BOARD OF PUBLIC WORKS

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna

Monday, November 16, 2026 at 6:10 PM

AGENDA

In-Person and Remote Teleconference via ZOOM

1. Correspondence.

2. Discussion Topics.
   a. Authorization to seek bids for Project 15-26: Konkapot Creek Sewer Interceptor Extension.
   b. Authorization to seek bids for Project 2-27: Wisconsin Avenue Area Utility Relay - Phase 2.
   c. Grignon Park stream restoration, soccer field, and parking lot project - Discussion.
   d. Wisconsin Disaster Fund (WDF) expenses reimbursed from the March snowstorm.

3. Adjourn.

NOTICES

Board of Public Works - Notice is hereby given this is a public meeting of the Board of Public Works. As such, all members or a majority of the City's Common Council and Standing Committees will likely be in attendance. While members of the Common Council or any Standing Committees may participate in discussions, only the Board of Public Works will take formal action.

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

MEETING ACCESS INFORMATION:

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

1. Dial 1-312-626-6799
2. When prompted, enter Meeting ID 234 605 4161 followed by #
3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

1. Go to http://www.zoom.us
2. Click the blue link in the upper right hand side that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

1. Download the free Zoom app to your device
2. Click the blue button that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow the app to access your microphone or camera if you wish to speak during the meeting

Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.

MEMO

Engineering Department

To: Board of Public Works

From: Taylor Conger

Date: November 16th, 2026

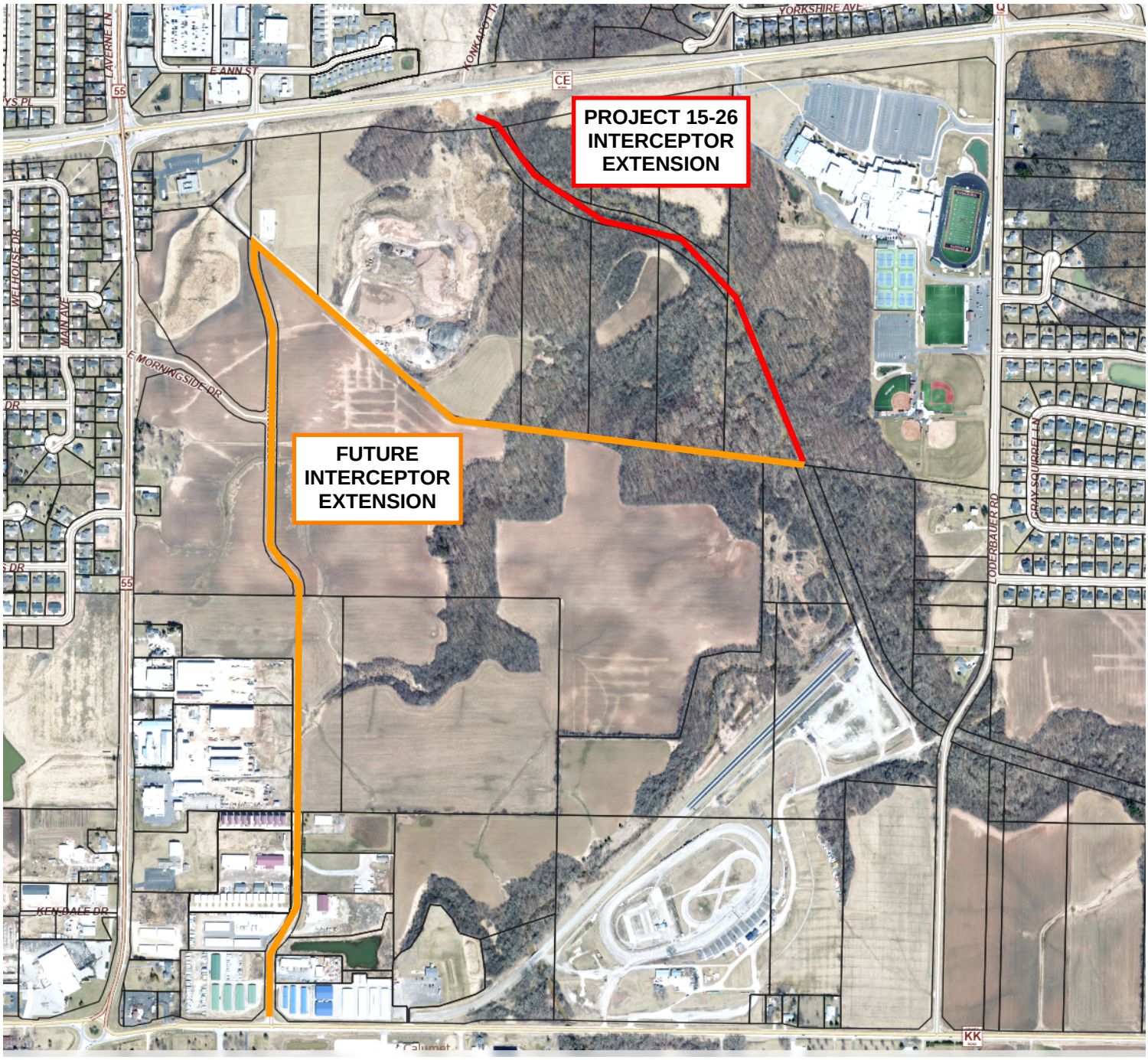
Re: **Agenda Item #2a:** Authorization to seek bids for Project #15-26 – Konkapot Sewer Interceptor Extension South

