

COMMON COUNCIL

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Tuesday, December 17, 2024 at 7:00 PM

AGENDA

In-Person and Remote Teleconference via ZOOM

1. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
2. Reading and approval of minutes.
 - [a.](#) Common Council Meeting Minutes of December 3, 2024.
3. Presentation of letters, petitions, remonstrances, memorials, and accounts.
 - [a.](#) Bills Payable.
4. Public appearances.
5. Business presented by Mayor.
 - a. Appointment of Kelli Antoine to the Merit Incentive Recommendations and Review Committee to replace Mike Coenen (1-year Term).
6. Reports of standing and special committees.
 - [a.](#) Board of Public Works Meeting Minutes of December 16, 2024.
 - [b.](#) Finance and Personnel Committee Meeting Minutes of December 16, 2024.
 - [c.](#) Health and Recreation Committee Meeting Minutes of December 16, 2024.
 - [d.](#) Plan Commission Meeting Minutes of November 21, 2024.
 - [e.](#) 1000 Islands Committee Meeting Minutes of October 17, 2024.
 - [f.](#) Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of November 12, 2024.
 - [g.](#) Operator (Bartender) Licenses.
7. Reports of City officers.
 - [a.](#) Federal Requirements Compliance Certifications for SDWL's 5120-10, 5120-13, and 5120-14.
 - [b.](#) The 2025 Tax Bill Overview.
 - [c.](#) Fire Report.
 - [d.](#) Ambulance Report.
 - [e.](#) Police Report.
 - [f.](#) Code Enforcement Report.
 - [g.](#) Court Report.
 - [h.](#) Clerk-Treasurer's Daily Deposit Report.
 - [i.](#) Building Inspection Report.
8. Presentation of ordinances and resolutions.
 - [a.](#) Ordinance 1914-2024 Ordinance Repealing and Replacing Section 7.02.

9. Closed session.
 - a. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session - City Wide Revaluation Assessor Contract
 - b. Return to Open Session for possible action.
 - c. Adjourn to Closed Session Pursuant to 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Wayfinding Signs.
 - d. Return to Open Session for possible action.
 - e. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session - Kaukauna Utilities Water Filtration Facility Agreement Pool Hill.
 - f. Return to Open Session for possible action.
 - g. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session - Kaukauna Utilities Water Filtration Facility Agreement Riverside Park.
 - h. Return to Open Session for possible action.
 - i. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session- to discuss sale and development of municipal property located on Evergreen Drive in Commerce Crossing Business Park.
 - j. Return to Open Session for possible action.
 - k. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session- Agreement for sale of Parcel 322095701.
 - l. Return to Open Session for possible action.
 - m. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - Amendment to Development Agreement 2024-PL-02 Central Block Development.
 - n. Return to Open Session for possible action.
10. Adjourn.

NOTICES

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER
WILL BE MADE AVAILABLE AT NO CHARGE.**

MEETING ACCESS INFORMATION:

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

1. Dial 1-312-626-6799
2. When prompted, enter Meeting ID 234 605 4161 followed by #
3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

1. Go to <http://www.zoom.us>
2. Click the blue link in the upper right hand side that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

1. Download the free Zoom app to your device
2. Click the blue button that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow the app to access your microphone or camera if you wish to speak during the meeting

Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – DECEMBER 3, 2024

Pursuant to adjournment on November 19, 2024 a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:01 P.M. on Tuesday, December 3, 2024.

Roll call present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Planning and Com. Dev. Dir. Kittel, Mark. and Com. Manager Fencil (Zoom), HR Director Hodge (Zoom), and Finance Dir. Van Rossum (Zoom).

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Schell to suspend the rules and waive the reading of the minutes of the Common Council meeting of November 19, 2024.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to adopt the Common Council meeting minutes of November 19, 2024.

All Ald. voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Antoine to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

PUBLIC APPEARANCES

None.

BUSINESS PRESENTED BY THE MAYOR

Mayor Penterman handed out District 4 Alderperson appointment paperwork and mentioned the possibility of a Committee of the Whole meeting on January 13.

Appointment of Leon Vanevenhoven to the Redevelopment Authority of the City of Kaukauna to replace Paul Hennes for the remainder of his term ending 9-7-28.

Motion by Moore, seconded by DeCoster to appoint Leon Vanevenhoven to the Redevelopment Authority of the City of Kaukauna to replace Paul Hennes for the remainder of his term ending 9-7-28.

All Ald. voted aye.

Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Board of Public Works Meeting Minutes of December 2, 2024.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, December 2, 2024 at 6:00 P.M.

Members present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Street Sup. Van Gompel, Police Chief Graff, Fire Chief Carrel, Planner Kittel (Zoom), Mark. and Comm. Manager FencI, Com. Enrich. Prog. Manager Vosters, and HR Director Hodge.

1. Correspondence – none.

2. Discussion Topics.

a. Authorization to seek bids for Project 2-25 Sanitary Sewer and Water Main Joint Utility Project.

DPW/Eng. Neumeier stated the Engineering Department is completing plans for our annual utility relay project with Kaukauna Utilities. The proposed project will consist of two parts. Part A is in the Tobacnoir Street to Delanglade Street neighborhoods between Lawe Street and the Rail Road Tracks. This part of the project will include replacement of sanitary sewer, water mains, private laterals from the main to the homes, temporary asphalt overlay, and restoration of the affected areas. Part B is in the Industrial Park area. This part of the project will include replacement of water mains, private water services from the main to the Right of Way, concrete roadway replacement where necessary, and restoration of the affected areas.

Motion by Moore, seconded by Kilgas to authorize the Engineering Department to seek bids for Project #2-25, Sanitary Sewer and Water Main Joint Utility Project.

All Ald. voted aye.

Motion carried.

b. Vandenbroek Drainage District Easement - Wildenberg Estates.

A fence permit has been applied for by Matthew Wild for 1439 Haen Drive. Due to this easement being held by the City of Kaukauna, on behalf of the Outagamie County Drainage Board, approval is needed by the Board of Public Works and the Common Council. This property (as well as other properties on the same block) have significant limitations on where fencing, sheds, or other such accessory structures can be placed due to the location of an intermittent stream in the backyard that requires a 50' stream setback. The applicant went through the Outagamie County Drainage Board and received approval to install a removable fence 36 feet from the back foundation wall of the house. Discussion was held and questions answered.

Motion by Eggleston, seconded by Antoine to approve the fence permit application for Matthew Wild allowing the fence in the easement area with all other applicable ordinances being met, and direct staff to work with future applicants who receive approval from the Outagamie County Drainage Board to build accessory structures into stream setback areas.

All Ald. Voted aye.

Motion carried.

c. Outstanding Aquatic Facility Design/Renovation Award - Kaukauna Aquatic.

The Wisconsin Park and Recreation Association (WPRA) awarded the Outstanding Aquatic Facility Design/Renovation Award to the City of Kaukauna for the Kaukauna Aquatic Center. This award will be presented at the 2025 WPRA Annual Conference & Trade Show Banquet on February 6.

d. Public Works Update.

DPW/Eng. Neumeier gave an update on the projects currently happening in the City. The waste disposal site is getting new signs, along with new lids on dumpsters. Social media posts will be going out soon regarding the waste disposal site. DPW/ Eng. Neumeier informed council members on the Heart of the Valley Metropolitan Sewerage meeting being held this Thursday, 12/5 at 12 PM. Neumeier also mentioned the Kaukauna annual Christmas parade on Tuesday, December 3 at 6 PM. Lastly, Neumeier thanked Street Sup. Van Gompel for a successful leaf pick-up season, which was extended an extra week.

3. Adjourn.

Motion made by Schell, seconded by Kilgas to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 6:29 pm.

Kayla Nessmann
Clerk

Motion by Thiele, seconded by Moore to adopt the Board of Public Works Meeting Minutes of December 2, 2024.

All Ald. voted aye.

Motion carried.

Finance and Personnel Meeting Minutes of December 2, 2024.

A meeting of the Finance and Personnel Committee was called to order by Chair Penterman on Monday, December 2, 2024 at 6:30 pm.

Members present: Mayor Penterman, DeCoster, Kilgas, Moore, and Schell.

Also present: Ald. Antoine, Ald. Eggleston, Ald. Thiel, Attorney Greenwood, DPW/Eng. Neumeier, Fire Chief Carrel, Police Chief Graff, Street Sup. Van Gompel, Com. Enrich. Prog. Manager Vosters, HR Dir. Hodge, and Mark. and Comm. Manager Fencil.

1. Correspondence.

None.

2. Discussion Topics.

a. Community Enrichment Refund Policy.

The Recreation Division of Community Enrichment recommends adding a cancellation/refund/transfer policy to its programs. Staff have researched several other municipal recreation departments to decide what we believe is best for our residents. Discussion was held and questions answered.

Motion by Moore, seconded by Kilgas to approve the proposed cancellation/refund policy as

provided.
 All Ald. voted aye.
 Motion carried.

b. Social Media Management Tool Request.

A social media management tool will improve external communication by: Improving process efficiencies; Providing a best time to post based on our specific audiences (ensuring our posts are being seen); Providing analytics in one space so we can see what kind of posts do well (higher performing posts informs the algorithm that it should continue to show our posts to others, which also boosts the number of times our posts are being seen); Gathering direct messages and comments on our posts into one place so we can better answer relevant questions.

This tool will also help improve internal communication by giving us the ability to assign people to various comments and messages we receive. Each social media platform (Instagram, Facebook, and LinkedIn) also contributes to the Strategic Plan initiatives. Having a social media management tool will enhance the impact these platforms have on the Strategic Plan overall.

Motion by DeCoster, seconded by Schell to approve the request to allow the Marketing and Communications Manager to enter a 3-year contract with Sprout Social.
 All Ald. voted aye.
 Motion carried.

3. Adjourn.

Motion by Moore, seconded DeCoster to adjourn.
 All members voted aye.
 Motion carried.

Meeting adjourned at 6:53 pm.

Kayla Nessmann, Clerk

Motion by Moore, seconded by Schell to adopt the Finance and Personnel Meeting Minutes of December 2, 2024.
 All Ald. voted aye.
 Motion carried.

Health and Recreation Committee Meeting Minutes of December 2, 2024.
HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chair Schell on Monday, December 2, 2024 at 6:54 P.M.

Members present: Eggleston, Schell, DeCoster, and Thiele.

Also present: Mayor Penterman, Ald. Moore, Alder Antoine, Ald. Kilgas, Attorney Greenwood, DPW/Eng. Neumeier, Com. Enrich. Rec. Dir. Vosters, Fire Chief Carrel, Street Sup. Van Gompel, Police Chief Graff, Mark. and Comm. Manager Fencil, and HR Director Hodge.

4. Correspondence – None.

5. Discussion Topics.

a. Solicitors License.

The following applicants have applied for a solicitor's license for the license year 2024 and have been recommended for approval based on their record check by the police department:

Braxton	Keshaun	A	508 E Taft Ave	Appleton
Dietz	Bo	W	728 N Division St	Appleton
Erdmann	Donald	G	1838 Pershing Rd	New London
Heimbruch	Steven	R	E8508 Island Rd	Manawa
Johnson	Janet	L	727 Lawe St	Kaukauna
Kowalski	Casey	T	211360 Sandy Ln	Mosinee
Ourada	Parker	J	205 Darboy Rd	Combined Locks

Motion by Schell, seconded by Eggleston to approve the Solicitors Licenses.
All members voted aye.
Motion carried.

6. Adjourn.

Motion made by Thiele, seconded by DeCoster to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 6:55 P.M.

Kayla Nessmann
Clerk

Motion by Schell, seconded by Kilgas to adopt the Health and Recreation Committee Meeting Minutes of December 2, 2024.
All Ald. voted aye.
Motion carried.

Public Protection and Safety Meeting Minutes of December 2, 2024.

A meeting of the Public Protection and Safety Committee was called to order by Chair Eggleston on Monday, December 2, 2024 at 6:58 P.M.

Members present: Antoine, Eggleston, Kilgas and Moore.

Also present: Ald. DeCoster, Ald. Thiele, Mayor Penterman, Ald. Schell, Attorney Greenwood, Fire Chief Carrel, DPW/Eng. Neumeier, Street Sup. Van Gompel, Police Chief Graff, Mark. and Comm. Manager Fencil, Com. Enrich. Prog. Manager Vosters, and HR Director Hodge.

1. Correspondence - None.

2. Discussion Topics.

a. Speed Limit Ordinance 7.02(2) updates.

Kaukauna Police Department has found two updates needed in section 7.02 of Municipal Code. The speed limits for County Trunk Highway (CTH) CE and Hillcrest Drive (CTH Q).

Motion by Antoine, seconded by Kilgas to direct the City Attorney to draft the necessary ordinances to change municipal code for speed limits on sections of CTH CE and CTH Q.
All members voted aye.
Motion carried.

b. Proposed Traffic Control Signage - Various Locations.

The traffic volume is/will be increasing at several intersections in the City and completion of various subdivision phases and reconstruct projects has led to the need for additional traffic control. The Engineering Department is proposing the installation of "Yield" and "Stop" signs which would help assign the right of way at these intersections. The City maintains an official traffic map that indicates the location of all stop and yield signs (Sec. 7.03). The common council may make additions or deletions to the map from time to time. Discussion was held and questions answered.

Motion by Moore, seconded by Antoine to direct the City Attorney to draft the necessary ordinances to make the changes as discussed.
All members voted aye.
Motion carried.

3. Adjourn.

Motion by Antoine, seconded by Kilgas to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 7:07 p.m.

Kayla Nessmann, Clerk

Motion by Eggleston, seconded by Antoine to adopt the Public Protection and Safety Committee Meeting Minutes of December 2, 2024.
All Ald. voted aye.
Motion carried.

Plan Commission Meeting Minutes of November 7, 2024.

