



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – January 18, 2022

Pursuant to adjournment on January 4, 2022 meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, January 18, 2022.

Roll call present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell and Thiele.

Also present: Attorney Davidson, DPW/Eng. Neumeier, Fin. Dir. Van Rossum, Planner Stephenson, Fire Chief Carrel, Street Sup. VandenHeuvel, Grignon Mansion Dir. Mickelson, HR Dir. Swaney, Library Dir. Thiem-Menning, Retired DPW/Eng. Sundelius and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of the minutes of the Common Council meeting of January 4, 2022.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt the minutes of the Common Council meeting of January 4, 2022.

All Ald. voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Coenen to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

PUBLIC APPEARANCES - No one appeared.

Mayor Penterman introduced and welcomed new HR Director Shanon Swaney.

Mayor Penterman informed the Council of the Skate Day event being held on Friday, January 21, 2022 from 2:00 to 4:00 PM at Horseshoe Valley Park. Hot chocolate and cookies will be served. There will also be a bonfire.

BUSINESS PRESENTED BY THE MAYOR

Retirement of DPW/City Engineer John Sundelius.

Mayor Penterman congratulated John Sundelius on his retirement after 35+ years of service to the City of Kaukauna. Finance Director Van Rossum and Mayor Penterman gave a John a sign in recognition of his retirement.

Appointment of Kelli Antoine to the ARA Exhibition Center Advisory Committee.

Motion by Coenen, seconded by Moore to appoint Kelli Antoine to the ARA Exhibition Center Advisory Committee.

All Ald. voted aye.

Motion carried.

Appointment of Gavin Schmitt to the Grignon Mansion Board.

Motion by Kilgas, seconded by Eggleston to appoint Gavin Schmitt to the Grignon Mansion Board.

All Ald. voted aye.

Motion carried.

Reappointment of Patty DeGoey to the Grignon Mansion Board.

Motion by Thiele, seconded by Coenen to reappoint Patty DeGoey to the Grignon Mansion Board.

All Ald. voted aye.

Motion carried.

Reappointment of Al Borchardt to the Grignon Mansion Board.

Motion by Thiele, seconded by Moore to reappoint Al Borchardt to the Grignon Mansion Board.

All Ald. voted aye.

Motion carried.

St. Ignatius Athletic Association Donation to Farmers Market.

A donation of \$525 was made to the Farmers Market by St. Ignatius Athletic Association for the use of the lot to sell Christmas trees.

Proclamation City of Kaukauna School Choice Week January 23rd through January 29th, 2022.

Mayor Penterman read the proclamation.

Motion by Moore, seconded by Kilgas to receive and place on file the Proclamation.

All Ald. voted aye.

Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Board of Public Works Meeting Minutes of January 17, 2022.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Vice-Chairman Coenen on Monday, January 17, 2022 at 6:00 P.M.

Members present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, and Schell.

Absent & Excused: Thiele.

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, Fin. Dir. Van Rossum, Police Chief Graff, Street Sup. Vanden Heuvel and interested citizens.

Motion by Moore, seconded by Eggleston to excuse the absent member.
All members present voted aye.
Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. Authorization to seek bids for Project #2-22, Kenneth Avenue Area Utility Relay - 8th Street to Whitney Street.

The Engineering Department is completing plans for our annual utility relay project with Kaukauna Utilities. The proposed project is in the Kenneth Avenue to Crooks Avenue neighborhoods; a map was provided. The project will include replacement of sanitary sewer, water mains, private laterals from the main to the homes, and restoration of the affected areas. Questions from the Board were answered.

Motion by Moore, seconded by Antoine to authorize the Engineering Department to seek bids for Project #2-22, Kenneth Avenue Area Utility Relay – 8th Street to Whitney Street.
All members present voted aye.
Motion carried.

b. Snow Removal Bill for 900 W. Wisconsin Avenue (Henschel).

Motion by DeCoster, seconded by Moore to allow the resident of 900 W. Wisconsin Avenue to speak regarding the snow removal.
All members present voted aye.
Motion carried.

Wayne Huss, 900 W. Wisconsin Avenue spoke in defense of having the city remove snow from his cross walk and then bill him. Questions from the Board were answered.

c. Snow Removal Bill for 1311 Kay Drive (Fischer).

Residents from the address did not attend the meeting to discuss the snow removal bill.

