

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chair Penterman on Wednesday, February 18, 2026, at 6:18 pm.

Members present: Mayor Penterman, Antoine, DeCoster, Eggleston, Moore, and Schumacher.

Also present: Ald. Kilgas, Ald. Thiele, Ald. Schell, Attorney Greenwood, DPW/Eng. Neumeier, Senior Accountant Roehl, Street Superintendent Van Gompel, Fire Chief Carrel, Police Chief Graff, Com. Enrich. and Rec. Dir. Vosters, Mark. and Com. Manager Fencl (Zoom), and interested citizens.

1. Correspondence.

2. Discussion Topics.

a. Aquatic Center Birthday Party Package.

The Birthday Party Package would allow patrons to pre-book a party at the pool, including admission and the option to pre-order bulk food from the concessions stand at a slightly discounted rate. This package would be available for scheduled party times and require advance notice.

Motion by Moore, seconded by Schumacher, to authorize the Community Enrichment Manager to add birthday party packages to the menu for the Aquatic Center.

All members voted aye.

Motion carried.

b. Creation of Evidence Technician Position for Police Department.

Over the years, the Kaukauna Police Department has seen a substantial increase in requests for information through Freedom of Information Act requirements and evidentiary discovery, among other methods. There are several legal requirements that must be met before releasing information and properly maintaining evidence to support case prosecution. Documentation requests require redaction of certain data points that must meet legal requirements. Body camera footage takes an even more substantial amount of time to go through and properly redact before footage can be released. Evidence management, responding to requests, and managing the legal requirements for redaction have proven to be extremely time-consuming and are most often the responsibility of the Sergeants, taking those Sergeants away from other responsibilities or from being on the road.

Motion by Moore, seconded by DeCoster, to recommend the approval to create an Evidence Technician civilian position in Grade 10 as an hourly non-exempt position and to authorize the recruitment of the new position.

All members voted aye.

Motion carried.

c. 2026-2027 Capital Borrowing Summary.

In past years, we have borrowed for one year of projects at a time for roughly \$5 million and bond over 10 years. After discussion with the prior Finance Director and Bond Advisor, it was advised to borrow 2 years' worth of projects (\$10 million) and bond over a 12-year period. This would allow us to get in the same spot in terms of amortization and reduce the borrowing cost as next year there would be no capital borrowing needed. Estimated saving is around \$50,000. Indirect cost savings are the time and effort saved for next year as well. The current market rate is also favorable to allow this additional borrowing.

Motion by Schumacher, seconded by Eggleston to authorize the Sr. Accountant/Deputy Treasurer to proceed with the bonding procedures that will obtain the necessary funds to support the projects listed in the 2026-2027 Capital Improvement Plan as well as the Storm project list.

All members voted aye.

Motion carried.

3. Adjourn.

Motion by Antoine, seconded by Moore to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:33 pm.

Kayla Nessmann, Clerk