Motion by Moore, seconded by Thiele to receive and place on file the Plan Commission Meeting Minutes of November 7, 2024.
All Ald. Voted aye.
Motion carried.

Library Board Meeting Minutes of November 26, 2024.

Motion by Kilgas, seconded by Schell to receive and place on file the Library Board Meeting Minutes of November 26, 2024.
All Ald. voted aye.
Motion carried.

Operator (Bartender) Licenses.

None.

REPORTS OF CITY OFFICERS

Vandenbroek Drainage District Easement- Wildenberg Estates.

A fence permit has been applied for by Matthew Wild for 1439 Haen Drive. Due to this easement being held by the City of Kaukauna, on behalf of the Outagamie County Drainage Board, approval is needed by the Board of Public Works and the Common Council. This property (as well as other properties on the same block) have significant limitations on where fencing, sheds, or other such accessory structures can be placed due to the location of an intermittent stream in the backyard that requires a 50' stream setback. The applicant went through the Outagamie County Drainage Board and received approval to install a removable fence 36 feet from the back foundation wall of the house.

Motion by Moore, seconded by Thiele to approve the fence permit application for Matthew Wild allowing the fence in the easement area with all other applicable ordinances being met, and direct staff to work with future applicants who receive approval from the Outagamie County Drainage Board to build accessory structures into stream setback areas.

All Ald. Voted aye.

Motion carried.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2024-5455 City of Kaukauna \$7,750,000 Waterworks System Revenue Bonds.

Motion by Moore, seconded by Schell to suspend the rules and waive the reading of Resolution 2024-5455.

All Ald. Voted aye.

Motion carried.

Motion by Moore, seconded by Thiele to adopt Resolution 2024-5455.

All Ald. Voted aye.

Motion carried.

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - Amendment to Development Agreement 2022-PL-19 Grandstay Hotel.

Motion by Moore, seconded by Antoine to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 7:30 pm.

Return to Open Session for possible action.

Motion by Kilgas, seconded by DeCoster to return to open session.

All Ald. voted aye.

Motion carried.

Returned to open session at 7:39 p.m.

Motion by Antoine, seconded by Kilgas to sign the Addendum A to the Developer's Agreement for Grandstay Hotel.

All Ald. Voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to 19.85(1)(e) to discuss sale and development of municipal property located on Evergreen Drive in Commerce Crossing Business Park.

Motion by Moore, seconded by Schell to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 7:40 pm.

Return to Open Session for possible action.

Motion by Moore, seconded by Eggleston to return to open session.

All Ald. voted aye.

Motion carried.

Returned to open session at 7:41 p.m.

ADJOURN

Motion by Thiele, seconded by DeCoster to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 7:41 p.m.

Kayla Nessmann, Clerk



City - Bills Payable

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
00000311/1	WS2GPC011979448	11/18/2024	General Fund - 101	December Health Insurance	Wisconsin Employee Trust Funds (ETF)	384,457.06
00000312/1	5761	11/18/2024	Sanitary Sewer Utility - 602	Clear Water Inspections - April - October 2024	Kaukauna Utilities	2,562.00
00000313/1	111424	11/18/2024	General Fund - 101	November Rent, November Maintenance	Grand Kakalin LLC	20,539.00
00000313/2	120124	11/18/2024	General Fund - 101	December Life Ins.	Securian Financial Group, Inc.	2,773.26
00000313/3	403127	11/18/2024	General Fund - 101	SPAR/Bldg Maint, Shop/Bldg Maint	Superior Chemical, LLC	431.66
123438	153955	11/22/2024	General Fund - 101	#84 Snow Tires	A T F Tires & Service Center Inc.	904.78
123438	153965	11/22/2024	General Fund - 101	#83 Snow Tire Switch	A T F Tires & Service Center Inc.	132.16
123439	02-38486	11/22/2024	General Fund - 101	Janitorial Service - 11/1 - 11/15/24	Advanced Maintenance Solutions	1,278.35
123439	02-38167	11/22/2024	General Fund - 101	Janitorial Service - 11/16 - 11/30/24	Advanced Maintenance Solutions	409.50
123440	61424	11/22/2024	General Fund - 101	Field Guides	AdventureKEEN	172.04
123441	5511729562	11/22/2024	General Fund - 101	Medical Oxygen	Airgas USA, LLC	212.04
123442	110524	11/22/2024	General Fund - 101	11/5/24 Election, Training, & Early Voting	Alberta Mess	300.00
123443	24499	11/22/2024	General Fund - 101	Monthly Managed Services Agreement	Amplitel Technologies LLC	12,702.76
123444	789932	11/22/2024	T I D # 1 2 Construction Fund - 472	Dreamville Matter	Amundsen Davis, LLC	2,257.50
123445	110524	11/22/2024	General Fund - 101	11/5/24 Election	Amy Stenz	145.00
123446	103124	11/22/2024	General Fund - 101	Mileage Reimbursement - 10/1 - 10/31/24	Anthony Penterman	184.25
123447	110524	11/22/2024	General Fund - 101	11/5/24 Election	Anthony Sonnleitner	180.00
123448	240894	11/22/2024	General Fund - 101	Interpreter Services 10/29/24	ASL Partners, LLC	216.90
123449	060980394	11/22/2024	General Fund - 101	Battery for 2191	Automotive Supply Co	478.59
123449	061003729	11/22/2024	General Fund - 101	Battery Terminal	Automotive Supply Co	25.31
123449	161004413	11/22/2024	General Fund - 101	Oil Change #2121, Oil & Filter for Ambulance	Automotive Supply Co	221.25
123449	061003713	11/22/2024	General Fund - 101	Battery Terminal	Automotive Supply Co	16.84
123449	061004610	11/22/2024	General Fund - 101	Bucket Truck #219	Automotive Supply Co	16.34
123449	061004564	11/22/2024	General Fund - 101	Dump Truck #209	Automotive Supply Co	5.54
123450	061003916	11/22/2024	Storm Utility - 601	Water Leafer Trailer #351	Automotive Supply Co	55.38
123450	061003945	11/22/2024	Storm Utility - 601	Water Sweeper #25	Automotive Supply Co	65.54

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
123451	30018	11/22/2024	General Fund -	Security Deposit Refund 101	Bob Hamblin	200.00
123452	85548808	11/22/2024	General Fund -	Medical Supplies 101	Bound Tree Medical, LLC.	1,558.08
123453	#2009	11/22/2024	General Fund -	Carpet Cleaning 101	Bowtie Carpet Cleaning LLC	1,308.70
123454	13513	11/22/2024	Park & Pool Capital - 422	Stump Grinding	Butch's Curb & Landscaping, LLC DBA Best Stump Grinding	9,050.00
123455	4-Final 110624	11/22/2024	Sanitary Sewer Utility - 602	Payment #4 - Final for Project 2-23	Carl Bowers & Sons Construction Co, Inc	192,398.38
123456	110524	11/22/2024	General Fund -	11/5/24 Election & Early Voting 101	Carmen Greenwood	280.00
123457	110524	11/22/2024	General Fund -	11/5/24 Election & Early Voting 101	Carol VanderSteen	240.00
123458	110524	11/22/2024	General Fund -	11/5/24 Election 101	Carrie Prellwitz	310.00
123459	270406	11/22/2024	General Fund -	Door Seal 101	Carstens Ace Hardware	42.61
123459	269677	11/22/2024	General Fund -	Pool Maint. 101	Carstens Ace Hardware	17.26
123460	AB3RK2G	11/22/2024	General Fund -	Slim Otterbox Cases For Cell Phones 101	CDW Government	186.90
123461	110524	11/22/2024	General Fund -	11/5/24 Election 101	Charles West	110.00
123462	152858601110124	11/22/2024	General Fund -	Internet & Phone 11/04 - 12/03/24 101	C h a r t e r Communications	134.75
123462	152855801110124	11/22/2024	General Fund -	SIP Block 11/04 - 12/03/24 101	C h a r t e r Communications	210.41
123462	152858701110124	11/22/2024	General Fund -	Ntl Fbr 11/04 - 12/03/24 101	C h a r t e r Communications	1,099.00
123463	110524	11/22/2024	General Fund -	11/5/24 Election & Early Voting 101	Cheryl Smith	385.00
123464	110524	11/22/2024	General Fund -	11/5/24 Election 101	Christina DiPiazza	240.00
123465	112024	11/22/2024	General Fund -	Mileage - 11/15/24 101	Christina Nelson	12.06
123466	110524	11/22/2024	General Fund -	11/5/24 Election & Early Voting 101	Christine Gries	470.00
123467	110524	11/22/2024	General Fund -	11/5/24 Election & Early Voting 101	Christine Prinsen	230.00
123468	4210455355	11/22/2024	General Fund -	Mats & Towels 101	Cintas Corp.	50.03
123468	4206208415	11/22/2024	General Fund -	Mats & Towels 101	Cintas Corp.	66.04
123468	4209003948	11/22/2024	General Fund -	Mats 101	Cintas Corp.	40.66
123469	15685	11/22/2024	General Fund -	Weights & Measures - November 101	City Of Appleton	805.00
123470	112024	11/22/2024	General Fund -	Tuition Reimbursement 101	Cody Foss	857.98
123471	808035	11/22/2024	General Fund -	Publishing 101	Complete Office of Wisconsin	158.82
123471	811514	11/22/2024	General Fund -	Office Supplies 101	Complete Office of Wisconsin	162.97
123472	50247	11/22/2024	General Fund -	Contract Services - Athletic Field Score Board 101	Correct Digital Displays Inc	225.00

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
123473	D-164910	11/22/2024	General Fund - 101	November Porta Potty Rental	Dean Enterprises, LLC	28.40
123473	D-165035	11/22/2024	General Fund - 101	Portable/Nelson Trail	Dean Enterprises, LLC	205.00
123473	D-164892	11/22/2024	General Fund - 101	Portable/Dog Park	Dean Enterprises, LLC	122.50
123474	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Debbie Sonnleitner	300.00
123475	241 0 62001	11/22/2024	Sanitary Sewer Utility - 602	Locates - October	Diggers Hotline Inc.	732.60
123476	426453	11/22/2024	General Fund - 101	FSA - November	Diversified Benefit Services, Inc.	255.29
123477	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Donna Mauel	340.00
123478	0101283-IN	11/22/2024	General Fund - 101	Building Maint.	Energy Control & Design, Inc.	1,359.84
123478	0101309-IN	11/22/2024	General Fund - 101	Building Maint.	Energy Control & Design, Inc.	649.33
123479	111524	11/22/2024	General Fund - 101	Safety Shoe Reimbursement	Eric Fischer	89.76
123480	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Eunice Plutz	360.00
123481	WIKIM296167	11/22/2024	General Fund - 101	Batteries	Fastenal Company	25.92
123481	WIKIM296824	11/22/2024	General Fund - 101	Batteries	Fastenal Company	46.66
123482	110524	11/22/2024	General Fund - 101	Early Voting	Faye Binsfeld	120.00
123483	9190153	11/22/2024	General Fund - 101	Pool Maint.	Ferguson Enterprises, LLC #1550	107.95
123484	BE247355	11/22/2024	General Fund - 101	1st Notice for Hearing on Special Exception Pcl #322073200 (152 Plank Rd)	Finger Publishing, Inc.	46.02
123484	BE248409	11/22/2024	General Fund - 101	2nd Notice for Hearing on Special Exception Pcl #322073200 (152 Plank Rd)	Finger Publishing, Inc.	37.36
123485	BE248410	11/22/2024	Streets & Sidewalk Capital - 420	Advertisement for Asphalt Pavement	Finger Publishing, Inc.	24.01
123486	2025VGKAUKAUNA	11/22/2024	T I D # 5 Construction Fund - 465	Fox Cities CVB Destination Guide Article	Fox Cities Convention & Visitors Bureau	1,200.00
123487	029612354	11/22/2024	General Fund - 101	Mitchell - Badge	Galls, LLC	120.89
123488	INV0010910	11/22/2024	General Fund - 101	CC Convenience Fee - October 2024	Gila, LLC	0.44
123489	38927	11/22/2024	General Fund - 101	Parks - Concrete for Benches	Griesbach Ready-Mix, LLC	146.00
123490	110424	11/22/2024	General Fund - 101	Mailbox Replacement Reimbursement	Heather Livingstone	160.98
123491	84618274	11/22/2024	General Fund - 101	Books	Ingram	20.29
123491	84414583	11/22/2024	General Fund - 101	Books	Ingram	28.09
123491	84414582	11/22/2024	General Fund - 101	Books	Ingram	31.15
123491	84618283	11/22/2024	General Fund - 101	Books	Ingram	92.87

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
123491	84618277	11/22/2024	General Fund - Books 101		Ingram	414.99
123491	84400572	11/22/2024	General Fund - Books 101		Ingram	10.18
123491	84414576	11/22/2024	General Fund - Books 101		Ingram	12.32
123491	84294450	11/22/2024	General Fund - Books 101		Ingram	13.52
123491	84414569	11/22/2024	General Fund - Books 101		Ingram	17.36
123491	84414574	11/22/2024	General Fund - Books 101		Ingram	17.98
123491	84414573	11/22/2024	General Fund - Books 101		Ingram	17.98
123491	84544165	11/22/2024	General Fund - Books 101		Ingram	18.62
123491	84414572	11/22/2024	General Fund - Books 101		Ingram	45.25
123491	84414580	11/22/2024	General Fund - Books 101		Ingram	61.90
123491	84653716	11/22/2024	General Fund - Books 101		Ingram	97.32
123491	84618278	11/22/2024	General Fund - Books 101		Ingram	272.27
123491	84414570	11/22/2024	General Fund - Books 101		Ingram	12.92
123491	84518324	11/22/2024	General Fund - Books 101		Ingram	14.17
123491	84683534	11/22/2024	General Fund - Books 101		Ingram	15.76
123491	84294452	11/22/2024	General Fund - Books 101		Ingram	18.11
123491	84683539	11/22/2024	General Fund - Books 101		Ingram	21.61
123491	84653721	11/22/2024	General Fund - Books 101		Ingram	22.75
123491	84414581	11/22/2024	General Fund - Books 101		Ingram	30.90
123491	84653720	11/22/2024	General Fund - Books 101		Ingram	43.41
123491	84618276	11/22/2024	General Fund - Books 101		Ingram	65.32
123491	84618280	11/22/2024	General Fund - Books 101		Ingram	327.51
123491	84294451	11/22/2024	General Fund - Books 101		Ingram	332.36
123491	84653708	11/22/2024	General Fund - Books 101		Ingram	11.68
123491	84544163	11/22/2024	General Fund - Books 101		Ingram	12.60
123491	84518326	11/22/2024	General Fund - Books 101		Ingram	17.42
123491	84414575	11/22/2024	General Fund - Books 101		Ingram	17.92
123491	84618285	11/22/2024	General Fund - Books 101		Ingram	18.61

