

## PLAN COMMISSION

City of Kaukauna

### Council Chambers

Municipal Services Building

144 W. Second Street, Kaukauna



Thursday, August 8, 2024 at 4:00 PM

## MINUTES

### In-Person.

#### 1. Roll Call.

Members present: Giovanna Feller, John Moore, Mayor Tony Penterman, John Neumeier, Pennie Thiele, Michael Avanzi

Member(s) absent: Brett Jensen, Ken Schoenike

Other(s) present: Planning and Community Development Director Dave Kittel

Moore made a motion to excuse the absent members. Seconded by Avanzi. The motion passed unanimously.

#### 2. Approval of Minutes.

##### a. Approve Minutes from July 18, 2024 Meeting

Moore made a motion to approve the minutes from the July 18, 2024 meeting. Avanzi seconded the motion. The motion passed unanimously.

#### 3. Old Business.

None

#### 4. New Business.

##### a. Special Exception 194 Plank Road Unit change

Director Kittel introduced the item stating a request was made to adjust the previously approved special exception for 194 Plank Road to 150 Plank Road to provide a better setup onsite. This would improve the previously stated concerns for parking and provide for a better setup for the provider on site.

Neumeier made a motion approve the address change for the special exception from 194 Plank Road to 150 Plank Road and directed Planning staff to send notice of the change to all tenants in that 4 plex building of the change and recommend the same to the Common Council. Seconded by Moore. The motion passed unanimously.

b. Park Donation Review- Disc Golf Course

Commissioner Neumeier introduced the donation for new signs for the disc golf course.

Thiele made a motion to approve the donation for the disc golf course. Seconded by Avanzi. The motion passed unanimously.

c. Park Donation Review- Pollinator Garden

Director Kittel introduced the donation for a pollinator garden at Thilwerth Park. The garden would allow for possible use by the school district and library for programming and be an added amenity near the existing trail and the downtown. Commissioner Moore asked if there was to be a boarder and if Diggers Hotline would be notified to ensure no utilities were in the area.

Avanzi made a motion to approve the location of the pollinator garden and direct staff to work with the individual on placement of the garden and any signs ensuring it will be out of any vision triangle area and ensure diggers hotline is contacted and a boarder of mulch be placed. Seconded by Neumeier. The motion passed unanimously.

d. Park Donation Review- Bench

Director Kittel introduced a Bench donation for Horseshoe Park by the Kaukauna Ghost fast Pitch for the Denny Lauer Family to overlook the baseball field.

Thiele made a motion to approve the park bench donation and directed staff to work with the donors for a location overlooking the field. Seconded by Feller. The motion passed unanimously

Director Kittel introduced a secondary Donation for a tree next to an existing bench Donated by the Hurst family on Kankapot trail

Moore made a motion to approve the Tree donation next to the existing bench and directed staff to select a tree with the donor and final location near the existing bench. Seconded by Neumeier. The motion passed unanimously.

5. Other Business.

None

6. Adjourn.

Avanzi made a motion to adjourn the meeting. Seconded by Neumeier. The motion passed unanimously meeting adjourned at 4:30pm.

