

COMMON COUNCIL

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Tuesday, April 18, 2023 at 7:00 PM

AGENDA

In-Person

1. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
2. Reading and approval of minutes.
 - [a.](#) Common Council Meeting Minutes of April 5, 2023.
3. Presentation of letters, petitions, remonstrances, memorials, and accounts.
 - [a.](#) Bills Payable.
4. Public appearances.
5. Business presented by Mayor.
 - a. Congratulations to Sgt. Mike Frank on 25 years with the City of Kaukauna Police Department.
 - b. Retirement award to Scot Vanden Heuvel, Paid on call Firefighter, for 29 years of service.
 - [c.](#) Proclamation for National Library Week - April 23-29, 2023.
 - [d.](#) Proclamation for Arbor Day - April 28, 2023.
 - e. Reappointment of Mike Vandenberg to the Industrial and Commercial Development Commission.
 - f. Reappointment of Tony Nytes to the Industrial and Commercial Development Commission.
 - g. Reappointment of Beth Jasiak to the Police and Fire Commission.
 - h. Reappointment of Michael Avanzi to the City Plan Commission.
 - i. Help for the Homeless drive collects \$665,000 worth of donations.
 - j. Temporary allowance of goats to be used at 1000 Islands Conservancy Zone to control invasive species. (June 12-26 and September 25-October 9).
6. Reports of standing and special committees.
 - [a.](#) Board of Public Works Meeting Minutes of April 17, 2023.
 - [b.](#) Health & Recreation Committee Meeting Minutes of April 17, 2023.
 - [c.](#) Library Board Meeting Minutes of February 28, 2023.
 - [d.](#) Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of March 14, 2023.
 - [e.](#) Operator (Bartender) Licenses.
7. Reports of City officers.
 - [a.](#) 2022 Police Department Annual Report.
 - [b.](#) 2022 Fire Department Annual Report.
 - [c.](#) Fire Report.
 - [d.](#) Ambulance Report.

- [e.](#) Police Report.
 - [f.](#) Court Report.
 - [g.](#) Clerk-Treasurer's Daily Deposit Report.
 - [h.](#) Building Inspection Report.
- 8. Presentation of ordinances and resolutions.
 - [a.](#) Resolution 2023-5381 A Resolution Approving the Final Plat for Phase 4 of The Hurkman Heights Subdivision.
 - [b.](#) Resolution 2023-5382 A Resolution Accepting a Special Exception for Lot 1 of Certified Survey Map No.8468.
- 9. Closed session.
 - a. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of public funds - 2021-PL-13 - TANN Corporation.
 - b. Return to Open Session for possible action.
 - c. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of public property - Commerce Crossing.
 - d. Return to Open Session for possible action.
 - e. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of public funds - 2022-PL-08 - Legacy Creekside Apartments.
 - f. Return to Open Session for possible action.
 - g. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of public funds - 2022-PL-22 - Straight-line Development in New Prosperity Center.
 - h. Return to Open Session for possible action.
- 10. Consideration of Miscellaneous Business..
 - a. Swearing in of newly elected officials.
- 11. Adjourn sine die.

NOTICES

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER
WILL BE MADE AVAILABLE AT NO CHARGE.**



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – APRIL 5, 2023

Pursuant to adjournment on March 21, 2023 meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:13 P.M. on Wednesday, April 5, 2023.

Roll call present: Antoine, Coenen, Eggleston, Kilgas, Moore, Schell, and Thiele.

Absent & Excused: DeCoster.

Also present: Attorney Davidson, DPW/Eng. Neumeier, Fin. Dir. Van Rossum, HR Dir. Swaney, Planner Stephenson, Assoc. Planner Paul, Street Sup. Van Gompel, Lib. Dir. Thiem-Menning, and interested citizens.

Motion by Coenen, seconded by Moore to excuse the absent member.

All Ald. present voted aye.

Motion carried.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Mayor congratulated Alders DeCoster, Antoine, Schell and Thiele on their re-election to the Common Council. He also congratulated Planner Joe Stephenson on his election as a council member for the City of Oshkosh.

Motion by Moore, seconded by Kilgas to adopt the minutes of the Common Council meeting of March 21, 2023.

All Ald. present voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Mayor Penterman read a letter congratulating the City on earning the 2022 Tree City USA designation.

Motion by Moore, seconded by Coenen to receive and place on the file the Tree City letter.

All Ald. present voted aye.

Motion carried.

Bills Payable

Motion by Moore, seconded by Thiele to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

PUBLIC APPEARANCES

None.

BUSINESS PRESENTED BY THE MAYOR

Mayor Penterman gave a Public Service Announcement stating the outdoor warning sirens will resume this Saturday.

Complaint of City of Kaukauna against the Heart of the Valley Metropolitan Sewerage District concerning unreasonable and discriminatory sewerage rates.

Mayor Penterman received an email from attorneys at Boardman Clark letting us know a complaint has been filed with the Public Service Commission (PSC). The PSC must now accept the filing, assign a docket number and return a hard copy of the complaint. Once the complaint is accepted, we will forward it on to the HOVMSD for service. The HOVMSD will have 20 days in which to file a response.

Tree City USA - 30 Years.

Mayor Penterman stated the City received this award by completing the following items; maintaining a tree board or department, having a tree care ordinance, dedicating an annual community forestry budget, and hosting an Arbor Day observance and proclamation.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Board of Public Works Meeting Minutes of April 5, 2023.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairperson Thiele on Wednesday, April 5, 2023 at 6:00 P.M.

Members present: Antoine, Coenen, Eggleston, Kilgas, Moore, Schell, and Thiele.

Absent & Excused: DeCoster

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, Finance Dir. Van Rossum, Street Sup. Van Gompel, Planner Stephenson, Assoc. Planner Paul, HR Dir. Swaney, and interested citizens.

Motion by Coenen, seconded by Schell to excuse the absent member.

All Ald. present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. Authorization to seek bids for Project 8-23 Ann Street Underground Stormwater Detention.

The Engineering Department is proposing to bid out a project to install underground stormwater storage within the K4 Basin. The Ann Street location near the water tower would create underground storage to help reduce flooding in the Ann Street and Glenview Avenue areas. Work would be restricted to summer months and is being coordinated with KASD. Questions from the Board were answered.

Motion by Antoine, seconded by Coenen to authorize the Engineering Department to seek bids

for Project 8-23, Ann Street Underground Stormwater Detention.
All members present voted aye.
Motion carried.

b. Maintenance of gravel roads with temporary surfaces.

DPW/Eng. Neumeier provided the area of roads where temporary surfaces are being looked at. These roads are not scheduled for permanent pavement until next year. Maintenance dollars are available through the Capital Improvement Plan. The type of surface was described. Due to the amount of traffic that travels through this area DPW/Eng. Neumeier is recommending the temporary surface be installed. Questions from the Board were answered.

Motion by Kilgas, seconded by Schell to authorize the Engineering Department to seek bids for a project to install a temporary surface improvement on gravel roads.
All members present voted aye.
Motion carried.

c. Public Works update.

DPW/Eng. Neumeier stated a map of projects for 2023 will be going up on City's website. Spring road weight limits will be lifted on Monday. Several control burns by the Fire Department will be taking place before the grass greens up in the next few weeks. The sidewalk project from last year will kick off in the next couple weeks. Thank you to DPW Staff for the fantastic job cleaning up from the Spring snowstorm.

3. Adjourn.

Motion made by Moore, seconded by Coenen to adjourn.
All members present voted aye.
Motion carried.

Meeting adjourned at 6:17 p.m.

Sally Kenney, Clerk

Motion by Thiele, seconded by Kilgas to adopt the Board of Public Works Meeting Minutes of April 5, 2023 as read.
All Ald. present voted aye.
Motion carried.

Finance and Personnel Committee Meeting Minutes of April 5, 2023.

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Wednesday, April 5, 2023 at 6:17 pm.

Members present: Mayor Penterman, Alders Coenen, Moore, Kilgas, and Schell.

Absent & Excused: DeCoster.

Also present: Attorney Davidson, Alder Thiele, Alder Eggleston, Alder Antoine, DPW/Eng. Neumeier, HR Dir. Swaney, Planner Stephenson, Assoc. Planner Paul, Fin. Dir. Van Rossum, HR Dir. Swaney, Street Sup. Van Gompel, and interested citizens.

Motion by Coenen, seconded by Moore to excuse the absent member.
All members present voted aye.
Motion carried.

1. **Correspondence** - None.

2. **Discussion Topics.**

a. **Permission to fill Firefighter/Paramedic position.**

HR Director Swaney stated a resignation in the fire department personnel has left an opening for a firefighter/paramedic. Layton Meyers has turned in his resignation letter. They do have an eligibility list they will hire from.

Motion by Moore, seconded by Coenen to grant permission to fill the Firefighter/Paramedic position.
All members present voted aye.
Motion carried.

3. **Adjourn.**

Motion by Moore, seconded by Kilgas to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 6:19 pm.

Sally Kenney, Clerk

Motion by Moore, seconded by Antoine to adopt the Finance and Personnel Committee Minutes of April 5, 2023 as read.
All Ald. present voted aye.
Motion carried.

Health & Recreation Committee Meeting Minutes of April 5, 2023.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Eggleston on Wednesday, April 5, 2023 at 6:20 P.M.

Members present: Antoine, Eggleston, and Kilgas.

Absent & Excused: DeCoster.

Also present: Mayor Penterman, Attorney Davidson, Alder Thiele, Alder Coenen, Alder Schell, Alder Moore, Street Sup. Van Gompel, Fin. Dir. Van Rossum, DPW/Eng. Neumeier, Planner Stephenson, Prin. Planner Paul, Street Sup. Van Gompel, HR Dir. Swaney, and interested citizens.

Motion by Kilgas, seconded by Eggleston to excuse the absent member.
All members present voted aye.
Motion carried.

1. Correspondence – None.

2. Discussion Topics.

a. Request for amplified music to Samantha Behnke, Girl Scout Troop 2284 on April 21, 2023 in the Community Room.

Motion by Antoine, seconded by Kilgas to grant the Request for amplified music to Samantha Behnke, Girl Scout Troop 2284 on April 21, 2023 in the Community Room.

All members present voted aye.

Motion carried.

b. Outdoor Alcoholic Beverage Area Alternative Entrance – 313 Dodge.

Associate Planner Paul explained the area with a map. Questions from the Committee were answered. Attorney Davidson stated that in approving this, an exception to the existing code for the outdoor area alcoholic beverage permit which is allowed by this body.

Motion by Kilgas, seconded by Antoine to approve the Outdoor Alcoholic Beverage Area permit with the alternative entrance shown in the site plan with the following findings: the layout of the building/site and location of the entrance prohibit the business building to be entered before the outdoor alcoholic beverage area.

All members present voted aye.

Motion carried.

3. Adjourn.

Motion made by Antoine, seconded by Kilgas to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 6:30 pm.

Sally Kenney, Clerk

Motion by Eggleston, seconded by Antoine to approve the minutes apart from item 2b - Outdoor Alcoholic Beverage Area Alternative Entrance – 313 Dodge and to bring this item up for discussion.

All Ald. present voted aye.

Motion carried.

Motion by Eggleston, seconded by Coenen to forward item 2b - Outdoor Alcoholic Beverage Area Alternative Entrance – 313 Dodge to the full Council for consideration and approval under item 7d.

All Ald. present voted aye.

Motion carried.

Motion by Eggleston, seconded by Coenen to adopt the Health & Recreation Committee Meeting Minutes of April 5, 2023 with the exception of 2b.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to go out of order and take up 7d - Outdoor Alcoholic Beverage Area Alternative Entrance – 313 Dodge.

All Ald. present voted aye.

Motion carried.

Outdoor Alcoholic Beverage Area Alternative Entrance – 313 Dodge.

Moore stated the alternative entrance to 313 Dodge was brought to the Plan Commission and he is in support of this, but Council needs to be careful when making exceptions to ordinances that are in place. DPW/Eng. Neumeier gave his thoughts on ways that the ordinance can be met without making exceptions. Discussion was held by the Council.

Motion by Thiele, seconded by Schell to approve the Outdoor Alcoholic Beverage Area permit with the alternative entrance shown in the site plan with the following findings: the layout of the building/site and location of the entrance prohibit the business building to be entered before the outdoor alcoholic beverage area.

Roll call: Antoine-aye, Coenen-aye, Eggleston-aye, Kilgas-aye, Moore-aye, Schell-aye, Thiele-aye.

Motion carried (7-0).

Motion by Antoine, seconded by Coenen to go back in order and take up 6d.

All Ald. present voted aye.

Motion carried.

Amended Plan Commission Meeting Minutes of February 23, 2023.

Motion by Moore, seconded by Thiele to adopt the amended Plan Commission Meeting Minutes of February 23, 2023.

All Ald. present voted aye.

Motion carried.

Grignon Mansion Board Meeting Minutes of February 13, 2023.

Motion by Thiele, seconded by Antoine to receive and place on file the Grignon Mansion Board Meeting Minutes of February 13, 2023.

All Ald. present voted aye.

Motion carried.

Operators/Bartenders License

The following applicants have applied for an operator's license for the license year 2022-2024 and have been recommended for approval based on their record check by the police department:

Ellis	Shandi	D.	1807 E. Robin Way Apt. L.	Appleton
Schultz	Ross	J.	2217 Joan Ct.	Kaukauna
Sorge	Samantha	J.	180 Lamplighter Dr. Apt. 12	Kaukauna
Troxell	Angela	L.	1617 W. Weiland Ln.	Appleton
Valdez	Kayla	L.	1160 Grant St.	De Pere
Vandenberg	Louisa	A.	W6415 Sonny Dr. Unit 7	Menasha
Vanderloop	Kelly	A.	N1835 Emery Ln.	Kaukauna

Motion by Eggleston, seconded by Antoine to approve the operator/bartender license.

All Ald. present voted aye.

Motion carried.

REPORTS OF CITY OFFICERS

People Plan Seminar.

HR Dir. Swaney stated City staff has started to put together a People Plan to better plan for staffing requests. It would be helpful to have goals and objections for a 5 year period. To facilitate this process staff is looking at having a Director Retreat. This will be a multi day event where department heads will meet. The first date is scheduled for June 27. Council members are also invited. Finance Director Van Rossum stated this planning will feed into the annual budget when different departments are requesting additional staff.

Municipal Pool Update.

Mayor Penterman gave an update on the municipal pool renovations with pictures of the proposed items for renovations. The opinion of probable cost and timeline as of 4-4-23 is 6.2 million with contingencies of up to 6.9 million. The approval to bid from the Common Council would tentatively be May 1. We will be looking to shut down the pool 2 weeks early after the Doggy Dip event. Construction would start shortly after shut-down in late August or early September. The Street Department will be helping to dismantle decks before the equipment is brought in. The pool is tentatively scheduled to open in June of 2024. A list of donors was given: David and Rita Nelson Family Fund is sponsoring the splash pad for \$250,000, the Bank of Kaukauna donated \$50,000, Bernatello's donated \$100,000, a grant from WE Energies for \$25,000, Gene Frederickson Trucking donated \$5,000, Berkers Family Dentistry donated \$5,000, Kaukauna Family Dentistry donated \$2,500, \$100,000 from a donor who is not yet named, Kobussen Family Fund donated \$2,000. Currently there are 15 businesses that are pending and 3 grants still pending. The City is looking to raise at least \$1,000,000.

FEH Assessment Report.

The Kaukauna Public Library contracted with FEH Design to complete a space needs study in the Spring of 2022. Library Director Thiem-Menning provided the final FEH Assessment Report. The report compared 36 other Wisconsin Public Libraries that serve populations of between 19,000 and 34,999. These communities include some relatively nearby and some a considerable distance away. They encompass communities that are both suburban and rural in nature. FEH Design toured the existing facility multiple times, observed the library in use by the public, interviewed the Library Director, and conducted three focus groups with staff members. These steps were efforts to better understand what does and doesn't work well from a library service aspect in the existing library space. Finally, FEH applied its proprietary library space planning tool three times using differing assumptions to determine both the library's current space deficit and the library's projected space needs twenty years hence. The primary deficiencies identified in applying the space planning tool are space for an expanded collection of materials, additional/enhanced meeting and programming space, expanded and enhanced staff workspace, and storage. The existing facility is already 4,290 square feet, too small to meet the needs of the current population. An expansion of the facility to 41,689 (an increase of 15,089 square feet) would allow for modest expansion of both staff and programming spaces but would do little to address the need for larger collections. An expansion to approximately 51,485 square feet would serve the 20-year population growth needs, would accommodate an average-sized collection for the service population and would supply the space for programming, staff, and storage for at least the next twenty years. Discussion was held and questions answered.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2023-5378 Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing.

Motion by Moore, seconded by Coenen to suspend the rules and waive the reading of Resolution 2023-5378.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2023-5378.
All Ald. present voted aye.
Motion carried.

Resolution 2023-5379 A Resolution Approving the Preliminary Plat for Phase 4 of the Hurkman Heights Subdivision.

Motion by Moore, seconded by Schell to suspend the rules and waive the reading of Resolution 2023-5379.
All Ald. present voted aye.
Motion carried.

Motion by Moore, seconded by Eggleston to adopt Resolution 2023-5379.
All Ald. present voted aye.
Motion carried.

Resolution 2023-5380 Resolution Authorizing Mayor Anthony Penterman and Clerk Sally Kenney to enter into a Storm Sewer Easement with AMERCO Real Estate Company.

Motion by Moore, seconded by Antoine to suspend the rules and waive the reading of Resolution 2023-5380.
All Ald. present voted aye.
Motion carried.

Motion by Moore, seconded by Kilgas to adopt Resolution 2023-5380.
All Ald. present voted aye.
Motion carried.

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) deliberating and/or negotiating the investing of public funds or conducting other specified public business.

Motion by Coenen seconded by Eggleston to adjourn to closed session.
All Ald. present voted aye.
Motion carried.

Moved to closed session at 8:34 p.m.

Return to Open Session for possible action.

Motion by Schell, seconded by Kilgas to return to Open Session.
All Ald. present voted aye.
Motion carried.

Returned to Open Session at 9:26 p.m.

ADJOURN

Motion by Antoine, seconded by Kilgas to adjourn.
All Ald. present voted aye.
Motion carried.

Meeting adjourned at 9:27 pm.

Sally Kenney, Clerk



Accounts Payable

Checks for Approval

User: cnelson
Printed: 4/11/2023 - 3:11 PM



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
0	03/17/2023	General Fund	Supplemental Dental/Vision Ins	Delta Dental of Wisconsin		144.40
0	03/17/2023	General Fund	Supplemental Dental/Vision Ins	Delta Dental of Wisconsin		1,275.90
0	03/17/2023	General Fund	Supplemental Dental/Vision Ins	Delta Dental of Wisconsin		296.28
0	03/24/2023	General Fund	Adult Programs	Wis. Dept. of Revenue - ACH PAYMENT		26.00
0	03/24/2023	General Fund	Facilities Rental	Wis. Dept. of Revenue - ACH PAYMENT		106.55
0	03/24/2023	General Fund	Gift Shop Sales	Wis. Dept. of Revenue - ACH PAYMENT		14.73
0	03/24/2023	1000 Islands	Fundraising Sales	Wis. Dept. of Revenue - ACH PAYMENT		120.93
0	03/24/2023	Solid Waste	Other Payments-Cart Repayments	Wis. Dept. of Revenue - ACH PAYMENT		40.22
0	03/24/2023	General Fund	Group Health Insurance	Wisconsin Employee Trust Funds (ETF)		341,765.64
0	03/31/2023	General Fund	Contractual Services	Cloudpermit Inc.		18,500.00
0	03/31/2023	General Fund	Contractual Services	Cloudpermit Inc.		6,000.00
118635	03/17/2023	Streets & Sidewalk Capital	Street Improvements	AECOM Technical Services, Inc		996.77
118636	03/17/2023	General Fund	Contractual Services	Charter Communications		1,099.82
118636	03/17/2023	General Fund	Communications	Charter Communications		196.81
118637	03/17/2023	Storm Water Utility	Water Sewer & Electric	Kaukauna Utilities		2,482.37
118638	03/17/2023	General Fund	Seminar Expenses	Caleb Lyons		197.81
118639	03/17/2023	General Fund	Workers Compensation	McClone		42,023.00
118639	03/17/2023	General Fund	General Insurance	McClone		29,913.00
118640	03/17/2023	General Fund	Outagamie County	Outagamie County Treasurer		1,543.89
118641	03/17/2023	General Fund	Evidence	Porter Lee Corporation		675.00
118642	03/17/2023	General Fund	Recruitment Expenses	Screening One, Inc.		54.80
118643	03/17/2023	General Fund	Education & Memberships	Stanard & Associates, Inc.		122.00
118644	03/17/2023	General Fund	General Supplies	Alan Tennesen		125.00
118645	03/17/2023	General Fund	Office Supplies	The O'Brion Agency LLC		437.50
118645	03/17/2023	General Fund	Office Supplies	The O'Brion Agency LLC		59.20
118645	03/17/2023	General Fund	Office Supplies	The O'Brion Agency LLC		15.20
118645	03/17/2023	General Fund	Office Supplies	The O'Brion Agency LLC		68.80
118645	03/17/2023	General Fund	Office Supplies	The O'Brion Agency LLC		34.40
118645	03/17/2023	General Fund	Office Supplies	The O'Brion Agency LLC		440.00
118645	03/17/2023	General Fund	Office Supplies	The O'Brion Agency LLC		380.50
118645	03/17/2023	General Fund	Office Supplies	The O'Brion Agency LLC		88.00
118645	03/17/2023	General Fund	Office Supplies	The O'Brion Agency LLC		88.00
118645	03/17/2023	General Fund	Office Supplies	The O'Brion Agency LLC		228.00
118645	03/17/2023	General Fund	Office Supplies	The O'Brion Agency LLC		34.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
118646	03/17/2023	General Fund	Medical & Laboratory Supplies	Thedacare Laboratories		127.50
118647	03/17/2023	General Fund	Clothing Expense	The Uniform Shoppe of Green Bay, Inc.		66.95
118648	03/17/2023	General Fund	General Supplies	Unison Credit Union		45.52
118648	03/17/2023	General Fund	General Supplies	Unison Credit Union		51.80
118648	03/17/2023	General Fund	Maintenance - Buildings	Unison Credit Union		22.50
118648	03/17/2023	General Fund	Office Supplies	Unison Credit Union		10.17
118648	03/17/2023	General Fund	General Supplies	Unison Credit Union		9.99
118648	03/17/2023	General Fund	General Supplies	Unison Credit Union		35.04
118648	03/17/2023	General Fund	Maintenance - Buildings	Unison Credit Union		231.12
118648	03/17/2023	General Fund	General Supplies	Unison Credit Union		167.98
118648	03/17/2023	General Fund	Maintenance - Buildings	Unison Credit Union		359.87
118648	03/17/2023	General Fund	Office Supplies	Unison Credit Union		11.99
118648	03/17/2023	General Fund	General Supplies	Unison Credit Union		22.94
118648	03/17/2023	General Fund	General Supplies	Unison Credit Union		55.59
118648	03/17/2023	General Fund	Maintenance - Automotive	Unison Credit Union		9.99
118648	03/17/2023	General Fund	Seminar Expenses	Unison Credit Union		589.51
118648	03/17/2023	General Fund	Clothing Expense	Unison Credit Union		192.59
118648	03/17/2023	General Fund	Clothing Expense	Unison Credit Union		119.55
118648	03/17/2023	General Fund	Clothing Expense	Unison Credit Union		51.00
118648	03/17/2023	General Fund	Seminar Expenses	Unison Credit Union		317.97
118648	03/17/2023	General Fund	Postage	Unison Credit Union		19.70
118648	03/17/2023	General Fund	Clothing Expense	Unison Credit Union		57.05
118648	03/17/2023	General Fund	Clothing Expense	Unison Credit Union		162.76
118648	03/17/2023	General Fund	Office Supplies	Unison Credit Union		670.06
118648	03/17/2023	General Fund	Expense Allowance	Unison Credit Union		150.00
118648	03/17/2023	General Fund	Office Supplies	Unison Credit Union		9.97
118648	03/17/2023	General Fund	Contractual Services	Unison Credit Union		443.10
118648	03/17/2023	General Fund	Expense Allowance	Unison Credit Union		132.31
118648	03/17/2023	General Fund	Contractual Services	Unison Credit Union		49.00
118648	03/17/2023	General Fund	Office Supplies	Unison Credit Union		193.23
118648	03/17/2023	General Fund	Miscellaneous	Unison Credit Union		16.95
118648	03/17/2023	General Fund	General Supplies	Unison Credit Union		30.90
118648	03/17/2023	General Fund	Office Supplies	Unison Credit Union		24.99
118648	03/17/2023	General Fund	Programs	Unison Credit Union		179.19
118648	03/17/2023	General Fund	Miscellaneous	Unison Credit Union		319.96
118648	03/17/2023	General Fund	Aminal & Bird Care	Unison Credit Union		48.96
118648	03/17/2023	General Fund	Seminar Expenses	Unison Credit Union		365.00
118648	03/17/2023	General Fund	Seminar Expenses	Unison Credit Union		198.00
118648	03/17/2023	General Fund	Seminar Expenses	Unison Credit Union		74.98
118648	03/17/2023	General Fund	Chemicals & Ordnance	Unison Credit Union		246.27
118648	03/17/2023	General Fund	Office Supplies	Unison Credit Union		43.47
118648	03/17/2023	General Fund	Contractual Services	Unison Credit Union		195.00
118648	03/17/2023	General Fund	Seminar Expenses	Unison Credit Union		222.28
118648	03/17/2023	General Fund	Seminar Expenses	Unison Credit Union		126.09

