities	162.14
116910	07/22/2022	Sanitary Sewer Utility	Water Sewer & Electric	Kaukauna Utilities	202.13
116910	07/22/2022	Storm Water Utility	Water Sewer & Electric	Kaukauna Utilities	8.00
116910	07/22/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities	1,939.14
116910	07/22/2022	Nelson Crossing Fund	Boardwalk Bridge - Utilities	Kaukauna Utilities	31.38
116910	07/22/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities	3,592.18
116910	07/22/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities	2,273.10
116910	07/22/2022	Industrial Park	Expenditures	Kaukauna Utilities	54.07
116910	07/22/2022	TID #5 Construction Fund	Property Acquisition	Kaukauna Utilities	157.41
116910	07/22/2022	1000 Islands	Water Sewer & Electric	Kaukauna Utilities	888.32
116910	07/22/2022	TID #8 Construction Fund	Marketing & Administration	Kaukauna Utilities	165.60
116910	07/22/2022	General Fund	Ambulance Receivable LifeQuest	Kaukauna Utilities	50.53
116910	07/22/2022	General Fund	Miscellaneous	Kaukauna Utilities	52.78
116911	07/22/2022	General Fund	K9 Program	Kaukauna Veterinary Clinic, LLP	136.50

116912	07/22/2022	General Fund	Automotive Supplies	Kwik Trip, Inc.	6.23
116912	07/22/2022	General Fund	Miscellaneous	Kwik Trip, Inc.	152.99
116912	07/22/2022	General Fund	Miscellaneous	Kwik Trip, Inc.	338.56
116913	07/22/2022	General Fund	Seminar Expenses	Natasha Lansbach	192.22
116914	07/22/2022	Sanitary Sewer Utility	Contractual Services	Lazer Utility Locating, LLC	363.00
116915	07/22/2022	1000 Islands	Restricted Funds	Lee Recreation, LLC	1,235.00
116916	07/22/2022	1000 Islands	Animal & Bird Care	Lowe's	170.05
116917	07/22/2022	General Fund	Rent - Equipment	Marco	157.98
116917	07/22/2022	General Fund	Rent - Equipment	Marco	157.98
116917	07/22/2022	General Fund	Rent - Equipment	Marco	94.79
116917	07/22/2022	General Fund	Rent - Equipment	Marco	31.60
116917	07/22/2022	General Fund	Printing Expense	Marco	31.60
116917	07/22/2022	General Fund	Rent - Equipment	Marco	39.50
116917	07/22/2022	General Fund	Rent - Equipment	Marco	39.50
116917	07/22/2022	General Fund	Rent - Equipment	Marco	39.50
116917	07/22/2022	General Fund	Printing Expense	Marco	39.50
116917	07/22/2022	General Fund	Contractual Services	Marco	157.98
116917	07/22/2022	General Fund	Contractual Services	Marco	31.58
116917	07/22/2022	General Fund	Contractual Services	Marco	126.40
116917	07/22/2022	1000 Islands	Contractual Services	Marco	64.46
116918	07/22/2022	1000 Islands	Contractual Services	Marco Technologies LLC	150.69
116919	07/22/2022	General Fund	Contractual Services	McMahon Associates Inc	11,395.10
116919	07/22/2022	General Fund	Contractual Services	McMahon Associates Inc	16,948.30
116920	07/22/2022	1000 Islands	Restricted Funds	National Eagle Center	1,553.32
116921	07/22/2022	General Fund	General Supplies	O & W Communications	970.00
116922	07/22/2022	General Fund	Maintenance - Automotive	Oshkosh Fire & Police Equipment	80.00
116922	07/22/2022	General Fund	Mach Tools & Instruments	Oshkosh Fire & Police Equipment	4,400.00
116923	07/22/2022	General Fund	Contractual Services	Outagamie County Treasurer	1,024.65
116924	07/22/2022	General Fund	Seminar Expenses	Andrew Pelot	164.55
116925	07/22/2022	General Fund	Automotive Supplies	R. Lewis Technologies, Inc.	83.46
116926	07/22/2022	General Fund	Contractual Services	Recycling Compliance Specialists LLC	149.75
116927	07/22/2022	General Fund	Aquatics Non-Taxable	Tabitha Schulz	25.00
116928	07/22/2022	General Fund	Recruitment Expenses	Screening One, Inc.	89.15
116929	07/22/2022	1000 Islands	Conservancy Zone Maint	Sherwood Elevator	15.50
116930	07/22/2022	General Fund	Contractual Services	Simplifile, LC	25.00
116930	07/22/2022	Park & Pool Capital	Trails and Bridges	Simplifile, LC	30.25
116931	07/22/2022	Storm Water Utility	Contractual Services	Speedy Clean Drain & Sewer	610.00
116932	07/22/2022	General Fund	Miscellaneous	Stanard & Associates, Inc.	231.00
116933	07/22/2022	General Fund	Aquatics Non-Taxable	Autumn Steif	35.00
116934	07/22/2022	1000 Islands	Miscellaneous	Stoneridge Piggly Wiggly	50.72
116934	07/22/2022	1000 Islands	Animal & Bird Care	Stoneridge Piggly Wiggly	53.09
116934	07/22/2022	1000 Islands	Expendable Supplies	Stoneridge Piggly Wiggly	2.79
116934	07/22/2022	General Fund	Concession Product	Stoneridge Piggly Wiggly	51.03
116934	07/22/2022	General Fund	Concession Product	Stoneridge Piggly Wiggly	20.29

116934	07/22/2022	General Fund	Miscellaneous	Stoneridge Piggly Wiggly	34.93
116935	07/22/2022	General Fund	General Supplies	Superior Chemical Corp.	116.76
116935	07/22/2022	General Fund	Custodial Supplies	Superior Chemical Corp.	124.39
116935	07/22/2022	General Fund	Maintenance - Buildings	Superior Chemical Corp.	581.21
116935	07/22/2022	General Fund	Maintenance - Buildings	Superior Chemical Corp.	164.54
116935	07/22/2022	General Fund	Maintenance - Buildings	Superior Chemical Corp.	164.54
116935	07/22/2022	General Fund	Botanical & Agricultural	Superior Chemical Corp.	2,720.60
116935	07/22/2022	General Fund	Maintenance - Buildings	Superior Chemical Corp.	1,432.51
116935	07/22/2022	General Fund	Maintenance - Buildings	Superior Chemical Corp.	55.92
116935	07/22/2022	General Fund	Maintenance - Buildings	Superior Chemical Corp.	55.92
116936	07/22/2022	Streets & Sidewalk Capital	Street Improvements	Tapco	17,280.40
116937	07/22/2022	Sanitary Sewer Utility	General Supplies	Unison Credit Union	370.97
116937	07/22/2022	General Fund	General Supplies	Unison Credit Union	98.99
116937	07/22/2022	General Fund	Miscellaneous	Unison Credit Union	40.80
116937	07/22/2022	General Fund	K9 Program	Unison Credit Union	60.00
116937	07/22/2022	General Fund	General Supplies	Unison Credit Union	107.16
116937	07/22/2022	General Fund	Contractual Services	Unison Credit Union	299.80
116937	07/22/2022	General Fund	K9 Program	Unison Credit Union	60.00
116937	07/22/2022	General Fund	Desktop Printer/Fax Expense	Unison Credit Union	73.99
116937	07/22/2022	General Fund	Contractual Services	Unison Credit Union	49.00
116937	07/22/2022	General Fund	Miscellaneous	Unison Credit Union	38.12
116937	07/22/2022	Storm Water Utility	General Supplies	Unison Credit Union	89.78
116937	07/22/2022	General Fund	Office Supplies	Unison Credit Union	23.52
116937	07/22/2022	General Fund	Miscellaneous	Unison Credit Union	49.00
116937	07/22/2022	Storm Water Utility	General Supplies	Unison Credit Union	64.99
116937	07/22/2022	General Fund	Office Supplies	Unison Credit Union	152.95
116937	07/22/2022	General Fund	Communications	Unison Credit Union	333.42
116937	07/22/2022	General Fund	Maintenance - All Other Equipm	Unison Credit Union	1,094.00
116937	07/22/2022	General Fund	Office Supplies	Unison Credit Union	14.99
116937	07/22/2022	General Fund	Miscellaneous	Unison Credit Union	70.86
116937	07/22/2022	General Fund	Maintenance - Buildings	Unison Credit Union	39.99
116937	07/22/2022	General Fund	Postage	Unison Credit Union	9.25
116937	07/22/2022	General Fund	Miscellaneous	Unison Credit Union	33.99
116937	07/22/2022	General Fund	Maintenance - Buildings	Unison Credit Union	39.99
116937	07/22/2022	General Fund	Office Supplies	Unison Credit Union	32.79
116937	07/22/2022	General Fund	Travel - City Business	Unison Credit Union	8.50
116937	07/22/2022	General Fund	Maintenance - All Other Equipm	Unison Credit Union	911.55
116937	07/22/2022	1000 Islands	Office Supplies	Unison Credit Union	16.97
116937	07/22/2022	General Fund	Travel - City Business	Unison Credit Union	8.50
116937	07/22/2022	General Fund	Maintenance - Automotive	Unison Credit Union	23.98
116937	07/22/2022	1000 Islands	Expendable Supplies	Unison Credit Union	25.98
116937	07/22/2022	General Fund	Contractual Services	Unison Credit Union	9.99
116937	07/22/2022	General Fund	Maintenance - All Other Equipm	Unison Credit Union	18.96
116937	07/22/2022	1000 Islands	Animal & Bird Care	Unison Credit Union	38.22

116937	07/22/2022	General Fund	Automotive Supplies	Unison Credit Union	53.94
116937	07/22/2022	General Fund	General Supplies	Unison Credit Union	44.31
116937	07/22/2022	1000 Islands	Programs	Unison Credit Union	482.65
116937	07/22/2022	General Fund	Communications	Unison Credit Union	202.00
116937	07/22/2022	General Fund	General Supplies	Unison Credit Union	150.90
116937	07/22/2022	General Fund	General Supplies	Unison Credit Union	15.81
116937	07/22/2022	General Fund	Postage	Unison Credit Union	21.83
116937	07/22/2022	General Fund	Contractual Services	Unison Credit Union	7.88
116937	07/22/2022	General Fund	Contractual Services	Unison Credit Union	195.00
116937	07/22/2022	General Fund	Maintenance - Roads & Walks	Unison Credit Union	684.04
116937	07/22/2022	General Fund	Travel - City Business	Unison Credit Union	110.37
116937	07/22/2022	General Fund	Seminar Expenses	Unison Credit Union	75.00
116937	07/22/2022	General Fund	Investigation Equipment	Unison Credit Union	17.99
116937	07/22/2022	General Fund	Office Supplies	Unison Credit Union	43.06
116937	07/22/2022	General Fund	Postage	Unison Credit Union	12.72
116937	07/22/2022	General Fund	Office Supplies	Unison Credit Union	11.99
116937	07/22/2022	General Fund	Miscellaneous	Unison Credit Union	76.56
116937	07/22/2022	General Fund	Data Processing Supplies	Unison Credit Union	73.99
116937	07/22/2022	General Fund	Miscellaneous	Unison Credit Union	6.94
116937	07/22/2022	General Fund	Recreation	Unison Credit Union	373.77
116937	07/22/2022	General Fund	Printing Expense	Unison Credit Union	57.96
116937	07/22/2022	General Fund	Clothing Expense	Unison Credit Union	110.75
116937	07/22/2022	General Fund	Office Supplies	Unison Credit Union	5.97
116937	07/22/2022	General Fund	Expense Allowance	Unison Credit Union	150.00
116937	07/22/2022	General Fund	Seminar Expenses	Unison Credit Union	450.00
116937	07/22/2022	General Fund	Maintenance - All Other Equipm	Unison Credit Union	28.89
116937	07/22/2022	General Fund	Evidence	Unison Credit Union	44.94
116937	07/22/2022	General Fund	General Supplies	Unison Credit Union	119.99
116937	07/22/2022	General Fund	K9 Program	Unison Credit Union	60.00
116937	07/22/2022	Environmental Remediate TID	Marketing & Administration	Unison Credit Union	330.72
116937	07/22/2022	General Fund	K9 Program	Unison Credit Union	60.00
116937	07/22/2022	General Fund	Maintenance - Buildings	Unison Credit Union	188.79
116937	07/22/2022	General Fund	Travel - City Business	Unison Credit Union	10.92
116938	07/22/2022	General Fund	Aquatics Non-Taxable	Betsy VanSchyndel	25.00
116939	07/22/2022	General Fund	Aquatics Non-Taxable	Amber VanZeeland	25.00
116940	07/22/2022	General Fund	Contractual Services	Vertiv Services Inc.	1,923.00
116941	07/22/2022	General Fund	Aquatics Non-Taxable	Noelle Wozniak	70.00
116942	07/29/2022	General Fund	Maintenance - Automotive	Accurate	153.12
116943	07/29/2022	General Fund	Farmers Market Expenses	Tori Adkins	300.00
116944	07/29/2022	General Fund	Maintenance - Buildings	J.F. Ahern Co.	240.00
116945	07/29/2022	General Fund	Contractual Services	Airgas USA, LLC	159.60
116946	07/29/2022	General Fund	Seminar Expenses	American Red Cross	328.00
116947	07/29/2022	General Fund	Botanical & Agricultural	Bob & Dave's Lawn & Landscaping	460.00
116947	07/29/2022	General Fund	Contractual Services	Bob & Dave's Lawn & Landscaping	179.00

116948	07/29/2022	General Fund	Maintenance - All Other Equipm	Bobcat Plus Inc	180.28
116949	07/29/2022	General Fund	Contractual Services	Cardmember Service	557.04
116949	07/29/2022	General Fund	Office Supplies	Cardmember Service	805.11
116949	07/29/2022	General Fund	Desktop Printing Expense	Cardmember Service	55.95
116949	07/29/2022	General Fund	Postage	Cardmember Service	14.53
116949	07/29/2022	General Fund	Library Materials	Cardmember Service	290.82
116949	07/29/2022	General Fund	Service Contracts	Cardmember Service	12.65
116949	07/29/2022	General Fund	Library Programs	Cardmember Service	467.23
116949	07/29/2022	General Fund	Miscellaneous	Cardmember Service	288.19
116949	07/29/2022	Library Special Use	Misc Expenses	Cardmember Service	1,210.98
116950	07/29/2022	General Fund	Contractual Services	Jacqueline Chapman	2,090.00
116951	07/29/2022	General Fund	Library Materials	The Child's World	556.65
116952	07/29/2022	General Fund	Girls Softball	Village Of Combined Locks	1,470.00
116953	07/29/2022	General Fund	Maintenance - Automotive	Cumberland Servicecenter Inc	266.64
116954	07/29/2022	Sanitary Sewer Utility	Contractual Services	Diggers Hotline Inc.	1,441.12
116955	07/29/2022	General Fund	Contractual Services	Diversified Benefit Services, Inc.	245.30
116956	07/29/2022	General Fund	General Supplies	Eagle Graphics LLC	23.50
116957	07/29/2022	Sanitary Sewer Utility	Maintenance - Automotive	Energenecs, Inc.	1,423.30
116958	07/29/2022	General Fund	Contractual Services	Enterprise Electric Inc	160.00
116959	07/29/2022	Sanitary Sewer Utility	Maintenance - All Other Equip	Fastenal Company	72.16
116960	07/29/2022	General Fund	Library Materials	Gannett Wisconsin Media	380.69
116961	07/29/2022	General Fund	Hydro Live Expenses	General Beer Dist-NE	620.00
116962	07/29/2022	General Fund	Recycling Program	GFL Green For Life Environmental	287.75
116963	07/29/2022	General Fund	Aquatics Non-Taxable	Sarah Haase	35.00
116964	07/29/2022	General Fund	Farmers Market Expenses	Daniel Hanson	400.00
116965	07/29/2022	General Fund	Farmers Market Expenses	Neil Holub	200.00
116966	07/29/2022	General Fund	Recreation	Home Team Sports & Apparel Inc	1,039.92
116967	07/29/2022	General Fund	Contractual Services	Human Resources Consulting, LLC	4,930.00
116968	07/29/2022	General Fund	Library Materials	Ingram	21.24
116968	07/29/2022	General Fund	Library Materials	Ingram	162.19
116968	07/29/2022	General Fund	Library Materials	Ingram	70.00
116968	07/29/2022	General Fund	Library Materials	Ingram	1,363.50
116968	07/29/2022	General Fund	Library Materials	Ingram	46.57
116968	07/29/2022	General Fund	Library Materials	Ingram	916.07
116968	07/29/2022	General Fund	Library Materials	Ingram	236.92
116968	07/29/2022	General Fund	Library Materials	Ingram	29.77
116968	07/29/2022	General Fund	Library Materials	Ingram	104.57
116968	07/29/2022	General Fund	Library Materials	Ingram	244.07
116969	07/29/2022	General Fund	Office Supplies	Insta Prints Plus, Inc.	62.13
116969	07/29/2022	General Fund	Office Supplies	Insta Prints Plus, Inc.	23.43
116970	07/29/2022	General Fund	Rent - Equipment	James Imaging Systems, Inc.	56.20
116971	07/29/2022	General Fund	Contractual Services	Jason's Tree Service, LLC a div. of Lowne	3,986.00
116972	07/29/2022	General Fund	Maintenance - Automotive	K. R. West Company Inc	4.56
116972	07/29/2022	General Fund	Maintenance - Automotive	K. R. West Company Inc	207.87