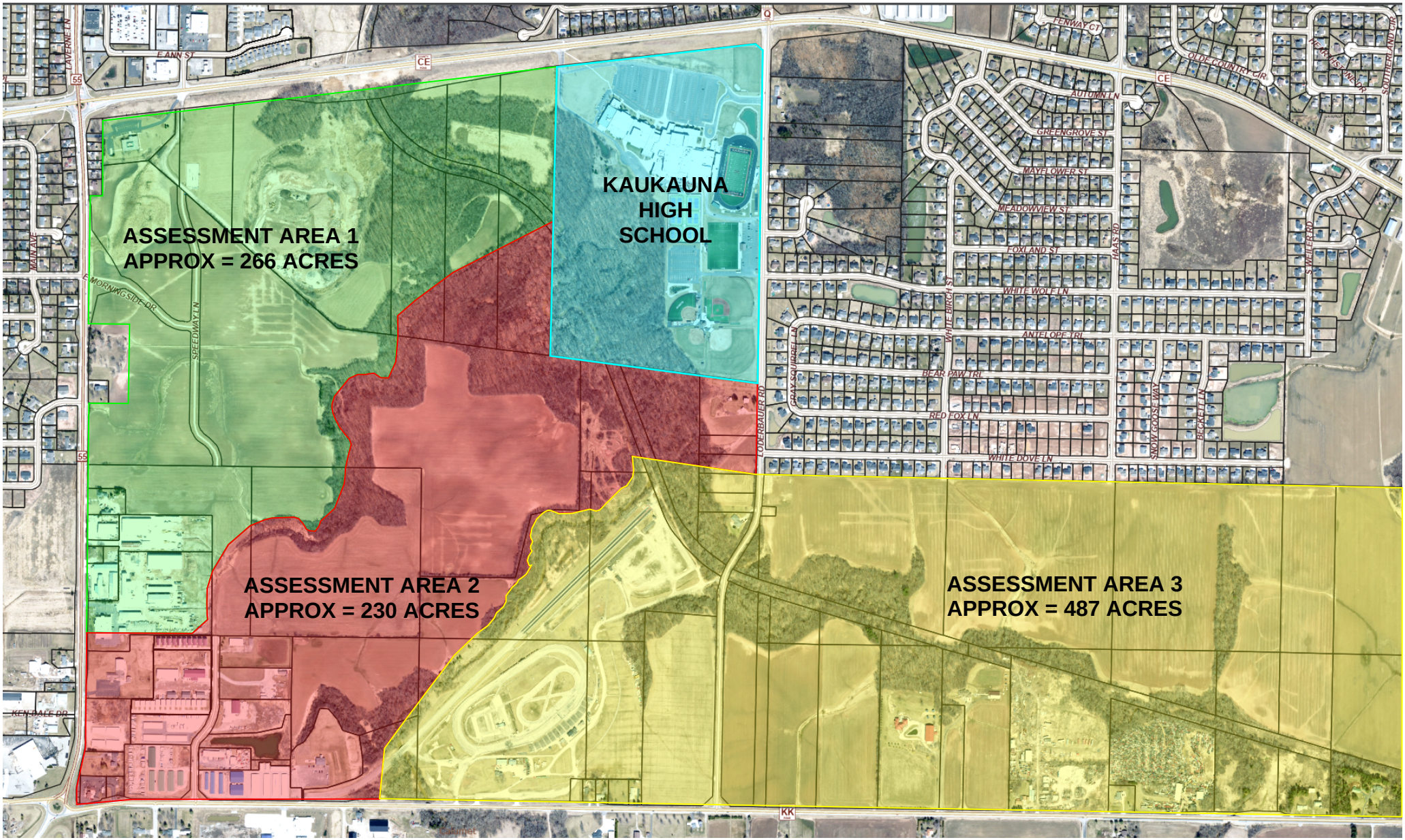
Background information:
The Engineering Department is completing plans to extend the sanitary sewer interceptor line south of CTH CE along the Konkapot Creek. The project will include a combination of open excavation and boring to install the new sewer lines, open excavated bore pits at each manhole, clearing and grubbing of select trees and brush for construction access, and restoration of affected areas. Maps depicting the work location and future serviceable areas are shown on the following page.