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
118648	03/17/2023	General Fund	K9 Program	Unison Credit Union		63.00
118648	03/17/2023	General Fund	K9 Program	Unison Credit Union		63.00
118648	03/17/2023	General Fund	Seminar Expenses	Unison Credit Union		700.00
118648	03/17/2023	General Fund	Seminar Expenses	Unison Credit Union		164.00
118648	03/17/2023	General Fund	Seminar Expenses	Unison Credit Union		345.00
118648	03/17/2023	General Fund	Travel - City Business	Unison Credit Union		150.00
118648	03/17/2023	General Fund	Maintenance - Buildings	Unison Credit Union		77.50
118648	03/17/2023	American Rescue Plan Act Funds	Miscellaneous	Unison Credit Union		77.16
118648	03/17/2023	General Fund	Miscellaneous	Unison Credit Union		4.33
118648	03/17/2023	General Fund	Investigation Equipment	Unison Credit Union		29.98
118648	03/17/2023	General Fund	Miscellaneous	Unison Credit Union		60.43
118648	03/17/2023	General Fund	Investigation Equipment	Unison Credit Union		79.99
118648	03/17/2023	General Fund	Postage	Unison Credit Union		25.96
118648	03/17/2023	General Fund	Miscellaneous	Unison Credit Union		92.20
118648	03/17/2023	General Fund	Maintenance - All Other Equipm	Unison Credit Union		38.39
118648	03/17/2023	General Fund	Automotive Supplies	Unison Credit Union		45.99
118648	03/17/2023	Equipment Capital	Equipment	Unison Credit Union		45.97
118648	03/17/2023	General Fund	Communications	Unison Credit Union		243.53
118648	03/17/2023	American Rescue Plan Act Funds	Miscellaneous	Unison Credit Union		138.87
118648	03/17/2023	General Fund	Education & Memberships	Unison Credit Union		45.00
118648	03/17/2023	General Fund	Custodial Supplies	Unison Credit Union		25.32
118648	03/17/2023	General Fund	Mach Tools & Instruments	Unison Credit Union		329.99
118648	03/17/2023	General Fund	General Supplies	Unison Credit Union		458.85
118648	03/17/2023	General Fund	Mach Tools & Instruments	Unison Credit Union		570.00
118648	03/17/2023	General Fund	Mach Tools & Instruments	Unison Credit Union		53.26
118648	03/17/2023	General Fund	Miscellaneous	Unison Credit Union		123.94
118648	03/17/2023	General Fund	Office Supplies	Unison Credit Union		25.41
118648	03/17/2023	General Fund	Education & Memberships	Unison Credit Union		215.00
118648	03/17/2023	General Fund	Travel - City Business	Unison Credit Union		19.41
118648	03/17/2023	General Fund	Office Supplies	Unison Credit Union		69.99
118648	03/17/2023	General Fund	Office Supplies	Unison Credit Union		6.67
118648	03/17/2023	General Fund	Seminar Expenses	Unison Credit Union		125.00
118648	03/17/2023	General Fund	Miscellaneous	Unison Credit Union		49.00
118648	03/17/2023	General Fund	Travel - City Business	Unison Credit Union		297.00
118648	03/17/2023	General Fund	Contractual Services	Unison Credit Union		9.99
118648	03/17/2023	General Fund	Communications	Unison Credit Union		334.88
118648	03/17/2023	General Fund	Office Supplies	Unison Credit Union		154.69
118648	03/17/2023	General Fund	General Supplies	Unison Credit Union		149.99
118648	03/17/2023	General Fund	General Supplies	Unison Credit Union		349.90
118648	03/17/2023	General Fund	General Supplies	Unison Credit Union		29.95
118649	03/17/2023	Streets & Sidewalk Capital	Street Improvements	Wis. Dept. of Transportation		6,053.54
118650	03/17/2023	General Fund	Education & Memberships	Wis. Municipal Judges Assn		50.00
118651	03/17/2023	General Fund	Accrued 10% Fines	State of Wisconsin		3,877.59
118652	03/24/2023	General Fund	Maintenance - Buildings	Advanced Maintenance Solutions		409.50

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118652	03/24/2023	General Fund	Contractual Services	Advanced Maintenance Solutions		1,278.35
118653	03/24/2023	General Fund	Contractual Services	J.F. Ahern Co.		807.42
118653	03/24/2023	General Fund	Contractual Services	J.F. Ahern Co.		214.86
118653	03/24/2023	General Fund	Maintenance - Buildings	J.F. Ahern Co.		1,933.82
118654	03/24/2023	General Fund	Contractual Services	Airgas North Central		29.46
118654	03/24/2023	General Fund	Contractual Services	Airgas North Central		16.67
118655	03/24/2023	Storm Water Utility	Maintenance - Automotive	Appleton Hydraulic Components, LLC		992.72
118656	03/24/2023	General Fund	Maintenance - Automotive	Aring Equipment Co. Inc		164.73
118657	03/24/2023	General Fund	Maintenance - All Other Equipm	Baycom Inc.		502.50
118658	03/24/2023	General Fund	Youth Programs Non-Taxable	Cheyenne Bey		50.00
118659	03/24/2023	General Fund	Maintenance - All Other Equipm	Bobcat Plus Inc		-109.79
118659	03/24/2023	General Fund	Maintenance - All Other Equipm	Bobcat Plus Inc		215.29
118660	03/24/2023	1000 Islands	Restricted Funds	Todd Broeckel		150.00
118661	03/24/2023	General Fund	Maintenance - Automotive	Brooks Tractor Inc.		195.39
118662	03/24/2023	General Fund	Youth Programs Non-Taxable	Jena Button		50.00
118663	03/24/2023	General Fund	Travel - City Business	Jacob Carrel		135.06
118663	03/24/2023	General Fund	Automotive Supplies	Jacob Carrel		26.00
118664	03/24/2023	General Fund	Contractual Services	Dean Enterprises, LLC		137.50
118665	03/24/2023	General Fund	Youth Programs Non-Taxable	Becki DeCoster		50.00
118666	03/24/2023	General Fund	Youth Programs Non-Taxable	Kimberly Delcore		60.00
118667	03/24/2023	Sanitary Sewer Utility	Contractual Services	Diggers Hotline Inc.		263.92
118668	03/24/2023	General Fund	Contractual Services	Diversified Benefit Services, Inc.		246.50
118669	03/24/2023	General Fund	Youth Programs Non-Taxable	Melissa Donnermeyer		60.00
118670	03/24/2023	General Fund	Medical & Laboratory Supplies	Emergency Medical Products		83.10
118670	03/24/2023	General Fund	Medical & Laboratory Supplies	Emergency Medical Products		10.75
118671	03/24/2023	General Fund	Maintenance - Buildings	Energy Control & Design, Inc.		664.80
118671	03/24/2023	General Fund	Maintenance - Buildings	Energy Control & Design, Inc.		484.53
118672	03/24/2023	General Fund	Maintenance - All Other Equipm	Evergreen Power, LLC		304.53
118672	03/24/2023	General Fund	Maintenance - All Other Equipm	Evergreen Power, LLC		38.65
118672	03/24/2023	General Fund	Maintenance - All Other Equipm	Evergreen Power, LLC		70.98
118673	03/24/2023	General Fund	General Supplies	Fastenal Company		94.48
118673	03/24/2023	General Fund	Maintenance - Buildings	Fastenal Company		27.95
118674	03/24/2023	General Fund	Maintenance - Buildings	Griesbach Diamond Water Inc.		374.36
118674	03/24/2023	General Fund	Maintenance - Buildings	Griesbach Diamond Water Inc.		187.18
118674	03/24/2023	General Fund	Maintenance - Buildings	Griesbach Diamond Water Inc.		187.18
118675	03/24/2023	General Fund	Maintenance - Roads & Walks	Robert Hoehne		23.07
118676	03/24/2023	General Fund	Rent - Equipment	James Imaging Systems, Inc.		128.57
118676	03/24/2023	General Fund	Rent - Equipment	James Imaging Systems, Inc.		128.57
118677	03/24/2023	General Fund	Rent - Equipment	James Imaging Systems, Inc.		56.20
118678	03/24/2023	Equipment Capital	Equipment	Jefferson Fire & Safety, Inc.		580.80
118679	03/24/2023	General Fund	Maintenance - Automotive	JX Enterprises, Inc.		98.82
118680	03/24/2023	General Fund	Maintenance - Automotive	K. R. West Company Inc		122.53
118680	03/24/2023	General Fund	Maintenance - All Other Equipm	K. R. West Company Inc		124.34
118680	03/24/2023	General Fund	Maintenance - Automotive	K. R. West Company Inc		221.39

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118681	03/24/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,408.27
118681	03/24/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		5,193.72
118681	03/24/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		3,670.87
118681	03/24/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		133.39
118681	03/24/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		77.51
118681	03/24/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		207.49
118681	03/24/2023	Sanitary Sewer Utility	Water Sewer & Electric	Kaukauna Utilities		92.74
118681	03/24/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,384.55
118681	03/24/2023	Nelson Crossing Fund	Boardwalk Bridge - Utilities	Kaukauna Utilities		32.17
118681	03/24/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		550.58
118681	03/24/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,845.01
118681	03/24/2023	Industrial Park	Expenditures	Kaukauna Utilities		51.92
118681	03/24/2023	TID #5 Construction Fund	Property Acquisition	Kaukauna Utilities		78.81
118681	03/24/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		696.75
118681	03/24/2023	Storm Water Utility	Water Sewer & Electric	Kaukauna Utilities		9.00
118682	03/24/2023	General Fund	Maintenance - Buildings	KK Sew & Vac Inc.		8.42
118682	03/24/2023	General Fund	Maintenance - Buildings	KK Sew & Vac Inc.		8.42
118683	03/24/2023	General Fund	Maintenance - Automotive	Klink Equipment		151.92
118683	03/24/2023	General Fund	Maintenance - All Other Equipm	Klink Equipment		245.67
118683	03/24/2023	General Fund	Maintenance - Automotive	Klink Equipment		207.42
118684	03/24/2023	General Fund	Contractual Services	Linde Gas & Equipment Inc.		43.01
118685	03/24/2023	General Fund	General Supplies	MacQueen Equip Group		1,762.05
118685	03/24/2023	General Fund	Maintenance - All Other Equipm	MacQueen Equip Group		197.06
118685	03/24/2023	Storm Water Utility	Maintenance - Automotive	MacQueen Equip Group		429.79
118685	03/24/2023	Storm Water Utility	Maintenance - Automotive	MacQueen Equip Group		271.85
118685	03/24/2023	Storm Water Utility	Maintenance - Automotive	MacQueen Equip Group		1,326.71
118685	03/24/2023	Storm Water Utility	Maintenance - Automotive	MacQueen Equip Group		1,129.06
118686	03/24/2023	General Fund	Maintenance - Office Equipment	Marco		64.46
118687	03/24/2023	General Fund	Maintenance - Office Equipment	Marco Technologies LLC		40.64
118688	03/24/2023	General Fund	General Supplies	Matheson Tri-Gas Inc.		217.19
118688	03/24/2023	General Fund	General Supplies	Matheson Tri-Gas Inc.		35.87
118688	03/24/2023	General Fund	General Supplies	Matheson Tri-Gas Inc.		617.47
118689	03/24/2023	General Fund	Contractual Services	McMahon Associates Inc		225.50
118690	03/24/2023	TID #12 Construction Fund	Marketing & Administration	Mead & Hunt		784.24
118691	03/24/2023	General Fund	Maintenance - Automotive	MGD Industrial Corp		185.38
118691	03/24/2023	General Fund	General Supplies	MGD Industrial Corp		154.75
118691	03/24/2023	General Fund	General Supplies	MGD Industrial Corp		89.30
118691	03/24/2023	General Fund	General Supplies	MGD Industrial Corp		280.30
118691	03/24/2023	General Fund	General Supplies	MGD Industrial Corp		142.00
118691	03/24/2023	General Fund	General Supplies	MGD Industrial Corp		363.99
118691	03/24/2023	General Fund	General Supplies	MGD Industrial Corp		947.33
118692	03/24/2023	General Fund	Youth Programs Non-Taxable	Crystal Miller		60.00
118693	03/24/2023	General Fund	Maintenance - Roads & Walks	Milton Propane		58.44
118694	03/24/2023	General Fund	Maintenance - Automotive	Monroe Truck Equip - Green Bay		669.38

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118694	03/24/2023	General Fund	Maintenance - Automotive	Monroe Truck Equip - Green Bay		421.80
118694	03/24/2023	General Fund	Maintenance - Automotive	Monroe Truck Equip - Green Bay		330.23
118694	03/24/2023	General Fund	Maintenance - Automotive	Monroe Truck Equip - Green Bay		165.78
118694	03/24/2023	General Fund	Maintenance - Automotive	Monroe Truck Equip - Green Bay		653.00
118694	03/24/2023	General Fund	Maintenance - Automotive	Monroe Truck Equip - Green Bay		173.50
118694	03/24/2023	General Fund	Maintenance - Automotive	Monroe Truck Equip - Green Bay		189.96
118695	03/24/2023	General Fund	Maintenance - Roads & Walks	Morton Salt		18,827.35
118696	03/24/2023	General Fund	Contractual Services	MRA - The Management Association, Inc.		750.00
118697	03/24/2023	General Fund	Youth Programs Non-Taxable	Heidi Nackers		60.00
118698	03/24/2023	General Fund	Contractual Services	O & W Communications		6,700.00
118699	03/24/2023	General Fund	Maintenance - Roads & Walks	Outagamie County Treasurer		593.85
118699	03/24/2023	General Fund	Contractual Services	Outagamie County Treasurer		728.64
118699	03/24/2023	General Fund	Maintenance - Roads & Walks	Outagamie County Treasurer		1,874.06
118699	03/24/2023	General Fund	Contractual Services	Outagamie County Treasurer		22,550.30
118700	03/24/2023	General Fund	Insurance Claim	Packer City International Trucks, Inc.		1,127.32
118700	03/24/2023	General Fund	Insurance Claim	Packer City International Trucks, Inc.		3,049.60
118700	03/24/2023	General Fund	Maintenance - Automotive	Packer City International Trucks, Inc.		-958.20
118700	03/24/2023	General Fund	Maintenance - Automotive	Packer City International Trucks, Inc.		249.94
118700	03/24/2023	General Fund	Maintenance - Automotive	Packer City International Trucks, Inc.		322.53
118700	03/24/2023	General Fund	Maintenance - Automotive	Packer City International Trucks, Inc.		315.76
118700	03/24/2023	General Fund	Maintenance - Automotive	Packer City International Trucks, Inc.		493.13
118700	03/24/2023	General Fund	Maintenance - Automotive	Packer City International Trucks, Inc.		493.13
118700	03/24/2023	General Fund	Maintenance - Automotive	Packer City International Trucks, Inc.		518.87
118700	03/24/2023	General Fund	Maintenance - Automotive	Packer City International Trucks, Inc.		40.41
118700	03/24/2023	General Fund	Insurance Claim	Packer City International Trucks, Inc.		23.75
118700	03/24/2023	General Fund	Insurance Claim	Packer City International Trucks, Inc.		40.08
118701	03/24/2023	General Fund	Maintenance - Automotive	Pat's Tire Sales & Service, Inc.		292.00
118702	03/24/2023	General Fund	Rent - Equipment	Pitney Bowes Global Financial Services		253.98
118703	03/24/2023	Sanitary Sewer Utility	Maintenance - Automotive	Plymouth Lubricants		279.91
118703	03/24/2023	General Fund	Miscellaneous	Plymouth Lubricants		1,751.65
118704	03/24/2023	General Fund	Maintenance - Automotive	Quality Truck Care Center		273.20
118704	03/24/2023	General Fund	Maintenance - Automotive	Quality Truck Care Center		100.72
118704	03/24/2023	General Fund	Maintenance - Automotive	Quality Truck Care Center		216.09
118704	03/24/2023	General Fund	Maintenance - Automotive	Quality Truck Care Center		195.96
118704	03/24/2023	General Fund	Maintenance - Automotive	Quality Truck Care Center		-100.72
118704	03/24/2023	General Fund	Maintenance - Automotive	Quality Truck Care Center		318.38
118705	03/24/2023	General Fund	General Supplies	Reinders Inc.		144.12
118706	03/24/2023	General Fund	Automotive Supplies	Riesterer & Schnell Inc		60.66
118707	03/24/2023	General Fund	Youth Programs Non-Taxable	Ashley Schroth		50.00
118708	03/24/2023	General Fund	Maintenance - Buildings	Security Fence & Supply Co, Inc.		958.68
118709	03/24/2023	General Fund	Library Materials	Sprint		302.80
118710	03/24/2023	General Fund	Aminal & Bird Care	Stoneridge Piggly Wiggly		85.94
118710	03/24/2023	General Fund	Miscellaneous	Stoneridge Piggly Wiggly		12.38
118710	03/24/2023	General Fund	Miscellaneous	Stoneridge Piggly Wiggly		11.99

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118710	03/24/2023	General Fund	Miscellaneous	Stoneridge Piggly Wiggly		45.83
118710	03/24/2023	General Fund	Recreation	Stoneridge Piggly Wiggly		103.46
118711	03/24/2023	General Fund	Library Materials	T-Mobile USA		335.48
118712	03/24/2023	General Fund	Youth Programs Non-Taxable	Jennifer Teeters		50.00
118713	03/24/2023	General Fund	Contractual Services	Evie Thorne		5.00
118714	03/24/2023	Storm Water Utility	Contractual Services	Total Energy Systems LLC		695.30
118715	03/24/2023	General Fund	Dance Non-Taxable	Linda Treiber		25.00
118716	03/24/2023	General Fund	Insurance Claim	Tri City Glass & Door		409.50
118717	03/24/2023	General Fund	Maintenance - Automotive	Triumph Tires Inc		1,387.00
118717	03/24/2023	General Fund	Maintenance - Automotive	Triumph Tires Inc		825.00
118717	03/24/2023	General Fund	Maintenance - Automotive	Triumph Tires Inc		108.00
118717	03/24/2023	General Fund	Maintenance - Automotive	Triumph Tires Inc		450.00
118717	03/24/2023	General Fund	Maintenance - Automotive	Triumph Tires Inc		725.00
118717	03/24/2023	General Fund	Maintenance - Automotive	Triumph Tires Inc		6,454.68
118718	03/24/2023	General Fund	Maintenance - Automotive	Truck Country Of Wisconsin		34.00
118718	03/24/2023	General Fund	Maintenance - Automotive	Truck Country Of Wisconsin		50.66
118718	03/24/2023	Sanitary Sewer Utility	Maintenance - Automotive	Truck Country Of Wisconsin		200.20
118718	03/24/2023	Sanitary Sewer Utility	Maintenance - Automotive	Truck Country Of Wisconsin		297.88
118718	03/24/2023	Sanitary Sewer Utility	Maintenance - Automotive	Truck Country Of Wisconsin		750.14
118719	03/24/2023	General Fund	Maintenance - Automotive	Utility Sales & Service		5,845.02
118720	03/24/2023	General Fund	Youth Programs Non-Taxable	Kali VandeHey		50.00
118721	03/24/2023	General Fund	Youth Programs Non-Taxable	Andrea VanDerSteen		50.00
118721	03/24/2023	General Fund	Youth Programs Non-Taxable	Andrea VanDerSteen		50.00
118722	03/24/2023	General Fund	Travel - City Business	John VanDrunen		379.90
118723	03/24/2023	General Fund	Maintenance - Buildings	VOE Power & Systems LLC		190.00
118724	03/24/2023	General Fund	Contractual Services	von Briesen & Roper S.C.		787.50
118725	03/24/2023	General Fund	Heating Fuels	We Energies		1,571.64
118726	03/24/2023	General Fund	Maintenance - All Other Equipm	Weyers Equipment Inc		160.44
118726	03/24/2023	General Fund	Maintenance - All Other Equipm	Weyers Equipment Inc		80.19
118727	03/24/2023	Public Protect & Safety Grant	Mach Tools & Instruments	Wis. Dept. of Natural Resources		1,458.48
118727	03/24/2023	General Fund	Mach Tools & Instruments	Wis. Dept. of Natural Resources		1,099.47
118728	03/24/2023	General Fund	Education & Memberships	WSFCA		95.00
118729	03/24/2023	General Fund	Youth Programs Non-Taxable	Bonnie Ziewacz		50.00
118730	03/31/2023	Buildings & Misc. Capital	Miscellaneous	ACSM Inc.		40,000.00
118731	03/31/2023	General Fund	Chemicals & Ordnance	Advantage Police Supply Inc.		822.84
118732	03/31/2023	General Fund	Mach Tools & Instruments	American Firehouse Furniture		2,416.50
118733	03/31/2023	General Fund	Office Supplies	Amplitel Technologies LLC		323.49
118734	03/31/2023	Sanitary Sewer Utility	Contractual Services	AT&T		237.88
118735	03/31/2023	General Fund	Contractual Services	AT&T Mobility		511.25
118735	03/31/2023	Storm Water Utility	Communications	AT&T Mobility		169.24
118735	03/31/2023	General Fund	Communications	AT&T Mobility		10.78
118735	03/31/2023	General Fund	Communications	AT&T Mobility		10.79
118736	03/31/2023	General Fund	Tuition Assistance Program	Thomas Bartolazzi		554.21
118737	03/31/2023	General Fund	General Supplies	Batteries Plus, LLC.		38.39