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
123491	84683535	11/22/2024	General Fund - Books 101		Ingram	18.64
123491	84683537	11/22/2024	General Fund - Books 101		Ingram	20.86
123491	84653715	11/22/2024	General Fund - Books 101		Ingram	35.68
123491	84618284	11/22/2024	General Fund - Books 101		Ingram	52.67
123491	84653704	11/22/2024	General Fund - Books 101		Ingram	81.80
123491	84653712	11/22/2024	General Fund - Books 101		Ingram	90.01
123491	84618270	11/22/2024	General Fund - Books 101		Ingram	113.20
123491	84618275	11/22/2024	General Fund - Books 101		Ingram	127.54
123491	84618266	11/22/2024	General Fund - Books 101		Ingram	190.50
123491	84653717	11/22/2024	General Fund - Books 101		Ingram	286.21
123491	84618273	11/22/2024	General Fund - Books 101		Ingram	450.60
123491	84518334	11/22/2024	General Fund - Books 101		Ingram	7.38
123491	84544162	11/22/2024	General Fund - Books 101		Ingram	7.65
123491	84618264	11/22/2024	General Fund - Books 101		Ingram	10.69
123491	84518328	11/22/2024	General Fund - Books 101		Ingram	12.30
123491	84518329	11/22/2024	General Fund - Books 101		Ingram	12.33
123491	84414571	11/22/2024	General Fund - Books 101		Ingram	14.16
123491	84414579	11/22/2024	General Fund - Books 101		Ingram	14.20
123491	84294449	11/22/2024	General Fund - Books 101		Ingram	17.36
123491	84653713	11/22/2024	General Fund - Books 101		Ingram	121.51
123491	84618279	11/22/2024	General Fund - Books 101		Ingram	275.36
123491	84400571	11/22/2024	General Fund - Books 101		Ingram	11.45
123491	84414578	11/22/2024	General Fund - Books 101		Ingram	12.93
123491	84683541	11/22/2024	General Fund - Books 101		Ingram	13.60
123491	84544161	11/22/2024	General Fund - Books 101		Ingram	13.86
123491	84518331	11/22/2024	General Fund - Books 101		Ingram	15.30
123491	84518332	11/22/2024	General Fund - Books 101		Ingram	16.98
123491	84653702	11/22/2024	General Fund - Books 101		Ingram	20.61

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
123491	84683542	11/22/2024	General Fund - Books 101		Ingram	26.63
123491	84618265	11/22/2024	General Fund - Books 101		Ingram	29.43
123491	84518335	11/22/2024	General Fund - Books 101		Ingram	32.34
123491	84518330	11/22/2024	General Fund - Books 101		Ingram	34.59
123491	84653719	11/22/2024	General Fund - Books 101		Ingram	35.25
123491	84618263	11/22/2024	General Fund - Books 101		Ingram	47.71
123491	84653706	11/22/2024	General Fund - Books 101		Ingram	48.53
123491	84653709	11/22/2024	General Fund - Books 101		Ingram	66.10
123491	84618268	11/22/2024	General Fund - Books 101		Ingram	151.49
123491	84618267	11/22/2024	General Fund - Books 101		Ingram	189.90
123491	84618282	11/22/2024	General Fund - Books 101		Ingram	362.14
123491	84618281	11/22/2024	General Fund - Books 101		Ingram	456.93
123491	84544166	11/22/2024	General Fund - Books 101		Ingram	11.28
123491	84618262	11/22/2024	General Fund - Books 101		Ingram	12.86
123491	84544164	11/22/2024	General Fund - Books 101		Ingram	13.86
123491	84414577	11/22/2024	General Fund - Books 101		Ingram	17.95
123491	84618269	11/22/2024	General Fund - Books 101		Ingram	27.52
123491	84400569	11/22/2024	General Fund - Books 101		Ingram	35.36
123491	84653705	11/22/2024	General Fund - Books 101		Ingram	55.90
123491	84653707	11/22/2024	General Fund - Books 101		Ingram	12.29
123491	84683536	11/22/2024	General Fund - Books 101		Ingram	41.56
123491	84653718	11/22/2024	General Fund - Books 101		Ingram	67.91
123491	84653714	11/22/2024	General Fund - Books 101		Ingram	68.27
123491	84618272	11/22/2024	General Fund - Books 101		Ingram	134.00
123491	84683538	11/22/2024	General Fund - Books 101		Ingram	11.38
123491	84414568	11/22/2024	General Fund - Books 101		Ingram	12.93
123491	84653710	11/22/2024	General Fund - Books 101		Ingram	13.11
123491	84518327	11/22/2024	General Fund - Books 101		Ingram	13.47

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
123491	84683533	11/22/2024	General Fund - Books 101		Ingram	15.15
123491	84683540	11/22/2024	General Fund - Books 101		Ingram	16.54
123491	84400570	11/22/2024	General Fund - Books 101		Ingram	16.74
123491	84518333	11/22/2024	General Fund - Books 101		Ingram	16.98
123491	84653711	11/22/2024	General Fund - Books 101		Ingram	17.78
123491	84518325	11/22/2024	General Fund - Books 101		Ingram	19.18
123491	84518336	11/22/2024	General Fund - Books 101		Ingram	24.79
123491	84618271	11/22/2024	General Fund - Books 101		Ingram	50.21
123492	128740	11/22/2024	General Fund - Business Cards - Tyler 101		Insta Prints Plus, Inc.	17.92
123493	90163087	11/22/2024	General Fund - Dump Truck #210 101		Interstate Battery	309.85
123494	JWLR339	11/22/2024	General Fund - Shredding Admin Fee 101		Iron Mountain Inc.	11.95
123495	110524	11/22/2024	General Fund - 11/5/24 Election & Training 101		Jackie Boyd	155.00
123496	1504095	11/22/2024	General Fund - Copier Usage 101		James Imaging	62.94
123497	110524	11/22/2024	General Fund - 11/5/24 Election & Early Voting 101		Jane Steger	265.00
123498	110524	11/22/2024	General Fund - Early Voting 101		Janice Dunham	120.00
123499	110524	11/22/2024	General Fund - 11/5/24 Election 101		Jean Landreman	240.00
123500	110524	11/22/2024	General Fund - 11/5/24 Election 101		Jean Rebholz	270.00
123501	IN317659	11/22/2024	General Fund - Auto Part 101		Jefferson Fire & Safety, Inc.	94.12
123502	111924	11/22/2024	General Fund - League of WI Munic. Conference - Per Diem 101		Jennie Eggleston	225.00
123503	110524	11/22/2024	General Fund - 11/5/24 Election 101		Jim Carr	135.00
123504	111824	11/22/2024	General Fund - League of WI Municipalities Annual Conf - Mileage & Per Diem 101		John Moore	399.20
123505	111824	11/22/2024	General Fund - Municipal Judge Seminar Hotel, Mileage, & Per Diem 101		John Proffitt	500.72
123505	102824	11/22/2024	General Fund - Trial Card 101		John Proffitt	27.43
123506	110524	11/22/2024	General Fund - 11/5/24 Election & Early Voting 101		Karen Trom	405.00
123507	110524	11/22/2024	General Fund - 11/5/24 Election 101		Kathy Stoffel	140.00
123508	110524	11/22/2024	General Fund - 11/5/24 Election & Early Voting 101		Kaye Shukosky	210.00
123509	111824	11/22/2024	General Fund - League of WI Municipalities Annual Conf - Mileage & Per Diem 101		Kelli Antoine	415.28
123510	Q11112024	11/22/2024	General Fund - K-9 Certification 101		Kevin Sheldahl	350.00

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
123511	110524	11/22/2024	General Fund - 101	11/5/24 Election, Training, & Early Voting	Kitty Verhagen	300.00
123512	LSPQ51761	11/22/2024	General Fund - 101	Security Camera Computer Repair	Lappen Security Products, Inc.	299.50
123513	1852	11/22/2024	Sanitary Sewer Utility - 602	Locates - October	Lazer Utility Locating, LLC	746.75
123514	110524	11/22/2024	General Fund - 101	11/5/24 Election	Mackenzie Grondahl	240.00
123515	E01200	11/22/2024	Solid Waste - 220	Refuse Carts	MacQueen Equip Group	14,772.00
123516	110524	11/22/2024	General Fund - 101	11/5/24 Election & Training	Maralee Catala	175.00
123517	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Marcia Weber	290.00
123518	INV13197382	11/22/2024	General Fund - 101	Copier Lease	Marco Technologies LLC NW 7128	53.75
123519	110524	11/22/2024	General Fund - 101	11/5/24 Election	Mark Landreman	240.00
123520	4416a	11/22/2024	Storm Water Utility - 601	Plantings - Company Woods Pond - Inv Balance	Marshland Trnsplnt Aqtc Nrslr	48.00
123520	4399	11/22/2024	Storm Water Utility - 601	Plantings - Company Woods Pond	Marshland Trnsplnt Aqtc Nrslr	280.00
123521	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Mary Bloomer	310.00
123522	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Mary Frank	300.00
123523	111924	11/22/2024	General Fund - 101	League of WI Munic. Conference - Per Diem	Mary Jo Kilgas	225.00
123524	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Mary Kavanaugh	405.00
123525	360844	11/22/2024	General Fund - 101	55/CE Roundabout	MCC Inc.	2,829.78
123526	110624	11/22/2024	R a c k - C o m m e r c i a l Revolving - 206	- Administration Expense for Loan Document Created for Central Block LLC, 103/107 E Second St and 139 E Second St	McCarty Law, LLP	4,874.00
123527	112024	11/22/2024	General Fund - 101	Mike Frank - Medical Bill Reimbursement	Michael Frank	122.96
123528	SI-123902	11/22/2024	General Fund - 101	Safety Gear	Midwest Workwear	888.00
123529	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Nancy Zornow	280.00
123530	3742	11/22/2024	General Fund - 101	Schaefer & Lau - New Vest	Nelson Tactical	1,696.83
123531	4-Final 110524	11/22/2024	Streets & Sidewalk Capital - 420	4-24 Asphalt Paving - Horseshoe Park Parking Lot Paving, 4-24 Asphalt Paving - City Pool Road & Parking Lot Paving	Northeast Asphalt Inc.	17,395.16
123532	4-Final 110524a	11/22/2024	Storm Water Utility - 601	4-24 Asphalt Paving - Second Street Alley - Storm Sewer Relay	Northeast Asphalt Inc.	8,089.62
123533	9223963	11/22/2024	Storm Water Utility - 601	Leafer #351 Parts	Old Dominion Brush Company	176.50
123533	9233039	11/22/2024	Storm Water Utility - 601	Leafer #351 Parts	Old Dominion Brush Company	191.49
123534	267967294	11/22/2024	General Fund - 101	Building Maint/Shops/Garages	ORKIN Pest Control	159.99
123534	269388375	11/22/2024	General Fund - 101	Pest Control - SPaR Building	ORKIN Pest Control	63.99

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
123535	195573	11/22/2024	American Rescue Plan Act Funds - 223	Three Thermal Imaging Cameras	Oshkosh Fire & Police Equipment	17,550.00
123536	111224	11/22/2024	General Fund - 101	Dog Licenses - 2024	Outagamie County Clerk	1,851.50
123537	35456	11/22/2024	General Fund - 101	Refuse Disposal - October	Outagamie County Treasurer	29,424.06
123538	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Pam VanDera	260.00
123539	1-77238	11/22/2024	General Fund - 101	Loader #29	Pat's Tire Sales & Service, Inc.	58.00
123540	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Patricia Baerenwald	230.00
123541	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Peggy Blenke	290.00
123542	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Penni Pautz	230.00
123543	111424	11/22/2024	General Fund - 101	League of WI Municipalities Annual Conf - Mileage & Per Diem	Pennie Thiele	396.52
123544	2024-72754	11/22/2024	General Fund - 101	Refuse Truck #228	R.N.O.W., Inc.	3,203.48
123545	93164	11/22/2024	General Fund - 101	Square Tube Post	Rent-A-Flash of Wisconsin, Inc	1,834.00
123546	1109	11/22/2024	General Fund - 101	Commercial inspection Services - October	RG Inspections LLC	5,723.75
123547	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Richard Bloomer	310.00
123548	110524	11/22/2024	General Fund - 101	11/5/24 Election	Richard Steffens	110.00
123549	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Robert Smith	385.00
123550	103124	11/22/2024	General Fund - 101	30 yds . pulverized top soil	Roger Bowers Construction Co, Inc	450.00
123551	110524	11/22/2024	General Fund - 101	11/5/24 Election	Roger Holtz	260.00
123552	110524	11/22/2024	General Fund - 101	11/5/24 Election	Sally Feistel	110.00
123553	111524	11/22/2024	General Fund - 101	Mileage - 10/1 - 11/15/24	Sally Kenney	72.40
123554	13	11/22/2024	General Fund - 101	Babysitting Course - Nov. 24	Samantha Precord	282.00
123555	112024	11/22/2024	General Fund - 101	Health Club Membership Reimbursement	Samuel Hebert	200.00
123556	110524	11/22/2024	General Fund - 101	11/5/24 Election	Sandy Verbeten	110.00
123557	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Sandy Wolfe	240.00
123558	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Sarah Landreman	360.00
123559	110524	11/22/2024	General Fund - 101	11/5/24 Election	Scott Crogan	160.00
123560	P01906	11/22/2024	General Fund - 101	Tuck #125	Service Motor Company, Inc.	258.36
123561	SS105050	11/22/2024	General Fund - 101	Mastic Machine Rental	Sherwin Industries	3,000.00
123562	84898	11/22/2024	Sanitary Sewer Utility - 602	714 Oviatt CIPP Liner on Project 2-24	Speedy Clean Drain & Sewer	3,585.00

