

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Antoine on Monday, September 14, 2026, at 6:00 P.M.

Alders present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell, and Schumacher.

Absent & Excused: Thiele.

Also present: Mayor Penterman, DPW/Eng. Neumeier, Street Superintendent Van Gompel, Associate Planner Nelson (Zoom), Com. Enrich. and Rec. Director Vosters, Fin. Dir./ Treasurer Roehl, Lib. Director Thiem-Menning, Mark. and Com. Manager Fencil (Zoom), Fire Chief Carrel, and interested citizens.

Motion by Moore, seconded by Eggleston to excuse the absent member.

All Ald. Present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. Existing Non-Conformities and Public Works Projects - Discussion.

DPW/ Engineer Neumeier discussed existing non-conformities and public works projects. Non-conformities refer to things that don't meet the code but may have been in place before the code took effect. Neumeier presented two options the Council. One being to allow the non-conformities so long as they are maintained and the other option to phase the non-conformities out at some point.

Alders discussed if non-conformities could be phased out as properties change owners, where new property owners would be responsible for coming into compliance with code. If a non-conformity was discovered after the code was put into place, it would not be considered an existing non-conformity as it was not in place before the code was established. It would be considered a violation of zoning code which is enforceable by the Code Enforcement Officer.

b. Authorization to seek bids for the replacement of Pickup truck #11.

Pickup Truck #11 is a 2008 single cab Chevrolet Silverado with 115,000 miles. The Street Department was able to prolong its replacement by utilizing it as a manager's vehicle for the first 7 years it was in service. The past 11 years it has been used as a fleet truck. This transition increased wear and tear by heavier use. Hauling tools and material, towing, more frequent starts and stops, and increased idle have all been contributing factors to request its replacement.

Within the bid specifications we will have an option for a crew cab. The primary reason for this request is to transport larger crews safely and efficiently to and from job sites. We frequently need to travel together to perform street, utility, and park maintenance. Having a vehicle that can safely transport four staff members will reduce the number of vehicles needed for certain operations, reducing fuel consumption, vehicle mileage, and overall maintenance costs.

Motion made by DeCoster, seconded by Moore to authorize the Street Superintendent to seek bids for the replacement of Pickup Truck #11.

All Ald. Present voted aye.

Motion carried.

c. Capital Improvement Plan (CIP) Open Project List.

Finance Director/ Treasurer Roehl, presented the Capital Improvement Plan (CIP) Open Project List. Alders asked about the "remaining spend" column on the CIP list and what happens to the money

when projects come in under budget. Roehl explained that any unspent funds stay within the fund account that it was originally borrowed for. The unspent money, for example from projects that are completed under budget, can be used for different projects within the same fund account; this can help reduce borrowing needed for future projects in the same fund.

d. 2027-31 Capital Improvement Plan (CIP) Review.

Finance Director/ Treasurer Roehl, presented the 2027-2031 Capital Improvement Plan (CIP) Review. The CIP serves as both a planning tool for operations and a framework for financing and budgeting, providing a five-year outlook for equipment, parks, streets, utilities, and other capital needs.

Historically, the City has borrowed approximately \$5 million annually to align with manageable debt service. The 2027 CIP identifies approximately \$12.6 million in projects, with about \$5.1 million already borrowed through general obligation (GO) borrowing, consistent with prior practice. Major projects in 2027 include planning for Insider the Park Place Sports Facility development, multiple street reconstructions, and substantial sanitary sewer upgrades.

The CIP is treated as a living document. Estimates in years 2028–2031 are preliminary and will be updated as project scopes and costs are refined. Decisions made today can influence future borrowing capacity and may affect the ability to respond to new capital needs that are not yet reflected in this plan.

e. La Follette Park Update.

DPW/ Engineer Neumeier provided a La Follette park update. Neumeier mentioned possibly splitting up the project into 2 phases, 1 for utility work and 1 for the building. The estimated cost for the building is around 1.5-1.8 million.

f. Public Works Updates.

DPW/ Engineer Neumeier provided public works updates. There will be an upcoming lane closure on CTH 55 due to a leak found by Kaukauna Utilities. There will be new Walk your Wheels stencils going on the sidewalks. There will also be a river cleanup on September 19, 2026, from 10AM-12PM at 1000 Islands for the Focus on the Fox event.

3. Adjourn.

Motion made by Moore, seconded by Schell to adjourn.
All Ald. present voted aye.
Motion carried.

Meeting adjourned at 6:58 pm.

Kayla Nessmann, Clerk