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118738	03/31/2023	Sanitary Sewer Utility	Maintenance - Roads & Walks	Roger Bowers Construction Co, Inc		250.00
118739	03/31/2023	General Fund	General Supplies	Capital One Commercial		161.45
118740	03/31/2023	General Fund	Computing	CDW Government		26.90
118740	03/31/2023	General Fund	Computing	CDW Government		26.71
118740	03/31/2023	General Fund	Computing	CDW Government		52.26
118740	03/31/2023	General Fund	Computing	CDW Government		42.22
118740	03/31/2023	General Fund	Computing	CDW Government		30.35
118740	03/31/2023	General Fund	Office Equipment	CDW Government		350.00
118740	03/31/2023	General Fund	Computing	CDW Government		243.80
118740	03/31/2023	General Fund	Computing	CDW Government		153.49
118740	03/31/2023	General Fund	Computing	CDW Government		878.65
118740	03/31/2023	General Fund	Computing	CDW Government		2,229.70
118741	03/31/2023	General Fund	Communications	Cellcom		146.47
118741	03/31/2023	General Fund	Communications	Cellcom		31.33
118741	03/31/2023	General Fund	Communications	Cellcom		1,078.99
118741	03/31/2023	General Fund	Communications	Cellcom		31.33
118741	03/31/2023	General Fund	Communications	Cellcom		75.00
118741	03/31/2023	General Fund	Communications	Cellcom		65.00
118741	03/31/2023	General Fund	Communications	Cellcom		60.32
118741	03/31/2023	General Fund	Communications	Cellcom		62.66
118741	03/31/2023	General Fund	Communications	Cellcom		31.33
118742	03/31/2023	General Fund	K9 Donations	Community Foundation - Kaukauna K-9 Fund		6,789.74
118743	03/31/2023	General Fund	Office Supplies	Complete Office of Wisconsin		30.98
118744	03/31/2023	General Fund	Maintenance - All Other Equipm	Creative Sign		55.00
118745	03/31/2023	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		882.16
118745	03/31/2023	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		45.26
118746	03/31/2023	General Fund	Maintenance - All Other Equipm	DIS Solutions		77.20
118747	03/31/2023	General Fund	Office Equipment	ESRI		1,488.00
118748	03/31/2023	General Fund	Facilities Rental Non-Taxable	Debra Fischer		200.00
118749	03/31/2023	American Rescue Plan Act Funds	Miscellaneous	Flock Safety		54,600.00
118750	03/31/2023	General Fund	Insurance Claim	Fox Valley Auto-Body & Painting		427.50
118751	03/31/2023	General Fund	Contractual Services	Fox Valley Humane Association		80.00
118752	03/31/2023	General Fund	Seminar Expenses	Fox Valley Technical College		1,150.00
118753	03/31/2023	General Fund	Clothing Expense	Grainger Inc		213.58
118754	03/31/2023	General Fund	Maintenance - Automotive	Interstate Battery		176.90
118755	03/31/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		142.09
118755	03/31/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		19,772.06
118755	03/31/2023	Sanitary Sewer Utility	Water Sewer & Electric	Kaukauna Utilities		1,358.55
118755	03/31/2023	Sanitary Sewer Utility	Water Sewer & Electric	Kaukauna Utilities		18.36
118755	03/31/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		991.57
118755	03/31/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		187.64
118755	03/31/2023	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,604.18
118755	03/31/2023	Environmental Remediate TID	Remediation Costs - City	Kaukauna Utilities		16.68
118756	03/31/2023	General Fund	K9 Program	Kaukauna Veterinary Clinic, LLP		654.88

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
118756	03/31/2023	General Fund	K9 Program	Kaukauna Veterinary Clinic, LLP		171.49
118757	03/31/2023	General Fund	Chemicals & Ordnance	Kiesler Police Supply		50.00
118757	03/31/2023	General Fund	Chemicals & Ordnance	Kiesler Police Supply		146.37
118757	03/31/2023	General Fund	Chemicals & Ordnance	Kiesler Police Supply		8,014.16
118757	03/31/2023	General Fund	Chemicals & Ordnance	Kiesler Police Supply		269.83
118758	03/31/2023	General Fund	Education & Memberships	League of Wisconsin Municipalities		75.00
118759	03/31/2023	General Fund	Miscellaneous	Make-A-Wish Foundation of Wisconsin		150.00
118760	03/31/2023	General Fund	Rent - Equipment	Marco Technologies LLC		68.77
118760	03/31/2023	General Fund	Rent - Equipment	Marco Technologies LLC		68.77
118760	03/31/2023	General Fund	Rent - Equipment	Marco Technologies LLC		38.70
118760	03/31/2023	General Fund	Rent - Equipment	Marco Technologies LLC		17.20
118760	03/31/2023	General Fund	Printing Expense	Marco Technologies LLC		17.20
118760	03/31/2023	General Fund	Rent - Equipment	Marco Technologies LLC		21.50
118760	03/31/2023	General Fund	Rent - Equipment	Marco Technologies LLC		21.50
118760	03/31/2023	General Fund	Rent - Equipment	Marco Technologies LLC		21.50
118760	03/31/2023	General Fund	Printing Expense	Marco Technologies LLC		21.50
118760	03/31/2023	General Fund	Contractual Services	Marco Technologies LLC		64.48
118760	03/31/2023	General Fund	Contractual Services	Marco Technologies LLC		17.20
118760	03/31/2023	General Fund	Contractual Services	Marco Technologies LLC		51.59
118760	03/31/2023	General Fund	Desktop Printer/Fax Expense	Marco Technologies LLC		13.03
118761	03/31/2023	General Fund	Maintenance - Automotive	Matthews Tire & Service Center		2,692.16
118762	03/31/2023	General Fund	Facilities Rental Non-Taxable	Esmerelda Mireles		141.20
118763	03/31/2023	General Fund	Miscellaneous	News Publishing Co, Inc.		240.60
118763	03/31/2023	General Fund	Miscellaneous	News Publishing Co, Inc.		240.60
118764	03/31/2023	General Fund	Seminar Expenses	Andrew Pelot		86.25
118765	03/31/2023	General Fund	Travel - City Business	Anthony Penterman		109.41
118766	03/31/2023	General Fund	Mach Tools & Instruments	Pleshek Outdoor Power		349.99
118767	03/31/2023	General Fund	Seminar Expenses	Thomas Raether		98.28
118768	03/31/2023	General Fund	General Supplies	Rent-A-Flash of Wisconsin, Inc		1,518.83
118769	03/31/2023	General Fund	Maintenance - Automotive	Rick's Towing & Recovery		600.00
118770	03/31/2023	General Fund	Contractual Services	Laura Rouvari		300.00
118771	03/31/2023	General Fund	Maintenance - Automotive	S.I. Metals and Supply		70.00
118772	03/31/2023	General Fund	Seminar Expenses	Brian Schaefer		24.00
118773	03/31/2023	General Fund	Facilities Rental Non-Taxable	Michelle Seefeldt		141.20
118774	03/31/2023	General Fund	Maintenance - Automotive	Service Motor Company, Inc.		189.00
118774	03/31/2023	General Fund	Maintenance - Automotive	Service Motor Company, Inc.		12.47
118774	03/31/2023	General Fund	Maintenance - Automotive	Service Motor Company, Inc.		47.97
118775	03/31/2023	General Fund	Maintenance - Buildings	Superior Chemical Corp.		156.90
118776	03/31/2023	General Fund	Facilities Rental Non-Taxable	Cortney Swanson		200.00
118777	03/31/2023	General Fund	Heating Fuels	We Energies		248.95
118777	03/31/2023	General Fund	Heating Fuels	We Energies		357.73
118777	03/31/2023	General Fund	Heating Fuels	We Energies		107.60
118777	03/31/2023	General Fund	Heating Fuels	We Energies		21.25
118777	03/31/2023	General Fund	Heating Fuels	We Energies		4,368.19

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
118777	03/31/2023	General Fund	Heating Fuels	We Energies		287.37
118777	03/31/2023	General Fund	Water Sewer & Electric	We Energies		9.24
118778	03/31/2023	General Fund	Seminar Expenses	Wisconsin Park & Recreation Assn		25.00
118778	03/31/2023	General Fund	Seminar Expenses	Wisconsin Park & Recreation Assn		60.00
118778	03/31/2023	General Fund	Seminar Expenses	Wisconsin Park & Recreation Assn		35.00
Report Total:						763,893.40

National Library Week Proclamation

WHEREAS, today's libraries are more about what they can do with and for their communities, and not just about what they have on the shelves;

WHEREAS, libraries have long served as trusted institutions, often the heart of their cities, towns, schools, and academic campuses;

WHEREAS, libraries serve people of all ages, interests and backgrounds providing the resources and space to engage in life-long learning;

WHEREAS, libraries offer equipment and professional staff support to utilize technology, programs and services; often free or with nominal charges to users;

WHEREAS, libraries are a resource for all - regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status;

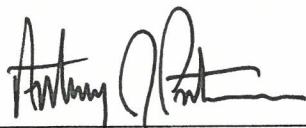
WHEREAS, we recognize librarians as information professionals who provide expertise, services and guidance for patrons to access credible sources and material, making their own informed decisions about the world today;

WHEREAS, librarians hold the professional values of diversity, equity and inclusion to meet the needs of all users;

WHEREAS, America is celebrating National Library Week including April 25 as National Library Workers' Day and the immeasurable contributions made by library workers; April 26 as National Outreach Day showing library services are not limited to their physical location; and April 27 as Take Action for Libraries Day encouraging community support for libraries;

NOW, THEREFORE, BE IT RESOLVED that I, Anthony J. Penterman, Mayor of the City of Kaukauna, proclaim National Library Week, April 23-29, 2023 in Kaukauna, Wisconsin. During this week, we encourage all residents to visit our libraries and explore all that they offer.

Date this 18th day of April, 2023.



Anthony J. Penterman, Mayor



ARBOR DAY PROCLAMATION

Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and,

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and,

WHEREAS, Arbor Day is now observed throughout the nation and the world; and,

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and,

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and,

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees are a source of joy and spiritual renewal; and

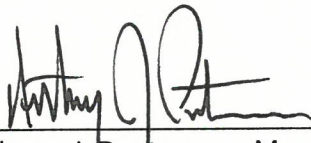
WHEREAS, Kaukauna has been recognized as a Tree City USA by the National Arbor Day Foundation and desires to continue its tree-planting ways,

NOW, THEREFORE, BE IT RESOLVED, that I, Anthony J. Penterman, Mayor of the City of Kaukauna, Wisconsin, do hereby proudly proclaim Friday, April 28, 2023, as "**ARBOR DAY**" in the City of Kaukauna, and I urge all citizens to support efforts to care for our trees and woodlands and to support our city's community forestry program, and

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well being of present and future generations.

DATED this 18th day of April, 2023.

CITY OF KAUKAUNA



Anthony J. Penterman, Mayor



BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Vice Chairperson Coenen on Monday, April 17, 2023 at 6:00 P.M.

Members present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, and Schell.

Absent & Excused: Thiele

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, Director/Naturalist Nowak, and interested citizens.

Motion by Moore, seconded by Schell to excuse the absent member.

All Ald. present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. No Mow May Discussion.

DPW/Eng. Neumeier is proposing different ways to increase pollinators without participating in “No Mow May”. Residents can still do No Mow May, if they would like, on their own. Director/Naturalist Nowak gave a presentation on ways to help pollinators with a different technique - “Slow Mow Summer”. Decreasing the amount of times grass is cut, planting flowers; especially plants that flower early in the season, increasing mower height to highest setting, doing social media posts, and reducing pesticide use are a few ways to increase pollinators. Questions from the Board were answered.

b. Recommend Award of Project 3-23 Alley Paving.

The Engineering Department has reviewed and analyzed the bids from Vinton Construction Company, M.C.C.,Inc. and Northeast Asphalt for the 3-23 Alley Paving Project. The Engineering Department has created an engineer’s estimate prior to bid opening and has compared the three received bids against the engineers estimate. The bids themselves are within \$41,174.50 of each other, which is a good indication that they are competitive. The bid tabulation showing the pricing differences between the received bids was provided.

Motion by Moore, seconded by Antoine to award Project 3-23, Alley Paving, to Vinton Construction Company, Two Rivers, WI for a total bid price of \$147,145.25.

All members present voted aye.

Motion carried.

c. Authorization to seek bids for Replacement of Tower Drive Storm Lift Station Back-up Generator.

DPW/Eng. Neumeier stated the back-up generator at the Tower Drive Stormwater Lift Station has been declining for several years. Small repairs and service calls have been increasing. Larger concerns/issues with the injectors and now with low results from the load-bank testing signify that the generator is near the end of its useful life. We had previously budgeted and borrowed for this item in the 2021 CIP but were able to keep the unit operating with a good level of confidence until this year. Questions from the Board were answered.

Motion by Kilgas, seconded by DeCoster to authorize the Street Department to seek bids for the replacement of the Tower Drive Storm Lift Station Back-up Generator.

All members present voted aye.

Motion carried.

d. Authorization to seek bids for Project 11-23 Rehabilitation of Horseshoe Park Storm Sewer.

The flow line of the 72" Corrugated Metal Pipe (CMP) under Horseshoe Park has deteriorated and is allowing soil migration, leading to sink holes in the park. Photos of the pipe were provided. After assessing the pipe with staff and consultants we are recommending bidding out a contract to patch/rehabilitate the flow line of the pipe and make tuck-point repairs to structures in the system. In addition, we will be looking for alternate bids to install structural liner for the CMP sections.

Motion by Schell, seconded by Eggleston to authorize Engineering Department to seek bids for Project 11-23, Rehabilitation of Horseshoe Park Storm Sewer.

All members present voted aye.

Motion carried.

e. Public Works update.

DPW/Eng. Neumeier stated the annual watershed cleanup will be May 6 at multiple sites. Diamond #2 concession repair quotes are coming in. Materials costs to repair the roof should be under \$1,000. On-line site card renewal will be rolling out slowly. Participants who provided an email address will be contacted starting this week. Ash tree removal in full swing. 36 Ash trees have been removed since March 20. This will be a multiple year project to remove all the necessary Ash trees. Director/Naturalist Nowak will help with the replanting of trees.

3. Adjourn.

Motion made by Antoine, seconded by DeCoster to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 6:29 p.m.

Sally Kenney, Clerk

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Eggleston on Monday, April 17, 2023 at 6:30 P.M.

Members present: Antoine, DeCoster, Eggleston, and Kilgas.

Also present: Mayor Penterman, Attorney Davidson, Alder Coenen, Alder Schell, Alder Moore, DPW/Eng. Neumeier and interested citizens.

1. Correspondence – None.

2. Discussion Topics.

a. Amplified music request from Cassidy Mickelson, Wisconsin Volunteer Infantry/City of Kaukauna on Saturday, May 13, 2023 from 9 AM to 3 PM at Grignon Mansion Grounds/Lower Grignon Park.

Motion by DeCoster, seconded by Antoine to grant the Amplified music request from Cassidy Mickelson, Wisconsin Volunteer Infantry/City of Kaukauna on Saturday, May 13, 2023 from 9 AM to 3 PM at Grignon Mansion Grounds/Lower Grignon Park.

All members voted aye.

Motion carried.

b. Electric City Experience Community Vision Grant.

Mayor Penterman stated the Community Foundation reached out to Jason Lipsky, Event Coordinator, encouraging him to apply for the grant. Because the City is the Fiscal Sponsor of the event, the grant would be given to the City; who will then pay some of the event expenses. The City is legally responsible in keeping with the rules of the grant. Discussion was held and questions answered.

Motion by DeCoster, seconded by Antoine to have the City of Kaukauna act as the Fiscal Agent for the Electric City Experience, the application of the Community Vision Grant and to authorize Mayor Penterman to enter into this agreement.

All members voted aye.

Motion carried.

c. Amplified music request to Chris Wachel, Riverside Rally on May 13, 2023 from 9:00 AM to 3:00 PM at Riverside Park.

Motion by DeCoster, seconded by Kilgas to grant the Amplified music request to Chris Wachel, Riverside Rally on May 13, 2023 from 9:00 AM to 3:00 PM at Riverside Park.

All members voted aye.

Motion carried.

3. Adjourn.

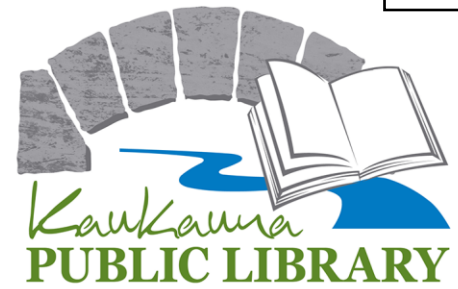
Motion made by Antoine, seconded by Kilgas to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 6:41 pm.

Sally Kenney, Clerk



LIBRARY BOARD MEETING

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna

Tuesday, February 28, 2023 at 5:30 PM

Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
 - a. The meeting was called to order at 5:34p by Vice President M. Kilgas.
2. Roll call of membership
 - a. Present: M. Kilgas, A. Schneider, J. Lucas, C. Van Boxtel, J. Vondracek, A. Neumeier
 - b. Excused: K. Hietpas, J. Van De Hey, C. Fallona
 - c. Also present: A. Thiem-Menning, K. Bowman
3. Approval of minutes from previous meeting
 - a. Tuesday, January 24, 2023 Meeting Minutes
 - b. A motion was made to approve the Tuesday, January 24, 2023 Meeting Minutes by A. Neumeier, seconded by C. Van Boxtel. Motion carries; all in favor.
4. Public Participation and Communications
 - a. None.
5. Action Items
 - a. Bill Register January 2023
 - i. J. Vondracek made a motion to approve the Bill Register January 2023. Seconded by A. Schenider. Motion carries; all in favor.
 - b. Approval of the 2022 DPI Report
 - i. C. Van Boxtel made a motion to approve the 2022 DPI Report after the salary error is corrected. Seconded by A. Neumeier. Motion carries; all in favor.
 - c. Memorandum of Understanding with the Friends of the Kaukauna Public Library
 - d. A. Schendier made a motion to approve and sign the Memorandum of Understanding with the Friends of the Kaukauna Public Library. Seconded by C. Van Boxtel. M. Kilgas signed on behalf of the Library Board and K. Bowman signed on behalf of the Friends.
 - e. Close Endowment Fund with the Community Foundation
 - i. Director Thiem-Menning drafted a letter on behalf of the Board to close the endowment fund with the Community Foundation and transfer the assets to the Friends who will create a new fund within the Community Foundation. This will required a vote by the CF Board of Directors and serves as a request.
 - ii. J. Lucas made a motion to close the KLED endowment fund with the Community Foundation and for the Board to sign and send the letter with the request. Seconded by J. Vondracek. Motion carries; all in favor.
6. Information Items
 - a. Directors Report

- b. Adult Services Librarian Report
- c. Youth Services Librarian Report
- d. Trustee Topic 3
 - i. This topic was on bylaws. Director Thiem-Menning noted that we will review bylaws closer to the end of the year.
- e. Statistics
 - i. The Board has asked for more statistics on social media to be present in the report. A. Thiem-Menning noted that she will speak with the Communications Coordinator Schink about capturing additional stats.

7. Adjournment

Join Zoom Meeting

<https://us06web.zoom.us/j/82072169200>

Meeting ID: 820 7216 9200

One tap mobile

+13092053325,,82072169200# US



MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON **MARCH 14, 2023** AT THE HEART OF THE VALLEY MSD MEETING ROOM

Members Present: David Casper - President
Bruce Siebers - Vice President
Patrick Hennessey - Secretary
John Sundelius - Commissioner

Absent: Kevin Coffey, excused

Also Present: Brian Helminger - District Director HOVMSD
Dawn Bartel - Office Manager HOVMSD
Kevin Skogman - Director of Operations & Maintenance HOVMSD
Chad Giackino – Regulatory Compliance Manager
John Neumeier - City of Kaukauna
John Stoeger - Stoeger & Associates
Kent Taylor - Village of Little Chute

1. 5:00 p.m. Call to Order – Roll Call

President Casper called the meeting to order at 5:00 PM.

2. Public Appearances

No appearances were made.

3. Approval of the Minutes of the February 14, 2023 Regular Meeting and the March 3, 2023 Special Meeting

The minutes of the February 14, 2023 Regular Meeting and March 3, 2023 Special Meeting were presented to the Commission. A motion was made by Commissioner Siebers and seconded by Commissioner Sundelius to approve the minutes as written. Motion carried unanimously. The minutes were reviewed and pre-approved by Secretary Hennessey.

4. Correspondence

There was no correspondence for the Commission.

5. General Discussion Items

A. Site Remediation Update

District Director Helminger informed the commission that the DNR is doing a final review of the submitted site plan from SEH. Once the approval letter is received, DNR comments and recommendations will be incorporated into the site investigation work.

B. FOG Program - Monthly Activity Report

John Stoeger of Stoeger & Associates was present to provide a verbal report and reviewed his written fats, oil, and grease update by community, including a grease trap inspection report and site visit correspondence. The Commission also received an itemized copy of the February 2023 invoice.

C. Effluent Filtration Project - Monthly Activity Report

District Director Helminger reviewed a project status report from Donohue detailing construction activities and progress photos from January 22 – February 18, 2023. Helminger noted that Donohue has completed the septage receiving station drawings and specifications and that the District will receive a quote for this work as part of a change order.

D. Interceptor Rehab Project - Monthly Activity Report

Scott Schramm of Strategic Municipal Services provided a detailed written activity/progress summary for February. SMS continues to work towards bidding and will begin prequalification of contractors in the next couple weeks. Scott is planning to appear at the next regular Commission meeting in April. The interceptor rehab project was included in the recently released DNR funding list for interest rate subsidized Clean Water Funding.

E. Leonard & Finco - Monthly Activity Report

Leonard & Finco provided a written monthly update of projects completed in February as well as a list of ongoing and upcoming tasks for March & April.

F. HR/Staffing Considerations

District Director Helminger talked about the continued search to fill the Process Control Technician opening and noted that he'll be reaching out to human resource consulting firms for assistance with revamping the Employee Handbook. Attracting talent and retaining existing talent will be a key focus to the handbook revision. More information will be available at the April commission meeting.

6. Plant Reports for February 2023

A. Flows & Revenues Report

The Commission received a copy of the hydraulic & organic loadings data, along with flow & strength projections, which shows the year-to-date surplus/deficit in revenue for the month of February 2023. Revenue received from the WPS-Fox Energy Center for effluent purchased in February = \$13,443.21; Revenue received to date for 2023 = \$28,016.79. WPS-Fox Energy purchased 51% of the effluent produced in February.

The average effluent concentrations for **February 2023** were as follows:

<i>Parameter</i>	<i>Monthly Average</i>	<i>Permit Limit</i>
BOD-Biochemical Oxygen Demand	7.9 mg/L	30 mg/L
Suspended Solids	10.1 mg/L	30 mg/L
Suspended Solids	223 lbs.	801 lbs.
Phosphorus	.51 mg/L	1.0 mg/L
Ammonia	.25 mg/L	10 mg/L
Chlorides	706 mg/L	n/a

All permit values were met for February 2023

B. Operations & Maintenance Report

Kevin Skogman, Director of Operations & Maintenance, provided a written O & M Report on plant operations for February. Skogman updated the Commission on the completion of the Seven Oaks Land Rental Agreement and the completion of the P K Boiler installation. A new chilled water coil for the administration building has been ordered from Air Distributors at a cost of \$6,602. A new heating/air conditioning unit for the solids building garage has been ordered, and the aggregate for the bio filter has been received and put into place.

7. Funds

A. March 2023 Accounts Payable; Action for Approval

After a review of the bills payable, a motion was made by Commissioner Casper and seconded by Commissioner Hennessey to approve payment of the bills in the amount of \$1,290,447.28. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Siebers, yes; and Commissioner Hennessey, yes. Motion carried unanimously. The Commission signed the check voucher register which includes general, pre-paid, and petty cash checks.

B. Budget Comparison Report

The Commission received a Budget Comparison Report, along with a verbal explanation of exceedances.

8. General Old or New Business

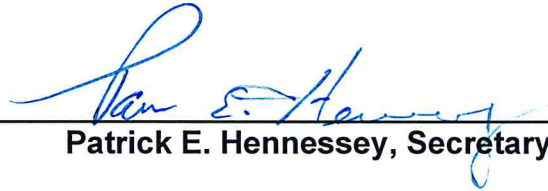
- *PFAS Testing-WI State Lab of Hygiene:* HOV received an invitation to participate in a study for a new comprehensive level of characterization of potential PFAS sources to groundwater. The study is free, including data, reports, and logistic costs. After a discussion a motion was made by Commissioner Casper to direct staff to participate in the study and submit requested samples to the WI State Lab of Hygiene. Commissioner Siebers seconded the motion. A roll call vote was taken: Commissioner Casper, yes; Commissioner Sundelius, yes; Commissioner Siebers, yes; and Commissioner Hennessey, yes. Motion carried unanimously.
- *Interest Rates:* District Director Helminger informed the Commission that rates on investments are favorable and the District will exceed interest projections for 2023.