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
123563	110124	11/22/2024	General Fund - 101	XYZ Meal, XYZ Meal, Water	Stoneridge Wiggly	Piggly 75.59
123564	9207600588	11/22/2024	General Fund - 101	Lucas Supplies	Stryker Corporation	Sales 316.20
123564	9207542908	11/22/2024	General Fund - 101	Lucas	Stryker Corporation	Sales 2,225.00
123565	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Sue Kiser	420.00
123566	9509141828	11/22/2024	General Fund - 101	Needles	Teleflex LLC	600.00
123567	111824	11/22/2024	General Fund - 101	Health Club Membership Reimbursement	Tim Greenwood	200.00
123568	2405-11-24	11/22/2024	1000 Islands - 201	Binocular viewing machine lease	Tower Optical Co. Inc.	600.00
123569	CS5135	11/22/2024	S p e c i a l Assessment Fund - 215	Refund - Overpayment for Special Assessments Parcel #323018900	Town n Country Title, LLC	577.48
123570	467429	11/22/2024	General Fund - 101	Dump Truck #214	Triumph Tires Inc	275.00
123570	467382	11/22/2024	General Fund - 101	Refuse Truck #228, 224, 229, 227, 225	Triumph Tires Inc	3,209.00
123571	112024	11/22/2024	General Fund - 101	Postage for Calendars	U.S. Postal Service - Postmaster	2,295.42
123572	39528-601 103124a	11/22/2024	General Fund - 101	Lock Box, Games, Games	Unison Credit Union	51.13
123572	84095-603 103124	11/22/2024	General Fund - 101	Amazon Web Services	Unison Credit Union	13.89
123572	39529-612 103124	11/22/2024	General Fund - 101	League of WI Municipalities Annual Conf - Meal, League of WI Municipalities Annual Conf - Meal for Mayor & Alders, League of WI Municipalities Annual Conf - Hotel - Antoine, League of WI Municipalities Annual Conf - Hotel - Kilgas, League of WI Munic (more...)	Unison Credit Union	3,107.93
123572	46328-612 103124	11/22/2024	General Fund - 101	Election Food & Supplies	Unison Credit Union	259.91
123573	39528-601 103124	11/22/2024	Park & Pool Capital - 422	Blinds, Blinds	Unison Credit Union	926.13
123574	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Val Fischer	280.00
123575	41586504	11/22/2024	General Fund - 101	Washer & Dryer	VanVreede's	2,118.95
123576	6160284707	11/22/2024	General Fund - 101	Coverall/Mat Service	VESTIS	86.51
123577	110524	11/22/2024	General Fund - 101	11/5/24 Election & Early Voting	Virginia Schuller-Rach	390.00
123578	475549	11/22/2024	General Fund - 101	Fire Union Negotiations	von Briesen & Roper S.C.	3,837.60
123579	1115-9041	11/22/2024	General Fund - 101	Traffic Control Signage - 319 Lawe St.	Warning Lites of Appleton, Inc.	3,891.80
123580	111824	11/22/2024	General Fund - 101	Notary Application Fee - K. Nessmann	West Bend Mutual Insurance Company	20.00
123581	K Nessmann Notary 2024	11/22/2024	General Fund - 101	Notary Application Fee - K. Nessmann	Wis. Dept. of Financial Institutions	20.00
123582	8314	11/22/2024	General Fund - 101	WPRA 2025 Membership	Wisconsin Park & Recreation Assn	150.00

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
123583	8658	11/22/2024	Streets & Sidewalk Capital - 420	Asphalt Pavement Restoration Along Alley Project	Wolf River Asphalt & Sealcoating Inc.	18,500.00
123584	110524	11/25/2024	General Fund - 101	11/5/24 Election & Early Voting	Teri Hietpas	410.00
123585	INV00378673	11/25/2024	General Fund - 101	Schedule Software	TimeClock Plus, LLC	3,039.75
00000320/1	112024	11/25/2024	Solid Waste - 220	October - Sales Tax	Wis. Dept. of Revenue - ACH PAYMENT	41.19
00000321/1	112224a	11/25/2024	General Fund - 101	11/21/24 Payroll	Mission Square Retirement	7,464.47
00000321/1	112224	11/25/2024	General Fund - 101	11/21/24 Payroll	Mission Square Retirement	10,911.15
00000321/2	112024a	11/25/2024	General Fund - 101	October - Sales Tax, October - Sales Tax, October - Sales Tax, October - Sales Tax	Wis. Dept. of Revenue - ACH PAYMENT	92.20
00000321/3	313144	11/25/2024	General Fund - 101	October WRS	Wisconsin Employee Trust Funds (ETF)	190,615.75
00000322/1	504000-00 111224	11/25/2024	Industrial Park - 401	Progress Way Fountain	Kaukauna Utilities	42.24
00000323/1	282505-00 111524	11/25/2024	Nelson Crossing Fund - 224	Riverside Boardwalk	Kaukauna Utilities	32.39
00000324/1	5768	11/25/2024	Park & Pool Capital - 422	Slide Project - Aquatic Center	Kaukauna Utilities	3,323.23
00000325/1	10620-00 111224	11/25/2024	Sanitary Sewer Utility - 602	800 Dodge St Lift Pump	Kaukauna Utilities	17.34
00000325/1	10610-00 111224	11/25/2024	Sanitary Sewer Utility - 602	800 Dodge St Lift Pump	Kaukauna Utilities	63.06
00000326/1	CS5113	11/25/2024	Special Assessment Fund - 215	Utilities Due at 605 Main Ave. - Paid to City w/ Special Assessment Payoff Pcl#323052800	Kaukauna Utilities	100.81
00000327/1	501803-00 111224	11/25/2024	Storm Water Utility - 601	2590 Tower Dr Sewer Lift	Kaukauna Utilities	10.50
00000328/1	801162-00 111224	11/25/2024	T I D # 5 Construction Fund - 465	Commerce Crossing	Kaukauna Utilities	126.58
00000329/1	12953-01 111224	11/25/2024	General Fund - 101	Water, Sewer, & Electric	Kaukauna Utilities	3,043.56
00000329/1	10580-01 111224	11/25/2024	General Fund - 101	Water, Sewer, & Electric	Kaukauna Utilities	25.87
00000329/1	16015-00 111224	11/25/2024	General Fund - 101	Water, Sewer, & Electric	Kaukauna Utilities	28.19
00000329/1	21846-00 111224	11/25/2024	General Fund - 101	Water, Sewer, & Electric	Kaukauna Utilities	68.03
00000329/1	26412-00 111224	11/25/2024	General Fund - 101	Water, Sewer, & Electric	Kaukauna Utilities	78.19
00000329/1	10581-01 111224	11/25/2024	General Fund - 101	Water, Sewer, & Electric	Kaukauna Utilities	1,264.76
00000329/1	12922-00 111224	11/25/2024	General Fund - 101	Water, Sewer, & Electric	Kaukauna Utilities	4,718.76
00000329/1	10740-00 111224	11/25/2024	General Fund - 101	Water, Sewer, & Electric	Kaukauna Utilities	18.38
00000329/1	10465-00 111224	11/25/2024	General Fund - 101	Water, Sewer, & Electric	Kaukauna Utilities	39.75
00000329/1	10595-00 111224	11/25/2024	General Fund - 101	Water, Sewer, & Electric	Kaukauna Utilities	109.44
00000329/1	10590-00 111224	11/25/2024	General Fund - 101	Water, Sewer, & Electric	Kaukauna Utilities	113.87

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
00000329/1	10660-01 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	205.38
00000329/1	10730-00 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	294.70
00000329/1	10671-01 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	18.22
00000329/1	10690-00 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	23.40
00000329/1	12970-00 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	24.59
00000329/1	50821-00 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	60.47
00000329/1	10592-02 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	81.47
00000329/1	10591-01 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	109.66
00000329/1	CS5056	11/25/2024	General Fund	101 - Pay Outstanding Utilities for 3108 Green Bay Road, DNA Ventures, was paid with special assessment payoff. Pcl #322102200	Kaukauna Utilities	209.86
00000329/1	10635-00 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	16.80
00000329/1	31521-00 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	56.25
00000329/1	31522-01 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	60.45
00000329/1	10579-00 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	66.57
00000329/1	31524-00 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	302.87
00000329/1	92505-00 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	407.88
00000329/1	10630-00 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	18.97
00000329/1	10600-00 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	64.51
00000329/1	100420-00 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	69.47
00000329/1	120560-00 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	159.81
00000329/1	10660-01 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	205.38
00000329/1	391515-01 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	354.43
00000329/1	10680-00 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	431.82
00000329/1	10650-00 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	1,078.20
00000329/1	15010-01 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	2,184.18
00000329/1	25720-00 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	16.48
00000329/1	10672-00 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	19.84
00000329/1	21995-00 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	36.69
00000329/1	10593-01 112224	11/25/2024	General Fund	101 - Water, Sewer, & Electric	Kaukauna Utilities	237.89

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
00000329/1	10615-00 111224	11/25/2024	General Fund -	Water, Sewer, & Electric 101	Kaukauna Utilities	349.68
00000329/1	12960-00 111224	11/25/2024	General Fund -	Water, Sewer, & Electric 101	Kaukauna Utilities	686.83
00000329/1	10279-00 111224	11/25/2024	General Fund -	Water, Sewer, & Electric 101	Kaukauna Utilities	45.90
00000329/1	111340-00 111224	11/25/2024	General Fund -	Water, Sewer, & Electric 101	Kaukauna Utilities	77.35
00000329/1	31641-00 1112424	11/25/2024	General Fund -	Water, Sewer, & Electric 101	Kaukauna Utilities	97.24
00000329/2	506274129	11/25/2024	General Fund -	Hoopla Oct 24 101	Midwest Tape	1,148.22
00000329/3	DBS45175617	11/25/2024	General Fund -	11/21/24 Payroll 101	Diversified Benefit Services, Inc (DBS) (ACH)	2,977.63
00000329/4	IAFF45175617	11/25/2024	General Fund -	11/21/24 Payroll 101	Fire Association Local 1594	610.26
00000329/5	KPPA45175617	11/25/2024	General Fund -	11/21/24 Payroll 101	Police Association	696.00
00000329/6	FHF45175617	11/25/2024	General Fund -	11/21/24 Payroll 101	Fire House Fund	320.00
00000329/7	PEL45175617	11/25/2024	General Fund -	11/21/24 Payroll 101	Pelion Benefits, Inc (SSA)	1,707.53
Total						1,071,031.91

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, December 16, 2024 at 6:00 P.M.

Members present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Street Sup. Van Gompel, Fire Chief Carrel, Com. Enrich. and Rec. Dir. Vosters (Zoom), Lib. Dir. Thiem- Menning (Zoom), and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Recommendation for Award of Project 12-24 CTH J Sewer Extension.

The Engineering Department has reviewed and analyzed the bids received on December 4th, 2024, at 4:00pm for the 12-24 CTH J Sewer Extension project. The Engineering Department received eight bids for this project and compared said bids against the Engineer's estimate that was put together prior to bid opening. The Engineer's estimate is compiled utilizing previous years' prices and adjusted for inflation and changes in work descriptions. The lowest bidder was \$15,572 lower than the Engineer estimate, and was \$22,549.22 lower than the second lowest bidder, which shows that the City is getting a great price to complete this work. All eight bidders were within \$81,000 which shows that the bids were competitive. Discussion held and questions answered.

Motion by Antoine, seconded by Kilgas to Award Project 12-24 CTH J Sewer Extension to Feaker & Sons, De Pere, WI for Unit A and B, contingent upon the developer approval, a total amount of \$129,673.00.

All Ald. voted aye.

Motion carried.

b. Recommendation for Award of New Automated Garbage Truck.

Agenda item will be discussed at a later meeting.

c. Authorization to seek proposals for Project 5-25 Strassburg Park Playground Updates.

Staff is proposing playground updates, evaluating potential layouts, and different equipment/amenities available for Strassburg Park. We are generating guidelines for the type of equipment and site amenities we would want to see installed and will work with vendors to generate proposals for staff review/recommendation. Staff is seeking authorization to seek sealed proposals for final design/layout, the furnishing and installing of park equipment, and related surfacing/path work within the playground. Discussion held and questions answered.

Motion by Schell, seconded by Eggleston to authorize staff to seek proposals for Project #5-25: Strassburg Park Playground Updates.

All Ald. voted aye.

Motion carried.

d. Sale of garbage truck #226.

Truck 226 is one of the three rear load garbage trucks within the street department fleet. Truck 226 is a 1998 Crane Carrier with a 25yd Leach Packer. This truck is no longer needed for collections after 26 years of services because of the updated waste ordinance 11.11. During its last internal annual inspection, the deteriorating frame from rust jacking takes this truck out of service. With the current age and condition of this unit, we do not expect to see a large return. City staff is determining best financial outcome based on sale price of like units, and scrap yard price. Discussion held and questions answered.

No action needed.

e. Waste Ordinance Policies.