Strategic Plan:
Interceptor sewer extension will allow for future city expansions including the current developments and future developments south and east of the current city limits.

Budget:
Funds will be taken from the 602 – Sanitary Account. City spending estimated to be near $1.8 Million as previously budgeted.

Staff Recommended Action:
Motion to authorize the Engineering Department to seek bids for Project #15-26, Konkapot Sewer Interceptor Extension South


PROJECT 15-26
INTERCEPTOR
EXTENSION
FUTURE
INTERCEPTOR
EXTENSION
YORKSHIRE AVE
E ANN ST
LAVERNE LN
MAIN AVE
E MORNINGSIDE DR
KENDALE DR
LODERBAUER RD
GRAY SQUIRREL LN
CE
KK
55


ASSESSMENT AREA 1
APPROX = 266 ACRES
KAUKAUNA
HIGH
SCHOOL
ASSESSMENT AREA 2
APPROX = 230 ACRES
ASSESSMENT AREA 3
APPROX = 487 ACRES
E ANN ST
LAVERNE LN
MAIN AVE
E MORNINGSIDE DR
SPEEDWAY LN
KEN DALE DR
CE
55
Q
KK
FENWAY CT
OLDE COUNTRY CIR
AUTUMN LN
GREENGROVE ST
MAYFLOWER ST
MEADOWVIEW ST
FOXLAND ST
HAAS RD
S MEILER RD
SOUTHFIELD CIR
WHITE WOLF LN
WHITE BIRCH ST
ANTELOPE TRL
BEAR PAW TRL
GRAY SQUIRREL LN
LODERBAUER RD
RED FOX LN
SNOW GOOSE WAY
BECKER LN
WHITE DOVE LN

