



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – JUNE 2, 2026

Pursuant to adjournment on May 19, 2026, a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 PM on Tuesday, June 2, 2026.

Roll call present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, Library Director Thiem-Menning (Zoom), Associate Planner Nelson (Zoom), Fire Chief Carrel, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

PUBLIC APPEARANCES

BUSINESS PRESENTED BY THE MAYOR

Badge Pinning of Firefighter/Paramedic Raymond Shanle.

Chief Carrel introduced Firefighter/Paramedic Raymond Shanle and his family pinned on his badge.

City of Kaukauna receives the Retirement Housing Foundations 2026 Friend of the Elderly Award.

In May 2023, a tornado came through Kaukauna, taking off the roof of the Round House Manor. The city came together to house the residents and provide them with supplies while the roof was being repaired. Due to these efforts, the City of Kaukauna received the Retirement Housing Foundations 2026 Friend of the Elderly award.

Proclamation National Gun Violence Awareness Day Friday, June 5, 2026.

Motion by Moore, seconded by DeCoster to receive and place on file the Proclamation National Gun Violence Awareness Day Friday, June 5, 2026.

All Ald. Voted aye.

Motion carried.

Proclamation designating June as Invasive Species Control Month.

Motion by Moore, seconded by Antoine to receive and place on file the Proclamation designating June as Invasive Species Control Month.

All Ald. Voted aye.

Motion carried.

Proclamation Flag Day Proclamation.

Motion by Eggleston, seconded by Schell to receive and place on file the Proclamation Flag Day Proclamation.

All Ald. Voted aye.

Motion carried.

CONSENT AGENDA

Board of Public Works Meeting Minutes of June 1, 2026.

Health and Recreation Committee Meeting Minutes of June 1, 2026.

Legislative Committee Meeting Minutes of June 1, 2026.

Common Council Meeting Minutes of May 19, 2026.

Library Board Meeting Minutes of April 28, 2026.

1000 Islands Environmental Center Committee Meeting Minutes of April 16, 2026.

Bills Payable.

Motion by Moore, seconded by Kilgas, to adopt the consent agenda.

All Ald. Voted aye.

Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Operator (Bartender) Licenses.

The following applicant has applied for an operator's license for the license year 2024-2026 and has been recommended for approval based on their record check by the police department:

| | | | |
|-----------|----|------|--------------|
| Verboomen | A. | Todd | Little Chute |
|-----------|----|------|--------------|

Motion by Schumacher, seconded by Thiele, to approve the operator/bartender license as listed.

Motion carried.

The following applicants have applied for an operator's license for the license year **2026-2027** and have been recommended for approval based on their record check by the police department:

| | | | |
|------------|----|----------|--------------|
| Stamper | M. | Amy | Appleton |
| Carter | S. | Jessica | Neenah |
| Bubolz | M. | Chelsea | Neenah |
| Aeby | R. | Sarah | Little Chute |
| Wiegand | N. | Brittany | Appleton |
| Gilbertson | L. | Carla | Kaukauna |
| Snyder | A. | Stacey | Kaukauna |
| Schuelke | L. | Nicole | Kaukauna |
| Seefeldt | M. | Kim | Appleton |
| Ashauer | A. | Paula | Wrightstown |
| Bailey | M. | Leah | Appleton |
| Detrie | E. | Heather | Green Bay |
| Biese | J. | William | Kaukauna |
| DeCoster | A. | Kimberly | Appleton |
| DeCoster | A. | Amos | Appleton |
| DeCoster | M. | Jaclyn | Kaukauna |
| DeCoster | J. | Barbara | Kaukauna |

| | | | |
|------------|----|-------------|-------------|
| Richey | J. | Skyler | Wrightstown |
| Benko | J. | Samantha | Kimberly |
| Lukasavage | L. | Melissa | Kaukauna |
| Catrine | A. | Kathleen | Kaukauna |
| Garcia | J. | Jesse | Kaukauna |
| VerVoort | K. | Stephanie | Kaukauna |
| Lang | S. | Katherine | Appleton |
| Meyer | M. | Tanya | Kaukauna |
| Belongea | M. | Amanda | Kaukauna |
| Denton | L. | Ginger | Kaukauna |
| Squair | A. | Heather | Appleton |
| Joniaux | J. | Samantha | Hilbert |
| Ashauer | P. | Christopher | Kaukauna |
| Zietlow | M. | Sarah | Kaukauna |
| Lesmeister | L. | Breanna | Neenah |
| Raab | L. | Joy | Kaukauna |
| Stein | L. | Rhonda | Kaukauna |
| Lau | M. | Brandon | Kaukauna |
| Rice | R. | Cynthia | Kaukauna |
| Geyso | A. | Alison | Kaukauna |
| Torud | L. | Amanda | Greenville |
| Hoernke | M. | Paige | Appleton |
| Peters | M. | Lisa | Appleton |
| Planert | D. | Taylor | Kaukauna |

Motion by Schumacher, seconded by Schell, to approve the operator/bartender license as listed.
Motion carried.