Section 11.11 Waste Material ordinance has been updated over the past few years, and we have specifically added language about the disposal site and enforcement of this municipal code section. With continued violations of the disposal site agreement causing hazardous conditions for staff, added expense for all taxpayers, and general disorder of the disposal site, the City will be issuing fines to violators.

Section 11.11 allows for enforcement of the section by Code Enforcement Officer or other designee of the Board of Public Works. To specifically allow for Public Works to issue fines for this site, we would like the Director of Public Works and Street Superintendent to be designated by the Board of Public Works. Staff is also recommending a policy to issue a fine of \$150 for first offense and \$300 for second and any future offenses. Revocation of site access is allowed at any time at the judgement of Director/Superintendent/Code Enforcement Officer for any violations. Discussion held and questions answered.

Motion by Moore, seconded by Kilgas to designate the Director of Public Works and the Street Superintendent as additional designees to enforce section 11.11 and approve the fine policy as discussed.

All Ald. voted aye.

Motion carried.

f. Mailbox Replacement Policy.

During collection routes or winter snowplow operations residential mailboxes can become damaged because of proximity to the work area. Currently if city equipment contacts the mailbox and causes damage the city will reimburse for materials in the replacement (no maximum established). No labor costs would be reimbursed, and the city does not provide the reinstallation. Resident/installer is responsible to meet all United States Postal Services installation specifications. Without a limit on the dollar amount for reimbursement there is potential for the city to reimburse for upgraded/unauthorized materials. Discussion held and questions answered.

Motion by Moore, seconded by Eggleston to authorize the Street Superintendent to issue a reimbursement for a maximum of \$125 for mailboxes with verified damages from city equipment after material receipt has been confirmed by the Street Superintendent or their designee, and follow up with a more thorough policy.

All Ald. voted aye.

Motion carried.

g. Project 7-23 Kaukauna Municipal Pool Renovation Project Closeout.

Director of Public Works is looking to issue the final payment for the municipal pool project and

is seeking any concerns from the Board. Discussion held and questions answered.

No action needed.

3. Adjourn.

Motion made by Antoine, seconded by DeCoster to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 6:48 pm.

Kayla Nessmann
Clerk

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chair Penterman on Monday, December 16, 2024 at 6:49 pm.

Members present: Mayor Penterman, DeCoster, Kilgas, Moore, and Schell.

Also present: Ald. Antoine, Ald. Eggleston, Ald. Thiel, Attorney Greenwood, DPW/Eng. Neumeier, Street Sup. Van Gompel, Fire Chief Carrel, Com. Enrich. and Rec. Dir. Vosters (Zoom), Lib. Dir. Thiem-Menning (Zoom), and interested citizens.

1. Correspondence.

None.

2. Discussion Topics.

a. Community Enrichment Refund Policy.

The Recreation Division of Community Enrichment recommends adding a cancellation/refund/transfer policy to its programs. Staff have researched several other municipal recreation departments to decide what we believe is best for our residents.

Motion by Moore, seconded by DeCoster to approve the proposed cancellation/ refund policy presented.

All Ald. Voted aye.

Motion carried.

3. Adjourn.

Motion by DeCoster, seconded Moore to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:52 pm.

Kayla Nessmann, Clerk

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chair Schell on Monday, December 16, 2024 at 6:53 P.M.

Members present: Eggleston, Schell, DeCoster, and Thiele.

Also present: Mayor Penterman, Ald. Moore, Alder Antoine, Ald. Kilgas, Attorney Greenwood, DPW/Eng. Neumeier, Street Sup. Van Gompel, Fire Chief Carrel, Com. Enrich. and Rec. Dir. Vosters (Zoom), Lib. Dir. Thiem- Menning (Zoom), and interested citizens.

1. **Correspondence.**

None.

2. **Discussion Topics.**

a. Combination Class B Liquor Licenses to Ozzie's Skyview Club, Hidri Osman Agent, 3108 Green Bay Road.

Motion by Thiele, seconded by Eggleston to approve Combination Class B Liquor Licenses to Ozzie's Skyview Club, Hidri Osman Agent, 3108 Green Bay Road.

All Ald. Voted aye.

Motion carried.

b. Combination Class B Beer and Class C Wine License to Patty & Pablo's Family Restaurant, Garcia Ramirez Agent, 145 E. 2nd Street.

Motion by Eggleston, seconded by DeCoster to approve Combination Class B Beer and Class C Wine License to Patty & Pablo's Family Restaurant, Garcia Ramirez Agent, 145 E. 2nd Street.

All Ald. Voted aye.

Motion carried.

c. Combination Class A Liquor License to Badger Travel Center, Kamaljit Singh Agent, 3011 Lawe Street.

Motion by DeCoster, seconded by Thiele to approve Combination Class A Liquor License to Badger Travel Center, Kamaljit Singh Agent, 3011 Lawe Street.

All Ald. Voted aye.

Motion carried.

d. Request for Amplified Music Will Stachour and Susan Rabideau on June 7, 2025, from 6-9 PM in the Community Room.

Motion by Eggleston, seconded by DeCoster to approve request for Amplified Music to Will Stachour and Susan Rabideau on June 7, 2025, from 6-9 PM in the Community Room.

All Ald. Voted aye.

Motion carried.

e. Requested contributions from clubs for use of City fields and facilities.

City staff is requesting financial or in-kind contributions to help reimburse the expenses incurred to prepare and maintain facilities and fields for game play. Staff is recommending requesting contributions each fall based on the previous year expenses incurred. We are also asking that when a rentable park/pavilion facility is occupied due to tournament/field use, that the club will also reserve and pay for the rental fees of said park.

Club communication with city staff can also help reduce costs and reduce excessive staff

time preparing fields. City will be requesting clubs use an online system to reserve fields and indicate the intended use (game or practice) to automate and document how the parks department will schedule staff each day; a small fee is proposed. Finally, we are requesting clubs to take out a special events application for each facility they will use each year. Discussion had and questions answered.

A recommendation was made to direct staff to request financial contributions based on each club's field/facility use and actual expenses incurred, approve communication policy changes as discussed, and work with clubs to develop a memorandum of agreement to better define roles and responsibilities moving forward.

3. **Adjourn.**

Motion by DeCoster, seconded by Eggleston to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:43 pm.

Kayla Nessmann, Clerk

PLAN COMMISSION

City of Kaukauna

Council Chambers

Municipal Services Building

144 W. Second Street, Kaukauna



Thursday, November 21, 2024 at 4:00 PM

MINUTES**In-Person**

1. Roll Call

Members Present: Giovanna Feller, Mayor Tony Penterman, John Neumeier, Pennie Thiele, Brett Jensen, John Moore, Ken Schoenike

Members Absent: Michael Avanzi

Other(s) Present: Planning and Community Development Director Dave Kittel, Associate Planner Adrienne Nelson

Moore made a motion to excuse the absent member. Seconded by Neumeier. The motion passed unanimously.

2. Approval

a. Approval of minutes from November 7, 2024 meeting.

Feller made a motion to approve the minutes from the November 7, 2024 meeting. Seconded by Moore. Motion passed unanimously.

3. Old business

a. None

4. New business

a. Special Exception Request – 205 Dodge Street

Director Kittel provided an overview of the special exception request at 205 Dodge Street for an event rental space. This rental space would be used for birthday parties, bridal showers, pop-up shop events, and more. The first floor of the building is currently underutilized, and the second floor is utilized for apartments. The property could handle this type of usage, but parking may be a point of concern. There is existing

city parking available, but uncertainties exist if this parking would be enough for the proposed event rental space.

Marcus Rennicke, the applicant, spoke on concerns regarding parking. He explained that the event rental space, referred to as “The Burrow”, would focus on intimate, closed family functions of about ten to thirty people. This small number would make parking less of a concern.

Commissioner Thiele and Mayor Penterman inquired further about what the first-floor space would look like as well as options for unloading items in the back of the building. Rennicke confirmed that people would be able to unload items in the back of the building, but they would not be able to park in the back.

Neumeier made a motion to schedule a public hearing for the December 19, 2024 Plan Commission meeting at 4:00 PM in the City Council Chambers and send notice to the newspaper and property owners within 100 feet of the property. Seconded by Thiele.

Moore Nay
Neumeier Aye
Feller Aye
Jensen Aye
Thiele Aye
Schoenike Aye
Penterman Aye

Motion passed.

b. Storage Container Draft Ordinance

Director Kittel introduced a draft for an ordinance update regarding portable storage units. This update would add a definition of a portable storage unit to the zoning code and clarify permanent usage of portable storage units in areas zoned commercial or industrial.

Moore made a motion to send the ordinance draft, with the correction of a typo, to the Legislative Committee and then on to Common Council with a recommendation to approve. Seconded by Neumeier. Motion passed unanimously.

c. Park Donation – Bay

Associate Planner Nelson went over a donation application from Tom Bay. The application was for a park bench to be installed at the corner of CE and Haas Road.

Neumeier made a motion to approve the park bench donation on the corner of CE and Haas Road in the standardized bench format and direct staff to work with the donor to finalize the location of the bench and the plaque description. Seconded by Moore. Motion passed unanimously.

d. Discussion Park Donation – DAR Monument

Director Kittel introduced a request by the Appleton Chapter of DAR (Daughters of the American Revolution) to create a parklet and update a monument dedicated to Capt. Hendrick Aupaumut. This update would beautify the area and bring recognition to a local historical figure. The plans tentatively include the creation of a site with minimal maintenance through the use of clover or native plants, the use of bench donations from DAR, and the donation of a new monument from DAR. The original plaque would be utilized.

5. Other Business

a. None

6. Adjourn

Schoenike made a motion to adjourn the meeting. Seconded by Thiele. Motion passed unanimously. Meeting adjourned at 4:30pm

Minutes for 1000 Islands Environmental Center Committee Meeting on Thursday, October 17, 2024

Members Present Pautz, West, White, Jakel, Breitzman, Hietpas, and Van Berkel

Not Present Eggleston, Manion

Also Present Brad Garrity, Cassandra Kohls

White called the October Committee Meeting to order at 6:38 PM. A quorum was present.

Public Appearances None

September 19, 2024, Committee Meeting Minutes

Corrections were requested by Van Berkel to include Hietpas and Breitzman as present and to correct the spelling of Breitzman and Jakel. Van Berkel moved to approve the corrected minutes from September 19, 2024, seconded by Jakel. Motion carried.

Financial Reports

The Committee reviewed the September Financial Report. Breitzman inquired about a clothing purchase, which Garrity explained was for the assistant naturalist's hiking boots. The City declined to pay, so staff repaid the funds, which will return to the budget. Hietpas suggested seeking future funding from the Friends of 1000 Islands if needed.

Van Berkel asked about the 201 restricted and 101 funds and expressed a desire to discuss CD interest income with Finance. He also inquired about lobbying the County and Public School District for appropriations. West confirmed a \$15,000 contribution from KASD, and Garrity confirmed a \$10,000 contribution from Outagamie County for the 2024 budget. Garrity and Director Vosters will attend a budget meeting with the Outagamie County Finance Department on October 22, 2024.

Van Berkel moved to approve the September Financial Report, seconded by Breitzman. Motion carried.

Correspondence

The Committee reviewed the September Donation report.

Friends of 1000 Islands Report

Hietpas reported that the Friends ran a food stand at Focus on the Fox, offering hotdogs, chips, and meal deals. Leftovers soda was resold, and leftover meat was frozen for Eagle Days. A new logo and website were designed by Jill Selig, who was also appointed as the new marketing person.

Naturalist's Report

Garrity reviewed the CD maturity report. Van Berkel inquired about the October CD, which Kohls confirmed is in progress. The Golden Investment account was discussed, with Garrity stating that the City wants the funds spent and the account closed. Various possible uses for the funds were considered. Hietpas suggested expanding trails into the Hoersch property, while Garrity proposed a phased approach to upgrade the trail system beyond the Nelson Overlook, prioritizing an update to the Conservancy Zone Plan first. Sub-categories for the restricted fund will be developed to simplify donor choices, with a focus on the 1000 Islands Endowment Fund as the primary donation route. Memorial bench donations are currently on hold due to a lack of available sites to accommodate new donor requests.

The 2025 Tree Sale will resume, with orders accepted beginning in February and seedling distribution planned for late April 2025. The CIP timeline was reviewed, with Hietpas requesting a 4-wheel drive truck. The KHS Environmental Activism Club may assist with the playscape project, planned for 2028. Pautz suggested forming a sub-committee.

Education Update:

Field trips are ongoing, with staff developing programs that differ from what has been done in the past but still meet standards. Good feedback was received from teachers. Plans include reinstating the maple syrup program and building cross-grade connections. The spring program schedule is due in mid-November. Program evaluations have been challenging to collect, so staff may use the last 10 minutes of programs for evaluations. Pautz recommended eco challenges to reconnect with the community.

Focus on the Fox:

Attendance was consistent with previous years, with many volunteers. Hietpas praised the event's organization, and Garrity thanked Kohls for her efforts.

Building and Grounds:

A pre-construction meeting was held with Radtke for the boardwalk reconstruction project, planned to start in late October. Phase 1 is expected to be completed by January 15th, with a pause for Eagle Days. Phase 2 will resume afterward. Some of the existing boardwalk material can be recycled, and ash trees will be removed before installation of the new boardwalk.

Siding:

The current siding on the nature center building is warped and rotten, requiring replacement. The siding materials will be purchased before the end of the year. The Street Department will begin the siding installation project in January 2025. The estimated cost for materials is \$12-15,000, with labor costs not charged to the 1000 Islands budget.

Bathroom Updates:

The current bathroom sinks are at the same level, and the caulking around the drop-in sinks eventually failed, causing water to leak under the countertop and damage the counters. To enhance accessibility and functionality, new two-tiered, solid surface sinks will be installed in both restrooms, with the project expected to be completed by the end of the year. The lowest bid was \$7,000, which exceeds the \$5,000 budget, but the City has approved the additional cost.