MEMO

Engineering Department

To: Board of Public Works

From: Taylor Conger

Date: November 16th, 2026

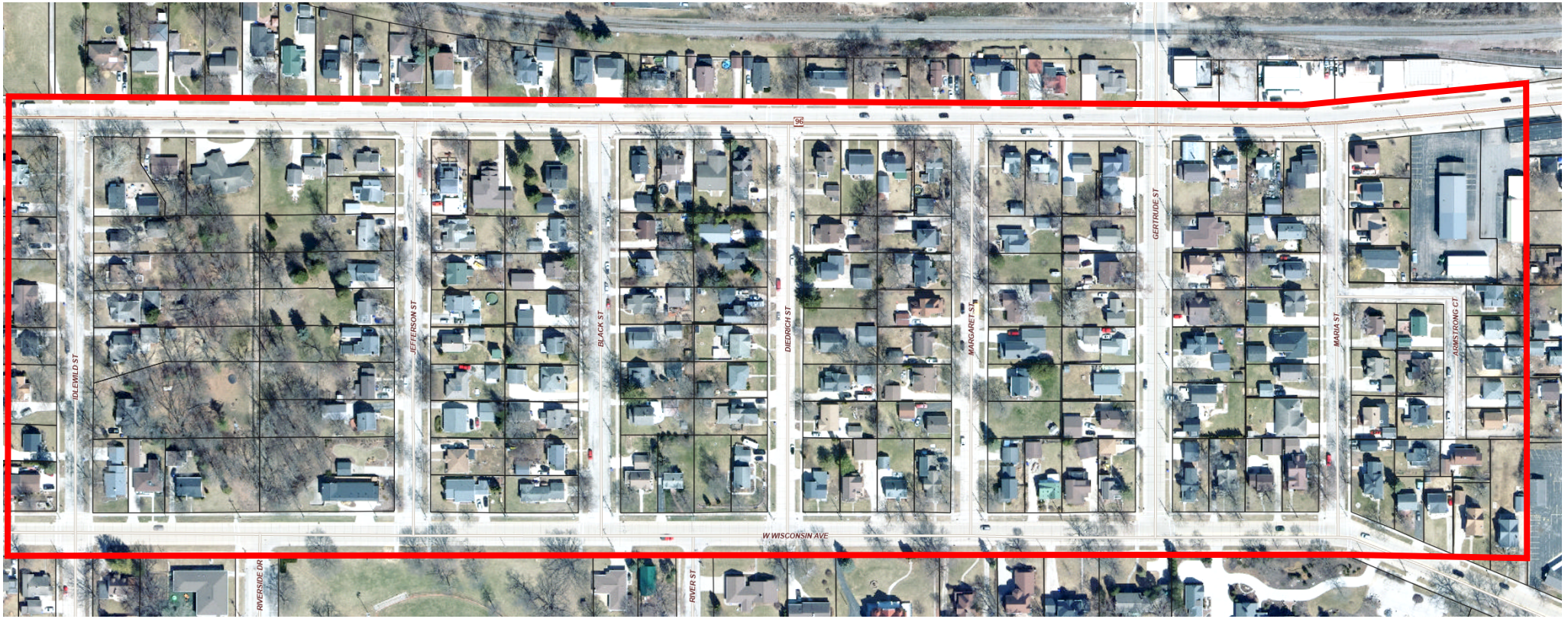
Re: **Agenda Item #2b:** Authorization to seek bids for Project #2-27 – Wisconsin Avenue Area Utility Relay – Phase 2

Background information:
The Engineering Department is completing plans for our annual utility relay project with Kaukauna Utilities. The proposed project is in the Wisconsin Avenue to Draper Street area, including Idlewild Street, Jefferson Street, Black Street, Diedrich Street, Margaret Street, Maria Street, and Armstrong Court. The project will include replacement of sanitary sewer mains, water mains, private laterals from the main to the homes, temporary asphalt overlay, and restoration of the affected areas. A map depicting the work locations is shown on the following page.

Strategic Plan:
N/A

Budget:
Funds will be taken from the 602 – Sanitary Account. City spending estimated to be near $700,000, with the remaining costs being recouped from Kaukauna Utilities. Total project cost estimated to be near $2 Million.

