

## **BOARD OF PUBLIC WORKS**

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, November 20, 2023 at 6:00 P.M.

Members present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, HR Dir. Swaney, Fire Chief Carrel, Street Sup. Van Gompel, Planner Stephenson, Police Chief Graff, Com. Enrich Serv. Dir. Vosters, Grignon Mansion Exec. Dir. Mickelson, and interested citizens.

1. **Correspondence** – none.

2. **Discussion Topics.**

a. **Red Hills Landfill Update.**

DPW/Eng. Neumeier provided information from Ahlstrom Munksjo on the Red Hills Landfill odor. Pictures of the paving project they were able to do with Thilmany Funds were shown. After receiving rain recently, the leachate levels remain normal. Staff is unaware of any complaints from residents. Discussion held and questions answered.

b. **Outagamie County Highway Department Maintenance Agreement.**

DPW/Eng. Neumeier stated that the Outagamie County Highway Department has introduced this concept of a maintenance agreement with area communities. This agreement lists who is responsible for each portion of the projects. This document is an introduction to a more formal agreement to come.

c. **Proposed Parking Restrictions on Reaume Avenue - Hendricks Avenue to 5th Street.**

The City was contacted by Valley Transit in regard to construction and residential parking on Reaume Avenue making navigation of Reaume Avenue near Hendricks Avenue difficult and dangerous. Staff installed temporary no parking signage at this location during our utility project to maintain a safe route for busses and other vehicles. The Engineering Department has reviewed the request and has observed traffic in the area. We are recommending that in addition to the existing no-parking along the north/west side of Reaume Avenue, that a no-parking area be designated along the south/east side along the curve. Questions from the Board were answered.

Motion by Moore, seconded by Antoine to direct the Engineering Department and City Attorney to draft the necessary ordinance to restrict parking on Reaume Avenue as shown and forward on to the Legislative Committee for consideration.

All Ald. vote aye.

Motion carried.

d. **Intersection Study - Crooks Avenue (STH 55) at Ann Street**

The Engineering Department has completed an intersection traffic study for Crooks Avenue (STH 55) at Ann Street. A request was made for traffic signals at this location. The city worked with East Central Wisconsin Regional Plan Commission to perform a traffic count using video equipment. Vehicle counts, turning movements, and pedestrian/bicycle use were all documented. Accident history for the intersection is also looked at as part of the study. All information is entered into a Wisconsin Department of Transportation (WisDOT) Traffic Signal Warrant Summary Worksheet. The worksheet uses the data to determine if any of the nine traffic signal warrants are met. After submitting the worksheet and data to WisDOT for review, it

has been confirmed that none of signal warrants are met at this time. Questions from the Board were answered.

**e. Mini Golf Update.**

Community Enrichment and Recreation Director Vosters has met with Vande Hey Company, Inc. to determine project scope and projected cost of a 9-hole mini golf course at the Aquatic Center site. Vande Hey Company stated to produce a 9-hole mini golf course would cost approximately \$350,000 - \$400,000. This cost was similar to Miron's original alternate bid to the Kaukauna Aquatic Center Renovation project of \$361,000. Staff is looking for direction from Council on whether or not to proceed with the mini golf project. Discussion was held and questions answered. Staff was directed to come back with a change order for adding 9-holes of mini golf back into the Aquatic Center project for consideration.

**f. Pool Project Update.**

Community Enrichment and Recreation Director Vosters provided an update on the pool project with pictures. Splash pad foundation, underground plumbing and electrical are done. The masonry and the building will begin next week as well as the shade structure foundation. The bath house underground plumbing and electrical is complete. The Pool Capital Campaign is moving forward. So far, \$845,000 in donations have been received. Discussion was held and questions answered.

**g. Public Works Update.**

DPW/Eng. Neumeier provided an update on City projects. Jonen park pavilion is moving along. The entire floor and plumbing are in. Vertical construction will begin soon. About a week ago Gertrude Street was closed down by Canadian National Railroad to fix the railroad crossing. The street will open back up on Wednesday, November 22. The Street Department was thanked for putting up the Christmas tree and extending leaf collection. Discussion held and questions answered.

**3. Closed Session.**

- a. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Wayfinding Signs.**

Motion by Moore, seconded by Coenen to adjourn to closed session.  
All Ald. voted aye.  
Motion carried.

Moved to closed session at 6:44 p.m.

- b. Return to Open Session for possible action.**

Motion by Coenen, seconded by Eggleston to return to open Session.  
All Ald. voted aye.  
Motion carried.

Returned to Open Session at 7:18 p.m.

**4. Adjourn.**

Motion made by Moore, seconded by DeCoster to adjourn.

All Ald voted aye.  
Motion carried.

Meeting adjourned at 7:19 pm.

Sally Kenney, Clerk