116972	07/29/2022	General Fund	Maintenance - All Other Equipm	K. R. West Company Inc	105.99
116973	07/29/2022	General Fund	Data Processing Supplies	Kapco	194.50
116974	07/29/2022	General Fund	Maintenance - Automotive	Klink Hydraulics, LLC	8.76
116975	07/29/2022	General Fund	Facilities Rental Non-Taxable	Marissa Lallier Huss	200.00
116976	07/29/2022	General Fund	Recreation	The Lifeguard Store, Inc.	626.50
116976	07/29/2022	General Fund	Recreation	The Lifeguard Store, Inc.	49.50
116977	07/29/2022	Solid Waste	General Supplies	MacQueen Equip Group	12,955.00
116978	07/29/2022	General Fund	Service Contracts	Marco	1,390.45
116979	07/29/2022	General Fund	Aquatics Non-Taxable	Kimberly Marsh	25.00
116979	07/29/2022	General Fund	Aquatics Non-Taxable	Kimberly Marsh	25.00
116980	07/29/2022	General Fund	Maintenance - Roads & Walks	MCC Inc.	1,765.50
116981	07/29/2022	Park & Pool Capital	Buildings	McMahon Associates Inc	5,732.95
116982	07/29/2022	General Fund	Police Fees	Menasha Police Department	360.60
116982	07/29/2022	General Fund	Police Fees	Menasha Police Department	363.00
116983	07/29/2022	General Fund	Library Materials	Midwest Tape	44.98
116984	07/29/2022	General Fund	Contractual Services	MRA - The Management Association, Inc	2,310.00
116985	07/29/2022	General Fund	Police Fees	Neenah Police Department	174.00
116986	07/29/2022	General Fund	Contractual Services	Outagamie County Treasurer	33,800.52
116987	07/29/2022	General Fund	Service Contracts	Outagamie Waupaca Library System	24.00
116987	07/29/2022	General Fund	Data Processing Supplies	Outagamie Waupaca Library System	140.00
116988	07/29/2022	General Fund	Maintenance - Automotive	Packer City International Trucks, Inc.	525.62
116989	07/29/2022	General Fund	Miscellaneous	Plymouth Lubricants	2,925.54
116990	07/29/2022	General Fund	Maintenance - Automotive	Pomp's Tire Service, Inc.	1,463.16
116991	07/29/2022	General Fund	Contractual Services	Samantha Precord	90.00
116992	07/29/2022	General Fund	Desktop Printer/Fax Expense	Prime Media	163.00
116993	07/29/2022	General Fund	Maintenance - All Other Equipm	R.N.O.W., Inc.	699.00
116994	07/29/2022	General Fund	Botanical & Agricultural	Reinders Inc.	8.78
116994	07/29/2022	General Fund	Botanical & Agricultural	Reinders Inc.	533.20
116995	07/29/2022	General Fund	General Supplies	Rent-A-Flash of Wisconsin, Inc	206.86
116996	07/29/2022	General Fund	Maintenance - All Other Equipm	Riesterer & Schnell Inc	53.71
116997	07/29/2022	General Fund	Maintenance - All Other Equipm	Service Motor Company, Inc.	479.95
116997	07/29/2022	General Fund	Maintenance - All Other Equipm	Service Motor Company, Inc.	30.08
116998	07/29/2022	General Fund	Girls Softball	Silver Squirrel Engraving & Gifts	150.00
116999	07/29/2022	General Fund	Service Contracts	Sprint	102.38
117000	07/29/2022	General Fund	Contractual Services	Jodi Sweeney	16,000.00
117001	07/29/2022	General Fund	Maintenance - Buildings	Uline	423.37
117002	07/29/2022	General Fund	Library Materials	USA Today	398.41
117003	07/29/2022	General Fund	Maintenance - Automotive	Utility Sales & Service	935.00
117003	07/29/2022	General Fund	Maintenance - Automotive	Utility Sales & Service	1,228.54
117004	07/29/2022	Streets & Sidewalk Capital	Street Improvements	Vinton Construction Co.	310,795.49
117005	07/29/2022	General Fund	Contractual Services	von Briesen & Roper S.C.	118.02
117006	07/29/2022	Streets & Sidewalk Capital	Street Improvements	Westwood Infrastructure	310.50
117007	07/29/2022	Storm Water Utility	General Supplies	Zamoth Brush Works	9,026.00

Report Total: 833,321.67

M E M O R A N D U M - A D V I S O R Y O P I N I O N

DATE: August 16, 2018

TO: Mayor Tony Penterman, Sally Kenny, Kaukauna Common Council

FROM: Kevin Davidson, City Attorney

RE: Discussion of items not specifically described on Agenda

Over the past several months, newly seated Common Council for the 2018-2019 session has demonstrated a desire to test the boundaries of public notice requirements for items of Council discussion in bringing matters to the floor under the generic agenda heading “Miscellaneous business.” While everyone has been sensitive to the potential violations, and, at least during those meetings for which this Office was in attendance, correctly either inquired about the propriety of bringing topics to the floor, or have expressly stated that the topic was not intended for contemporaneous discussion under the current meeting, the potential to engage in discussion and debate impromptu has been a substantial concern and places the Common Council at significant risk of violating Wisconsin’s open meetings statutes.

Equally important in assessing this risk is recognition that members of the public frequently express an opinion that the Kaukauna Common Council does not conduct business transparently.

In response to this recognized heightened risk, this office has reviewed the statutory requirements, along with supporting resources including the Wisconsin Attorney General’s Office advisory opinions and the League of Wisconsin Municipalities resources. (Reference materials attached for review.)

RECOMMENDATION:

The generic agenda item listed as “Miscellaneous business” should not be included on Common Council Agenda’s, and no business that has not been specifically identified on an Agenda be discussed or raised at meetings of the Common Council.

To remain in strict compliance with the open meetings law, all items of new business should be placed on an agenda as directed by the Mayor, and should not be first brought to the floor prior to being noted as an agenda item. Appropriate channels for requesting an item be placed upon an agenda would be a direct request to the Council President, a direct request to the Mayor, or brought through the appropriate department head for the subject matter, i.e. Planning, Engineering, Public Works, etc.

Home › Legal › Frequently Asked Questions › Governing Bodies › Open Meetings Law › Open Meetings Law FAQ 8

Open Meetings Law FAQ 8

Is the regular use of public meeting notices that contain a non-specific agenda item like "such other matters as are authorized by law" or "miscellaneous business" or "such other matters as may come before the board" consistent with the notice requirements of the Wisconsin Open Meetings Law?

No. The Wisconsin Open Meetings Law requires that every public notice of a meeting must give the "time, date, place and subject matter of the meeting, including that intended for consideration at any contemplated closed session, in such form as is reasonably likely to apprise members of the public and the news media thereof." Wis. Stat. sec. 19.84(2). The requirement does not compel a detailed agenda. However, the public is entitled to the fullest and most complete information compatible with the conduct of governmental business. Therefore, the notice should be specific.

Specific notice requires that when a member of the governmental body knows in advance of the time notice is given that a matter may come before the body, that matter must be described in the meeting notice. 66 Op. Att'y Gen. 143, 144 (1977). The chief presiding officer of the governmental body is responsible for providing notice, and when he or she is aware of matters which may come before the body, those matters must be included in the meeting notice. 66 Op. Att'y Gen. 68, 70 (1977).

Past attorney general opinions said that governmental bodies could discuss matters not specifically set forth in the meeting notice and not known to the chief presiding officer if the notice contained broad umbrella clauses such as "such other matters as are authorized by law" or "miscellaneous business," but cautioned that such a procedure should be used with restraint. 66 Op. Att'y Gen. 143 (1977). In a March 5, 2004 informal opinion letter which addressed a different but related issue regarding non-specific agenda items, the Wisconsin Attorney General stated that "[g]eneral subject matter designations such as 'miscellaneous business,' or 'agenda revisions,' or 'such other matters as are authorized by law' should be avoided." Given these admonitions against the use of non-specific agenda items and the basic notice requirements under the open meetings law, the regular use of them on agendas is not consistent with the open meetings law.

OPEN MEETINGS LAW/ FAQ 1

OPEN MEETINGS LAW/ FAQ 2

OPEN MEETINGS LAW/ FAQ 3

OPEN MEETINGS LAW/ FAQ 4

OPEN MEETINGS LAW/ FAQ 5

OPEN MEETINGS LAW/ FAQ 6

OPEN MEETINGS LAW/ FAQ 7

OPEN MEETINGS LAW/ FAQ 8

OPEN MEETINGS LAW/ FAQ 9

OPEN MEETINGS LAW/ FAQ 10

OPEN MEETINGS LAW/ FAQ 11

OPEN MEETINGS LAW/ FAQ 12

OPEN MEETING LAW/ FAQ 12

Governing Statute - Wis. Stat. § 19.84 (2):

19.84 Public notice.

(2) Every public notice of a meeting of a governmental body shall set forth the time, date, place and subject matter of the meeting, including that intended for consideration at any contemplated closed session, in such form as is reasonably likely to apprise members of the public and the news media thereof. The public notice of a meeting of a governmental body may provide for a period of public comment, during which the body may receive information from members of the public.

Opinions of the Attorney General, Volume 66, 1977, page 95-96:

Question Presented: Is the Board limited to agenda items or can it revise or add to the agenda if that step is included as an agenda item, i. e. 'agenda revisions'?"

Formal opinion of the Attorney General's Office: The board is not necessarily limited to agenda items. The use of an agenda item entitled "agenda revisions" is minimal compliance with the law unless it represents a subterfuge to avoid the law. However, this practice should be avoided. Where members know specific items in advance of the meeting, they should be communicated to the presiding officer who should give notice of the supplemental agenda in the manner described above. Matters of importance or of wide interest should be postponed until more specific notice can be given. See 66 BAG 68 (1977). Section 19.84(2), Stats., refers to the content of the required notice: "(2) Every public notice of a meeting of a governmental body shall set forth the time, date, place and subject matter of the meeting, including that intended for consideration at any contemplated closed session, in such form as is reasonably likely to apprise members of the public and the news media thereof." (Emphasis added.) The notice should be as specific and informative as possible. See discussion at 63 OAG 509, 5 1 1 (1974) and 66 OAG 68 (1977).

Informal Opinion Letter of the Attorney General, March 5, 2004

STATE OF WISCONSIN
DEPARTMENT OF JUSTICEPEGGY A. LAUTENSCHLAGER
ATTORNEY GENERALDaniel P. Bach
Deputy Attorney General114 East, State Capitol
P.O. Box 7857
Madison, WI 53707-7857

March 5, 2004

Mr. Charles A. Rude
Mayor
City of Lake Geneva
Post Office Box 340
Lake Geneva, WI 53147

Dear Mayor Rude:

I am responding to your February 9, 2004, letter inquiring about the application of the open meetings law to city council agenda items called "Staff Comments" "Alderman Comments," and "Mayor Comments." You state:

Each staff member, i.e., the City Administrator, Director of Public Works, City Clerk and City Attorney are given an opportunity to comment about such things as forthcoming events or other informational matters. Each Alderman, as well as the Mayor, have the same opportunity. There can be no action discussion, or vote of any kind, on any comments made, whether by Staff Members, Aldermen or the Mayor.

There has been a complaint that allowing such comments is a violation of the Open Meetings Statute, since no specific agenda item other than "comments" is listed. I would appreciate your review of the matter, and letting me know if we are inadvertently violating the statute by following this practice.

Every public notice of a meeting must give the "time, date, place and subject matter of the meeting, including that intended for consideration at any contemplated closed session, in such form as is reasonably likely to apprise members of the public and the news media thereof." Wis. Stat. § 19.84(2). The notice need not contain a detailed agenda, but because the public is entitled to the fullest and most complete information compatible with the conduct of governmental business, the notice should be specific. This requires that when a member of the governmental body knows in advance of the time notice is given that a matter may come before the body, that matter must be described in the meeting notice. 66 Op. Att'y Gen. 143, 144 (1977). The chief presiding officer of the governmental body is responsible for providing notice, and when he or she is aware of matters which may come before the body, those matters must be included in the meeting notice. 66 Op. Att'y Gen. 68, 70 (1977).

In formulating descriptions of the subject matter of a meeting, the chief presiding officer should keep in mind that the public is entitled to the best notice that can be given at the time the

Mr. Charles A. Rude
Page 2

notice is prepared. A good rule of thumb is to ask whether a person interested in a specific subject would be aware, upon reading the meeting notice, that the subject might be discussed. For example, the court of appeals has held that the subject matter designation "licenses" was specific enough to apprise members of the public that a liquor license would be considered for approval. *State ex rel. H.D. Ent. v. City of Stoughton*, 230 Wis. 2d 480, 486, 602 N.W.2d 72 (Ct. App. 1999). Cf. *State ex rel. Olson v. City of Baraboo*, 2002 WI App 64, 252 Wis. 2d 628, ¶¶ 13-17, 643 N.W.2d 796 (meeting notice that a Joint Review Board would deliberate a resolution was sufficient to notify the public that the board would take action on the resolution). General subject matter designations such as "miscellaneous business," or "agenda revisions," or "such other matters as are authorized by law" should be avoided. The Attorney General advised in an informal opinion that if a meeting notice contains a general subject matter designation and a subject that was not specifically noticed comes up at the meeting, a governmental body should refrain from engaging in any information gathering or discussion or from taking any action that would deprive the public of information about the conduct of governmental business. I-5-93, April 26, 1993.

1997 Wisconsin Act 123, effective May 2, 1998, created Wis. Stat. §§ 19.83(2) and 19.84(2) to allow governmental bodies to receive information from members of the public if the public notice of the meeting designates a period of public comment. The law also allows a governmental body to discuss, but not to act on, any matter raised by the public during a comment period. Although discussion of a general public comment item is permissible, it is advisable to defer extensive discussion and action on such an item until specific notice of the subject matter of the proposed action can be given. By following this practice, a governmental body will accommodate the two somewhat competing public policies raised by public comment periods: first, the laudable public policy that governmental bodies benefit by hearing from the constituents they serve; second, the open meetings policy that members of the public are entitled to the "fullest and most complete information regarding the affairs of government as is compatible with the conduct of governmental business." Wis. Stat. § 19.81(1).

Applying these principles, it is my opinion that the practice you describe is, at best, at the outer edge of lawful practice, and may well cross the line to become unlawful. Wisconsin Stat. §§ 19.83(2) and 19.84(2) allow citizens to present information to governmental bodies on subjects not included in the meeting notice because citizens do not have access to the body's process for creating meeting notices. The members of governmental bodies and the officials of the governmental unit are not so limited. They have regular opportunities to suggest meeting subjects to the presiding officer responsible for establishing the agenda. If, for example, a member of the body knows in advance of the time the meeting notice is given that there are "forthcoming events" about which the public may be interested, that matter must be described in the meeting notice. 66 Op. Att'y Gen. at 144. In my opinion, the subject matter "forthcoming events" would be minimally adequate to satisfy the requirements of the open meetings law when such matters are raised at the body's meeting.

Mr. Charles A. Rude
Page 3

The practice of allowing members of the body and governmental officials to present non-specific "informational items" to the members of the body is even more troublesome. Information by definition relates to a particular subject matter. That subject matter is capable of description in a way that is "reasonably likely to apprise members of the public and the news media thereof." Wis. Stat. § 19.84(2). There is no good reason why the subjects of the informational items cannot be identified in a meeting notice more specifically than "Staff Comments" or "Alderman Comments" or "Mayor Comments." The city's current policy prohibits discussion, action and voting on any subject addressed in staff, alderperson and mayor comment periods. The city's policy does not appear to limit the amount of information on a subject that a staff member, alderperson or the mayor can provide to the common council during such a comment period. If only a small amount of information is communicated during one of these comment periods, members of the public who are interested in the subject but not present at the meeting because the subject was not part of the meeting notice would be deprived of only a small amount of the information to which they were entitled. On the other hand, if substantial amounts of information are communicated during the comment periods, the interested public is deprived of a substantial amount of information. At the extreme end, an alderperson or the mayor might provide enough information on a subject during one of the comment periods that the members of the body have all the information they need to take action on the subject, eliminating the need for any discussion of the matter at a subsequent meeting where the noticed subject is brought up for action. In that circumstance, the public is deprived of all of the information to which it is entitled.

Thank you for inquiring about the open meetings implications of the city's current practice. I encourage you to alter that practice to eliminate the staff, alderperson and mayor comment items in the meeting notice. I encourage you to substitute for those comment periods a subject designated as "forthcoming events" for those items currently subsumed in the comment periods. I further encourage you to eliminate the practice of allowing staff, alderpersons and the mayor to communicate information on subjects without designating those subjects in the meeting notice.

Very truly yours,


Peggy A. Lautenschlager
Attorney General

PAL:BAO:cla

Kaukauna Municipal Pool Project

"Something for Everyone"

Presentation to the City Council



August 16, 2022

Remarks by the Mayor



- Kaukauna is at a pivotal point in its development
- We want to do everything to make our community the best it can be, while remaining cost – effective with every decision and action
- We hired The Sweeney Group, that has successfully worked with more than 20 municipal projects in Wisconsin, to study if we can raise private money to renovate the aquatic center - from both a short and long view
- Introduce Jodi Sweeney

Campaign Feasibility Study Final Report- The Sweeney Group



the sweeney group
consultants to non-profit organizations

Item 5.e.