- *NWTC Mock Interviews:* District Director Helminger noted that he met with NWTC students during the mock interview process for the environmental engineering technology program. Helminger also asked the instructor to communicate to the upcoming May graduates of our job opening.
- *WWOA Technical Committee:* District Director Helminger accepted an invitation to be on the WWOA Technical Committee. The committee reviews and selects the relevant technical presentations to be presented at the WWOA annual conference in October.

9. Adjournment

With no further business before the Commission, a motion was made by Commissioner Sundelius and seconded by Commissioner Hennessey to adjourn the meeting. Motion carried unanimously. (Time: 5:51 PM)

SIGNED & APPROVED BY:



Patrick E. Hennessey, Secretary

April 18, 2023

The following applicants have applied for an operator's license for the license year **2022-2024** and have been recommended for approval based on their record check by the police department:

Garnett	Tabitha	D.	966 E. Elm Dr. #1	Little Chute
Gautam	Krishna	P.	2213 S. Maplecrest Dr. #8	Appleton
Larsen	Nicole	L.	1085 Rock Ledge Ln.	Neenah
Wiensch	Breanna	M.	17313 US Hwy 151	Valders

City of Kaukauna Police Department 2022 Annual Report



*Community Open House
May 2022*





From the Office of the Chief of Police



On behalf of the professional women and men of the Kaukauna Police Department, I am very pleased to present our 2022 Annual Report. This report will highlight just a portion of the great things our officers and staff have done for the community in 2022. Included in this report, you will find many statistics, reports and descriptions of what our department does throughout the year.

The City of Kaukauna continues to be popular for both residential and business development. Growth creates both challenges and opportunities for the department. We continue to see an increase in calls for service, and we are always looking for more efficient ways to better serve our community.

Building a strong, effective relationship built on mutual respect and trust remains a top priority for the Kaukauna Police Department. The department staff participates in our efforts to build trust through community and problem oriented policing. We continued to hold our department open house which allowed us to have positive interactions with the community. We also continued to participate in the "Lights of Christmas" Program, which benefits less fortunate citizens in our community. Officers also participated in several school presentations, Trunk or Treat, Family Fun Night at school, and were able to chat with community members during many community events.

In addition to our community partnerships, we are fortunate to have a public safety partner in the Kaukauna Fire and EMS Department. Whether responding to an overdose, administering Naloxone, assisting EMS with a sick person, or investigating a car crash, the collaboration between public safety agencies is crucial in ensuring the safety and well-being of people experiencing a crisis.

Policing our city is everyone's responsibility, so we urge the citizens of Kaukauna to stay vigilant because you are the eyes and ears of the community. Be proactive about your own personal safety, look out for your neighbor, and be aware of what's going on in your community. Informed, alert citizens play a critical role in keeping our community safe, so "If You See Something, Say Something."

Since my appointment as Chief, nearly 4 years ago, I have witnessed the level of hard work and professionalism our staff exhibits on a daily basis. We are stronger because of the dedication displayed by the people of this department. Thanks to their hard work, I am confident our city is in a safe place to live, play and work.

Jamie Graff
Chief of Police

2022 Annual Report

Kaukauna Police Department

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cityofkaukauna.com

Cover photo by Don Krueger

Mayor

Anthony Penterman

President
John MooreCouncil MembersFirst Aldermanic District

Jennie Eggleston

Marty Decoster

Second Aldermanic District

John Moore

Kelli Antoine

Third Aldermanic District

Mary Jo Kilgas

Brian Schell

Fourth Aldermanic District

Mike Coenen

Pennie Thiele

Police and Fire Commission

Chairman, John Verkuilen

Carla Zacharias

Beth Jasiak

Paul Van Berkel

Shannon Young

Kaukauna Police Department Administration

CHIEF OF POLICE

Administrative StaffADMINISTRATIVE
SUPERVISOR

ASSISTANT CHIEF OF POLICE

LIEUTENANT

RECORDS ASSISTANTS
(4) PART-TIMECROSSING GUARDS
(6) PART-TIME
(4) SUBSTITUTESPatrolInvestigations

DETECTIVE

(4) SERGEANTS

(2) K9
OFFICERS(13) PATROL
OFFICERS(1) DRUG
INVESTIGATOR(3) SCHOOL
RESOURCE
OFFICERSCOMMUNITY
SERVICE OFFICER
(1) PART TIME

2022 Kaukauna Police Department Roster

Item 7.a.

		Year hire
Chief of Police	Jamie J. Graff	1997
Assistant Chief of Police	Bradley J. Sanderfoot	1999
Lieutenant Investigator	Thomas J. Bartolazzi	1996
Detective	Kory J. Krueger	2000
Sergeants	Rex H. Swanson	1997
	Robert T. Momberg	1998
	Thomas L. Raether	2000
	Jason G. Treichel	2002
Officer	Michael W. Frank	1998
Officer	Charles P. Vosters	2005
School Resource Officer	Tyler J. Romenesko	2006
Officer	Jeffrey S. Bowen	2007
School Resource Officer	Adam J. Vander Hyden	2008
Officer	Patrick J. O'Kane	2010
K9 Officer	Lucas A. Meyer	2011
Officer	Brian P. Schaefer	2013
Officer	Timothy J. Lau	2013
School Resource Officer	Matthew J. Kohl	2015
K9 Officer	Stephanie A. Maas	2015
Officer	Ryan P. Geenen	2016
Officer	Thayen V. Thao	2016
Officer	David A. Knepfel (<i>resigned</i>)	2017
Officer	Andrew N. Pelot	2017
Officer	Natasha R. Shanle	2018
Officer	Michael T. Lambie	2019
Officer	James A. Brandt	2019
Officer	Caleb W. Lyons	2022
Community Service Officer	Jordan G. Batchelor (<i>resigned</i>)	2019
	Ryan Wieting (<i>resigned</i>)	2022
Administrative Services Supervisor	Inge M. Murphy	2019
Records Assistants	Tammie L. Borin	2011
	Melody L. Lankey	2016
	Tammie J. Domek	2017
	Brenda VandenHeuvel	2018
School Crossing Guards	Lisa A. Sawlsville	2012
	Dennis Bruhn	2019
	Diane Mashuda	2019
	Vicky Vandenberg	2019
	Marie Soffa	2020
	Richard Puhl	2021
School Crossing Guard Subs	Kathy Breitzman	2022
	Juli Hoffman	2021
	Mike Schmidt	2022
	Jalissa Snyder	2022
	Vicki Wagner (<i>resigned</i>)	2022



The Assistant Chief of Police works closely with the Chief of Police in the management of the Kaukauna Police Department. The Chief and his staff are responsible for the direction and management of 43 employees, including 26 sworn officers, 2 K9 Units and one Community Service Officer. The Chief and Assistant Chief work closely with the city officials to ensure the safety of our residents. The Assistant Chief works directly with daily operations including scheduling, planning, organizing, staffing and budgetary issues.

One of the responsibilities of the Assistant Chief of Police is to provide training to all of the officers in the department to give them the skills they need to help the public in a professional manner. Every officer attends annual and bi-annual trainings that include: legal update, firearms, defense and arrest tactics (DAAT), CPR and emergency vehicle operations and control (EVOC). Most of these annual trainings we are able to conduct in-house, which means we need to keep several of our officers as certified instructors. Our department currently has three DAAT/Firearms instructors, four EVOC instructors, and one vehicle contacts instructor. Beyond the annual and bi-annual training, this past year we were able to train some officers in mental health and wellness, human trafficking and high-risk vehicle stops. This past year we were also able to obtain a Cellebrite computer which is used for the forensic download of cellphones. We currently have two officers that are certified to extract data from cellphones using this computer. The Kaukauna Police Department also continued to train officers in Conflict Communications Training, which is a training that enhances the conflict and cross-cultural communication skills.

In 2023, the Kaukauna Police Department will continue to strive for excellence, and we resolve to make an even more significant and positive impact in our community. In 2022, we responded to over 13,000 calls for service. In every one of those calls, we recognize an opportunity exists to have a positive impact in the lives of people in our community. Your trust and support of local law enforcement is vitally important to our success as a police department. We will work diligently every day to earn your trust and support by carrying out our work with integrity, accountability, professionalism and respect.

Brad Sanderfoot
Assistant Chief of Police

The Lieutenant Investigator is also a member of the management team within the department and assists the Chief and Assistant Chief on day-to-day operations of the police department. The Lieutenant Investigator oversees, assists and manages all the investigations in the department, patrol officers in day-to-day cases that require additional investigations, three School Resource Officers and the MEG Unit Officer, which is an officer that is assigned to the Lake Winnebago Area Metropolitan Enforcement Group that focuses on drug enforcement.

The Kaukauna Police Department once again had a busy year in 2022. In addition to continually



Thomas Bartolazzi
Lieutenant

working on past homicides to insure justice for the victims, drug overdose death investigations continue to increase utilizing a lot of our resources and much of our time to complete. As technology continues to improve, internet crimes increase and become more technical. In 2022, we have seen a continued rise in credit card frauds, identity thefts, phone scams, computer scams, scrap metal thefts and internet crimes against children. These crimes can create challenges to law enforcement as they can often result in suspects that are out of the state or country. Receiving the approval to add a second detective to our investigation team in 2023 will help to alleviate some of the caseload.

Our current focus is on increasing training to keep up with the ever evolving technology and crimes associated with it and to continue improving our accountability to the victims.

The Detective position was created in June 2015. The Detective investigates crimes, conducts follow-up on more serious and time-consuming cases, and works closely with other investigators in surrounding agencies on major incidents. The Detective is able to interview witnesses and interrogate suspects, or collect evidence that may have not been able to be collected when an incident occurred. The Detective also works with patrol officers and is able to assist them with any ongoing cases they may have, such as drafting search warrants and subpoenas or follow-up interviews. With the Detective conducting follow-up for major cases, this allows the patrol officers to spend more time on the road and be available to handle the day-to-day calls.



Kory Krueger
Detective

The Detective works on a wide variety of cases including but not limited to identity theft, embezzlements, burglaries, thefts, frauds, domestic abuse, homicides, suspicious deaths, drug overdoses, stalking, sexual assaults, internet crimes and vehicle accidents. The Detective has the availability to spend more time on serious cases and more time conducting follow-up, which in turn can lead to a higher close out rate on major cases.



Item 7.a.



THE LAW ENFORCEMENT CODE OF ETHICS

AS A LAW ENFORCEMENT OFFICER,

My fundamental duty is to serve mankind; to safeguard lives and property; to protect the innocent against deception, the weak against violence or disorder; and to respect the Constitutional rights of all men to liberty, equality and justice.

I WILL,

Keep my private life unsullied as an example to all; maintain courageous calm in the face of danger; scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided in me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I WILL,

Never act officiously or permit personal feelings, prejudices, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I RECOGNIZE,

The badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the police service. I will constantly strive to achieve these objectives and ideals, dedicating myself to my chosen profession.....law enforcement.

School Resource Officers



SRO Adam Vander Hyden
Kaukauna High School
766-6113 ext. 5303



SRO Matthew Kohl
River View Middle School
766-6111 ext. 4188



SRO Tyler Romenesko
Elementary Schools
766-6134 ext. 3180

School Resource Officers (SROs) work in cooperation with the schools in a proactive manner to deal with youth concerns before they become youth problems. Beyond the family, the school is the primary institution that has the opportunity to affect the ideas and activities of our children. Police working in partnership with the schools provides the opportunity to implement programs aimed primarily at prevention of delinquent behavior through education, communication, and understanding among the school, youth, police, and the community. Statistics show that reaching children in this age group can lead to lowering juvenile delinquency by giving them the skills needed to make positive decisions.

School Resource Officers provide:

- Serves as liaison between juveniles and/or their parents, service organizations, school personnel, and the community.
- Work with school administrators and the District Office of Kaukauna Schools on developing policies and procedures to keep schools safe.
- ALICE (Alert-Lockdown-Inform-Counter-Evacuate) instructors. SROs work closely with the school and local businesses in training to prepare individuals in the event of an active shooter emergency.
- Give classroom and other instructions and presentations.
- Teach children about crime, leadership, and citizenship.
- Teach children about drug prevention, internet safety, and sexting.
- Provide training for KASD Staff in areas of drug preventions, crime prevention, and school safety.
- Are a friend, counselor, and listener to youth with personal issues, or to those who want to share stories of their life.
- Work closely with families, students, and school staff to assist with accessing mental health services.
- Investigate crimes where juveniles are either victims or perpetrators and enforce applicable laws.
- Conduct sensitive crime investigations involving both adults and juveniles.
- Work closely with Child Protection Services, Social Services, Juvenile Intake, and the District Attorney's Office.
- Share information with school administrators about the conduct of students in the community.
- Provide training to other police officers on the special needs and concerns of youth.
- Serve on a variety of committees and task forces working to improve services available for juveniles.
- Early intervention to keep small problems from becoming large ones. This diverts students from the juvenile justice system when appropriate.
- Participate in Internet Crimes Against Children (ICAC) Investigations.

2022 Kaukauna Police Department K9 Rocko Report



62-Total Deployments

22-Arrests

40- for Kaukauna PD

22- for a different jurisdiction (4 other jurisdictions)

11- Appleton PD

6- Outagamie County SO

4- Fox Valley Metro PD

1- Grand Chute PD

59- Narcotics Detection Deployments

- 29.7g marijuana
- 4.2g methamphetamine
- .3g heroin

50-traffic stop vehicle sniffs

9-other (parked car sniffs, building sniffs, cash sniffs)

3- Patrol Deployments

2-tactical/perimeter deployments

1-building search

Other items attributed to Rocko

- 1 illegally possessed handgun
- 1.3g fentanyl
- 8 illegally possessed prescription pills

MOST IMPORTANTLY: STARDOM REPORT

8 public speaking/ community appearances

OUR PUPPIES OUTSIDE THE OFFICE....



Bodo outside cooling off with his fancy bowtie and Kong.



Rocko absolutely loves his time in the pool. It doesn't matter if it's summer or winter – this indoor pool provides Rocko with so much fun he doesn't even realize he's getting a workout at the same time.



Rocko enjoying the great outdoors



Bodo is all set to celebrate the 4th of July with his festive necktie.

Kaukauna Police Department 2022 Annual Report

K9 Bodo



STARDOM REPORT - 4 Public Speaking/Community Appearances

53 - Total Deployments

29 - Arrests

16 - for Kaukauna PD

37 - for a different jurisdiction (8 other jurisdictions)

16- Appleton PD

10- Outagamie County SO

3- Fox Valley Metro PD

2- LWAM

2- Fox Crossing PD

2- Menasha PD

1- Grand Chute PD

1- Calumet County SO

51- Narcotics Detection Deployments

- 61.79g Marijuana
- 147.2g Methamphetamine
- 4.8g Heroin
- 0.89g Cocaine

48-traffic stop vehicle sniffs

3-other (parked car sniffs, building sniffs, cash sniffs)

2 - Patrol Deployments

- 2-building searches

Other items attributed to K9 Bodo

- 3.382g Fentanyl
- 60 Drug paraphernalia items
- 120 illegally possessed prescription pills

Community Service Officer



The Kaukauna Police Department has one part-time Community Service Officer (CSO) serving the community through a variety of duties.

- Vacation house checks are provided for city residents who are away from home. The CSO will go and check for any suspicious activity while a resident is on vacation. If you would like a house check done on your home while you are on vacation, please stop by the police department to fill out the appropriate paperwork.
- We also provide vehicle lockout service to our residents. The CSO will perform this service when on duty to keep the officers free for other calls and emergencies.
- The CSO also helps with traffic control at accidents, parades, and other special events. They may even fill in for a crossing guard every so often.
- The Community Service Officer also reports any junk vehicles found in the city. Junk vehicles cannot only have a disorderly appearance in the city but can be a health and safety issue.
- The CSO picks up stray animals in the city and brings them back to the police station. They are kept 24 hours for someone to claim. If not claimed, the CSO transports them to the Fox Valley Humane Association.



Animal Calls	368
Animal Bites	29
Animals Transported to Fox Valley Humane Association	23
Vacation House Checks	60
Vehicle Lockouts	150

Crossing Guards



Marie Soffa



Lisa Sawlsville



Vicky Vandenberg



Diane Mashuda



Dennis Bruhn



Rick Puhl



Juli Hartzheim



Kathy Breitzman



Mike Schmidt



Jalissa Snyder

The City of Kaukauna School Crossing Guard Program provides uniformed adult supervision at six school intersections where the majority of the students cross within the city. The crossing guards assist students, bikers and pedestrians when they are crossing the intersections to and from their classes. This service is provided between the hours of 7:00 and 8:00 A.M., and from 2:45 through 4:00 P.M.

During three weeks in June, some of the Crossing Guards are involved in the Safety Town Program that is designed to teach safety habits to the children who are entering school. It has evolved into a comprehensive program covering everything from crossing the street, to playground behavior, littering, avoiding poisons, stranger danger, call 911 and fire prevention. Police Officers and Firemen also participate as guest speakers.

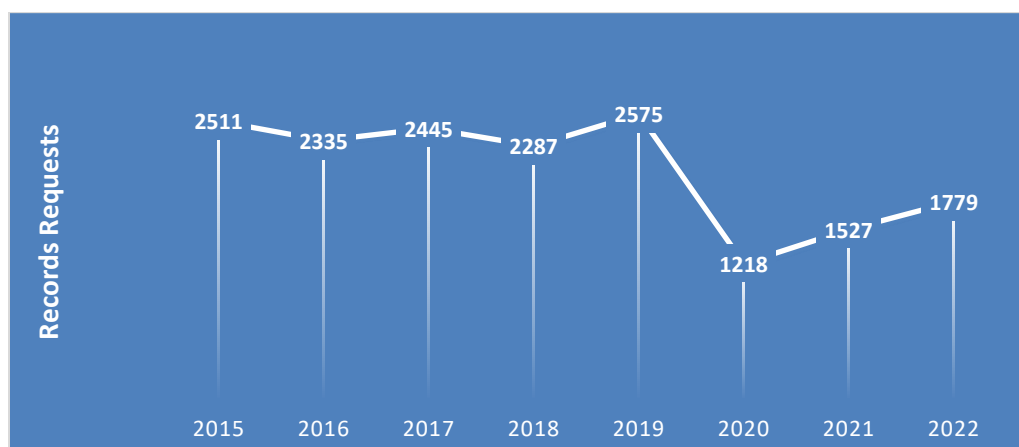
The crossing guards are a vital part of our children's safety. This is a position that our guards take great pride in, and we are always looking to add more crossing guards to our group. **If you are interested in joining this amazing group, please contact Inge Murphy at the Kaukauna Police Department, 920-766-6333.**

Administrative Support

The Administrative staff is an integral part of the Kaukauna Police Department. Tammie, Melody, TJ and Brenda are the first contact our citizens have when they come into the police department. When a citizen comes into the police department, it can be to file a complaint, fill out a vacation check form, obtain an alcohol permit or pay a parking ticket, among other things. Unfortunately, there are times where we are the brunt of their frustrations for whatever concern they are having at the time. However, the majority of the time, people are friendly, kind and thankful for the service our officers and staff provide.

Inge Murphy oversees the office happenings as the Administrative Services Supervisor. She works closely with office staff to streamline processes and keep things running smoothly for the officers.

She also trains and works with the six full time crossing guards and four part time crossing guards. There are two meetings per year she coordinates with the crossing guards. Additionally, she addresses any issues our crossing guards are having on their respective corners. **If you have an opportunity, stop and thank our crossing guards for a job well done. The Kaukauna Police Department is always looking to add Crossing Guards to our group; if you, or someone you know, might be interested in assisting as a Crossing Guard, please call Inge Murphy at 920-766-6333.**



One of the biggest responsibilities of the Administrative Services Supervisor is to fulfill records requests from citizens, other agencies and insurance companies. Before a record can be released, it must be reviewed to make sure it can be released. There are various reasons a report is unable to be released. If a report is able to be released, it must then be decided if anything in the report should be redacted, such as juvenile names. This process can take some time depending upon the individuals involved, severity of the case, as well as other factors.

The records staff also performs background checks on all of the alcohol licensed premises and bartenders in the City of Kaukauna who serve or sell alcohol. We currently check 261 licensed bartenders, 44 licensed premises, including 20 bars/taverns/restaurants, 8 gas stations, 4 stores, 7 restaurants and 5 miscellaneous organizations (golf, athletic clubs, winery/meadery) that sell alcohol.

City of Kaukauna Police Evidence Unit

Evidence: “something (as testimony, writings, or objects) presented at a judicial or administrative proceeding for the purpose of establishing the truth or falsity of an alleged matter of fact”

Overview of Evidence

The evidence and property room of the City of Kaukauna Police Department is responsible for maintaining recovered property and evidence from crimes in the city. We work together with investigators, the District Attorney’s Office, and the state and federal crime laboratories.

Five officers are trained as evidence technicians. Sgt. Momberg and Officers Vosters, Schaefer and Lau being the main evidence and property technicians, and Lt. Bartolazzi is the investigations supervisor but still has a role in evidence and can process scenes. The technicians are called out to examine, document, collect, and preserve evidence at various crime scenes including death scenes, sexual assaults, burglaries, thefts, and crash scenes. The evidence technicians also photograph, and record property collected at those scenes. We currently use a fully marked Dodge Durango as our main evidence vehicle to hold, and transport, most of our crime scene supplies. We must use additional vehicles to get other supplies when needed.

All the main technicians are members of the Wisconsin Association for Identification (WAI). Their mission is to provide educational seminars to members of the law enforcement community; to disseminate useful information related to all the disciplines of the forensic sciences; to provide local administration in the State of Wisconsin for the international professional certification programs of the International Association for Identification (IAI), and to encourage the highest ethical standards in the collection, preservation, and examination of evidence. Sgt. Momberg and Officer Schaefer are on an Evidence and Property Committee working with the WAI.

Sgt Robert Momberg



Officer Charlie Vosters



Officer Brian Schaefer



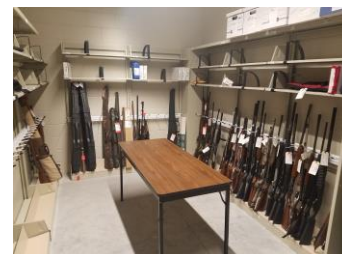
Officer Tim Lau



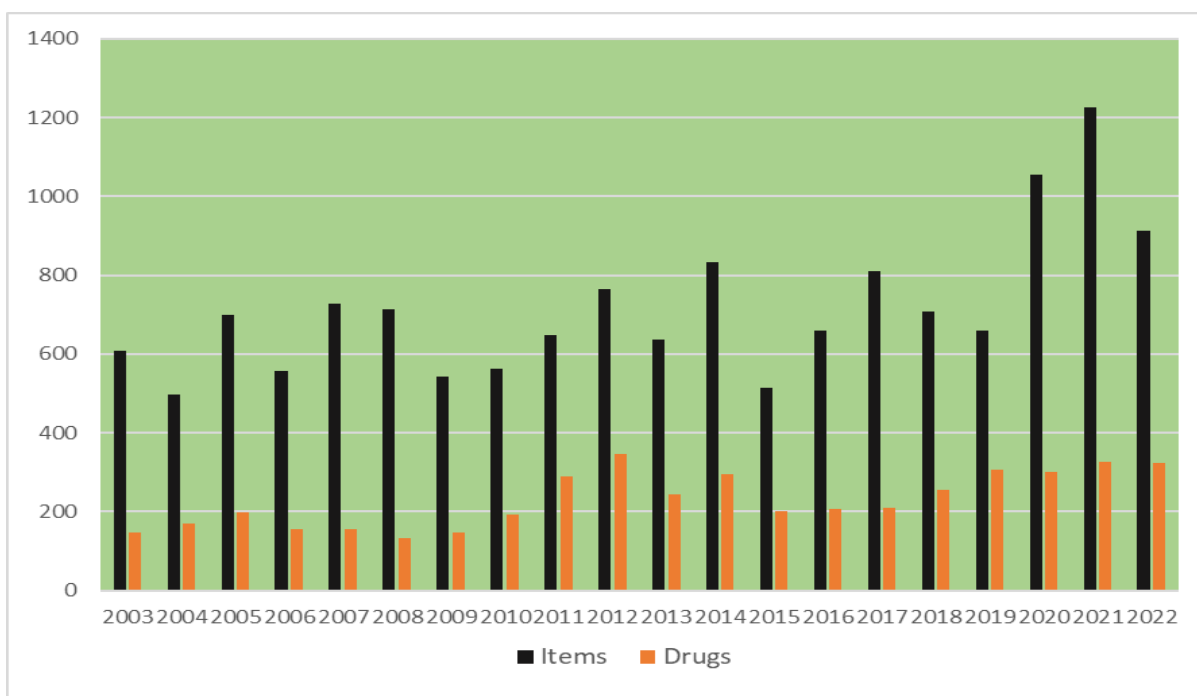
City of Kaukauna Police Evidence Unit

Evidence and Property Room

During **2022**, **914** items of evidence and property were collected and recorded in the property room, including about **320** drug related items. We take in, on a yearly basis, several items of found personal property such as wallets, cell phones, tools, CDs, yard items, and several bikes. Many of the unclaimed bikes and property are donated or disposed of.