Staff Recommended Action:
Motion to authorize the Engineering Department to seek bids for Project #2-27, Wisconsin Avenue Area Utility Relay – Phase 2


96
IDLEWILD ST
JEFFERSON ST
BLACK ST
DIEDRICH ST
MARGARET ST
GERTRUDE ST
MARIA ST
ARMSTRONG CT
W WISCONSIN AVE
RIVERSIDE DR
RIVER ST

MEMO

Engineering Department

To:	Board of Public Works
From:	John Neumeier, Director of Public Works/City Engineer
Date:	11/16/2026
Re:	Grignon Park Projects

Background information:
The city purchased two properties in 2023 with the anticipation of expanding Grignon Park to the west. Engineering has worked with McMahon Associates and the DNR to create a stream restoration project that will be the first step. Staff has also laid out some preliminary site plans for a new soccer field and parking lot in this area. We have worked with River Surge on some potential layouts, and we will look for public input from the abutting residents on how improvements may best fit into this area. This week, staff is presenting the concepts to both BPW and Plan Commission for any comments or feedback.

Attached are three sketches. 1) Stream Restoration Area map, 2) proposed layout of the new soccer field and parking lot area for 2027 construction, and 3) potential layout for the fully updated park over the next several years.

Strategic Plan: This project will improve park access, safe parking, and connectivity for the current and future developments at Grignon Park and the Grignon Mansion.

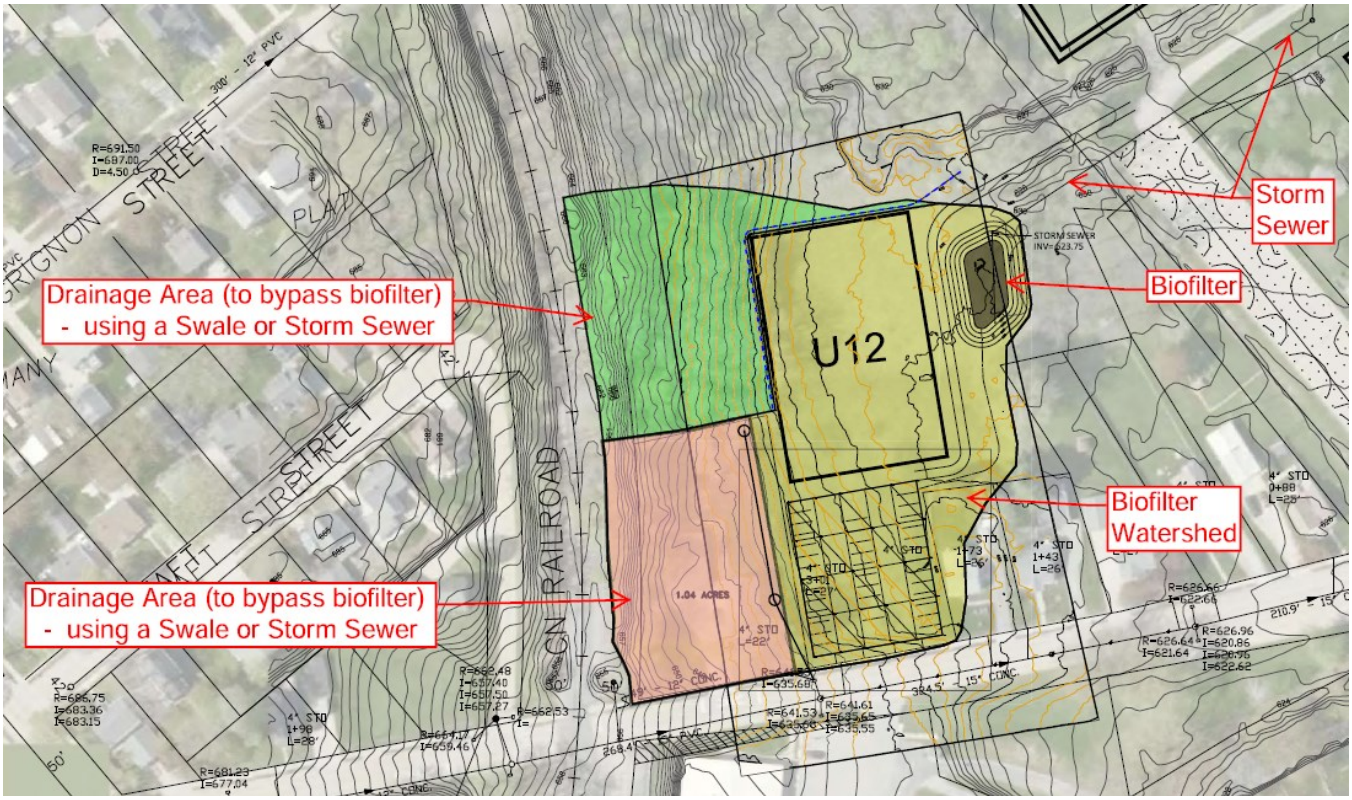
Budget: These projects were included in the Capital Borrowing from 2025.