- Thank you; it was a pleasure to conduct this study
- I was hired to test whether it was feasible to raise \$2,500,000 in private giving for renovations to the existing pool, including all the strategies for success
- Kaukauna is a community with *tremendous pride*
- But major fund-raising campaigns are not typical in Kaukauna; there has not ever been a major *community – wide* campaign
- Few participants thoughts that the full \$2.5 million goal could be reached
- The consensus was that \$1 - \$1.5 million is an achievable campaign goal and that this, if done well, could set the stage for the future

A Model for the Future



Kaukauna has a tremendous opportunity to build a tradition of giving with this project

The “Future Kaukauna Fund”

A Model for the Future

We are using this campaign to build a community treasure into something the entire community can be proud of AND also developing a tradition of giving in our community -1% / 5% of the fund raised will be used to start a permanent fund for future projects etc. Kaukauna is at a turning point; this project for the near term and then we build for the future.

The “Future Kaukauna Fund”

Campaign Feasibility Study Final Report-The Sweeney Group

Item 5.e.

- Plans for the new pool were generally well received – people love the pool but it is dated; no longer the “cool pool”
- People understand the need and appreciate the City’s leadership in a *public/private partnership* initiative
- They also feel that these plans will make Kaukauna’s facility competitive with pools in other local communities
- Community members liked the idea of more lap swim, more children’s programming, updated restrooms, seating for parents, and mini golf
- Community would like updates on costs for the facility and updates on operating costs – a refined ‘case for support’

Campaign Feasibility Study Final Report-The Sweeney Group

Item 5.e.

- The Sweeney Group recommends that the City of Kaukauna develop the strategies for the campaign to raise \$1,500,000; the Mayor will be the lead with community volunteers
- The goal should not be announced until after the campaign planning and the quiet phase of the campaign
- Provide a virtual fly-through of the project to the public to build excitement (Parkitecture can provide).



Campaign Feasibility Study Final Report-Timeline

INITIAL PLANNING – August – October

- Define individuals that will assist with the Campaign and hold first Campaign Planning Committee meeting – a list was provided with the study
- Prepare campaign materials with theme, recognition opportunities – *in process*
- Meet with the Community Foundation to confirm the specifics of the gift of \$250,000 from the Nelson Fund and how else they will partner
- Work with the Chamber on business information sessions
- Plan and implement 100 Extraordinary Women™
- Develop escrow fund and all policies
- A detailed action plan is included in the study report



City Funding

City Funding Options

422 & 423 Fund Balance	\$1.5m
TIF Funding (Amenities only)	\$1.5m
Donor (Capital Campaign)	\$1.5m
<u>Bonding 2023</u>	<u>\$1.5m</u>
Total	\$6.0m

- Previous borrowing for pool project (2021 & 2022) as well as unused from other park and building/Misc. projects
- Tax increment Finance (TIF) allows for amenities to be purchased using the tax increment from districts that are within ½ mile.
 - TID8 and TID4 would be the two district options
 - Will still need to get cash to fund project, but the revenue would not come from tax levy rather the levy when the bond is repaid
- Additional 2023 Bonding of \$1.5m would be needed to fund the rest of the pool project with the estimated cost of \$6m



Current Pool Update

Current Pool Update

- Average daily attendance through July is 437.
- Session 1 of swimming lessons reached 6210 (10 classes)
- Average daily temperature (during open swim times) through July was 79 degrees.
- Community rentals on Saturday and Sundays were full and reached over 2000 patrons.
- 8 Lifeguards, 1 supervisor, 2 concession attendants, 2 admission attendants are required per open swim shift to safely open
- 11 instructors are required to safety instruct swim lessons
- Total of 14 lifeguards, 1 supervisor, 1 swim lesson supervisor, 11 WSI's, 2 assistant supervisors & 11 attendants were hired in 2022 (total of 25)

Current Pool Update

- 1 Water Safety Course was taught in July to obtain more instructors
- 2 lifeguard courses were taught in June/July to obtain more lifeguards
- Pay rates were increased for staff in May to obtain and retain staff
- Incentive program was started for staff retention and recognition
- Staff appreciation day was started



Capital Campaign

Campaign Slogan/City Branding



The City of Kaukauna
Aquatic Center Project

*Something
for everyone*

*Thank you for our past.
Preparing for our future*



*Something
for everyone*

The Solution

The City of Kaukauna
Aquatic Center Project

A transformative project to reinvest in The City of Kaukauna by upgrading existing amenities while adding new features to create a regional destination.

Bathhouse
Houses mechanical room and plumbing, meeting room, restrooms & family changing areas, ADA compliant bathrooms & showers

Splash Pad
Recreation area that features multiple splash and spray features

Water Slide
A new high speed, colorful 175 foot open flume water slide

Mini-Golf Course
18 - hole amusement course featuring bridges, tunnels & obstacles

Shade Structures
Calm and relaxing areas with bright colored fabric shade sails with wood platforms

Climbing Wall
Adding adventure to our swimming pool while giving patrons a full body workout



*Something
for everyone*

The Campaign

The City of Kaukauna
Aquatic Center Project

GIFT GIVING LEVELS

Philanthropist \$500,000+	Benefactor \$250,000 - \$499,999
Patron \$100,000-\$249,999	Pace Setting \$25,000 - \$99,999
Advanced \$10,000 - \$25,000	Major \$5,000 - \$9,999
Primary \$1,000 - \$4,999	Community \$500 - \$999

NAMING AND RECOGNITION OPPORTUNITIES

Bathhouse \$250,000	Pool Lighting \$200,000	Shade Structure \$200,000
Water Slide \$175,000	Concession Stand \$150,000	Splash Pad \$150,000
Mechanical Room \$100,000	Mini Golf \$80,000	Climbing Wall \$35,000
Yard Game Area \$25,000	Ind. Shade Structure \$10,000	Mini-Golf Holes \$5,000

Once named, your item or space will retain your name for 25 years or when it is replaced or rebuilt.

The Next Steps-Recommendations from City Staff

- Revisit the pool design and establish a pool committee to assist.
- Produce a Capital Campaign Committee
- Proceed with Future Kaukauna



THANK YOU



MEMO

Mayor's Office

To: Common Council
From: Mayor Penterman
Date: 8/16/2022
Re: City Attorney Referendum Question Revision

Below is the suggested revised referendum question for the City Attorney position. It was suggested during the last council meeting to change the wording from appointed to hired position, so it is more relatable to the average citizen not working within or familiar with the government sector terminology.

Shall the City of Kaukauna, Outagamie County, Wisconsin, change the City Attorney position from elected to a hired position?

Recommended motion: Approve the above revised City Attorney Position referendum question for the November 8, 2022, election.

Referendum Vote Coming November 8th, 2022. Be informed!

The City of Kaukauna has had an elected City Attorney position since spring of 1973. It is now one of the last municipalities in Wisconsin to have this position elected. Other communities have moved to an appointed (hired) position because of the professional experience required and how critical this position is for the City of Kaukauna operations.

The City Attorney plays a critical role that involves all departments and all functions of the City. The role of the City Attorney's Office has expanded in recent years, and legal expertise is required across more areas than it has in the past. The volume of data that the City Attorney office holds and processes is immense. With that comes institutional knowledge that an in-house attorney has, much of which is lost if a succession plan is not put in place before any transition. A planned transition becomes difficult with an elected position, as there is just a couple of weeks of overlap. Furthermore, two year's time is just a probationary period where even a seasoned attorney may be getting the basic work done, but still learning more about the layers and complexities of the municipality and how it is functioning.

As an elected position, there are only four selection criteria for the City Attorney: 1. Law degree. 2. Live within the City of Kaukauna. 3. File nomination papers. 4. Receive greater than 50% of the popular vote. Beyond those four requirements, there is nothing further that the public, the Council, the Mayor, or City staff can do to ensure that the City Attorney has appropriate professional qualifications and experience to effectively run the City Attorney's Office.

Duties of Role

- Oversees all legal interests of the City of Kaukauna
- Drafts contracts and real estate conveyance documents, ordinances, resolutions, and Municipal Code revisions
- Reviews or drafts all contracts to which the City is a party
- Advises the Mayor's Office, Common Council, and all City department heads on legal matters across a broad spectrum of legal sub-categories from operations and procedure to liability and risk mitigation.
- Explains City laws and policies to the public and to civic groups
- Serves as General Counsel for Kaukauna Utilities and performs legal duties for the Kaukauna Utilities Commission as requested
- Oversees prosecution of City ordinance violations
- Drafts, reviews and advises on City Ordinances and Resolutions
- Ensures public meetings comply with state law and open records requirements
- Directly prosecutes some civil litigation on behalf of City
- Oversees and advises outside counsel on litigation in which the City is involved

Hired vs. Elected

Changing to a hired position

- Will allow the candidates to be screened and interviewed to ensure they meet the criteria deemed necessary to serve the legal needs of the City at a level of performance commensurate with the requirements of the office.
- Will make the position directly accountable to the mayor, Common Council and other City staff who work with and closely monitor the day-to-day activities.
- Will provide stability in the position and continuity with staff and the day-to-day legal matters that occur.
- Allow for the best succession plan for retaining internal legal knowledge without interruption in service when there is a replacement or retirement.
- Reduces the risk of something being missed during a transition.

Leaving Elected

- Gives the voters the choice of who they want to fill the position
- Allows candidates with limited experience and education to run for position
- Would require the person filling the role to live within the City
- The pool of candidates is limited
- Runs the risk of no one running and the position being contracted

Be Heard! Come out to vote **November 8th** for what you feel is the best structure for City Attorney position. **Referendum Question: *Shall the City of Kaukauna, Outagamie County, Wisconsin change the City Attorney position from elected to a hired position?*** If you want additional information, there will be public forums on the following dates and times in the Council Chambers at City Hall 144 W Second Street, Kaukauna, WI.

October 19, 5:30pm

November 2, Noon

November 2, 5:30pm

Referendum Polling Locations

Streets, Parks, and Recreation (SPAR)
Community Room
207 Reaume Avenue
Kaukauna, WI 54130

Municipal Service Building
Council Chambers
144 W. Second Street
Kaukauna, WI 54130

Polls open 7 a.m.-8 p.m.

MyVote.wi.gov

The above website allows you to keep your information up to date. It also provides additional information pertaining to upcoming elections.

Visit the above site to do the following:

- Register to vote
- Update your name and address
- Your voting status and history
- Request an Absentee Ballot
- Find your polling location
- What is on my ballot?

Referendum Vote Coming November 8th. Be informed!

Referendum Question:

Shall the City of Kaukauna, Outagamie County, Wisconsin change the City Attorney position from elected to a hired position?

2023 Budget Preparation and Approval Process Schedule

August '22						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September '22						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October '22						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November '22						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- August 9 – Distribution of 5 Year Capital Improvement Project CIP to Department Managers
- August 10 – Distribution of the People & Operating Plan to Department Managers
- August 19 – Distribution of Budget Worksheets to Department Managers
- September 1 – Review CIP Internally with Department Heads
- September 9 – Non –Personnel Budgets Due
- September 13 – Present 5-year Capital Improvement CIP to committee/council for Feedback
- September 19 – through 23 – Administrative Budget Round Table (Discuss Budget Items) as an Aggregate
- October 3 – Present Non-Personnel Items to Finance/Personnel Committee for feedback
- October 17 – Present Personnel items to Finance/Personnel committee for feedback
- **October 20 – Submit Public Hearing Notice to Clerk for Class 1 posting at least 15 days prior to Hearing**
- *Week of October 24th – Print Budget Books and Distribute*
- November 2 – Proposed Budget Presentation to Committee of the Whole at 6pm
- November 15 – Public Hear and Budget Adoption

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairperson Thiele on Monday, August 15, 2022 at 6:00 P.M.

Members present: Antoine, Coenen (via ZOOM), DeCoster, Eggleston, Moore, Schell, and Thiele.

Absent & Excused: Kilgas

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, HR Dir. Swaney, Planner Stephenson, Street Sup. Van Gompel, Police Chief Graff, Fire Chief Carrel, and interested citizens.

Motion by Moore, seconded by Antoine to excuse the absent member.

All Ald. present voted aye.

Motion carried.

1. **Correspondence** – none.

2. Discussion Topics.

a. Red Hills Landfill Update.

DPW/Eng. Neumeier introduced Heath Hoffman-Operations Manager from the Ahlstrom-Munksjo. Mr. Hoffman provided information, along with photos, on their efforts and plans. Ahlstrom-Munksjo has recently come out with a corporate sustainability goal of zero waste to landfill by 2030. They have been asking questions to understand, and are providing resources to help with potential end uses.

On July 26th, the environmental department organized a river bank clean-up alongside Thilmany road. Volunteers from the Ahlstrom Munksjo helped with this clean up, and ended up picking over 180 lbs. of trash. Thanks to the City of Kaukauna Street Department for the traffic signs. Questions from the Board were answered.

b. Permit Revocation Appeal from TDS and Broadband Infrastructure (BBI).

DPW/Eng. Neumeier provided background information on the revocation. As of August 9th, 2022, due to continued violations of City and self-imposed rules for safe work in the right-of-way, all TDS, and their sub-contractors Broadband Infrastructure (BBI), and SourceOne(consultant) right-of-way permits within the City of Kaukauna were revoked per Municipal Code 8.06(20)(a). Per 8.06(20)(c) Appeals: Any person aggrieved by a decision of the Department revoking, suspending, refusing to issue or refusing to extend a permit may, within ten (10) days of the Department's decision being issued, file a written request with the Department seeking a review of the decision by the Board of Public Works. Following a hearing, the Board of Public Works may affirm, reverse, or modify the decision of the Department. The decision of the Board of Public Works is final. Both TDS and BBI have requested reviews of the decision of the Department and have provided background. Also included is a history of the violations for main-line fiber installation and service drops (to private property) issues. Representatives from each company were present to speak/appeal to the Board. Discussion was held and questions answered.

Motion by Moore, seconded by Antoine to allow representatives from TDS and Broadband Infrastructure (BBI) to speak.

All Ald. present voted aye.

Motion carried.

Braddock Cunningham, CEO/Owner of BBI introduced himself and spoke to appeal the permit revocation. BBI has been in town for approximately one and a half years and has a big

investment in this project. In this field of putting utilities in, there are going to be strikes. There is zero way to stop these, but by putting precautions in place these can be kept to a minimum. Almost every strike was done by one sub-contractor. This contractor is no longer in market. Cunningham explained his plan of action, which includes sending in his employees to be on site to oversee the completion of the project. All precautions will be taken and new stringent procedures to ensure these issues do not happen again will be enforced. Questions from the Board were answered.

Wade Soczka, Director of Network Construction with TDS spoke to the mainline construction. The City of Kaukauna is a cost per service model, total turn-key contract where BBI is responsible for design, engineering, construction, inspection and all record updates and systems. Soczka spoke about safety protocols and expectations.

Andrew Buchart, Vice President of Field Operations with TDS spoke about the drop work to customers once the construction is complete. TDS sends out a sub-contractor to go out to make the connection from the main line to the home. The concerns from property owners regarding property damage and restoration of project areas were discussed. Questions from the Board were answered.

Motion by Moore, seconded by Coenen to modify the permit revocation and work with contractors to develop a work plan to reinstate current permits without Board approval. Roll call vote: Antoine-aye, Coenen-aye, DeCoster-aye, Eggleston-aye, Moore-aye, Schell-aye, Thiele-aye.
Motion carried.

c. Public Works update.

DPW/Eng. Neumeier provided a list of projects currently, or soon to be, underway. These projects include: Island Street Bridge, which started on August 15; intersection project with Elm and Island Street nearing completion; Cty Road Q asphalt milling started and paving will be complete before school starts; Cty Road J will be worked on after Cty Road Q; and the alley paving project has started. Board members should contact the Engineering Department with questions and concerns.

3. General Matters - none.

4. Adjourn.

Motion made by Moore, seconded by Schell to adjourn.
All members present voted aye.
Motion carried.

Meeting adjourned at 7:12 p.m.

Sally Kenney
Clerk

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Monday, August 15, 2022, at 7:21 pm.

Members present: Mayor Penterman, Alders Coenen (via ZOOM), DeCoster, Schell, and Moore.

Absent & Excused: Kilgas.

Also present: Attorney Davidson, Alder Thiele, Alder Eggleston, Alder Antoine, DPW/Eng. Neumeier, HR Dir. Swaney, Street Sup. Van Gompel, Police Chief Graff, Fire Chief Carrel, Planner Stephenson, and interested citizens.

Motion by Moore, seconded by DeCoster to excuse the absent member.

All members present voted aye.

Motion carried.

1. **Correspondence** - None.

2. **Discussion Topics.**

a. **Authorization to fill laborer position in the Street Department.**

The recent transfer of Pete Nelson to the Street Foreman position has left an opening for a laborer.

Motion by Coenen, seconded by Moore to authorize staff to fill a laborer position vacancy.

All members present voted aye.

Motion carried.

b. **Employee Handbook updates.**

HR Director Swaney stated the City of Kaukauna employee handbook recently underwent a full legal and compliance review. The purpose of this review was to ensure the handbook accurately captured the City's policies, procedures and was in legal compliance with current state and federal law. As a result of this review changes were made to the handbook.