Laws require us to maintain custody of evidence for extended periods. This could be a few months, years, or even for the incarcerated individual's lifetime or sentence duration. Many of these laws are related specifically to items in which DNA was collected or could be collected and analyzed. The picture on the top/right is the evidence packaging office and the lower/right is the weapons storage area. The picture on the left is general storage shelves, one of many.



***The black columns in the chart depict the total number of items logged into the evidence room each year. The orange columns depict the number of drug items (drugs and drug paraphernalia) included in the total items logged for that year.

City of Kaukauna Police Evidence Unit

Evidence and Property Tracking

Since about mid-year 2016, we have been utilizing the Crime Fighter **BEAST** (Bar coded Evidence Analysis Statistics & Tracking) software from Porter Lee Corporation. Tracking and moving evidence and property is much easier now and takes a lot less time. A lot of time was spent inventorying evidence from the old system and either purging or entering it into the BEAST. It is still an ongoing process. BEAST utilizes barcodes to speed information transfer with a high level of data integrity and security. Conventional barcodes printed on labels identify individual items and allow for quick and simple handling and tracking.



Digital Evidence



Most of our evidence collection consists of digital files. Many crimes, including retail thefts, burglaries and other property crimes involve the collecting of video files from home or business security systems. Computers and cell phones are collected on many investigations and information from those are also collected in a digital format. Frauds and other crimes may constitute the collection of bank and other records, often provided in a digital format, rather than on paper. If we receive a CD or DVD or a flash drive, the contents are copied, and the disc or drive must be saved as well. In **2022**, we collected over **32,000** digital files to include photos, videos, audio files, and documents from about **820** incidents.

Drug Take Back



In **2022**, we hosted drug take back events in April and October. We collected over **418 lbs.** of prescription and non-prescription medications at the events. We have a permanent drug drop box installed in the lobby of the police department available during office hours. In **2022**, we collected about **200 lbs.** of material from the drop box itself. For answers to your questions about drug take back, go to the website doseofrealitywi.gov or contact Sgt. Robert Momberg.

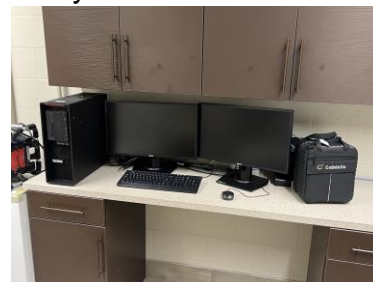


City of Kaukauna Police Evidence Unit

Digital Media



In February of 2019, the City of Kaukauna gained a new investigative and evidentiary skill set for one of their officers. The police department sent Officer Tim Lau to a four-day training hosted in Menomonie, Wisconsin. The training consisted of becoming certified and familiarized with digital media forensic extractions and analytics for a wide variety of digital media like cell phones and tablets. This allows the Kaukauna Police Department to utilize forensic software to analyze digital media that is often found during many investigations. This software has proven to be beneficial to the department investigators, and its usefulness will continue to grow in the digital world we now live in.



Since Officer Lau's training in early 2019, he has completed several dozen forensic extractions on devices. The cases include drug cases, sexual assault cases, child pornography investigations, and even battery cases. As with any search, we would need permission from the owner to perform one of these extractions, or we need to get a search warrant. Forty-seven investigations involved Officer Lau and his area of expertise:

2019 – 15 investigations
 2020 – 9 investigations
 2021 – 13 investigations
 2022 – 10 investigations

After having to travel to another department and work on a shared Cellebrite workstation for a couple years, the police department obtained its own workstation (pictured above). This saves valuable time and resources.



We added a certified Cellebrite operator to the police department. In December 2022, Officer Lambie attended a five-day Cellebrite training in Chicago, Illinois. As with Officer Lau, the training consisted of becoming certified and familiarized with digital media forensic extractions and analytics for a wide variety of digital media like cell phones and tablets. Officer Lambie is a welcomed asset to the evidence team.

City of Kaukauna Police Evidence Unit

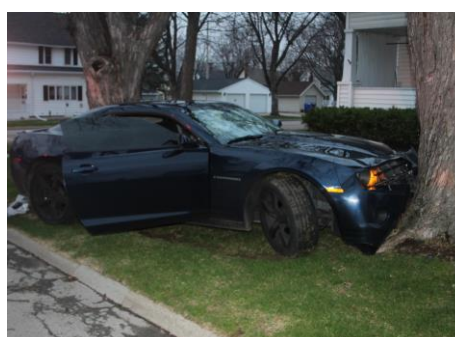
Evidence Photography

Photography is a very important aspect of evidence. Supplementing police reports with photographs and video can answer questions that arise during and after incidents by creating an accurate representation of the scene as it was at the time of the incident, whether it was injuries to a victim, damage to property, or photos at a crash scene. Many defendants are quick to plea to criminal charges after they see photographs and other documentation of a scene. Photos of crash scenes can help officers in filling out reports and answering questions later. Documenting damage and injuries can aid insurance companies with proper claim processing, the auto industry in making safer automobiles, and the Department of Transportation in making roads safer.

Each squad car is equipped with a digital camera and a smart phone. Both can be used to take photographs at scenes. Officers can adjust settings as they see fit based on their scene and their knowledge of the camera. For serious cases, in which evidence technicians may be called, the more advanced digital SLR cameras would be used. We currently utilize Canon brand DSLRs to include the Rebel T3i and Rebel T6. Along with the camera bodies, the techs have the availability of external flashes and other lenses to record the evidence and crime scenes.



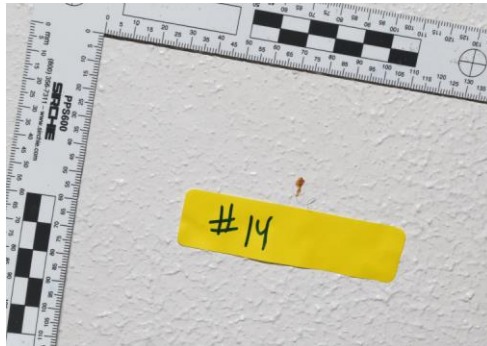
Photographs from 2022



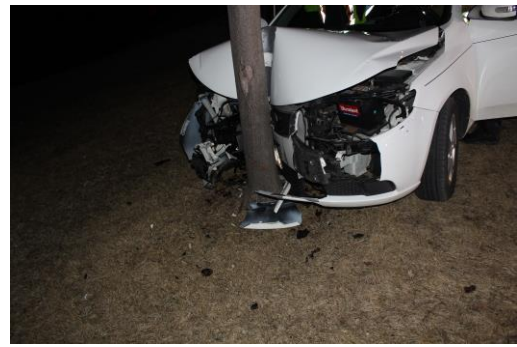
**The pictures above were from a hit and run crash. This was the suspect vehicle.
The driver ran off.**

City of Kaukauna Police Evidence Unit

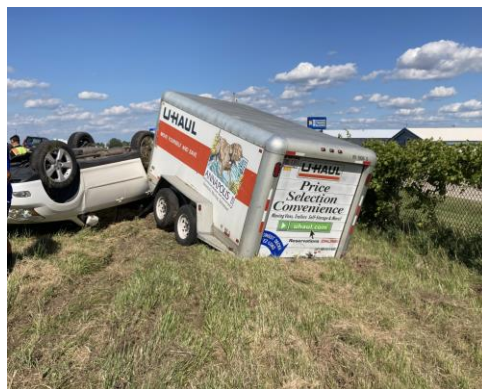
More Photographs from 2022



Pictures of blood and a bullet hole at a scene



Photos at a crash scene with an OWI 4th offense arrest



Photos at a rollover crash scene

City of Kaukauna Police Evidence Unit

Training in 2022

On April 4-7, 2022, Officer Schaefer and Officer Vosters were able to attend the WAI conference at the Radisson Hotel & Conference Center in Green Bay, Wisconsin. Training at these events usually consist of case study presentations and breakout training sessions. One full day is an update for evidence and property managers to update them on changing laws and to share ideas on storage and guidelines regarding evidence.

New in 2022 and the Future of Evidence

In 2022, the department obtained a **Tru Narc Handheld Narcotics Analyzer**. This device allows officers to quickly identify suspected narcotics using what is called Raman spectroscopy which is basically a laser pointed at the substance. In many cases without removing the unknown substance from the packaging, making this a much safer alternative to previous methods. Previous methods involved the transfer of the potentially dangerous substance to a pouch with glass vials which needed to be broken by hand subjecting the user to broken glass. The results obtained from the Tru Narc are then uploaded to a software program where printable results can be obtained to forward on with the officer's report.



Other than stocking and the restocking of supplies, we did obtain a new and much larger security and fire safe for storing valuable items and currency.

We are still in the market for upgrading our digital SLR cameras and will continue to look. Global supply shortages of certain components are still causing issues with obtaining items like cameras and other electronics.



Emergency Vehicle Operation and Control

Overview

Like many aspects of law enforcement, Emergency Vehicle Operation and Control (EVOC) is always an evolving area. Many factors figure into this. Changing types of vehicles, changes to vehicle operation laws, legal issues, liability, as well as decision making.

EVOC, specifically pursuit driving, has long been a very closely monitored area in law enforcement. Specific data of each pursuit is collected, documented and reviewed with great scrutiny. A pursuit can be defined as:



An active attempt by a law enforcement officer, on-duty in an authorized law enforcement vehicle to apprehend one or more occupants of a moving motor vehicle, provided the driver of such vehicle is aware of the attempt and is resisting apprehension by maintaining or increasing his or her speed or by ignoring the law enforcement officer's attempt to stop him or her.

The reason for the pursuit, liability concerns and general attitudes toward pursuits weigh heavily in the decision making process regarding when to pursue a suspected criminal. Many departments are going to very restrictive pursuit policies. This topic has been discussed nationwide for many years now, although no national consensus on the topic is in place. Every department follows their own policies and procedures, which can vary greatly from jurisdiction to jurisdiction. We share a county-wide pursuit policy with other agencies in Outagamie County, but individual departments can make them more restrictive.

The most important aspect of emergency vehicle operations is officer and citizen safety. Vehicle crashes have become the number one cause of line-of-duty deaths for law enforcement officers across the country. This underscores the need for quality, recurring training. We constantly stress officer use of seat belts, headlamps, wearing of body armor and being aware of one's surroundings.

Training

In 2012, Officer Michael Frank and Sgt. Robert Momberg went to the Wisconsin State Patrol Academy at Fort McCoy near Tomah, WI for a week of training to become EVOC instructors. Emergency vehicle operation and control is a critical area for officers to train in. Not only to keep their skills sharp, but to also learn new driving and safety techniques.



Some of the skills taught were emergency driving, pursuit driving, decision-making, legal issues and even parking. Officers need to show proficiency in these skill areas every two years by participating in at least 4 hours of training as set by the Wisconsin Law Enforcement Training and Standards Board. This includes about 2 hours of classroom material and typically includes about 2 hours of hands-on training out on the driving range with all topics set by the Training and Standards Board.

Emergency Vehicle Operation and Control

Officers Frank and Momberg are certified to conduct some of this training in the classroom as well as out on the EVOC track. With the construction of Fox Valley Technical College's Public Safety Training Center (PSTC), we now have a state of the art center to conduct our training. We train in several pursuit termination techniques including boxing in, channeling, road block techniques, and all squad cars are equipped with tire deflation devices (TDDs).

In 2022, we conducted the biennial 4-hour training in September 2022 at the PSTC. Training focused on the use of techniques used to stop fleeing vehicles in addition to the use of our tire deflation devices and communications during pursuits. Officers participated in controlled pursuit scenarios while utilizing these techniques.



Officer Ryan Geenen became the department's third EVOC instructor. In February 2021, he completed the 4-day instructor development course and a 5-day EVOC instructor training course in May. He was one of the main instructors at our biennial training course in the fall of 2022.



Officer Thao became an EVOC instructor for the department as well. He completed the 4-day instructor development course in September 2021 and the 5-day EVOC instructor course in May 2022. Officer Thao, along with Officer Geenen, will take over as the main EVOC instructors.

Documentation of Pursuits

All pursuits engaged in by Kaukauna police officers must be reported and transmitted electronically to the Wisconsin State Patrol via the TraCS computer program (Traffic and Criminal Software). Certain statistics are gathered such as distance, speeds, locations, and all violations encountered. The State Patrol is required, by state statute, to submit an annual report to the state legislature summarizing statewide pursuits.



In 2022, there were seven (7) pursuits reported by the City of Kaukauna. One (1) of the pursuits ended in property damage, involving the suspect vehicle and city property. Five (5) of the pursuits ended with the driver being apprehended immediately at the end of the pursuit or shortly after. The two (2) other pursuits did not result in the suspect being apprehended or identified. The longest pursuit in 2022 was 4.1 miles and the shortest was .5 miles. No one was injured during any of the pursuits.

Emergency Vehicle Operation and Control

The reasons drivers flee cover a wide range, from just not having a valid license, being intoxicated, having a warrant for their arrest, or even just not wanting to stop due to their own attitude. Again, the safety of everyone, including the occupants of the fleeing vehicle, is our main concern.

The table below seems to indicate a trend upward in the number of pursuits conducted over the last 6 years. This could be a result of a combination of numerous factors, but the bottom line is we are not seeing many injuries, or a lot of major damage, resulting from engaging in pursuits. Officers are making smart decisions, during a very stressful time, when involved in the pursuits. Most pursuits are voluntarily terminated by the officer.

Year	Pursuits	Total Distance (miles)
2022	7	14.5
2021	11	45.7
2020	10	46.7
2019	9	26.6
2018	5	3.5
2017	6	13.8
2016	7	13.1
2015	2	35.7
2014	6	17.8
2013	3	1.3
2012	5	5
2011	2	4.7
2010	3	8.7
2009	4	13.8
2008	1	2.2
2007	1	0.6
2006	4	22.4
2005	3	25.5
2004	4	5.8
2003	1	2
2002	2	42.6
2001	1	1
Totals	97	353

The longest pursuit since 2001 was 35.2 miles. The shortest pursuit was .1 miles. The average pursuit was about 3.7 miles.

Victim Crisis Response (VCR) Program

Item 7.a.

VCR stands for **Victim Crisis Response**. The VCR Program is a resource available to local Fox Valley Law Enforcement agencies and victims. VCRs assist local law enforcement in various ways. Their main priority is to assist law enforcement at the scene of crimes and tragic events, whether it be domestic violence, suicide, burglary, auto-theft, child abuse or many other types of calls. VCRs can provide a buffer between law enforcement and victims/families at the scene, while law enforcement officers are performing investigative duties.

VCRs are volunteers who are willing to take time away from their families to help other people going through various types of crisis. They are on call 24 hours a day, 365 days a year. Many VCR requests are made in the middle of the night at the scene of various types of calls. VCRs go through a rigorous background check and training program before being allowed to respond to calls.

VCRs are requested by officers on scene who are able to provide emotional support, crisis intervention, immediate needs assessments, education on crisis, trauma, and grief, help make phone calls to family members, as well as helping victims plan for the future. VCRs are also available to assist with low-level follow up type of duties. Example: Calling citizens who have called in damage complaints which have been classified as inactive. VCRs will call these citizens and ask if they have any more information regarding their case.

The Fox Cities VCR Team is a 501c3, non-profit organization. They are funded by both the Wisconsin Department of Justice Victims of Crime Act (VOCA grant) and donations. Much of their ability to continue to do the work they do in the Fox Cities relies on donations from citizens, groups and businesses.

They have many free resources to offer victims through the Crime Victim Compensation application. Although Marsy's Law has made the VCR's job a bit more difficult, they have come together with partnering agencies to overcome the adversity and continue to help those victims in need. VCRs have become an invaluable resource for Fox Cities Law Enforcement. The program started over 20 years ago at the Appleton Police Department and has spread throughout the Fox Valley to include all departments in Outagamie County, as well as various Winnebago County agencies.

In 2022, there were 34 dedicated volunteers working in the VCR program who responded to 206 call-outs to assist those in need. There were hundreds of victims served within the communities, including citizens of Kaukauna.



Officer Stephanie Maas
Kaukauna Police Department Liaison



In 2022, we held four 8 hour training sessions, totaling 32 hours of training for our officers. Of the 32 hours, we held 12 hours of firearms training and 20 hours of Defense and Arrest Tactics (DAAT) training. The 12 hours of firearms training included several hours of maintaining our annual certifications and qualifications for our handguns and rifles. The remaining time this past year was spent on refreshing the basic fundamentals of firearms training. Of the 12 hours of DAAT training, we specifically trained on the topics of TASER, Use of Force Decision Making Scenarios, and Tactical Response Training.

In 2022, our department transitioned from an older model of TASER Electronic Control Weapons (ECWs) to a brand-new model, the TASER 7. With this transition came a full 8 hour training session to allow our officers to familiarize themselves with the new equipment. One of the main changes from our old TASER X26P ECWs to the new TASER 7, is the addition of an Arc Warning button. This function allows officers to display an audible and visual warning signal to a suspect before any use of force is used. The implementation of the Arc Warning feature will allow our officers to de-escalate a situation that previously could have resulted in a use of force.

As we have discussed in previous annual reports, our department continues to monitor the social issues that surround policing practices and training for law enforcement. Since 2020, we have made sure to continue to include de-escalation and communication into our training and scenario-based training days. We continued to make this a priority in our 2022 training schedule. By including scenarios that stress the importance of communication, we ensure that our officers are well balanced and won't be quick to resort to using force to solve conflicts. We have and continue to urge our officers to engage in communication, non-verbal communication, and to explore alternative options whenever possible as a way to de-escalate certain situations. We incorporate these principles into all of our Defense and Arrest Tactics training sessions. We accomplish these types of training in scenario-based training, case review training, and open discussions of applicable incidents.

Kaukauna Police Department
Unified Tactics Instructors are:

- Detective Kory Krueger
- School Resource Officer Matt Kohl
- Officer Lucas Meyer



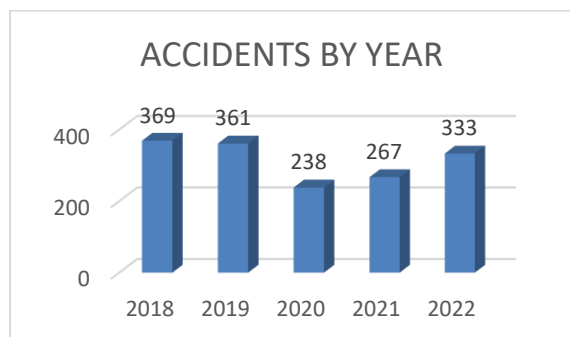
Pictures show Kaukauna Police Department Officers during training sessions.



- **Abatement Program**
The Kaukauna Police Department assists landlords with eliminating problem tenants involved in disturbances, gang and drug activity.
- **Bicycle Licensing**
License bicycles for locating and returning bicycles to owner.
- **Bicycle Safety**
Provide bicycle safety guidelines, teach bicycle laws, and promote bicycle helmet use, helmet giveaways and ice cream rewards for good bicycle obedience.
- **Business Security**
Perform routine business checks looking for open doors, suspicious activity.
- **Crime Prevention**
Give safety and crime prevention talks, provide and train individuals with information on detection and prevention of crime, and proper methods of reporting crime and what to look for.
- **Crime Stoppers**
Crime Stoppers is a Police Community program geared toward the fight against crime. It involves the public, media and the police working together.
- **McGruff Program**
The McGruff program has many different functions. We are currently using McGruff for discussion and appearances, along with educating children.
- **Police Lights of Christmas**
The Lights of Christmas program provides support for people in need. Funds are raised throughout the year, and the monies are turned into gift cards for officers to disperse to people in need they come in contact with while on patrol.
- **Safety Town**
Teach children how to obey stop signs, traffic lights, crossing the streets and being safe. Also teach how to use 911 for emergencies.
- **School Resource Program**
The School Resource Officers (SROs) work in cooperation with the schools, parents and police. Provide early intervention. Work with delinquent behavior, promote positive decision making, teach conflict resolution and responsibility. Give presentations, provide education and services available for juveniles.
- **Vacation House Checks**
Provide house checks for residents on vacation.
- **Vehicle Lock Outs**
Provide vehicle lock out service to residents free of charge.
- **Victim Crisis Response**
The Victim Crisis Response program (VCRs) is a resource available for Law Enforcement and victims to assist in tragic events. Volunteers assist any time of day or night wherever needed.

Statistics

Accidents	333
Accidents with Injuries	48
Hit and Run Accidents	56
Accidents in Round-About	33



Our officers and school resource officers deal with juvenile calls on a daily basis all year long. The nature of these calls include: apprehension requests, battery, curfew, disorderly conduct, drugs, harassment, resisting, runaways, theft, truancy, trespassing and vaping, among many others.

In 2022, our officers dealt with **300 calls involving juveniles in our city**. This is comparable to 207 calls involving juveniles in 2021.

In 2021, there were 882 municipal citations issued by the Kaukauna Police Department. In 2022, our officers issued **904 municipal citations**.



Traffic Citations

Total Citations	998
Total Warnings	1,487
Total	2,485



OWI/ Operating While Intoxicated 40

Criminal OWI's (2nd and greater offenses) 9

Criminal Arrests Referred to District Attorney's Office

	<u>2021</u>	<u>2022</u>
Aggravated Assault/Battery	28	31
Bail Jumping	72	69
Burglary	12	7
Criminal Damage to Property	7	10
Disorderly Conduct	56	44
Domestic Abuse	22	32
Drugs/Paraphernalia	115	77
Fraud	11	11
Hit and Run	1	2
Operating After Revoked	72	38
OWI Criminal – 2 nd , 3 rd , 4 th , 5 th	10	9
Resisting/Obstructing an Officer	14	13
Sexual Assault	13	10
Strangulation	6	5
Theft	25	21
Weapons	3	5
Total Persons Criminally Charged	252	173
Charges Associated with Those Cases	484	402

Statistics

Kaukauna Police Department has 26 full-time sworn officers.

Officers cover all areas of the city and are not assigned to a specific district. This provides all the officers familiarity with the entire city not just a specific range. Officers not only handle the traffic and accident calls on the road but also manage an array of incidents that come in daily, as are listed on the right. In addition, officers handle over 400 serious crimes that are referred to the District Attorney's Office.

The School Resource Officers handle calls that occur at the schools, and patrol may be called to juvenile calls that occur at home or in the city. Juvenile calls may include thefts, runaway, truancy, disturbances, smoking, drugs/alcohol, and damage to property.

Police need to be cross-trained to handle any situation at any given time. They also need to be able to switch from handling one diverse call after another.