Staff Recommended Action:
Discussion Only – Make any recommendations for modification to the plans or outreach proposed.

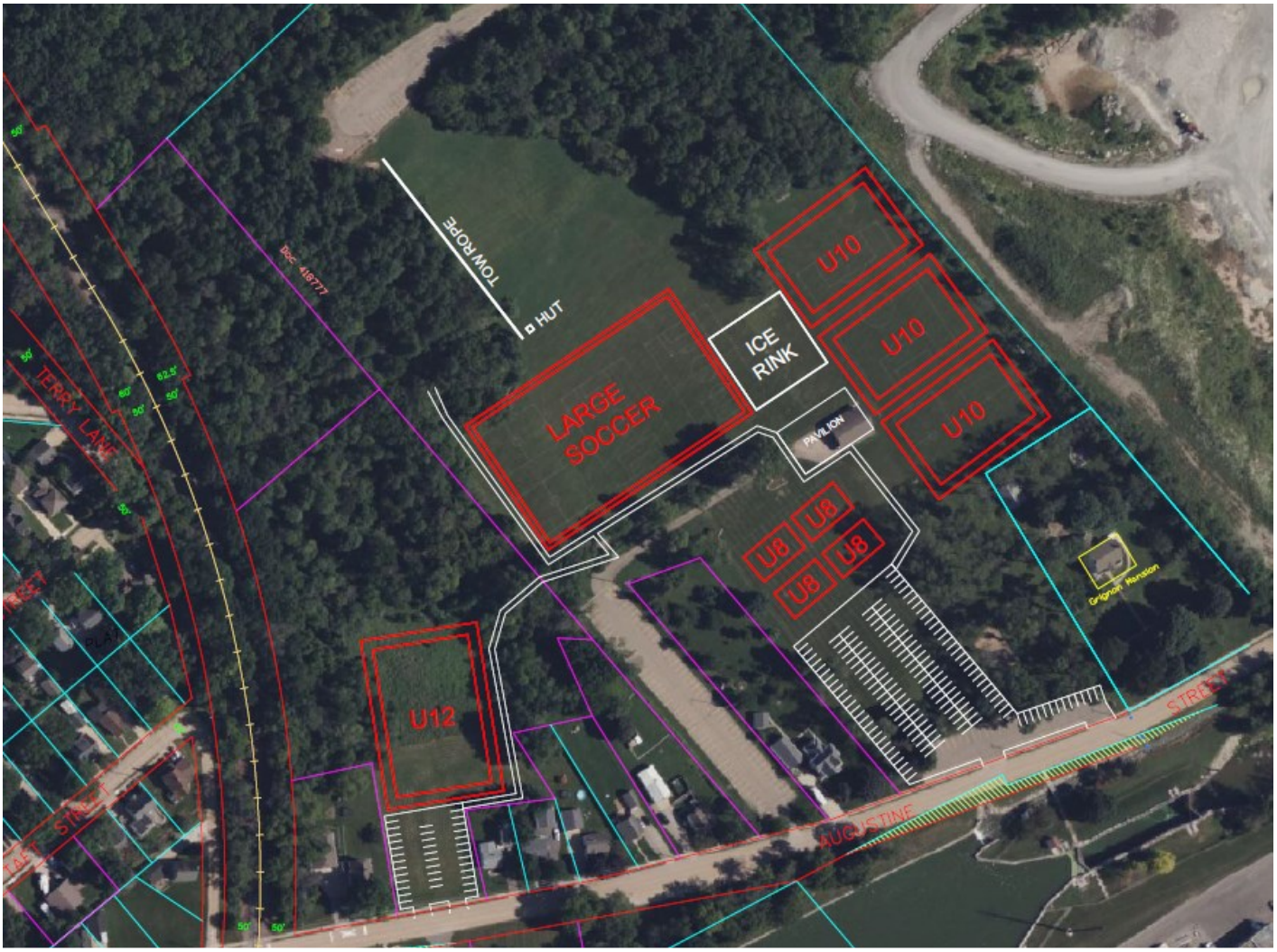
1) Stream Restoration Area Map



2) Proposed layout of the new soccer field and parking lot area for 2027 construction



3) Potential layout for the fully updated park over the next several years



MEMO

DEPARTMENT OF PUBLIC WORKS

To: Board of Public Works

From: Jake Carrel, Fire Chief & Jake Van Gompel, Street Superintendent

Date: November 16, 2026

Re: Wisconsin Disaster Fund (WDF) Reimbursement

Background information:
In the second week of March 2026, City Public Works and emergency operations braced for a historic winter weather event (Blizzard Elsa). The event started Saturday, March 14, and finally subsided on Monday afternoon, March 16. The National Weather Service recorded 27.0 inches at its Appleton weather station over the three days, a new three-day record. Green Bay recorded 26.6 inches, its second-largest snowstorm on record. The Governor declared a State of Emergency (Executive Order #286) on March 14, and the City proactively declared its own Class III Snow Emergency on March 13.

Kaukauna Public Works crews had 100% turnout for the three days of initial impact. There were 23 pieces of equipment sent out, and the City mechanic stayed in-house to respond to the numerous breakdowns.