Motion by DeCoster, seconded by Schell to approve the updated Employee Handbook with updates presented.

All members present voted aye.

Motion carried.

3. **General Matters** – none.

4. **Adjourn.**

Motion by DeCoster, seconded by Coenen to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 7:26 pm.

Sally Kenney, Clerk

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Eggleston on Monday, August 15, 2022 at 7:26 P.M.

Members present: Antoine, DeCoster, and Eggleston.

Absent & Excused: Kilgas.

Also present: Mayor Penterman, Attorney Davidson, Alder Thiele, Alder Coenen (via ZOOM), Alder Moore, Alder Schell, DPW/Eng. Neumeier, HR Dir. Swaney, Street Sup. Van Gompel, Police Chief Graff, Fire Chief Carrel, Planner Stephenson, and interested citizens.

Motion by Eggleston, seconded by Antoine to excuse the absent member.

All members present voted aye.

Motion carried.

1. Correspondence – None.

2. Discussion Topics.

- a. **Amplified music request to Jason Lipsky, Electric City Productions for West 3rd Street and two adjacent parking lots and one block of Main Ave., on Thursday, September 22, 2022 from 4-10 pm.**

This item was pulled. Additional event review needed.

- b. **Combination Class B License to Shaila Lopez Martinez, Mena's Place, 215 W. Wisconsin Ave., Kaukauna for the 2022-2023 license year.**

Alder Moore asked if the Auxiliary questionnaire was completed for this license. Clerk Kenney stated that this form was completed.

Motion by DeCoster, seconded by Antoine to grant the Combination Class B License to Shaila Lopez Martinez, Mena's Place, 215 W. Wisconsin Ave., Kaukauna for the 2022-2023 license year.

All members voted aye.

Motion carried.

- c. **Change from a Combination Class B Reserve License to a Combination Class B Regular License to Dodge 313 LLC, 313 Dodge Street Kaukauna for the 2022-2023 license year.**

Motion by Antoine, seconded by DeCoster to grant the Change from a Combination Class B Reserve License to a Combination Class B Regular License to Dodge 313 LLC, 313 Dodge Street Kaukauna for the 2022-2023 license year.

All members voted aye.

Motion carried.

3. General Matters - none.

4. Adjourn.

Motion made by DeCoster, seconded by Antoine to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 7:31 P.M.

Sally Kenney
Clerk

LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Chairman Antoine on Monday, August 15, 2022 at 7:31 P.M.

Members present: Antoine, Coenen (via ZOOM), Moore, and Thiele.

Also present: Mayor Penterman, Attorney Davidson, Alder DeCoster, Alder Eggleston, Alder Schell, DPW/Eng. Neumeier, HR Dir. Swaney, Street Sup. Van Gompel, Police Chief Graff, Fire Chief Carrel, Planner Stephenson, and interested citizens.

1. **Correspondence** - None.
2. **Discussion Topics.**
 - a. **Outdoor Alcohol Beverage Area Ordinance Review.**

Planner Stephenson presented to the Council with edits to our existing Outdoor Alcohol Beverage Area, recommended for approval by the Plan Commission June 23, 2022. The Community Development Department has been approached by businesses that would like to see changes to our Outdoor Alcohol Beverage Area, to allow a more welcoming experience for patrons. In addition, alcohol can be served on public sidewalks and no large issues have arisen from this ordinance change. Community Development sought to craft an ordinance that would help foster a welcoming atmosphere, while still maintaining certain safeguards to the outdoor alcohol beverage area. A summary of those changes was provided.

Planner Stephenson will amend the Ordinance as requested and bring back to the Legislative Committee for review.

3. **General Matters** – None.
4. **Adjourn.**

Motion by Thiele, seconded by Moore to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 8:03 p.m.

Sally Kenney, Clerk

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Vice-Chairman Schell on Monday, August 15, 2022 at 8:03 pm.

Members present: Eggleston, Schell, Thiele.

Absent & Excused: Kilgas

Also present: Mayor Penterman, Ald. Antoine, Coenen (via ZOOM), DeCoster, Moore, Atty. Davidson, DPW/Eng. Neumeier, Planner Stephenson, Fire Chief Carrel, Police Chief Graff, HR Dir. Swaney, and interested citizens.

Motion by Thiele, seconded by Eggleston to excuse the absent member.

All members present voted aye.

Motion carried.

1. Correspondence - None.

2. Discussion Topics.

a. Loderbauer Road Speed Limit.

DPW/Eng. Neumeier stated the speed limit for Loderbauer Road south of White Wolf Lane currently is listed as 35mph in the Municipal Code. The White Dove Lane intersection has been installed since the creation of the speed limit locations on Loderbauer Road. DPW/Eng. Neumeier feels that the 35-mph speed limit within the corporate limits is no longer necessary due to the urbanization of the road and the installation of the intersection at the southern corporate limits.

Motion by Thiele, seconded by Eggleston to direct the City Attorney to draft the necessary ordinance to remove 7.02(1)(i) and work with the Town of Buchanan to move speed limit sign.

All members present voted aye.

Motion carried.

3. General Matters – None.

4. Adjourn.

Motion by Eggleston, seconded by Thiele to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 8:07 p.m.

Sally Kenney
Clerk

August 16, 2022

The following applicants have applied for an operator's license for the license year **2022-2024** and have been recommended for approval based on their record check by the police department:

Gallagher, Jr.	David	J.	702 Kinzie Ct.	Menasha
Leary	Timothy	J.	133 Garfield St.	Kaukauna
LeClair	Richard	D.	N4077 Cty Rd. E.	Freedom
Zuleger	Richard	H.	920 Armstrong Ln.	Kaukauna

Kaukauna Fire Department

Fire Report - July 2022

Item 7.a.

Incident Type: Fire

Code - Description	Number of Runs	Year to Date
111 - Building Fire	2	4
113 - Cooking Fire, confined to container	0	1
118 - Trash or rubbish fire, contained	0	2
131 - Passenger vehicle fire	0	1
154 - Dumpster or Other Outside Trash Receptacle Fire	0	2
Total	2	10

Incident Type: Rescue & Emergency Medical Services

Code - Description	Number of Runs	Year to Date
311 - Medical Assist, Assist EMS Crew	0	3
320 - Emergency Medical Service, Other	0	1
321 - EMS Call	112	822
322 - Motor Vehicle Accident with Injuries	3	25
323 - Motor Vehicle/Pedestrian Accident	0	1
324 - Motor Vehicle Accident with No Injuries	4	14
331 - Lock-In	0	1
350 - Extrication, Rescue, Other	0	1
352 - Extrication of Victim(s) from Vehicle	0	1
381 - Rescue or EMS Standby	2	4
Total	121	873

Incident Type: Hazardous Condition (No Fire)

Code - Description	Number of Runs	Year to Date
400 - Hazardous Condition, Other	0	1
411 - Gasoline or Other Flammable Liquid Spill	0	4
412 - Gas Leak (Natural or LPG)	0	1
413 - Oil or Other Combustible Liquid Spill	1	2
424 - Carbon Monoxide Incident	0	1
440 - Electrical Wiring/Equipment Problem	0	2
444 - Power line down	7	13
463 - Vehicle Accident, General Cleanup	1	3
Total	9	27

Incident Type: Service Call

Code - Description	Number of Runs	Year to Date
500 - Service call, other	0	3
511 - Lock-out	3	10
520 - Water Problem, Other	1	2
522 - Water or Steam Leak	0	1
531 - Smoke or Odor Removal	0	2
542 - Animal Rescue	0	1

Kaukauna Fire Department Fire Report - July 2022

Item 7.a.

550 - Public Service Assistance, Other	0	1
551 - Assist Police or Other Governmental Agency	1	2
561 - Unauthorized Burning	1	3
Total	6	25

Incident Type: Good Intent Call

Code - Description	Number of Runs	Year to Date
600 - Good Intent Call, Other	2	3
611 - Dispatched and Canceled Enroute	5	14
621 - Wrong Location	0	1
622 - No Incident Found on Arrival at Dispatch Address	0	3
631 - Authorized Controlled Burning	1	1
651 - Smoke Scare, Odor of Smoke	0	5
Total	8	27

Incident Type: False Alarm & False Call

Code - Description	Number of Runs	Year to Date
700 - False Alarm or False Call, Other	0	1
714 - Central Station, Malicious False Alarm	0	1
733 - Smoke Detector Activation Due to Malfunction	1	5
734 - Heat Detector Activation Due to Malfunction	0	1
735 - Alarm System Sounded Due to Malfunction	3	9
736 - CO Detector Activation Due to Malfunction	1	2
740 - Unintentional Transmission of Alarm, Other	0	1
742 - Extinguishing System Activation	0	1
743 - Smoke Detector Activation, No Fire, Unintentional	0	2
744 - Detector Activation, No Fire - Unintentional	0	1
745 - Alarm System Activation, No Fire - Unintentional	3	9
746 - Carbon Monoxide Detector Activation, No CO Found	3	4
Total	11	37

Incident Type: Severe Weather & Natural Disaster

Code - Description	Number of Runs	Year to Date
813 - Wind Storm, tornado/hurricane assessment	1	1
Total	1	1

Incident Type: Special Incident Type

Code - Description	Number of Runs	Year to Date
911 - Citizen Complaint	1	1
Total	1	1

Grand Total	159	1,001
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Kaukauna Fire Department Fire Report - July 2022

Item 7.a.

Fire Inspection Summary

	Completed This Month	Year to Date
Inspections Completed	110	732
Violations Found	6	84
Violations Corrected	4	17

* Reflects corrected YTD numbers

Kaukauna Fire Department Ambulance Report - July 2022

Item 7.b.

Runs by Municipality

City / Village / Town	Number of Runs	Year to Date
City of Kaukauna	98	716
Village of Combined Locks	11	59
Town of Kaukauna	3	33
Village of Little Chute	3	26
Town of Vandenbroek	1	20
Town of Buchanan	2	11
Town of Holland	1	6
City of Appleton	3	5
Town of Freedom	2	2
City of Seymour	0	1
City of Menasha	1	1
Village of Kimberly	0	1
Total	125	881

Runs by County

County	Number of Runs	Year to Date
Outagamie	123	873
Brown	1	7
Winnebago	1	1
Total	125	881

Runs by Disposition

Disposition	Number of Runs	Year to Date
Patient Treated, Transported by Kaukauna Fire	91	627
Patient Treated, Released	8	86
Patient Refused Evaluation/Care, No Transport	12	57
Patient Evaluated, No Treatment/Transport Required	2	56
Patient Dead at Scene - No Resuscitation Attempted	3	17
Canceled on Scene, No Patient Found	1	13
Canceled Prior to Arrival	4	7
Canceled on Scene, No Patient Contact	0	6
Standby- Operational Support Provided	3	3
Standby- No Services or Support Provided	1	3
Patient Treated, Transferred Care to Another EMS Unit	0	3
Canceled - Request Transferred to Another Provider	0	2
Patient Dead at Scene - Resuscitation Attempted, No Transport	0	1
Total	125	881

Kaukauna Fire Department Ambulance Report - July 2022

Item 7.b.

Runs by Ambulance

Primary Unit	Number of Runs	Year to Date
First Out Ambulance, Unit 2191	109	755
Second Out Ambulance, Unit 2192	14	113
Third Out Ambulance, Unit 2193	2	9
Engine Company, Unit 2121	0	4
Total	125	881

Mutual Aid

	Number of Runs	Year to Date
Provided	4	7
Received	0	3

Police calls generated by:		YTD
911 call	212	1,342
Officer initiated	618	4,647
Called general phone number	434	2,373
TOTAL	1,264	8,362
Breakdown of calls:		
ABANDONED VEHICLE	4	21
ACCIDENT	24	178
ALARMS	16	91
ALCOHOL OFFENSE	0	6
ANIMAL	46	249
ARSON	0	0
ASSISTS	146	915
ASSAULT	0	5
BURGLARY	2	10
CIVIL	8	13
CRIME PREVENTION	253	1,823
DAMAGE TO PROPERTY	12	43
DISTURBANCES	26	175
DOMESTIC	2	14
DRUGS	3	56
FINGERPRINTING	0	0
FIRE CALLS	12	69
FIREWORKS	12	20
FRAUD	5	44
HARASSMENT	7	36
HAZARD	20	97
JUVENILE	18	150
LOCKOUT	5	96
LOST & FOUND	12	101
MEDICAL	81	596
MISSING PERSON	0	5
OPEN DOOR	7	44
OPERATING WHILE INTOXICATED	1	23
ORDINANCE VIOLATIONS	28	120
PARKING	28	175
RECKLESS DRIVE COMPLAINT	30	169
SEX OFFENSE	3	33
SUICIDE; ATTEMPT, THREAT, COMPLETED	1	25
SUSPICIOUS PERSON, VEHICLE , SITUATION	60	302
THEFT	11	73
TRAFFIC	158	1,123
TRAFFIC SAFETY	7	189
TRESPASS	2	12
TRUANCY	0	7
VIOLATE COURT ORDER	10	30
WANTED PERSON OR APPREHENSION	6	49
WARNINGS	118	752
WEAPON	0	7
WELFARE CHECK	55	316
911 HANGUP/ASSIST	71	429
total	1,310	8,691
note- the difference between the totals is some calls have multiple offenses		

**MUNICIPAL JUDGE
COURT REPORT**

JULY

	2021	2022	2021 CUMULATIVE	2022 CUMULATIVE
FORFEITURES/MUNICIPAL ORDINANCE VIOLATIONS	\$7,034.73	\$3,763.90	\$52,213.52	\$36,215.19
MUNICIPAL COURT COSTS	\$2,743.25	\$1,907.90	\$21,145.63	\$15,188.44
PENALTY SURCHARGES	\$1,728.25	\$1,058.03	\$13,387.09	\$10,220.26
COUNTY JAIL SURCHARGES	\$768.51	\$494.20	\$5,730.11	\$4,291.80
DRIVER IMPROVEMENT SURCHARGES	\$524.96	\$1,550.35	\$10,733.97	\$6,883.55
CRIME LAB/DRUG ENFORCEMENT SURCHARGES	\$1,007.44	\$642.72	\$6,917.10	\$5,566.25
IGNITION INTERLOCK DEVICE SURCHARGE	\$0.00	\$0.00	\$100.00	\$100.00
SAFE RIDE PROGRAM	\$50.00	\$200.00	\$1,083.00	\$750.00
TOTAL	\$13,857.14	\$9,617.10	\$111,310.42	\$79,215.49

Clerk-Treasurer Daily Deposit Report

Date	Deposit	Balance	Month: July
7/1/2022	\$807.00	\$31,463.75	
7/1/2022	\$369.25	\$30,656.75	
7/1/2022	\$167.50	\$30,287.50	
7/1/2022	\$90.00	\$30,120.00	
7/1/2022	\$30.00	\$30,030.00	
7/5/2022	\$3,941.34	\$36,359.14	
7/5/2022	\$465.50	\$32,417.80	
7/5/2022	\$420.50	\$31,952.30	
7/5/2022	\$389.75	\$31,531.80	
7/5/2022	\$316.00	\$31,142.05	
7/5/2022	\$302.55	\$30,826.05	
7/5/2022	\$247.00	\$30,523.50	
7/5/2022	\$150.00	\$30,276.50	
7/5/2022	\$113.25	\$30,126.50	
7/5/2022	\$13.25	\$30,013.25	
7/6/2022	\$50,994.08	\$82,339.33	
7/6/2022	\$765.25	\$31,345.25	
7/6/2022	\$473.00	\$30,580.00	
7/6/2022	\$67.00	\$30,107.00	
7/6/2022	\$40.00	\$30,040.00	
7/7/2022	\$4,495.00	\$35,018.85	
7/7/2022	\$209.50	\$30,523.85	
7/7/2022	\$186.60	\$30,314.35	
7/7/2022	\$127.75	\$30,127.75	
7/8/2022	\$1,187.60	\$32,516.89	
7/8/2022	\$733.50	\$31,329.29	
7/8/2022	\$458.29	\$30,595.79	
7/8/2022	\$75.50	\$30,137.50	
7/8/2022	\$40.00	\$30,062.00	
7/8/2022	\$22.00	\$30,022.00	
7/11/2022	\$3,693.59	\$35,832.38	
7/11/2022	\$630.60	\$32,138.79	
7/11/2022	\$486.00	\$31,508.19	
7/11/2022	\$378.00	\$31,022.19	
7/11/2022	\$261.00	\$30,644.19	
7/11/2022	\$145.94	\$30,383.19	
7/11/2022	\$132.25	\$30,237.25	
7/11/2022	\$105.00	\$30,105.00	
7/12/2022	\$705.25	\$31,593.25	
7/12/2022	\$281.50	\$30,888.00	
7/12/2022	\$218.00	\$30,606.50	
7/12/2022	\$192.50	\$30,388.50	
7/12/2022	\$146.00	\$30,196.00	
7/12/2022	\$50.00	\$30,050.00	