3. General Matters - None.

4. Adjourn.

Motion made by Moore, seconded by DeCoster to adjourn.
All members present voted aye.
Motion carried.

Meeting adjourned at 6:12 p.m.

Sally Kenney, Clerk

Motion by Thiele, seconded by Schell to adopt the Board of Public Works Meeting Minutes of January 17, 2022 as presented.

All Ald. voted aye.

Motion carried.

Health & Recreation Meeting Minutes of January 17, 2022.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman DeCoster on Monday, January 17, 2022 at 6:15 P.M.

Members present: Coenen, DeCoster, Eggleston, and Schell.

Also present: Mayor Penterman, Ald. Antoine, Ald. Kilgas, Ald. Moore, Attorney Davidson, DPW/Eng. Neumeier, Police Chief Graff, Fin. Dir. Van Rossum, Street Sup. VandenHeuvel and interested citizens.

1. Correspondence – None.

2. Discussion Topics.

- a. Temporary Class B License to Holy Cross Parish/St. Ignatius Catholic School, 220 Doty Street, gym, lobby, cafeteria, & playground, on Saturday, February 5, 2022 for "That Chili Thing".**

Motion by Coenen, seconded by Schell to grant the Temporary Class B License to Holy Cross Parish/St. Ignatius Catholic School, 220 Doty Street, gym, lobby, cafeteria, & playground, on Saturday, February 5, 2022 for "That Chili Thing".

All members voted aye.

Motion carried.

- b. Temporary Class B License to Holy Cross Parish/St. Ignatius Catholic School, 220 Doty Street, gym, lobby, & cafeteria, on March 25, 26, & 27, 2022 for "Holy Cross Men's Open".**

Motion by Schell, seconded Eggleston to grant the Temporary Class B License to Holy Cross Parish/St. Ignatius Catholic School, 220 Doty Street, gym, lobby, & cafeteria, on March 25, 26, & 27, 2022 for "Holy Cross Men's Open".

All members voted aye.

Motion carried.

- c. Temporary Class B License to Holy Cross Parish/St. Ignatius Catholic School, 220 Doty Street, gym, lobby, & cafeteria, on April 1, 2, & 3, 2022 for "Holy Cross Men's Open".**

Motion by Eggleston, seconded by Coenen to grant the Temporary Class B License to Holy Cross Parish/St. Ignatius Catholic School, 220 Doty Street, gym, lobby, & cafeteria, on April 1, 2, & 3, 2022 for "Holy Cross Men's Open".

All members voted aye.

Motion carried.

3. General Matters – None.

4. Adjourn.

Motion made by Coenen, seconded by Schell to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 6:17 pm.

Sally Kenney
Clerk

Motion by DeCoster, seconded by Coenen to adopt the Health & Recreation Meeting Minutes of January 17, 2022 as presented.
All Ald. voted aye.
Motion carried.

Committee of the Whole Meeting Minutes of January 13, 2022.

Motion by Moore, seconded by Antoine to receive and place on file the Committee of the Whole Meeting Minutes of January 13, 2022.
All Ald. voted aye.
Motion carried.

Plan Commission Meeting Minutes of November 18, 2021.

Motion by Moore, seconded by Schell to receive and place on file the Plan Commission Meeting Minutes of November 18, 2021.
All Ald. voted aye.
Motion carried.

Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of December 14, 2021.

Motion by Moore, seconded by Kilgas to receive and place on file the Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of December 14, 2021.
All Ald. voted aye.
Motion carried.

Operators/Bartenders License

The following applicant has applied for an operator's license for the license year 2020-2022 and have been recommended for approval based on their record check by the police department:

| | | | | |
|--------|---------|----|---------------------|----------|
| Kohler | Tiffani | T. | 132 S. Buchanan St. | Appleton |
|--------|---------|----|---------------------|----------|

Motion by DeCoster, seconded by Eggleston to grant the operator/bartender license.
All Ald. voted aye.
Motion carried.

REPORTS OF CITY OFFICERS

Fire Report

Motion by Moore, seconded by Coenen to receive and place on file the December 2021 Fire Report.
All Ald. voted aye.
Motion carried.

Ambulance Report

Motion by Moore, seconded by Kilgas to receive and place on file the December 2021 Ambulance Report.

All Ald. voted aye.

Motion carried.

Police Report

Motion made by Moore, seconded by Kilgas to receive and place on file the December 2021 Police Report.

