

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Monday, May 20, 2024 at 6:59 pm.

Members present: Mayor Penterman, Coenen, DeCoster, Kilgas, Moore, and Schell.

Also present: Ald. Thiele, Ald. Antoine, Ald. Eggleston, Attorney Greenwood, DPW/Eng. Neumeier, Fire Chief Carrel, HR Dir. Swaney, Fin. Dir. Van Rossum and interested citizens.

1. **Correspondence** - None.

2. **Discussion Topics.**

a. **Staffing Assessment Process and Schedule.**

As part of the strategic plan initiative and the budgeting process, staff has developed a staffing assessment evaluation process. This item pertains to the people management section of the strategic plan. The result will be a plan for adding the personnel needs to achieve the strategic initiatives and maintain the City's mission and vision for the services provided to the taxpayers. The biproduct of this process will be an update of the organization Chart that is also an initiative in the current strategic plan. A staffing assessment timeline was provided. Discussion was held and questions answered.

b. **Adjourn to Closed Session pursuant to State Statute 19.85(1)(c) to discuss employment, promotion, compensation, or performance evaluation data of any public employee.**

Motion by Moore, seconded by Coenen to adjourn to Closed Session pursuant to State Statute 19.85(1)(c) to discuss employment, promotion, compensation, or performance evaluation data of any public employee.

All members voted aye.

Motion carried.

Adjourned to closed session at 7:14 pm.

c. **Return to Open Session for possible action.**

Motion by Moore, seconded by Kilgas to return to Open Session.

All members voted aye.

Motion carried.

Returned to open session at 7:36 pm

Motion by Coenen, seconded by Kilgas to approve the creation of the Senior Accountant Role and to move Ashley Roehl from Accountant Role to Senior Accountant.

All members voted aye.

Motion carried.

3. **Adjourn.**

Motion by Moore, seconded DeCoster to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:37 pm.

Sally Kenney, Clerk