7/13/2022	\$7,101.58	\$38,073.58
7/13/2022	\$372.30	\$30,972.00
7/13/2022	\$314.70	\$30,599.70
7/13/2022	\$200.00	\$30,285.00
7/13/2022	\$85.00	\$30,085.00
7/14/2022	\$5,676.30	\$36,614.55
7/14/2022	\$425.75	\$30,938.25
7/14/2022	\$412.50	\$30,512.50
7/14/2022	\$100.00	\$30,100.00
7/15/2022	\$135,805.35	\$167,122.85
7/15/2022	\$691.50	\$31,317.50
7/15/2022	\$600.00	\$30,626.00
7/15/2022	\$26.00	\$30,026.00
7/18/2022	\$126,792.25	\$158,657.45
7/18/2022	\$768.00	\$31,865.20
7/18/2022	\$515.45	\$31,097.20
7/18/2022	\$303.75	\$30,581.75
7/18/2022	\$178.00	\$30,278.00
7/18/2022	\$100.00	\$30,100.00
7/19/2022	\$18,949.79	\$50,631.79
7/19/2022	\$985.50	\$31,682.00
7/19/2022	\$616.50	\$30,696.50
7/19/2022	\$80.00	\$30,080.00
7/20/2022	\$958.30	\$33,928.90
7/20/2022	\$754.75	\$32,970.60
7/20/2022	\$714.00	\$32,215.85
7/20/2022	\$582.85	\$31,501.85
7/20/2022	\$441.00	\$30,919.00
7/20/2022	\$409.00	\$30,478.00
7/20/2022	\$69.00	\$30,069.00
7/21/2022	\$2,567.02	\$34,133.57
7/21/2022	\$1,035.70	\$31,566.55
7/21/2022	\$414.85	\$30,530.85
7/21/2022	\$116.00	\$30,116.00
7/22/2022	\$9,655.92	\$41,769.02
7/22/2022	\$734.75	\$32,113.10
7/22/2022	\$683.10	\$31,378.35
7/22/2022	\$382.00	\$30,695.25
7/22/2022	\$301.25	\$30,313.25
7/22/2022	\$12.00	\$30,012.00
7/25/2022	\$7,999.88	\$44,783.07
7/25/2022	\$3,545.39	\$36,783.19
7/25/2022	\$856.80	\$33,237.80
7/25/2022	\$560.00	\$32,381.00
7/25/2022	\$553.50	\$31,821.00
7/25/2022	\$542.75	\$31,267.50
7/25/2022	\$380.75	\$30,724.75

7/25/2022	\$304.00	\$30,344.00
7/25/2022	\$40.00	\$30,040.00
7/26/2022	\$3,056.62	\$33,707.52
7/26/2022	\$286.00	\$30,650.90
7/26/2022	\$188.75	\$30,364.90
7/26/2022	\$176.15	\$30,176.15
7/27/2022	\$459.25	\$31,545.25
7/27/2022	\$410.00	\$31,086.00
7/27/2022	\$326.00	\$30,676.00
7/27/2022	\$300.00	\$30,350.00
7/27/2022	\$50.00	\$30,050.00
7/28/2022	\$20,212.30	\$54,543.83
7/28/2022	\$451.50	\$34,331.53
7/28/2022	\$334.00	\$33,880.03
7/28/2022	\$68.00	\$33,546.03
7/29/2022	\$1,264.00	\$32,099.45
7/29/2022	\$733.45	\$30,835.45
7/29/2022	\$100.00	\$30,102.00
7/29/2022	\$2.00	\$30,002.00

Note: This deposit report includes all cash and checks that were handled/receipted in the clerk's office and deposited at close of business for the month indicated on the top of report



Monthly Building Permit Summary

Permit Issued Date from Projects feed: 07/01/2022 - 08/01/2022

TEMPLATE NAME	PERMIT NUMBER	PROJECT ADDRESS	PROJECT CONTACTS DETAILS	COLLABORATORS	PERMIT ISSUED DATE	PROJECT FEES PAID	SQUARE FOOTAGE (BUILDING)	PROJECT VALUATION	PROJECT SQUARE FEET	EST. BUILDING COST
Chicken Keeping Permit	22-000666	3000 Fieldcrest Dr.	Aaron Sessler - (920) 574-8007		07/21/2022 at 7:33 AM	\$ 0		\$ 0	0	
Commercial Add-On / Remodel	22-000663	380 E Farmland Dr.	Electric City Properties , Eric Peters - 9208828700	Eric Peters	07/29/2022 at 10:32 AM	\$ 724.68	16242	\$ 0	16242	
Demolition Permit	22-000675	505 Diedrich St.	Owner - 9205555555, Robert Kobs	Owner	07/27/2022 at 7:25 AM	\$ 60.00		\$ 0	0	
Electrical Permit	22-000550	1930 White Dove Lane	Dan Krupka - 9207571343	Dan Krupka	07/26/2022 at 12:17 PM	\$ 258.08		\$ 9,000.00	3218	
Electrical Permit	22-000558	395 Foerster Ave.	Solcius - 8443572258, John R. Mau	Solcius	07/26/2022 at 12:56 PM	\$ 40.00		\$ 43,813.00	0	
Electrical Permit	22-000587	1871 White Dove Ln.	Patrick John Nahm - 9202057093, tom McHugh , Tom McHugh Construction - (920) 540-1167	Patrick John Nahm	07/01/2022 at 6:47 AM	\$ 40.00		\$ 0	0	
Electrical Permit	22-000588	1601 Peters Rd.	Patrick John Nahm - 9202057093	Patrick John Nahm	07/01/2022 at 7:10 AM	\$ 40.00		\$ 32,891.00	0	
Electrical Permit	22-000605	3540-3542 Ridgecrest Lane	Kevin Schuh - 9205407727	Kevin Schuh	07/12/2022 at 9:31 AM	\$ 361.36		\$ 20,000.00	5606	
Electrical Permit	22-000608	3523 Ridgecrest Lane	Paul Schreiber - 9207401761	Paul Schreiber	07/18/2022 at 12:04 PM	\$ 265.24		\$ 11,500.00	4004	

TEMPLATE NAME	PERMIT NUMBER	PROJECT ADDRESS	PROJECT CONTACTS DETAILS	COLLABORATORS	PERMIT ISSUED DATE	PROJECT FEES PAID	SQUARE FOOTAGE (BUILDING)	PROJECT VALUATION	PROJECT SQUARE FEET	EST. BUILDING COST
Electrical Permit	22-000623	1801 White Dove Lane	Seth Diersen - 9207404875	Seth Diersen	07/13/2022 at 3:15 PM	\$ 172.54		\$ 10,000.00	2459	
Electrical Permit	22-000628	3220 S Weiler Rd.	Dwayne Hipke - 9208501713	Dwayne Hipke	07/21/2022 at 8:20 AM	\$ 268.30		\$ 9,000.00	4055	
Electrical Permit	22-000634	2301 Campfire Ct.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 8:36 AM	\$ 221.86		\$ 10,000.00	3281	
Electrical Permit	22-000640	3301 S Weiler Rd.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 7:38 AM	\$ 223.06		\$ 10,000.00	3301	
Electrical Permit	22-000646	3241 S Weiler Rd.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 6:53 AM	\$ 236.14		\$ 10,000.00	3519	
Electrical Permit	22-000650	3200 S Weiler Rd.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 8:04 AM	\$ 231.52		\$ 10,000.00	3442	
Electrical Permit	22-000659	101 Oak St.	Craig Fochs - 9208508373, Kaukauna School District	Craig Fochs	07/19/2022 at 8:00 AM	\$ 258.00		\$ 26,000.00	0	
Electrical Permit	22-000662	2221 Antelope Trl.	Jane Stiles , Kevin Schuh - 9205407727	Kevin Schuh	07/20/2022 at 8:18 AM	\$ 286.00		\$ 11,000.00	4350	
Electrical Permit	22-000669	2101 Progress	Harp's Gallery , Robert Komp - 2626732535		07/21/2022 at 9:13 AM	\$ 103.00		\$ 28,000.00	0	
Electrical Permit	22-000678	1930 White Dove Lane	Vans Construction		07/26/2022 at 8:06 AM	\$ 268.48		\$ 10,000.00	4058	
Electrical Permit	22-000689	215 Brothers St.	Doug Krause - 9207221240, James I. Meulemans		07/29/2022 at 10:44 AM	\$ 40.00		\$ 2,000.00	0	
Electrical Permit	22-000691	601 Plank Rd.	Black Creek Limestone Co. , Michael Rebman - 19207343734	Michael Rebman	07/29/2022 at 11:00 AM	\$ 40.00		\$ 200.00	0	

TEMPLATE NAME	PERMIT NUMBER	PROJECT ADDRESS	PROJECT CONTACTS DETAILS	COLLABORATORS	PERMIT ISSUED DATE	PROJECT FEES PAID	SQUARE FOOTAGE (BUILDING)	PROJECT VALUATION	PROJECT SQUARE FEET	EST. BUILDING COST
Fence Permit	22-000507	651 Alyssa St.	Michael Havinga		07/05/2022 at 3:01 PM	\$ 45.00		\$ 0	0	
Fence Permit	22-000589	2131 White Wolf Ln.	Owner - 9205555555, Kyle Hook , McHugh	Owner	07/01/2022 at 7:17 AM	\$ 45.00		\$ 0	0	
Fence Permit	22-000611	317 E 19th St.	Brandon Hostettler-Bath - 9205746049	Brandon Hostettler-Bath	07/11/2022 at 3:12 PM	\$ 45.00		\$ 0	0	
Fence Permit	22-000619	1489 Mase Dr.	Austin & Brooke Hunt - 5024721869		07/14/2022 at 3:04 PM	\$ 45.00		\$ 0	0	
Fence Permit	22-000620	1890 Bear Paw Trl.	Cory & Carrie Reinhard - 9206190779		07/13/2022 at 9:04 AM	\$ 45.00		\$ 0	0	
Fence Permit	22-000621	207 W 10th St.	Daniel Jones - (920) 470-7693, Keith J. Deleeuw		07/14/2022 at 2:44 PM	\$ 45.00		\$ 0	0	
Fence Permit	22-000653	419 W 9th St.	Andrew Timblin - (608) 434-8193		07/18/2022 at 1:29 PM	\$ 45.00		\$ 0	0	
Fence Permit	22-000654	1451 Haen Dr.	Allisa Waite - 9205725237		07/27/2022 at 10:42 AM	\$ 45.00		\$ 0	0	
Fence Permit	22-000682	2010 Meadowview St.	Robert & Marcia Van Hout - 9207601447		07/26/2022 at 10:58 AM	\$ 45.00		\$ 0	0	
Fence Permit	22-000683	230 Black St.	Kaitlin Younger - 9207164187		07/26/2022 at 11:16 AM	\$ 45.00		\$ 0	0	
Fence Permit	22-000686	116 Grant St.	Kate Campshure - 9203733627	Kate Campshure	07/27/2022 at 8:51 AM	\$ 45.00		\$ 0	0	
Fence Permit	22-000687	1020 Matthew Ln.	Jeremy & Jennifer Schmitt - 9204278986		07/28/2022 at 3:15 PM	\$ 45.00		\$ 0	0	

TEMPLATE NAME	PERMIT NUMBER	PROJECT ADDRESS	PROJECT CONTACTS DETAILS	COLLABORATORS	PERMIT ISSUED DATE	PROJECT FEES PAID	SQUARE FOOTAGE (BUILDING)	PROJECT VALUATION	PROJECT SQUARE FEET	EST. BUILDING COST
Fence Permit	22-000688	111 W 13th St.	Fred J & Angel R Young - 9204502345		07/28/2022 at 3:28 PM	\$ 45.00		\$ 0	0	
Fire Suppression / Sprinkler System	22-000665	100 E Kelso Rd.	Scott Vandlerberghe - 9207579591, Velocity Water Works	Scott Vandlerberghe	07/21/2022 at 6:35 AM	\$ 25.00		\$ 0	0	
Mechanical Permit	22-000122	1961 White Dove Ln.	Berken - 9207591478, Van's Reality	Berken	07/27/2022 at 8:17 AM	\$ 178.60		\$ 14,000.00	3840	
Mechanical Permit	22-000586	1320 Boxer St.	Van Handel - 9207793171, Mark Lemke	Van Handel	07/01/2022 at 6:38 AM	\$ 142.92		\$ 10,000.00	2948	
Mechanical Permit	22-000599	901 W Henry St.	Martens - 9206850111, Steven D. Behnke 759-1272	Martens	07/06/2022 at 1:22 PM	\$ 35.00		\$ 2,719.00	0	
Mechanical Permit	22-000604	3540-3542 Ridgecrest Lane	- (920) 759-1478		07/12/2022 at 9:29 AM	\$ 206.44		\$ 20,000.00	4536	
Mechanical Permit	22-000607	3523 Ridgecrest Lane	- (920) 733-9071		07/18/2022 at 12:07 PM	\$ 158.12		\$ 10,000.00	3328	
Mechanical Permit	22-000614	2330 Campfire Ct.	David Lamers - 9204703499, Troy Hartl	David Lamers	07/12/2022 at 9:50 AM	\$ 145.00		\$ 7,400.00	3000	
Mechanical Permit	22-000615	804 Westfield St.	Christopher E. Coonen , Kirk Knight - 9207579990	Kirk Knight	07/13/2022 at 7:29 AM	\$ 25.00		\$ 4,000.00	0	
Mechanical Permit	22-000616	312 W 6th St.	Kirk Knight - 9207579990, Ronald L. Jablonske	Kirk Knight	07/13/2022 at 7:47 AM	\$ 25.00		\$ 5,000.00	0	
Mechanical Permit	22-000617	1208 Oriole Dr.	Kirk Knight - 9207579990, Susan E. Wetzel	Kirk Knight	07/13/2022 at 7:54 AM	\$ 25.00		\$ 5,000.00	0	

TEMPLATE NAME	PERMIT NUMBER	PROJECT ADDRESS	PROJECT CONTACTS DETAILS	COLLABORATORS	PERMIT ISSUED DATE	PROJECT FEES PAID	SQUARE FOOTAGE (BUILDING)	PROJECT VALUATION	PROJECT SQUARE FEET	EST. BUILDING COST
Mechanical Permit	22-000627	3220 S Weiler Rd.	Bob Boucher - 9207407414	Bob Boucher	07/21/2022 at 8:24 AM	\$ 153.24		\$ 9,000.00	3206	
Mechanical Permit	22-000637	2301 Campfire Ct.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 8:31 AM	\$ 132.52		\$ 9,000.00	2688	
Mechanical Permit	22-000639	3301 S Weiler Rd.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 7:39 AM	\$ 132.04		\$ 9,000.00	2676	
Mechanical Permit	22-000644	3241 S Weiler Rd.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 7:20 AM	\$ 131.24		\$ 9,000.00	2656	
Mechanical Permit	22-000649	3200 S Weiler Rd.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 8:05 AM	\$ 131.96		\$ 9,000.00	2674	
Mechanical Permit	22-000658	317 Taylor St.	John E. Frelich , Kirk Knight - 9207579990	Kirk Knight	07/19/2022 at 7:51 AM	\$ 25.00		\$ 3,000.00	0	
Mechanical Permit	22-000660	1315 Greyhound St.	- (920) 759-1478, Ryan Londre		07/20/2022 at 7:03 AM	\$ 145.96		\$ 7,000.00	3024	
Mechanical Permit	22-000679	1930 White Dove Lane	Vans Construction		07/26/2022 at 7:39 AM	\$ 153.72		\$ 14,000.00	3218	
Mechanical Permit	22-000685	1900 White Dove Lane	Chad Born - 9209892529, Dennis Theil	Chad Born	07/26/2022 at 1:15 PM	\$ 167.16		\$ 10,000.00	3554	
New Duplex Permit	22-000602	3540-3542 Ridgecrest Lane	Brandon Smith - 9209395960	Brandon Smith	07/12/2022 at 9:20 AM	\$ 3,772.08	5606	\$ 0	5606	400000
New Home Permit	22-000606	3523 Ridgecrest Lane	Drake Homes		07/18/2022 at 12:09 PM	\$ 2,131.72	4004	\$ 0	4004	270000
New Home Permit	22-000610	3200 S Weiler Rd.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 8:09 AM	\$ 2,030.56	3442	\$ 0	3442	275000

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New Home Permit	22-000626	3220 S Weiler Rd.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 8:26 AM	\$ 2,155.12	4134	\$ 0	4134	
New Home Permit	22-000631	2301 Campfire Ct.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 8:39 AM	\$ 2,002.30	3285	\$ 0	3285	
New Home Permit	22-000638	3301 S Weiler Rd.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 7:41 AM	\$ 2,005.18	3301	\$ 0	3301	260000
New Home Permit	22-000643	3241 S Weiler Rd.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 7:24 AM	\$ 2,044.42	3519	\$ 0	3519	260000
New Home Permit	22-000667	1117 Ridge Ct.	Jared T. Kaufman		07/26/2022 at 7:24 AM	\$ 2,465.44	5858	\$ 0	5858	
New Home Permit	22-000676	1930 White Dove Lane	Vans Construction		07/26/2022 at 8:14 AM	\$ 2,141.44	4058	\$ 0	4058	
New Home Permit	22-000680	22 Ashgrove Pl.	Marcus McGuire - 9208101460	Marcus McGuire	07/27/2022 at 2:39 PM	\$ 2,096.98	3811	\$ 0	3811	320000
New Home Permit	22-000681	1960 White Dove Ln.	Ed Schmidt - 9209931520	Ed Schmidt	07/26/2022 at 7:20 AM	\$ 2,111.02	3889	\$ 0	3889	
Plumbing Lateral Permit	21-001138	1375 Boxer St.	Charle Peterson - 9208418484, Drake Homes	Charle Peterson	07/28/2022 at 7:13 AM	\$ 105.00		\$ 0	0	
Plumbing Lateral Permit	22-000361	2221 Antelope Trl.	Jane Stiles , Ross Schmechel - 9207886248	Ross Schmechel	07/29/2022 at 7:55 AM	\$ 105.00		\$ 0	0	
Plumbing Lateral Permit	22-000559	3543 Ridgecrest Lane	Charlie Peterson - 9208418484	Charlie Peterson	07/14/2022 at 9:39 AM	\$ 105.00		\$ 0	0	
Plumbing Lateral Permit	22-000572	2310 Campfire Ct.	Max Lassee , Ross Schmechel - 9207886248	Ross Schmechel	07/27/2022 at 2:34 PM	\$ 105.00		\$ 0	0	