All Ald. voted aye.

Motion carried.

Municipal Court Report

Motion made by Moore, seconded by Schell to receive and place on file the December 2021 Municipal Court Report.

All Ald. voted aye.

Motion carried.

Clerk-Treasurer's Deposit Report

Motion by Moore, seconded by Kilgas to receive and place on file the December 2021 Clerk-Treasurer's Deposit Report.

All Ald. voted aye.

Motion carried.

Building Permit Summary Report

Motion made by Moore, seconded by Coenen to receive and place on file the December 2021 Building Permit Summary Report.

All Ald. voted aye.

Motion carried.

Authorization to sign MOU with City of Appleton Fire Department for grant application.

Chief Carrel is seeking to join area fire departments in applying for the Department of Homeland Security "Assistance to Firefighters Grant" program for the replacement of our current portable radio inventory. The City was informed in 2021 that the required batteries for our radios would no longer be available for purchase. Non-certified batteries will be available, but the purchase of non-certified batteries will render our radios unsafe to use in hazardous environments where flammable gases may be present. This is an unfortunate and unplanned situation, and therefore we are seeking alternative funding options. This grant opportunity would allow for a full replacement of our inventory, with a 5% match from the city. The total ask for Kaukauna is just over \$343,000, and our match would be \$17,000. We feel that joining forces with our area departments will increase our chances of success in the grant process. Entering into this MOU is only a commitment to apply for the grant, with the assistance of the Appleton Fire Department.

Motion by Antoine, seconded by Moore to authorize the Fire Chief and Mayor to enter into a MOU with City of Appleton Fire Department for grant application.

All Ald. voted aye.

Motion carried.

Grignon Mansion Annual Report.

Grignon Mansion Director Mickelson gave an overview of the annual report and answered questions from the Council.

Motion by Coenen, seconded by Thiele to receive and place on file the Grignon Mansion Annual Report.

All Ald. voted aye.

Motion carried.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2022- 5317 World Migratory Bird Day.

Motion by Moore, seconded by Coenen to suspend the rules and waive the reading of Resolution 2022-5317.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by DeCoster to adopt Resolution 2022-5317.

All Ald. voted aye.

Motion carried.

Resolution 2022-5318 Resolution Approving a Lot Configuration for Lot 11 and 12 of Inside the Park Place Subdivision.

Motion by Moore, seconded by DeCoster to suspend the rules and waive the reading of Resolution 2022-5318.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2022-5318.

All Ald. voted aye.

Motion carried.

Resolution 2022-5319 Resolution for Adoption of Conveyance of Non-exclusive Easement with AT&T Corp.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Resolution 2022-5319.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Coenen to adopt Resolution 2022-5319.

All Ald. voted aye.

Motion carried.

Resolution 2022-5320 Resolution Authorizing Mayor to sign a 12' Utility Easement Agreement.

Motion by Moore, seconded by Schell to suspend the rules and waive the reading of Resolution 2022-5320.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2022-5320.

All Ald. voted aye.

Motion carried.

Ordinance 1855-2022 Ordinance Repealing and Recreating Parking Ordinance on Augustine Street.
Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading Ordinance 1855-2022.

All Ald. voted aye.
Motion carried.

Motion by Moore, seconded by Eggleston to adopt Ordinance 1855-2022.

All Ald. voted aye.
Motion carried.

Ordinance 1856-2022 Ordinance Amending the General Ordinances of the City of Kaukauna, Wisconsin.

Motion by Moore, seconded by Schell to suspend the rules and waive the reading Ordinance 1856-2022.

All Ald. voted aye.
Motion carried.

Motion by Moore, seconded by Antoine to adopt Ordinance 1856-2022.

All Ald. voted aye.
Motion carried.

CONSIDERATION OF MISCELLANEOUS BUSINESS

Ald. Moore thanked Mayor Penterman and Finance Director Van Rossum for the thoughtful gift presented to John Sundelius upon his retirement.

As President of the Kaukauna Common Council, Ald. Moore welcomed HR Director Swaney.

Ald. DeCoster asked to have an update on the hotel and apartment complex.

ADJOURN

Motion by Thiele, seconded by Moore to adjourn.

All Ald. voted aye.
Motion carried.

Meeting adjourned at 7:41 p.m.

Sally Kenney, Clerk