Officers cover the following specialty areas:

- School Resource Officer (SRO)
- Crime Prevention
- DAAT Training
- Evidence Technicians
- Emergency Response Team (ERT/SWAT)
- MEG Unit (Drugs)
- K9 Unit
- Emergency Vehicle Operation Control (EVOC)
- Victim Crisis Response (VCR)

Police Calls for Service

<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
10,973	11,696	11,212	12,678	13,317

Incidents

	<u>2021</u>	<u>2022</u>
ABANDONED VEHICLE	56	32
ACCIDENT	300	360
ALARM	136	137
ALCOHOL OFFENSE	10	7
ANIMAL CALLS	419	397
ARSON	0	0
ASSISTS	1508	1544
ASSAULTS	7	9
AUTO THEFT	10	11
BURGLARY	7	11
CIVIL PROCESS	19	17
CRIME PREVENTION	2450	2736
DAMAGE TO PROPERTY	76	76
DISTURBANCES	304	287
DOMESTIC	40	25
DRUGS	124	111
FINGERPRINTING	52	0
FIRE CALLS	123	125
FIREWORKS COMPLAINT	28	22
FRAUD	104	91
HARRASSMENT	109	63
HAZARD	169	144
JUVENILE INCIDENTS	207	304
LOCKOUT	150	152
LOST/FOUND	183	166
MEDICAL	961	1064
MISSING PERSON	11	9
OPEN DOOR	85	77
OPERATING WHILE INTOXICATED	41	39
ORDINANCE VIOLATIONS	168	174
PARKING	430	261
RECKLESS DRIVING COMPLAINT	338	285
SEX OFFENSES	46	47
SUICIDE; ATTEMPT, THREAT, COMMIT	48	35
SUSPICIOUS PERSON, VEHICLE, SITUATION	504	506
THEFT	159	138
TRAFFIC	1761	1994
TRAFFIC SAFETY	2	213
TRESPASS	25	22
TRUANCY	8	10
VIOLATION OF COURT ORDER	32	44
WANTED PERSON OR APPREHENSION	66	73
WEAPON	8	11
WELFARE CHECK	498	515
911 HANGUP/ASSIST	907	720
911 CALLS (Kaukauna Only)	2476	2406

Miles Patrolled

<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
198,070	215,108	226,484	254,287	232,220	211,884	170,411

Parking Tickets

We continue to monitor the parking according to the City ordinance traffic code chapter 7.12. Most of our parking violations come from our winter parking restrictions from December through March in which:

“No Vehicle shall be parked or standing unattended on any public street of the City of Kaukauna between the hours of 2am and 6am”

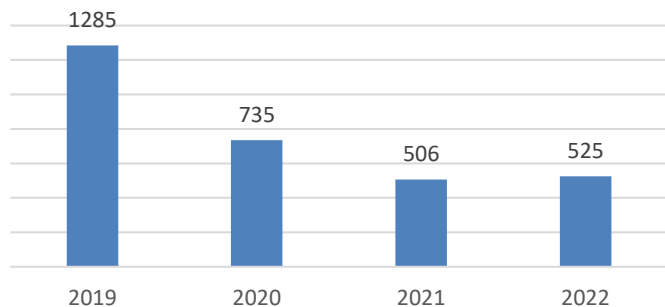
We also have continued to monitor our business district where we have 15, 30 and 90 minute parking stalls, also with the no parking restriction from 2am to 6am.



Parking Ticket Revenue



Parking Tickets Issued



	2019	2020	2021	2022
ISSUED	1285	735	506	525
PAID	1537	837	484	480
SUSPENDED	402	235	131	155

Monies Collected by Police Department

<i>Parking Tickets</i>	\$12,310.00
<i>Records Requests</i>	\$1,097.00
<i>Wisconsin Training & Standards, recertification</i>	\$4,000.00
<i>Alcohol Grants</i>	\$5,154.37
<i>Seatbelt Grants</i>	\$8,620.15
<i>Speed Grants</i>	\$5,133.16
<i>Drug Grants</i>	\$3,540.06
<i>K9 Donations</i>	\$8,119.74
<i>Reimbursements OWI Blood Draws</i>	\$1,124.87
<i>Warrants</i>	\$7,269.60

Total **\$56,368.95**

(does not include citations)

RETIREMENTS/RESIGNATIONS



Cyndell Sawall



David Knepfel



Jordan Batchelor



Ryan Wieting





Our officers are fortunate to serve a community as beautiful as Kaukauna.



A community where the police are appreciated, and the police stop to appreciate the community while having a little fun along the way.



Thank you for a safe 2022.

KAUKAUNA FIRE DEPARTMENT

Celebrating
100 YEARS



FIRE/RESCUE



EMS



PREVENTION



TRAINING



MAINTENANCE

2022 ANNUAL REPORT

201 Reaume Ave
Kaukauna, WI 54130

920-766-6320
www.cityofkaukauna.com/departments/fire-rescue/



KAKAUNA FIRE DEPARTMENT

2022 ANNUAL REPORT

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MESSAGE FROM THE CHIEF

Fire Chief Jacob Carrel

As the fire chief, it is my honor and privilege to present to you the Kaukauna Fire Department 2022 Annual Report. Our Firefighter / Paramedics continue to provide a high level of professional services to Kaukauna's residents and visitors. The intent of this report is to provide insight into the various activities and services provided by our department in an effort to best serve our community.



2022 was a milestone year, marking 100 years as a paid municipal fire department. Kaukauna and its leaders have a long history of commitment to public safety, and this was a great opportunity to celebrate! An open house was held on October 1, 2022, bringing hundreds of visitors to the fire station. The department's history was reviewed, and several demonstrations were conducted along with activities for the children. It was a very positive day visiting with so many community members, but it wasn't without a few tears. We had the privilege to talk with several survivors who came back to personally thank the firefighters who had saved their lives. In one case, it was the first time the survivor had the chance to meet the now-retired firefighter who rescued her from a burning home over 45 years ago.

Many things have changed over the past 100 years, but one thing that hasn't is our commitment to serving others. Over the years, our citizens, businesses, and elected leaders have remained committed to making the necessary investments for our firefighters to carry out their mission.

We cannot accurately predict what challenges we will face in the next 100 years, but I can assure you that your fire department and firefighters are up to the challenge, and are working day in and day out to ensure we are ready.

On behalf of our staff, we thank you for the opportunity to serve this great city.

Best Regards,

A handwritten signature in black ink, appearing to read "Jacob Carrel". The signature is written in a cursive, flowing style.

CITY OFFICIALS & COMMISSIONERS

MAYOR

- ANTHONY J. PENTERMAN

COMMON COUNCIL MEMBERS

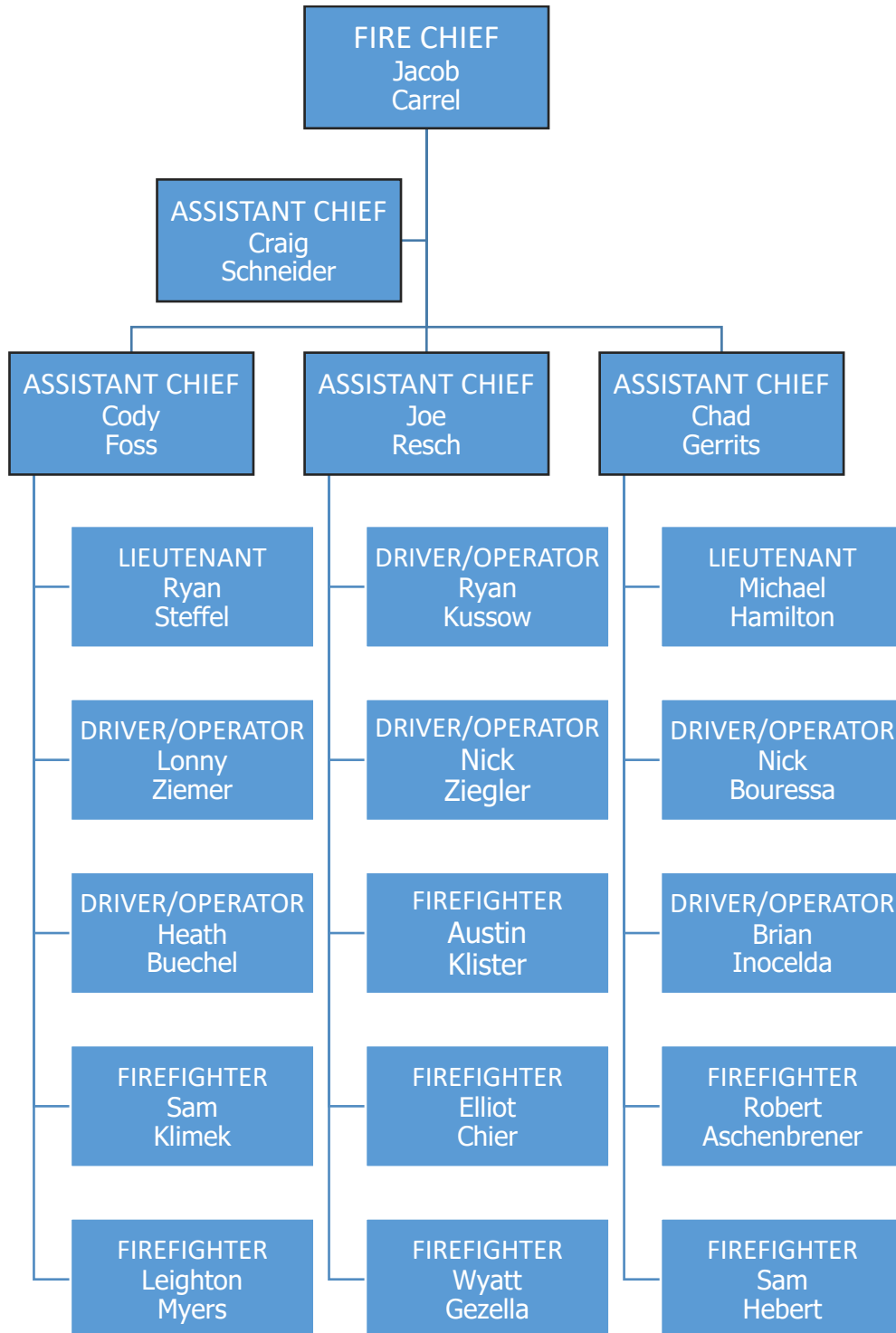
- MARTY DECOSTER
- JENNIE EGGLESTON
- KELLI ANTOINE
- JOHN MOORE
- BRIAN SCHELL
- MARY JO KILGAS
- PENNIE THIELE
- MIKE COENEN

POLICE & FIRE COMMISSIONERS

- SHANNON YOUNG
- BETH JASIAK
- PAUL VAN BERKEL
- JOHN VERKUILEN
- CARLA ZACHARIAS

DEPARTMENT STAFFING

Organizational Chart



DEPARTMENT STAFFING

Anniversary Dates

Full-time Staff	Date of Hire	Years of Service
Ziemer, Lonny	11/4/1997	25.2
Schneider, Craig	1/2/1998	25.0
Hamilton, Mike	4/10/2000	22.7
Gerrits, Chad	4/8/2003	19.7
Kussow, Ryan	7/7/2005	17.5
Buechel, Heath	1/13/2007	16.0
Resch, Joe	6/16/2008	14.6
Foss, Cody	1/3/2009	14.0
Steffel, Ryan	6/22/2010	12.5
Bouressa, Nick	5/21/2012	10.6
Inocelda, Brian	11/4/2013	9.2
Ziegler, Nick	11/7/2013	9.2
Klister, Austin	9/4/2016	6.3
Aschenbrener, Robert	8/27/2017	5.3
Carrel, Jacob	5/28/2019	3.6
Klimek, Samuel	11/14/2019	3.1
Hebert, Sam	12/1/2021	1.1
Chier, Elliot	6/2/2022	0.6
Myers, Leighton	6/2/2022	0.6
Gezella, Wyatt	10/31/2022	0.2
Paid-On-Call Staff	Date of Hire	Years of Service
Vandenheuvel, Scot	3/16/1994	28.8
Moericke, Jeff	8/31/1997	24.4
Prock, Michael	10/12/2005	17.2
Bain, Alex	2/3/2010	12.9
Van Asten, Brad	2/3/2010	12.9
Vanderloop, Kurt	7/1/2013	9.5
Uitenbroek, Justin	2/3/2014	8.9
Novak, John	2/3/2014	8.9
Uitenbroek, Jeremy	7/1/2014	7.5
Romenesko, Keith	1/2/2019	4.0
Simon, Shawn	1/6/2020	3.0

FIRE REPORT



The Kaukauna Fire Department is a combination fire department that consists of 20 full-time paid staff and 11 active paid-on-call members. All full-time staff are cross-trained as firefighters and licensed paramedics. Each shift is comprised of 6 firefighters that include the ranks of Assistant Chief, Lieutenant, two Driver/Operators, and two Firefighter/Paramedics. Administrative day staff consists of the Fire Chief and Assistant Chief of Emergency Medical Services.

In addition to fire suppression and emergency medical services, we provide swift water rescue, ice rescue, confined space entry, trench rescue, and extrication services. The fire department actively pursues fire prevention through regular inspections and public education activities.

The Kaukauna Fire Department is committed to providing a safe and healthy community for both citizens and businesses by minimizing fire loss through sound prevention efforts, competent suppression techniques and efficient medical care.

FIRE REPORT

2022 FIRE STATISTICS

Incident Type - Summary	2019	2020	2021	2022	% of Total
Fire	18	27	24	18	1.0%
Rescue & EMS	1,295	1,192	1,317	1,607	86.2%
Hazardous Condition	103	45	45	57	3.1%
Service Call	70	40	45	50	2.7%
Good Intent		56	67	58	3.1%
False Alarm & False Call	76	60	52	70	3.8%
Special Incident	13	10	8	4	0.2%
Total Incidents	1,575	1,430	1,558	1,864	100%

Property Loss - Summary	2019	2020	2021	2022
Pre-incident Property Values	1,676,300	1,355,302	9,977,800	11,112,550
Total Value Lost	329,600	277,002	124,550	55,550
Total Value Saved	1,346,700	1,078,300	9,853,250	11,057,000

Casualty – Summary	2019	2020	2021	2022
Civilian Injuries	1	2	1	2
Civilian Deaths	0	0	0	0
Firefighter Injuries	0	1	0	0
Firefighter Deaths	0	0	0	0

AMBULANCE REPORT

This past year did not provide a shortage of EMS calls for the fire department ambulances. EMS calls for service increased by 20 percent over 2022. Falls, general illnesses, chest pain, and breathing issues accounted for 50 percent of all calls. While some of this increase can be attributed to the addition of contracted ambulance coverage for the Village of Combined Locks in 2022, demand for EMS services have increased for agencies across the region.

In an effort to ensure the department can meet the demands of increased EMS services the fire department purchased a used ambulance. This ambulance brought the total number of in-service ambulances to three. New lifesaving equipment was purchased, including a LifePak 15 cardiac monitor, ventilator, patient moving equipment, and all other required equipment making all units able to handle the most critical of calls. This unit will be replaced upon delivery of a new ambulance in early 2023.

The Fire Department Ambulance Service again received funding from the State of Wisconsin Funding Assistance Program. This program provides funding to assist EMS organizations in equipment purchases and continued training. A formula-based algorithm is used to distribute monies to transporting EMS agencies throughout the state of Wisconsin. Kaukauna received \$4,983.50 for FY2022.



In addition, the Fire Department Ambulance Service was awarded a one-time Funding Assistance Program American Rescue Plan Award (ARPA) in the amount of \$24,390.23 and a one-time EMS Flex grant Award in the amount of \$14,455. These awards will be used toward the purchase of a quick response vehicle that will respond to ambulance calls for service. This will save wear and tear on our fire engine, as well as provide a safer, quicker, and more efficient means of transportation.

Craig Schneider
Assistant Fire Chief - EMS

AMBULANCE REPORT

2022 EMS STATISTICS

Incident Location	2020	2021	2022	% of Total
City of Kaukauna	1,043	1,149	1,300	79.4%
Village of Combined Locks	10	5	128	7.8%
Town of Kaukauna	49	46	56	3.4%
Village of Little Chute	41	57	52	3.2%
Town of Vandenbroek	36	34	40	2.4%
Town of Buchanan	34	37	22	1.3%
Town of Holland	10	17	17	1.0%
City of Appleton	3	8	7	0.4%
Town of Freedom	1	0	7	0.4%
City of Menasha	0	0	3	0.2%
Village of Wrightstown	0	1	2	0.1%
City of Seymour	0	0	1	0.1%
Town of Bovina	0	0	1	0.1%
Village of Kimberly	1	0	1	0.1%
Town of Morrison	0	1	0	0.0%
Town of Grand Chute	1	1	0	0.0%
Village of Ashwaubenon	0	3	0	0.0%
Town of Greenleaf	1	2	0	0.0%
Total	1,230	1,361	1,637	100%
Response Disposition			# of Runs	% of Runs
Patient Treated, Transported by KKFD			1,166	71.2%
Patient Treated, Released			166	10.1%
Patient Refused Evaluation/Care (No Transport)			102	6.2%
Patient Evaluated, No Treatment/Transport Required			82	5.0%
Patient Dead at Scene - No Resuscitation Attempted			34	2.1%
Canceled on Scene (No Patient Found)			30	1.8%
Canceled (Prior to Arrival)			26	1.6%
Canceled on Scene (No Patient Contact)			10	0.6%
Patient Treated, Transferred Care to Another EMS Unit			7	0.4%
Canceled (Request Transferred to Another Provider)			5	0.3%
Canceled (Request Transferred to Another Provider)			5	0.3%
Standby- No Services or Support Provided			3	0.2%
Patient Dead at Scene – Resuscitation Attempted (No Transport)			1	0.1%
			1,637	100%

AMBULANCE REPORT

2022 EMS STATISTICS

Emergency Response Times in the City of Kaukauna 911 Call > On Scene	# of Runs	% of Runs
0:00 – 4:29 Minutes	187	29.8%
4:30 – 8:59 Minutes	419	66.8%
> 09:00 Minutes	21	3.3%

Our benchmark is less than 9 minutes 90% of the time.

Incident Location Type	# of Runs	% of Runs
Residence - Single Family Home	808	49.4%
Residence - Apartment or Townhouse	278	17.0%
Nursing Home (SNIF, LTCF, Etc.)	222	13.6%
Street or Highway	99	6.1%
Health Facility - Medical Office	39	2.4%
Health Facility – Free-Standing ED/Urgent Care Center	30	1.8%
Factory	30	1.8%
Public Building – Commercial Establishment	28	1.7%
Not Applicable/Not Recorded	24	1.5%
Public Building - Restaurant/Café	17	1.0%
Public Building – Government	9	0.6%
School – High School	7	0.4%
Recreation Area – Public Park	6	0.4%
Public Building - Not Otherwise Listed	6	0.4%
School - Elementary	5	0.3%
Recreation Area - Not Otherwise Listed	5	0.3%
Religious Facility (not school)	4	0.2%
Sport Facility - Not Otherwise Listed	4	0.2%
Wilderness Area	3	0.2%
Other Paved Road	2	0.1%
Construction Site - Building	2	0.1%
Sport Facility - Field	2	0.1%
Health Facility – Not Otherwise Listed	2	0.1%
Residential Institution - Not Otherwise Listed	1	0.1%
Garage of Single Family Home	1	0.1%
School - Middle School	1	0.1%
Farm	1	0.1%
Residence - Not Otherwise Listed	1	0.1%

AMBULANCE REPORT

2022 Financial Report

Coverage Contracts	2018	2019	2020	2021	2022
Village of Combined Locks	\$0	\$0	\$0	\$0	\$72,540

Billing Charge Summary	2018	2019	2020	2021	2022
Total Charges	\$1,144,483	\$1,103,514	\$1,033,601	\$1,133,796	\$1,341,496
Gross Revenue	\$515,464	\$559,307	\$521,903	\$512,668	\$627,547
Service Revenue	\$484,315	\$523,855	\$487,828	\$479,900	\$588,452

Payor Mix	2018	2019	2020	2021	2022
Commercial Insurance	18.8%	19.0%	16.3%	17.8%	17.4%
Medicaid	13.6%	10.9%	13.0%	13.2%	15.2%
Medicare	52.4%	55.9%	55.0%	55.7%	53.4%
Private	15.2%	12.4%	13.3%	10.5%	11.5%
Other	0.0%	2.0%	2.4%	2.8%	2.5%

Collection Rate by Payor	2018	2019	2020	2021	2022
Commercial Insurance	78.8%	80.1%	83.2%	73.1%	69.2%
Medicaid	23.3%	25.8%	26.6%	21.7%	34.0%
Medicare	40.7%	41.3%	40.1%	38.4%	40.5%
Private	30.6%	59.8%	77.2%	67.3%	53.6%
Other	N/A	74.3%	90.2%	57.0%	83.9%
Overall Collection Rate	45.0%	50.7%	50.5%	45.3%	46.8%

SPECIAL OPERATIONS & TRAINING

Assistant Chief Chad Gerrits has lead our Special Operations and Training Division for many years. During 2022, A/C Gerrits took over duties as our Apparatus and Equipment coordinator that was left vacant with the resignation of Assistant Chief Travis Teesch. Maintaining the necessary level of competencies required to do our job safely is no easy task and requires hundreds of hours of on-going training for our firefighters. In 2022, the fire department logged 1,528 hours of training.

In order to train safely and effectively, many hours of coordination and planning are required for these sessions. Beginning in 2023, our Special Operations and Training division will be led by a full-time Assistant Chief of Training. We are grateful to the Common Council and Mayor for supporting this new position.

A new Orientation Week program was established this year. Each new recruit completes a 40-hour intense training orientation before they are placed on a shift to begin work. This allows them an opportunity to learn our equipment and procedures. Driver/Operator Heath Beuchel conducted this training for our new hires in 2022.

Paid-on-call (POC) staff training was updated in 2022 to mirror that of our full-time staff. Our POCs respond to large incidents and must be trained to work alongside our full-time staff. They train two nights per month for a total of 72 annual training hours per paid-on-call firefighter.

We continued our participation with other Fox Valley fire departments in conducting joint training. These training drills allow our members to work with other fire departments and personnel to accomplish different tasks and learn new skills. In the event that we are called upon to help them or they are called to respond to Kaukauna, it is important that we operate in a similar manner.

We also began conducting joint EMS training classes with Combined Locks Fire & Rescue and Buchanan Fire Department. Our personnel regularly work with personnel from these departments, and our joint training sessions ensure a smooth transition of patient care in the field.

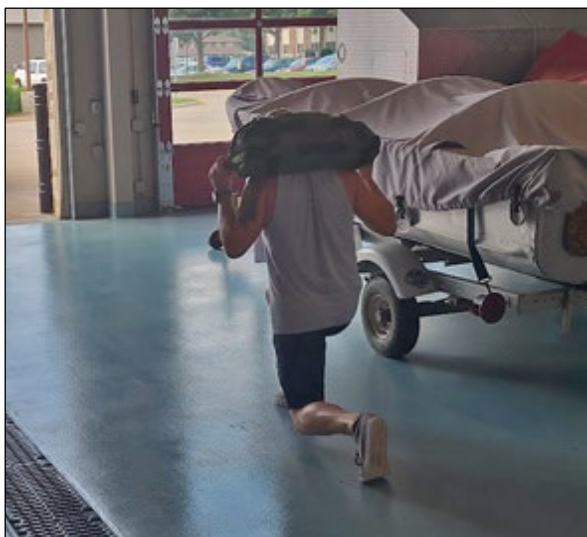
SPECIAL OPERATIONS & TRAINING



Firefighters training on safely entering a confined space to ensure responder safety



New recruits working on basic skills of automobile extrication



Firefighters perform functional exercises as part of their training. They are often referred to as “tactical athletes.”



A building collapse creates a very dangerous work environment. Firefighters review techniques on how to stabilize structures to create a safe work environment.

APPARATUS & EQUIPMENT

Assistant Chief Chad Gerrits leads our Apparatus and Equipment Division. In order for our firefighters to provide effective emergency services, we must maintain a reliable fleet of apparatus and equipment.

We are fortunate to have skilled staff that can perform most of our routine vehicle maintenance in-house. Some of the tasks completed this year include:

- Ball Valves
- Serpentine Belt Replacements
- Pressure Gauge Replacements
- Shocks and Brake pads
- Oil Changes

Equipment used for fireground operations is also commonly serviced by our own Kaukauna firefighters. All ladders are tested in-house for to meet safety standards. We also pressure test every piece of firehose annually. We are proud that our staff members are skilled and capable of performing many of these maintenance tasks and repairs in-house, saving tens of thousands of dollars in labor costs.