Grounds:

Community Service Workers have been tackling invasive species. Japanese knotweed and barberry have been removed near the trails in the Upper Woods, with plans to cut phragmites seedheads in winter. Buckthorn was treated when cut, and damaged deer exclusion fencing was removed. The goats from Mulberry Farms did an excellent job of browsing this fall. Gonnering will cut down the remaining brush in the goat fence area.

Old Business None

New Business

Mayor Penterman has appointed Kym Carlson to the Committee, pending review and approval by the Council at their November 6 meeting.

Nomination of Committee Chair:

Van Berkel nominated Diane White for Committee Chair, seconded by Pautz. Motion carried.

Nomination of Committee Vice-Chair:

Breitzman nominated Deb Jakel for Vice-Chair, seconded by White. Motion carried.

Good of the Center

Volunteer Lisa Miller has been covering the front office every other Friday morning. Additionally, both Breitzman and Miller have been periodically helping with Saturday office coverage during the staff transition. Regular staff will take over Saturday coverage again in November.

Gonnering has installed aquarium stand panels that attach with magnets, allowing for easy access to replenish water and carry out mechanical repairs.

Social media feedback has been positive, with Garrity noting that Kohls has been effectively highlighting programs, events, and field trips.

Pautz gave an update on the pending grant application, and Garrity offered to accompany Pautz to the meeting with the Community Foundation.

Next Committee Meeting

The next Committee Meeting will be on November 21, 2024, at 6:30 PM in the Nature Center building.

Adjournment

There being no further business, White moved to adjourn the October 17, 2024, Committee Meeting at 7:59 PM. Seconded by Hietpas. Motion carried.

Cassandra Kohls, Administrative Assistant

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON NOVEMBER 12, 2024 AT THE HEART OF THE VALLEY MSD MEETING ROOM

Members Present: David Casper - President
Bruce Siebers - Vice President
Patrick Hennessey - Secretary
John Sundelius - Commissioner
Kevin Coffey - Commissioner

Absent: None

Also Present: Brian Helminger - District Director HOVMSD
Dawn Bartel - Office Manager HOVMSD
Dustin Jerabek - Director of Operations & Maintenance HOVMSD
Scott Schramm - Strategic Municipal Services
Mike Gerbitz - Donohue & Associates
Kent Taylor - Village of Little Chute
Jeremy Freund - Outagamie County Land Conservation

1. 5:00 p.m. Call to Order – Roll Call

President Casper called the meeting to order at 5:00 PM.

2. Public Appearances

No appearances were made.

3. Approval of the Minutes of the October 8, 2024 Regular Meeting

The minutes of the October 8, 2024 Regular Meeting were presented to the Commission. A motion was made by Commissioner Siebers and seconded by Commissioner Coffey to approve the minutes as written and presented. Motion carried unanimously. The minutes were reviewed by District Director Helminger and Commission Secretary Hennessey prior to the meeting.

4. Correspondence

There was no correspondence for the record.

5. General Discussion Items

A. Annual Outagamie County Land Conservation Update - Jeremy Freund

-Potential New Project; Discussion & Possible Action

Jeremy Freund of Outagamie County Land Conservation talked about locating a second ARTS basin on District owned property. Jeremy noted that the ARTS project would be 100% grant funded and HOV would receive fair market value for the land taken out of production. After a discussion the commission unanimously endorsed partnering with Outagamie County on the new project.

-ICA for Agricultural Runoff Treatment System (ARTS); Discussion & Possible Action

After a discussion a motion was made by Commissioner Casper and seconded by Commissioner Coffey to enter into an Intergovernmental Cooperative Agreement between the Outagamie County Land Conservation Department and Heart of the Valley Metropolitan Sewerage District as presented, and authorize District Director Helminger to sign on behalf of the District. The Commission asked staff to investigate the liability to the District when visitors and tour groups are on the property.

B. Village of Little Chute Interest Determination; Discussion & Possible Action

The Commission reviewed a letter from the Village of Little Chute dated 10/1/2024 explaining the internal error which caused a connection fee from 2021 to go unreported and not paid. After a discussion Commissioner Casper noted that the error was an unfortunate oversight, was reported immediately to the District and paid, and noted that steps have been taken by the Village of Little Chute to prevent this from happening again. A motion was made by Commissioner Sundelius and seconded by Commissioner Siebers to waive the interest associated with this billing error. A roll call vote was taken: Commissioner Casper, yes; Commissioner Coffey, yes; Commissioner Sundelius, yes; Commissioner Siebers, yes; and Commissioner Hennessey, yes. Motion carried unanimously.

C. Interceptor Rehab Project Update; Scott Schramm of Strategic Municipal Services

Scott Schramm of Strategic Municipal Services provided a detailed activity/progress summary for October. Scott then presented a slide show presentation which will also be presented at the community meeting on December 5th.

D. Waste Tank Rehab Project; Discussion & Possible Action for Contract Award

Bids for the waste tank rehabilitation project were received on November 6, 2024. After a review and discussion, a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to approve the bid from Lunda Construction, including Alternate A for the corrosion barrier liner, for a total cost of \$1,236,419.00.

The District originally intended to rehabilitate the hauled waste receiving station via change order and piggy back the work with the effluent filter project. The process of finding a certified coatings applicator proved to be difficult, time consuming, and problematic. The original work estimate, while less than the new bids received, showed the level of effort and District expense that surpassed the Commission's vision of a simple change order. The District determined that it was appropriate to bid the rehabilitation as a standalone rehabilitation project.

Alternate A provides a chemical resistant, spray application, high build elastomeric and solvent free polyurethane coating system for concrete structures in contact with hydrogen sulfide gases and corrosive liquids in wastewater. When completed, this system will protect the concrete from further corrosion and tank from further degradation. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner Hennessey, yes; and Commissioner Siebers, yes. Motion carried. The Commission requested that cost recovery for the project be a discussion at the December commission meeting.

E. Effluent Filtration Project - Monthly Activity Report

Staff updated the Commission on the final stages of the effluent filtration project. Punchlist items are being addressed and finalized. Filters have been running continuously without chemical addition to see what the outcome will be. A leak was found in the decant line, shut off, and the spill has been reported to the DNR. August Winter will be excavating the area to find the location of the leak so it can be repaired.

F. FOG Program - Monthly Activity Report

John Stoeger of Stoeger & Associates provided a written fats, oil, and grease update by community, including a grease trap inspection report and site visit correspondence. The Commission also received an itemized copy of the October 2024 invoice.

G. Leonard & Finco – Monthly Activity Report

Leonard & Finco provided a written monthly update of projects completed in October as well as a list of ongoing and upcoming tasks for November which includes social media distribution to member communities, news releases, completion of a facility brochure, website updates, whiteboard video for the effluent disc project, and monitoring media coverage.

H. Adoption of Resolution #211 – Abating Levy of 2024 Real Estate Taxes

A motion was made by Commissioner Casper and seconded by Commissioner Siebers to adopt Resolution #211; Resolution Abating Levy of 2024 Real Estate Taxes. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; Commissioner Hennessey, yes; and Commissioner Siebers, yes. Motion carried. The Resolution was signed by Commission Secretary Hennessey.

6. Plant Reports for October 2024

A. Flows & Revenues Report

The Commission received a copy of the hydraulic & organic loadings data, along with flow & strength projections, which shows the year-to-date surplus/deficit in revenue for the month of October 2024. Revenue received from the WPS-Fox Energy Center for effluent purchased in October = \$10,838.40; Revenue received to date for 2024 = \$160,727.08. WPS-Fox Energy purchased 36% of the effluent produced in October.

The average effluent concentrations for **October 2024** were as follows:

<i>Parameter</i>	<i>Monthly Average</i>	<i>Permit Limit</i>
BOD-Biochemical Oxygen Demand	6.1 mg/L	30 mg/L
Suspended Solids	7.8 mg/L	30 mg/L
Suspended Solids	223 lbs.	801 lbs.
Phosphorus	.13 mg/L	1.0 mg/L
Ammonia	.68 mg/L	18 mg/L
Chlorides	793 mg/L	n/a

All permit values were met for October 2024.

B. Operations & Maintenance Report

Dustin Jerabek provided a written O&M report and noted that plant operations and treatment were great in October. The refrigeration assembly on the sampler at meter station #10 was replaced under warranty by Mulcahy Shaw. Aerzen did a full preventative maintenance inspection on all the biostyr blowers at a cost of \$4,285.

7. Financials

A. November 2024 Accounts Payable; Action for Approval

After a review of the bills payable, a motion was made by Commissioner Casper and seconded by Commissioner Hennessey to approve payment of the bills in the amount of \$1,604,284.67. A roll call vote was taken: Commissioner Casper, yes; Commissioner Siebers, yes; Commissioner Sundelius, yes; Commissioner Coffey, yes; and Commissioner Hennessey, yes. Motion carried unanimously. The Commission signed the check voucher register which includes general, pre-paid, and petty cash checks.

B. Budget Comparison Report

The Commission received a Budget Comparison Report, along with a verbal explanation of exceedances.

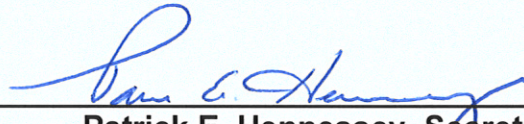
8. General Old or New Business

- *Mechanic Position:* An offer for employment has been made and accepted. After the results of the drug screen a start date will be determined.
- *Retirements:* Dawn Bartel and Karen Brake will be retiring in early 2025. Recruitment efforts will begin soon for those positions.
- *Internship:* The Commission consented to offering an internship position to a second year student at NWTC.
- *H2S/Air Quality Concerns:* Odors and foul air have been detected in the headworks building due to the CIPP lining and low flow conditions in the main headworks building. Air monitoring is ongoing when staff are working in the building. Further data collection will continue as will discussion of findings.

9. Adjournment

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Coffey to adjourn the meeting. Motion carried unanimously. (Time: 7:28 PM)

SIGNED & APPROVED BY: _____



Patrick E. Hennessey, Secretary

The following applicants have applied for an operator's license for the license year **2024-2026** and have been recommended for approval based on their record check by the police department:

Huebner	Naomi	C.	1934 School Rd	Greenleaf
Kassel	William.	J.	1106 W. Wisconsin Ave Apt 7	Kaukauna

The following applicant has applied for an operator's license for the license year **2024-2026** and have been recommended for **denial** based on their record check by the police department:

Winius	Michael	T.	1617 Main Ave	Kaukauna
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EXHIBIT C

FEDERAL REQUIREMENTS COMPLIANCE CERTIFICATION

The undersigned officials of the City of Kaukauna (the "Municipality") hereby certify that, for all expenditures made for construction of DNR Project No. 5120-10 (the "Project"), the Municipality has met the prevailing wage rate requirements of the Davis-Bacon Act, as applicable.

The Municipality further certifies that, after taking into account any national or project-specific waivers approved by the U.S. Environmental Protection Agency, DNR Project No. 5120-10 has met the requirements for Build America, Buy America of the Infrastructure Investment and Jobs Act, Public Law No. 117-58, §§ 70901-52, and the use of American Iron and Steel mandated under EPA's Drinking Water State Revolving Fund Program.

The above certification is determined, after due and diligent investigation, to be true and accurate to the best of my knowledge.

By: _____
Anthony J. Penterman
Mayor

Dated as of: _____

Attest: _____
Sally Kenney
Clerk

Dated as of: _____



EXHIBIT C

FEDERAL REQUIREMENTS COMPLIANCE CERTIFICATION

The undersigned officials of the City of Kaukauna (the "Municipality") hereby certify that, for all expenditures made for construction of DNR Project No. 5120-13 (the "Project"), the Municipality has met the prevailing wage rate requirements of the Davis-Bacon Act.

The Municipality further certifies that, after taking into account any national or project-specific waivers approved by the U.S. Environmental Protection Agency, DNR Project No. 5120-13 has met the requirements for Build America, Buy America of the Infrastructure Investment and Jobs Act, Public Law No. 117-58, §§ 70901-52, and the use of American Iron and Steel mandated under EPA's Drinking Water State Revolving Fund program.

The above certification is determined, after due and diligent investigation, to be true and accurate to the best of my knowledge.

By: _____
Anthony J. Penterman
Mayor

Dated as of: _____

Attest: _____
Sally Kenney
Clerk

Dated as of: _____

C - 1



EXHIBIT C

FEDERAL REQUIREMENTS COMPLIANCE CERTIFICATION

The undersigned officials of the City of Kaukauna (the "Municipality") hereby certify that, for all expenditures made for construction of DNR Project No. 5120-14 (the "Project"), the Municipality has met the prevailing wage rate requirements of the Davis-Bacon Act, as applicable.

The Municipality further certifies that, after taking into account any national or project-specific waivers approved by the U.S. Environmental Protection Agency, DNR Project No. 5120-14 has met the requirements for Build America, Buy America of the Infrastructure Investment and Jobs Act, Public Law No. 117-58, §§ 70901-52, and the use of American Iron and Steel mandated under EPA's Drinking Water State Revolving Fund Program.

The above certification is determined, after due and diligent investigation, to be true and accurate to the best of my knowledge.

By: _____
Anthony J. Penterman
Mayor

Dated as of: _____

Attest: _____
Sally Kenney
Clerk

Dated as of: _____



MEMO

Department

To: Common Council
From: Finance Director, Van Rossum
Date: 12/17/24
Re: The 2025 Tax Bill Overview

Background information:

Property tax bills were mailed out last week, and residents have been stopping by to make payments and calling with questions. Around this time last year, we hosted a Facebook Live session to walk through the tax bill, explaining its various components. It can be rewatched at the following link: <https://youtu.be/4bZw5nzIWZI>

This year, the tax bill includes a new section highlighting the referendum details at the center of the bill, as shown below. This section informs taxpayers about the portion of their bill attributed to the recently passed referendum. It also specifies the year the referendum amount will be removed from the tax bill.

