



LIBRARY BOARD MEETING MINUTES

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna

Tuesday, November 28, 2023 at 5:30 PM

Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
 - a. The meeting was called to order at 5:34p.
2. Roll call of membership
 - a. Present: C. Fallona, M.J. Kilgas, A. Neumeier, J. Vondracek, J. Van De Hey, J. Lucas
 - b. Excused: A. Schneider, C. Van Boxtel, K. Hietpas
3. Approval of minutes from previous meeting
 - a. Tuesday, October 24, 2023 Meeting Minutes
 - b. C. Fallona made a motion to approve the Tuesday, October 24, 2023 Meeting Minutes, seconded by A. Neumeier. Motion carries; all in favor.
 - c. Tuesday, October 24, 2023 Closed Meeting Minutes
 - d. J. Vondracek made a motion to approve the Tuesday, October 24, 2023 Closed Meeting Minutes, seconded by A. Neumeier. Motion carries; all in favor.
4. Public Participation and Communications
 - a. A. Thiem-Menning noted a thank you sent to the Library for participating in a Trunk or Treat.
5. Action Items
 - a. Bill Register October 2023
 - b. J. Van De Hey made a motion to approve the Bill Register October 2023, seconded by C. Fallona. Motion carries; all in favor.
 - i. The group had a discussion regarding the Hoopla expenditure format and anticipated issues with Kimberly Public Library ceasing the service in 2024.
 - c. Update Collection Development Policy
 - d. A. Neumeier made a motion to Update Collection Development Policy, seconded by J. Van De Hey. Motion carries; all in favor.
 - e. Adopt Local History Research Request Policy
 - i. A. Neumeier made a motion to adopt the Local History Research Request Policy, seconded by C. Fallona. Motion carries; all in favor.
6. Information Items
 - a. Directors Report
 - b. Adult Services Librarian Report
 - c. Youth Services Librarian Report
 - d. Communications Coordinator Report
 - e. Trustee Topic 11
 - i. This topic was on Library planning.

f. Statistics

- i. J. Vondacek made a motion to replace the reports on file, seconded by A. Neumeier. Motion carries; all in favor.

7. Adjournment

- a. The meeting adjourned at 6:33p.

Join Zoom Meeting

<https://us06web.zoom.us/j/82072169200>

Meeting ID: 820 7216 9200

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