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Plumbing Lateral Permit	22-000622	3523 Ridgecrest Lane	Charlie Peterson - 9208418484	Charlie Peterson	07/14/2022 at 9:13 AM	\$ 105.00		\$ 0	0	
Plumbing Lateral Permit	22-000625	1809 Lawe St.	Kirk Popp - 9207599775, Tim Cloutier	Kirk Popp	07/14/2022 at 12:31 PM	\$ 0		\$ 0	0	
Plumbing Lateral Permit	22-000630	3220 S Weiler Rd.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 8:16 AM	\$ 105.00		\$ 1,000.00	0	
Plumbing Lateral Permit	22-000636	2301 Campfire Ct.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 8:32 AM	\$ 105.00		\$ 997.00	0	
Plumbing Lateral Permit	22-000642	3301 S Weiler Rd.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 7:27 AM	\$ 105.00		\$ 1,000.00	0	
Plumbing Lateral Permit	22-000648	3241 S Weiler Rd.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 6:48 AM	\$ 105.00		\$ 1,000.00	0	
Plumbing Lateral Permit	22-000652	3200 S Weiler Rd.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 7:43 AM	\$ 105.00		\$ 1,000.00	0	
Plumbing Permit	22-000120	1961 White Dove Ln.	Tim Rausch - 9208309222, Van's Reality	Tim Rausch	07/27/2022 at 8:14 AM	\$ 259.40		\$ 10,000.00	3840	
Plumbing Permit	22-000574	408 W 17th St.	Kyle Swaheim - 2625248172, Michael J. Coffey	Kyle Swaheim	07/01/2022 at 8:06 AM	\$ 35.00		\$ 10,503.00	0	
Plumbing Permit	22-000596	1309 Hillcrest Dr.	Tundraland Improvments - 9207344786, Vernon L. Amerson - (920) 759-7474	Tundraland Improvments	07/08/2022 at 8:49 AM	\$ 30.00		\$ 0	0	
Plumbing Permit	22-000598	1891 White Wolf Ln.	K&B Developments Inc		07/19/2022 at 1:50 PM	\$ 133.84		\$ 12,000.00	0	
Plumbing Permit	22-000600	600 CTY Hwy KK	Jeff Ujazdowski - 9207575258	Jeff Ujazdowski	07/12/2022 at 8:52 AM	\$ 219.00		\$ 0	0	

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Plumbing Permit	22-000603	3540-3542 Ridgecrest Lane	Chris Mcbriar - 9207338125	Chris Mcbriar	07/12/2022 at 9:23 AM	\$ 316.36		\$ 0	0	
Plumbing Permit	22-000609	3523 Ridgecrest Lane	- 830-9222		07/18/2022 at 12:02 PM	\$ 224.68		\$ 11,500.00	0	
Plumbing Permit	22-000624	111 Main	Emily Noordmans - 9207570999	Emily Noordmans	07/14/2022 at 12:26 PM	\$ 105.00		\$ 0	0	
Plumbing Permit	22-000629	3220 S Weiler Rd.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 8:18 AM	\$ 217.36		\$ 10,000.00	0	
Plumbing Permit	22-000632	2417-2419 Welhouse Dr.	Craig Baumgart - 9207889983, Jon Verstegen	Craig Baumgart	07/15/2022 at 2:41 PM	\$ 238.20		\$ 24,800.00	0	
Plumbing Permit	22-000635	2301 Campfire Ct.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 8:34 AM	\$ 186.28		\$ 10,000.00	0	
Plumbing Permit	22-000641	3301 S Weiler Rd.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 7:34 AM	\$ 185.56		\$ 9,999.00	0	
Plumbing Permit	22-000645	216 Black St.	Timothy R. Poulter , Tundraland Improvments - 9207344786	Tundraland Improvments	07/28/2022 at 7:10 AM	\$ 30.00		\$ 11,372.00	0	
Plumbing Permit	22-000647	3241 S Weiler Rd.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 6:50 AM	\$ 184.36		\$ 9,996.00	0	
Plumbing Permit	22-000651	3200 S Weiler Rd.	Tom McHugh - 9205401167	Tom McHugh	07/21/2022 at 7:46 AM	\$ 185.68		\$ 10,000.00	0	
Plumbing Permit	22-000661	2909 Hendricks Ave.	Kirk Knight - 9207579990, Ryan E. Vandehey	Kirk Knight	07/20/2022 at 7:09 AM	\$ 30.00		\$ 2,000.00	0	

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Plumbing Permit	22-000671	1809 Lawe St.	Andy Besch - 9207346478, Tim Cloutier	Andy Besch	07/21/2022 at 2:42 PM	\$ 30.00		\$ 0	0	
Plumbing Permit	22-000673	1622 Orchard Dr.	James Ward - 9208419205, Tim Rausch - 9208309222	Tim Rausch	07/22/2022 at 6:37 AM	\$ 40.00		\$ 0	0	
Plumbing Permit	22-000677	1930 White Dove Lane	Vans Construction		07/26/2022 at 8:09 AM	\$ 218.08		\$ 14,000.00	0	
Plumbing Permit	22-000684	1309 Glenview Ave.	Edward Turek - 9207310462, Jeffrey J. Hannemann	Edward Turek	07/26/2022 at 1:08 PM	\$ 35.00		\$ 4,230.00	0	
Pool / Spa Permit	22-000592	2041 Foxland St.	Owner - 9205555555, Options I. New	Owner	07/06/2022 at 1:03 PM	\$ 55.00		\$ 0	0	
Residential Accessory Building	22-000585	2980 S weiler Rd.	DERCKS BUILDERS & MASONRY INC , Jeff Eiting		07/01/2022 at 6:28 AM	\$ 55.00	240	\$ 0	240	
Residential Accessory Building	22-000591	2041 Foxland St.	Owner - 9205555555, Options I. New	Owner	07/06/2022 at 1:06 PM	\$ 55.00	160	\$ 0	160	
Residential Accessory Building	22-000597	2131 White Wolf Ln.	Owner - 9205555555, Kyle Hook , McHugh	Owner	07/12/2022 at 9:35 AM	\$ 55.00	0	\$ 0	0	
Residential Accessory Building	22-000655	1940 White Dove Ln.	Owner - 9205555555, Pat VandenHeuvel - 9207666337	Owner	07/18/2022 at 2:34 PM	\$ 55.00	80	\$ 0	80	
Residential Accessory Building	22-000674	505 Diedrich St.	Owner - 9205555555, Robert Kobs	Owner	07/27/2022 at 7:28 AM	\$ 50.00	576	\$ 0	576	
Residential Add-On / Remodel	22-000419	3500 Fieldcrest Dr.	Lloyd Vosters - 9204283176, Ric Huss - (920) 585-5606	Lloyd Vosters	07/06/2022 at 12:58 PM	\$ 193.00	700	\$ 30,000.00	700	

TEMPLATE NAME	PERMIT NUMBER	PROJECT ADDRESS	PROJECT CONTACTS DETAILS	COLLABORATORS	PERMIT ISSUED DATE	PROJECT FEES PAID	SQUARE FOOTAGE (BUILDING)	PROJECT VALUATION	PROJECT SQUARE FEET	EST. BUILDING COST
Residential Add-On / Remodel	22-000590	2041 Foxland St.	Owner - 9205555555, Options I. New	Owner	07/06/2022 at 1:09 PM	\$ 40.00	0	\$ 1,000.00	0	
Residential Add-On / Remodel	22-000593	1850 Red Fox Ln.	Owner - 9205555555, K&B Developments Inc	Owner	07/22/2022 at 7:49 AM	\$ 40.00	0	\$ 0	0	
Residential Add-On / Remodel	22-000692	1622 Orchard Dr.	James Ward - 9208419205		07/29/2022 at 2:26 PM	\$ 181.99	1011	\$ 25,310.00	1011	
Siding Permit	22-000594	801 Oviatt St.	Amber Haun - 8772723200, Mary M. Tennessen	Amber Haun	07/01/2022 at 10:04 AM	\$ 45.00		\$ 0	0	
Sign Permit	22-000465	2101 Progress	- 7158420402, Harp's Gallery		07/18/2022 at 12:12 PM	\$ 40.00		\$ 0	0	
AVERAGE						\$ 342.40	597.35			
TOTAL						107 \$ 36,637.23	63,916.00			

PARKING LOT LEASE AGREEMENT

THIS AGREEMENT is made and entered into as of this ____ day of _____, 2022, between the City of Kaukauna ("CITY") and Bob's Inn ("LICENSEE") for the use of the facility hereinafter defined.

NOW THEREFORE, it is agreed as follows:

SECTION 1.0 USE OF PARKING LOT. The CITY grants unto LICENSEE the use of, and LICENSEE does hereby agree to use 825 square feet of the parking lot located at Third Street, Kaukauna, WI 54130, more accurately described in Exhibit A "Legal Description", ("Lot"), under the terms and conditions set forth herein. The date, time, and activity or activities to be performed in the Lot, and the portions of the Lot to be so used are as follows:

Purpose for the use: Outdoor alcohol seating area.

Dates and times of Lot use under this Agreement: As specified under City of Kaukauna Ordinance 12.03(11) Permit required for outdoor alcoholic beverage area.

Certificate of Insurance Must Be Attached.

SECTION 2.0

2.1. **Lot Rate.** One time payment of \$50.00

2.2 **Deposit.** No security deposit shall be required.

2.3 **Payment.** Payment shall be paid at the time the Outdoor Alcohol Beverage Area Permit application is submitted.

ADDITIONAL TERMS AND CONDITIONS

1. **Other Uses.** Officers, agents, and employees of the CITY reserve the right to enter all areas of the Lot at any and all times. LICENSEE further understands and agrees that during the term of this Agreement, the CITY may use or cause to be used for its purposes, any portion of the Lot not in use by the LICENSEE.

2. **Term and Termination.** Either party may terminate this Lease Agreement at any time with written notice to the other party of not less than 90 days. No refund will be provided for cancellation or non-use. Upon termination of this Lease Agreement, LICENSEE shall return the premises to its original condition within 90 days from the date of termination. In the event that LICENSEE does not restore the premises to its original condition, the CITY shall return the premises to its original condition and the costs of such

restoration shall be assessed to the adjacent property located at 120 E. 3rd Street, Kaukauna, Wisconsin.

3. **Regulations Pertaining to Use.** LICENSEE agrees to abide by and cause its invitees and licensees to abide by the following rules and regulations:

- a. LICENSEE shall not permit entrance to portions of the Lot other than those specifically on Exhibit A.
- b. LICENSEE shall use and occupy Lot in a safe and careful manner and comply with any federal, state, county, or municipal authority controlling or governing the Lot or the operation therein, including, but not limited to, all policies, rules and regulations of the CITY.
- c. LICENSEE shall use said Lot solely for the purposes herein provided and shall not permit the Lot or any part thereof to be used for any gambling or any unlawful, indecent, obscene or immoral attractions, exhibitions, purposes or entertainment or in any manner so as to injure persons or property.
- d. LICENSEE shall not permit any individual to bring into the Lot any materials, substances, equipment or objects which are likely to endanger the life of, or cause bodily injury to, any person on the Lot or which are likely to constitute a hazard to property thereon.
- e. LICENSEE shall not permit individuals to smoke inside the Lot, and no tobacco shall be sold or distributed on CITY property, except as described on Exhibit A.
- f. LICENSEE recognizes that the CITY may have representatives present in the Lot during use.
- g. LICENSEE agrees to maintain the premises and its surroundings cleaned and in good condition and repair as to any waste or litter generated by LICENSEE's use.
- h. LICENSEE shall provide all building materials to the requested outdoor alcohol seating area and obtain all necessary building permits.

5. **Indemnification.** The LICENSEE hereby assumes, releases and agrees to indemnify, defend, protect and hold harmless the CITY, its Board members, agents and representatives from and against any loss of and/or damage to the property of LICENSEE, and all loss and/or damage on account of injury to or death of any persons arising in any way from negligent, reckless or willful misconduct of LICENSEE, its employees, agents or independent contractors.

6. **Damage and Loss.** LICENSEE agrees to return the leased premises and equipment to the CITY at the end of the term of use in the same condition as the date of the start of this lease, ordinary use and wear excepted. LICENSEE agrees that if any portion of the Facility or contents thereof, during the term of this lease, shall be damaged by the act, default, or negligence of the LICENSEE or of the LICENSEE's agents, employees, patrons, guests or any person admitted to premises by LICENSEE, LICENSEE will pay to the CITY upon demand such sums as shall be necessary to restore the premises and equipment to their previous condition. LICENSEE hereby assumes full responsibility for the

character, acts, and conduct of all persons admitted to any portion of the premises at the time of LICENSEE's use, not including any representatives of the CITY.

7. **Inspection.** CITY shall have the right to inspect the premises at any time, to ensure orderly operation of LICENSEE's use and to ensure LICENSEE's operations and equipment are maintained to standards acceptable to the CITY, in CITY's sole discretion. CITY shall have the right to terminate this Agreement without further notice if, upon such inspection, CITY determines that the LICENSEE's operations and/or equipment are not maintained to acceptable standards. Notwithstanding the foregoing, CITY shall provide LICENSEE with 24 hr. notice to remedy any noted defect or vacate the premises.

8. **Assignment.** LICENSEE may not assign this Agreement or any right contained in this Agreement nor sublet the Lot without the written consent of the CITY. Any assignment or sublease of this Agreement or terms arising under this Agreement without written consent of the CITY shall void this Agreement.

9. **Attorney's Fees.** Should CITY prevail in whole or in part in any litigation between the parties, including, but not limited to, actions to collect any use or service charge after same is past due, LICENSEE agrees to pay for all of CITY's reasonable attorney fees. Fees shall be payable whether for negotiation, trial, or appellate purposes.

10. **Insurance.**

- a. LICENSEE agrees to acquire and maintain during all times it is using the Facility liability insurance in an amount not less than \$1,000,000 per occurrence combined single limit, for bodily injury and property damage, including premises/operations, products/completed operations, and personal & advertising injury. LICENSEE also agrees to provide fire damage insurance in the amount of \$500,000 and medical payments in the amount of \$5,000. All insurance shall be provided by a carrier which is satisfactory to the CITY.
- b. The CITY must be named as an additional insured.
- c. LICENSEE must provide a certificate of insurance reflecting all of the above requirements prior to use of the Facility.

11. **Miscellaneous.**

- a. This Agreement contains the entire agreement between the parties. No subsequent alteration, amendment, change, or addition to this Agreement shall be binding unless in writing and signed by both parties.
- b. This Agreement shall be governed by the laws of the State of Wisconsin.

The LICENSEE signing this LEASE AGREEMENT hereby states that all questions about this Lease Agreement have been answered, that they fully understand all the provisions of the agreement and the obligations and responsibilities of each party, as spelled out herein. They further state that they agree to fulfill their obligations in every respect or suffer the full legal and financial consequences of their actions or lack of action in

violation of this agreement. Signature by the LINCESEE on this Lease Agreement is acknowledgment and he/she has received a signed copy of the Lease Agreement.

Bob's Inn

BY _____
Don Dix, Manager

STATE OF WISCONSIN }
 } SS
OUTAGAMIE COUNTY }

Personally came before me on _____, 2022, the above named Don Dix, to me known to be the person who executed the foregoing instrument in their duly authorized capacity and acknowledged the same.

Notary Public, State of Wisconsin
My commission expires: _____

CITY OF KAUKAUNA

BY _____
Anthony J. Penterman, Mayor

Attest: _____
Sally Kenney, City Clerk

STATE OF WISCONSIN }
 } SS
OUTAGAMIE COUNTY }

Personally came before me on _____, 2022, the above named Anthony J. Penterman and Sally A. Kenney, to me known to be the persons who executed the foregoing instrument in their duly authorized capacity and acknowledged the same.

Notary Public, State of Wisconsin
My commission expires: _____

EXHIBIT A- LEGAL DESCRIPTION

PART OF LOT 24 OF BLOCK 6, LEDYARD PLAT ACCORDING TO THE RECORDED CITY OF KAUKAUNA ASSESOR'S PLAT OF 1890, CITY OF KAUKAUNA, OUTAGAMIE COUNTY, WISCONSIN, CONTAINING SAID 825 SQUARE FEET MORE OR LESS, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH EAST CORNER OF LOT 24 BLOCK 6 OF THE LEDYARD PLAT;

THENCE NORTH WESTERLY 25 FEET ALONG THE NORTHWEST LINE OF SAID LOT 24 BLOCK 6 TO THE NORTH WEST CORNER OF SAID LOT 24 BLOCK 6;

THENCE SOUTH WESTERLY 33 FEET ALONG THE SOUTH WEST LINE OF SAID LOT 24 BLOCK 6 TO A POINT ON THE SOUTH WEST LINE OF LOT 24 BLOCK 6 OF THE LEDYARD PLAT;

THENCE SOUTH EASTERLY PERPENDICULAR TO THE SOUTH WESTERLY LINE OF SAID LOT 24 BLOCK 6, 33 FEET TO A POINT ON THE SOUTH EAST LINE OF SAID LOT 24 BLOCK 6;

THENCE NORTH EASTERLY ALONG THE SOUTH EAST LINE OF SAID LOT 24 BLOCK 6 TO THE POINT OF BEGINNING.

SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

RESOLUTION NO. 2022-5351

RESOLUTION AUTHORIZING MAYOR TO ENTER INTO A LEASE AGREEMENT WITH
BOB'S INN

WHEREAS, Don Dix, owner of Bob's Inn reached out to the City of Kaukauna to enter into a lease to utilize a portion of the 3rd Street Parking Lot as an Outdoor Alcoholic Beverage Area; and

WHEREAS, _____; and

Whereas, a copy of the Agreement is hereby attached;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin authorizes the Mayor to enter into a yearly lease agreement with Bob's Inn.

Introduced and adopted this ____ day of August, 2022.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally Kenney, Clerk

RESOLUTION NO. 2022-5352**RESOLUTION ESTABLISHING HIRING OF CITY ATTORNEY**

WHEREAS, Be It Resolved, that the Common Council of the City of Kaukauna does resolve to conduct a city-wide referendum, to be held on November 8, 2022; that a concise statement of the question is given that the question will state as follows:

Question: Shall the City of Kaukauna, Outagamie County, Wisconsin change the City Attorney position from elected to a hired position?

WHEREAS, Be It Resolved, that the Municipal Counsel prepare a Notice of Referendum to be published by the Kaukauna City Clerk in accordance with statutory requirements, and;

WHEREAS, Be It Resolved, that this resolution and the referendum shall be filed with the Kaukauna City Clerk and the Outagamie County Clerk no later than 70 days prior to the election at which the question will appear on the ballot, and by the Common Council of the City of Kaukauna, Wisconsin.

Introduced and adopted this 16th day of August, 2022.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally A. Kenney, Clerk

**CITY OF KAUKAUNA
ORDINANCE 1865-2022**

**ORDINANCE AMENDING SECTIONS 12.01(2)(D) RESERVE CLASS B AND
12.03(11) PERMIT FOR OUTDOOR ALCOHOLIC BEVERAGE AREA, OF THE
MUNICIPAL CODE**

WHEREAS, sections of the current municipal code do not adequately address circumstances related to licenses and fees therefore; and,

WHEREAS, in 2016 the State of Wisconsin Amended Wis. Stat. 125.51(3)(e)2 eliminating the economic development grant for Reserved Class B Licenses; and

WHEREAS, since the commencement of the Covid-19 Pandemic, bars and restaurants have shown an increase in need for the permit for Outdoor Alcoholic Beverage Area; and

WHEREAS, Section 12.03(11) Permit for Outdoor Alcoholic Beverage Area does not adequately allow establishments within the City of Kaukauna to utilize said permit in a manner to accommodate customer's outdoor seating requests;

NOW THEREFORE, be it ordained by the Common Council of the City of Kaukauna, in the State of Wisconsin, as follows:

SECTION 1: **AMENDMENT** “12.01 Licenses Required” of the City of Kaukauna Municipal Code is hereby *amended* as follows:

A M E N D M E N T

12.01 Licenses Required

A license or permit shall be required for the sale of each of the following or the conduct of the business or activity, and the indicated license or permit application fee shall be paid to the city clerk. The license or permit application fees shall be for one year unless otherwise specified in this chapter.

1. *Fermented malt beverages.*
 - a. Class A. \$150.00.
 - b. Class B. \$100.00.
 - c. Picnic. \$10.00.
 - d. Wholesalers. \$25.00.
 - e. Operators. \$50.00 every two years.
 - f. Outdoor beverage area permit. \$200.00.
2. *Intoxicating liquor.*

- a. *Class A.* \$300.00.
- b. *Class B.* \$350.00.
- c. *Class C. Wine* \$100.00.
- d. *Reserve class B.* The fee for a reserve class B liquor license shall be \$10,000.00 for initial issuance, except that the fee for the initial issuance of a reserve class B license to a bona fide club or lodge situated and incorporated in the state for at least six years is \$200.00. The fee established in this section is in addition to any other fee required under this chapter, including, but not limited to, the fees for class B liquor and class B fermented malt beverage licenses. The annual fee for renewal of a reserve class B license is as specified in subsection (2)(b) of this section.

~~(1) The city finds that the \$10,000.00 fee mandated by the laws of the state exceeds the actual cost of licensing the activity, thereby generating additional revenue for the city, and it is in the interest of the public welfare to use the additional revenue to increase the property tax base, provide employment opportunities, attract tourists and generally enhance the economic and cultural climate of the community by providing additional economic incentives for new businesses with liquor licenses.~~

~~(2) After the granting of any new reserve class B license and payment of the \$10,000.00 initial issuance fee, the applicant may file an application for an economic development grant of \$10,000.00 with the city clerk. The city clerk shall determine whether the licensee is operating in compliance with the approved license. If the city clerk determines that the licensee is so operating, the city clerk shall authorize the approval of a \$10,000.00 economic development grant. If the city clerk determines that the licensee is not in compliance with the approved license, no economic development grant may be authorized, and the city clerk shall make such finding in writing and cause to be delivered a copy of the findings to the licensee. If the licensee disagrees with the city clerk's determination, the licensee may file a written notice of appeal with the city clerk within ten calendar days of the delivery of the written notice of the city clerk's findings. Upon receiving such notice from the licensee, the city clerk shall relay the notice to the common council which shall hold a hearing through its health and recreation committee. The common council may affirm or reverse the city clerk's determination. If the city clerk's determination is upheld, appeal may be taken to circuit court pursuant to Wis. Stats. § 753.04. If the city clerk's determination is reversed, the city clerk shall authorize the payment of the economic development grant.~~

3. *Peddlers, canvassers, and transient merchants.* \$15.00 investigation fee.

4. *Carnivals and exhibitions.*

- a. Circus, caravan, menagerie, and carnival. \$20.00 per day.
- b. Other shows, exhibitions, entertainments. \$10.00 per day.

5. *Taxicabs*. \$25.00 for the first vehicle operated and \$25.00 for each additional vehicle operated by the same licensee.
6. *Dogs*. See section 12.10(2).
7. *Parades*. No fee.
8. *Blasting permit*. \$1.00.
9. *Junk dealers*. \$25.00.
10. *Mobile homes*.
 - a. Monthly parking fee. According to assessed value pursuant to Wis. Stats. § 66.0435.
 - b. Occupancy permit. Pursuant to Wis. Stats. § 66.0435.
11. *Mobile home parks*.
 - a. \$2.00 per space, but not less than \$25.00 nor more than \$100.00.
 - b. Developer's permit. \$50.00.
 - c. Transfer fee. \$10.00.
12. *Mechanical and electronic amusement devices*. \$10.00 for each mechanical and electronic amusement device.
13. *Cigarette license*. \$15.00.

(Ord. No. 1699, 9-2-2014)

SECTION 2: **AMENDMENT** “12.03 Intoxicating Liquor And Fermented Malt Beverages” of the City of Kaukauna Municipal Code is hereby *amended* as follows:

AMENDMENT

12.03 Intoxicating Liquor And Fermented Malt Beverages

1. *State statutes adopted*. The provisions of Wis. Stats. ch. 125, defining and regulating the sale, procurement, dispensing, and transfer of beverages, including provisions relating to the penalty to be imposed or the punishment for violation of such statutes, are adopted and made a part of this section by reference. A violation of any of such provisions shall constitute a violation of this section.
2. *Licenses, permits, authorization required*.
 - a. *When required*. No person, except as provided by Wis. Stats. § 125.06, shall, within the city, serve, sell, manufacture, rectify, brew, or engage in any other activity for which this chapter or Wis. Stats. ch. 125, requires a license, permit, or other authorization as provided in this chapter. See Wis. Stats. § 125.04(1).
 - b. *Separate license required for each place of sale*. Except for licensed public warehouses, a license shall be required for each location or premises, which is in direct connection or communication to each other where intoxicating liquor or fermented malt beverages are stored, sold or offered for sale. See Wis. Stats. § 125.04(9).
3. *Classes of licenses and fees*. The following classes and denominations of licenses may

be issued by the city clerk under the authority of the city council after payment of the application fee specified in section 12.01 of this chapter, which, when so issued, shall permit the holder to sell, deal, or traffic in alcohol beverages as provided in Wis. Stats. §§ 125.17, 125.25, 125.26, 125.28, and 125.51. Except as otherwise provided in this section, the full license fee shall be charged for the whole or fraction of any year.

- a. *Class A fermented malt beverage retailer's license.* See Wis. Stats. § 125.25.
- b. *Class B fermented malt beverage retailer's license.* See Wis. Stats. § 125.26.
 - (1) *Six months.* A license may be issued at any time for six months in any calendar year, for which three-fourths of the applicable license application fee shall be paid; but such license shall not be renewable during the calendar year in which issued.
- c. *Class C wine license.* A Class C license authorizes the retail sale of wine by the glass or in opened original container for consumption on the premises where sold.
- d. *Wholesalers fermented malt beverage license.* See Wis. Stats. § 125.28.
- e. *Retail Class A liquor license.* See Wis. Stats. § 125.51(2).
- f. *Retail Class B liquor license.* A retail Class B liquor license shall permit its holder to sell intoxicating liquor to be consumed by glass only on the premises where sold and also authorizes the sale of intoxicating liquor in the original package or container in multiples not to exceed four liters at any one time and to be consumed off the premises where sold. Wine may be sold for consumption off the premises in the original package or otherwise in any quantity. See Wis. Stats. § 125.51(3)(b).
 - (1) A license may be issued after July 1 in any license year. The license shall expire on the following June 30. The application fee for the license shall be prorated according to the number of months or fractions thereof remaining until the following June 30.
 - (2) Licenses valid for six months may be issued at any time. The fee for the license shall be 50 percent of the annual license application fee, as stated in section 12.01 of this chapter. The license may not be renewed during the calendar year in which issued.
- g. *Reserve retail Class B liquor license.* A reserve retail Class B liquor license means a license that is not granted or issued on or before December 1, 1997, and is counted under Wis. Stats. § 125.51(4)(br), which authorizes the retail sale of intoxicating liquor for consumption on the premises where sold by the glass to be consumed on the licensed premises or in the original package or container in multiples not to exceed four liters at any one time and to be consumed off the licensed premises, except that wine may be sold in the original container or otherwise in any quantity to be consumed off the premises.
- h. *Outdoor beverage area permit.* An outdoor beverage area permit shall permit its holder to sell intoxicating liquor beverages in outdoor areas as described in subsection (11) "Permit Required for Outdoor Alcoholic Beverage Area."
 - (1) A permit may be issued after July 1 in any license year. The permit shall expire on the following June 30. The application fee for the

permit shall be prorated according to the number of months or fractions thereof remaining until the following June 30.

- (2) Permits valid for six months may be issued at any time. The fee for the permit shall be 50 percent of the annual permit application fee, as stated in section 12.01 of this chapter. The permit may not be renewed during the calendar year in which issued.

i. *Operators.* See Wis. Stats. § 125.17.

- (1) Operator licenses may be granted to individuals by the city council for the purposes of complying with Wis. Stats. §§ 125.32(2) and 125.68(2).
- (2) Operator licenses may be issued only upon submission of a written application on forms provided by the city clerk. A color photograph of the applicant shall be submitted with the written application.
- (3) Operator licenses shall be valid for two years and shall expire on June 30 of the second year.

j. *Provisional operator's license.* The city clerk may issue a provisional operator's license to a person who has applied for an operator's license and provides proof of enrollment in a responsible beverage server training course required under Wis. Stats. § 125.17(6)(a), subject to the following:

- (1) A provisional license may not be issued to any person who has been denied an operator's license, or whose operator's license has been revoked or suspended within the preceding 12 months.
- (2) A provisional license may be issued only to persons eligible for operator's licenses under all of the provisions of this chapter, upon completion of a satisfactory background check by the Kaukauna Police Department, and under the requirements of Wis. Stats. § 125.04.
- (3) Any provisional license granted under this subparagraph shall expire 60 days after its issuance or when an operator's license is issued to the holder, whichever is sooner.
- (4) The city clerk shall revoke the provisional license if the holder makes any false or misleading statement or any material misleading omission on the application.
- (5) The city clerk shall revoke the provisional license if the applicant fails successfully to complete the responsible beverage server training course in which the applicant enrolls.
- (6) No more than one provisional license may be issued to an applicant during any 12-month period.
- (7) A \$15.00 non-refundable fee shall be charged by the city clerk for the issuance of a provisional operator's license.

k. *Provisional retail license.* The city clerk may issue a provisional retail license to a person who has applied for a Class A, Class B, Class A, Class B, or Class C retail license and who provides proof of enrollment in, or the appointed agent of the entity applying provides proof of enrollment in, a responsible beverage server training course required under Wis. Stats. § 125.04(5)(a)5., or

any future amendment, revision, or modification of such statute.

- (1) A provisional license shall not be issued to any person who has been denied a retail license by the common council, whose operator's license has been revoked or suspended within the preceding 12 months, or who already holds a provisional license of the type applied for.
- (2) A provisional license may be issued only to persons eligible for a retail license under all of the provisions of this chapter and under the requirements of Wis. Stats. §§ 125.04 and 125.185, and only for the activities that the retail license applied for would authorize.
- (3) Any provisional license granted under this section shall expire 60 days after its issuance, or when a retail license is issued to the holder, whichever is sooner.
- (4) The city clerk shall revoke the provisional license if the holder makes any false or misleading statement or any material or misleading omission on the application.
- (5) The city clerk shall revoke the provisional license if the applicant or its appointed agent fails successfully to complete the responsible beverage server training course in which he or she enrolls.
- (6) The city clerk shall not issue a provisional Class B license if doing so would exceed the municipal quota under Wis. Stats. § 125.51(4).
- (7) No more than one provisional license may be issued to an applicant during any 12-month period.
- (8) A \$15.00 non-refundable fee shall be charged by the city clerk for the issuance of a provisional retail license.

4. *License application.*

- a. *Form.* Application for a license to sell or deal in intoxicating liquor or fermented malt beverages shall be made in writing on forms prescribed by the state department of revenue, or governing body for operator licenses and filed with the city clerk. The premises shall be physically described, including every room and storage space to be covered by the license and including all rooms joined by connecting entrances or not separated by a solid wall.
- b. *List of licenses.* By July 15 of each year, the city clerk shall forward to the state department of revenue, to the Kaukauna City Attorney's Office, to the Kaukauna Police Department, and to the finance department, a list containing the name, address, and trade name of each person holding a license issued under this section, except a picnic, manager's, or operator's license. An electronic record of all licenses issued shall be made available at all times to the city attorney's office, police department and finance department.
- c. *Recommendations.* Each application filed with the city clerk shall be forwarded to the chief of the police and the fire departments of the city, to the building inspection department and to the director of planning and community development for their, or their designees, recommendation to the common council for approval or disapproval. Their recommendation shall be entered on

or attached to the application and based upon their respective investigations and/or inspections of the applicant and/or the premises as to the suitability and character of any applicants, as to any issues relevant to the safety, security and well-being of the citizens and neighborhoods of the City of Kaukauna, and so as to determine whether the same are qualified and/or in compliance with those regulations, laws and ordinances, relative to their fields of enforcement, applicable and relevant to such licensing.

- d. *Denied applications.* Any person denied a license or permit applied for under this section 12.03 shall be ineligible to apply for another license or permit under this section 12.03 for a period of 12 months from the date of such denial by the council.

5. *License restrictions.*

- a. *Statutory requirements.* Licenses shall not be issued to any persons ineligible therefore under Wis. Stats. § 125.04. No license shall be issued under this section 12.03 less than 15 days from submission to the clerk of the application and required application fee.
- b. *Location.*
 - (1) No retail Class A or Class B license shall be issued for premises the main entrance of which is less than 300 feet from the main entrance of any established public school, parochial school, hospital, or church. Such distance shall be measured by the shortest route along the highway from the closest point of the main entrance of such school, church, or hospital to the main entrance to the premises covered by the license.
 - (2) This paragraph shall not apply to premises licensed as such on June 30, 1947, nor shall it apply to any premises licensed as such prior to the occupation of real property within 300 feet thereof by any school, hospital, or church building.
- c. *Violators of liquor or beer laws or ordinances.* No retail Class A or B license shall be issued to any person who has been convicted of a violation of any federal or state liquor or fermented malt beverage law or the provisions of this section during one year prior to such application. A conviction of a member of a partnership or the partnership itself shall make the partnership or any member thereof ineligible for such license for one year.
- d. *Health and sanitation requirements.* No retail Class B license shall be issued for any premises which does not conform to the sanitary, safety, and health requirements of the state department of industry, labor, and human relations pertaining to buildings and plumbing, to the rules and regulations of the state department of health and social services applicable to restaurants, and to all such ordinances and regulations adopted by the city.
- e. *License quota.* The number of persons and places that may be granted a retail Class B liquor license under this section is limited as provided in Wis. Stats. § 125.51(4).
- f. *Corporations.* No corporation organized under the laws of this state or any other state or foreign country may be issued any alcohol beverage license or

permit unless such corporation meets the requirements of Wis. Stats. § 125.04(6).

