



LIBRARY BOARD MEETING MINUTES

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna

Tuesday, March 25, 2025 at 5:30 PM

Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
 - a. The meeting was called to order by President M. J. Kilgas at 5:30p.
2. Roll call of membership
 - a. Present: J. Vondracek, J. Lucas, C. Fallona, M.J. Kilgas, C. Van Boxtel, D. Tatro & A. Neumeier
 - b. Excused: J. Sager & J. Van De Hey
 - c. Also present: A. Thiem-Menning
3. Approval of minutes from previous meeting
 - a. Tuesday, February 25, 2025 Meeting Minutes
 - i. A. Neumeier made a motion to approve the Tuesday, February 25, 2025 Meeting Minutes, seconded by J. Vondracek. Motion carries; all in favor.
 - b. Tuesday, February 25, 2025 Closed Session Meeting Minutes
 - i. C. Van Boxtel made a motion to approve the Tuesday, February 25, 2025 Closed Session Meeting Minutes, seconded by J. Lucas. Motion carries; all in favor.
 - c. Tuesday, February 25, 2025 Closed Session Meeting Minutes
 - i. C. Fallona made a motion to approve the Tuesday, February 25, 2025 Closed Session Meeting Minutes, seconded by A. Neumeier. Motion carries; all in favor.
4. Public Participation and Communications
 - a. A. Thiem-Menning read a letter from the multilingual learners at Electa Quinney and River View thanking the Library for the donation of books to students, which was part of a language-learning grant the library was awarded in 2024.
 - b. The Board did introductions with new Board member Dana Tatro.
5. Action Items

- a. Bill Register February 2025
 - i. J. Vondracek made a motion to approve the Bill Register February 2025, seconded by A. Neumeier. Motion carries; all in favor.
- b. Artificial Intelligence Policy
 - i. C. Fallona made a motion to approve the Artificial Intelligence Policy, seconded by C. Van Boxtel. Motion carries; all in favor.
- 6. Information Items
 - a. Directors Report
 - b. Adult Services Librarian Report
 - c. Youth Services Librarian Report
 - d. Trustee Topic 24
 - i. Trustee topic was on Friends of the Library. A. Thiem-Menning shared that the Friends would be hosting a fundraiser in April, developed by Trustee Neumeier.
 - e. Statistics
 - i. J. Vondracek made a motion to place the reports on file, seconded by A. Neumeier. Motion carries; all in favor.
- 7. Adjournment
 - a. The meeting adjourned at 6:19p.

