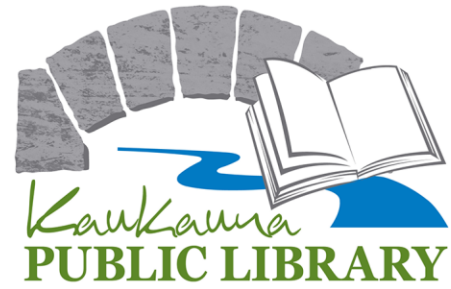


## LIBRARY BOARD MEETING MINUTES

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna



Tuesday, June 24, 2025 at 5:30 PM

### Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
  - a. The meeting was called to order by President Kilgas at 5:30p.
2. Roll call of membership
  - a. Present: M.J. Kilgas, J. Lucas, C. Van Boxtel, J. Van de Hey, A. Neumeier, D. Tatro, J. Vondracek
  - b. Excused: C. Fallona & J. Sager
  - c. Also present: A. Thiem-Menning
3. Approval of minutes from previous meeting
  - a. Tuesday, May 27, 2025 Meeting Minutes
  - b. J. Van de Hey made a motion to approve the Tuesday, May 27, 2025 Meeting Minutes, seconded by C. Van Boxtel. Motion carries; all in favor.
4. Public Participation and Communications
  - a. A. Thiem-Menning noted that when she drove in for the meeting Channel 11 was outside interviewing librarian J. Berven about his turtle rescue, which had also made Channel 26 news.
5. Action Items
  - a. Bill Register May 2025
    - i. D. Tatro made a motion to approve the Bill Register May 2025, seconded by A. Neumeier. Motion carries; all in favor.
6. Information Items
  - a. Directors Report
    - i. A. Thiem-Menning noted that the Library was participating in the Post Card project in conjunction with the Library System to support IMLS funding. A report will come after project completion.
    - ii. A. Thiem-Menning updated that a letter is in a draft process to Hoopla from all participating OWLS libraries noting our request for better data reporting from them.
    - iii. Lastly, A. Thiem-Menning noted that she had submitted a personnel request last year for hiring an Assistant Director in 2026, and was planning to submit a request this year for the conversion of another

part-time position in 2026, as part of the staffing restructure plan.  
Several Board members noted continued concern over the  
Assistant Director position remaining vacant since 2022.

- b. Adult Services Librarian Report
  - c. Youth Services Librarian Report
  - d. Trustee Topic 27
  - e. Statistics
    - i. J. Vondracek made a motion to receive and place on file the reports, seconded by A., Neumeier. Motion carries; all in favor.
7. Adjournment
- a. The meeting adjourned at 5:55p.

Join Zoom Meeting

[https://us06web.zoom.us/j/82343512027?pwd=DUneYtdgQn38Poko2fTxFSuMx4igP.](https://us06web.zoom.us/j/82343512027?pwd=DUneYtdgQn38Poko2fTxFSuMx4igP.1)

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Meeting ID: 82343512027