In September of 2022, it was announced that we were successful in obtaining over \$140,000 in grant monies to replace our handheld radio inventory. This will represent approximately 50% of the total cost of the project. We were also awarded a grant from Wisconsin DNR for nearly \$1,500 to maintain necessary equipment to fight vegetation fires.

In 2022, the department operated and maintained a fleet of 11 pieces of apparatus.

Type	Year	Make	Model	Anticipated Replacement Year
Ladder	1995	Pierce	Arrow	2024
Engine	2003	Pierce	Enforcer	2027
Rescue	2007	Pierce	Freightliner	2027
Support	2009	Chevrolet	Silverado	2025
Ambulance	2009	Ford	E450	2028
Engine	2014	Seagrave	Marauder	2038
Command Car	2015	Chevrolet	Impala	2027
Boat	2015	Zodiac	Futura Mark II	2027
UTV	2016	Polaris	Ranger 6x6	2031
Ambulance	2018	Ford	E450	2034
Boat	Unknown	Alumacraft	F9-15	N/A

Kaukauna Fire Department

Fire Report - March 2023

Incident Type: Fire

Code - Description	Number of Runs	Year to Date
100 - Fire, other	0	1
111 - Building Fire	1	5
113 - Cooking Fire, confined to container	0	1
151 - Outside rubbish, trash or waste fire	0	1
Total	1	8

Incident Type: Rescue & Emergency Medical Services

Code - Description	Number of Runs	Year to Date
321 - EMS Call	98	332
322 - Motor Vehicle Accident with Injuries	2	7
324 - Motor Vehicle Accident with No Injuries	2	6
381 - Rescue or EMS Standby	0	1
Total	102	346

Incident Type: Rescue & Emergency Medical Services

Code - Description	Number of Runs	Year to Date
413 - Oil or other combustible liquid spill	1	1
424 - Carbon Monoxide Incident	0	1
444 - Power Line Down	1	2
463 - Vehicle Accident, General Cleanup	1	2
Total	3	6

Incident Type: Service Call

Code - Description	Number of Runs	Year to Date
511 - Lock-out	1	5
531 - Smoke or Odor Removal	0	1
550 - Public Service Assistance, Other	0	1
552 - Police Matter	0	1
Total	1	8

Incident Type: Good Intent Call

Code - Description	Number of Runs	Year to Date
600 - Good intent call, other	0	1
611 - Dispatched and Canceled Enroute	4	9
651 - Smoke scare, odor or smoke	1	2
Total	5	12

Kaukauna Fire Department Fire Report - March 2023

Incident Type: False Alarm & False Call

Code - Description	Number of Runs	Year to Date
733 - Smoke Detector Activation due to Malfunction	3	5
735 - Alarm System Sounded due to Malfunction	0	3
736 - CO detector activation due to malfunction	0	2
743 - Smoke Detector Activation, No Fire - Unintentional	1	2
745 - Alarm System Activation, No Fire - Unintentional	1	4
746 - Carbon Monoxide Detector Activation, No CO	2	3
Total	7	19
Grand Total	119	399

Fire Inspection Summary

	Completed This Month	Year to Date
Inspections Completed	142	281
Violations Found	4	13
Violations Corrected	6	20

Kaukauna Fire Department Ambulance Report - March 2023

Runs by Municipality		
City / Village / Town	Number of Runs	Year to Date
City of Kaukauna	95	299
Village of Combined Locks	6	42
Town of Holland	0	4
Village of Little Chute	0	1
Town of Grand Chute	1	2
Total	102	348

Runs by County		
County	Number of Runs	Year to Date
Outagamie	102	344
Brown	0	4
Total	102	348

Runs by Disposition		
Disposition	Number of Runs	Year to Date
Patient Treated, Transported by Kaukauna Fire	80	261
Patient Treated, Released	11	39
Patient Refused Evaluation/Care, No Transport	2	16
Patient Evaluated, No Treatment/Transport Required	4	12
Patient Dead at Scene - No Resuscitation Attempted	2	7
Canceled Prior to Arrival	2	5
Canceled on Scene, No Patient Found	1	4
Canceled on Scene, No Patient Contact	0	1
Standby- Public Safety, Fire, or EMS Operational Support Provided	0	1
Standby- No Services or Support Provided	0	2
Total	102	348

Runs by Ambulance		
Primary Unit	Number of Runs	Year to Date
First Out Ambulance	91	299
Second Out Ambulance	11	46
Third Out Ambulance	0	3
Engine Company	0	0
Total	102	348

Mutual Aid		
	Number of Runs	Year to Date
Provided	1	2
Received	0	0

Police calls generated by:		YTD	
911 call	233	678	
Officer initiated	589	1745	
Called general phone number	304	899	
TOTAL	1126	3322	
Breakdown of calls:			
ABANDONED VEHICLE	5	8	
ACCIDENT	19	88	
ALARMS	6	26	
ALCOHOL OFFENSE	1	2	
ANIMAL	29	65	
ARSON	0	0	
ASSISTS	127	395	
ASSAULT	1	3	
BURGLARY	0	0	
CIVIL PROCESS	0	0	
CRIME PREVENTION	137	447	
DAMAGE TO PROPERTY	5	19	
DISTURBANCES	24	65	
DOMESTIC	2	6	
DRUGS	11	34	
FIRE CALLS	5	26	
FIREWORKS	0	0	
FRAUD	8	24	
HARASSMENT	4	13	
HAZARD	10	30	
JUVENILE	24	49	
LOCKOUT	18	37	
LOST & FOUND	5	21	
MEDICAL	81	254	
MISSING PERSON	0	2	
OPEN DOOR	2	9	
OPERATING WHILE INTOXICATED	3	8	
ORDINANCE VIOLATIONS	13	27	
PARKING	21	73	
RECKLESS DRIVE COMPLAINT	25	70	
SCHOOL SAFETY	55	139	
SEX OFFENSE	8	17	
SUICIDE; ATTEMPT, THREAT, COMPLETED	1	4	
SUSPICIOUS PERSON, VEHICLE , SITUATION	29	96	
THEFT	11	40	
TRAFFIC	200	619	
TRAFFIC SAFETY	3	7	
TRESPASS	2	6	
TRUANCY	7	11	
VIOLATE COURT ORDER	5	13	
WANTED PERSON OR APPREHENSION	5	16	
WARNINGS	151	493	
WEAPON	0	0	
WELFARE CHECK	59	122	
911 HANGUP/ASSIST	97	299	
total	1219	3683	
note- the difference between the totals is some calls have mulitple offenses			

**MUNICIPAL JUDGE
COURT REPORT**

MARCH

	2023	2022	2023 CUMULATIVE	2022 CUMULATIVE
FORFEITURES/MUNICIPAL ORDINANCE VIOLATIONS	\$5,082.23	\$9,233.16	\$19,163.65	\$16,142.42
MUNICIPAL COURT COSTS	\$1,575.00	\$3,386.05	\$6,791.82	\$6,293.57
PENALTY SURCHARGES	\$1,349.67	\$2,495.51	\$4,991.29	\$4,494.93
COUNTY JAIL SURCHARGES	\$360.00	\$1,031.30	\$1,848.85	\$1,815.60
DRIVER IMPROVEMENT SURCHARGES	\$600.00	\$1,450.38	\$3,667.44	\$2,672.01
CRIME LAB/DRUG ENFORCEMENT SURCHARGES	\$468.00	\$1,326.32	\$2,392.32	\$2,379.32
IGNITION INTERLOCK DEVICE SURCHARGE	\$0.00	\$0.00	\$0.00	\$50.00
SAFE RIDE PROGRAM	\$50.00	\$250.00	\$600.00	\$350.00
TOTAL	\$9,484.90	\$19,172.72	\$39,455.37	\$34,197.85

Clerk-Treasurer Daily Deposit Report

Date	Deposit	Balance
3/1/2023	\$2,820.50	\$32,878.50
3/1/2023	\$35.00	\$30,058.00
3/1/2023	\$23.00	\$30,023.00
3/2/2023	\$16,136.81	\$46,191.81
3/2/2023	\$35.00	\$30,055.00
3/2/2023	\$20.00	\$30,020.00
3/3/2023	\$4,218.54	\$35,853.16
3/3/2023	\$1,177.12	\$31,634.62
3/3/2023	\$457.50	\$30,457.50
3/6/2023	\$7,464.92	\$37,549.92
3/6/2023	\$65.00	\$30,085.00
3/6/2023	\$20.00	\$30,020.00
3/7/2023	\$104.57	\$30,183.57
3/7/2023	\$46.00	\$30,079.00
3/7/2023	\$33.00	\$30,033.00
3/8/2023	\$2,647.66	\$32,693.66
3/8/2023	\$41.00	\$30,046.00
3/8/2023	\$5.00	\$30,005.00
3/9/2023	\$558.00	\$30,628.00
3/9/2023	\$70.00	\$30,070.00
3/10/2023	\$7,759.49	\$40,484.49
3/10/2023	\$1,649.00	\$32,725.00
3/10/2023	\$996.00	\$31,076.00
3/10/2023	\$80.00	\$30,080.00
3/13/2023	\$6,835.33	\$37,497.93
3/13/2023	\$622.60	\$30,662.60
3/13/2023	\$40.00	\$30,040.00
3/14/2023	\$48,448.20	\$78,526.20
3/14/2023	\$43.00	\$30,078.00
3/14/2023	\$35.00	\$30,035.00
3/15/2023	\$518.80	\$30,966.80
3/15/2023	\$425.00	\$30,448.00
3/15/2023	\$23.00	\$30,023.00
3/16/2023	\$8,208.86	\$38,208.86
3/17/2023	\$63,239.97	\$94,484.97
3/17/2023	\$1,195.00	\$31,245.00
3/17/2023	\$50.00	\$30,050.00
3/20/2023	\$910.90	\$30,965.90
3/20/2023	\$50.00	\$30,055.00
3/20/2023	\$5.00	\$30,005.00
3/21/2023	\$1,054.32	\$31,254.32
3/21/2023	\$140.00	\$30,200.00
3/21/2023	\$60.00	\$30,060.00

Month of: **March**

3/22/2023	\$956.00	\$31,605.00
3/22/2023	\$649.00	\$30,649.00
3/23/2023	\$1,368.52	\$31,828.52
3/23/2023	\$440.00	\$30,460.00
3/23/2023	\$20.00	\$30,020.00
3/24/2023	\$7,595.80	\$39,889.40
3/24/2023	\$1,314.75	\$32,293.60
3/24/2023	\$588.85	\$30,978.85
3/24/2023	\$378.00	\$30,390.00
3/24/2023	\$12.00	\$30,012.00
3/27/2023	\$1,517.26	\$31,663.26
3/27/2023	\$100.00	\$30,146.00
3/27/2023	\$46.00	\$30,046.00
3/28/2023	\$848.63	\$64,749.57
3/28/2023	\$60.00	\$63,900.94
3/28/2023	\$50.00	\$63,840.94
3/29/2023	\$650.00	\$31,253.50
3/29/2023	\$560.50	\$30,603.50
3/29/2023	\$43.00	\$30,043.00
3/30/2023	\$12,504.99	\$42,824.99
3/30/2023	\$295.00	\$30,320.00
3/30/2023	\$25.00	\$30,025.00
3/31/2023	\$969.25	\$31,916.44
3/31/2023	\$831.19	\$30,947.19
3/31/2023	\$116.00	\$30,116.00

Note: This deposit report includes all cash and checks that were handled/receipted in the clerk's office and deposited at close of business for the month indicated on the top of report

Municipal address	Legal address	Category	Work type	Work target	Applicant	Owner	Status
2940 S. WEILER RD.	Parcel Number 325118134 LOT 3 CSM 8327	Residential building	New	Single-family dwelling	Riley Vander Wyst	Riley Vander Wyst	Permit fee payment
3750 RIDGECREST LA	LOT 22 INSIDE THE PARK PLACE	Electrical	New	Service	Kraig Knaack	Kraig Knaack	Submitted
3750 RIDGECREST LA	LOT 22 INSIDE THE PARK PLACE	Residential building	New	Single-family dwelling	Kraig Knaack	Kraig Knaack	Submitted
2601 NATURE VIEW CT	NATURE VIEW PLAT LOT 4	Residential building	New	Single-family dwelling	Samuel Kuen	Samuel Kuen	In review
3750 RIDGECREST LA	LOT 22 INSIDE THE PARK PLACE	HVAC	New	Heating	Kraig Knaack	Kraig Knaack	Submitted
3750 RIDGECREST LA	LOT 22 INSIDE THE PARK PLACE	Plumbing	New	Municipal connection	Kraig Knaack	Kraig Knaack	Submitted
1001 SETTER DR	LOT 68 HURKMAN HEIGHTS 3	HVAC	New	Furnace	Black-Haak Heating	Van's Realty & Construction	Rejected
961 SETTER DR	LOT 69 HURKMAN HEIGHTS 3	HVAC	New	Furnace	Black-Haak Heating	Vans Realty & Construction	Rejected
1550 ARBOR WAY	LOT 2 CSM 7631	Commercial building	New	Mini/self storage warehouses	Nick Gamache	Matt Braccia	Submitted
701 TARRAGON DR	LOT 1 CSM 7721	Electrical	New	Open Frame	Kevin Schuh	Todd Schuh	Construction started
130 W COUNTY RD KK	CSM 3674 LOT 1	Storm Sewer/ Waters / Sanitary laterals	New	Water, storm and sanitary	RANDY DELCORE	Gordon Baumgart	Finished
26 ASH GROVE PL	LOT 14 ASH GROVE ESTATES	Residential building	New	Single-family dwelling	Marcus McGuire	Marcus McGuire	Permit issued

2971 S WEILER RD	LOT 2 COUNTRY SIDE ESTATES	Residential building	New	Single-family dwelling	Troy Hartl	Troy Hartl	Construction started
2015 ANTELOPE TR	WILDLIFE HEIGHTS LOT 122	HVAC	New	Furnace	Megan Van Handel	Jon Huss	Permit issued
2317 HEARTHSTONE DR	3RD ADDITION TO COUNTRY MANOR LOT 132	HVAC	Remodel	Furnace	Black-Haak Heating	Mark Sprangers	Permit issued
2015 ANTELOPE TR	WILDLIFE HEIGHTS LOT 122	Residential building	New	Single-family dwelling	Laura Arent	Laura Arent	Permit issued
3101 MAIN AV	LOT 204 SECOND ADDITION TO FIELDCREST SUBDIVISION	Other structures	New	Other	Michael Jackman	Renee Starkey	Permit issued
24 ASH GROVE PL	LOT 13 ASH GROVE ESTATES	Plumbing	New	Other	Andy Nielsen	Andy Nielsen	Construction started
160 RAUGHT ST	BLACK PLAT OF PRT PC #33 LOTS 14 & 16 BLK F	HVAC	Remodel	Furnace	Martens Heating	Harry Francis	Permit issued
583 SWEET MEADOW LA	LOT 86 HAEN MEADOWS	Plumbing	Remodel	Other	Timothy Roberts	Timothy Roberts	Permit issued
532 FERNCLIFF DR	2ND ADDN THELEN EST. LOT 229	HVAC	Remodel	Furnace	Healty Home	Scott Szuta	Permit issued
150 E SECOND ST	LEDYARD PLAT LOTS 13 & 14 BLK3 TID 2	Plumbing	Remodel	Other	Jeff DeCoster	Carly Rietveld	Construction started
1215 E HYLAND AV	LOT 1 CSM 3651 EXCPTG ROW IN DOC #2099252, LESS PRT DESC IN DOC #2283586	Commercial building	Addition	Office Building	Zach Whitney	Mark Kleist	Permit issued

1016 HENNES CT	NORBERT HENNES PLAT LOT 6 BLK2 & BEG SE COR LOT 6 BLK 2 N63D E TO E/L MICHAEL BRILL EST PLT N75FT M/L S63D W TO NE COR LOT 6 BLK 2 S TO POB	Plumbing	Replacement	Water Heater	Shawn Landstrom	gearald martzahl	Permit issued
914 QUINNEY AV	LEDYARD PLAT S60FT LOTS 9 & 10 BLK 27	Plumbing	Replacement	Water Heater	Shawn Landstrom, Shawn Landstrom	bobbye bolton	Permit issued
218 W NINTH ST	LOT 11 BLK 4 BLACKWELL BROS ADDN	HVAC	Remodel	Furnace	Outagamie Housing	Thomas Knaus	Permit issued
816 GRIGNON ST	SUBD PC #35 ASSRS PLT LOT B BLK 75 & SW10FT LOT C BLK 75	HVAC	Remodel	Furnace	Black-Haak Heating	Patrick Furman	Permit issued
318 E TWENTIETH ST	LEHRERS 3RD SUBD LOT 5 BLK 9	Plumbing	Replacement	Water Heater	Black-Haak Heating	Dick Shier	Permit issued
2110 ANTELOPE TR	LOT 39 BLUE STEM MEADOWS 2	Residential building	Remodel	Single-family dwelling	Mark Gezella	Mark Gezella	Permit issued
318 E TWENTIETH ST	LEHRERS 3RD SUBD LOT 5 BLK 9	Plumbing	Replacement	Water Heater	Black-Haak Heating	Dirk Shier	Permit issued
216 WHITNEY ST	JOS KLEINS ADDN LOT 2 BLK 8 LESS WLY2FT	HVAC	Remodel	Furnace	Black-Haak Heating	Jared Miller	Permit issued
1900 ANTELOPE TR	WILDLIFE HEIGHTS LOT 27	Electrical	New	Open Frame	Mike Eichmeier	Dan Poor	Permit issued
123 E SECOND ST	LEDYARD PLAT LOT 6 BLK 6 TID 2	Electrical	Remodel	Open Frame	Mike Godfard	Don & Bill Vosters	Construction started

2051 MEADOWVIEW ST	1ST ADDITION TO MEADOW SUBDIVISION LOT 72	Electrical	New	Service	James Eland II	Craig Siegmann	Permit issued
123 E SECOND ST	LEDYARD PLAT LOT 6 BLK 6 TID 2	Commercial building	Remodel	Retail Complex	Don & Bill Vosters	Don & Bill Vosters	Construction started
2120 WHITE WOLF LA	LOT 12 BLUE STEM MEADOWS	Electrical	Remodel	Open Frame	Brittney Johnston	Brittney Johnston	Permit issued
2120 WHITE WOLF LA	LOT 12 BLUE STEM MEADOWS	Residential building	Remodel	Single-family dwelling	Corey Johnston	Corey Johnston	Permit issued
136 MC KINLEY ST	BLACK PLAT OF PRT PC #33 LOT 22 BLK D 849R406 &	Residential building	Remodel	Single-family dwelling	Sara Bourasaw	Bob Lenhart	Permit issued
1601 E HYLAND AV	LOT 1 CSM 7246 & PRT LOT 1 CSM 3651 AS DESC IN DOC #2283586	Commercial building	Remodel	Office Building	Karl Schuh	Lee DeBeau	Construction started
15 WOODHAVEN LA	WOODHAVEN ACRES LOT 23 & N1/2 LOT 22	Residential building	Demolition	Single-family dwelling	RANDY DELCORE	Peter Helander	Permit issued
2120 WHITE WOLF LANE	LOT 40 BLUE STEM MEADOWS 2	Residential building	Remodel	Single-family dwelling	Corey Johnston	Corey Johnston	Revoked
813 GRIGNON ST	SUBD PC #35 ASSRS PLT SW1/2 OF LOT A BLK 66 LESS NW32FT THEREOF	Electrical	New	Service	Rick Steffens	Gray Nilolas	Construction started
125 MC KINLEY ST	BLACK PLAT OF PRT PC #33 NWLY60FT OF SELY120FT LOT 25 BLK C ALSO KNOWN AS PARCEL 1 CSM 32	HVAC	Remodel	A/C	Black-Haak Heating	Mike Pauls	Permit issued
144 W SECOND ST	Lot 1, CSM 6992	Residential building	New	Single-family dwelling	Eliana Ramirez	Eliana Ramirez	Permit issued

1601 E HYLAND AV	LOT 1 CSM 7246 & PRT LOT 1 CSM 3651 AS DESC IN DOC #2283586	HVAC	Remodel	Ductwork	KIMBERLY E ROMENESKO	Lee Debeau	Permit issued
809 W HYLAND AV	DSK PLAT LOTS 5 & 6	HVAC	Remodel	A/C	Black-Haak Heating	Baisch Engineering	Permit issued
1601 E HYLAND AV	LOT 1 CSM 7246 & PRT LOT 1 CSM 3651 AS DESC IN DOC #2283586	Electrical	Remodel	Open Frame	Shelby Keller	Lee DeBeau	Permit issued
150 E SECOND ST	LEDYARD PLAT LOTS 13 & 14 BLK3 TID 2	Electrical	Remodel	Open Frame	Adam Vanderloop	Carly Rietveld	Finished
141 GRANT ST	BLACK PLAT OF PRT PC #33 LOT 19 BLK A	Storm Sewer/ Waters / Sanitary laterals	New	Water, storm and sanitary	Joan Klister, Joan Klister	Howie Furst	Permit issued
2300 TOWER DR	PART LOTS 19 & 20 KAUKAUNA INDUSTRIAL PARK NO 1 DESC AS FOLL: COM NE COR LOT 20 S69D W660.68FT POB S69D W225.02FT S21D E488.28FT N68D E225FT N21D W484.94FT TO POB	Plumbing	New	Sewage System	Brent Tauschek	Carl Hardtke	Permit issued
9 ASH GROVE PL	ASH GROVE SUBDIVISION LOT 5	Residential building	Remodel	Single-family dwelling	Dan Krier	Rene Jerome	Construction started
141 GRANT ST	BLACK PLAT OF PRT PC #33 LOT 19 BLK A	HVAC	New	Heating	Howard Fuerst	Howie Fuerst	Permit issued

3308 RIDGECREST LA	SECOND ADDITION TO FIELDCREST SUBDIVISION LOT 181	Storm Sewer/ Waters / Sanitary laterals	New	Water, storm and sanitary	Rob Scheibe	Phil Romenesko	Permit issued
141 GRANT ST	BLACK PLAT OF PRT PC #33 LOT 19 BLK A	Residential building	New	Single-family dwelling	Howard Fuerst, Howie Fuerst	Howie Fuerst	Permit issued
9 ASH GROVE PL	ASH GROVE SUBDIVISION LOT 5	Plumbing	Remodel	Other	Luke Goch	Rene Jerome	Construction started
141 GRANT ST	BLACK PLAT OF PRT PC #33 LOT 19 BLK A	Plumbing	New	Municipal connection	Howard Fuerst	Howie Fuerst	Permit issued
141 GRANT ST	BLACK PLAT OF PRT PC #33 LOT 19 BLK A	Electrical	New	Open Frame	Howard Fuerst, Pat Jensen	Howie Fuerst	Permit issued
500 W SIXTH ST	LOT 14 BLK 2 JOHN & PETER BRILLS ADDITION	Residential building	Addition	Single-family dwelling	Paul Rose	Michele Krokes	Permit issued
1850 RED FOX LA	WILDLIFE HEIGHTS LOT 62	Residential building	Remodel	Single-family dwelling	Jake Skalmusky	Vic Grassman	Permit issued
1850 RED FOX LA	WILDLIFE HEIGHTS LOT 62	HVAC	Remodel	Ductwork	Jake Skalmusky	Vic Grassman	Permit issued
2120 WHITE WOLF LA	LOT 12 BLUE STEM MEADOWS	Plumbing	New	Other	Brittney Johnston	Brittney Johnston	Permit issued
1850 RED FOX LA	WILDLIFE HEIGHTS LOT 62	Plumbing	New	Other	Jake Skalmusky	Vic Grassman	Permit issued
1850 RED FOX LA	WILDLIFE HEIGHTS LOT 62	Electrical	Remodel	Open Frame	Jake Skalmusky	Vic Grassman	Permit issued

RESOLUTION 2023-5381**RESOLUTION APPROVING THE FINAL PLAT FOR PHASE 4 OF THE HURKMAN HEIGHTS SUBDIVISION**

BE IT RESOLVED, by the Common Council of the City of Kaukauna, Wisconsin, that the final plat for phase 4 of the Hurkman Heights Subdivision development is hereby accepted and approved, there having been compliant with all local applicable provisions of law related thereto.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 18th day of April 2023.