REPORTS OF CITY OFFICERS

Extraterritorial CSM Review – Town of Vandebroek.

Steven C. De Jong, surveyor, has submitted a certified survey map on behalf of Sean Melvin, owner of parcel 200001111, and Kevin and Susan Melvin, owners of parcel 200001110, to adjust lot lines between parcels 200001111 and 200001110 in the Town of Vandebroek. These parcels fall within the extraterritorial review area of the City of Kaukauna, which is why this CSM resolution is being brought before the Legislative Committee. They are located approximately 0.85 miles northwest of Kaukauna’s New Prosperity Center. This CSM will have no direct impact on any current or future plans for the city, and these parcels are not contiguous to any land within the City of Kaukauna.

Annexation Petition Review – Dercks 5 LLC.

Verbeten Development Inc. submitted an annexation request for unanimous annexation of parts of parcels 030062307 and 030063500 from the Town of Buchanan to the City of Kaukauna. Although Verbeten Development initiated the annexation, they have now formally sold the property to Dercks 5 LLC, who would like to continue with the unanimous annexation process. The annexation request is for a total of 28.5993 acres. As it currently stands, the property would default to Residential Single-Family for zoning if the annexation is approved, which is compliant with the City’s comprehensive plan. The property can be serviced with water and sewer by the City, and the request for annexation is being made to support future neighborhood development.

STH 55 and Morningside Drive Update.

DPW/ Engineer Neumeier provided STH 55 and Morningside Drive updates. There will be a public information meeting on Thursday, June 25, from 5:30 PM – 7:00 PM.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2026-5514 Resolution Approving a Certified Survey Map Located within the City of Kaukauna Extraterritorial Plat Approval Jurisdiction (Town of Vandebroek).

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Resolution 2026-5514 Resolution Approving a Certified Survey Map Located within the City of Kaukauna Extraterritorial Plat Approval Jurisdiction (Town of Vandebroek).

All Ald. Voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2026-5514 Resolution Approving a Certified Survey Map Located within the City of Kaukauna Extraterritorial Plat Approval Jurisdiction (Town of Vandebroek).

All Ald. Voted aye.

Motion carried.

Resolution 2026-5515 Resolution Authorizing the Memorandum of Understanding (MOU) Establishing Unified Command for Fox Cities Marathon 2026.

Motion by Moore, seconded by Schumacher to suspend the rules and waive the reading of Resolution 2026-5515 Resolution Authorizing the Memorandum of Understanding (MOU) Establishing Unified Command for Fox Cities Marathon 2026.

All Ald. Voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to adopt Resolution 2026-5515 Resolution Authorizing the Memorandum of Understanding (MOU) Establishing Unified Command for Fox Cities Marathon 2026.

All Ald. Voted aye.

Motion carried.

Ordinance 1956-2026 Ordinance to Annex 28.5993 Acres of Land from the Town of Buchanan to the City of Kaukauna.

Motion by Moore, seconded by Schumacher to suspend the rules and waive the reading of Ordinance 1956-2026 Ordinance to Annex 28.5993 Acres of Land from the Town of Buchanan to the City of Kaukauna.

All Ald. Voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Ordinance 1956-2026 Ordinance to Annex 28.5993 Acres of Land from the Town of Buchanan to the City of Kaukauna.

All Ald. Voted aye.

Motion carried.

ALDER REQUESTS FOR DISCUSSION AT THE NEXT COMMON COUNCIL MEETING

Alder Kilgas requested a discussion on Project 1-26 Concrete Street Paving.

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Speedway Lane and Ridgecrest Drive.

Motion by Moore, seconded by Schell to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Speedway Lane and Ridgecrest Drive.
All Ald. Voted aye.
Motion carried.

Adjourned to closed session at 7:27 PM.

Return to Open Session for possible action.

Motion by Moore, seconded by Schumacher to return to open session.
All Ald. voted aye.
Motion carried.

Returned to open session at 8:10 PM.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Recorded protective covenants affecting property in the Kaukauna Industrial Park.

Motion by Moore, seconded by Antoine to adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Recorded protective covenants affecting property in the Kaukauna Industrial Park.
All Ald. Voted aye.
Motion carried.

Adjourned to closed session at 8:11 PM.

Return to Open Session for possible action.

Motion by Thiele, seconded by DeCoster to return to open session.
All Ald. voted aye.
Motion carried.

Returned to open session at 8:36 PM.

Motion by Moore, seconded by Thiele, to direct staff to work with Team Industries regarding an amendment to the protective covenants in relationship to their property.
All Ald. Voted aye.
Motion carried.

ADJOURN

Motion by Moore, seconded by DeCoster to adjourn.
All Ald. voted aye.
Motion carried.

Meeting adjourned at 8:37 PM

Kayla Nessmann, Clerk