Due to the significant costs the City incurred responding to the storm, City staff pursued reimbursement through the Wisconsin Disaster Fund, a state program that helps local governments recover from major disasters when federal assistance is not available. If a community's disaster-related costs exceed a per-capita threshold (for Kaukauna, 17,089 residents × $4.72 = $80,660), the program reimburses 70% of all eligible costs. Overtime labor and use of City-owned equipment were eligible within a single 48-hour period. Staff chose the period that captured the most eligible expenses: 3:45 a.m. Sunday, March 15, through 3:45 a.m. Tuesday, March 17.

Fire Department and Public Works staff built the claim from payroll records and priced equipment at the published Wisconsin DOT equipment rates. On November 11, 2026, Wisconsin Emergency Management notified the City that the State had verified $98,218.59 in eligible recovery costs, found the City's documentation satisfactory, and released the City's 70% reimbursement of $68,753.01 via direct deposit.

Strategic Plan:
Staff's work to document and pursue this claim supports the Financial Responsibility foundation of the City's Strategic Plan, recovering $68,753.01 in storm costs that the budget would have otherwise absorbed. The storm response itself supports the objective to Create a Community of Choice: crews kept streets open for emergency vehicles and residents throughout this record-setting storm.

Budget:
The City will receive $68,753.01 from the Wisconsin Disaster Fund.

Recommended action:
Informational only; no recommended action.