APPROVED:

Anthony J. Penterman, Mayor

ATTEST:

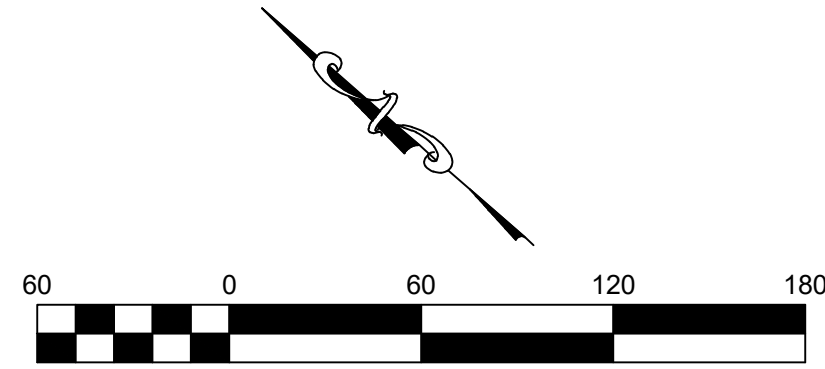
Sally A. Kenney, City Clerk

Hurkman Heights 4

All of Lot 71 Hurkman Heights 3 and part of Lots 14, 16 & 18, In the Subdivision of Private Claim 35 in 1858, Township 21 North, Range 18 East, City of Kaukauna, Outagamie County, Wisconsin

LOCATION MAP

PART OF PC35, T 21 N, R 18 E,
CITY OF KAUKAUNA
OUTAGAMIE COUNTY, WI



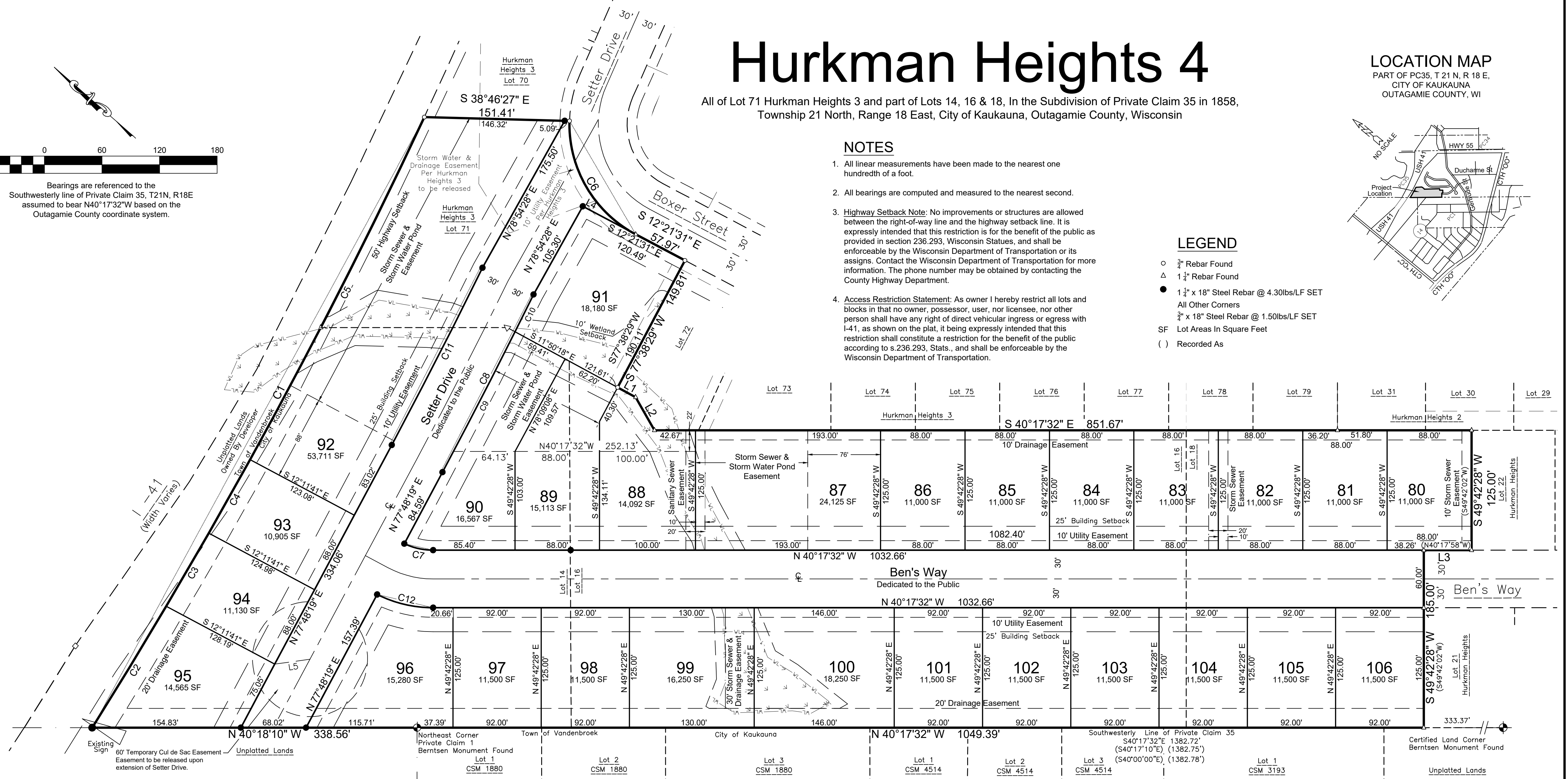
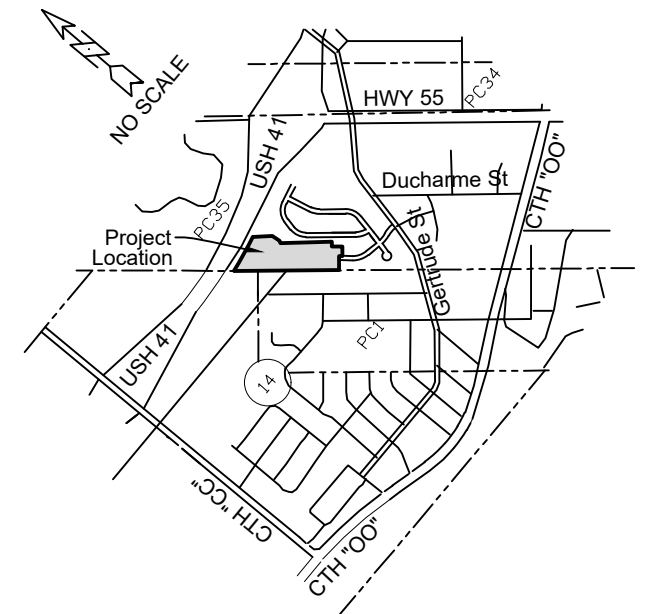
Bearings are referenced to the Southwesterly line of Private Claim 35, T21N, R18E assumed to bear N40°17'32"W based on the Outagamie County coordinate system.

NOTES

- All linear measurements have been made to the nearest one hundredth of a foot.
- All bearings are computed and measured to the nearest second.
- Highway Setback Note: No improvements or structures are allowed between the right-of-way line and the highway setback line. It is expressly intended that this restriction is for the benefit of the public as provided in section 236.293, Wisconsin Statutes, and shall be enforceable by the Wisconsin Department of Transportation or its assigns. Contact the Wisconsin Department of Transportation for more information. The phone number may be obtained by contacting the County Highway Department.
- Access Restriction Statement: As owner I hereby restrict all lots and blocks in that no owner, possessor, user, nor licensee, nor other person shall have any right of direct vehicular ingress or egress with I-41, as shown on the plat, it being expressly intended that this restriction shall constitute a restriction for the benefit of the public according to s.236.293, Stats., and shall be enforceable by the Wisconsin Department of Transportation.

LEGEND

- 3/4" Rebar Found
- △ 1 1/2" Rebar Found
- 1 1/2" x 18" Steel Rebar @ 4.30lbs/LF SET
- All Other Corners
- 3/4" x 18" Steel Rebar @ 1.50lbs/LF SET
- SF Lot Areas In Square Feet
- () Recorded As



LINE TABLE		
Line	Bearing	Length
L1	N 11°50'18" W	21.40'
L2	N 20°04'14" E	39.71'
L3	N 40°17'32" W	49.74'
L4	S 12°21'31" E	62.52'
L5	N 48°23'09" W	37.17'

CURVE TABLE							
Curve	Radius	Chord Direction	Chord Length	Arc Length	Central Angle	Tangent Bearing-in	Tangent Bearing-out
C1	5894.65'	N 78°14'27" E	724.60'	725.06'	7°02'51"	N 81°45'53" E	N 74°43'02" E
C2	5894.65'	N 81°02'39" E	148.23'	148.24'	1°26'27"	N 81°45'53" E	N 80°19'26" E
C3	5894.65'	N 79°53'45" E	88.06'	88.06'	0°51'21"	N 80°19'26" E	N 79°28'04" E
C4	5894.65'	N 79°02'24" E	88.02'	88.02'	0°51'20"	N 79°28'04" E	N 78°36'44" E
C5	5894.65'	N 76°39'53" E	400.66'	400.74'	3°53'43"	N 78°36'44" E	N 74°43'02" E
C6	130.00'	S 19°26'01" W	136.98'	144.27'	63°35'04"	S 51°13'33" W	S 12°21'31" E
C7	70.00'	N 27°34'59" W	30.80'	31.05'	25°25'06"	N 40°17'32" W	N 14°52'26" W
C8	6077.15'	N 76°49'28" E	208.06'	208.07'	1°57'42"	N 77°48'19" E	N 75°50'37" E
C9	6077.15'	N 77°01'46" E	164.62'	164.62'	1°33'07"	N 77°48'19" E	N 76°15'12" E
C10	6077.15'	N 76°02'55" E	43.44'	43.44'	0°24'35"	N 76°15'12" E	N 75°50'37" E
C11	6017.15'	N 76°49'01" E	207.60'	207.61'	1°58'37"	N 77°48'19" E	N 75°49'42" E
C12	130.00'	S 26°57'53" E	59.94'	60.48'	26°39'19"	S 13°38'13" E	S 40°17'32" E

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
CIVIL ENGINEERING CONSULTANTS
1811 Racine Street Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-830-9595
www.davel.pro

James R. Sehloff, P.L.S. No. S-2692

Date

Hurkman Heights 4

All of Lot 71 Hurkman Heights 3 and part of Lots 14, 16 & 18, In the Subdivision of Private Claim 35 in 1858, Township 21 North, Range 18 East, City of Kaukauna, Outagamie County, Wisconsin

Surveyor's Certificate

I, James R. Sehloff, Professional land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the City of Kaukauna, and under the direction of Hurkman Heights Development, LLC, owner of said land, I have surveyed divided and mapped Hurkman Heights 4; that such plat correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is all of Lot 71 Hurkman Heights 3 and part of Lots 14, 16 & 18, In the Subdivision of Private Claim 35 in 1858, Township 21 North, Range 18 East, City of Kaukauna, Outagamie County, Wisconsin, City of Kaukauna, Outagamie County, Wisconsin, containing 502,522 Square Feet (11.5363 Ac) of land described as follows:

Beginning at the Northeasterly corner of Private Claim 1; thence, along the Southwesterly line of Private Claim 35, N40°18'10"W, 338.56 feet; thence 725.06 feet along the arc of a curve to the left with a radius of 5894.65 feet and a chord of 724.60 feet which bears N78°14'27"E to the Northwest line of Lot 70 Hurkman Heights 3; thence, along the Southwesterly line, S38°46'27"E, 151.41 feet to the Westerly right of way line of Setter Drive; thence, along said Westerly right of way line, 144.27 feet, along the arc of a curve to the left with a radius of 130.00 feet and a chord of 136.98 feet which bears S19°26'01"W to a point on the West right of way line of Boxer Street; thence, along said West right of said Lot 72, S77°38'29"W, 149.81 feet to the Northwest corner of said Lot 72; thence, along a Northwesterly line of said Hurkman Heights 3, S11°50'18"E, 21.40 feet; thence, continuing along said Northwesterly line, S20°04'14"W, 39.71 feet; thence, continuing a Southwesterly line and the extension thereof, S40°17'32"E, 851.67 feet to the Northeast Corner of Lot 22, Hurkman Heights; thence, along the Northerly line of said Lot 22, S49°42'28"W, 125.00 feet to the Easterly right of way line of Ben's Way; thence along said Easterly right of way line, N40°17'32"W, 49.74 feet to the Northeast corner of said right of way, thence along the Northerly line of said Hurkman Heights; S49°42'28"W, 185.00 feet to said West line of Private Claim 35; thence, along said Southwesterly line, N40°17'32"W, 1049.39 feet to the point of beginning, subject to all easements and restrictions of record.

Given under my hand this _____ day of _____, 20_____.

James R. Sehloff, Wisconsin Professional Land Surveyor No. S-2692

Owner's Certificate

Hurkman Heights Development, LLC, a limited liability company duly organized and existing under and by virtue of the laws of the State of Wisconsin, as the property owner, does hereby certify that said limited liability company caused the land described on this plat to be surveyed, divided, mapped and dedicated as represented on this plat.

Hurkman Heights Development, LLC, does further certify this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

City of Kaukauna
Outagamie County Land Serviced Department
Wisconsin Department of Transportation
Department of Administration

Dated this _____ day of _____, 20_____.

In the presence of: Hurkman Heights Development, LLC

Bill J. Bowers, Managing Member

State of Wisconsin)

_____ County) ss

Personally came before me this _____ day of _____, 20_____, the above the property owner(s) to me known to be the persons who executed the foregoing instrument and acknowledge the same.

_____. My Commission Expires _____

Notary Public, Wisconsin

Utility Easement Provisions

An easement for electric, natural gas, and communications service is hereby granted by:

Hurkman Heights Development, LLC, Grantor

to:

Kaukauna Utilities, Grantee,
Wisconsin Electric Power Company and Wisconsin Gas, LLC, Wisconsin corporations doing business as We Energies, Grantee,
AT&T, Grantee,
Spectrum, Grantee,
TDS Metrocom, LLC, Grantee,

and

Any utility company with a current and approved Public Right-of-Way Registration in the City of Kaukauna, Grantees

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement Areas" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Buildings shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement Areas" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than four inches without written consent of grantees.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

Bill J. Bowers, Managing Member Date

City of Kaukauna Drainage Easement Restrictions:

The following uses and structures are prohibited within all Drainage Easements in the subdivision plat of Hurkman Heights 4; filling, grading, and excavating except for construction of drainage ways and drainage facilities; the cultivation of crops, fruits, or vegetables; the dumping or depositing of ashes, waste, compost or material of any kind; the storage of vehicles, equipment, materials or personal property of any kind and constructing, erecting or moving any building or structure, including fences, within the drainage easement.

City of Kaukauna Drainage Easement Maintenance:

Maintenance of all drainage ways and associated drainage structures within the subdivision of Hurkman Heights 4 are the sole responsibility of the property owners in the subdivision, unless otherwise noted on the drainage plan which has been prepared for this subdivision and which has been approved by and is on file with the City of Kaukauna.

Upon failure of any property owner to perform maintenance, abide by restrictions, or follow grading requirements of the drainage ways and associated drainage structures, the City of Kaukauna retains the right to have maintenance or corrective measures performed. The cost of said maintenance or corrective measures on any given lot shall be a special charge to the non-complying lot.

Maintenance by the City to include, but not limited to, the removal of silt and decomposed vegetation that gradually accumulates in the bottom of a pond, a detention area, and/or accompanying ditch. Payment for city maintenance may be placed on the annual real estate tax bill from all contributing sources as a special assessment if not paid.

Grading and Grades

All grading and final grades for the construction of any public or private improvements, including landscaping, shall conform to the surface water drainage plan as approved and on file with the City of Kaukauna.

Sidewalks

All parts of a lot fronting a street, within the Hurkman Heights 4, will have sidewalk.

City of Kaukauna Common Council Approval Certificate

Resolved, that the plat of Hurkman Heights 4 in the City of Kaukauna, Hurkman Heights Development, LLC, owner, is hereby approved by the Common Council.

Mayor Date

I hereby certify that the foregoing is a copy of a resolution adopted by the Common Council of the City of Kaukauna.

City Clerk Date

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers' of the City of Kaukauna and Outagamie County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this plat.

City Treasurer Date

County Treasurer Date

This Final Plat is contained wholly within the property described in the following recorded instruments:

The property owner of record: Hurkman Heights Development, LLC	Recording Information: Doc No. 2235003	Parcel Number(s): 322108545; 322108100 322108300 & 322108599
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There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
CIVIL ENGINEERING CONSULTANTS
1811 Racine Street Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-830-9595
www.davel.pro

File: 4562Final 4.dwg
Date: 03/27/2023
Drafted By: Jim
Sheet: 2 of 2
Revision Date: Mar 27, 2023

RESOLUTION NO. 2023-5382

RESOLUTION ACCEPTING A SPECIAL EXCEPTION FOR LOT 1 OF CERTIFIED SURVEY MAP NO.8468

WHEREAS, the Common Council of the City of Kaukauna, having reviewed the recommendation of the City Plan Commission regarding the proposed Special Exception for the property described below and having scheduled a public hearing then to be decided by the Common Council; and

WHEREAS, a Class 2 Notice of Public Hearing regarding such proposed special exception and, pursuant thereto, a public hearing having been held on the **6th day of April, 2023** at 4:30 p.m.;

NOW, THEREFORE, the Common Council of the City of Kaukauna, Wisconsin, do ordain as follows:

SECTION 1: That the following described property:

All of Lot 1 of Certified Survey Map NO. 5680 as recorded in Document No. 1768284, located in Private Claim 35, Township 21 North, Range 18 East, City of Kaukauna, Outagamie County, Wisconsin,

Shall be and the same is hereby granted a special exception to operate a Multi-Family use in the Commercial Highway District, as set forth in and regulated by the provisions of §17.22 of the Kaukauna Zoning Code, conditioned upon compliance with the approval conditions of the Plan Commission, if any, and the provisions of Chapter 17, Kaukauna Municipal Code.

SECTION 2: That this resolution shall take effect upon its passage and publication according to the law.

Adopted by the Common Council of the City of Kaukauna, Wisconsin on this 18th day of April 2023.

APPROVED:

Anthony J. Penterman, Mayor

ATTEST:

Sally A. Kenney, City Clerk



MEMO

PLANNING & COMMUNITY DEVELOPMENT

To: Plan Commission
 From: Joe Stephenson Director of Planning
 Date: April 18th, 2023
 Re: Special Exception Request – Legacy Creekside Apartments

Keith Duquaine has submitted an application for a Special Exception Permit for parcel 322095500, located at 950 E Evergreen Drive in the north west corner of Commerce Crossing, North of Highway 41. The parcel is zoned Commercial Highway District (CHD). The parcel is owned by Duquaine Development.

The applicant is proposing to construct a multi-family complex on the vacant lot. The new development will include 175 living units and over 368 combined indoor and outdoor parking. There will be five buildings, for a proposed total of 2.17 acres of roof area, which is about 18.47% of the lot area. The buildings will be 41 feet 2 1/8 inches tall.

The City of Kaukauna Code of Ordinances, Section 17.22 (4)(e) allows multi-family within the CHD:

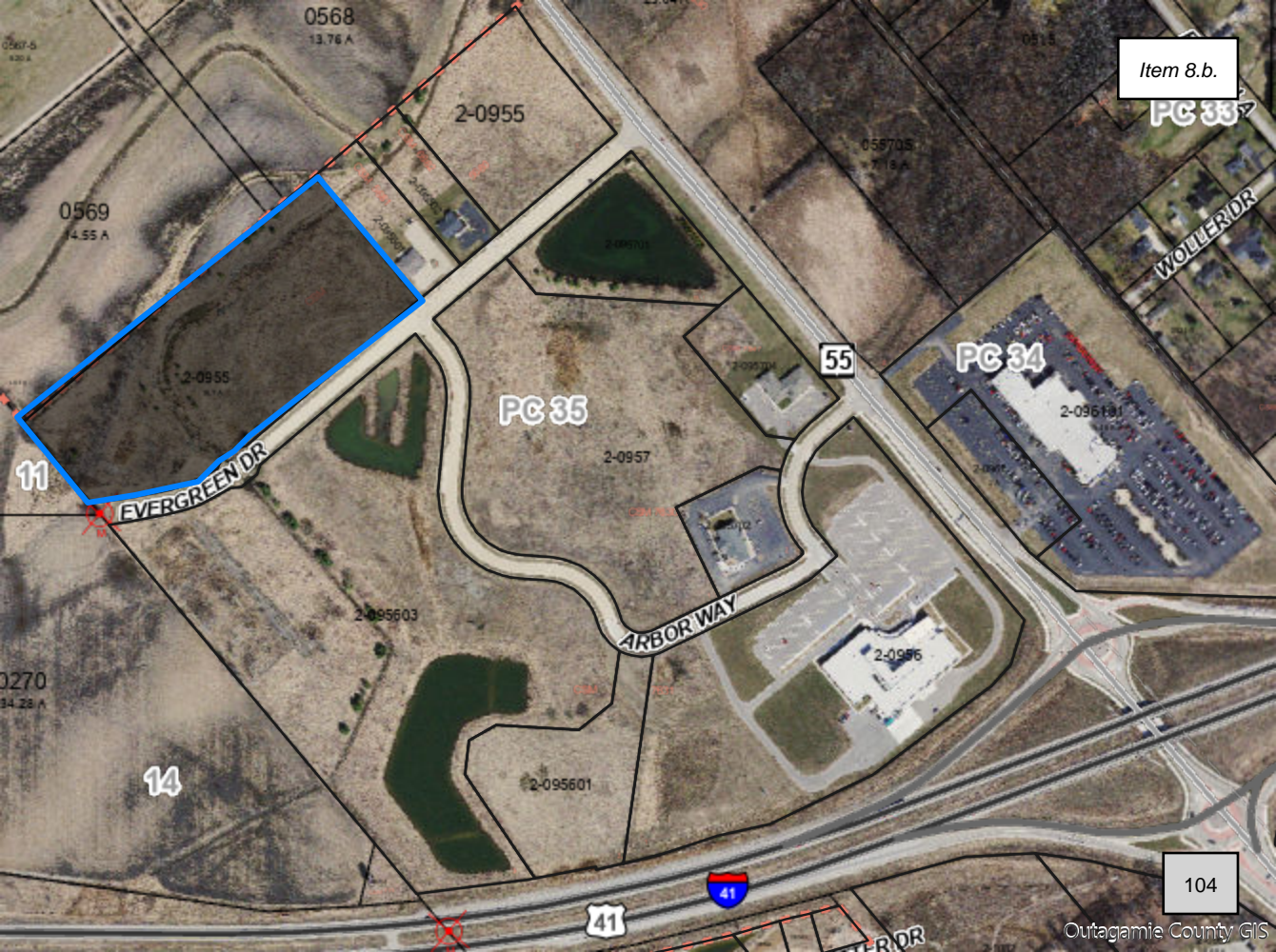
17.22 CHD Commercial Highway District

4. Special exception uses and structures.

e. Uses permitted in Residential Multifamily Zoning (RMF). If RMF is the primary use of the site, all applicable standards and requirements from section 17.19 shall apply.

Plan Commission, Finding the special exception to meet all the criteria set forth in Section 17.47 (4) of the City Municipal Code, recommended the approval of the special exception and the same to the Common Council.





Item 8.b.

PC 33

PC 34

PC 35

14

41

41

55

104

Outagamie County GIS



212 BUILDING
30 Unit 3 Story + Mezzanine