One key detail worth revisiting is the Assessment Ratio, shown in the center box of the tax detail table. Currently, it is listed at 76.7%, indicating that the assessed valuation is 76.7% of the fair market value. Put another way, the assessed value is 23.3% lower than the fair market value.

This gap between assessed value and fair market value artificially inflates the mill rate displayed in the green-highlighted box near the bottom of the table. Currently, the City's mill rate is shown as \$22.01 per \$1,000 of assessed value. However, if the assessed and fair market values were equal, the City's mill rate would be \$16.88 per \$1,000. Correcting this disparity would also help mitigate significant rate increases for most taxpayers.

Later in today's agenda, we will discuss a revaluation item designed to address this issue.

Parcel #: **PAY 1ST INSTALLMENT - \$ 3,115.89****OR****PAY FULL PAYMENT - \$ 6,432.86****BY** Jan 31, 2025**SEND THIS STUB AND MAKE CHECK PAYABLE TO:**CITY OF KAUKAUNA
WILL VAN ROSSUM, TREASURER
144 W SECOND ST, PO BOX 890
KAUKAUNA, WI 54130

LC



If receipt is needed send a self addressed stamped envelope

Parcel #: **PAY 2ND INSTALLMENT - \$ 3,316.97****DUE BY** July 31, 2025REMEMBER TO PAY TIMELY
TO AVOID INTEREST PENALTY**SEND THIS STUB AND MAKE CHECK PAYABLE TO:**OUTAGAMIE COUNTY TREASURER
320 S. WALNUT STREET
APPLETON, WI 54911

If receipt is needed send a self addressed stamped envelope

CITY OF KAUKAUNA**PAYMENT OPTIONS INCLUDE:**

- Online: www.cityofkaukauna.com/pay-online
- US Postal Mail
- Payment Box near main entrance at 144 W 2nd St
- Municipal Service Building (MSB) M-F(8a-4 pm)
- **Note MSB will be closed Dec. 24, 25 & Jan. 1**
- Bank of Kaukauna at: 264 W Wisconsin Ave M-F(9a-4p)

DOG LICENSES CAN BE PURCHASED ON OUR WEBSITE.

**Shovel your sidewalks within 48hrs of Snowfall
to avoid an ordinance violation fine.**

OUTAGAMIE COUNTY**AFTER JANUARY 31ST – PAY COUNTY**

AFTER JANUARY 31ST PAYMENTS MADE:
www.outagamie.org or 920-832-5065 - Press 1

IS THIS YOUR PRIMARY RESIDENCE?
CHECK FOR LOTTERY & GAMING CREDIT

Sign up!! LAND NOTIFICATION – Fraud Alert Program
Details at www.Outagamie.org – Register of Deeds

FOR INFORMATION PURPOSES ONLY - Voter Approved Temporary Tax Increases

Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends	Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends
KAUKAUNA SCH	1,180,500	254.99	2048				

**STATE OF WISCONSIN - OUTAGAMIE COUNTY
REAL ESTATE TAX BILL FOR 2024**

Assessed Value Land 53,400	Assd. Value Improve 250,900	Tot. Assessed Value 304,300	Ave. Assmt. Ratio 0.7671846620	Est. Fair Mkt. Land 69,600	Est. Fair Mkt. Improve 327,000	Total Est. Fair Mkt. 396,600	<div><input type="checkbox"/></div> <div>A star in this box means unpaid prior years taxes</div>
TAXING JURISDICTION		2023 Est. State Aids Allocated Tax Dist.	2024 Est. State Aids Allocated Tax Dist.	2023 Net Tax	2024 Net Tax	% Tax Change	NET PROPERTY TAX: \$ 6,432.86
COUNTY		526,923	539,428	1,045.18	1,089.75	4.3%	
LOCAL		4,403,508	4,401,088	3,011.52	3,040.33	1.0%	
KAUKAUNA SCH		20,505,751	20,593,751	1,835.70	2,282.64	24.3%	
FOX VALLEY TECH		1,264,329	1,301,271	271.42	283.68	4.5%	
VALLEY M SEWER		0	0	0.00	0.00		
TOTAL		26,700,511	26,835,538	6,163.82	6,696.40	8.6%	
FIRST DOLLAR CREDIT				-55.21	-62.45	13.1%	
LOTTERY AND GAMING CREDIT				-205.52	-201.09	-2.2%	
NET PROPERTY TAX				5,903.09	6,432.86	9.0%	
School taxes reduced by school levy tax credit \$ 439.58		Important: This description is for property tax bill only and may not be a full legal description			Net Assessed Value Ratio (Does NOT reflect Credits) 0.02200593	Total Due FOR FULL PAYMENT BY Jan 31, 2025 \$ 6,432.86 Warning: If not paid by due dates, installments option is lost and total tax is delinquent subject to interest (see reverse).	

Kaukauna Fire Department

Fire Report - November 2024

Item 7.c.

Incident Type: Fire

Code - Description	Number of Runs	Year to Date
111 - Building Fire	0	8
113 - Cooking Fire, Confined to Container	0	4
118 - Trash or Rubbish Fire, Contained	0	1
131 - Passenger Vehicle Fire	0	2
143 - Grass Fire	0	1
151 - Outside Rubbish, Trash, or Waste Fire	0	1
Total	0	17

Incident Type: Overpressure Rupture, Explosion, Overheat (No Fire)

Code - Description	Number of Runs	Year to Date
240 - Explosion (no fire)	0	1
251 - Excessive Heat, Scorch Burns w/no Ignition	0	1
Total	0	2

Incident Type: Rescue & Emergency Medical Services

Code - Description	Number of Runs	Year to Date
311 - Medical Assist, Assist EMS Crew	0	4
321 - EMS Call	114	1,345
322 - Motor Vehicle Accident With Injuries	0	28
323 - Motor Vehicle/Pedestrian Accident	0	2
324 - Motor Vehicle Accident With No Injuries	3	11
341 - Search for Person on Land	0	1
342 - Search for Person in Water	0	1
353 - Removal of Victim(s) from Stalled Elevator	0	1
360 - Water & Ice-Related Rescue, Other	0	1
381 - Rescue or EMS Standby	0	1
Total	117	1395

Incident Type: Rescue & Emergency Medical Services

Code - Description	Number of Runs	Year to Date
400 - Hazardous Condition, Other	0	1
410 - Combustible/Flammable Gas/Liquid Condition, Other	0	1
411 - Gasoline or Other Flammable Liquid Spill	0	4
412 - Gas Leak (natural gas or LPG)	0	11
413 - Oil or Other Combustible Liquid Spill	0	2
422 - Chemical Spill or Leak	0	1
424 - Carbon Monoxide Incident	0	5
440 - Electrical Wiring/Equipment Problem, Other	0	1
442 - Overheated Motor	0	1
444 - Power Line Down	0	7
460 - Accident, Potential Accident, Other	0	1
461 - Building or Structure Weakened or Collapsed	0	2
463 - Vehicle Accident, General Cleanup	0	8
Total	0	45

Kaukauna Fire Department

Fire Report - November 2024

Item 7.c.

Incident Type: Service Call

Code - Description	Number of Runs	Year to Date
500 - Service Call, Other	2	7
511 - Lock-Out	1	9
512 - Ring or Jewelry Removal	0	1
520 - Water Problem, Other	0	6
540 - Animal Problem, Other	0	1
541 - Animal Problem	0	1
542 - Animal Rescue	0	2
550 - Public Service Assistance, Other	0	1
551 - Assist Police or Other Governmental Agency	0	2
561 - Unauthorized Burning	0	8
Total	3	38

Incident Type: Good Intent Call

Code - Description	Number of Runs	Year to Date
600 - Good Intent Call, Other	2	37
611 - Dispatched and Canceled Enroute	2	43
622 - No Incident Found on Arrival at Dispatch Address	0	3
650 - Steam, Other Gas Mistaken for Smoke	0	1
651 - Smoke Scare, Odor of Smoke	0	5
653 - Smoke from Barbecue, Tar Kettle	1	2
Total	5	91

Incident Type: False Alarm & False Call

Code - Description	Number of Runs	Year to Date
700 - False Alarm or False Call, Other	1	3
731 - Sprinkler Activation Due to Malfunction	0	1
733 - Smoke Detector Activation Due to Malfunction	0	6
734 - Heat Detector Activation Due to Malfunction	0	2
735 - Alarm System Sounded Due to Malfunction	3	17
736 - CO Detector Activation Due to Malfunction	1	5
741 - Sprinkler Activation, No Fire - Unintentional	0	1
743 - Smoke Detector Activation, No Fire - Unintentional	0	13
744 - Detector Activation, No Fire - Unintentional	0	1
745 - Alarm System Activation, No Fire - Unintentional	1	31
746 - Carbon Monoxide Detector Activation, No CO	0	13
Total	6	93

Incident Type: Severe Weather & Natural Disaster

Code - Description	Number of Runs	Year to Date
800 - Severe Weather or Natural Disaster, Other	0	33
813 - Wind Storm, Tornado/Hurricane Assessment	0	1
Total	0	34

Kaukauna Fire Department
Fire Report - November 2024

Item 7.c.

Incident Type: Special Incident Type

Code - Description	Number of Runs	Year to Date
911 - Citizen Complaint	1	9
Total	1	9
Grand Total	132	1724

Fire Inspection Summary

	Completed This Month	Year to Date
Inspections Completed	156	1156
Violations Found	3	104
Violations Corrected	4	67

Kaukauna Fire Department

Ambulance Report - November 2024

Item 7.d.

Runs by Municipality		
City / Village / Town	Number of Runs	Year to Date
City of Kaukauna	100	1,264
Village of Combined Locks	11	125
Town of Holland	3	19
City of Appleton	0	3
Village of Wrightstown	0	2
Town of Grand Chute	0	3
Town of Buchanan	0	2
Village of Little Chute	1	2
Village of Greenleaf	0	1
Village of Kimberly	0	1
Town of Freedom	0	1
Total	115	1,423
Runs by County		
County	Number of Runs	Year to Date
Outagamie	112	1,401
Brown	3	22
Total	115	1,423
Runs by Disposition		
Disposition	Number of Runs	Year to Date
Patient Treated, Transported by Kaukauna Fire	80	1,035
Patient Treated, Released	14	171
Patient Refused Evaluation/Care, No Transport	1	28
Patient Evaluated, No Treatment/Transport Required	15	110
Patient Dead at Scene - No Resuscitation Attempted, No Transport	2	19
Patient Dead at Scene - No Resuscitation Attempted, W/Transport	0	2
Canceled Prior to Arrival	1	31
Canceled Request Transferred to Another Provider	0	2
Canceled on Scene No Patient Contact	1	13
Patient Dead at Scene - Resuscitation Attempted, No Transport	0	5
Patient Refused Evaluation/Care, With Transport	0	2
Patient Treated, Transferred Care to Another EMS Unit	0	1
Canceled on Scene No Patient Found	1	1
Standby-No Services or Support Provided	0	3
Total	115	1,423
Runs by Ambulance		
Primary Unit	Number of Runs	Year to Date
First Out Ambulance	102	1,243
Second Out Ambulance	12	167
Third Out Ambulance	1	10
Engine Company	0	3
Total	115	1,423
Mutual Aid		
	Number of Runs	Year to Date
Provided	1	15
Received	1	5

Police calls generated by:		YTD
911 call	188	2,320
Officer initiated	654	6,957
Called general phone number	273	3,492
TOTAL	1,115	12,769
Breakdown of calls:		
ABANDONED VEHICLE	1	31
ACCIDENT	33	360
ALARMS	22	144
ALCOHOL OFFENSE	0	3
ANIMAL	31	365
ARSON	0	0
ASSISTS	81	1,097
ASSAULT	1	3
BURGLARY	1	5
CIVIL	0	14
CRIME PREVENTION	127	1,991
DAMAGE TO PROPERTY	3	62
DISTURBANCES	31	246
DOMESTIC	1	32
DRUGS	3	82
FIRE CALLS	11	182
FIREWORKS	0	19
FRAUD	12	115
HARASSMENT	8	117
HAZARD	10	175
JUVENILE	22	201
LOCKOUT	0	111
LOST & FOUND	4	145
MEDICAL	80	1,029
MISSING PERSON	1	17
OPEN DOOR	4	39
OPERATING WHILE INTOXICATED	5	49
ORDINANCE VIOLATIONS	165	1,147
PARKING	19	212
RECKLESS DRIVE COMPLAINT	25	268
SCHOOL SAFETY	50	8,414
SEX OFFENSE	4	37
SUICIDE; ATTEMPT, THREAT, COMPLETED	2	14
SUSPICIOUS PERSON, VEHICLE , SITUATION	53	431
THEFT	12	136
TRAFFIC	153	2,017
TRAFFIC SAFETY	6	137
TRESPASS	4	38
TRUANCY	7	18
VIOLATE COURT ORDER	4	27
WANTED PERSON OR APPREHENSION	3	76
WARNINGS	120	1,525
WEAPON	1	10
WELFARE CHECK	44	599
911 HANGUP/ASSIST	38	560
total	1,202	22,300
note- the difference between the totals is some calls have mulitple offenses		

**MUNICIPAL JUDGE
COURT REPORT**

NOVEMBER

	2024	2023	2024 CUMULATIVE	2023 CUMULATIVE
FORFEITURES/MUNICIPAL ORDINANCE VIOLATIONS	\$2,934.83	\$3,116.02	\$41,353.86	\$69,380.84
MUNICIPAL COURT COSTS	\$1,996.00	\$1,591.31	\$20,019.42	\$28,318.73
PENALTY SURCHARGES	\$743.18	\$818.04	\$10,809.59	\$16,846.99
COUNTY JAIL SURCHARGES	\$510.62	\$389.65	\$5,348.22	\$7,607.78
DRIVER IMPROVEMENT SURCHARGES	\$2,356.00	\$444.50	\$9,899.18	\$13,136.58
CRIME LAB/DRUG ENFORCEMENT SURCHARGES	\$663.00	\$507.00	\$5,800.58	\$8,789.08
IGNITION INTERLOCK DEVICE SURCHARGE	\$50.00	\$0.00	\$400.00	\$100.00
SAFE RIDE PROGRAM	\$200.00	\$0.00	\$993.00	\$1,374.60
TOTAL	\$9,453.63	\$6,866.52	\$94,623.85	\$145,554.60

