

# PLAN COMMISSION

City of Kaukauna  
**Council Chambers**  
Municipal Services Building  
144 W. Second Street, Kaukauna



Thursday, February 08, 2024 at 4:00 PM

## MINUTES

Mayor Penterman called the meeting to order at 4:00 PM.

### 1. Roll Call.

Members present: Michael Avanzi, John Neumeier, Mayor Tony Penterman, Ken Schoenike, Pennie Thiele

Other(s) present: Associate Planner Lily Paul

Member(s) absent: Giovanna Feller, John Moore

Thiele made a motion to excuse the absent members. Schoenike seconded the motion. The motion passed unanimously.

### 2. Approval of Minutes.

- a. Approve Minutes from January 4, 2024 Meeting

Avanzi made a motion to approve the meeting minutes from January 4, 2024. Thiele seconded the motion. The motion passed unanimously.

### 3. New Business.

- a. Certified Survey Map Review - Parcel 32056 (Calumet County)

AP Lily presented a CSM that is dedicating ~10,000 square feet of parcel 32056 to the public for a road. The road will be an extension of existing Fieldcrest Drive. This extension is south of CTH KK for a Commercial Development in the Village of Harrison. This road will have joint ownership between the City of Kaukauna and the Village of Harrison. An Intergovernmental Agreement is being drafted as well.

Avanzi made a motion, and Thiele seconded the motion to approve the Road Dedication CSM with the following conditions:

- 12 Foot Utility Easement is recorded
- Intergovernmental Agreement between the City of Kaukauna and the Village of Harrison is recorded

The motion passed unanimously.

- b. Request for Letter of Support - Outagamie County Greenway Fund 2024

Director of Public Works, John Neumeier, asked for the Plan Commission's support to apply for the Outagamie County Greenways Fund which has \$30,000 available to fund 25% of a regional greenways project. The project that is proposed is the 1000 Islands Boardwalk replacement which will be completely recreating the boardwalk trail to be wider, safer, and ADA compliant.

Thiele made a motion to Authorize the Mayor to send a Letter of Support from the Plan Commission for a 2024 Greenway Fund Grant for 1000 Islands Boardwalk replacement project. Avanzi seconded the motion. The motion passed unanimously.

4. Other Business.

*There was no other business.*

5. Adjourn.

Avanzi made a motion to adjourn the meeting. Neumeier seconded the motion. The motion passed unanimously. Meeting adjourned at 4:11 PM.