- g. *Age requirement.* No license hereunder, except an operator's license, shall be granted to any person who has not attained the legal drinking age. Operator licenses may be issued only to applicants who have attained the age of 18.
 - h. *Effect of revocation of license.* Whenever any license has been revoked, at least six months from the time of such revocation shall elapse before another license shall be granted for the same premises, and 12 months shall elapse before another license shall be granted to the person whose license was revoked.
 - i. *Delinquent taxes, assessments, and claims.* No license shall be granted for any premises for which taxes, assessments, or other claims of the city are delinquent and unpaid, or to any person delinquent in payment of such claims to the city.
 - j. *Issuance for sales in dwellings prohibited.* No license shall be issued to any person for the purpose of possessing, selling, or offering for sale and alcohol beverages in any dwelling house, flat, or residential apartment.
6. *Form and expiration of licenses.* All licenses shall be numbered in the order in which they are issued and shall state clearly the specific premises for which granted, the date of issuance, the fee paid, and the name of the licensee and, unless sooner revoked, shall expire on June 30 thereafter except as otherwise provided. The city clerk shall affix his or her affidavit as required by Wis. Stats. § 125.04(4).
7. *Transfer of licenses.*
- a. *As to person.* No license shall be transferable as to licensee except as provided by Wis. Stats. § 125.04(2).
 - b. *As to place.* Licenses issued pursuant to this section may be transferred as provided in Wis. Stats. § 125.04(12). Application for such transfer shall be made on blanks furnished by the state department of revenue. Proceedings for transfer shall be had in the same manner and form as the original application.
8. *Posting and care of licenses.* Every license or permit required under this section shall be framed and posted and at all times displayed as provided in Wis. Stats. § 125.04(10). No person shall post such license or permit or have any other person post it upon premises other than those mentioned in the application, or knowingly deface or destroy such license.
9. *Regulation of licensed premises and licenses.*
- a. *Gambling and disorderly conduct prohibited.* Each licensed and permitted premises shall, at all times, be conducted in an orderly manner; and no disorderly, riotous, or indecent conduct or illegal gambling shall be allowed at any time on any such premises.
 - b. *Employment of underage persons.* No licensee shall employ any underage person who does not have a valid operator's license to serve, sell, dispense, or give away any alcohol beverage.
 - c. *Sales by clubs.* No club shall sell intoxicating liquor or fermented malt beverages except to members and guests invited by members.

- d. *Safety and sanitation requirements.* Each licensed premises shall be maintained and conducted in a sanitary manner and shall be a safe and proper place for the purpose for which used.
- e. *Capacity limited.* All premises which have been issued a retail Class B license are subject to the capacity provisions of COMM 76.05(4), Wisconsin Administrative Code, which provisions are hereby adopted by reference and made a part hereof.

10. *Closing hours.*

- a. No premises for which a wholesale alcohol beverage license has been issued shall remain open for the sale thereof between 5:00 p.m. and 8:00 a.m., except on Saturday when the closing hour shall be 9:00 p.m.
- b. No premises for which a retail Class A fermented malt beverage license or Class A liquor license has been issued shall remain open for the sale thereof between 9:00 p.m. and 6:00 a.m.
- c. No premises for which a retail Class B fermented malt beverage or a retail Class B liquor license has been issued shall remain open for business for the sale thereof and shall be vacated, except as permitted under section 12.03(10) (d) and as expressly excepted pursuant to Wis. Stats. § 125.10(4), between 2:00 a.m. and 6:00 a.m. Mondays through Fridays and between 2:30 a.m. and 6:00 a.m. Saturdays and Sundays. However, an employee of such a license holder may be present during non-business hours for maintenance and clean up duties. On January 1, premises operating under retail Class B liquor license are not required to close. No package, container, or bottle sales may be made after midnight and no person may carry out alcoholic beverages in an original unopened package, container, or bottle for consumption away from the premises after midnight.
- d. Hotels and restaurants, the principal business of which is the furnishing of food or lodging to patrons, bowling alleys, indoor horseshoe pitching facilities, curling clubs, gym and fitness centers, golf courses and golf clubhouses may remain open for the conduct of their regular business but no alcoholic beverages shall be sold, dispensed, or permitted to be consumed during prohibited hours.
- e. No premises for which a retail Class B fermented malt beverage license has been issued and which premises is upon city-owned property shall sell any such beverages from one hour prior to the scheduled commencement of until one hour after the completion of any athletic activity conducted upon such property and in which event any participants are under the age of 18 years. However, such a license holder shall be allowed to sell fermented malt beverages until the end of an athletic event at said property not involving participants under 18 years of age which event ends less than one hour before the start of an athletic event involving participants under 18 years of age; and, such a license holder shall be allowed to sell fermented malt beverages at the start of an athletic event at said property not involving participants under 18 years of age, which event starts less than one hour after the end of an athletic event at said property involving participants under 18 years of age.

11. *Permit required for outdoor alcoholic beverage area.*

- a. *Definition.* An outdoor alcoholic beverage area is defined as an open air, roofed or unroofed area adjacent to or accessory to a Class B intoxicating liquor and/or Class B fermented malt beverage and/or Class C licensed premises, where beer and other alcoholic beverages are consumed, which is not included within the licensed premises.
- b. *Required for outdoor consumption.* No licensee shall allow the consumption of alcoholic beverages on any part of the licensed premises property not enclosed within the licensed premises as described on the license, except under permit granted by the city council. The permits are a privilege in which no rights vest and, therefore, may be revoked by the city council at its pleasure at any time or shall otherwise expire on June 30 of each year. An initial permit request may be applied for any time throughout the year, by completing a city outdoor alcoholic beverage area permit application, but after the initial request is approved any renewals shall accompany the regular license renewal application. No person shall consume or have in his or her possession alcoholic beverages on any unenclosed part of premises property not within a licensed premises as described on the license and which is not described in a valid outdoor alcoholic beverage area permit.

c. *Limitations on issuance of permit.*

- (1) ~~No outdoor alcoholic beverage area permit shall be issued if the total outdoor entertaining area associated with the licensed premises is greater than 50 percent of the gross floor area of the licensed premises enclosed within the building.~~ Each applicant for an outdoor alcoholic beverage permit shall accurately describe the area ~~intended for use as an outdoor entertaining area~~ and shall indicate the nature of fencing or other measures intended to provide control over the operation of the outdoor alcoholic beverage area. Applicants shall submit a site plan professionally drawn to scale and an application for review by the city's zoning administrator. The zoning administrator will review all proposed outdoor alcoholic beverage area permit design plans and applications to determine impacts upon the surrounding neighborhood and then recommend that the license be granted as requested, modified or denied.
- (2) Every outdoor beverage area shall be completely enclosed with a ~~solid~~ permanent barrier ~~or screen~~; not less than ~~six~~ four feet in height ~~for those establishments in which the sale of alcoholic beverages accounts for more than 50 percent of gross receipts. For those establishments where alcoholic beverage sales do not account for 50 percent of gross receipts a permanent barrier is still required, but its structure may be less opaque and less than six feet in height, and will achieve not less than 50% screening. The barrier may consist of a vegetative screen, permanent fencing, or a combination of the two. The barrier shall be well kept and maintained in an orderly fashion, if~~

any portion of the barrier is comprised, in disrepair, or otherwise not functioning, the outdoor alcoholic beverage area permit shall be suspended until such steps are taken to restore the barrier to working order.

- (3) Barriers adjacent to residential and institutional properties shall provide a six-foot tall 100% screened barrier along all sides directly abutting a residential and institutional property.

d. *Grant of permit.* The city clerk shall forward any outdoor beverage area permit application to the chief of the police and the fire departments of the city, to the building inspection department and to the director of planning and community development for their, or their designees, recommendation to the common council for approval or disapproval of such permit. Their recommendation shall be based upon their respective investigations and/or inspections of the applicant and/or the premises and proposed outdoor alcoholic beverage area as to the suitability and character of any applicants, as to any issues relevant to the safety, traffic, security and well-being of the citizens and neighborhoods of the City of Kaukauna, and as to whether any additional special conditions, restrictions, or limitations should apply to said permit.

e. *Restrictions.* All premises receiving outdoor alcoholic beverage area permits approved after the adoption date of this section will be required to comply with all of the following restrictions. For those businesses for which the licensed premises includes an outdoor alcoholic beverage area that was established, licensed, and authorized by the city prior to the adoption of this section, the restrictions under this subsection (e) do not apply, except as specified.

- (1) Access to the outdoor entertaining area shall only be through the main entrance to the Class B intoxicating liquor, Class B fermented malt beverage; and Class C premises. The outdoor entertaining area shall be equipped with a locking system on a fire exit that meets applicable fire codes. In cases where site configuration or parcel shape prevent a single entrance to the outdoor beverage area through the main entrance of the building, the Plan Commission may review the outdoor beverage area site plan and approve alternative entrances.
- (2) No amplified sound or music is permitted outside the enclosed (building) premises. Amplified sound or music is not permitted in the outdoor alcoholic beverage area. Any premises licensed prior to the adoption of this ordinance for which such premises includes areas not enclosed within the building of the premises shall be required to obtain approval from the city council for amplified sound or music.
- (3) All sales of alcoholic beverages shall be restricted to the enclosed licensed premise.
- (4) The outdoor alcoholic beverage area may only be open for consumption of alcohol from 10:00 a.m. until 9:00 p.m., Sunday

through Thursday and from 10:00 a.m. until 10:00 p.m. Friday and Saturday.

- (5) No outdoor alcoholic beverage area which is less than 80 feet from any ~~public school property, parochial school property, hospital property, or church property~~ shall be open for operation during school hours as specified on the outdoor alcoholic beverage area permit. Such distance shall be measured by the shortest route from the closest point of such school, ~~church, or hospital property~~ to the closest point of the outdoor alcoholic beverage area.
 - (6) A licensed bartender shall be present and actively monitoring the outdoor alcoholic beverage area at all times it is open for operation.
 - (7) The outdoor alcoholic beverage area shall be monitored at all times. If any area is required by the permit specification to be monitored by surveillance cameras such surveillance cameras and security recording system shall be maintained in good operating condition at all times. Upon request by the Kaukauna Police Department surveillance video shall be made available for review to aid in the investigation of any incident, altercation or crime under investigation.
 - (8) The capacity for the licensed premises' building shall remain the same even with the addition of an outdoor alcoholic beverage area permit.
 - (9) A licensee shall not permit any activities within the outdoor alcoholic beverage area that constitute a nuisance.
 - (10) A licensee shall comply with all other applicable state statutes and city ordinances.
- f. *Adjoining property owners to be notified of pendency of applications.* All property owners within 150 feet of the proposed outdoor entertaining area measured from property line to property line shall be notified of the pendency of application for an outdoor alcoholic beverage area permit and notice of informational hearing to be held prior to city council approval. Such notice shall be made by the city clerk's office via first class mail.
 - g. *Authority of police to suspend outdoor alcoholic beverage area permit.* The shift commander or designee of the police department has the authority to order any outdoor alcoholic beverage area to be closed down at any time the shift commander/designee believes its continued operation is in violation of this section, any other applicable city ordinance or provisions of Wis. Stats. ch. 125.
 - h. *State statutes enforced within outdoor entertaining area.* Every licensee under this section shall comply with and enforce all provisions of Wis. Stats. ch. 125 applicable to Class B and/or Class C licensed premises, except insofar as such provisions are clearly renewal of the outdoor alcoholic beverage area permit by the city council.
 - i. *Fee required.* The city council shall approve the fee for outdoor alcoholic beverage area permits.
12. *Revocation and suspension of licenses.*

- a. *Procedure.* Whenever the holder of any license under this section violates any portion of this section 12.03(12), or whenever any license has been issued in violation of any portion of section 12.03, proceedings for the revocation or suspension of such license may be instituted in the manner and under the procedure established by Wis. Stats. § 125.12, and the provisions therein relating to granting a new license shall likewise be applicable.
- b. *Effect of revocation.* See subsection (5)(h) of this section.
- c. *Cease doing business.* If any holder of a Class A or Class B fermented malt beverage license or a retail Class A or Class B liquor license shall suspend or cease doing business for 90 consecutive days or more, his license shall be subject to revocation by the city council after a public hearing.
- d. *Alcohol beverage demerit point system.*
 - (1) *Purpose.* The purpose of this paragraph is to establish an alcohol beverage demerit point system to assist in determining which license holders should be subject to suspension, revocation, or nonrenewal procedures.
 - (2) *Schedule of demerit points.* The schedule of demerit points as listed below is to be used to identify habitually troublesome license holders who have repeatedly violated state statutes or city ordinances for the purpose of determining suspension, revocation, or nonrenewal of their alcoholic beverage licenses:

Type of Violation	Poi nt Val ue
Sale of alcoholic beverages without proper license or permit	100
Unauthorized use or transfer of license or permit	75
Owner/licensee selling controlled substance/possession of controlled substance with intent to sell	150
Owner/licensee possession of controlled substance	75
Employee selling controlled substance/possession of controlled substance with intent to sell on premises property or outdoor alcoholic beverage area	100
Sale of controlled substances on licensed premises or outdoor alcoholic beverage area	75
Sale of alcoholic beverages to underage persons	50
Sale of alcoholic beverages to intoxicated person	50
Underage person on premises or outdoor alcoholic beverage	50

area	
Intoxicated bartender; disorderly conduct on premises property or outdoor alcoholic beverage area	50
Off hours consumption or sale of alcoholic beverages	50
Refusal to allow police to inspect premises or outdoor alcoholic beverage area or refusal to cooperate with lawful police investigation	50
Failure to post license	25
Employee possession of controlled substance on premises or outdoor alcoholic beverage area	50
Licensee, agent, or operator not on premises or outdoor alcoholic beverage area at all times	25
Non-employee(s) on premises or outdoor alcoholic beverage area after closing hours	25
Violation of carry out hours	25
Licensee permitting person to leave licensed premises or outdoor alcoholic beverage area with open alcohol beverage	25
Disorderly conduct upon premises property or arising from premises or outdoor alcoholic beverage area	25
All other violations of Wis. Stats. § 125, or of Kaukauna Municipal Code	25

Any points assessed for above violation shall double if the violation results in serious bodily injury to or the death of any person.

- (3) *Violations, how calculated.* In determining the accumulated demerit points against a licensee within a 12-month, 24-month, or 36-month period, the city shall use the date each violation was committed as the basis for the determination and shall further include only those instances where there has been a court imposed conviction for the violation.
- (4) *Suspension, revocation, or nonrenewal of license.* All licensees who accumulate 200 points in a 12-month period, 250 points in a 24-month period, or 300 points in a 36-month period shall be considered for suspension, revocation, or nonrenewal. In the event of suspension, the suspension shall be for not less than ten days nor more than 90 days.

In addition to the demerit points assessed as specified above, if an

owner or licensee is charged with selling controlled substance or charged with possession of controlled substance with intent to sell, the owner or licensee may be subject to revocation proceedings pursuant to Wis. Stats. § 125.12.

13. *Nonrenewal of licenses.* Before renewal of any license issued under this section is refused, the licensee shall be given written notice of any charges or violations or the reasons proposed for nonrenewal and a copy of any proposed motion for nonrenewal and shall have an opportunity to be heard before the city council.
14. *Violations by agents and employees.* A violation of this section by an authorized agent or employee of a licensee shall constitute a violation by the licensee.
15. *Transfer/sale of licensed business.* Upon the transfer or sale of a licensed business, all accumulated demerit points shall be canceled, unless any of the following apply:
 - a. The new licensee is related to the former licensee by blood, adoption, or marriage;
 - b. The new licensee held a business interest in the previous licensed business, real estate, or equipment;
 - c. The former licensee retains an interest in the business, real estate or equipment used by the business;
 - d. The new licensee's acquisition of the business did not involve an arm's length transaction consisting of an open market sale in which the owner is willing, but not obligated to sell, and the buyer is willing, but not obligated to buy.

If any of the above apply, the new licensee shall inherit the demerit points previously assessed and be subject to the penalties set forth in the Code, unless the new licensee establishes, by sufficient evidence to the common council, that application of this inheritance rule in their specific circumstances would be unjust and is not necessary to fulfill the purpose of this rule, which is to prevent the avoidance of legitimate consequences for repeated violations of statutes and ordinances regulating the business of selling alcoholic beverages.

(Ord. No. 1785, 5-7-2019; Ord. No. 1804, 5-5-2020)

Editor's note(s)—Ord. No. 1804, adopted May 5, 2020, repealed the former section and enacted a new section as set out herein. The former section pertained to similar subject matter and derived from Ord. No. 1699, 9-2-2014; Ord. No. 1700, 10-21-2015. At the direction of the city, the amendment by Ord. No. 1785, adopted May 7, 2019, has been incorporated into the section.

PASSED AND ADOPTED BY THE CITY OF KAUKAUNA COMMON COUNCIL

Presiding Officer

Attest

Anthony J. Penterman, Mayor, City of
Kaukauna

Sally Kenney, Clerk City of
Kaukauna