Clerk-Treasurer Daily Deposit Report

Date	Deposit	Balance
Date	Credit	Balance
11/1/2024	\$17,066.69	\$57,062.51
11/1/2024	\$9,615.82	\$39,995.82
11/1/2024	\$380.00	\$30,380.00
11/4/2024	\$6,886.40	\$47,056.22
11/4/2024	\$459.00	\$40,169.82
11/4/2024	\$95.00	\$39,710.82
11/5/2024	\$1,974.55	\$42,849.38
11/5/2024	\$1,209.01	\$40,874.83
11/5/2024	\$50.00	\$39,665.82
11/6/2024	\$2,980.27	\$32,980.27
11/7/2024	\$1,194.96	\$31,569.96
11/7/2024	\$375.00	\$30,375.00
11/8/2024	\$235.50	\$30,351.50
11/8/2024	\$116.00	\$30,116.00
11/12/2024	\$13,077.03	\$45,291.63
11/12/2024	\$2,101.60	\$32,214.60
11/12/2024	\$65.00	\$30,113.00
11/12/2024	\$43.00	\$30,048.00
11/12/2024	\$5.00	\$30,005.00
11/13/2024	\$3,821.92	\$34,426.92
11/13/2024	\$605.00	\$30,605.00
11/14/2024	\$27,906.75	\$57,906.75
11/15/2024	\$25,096.98	\$55,096.98
11/18/2024	\$18,645.10	\$48,645.10
11/19/2024	\$260.60	\$30,309.60
11/19/2024	\$49.00	\$30,049.00
11/20/2024	\$9,425.62	\$39,805.62
11/20/2024	\$380.00	\$30,380.00
11/21/2024	\$6,030.98	\$36,888.48
11/21/2024	\$857.50	\$30,857.50
11/22/2024	\$24,224.48	\$72,634.61
11/22/2024	\$18,167.29	\$48,410.13
11/22/2024	\$217.84	\$30,242.84
11/22/2024	\$25.00	\$30,025.00
11/25/2024	\$17,546.45	\$47,571.45
11/25/2024	\$25.00	\$30,025.00
11/26/2024	\$15,786.14	\$45,826.14
11/26/2024	\$40.00	\$30,040.00
11/27/2024	\$33,436.45	\$63,451.45
11/27/2024	\$15.00	\$30,015.00

Month: November

Note: This deposit report includes all cash and checks that were handled/receipted in the clerk's office and deposited at close of business for the month indicated on the top of report

Permit number	Municipal address	Category	Work type
KU-2024-992	817 LAWE ST	Plumbing	Repair
KU-2024-990	213 E SEVENTH ST	HVAC	Repair
KU-2024-995	561 PAUL DR	Residential building	Remodel
KU-2024-991	1541 ARBOR WAY	Plumbing	New
KU-2024-1003	3401 SNOW GOOSE WAY	Plumbing	Remodel
KU-2024-965	1801 PROGRESS WAY	Signs	New
KU-2024-997	2081 ANTELOPE TR	Storm Sewer/ Waters / Sanitary laterals	New
KU-2024-1002	805 LAWE ST	Electrical	Repair
KU-2024-1004	3401 SNOW GOOSE WAY	Residential building	Remodel
KU-2024-1005	3401 SNOW GOOSE WAY	Electrical	New
KU-2024-1000	229 JEFFERSON ST	Driveway/Culvert	Improve existing
KU-2024-989	2081 ANTELOPE TR	Residential building	New
KU-2024-1008	1109 ORIOLE DR	Residential building	Repair
KU-2024-1006	3301-3303 RIDGECREST L	Storm Sewer/ Waters / Sanitary laterals	New
KU-2024-1007	157 RAUGHT ST	Electrical	New
KU-2024-993	317 PARK ST	Residential building	Repair
KU-2024-1015	319 LAWE ST	Commercial building	Repair
KU-2024-1019	3302-3304 RIDGECREST L	HVAC	New
KU-2024-1018	2040 WHITE WOLF LA	Residential building	Remodel
KU-2024-1009	3381 SNOW GOOSE WAY	Other structures	New
KU-2024-1013	1020 BLACKWELL ST	Electrical	New
KU-2024-996	29 ASH GROVE PL	Other structures	New
KU-2024-1021	200 DEFOREST DR	HVAC	Remodel
KU-2024-1020	722 OVIATT ST	Accessory structures	Repair
KU-2024-1027	905 WILSON ST	HVAC	Repair
KU-2024-1012	905 WILSON ST	Other structures	Repair
KU-2024-1022	2321 CAMPFIRE CT	Other structures	New
KU-2024-1028	3540 HAAS RD	Residential building	New
KU-2024-1030	302 OAK GROVE RD	Signs	New
KU-2024-1037	1500 FLORENCE ST	Other structures	New

Applicant	Issued date	Issued by
TUREKS PLUMBING	24-11-04	Brett Jensen
Daniel Pahl	24-11-05	Brett Jensen
Gerry La Bonte	24-11-06	Brett Jensen
Megan Henkemeyer	24-11-08	Brett Jensen
JASON QUANDT	24-11-08	Brett Jensen
Troy Schounard	24-11-08	Dave Kittel
Alex Van Vreede	24-11-08	Brett Jensen
Pete Van Grinsven	24-11-08	Brett Jensen
Joseph Gelhar	24-11-11	Brett Jensen
Ervin Fischer	24-11-11	Brett Jensen
Samuel Coenen	24-11-11	Brett Jensen
Marcus Wojtowicz	24-11-11	Brett Jensen
Paul Welhouse	24-11-12	Brett Jensen
Rob Scheibe	24-11-12	Brett Jensen
Jackie DeCoster	24-11-12	Brett Jensen
Ian Czarneski	24-11-13	Brett Jensen
jesus SEPTIMO	24-11-14	Dave Kittel
Todd Nennig	24-11-18	Brett Jensen
Brittany Wood	24-11-18	Brett Jensen
Ashley Jared	24-11-18	Adrienne Nelson
Kevin Obiala	24-11-18	Brett Jensen
Cameron Pessarra	24-11-18	Adrienne Nelson
John Kramer	24-11-18	Brett Jensen
Allen Anschutz	24-11-18	Brett Jensen
Michael Christensen	24-11-19	Brett Jensen
Dave Patton	24-11-19	Brett Jensen
Kayla Bastar	24-11-20	Adrienne Nelson
Bryan Renaud	24-11-21	Brett Jensen
Trent Nolan	24-11-22	Dave Kittel
Guy Thibodeau	24-11-26	Dave Kittel



MEMO

To: Common Council
From: City Attorney, Tim Greenwood
Date: December 17, 2024
Re: Repealing and Replacing Ordinance 7.02

Background Information:

At the December 2, 2024, Public Protection and Safety Committee meeting the Committee was presented with information related to changes Outagamie County made to speed limits of county highways that run within the City. These changes were not reflected in portions of our Ordinances that state the speed limit in those areas. Specifically, one change in speed on Highway "CE" between the intersections of Highway 55 and Fieldcrest Drive and a second change to Highway "Q" North of Highway "CE." This proposed Ordinance updates the City's ordinance to reflect the speed limits set by Outagamie County.

Budget:
None.

Staff Recommended Action:

Approve the proposed Ordinance Repealing and Replacing Section 7.02, Speed limits, within the municipal code.

CITY OF KAUKAUNA

ORDINANCE NO. 1914-2024

ORDINANCE REPEALING AND REPLACING SECTION 7.02

WHEREAS, Outagamie County, Wisconsin, updated some of its highway speed zones within the City of Kaukauna; and,

WHEREAS, Kaukauna Police department periodically investigates whether our ordinances for speed match the speeds posted by Outagamie County; and,

WHEREAS, the Common Council seeks to update the City's ordinance to accurately reflect the posted speed signage posted by Outagamie County;

NOW THEREFORE, it is ordained by the Common Council of the City of Kaukauna, Wisconsin, that Ordinance Section 7.02 of the Kaukauna Municipal Code be repealed and replaced as follows:

BEFORE REPEAL AND REPLACE

7.02 Speed Limits

1. *City streets.* The following speed limits have been established at the following locations upon the erection of standard traffic signs giving notice thereof:
 - a. Haas Road: 40 miles per hour from a point 1,100 feet north of CTH "CE" to CTH "Z" and 30 miles per hour from CTH "CE" to a point 1,100 feet north of CTH "CE".
 - b. Thilmany Road: 15 miles per hour from the Island Street Bridge to a point 275 feet east on Thilmany Road and from the Heart of the Valley Metropolitan Sewerage District wastewater treatment plant south to the Fox River.
 - c. Badger Road: 30 miles per hour from Delanglade Street to C.T.H. "OO."
 - d. Tower Drive: 30 miles per hour from Prospect Avenue to East Line Road.
 - e. Prospect Lane: 30 miles per hour from Tower Drive to Badger Road.
 - f. East Line Road: 30 miles per hour from Tower Drive to Badger Road.
 - g. Progress Way: 30 miles per hour.
 - h. Gertrude Street: 25 miles per hour.
2. *County trunk highways.* The following speeds have been established for certain county trunk highways, subject to approval by the state highway division, and upon the erection of standard traffic signs giving notice thereof:
 - a. C.T.H. "CE": 35 miles per hour from the centerline of S.T.H. "55" westerly to Fieldcrest Drive and 45 miles per hour from Fieldcrest Drive westerly for a distance of 750 feet.
 - b. C.T.H. "CE": 35 miles per hour from the centerline of S.T.H. "55" easterly for a distance of 1,200 feet.
 - c. C.T.H. "J," Lawe Street: 30 miles per hour from its intersection with Delanglade Street in the city, northerly and easterly to the north corporate limits of the city.
 - d. C.T.H. "OO," Hyland Avenue:
 - (1) 35 miles per hour from its intersection with the west corporate city limits to its intersection with S.T.H. "55."

- (2) 45 miles per hour from its intersection with S.T.H. "55" easterly to the corporate city limits.
- e. C.T.H. "Q": 35 miles per hour from the centerline of C.T.H. "CE" northerly to a point being 200 feet north of the northernmost leg of Woodhaven Drive and 25 miles per hour within the rest of the city.
- f. C.T.H. "Z":
 - (1) 25 miles per hour from its intersection with S.T.H. "55" westerly to the corporate city limits.
 - (2) 25 miles per hour from its intersection with S.T.H. "55" easterly and northerly to a point 0.1 of a mile east of its intersection with Eagles Court.
 - (3) 35 miles per hour from a point 0.1 of a mile east of its intersection with Eagles Court to the easterly corporate limits of the city.
- 3. *Parks and recreational areas.* No vehicle shall be driven at a speed in excess of ten miles per hour on the streets, roads, and parking areas within all parks and recreational areas.
- 4. *S.T.H. "55."*
 - a. The maximum speed limit on S.T.H. "55" shall be 35 miles per hour from C.T.H. "CE" to 0.2 miles south of C.T.H. "CE" and 45 miles per hour from 0.2 miles south of C.T.H. "CE" to 0.2 miles south of Morningside Drive.
 - b. The maximum speed limit on S.T.H. "55" northbound shall be 45 miles per hour from 0.1 miles north of Hyland Avenue northerly to 0.2 miles north of U.S. "41"; and on S.T.H. "55" southbound from 0.3 miles north of U.S. "41" southerly to 0.1 miles north of Hyland Avenue.
 - c. The maximum speed limit on S.T.H. "55" shall be 35 miles per hour from C.T.H. "CE" to 0.2 miles south of C.T.H. "CE"; and 45 miles per hour from 0.2 miles south of C.T.H. "CE" to 0.2 miles south of Morningside Drive.

AFTER REPEAL AND REPLACE

7.02 Speed Limits

- 1. *City streets.* The following speed limits have been established at the following locations upon the erection of standard traffic signs giving notice thereof:
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- b. C.T.H. "CE": 35 miles per hour from the centerline of S.T.H. "55" easterly for a distance of 1,200 feet.
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 - e. C.T.H. "Q": 25 miles per hour ~~from the centerline of C.T.H. "CE" northerly to a point being 200 feet north of the northernmost leg of Woodhaven Drive and 25 miles per hour~~ within ~~the rest of~~ the city.
 - f. C.T.H. "Z":
 - (1) 25 miles per hour from its intersection with S.T.H. "55" westerly to the corporate city limits.
 - (2) 25 miles per hour from its intersection with S.T.H. "55" easterly and northerly to a point 0.1 of a mile east of its intersection with Eagles Court.
 - (3) 35 miles per hour from a point 0.1 of a mile east of its intersection with Eagles Court to the easterly corporate limits of the city.
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 - b. The maximum speed limit on S.T.H. "55" northbound shall be 45 miles per hour from 0.1 miles north of Hyland Avenue northerly to 0.2 miles north of U.S. "41"; and on S.T.H. "55" southbound from 0.3 miles north of U.S. "41" southerly to 0.1 miles north of Hyland Avenue.
 - c. The maximum speed limit on S.T.H. "55" shall be 35 miles per hour from C.T.H. "CE" to 0.2 miles south of C.T.H. "CE"; and 45 miles per hour from 0.2 miles south of C.T.H. "CE" to 0.2 miles south of Morningside Drive.

Introduced and adopted by Common Council on the 17th day of December, 2024.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Kayla Nessmann, Clerk